



AGENDA

Meeting

of the

BOARD OF DIRECTORS

of the

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

A Public Agency

April 29, 2014

8:30 AM

Santa Barbara MTD Auditorium

550 Olive Street, Santa Barbara, CA 93101

1. CALL TO ORDER

2. ROLL CALL OF THE BOARD OF DIRECTORS

Dave Davis, Chair; Chuck McQuary, Vice Chair; Olivia Rodriguez, Secretary; Dick Weinberg, Director; Bill Shelor, Director; Ed Easton, Director; David Tabor, Director

3. REPORT REGARDING POSTING OF AGENDA

CONSENT CALENDAR

4. APPROVAL OF PRIOR MINUTES-(ATTACHMENT-ACTION MAY BE TAKEN)

The Board will be asked to waive the reading of and approve the draft minutes for the meeting of April 15, 2014.

5. CASH REPORT-(ATTACHMENTS-ACTION MAY BE TAKEN)

The Board will be asked to review the cash reports of April 8, 2014 through April 21, 2014.

THIS CONCLUDES THE CONSENT CALENDAR

6. PUBLIC COMMENT

Members of the public may address the Board on items within jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, please complete and deliver to the MTD Board Clerk, a "Request to Speak" form including a description of the subject you wish to address. Additional public comment will be allowed during each agenda item, including closed session items. Please fill out the Request to Speak form and indicate the agenda item number that you wish to comment on.

7. PROPOSED FINAL SERVICE PLAN FOR AUGUST 2014- (ATTACHMENT- ACTION MAY BE TAKEN)

Staff recommends that the Board review and approve the Proposed Final Draft Service Plan.

8. PROPERTY INSURANCE RENEWAL EFFECTIVE: MAY 24, 2014 THROUGH MAY 23, 2015 – (ACTION MAY BE TAKEN)

Staff recommends that the Board of Directors authorize MTD staff to bind Property Insurance coverage with Liberty Mutual Insurance Company effective May 24, 2014.

9. RECOMMEND CONTRACT AWARD FOR TRANSIT TECHNICAL CONSULTING SERVICES – (ACTION MAY BE TAKEN)

Staff recommends that a contract be awarded to Vaquero Systems for on-call transit technical consulting services for a three-year period for an estimated total amount of \$150,000.

10. GENERAL MANAGER'S REPORT UPDATE-(ACTION MAY BE TAKEN)

- a) Ethics Training
- b) CEL
- c) Triennial Review Workshop

11. OTHER BUSINESS AND COMMITTEE REPORTS-(ACTION MAY BE TAKEN)

The Board will report on other related public transit issues and committee meetings

RELATED TO EACH CLOSED SESSION; PUBLIC COMMENT WILL BE ALLOWED RELATED TO THE CLOSED SESSION ITEM(S) BEFORE THE RECESS

12. RECESS TO CLOSED SESSION- PUBLIC EMPLOYEE APPOINTMENT- (ACTION MAY BE TAKEN)

The Board will meet in closed session pursuant to Government Code Section 54957
Title: General Manager

13. ADJOURNMENT

AMERICAN WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 963-3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



DRAFT MINUTES

Meeting
of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency
April 15, 2014
8:30 AM
Santa Barbara MTD Auditorium
550 Olive Street, Santa Barbara, CA 93101

1. CALL TO ORDER

Chair Davis called the meeting to order at 8:30 a.m.

2. ROLL CALL OF THE BOARD OF DIRECTORS

Chair Davis reported that all members were present with the exception of Director Tabor.

3. REPORT REGARDING POSTING OF AGENDA

Natasha Garduno, Executive Assistant, reported that the agenda was posted on Friday, April 11, 2014 at MTD's Administrative Office, emailed and mailed to those on the agenda minutes list, and posted on MTD's website.

CONSENT CALENDAR

4. APPROVAL OF PRIOR MINUTES- (ATTACHMENT-ACTION MAY BE TAKEN)

Director McQuary moved to approve the draft minutes for the meeting of March 18, 2014. Director Rodriguez seconded the motion. The motion passed unanimously with one abstention by Director Shelor who did not attend the March 18 meeting.

5. CASH REPORT-(ATTACHMENTS- (ACTION MAY BE TAKEN)

Director Weinberg moved to approve the cash reports of March 11, 2014 through March 24, 2014 and March 25, 2014 through April 7, 2014. Director McQuary seconded the motion. The motion passed unanimously.

THIS CONCLUDES THE CONSENT CALENDAR

6. PUBLIC COMMENT

Mr. Steven Musick spoke under public comment regarding his past experiences with the MTD Board and staff related to his former business dealings with the district.

7. DRAFT SERVICE PLAN FOR AUGUST 2014- (ATTACHMENT- ACTION MAY BE TAKEN)

Staff presented to the Board the August 2014 Draft Service Plan proposal. Regarding the proposal to eliminate Line 22 due to continued low ridership, Director McQuary asked that staff reach out to various businesses and groups affected by the route's elimination to discuss other opportunities and options for transportation. The Board also asked General Manager Fisher to attend the upcoming Santa Barbara City Council meeting to let them know that Line 22 may be eliminated.

There was also a brief discussion on the staff recommendation to re-route Line 15x to travel only along El Colegio Road in the Isla Vista section of the route, and no longer along the narrower roads associated with significant bicycle use within Isla Vista. The proposal calls for existing stops along El Colegio that currently serve Lines 11 and 24x to also serve Line 15x.

TIME CERTAIN 9:30 A.M.

RELATED TO EACH CLOSED SESSION; PUBLIC COMMENT WILL BE ALLOWED RELATED TO THE CLOSED SESSION ITEM(S) BEFORE THE RECESS

Prior to the recess for closed session, Mr. Steven Musick spoke under public comment under Closed Session Item #8. His comments were related to MTD's Calle Real property and how many water meters are left at that location.

8. RECESS TO CLOSED SESSION- CONFERENCE WITH REAL PROPERTY NEGOTIATORS- (ACTION MAY BE TAKEN)

The Board will meet in closed session pursuant to Government Code Section 54956.8
Negotiators: Sherrie Fisher, General Manager, Jerry Estrada, Assistant General Manager/
Controller,

Related to MTD's Calle Real property
Potential purchaser/lessee– Div. of State of California
Regarding price and terms of payment

Upon returning from closed session Chair Davis reported that the Board directed the MTD negotiators to inform the State of California that MTD is not interested in selling a portion of the Calle Real property at this time.

9. RECESS TO CLOSED SESSION- PUBLIC EMPLOYEE APPOINTMENT- (ACTION MAY BE TAKEN)

The Board will meet in closed session pursuant to Government Code Section 54957
Title: General Manager

Upon returning from closed session Chair Davis reported that no action was taken.

CHAIR DAVIS REPORTED AT THIS TIME TO HAVE THE RECORD SHOW THAT DIRECTOR SHELOR LEFT THE MEETING AT 10:40 A.M.

10. PROPOSITION 1B- TRANSIT SECURITY GRANT FOR FISCAL YEAR 2013-14 BOARD RESOLUTION- (ACTION MAY BE TAKEN)

Jerry Estrada, Assistant General Manager/Controller shared staff's recommendation that the Board pass Resolution 2014-03 for Proposition 1B-Transit Security funding. The motion passed with 5 ayes, 0 nays, and 2 absent.

11. GENERAL MANAGER'S REPORT UPDATE-(ACTION MAY BE TAKEN)

Staff proposed to the Board a change in dates for the upcoming May and June Board meeting schedule. After a short review the Board requested that no changes be made and that the current scheduled dates remain the same.

12. OTHER BUSINESS AND COMMITTEE REPORTS-(ACTION MAY BE TAKEN)

No other items were discussed.

13. ADJOURNMENT

Director Rodriguez moved to adjourn the meeting at 11:40 a.m. Director McQuary seconded the motion. The motion passed unanimously.

Santa Barbara Metropolitan Transit District
Cash Report
Board Meeting of April 29, 2014
For the Period April 8, 2014 through April 21, 2014

MONEY MARKET

Beginning Balance April 8, 2014 **\$8,279,390.80**

Passenger Fares	210,507.95
Accounts Receivable	115,876.08
Advertising/Prepaid Deposi	4,712.40
Interest Income- March '14	3,229.66
Miscellaneous/Asset Sales	1,153.73
Total Deposits	335,479.82

Bank Fee CC - March '14	(1,791.97)
ACH Garn/Escrow	(10,798.23)
ACH Pensions Transfer	(67,140.08)
WC Transfer - March '14	(79,802.28)
ACH Tax Deposit	(137,424.51)
Payroll Transfer	(297,473.51)
Operations Transfer	(690,583.08)
Total Disbursements	(1,285,013.66)

Ending Balance **\$7,329,856.96**

CASH INVESTMENTS

LAIF Account	\$3,327,965.35
Money Market Account	7,329,856.96

Total Cash Balance **\$10,657,822.31**

SELF INSURED LIABILITY ACCOUNTS

WC / Liability Reserves	(\$2,486,782.10)
-------------------------	------------------

Working Capital **\$8,171,040.21**

**Santa Barbara Metropolitan Transit District
Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
106343	4/10/2014	ABC BUS COMPANIES INC	BUS PARTS	1,017.58	
106344	4/10/2014	APPLEONE EMPLOYMENT SERVIC	CONTRACT SERVICES	2,086.72	
106345	4/10/2014	BAY ALARM COMPANY, INC	CONTRACT MAINT	296.22	
106346	4/10/2014	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	499.25	
106347	4/10/2014	BIG GREEN CLEANING CO. DBA	JANITORIAL SERV./SUPPLIES	5,240.00	
106348	4/10/2014	BOONE PRINTING AND GRAPHICS,	PRINTING SERVICES	165.87	
106349	4/10/2014	BUENA TOOL, INC.	SHOP/B&G SUPPLIES	11.50	
106350	4/10/2014	ARTHUR BURNS	DMV-VTT RENEWAL	51.00	
106351	4/10/2014	CALIFORNIA ELECTRIC SUPPLY, I	SHOP/B&G SUPPLIES	324.80	
106352	4/10/2014	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	112.14	
106353	4/10/2014	CENTRAL CITY ABS, INC.	BUS SUPPLIES	68.51	
106354	4/10/2014	CITY OF SANTA BARBARA	PLAN COPIES/BUS SHELTER CONCRET	663.66	
106355	4/10/2014	CINTAS CORPORATION NO. 2	FIRST AID SUPPLIES	489.07	
106356	4/10/2014	COTTAGE HEALTH SYSTEM	EMPLOYEE ASSISTANCE PROGRAM	1,244.00	
106357	4/10/2014	COAST TRUCK PARTS	BUS PARTS	1,139.39	
106358	4/10/2014	CUMMINS PACIFIC, LLC	BUS PARTS	1,676.37	
106359	4/10/2014	DIESEL MARINE ELECTRIC, INC.	BUS PARTS	122.99	
106360	4/10/2014	DILLINGHAM TICKET CO., LLC	BUS INSPECTION FORMS	5,256.46	
106361	4/10/2014	DOCUPRODUCTS CORPORATION	COPIER COPIES & SUPPLIES	262.49	
106362	4/10/2014	DOWNTOWN ORGANIZATION, INC	TC MAINTENANCE	1,350.00	
106363	4/10/2014	FEDERAL HOSE MANUFACTURING	BUS PARTS & SUPPLIES	277.53	
106364	4/10/2014	FIDELITY INVESTMENTS INSTITU	PENSION QTRLY ADMIN FEES	1,075.00	
106365	4/10/2014	FGL ENVIRONMENTAL, INC	STORMWATER TEST	425.00	
106366	4/10/2014	FRAZEE INDUSTRIES, INC	BUS STOP MAINT.	10.56	
106367	4/10/2014	GEM EQUIPMENT CO. DBA	BUS PARTS & SUPPLIES	158.48	
106368	4/10/2014	GIBBS INTERNATIONAL INC	BUS PARTS	1,705.14	
106369	4/10/2014	GILLIG LLC	BUS PARTS	8,389.24	
106370	4/10/2014	GRAINGER, INC.	SHOP/B&G SUPPLIES	218.57	
106371	4/10/2014	H&H WHOLESALE PARTS	BUS PARTS & SHOP SUPPLIES	527.86	
106372	4/10/2014	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	50.23	
106373	4/10/2014	IPC (USA), INC.	BUS FUEL	98,955.11	
106374	4/10/2014	JANEK CORP	BUS PARTS	486.00	
106375	4/10/2014	JOY EQUIPMENT PROTECTION, IN	SERVICING FIRE EXTINGUISHERS	450.00	
106376	4/10/2014	KIMBALL MIDWEST	SHOP SUPPLIES	85.41	
106377	4/10/2014	LANSPEED DBA	SOFTWARE SUPPORT	487.50	
106378	4/10/2014	MAYA, RAUL THOMAS	DMV-VTT RENEWAL	51.00	
106379	4/10/2014	MC CORMIX CORP. (OIL)	LUBRICANTS	5,281.08	
106380	4/10/2014	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	2,268.83	

Check #	Date	Company	Description	Amount	Voids
106381	4/10/2014	MCMMASTER-CARR SUPPLY CO.	SHOP/B&G SUPPLIES	1,849.33	
106382	4/10/2014	MISSION LINEN SUPPLY, INC	UNIFORM & LINEN SERVICE	3,855.28	
106383	4/10/2014	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	89.48	
106384	4/10/2014	NEWEGG, INC	COMPUTER SUPPLIES & REPAIRS	1,737.90	
106385	4/10/2014	NU-COOL REDI GREEN, INC	COOLANTS & SHOP SUPPLIES	273.02	
106386	4/10/2014	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	586.25	
106387	4/10/2014	PERFECT PATTERN DIFFERENTIAL	OVERHAULED TRANSFERS	685.41	
106388	4/10/2014	PERRY LINCOLN MERCURY MAZD	SERVICE VEHICLE PARTS / REPAIRS	85.36	
106389	4/10/2014	PETTY CASH - CARBAJAL, NATAS	MISC. PURCHASES	258.74	
106390	4/10/2014	PACPROP SERVICE, LLC	PARKING FOR COASTAL EXPRESS BU	1,500.00	
106391	4/10/2014	REPUBLIC ELEVATOR, INC	ELEVATOR MAINTENANCE	153.20	
106392	4/10/2014	SANTA BARBARA VALET INC	PARKING SPACE FEES	300.00	
106393	4/10/2014	SHIELD HEATING AND AIR DBA	B&G REPAIRS & SUPPLIES	302.02	
106394	4/10/2014	SM TIRE, CORP.	BUS TIRE MOUNTING	130.00	
106395	4/10/2014	SMARDAN-HATCHER CO., INC	B&G REPAIRS & SUPPLIES	165.78	
106396	4/10/2014	SO. CAL. EDISON CO.	UTILITIES	7,376.00	
106397	4/10/2014	SPECIALTY TOOL & BOLT, LTD	SHOP SUPPLIES	616.81	
106398	4/10/2014	STAPLES INC. & SUBSIDIARIES	OFFICE SUPPLIES	314.53	
106399	4/10/2014	STEWART'S DE-ROOTING & PLUM	PLUMBING REPAIRS	676.49	
106400	4/10/2014	THE LIGHTHOUSE	SHOP SUPPLIES	60.33	
106401	4/10/2014	THE MEDCENTER	MEDICAL EXAMS	3,832.00	
106402	4/10/2014	TOTAL SHREDDING LLC	PROFESSIONAL SERVICE	400.00	
106403	4/10/2014	INTERSTATE CAPITAL CORPORAT	UNIFORMS	2,200.11	
106404	4/10/2014	VALLEY POWER SYSTEMS, INC.	BUS PARTS	11,290.26	
106405	4/10/2014	VALLEY POWER SYSTEMS, INC.	BUS PARTS	1,943.45	
106406	4/10/2014	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	1,237.85	
106407	4/10/2014	WORKER'S COMPENSATION ADMI	PROFESSIONAL SERVICES	12,417.00	
106408	4/10/2014	WURTH USA WEST INC.	SHOP SUPPLIES	261.14	
106409	4/11/2014	CASE DETECTIVE AGENCY	SECURITY SERVICE	2,425.00	
106410	4/18/2014	ABC BUS COMPANIES INC	BUS PARTS	291.45	
106411	4/18/2014	BNS ELECTRONICS, INC.	SY SITE RENTAL	265.83	
106412	4/18/2014	BUENA TOOL, INC.	SHOP/B&G SUPPLIES	19.44	
106413	4/18/2014	CALIFORNIA ELECTRIC SUPPLY, I	SHOP/B&G SUPPLIES	38.73	
106414	4/18/2014	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	5.26	
106415	4/18/2014	CITY OF SANTA BARBARA	PLAN COPIES/BUS SHELTER CONCRET	8,151.42	
106416	4/18/2014	CENTRAL COAST CIRCULATION, L	BUS BOOK DISTRIBUTION	575.00	
106417	4/18/2014	COMPRESSED AIR OF CALIFORNIA	BUS PARTS	479.05	
106418	4/18/2014	COMMUNITY RADIO, INC.	GIB. SITE RENTAL	238.96	
106419	4/18/2014	CIO SOLUTIONS, LP	PROFESSIONAL SERVICES	600.00	
106420	4/18/2014	COAST TRUCK PARTS	BUS PARTS	212.36	
106421	4/18/2014	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	311.46	

Check #	Date	Company	Description	Amount	Voids
106422	4/18/2014	CUMMINS PACIFIC, LLC	BUS PARTS	248.69	
106423	4/18/2014	CA STATE BOE, MOTOR CARRIER	QTRLY USER FUEL TAX	1,503.28	
106424	4/18/2014	CA. STATE BOARD OF EQUALIZAT	UNDERGROUND STORAGE TANK FEE	2,093.00	
106425	4/18/2014	MARY DEAIL	PAYROLL RELATED	106.15	
106426	4/18/2014	DENMUN OFFICE EQUIPMENT	OFFICE MACHINE SUPPLIES/MAINTEN	1,800.00	
106427	4/18/2014	EASY LIFT TRANSPORTATION, IN	ADA SUBSIDY	52,022.00	
106428	4/18/2014	ESTRADA, JERRY	REIMBURSEMENT	120.00	
106429	4/18/2014	STATE OF CALIFORNIA/FTB	PAYROLL RELATED	270.50	
106430	4/18/2014	GENFARE, A DIVISION OF SPX CO	FAREBOX REPAIRS & PARTS	1,424.90	
106431	4/18/2014	GIBBS INTERNATIONAL INC	BUS PARTS	737.45	
106432	4/18/2014	GILLIG LLC	BUS PARTS	3,557.66	
106433	4/18/2014	GUARDIAN-APPLETON (DENTAL I	DENTAL INSURANCE	4,137.77	
106434	4/18/2014	GUARDIAN-APPLETON (LIFE INS)	LIFE INSURANCE	593.13	
106435	4/18/2014	HAYNES SALES DBA	B&G REPAIRS & SUPPLIES	475.10	
106436	4/18/2014	H.G. MAKELIM CO., INC.	BUS PARTS	4,279.64	
106437	4/18/2014	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	66.32	
106438	4/18/2014	HYDREX PEST CONTROL	FUMIGATION	77.00	
106439	4/18/2014	IPC (USA), INC.	BUS FUEL	24,691.32	
106440	4/18/2014	LENVIK & MINOR, INC.	ARCHITECTURAL SERVICES	1,615.85	
106441	4/18/2014	MC CORMIX CORP. (OIL)	LUBRICANTS	443.73	
106442	4/18/2014	MEDICAL EYE SERVICES, INC.	VISION SERVICES	292.80	
106443	4/18/2014	MGB INDUSTRIAL SUPPLY	BUS & SHOP SUPPLIES	28.08	
106444	4/18/2014	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	621.68	
106445	4/18/2014	NATIONAL DRIVE	PAYROLL DEDUCTION	104.00	
106446	4/18/2014	NATIONAL INTERSTATE INS INC.	LIABILITY INSURANCE	37,042.98	
106447	4/18/2014	NEWARK ELECTRONICS, CORP.	BUS PARTS	217.94	
106448	4/18/2014	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	2,020.15	
106449	4/18/2014	ODU USA INC.	VENDOR BUS REPAIRS	2,455.00	
106450	4/18/2014	ORANGE COUNTY TRANS. AUTHO	OPERATIONS WORKSHOP	175.00	
106451	4/18/2014	ANN BRADY OTTIERI	PAYROLL RELATED	277.00	
106452	4/18/2014	PHILLIPS 66-CONOCO-76	SERVICE VEHICLE FUEL	159.40	
106453	4/18/2014	RAL COMPANY DBA	B&G REPAIRS & SUPPLIES	426.87	
106454	4/18/2014	RECARO NORTH AMERICA, INC	BUS PARTS	3,239.94	
106455	4/18/2014	ROGERS, SHEFFIELD & CAMPBELL	LEGAL COUNSEL	142.50	
106456	4/18/2014	SAFEGUARD DBA	OFFICE SUPPLIES	453.48	
106457	4/18/2014	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	1,060.00	
106458	4/18/2014	SANTA BARBARA NEWSPRESS	BUS SCHEDULE BOOKLETS	12,612.45	
106459	4/18/2014	SILVAS OIL CO., INC.	LUBRICANTS	582.55	
106460	4/18/2014	SPECIAL DISTRICT RISK MGMT	MEDICAL HEALTH INSURANCE	47,353.50	
106461	4/18/2014	KAREN SEELEY	PAYROLL RELATED	75.69	
106462	4/18/2014	SHIELD HEATING AND AIR DBA	B&G REPAIRS & SUPPLIES	568.60	

Check #	Date	Company	Description	Amount	Voids
106463	4/18/2014	SANTA BARBARA SIGNS, INC. DB	PRINTING SERVICES	734.72	
106464	4/18/2014	SM TIRE, CORP.	BUS TIRE MOUNTING	280.00	
106465	4/18/2014	SMARDAN-HATCHER CO., INC	B&G REPAIRS & SUPPLIES	153.31	
106466	4/18/2014	SO. CAL. EDISON CO.	UTILITIES	2,072.11	
106467	4/18/2014	STAPLES INC. & SUBSIDIARIES	OFFICE SUPPLIES	64.95	
106468	4/18/2014	TILFORD WELDING	VENDOR BUS REPAIRS	182.00	
106469	4/18/2014	TANK TEAM INC.	TANK TESTS	119.00	
106470	4/18/2014	TEAMSTERS MISC SECURITY TRU	UNION MEDICAL/DENTAL	163,354.00	
106471	4/18/2014	TEAMSTERS PENSION TRUST	UNION PENSION	89,733.30	
106472	4/18/2014	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	10,368.49	
106473	4/18/2014	UNITED WAY OF SB	PAYROLL DEDUCTION	74.00	
106474	4/18/2014	VALLEY POWER SYSTEMS, INC.	BUS PARTS	1,345.38	
106475	4/18/2014	VERIZON CALIFORNIA	TELEPHONES	89.99	
106476	4/18/2014	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	612.47	
106477	4/18/2014	YACO SCHOLARSHIP FUND	PAYROLL DEDUCTION	34.00	
				690,583.08	
				Current Cash Report Voided Checks:	0.00
				Prior Cash Report Voided Checks:	0.00
				Grand Total:	\$690,583.08

**Santa Barbara Metropolitan Transit District
Cash Receipts of Accounts Receivable**

Date	Company	Description	Amount
4/8/2014	Department of Rehabilitation	Passes/Token Sales	40.00
4/8/2014	Department of Rehabilitation	Passes/Token Sales	20.00
4/8/2014	Department of Rehabilitation	Passes/Token Sales	100.00
4/8/2014	Department of Rehabilitation	Passes/Token Sales	52.00
4/8/2014	Department of Rehabilitation	Passes/Token Sales	20.00
4/9/2014	City of SB - Browning Allen	Downtown Shuttle - March '14	86,789.10
4/9/2014	Commerce West/Mapfre Ins	Insurance Claim	720.54
4/9/2014	Fritz Creative Marketing	Advertising on Buses	822.80
4/10/2014	City of S.B. Waterfront Department	Waterfront Shuttle Service-Cruise Ship 3/24	4,155.28
4/10/2014	City of S.B. Waterfront Department	Waterfront Shuttle Service-Cruise Ship 3/22	4,155.28
4/10/2014	City of S.B. Waterfront Department	Waterfront Shuttle Service-Cruise Ship 3/20	4,155.28
4/11/2014	Montecito Bank & Trust	Advertising on Buses	4,244.00
4/15/2014	Godzilla Graphics	Advertising on Buses	6,917.30
4/15/2014	The Phelps Group	Advertising on Buses	943.50
4/21/2014	City of SB Creeks Division	Advertising on Buses	555.00
4/21/2014	Department of Rehabilitation	Passes/Token Sales	20.00
4/21/2014	Department of Rehabilitation	Passes/Token Sales	92.00
4/21/2014	KCSB - FM	Advertising on Buses	396.00
4/21/2014	Santa Barbara Airport	Advertising on Buses	1,678.00
Total Accounts Receivable Paid During Period			\$115,876.08



BOARD OF DIRECTORS REPORT

MEETING DATE: APRIL 29, 2014

AGENDA ITEM #: 7

TYPE: ACTION

PREPARED BY: GEORGE AMOON

Signature

REVIEWED BY: GENERAL MANAGER

GM Signature

SUBJECT: Proposed Final Service Plan for August 2014

RECOMMENDATION:

Review and approve Proposed Final Draft Service Plan

DISCUSSION:

The following provides additional information following the April 15 Board meeting presentation on the draft service plan (staff report is attached).

Line 22:

- Staff spoke at public comment at the April 22 City Council meeting summarizing the proposed service improvements including the possibility of the Board to decide to eliminate Line 22 at the April 29 Board meeting.
- Staff is scheduled to meet with the El Encanto General Manager to discuss the potential loss of Line 22 service and the possibility of the El Encanto to partner with the Natural History Museum in extending the van pool service to those employees.
- Staff attended a Safe Passage community meeting conducted by Santa Barbara County and City of Santa Barbara. As part of the presentation, County staff indicated the Line 22 may be eliminated by the MTD Board at the next meeting. Approximately 60 members of the public attended. During the Q&A with the public, questions or concerns did not arise about the potential loss of service. After the meeting, a few members of the public asked MTD staff a few questions. One parent mentioned her daughter uses Line 22 to reach Santa Barbara High School.

Articulated buses on Line 15x:

- Staff attended a SBCC Transportation Advisory Group meeting comprised of SBCC staff and students as well as other agency staff. Staff summarized the proposed service changes including the proposal to re-route the Line 15x to travel only along El Colegio. Members of this committee were supportive of the route change noting the difficulties of driving in Isla Vista. Concerns of the re-routing did not arise.
- If the current routing of the Line 15x is maintained in Isla Vista, the additional time needed for each Line 15x trip would be five minutes per direction due to the significant increase in boardings and alightings of the articulated buses. As a result of this added time, six round trips would be lost. Maintaining these six round trips would require 910 additional annual hours of service.
- Photos of the traffic levels on El Colegio at various times in the AM will be presented showing common low levels of traffic flow. Photos will also be shown of the type of activity that commonly occurs on streets within Isla Vista while the Line 15x buses are in service.

ATTACHMENT:

- April 15 Staff Report including attachments

Attachment – Staff Report provided for your convenience as previously included in 4/15/14 Agenda Packet.



BOARD OF DIRECTORS REPORT

MEETING DATE: APRIL 15, 2014

AGENDA ITEM #: 7

TYPE: ACTION

PREPARED BY: GEORGE AMOON

Signature

REVIEWED BY: GENERAL MANAGER

GM Signature

SUBJECT: Draft Service Plan for August 2014

RECOMMENDATION:

Receive presentation of August 2014 Draft Service Plan proposal

DISCUSSION:

The draft FY 2014-15 budget includes a 3% increase in revenue hours which is 6,000 hours. The recommended changes total a 0.7% increase which is 1,328 hours (a reduced use of reserves). They are summarized as follows:

- Lines 1 and 2: Add one bus during the AM until approximately 2:00 PM on the weekdays to maintain 15 minute headways, and add one bus all day during the weekend to slightly improve headways due to significant loads, trip lateness and missed trips.
- Line 16: Add one bus for five hours from 12:30 PM to 5:30 PM to improve headways from 30 to 20 minutes due to significant loads and trip lateness.
- Line 20: Adjust 7:15 AM departure from Transit Center to 7:05 AM to better meet schedule within Carpinteria on this trip.
- Line 22: Eliminate service on August 25, 2014 due to continued low ridership.
- Line 36 (Seaside Shuttle): On weekdays, add five minutes to each of the last five trips and delete one trip to better meet schedule and avoid missed trips due to PM traffic congestion. Although one trip will be deleted, the timing of the last trip would remain the same and enough capacity will exist for passengers based on current ridership of those trips.
- Line 37 (Crosstown Shuttle): Add one bus at AM and PM peak hours to improve headways to 20 minutes due to decreased service and trip lateness in recent years.
- Line 15x: Decrease booster(s) due to articulated buses expected to arrive in August. Adjust routing in Isla Vista due to scheduling issue that will be caused by significant increase in boardings and alightings.

- Line 24x: Decrease booster(s) due to articulated buses expected to arrive in August.

The proposed changes were based on input throughout the year from the public and MTD drivers, data review, extensive field observations and recent passenger on/off surveys. Staff also held community meetings in Santa Barbara on March 19 and 20, Carpinteria on March 19 and Isla Vista on April 3 and discussed the changes at Santa Barbara Car Free, Coalition for Sustainable Transportation (COAST) and Santa Barbara City College staff and student senate meetings to obtain additional public input. General themes included requests for earlier, later and more frequent service including holidays, additional service to the Santa Barbara and Goleta AMTRAK stations and additional shelters and lighting at bus stops. The draft changes were presented to the Development Committee on March 11 and April 4, and feedback was incorporated into this draft service plan proposal. The attached table provides additional information regarding the proposal. The following text discusses the proposed elimination of Line 22 and re-routing of Line 15x to travel only along El Colegio Road in Isla Vista.

Line 22:

At the Development Committee meetings, discussion ensued regarding continued low ridership on Line 22. In Spring of 2013, the board decided to continue Line 22 for six months to accommodate the reopening of El Encanto. If ridership continued to be low, it would be reviewed again for potential removal from service.

Based on current passengers per hour, Line 22 continues to be the lowest performing route in the system at 13.9. As a result, it is proposed for elimination on August 25, 2014 which is the beginning of the Fall bid. Ridership on the route has been very low for many years and its possible elimination has been discussed at the Board over the past several years. Attachment 2 provides a chart depicting historical ridership and service hours over the past several years.

A Line 22 origin/destination survey was completed by staff in March 2014 for all weekday trips and all Saturday trips. A cruise ship was docked on the Saturday which allowed staff to also be able to obtain ridership information from those passengers.

Weekday ridership ranged from one to eight passengers per trip with an average of 4.9 passengers per trip. Most passengers boarded at the Transit Center and alightings occurred at various stops. Overall there were a total of 49 passengers on ten trips.

During the Saturday trips, passenger ridership in the morning/noon trips that were not from the cruise ships was very low averaging three passengers per trip. Ridership increased on later trips with a high of fourteen passengers for the final late afternoon trip of which nine boarded at the Transit Center and alighted at various stops. Passengers from the cruise ship boarded mostly during the first three late morning/noon trips and alighted during the noon and mid-afternoon trips as expected. Almost all boarded at the Anapamu and State Street stop (likely after riding the State Street shuttle) and alighted at the Mission. Overall there were a total of 44 passengers who were not from the cruise ship (which is consistent with the regular low ridership) and 56 passengers from the cruise ship on seven total trips.

There were also very few passengers alighting at the El Encanto hotel. The El Encanto re-opened approximately a year ago. However, this did not result in an increase in Line 22 ridership. This may be due to a current Line 22 schedule that is not convenient for hotel workers. It may also be due to the hotel providing their own very frequent (every fifteen minutes) van shuttle service for workers at a leased church lot near the corner of State Street and Constance Avenue which is served by Lines 6 and 11.

If Line 22 was eliminated, the mandate for paratransit to the upper Mission Canyon would be eliminated. However, staff recommends Easy Lift to continue to serve any current paratransit riders. Easy Lift estimates there are not more than five current riders who live in that area.

Other routes in the system also experience low ridership. Those in the lowest quartile in descending order by passengers per hour with route characteristics are as follows:

Line	Passengers per Hour	Route Characteristics
37 (Crosstown Shuttle)	22.9	Provides crosstown service. Assists in alleviating demand on Lines 1 and 2. Ridership has decreased over recent years partly due to service decreases in Fall 2011 and Summer 2012.
14	22.2	Provides service from the Transit Center, along Milpas Street to service workers in Montecito. Paratransit service to the Montecito upper village would not be mandated if service is removed.
10	17.6	Provides service to many students (Dos Pueblos High School, La Colina Junior High and Goleta Valley Junior High) within a residential area where no other transit lines exist nearby. Paratransit service north of Cathedral Oaks Road would not be mandated if service was removed.
36 (Seaside Shuttle)	16.7	Provides neighborhood service within Carpinteria north and south of Highway 101 and connector service to Lines 20 and 21x. Paratransit service would not be mandated in the northerly region of Carpinteria if service is removed.
9	15.6	Provides service over the Fairview Avenue bridge from Calle Real shopping center to Old Town Goleta and Goleta Cottage Hospital. Assists passengers who reside in housing for persons with disabilities on Shirrell Way.
22	13.9	Provides service from the Transit Center to the Santa Barbara Mission, Santa Barbara Historical Museum, Santa Barbara Botanical Garden and El Encanto Hotel.

As discussed at the April 4 Development Committee, staff will prepare a policy basis on factors such as various methods of measuring ridership, unique or special characteristics of the line and destinations to assist the Board in deciding to eliminate any other lines with low ridership. Community input will be a crucial element in developing the policy. Staff plans on preparing this policy basis during the Summer of 2014.

Line 15x:

Three articulated buses are expected to arrive for service on Lines 15x and for Friday evenings, Saturdays and Sundays on Line 24x this Fall. Due to the 20-foot longer bus length and the longer time required to board and alight the additional passengers, staff recommends re-routing Line 15x to travel only along El Colegio Road and no longer along the narrower roads associated with significant bicycle use within Isla Vista. Existing stops along El Colegio that currently serve Lines 11 and 24x would now also serve Line 15x. The benefits and drawbacks of the draft proposal are as follows:

Benefits:

- Avoid 60-foot bus (20 feet longer) traveling within the narrower roads of Isla Vista.
- Avoid the need to add additional time to each trip due to the significant increase in boardings and alightings within Isla Vista (see photo below). Adding additional time would result in removing six round trips.
- More direct service along the El Colegio Road corridor.

Drawbacks:

- Potential jaywalking of El Colegio Road to reach the north side of the roadway to reach the bus in the AM. However, MTD is coordinating with the Santa Barbara County Public Works Department to install additional landscaping and if necessary signage, increased enforcement and fencing in the concrete median as recommended by MTD to avoid this concern. Fencing was installed along the raised median along Cliff Drive at the Line 15x inbound stop and outbound stop across from the main SBCC entrance to deter pedestrians from crossing at that location and instead cross at the nearby signalized intersection at Loma Alta.
- Longer walking distance by up to approximately five minutes from within Isla Vista to bus stops on El Colegio Road. However, 77% of the passengers on Line 15x are SBCC students who typically reside nearer to El Colegio Road.



Photos taken at the AM Camino Pescadero/El Colegio Line 15x bus stop directly across from Tropicana Gardens in Isla Vista.

ATTACHMENT:

- Draft August 2014 Service Plan Proposal Table
- Line 22 Historical Ridership, Service Hours and Passengers per Hour

SUMMARY OF SERVICE CHANGES

April 15, 2014

DRAFT

to take effect August 25, 2014

Proposed Service Improvements

Line	Route	Issue	Draft Proposal	Estimated Additional Hours Per Year
1 and 2 (interlined)	Santa Barbara Westside - Transit Center - Santa Barbara Eastside	Significant number of missed trips and lateness throughout the week due to significant passenger boardings and traffic congestion.	Add one additional bus during the weekdays during the AM until approximately 2 PM to maintain the current 15 minute headways. Add one additional bus during the weekend all day to slightly improve headways (20 - 40 minutes depending on time of day).	Weekdays: 1,730 Weekend: 1,004 Total: 2,734
16	SBCC - Downtown (Monday through Friday only)	Significant lateness of trips throughout the day due to significant passenger boardings and traffic congestion.	Add one additional bus for 5 hours from 12:30 PM to 5:30 PM. Headways will improve from 30 to 20 minutes during that time frame.	813
36 (Seaside Shuttle)	Circulates within Carpinteria north and south of Highway 101	Lateness of last five trips and occasional missed trips due to traffic congestion during the weekdays.	Add five minutes to each of those trips. Although one trip will be deleted, the timing of the last trip would remain the same and enough capacity will exist for passengers based on current ridership of those trips.	0
37 (Crosstown)	Santa Barbara Westside - Transit Center - Santa Barbara Eastside	Infrequency, less frequency and lateness of trips causing reduced ridership by approximately one half over the past several years.	Add one additional bus to improve headways to 20 minutes during the AM and PM peak hours (7:00 AM - 9:00 AM and 2:00 PM - 6:30 PM).	1,644
Total				5,191

Proposed Service Reduction

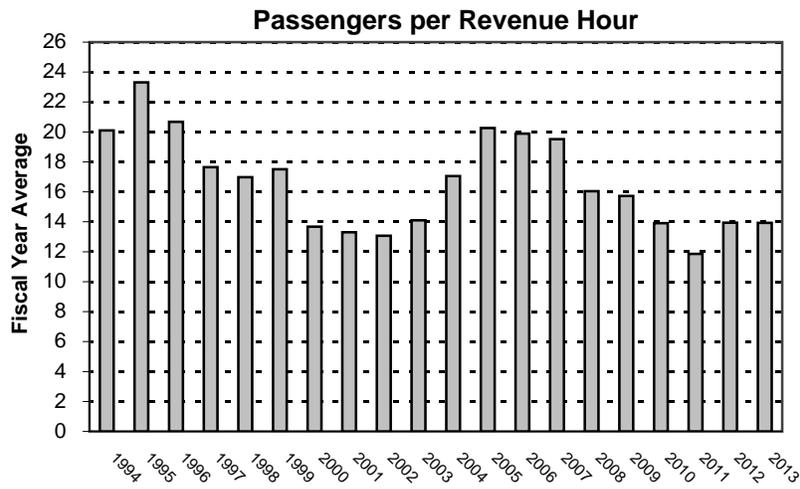
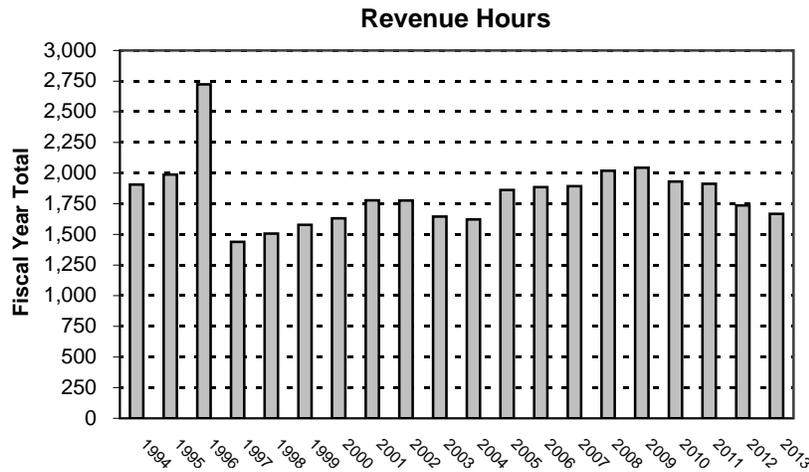
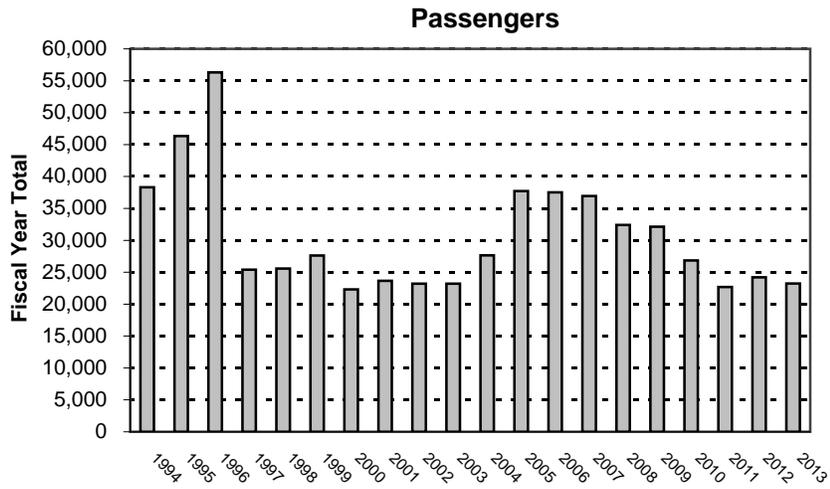
Line	Route	Issue	Draft Proposal	Estimated Reduced Hours
22	Transit Center - Santa Barbara Mission - Santa Barbara Historical Museum - Santa Barbara Botanical Garden - El Encanto Hotel.	Continued lowest ridership in the system.	Eliminate route on August 25, 2014.	- 1,372
Total:				- 1,372

Proposed Booster Reductions

Line	Route	Issue	Draft Proposal	Estimated Reduced Hours
15x	SBCC - Isla Vista	Articulated buses expected to arrive in August. Additional significant boardings and alightings within Isla Vista causing potential scheduling issue and 20-foot longer bus traveling along narrow roads within Isla Vista.	Reduce number of boosters due to additional capacity of articulated buses. Re-route to travel only along El Colegio serving Isla Vista.	- 272
24x/12x	Downtown Santa Barbara - UCSB/Isla Vista - Camino Real Marketplace - Goleta Old Town	Articulated buses to arrive in August.	Reduce number of boosters Friday evening, Saturday and Sunday due to additional capacity of articulated buses.	- 2,219
Total:				- 2,491

Overall Total: 1,328 hours. Approx. 0.7% increase

MTD Line 22 - Old Mission FY 1994 - FY 2013 Data



St. Francis closed sometime in 2003.



BOARD OF DIRECTORS REPORT

AGENDA DATE: April 29, 2014

AGENDA ITEM #: 8

DEPARTMENT: Risk

TYPE: Action

PREPARED BY: Gabriel Garcia

Signature

REVIEWED BY: Sherrie Fisher

GM Signature

SUBJECT: Property Insurance Renewal
Effective: May 24, 2014 through May 23, 2015

RECOMMENDATION:

Staff recommends that the Board of Directors authorize MTD staff to bind Property Insurance coverage with Liberty Mutual Insurance Company effective May 24, 2014.

DISCUSSION:

The Property Insurance renewal proposal includes all MTD locations as follow: Cota-Olive Street buildings, Transit Center, remote-charging station in Carpinteria, Overpass facility as a rental property, MTD’s radio repeaters and generators. The coverage is blanketed at \$12.80 Million with a \$25K deductible. The cost for this coverage is \$14,868.

The Property Insurance covers losses to buildings, building contents and equipment in the event of a fire. This policy also includes coverage for loss of rental income for the Overpass facility, glass coverage at the Transit Center and Boiler & Machinery Insurance. The Boiler and Machinery rider indemnifies MTD for losses resulting from a short circuit to the electrical system and resulting damage to the charging facilities. The policy specifically excludes coverage for Earthquake and/or Flood damage which require separate riders.

MTD’s expiring coverage with Travelers Insurance Company **includes** Earthquake (EQ) coverage at \$1 Million Aggregate with a \$100K deductible. However, Travelers Insurance Company provided a renewal quote that includes EQ coverage with a 29% premium increase for a total renewal of \$29,969.

Staff is in process of obtaining quotes for EQ coverage and will return available options to a Board of Directors meeting in May for review and determination.

Market Scan:

Brown and Brown, MTD’s Broker of Record, analyzed the market and other insurance companies. Liberty Mutual Insurance Company provided the best coverage pricing.

BUDGET/FINANCIAL INFORMATION

The cost of binding the property insurance with Liberty Mutual Insurance Company for the one year of coverage is \$14,868 (excluding flood and EQ). The total cost for property insurance for 2013-2014 was \$23,120. The savings to the District is \$15,101 in premium money over the expiring renewal quote from Travelers Insurance Company.

	Expiring Premium Including Earthquake	Renewal Premium Including Earthquake	Renewal Premium Excluding Earthquake
Travelers Insurance Company	\$23,120	\$29,969	\$27,625
Liberty Mutual Insurance Company			\$14,868
		Savings	\$15,101

BOARD OF DIRECTORS REPORT

MEETING DATE: APRIL 24, 2014

AGENDA ITEM #: 9

TYPE: ACTION

PREPARED BY: JERRY ESTRADA

Signature

REVIEWED BY: GENERAL MANAGER

GM Signature

SUBJECT: RECOMMEND CONTRACT AWARD FOR TRANSIT TECHNICAL CONSULTING SERVICES

RECOMMENDATION:

Based upon the discussion that follows, staff recommends that a contract be awarded to Vaquero Systems for on-call transit technical consulting services for a three-year period for an estimated total amount of \$150,000.

DISCUSSION

Request for Qualifications—The Request for Qualifications was publicly noticed on December 4, 2013, in the Santa Barbara News-Press and in the December 16th issue of Passenger Transport. It required submitters to provide detailed résumés for individuals proposed to work on MTD projects during the contract term. Four probable projects were included in the scope of work and were the basis for submitters to identify the personnel for whom they provided qualifications. The projects included were as follows:

A. Automated Vehicle Location System—MTD is currently conducting a solicitation for the acquisition and installation of an Automated Vehicle Location (AVL) system. The Transit Technical Service contractor will likely be assigned the role of project implementation manager and be MTD's liaison with the firm hired to provide the AVL system. The AVL system will result in a turnkey system that shall provide the following five primary ITS enhancements:

- Automatic Vehicle Location
- Time of Arrival Information
- Route & Schedule Adherence
- Onboard Video Surveillance
- Yard Wireless Network

B. Smartcard Fare Collection—MTD is interested in working with local entities such as the University of California Santa Barbara (UCSB) and Santa Barbara Community College (SBCC) to implement bus pass technology that

will be inter-operable with MTD's GFI Odyssey Fare Revenue Collection system and student identification products administered by UCSB and SBCC.

- C. Photovoltaic System—MTD desires to implement a photovoltaic system at Olive Terminal to generate electricity for either onsite usage or sale to a public utility. Such a system would make use of its large flat roof areas for solar panels. The most likely roof areas include the bus canopy adjacent to the shop and the bus charging canopy structure in the southeast corner of the facility.
- D. Battery-Electric Vehicle Program— MTD's Battery-Electric Vehicle program was introduced in the late 1980's with the introduction of two 22' lead-acid battery-electric shuttles. The program has expanded to a current size of 19 shuttles powered by a mix of battery types including lead-acid, NiCad and Lithium ION. The Transit Technical Consultant will be required to provide the following services:

- Research & Assessment (Transit & Battery Industry)
- Procurement (Buses, Batteries, Chargers)
- Reporting (Board & Technical reports)
- Program Evaluation
- Grant Applications

A non-mandatory pre-submittal conference was attended by one firm and three addenda were issued to answer questions and clarify and modify the RFQ. Qualifications and other required forms were submitted by the January 14, 2014, due date by two firms.

Qualifications Evaluation—The first step in the evaluation process was to determine if the submittals were responsive to the requirements of the RFQ. Both proposals were so determined. Next, the proposals were evaluated in order to determine the "most highly qualified" firm without consideration of price. A committee consisting of two MTD staff members—Brad Davis and I—reviewed the qualifications. Separately, each committee member evaluated the submittals with regard to the evaluation criteria identified in the RFQ and listed as follows in relative order of importance:

- Demonstrated successful experience performing projects similar to those in the Scope of Work.
- Experience and technical expertise of personnel proposed to work on anticipated MTD projects.
- Familiarity with federal and State of California funded projects and associated requirements.

The evaluation committee met to discuss the evaluations in order to come up with a consensus score for each firm. This resulted in the following numeric score based on a maximum of 15 points.

Submitter Name	Score
Vaquero Systems	12.0
Transportation Consultants Unlimited	8.5

Responsibility Determination—Vaquero Systems was found to be responsible in that it was determined to have the financial and technical capacity to undertake the project. Work and credit references were checked as part of this process. Additionally, it was verified that Vaquero System was not listed in the federal excluded parties list nor were there any complaints with the Better Business Bureau.

Price Evaluation—As the most highly qualified firm, Vaquero Systems, located in San Luis Obispo, was notified to submit its price proposal to be composed of its hourly consulting rates and pricing for additional items or services that may be required during contract performance (e.g., third-party consulting services, duplication, printing, mileage, etc.). Vaquero responded with the following price schedule:

- An hourly rate of \$125 for Jeff Gerfen and Neil Hockaday, the two partners making up the firm;
- Outsides services at cost with no markup;
- No mileage or labor charge for travel to and from MTD, and;
- No change in rates over the three-year contract period.

The services to be provided by Vaquero Systems will vary from project management to computer and electrical engineering design, analysis, and implementation. Based upon experience with other consultants with similar professional credentials and experience, staff believes the labor rate to be fair and reasonable. Some examples of recent consulting and professional fees paid by MTD include:

Electrical Engineering (present)	\$140
AVL Project Management (2013)	\$187
Electrical Engineering (2012)	\$150
Proposal Evaluation Consultant (2011)	\$160

Regarding Vaquero’s other fees, it is evident from the lack of charges or markups that these are fair and reasonable. In conclusion, the evaluation committee finds that Vaquero Systems has the requisite qualifications to provide MTD with the needed transit technical consulting services and that its billable rates are fair and reasonable.

To: MTD Board of Directors
From: Sherrie Fisher, General Manager
Date: April 25, 2014
Subject: General Manager's Report

Planning

Staff spoke at public comment at the April 22 City Council meeting summarizing the proposed service improvements and the possibility of the Board to decide to eliminate Line 22 at the April 29 Board meeting.

Staff attended a Safe Passage community input meeting on April 22 conducted by the County of Santa Barbara and City of Santa Barbara. The goal of the safe passage project is to provide a safe means of access along East Los Olivos Road and Mission Canyon Road focusing on pedestrians and bicyclists. As part of the presentation, County staff indicated the Line 22 may be eliminated by the MTD Board at the next meeting. Approximately 60 members of the public attended. During the Q&A with the public, questions or concerns did not arise about the potential loss of service. After the meeting, a few members of the public asked MTD staff a few questions. One parent mentioned her daughter uses Line 22 to reach Santa Barbara High School.

Staff is scheduled to meet with the El Encanto General Manager to discuss the potential loss of Line 22 service and the possibility of the El Encanto to partner with others, extending the van pool service to those neighboring employees.

Staff attended a SBCC Transportation Advisory Group meeting comprised of SBCC staff and students as well as other agency staff to discuss Transportation Demand Management strategies and challenges. As part of the discussion, staff summarized the proposed service changes including the proposal to re-route the Line 15x to travel only along El Colegio. Members of this committee were supportive of the route change noting the difficulties of driving in Isla Vista. Concerns relating to this did not arise.

Staff is coordinating with City of Goleta staff on implementation of an improved pedestrian signal for a crosswalk on Hollister Avenue near the Goleta Valley Community Center given its proximity to a highly used westbound bus stop.

Operations

Staff is coordinating with the AMGEN tour bike race on May 15th to temporarily detour bus routes as needed.

Santa Barbara has had several cruise ship visits this past two weeks: 4/9-Crown Princess, 4/11-Grand Princess, 4/13-Celebrity Century, and 4/20 (Easter)-Celebrity Century. Four additional visits are calendared through 5/4. MTD, will, as in the past, will be providing 4 Shuttles/Operators and 1 Shuttle Supervisor.

Generally, it is quite busy in the Cabrillo/downtown corridor, but, this past Sunday, it was very slow, possibly due to Easter.

Ravtej Sidu, one of our new Operator, finished training, and has assumed his bid shift as of 4/15.

Operations attended a table top exercise for the May 28 "Active Shooter Drill" at Santa Barbara City College. Multiple agencies were there, "fine tuning" the different roles, protocols, and schedules.

Drivers' bidding for Summer Service is moving along smoothly. We are approximately 60% complete, and are on target for completion in the 6 week time frame.

On Monday, 4/21, there was a very serious accident on southbound 101, at the Castillo bridge. Most of our routes were delayed and detoured, due to the mandated closure of the highway. The Supervisors and Operators did a stellar job in attempting to maintain schedules as close to the published times as possible. All lines were back to normal routing at approximately 2:15p.

Gabriel Garcia presented at Career Day at Los Robles High School. Gabriel spoke to at risk high school students about career options at MTD. There were approximately 30 employers at Career Day, both public and private sector. We estimate the outreach effort connected with about 50 students.

Human Resources

We would like to welcome Mr. Bradley Sousa, our newest driver trainee, who began training on Monday April 21, 2014.

Human Resources will hold a driver information meeting and video exam on Tuesday May 6, 2014 at MTD's administrative office. Anyone that interested in becoming an MTD driver trainee may call Human Resources at MTD.

As required by the FTA, staff submitted the March monthly Safety & Security Reports and Ridership Reports for MTD and Easy Lift to the National Transit Database.

Staff attended an FTA workshop in preparation for the upcoming Triennial Review of MTD's compliance with federal requirements. The site visit portion of the review is scheduled for June 19 and 20.

Vehicle Maintenance

Replacement of the engine cylinder kits, rebuilt head and related parts in Gillig #600 is in progress.

Gillig #615 has been returned to Cummins CalPacific for a continuing problem of diesel fuel in the engine lube oil. Their diagnosis is the DPF (Diesel Particulate Filter) is damaged due to excessive fuel injected into the system during DPF regeneration. Some of that fuel not burned during regen is entering into the engine crankcase.

Gillig #620 is back at Cummins CalPacific for warranty repair for Selective Catalytic Reduction / Diesel Exhaust Fluid (SCR/DEF) douser related problem.

Rebuilding of the hybrid battery pack (ESS) in Gillig #903 is in progress at Valley Power Systems.

Facilities Maintenance

The sewer blockage problem at the Transit Center has been eliminated. After many twists and turns, figuratively and literally, the sewer line from the utility vault outside the building to the connection to the city sewer under Chapala Street has been replaced.