



**AGENDA**  
**Meeting**  
**of the**  
**BOARD OF DIRECTORS**  
**of the**  
**SANTA BARBARA METROPOLITAN TRANSIT DISTRICT**  
**A Public Agency**  
**Tuesday, March 10, 2009**  
**8:30 AM**  
**Santa Barbara MTD Auditorium**  
**550 Olive Street, Santa Barbara, CA 93101**

**1. CALL TO ORDER**

**2. ROLL CALL OF THE BOARD OF DIRECTORS**

John Britton, Chair; David Davis, Vice Chair; Brian Fahnestock, Secretary; Dick Weinberg, Director; Chuck McQuary, Director; Roger Aceves, Director; Sharon Anderson, Director

**3. REPORT REGARDING POSTING OF AGENDA**

**CONSENT CALENDAR**

**4. APPROVAL OF PRIOR MINUTES (ATTACHMENT- ACTION MAY BE TAKEN)**

The Board will be asked to waive the reading of and approve the draft minutes for the meeting of February 10, 2009 and February 25, 2009.

**5. CASH REPORT (ATTACHMENT- ACTION MAY BE TAKEN)**

The Board will be asked to review the cash report from February 17, 2009 through March 2, 2009.

**THIS CONCLUDES THE CONSENT CALENDAR**

**6. UPDATE- CITY OF SANTA BARBARA (ACTION MAY BE TAKEN)**

The Board will receive an update from Helene Schneider, City of Santa Barbara Councilmember/ MTD Liaison.

***TIME CERTAIN 8:40 A.M.***

**7. RECESS TO CLOSED SESSION- WORKERS' COMPENSATION CLAIM-(ACTION MAY BE TAKEN)**

The Board will meet in closed session pursuant to Government Code §54956.95(b) to consider settlement of a Workers' Compensation claim:

One claim: Melvin Doyle vs. MTD

**8. PUBLIC COMMENT**

Members of the public may address the Board on items within the jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, please complete and deliver to the MTD Board Clerk **before the meeting is convened**, a "Request to Speak" form including a description of the subject you wish to address.

**9. FUEL CONTRACT (ATTACHMENT- ACTION MAY BE TAKEN)**

Staff will present the Board with information regarding the upcoming fuel procurement and recommend that the General Manager be authorized to enter into an agreement for a fixed-price contract for diesel fuel.

**10. GENERAL MANAGER REPORT**

- a) Community Transit Talk March 13th
- b) Earth Day April 19th
- c) Cleveland Career Day
- d) Other

**11. OTHER BUSINESS AND COMMITTEE REPORTS**

The Board will report on related public transit issues and committee meetings.

**12. ADJOURNMENT**

**AMERICANS WITH DISABILITIES ACT:** If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 963-3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



Draft Minutes  
**Meeting**  
of the  
**BOARD OF DIRECTORS**  
of the  
**SANTA BARBARA METROPOLITAN TRANSIT DISTRICT**  
A Public Agency  
**Wednesday, February 25, 2009**  
**5:30 PM**  
**TELEVISED (City TV Channel 18)**  
**Santa Barbara MTD Auditorium**  
550 Olive Street, Santa Barbara, CA 93101

**MEMBERS PRESENT:**

Dave Davis, Chair; Dick Weinberg, Vice Chair; Sharon Anderson, Secretary; Roger Aceves, Director; John Britton; Director; Chuck McQuary, Director

**MEMBERS NOT PRESENT:** Brian Fahnestock, Director

**DISTRICT EMPLOYEES PRESENT:**

Sherrie Fisher, General Manager, Jerry Estrada, Assistant GM/Controller; Imelda Martin, Executive Assistant to the Board and General Manager; Steve Maas, Manager of Strategic Planning & Compliance; David Damiano, Manager of Transit Development and Community Relations; Brad Davis, Assistant Controller; Tom Sheldon, IT Manager

**MEMBERS OF THE PUBLIC:**

Helene Schneider, City of Santa Barbara Councilmember/MTD Liaison; Kim Romero; Al Romero Sr.; Mike Diehl; Whitehawk family; David Pritchett, Santa Barbara County Action Network (SBCAN); Nancy Rowan; Hathor Hammett; Belen Seara, Executive Director for People United for Economic Justice Building Leadership through Organization (PUEBLO) Education Fund; Dorothy Littlejohn Environmental Committee of the Sierra Club and PUEBLO ; Jennifer Bailey, representing Clergy and Laity United for Economic Justice (CLUE)

**1. CALL TO ORDER**

Chair Davis called the meeting to order at 5:30 p.m.

**2. ROLL CALL OF THE BOARD OF DIRECTORS**

Chair Davis reported that all members were present with the exception of Director Fahnestock who would not be attending today's meeting.

**3. REPORT REGARDING POSTING OF AGENDA**

General Manager Fisher reported that on Friday, February 20, 2009, the agenda for the meeting was posted at MTD's Administrative headquarters, on MTD's website, mailed to all who have requested the agenda and sent to the media of general circulation.

**CONSENT CALENDAR**

**4. CASH REPORT (Attachment- action may be taken)**

Director Aceves moved to approve the Cash Report February 3, 2009 through February 16, 2009. Director Anderson seconded the motion. The motion passed unanimously.

**THIS CONCLUDED THE CONSENT CALENDAR**

**CEREMONIAL ITEMS**

**5. EMPLOYEE SPOTLIGHT**

The Board recognized Al Romero Jr., Operations Supervisor, and Raven Whitehawk, Driver, during the evening's Employee Spotlight. Mr. Romero and Mr. Whitehawk were both honored for their outstanding performance and for saving 2 young children in separate incidents in which each performed the Heimlich maneuver to save the choking children. The families of Mr. Romero and Mr. Whitehawk were present at the meeting.

**6. ANNIVERSARIES**

The Board honored Larry Corral (not present) and Alicia Diehl for their 30 years of service to the District. Ms. Diehl's family was present at the meeting.

**7. RECESS TO CLOSED SESSION- 5353 OVERPASS ROAD**

Upon returning from closed session, Chair Davis reported that no action was taken.

**8. OVERPASS LEASE AGREEMENT**

Director Britton moved to authorize the General Manager to enter into agreement with Asti Holding Company, LLC, a California Limited Liability Company, regarding the MTD-owned 5353 Overpass Road property. Director Aceves seconded the motion. The motion passed unanimously.

**9. PUBLIC COMMENT**

Dorothy Littlejohn of the Environmental Committee of the Sierra Club and PUEBLO commented that MTD should look into weaning off of fossil fuels. Ms. Littlejohn commented on several cities throughout the nation on their use of different types of waste oils including vegetable and sunflower seed oils.

**AT THIS TIME THE BOARD RECESSED FOR A BRIEF INTERMISSION**

**TIME CERTAIN 6:15 P.M.**

**10. UPDATE- CITY OF SANTA BARBARA**

The Board received an update from Helene Schneider, City of Santa Barbara Councilmember/ MTD Liaison. Councilmember Schneider reminded the Board of an upcoming a joint meeting with the Transportation and Circulation Committee on March 12<sup>th</sup> at 6:00 p.m.

She also reported that the Santa Barbara School District voted unanimously to bring the Farmers Market to Harding School beginning in April on Wednesday's from 3:00 p.m. to dusk.

**11. PROPOSED BUDGET REVISIONS FOR FY 08-09 AND FINANCIAL UPDATE**

Assistant General Manager/ Controller, Jerry Estrada presented the proposed budget revisions for FY 2008/09. Mr. Estrada also provided an update on diesel fuel prices, renewal of Measure D (Measure A), stagnant sales tax returns and the State budget.

## **AT THIS TIME CHAIR DAVIS INVITED MEMBERS OF THE PUBLIC TO SPEAK UNDER PUBLIC COMMENT**

Nancy Rowan of Clergy and Laity United for Economic Justice (CLUE) thanked MTD for the upcoming Transit Talk Workshop on March 13<sup>th</sup>. She also thanked the Board for holding public meetings in the evening. She also commented on the 5307 Small Area Urbanized Area Transit Funding, ticket pass vending machines, future bus purchases and restoration of the Line 8.

Hathor Hammett of STUC (Sustainable Transit Users Coalition) requested the restoration of the Line 8.

Belen Seara, Executive Director for People United for Economic Justice Building Leadership through Organization (PUEBLO) and STUC requested the restoration of the Line 8. She also commented on future bus purchases and funding.

Jennifer Bailey, Executive Director of CLUE, thanked the Board for working with the public on understanding the issues at hand. She also requested information prior to the Transit Talk Workshop on March 13<sup>th</sup>.

David Pritchett, Board member of Santa Barbara County Action Network (SBCAN), thanked the Board for the upcoming Transit Talk Workshop. He commented on the future bus purchases, funding and possible policies regarding passenger overloads.

Dorothy Littlejohn commented on capital expenses and biodiesel.

## **AT THIS TIME CHAIR DAVIS BROUGHT THE MATTER BACK TO THE BOARD FOR ACTION**

Following a discussion, Director Aceves moved to authorize staff to re-allocate Federal CMAQ funds to bus purchases and accept detailed budget revisions. Director Britton seconded the motion. The motion passed unanimously. Chair Davis thanked Mr. Estrada for always presenting professional, accessible and informative reports.

### **12. FTA SECTION 5307 SMALL URBANIZED AREA TRANSIT FUNDING**

Steve Maas, Manager of Strategic Planning and Compliance, gave the Board a review of MTD's Application for the FTA Section 5307 Small Urbanized Area Transit Funding. Director Britton moved to approve MTD's Application. Director Anderson seconded the motion. The motion passed unanimously. Mr. Maas informed the Board that MTD's Application would next go to the SBCAG Board for concurrence.

### **13. GENERAL MANAGER REPORT**

The General Manager informed the Board that their 2008/2009 Form 700 packets are due April 1<sup>st</sup>.

She also reported that there will be a State of the City Meeting in Santa Barbara in March and an APTA Conference in Seattle in May that the Board may be interested in attending.

Brad Davis, Assistant Controller updated the Board on the Electric Vehicle Pre-Bid Meeting.

Director McQuary updated the Board on a joint meeting between MTD, Gold Coast Transit, SBCAG, and VCTC (the Ventura County Transportation Commission).

### **14. OTHER BUSINESS AND COMMITTEE REPORTS**

Director Britton reported that the Finance Committee had met to discuss the proposed Budget revisions.

The Chair requested a moment of silence out of respect for the pedestrian involved in the accident on February 2, 2009.

## **15. ADJOURNMENT**

**AMERICANS WITH DISABILITIES ACT:** If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 963-3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.

**Santa Barbara Metropolitan Transit District**  
**Cash Report**  
**Board Meeting of March 10, 2009**  
**For the Period February 17, 2009 through March 2, 2009**

**MONEY MARKET**

**Beginning Balance February 17, 2009** **\$5,750,851.35**

SB-325 (LTF)	523,345.91
Accounts Receivable	365,780.00
Passenger Fares	178,117.04
UCSB Fares	91,200.98
Advertising & Prepaid Dep	1,727.87
Miscellaneous	516.75
<b>Total Deposits</b>	<b>1,160,688.55</b>

WC Reimbursement	690.00
Bank Credit - Feb 09	(709.63)
ACH Garnishment Trf	(3,857.33)
ACH Pensions Transfer	(46,328.42)
ACH Tax Deposit	(134,478.97)
Payroll Transfer	(301,940.96)
Operations Transfer	(315,185.44)
<b>Total Disbursements</b>	<b>(801,810.75)</b>

**Ending Balance** **\$6,109,729.15**

**Total Cash and Investments as of March 2, 2009:** **\$6,109,729.15**

**COMPOSITION OF CASH BALANCE**

Working Capital	4,757,810.12
WC / Liability Reserves :as of March 2, 2009	1,351,919.03
	<b>6,109,729.15</b>

**Total Cash Balance** **\$6,109,729.15**

**Santa Barbara Metropolitan Transit District  
Cash Receipts of Accounts Receivable**

<b>Date</b>	<b>Company</b>	<b>Description</b>	<b>Amount</b>
2/17/2009	Department of Rehabilitation	Passes/Token Sales	20.00
2/17/2009	Department of Rehabilitation	Passes/Token Sales	20.00
2/18/2009	County of Santa Barbara	Passes/Token Sales	740.25
2/18/2009	SB School District	Passes/Token Sales	1,512.50
2/18/2009	SB School District	Passes/Token Sales	1,500.00
2/18/2009	SB School District	Passes/Token Sales	24,750.00
2/18/2009	SB School District	Passes/Token Sales	0.50
2/19/2009	Paul Griffith	Contractor Health Ins - Cobra	642.13
2/20/2009	City of Carpinteria - Seaside Shtl.	Seaside Shuttle Contract fares - Jan-Mar 09	15,122.92
2/24/2009	Cox Communciations	Advertising on Buses	4,085.00
2/24/2009	UCSB - Parking Services	Passes/Passport Sales	1,560.00
2/25/2009	Federal Transit Administration	FTA Oper. Assist. - Jul-Sept 08	78,534.00
2/25/2009	Federal Transit Administration	FTA Oper. Assist. - Oct-Dec 08	39,525.00
2/25/2009	Federal Transit Administration	FTA Oper. Assist. - Oct-Dec 08	7,475.00
2/25/2009	Federal Transit Administration	FTA Oper. Assist. - Oct-Dec 08 Credit Memo	-7,475.00
2/25/2009	Zamora, Frank	Health Insurance - Retiree	2.87
2/25/2009	Zamora, Frank	Health Insurance - Retiree	2.87
2/26/2009	Cottage Hospital	Passes/Token Sales	10,400.00
2/26/2009	Cottage Hospital	Passes/Token Sales	4,600.00
3/2/2009	SB School District	Passes/Token Sales	220.00
3/2/2009	SB School District	Passes/Token Sales	140.00
3/3/2009	UCSB - Contract Fares	Contract Fares - Jan 09	89,500.00
3/3/2009	UCSB - Contract Fares	Contract Fares - Jan 09 Bal. & Feb 09	92,901.96
<b>Total Accounts Receivable Paid During Period</b>			<b>\$365,780.00</b>

**Santa Barbara Metropolitan Transit District  
Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
91798	2/19/2009	AQUA-FLO	BUS WASH SUPPLIES	3.93	V
91799	2/19/2009	BNS ELECTRONICS, INC.	GIB. SITE RENTAL	230.56	V
91800	2/19/2009	BOMAR SECURITY & INVESTIGATI	SECURITY SERVICES	3,426.86	V
91801	2/19/2009	BUENA TOOL, INC.	B&G REPAIRS & SUPPLIES	171.22	
91802	2/19/2009	CASH - Juan Perez	CASH - CHANGE MACHINE	11,500.00	
91803	2/19/2009	CALIFORNIA ELECTRIC SUPPLY, IN	BUS PARTS & SHOP SUPPLIES	61.42	V
91804	2/19/2009	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	50.47	V
91805	2/19/2009	COMMUNITY RADIO, INC.	GIB. SITE RENTAL	225.35	V
91806	2/19/2009	DOCUPRODUCTS CORPORATION	COPIER COPIES & SUPPLIES	402.43	
91807	2/19/2009	DOWNTOWN ORGANIZATION, INC.	TC MAINTENANCE	900.00	
91808	2/19/2009	EASY LIFT TRANSPORTATION, INC.	ADA SUBSIDY	43,516.00	
91809	2/19/2009	EVERYTHING ELECTRIC	BUS PARTS	12.81	
91810	2/19/2009	GIBBS INTERNATIONAL INC	BUS PARTS/SUPPLIES	1,655.89	
91811	2/19/2009	GILLIG LLC DBA	BUS PARTS	616.71	
91812	2/19/2009	GRAINGER, INC.	SHOP SUPPLIES	325.18	
91813	2/19/2009	HILLYARD/LOS ANGELES	SHOP SUPPLIES	577.44	
91814	2/19/2009	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	17.44	
91815	2/19/2009	HOPPECKE BATTERIES, INC.	BATTERY SETS	4,167.92	
91816	2/19/2009	INTELLICORP RECORD INC.	PRE-EMPLOYMENT CHECK	106.60	
91817	2/19/2009	INDOFF, INC.	OFFICE SUPPLIES	798.29	
91818	2/19/2009	J n L GLASS INC.	REPLACE BUS WINDOWS	3,485.00	
91819	2/19/2009	JOY EQUIPMENT PROTECTION, INC.	SERVICING FIRE EXTINGUISHERS	30.00	
91820	2/19/2009	LARA'S AUTO REPAIR DBA	BUS REPAIRS	45.00	
91821	2/19/2009	LA CUMBRE FEED	SOFT WATER SYSTEM SUPPLIES	376.19	
91822	2/19/2009	MC CORMIX CORP. (OIL)	LUBRICANTS	3,057.27	
91823	2/19/2009	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	1,412.87	
91824	2/19/2009	MCMaster-CARR SUPPLY CO.	SHOP SUPPLIES	89.70	
91825	2/19/2009	MIKE CUEVAS GARDENING SERIVC	LANDSCAPE MAINTENANCE SERVICE	632.00	
91826	2/19/2009	MGB INDUSTRIAL SUPPLY	BUS & SHOP SUPPLIES	41.11	
91827	2/19/2009	MOTOR COACH INDUSTRIES	BUS PARTS	35.22	
91828	2/19/2009	MUZICRAFT, INC	TC CONTRACT MAINTENANCE	640.48	
91829	2/19/2009	NEWARK ELECTRONICS	BUS PARTS	186.16	
91830	2/19/2009	NU-COOL REDI GREEN	COOLANTS & SHOP SUPPLIES	237.58	
91831	2/19/2009	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	1,931.76	
91832	2/19/2009	O'REILLY, RICHARD	TOOL ALLOWANCE	1,100.00	
91833	2/19/2009	ON THE WALL ADVERTISING, CORP	MTD AD CAMPAIGN	1,507.50	
91834	2/19/2009	PRESTIGE TIRE & AUTO SERVICE, I	SERVICE VEHICLE REPAIRS	609.25	

Check #	Date	Company	Description	Amount	Voids
91835	2/19/2009	REPUBLIC ELEVATOR, INC	ELEVATOR MAINTENANCE	119.75	
91836	2/19/2009	RINCON BROADCASTING LLC	MEDIA ADVERTISING	2,000.00	
91837	2/19/2009	SB INDEPENDENT INC.	MEDIA AD	3,140.00	
91838	2/19/2009	SANTA BARBARA INDUSTRIAL FINI	BUS STOP STICKERS	808.13	
91839	2/19/2009	SD AUTO PARTS (NAPA) DBA	BUS PARTS	42.54	
91840	2/19/2009	SM TIRE, CORP.	BUS TIRE MOUNTING	294.50	
91841	2/19/2009	SMARDAN-HATCHER CO., INC	B&G REPAIRS & SUPPLIES	357.33	
91842	2/19/2009	SO. CAL. EDISON CO.	UTILITIES	3,974.00	
91843	2/19/2009	SC FUELS DBA	FUEL	14,465.89	
91844	2/19/2009	SOUTHERN CALIFORNIA GAS COMP	UTILITIES	784.59	
91845	2/19/2009	SUPREME AUTO CARE PROD., LLC	BUS CLEANING SUPPLIES	183.00	
91846	2/19/2009	STEWART ENTERPRISES TKO, INC	PLUMBING REPAIRS	155.00	
91847	2/19/2009	TELCOM, INC.	RADIO INSTALLATION & SERVS.	2,374.68	
91848	2/19/2009	THE MEDCENTER	MEDICAL EXAMS	2,690.00	
91849	2/19/2009	TANK TEAM INC.	TANK TESTS	118.00	
91850	2/19/2009	TEAMSTERS MISC FUND	UNION MEDICAL/DENTAL	96,991.96	
91851	2/19/2009	TRI-COUNTY AUTO GLASS INC	REPLACE BUS WINDOWS	650.00	
91852	2/19/2009	UPS FREIGHT	FREIGHT SHIPPING	123.47	
91853	2/19/2009	INTERSTATE CAPITAL CORPORATI	UNIFORMS	2,579.62	
91854	2/19/2009	VALLEY POWER SYSTEMS, INC.	BUS PARTS	2,457.10	
91855	2/19/2009	VERIZON CALIFORNIA	TELEPHONES	256.57	
91856	2/19/2009	VALERIANO, JUAN	PAYROLL DONATIONS	74.44	
91857	2/19/2009	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	789.00	
91858	2/19/2009	WURTH USA WEST INC.	SHOP SUPPLIES	649.95	
91859	2/19/2009	AQUA-FLO	BUS WASH SUPPLIES	3.93	
91860	2/19/2009	BNS ELECTRONICS, INC.	GIB. SITE RENTAL	230.56	
91861	2/19/2009	BOMAR SECURITY & INVESTIGATI	SECURITY SERVICES	3,426.86	
91862	2/19/2009	CALIFORNIA ELECTRIC SUPPLY, IN	BUS PARTS & SHOP SUPPLIES	61.42	
91863	2/19/2009	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	50.47	
91864	2/19/2009	COMMUNITY RADIO, INC.	GIB. SITE RENTAL	225.35	
91865	3/2/2009	ANDREWS, HENRY	REIMBURSEMENT	260.00	
91866	3/2/2009	BASZILE METALS SERVICE	REBUILT BIKE RACKS	3,450.00	
91867	3/2/2009	BOMAR SECURITY & INVESTIGATI	SECURITY SERVICES	2,518.16	
91868	3/2/2009	BUENA TOOL, INC.	B&G REPAIRS & SUPPLIES	13.03	
91869	3/2/2009	CALIFORNIA ELECTRIC SUPPLY, IN	BUS PARTS & SHOP SUPPLIES	26.39	
91870	3/2/2009	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	1,148.86	
91871	3/2/2009	CHILD SUPPORT ENFORCEMENT AG	PAYROLL RELATED	147.69	
91872	3/2/2009	COAST TRUCK PARTS	BUS PARTS	537.71	
91873	3/2/2009	DEAILE, MARY	PAYROLL RELATED	106.15	
91874	3/2/2009	DENMUN OFFICE EQUIPMENT	OFFICE MACHINE SUPPLIES	511.81	

Check #	Date	Company	Description	Amount	Voids
91875	3/2/2009	DONS INDUSTRIAL, INC.	BUS PARTS/SHOP SUPPLIES	148.72	
91876	3/2/2009	FAST UNDERCAR	EV BUS PARTS	145.10	
91877	3/2/2009	FGL ENVIRONMENTAL, INC	STORMWATER TEST	423.00	
91878	3/2/2009	FRED'S UPHOLSTERY DBA	UPHOLSTERY REPAIRS	450.00	
91879	3/2/2009	G.L. HYDRAULICS INC.	VENDOR BUS REPAIRS	360.85	
91880	3/2/2009	GIBBS INTERNATIONAL INC	BUS PARTS/SUPPLIES	1,108.53	
91881	3/2/2009	GILLIG LLC DBA	BUS PARTS	1,036.67	
91882	3/2/2009	GRAHAM CHEVROLET CORP.	SERVICE VEHICLE PARTS	674.26	
91883	3/2/2009	H. G. PETERSEN FAMILY PROPERTI	PARKING FOR VALLEY BUSES	100.00	
91884	3/2/2009	UNITED STATES TREASURY - IRS	PAYROLL RELATED	500.00	
91885	3/2/2009	INTERSTATE BATTERIES	EV ACCESSORY BATTERIES	939.36	
91886	3/2/2009	SHERIFF CIVIL BUREAU	PAYROLL RELATED	878.54	
91887	3/2/2009	LUBRICATION ENGINEERS, INC.	LUBRICANTS	146.59	
91888	3/2/2009	MARBORG INDUSTRIES (INC)	UTILITIES & RENTAL FEES	160.13	
91889	3/2/2009	MCMASTER-CARR SUPPLY CO.	SHOP SUPPLIES	111.94	
91890	3/2/2009	MGB INDUSTRIAL SUPPLY	BUS & SHOP SUPPLIES	26.83	
91891	3/2/2009	MOTOR COACH INDUSTRIES	BUS PARTS	82.76	
91892	3/2/2009	NEWARK ELECTRONICS	BUS PARTS	79.92	
91893	3/2/2009	NU-COOL REDI GREEN	COOLANTS & SHOP SUPPLIES	299.65	
91894	3/2/2009	NICHOLSON, CINDY	TRAINING	131.80	
91895	3/2/2009	PETTY CASH - MARTIN, IMELDA	MISC. PURCHASES	417.70	
91896	3/2/2009	PORT SUPPLY	BUS PARTS	122.12	
91897	3/2/2009	PRESTIGE TIRE & AUTO SERVICE, I	SERVICE VEHICLE REPAIRS	36.79	
91898	3/2/2009	SB COUNTY FEDERAL CREDIT UNIO	PAYROLL DEDUCTION	1,548.00	
91899	3/2/2009	SB LOCKSMITHS, INC.	B&G REPAIR & SUPPLIES	15.09	
91900	3/2/2009	SEELEY-RUIZ, KAREN	PAYROLL RELATED	75.69	
91901	3/2/2009	SERVICE MASTER OF SANTA BARB	JANITORIAL SERV./SUPPLIES	5,171.62	
91902	3/2/2009	SM TIRE, CORP.	BUS TIRE MOUNTING	265.50	
91903	3/2/2009	SMARDAN-HATCHER CO., INC	B&G REPAIRS & SUPPLIES	36.84	
91904	3/2/2009	SMART TRANSLATING TEAM DB	PROFESSIONAL SERVICES	70.00	
91905	3/2/2009	SOCIAL SECURITY ADMINISTRATIO	PAYROLL RELATED	25.00	
91906	3/2/2009	SC FUELS DBA	FUEL	28,498.64	
91907	3/2/2009	SPECIALTY TOOL & BOLT	SHOP SUPPLIES	12.22	
91908	3/2/2009	SUMNER, JAMES	DMV REIM	434.37	
91909	3/2/2009	STEWART ENTERPRISES TKO, INC	PLUMBING REPAIRS	168.00	
91910	3/2/2009	TILFORD WELDING	VENDOR BUS REPAIRS	182.00	
91911	3/2/2009	TEAMSTERS UNION LOCAL NO. 186	UNION DUES	478.42	
91912	3/2/2009	TRI-COUNTY AUTO GLASS INC	REPLACE BUS WINDOWS	440.00	
91913	3/2/2009	TRAPEZE SOFTWARE GROUP, INC.	SOFTWARE	35,550.00	
91914	3/2/2009	UPS FREIGHT	FREIGHT SHIPPING	123.47	

Check #	Date	Company	Description	Amount	Voids
91915	3/2/2009	UNITED PARCEL SERVICE, INC.	FREIGHT CHARGES	596.69	
91916	3/2/2009	UNITED WAY OF SB	PAYROLL DEDUCTION	122.00	
91917	3/2/2009	VERIZON CALIFORNIA	TELEPHONES	2,427.37	
91918	3/2/2009	VERIZON WIRELESS	WIRELESS PHONES	387.96	
91919	3/2/2009	VALERIANO, JUAN	PAYROLL DONATIONS	373.00	
91920	3/2/2009	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	770.37	
91921	3/2/2009	YACO SCHOLARSHIP FUND	PAYROLL DEDUCTION	49.00	
				<b>319,184.03</b>	
<b>Current Cash Report Voided Checks:</b>				3,998.59	
<b>Prior Cash Report Voided Checks:</b>				0.00	
<b>Grand Total:</b>				<b>\$315,185.44</b>	

## BOARD OF DIRECTORS REPORT

**MEETING DATE:** MARCH 10, 2009

**AGENDA ITEM #:** 9

**TYPE:** ACTION

**PREPARED BY:** JERRY ESTRADA

\_\_\_\_\_  
*Signature*

**REVIEWED BY:** GENERAL MANAGER

\_\_\_\_\_  
*GM Signature*

**SUBJECT: FUEL PROCUREMENT DISCUSSION**

### **DISCUSSION:**

Staff intends to release a solicitation for the delivery of ultra-low sulfur diesel fuel as well as bio diesel this month. Historically, MTD has linked the price paid for diesel fuel to the OPIS ultra-low sulfur diesel fuel price index for the Los Angeles region plus or minus a premium.

MTD has typically paid approximately \$1.00 per gallon less than the retail price as a result of utilizing the OPIS index. While utilizing the OPIS index has resulted in lower fuel prices than the retail market, MTD has been exposed to the same volatility in fuel prices as the average consumer. Staff recommends that MTD consider a fixed-price contract at this time to provide stability for the next 12-months as it pertains to fuel costs. Prices have dropped dramatically over the past 6-months providing MTD with an opportunity to lock in on today's lower prices.

A fixed-price fuel contract will likely result in MTD paying a premium for diesel fuel compared to today's prices. It is possible that fuel prices will remain low for the next 12-months resulting in MTD paying more for diesel fuel than it would have had it continued to utilize the OPIS price index. However, during these difficult economic times staff feels it is important for budgetary reasons to fix the price of diesel fuel to provide some certainty as it relates to the operating budget.

Bio diesel:

Staff recommends linking the price of bio diesel to the OPIS price index for diesel fuel. Currently, MTD's contract links the price of bio diesel to the OPIS price index for B99. Unfortunately, that particular index has not dropped as dramatically as the diesel fuel index resulting in MTD paying a significant premium for its bio diesel. Based on discussions with major bio diesel suppliers MTD believes that utilizing the OPIS price index for diesel fuel as the basis will be acceptable to the industry

### **Recommendation:**

Staff requests that the Board authorize the General Manager to enter into a fixed-price diesel fuel contract if staff determines that the competitively bid price is reasonable. Due to the nature of this type of transaction, MTD will need to be able to enter into an agreement with a fuel supplier within 24-48 hours of receiving bids.



# COMMUNITY TRANSIT TALK

## PLEASE JOIN MTD STAFF AND SHARE YOUR THOUGHTS ABOUT THE FUTURE OF MTD

**WHEN:** Friday, March 13 from 5:30pm-7:30pm

**WHERE:** MTD Administration Office, 550 Olive Street

**WHAT:** Discuss service, finance, customer service and more.

**HOW:** FROM SANTA BARBARA – Ride the Crosstown Shuttle, MTD stop is Cota & Olive.  
FROM GOLETA – Ride Line 6, 11, 12X or 24X to the MTD Transit Center and transfer to the Crosstown Shuttle at Anacapa & Carrillo. MTD stop is Cota & Olive.  
FROM CARPINTERIA – Ride Line 20, MTD stop is Gutierrez and Salsipuedes. You may also choose Line 21X, MTD stop is Gutierrez and Laguna.

Call (805) 963-3366 for detailed trip planning advice.

MTD will provide a Courtesy Pass for your return trip home, please ask for a pass at the meeting.





## PLÁTICA COMUNITARIA SOBRE EL TRANSPORTE

### CORDIAL INVITACIÓN A UNA REUNIÓN CON EL PERSONAL DEL MTD PARA COMPARTIR SUS IDEAS SOBRE EL FUTURO DEL MTD

- FECHA:** Viernes 13 de marzo de 5:30 p.m. a 7:30 p.m.
- LUGAR:** Oficina Administrativa del MTD, 550 Olive Street
- OBJETIVO:** Hablar del servicio, situación financiera, servicio a clientes y más.
- CÓMO LLEGAR:** DESDE SANTA BÁRBARA – Tome el Crosstown Shuttle. La parada del autobús MTD está en Cota y Olive.  
DESDE GOLETA – Tome las líneas 6, 11, 12X o 24X en dirección al Transit Center del MTD y transborde al Crosstown Shuttle. La parada del autobús MTD está en Cota y Olive.  
DESDE CARPINTERÍA – Tome la línea 20. La parada del autobús MTD está en Gutiérrez y Salsipuedes. Otra opción es tomar la línea 21X. La parada del autobús MTD está en Gutiérrez y Laguna.

Llame al (805) 963-3366 para pedir información detallada sobre la forma de planear el viaje.

MTD le proporcionará un pase de cortesía para su viaje de regreso a casa. Sírvase pedir un pase en la reunión.



**Santa Barbara Metropolitan Transit District**  
550 Olive Street • Santa Barbara • CA 93101  
(805) 963-3364 • FAX (805) 963-3365 • [www.sbmtd.gov](http://www.sbmtd.gov)

To: Chair Davis  
Members of the Board of Directors  
From: Sherrie Fisher, General Manager  
Date: 3/5/09  
Subject: Administrative Update

David Damiano and Sarah Herbold have been working with the Community Environmental Council and the Air Pollution Control District in preparation for this upcoming "Ride Free on Earth Day" promotion on April 19<sup>th</sup>. Each of the agencies involved will cross promote "Ride Free on Earth Day" through their existing media channels.

Additionally, the Marketing Department has been promoting the Community Transit Talk by distributing flyers on buses, placing interior ads on all buses, posting a link on the landing page of our website, and placing a listing in all area community calendars.

The Transit Development Team continues to review passenger input, driver input, data that has been collected from our GFI farebox and on-time-performance as they prepare to make recommendations for service changes for the next fiscal year.

Staff submitted the MTD and Easy Lift calendar year 2008 drug and alcohol testing results to the FTA, as required. The FTA requires pre-employment, reasonable suspicion, post-accident, and random testing.

Steve Maas attended a February 26<sup>th</sup> meeting of the Transit/TDM (Transportation Demand Management) Subcommittee for Caltrans' Highway 101 Corridor System Management Plan (CSMP). The CSMP is a study of 50 miles of Highway 101 from Rice Avenue in Ventura County to Winchester Canyon, including interchanges and major parallel routes. According to Caltrans, the ultimate purpose of the CSMP is to serve as a tool for maximizing the safety, mobility, productivity, and reliability of the corridor. The Transit/TDM Subcommittee will assist Caltrans in ensuring that transit remains an important element in the development of the CSMP.

Steve Maas attended the Santa Barbara County Association of Governments' (SBCAG) Technical Transportation Advisory Committee (TTAC) in Buellton on March 5<sup>th</sup>. TTAC received updates on several items, including the Federal Economic Stimulus funding.

Bus #404 is currently down for engine overhaul.

DMV testing is scheduled for Friday, March 13<sup>th</sup> for one mechanic in the process of attaining a Class A CDL to qualify for towing buses. Testing for a second and third mechanic will be scheduled at a later date.

EV America reports that payment for the battery monitor modules is in process to a supplier in Thailand. EV America's capital funding was approved last Friday for this and other projects.

The 8' x 8' storage container has been received and set in place for Operations to use for storing bicycles that are abandoned on bus bicycle racks, prior to sending the bicycles to law enforcement agencies.

Quotes have been received from three vendors for used storage racks and wire mesh bins (one vendor has availability) to store components to be removed from the five salvage EV's. Racks are also planned for storing Ni-Cd and lead-acid batteries. Additional bins to store most of the EV holiday decorative "Toppers" will be purchased.

With addition of the second motion detector, the lobby stairwell lighting control is confirmed to be working satisfactorily.

The reprogramming of the bus wash water softening system is in process. Initial results are inconsistent with regard to reducing water consumption without adversely affecting water quality.

Driver Trainees Pentland and DeLaTorre graduated training and are "in service". Trainee Paciano expected to end training this week and begin covering runs on his own next week.

The Spring 2009 bid process has ended successfully.

Driver James Peacock is the winner of the March drawing for the CITA (Caught In The Act) award. Congratulations!

We would like to extend a warm welcome to returning driver Siobhan Major. Ms. Major will be returning to MTD on Monday, March 9<sup>th</sup>. Welcome back Siobhan!

Staff is in the process of preparing the draft fiscal year 09-10 budget. The budget is scheduled to be brought before the board on March 24<sup>th</sup>. Staff will present its current revenue estimates for next year along with recommendations related to operating expenditures.

Transportation Development Act – Local Transportation Fund Sales Tax Revenue (TDA-LTF) for the first eight periods has been received. Below is an illustration outlining actual results:

Santa Barbara MTD (TDA-LTF)

	FY08	FY09	Change		
Jul	\$455,572	\$479,174	\$23,601	5.2%	
Aug	608,583	639,257	30,674	5.0%	
Sep	726,428	592,450	(133,978)	-18.4%	} <u>Sep - Jan</u> (\$474,196) -15.7%
Oct	499,376	480,108	(19,268)	-3.9%	
Nov	666,708	640,933	(25,775)	-3.9%	
Dec	601,220	533,269	(67,951)	-11.3%	
Jan	525,222	476,771	(48,451)	-9.2%	
Feb	702,118	523,346	(178,772)	-25.5%	
<b>YTD Actual:</b>	<b>\$4,785,227</b>	<b>\$4,365,307</b>	<b>(\$419,921)</b>	<b>-8.8%</b>	

The Board recently approved budget revisions that include a downward revision for sales tax revenue (TDA-LTF). Staff will continue to report actual results to the Board as information becomes available.

The lease agreement for the Overpass property has been fully executed and the site has been turned over to Asti Holding Company. Staff will work with the lessee and the County of Santa Barbara to adjust property tax records to reflect the new use of the site.