



AGENDA
Meeting
of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency
Tuesday, December 2, 2008
8:30 AM
Santa Barbara MTD Auditorium
550 Olive Street, Santa Barbara, CA 93101

1. CALL TO ORDER

2. ROLL CALL OF THE BOARD OF DIRECTORS

John Britton, Chair; David Davis, Vice Chair; Brian Fahnestock, Secretary; Dick Weinberg, Director; Chuck McQuary, Director; Roger Aceves, Director; Sharon Anderson, Director

3. REPORT REGARDING POSTING OF AGENDA

CONSENT CALENDAR

4. APPROVAL OF PRIOR MINUTES (Attachment- action may be taken)

The Board will be asked to waive the reading of and approve the draft minutes for the meeting of November 18, 2008.

5. CASH REPORTS (Attachment- action may be taken)

The Board will be asked to review the cash report from November 11, 2008 through November 24, 2008.

THIS CONCLUDES THE CONSENT CALENDAR

6. PUBLIC COMMENT

Members of the public may address the Board on items within the jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, please complete and deliver to the MTD Board Clerk **before the meeting is convened**, a "Request to Speak" form including a description of the subject you wish to address.

7. ANNUAL BOARD BUSINESS- ELECTION OF OFFICERS (Action may be taken)

The Board will hold elections for the following Board positions: Chair, Vice Chair and Secretary.

8. ANNUAL BOARD BUSINESS- BOARD COMMITTEES (Attachment- action may be taken)

The Board will consider commitments with an opportunity to change from membership in current committees.

9. PUBLIC OFFICIALS DIRECTORS' AND OFFICERS' LIABILITY INSURANCE- (Attachment- action may be taken)

The Board will be asked to authorize staff's recommendation for renewal of MTD's Public Officials Directors' and Officers' insurance.

10. GENERAL MANAGER REPORT

- a) Tea Fire
- b) Intranet
- c) Three bike rack
- d) State Transit Assistance update
- e) Other

11. OTHER BUSINESS AND COMMITTEE REPORTS

The Board will report on related public transit issues and committee meetings.

12. ADJOURNMENT

AMERICANS WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 963-3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



**DRAFT MINUTES
of the
Meeting of the
Board of Directors
of the
Santa Barbara Metropolitan Transit District
A Public Agency**

**Tuesday, November 18, 2008
8:30 AM**

**Santa Barbara Metropolitan Transit District Auditorium
550 Olive Street, Santa Barbara, CA 93101**

MEMBERS PRESENT:

John Britton, Chair; Dave Davis, Vice Chair; Dick Weinberg, Director; Roger Aceves, Director; Sharon Anderson; Director, Brian Fahnestock; Chuck McQuary, Director

DISTRICT EMPLOYEES PRESENT:

Sherrie Fisher, General Manager, Jerry Estrada, Assistant GM/Controller; Tiara Lakey, Executive Assistant to the Board & General Manager; Imelda Martin, Office Manager; David Damiano, Manager of Transit Development & Community Relations; Steve Maas, Manager of Strategic Planning & Compliance; Paul Tumbleson, Senior Scheduler; Tom Sheldon, IT Manager; Cynthia Boche, Senior Planner; Gabriel Garcia, Human Resources & Risk Manager; Brad Davis, Assistant Controller

MEMBERS OF THE PUBLIC:

Jeff Gerfen and Neil Hockaday of Vaqero Systems

1. CALL TO ORDER

Chair Britton called the meeting to order at 8:30 AM.

2. ROLL CALL OF THE BOARD OF DIRECTORS

Chair Britton reported that all members were present, with the exception of Vice Chair Davis, who was expected to arrive at any moment.

3. REPORT REGARDING POSTING OF AGENDA

The General Manager reported that on Friday, November 14, 2008, the agenda for this meeting was posted at MTD's administrative headquarters, on MTD's website, mailed to all who have requested the agenda and sent to the media of general circulation.

4. & 5. CONSENT CALENDAR

Director Aceves moved to approve the consent calendar for items #4 (Approval of November 4, 2008 draft meeting minutes) and item #5 (Cash Report October 28, 2008- November 10, 2008). Director Weinberg seconded the motion. The motion passed unanimously.

THIS CONCLUDES THE CONSENT CALENDAR

6. PUBLIC COMMENT

There was no public comment made.

7. USE OF NEW DAY PASS ON SHUTTLE SERVICES

The General Manager reviewed staff's recommendation requesting that the Board authorize the General Manager to implement the use of the new MTD Day Pass to be used on the Downtown-Waterfront Shuttle, Carrillo Lot Shuttle, and Seaside Shuttle. She reminded the Board that the Day Pass was authorized during the Public Hearings related to the Fare Increase, which will begin on January 1, 2009.

In response to a question by Director Anderson, David Damiano, Manager of Transit Development & Community Relations reported that marketing plan related to the Day Pass program will be included in the upcoming Customer Service Plan. He noted that Santa Barbara Car Free, will also promote the new pass.

Director McQuary suggested that staff contact Gold Coast Transit, regarding their Day Pass. He stated that there may be potential for a joint marketing effort of the pass.

Following further discussion, Director Aceves moved to authorize the General Manager to implement the use of the new MTD Day Pass on the Downtown-Waterfront Shuttle, Carrillo Lot Shuttle, and Seaside Shuttle. Director Fahnestock seconded the motion. The motion passed unanimously.

8. RENEWAL OF AMTRAK TRANSFER AGREEMENT

The Board received copies of the Amtrak Transfer Agreement extension. Steve Maas, Manager of Strategic Planning & Compliance reviewed the two changes to the agreement, which consisted of a new expiration date of December 31, 2011 and reimbursement increased from \$1.00 to \$1.40 per transfer for each Pass collected. Mr. Maas noted that the Agreement can be terminated for convenience or breach.

Mr. Damiano reported on current marketing of the program by Amtrak and Santa Barbara Car Free.

Directors Aceves and Anderson both commented that they would like MTD to provide additional marketing of the Amtrak Transfer program. Director Fahnestock expressed concerns regarding the use of MTD's budgeted marketing funds for this program that is mainly used by visitors and not daily riders.

Following additional discussion, Director Aceves moved authorize the General Manager to sign an agreement extending the Amtrak transfer Program and requested that staff release a press release announcing the implementation of the new Day Pass and extension of the Amtrak Transfer Program. Additionally, he requested that MTD engage in a marketing effort with Amtrak. Director Anderson seconded the motion. Director Fahnestock opposed. The motion passed.

9. MOBILE ON-TIME PERFORMANCE SYSTEM (MOPS)

Paul Tumbleson, Senior Scheduler provided the Board with a presentation on Vaqero Systems Mobile On-Time Performance System (MOPS) currently in use at MTD. The presentation included information collected from one route over the period of a year.

Following the presentation, members of the Board commented that this was a good precursor to a future Automatic Vehicle Locator (AVL).

Jeff Gerfen and Neil Hockaday of Vaqero Systems were also on hand and were thanked for the efforts in assisting with the project. In turn, they thanked Mr. Estrada, Mr. Damiano, Mr. Tumbleson, and Ms. Boche and Mr. Sheldon for the assistance as well.

10. GENERAL MANAGER REPORT

MTD's Office Manager, Imelda Martin was congratulated by the Board and staff on passing her Notary Examination.

The Board and staff celebrated the recent passage of Measure A.

The General Manager provided the Board with an overview of safety precautions and operations conducted during the first night of the TEA fire. She reported that many of MTD's drivers stayed after their shifts were completed in order to assist with any potential evacuation orders from the Offices of Emergency Services (OES). Members of MTD's maintenance department assisted with the evacuation of a portion of MTD's bus fleet to its Overpass property. She noted that throughout the night, employees continued calling in to offer their services to MTD and the community.

The General Manager reported that a list of the employees who assisted is being compiled and will be provided to the Board at an upcoming meeting. Director Aceves requested that a "thank you" from the Board, be extended to these employees.

The General Manager also informed the Board that during the first night of the fire, a local radio station in error reported that MTD was not running its regular service. She stated that she contacted them and informed them that MTD's was operating a regular service schedule.

The Board received copies of a letter sent to the Santa Barbara Planning Commission, by MTD regarding its comments on the Plan Santa Barbara Draft Policy Preferences (Revised).

The General Manager reported that MTD staff and staff at Clean Air Express have held conversations regarding the regional service.

The General Manager and Mr. Damiano met with local architects who are members of a Mesa Village Hall Meeting group.

The Board reviewed copies of MTD's proposed 2009 Annual Board Meeting and recommended further discussion.

Board members each received a copy of the 2008 MTD Board Holiday Calendar. The General Manager reviewed the calendar with the Board, which listed the remaining 2008 meeting dates, MTD holiday service schedules and events.

The Board agreed to hold elections of officers and committee appointments at their next meeting.

Jerry Estrada, Assistant GM/Controller informed the Board that the Governor has proposed to cut the District's STA funds from approximately \$1.2 million to \$400,000. He reported that staff will prepare letters to local representatives, requesting their support that MTD receive these transit funds.

11. OTHER BUSINESS AND COMMITTEE REPORTS

None were reported.

At this time (10:15 AM), Vice Chair Davis joined the meeting.

12. RECESS TO CLOSED SESSION- CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION (Section 54956.9 (b))

One case: AAA of Southern California vs. MTD

Upon returning from closed session, Vice Chair Davis reported that the Board had authorized settlement of the claim.

13. RECESS TO CLOSED SESSION- CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION (Section 54956.9 (b))

One case: Eugene Wilson vs. MTD

Upon returning from closed session, Vice Chair Davis reported that no action had been taken.

At this time (10:30 AM), Chair Britton exited the meeting.

14. RECESS TO CLOSED SESSION- 5353 OVERPASS ROAD

The Board will meet in closed session pursuant to Government Code §54956.8, conference with real property negotiators regarding lease of the MTD owned 5353 Overpass Road Property; MTD negotiators Bob Tuler & Brian Johnson, Agents, Radius Commercial Real Estate.

Upon returning from closed session, Vice Chair Davis reported that no action had been taken.

15. RECESS TO CLOSED SESSION-1020 CHAPALA STREET

The Board will meet in closed session pursuant to Government Code §54956.8, conference with real property negotiators regarding the MTD owned 1020 Chapala Street Property, APN 039-281-040 and the City-owned property 9 West Figueroa Street, APN 039-281-041 and the subsequent lease by the Redevelopment Agency of both properties to a developer to develop the Transit Village project; MTD negotiator will be Sherrie Fisher, General Manager. City Staff negotiators will be David Gustafson, Acting Community Development Director/Acting Agency Deputy Director and Stephen Wiley, City Attorney/Agency Counsel.

Upon returning from closed session, Vice Chair Davis reported that no action had been taken.

16. ADJOURNMENT

Santa Barbara Metropolitan Transit District
Cash Report
Board Meeting of December 2, 2008
For the Period November 11, 2008 through November 24, 2008

MONEY MARKET

Beginning Balance November 11, 2008 **\$6,613,239.55**

SB-325 (LTF)	640,932.52
Accounts Receivable	244,964.60
Passenger Fares	158,935.05
UCSB Fares	66,710.56
Advertising & Prepaid Dep	66,710.56
Interest Income -Sep 08	4,445.41
Miscellaneous	<u>1,439.57</u>
Total Deposits	1,184,138.27

ACH Garnishment Trf	(3,010.39)
CD Interest -Sep 08	(4,445.41)
ACH Pensions Transfer	(34,227.94)
WC Trf - Sep 08	(59,926.76)
ACH Tax Deposit	(127,425.77)
Operations Transfer	(236,617.49)
Payroll Transfer	<u>(289,629.27)</u>
Total Disbursements	(755,283.03)

Ending Balance **\$7,042,094.79**

Total Cash and Investments as of November 24, 2008: **\$7,042,094.79**

COMPOSITION OF CASH BALANCE

Working Capital	5,768,595.21
WC / Liability Reserves :as of November 24, 2008	<u>1,273,499.58</u>
	7,042,094.79

Total Cash Balance **\$7,042,094.79**

**Santa Barbara Metropolitan Transit District
Cash Receipts of Accounts Receivable**

Date	Company	Description	Amount
11/10/2008	Wayne Kosaka Design	Advertising on Buses	2,380.00
11/11/2008	City of SB - Public Works	Advertising on Buses	1,414.00
11/11/2008	City of SB - Public Works	Advertising on Buses	1,414.00
11/14/2008	City of SB - Public Works	Advertising on Buses	1,414.00
11/14/2008	City of SB Creeks Division	Advertising on Buses	420.00
11/14/2008	The S'Cool Food Initiative	Advertising on Buses	322.00
11/18/2008	UCSB - Contract Fares	Contract Fares	66,710.56
11/19/2008	City of SB - Browning Allen	Dwntwn. Wtrfrnt. Shuttle - Oct 08	85,909.21
11/19/2008	City of SB - Commuter Lot	Commuter Lot Shuttle -Nov 08	16,452.45
11/19/2008	City of SB - Transit Enhancement	Transit Enhancement - Nov 08 1 & 2, 3	40,307.13
11/19/2008	SB County Schools	Passes/Token Sales	60.00
11/19/2008	SB County Schools	Passes/Token Sales	300.00
11/20/2008	City of SB Waterfront Department	Wharf Woody Shuttle - Nov 08	2,542.12
11/20/2008	Godzilla Graphics	Advertising on Buses	1,955.00
11/20/2008	Godzilla Graphics	Advertising on Buses	2,754.00
11/20/2008	Paul Griffith	Contractor Health Ins - Cobra	642.13
11/20/2008	Santa Barbara Airport	Advertising on Buses	9,440.00
11/21/2008	S.B.C.A.G.	VE-CAE Commuter Service - Sept 08	4,828.00
11/24/2008	Cox Communciations	Advertising on Buses	5,700.00
Total Accounts Receivable Paid During Period			\$244,964.60

**Santa Barbara Metropolitan Transit District
Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
91069	11/14/2008	AGENCIES TOOL CENTER CORP.	SHOP SUPPLIES	267.70	
91070	11/14/2008	ARCHBALD & SPRAY	LEGAL COUNSEL	3,431.37	
91071	11/14/2008	AMERICAN NAMEPLATE COMPANY	ENGRAVING SERVICES	62.06	
91072	11/14/2008	BNS ELECTRONICS, INC.	GIB. SITE RENTAL	222.98	
91073	11/14/2008	BOMAR SECURITY & INVESTIGATI	SECURITY SERVICES	2,503.92	
91074	11/14/2008	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	464.49	
91075	11/14/2008	CHEVRON & TEXACO CARD SERVI	SERVICE VEHICLE FUEL	108.27	
91076	11/14/2008	COMMUNITY RADIO, INC.	GIB. SITE RENTAL	218.60	
91077	11/14/2008	CINTAS FIRST AID & SAFETY DB	FIRST AID SUPPLIES	370.08	
91078	11/14/2008	COAST TRUCK PARTS	BUS PARTS	810.25	
91079	11/14/2008	CUMMINS CAL PACIFIC LLC	BUS PARTS	2,554.41	
91080	11/14/2008	DENMUN OFFICE EQUIPMENT	OFFICE MACHINE SUPPLIES	95.00	
91081	11/14/2008	DOCUPRODUCTS CORPORATION	COPIER COPIES & SUPPLIES	150.41	
91082	11/14/2008	DOWNTOWN ORGANIZATION, INC.	TC MAINTENANCE	400.00	
91083	11/14/2008	EASY LIFT TRANSPORTATION, INC.	ADA SUBSIDY	43,516.00	
91084	11/14/2008	FEDERAL EXPRESS CORP.	FREIGHT CHARGES	40.32	
91085	11/14/2008	GFI GENFARE, INC.	FAREBOX REPAIRS & PARTS	7,378.99	
91086	11/14/2008	G.L. HYDRAULICS	VENDOR BUS REPAIRS	1,017.90	
91087	11/14/2008	GIBBS INTERNATIONAL INC	BUS PARTS/SUPPLIES	7,196.72	
91088	11/14/2008	GILLIG LLC DBA	BUS PARTS	8,180.45	
91089	11/14/2008	GLEASON, GARY	HEALTH/DENTAL REIMBURSEMENT	1,227.84	
91090	11/14/2008	GOODYEAR TIRE & RUBBER CO	LEASED TIRES	9,943.44	
91091	11/14/2008	GRAYBAR ELECTRIC COMPANY, IN	BUS PARTS	107.36	
91092	11/14/2008	GOLETA VALLEY CHAMBER OF CO	MEMBERSHIP DUES	399.00	
91093	11/14/2008	H&H WHOLESALE PARTS	SHOP SUPPLIES	1,740.77	
91094	11/14/2008	HILLYARD/LOS ANGELES	SHOP SUPPLIES	729.59	
91095	11/14/2008	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	22.69	
91096	11/14/2008	INTERCON TECHNOLOGIES DB	EV/CHARGER REPAIRS	7,586.80	
91097	11/14/2008	INDOFF, INC.	OFFICE SUPPLIES	263.75	
91098	11/14/2008	J&A EXPRESS ELECTRIC MOTOR	BUS PARTS REPAIRS	1,326.81	
91099	11/14/2008	JANEK CORP	BUS PARTS	1,454.63	
91100	11/14/2008	KLIPPEL TOOL REPAIR DBA	BUS PARTS	585.51	
91101	11/14/2008	LARA'S AUTO REPAIR DBA	BUS REPAIRS	90.00	
91102	11/14/2008	LENZ PEST CONTROL DBA	FUMIGATION	275.00	
91103	11/14/2008	MC CORMIX CORP. (OIL)	LUBRICANTS	1,487.28	
91104	11/14/2008	MCMASTER-CARR SUPPLY CO.	SHOP SUPPLIES	59.13	
91105	11/14/2008	MOTOR COACH INDUSTRIES	BUS PARTS	147.29	

Check #	Date	Company	Description	Amount	Voids
91106	11/14/2008	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	3,259.92	
91107	11/14/2008	POINDEXTER, CAREY	MEDICAL REIMBURSEMENT	504.00	
91108	11/14/2008	PRESTIGE TIRE & AUTO SERVICE, I	SERVICE VEHICLE REPAIRS	174.85	
91109	11/14/2008	RON WILLIAMS MACHINE SHOP	BUS REPAIRS	793.00	
91110	11/14/2008	SMITTY'S TOWING SERVICE DB	TOWING SERVICES	312.50	
91111	11/14/2008	SM TIRE, CORP.	BUS TIRE MOUNTING	67.50	
91112	11/14/2008	SMART & FINAL	OFFICE SUPPLIES	218.60	
91113	11/14/2008	SO. CAL. EDISON CO.	UTILITIES	2,094.67	
91114	11/14/2008	SC FUELS DBA	FUEL	18,235.82	
91115	11/14/2008	SOUTHERN CALIFORNIA GAS COM	UTILITIES	127.10	
91116	11/14/2008	SWRCB ACCOUNTING OFFICE	STORM WATER PERMITS	2,016.00	
91117	11/14/2008	TELCOM, INC.	RADIO INSTALLATION & SERVS.	1,193.25	
91118	11/14/2008	THE LIGHTHOUSE	SHOP SUPPLIES	25.86	
91119	11/14/2008	THE MEDCENTER	MEDICAL EXAMS	4,656.00	
91120	11/14/2008	TILFORD WELDING	VENDOR BUS REPAIRS	28.00	
91121	11/14/2008	TRUCK TRAILER TRANSIT	BUS PARTS	442.48	
91122	11/14/2008	TRI-COUNTY AUTO GLASS INC	REPLACE BUS WINDOWS	150.00	
91123	11/14/2008	UPS FREIGHT	FREIGHT SHIPPING	647.21	
91124	11/14/2008	UNITED PARCEL SERVICE, INC.	FREIGHT CHARGES	464.58	
91125	11/14/2008	INTERSTATE CAPITAL CORPORATI	UNIFORMS	119.00	
91126	11/14/2008	VALLEY POWER SYSTEMS, INC.	BUS PARTS	3,066.72	
91127	11/14/2008	VERIZON CALIFORNIA	TELEPHONES	248.61	
91128	11/14/2008	WURTH USA WEST INC.	SHOP SUPPLIES	204.58	
91129	11/21/2008	BATTERY SYSTEMS OF OXNARD	BUS PARTS	1,129.00	
91130	11/21/2008	BLACK GOLD INDUSTRIES	OIL/ATF RECYCLING	511.75	
91131	11/21/2008	BOMAR SECURITY & INVESTIGATI	SECURITY SERVICES	1,163.38	
91132	11/21/2008	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	471.52	
91133	11/21/2008	COATES III, HARLEY HAROLD	REIMBURSEMENT	141.93	
91134	11/21/2008	CHANNEL CITY ENGINEERING D	SHOP EQUIPMENT REPAIRS	85.00	
91135	11/21/2008	COAST DRIVELINE AND GEAR, INC.	BUS PARTS	468.99	
91136	11/21/2008	CINTAS FIRST AID & SAFETY DB	FIRST AID SUPPLIES	91.56	
91137	11/21/2008	COAST TRUCK PARTS	BUS PARTS	64.56	
91138	11/21/2008	CUMMINS CAL PACIFIC LLC	BUS PARTS	811.48	
91139	11/21/2008	STATE OF CALIFORNIA DTSC	EPA MANIFEST ANNUAL FEE	200.00	
91140	11/21/2008	DEAILE, MARY	PAYROLL RELATED	106.15	
91141	11/21/2008	DONS INDUSTRIAL, INC.	BUS PARTS/SHOP SUPPLIES	143.63	
91142	11/21/2008	EVERYTHING ELECTRIC	BUS PARTS	102.72	
91143	11/21/2008	GEM EQUIPMENT	BUS PARTS & SUPPLIES	593.38	
91144	11/21/2008	GIBBS INTERNATIONAL INC	BUS PARTS/SUPPLIES	583.41	
91145	11/21/2008	GILLIG LLC DBA	BUS PARTS	1,169.70	

Check #	Date	Company	Description	Amount	Voids
91146	11/21/2008	GRAHAM, JACK	REIMBURSEMENT	44.00	
91147	11/21/2008	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	67.02	
91148	11/21/2008	HYDREX PEST CONTROL	FUMIGATION	70.00	
91149	11/21/2008	UNITED STATES TREASURY - IRS	PR RELATED	250.00	
91150	11/21/2008	SHERIFF CIVIL BUREAU	PAYROLL RELATED	618.78	
91151	11/21/2008	LARA'S AUTO REPAIR DBA	BUS REPAIRS	180.00	
91152	11/21/2008	MARTIN, IMELDA	PER DIEM	60.00	
91153	11/21/2008	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	2,430.35	
91154	11/21/2008	MOTOR COACH INDUSTRIES	BUS PARTS	47.98	
91155	11/21/2008	NU-COOL REDI GREEN	COOLANTS & SHOP SUPPLIES	526.12	
91156	11/21/2008	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	2,361.53	
91157	11/21/2008	OFFICEMAX	PRINTING SERVICES	82.62	
91158	11/21/2008	PASO ROBLES TRUCK CENTER COR	BUS PARTS	283.22	
91159	11/21/2008	PB- RESERVE ACCOUNT	PREPAID POSTAGE	1,000.00	
91160	11/21/2008	PRAXAIR DISTRIBUTION, INC.	SHOP SUPPLIES	69.35	
91161	11/21/2008	PROFORMA COLOR PRESS DBA	PRINTING SERVICES	519.96	
91162	11/21/2008	PRESTIGE TIRE & AUTO SERVICE, I	SERVICE VEHICLE REPAIRS	677.59	
91163	11/21/2008	REPUBLIC ELEVATOR, INC	ELEVATOR MAINTENANCE	119.75	
91164	11/21/2008	ROGERS & SHEFFIELD ATTORNEYS	LEGAL COUNSEL	662.00	
91165	11/21/2008	RON WILLIAMS MACHINE SHOP	BUS REPAIRS	1,284.00	
91166	11/21/2008	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	2,186.46	
91167	11/21/2008	SANTA BARBARA NEWS-PRESS	FALL SCHEDULE GUIDE PRINTING	5,513.05	
91168	11/21/2008	SEELEY-RUIZ, KAREN	PAYROLL RELATED	75.69	
91169	11/21/2008	SB CONFERENCE & VISITORS BURE	CONFERENCE FEE	40.00	
91170	11/21/2008	SERVICE MASTER OF SANTA BARB	JANITORIAL SERV./SUPPLIES	699.25	
91171	11/21/2008	SM TIRE, CORP.	BUS TIRE MOUNTING	112.50	
91172	11/21/2008	SIMPLEX GRINNELL	FIRE ALARM SERVICES	521.00	
91173	11/21/2008	SMARDAN-HATCHER CO., INC	B&G REPAIRS & SUPPLIES	21.03	
91174	11/21/2008	SO. CAL. EDISON CO.	UTILITIES	4,084.19	
91175	11/21/2008	SOFTCHOICE CORP, INC.	COMPUTER SOFTWARE	1,629.60	
91176	11/21/2008	SC FUELS DBA	FUEL	40,786.73	
91177	11/21/2008	SOUTHERN CALIFORNIA GAS COM	UTILITIES	80.37	
91178	11/21/2008	SUPREME AUTO CARE PROD., LLC	BUS CLEANING SUPPLIES	86.09	
91179	11/21/2008	STEWART ENTERPRISES TKO, INC	PLUMBING REPAIRS	294.00	
91180	11/21/2008	TANK TEAM INC.	TANK TESTS	118.00	
91181	11/21/2008	TEAMSTERS UNION LOCAL NO. 186	UNION DUES	296.21	
91182	11/21/2008	TRI-COUNTY AUTO GLASS INC	REPLACE BUS WINDOWS	519.77	
91183	11/21/2008	UNITED WAY OF SB	PAYROLL DEDUCTION	122.00	
91184	11/21/2008	VALLEY POWER SYSTEMS, INC.	BUS PARTS	5,047.52	
91185	11/21/2008	VERIZON CALIFORNIA	TELEPHONES	1,333.23	

Check #	Date	Company	Description	Amount	Voids
91186	11/21/2008	WESTERN STATES TRANSMISSIONS	BUS PARTS	6,459.61	
91187	11/21/2008	WALTER TERRY DISTRIBUTOR, INC	BUS PARTS	1,659.46	
91188	11/21/2008	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	203.24	
91189	11/21/2008	YACO SCHOLARSHIP FUND	PR DEDUCTION	49.00	
				236,617.49	
				Current Cash Report Voided Checks:	0.00
				Prior Cash Report Voided Checks:	0.00
				Grand Total:	\$236,617.49



2008 Board of Directors Committees

Committees	Members
Development & Marketing	Sharon Anderson
	Chuck McQuary
	Dick Weinberg
Electric Technology	Roger Aceves
	John Britton
	Dick Weinberg
External Affairs/Legislative (General Plans)	Roger Aceves
	Sharon Anderson
	Dave Davis
Facilities	John Britton
	Dave Davis
Finance/Audit	Sharon Anderson
	John Britton
	Chuck McQuary
Human Resources/Personnel	Roger Aceves
	John Britton
	Dick Weinberg



2009 MTD Tentative Regular Board Meeting Calendar

*TIME	DAY	DATE	NOTE DATE, TIME OR MTG. CHANGES HERE
8:30 AM	Tuesday	January 13, 2009	
8:30 AM	Tuesday	January 27, 2009	
8:30 AM	Tuesday	February 10, 2009	Quarterly Reports (City TV available in PM)
8:30 AM	Tuesday	February 24, 2009	
8:30 AM	Tuesday	March 10, 2009	
8:30 AM	Tuesday	March 24, 2009	
8:30 AM	Tuesday	April 7, 2009	
8:30 AM	Tuesday	April 21, 2009	
8:30 AM	Tuesday	May 5, 2009	Quarterly Reports (City TV available in AM)
8:30 AM	Tuesday	May 19, 2009	
8:30 AM	Tuesday	June 2, 2009	
8:30 AM	Tuesday	June 16, 2009	
8:30 AM	Tuesday	June 30, 2009	
8:30 AM	Tuesday	July 14, 2009	
8:30 AM	Tuesday	July 28, 2009	
8:30 AM	Tuesday	August 11, 2009	Quarterly Reports (City TV available in AM)
8:30 AM	Tuesday	August 25, 2009	
8:30 AM	Tuesday	September 8, 2009	
8:30 AM	Tuesday	September 22, 2009	
8:30 AM	Tuesday	October 6, 2009	
8:30 AM	Tuesday	October 20, 2009	
8:30 AM	Tuesday	November 3, 2009	Quarterly Reports (City TV available in AM)
8:30 AM	Tuesday	November 17, 2009	
8:30 AM	Tuesday	December 1, 2009	
8:30 AM	Tuesday	December 15, 2009	
8:30 AM	Tuesday	December 29, 2009	

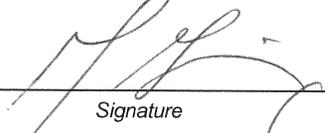
***Regular meetings are held every other Tuesday at 8:30 AM, unless meeting date and time are changed during a prior Board meeting. The public is notified regarding any changes to regular meeting schedule.**



BOARD OF DIRECTORS REPORT

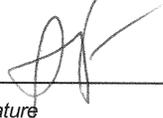
AGENDA DATE: 12/02/08
DEPARTMENT: H.R. & RISK
PREPARED BY: Gabriel Garcia

AGENDA ITEM #: 9



Signature

REVIEWED BY: Sherrie Fisher



GM Signature

SUBJECT: Public Officials Directors' & Officers' Liability Insurance renewal

DISCUSSION:

Directors' and Officers' Liability Insurance provides financial protection for the directors and officers of MTD in the performance of their duties as they relate to MTD. Think of Directors and Officers Insurance as a management Errors and Omissions policy.

Directors' & Officers' Liability Insurance usually includes Employment Practices Liability and Fiduciary Liability. The former involves harassment and discrimination suits.

Currently, MTD carries Directors & Officers Liability Insurance with RSUI Indemnity Company, with a \$25,000 deductible and a limit of \$3,000,000 per occurrence. The renewal quote includes this plus Fiduciary Liability with a separate \$2 million dollar limit, with a \$5,000 deductible.

Based on the market research conducted by MTD's insurance broker, Robert Fatch, Vice President of Brown & Brown Insurance, other bidders were unable to match the quote from RSUI. (Mr. Fatch will be present at the December 2nd meeting to answer questions regarding this renewal.)

RECOMENDATION:

Staff recommends renewal of the Public Officials Directors' & Officers' insurance through the expiring carrier, RSUI Indemnity Company, effective 1/03/09 – 1/03/10.

BUDGET/FINANCIAL INFORMATION:

Item	Expiring premium	Renewal premium
Directors' & Officers' Liability Insurance Policy	\$24,561	\$23,780

The quoted renewal rate of \$23,780 is \$781 lower than last calendar year renewal in spite of the additional coverage.

ATTACHMENT:

Additional general information regarding the purpose of Director's & Officers' Liability Insurance.

What is Directors and Officers Insurance?

Directors and Officers Liability Insurance provides financial protection for the directors and officers of your company in the event they are sued in conjunction with the performance of their duties as they relate to the company. Think of Directors and Officers Insurance as a management Errors and Omissions policy.

Directors & Officers Liability Insurance can usually include Employment Practices Liability and sometimes Fiduciary Liability. The former involves harassment and discrimination suits, and is where the majority of your exposure will be.

Directors and Officers Insurance is often confused with Errors & Omissions Liability. The two are not synonymous; Errors & Omissions is concerned with performance failures and negligence with respect to your products and services, not the performance and duties of management.

When do I need Directors & Officers Insurance?

You need Directors and Officers Liability insurance when you assemble a board of directors. They will frequently make the requirement.

Also having employees opens management up to employment practices lawsuits - which usually can be covered under D & O insurance.

Why do I need Directors and Officers Liability Insurance?

First, you need Directors & Officers Insurance because claims from stockholders, employees, and clients will be made against the company, AND against the directors of the company. Since a director can be held personally responsible for acts of the company, most directors and officers will demand to be protected rather than put their personal assets at stake.

Secondly, you need Directors and Officers Insurance because: Investors and members of your board of directors will not be willing to risk their personal assets to serve as a corporate director or officer, no matter how heartfelt their belief in your company.

Lastly, employment practices suits constitute the single largest area of claim activity under D&O policies. Over 50% of D&O claims are employment practices related.

To: Chair Britton
Members of the Board of Directors
From: Sherrie Fisher, General Manager
Date: 11/26/08
Subject: Administrative Update

There is no bus service on Thanksgiving. On the Friday after (November 28th), MTD will run on Sunday service. Happy Thanksgiving!

Based on the light agenda for the December 2, 2008, this meeting will not be televised. A televised meeting will be planned for an upcoming meeting in January.

MTD staff and employees extend our best to the community during this difficult time and grateful thanks to all those who fought the Tea Fire at a moments notice.

I am thankful for our beautiful community and MTD's employees who are all here willing to assist at a moment's notice with pride, their fellow neighbors.

On November 19th I attended the Greater Santa Barbara Lodging & Restaurant Association's (GSBLRA) conference on "Youth Violence in Santa Barbara - The City's Response". The conference reviewed current and accurate information regarding a coalition of organizations and individuals who are tackling the problem of youth gangs on our South Coast and how to support the effort.

On November 20th, along with members of MTD's Board and staff, I attended the Regional Legislative Transportation Symposium called Transportation It's Everyone's Business Part II. The forum brought together transportation experts and community leaders to help define the business community's role in Federal, State and Regional transportation issues.

All 2009 advertising contracts have been completed and sent out to advertisers. Contracts should be returned within the next few weeks with signature and deposit.

The Transit Development department continues to survey line #8 to gather important data that will be used to determine the future of the route upon completion of the detour.

David Damiano, Paul Tumbleson and I met with Robin Sawaske, Associate Superintendent for Education, on November 25th. The purpose of the meeting was to establish more complete lines of communication between the Santa Barbara School District and MTD. The goal is to have bell schedules to MTD by June of each year to help MTD in the planning process.

Two Operators from Bakersfield Association for Retarded Citizens (BARC) in Bakersfield were here on November 19th & 20th for training on MTD's electric shuttles. Thank you to MTD Supervisor/Trainer Sal Alvarez.

The Driver bids for the day after Thanksgiving and the month of December are complete. The Christmas Eve and New Years Day bids are nearing completion.

James Sumner, Ops Training Supervisor attended the quarterly Training Instructors Network (T.I.N.) meeting. Some of the subjects covered were wheelchair securement, the Employer Testing Program (ETP), Verification of Transit Training (VTT) and School Pupil Activity Bus (SPAB).

As part of the California Vehicle Code annual requirement, four VTT training classes will be held next week. MTD drivers are required to complete 8 training hours per year. MTD provides this spread throughout the year over four different sessions.

Bus #410 also remains down with an engine valve train problem. The installation of the rebuilt replacement engine is nearly complete. Additionally Bus #420 has unusual pressure build-up in the

engine cooling system, Bus #431 is having the engine camshaft replaced and Bus #411 is down pending accident repair.

All needed wires have been received and rebuild of Chargers #14, #16, #17 and the two spare chargers will resume next week.

The Alber BCT2000 battery test data module has been returned from rebuild and Ni-Cd battery testing has resumed.

A special “Thank You” goes out from MTD’s Board of Directors and staff to all of MTD’s employees who assisted during the initial Tea Fire emergency operations (night of November 13, 2008 and early hours of November 14, 2008).

We are aware that all MTD employees were on standby and we thank all of you very much!

Art Rodriquez, Driver
Arturo Vazquez, Service Worker
Bill Custer, Driver
Bill Morris, Manager of Operations
Bobby LeCount, Master Mechanic
Brenda Juarez, Driver
Dave Morse, Superintendent of Operation
David McGuckie, Driver
Doug Wixson, Driver
Frank Reynoso Jr., Facilities Specialist
Gabe Garcia, Manager of Human Resources and Risk
Gerardo Arroyo, Driver
Henry Smith, Driver
Ignacio Arias, Mechanic Assistant
Javier Jimenez, Utility Worker
Jerry Estrada, Assistant General Manager/Controller
Joel Bailon, Service Worker
Jose Bautista, Technical Utility (assisted in the AM)
Jose Valadez, Service Worker
Juan Chavez, Driver
Juan Martinez, Journeyman
Juan Ruiz, Driver
Larry Ballard, Driver
Larry Corral, Foreman
Leslie Rush, Driver
Lorraine Brandt, Driver
Manny Gonzales, Driver
Mario Molina, Service Worker
Mel Deaile, Terminal Supervisor
Melendres Medina, Service Worker
Mike Cardona, Superintendent of Operations
Philip Velez, Driver
Quinn Rollen, Driver
Raul Hernandez, Driver
Rene Carrillo, Service Worker
Ricardo Cabrera, Lead Utility
Ricardo Hernandez, Service Worker

Richard O’Reilly, Master Mechanic
Ron Smith, Master Technician
Rudy Hurtado, Driver
Sherrie Fisher, General Manager
Steve Hahn, Materials Manager
Tom Sheldon, IT Manager

If anyone’s name has been inadvertently missed, our apologies.