



**AGENDA**  
**Meeting**  
**of the**  
**BOARD OF DIRECTORS**  
**of the**  
**SANTA BARBARA METROPOLITAN TRANSIT DISTRICT**  
**A Public Agency**  
**Tuesday, July 29, 2008**  
**8:30 AM**  
**Santa Barbara MTD Auditorium**  
**550 Olive Street, Santa Barbara, CA 93101**

**1. CALL TO ORDER**

**2. ROLL CALL OF THE BOARD OF DIRECTORS**

John Britton, Chair; David Davis, Vice Chair; Brian Fahnestock, Secretary; Dick Weinberg, Director; Chuck McQuary, Director; Roger Aceves, Director; Sharon Anderson, Director

**3. REPORT REGARDING POSTING OF AGENDA**

**CONSENT CALENDAR**

**4. APPROVAL OF PRIOR MINUTES (Attachment- action may be taken)**

The Board will be asked to waive the reading of and approve the draft minutes for the meeting of July 15, 2008.

**5. CASH REPORT (Attachment- action may be taken)**

The Board will be asked to review the cash report from July 8, 2008 through July 21, 2008.

**THIS CONCLUDES THE CONSENT CALENDAR**

**6. PUBLIC COMMENT**

Members of the public may address the Board on items within the jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, please complete and deliver to the MTD Board Clerk **before the meeting is convened**, a "Request to Speak" form including a description of the subject you wish to address.

**7. RECOMMENDATION TO AWARD CONTRACT FOR ACQUISITION OF (3) THREE 29' HYBRID BUSES FOR ISLA VISTA SERVICE EXPANSION (Attachment- action may be taken)**

The Board will be asked to authorize the General Manager to enter into an Agreement with Gillig Corp. for the purchase of three (3) 29' hybrid buses.

**8. GENERAL MANAGER REPORT**

- a) Overpass Lease
- b) Other

**9. OTHER BUSINESS AND COMMITTEE REPORTS**

The Board will report on related public transit issues and committee meetings.

**10. ADJOURNMENT**

**AMERICANS WITH DISABILITIES ACT:** If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 963-3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



**DRAFT MINUTES  
of the  
Meeting of the  
Board of Directors  
of the  
Santa Barbara Metropolitan Transit District  
A Public Agency**

**Tuesday, July 15, 2008  
8:30 AM**

**Santa Barbara Metropolitan Transit District Auditorium  
550 Olive Street, Santa Barbara, CA 93101**

**MEMBERS PRESENT:**

John Britton, Chair; Dave Davis, Vice Chair; Dick Weinberg, Director; Roger Aceves, Director; Chuck McQuary, Director; Sharon Anderson; Director, Brian Fahnestock

**DISTRICT EMPLOYEES PRESENT:**

Jerry Estrada, Assistant GM/Controller; Tiara Lakey, Executive Assistant to the Board & General Manager; David Damiano, Manager of Transit Development & Community Relations; Cynthia Boche, Assistant Planning Manager; Steve Maas, Manager of Strategic Planning & Compliance

**MEMBERS OF THE PUBLIC:**

**1. CALL TO ORDER**

Chair Britton called the meeting to order at 8:30 AM.

**2. ROLL CALL OF THE BOARD OF DIRECTORS**

Chair Britton reported that all members were present.

**3. REPORT REGARDING POSTING OF AGENDA**

Tiara Lakey, Executive Assistant to the Board & General Manager reported that on Friday, July 11, 2008, the agenda for this meeting was posted at MTD's administrative headquarters, on MTD's website, mailed to all who have requested the agenda and sent to the media of general circulation.

**CONSENT CALENDAR**

**4. APPROVAL OF PRIOR MINUTES**

Director Weinberg moved to waive the reading of and approve the draft minutes for the meeting of July 1, 2008. Vice Chair Davis seconded the motion. The motion passed unanimously.

**5. CASH REPORT**

Director Fahnestock moved to approve the cash report from June 24, 2008 through July 7, 2008. Director McQuary seconded the motion. The motion passed unanimously.

**THIS CONCLUDES THE CONSENT CALENDAR**

**6. PUBLIC COMMENT**

There was no public comment made.

**7. SUPERSTOPS**

David Damiano, Manager of Transit Development & Community Relations provided the Board with an update on the Superstops program, which will then be presented to the Historic Landmarks Commission's (HLC) on Wednesday, July 23<sup>rd</sup>.

Mr. Damiano provided an overview of the three proposed Superstops that would be placed on Anapamu Street, Anacapa Street and Carrillo Street. They will each feature solar panels on their roofs for providing power to illuminate the shelter. Along with benches, plants, trash and recycle receptacles, the stops will also feature a freestanding console that will provide passengers with service information, maps and "real time" schedule information, once the Automatic Vehicle Locator (AVL) project is implemented.

Mr. Damiano also provided the Board with information related to the design process, which uses subtle elements found throughout Santa Barbara.

In response to a question by Director Anderson, Mr. Estrada stated that staff would review the idea of placing security at the stops in the future.

Mr. Estrada provided the Board with financial information related to the Superstop's project. He stated that 88% of the costs will be paid for by designated federal Congestion Mitigation and Air Quality Program (CMAQ) funds and that the City of Santa Barbara will pay for the remainder of the project, through a local match.

Following the presentation, Vice Chair Davis expressed his concerns related to the City's rule regarding illumination and the Superstop's modern design. He requested that staff provide the Board with an update at their next meeting, regarding the outcome of the HLC meeting.

**8. PROPOSED BUDGET REVISION**

Mr. Estrada provided the Board with an overview regarding staff's request to revise the Fiscal Year 08-09 budget in order to increase Easy Lift Transportation's subsidy from \$477,758 to \$522,192. He also noted that staff recently met with MTD's Easy Lift Transportation Ad Hoc Committee and Easy Lift Transportation representatives to discuss need for additional funding.

Following further discussion, Director Aceves moved to authorize staff's recommendation, revising the Fiscal Year 08-09 budget to increase Easy Lift Transportation's subsidy to \$522,192. Vice Chair Davis seconded the motion. The motion passed unanimously.

**9. AT-LARGE BOARD DIRECTOR**

Vice Chair Davis moved to reappointment Director Fahnestock as MTD's At-Large member of the Board of Directors to another 4-year term (from September 2, 2007 to September 2, 2011). Chair Britton seconded the motion. The motion passed unanimously. (Director Fahnestock did not participate in voting on this item.)

**10. GENERAL MANAGER REPORT**

Mr. Estrada updated the Board on MTD's assistance related to the School District's decision to relocate Dos Pueblos Summer School program to La Colina Junior High School during the recent GAP fire. Additionally, he noted that staff continues to communicate with the Office of Emergency Services (OES). Following the report, Director Aceves requested that staff provide the Board with MTD's Emergency Response information at a future meeting.

On August 19<sup>th</sup> MTD staff will present Line 9 information to the Goleta City Council.

Mr. Estrada reported that there were no incidents reported during the July 4<sup>th</sup> service.

Mr. Damiano provided an update on MTD's service from Lompoc. He noted that most of the seats are filled.

Mr. Damiano announced that during the month of August, MTD will provide free rides on the Line 22 to the Santa Barbara Botanic Gardens. He stated that the free rides will be given to tourists, who have received a special coupon from their hotel. The Botanic Gardens will reimburse MTD for each coupon collected.

Director Anderson requested that staff review options for providing special service to and from Chase Palm Park during their Concerts in the Park events.

Mr. Damiano reported that he attended the Santa Barbara County Transit Advisory Council's (SBCTAC) meeting. At the meeting it was reported that all of the County's transit agencies are currently exploring options related to fare increases. He noted that he would provide the Board with additional information following the next SBCTAC meeting.

Mr. Estrada provided the Board with copies of a flyer distributed by PUEBLO representatives near the Transit Center, regarding the fare increase consideration and the Board's July 24<sup>th</sup> Work Session.

#### **11. OTHER BUSINESS AND COMMITTEE REPORTS**

Vice Chair Davis reported that he, Director Aceves and members of MTD's staff met with representatives of SB CAN, PUEBLO and COAST related to the upcoming fare increase consideration.

He also reported that the Calle Real Ad Hoc Committee met to discuss the property.

Director Fahnestock reported that he would be unable to attend the meeting of July 24<sup>th</sup>.

#### **12. 9:00 AM TIME CERTAIN- RECESS TO CLOSED SESSION- 5353 OVERPASS ROAD**

The Board met in closed session pursuant to Government Code §54956.8, conference with real property negotiators regarding lease of the MTD owned 5353 Overpass Road Property; MTD negotiators Bob Tuler & Brian Johnson, Agents, Radius Commercial Real Estate.

Upon returning to open session, Chair Britton reported that the Board had instructed staff to continue the negotiation process related to the property.

#### **13. RECESS TO CLOSED SESSION-CALLE REAL**

The Board met in closed session pursuant to Government Code §54956.8, conference with real property negotiators regarding the MTD Calle Real Property, APN's Book 59, Page 14, Parcels 4, 5 & 6, and Book 67, Page 23, Parcel 6, concerning price and terms of payment; agency negotiators Doug Large and Bob Andrews; other negotiation parties: Housing Authority of County of Santa Barbara, Martin Farrell Homes, and Investec Capital, Inc.

Upon returning to open session, Chair Britton reported that the Calle Real Ad Hoc Committee provided the Board with an update related to the property and that no action was taken.

#### **14. ADJOURNMENT**

**Santa Barbara Metropolitan Transit District**  
**Cash Report**  
**Board Meeting of July 29, 2008**  
**For the Period July 8, 2008 through July 21, 2008**

**MONEY MARKET**

**Beginning Balance July 8, 2008** **\$3,570,537.90**

Miscellaneous	2,404,041.10
Passenger Fares	199,351.18
Accounts Receivable	105,543.39
Interest Income - June 08	2,916.48
Advertising & Prepaid Dep	2,000.00
<b>Total Deposits</b>	<b>2,713,852.15</b>

ACH Garnishment Trf	(2,946.73)
ACH Pensions Transfer	(33,656.94)
WC Trf - June 08	(35,685.20)
ACH Tax Deposit	(130,601.89)
Payroll Transfer	(281,225.06)
Operations Transfer	(615,487.63)
Transfer to 1B-PTMISEA	(2,402,954.00)
<b>Total Disbursements</b>	<b>(3,502,557.45)</b>

**Ending Balance** **\$2,781,832.60**

**CERTIFICATES OF DEPOSIT**

<b>Institution</b>	<b>Maturity</b>	<b>Rate</b>	
Santa Barbara Bank &	11/2/2008	2.57%	2,000,000.00
Santa Barbara Bank &	8/1/2008	1.50%	1,000,000.00
Santa Barbara Bank &	8/31/2008	1.75%	1,000,000.00
<b>Total Certificates of Deposit</b>			<b>4,000,000.00</b>

**\$4,000,000.00**

**Total Cash and Investments as of July 21, 2008:**

**\$6,781,832.60**

**COMPOSITION OF CASH BALANCE**

Working Capital	5,561,983.63
WC / Liability Reserves :as of July 21, 2008	1,219,848.97
	<b>6,781,832.60</b>

**Total Cash Balance** **\$6,781,832.60**

**Santa Barbara Metropolitan Transit District  
Cash Receipts of Accounts Receivable**

<b>Date</b>	<b>Company</b>	<b>Description</b>	<b>Amount</b>
7/8/2008	City of SB - Browning Allen	Dwntwn. Wtrfrnt. Shuttle - June 2008	82,957.35
7/8/2008	Federal Transit Administration	FTA Operating Assistance - CMAQ	740.00
7/9/2008	Calles, Gilbert & Leandra	Health Insurance - Retiree	231.52
7/9/2008	Cottage Hospital	Passes/Token Sales	112.50
7/9/2008	Cottage Hospital	Passes/Token Sales	112.50
7/9/2008	Fountain, Melvin and Elizabeth	Health Insurance - Retiree	231.52
7/10/2008	Federal Transit Administration	FTA Operating Assistance - CMAQ	3,000.00
7/14/2008	Blu Line Media	Advertising on Buses	357.00
7/16/2008	Wayne Kosaka Design	Advertising on Buses	2,905.00
7/17/2008	Godzilla Graphics	Advertising on Buses	1,657.50
7/17/2008	Media 27	Advertising on Buses	8,848.50
7/18/2008	Alzheimers Association	Advertising on Buses	800.00
7/18/2008	Business First National Bank	Advertising on Buses	800.00
7/18/2008	City of SB Creeks Division	Advertising on Buses	2,540.00
7/18/2008	The Jewelry Mart	Advertising on Buses	250.00
<b>Total Accounts Receivable Paid During Period</b>			<b>\$105,543.39</b>

**Santa Barbara Metropolitan Transit District  
Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
90086	7/11/2008	ALLIED WASTE SERVICES #910	CONTAINER-DISPOSAL FEE	35.00	
90087	7/11/2008	AGENCIES TOOL CENTER CORP.	SHOP SUPPLIES	32.70	
90088	7/11/2008	ARCHBALD & SPRAY	LEGAL COUNSEL	5,665.00	
90089	7/11/2008	AMERICAN NAMEPLATE COMPANY	ENGRAVING SERVICES	51.50	
90090	7/11/2008	ASBURY ENVIRONMENTAL SERVIC	WASTE OIL RECYCLER	64.00	
90091	7/11/2008	ASPEN PUBLISHERS, INC.	SUBSCRIPTION	216.33	
90092	7/11/2008	BAY ALARM COMPANY, INC	CONTRACT MAINT	234.00	
90093	7/11/2008	BNS ELECTRONICS, INC.	GIB. SITE RENTAL	222.98	
90094	7/11/2008	BOMAR SECURITY & INVESTIGATI	SECURITY SERVICES	3,629.76	
90095	7/11/2008	CALIFORNIA ELECTRIC SUPPLY, IN	B&G/SHOP SUPPLIES	134.52	
90096	7/11/2008	CHAVEZ, JUAN	REIMBURSEMENT	44.00	
90097	7/11/2008	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	674.00	
90098	7/11/2008	CERTIFIED ENVIRONMENTAL	PROFESSIONAL SERVICES	4,366.33	
90099	7/11/2008	CENTRAL COAST CIRCULATION, LL	BUS BOOK DISTRIBUTION	575.00	
90100	7/11/2008	CHEVRON & TEXACO CARD SERVIC	SERVICE VEHICLE FUEL	147.55	
90101	7/11/2008	CLARK, NANNETE	SURVEYOR	15.00	
90102	7/11/2008	COMMUNITY RADIO, INC.	GIB. SITE RENTAL	218.60	
90103	7/11/2008	CINTAS FIRST AID & SAFETY DB	FIRST AID SUPPLIES	254.49	
90104	7/11/2008	COAST TRUCK PARTS	BUS PARTS	1,193.02	
90105	7/11/2008	COX COMMUNICATIONS	INTERNET & CABLE TV	212.47	
90106	7/11/2008	CSAC/CPEIA	WORKMANS COMP INSURANCE	32,087.00	
90107	7/11/2008	CUMMINS CAL PACIFIC LLC	BUS PARTS	623.64	
90108	7/11/2008	CUNNINGHAM'S RADIATOR DB	REPAIR SERVICE	1,637.44	
90109	7/11/2008	COUNTY OF S.B.PUBLIC WORKS DE	WASTE DISPOSAL	39.00	
90110	7/11/2008	DEPARTMENT OF MOTOR VEHICLE	VEHICLE REGISTRATION	543.00	
90111	7/11/2008	DENMUN OFFICE EQUIPMENT	OFFICE MACHINE REPAIRS/SUPPLIES	2,926.70	
90112	7/11/2008	DORSEY, DANA	SURVEYOR	20.00	
90113	7/11/2008	EASY LIFT TRANSPORTATION, INC.	ADA SUBSIDY	43,516.08	
90114	7/11/2008	EBUS, INC.	BUS PARTS	250.80	
90115	7/11/2008	ERGOMETRICS, INC.	DRIVER TEST SCORING	50.00	
90116	7/11/2008	FERRO MAGNETIC CORPORATION	BATTERY CHARGERS	16,305.78	
90117	7/11/2008	FISHER, SHERRIE	PER DIEM	180.00	
90118	7/11/2008	FORD GRAPHICS	PRINTING SERVICES	1,263.91	
90119	7/11/2008	GFI GENFARE, INC.	FAREBOX REPAIRS & PARTS	4,513.17	
90120	7/11/2008	G.L. HYDRAULICS	VENDOR BUS REPAIRS	356.63	
90121	7/11/2008	GIBBS INTERNATIONAL INC	BUS PARTS/SUPPLIES	4,737.19	
90122	7/11/2008	GILLIG CORPORATION	BUS PARTS	2,367.98	

Check #	Date	Company	Description	Amount	Voids
90123	7/11/2008	GLEASON, GARY	HEALTH/DENTAL REIMBURSEMENT	1,170.24	
90124	7/11/2008	GOODYEAR TIRE & RUBBER CO	LEASED TIRES	532.16	
90125	7/11/2008	GRAHAM CHEVROLET CORP.	SERVICE VEHICLE PARTS	91.29	
90126	7/11/2008	GRAINGER, INC.	BUS/SHOP SUPPLIES	250.20	
90127	7/11/2008	GREGORY, DEBRA	VTT RENEWAL REIMBURSEMENT	10.00	
90128	7/11/2008	HILLYARD/LOS ANGELES	BUS CLEANING SUPPLIES	462.32	
90129	7/11/2008	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	80.30	
90130	7/11/2008	HYDREX PEST CONTROL	FUMIGATION	70.00	
90131	7/11/2008	INTERCON TECHNOLOGIES	DB EV/CHARGER REPAIRS	104.00	
90132	7/11/2008	INDOFF, INC.	OFFICE SUPPLIES	562.64	
90133	7/11/2008	JORGENSEN, MELODY	SURVEYOR	30.00	
90134	7/11/2008	KRAUS, HOWARD	SURVEYOR	30.00	
90135	7/11/2008	MAAS, STEVE	REIMBURSEMENT	136.35	
90136	7/11/2008	MC CORMIX CORP. (OIL)	LUBRICANTS	4,747.09	
90137	7/11/2008	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	2,534.51	
90138	7/11/2008	MEDELLIN-BAILON, YOLANDA L.	SURVEYOR	92.40	
90139	7/11/2008	MIKE CUEVAS GARDENING SERIVC	LANDSCAPE MAINTENANCE SERVICE	632.00	
90140	7/11/2008	MGB INDUSTRIAL SUPPLY	BUS & SHOP SUPPLIES	43.74	
90141	7/11/2008	MISSION LINEN SUPPLY, INC	UNIFORM & LINEN SERVICE	3,206.23	
90142	7/11/2008	MOUNTAIN SPRING WATER	SHOP & OFFICE SUPPLIES	1,132.45	
90143	7/11/2008	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	3,875.22	
90144	7/11/2008	N/S CORPORATION	BUS WASHER PARTS	58.26	
90145	7/11/2008	OLS SERVICE, INC.	SERVICE FOR SEFAC HOISTS	322.14	
90146	7/11/2008	PASO ROBLES TRUCK CENTER COR	BUS PARTS	485.00	
90147	7/11/2008	PETTY CASH- LAKEY, TIARA	MISC. PURCHASES	484.61	
90148	7/11/2008	PETTY CASH - MORRIS, B.	MISC. PURCHASES	245.23	
90149	7/11/2008	PAREDES, WILLIAM	REIMBURSEMENT	44.00	
90150	7/11/2008	PITNEY BOWES INC	POSTAGE METER QTRLY CHARGES	193.95	
90151	7/11/2008	PB- RESERVE ACCOUNT	PREPAID POSTAGE	1,000.00	
90152	7/11/2008	POINDEXTER, CAREY	MEDICAL REIMBURSEMENT	504.00	
90153	7/11/2008	PRAXAIR DISTRIBUTION, INC.	SHOP SUPPLIES	67.78	
90154	7/11/2008	PRESTIGE TIRE & AUTO SERVICE, I	SERVICE VEHICLE REPAIRS	52.22	
90155	7/11/2008	RAMIREZ, ANTONIO	MEDICAL REIMBURSEMENT	246.68	
90156	7/11/2008	RAPHAEL, JAMES SCOTT	SURVEYOR	58.00	
90157	7/11/2008	RECARO NORTH AMERICA, INC	BUS PARTS	5,266.85	
90158	7/11/2008	REPUBLIC ELEVATOR, INC	ELEVATOR MAINTENANCE	119.75	
90159	7/11/2008	RGIS INVENTORY SPECIALISTS, LL	INVENTORY SERVICE	1,482.00	
90160	7/11/2008	R.C. SIMPSON, INC.	RETAINER FEE	50.00	
90161	7/11/2008	REYNOSO III, FRANK	REIMBURSEMENT	645.42	
90162	7/11/2008	RON WILLIAMS MACHINE SHOP	BUS REPAIRS	749.00	

Check #	Date	Company	Description	Amount	Voids
90163	7/11/2008	SB INDEPENDENT INC.	MEDIA AD	785.00	
90164	7/11/2008	SD AUTO PARTS (NAPA) DBA	BUS PARTS/LUBRICANTS	185.74	
90165	7/11/2008	SB CONFERENCE & VISITORS BURE	ANNUAL DUES	475.00	
90166	7/11/2008	SERVICE MASTER OF SANTA BARB	JANITORIAL SERV./SUPPLIES	5,311.36	
90167	7/11/2008	SM TIRE, CORP.	BUS TIRE MOUNTING	144.16	
90168	7/11/2008	SMART & FINAL	OFFICE SUPPLIES	55.75	
90169	7/11/2008	SO. CAL. EDISON CO.	UTILITIES	2,677.43	
90170	7/11/2008	SC FUELS DBA	FUEL	81,247.57	
90171	7/11/2008	STEWART ENTERPRISES TKO, INC	PLUMBING REPAIRS	213.24	
90172	7/11/2008	SB CITY OF-REFUSE/WATER	UTILITIES	1,055.35	
90173	7/11/2008	THE LIGHTHOUSE	SHOP SUPPLIES	5.50	
90174	7/11/2008	TEAMSTERS MISC. SECURITY TRUS	UNION MEDICAL/DENTAL	80,483.77	
90175	7/11/2008	UNIFORM CONNECTION INC.	UNIFORMS	187.52	
90176	7/11/2008	VALLEY POWER SYSTEMS, INC.	BUS PARTS	2,753.49	
90177	7/11/2008	VOICE SMART NETWORKS	SERVICE ON PHONE SYSTEM	1,994.00	
90178	7/11/2008	WILSON PRINTING INC.	PRINTING SERVICES	817.09	
90179	7/11/2008	WURTH USA WEST INC.	SHOP SUPPLIES	594.32	
90180	7/11/2008	YALE/CHASE MATERIALS HANDLIN	SERVICE FORK LIFT	257.73	
90181	7/11/2008	YELLOW TRANSPORTATIONS	FREIGHT	545.85	
90182	7/18/2008	ALVAREZ, SAL	REIMBURSED VTT/DMV	44.00	
90183	7/18/2008	BP WEST COAST PRODUCTS LLC.	FUEL	18,596.51	
90184	7/18/2008	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	495.25	
90185	7/18/2008	COAST TRUCK PARTS	BUS PARTS	8,282.70	
90186	7/18/2008	CUMMINS CAL PACIFIC LLC	BUS PARTS	1,198.95	
90187	7/18/2008	DEAILE, MARY	PAYROLL RELATED	106.15	
90188	7/18/2008	DOWNTOWN ORGANIZATION, INC.	TC MAINTENANCE	400.00	
90189	7/18/2008	FERRO MAGNETIC CORPORATION	BATTERY CHARGERS	141.58	
90190	7/18/2008	STATE OF CALIFORNIA	PAYROLL RELATED	832.46	
90191	7/18/2008	GFI GENFARE, INC.	FAREBOX REPAIRS & PARTS	1,645.85	
90192	7/18/2008	GIBBS INTERNATIONAL INC	BUS PARTS/SUPPLIES	2,545.73	
90193	7/18/2008	GILLIG CORPORATION	BUS PARTS	1,252.43	
90194	7/18/2008	GRAINGER, INC.	BUS/SHOP SUPPLIES	54.84	
90195	7/18/2008	GRIFFITH, PAUL	EV PROGRAM CONSULTATION	5,625.00	
90196	7/18/2008	JRN BENEFITS, INC	PENSION ADMINISTRATION	1,373.50	
90197	7/18/2008	SHERIFF CIVIL BUREAU	PAYROLL RELATED	605.29	
90198	7/18/2008	KIRKS AUTOMOTIVE, INC	AUTO PARTS	176.42	
90199	7/18/2008	KJEE 92.9 FM DBA	MEDIA ADS	1,950.00	
90200	7/18/2008	LNI CUSTOM MANUFACTURING	BUS SHELTERS	29,043.18	
90201	7/18/2008	MARBORG INDUSTRIES (INC)	UTILITIES & RENTAL FEES	99.06	
90202	7/18/2008	NU-COOL REDI GREEN	COOLANTS & SHOP SUPPLIES	226.37	

Check #	Date	Company	Description	Amount	Voids
90203	7/18/2008	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	630.04	
90204	7/18/2008	RGIS INVENTORY SPECIALISTS, LL	INVENTORY SERVICE	250.00	
90205	7/18/2008	RINCON BROADCASTING LLC	MEDIA ADVERTISING	1,590.00	
90206	7/18/2008	SB COUNTY FEDERAL CREDIT UNIO	PAYROLL DEDUCTION	1,498.00	
90207	7/18/2008	SEELEY-RUIZ, KAREN	PAYROLL RELATED	75.69	
90208	7/18/2008	SM TIRE, CORP.	BUS TIRE MOUNTING	271.97	
90209	7/18/2008	SC FUELS DBA	FUEL	66,259.82	
90210	7/18/2008	SPECIALTY TOOL & BOLT	SHOP SUPPLIES	1,880.46	
90211	7/18/2008	STERTIL-KONI USA, INC	MOBILE COLUMN LIFT SYSTEM	29,086.81	
90212	7/18/2008	THE LIGHTHOUSE	SHOP SUPPLIES	77.70	
90213	7/18/2008	TIMBERWOLF PET PRODUCTS	LEASH FOR W/C RAMPS	318.50	
90214	7/18/2008	TEAMSTERS PENSION TRUST	UNION PENSION	76,272.34	
90215	7/18/2008	TEAMSTERS UNION LOCAL NO. 186	UNION DUES	9,080.98	
90216	7/18/2008	TRI-COUNTY AUTO GLASS INC	REPLACE BUS WINDOWS	345.00	
90217	7/18/2008	UNITED PARCEL SERVICE, INC.	FREIGHT CHARGES	478.52	
90218	7/18/2008	UNITED WAY OF SB	PAYROLL DEDUCTION	134.00	
90219	7/18/2008	VALLEY POWER SYSTEMS, INC.	BUS PARTS	653.67	
90220	7/18/2008	VERIZON CALIFORNIA	TELEPHONES	266.97	
90221	7/18/2008	WAYNE'S TIRE INC.	VEHICLE TIRES	1,363.61	
90222	7/18/2008	WORKER'S COMPENSATION ADMIN.	PROFFESIONAL SERVICES	9,146.81	
90223	7/18/2008	YACO SCHOLARSHIP FUND	PR DEDUCTION	49.00	
				<b>615,487.63</b>	
<b>Current Cash Report Voided Checks:</b>				0.00	
<b>Prior Cash Report Voided Checks:</b>				0.00	
<b>Grand Total:</b>				<b>\$615,487.63</b>	



## BOARD OF DIRECTORS REPORT

**MEETING DATE:** JULY 29, 2008

**AGENDA ITEM #:** 7

**TYPE:** ACTION

**PREPARED BY:** JERRY ESTRADA

\_\_\_\_\_  
*Signature*

**REVIEWED BY:** GENERAL MANAGER

\_\_\_\_\_  
*GM Signature*

**SUBJECT: PURCHASE THREE (3) 29' HYBRID BUSES**

### **DISCUSSION:**

Consistent with the Santa Barbara Metropolitan Transit District's (MTD) federal "South Coast Transit Priorities" (SCTP) grant, staff is recommending the purchase of three (3) 29' hybrid buses for expansion service in Isla Vista. MTD has budgeted \$1,650,000 for this acquisition, of which, \$1,194,720 will be covered by federal Congestion Mitigation and Air Quality (CMAQ) funds while the remaining \$155,300 will be paid for by the County of Santa Barbara (County) pending an amendment to the existing agreement. The remaining balance of \$299,980 will be covered by MTD's State Transit Assistance funds. The actual cost is estimated to be approximately \$1,632,333 or \$17,667 under budget.

It is staff's recommendation that MTD purchase (3) three 29' hybrid buses from Gillig Corp. via a piggybacking opportunity available from the San Joaquin Regional Transit Authority (SJRTD). MTD was an original member of the consortium led by SJRTD to acquire hybrid buses. MTD utilized the procurement to acquire its existing 40' hybrid buses. SJRTD has extended three options to MTD for the proposed acquisition.

### Procurement Administration

San Joaquin Regional Transit District (RTD) acted as the lead agency and administered the procurement for consortium members. On July 7, 2005, RTD advertised and issued an RFP for 29', 35', and 40' Hybrid Diesel Electric Buses. Proposals were received on September 6, 2005 from New Flyer, Gillig and Orion Bus Industries. Proposals were evaluated on October 31, 2005 by the evaluation team consisting of the RTD Maintenance Manager, Maintenance Director and a representative for the bus operators. The evaluation team selected Gillig as the lowest priced and highest rated bidder.

No protests were received and Gillig submitted all compliant certifications and forms. On November 15, 2005, the RTD Board of Directors approved staff's recommendation to award a contract to Gillig.

#### MTD Review of Documentation

RTD has provided MTD with all relevant documentation relating to the procurement. Subsequently, maintenance staff reviewed the technical proposal from Gillig and requested changes in accordance with MTD's technical requirements; as clearly allowed by federal procurement guidelines.

MTD also reviewed all documentation to ensure that the procurement adhered to federal procurement standards and that all federal compliance issues were met. Staff determined that the Gillig proposal was responsible and responsive and reflects a fair and reasonable price based on adequate competition.

#### **RECOMMENDATION:**

Staff recommends that the Board authorize the General Manager to enter into an Agreement with Gillig Corp. for the purchase of three (3) 29' hybrid buses.

To: Chair Britton  
Members of the Board of Directors  
From: Sherrie Fisher, General Manager  
Date: 7/25/08  
Subject: Administrative Update

Thank you all for your guidance during Thursday's Board Work Session / Preliminary hearing, regarding consideration of a fare increase.

**Public Hearings regarding further consideration of a fare increase will take place on:**

- **Monday, August 11<sup>th</sup> - 5:30 PM** in MTD's Auditorium (located at 550 Olive Street)
- **September 15<sup>th</sup> - 5:30 PM** in MTD's Auditorium (located at 550 Olive Street)

**Both meetings will be televised.**

On the July 22<sup>nd</sup>, members of MTD's staff and External Affairs Committee met with a representative of **Assemblymember Pedro Nava's** office to provide information related to the current consideration of a fare increase.

Staff is working with MTD's real estate broker, Bob Tuler, to finalize the terms of the lease of the **Overpass property** with the primary bidder. All parties are scheduled to meet with city of Goleta staff regarding the matter. Staff will provide the board with an update during Tuesday's meeting.

Finance staff is in the process of completing **draft financial statements** for the prior fiscal year. Draft financials will be presented to the auditors next week. The auditors have been reviewing MTD's control policies and it is anticipated that testing will also begin next week.

MTD is in the process of **extending the fuel contract** with Southern Counties Oil for an additional 3-month period. Although we did receive results of the Los Angeles MTA co-operative agreement, staff is still in the process of evaluating the results. This matter will be brought before the Board within the next 60-days.

David Damiano and representatives from Blackbird Architects met with the Historic Landmarks Commission (HLC) on Wednesday to present the **Superstop** concept. Overall the group supported the concept seeking some modification to blend with the style of the El Pueblo Viejo District.

Due to road improvements taking place near the St. Vincent's Housing project, **Line 8** will be on a six-month detour. Traffic will only be permitted to travel westbound through the project site. Details are available at the Transit Center and on MTD's website ([www.sbmtd.gov](http://www.sbmtd.gov)).

**101 operational improvements have begun south of Milpas.** To date, we have not experienced any significant delays. The Planning and Operations are prepared to implement booster service as required.

As required by the Federal Transit Administration, staff submitted the June monthly **Ridership Reports and Safety & Security Reports for MTD**, Easy Lift, and Clean Air Express to the National Transit Database.

Staff is reviewing the "**Vision 2030: SBCAG 2008 Regional Transportation Plan (Draft)**" and the associated "Environmental Impact Report (Draft)" from SBCAG to provide SBCAG with comments by the September 2 deadline. The Federal Highway Administration and the Federal Transit Administration require SBCAG to prepare an RTP periodically.

The evening of July 23, Steve Maas and David Damiano attended City of Santa Barbara policy options workshop for the ongoing "**Plan Santa Barbara**" process. The workshop offered residents the opportunity to comment on key policies of the City's general plan update.

Staff is currently working on a **System Safety Program Plan (SSPP)** for the District. This was the only advisory item that was noted during the Federal Transit Administration Triennial Audit.

**MTD's daily trip from Lompoc** is running smoothly with the bus filled to capacity seating levels already within the first two weeks.

The Operations Department is preparing for the upcoming **Greek festival** that will take place at Oak Park this weekend.

The Operations Department is also making preparations for upcoming **Fiesta** parade(s) and events.

**Welcome back** Drivers, Teresa Ceballos, Norma Myers, and Joseph Perreault. MTD also welcomes new drivers-in-training, Terrance Hinson, and David McGuckie, who are progressing well in their training with Training Supervisor James Sumner.

An **overhauled rear axle** assembly was installed on Bus #402 last week. The next available rebuilt axle will be placed in Bus #403.

The **Dual Power Inverter Module (DPIM)** has been changed in Bus #902. Fault codes related to the DPIM had been recorded. Bus #900 is now at Valley Power Systems for a similar change out. Buses #904 and #907 will follow. Allison has agreed to replace their DPIM's. They have defined an internal problem with wiring connections.

EV 19 with a Stone Electronics' **data acquisition system (DAS)** is assigned to the Seaside Shuttle runs in Carpinteria to record daily DC Kwh usage. The data will be used for battery range specifications in the forthcoming RFP for replacement shuttles. Sufficient data should be collected by the end of this week. EV 12 has been running in Santa Barbara while EV 19 is in Carpinteria.

The **Ni-CD battery monitor system** on order from EV America is now projected to be installed the last week of August. The individual battery monitor modules (96 per bus) reportedly have been manufactured in Thailand and are pending shipment to the USA.

The **charger monitor** returned to Stone Electronics for problem analysis has been returned to MTD with no internal fault found. This is positive news because a component previously added to protect against voltage spikes was effective. Two external fuses had blown and no cause determinable. Presently it is working well.

At no cost to MTD **Simplex** has scheduled for today to install all (32) new design heat detectors to correct the minor fault with the system diagnostic circuit for the last four detectors in the Salsipuedes canopy brake lathe area. This fault does not compromise the ability of the system to detect a fire and send an alarm. The fault is in the circuitry to detect if one or more of the four heat sensors fail, but all four were confirmed to be functioning correctly.

A purchase order has been issued for installation of **motion sensors** to control lighting in the front lobby. Installation is scheduled for today.

The **2008 Annual Business Plan Summary** (Hazardous Materials Inventory) is in process. It must be filed with the SB County Fire department by Friday, August 8.