



**AGENDA**

**Meeting**

of the

**BOARD OF DIRECTORS**

of the

**SANTA BARBARA METROPOLITAN TRANSIT DISTRICT**

A Public Agency

**September 2, 2014**

**8:30 AM**

**Santa Barbara MTD Auditorium**

550 Olive Street, Santa Barbara, CA 93101

**1. CALL TO ORDER**

**2. ROLL CALL OF THE BOARD OF DIRECTORS**

Dave Davis, Chair; Chuck McQuary, Vice Chair; Olivia Rodriguez, Secretary; Dick Weinberg, Director; Bill Shelor, Director; David Tabor, Director, Roger Aceves, Director

**3. REPORT REGARDING POSTING OF AGENDA**

**CONSENT CALENDAR**

**4. APPROVAL OF PRIOR MINUTES-(ATTACHMENT-ACTION MAY BE TAKEN)**

The Board will be asked to waive the reading of and approve the draft minutes for the meeting of August 19, 2014.

**5. CASH REPORT-(ATTACHMENTS-ACTION MAY BE TAKEN)**

The Board will be asked to review the cash report for the period of August 12, 2014 through August 25, 2014.

**THIS CONCLUDES THE CONSENT CALENDAR**

**6. PUBLIC COMMENT**

Members of the public may address the Board on items within jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, please complete and deliver to the MTD Board Clerk, a "Request to Speak" form including a description of the subject you wish to address. Additional public comment will be allowed during each agenda item, including closed session items. Please fill out the Request to Speak form and indicate the agenda item number that you wish to comment on.

**7. AUTHORIZATION TO PURCHASE 5 GILLIG 40' DIESEL BUSES- (ACTION MAY BE TAKEN)**

Staff recommends that the Board authorize the Interim General Manager to:

- Purchase five (5) clean diesel low-floor transit buses using options from the Port Authority of Allegheny County contract with Gillig LLC;
- Immediately issue a purchase order to Gillig in the amount of \$1,239,465 for three of the buses; and,
- Subject to the FTA and Caltrans approval of the pending Section 5339 grant that is partially funding the final two buses; issue a purchase order to Gillig in an amount not to exceed \$850,000 for the remaining two buses.

- 8. GOLETA VALLEY COMMUNITY PLAN- (ATTACHMENT- ACTION MAY BE TAKEN)**  
Staff recommends that the Board receive an update on the Draft Environmental Impact Report (DEIR) for the Goleta Valley Community Plan (GVCP) and to provide direction to staff regarding further action.
- 9. APPROVE TRANSFERRING RESPONSIBILITY FOR FINANCIAL SERVICE AGREEMENTS FROM FORMER GENERAL MANAGER TO INTERIM GENERAL MANAGER (UNION BANK PUBLIC ENTITY RESOLUTION) - (ATTACHMENT-ACTION MAY BE TAKEN)**  
Staff recommends that the Board approve the Resolution authorizing the Interim General Manager as the primary designated official for MTD as it pertains to banking issues with Union Bank.
- 10. INTERIM GENERAL MANAGER'S REPORT**
  - a) Fall Service Change
  - b) CHP Audit
  - c) California Air Resources Board/Cap-and-Trade
  - d) Capital Projects
- 11. OTHER BUSINESS AND COMMITTEE REPORTS-(ACTION MAY BE TAKEN)**  
The Board will report on other related public transit issues and committee meetings.

***RELATED TO EACH CLOSED SESSION; PUBLIC COMMENT WILL BE ALLOWED RELATED TO THE CLOSED SESSION ITEM(S) BEFORE THE RECESS***

- 12. RECESS TO CLOSED SESSION- PUBLIC EMPLOYEE APPOINTMENT- (ACTION MAY BE TAKEN)**  
The Board will meet in closed session pursuant to Government Code Section 54957  
Title: General Manager
- 13. ADJOURNMENT**

**AMERICAN WITH DISABILITIES ACT:** If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 963-3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



**MINUTES**

**Meeting**

of the

**BOARD OF DIRECTORS**

of the

**SANTA BARBARA METROPOLITAN TRANSIT DISTRICT**

A Public Agency

**August 19, 2014**

**8:30 AM**

**Santa Barbara MTD Auditorium**

550 Olive Street, Santa Barbara, CA 93101

**1. CALL TO ORDER**

Chair Davis called the meeting to order at 8:30 a.m.

**2. ROLL CALL OF THE BOARD OF DIRECTORS**

Chair Davis reported that all members were present with the exception of Director Tabor.

**3. REPORT REGARDING POSTING OF AGENDA**

Natasha Garduno, Executive Assistant, reported that the agenda was posted on Friday, August 15, 2014 at MTD's Administrative Office, mailed and emailed to those on the board packet list, and posted on MTD's website.

**CONSENT CALENDAR**

**4. & 5. APPROVAL OF PRIOR MINUTES AND CASH REPORT (ATTACHMENT- ACTION MAY BE TAKEN)**

Director Rodriguez moved to waive the reading of and approve the draft minutes for the meeting of July 22, 2014, and the cash reports of July 15, 2014 through July 28, 2014 and July 29, 2014 through August 11, 2014. Director McQuary seconded the motion. The motion passed unanimously

***AT THIS POINT DIRECTOR TABOR JOINED THE MEETING AT 8:35 A.M.***

**6. PUBLIC COMMENT**

Mr. Lee Moldaver spoke under public comment in regards to overcrowding that he witnessed over the weekend at the downtown Transit Center. He stated that the overcrowding was due to English First (EF) International Language Center Santa Barbara students waiting in this area to be picked up by private chartered buses for a school field trip. The overcrowding impacted buses arriving at the Transit Center, as well as areas where MTD riders wait for MTD buses.

**7. FTA TRIENNIAL REVIEW FINAL REPORT- (INFORMATIONAL)**

Steve Maas, Manager of Government Relations & Compliance, provided the Board with a report regarding the recent Triennial Review of MTD conducted by the FTA. This review is conducted every three years for all recipients of urbanized area formula funding. Several areas are looked at to determine if the agency is complying with federal regulations. This most recent review conducted for MTD was the fourth in a row in which MTD had no open findings of deficiencies.

**8. QUARTERLY STAFF REPORTS - (ATTACHMENT- ACTION MAY BE TAKEN)**

Interim General Manager Estrada reviewed the executive summary of the quarterly reports for the period of April 1, 2014 through June 30, 2014. George Amoon, Manager of Planning, reported that ridership has decreased by approximately 1.9% compared to last year's totals. MTD planning staff will continue analyzing the data to look into potential explanations for the decrease. The AVL system that will be implemented on all buses in the next year and a half will be able to provide the planning department with

more information in regards to ridership trends. The Board and staff had a brief discussion regarding possible factors that could have resulted in the decreased ridership.

**9. INTERIM GENERAL MANAGER'S REPORT**

Interim General Manager Estrada reported that MTD staff met with the new director of the English First (EF) International Language Center Santa Barbara to discuss and coordinate on issues such as enrollment, schedules, housing trends, and review of MTD's fare and bus pass policy. The issue mentioned by Mr. Lee Moldaver during public comment regarding overcrowding at the Transit Center was also discussed. MTD staff has asked the school to coordinate field trip pickups to be in front of their school building rather than at the Transit Center. They have agreed that they will do this in the future.

The annual California Highway Patrol (CHP) Audit is currently underway, and MTD expects to do well. Both the Operations and Maintenance departments have spent a lot of time preparing for this and typically do well each year.

Interim General Manager Estrada provided the Board with updates on various capital projects.

Steve Maas, Manager of Government Relations & Compliance updated the Board on the Santa Barbara County Draft Environmental Impact Report (DEIR) as it relates to the MTD-owned Calle Real property. Mr. Maas said staff will provide a more-detailed update at a future Board meeting.

Interim General Manager Estrada reported that the State budget included some proceeds for the Cap and Trade program. Steve Maas, Manager of Government Relations & Compliance, will attend an upcoming workshop on this topic. This topic area seems promising, as there can potentially be new funds available for public transit and for transit oriented development.

**10. OTHER BUSINESS AND COMMITTEE REPORTS-(ACTION MAY BE TAKEN)**

The Board requested to schedule a Development Committee meeting to be held before the next Board meeting.

***RELATED TO EACH CLOSED SESSION; PUBLIC COMMENT WILL BE ALLOWED RELATED TO THE CLOSED SESSION ITEM(S) BEFORE THE RECESS***

**11. RECESS TO CLOSED SESSION- PUBLIC EMPLOYEE APPOINTMENT- (ACTION MAY BE TAKEN)**

The Board met in closed session pursuant to Government Code Section 54957  
Title: General Manager

Upon returning from closed session Chair Davis reported that no action was taken.

**12. ADJOURNMENT**

Director Aceves moved to adjourn the meeting at 11:30 a.m. Director Tabor seconded the motion. The motion passed unanimously.

**Santa Barbara Metropolitan Transit District**  
**Cash Report**  
**Board Meeting of September 2, 2014**  
**For the Period August 12, 2014 through August 25, 2014**

**MONEY MARKET**

**Beginning Balance August 12, 2014** **\$11,088,029.70**

Passenger Fares	206,907.87
Accounts Receivable	125,450.85
Miscellaneous/Asset Sales	36,587.21
UCSB Fares	34,812.01
Interest Income- July '14	2,587.74
Advertising/Prepaid Deposi	555.00
Measure "A"	<u>.00</u>
<b>Total Deposits</b>	<b>406,900.68</b>

Bank Fee CC - July '14	(3,916.42)
ACH Garn/Escrow	(6,941.09)
ACH Pensions Transfer	(33,714.09)
WC Transfer - July '14	(46,386.76)
ACH Tax Deposit	(127,431.19)
Payroll Transfer	(289,347.24)
Operations Transfer	<u>(548,660.15)</u>
<b>Total Disbursements</b>	<b>(1,056,396.94)</b>

**Ending Balance** **\$10,438,533.44**

**CASH INVESTMENTS**

LAIF Account	\$3,331,693.59
Money Market Account	<u>10,438,533.44</u>

**Total Cash Balance** **\$13,770,227.03**

**SELF INSURED LIABILITY ACCOUNTS**

WC / Liability Reserves	(\$2,128,143.73)
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**Working Capital** **\$11,642,083.30**

**Santa Barbara Metropolitan Transit District  
Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
107360	8/8/2014	WINDHAM PROFESSIONALS, INC	PAYROLL RELATED	178.56	V
107361	8/14/2014	ABC BUS COMPANIES INC	BUS PARTS	1,053.74	
107362	8/14/2014	ACCONTEMPS DBA	CONTRACT EMPLOYMENT	2,850.08	
107363	8/14/2014	B2B SERVICES DBA	OFFICE SUPPLIES/BUS RTE INFORMATI	207.90	
107364	8/14/2014	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	312.08	
107365	8/14/2014	BIG GREEN CLEANING CO. DBA	JANITORIAL SERV./SUPPLIES	5,507.33	
107366	8/14/2014	BNS ELECTRONICS, INC.	SY SITE RENTAL	265.83	
107367	8/14/2014	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	228.33	
107368	8/14/2014	CENTRAL COAST CIRCULATION, L	BUS BOOK DISTRIBUTION	575.00	
107369	8/14/2014	CHANNEL CITY ENGINEERING	VENDOR BUS REPAIRS	65.00	
107370	8/14/2014	COMPASS CONCEPTS, INC	SHOP SUPPLIES	207.40	
107371	8/14/2014	COMMUNITY RADIO, INC.	GIB. SITE RENTAL	238.96	
107372	8/14/2014	CINTAS CORPORATION NO. 2	FIRST AID SUPPLIES	158.00	
107373	8/14/2014	CIO SOLUTIONS, LP	PROFESSIONAL SERVICES	266.00	
107374	8/14/2014	CROCKER REFRIGERATION & AIR	HVAC MAINTENANCE	121.38	
107375	8/14/2014	CUMMINS PACIFIC, LLC	BUS PARTS	3,349.22	
107376	8/14/2014	DELTA DENTAL OF CALIFORNIA	DENTAL INSURANCE	9,403.10	
107377	8/14/2014	DELTA DENTAL INSURANCE COM	DENTAL INSURANCE	2,353.00	
107378	8/14/2014	DIESEL MARINE ELECTRIC, INC.	BUS PARTS	442.80	
107379	8/14/2014	DONS INDUSTRIAL SUPPLY DBA	SHOP SUPPLIES	898.80	
107380	8/14/2014	ELECTRO-MECHANICAL REPAIR, I	BUS PARTS & REPAIRS	153.65	
107381	8/14/2014	4ONE LLC	BUS PARTS	582.37	
107382	8/14/2014	GENFARE, A DIVISION OF SPX CO	FAREBOX REPAIRS & PARTS	3,145.42	
107383	8/14/2014	GIBBS INTERNATIONAL INC	BUS PARTS	1,074.34	
107384	8/14/2014	GILLIG LLC	BUS PARTS	4,875.16	
107385	8/14/2014	GRAINGER, INC.	BUS CLEANING SUPPLIES	64.59	
107386	8/14/2014	GUARDIAN-APPLETON (DENTAL I	DENTAL INSURANCE	4,011.24	
107387	8/14/2014	GUARDIAN-APPLETON (LIFE INS)	LIFE INSURANCE	593.13	
107388	8/14/2014	H.G. MAKELIM CO., INC.	BUS PARTS	3,967.79	
107389	8/14/2014	THE HOLE WORKS DBA	REPAIR BUS PARTS	450.00	
107390	8/14/2014	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	77.53	
107391	8/14/2014	INTERCON TECHNOLOGIES DBA	EV/CHARGER REPAIRS	4,993.06	
107392	8/14/2014	INTELLICORP RECORD INC.	PRE-EMPLOYMENT CHECK	115.55	
107393	8/14/2014	IPC (USA), INC.	BUS FUEL	122,886.99	
107394	8/14/2014	JANEK CORP	BUS PARTS	540.00	
107395	8/14/2014	J n L GLASS INC.	REPLACE BUS WINDOWS	360.00	
107396	8/14/2014	KIMBALL MIDWEST	SHOP SUPPLIES	109.27	
107397	8/14/2014	LANSPEED DBA	SOFTWARE SUPPORT	1,267.50	

Check #	Date	Company	Description	Amount	Voids
107398	8/14/2014	LAWSON PRODUCTS INC	SHOP SUPPLIES	384.17	
107399	8/14/2014	LENVIK & MINOR, INC.	ARCHITECTURAL SERVICES	13,347.53	
107400	8/14/2014	MC CORMIX CORP. (OIL)	LUBRICANTS	2,640.15	
107401	8/14/2014	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	2,625.37	
107402	8/14/2014	MEDICAL EYE SERVICES, INC.	VISION SERVICES	305.00	
107403	8/14/2014	MIKE CUEVAS GARDENING SERVI	LANDSCAPE MAINTENANCE SERVICE	695.00	
107404	8/14/2014	MGB INDUSTRIAL SUPPLY	BUS & SHOP SUPPLIES	83.75	
107405	8/14/2014	KENNETH B. MILLS	CONSULTING SERVICES	1,603.00	
107406	8/14/2014	MARCELO PACHECO	TOOL ALLOWANCE	1,100.00	
107407	8/14/2014	MISSION LINEN SUPPLY, INC	UNIFORM & LINEN SERVICE	5,031.98	
107408	8/14/2014	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	357.69	
107409	8/14/2014	MCI SERVICE PARTS, INC.	BUS PARTS	409.68	
107410	8/14/2014	MOUNTAIN SPRING WATER	SHOP & OFFICE SUPPLIES	1,501.55	
107411	8/14/2014	NEWARK ELECTRONICS, CORP.	BUS PARTS	36.04	
107412	8/14/2014	NU-COOL REDI GREEN, INC	COOLANTS & SHOP SUPPLIES	357.05	
107413	8/14/2014	PERFECT PATTERN DIFFERENTIAL	OVERHAULED TRANSFERS	640.61	
107414	8/14/2014	PACPROP SERVICE, LLC	PARKING FOR COASTAL EXPRESS BU!	1,500.00	
107415	8/14/2014	REPUBLIC ELEVATOR, INC	ELEVATOR MAINTENANCE	153.20	
107416	8/14/2014	ROGERS, SHEFFIELD & CAMPBELL	LEGAL COUNSEL	2,794.50	
107417	8/14/2014	SILVAS OIL CO., INC.	LUBRICANTS	473.41	
107418	8/14/2014	SPECIAL DISTRICT RISK MGMT	MEDICAL HEALTH INSURANCE	45,474.66	
107419	8/14/2014	SANTA BARBARA TROPHY	DRIVER NAME PLATES	109.63	
107420	8/14/2014	SANTA BARBARA VALET INC	PARKING SPACE FEES	300.00	
107421	8/14/2014	SANTA BARBARA SIGNS, INC. DB	PRINTING SERVICES	109.40	
107422	8/14/2014	SM TIRE, CORP.	BUS TIRE MOUNTING	641.02	
107423	8/14/2014	SMARDAN-HATCHER CO., INC	B&G REPAIRS & SUPPLIES	697.18	
107424	8/14/2014	SMART & FINAL	OFFICE/MEETING SUPPLIES	749.33	
107425	8/14/2014	SO. CAL. EDISON CO.	UTILITIES	2,851.54	
107426	8/14/2014	STAPLES INC. & SUBSIDIARIES	OFFICE SUPPLIES	847.46	
107427	8/14/2014	STAPLES CREDIT PLAN	OFFICE & COMPUTER SUPPLIES	578.39	
107428	8/14/2014	TDS SERVICE CORP. DBA TRANSI	BUS PARTS REPAIRS	1,431.00	
107429	8/14/2014	TEAMSTERS MISC SECURITY TRU	UNION MEDICAL/DENTAL	157,558.00	
107430	8/14/2014	TRANSIT PRODUCTS AND SERVIC	BUS PARTS	4,897.95	
107431	8/14/2014	INTERSTATE CAPITAL CORPORAT	UNIFORMS	91.66	
107432	8/14/2014	VALLEY POWER SYSTEMS, INC.	BUS PARTS	1,426.09	
107433	8/14/2014	VALLEY POWER SYSTEMS, INC.	BUS MANUALS	108.00	
107434	8/14/2014	VERIZON CALIFORNIA	TELEPHONES	89.99	
107435	8/14/2014	VOLT	CONTRACT EMPLOYMENT	4,620.00	
107436	8/14/2014	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	248.12	
107437	8/14/2014	WURTH USA WEST INC.	SHOP SUPPLIES	512.01	
107438	8/14/2014	YELLOW (YRC) TRANSPORTATIO	FREIGHT CHARGES	145.00	

Check #	Date	Company	Description	Amount	Voids
107439	8/22/2014	ACCONTEMPS DBA	CONTRACT EMPLOYMENT	1,362.30	
107440	8/22/2014	HENRY ANDREWS	RETIREE HEALTH REIMBURSEMENT	285.00	
107441	8/22/2014	B2B SERVICES DBA	OFFICE SUPPLIES/BUS RTE INFORMAT	20.52	
107442	8/22/2014	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	67.28	
107443	8/22/2014	BIG GREEN CLEANING CO. DBA	JANITORIAL SERV./SUPPLIES	81.32	
107444	8/22/2014	WILLIAM BREWER	TOOL ALLOWANCE	1,100.00	
107445	8/22/2014	BUYNAK, FAUVER, ARCHBALD&S	LEGAL COUNSEL	9,251.98	
107446	8/22/2014	GILBERT CALLES	RETIREE HEALTH REIMBURSEMENT	60.00	
107447	8/22/2014	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	5.94	
107448	8/22/2014	STAN CISOWSKI	RETIREE HEALTH REIMBURSEMENT	203.20	
107449	8/22/2014	BRIAN COKER	REIMBURSEMENT	359.22	
107450	8/22/2014	CINTAS CORPORATION NO. 2	FIRST AID SUPPLIES	109.24	
107451	8/22/2014	CIO SOLUTIONS, LP	PROFESSIONAL SERVICES	600.00	
107452	8/22/2014	MARY DEAIL	PAYROLL RELATED	106.15	
107453	8/22/2014	ALICIA DIEHL	RETIREE HEALTH REIMBURSEMENT	60.00	
107454	8/22/2014	DOCUPRODUCTS CORPORATION	COPIER COPIES & SUPPLIES	68.33	
107455	8/22/2014	EASY LIFT TRANSPORTATION, IN	ADA SUBSIDY	52,022.00	
107456	8/22/2014	FEDEX dba	FREIGHT CHARGES	113.39	
107457	8/22/2014	FIA CARD SERVICES	MISC CREDIT CARD CHARGES	677.32	
107458	8/22/2014	4ONE LLC	BUS PARTS	187.66	
107459	8/22/2014	MELVIN FOUNTAIN	RETIREE HEALTH REIMBURSEMENT	60.00	
107460	8/22/2014	STATE OF CALIFORNIA/FTB	PAYROLL RELATED	263.05	
107461	8/22/2014	G.L. HYDRAULICS INC.	LIFT REPAIRS	245.20	
107462	8/22/2014	GIBBS INTERNATIONAL INC	BUS PARTS	374.78	
107463	8/22/2014	GARY GLEASON	RETIREE HEALTH REIMBURSEMENT	247.95	
107464	8/22/2014	ALI HABIBI	RETIREE HEALTH REIMBURSEMENT	285.00	
107465	8/22/2014	INTERCON TECHNOLOGIES DBA	EV/CHARGER REPAIRS	341.16	
107466	8/22/2014	IPC (USA), INC.	BUS FUEL	24,585.35	
107467	8/22/2014	DONALD JACKSON	RETIREE HEALTH REIMBURSEMENT	60.00	
107468	8/22/2014	LENZ PEST CONTROL DBA	FUMIGATION SERVICES	50.00	
107469	8/22/2014	MARBORG INDUSTRIES (INC)	UTILITIES & RENTAL FEES	169.80	
107470	8/22/2014	MC CORMIX CORP. (OIL)	LUBRICANTS	1,743.36	
107471	8/22/2014	MCMASTER-CARR SUPPLY CO.	SHOP/B&G SUPPLIES	141.66	
107472	8/22/2014	MORRIS, WILLIAM	DMV/VTT REIMBURSEMENT	51.00	
107473	8/22/2014	NATIONAL DRIVE	PAYROLL DEDUCTION	88.00	
107474	8/22/2014	N/S CORPORATION	BUS WASHER PARTS	880.74	
107475	8/22/2014	OR DEPT OF JUSTICE	PAYROLL RELATED	145.11	
107476	8/22/2014	ANN BRADY OTTIERI	PAYROLL RELATED	277.00	
107477	8/22/2014	JAMES PEACOCK	RETIREE HEALTH REIMBURSEMENT	1,166.30	
107478	8/22/2014	PHILLIPS 66-CONOCO-76	SERVICE VEHICLE FUEL	106.37	
107479	8/22/2014	AL ROMERO SR.	RETIREE HEALTH REIMBURSEMENT	60.00	



Check #	Date	Company	Description	Amount	Voids
107480	8/22/2014	SANTA BARBARA FASTENERS, IN	FAREBOX SUPPLIES	324.38	
107481	8/22/2014	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	1,060.00	
107482	8/22/2014	SILVAS OIL CO., INC.	LUBRICANTS	491.40	
107483	8/22/2014	KAREN SEELEY	PAYROLL RELATED	75.69	
107484	8/22/2014	SANTA BARBARA SHERIFF'S DEPT	PAYROLL RELATED	50.00	
107485	8/22/2014	SM TIRE, CORP.	BUS TIRE MOUNTING	111.50	
107486	8/22/2014	SO. CAL. EDISON CO.	UTILITIES	6,069.67	
107487	8/22/2014	SOUTHERN CALIFORNIA GAS CO	UTILITIES	117.61	
107488	8/22/2014	STAPLES INC. & SUBSIDIARIES	OFFICE SUPPLIES	344.44	
107489	8/22/2014	STEWART'S DE-ROOTING & PLUM	PLUMBING REPAIRS	100.00	
107490	8/22/2014	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	406.42	
107491	8/22/2014	UNITED PARCEL SERVICE, INC.	FREIGHT CHARGES	442.40	
107492	8/22/2014	UNITED WAY OF SB	PAYROLL DEDUCTION	74.00	
107493	8/22/2014	VERIZON CALIFORNIA	TELEPHONES	1,092.12	
107494	8/22/2014	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	1,345.65	
107495	8/22/2014	WINDHAM PROFESSIONALS, INC	PAYROLL RELATED	180.66	V
107496	8/22/2014	YACO SCHOLARSHIP FUND	PAYROLL DEDUCTION	14.00	
107497	8/22/2014	ALEXANDER YOUNG	RETIREE HEALTH REIMBURSEMENT	285.00	
107498	8/22/2014	FIA CARD SERVICES	MISC CREDIT CARD CHARGES	1,054.10	
				<b>549,019.37</b>	
<b>Current Cash Report Voided Checks:</b>				180.66	
<b>Prior Cash Report Voided Checks:</b>				178.56	
<b>Grand Total:</b>				<b>\$548,660.15</b>	

**Santa Barbara Metropolitan Transit District  
Cash Receipts of Accounts Receivable**

<b>Date</b>	<b>Company</b>	<b>Description</b>	<b>Amount</b>
8/8/2014	County of Santa Barbara	Passes/Token Sales	2,317.25
8/11/2014	City of SB Creeks Division	Advertising on Buses	3,282.00
8/11/2014	Jim Haggerty	Retiree - Vision	12.20
8/11/2014	Montecito Bank & Trust	Advertising on Buses	4,045.00
8/11/2014	UCSB - Contract Fares	Contract Fares - July 2014	34,812.00
8/11/2014	UCSB Bookstore	Passes/Passport Sales	3,450.00
8/12/2014	Cottage Hospital	Passes/Token Sales	315.00
8/18/2014	Department of Rehabilitation	Passes/Token Sales	20.00
8/21/2014	City of Santa Barbara	Passes/Token Sales	1,470.00
8/21/2014	City of SB Creeks Division	Advertising on Buses	3,282.00
8/21/2014	Department of Rehabilitation	Passes/Token Sales	220.00
8/21/2014	SB School District	Passes/Token Sales	41,250.00
8/22/2014	City of S.B. Dept. of Prks. & Rec.	Special Shuttle Service	94.00
8/25/2014	Federal Transit Administration	FTA Operating Assistance	14,953.00
8/25/2014	Federal Transit Administration	FTA Operating Assistance	3,936.00
8/25/2014	Godzilla Graphics	Advertising on Buses	6,522.90
8/25/2014	Idea Ventures Inc./SC Public Radio	Advertising on Buses	2,584.00
8/25/2014	KCSB - FM	Advertising on Buses	396.00
8/25/2014	UCSB Graduate Student Association	Passes/Passports Sales	2,489.50
<b>Total Accounts Receivable Paid During Period</b>			<b>\$125,450.85</b>



BOARD OF DIRECTORS REPORT

MEETING DATE: September 2, 2014 AGENDA ITEM #: 7

TYPE: ACTION

PREPARED BY: BRAD DAVIS

\_\_\_\_\_  
Signature

REVIEWED BY: GENERAL MANAGER

\_\_\_\_\_  
Signature

SUBJECT: AUTHORIZATION TO PURCHASE 5 GILLIG 40' DIESEL BUSES

RECOMMENDATION:

Staff recommends that the Board authorize the Interim General Manager to:

- ◆ Purchase five (5) clean diesel low-floor forty-foot transit buses using options from the Port Authority of Allegheny County contract with Gillig LLC;
- ◆ Immediately issue a purchase order to Gillig in the amount of \$1,239,465 for three of the buses; and,
- ◆ Subject to FTA and Caltrans approval of the pending Section 5339 grant that would partially fund the final two buses, issue a purchase order to Gillig in an amount not to exceed \$850,000<sup>1</sup> for the two buses.

DISCUSSION:

**Project Description**

MTD's oldest fleet of transit buses, the 1998 40' Novas, recently surpassed 16 years of service. The FTA-recognized useful life of such "heavy-duty" buses is 12 years. Of the original Nova fleet of 33 vehicles, 15 have been replaced and disposed of so far. The proposed purchase of the five Gillig buses would continue this replacement process.

**Budget & Funding**

The approved capital budget for this fiscal year includes \$2.27 million for the purchase of replacement buses. \$1.6 million in Proposition 1B-PTMISEA funds will cover the majority of the estimated project cost of \$2.09 million with the balance coming from the pending \$418,774 federal Section 5339 grant.

**"Piggybacking" Procurement Method**

The proposed acquisition makes use of "piggybacking" on an existing contract between the Port Authority of Allegheny County—based in Pittsburgh, PA—and Gillig. This cooperative purchasing method allows MTD to use a competitive solicitation process already carried out by another transit agency thereby saving MTD resources. MTD has obtained the options from the

<sup>1</sup> A not-to-exceed amount is necessary because the cost of the final two buses is subject to adjustment based on the level of the Producer Price Index at the time the purchase order is issued.

Port Authority following a review of their agreement with Gillig to ensure compliance with FTA requirements.

**Price Analysis**

The request for proposals (RFP) was carried out in 2010 by the Port Authority for 28 forty-foot low-floor transit coaches. Although it was an RFP and price was not the only selection factor, the awardee was in fact the low bidder. The price bids were for a basic diesel transit bus with air conditioning plus an automated bus stop announcement system and a video surveillance system. Final pricing by the four vendors, excluding sales tax, was as follows:

Gillig	\$392,585
Orion	\$419,699
New Flyer	\$434,600
Nova	\$458,000

Four years ago, Gillig clearly provided a price advantage over its competitors. Looking at more recent prices, it appears that the price that MTD would now be paying continues to be competitive. Because there is not a centralized database of transit bus contract awards, an internet search was carried out to find information on recent purchases. The following unit price data was found for similar diesel forty-foot transit buses:

Date	Description	Make	Unit Price	PPI	Adjusted Price
Aug-13	Central Contra Costa Consortium (Golden Gate)	Gillig	\$ 476,160	226.5	\$ 484,779
Dec-13	Florida Public Transit Consortium (Lynx)	Gillig	\$ 389,713	227.7	394,676
Dec-13	New York MTA (424 buses)	Nova	\$ 469,565	227.7	475,545
Feb-14	Madison Bus Size Study (median 40' bus price)	New Flyer	\$ 425,000	229.5	427,037
Mar-14	Broward County (15 buses)	NABI	\$ 542,750	230.3	543,457
July 2014 PPI & Average Adjusted Price				230.6	\$ 465,099
Jul-14	PA Piggyback Escalation Factor & Price Quote	Gillig	\$ 392,585	5.11%	\$ 416,700

Relative to the five other bus prices, MTD would be paying 12% less than average price of \$465,099. Efforts were made to normalize pricing for differing bus specifications and sales tax. While there was insufficient information to ensure that all differences were accounted for, the 12% margin almost certainly covers any unaccounted for differences. It is known with certainty that the prices are for standard diesel buses and not hybrid or CNG models. Based upon the preceding information, I find that the \$416,700 adjusted base price<sup>2</sup> for the Gillig buses to be fair and reasonable.

<sup>2</sup> MTD will actually be paying a pre-tax price of \$382,551 per bus rather than \$416,700 because MTD is not obtaining a number of items that were part of the Port Authority base specification.



## BOARD OF DIRECTORS REPORT

**MEETING DATE:** SEPTEMBER 2, 2014      **AGENDA ITEM #:** 8

**TYPE:** ACTION ITEM

**PREPARED BY:** STEVE MAAS

\_\_\_\_\_  
*Signature*

**REVIEWED BY:** GENERAL MANAGER

\_\_\_\_\_  
*GM Signature*

**SUBJECT:**      **Goleta Valley Community Plan**

### **RECOMMENDATION:**

Staff recommends that the Board receive an update on the Draft Environmental Impact Report (DEIR) for the Goleta Valley Community Plan (GVCP) and provide direction to staff regarding further action.

### **DISCUSSION:**

Santa Barbara County has released the DEIR for the GVCP for public review. MTD's Calle Real property is included in the GVCP. Seventeen acres of MTD's property is currently zoned for agriculture.

The DEIR proposes that 10.2 acres of the MTD property be rezoned from agriculture to DR-20 for residential development, allowing 204 residential units, and that the remaining 6.8 acres continue to be zoned as AG-1-5 for agriculture, allowing 1 residential unit (for a total of 205 units). This proposal would result in an average of 12.1 residential units per acre over the entire 17 acres. (The portion of MTD's property that is not currently zoned for agriculture would not be affected.)

The DEIR also includes analyses of seven alternatives to the proposed plan. Two of these alternatives would not change the proposal for the MTD property, one alternative would decrease the number of units allowed to 120, and four alternatives would leave all 17 acres zoned for agriculture (allowing a total of three dwelling units on the 17 acres).

The release of the DEIR is one milestone in a process that has been ongoing for several years:

- In 2006, the Goleta Vision Committee completed a vision document for the Eastern Goleta Valley.
- In 2008, the County formed the Goleta Valley Planning Advisory Committee (GVPAC) to receive input, develop land use goals, and review and comment on the Draft GVCP prior to initiation of environmental review. The GVPAC held more than 40 meetings and workshops between 2008 and 2011.

- In 2011, the County released the Draft GVCP. Over the course of seven meetings, the County Planning Commission completed its review of the document. In November 2011, the Commission recommended that the Board of Supervisors review the Draft GVCP and initiate environmental review.
- In February 2012, the Board of Supervisors authorized initiation of environmental review of the GVCP.
- In August 2014, the County released the DEIR.

Throughout this lengthy process, MTD requested that the EIR include an analysis of rezoning the entire MTD property to allow an average of 20 units per acre over the entire 17 acres, resulting in a total of 340 dwelling units. However, the Board of Supervisors directed their staff to analyze the effects of rezoning at the lower level as discussed above.

A public hearing on the DEIR will be held on September 10 at 6:00 P.M. in the Planning Commission Hearing Room 17, 123 East Anapamu Street, Santa Barbara. Comments on the DEIR are due by October 3, 2014.

**ATTACHMENT:**

- Draft MTD comment letter on the DEIR

# DRAFT

August 29, 2014

Honorable Members  
Board of Supervisors  
County of Santa Barbara  
105 East Anapamu Street  
Santa Barbara, CA 93101

**RE: *Goleta Valley Community Plan, Draft Environmental Impact Report***

Dear Honorable Members of the Board of Supervisors:

The Santa Barbara Metropolitan Transit District (MTD) notes that the Draft Environmental Impact Report (DEIR) for the *Goleta Valley Community Plan* (GVCP) proposes to rezone a portion of the 17-acre MTD property fronting on Calle Real for residential development. The DEIR proposes that 10.2 acres of the MTD property be rezoned as DR-20 for residential development, allowing 204 residential units, and that the remaining 6.8 acres continue to be zoned as AG-1-5 for agriculture, allowing 1 residential unit (for a total of 205 units). This proposal would result in an average of 12.1 residential units per acre over the entire 17-acre property.

We believe it would be of value to the County to also analyze the effects of rezoning the entire property with a zoning appropriate for Transit-Oriented Development. The MTD property is a very appropriate site for such a rezoning:

- The property is on or adjacent to major transit routes and fronts the Highway 101 Corridor
- The property borders a variety of current land uses:
  - High and moderate density residential uses.
  - Highway commercial development.
  - A major governmental center.

***Thus, we ask that the environmental review of the GVCP be expanded to include an analysis of rezoning the entire MTD property to DR-20 or another appropriate zoning that would allow an average of 20 units per acre over the entire 17 acres. This would result in a total of 340 dwelling units.***

Thank you for your consideration of this request.

Sincerely,

Dave Davis, Chair

## BOARD OF DIRECTORS REPORT

**MEETING DATE:** September 2, 2014

**AGENDA ITEM #:** 9

**TYPE:** Action

**PREPARED BY:** Jerry Estrada

\_\_\_\_\_  
*Signature*

**REVIEWED BY:** Interim General Manager

\_\_\_\_\_  
*GM Signature*

**SUBJECT:** **Approve Transferring Responsibility for Financial Service Agreements from former General Manager to Interim General Manager (Union Bank Public Entity Resolution)**

**Recommendation:**

Staff recommends the Board approve the Resolution authorizing the Interim General Manager as the primary designated official for MTD as it pertains to banking issues with Union Bank.

**Discussion:**

The Resolution provided by Union Bank would officially transfer responsibility from the General Manager to the Interim General Manager.





**PUBLIC ENTITY RESOLUTION**

California Government Code 53679 stipulates that money not under control of the treasurer but belonging to a local agency and under the control of any of its officers or employees other than the treasurer may deposit funds as active deposits or inactive deposits.

For deposits in excess of the amount insured under any federal law, a contract in accordance with Section 53649 is required.

It is resolved that the officer now or subsequently holding the position of

Interim General Manager (Title) | S B Metropolitan Transit District (Public Entity)

is authorized by the Governing Board under California Government Code 53649 to enter into any contract with Union Bank, N.A. relating to any deposit, which in his or her judgment is to the public advantage. Contracting requirements could include:

- Establish bank accounts and services.
- Sign, or change in writing, agreements with the Bank regarding the Public Entity's bank deposit relationship.
- Specify in writing to the Bank the individuals who are authorized in the name of and on behalf of the Public Entity to:
  - Withdraw funds from any of the Public Entity's banking accounts on the Public Entity's checks or orders.
  - Endorse and deliver to the Bank, for any purposes, and in any amount, negotiable or non-negotiable items of any kind, and owned by, or held by, or payable to the Public Entity.
  - Send, review, and/or authorize wire and electronic transfers of funds from the Public Entity accounts. Such authority may be exercised by such authorized individual acting alone, regardless of any multiple signature requirements otherwise applicable to the accounts.
  - Otherwise access the Public Entity's deposit accounts.

This authority has been granted by the Governing Board and shall remain in effect until the Bank receives written notice of revocation at the Office where the Public Entity's banking relationship is maintained.

**CERTIFICATION**

I, \_\_\_\_\_, Clerk/Secretary to the Governing Board of the above referenced Public Entity, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed by the Governing Board

on \_\_\_\_\_ (Month and date) of \_\_\_\_\_ (Year), and the resolution has not been revoked or amended.

CLERK/SECRETARY TO THE GOVERNING BOARD	SIGNATURE	DATE
	X	

To: MTD Board of Directors  
From: Jerry Estrada, Interim General Manager  
Date: August 29, 2014  
Subject: Interim General Manager's Report

### Planning

The Fall service changes went into effect on Monday, August 25<sup>th</sup>. MTD staff ensured that information was disseminated to the public well in advance of the changes going into effect. Staff will be monitoring the changes in the field throughout the first two weeks of the changes to determine the level of effectiveness.

This school year, Dos Pueblos High School changed their bell schedule to include a late start Wednesday (classes starting at 9:00 AM) in addition to their standard late start Thursday. MTD was not able to accommodate their change in schedule due to the buses already being committed to other routes. MTD can only provide regular schedule service on Wednesdays (buses arrive by 7:50 AM). The school is aware of this issue and has indicated that the school library will be open for students to have a supervised location to go to before classes begin.

Staff is reviewing historical data, particularly transfer data, as well as information from bus drivers for Lines 23 and 25 to help determine the ridership decrease. In August 2012, the lines were detached from the Lines 6 and 11 causing a ridership shift to those lines.

A Development Committee meeting was held on August 27<sup>th</sup> to discuss the format and contents of a year end ridership report. The first report will be presented to the Board in October.

Given the ongoing Cottage Hospital construction project, staff met with hospital and City of Santa Barbara staff to review Line 3 routing and bus stop amenities along the frontage of the hospital. Staff will continue to coordinate with City and hospital staff as the construction project moves forward.

City of Goleta is proposing to install a HAWK pedestrian signal on Hollister Avenue in Old Town Goleta at the crosswalk near the Goleta Valley Community Center. In order to accommodate the signal, the crosswalk will be relocated approximately 100 feet to the east near the inbound and outbound Hollister Avenue bus stops at that location. Staff is coordinating with City of Goleta staff in regard to bus stop operations at those stops in order to accommodate the project.

### Operations

The 2014 CHP Audit is complete, and the CHP Auditor gave a satisfactory rating on the Safety Compliance Report/Terminal Record Update. Items checked in

Operations were the Drug and Alcohol testing records, the Pull notice program, Hours-of-Service compliance records, and Duty Hours/Payroll, etc.

Items checked in the Maintenance Department were vehicles, service records, defect sheets and various records. Satisfactory is the highest rating given. Though satisfactory, there were 2 minor violations that the auditor recommended we correct. One regarded maintenance inspection documents, and the other one involved excess on-duty hours for one run/driver. Both items will be corrected in short order. We also received a Transit Operator Compliance Certificate for our DMV Pull Notice Program. A job well done to all the staff that contributed through the year for this positive outcome.

The Fall 2014 Bid commenced, in conjunction with the new service changes, today, August 25. Service was implemented seamlessly, from summer, with some Operators driving new schedules and routes. Additional staff and supervision were present throughout our service area, with particular attention directed toward Isla Vista, due to the line 15X now traversing El Colegio, rather than traveling through Isla Vista. Santa Barbara City College started today; UCSB will start September 28<sup>th</sup>. Labor Day, September 1, is a bid holiday (Monday, with Sunday Service).

We have a new Operator – Edward Pacheco, who started training on August 14. His DMV exams are calendared in September. MTD's quarterly Verification of Transit Training sessions finished the week of August 18<sup>th</sup>. Classes were held on four different days and times, to accommodate different work schedules. Subjects covered were Professionalism/Customer Service, Preventing Distracted Driving, and current events. The next quarterly classes will be scheduled in the early part of December, to coincide with the Winter Bid.

#### Maintenance

Bus 418, which had been scheduled for retirement, is now been made ready for service due to the delay in delivery of the Nova articulated buses. Nova has experienced supply issues that delayed the production of MTD's articulated buses. Staff is communicating with Nova Bus representatives to try and get an updated estimated time of arrival. A number of weeks will be needed to train drivers and mechanics on the operation and maintenance of the buses after they arrive.

The problem with the ATS (Automatic Transfer Switch) on the EV backup generator has not yet been resolved. Technicians from Cummins Pacific with assistance from Cummins Onan have been working on it.

#### Administration

Staff reviewed two Federal Register notices that were jointly released by the Federal Transit Administration (FTA) and the Federal Highway Administration (FHWA). One notice is "Policy Guidance" regarding Metropolitan Planning

Organization (MPO) representation by providers of public transportation, as required by the federal transportation bill (Moving Ahead for Progress in the 21st Century, or MAP-21). The other notice is a "Notice of Proposed Rulemaking" (NPRM) regarding both MPO representation and new requirements under MAP-21 for performance-based planning and programming by MPOs, public works departments, and transit providers. Staff submitted comments on the NPRM to FTA and FHWA.

On August 26<sup>th</sup>, staff attended a California Air Resources Board public workshop regarding investment of California Cap-and-Trade auction proceeds. Senate Bill 535 (De Leon 2012) stipulates that 25 percent of the proceeds must be dedicated to projects that benefit disadvantaged communities. The California Environmental Protection Agency (CalEPA) is tasked with identifying disadvantaged communities for the purpose of allocating this 25 percent. The methodology proposed by CalEPA uses software called CALENVIROSCREEN 2.0 to identify disadvantaged communities. The software weighs population characteristics and pollution burden for all California census tracts and ranks each census tract by its score in these two categories. Under each of the five methods presented of looking at the resulting scores, none of the census tracts in Santa Barbara County are categorized as disadvantaged communities. Thus, under this scenario, Santa Barbara County will not be eligible for this 25 percent of Cap-and-Trade auction proceeds. However, it is expected that MTD will be an eligible recipient of other portions of the proceeds.

Regarding the AVL project, the project kickoff meeting is scheduled to take place in mid-September. Representatives of Vaquero Systems (MTD's project managers) and MTD staff have been working diligently with the vendor (Clever Devices) to prepare for the kick off meeting.

Staff is working with Lenvik and Minor Architects to finalize the Transit Center cost estimate. Once completed staff will prepare recommendations for the final scope of work and present them to the Facilities Committee and the Board prior going forward with preparation of construction drawings and initiation of the City permit process.

Staff is reviewing the cost estimate provided by Lenvik and Minor Architects for the canopy improvements needed for the articulated buses. Staff would like to bring its recommendations for the final scope of work to the Facilities Committee at the same time as the Transit Center improvements but will not hold up this project to do so.

Staff is preparing its recommendation to award the Lithium FP battery contract to the low responsive & responsible bidder. Staff anticipates bringing this matter to the Board during the meeting of September 16<sup>th</sup>.