



AGENDA

Meeting

of the

BOARD OF DIRECTORS

of the

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

A Public Agency

March 4, 2014

8:30 AM

Santa Barbara MTD Auditorium

550 Olive Street, Santa Barbara, CA 93101

1. CALL TO ORDER

2. ROLL CALL OF THE BOARD OF DIRECTORS

Dave Davis, Chair; Chuck McQuary, Vice Chair; Olivia Rodriguez, Secretary; Dick Weinberg, Director; Bill Shelor, Director; Ed Easton, Director; David Tabor, Director

3. REPORT REGARDING POSTING OF AGENDA

CONSENT CALENDAR

4. APPROVAL OF PRIOR MINUTES- (ATTACHMENT- ACTION MAY BE TAKEN)

The Board will be asked to waive the reading of and approve the draft minutes for the meeting of February 18, 2014.

5. CASH REPORT- (ATTACHMENTS- ACTION MAY BE TAKEN)

The Board will be asked to review the cash report of February 11, 2014 through February 24, 2014.

THIS CONCLUDES THE CONSENT CALENDAR

6. PUBLIC COMMENT

Members of the public may address the Board on items within the jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, please complete and deliver to the MTD Board Clerk, a "Request to Speak" form including a description of the subject you wish to address. Additional public comment will be allowed during each agenda item, including closed session items. Please fill out the Request to Speak form and indicate the agenda item # that you wish to comment on.

7. STAFF PRESENTATION OF FISCAL YEAR 2014-15 DRAFT OPERATING & CAPITAL BUDGETS- (ATTACHMENT- ACTION MAY BE TAKEN)

Staff is seeking the Board's guidance as it pertains to financial priorities for next year's operating and capital budget.

8. GENERAL MANAGER'S REPORT UPDATE – (ACTION MAY BE TAKEN)

- a) Union
- b) UCSB
- c) Calstart (staff will update the Board on this item at the meeting)
- d) Clarence Suhr
- e) Santa Barbara Chamber State of the City

9. OTHER BUSINESS AND COMMITTEE REPORTS- (ACTION MAY BE TAKEN)

The Board will report on other related public transit issues and committee meetings.

RELATED TO EACH CLOSED SESSION; PUBLIC COMMENT WILL BE ALLOWED RELATED TO THE CLOSED SESSION ITEM(S) BEFORE THE RECESS

11. RECESS TO CLOSED SESSION– GENERAL MANAGER PERFORMANCE EVALUATION- (ACTION MAY BE TAKEN)

Conference with labor negotiators pursuant to Government Code Section 54957:
SBMTD designated representatives: Dick Weinberg, Olivia Rodriguez, Ed Easton

SBMTD unrepresented employee:

Sherrie Fisher, General Manager

12. ADJOURNMENT

AMERICANS WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 963-3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



DRAFT MINUTES

**Meeting
of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency
February 18, 2014
8:30 AM
Santa Barbara MTD Auditorium
550 Olive Street, Santa Barbara, CA 93101**

1. **CALL TO ORDER**
Chair Davis called the meeting to order at 8:30 a.m.
2. **ROLL CALL OF THE BOARD OF DIRECTORS**
Chair Davis reported that all members were present.
3. **REPORT REGARDING POSTING OF AGENDA**
Natasha Garduno, Executive Assistant, reported that the agenda was posted on Friday, February 14, 2014 at MTD's Administrative Office, emailed to those on the agenda minutes list, and posted on MTD's website.

CONSENT CALENDAR

4. **APPROVAL OF PRIOR MINUTES- (ATTACHMENT- ACTION MAY BE TAKEN)**
Director Easton moved to approve the draft minutes for the meeting of February 4, 2014. Director Tabor seconded the motion. The motion passed unanimously with one abstention by Director Rodriguez who did not attend the meeting.
5. **CASH REPORT- (ATTACHMENTS- ACTION MAY BE TAKEN)**
Director Easton moved to approve the cash report of January 28, 2014 through February 10, 2014. Director Tabor seconded the motion. The motion passed unanimously.

THIS CONCLUDES THE CONSENT CALENDAR

6. **PUBLIC COMMENT**
None was made.
7. **APPLICATION FOR FTA 5339 CAPITAL FUNDS- (ATTACHMENT- ACTION MAY BE TAKEN)**
After a brief discussion of the application led by Steve Maas, Manager of Government Relations & Compliance, Director McQuary moved to approve resolution 2014-01 authorizing MTD's application for FY 2013 FTA Section 5339 capital funds for purchase of two 40-foot urban transit buses. Director Weinberg seconded the motion. The motion passed unanimously with 7 ayes and 0 nays.
8. **RECOMMENDED SIX-MONTH BUDGET REVISIONS FOR FISCAL YEAR 2013-14- (ATTACHMENT- ACTION MAY BE TAKEN)**
Jerry Estrada, Assistant General Manager/Controller, presented to the Board the recommended budget revisions based upon results of the assessment at the previous board meeting held on February 4, 2014. After a brief discussion, Director McQuary moved to approve the proposed budget revisions for fiscal year 2013-14. Director Rodriguez seconded the motion. The motion passed unanimously.

9. **GENERAL MANAGER'S REPORT UPDATE – (ACTION MAY BE TAKEN)**
General Manager Sherrie Fisher reported to the Board that the County Board of Supervisors had reappointed Director Weinberg to the MTD Board, and that his term will end in 2018. The Board and MTD staff congratulated Director Weinberg on his reappointment.
10. **OTHER BUSINESS AND COMMITTEE REPORTS- (ACTION MAY BE TAKEN)**
Director Shelor updated the Board on UCSB's Climate Report.

RELATED TO EACH CLOSED SESSION; PUBLIC COMMENT WILL BE ALLOWED RELATED TO THE CLOSED SESSION ITEM(S) BEFORE THE RECESS

11. **RECESS TO CLOSED SESSION- PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE- (Government Code Section 54957 (ACTION MAY BE TAKEN)**
Upon returning from closed session Chair Davis reported that no action was taken.
12. **RECESS TO CLOSED SESSION- CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION (Section 54956.9 (a)) (ACTION MAY BE TAKEN)**
The Board met in closed session pursuant to Government Code § 54956.9 (a).
One case: Yolanda Borrayo vs. MTD

Upon returning from closed session Chair Davis reported that Director Rodriguez moved to approve extending a \$20,000 settlement authority as a financially advantageous closure to the claims and all exposures deriving from it. Director Weinberg seconded the motion. The motion passed unanimously.
13. **RECESS TO CLOSED SESSION–LABOR NEGOTIATIONS– (ACTION MAY BE TAKEN)**
The Board met in closed session pursuant to Government Code § 54957.6. Labor negotiators Sherrie Fisher, General Manager and Jerry Estrada, Assistant General Manager/Controller.

Employee Organization: International Brotherhood of Teamsters Union, Local 186.

Upon returning from closed session Chair Davis reported that no action was taken.
14. **RECESS TO CLOSED SESSION– GENERAL MANAGER PERFORMANCE EVALUATION- (ACTION MAY BE TAKEN)**
Conference with labor negotiators pursuant to Government Code Section 54957:
SBMTD designated representatives: Dick Weinberg, Olivia Rodriguez, Ed Easton

SBMTD unrepresented employee: Sherrie Fisher, General Manager

Upon returning from closed session Chair Davis reported that the Board received a notice of retirement for July 18, 2014 from General Manager Sherrie Fisher. The Board thanked General Manager Fisher for her many years of service.
15. **ADJOURNMENT**
Director Tabor moved to adjourn the meeting at 11:15 a.m. Director Tabor seconded the motion. The motion passed unanimously.

Santa Barbara Metropolitan Transit District
Cash Report
Board Meeting of March 4, 2014
For the Period February 11, 2014 through February 24, 2014

MONEY MARKET

Beginning Balance February 11, 2014 **\$8,625,404.62**

Passenger Fares	148,803.85
Accounts Receivable	26,191.56
Miscellaneous/Asset Sales	1,106.05
Advertising/Prepaid Deposits	938.40
Total Deposits	177,039.86

ACH Garn/Escrow	4,286.52
ACH Pensions Transfer	(31,713.88)
ACH Tax Deposit	(126,102.91)
Payroll Transfer	(287,770.77)
Operations Transfer	(647,402.16)
Total Disbursements	(1,088,703.20)

Ending Balance **\$7,713,741.28**

CASH INVESTMENTS

LAIF Account	\$3,327,965.35
Money Market Account	7,713,741.28

Total Cash Balance **\$11,041,706.63**

SELF INSURED LIABILITY ACCOUNTS

WC / Liability Reserves	(\$2,515,471.43)
-------------------------	------------------

Working Capital **\$8,526,235.20**

**Santa Barbara Metropolitan Transit District
Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
105950	2/12/2014	ALLIED ELECTRONICS, INC	BUS PARTS	28.90	
105951	2/12/2014	B2B SERVICES DBA	OFFICE SUPPLIES	117.72	
105952	2/12/2014	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	41.38	
105953	2/12/2014	BIG GREEN CLEANING CO. DBA	JANITORIAL SERV./SUPPLIES	5,240.00	
105954	2/12/2014	MANUEL CASTANON	DMV REIMBURSEMENT	10.00	
105955	2/12/2014	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	43.38	
105956	2/12/2014	CITY OF SANTA BARBARA	SUPERSTOPS - PERMIT FEES	18,038.09	
105957	2/12/2014	CERTIFIED ENVIRONMENTAL	PROFESSIONAL SERVICES	4,435.25	
105958	2/12/2014	CENTRAL COAST CIRCULATION, L	BUS BOOK DISTRIBUTION	575.00	
105959	2/12/2014	CINTAS FIRST AID & SAFETY LOC	FIRST AID SUPPLIES	185.78	
105960	2/12/2014	CIO SOLUTIONS, LP	PROFESSIONAL SERVICES	1,142.75	
105961	2/12/2014	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	303.62	
105962	2/12/2014	CUMMINS PACIFIC, LLC	BUS PARTS	2,572.21	
105963	2/12/2014	CUNNINGHAM'S RADIATOR DBA	REPAIR SERVICE	451.17	
105964	2/12/2014	ADAM DELATORRE	REIMBURSEMENT	20.00	
105965	2/12/2014	DELTA DENTAL OF CALIFORNIA	DENTAL INSURANCE	8,013.46	
105966	2/12/2014	DELTA DENTAL INSURANCE COM	DENTAL INSURANCE	2,004.12	
105967	2/12/2014	DOWNTOWN ORGANIZATION, INC	TC MAINTENANCE	450.00	
105968	2/12/2014	EASY LIFT TRANSPORTATION, IN	ADA SUBSIDY	52,022.00	
105969	2/12/2014	ELECTRONIC DATA MAGNETICS, I	BUS PASSES	446.99	
105970	2/12/2014	FERGUSON ENTERPRISES, INC	SHOP SUPPLIES	61.29	
105971	2/12/2014	GIBBS INTERNATIONAL INC	BUS PARTS	1,058.64	
105972	2/12/2014	GILLIG LLC	BUS PARTS	796.72	
105973	2/12/2014	GUARDIAN-APPLETON (DENTAL I	DENTAL INSURANCE	4,223.53	
105974	2/12/2014	GUARDIAN-APPLETON (LIFE INS)	LIFE INSURANCE	620.50	
105975	2/12/2014	H.G. MAKELIM CO., INC.	BUS PARTS	371.85	
105976	2/12/2014	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	52.47	
105977	2/12/2014	IPC (USA), INC.	BUS FUEL	24,801.24	
105978	2/12/2014	LANSPEED DBA	SOFTWARE SUPPORT	877.50	
105979	2/12/2014	MARBORG INDUSTRIES (INC)	UTILITIES & RENTAL FEES	169.80	
105980	2/12/2014	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	2,096.89	
105981	2/12/2014	MEDICAL EYE SERVICES, INC.	VISION SERVICES	261.08	
105982	2/12/2014	MIKE CUEVAS GARDENING SERVI	LANDSCAPE MAINTENANCE SERVICE	695.00	
105983	2/12/2014	MILPAS RENTAL INC.	EQUIPMENT RENTAL	49.36	
105984	2/12/2014	KENNETH B. MILLS	CONSULTING SERVICES	581.00	
105985	2/12/2014	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	509.25	
105986	2/12/2014	MOUNTAIN SPRING WATER	SHOP & OFFICE SUPPLIES	1,039.15	
105987	2/12/2014	MULLEN & HENZELL	LEGAL CONFERENCE	380.00	

Check #	Date	Company	Description	Amount	Voids
105988	2/12/2014	NATIONAL INTERSTATE INS INC.	LIABILITY INSURANCE	25,594.72	
105989	2/12/2014	NEWEGG, INC	COMPUTER SUPPLIES & REPAIRS	427.86	
105990	2/12/2014	NEWARK ELECTRONICS, CORP.	BUS PARTS	14.54	
105991	2/12/2014	PETTY CASH- HAHN, STEVE	MISC SHOP NEEDS	116.87	
105992	2/12/2014	PORT SUPPLY DBA	BUS PARTS	125.13	
105993	2/12/2014	POWERSTRIDE BATTERY CO.	EV BATTERIES	192.07	
105994	2/12/2014	REPUBLIC ELEVATOR, INC	ELEVATOR MAINTENANCE	148.04	
105995	2/12/2014	ROGERS, SHEFFIELD & CAMPBELL	LEGAL COUNSEL	792.30	
105996	2/12/2014	SPECIAL DISTRICT RISK MGMT	MEDICAL HEALTH INSURANCE	48,937.56	
105997	2/12/2014	SM TIRE, CORP.	BUS TIRE MOUNTING	875.47	
105998	2/12/2014	SOCIETY FOR HUMAN RESOURCE	SHRM MEMBERSHIP	185.00	
105999	2/12/2014	SMART & FINAL	OFFICE/MEETING SUPPLIES	255.72	
106000	2/12/2014	SO. CAL. EDISON CO.	UTILITIES	1,842.74	
106001	2/12/2014	STAPLES INC. & SUBSIDIARIES	OFFICE SUPPLIES	1,257.03	
106002	2/12/2014	T.F. HUDGINS, INC.	BUS PARTS	57.61	
106003	2/12/2014	TUMBLESON, PAUL	REIMBURSEMENT	44.45	
106004	2/12/2014	THE LIGHTHOUSE	SHOP SUPPLIES	92.49	
106005	2/12/2014	THE MEDCENTER	MEDICAL EXAMS	1,162.00	
106006	2/12/2014	TEAMSTERS MISC SECURITY TRU	UNION MEDICAL/DENTAL	147,091.00	
106007	2/12/2014	TRI-COUNTY AUTO GLASS INC	REPLACE BUS WINDOWS	220.00	
106008	2/12/2014	INTERSTATE CAPITAL CORPORAT	UNIFORMS	56.56	
106009	2/12/2014	VALLEY POWER SYSTEMS, INC.	BUS PARTS	774.94	
106010	2/12/2014	VALLEY POWER SYSTEMS, INC.	BUS PARTS	210.03	
106011	2/12/2014	VAQUERO SYSTEMS	PERFORMANCE SYSTEM	6,125.00	
106012	2/12/2014	VERIZON CALIFORNIA	TELEPHONES	89.99	
106013	2/12/2014	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	849.96	
106014	2/12/2014	WAYTEK INC.	BUS PARTS & SHOP SUPPLIES	179.05	
106015	2/12/2014	WILLIAM LEIGH CREATIVE AGEN	MAGAZINE ADVERTISING FEE	855.00	
106016	2/21/2014	AXLE TECH INTERNATIONAL D	BUS PARTS	270.00	
106017	2/21/2014	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	77.29	
106018	2/21/2014	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	12.80	
106019	2/21/2014	CALIFORNIA TRANSIT ASSOCIATI	ANNUAL MEMBERSHIP DUES	9,895.00	
106020	2/21/2014	CENTRAL COAST CIRCULATION, L	BUS BOOK DISTRIBUTION	575.00	
106021	2/21/2014	CHANNEL CITY ENGINEERING	SHOP EQUIPMENT REPAIRS	65.00	
106022	2/21/2014	COAST TRUCK PARTS	BUS PARTS	162.62	
106023	2/21/2014	CUMMINS PACIFIC, LLC	BUS PARTS	642.27	
106024	2/21/2014	MARY DEAIL	PAYROLL RELATED	106.15	
106025	2/21/2014	DIANI BUILDING CORP	BUS SHELTERS ASSESSMENT	6,770.00	
106026	2/21/2014	EXPRESS AUTO PARTS EXCHANG	BUS PARTS	534.60	
106027	2/21/2014	STATE OF CALIFORNIA/FTB	PAYROLL RELATED	32.32	
106028	2/21/2014	STATE OF CALIFORNIA	PAYROLL RELATED	742.68	

Check #	Date	Company	Description	Amount	Voids
106029	2/21/2014	GENFARE, A DIVISION OF SPX CO	FAREBOX REPAIRS & PARTS	2,665.58	
106030	2/21/2014	GIBBS INTERNATIONAL INC	BUS PARTS	1,159.35	
106031	2/21/2014	GILLIG LLC	BUS PARTS	1,490.38	
106032	2/21/2014	GRAINGER, INC.	SHOP/B&G SUPPLIES	202.76	
106033	2/21/2014	H.G. MAKELIM CO., INC.	BUS PARTS	6,747.52	
106034	2/21/2014	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	125.26	
106035	2/21/2014	INTERCON TECHNOLOGIES DBA	EV/CHARGER REPAIRS	244.15	
106036	2/21/2014	IPC (USA), INC.	BUS FUEL	24,827.77	
106037	2/21/2014	JERRY'S PLUMBING & HEATING, I	PLUMBING	6,261.00	
106038	2/21/2014	J n L GLASS INC.	REPLACE BUS WINDOWS	692.00	
106039	2/21/2014	LAWSON PRODUCTS INC	BUS BODYSHOP REPAIR PARTS	342.05	
106040	2/21/2014	LNI CUSTOM MANUFACTURING	BUS STOP SHELTER EQUIPMENT	49,797.32	
106041	2/21/2014	LUBRICATION ENGINEERS, INC.	LUBRICANTS	179.17	
106042	2/21/2014	MC CORMIX CORP. (OIL)	LUBRICANTS	2,612.93	
106043	2/21/2014	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	70.74	
106044	2/21/2014	NATIONAL DRIVE	PAYROLL DEDUCTION	104.00	
106045	2/21/2014	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	321.02	
106046	2/21/2014	OR DEPT OF JUSTICE	PAYROLL RELATED	145.11	
106047	2/21/2014	ANN BRADY OTTIERI	PAYROLL RELATED	277.00	
106048	2/21/2014	PETTY CASH - MORRIS, B.	MISC. PURCHASES	259.41	
106049	2/21/2014	PHILLIPS 66-CONOCO-76	SERVICE VEHICLE FUEL	154.07	
106050	2/21/2014	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	1,125.00	
106051	2/21/2014	SILVAS OIL CO., INC.	LUBRICANTS	559.17	
106052	2/21/2014	KAREN SEELEY	PAYROLL RELATED	75.69	
106053	2/21/2014	SM TIRE, CORP.	BUS TIRE MOUNTING	137.50	
106054	2/21/2014	SO. CAL. EDISON CO.	UTILITIES	2,714.05	
106055	2/21/2014	SOUTHERN CALIFORNIA GAS CO	UTILITIES	1,026.95	
106056	2/21/2014	STAPLES INC. & SUBSIDIARIES	OFFICE SUPPLIES	249.66	
106057	2/21/2014	TANK TEAM INC.	TANK TESTS	119.00	
106058	2/21/2014	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	396.08	
106059	2/21/2014	UNITED REFRIGERATION INC.	AIR CONDITIONING SUPPLIES	41.51	
106060	2/21/2014	UNITED PARCEL SERVICE, INC.	FREIGHT CHARGES	305.40	
106061	2/21/2014	UNITED WAY OF SB	PAYROLL DEDUCTION	74.00	
106062	2/21/2014	VALLEY POWER SYSTEMS, INC.	BUS PARTS	1,217.46	
106063	2/21/2014	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	1,029.49	
106064	2/21/2014	YACO SCHOLARSHIP FUND	PAYROLL DEDUCTION	34.00	
106065	2/21/2014	YELLOW (YRC) TRANSPORTATIO	FREIGHT CHARGES	2,845.73	
106066	2/25/2014	ABC BUS COMPANIES INC	BUS PARTS	2,379.94	
106067	2/25/2014	HENRY ANDREWS	RETIREE HEALTH REIMBURSEMENT	285.00	
106068	2/25/2014	BATTERY SYSTEMS OF OXNARD	BUS PARTS	366.57	
106069	2/25/2014	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	102.51	

Check #	Date	Company	Description	Amount	Voids
106070	2/25/2014	BNS ELECTRONICS, INC.	SY SITE RENTAL	265.83	
106071	2/25/2014	BUYNAK, FAUVER, ARCHBALD&S	LEGAL COUNSEL	19,945.95	
106072	2/25/2014	CALIFORNIA ELECTRIC SUPPLY, I	SHOP/B&G SUPPLIES	36.97	
106073	2/25/2014	GILBERT CALLES	RETIREE HEALTH REIMBURSEMENT	60.00	
106074	2/25/2014	CAPITOL HARDWARE & BUILDING	B&G SUPPLIES	437.83	
106075	2/25/2014	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	41.01	
106076	2/25/2014	CAL COAST GLASS TINT	WINDOW TINTING	150.00	
106077	2/25/2014	STAN CISOWSKI	RETIREE HEALTH REIMBURSEMENT	48.42	
106078	2/25/2014	COMMUNITY RADIO, INC.	GIB. SITE RENTAL	238.96	
106079	2/25/2014	CINTAS CORPORATION NO. 2	FIRST AID SUPPLIES	243.64	
106080	2/25/2014	LARRY CORRAL	TOOL ALLOWANCE	41.00	
106081	2/25/2014	COAST TRUCK PARTS	BUS PARTS	182.01	
106082	2/25/2014	CUMMINS PACIFIC, LLC	BUS PARTS	843.25	
106083	2/25/2014	CUNNINGHAM'S RADIATOR DBA	REPAIR SERVICE	732.23	
106084	2/25/2014	ALICIA DIEHL	RETIREE HEALTH REIMBURSEMENT	60.00	
106085	2/25/2014	DOWNTOWN ORGANIZATION, INC	TC MAINTENANCE	550.00	
106086	2/25/2014	EXPRESS AUTO PARTS EXCHANG	BUS PARTS	534.60	
106087	2/25/2014	FEDEX dba	FREIGHT CHARGES	152.98	
106088	2/25/2014	FIA CARD SERVICES	MISC CREDIT CARD CHARGES	5,884.18	
106089	2/25/2014	MELVIN FOUNTAIN	RETIREE HEALTH REIMBURSEMENT	60.00	
106090	2/25/2014	GIBBS INTERNATIONAL INC	BUS PARTS	1,014.08	
106091	2/25/2014	GILLIG LLC	BUS PARTS	1,317.00	
106092	2/25/2014	GARY GLEASON	RETIREE HEALTH REIMBURSEMENT	247.95	
106093	2/25/2014	GOODYEAR TIRE & RUBBER CO	LEASED TIRES	10,748.16	
106094	2/25/2014	GOLETA VALLEY CHAMBER OF C	MEMBERSHIP	328.90	
106095	2/25/2014	ALI HABIBI	RETIREE HEALTH REIMBURSEMENT	285.00	
106096	2/25/2014	H.G. MAKELIM CO., INC.	BUS PARTS	569.17	
106097	2/25/2014	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	122.08	
106098	2/25/2014	INTERCON TECHNOLOGIES DBA	EV/CHARGER REPAIRS	800.00	
106099	2/25/2014	IPC (USA), INC.	BUS FUEL	74,420.29	
106100	2/25/2014	LOUIS M. ZUGMAN	PROFESSIONAL SERVICES	5,843.36	
106101	2/25/2014	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	2,306.72	
106102	2/25/2014	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	100.94	
106103	2/25/2014	NU-COOL REDI GREEN, INC	COOLANTS & SHOP SUPPLIES	581.36	
106104	2/25/2014	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	491.14	
106105	2/25/2014	PETTY CASH- HAHN, STEVE	MISC SHOP NEEDS	118.69	
106106	2/25/2014	PACPROP SERVICE, LLC	PARKING FOR COASTAL EXPRESS BUS	1,500.00	
106107	2/25/2014	PORT SUPPLY DBA	BUS PARTS	73.85	
106108	2/25/2014	AL ROMERO SR.	RETIREE HEALTH REIMBURSEMENT	60.00	
106109	2/25/2014	SILVAS OIL CO., INC.	LUBRICANTS	527.90	
106110	2/25/2014	SANTA BARBARA TROPHY	DRIVER NAME PLATES	20.74	

Check #	Date	Company	Description	Amount	Voids
106111	2/25/2014	SANTA BARBARA VALET INC	PARKING SPACE FEES	300.00	
106112	2/25/2014	SM TIRE, CORP.	BUS TIRE MOUNTING	275.00	
106113	2/25/2014	SOUTHERN CALIFORNIA GAS CO	UTILITIES	50.75	
106114	2/25/2014	STAPLES INC. & SUBSIDIARIES	OFFICE SUPPLIES	45.68	
106115	2/25/2014	STEWART'S DE-ROOTING & PLUM	PLUMBING REPAIRS	101.60	
106116	2/25/2014	SB COUNTY AIR POLLUTION	PERMIT FEE	403.17	
106117	2/25/2014	TELCOM, INC.	VENTURA REPEATER SERVICES	1,000.00	
106118	2/25/2014	TRI-COUNTY AUTO GLASS INC	REPLACE BUS WINDOWS	220.00	
106119	2/25/2014	VALLEY POWER SYSTEMS, INC.	BUS PARTS	269.04	
106120	2/25/2014	VALLEY POWER SYSTEMS, INC.	BUS PARTS	1,943.45	
106121	2/25/2014	VERIZON CALIFORNIA	TELEPHONES	1,997.88	
106122	2/25/2014	VERIZON WIRELESS	WIRELESS PHONES	843.04	
106123	2/25/2014	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	601.81	
106124	2/25/2014	WAYTEK INC.	BUS PARTS & SHOP SUPPLIES	70.30	
106125	2/25/2014	ALEXANDER YOUNG	RETIREE HEALTH REIMBURSEMENT	285.00	
				647,402.16	
				Current Cash Report Voided Checks:	0.00
				Prior Cash Report Voided Checks:	0.00
				Grand Total:	\$647,402.16

**Santa Barbara Metropolitan Transit District
Cash Receipts of Accounts Receivable**

Date	Company	Description	Amount
2/10/2014	Montecito Bank & Trust	Advertising on Buses	5,239.00
2/11/2014	Fritz Creative Marketing	Advertising on Buses	822.80
2/12/2014	Godzilla Graphics	Advertising on Buses	3,170.50
2/12/2014	Godzilla Graphics	Advertising on Buses	3,170.50
2/14/2014	KCSB - FM	Advertising on Buses	396.00
2/14/2014	KCSB - FM	Advertising on Buses	396.00
2/18/2014	S.B.C.A.G.	CEL Commuter Service - Jan14	1,552.43
2/18/2014	S.B.C.A.G.	CEL Commuter Service - Nov13	3,710.95
2/18/2014	S.B.C.A.G.	CEL Commuter Service - Oct13	3,337.38
2/18/2014	Santa Barbara Airport	Advertising on Buses	1,678.00
2/18/2014	Santa Barbara Airport	Advertising on Buses	1,678.00
2/19/2014	County of Santa Barbara	Passes/Token Sales	980.00
2/19/2014	Department of Rehabilitation	Passes/Token Sales	60.00
Total Accounts Receivable Paid During Period			\$26,191.56

BOARD OF DIRECTORS REPORT

MEETING DATE: March 4, 2014

AGENDA ITEM #: 7

TYPE: Informational

PREPARED BY: Jerry Estrada

Signature

REVIEWED BY: General Manager

GM Signature

SUBJECT: Staff Presentation of Fiscal Year 2014-15 Draft Operating & Capital Budgets

Recommendation:

Staff is seeking the Board's guidance as it pertains to financial priorities for next year's operating and capital budget.

Discussion:

Attached is the draft operating and capital budget for fiscal year 2014-15. Staff is projecting the use of cash reserves in the amount of \$406,966 to balance the operating budget next fiscal year. That amount is equivalent to 1.7% of the estimated operating budget. The use of cash reserves to balance the capital budget is not anticipated.

The draft operating budget includes a recommended increase of 3% in service hours to address schedule adherence and capacity issues during peak times. Planning staff is scheduled to present the draft service plan for next fiscal year during the board meeting of March 18th. A detailed discussion regarding the potential use of the additional service hours will take place at that time. Terms of the new collective bargaining agreement with Teamsters Local 186, representing the District's drivers, supervisors and maintenance personnel are included in the draft budget as well as in the attached forecast.¹

The "Financial Forecast - Summary" below, includes the estimated amount of cash reserves required to balance the operating budget over the next five years.

OPERATING BUDGET
Financial Forecast - Summary

	Draft Budget				
	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19
<i>Operating Budget</i>					
<i>Revenue</i>	\$24,133,031	\$24,873,158	\$25,716,390	\$26,524,038	\$27,443,642
<i>Expense</i>	\$24,133,031	\$24,873,158	\$25,716,390	\$26,524,038	\$27,443,642
Net Assets - Unrestricted					
Beginning Balance:	\$9,873,466	\$9,466,500	\$8,637,357	\$7,326,722	\$5,578,622
Net of Operating Activities:	-\$406,966	-\$829,143	-\$1,310,635	-\$1,748,100	-\$2,288,870
Ending Balance:	\$9,466,500	\$8,637,357	\$7,326,722	\$5,578,622	\$3,289,752

The forecast assumes no change to service hours or fare policy beyond next fiscal year. However, a fare policy change may be needed due to the fact that certain routes are experiencing significant capacity issues and that the use of reserves to balance the operating budget is likely within the next few years.

Not included in the projections is the impact of Other Post-Employment Benefits (Retiree Health Insurance). Currently, the District is required to “book” the actuarially derived estimated liability for its retiree health insurance benefit. The District is currently opting to “Pay-as-you-go”, which means it only budgets and pays for the actual retiree health insurance expense incurred.

Management has worked diligently to reduce the Actuarial Accrued Liability². As a result of the new collective bargaining agreement staff is preparing a recommendation to begin funding the retiree health insurance benefit. Costs associated with doing so are not reflected in the forecast. Staff will share some its initial thoughts on the process and how to fund the benefit during its presentation.

Operating Revenues

- The draft budget and forecast assume no growth from the current year.
- Sales tax results during the current year have grown versus prior year results but the upward trend experienced since the depths of the Great Recession appears to be slowing. As a result, the draft operating budget and financial forecast include a projected increase in sales tax revenue of 3% annually. Similarly, Measure A sales tax revenue is forecasted to grow by 3% annually with the exception of FY 2015-16. Staff has assumed a decrease of 1% in FY 2015-16 to reflect debt service that may be incurred by SBCAG to deliver the voter approved Measure A projects.
- Passenger Fares and Local Operating Assistance are projected to increase by 1% per year. The draft operating budget includes an increase in the amount of revenue the District generates from SBCC fares due to begin this summer. The cash fares and discounted bus passes have not increased since January of 2009.

Operating Expenses

- All wage and fringe benefit expense accounts have been updated to reflect the new collective bargaining agreement.
- The fixed-price diesel fuel contract will expire on April 1, 2014. MTD is currently paying \$3.07 per gallon and is estimating a price of \$3.30 per gallon as the average for next fiscal year. MTD consumes approximately 610,000 gallons of diesel fuel a year.

¹ Final ratification of the new collective bargaining agreement is pending Board of Director’s approval and signatures from both parties.

² As of July 1, 2013, the Actuarial Accrued Liability was \$2,592,000.

It is important to point out that the draft budget and forecast is designed to provide the Board of Directors with a glimpse of the current financial trends and is not a complete financial document. The final budget is scheduled to be presented to the Board in June. Below is an executive summary that specifies some of the assumptions used in preparing the draft budget; they are not recommendations.

Executive Summary
FY 2014-15 Draft Budget

	Change
<u>Service Levels</u>	
Service Hours	Service hours reflect a 3% increase from prior year.
Total Miles	Adjusted to reflect service hour estimate.
<u>Employment</u>	
Staff - Full-Time Equivalents	Accounting FTE increased to reflect the filling of the accounting clerk position that had been frozen and backfilled with temps over the past year and a half.
Staff - Compensation	The draft budget reflects estimated wage increases consistent with CPI.
Collective Bargaining Unit - Full-Time Equivalents	Total work hours are consistent with prior year budget.
Collective Bargaining Unit - Compensation	The wage rate by employment classification and years of service is consistent with the terms of the new collective bargaining agreement.
<u>Ridership</u>	
Total Ridership	No change from current year estimates at this time. Staff will update the projection for the final budget.
<u>Subsidies</u>	
Measure A - Operating	The Measure A sales tax allocation (estimate) is reflected in the draft budget.
Measure A - Capital	Reimbursement based assistance for transit capital acquisitions.
TDA-LTF Sales Tax	The TDA-LTF sales tax allocation (estimate) is reflected in the draft budget.
Federal Operating Assistance	Zero growth has been forecasted for the time being. Management will closely monitor discussions in Congress related to Transportation Funding.
Federal Capital Assistance	Consists of grants carried over from the current year as the projects are ongoing.



OPERATING & CAPITAL BUDGET
FISCAL YEAR 2014-15
Draft Budget

Santa Barbara Metropolitan Transit District
550 Olive Street * Santa Barbara, CA 93101
Telephone (805) 963-3364 * FAX (805) 962-4794
Website: sbmtd.gov * E-Mail: cservice@sbmtd.gov

Submitted: March 4, 2014

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
OPERATING & CAPITAL BUDGET
FISCAL YEAR 2014-15

TABLE OF CONTENTS

Operating Budget Summary.....	1
Operating Revenue Detail.....	2
Operating Expense Summary.....	3
Route Operations Detail.....	4
Vehicle Maintenance Detail.....	6
Passenger Accommodations Detail.....	8
General Overhead Detail.....	10
Capital Budget Summary.....	12
Capital Project Detail.....	13
Financial Forecast.....	14

**OPERATING BUDGET SUMMARY
FISCAL YEAR 2014-15**

Operating Budget	Draft Budget FY 2014-15	Revised Budget FY 2013-14	Change	Prior Year FY 2012-13
<u>Revenue</u>				
Passenger Fares	\$8,293,925	\$8,079,458	\$214,467	\$8,082,232
FTA Operating Assistance	4,825,078	4,825,078	0	4,825,078
FTA CMAQ Operating Assistance	0	0	0	28,928
Property Tax Revenue	965,000	965,000	0	1,080,069
Local Operating Assistance	59,397	59,190	207	68,232
Measure A	1,858,967	1,811,872	47,095	1,795,800
Non-Transportation Income	765,445	787,115	(21,671)	748,942
Sales Tax Revenue (TDA-LTF) CY	6,958,254	6,941,974	16,280	3,955,328
Unrestricted - Net Assets	406,966	0	0	0
Total Operating Revenue	\$24,133,031	\$23,469,687	\$256,377	\$20,584,609
<u>Expense</u>				
Route Operations	\$14,002,651	\$13,641,485	\$361,166	\$12,442,301
Vehicle Maintenance	5,968,648	5,785,587	183,061	5,435,227
Passenger Accommodations	1,540,059	1,486,377	53,682	1,360,992
General Overhead	2,621,673	2,556,238	65,435	2,326,246
OPEB Liability	0	0	0	(980,157)
Total Operating Expense	\$24,133,031	\$23,469,687	\$663,344	\$20,584,609
	FY 2014-15	FY 2013-14		
<u>Net Assets - Unrestricted</u>				
Beginning Balance	\$9,873,466	\$9,751,233		
Net Change from Operating Activities	(406,966)	122,233		
*Ending Balance	\$9,466,500	\$9,873,466		

(*The ending balance for fiscal years's 2014-15 and 2013-14 do not reflect the year-end adjustment to account for Other Post-Employment Benefits (retiree health insurance). Governmental accounting standards require the District to book the actuarially derived estimate each year.

OPERATING REVENUE DETAIL
FISCAL YEAR 2014-15

	Draft Budget FY 2014-15	Revised Budget FY 2013-14	Change	Prior Year FY 2012-13
<i>FAREBOX REVENUE</i>				
Cash Fares	\$2,687,252	\$2,714,396	(\$27,144)	\$2,795,245
Downtown-Waterfront Shuttle/My Ride	1,032,330	1,023,181	9,149	1,073,701
UCSB Contract Fares	931,534	928,330	3,204	926,505
Sbcc Contract Fares	999,126	813,493	185,633	802,316
Amtrak Fares	0	0	0	10
Special Event Fares	50,000	55,000	(5,000)	44,493
Brooks Pass Program	5,000	5,000	0	11,475
Day Pass	4,312	4,312	0	4,024
Adult 10-Ride Pass	791,571	768,516	23,055	773,062
Youth 10-Ride Pass	479,941	465,962	13,979	373,765
Senior/Mobility 10-Ride Pass	112,458	111,344	1,113	108,247
Coastal Express - 10-Ride Pass	96,292	96,292	0	104,703
Adult 30-Day Pass	623,257	617,086	6,171	625,896
Youth 30-Day Pass	211,687	209,591	2,096	184,960
Senior/Mobility 30-Day Pass	223,279	221,069	2,211	209,456
Ventura CE - 30-Day Pass	45,886	45,886	0	44,374
<i>Subtotal</i>	<u>\$8,293,925</u>	<u>\$8,079,458</u>	<u>\$214,467</u>	<u>\$8,082,232</u>
<i>NON-TRANSPORTATION INCOME</i>				
Advertising on Buses	\$475,000	\$475,000	\$0	\$485,553
Interest on Investments	70,000	55,000	15,000	68,427
Overpass Lease & Misc. Revenue	220,445	257,115	(36,671)	194,962
<i>Subtotal</i>	<u>\$765,445</u>	<u>\$787,115</u>	<u>(\$21,671)</u>	<u>\$748,942</u>
<i>SUBSIDIES</i>				
TDA Sales Tax Revenue	\$6,958,254	\$6,941,974	\$16,280	\$3,955,328
(Unrestricted - Cash Reserves)	406,966	0	406,966	0
FTA Formula Assistance	4,825,078	4,825,078	0	4,825,078
FTA CMAQ Operating Assistance	0	0	0	28,928
Property Tax Revenue	965,000	965,000	0	1,080,069
Measure A	1,858,967	1,811,872	47,095	1,795,800
LOA	59,397	59,190	207	68,232
<i>Subtotal</i>	<u>\$15,073,661</u>	<u>\$14,603,114</u>	<u>\$470,547</u>	<u>\$11,753,435</u>
<i>Total Operating Revenue</i>	<u>\$24,133,031</u>	<u>\$23,469,687</u>	<u>\$663,343</u>	<u>\$20,584,609</u>

OPERATING EXPENSE SUMMARY
FISCAL YEAR 2014-15

	Draft Budget FY 2014-15	Revised Budget FY 2013-14	Change	Prior Year FY 2012-13
<i>ROUTE OPERATIONS</i>				
Drivers	\$10,263,192	\$9,893,827	\$369,365	\$9,252,342
Dispatch & Supervision	541,970	526,406	15,564	520,552
Hiring & Training	287,502	275,535	11,967	271,320
Risk & Safety	2,266,990	2,321,449	(54,459)	1,823,676
Transportation Subsidies	642,996	624,268	18,728	574,411
<i>Subtotal</i>	<u>\$14,002,651</u>	<u>\$13,641,485</u>	<u>\$361,166</u>	<u>\$12,442,301</u>
<i>VEHICLE MAINTENANCE</i>				
Mechanics	\$1,128,730	\$1,091,613	\$37,117	\$1,008,817
Cleaners & Fuelers	762,737	738,006	24,731	713,566
Supervision	602,206	555,796	46,410	541,793
Vehicle Consumables	2,571,440	2,496,787	74,653	2,456,536
Bus Parts & Supplies	759,661	759,661	0	593,634
Vendor Services	82,500	82,500	0	51,978
Risk & Safety	61,375	61,225	150	68,903
<i>Subtotal</i>	<u>\$5,968,648</u>	<u>\$5,785,587</u>	<u>\$183,061</u>	<u>\$5,435,227</u>
<i>PASSENGER ACCOMMODATIONS</i>				
Passenger Facilities	\$594,761	\$568,750	\$26,011	\$549,836
Transit Development	376,650	348,455	28,195	286,637
Promotion & Information	256,321	271,238	(14,917)	234,943
Fare Revenue Collection	312,327	297,933	14,394	289,576
<i>Subtotal</i>	<u>\$1,540,059</u>	<u>\$1,486,377</u>	<u>\$53,682</u>	<u>\$1,360,992</u>
<i>GENERAL OVERHEAD</i>				
Finance	\$685,211	\$646,662	\$38,549	\$539,451
Personnel	110,245	104,820	5,425	101,463
Utilities & Communication	220,380	220,380	0	196,133
Operating Facilities	286,157	278,779	7,378	266,156
District Administration	1,319,679	1,305,597	14,082	242,886
<i>Subtotal</i>	<u>\$2,621,673</u>	<u>\$2,556,238</u>	<u>\$65,435</u>	<u>\$1,346,089</u>
<i>Total Operating Cost</i>	<u>\$24,133,031</u>	<u>\$23,469,687</u>	<u>\$663,344</u>	<u>\$20,584,609</u>

ROUTE OPERATIONS DETAIL
FISCAL YEAR 2014-15

	Draft Budget <u>FY 2014-15</u>	Revised Budget <u>FY 2013-14</u>	<u>Change</u>	<u>Prior Year FY 2012-13</u>
DRIVERS				
Scheduled	\$6,118,815	\$5,853,893	\$264,921	\$5,594,672
Scheduled Overtime	284,505	273,053	11,452	253,564
Unscheduled Pay	191,021	184,915	6,106	128,751
Driver Lite Duty	25,224	24,852	373	7,133
FICA	576,406	554,319	22,088	504,917
Pension	811,181	847,890	(36,709)	816,849
Health	1,275,175	1,184,917	90,258	1,068,613
Sick Pay	132,890	132,593	297	121,347
Vacation Pay	490,927	485,347	5,579	434,492
Holiday Pay	251,344	251,344	0	225,614
Other Paid Leave	40,000	40,000	0	36,849
Unemployment Insurance	40,704	40,704	0	36,712
Uniforms	25,000	20,000	5,000	22,829
<i>Drivers Subtotal</i>	<u>\$10,263,192</u>	<u>\$9,893,827</u>	<u>\$369,365</u>	<u>\$9,252,342</u>
DISPATCH & SUPERVISION				
Supervisors	\$156,016	\$153,710	\$2,306	\$154,923
Staff	159,652	156,834	2,818	156,871
FICA	30,327	29,841	486	28,659
Pension	35,698	35,921	(223)	38,676
Health	77,982	69,033	8,949	67,754
Sick Pay	8,612	8,553	58	7,735
Vacation Pay	32,571	32,022	549	31,596
Holiday Pay	15,339	15,087	251	13,243
Other Paid Leave	24,249	23,878	371	19,660
Unemployment Insurance	1,525	1,525	0	1,435
<i>Dispatch & Supervision Subtotal</i>	<u>\$541,970</u>	<u>\$526,406</u>	<u>\$15,564</u>	<u>\$520,552</u>
HIRING & TRAINING				
Staff	\$36,401	\$35,759	\$642	\$34,393
Student Drivers	51,494	51,280	214	45,833
Existing Drivers/Supers	111,773	110,122	1,652	108,690
FICA	16,194	15,989	205	11,396
Pension	10,161	10,370	(210)	12,829
Health	21,516	12,222	9,294	15,167
Sick Pay	1,761	1,757	4	2,213
Vacation Pay	5,267	5,180	86	9,786
Holiday Pay	4,083	4,018	65	4,485
Other Paid Leave	906	891	15	673
Unemployment Insurance	546	546	0	460
Medical Exams & License Fees	23,000	23,000	0	17,036
Employment Advertising	400	400	0	180
Training, Travel & Meetings	4,000	4,000	0	8,179
<i>Hiring & Training Subtotal</i>	<u>\$287,502</u>	<u>\$275,535</u>	<u>\$11,967</u>	<u>\$271,320</u>
RISK & SAFETY				
Wages & Benefits				

ROUTE OPERATIONS DETAIL
FISCAL YEAR 2014-15

	Draft Budget <u>FY 2014-15</u>	Revised Budget <u>FY 2013-14</u>	<u>Change</u>	<u>Prior Year FY 2012-13</u>
Staff	\$66,526	\$64,567	\$1,959	\$63,318
Supervisors	290,870	286,571	4,299	242,049
Driver Accident Pay	1,698	1,673	25	1,465
FICA	31,327	30,781	546	25,597
Pension	38,409	39,028	(619)	35,164
Health	70,269	71,092	(823)	44,712
Sick Pay	5,130	5,078	52	5,619
Vacation Pay	27,198	26,728	470	25,458
Holiday Pay	14,562	14,304	258	11,806
Other Paid Leave	3,518	3,444	73	6,722
Unemployment Insurance	1,498	1,498	0	1,094
Wages & Benefits Subtotal	\$551,006	\$544,765	\$6,240	\$463,004
Public Liability				
Professional Services	\$117,827	\$142,392	(\$24,565)	\$79,301
Insurance	238,555	238,555	0	237,963
Current Year Incident Payouts	35,000	35,000	0	12,007
Current Year Incident Reserves	25,000	35,000	(10,000)	695
Prior Years Incident Payouts	30,000	55,000	(25,000)	12,610
Change in Prior Years Reserves	(30,000)	(25,000)	(5,000)	(10,276)
Public Liability Subtotal	\$416,382	\$480,947	(\$64,565)	\$332,300
Workers' Compensation				
Professional Services	\$202,978	\$202,035	\$944	\$229,515
Insurance	73,625	70,775	2,850	56,704
Current Year Incident Payouts	150,000	150,000	0	48,075
Current Year Incident Reserves	350,000	350,000	0	236,344
Prior Years Incident Payouts	250,000	250,000	0	242,493
Change in Prior Years Reserves	250,000	250,000	0	199,158
Miscellaneous Risk & Safety	23,000	22,927	72	16,083
Workers' Compensation Subtotal	\$1,299,603	\$1,295,737	\$3,866	\$1,028,372
Risk & Safety Subtotal	\$2,266,990	\$2,321,449	(\$54,459)	\$1,823,676
TRANSPORTATION SUBSIDIES				
Dial-a-Ride (Easy Lift)	\$642,996	\$624,268	\$18,728	\$574,411
Transportation Subsidies Subtotal	\$642,996	\$624,268	\$18,728	\$574,411
TOTAL ROUTE OPERATIONS	\$14,002,651	\$13,641,485	\$361,166	\$12,442,301

VEHICLE MAINTENANCE DETAIL
FISCAL YEAR 2014-15

	Draft Budget <u>FY 2014-15</u>	Revised Budget <u>FY 2013-14</u>	<u>Change</u>	<u>Prior Year FY 2012-13</u>
MECHANICS				
Mechanics	\$695,534	\$685,299	\$10,235	\$627,098
Less Mechanic Labor Capitalization	(29,310)	(28,877)	(433)	(23,052)
Mechanics-OT	25,364	24,989	375	16,939
FICA	63,849	62,935	914	55,326
Pension	79,737	83,346	(3,608)	78,838
Health	149,982	121,685	28,296	100,345
Sick Pay	19,152	19,152	0	34,801
Vacation Pay	60,441	59,607	834	62,732
Holiday Pay	32,667	32,184	483	27,005
Other Paid Leave	1,465	1,444	22	937
Unemployment Insurance	3,549	3,549	0	3,640
Uniforms	12,000	12,000	0	12,108
Tool Allowance	14,300	14,300	0	12,100
Mechanics Subtotal	<u>\$1,128,730</u>	<u>\$1,091,613</u>	<u>\$37,117</u>	<u>\$1,008,817</u>
CLEANERS & FUELERS				
Service Workers	\$431,426	\$425,077	\$6,349	\$417,502
FICA	36,680	36,290	390	34,938
Pension	66,035	69,023	(2,988)	67,813
Health	149,982	129,972	20,010	112,963
Sick Pay	9,137	8,987	150	18,337
Vacation Pay	30,557	30,105	452	30,795
Holiday Pay	23,112	22,771	342	17,735
Other Paid Leave	1,905	1,877	28	1,544
Unemployment Insurance	3,577	3,577	0	3,122
Uniforms	7,098	7,098	0	6,153
Medical Exams & License Fees	3,230	3,230	0	2,664
Cleaners & Fuelers Subtotal	<u>\$762,737</u>	<u>\$738,006</u>	<u>\$24,731</u>	<u>\$713,566</u>
SUPERVISION				
Staff	\$350,443	\$335,574	\$14,869	\$328,317
FICA	30,565	29,272	1,293	28,364
Pension	39,954	38,264	1,691	37,153
Health	123,277	96,756	26,521	95,726
Sick Pay	4,233	4,008	225	7,123
Vacation Pay	25,666	24,639	1,028	25,400
Holiday Pay	15,168	14,516	653	13,934
Other Paid Leave	3,034	2,903	131	1,654
Unemployment Insurance	1,365	1,365	0	1,295

VEHICLE MAINTENANCE DETAIL
FISCAL YEAR 2014-15

	Draft Budget FY 2014-15	Revised Budget FY 2013-14	Change	Prior Year FY 2012-13
Training, Travel & Meetings	8,500	8,500	0	2,827
<i>Supervision Subtotal</i>	<u>\$602,206</u>	<u>\$555,796</u>	<u>\$46,410</u>	<u>\$541,793</u>
VEHICLE CONSUMABLES				
Fuel & Lubricants	\$2,319,267	\$2,244,614	\$74,653	\$2,251,016
Electric Vehicle Power	90,000	90,000	0	53,853
Tire Lease	152,173	152,173	0	8,639
Tire Mounting	10,000	10,000	0	143,028
<i>Vehicle Consumables Subtotal</i>	<u>\$2,571,440</u>	<u>\$2,496,787</u>	<u>\$74,653</u>	<u>\$2,456,536</u>
VEHICLE PARTS & SUPPLIES				
Bus Parts Issued	\$669,661	\$669,661	\$0	\$510,739
Shop Supplies	60,000	60,000	0	63,639
Bus Servicing Supplies	18,000	18,000	0	8,912
Hazmat Disposal & Compliance	12,000	12,000	0	10,344
<i>Vehicle Part & Supplies Subtotal</i>	<u>\$759,661</u>	<u>\$759,661</u>	<u>\$0</u>	<u>\$593,634</u>
VENDOR BUS REPAIRS				
Vandalism Repairs	\$45,000	\$45,000	\$0	\$36,382
Accident Damage Repairs	7,500	7,500	0	77
Accident Claim Collections	(5,000)	(5,000)	0	(4,605)
Other Vendor Repairs	35,000	35,000	0	20,124
<i>Vendor Bus Repairs Subtotal</i>	<u>\$82,500</u>	<u>\$82,500</u>	<u>\$0</u>	<u>\$51,978</u>
RISK & SAFETY				
Workers' Comp Services	\$7,500	\$7,500	\$0	\$12,185
Workers' Comp Insurance	3,875	3,725	150	3,203
Current Year Incident Payouts	10,000	10,000	0	21,903
Current Year Incident Reserves	40,000	40,000	0	26,602
Prior Years Incident Payouts	20,000	20,000	0	33,067
Change in Prior Years Reserves	(20,000)	(20,000)	0	(28,057)
<i>Risk & Safety Subtotal</i>	<u>\$61,375</u>	<u>\$61,225</u>	<u>\$150</u>	<u>\$68,903</u>
TOTAL VEHICLE MAINTENANCE	<u><u>\$5,968,648</u></u>	<u><u>\$5,785,587</u></u>	<u><u>\$183,061</u></u>	<u><u>\$5,435,227</u></u>

PASSENGER ACCOMMODATIONS DETAIL
FISCAL YEAR 2014-15

	Draft Budget <u>FY 2014-15</u>	Revised Budget <u>FY 2013-14</u>	Change	Prior Year FY 2012-13
PASSENGER FACILITIES				
Wages & Benefits				
Supervisors	\$180,134	\$177,472	\$2,662	\$178,520
TC Advisors	98,595	98,531	64	95,953
Staff	38,245	37,540	705	40,125
FICA	27,307	26,867	440	25,335
Pension	25,189	25,674	(486)	27,596
Health	115,005	94,707	20,298	74,953
Sick Pay	4,112	4,071	42	4,510
Vacation Pay	19,590	17,569	2,021	21,457
Holiday Pay	14,029	13,803	226	10,586
Other Paid Leave	2,251	2,214	38	5,949
Unemployment Insurance	2,194	2,194	0	2,059
Wages & Benefits Subtotal	\$526,653	\$500,642	\$26,011	\$487,043
Buildings & Grounds				
TC Contract Maintenance	\$47,720	\$47,720	\$0	\$43,785
TC Repairs/Supplies	10,000	10,000	0	8,017
Bus Stop Repairs/Supplies	8,900	8,900	0	9,554
TC Property Insurance	1,489	1,489	0	1,437
Buildings & Grounds Subtotal	\$68,108	\$68,108	\$0	\$62,793
Passenger Facilities Subtotal	\$594,761	\$568,750	\$26,011	\$549,836
TRANSIT DEVELOPMENT				
Staff	\$216,777	\$208,740	\$8,037	\$173,079
FICA	18,810	18,177	633	16,800
Pension	24,588	23,760	827	18,858
Health	60,462	41,946	18,517	38,093
Sick Pay	5,616	5,560	56	14,070
Vacation Pay	14,167	13,533	635	16,019
Holiday Pay	9,474	9,824	(351)	6,720
Other Paid Leave	2,842	2,947	(105)	1,371
Unemployment Insurance	915	969	(55)	855
Training, Travel & Meetings	5,000	5,000	0	156
Planning Services & Supplies	18,000	18,000	0	616
Transit Development Subtotal	\$376,650	\$348,455	\$28,195	\$286,637
PROMOTION & INFORMATION				
Wages & Benefits				
Staff	\$79,460	\$98,428	(\$18,968)	\$89,280
FICA	6,913	8,274	(1,362)	7,909

PASSENGER ACCOMMODATIONS DETAIL
FISCAL YEAR 2014-15

	Draft Budget FY 2014-15	Revised Budget FY 2013-14	Change	Prior Year FY 2012-13
Pension	9,036	10,816	(1,780)	10,387
Health	21,011	14,902	6,109	13,080
Sick Pay	1,358	1,277	81	2,156
Vacation Pay	6,166	5,152	1,014	4,484
Holiday Pay	3,501	3,444	57	4,017
Other Paid Leave	875	861	14	681
Unemployment Insurance	300	382	(82)	427
Wages & Benefits Subtotal	\$128,621	\$143,538	(\$14,917)	\$132,421
Outside Services				
Media Ad Placement	5,000	5,000	0	3,625
Brochures & Publications	7,500	7,500	0	2,033
Promotional Giveaways	5,000	5,000	0	4,533
Bus/Shuttle Decorations	2,500	2,500	0	13
Other Promotions	5,000	5,000	0	1,489
Route Schedules & Information	101,700	101,700	0	90,042
Training, Travel & Meetings	1,000	1,000	0	787
Outside Services Subtotal	\$127,700	\$127,700	\$0	\$102,522
Promotion & Information Subtotal	\$256,321	\$271,238	(\$14,917)	\$234,943
FARE REVENUE COLLECTION				
Wages & Benefits				
Security Officer	\$99,792	\$95,452	\$4,340	\$89,179
FICA	8,963	8,558	405	8,367
Pension	11,717	11,187	530	10,179
Health	53,931	45,767	8,164	39,513
Sick Pay	3,175	3,053	122	5,818
Vacation Pay	7,678	7,211	467	8,302
Holiday Pay	4,350	4,106	244	3,894
Other Paid Leave	2,175	2,053	122	2,262
Unemployment Insurance	546	546	0	603
Wages & Benefits Subtotal	\$192,327	\$177,933	\$14,394	\$168,117
Outside Services				
Fare Processing	\$50,000	\$50,000	\$0	\$39,312
Farebox Parts & Repairs	40,000	40,000	0	23,919
Tickets, Tokens & Transfers	30,000	30,000	0	58,228
Outside Services Subtotal	\$120,000	\$120,000	\$0	\$121,459
Fare Revenue Collection Subtotal	\$312,327	\$297,933	\$14,394	\$289,576
TOTAL PSNGR ACCOMMODATIONS	\$1,540,059	\$1,486,377	\$53,682	\$1,360,992

GENERAL OVERHEAD DETAIL
FISCAL YEAR 2014-15

	Draft Budget FY 2014-15	Revised Budget FY 2013-14	Change	Prior Year FY 2012-13
FINANCE				
Staff	\$377,638	\$359,933	\$17,705	\$303,550
FICA	33,306	31,745	1,560	26,063
Pension	43,537	41,497	2,040	35,535
Health	97,499	83,004	14,495	69,224
Sick Pay	6,571	6,463	108	7,554
Vacation Pay	32,014	30,903	1,110	31,669
Holiday Pay	15,664	14,458	1,206	12,840
Other Paid Leave	3,481	3,213	268	5,351
Unemployment Insurance	1,502	1,447	55	1,165
Financial Audit Services	74,000	74,000	0	46,500
<i>Finance Subtotal</i>	<u>\$685,211</u>	<u>\$646,662</u>	<u>\$38,549</u>	<u>\$539,451</u>
PERSONNEL				
Staff	\$67,029	\$65,055	\$1,974	\$64,548
FICA	5,713	5,544	170	5,645
Pension	7,468	7,247	222	7,462
Health	18,963	16,193	2,770	14,634
Sick Pay	1,146	1,127	19	974
Vacation Pay	5,631	5,480	151	4,763
Holiday Pay	2,872	2,787	85	2,707
Other Paid Leave	1,149	1,115	34	471
Unemployment Insurance	273	273	0	259
<i>Personnel Subtotal</i>	<u>\$110,245</u>	<u>\$104,820</u>	<u>\$5,425</u>	<u>\$101,463</u>
UTILITIES				
Telephone & Data Communications	\$48,000	\$48,000	\$0	\$42,349
Power, Water & Refuse	150,000	150,000	0	141,557
Two-Way Radios	22,380	22,380	0	12,227
<i>Utilities Subtotal</i>	<u>\$220,380</u>	<u>\$220,380</u>	<u>\$0</u>	<u>\$196,133</u>
OPERATING FACILITIES				
Wages & Benefits				
Staff	\$53,616	\$49,984	\$3,633	\$45,157
FICA	4,624	4,020	605	3,934
Pension	6,045	5,255	790	5,203
Health	10,406	8,926	1,479	7,568
Sick Pay	834	763	71	2,084
Vacation Pay	3,462	3,000	462	2,989
Holiday Pay	2,308	2,000	308	1,928
Other Paid Leave	231	200	31	0
Unemployment Insurance	273	273	0	259
<i>Wages & Benefits Subtotal</i>	<u>\$81,798</u>	<u>\$74,420</u>	<u>\$7,378</u>	<u>\$69,122</u>
OPERATING FACILITIES (cont'd)				
Service Vehicles				
Parts & Repairs	\$16,000	\$16,000	\$0	\$16,608
Fuel	60,000	60,000	0	59,396

GENERAL OVERHEAD DETAIL
FISCAL YEAR 2014-15

	Draft Budget FY 2014-15	Revised Budget FY 2013-14	Change	Prior Year FY 2012-13
Service Vehicles Subtotal	\$76,000	\$76,000	\$0	\$76,004
Buildings & Grounds				
Contract Maintenance	\$72,460	\$72,460	\$0	\$71,055
Overpass Site	7,500	7,500	0	0
B&G Repairs/Supplies	35,000	35,000	0	37,046
Property Insurance	13,399	13,399	0	12,929
Buildings & Grounds Subtotal	<u>\$128,359</u>	<u>\$128,359</u>	<u>\$0</u>	<u>\$121,030</u>
Operating Facilities Subtotal	<u>\$286,157</u>	<u>\$278,779</u>	<u>\$7,378</u>	<u>\$266,156</u>
DISTRICT ADMINISTRATION				
Wages & Benefits				
Staff	\$414,840	\$411,875	\$2,965	\$416,085
Bus Ad Revenue Placement	8,572	8,446	127	6,658
FICA	37,148	37,185	(37)	34,838
Pension	48,559	48,608	(49)	48,459
Health	105,387	94,372	11,015	77,823
Sick Pay	9,340	5,020	4,320	6,809
Vacation Pay	36,109	36,707	(598)	37,655
Holiday Pay	19,466	21,715	(2,249)	16,645
Other Paid Leave	5,840	6,514	(675)	4,997
Unemployment Insurance	1,638	1,706	(68)	1,724
Wages & Benefits Subtotal	<u>\$686,898</u>	<u>\$672,148</u>	<u>\$14,750</u>	<u>\$651,693</u>
Administrative Services				
Directors Fees	\$12,600	\$12,600	\$0	\$11,160
Public Officials Insurance	27,705	27,705	0	23,378
Legal Counsel	140,000	140,000	0	156,834
Pension Administration	15,000	15,000	0	11,531
Office Equipment Maintenance	120,948	120,948	0	111,106
Miscellaneous Services	64,098	64,098	0	89,671
Office & Computer Supplies	45,000	45,000	0	47,164
Dues & Subscriptions	38,000	38,000	0	40,751
Conferences, Meetings & Training	5,000	5,000	0	5,371
Employee Relations	15,835	15,835	0	14,291
Retiree Health Insurance	82,408	83,077	(668)	(980,157)
Mandated Fees & Permits	38,550	38,550	0	30,046
Bus Ad Revenue Program	1,500	1,500	0	0
Miscellaneous	26,136	26,136	0	30,047
Administrative Services Subtotal	<u>\$632,781</u>	<u>\$633,449</u>	<u>(\$668)</u>	<u>(\$408,807)</u>
District Administration Subtotal	<u>\$1,319,679</u>	<u>\$1,305,597</u>	<u>\$14,082</u>	<u>\$242,886</u>
TOTAL GENERAL OVERHEAD	<u><u>\$2,621,673</u></u>	<u><u>\$2,556,238</u></u>	<u><u>\$65,435</u></u>	<u><u>\$1,346,089</u></u>

**CAPITAL BUDGET
FISCAL YEAR 2014-15**

	<u>Draft Budget FY 2014-15</u>	<u>Revised Budget FY 2013-14</u>	<u>Change</u>
<u>Revenue</u>			
Dedicated Source(s):			
<u>TDA-State Transit Assistance (TDA - STA)</u>			
Current Year - Allocation	\$0	\$1,800,850	(\$1,800,850)
Prior Year(s) - Allocation	5,195,411	3,116,032	2,079,379
	<u>\$5,195,411</u>	<u>\$4,916,882</u>	<u>\$278,529</u>
<u>Measure A Transit Capital - Sales Tax Revenue</u>			
Current Year - Allocation	\$861,060	\$871,929	(\$10,869)
Prior Year(s) - Allocation	1,093,519	848,137	245,382
	<u>\$1,954,579</u>	<u>\$1,720,066</u>	<u>\$234,513</u>
<i>sub total:</i>	<u>\$7,149,990</u>	<u>\$6,636,948</u>	<u>\$513,042</u>
Grants:			
<u>Proposition 1B - Bond Proceeds</u>			
PTMISEA	\$2,570,858	\$6,944,383	(\$4,373,525)
Transit Security - OHS	1,020,898	1,020,898	0
	<u>\$3,591,756</u>	<u>\$7,965,281</u>	<u>(\$4,373,525)</u>
<u>Local Capital Assistance</u>			
Local Grants	\$0	\$69,360	(\$69,360)
<u>Federal Capital - Grants</u>			
Federal Grants	\$1,858,554	\$1,858,554	\$0
<i>sub total:</i>	<u>\$5,450,310</u>	<u>\$9,893,195</u>	<u>(\$4,442,885)</u>
Total Capital Revenue	<u>\$12,600,300</u>	<u>\$16,530,143</u>	<u>(\$3,929,843)</u>
<u>Expense - Projects</u>			
Buses	\$6,738,310	\$10,910,775	(\$4,172,465)
Bus Rehab	660,000	653,018	6,982
Fixed Facilities	900,000	805,000	95,000
Radios & Fareboxes	75,000	25,000	50,000
Bus Stops	621,990	491,350	130,640
Shop Equipment	0	75,000	(75,000)
Management Info Systems	80,000	40,000	40,000
Intelligent Transportation Systems	3,500,000	3,500,000	0
Office Furniture & Equipment	25,000	30,000	(5,000)
	<u>25,000</u>	<u>30,000</u>	<u>(5,000)</u>
Total Capital Projects	<u>\$12,600,300</u>	<u>\$16,530,143</u>	<u>(\$3,929,843)</u>

Capital Budget
FISCAL YEAR 2014-15

	Draft Budget FY 2014-15	Revised Budget FY 2013-14	Change	CY Funding Allocation	Carry-over Funding Allocation
REVENUE VEHICLE PURCHASES					
40' Diesel Buses (5)	\$2,266,475	\$6,640,000	(\$4,373,525)	\$830,000	\$1,436,475
60' Articulated Buses (3) (\$756,925)	2,270,775	2,270,775	0	0	2,270,775
EV Shuttles (4) (\$500,000)	2,201,060	2,000,000	201,060	0	2,201,060
Subtotal	\$6,738,310	\$10,910,775	(\$4,172,465)	\$830,000	\$5,908,310
REVENUE VEHICLE IMPROVEMENTS					
Diesel Fleet Drivetrains	\$385,000	\$382,000	\$3,000	\$385,000	\$0
EV Drivetrain/Battery Chargers etc	75,000	60,000	15,000	75,000	0
Lithium Battery Project	200,000	211,018	(11,018)	200,000	0
Subtotal	\$660,000	\$653,018	\$6,982	\$660,000	\$0
OFFICE FURNITURE & EQUIPMENT					
Office Furniture Allowance	\$25,000	\$30,000	(\$5,000)	\$25,000	\$0
Subtotal	\$25,000	\$30,000	(\$5,000)	\$25,000	\$0
MANAGEMENT INFORMATION SYSTEMS					
Software Programming	\$50,000	\$20,000	\$30,000	\$50,000	\$0
PC Hardware/ IT Infrastructure Upgrades	30,000	20,000	10,000	30,000	0
Subtotal	\$80,000	\$40,000	\$40,000	\$80,000	\$0
INTELLIGENT TRANSPORTATION SYSTEMS					
AVL Radio System	\$2,735,786	\$2,735,786	\$0	\$0	\$2,735,786
Security Cameras on Bus	764,214	764,214	0	0	764,214
Subtotal	\$3,500,000	\$3,500,000	\$0	\$0	\$3,500,000
SERVICE VEHICLES					
Service Vehicle Replacements	\$0	\$0	\$0	\$0	\$0
Subtotal	\$0	\$0	\$0	\$0	\$0
BUS STOP EQUIPMENT					
Superstops	\$251,990	\$251,990	\$0	\$0	\$251,990
Bus Stop Upgrades	370,000	239,360	130,640	200,000	170,000
Subtotal	\$621,990	\$491,350	\$130,640	\$200,000	\$421,990
FIXED FACILITIES					
Facilities	\$350,000	\$225,000	\$125,000	\$125,000	\$225,000
Security Improvements T1	0	0	0	0	0
TC Expansion Project	550,000	550,000	0	0	550,000
TC Fixed Facilities	0	30,000	(30,000)	0	0
WIP - Calle Real Development	0	0	0	0	0
Subtotal	\$900,000	\$805,000	\$95,000	\$125,000	\$775,000
FAREBOXES & RADIOS					
Fare Collection & Radio Allowance	\$75,000	\$25,000	\$50,000	\$75,000	\$0
Subtotal	\$75,000	\$25,000	\$50,000	\$75,000	\$0
SHOP EQUIPMENT					
Shop Equipment Allowance	\$0	\$75,000	(\$75,000)	\$75,000	(\$75,000)
Subtotal	\$0	\$75,000	(\$75,000)	\$75,000	(\$75,000)
Total Capital Projects	\$12,600,300	\$16,530,143	(\$3,929,843)	\$2,070,000	\$10,530,300

OPERATING & CAPITAL BUDGET

Financial Forecast

	Draft		Projected				
	Budget	Growth	Growth	Projected			
	FY 2014-15	Rate	FY 2015-16	Rate	FY 2016-17	FY 2017-18	FY 2018-19
OPERATING REVENUE							
Passenger Fares	\$8,293,925	1.0%	\$8,376,864	1.0%	\$8,460,633	\$8,545,239	\$8,630,690
FTA Operating Assistance	4,825,078	0.0%	4,825,078	0.0%	4,825,078	4,825,078	4,825,076
Property Tax Revenue	965,000	3.0%	993,950	1.0%	1,003,890	1,013,928	1,024,066
Local Operating Assistance	59,397	1.0%	59,991	1.0%	60,591	61,196	61,806
Measure A	1,858,967	-1.0%	1,840,377	2.0%	1,877,185	1,914,729	1,953,021
Non-Transportation Income	765,445	2.0%	780,753	2.0%	796,369	812,296	828,540
Sales Tax Revenue (TDA - LTF) CY	6,958,254	3.0%	7,167,001	3.0%	7,382,011	7,603,472	7,831,574
Net Assets - Unrestricted	406,966		829,143		1,310,635	1,748,100	2,288,870
Total Operating Revenue	\$24,133,031		\$24,873,158		\$25,716,390	\$26,524,038	\$27,443,640
OPERATING EXPENSE							
Route Operations	\$14,002,651		\$14,402,592		\$14,819,482	\$15,254,294	\$15,708,066
Vehicle Maintenance	3,649,381		3,786,107		3,929,272	4,079,245	4,236,417
(Fuel Costs)	2,319,267		2,365,652		2,483,935	2,533,614	2,660,294
Passenger Accommodations	1,540,059		1,594,485		1,651,563	1,711,458	1,774,345
General Overhead	2,621,673		2,724,323		2,832,138	2,945,428	3,064,521
Total Operating Expense	\$24,133,031		\$24,873,158		\$25,716,390	\$26,524,038	\$27,443,642
Net Position - Unrestricted							
Beginning Balance	\$9,873,466		\$9,466,500		\$8,637,357	\$7,326,722	\$5,578,622
Projected: Net Gain/Loss from Activities	(406,966)		(829,143)		(1,310,635)	(1,748,100)	(2,288,870)
Ending Balance	\$9,466,500		\$8,637,357		\$7,326,722	\$5,578,622	\$3,289,752

To: MTD Board of Directors
From: Sherrie Fisher, General Manager
Date: March 1, 2014
Subject: General Manager's Report

The employees of MTD who are members of the Teamsters Union Local 186 voted last Tuesday to ratify a Last, Best and Final offer from the District. Staff was pleased to learn that the final tally included 9 out of 9 supervisors who voted to support the changes to the Supervisor Unit contract. Regarding the driver and maintenance agreement, 107 employees voted yes with 29 employees opposed. Clearly the majority of MTD employees recognized the economic climate that limited increases in wages and benefits. MTD works diligently to balance needs of the employee group with services for the community.

We are also pleased to announce that MTD and UCSB staff have signed a financial agreement for enhanced transit service that will meet the increased demand resulting from the UCSB San Joaquin project. This project is proposed to provide housing for approximately 1,000 new students. The UC Board of Regents approved the project on January 22nd. The San Joaquin project will be presented to the California Coastal Commission in early summer. The agreement between UCSB and MTD can also provide a foundation for future agreements between the two entities for other upcoming UCSB housing projects that may also generate additional transit demand. UCSB and MTD staffs are creating a joint press release announcing the agreement.

SBCC agreed to refurbish the aging wooden bus shelter at the highly-used Cliff Drive stop at the entrance to the main campus. This shelter was originally built by SBCC.

Planning staff is preparing a draft of proposed August service changes based on surveys, ridership and driver input. A Development Committee meeting will be scheduled next month to present the draft changes, followed by a presentation at a Board meeting. The community will be offered input opportunities via localized meetings with MTD staff.

The City of Goleta has closed the Los Carneros southbound on and off ramps for approximately one year, in order to construct a replacement of the Los Carneros Road Bridge over the railroad. A booster service line in Goleta has been slightly detoured to accommodate the closure, without the need to close any stops.

On February 19th, at the request of the Braille Institute, MTD participated in a commercial film shoot. Driver Danny Villa, with an MTD bus, went to the Braille Institute for a commercial filmed by Cox Communications. The commercial included persons with a visual impairment cooking, golfing, bowling and catching the bus.

Another cruise ship (the Azamara Quest) visited Santa Barbara On February 11th. One supervisor and two additional shuttles and operators were utilized on the waterfront and State Street to help accommodate the increased passenger loads.

Our newest addition to the driver group is Brian Coker. He started his training on February 17th and is progressing well. Welcome aboard! We are pleased to announce that an offer of employment was made and accepted for a driver trainee position by Mr. Ravtej Sidhu who will begin new driver training on Monday, March 10th.

The Risk Department has submitted an application for property insurance renewal. This insurance renews in May and will be brought to an April Board meeting.

As required by the FTA, staff submitted the January monthly Safety & Security Reports and Ridership Reports for MTD and Easy Lift to the National Transit Database.

Staff met with SBCAG staff on Monday, February 24th, to discuss the Coastal Express Limited service. MTD and SBCAG have tentatively agreed that MTD will continue to operate the service through Friday, December 12th (provided the Caltrans funding for the service is not expended before then).

Gillig #615 is at Cummins CalPacific for resolution of an ongoing problem of fuel dilution of the engine oil.