



**AGENDA**

**Meeting**

of the

**BOARD OF DIRECTORS**

of the

**SANTA BARBARA METROPOLITAN TRANSIT DISTRICT**

A Public Agency

**September 30, 2014**

**8:30 AM**

**Santa Barbara MTD Auditorium**

550 Olive Street, Santa Barbara, CA 93101

**1. CALL TO ORDER**

**2. ROLL CALL OF THE BOARD OF DIRECTORS**

Dave Davis, Chair; Chuck McQuary, Vice Chair; Olivia Rodriguez, Secretary; Dick Weinberg, Director; Bill Shelor, Director; David Tabor, Director, Roger Aceves, Director

**3. REPORT REGARDING POSTING OF AGENDA**

**CONSENT CALENDAR**

**4. APPROVAL OF PRIOR MINUTES-(ATTACHMENT-ACTION MAY BE TAKEN)**

The Board will be asked to waive the reading of and approve the draft minutes for the meeting of September 16, 2014.

**5. CASH REPORT-(ATTACHMENTS-ACTION MAY BE TAKEN)**

The Board will be asked to review the cash report for the period of September 9, 2014 through September 22, 2014.

**THIS CONCLUDES THE CONSENT CALENDAR**

**6. PUBLIC COMMENT**

Members of the public may address the Board on items within jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, please complete and deliver to the MTD Board Clerk, a "Request to Speak" form including a description of the subject you wish to address. Additional public comment will be allowed during each agenda item, including closed session items. Please fill out the Request to Speak form and indicate the agenda item number that you wish to comment on.

**7. AUGUST 2014 SERVICE PLAN UPDATE- ( ATTACHMENT- INFORMATIONAL)**

The Board will receive a presentation of initial results of the August 2014 Service Plan changes.

**8. RENEWAL OF STAFF MEDICAL, DENTAL, AND VISION INSURANCE EFFECTIVE JANUARY 1, 2015- (ACTION MAY BE TAKEN)**

Staff recommends that the Board of Directors authorize the Interim General Manager to renew staff medical with Blue Shield through the Special District Risk Management Authority (SDRMA) for the 2015 calendar year. Staff also recommends that the Board of Directors authorize the Interim General Manager to renew staff dental with Guardian for the 2015 calendar year.

**9. INTERIM GENERAL MANAGER'S REPORT**

- a) CalAct Workshop
- b) Coastal Express Technical Advisory Committee (TAC)
- c) Draft Environmental Impact Report (DEIR)
- d) AIM System Update
- e) TC Remodel Update

**10. OTHER BUSINESS AND COMMITTEE REPORTS-(ACTION MAY BE TAKEN)**

The Board will report on other related public transit issues and committee meetings.

***RELATED TO EACH CLOSED SESSION; PUBLIC COMMENT WILL BE ALLOWED RELATED TO THE CLOSED SESSION ITEM(S) BEFORE THE RECESS***

**11. CLOSED SESSION: CONFERENCE WITH LABOR NEGOTIATOR- (ACTION MAY BE TAKEN)**

The Board will meet in closed session pursuant to Government Code Section 54957.6

MTD designated representative: Board Chair, Mr. David Davis

Unrepresented employee: Former General Manager, Ms. Sherrie Fisher

**12. ADJOURNMENT**

**AMERICAN WITH DISABILITIES ACT:** If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 963-3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



**MINUTES**

**Meeting**

of the

**BOARD OF DIRECTORS**

of the

**SANTA BARBARA METROPOLITAN TRANSIT DISTRICT**

A Public Agency

**September 16, 2014**

**8:30 AM**

**Santa Barbara MTD Auditorium**

550 Olive Street, Santa Barbara, CA 93101

**1. CALL TO ORDER**

Chair Davis called the meeting to order at 8:30 a.m.

**2. ROLL CALL OF THE BOARD OF DIRECTORS**

Chair Davis reported that all members were present.

**3. REPORT REGARDING POSTING OF AGENDA**

Natasha Garduno, Executive Assistant, reported that the agenda was posted on Friday, September 12, 2014 at MTD's Administrative Office, mailed and emailed to those on the board packet list, and posted on MTD's website.

**CONSENT CALENDAR**

**4. APPROVAL OF PRIOR MINUTES-(ATTACHMENT-ACTION MAY BE TAKEN)**

Director Aceves moved to waive the reading of and approve the draft minutes for the meeting of September 2, 2014. Director Tabor seconded the motion. The motion passed unanimously with one abstention by Director Weinberg who had not attended the meeting.

**5. CASH REPORT-(ATTACHMENTS-ACTION MAY BE TAKEN)**

Director Aceves moved to approve the cash report for the period of August 26, 2014 through September 8, 2014. Director Tabor seconded the motion. The motion passed unanimously.

**THIS CONCLUDES THE CONSENT CALENDAR**

**6. PUBLIC COMMENT**

None was made.

**7. AUTHORIZATION OF LFP BATTERY CONTRACT AWARD- ( ATTACHMENT- ACTION MAY BE TAKEN)**

Staff recommended that the Board authorize the Interim General Manager to execute a contract with CALB USA, Inc. for the acquisition of two vehicle sets of lithium iron phosphate (LFP) batteries and the option for four more vehicle sets for a total maximum price of \$267,396.16. The Board inquired about application submission issues and the process that staff chose in conducting the bid. After a lengthy discussion Director Weinberg made a motion to consider the other bids as non-responsive and award the contract to CALB USA, Inc. Director Rodriguez seconded the motion. The motion failed with 3 ayes and 4 nays.

Director Aceves then made a motion to rebid the process. Chair Davis seconded the motion. Director Weinberg commented "what are we going to do with the operations of our shuttle business if we don't have batteries to run them." Director Rodriguez stated that she did not feel a rebid was necessary because all of the other bidders would still have a right to protest once the contract is

awarded. At this point the Board continued further discussion on the matter. Following the discussion, Chair Davis withdrew his second to the motion made by Director Aceves to rebid the process, and made a motion to accept staff's recommendation. He also expressed serious concerns with how this process played out. Director Rodriguez stated that she shared Chair Davis' concerns regarding the bid process, and suggested that in future procurements there be a pre-bid meeting. Director Rodriguez then seconded the motion. The motion passed with 5 ayes and 2 nays.

***AT THIS POINT DIRECTOR WEINBERG BRIEFLY LEFT THE MEETING***

**8. AUTHORIZE THE INTERIM GENERAL MANAGER TO EXTEND THE EXISTING DIESEL FUEL SUPPLY CONTRACT WITH IPC (USA), INC.- (ACTION MAY BE TAKEN)**

Staff recommended that the Board of Directors authorize the Interim General Manager to exercise option months available under the existing agreement with mutual consent of the fuel supplier at a cost per gallon not to exceed the budgeted amount of \$3.10 per gallon for fiscal year 2014-15. After a brief discussion, Director Tabor moved to approve the staff recommendation. Director Rodriguez seconded the motion. The motion passed unanimously.

***AT THIS POINT DIRECTOR WEINBERG REJOINED THE MEETING***

**9. INTERIM GENERAL MANAGER'S REPORT**

George Amoon, Planning Manager, reported that a joint Santa Barbara City Council and Planning Commission work session was held to discuss the 2014 General Plan Implementation Report, a 2014 Status Update Report of the 2011 General Plan Program EIR Mitigation Monitoring, and a 2014 Status Report of the Climate Action Plan Implementation. Each of these includes elements related to traffic circulation within Santa Barbara, which is important to MTD. Staff will be following these items to ensure that we are well aware of past, current, and future trends as they relate to MTD bus service. Many recent service increases were a result of increasing traffic congestion.

Director McQuary inquired at this point about Assembly Bill 2707 as it relates to 3-bike racks for buses. Mr. Estrada shared that the Governor recently signed the bill which means that it will be law here. Chair Davis asked Mr. Estrada to explain to the Board what this is. Mr. Estrada shared that as pointed out to the Board in the past, MTD is precluded from having 3-bike bike racks because of what it does to the length of the bus. One exception was Ventura County which had special legislation that allowed them to have the 3-bike bike racks. AB 2707 appears to make it viable for us here at MTD to have 3-bike bike racks. Mr. Estrada shared that MTD is excited about this opportunity and is confirming with Maintenance that there is a bike rack that will make it within the dimensions. MTD will bring this back to the External Affairs Committee with a staff report on what this means for MTD and how we can go about implementing 3-bike bike racks.

Mr. Estrada shared that he asked Mr. Steve Maas, Manager of Government Relations & Compliance, to attend a workshop on the state's Cap-and-Trade program. There may be funding available to public transit agencies such as MTD. Staff is planning to bring this item back for discussion with the Board in October, at which time staff will discuss the opportunities available and what the process will be.

Director Tabor inquired about the timing of the Nova articulated bus delivery. Mr. Estrada stated that MTD received a revised delivery estimate that the first bus will arrive in October, the second in November, and the third in early December.

**10. OTHER BUSINESS AND COMMITTEE REPORTS-(ACTION MAY BE TAKEN)**

Director McQuary asked that a Development Committee meeting be scheduled for the first week of October.

***RELATED TO EACH CLOSED SESSION; PUBLIC COMMENT WILL BE ALLOWED RELATED TO THE CLOSED SESSION ITEM(S) BEFORE THE RECESS***

**11. RECESS TO CLOSED SESSION- PUBLIC EMPLOYEE APPOINTMENT- (ACTION MAY BE TAKEN)**

The Board met in closed session pursuant to Government Code Section 54957  
Title: General Manager

Upon returning from closed session Chair Davis reported that no action was taken.

**12. ADJOURNMENT**

Director Aceves moved to adjourn the meeting at 10:32 a.m. Director Rodriguez seconded the motion. The motion passed unanimously.

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**Santa Barbara Metropolitan Transit District**  
**Cash Report**  
**Board Meeting of September 30, 2014**  
**For the Period September 9, 2014 through September 22, 2014**

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**MONEY MARKET**

**Beginning Balance September 9, 2014** **\$10,455,588.85**

Passenger Fares	260,852.24
Prop 1B Transfer - Aug. '14	119,364.93
Accounts Receivable	88,555.00
Advertising/Prepaid Deposi	10,126.60
Interest Income- August '14	2,269.12
Miscellaneous/Asset Sales	1,618.10
<b>Total Deposits</b>	<b>482,785.99</b>

ACH Garn/Escrow	(1,163.12)
Bank Fee CC - August '14	(4,156.83)
WC Transfer - August '14	(24,257.92)
ACH Pensions Transfer	(32,804.83)
ACH Tax Deposit	(135,459.07)
Payroll Transfer	(291,233.27)
Operations Transfer	(411,861.38)
<b>Total Disbursements</b>	<b>(900,936.42)</b>

**Ending Balance** **\$10,037,438.42**

**CASH INVESTMENTS**

LAIF Account	\$3,331,693.59
Money Market Account	10,037,438.42

**Total Cash Balance** **\$13,369,132.01**

**SELF INSURED LIABILITY ACCOUNTS**

WC / Liability Reserves	(\$2,128,143.73)
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**Working Capital** **\$11,240,988.28**

**Santa Barbara Metropolitan Transit District  
Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
107568	9/11/2014	ABC BUS COMPANIES INC	BUS PARTS	1,620.39	
107569	9/11/2014	ACCONTEMPS DBA	CONTRACT EMPLOYMENT	2,868.00	
107570	9/11/2014	ROGER ACEVES	DIRECTOR FEES	60.00	
107571	9/11/2014	BAY CITY FAB DBA	EV BUS PARTS	443.98	
107572	9/11/2014	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	118.80	
107573	9/11/2014	BIG GREEN CLEANING CO. DBA	JANITORIAL SERV./SUPPLIES	5,420.00	
107574	9/11/2014	BLACK GOLD INDUSTRIES, CORP	OIL/ATF RECYCLING	684.25	
107575	9/11/2014	BUENA TOOL, INC.	SHOP/BUS STOP SUPPLIES	53.47	
107576	9/11/2014	CALIFORNIA ELECTRIC SUPPLY, I	SHOP/B&G SUPPLIES	344.47	
107577	9/11/2014	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	334.03	
107578	9/11/2014	CENTRAL COAST CIRCULATION, L	BUS BOOK DISTRIBUTION	575.00	
107579	9/11/2014	CLEAN & COAT SYSTEMS	REPAIR SERVICE	63.00	
107580	9/11/2014	CHK AMERICA INC.	SCHEDULE INFO & SYSTEM MAP	14,297.04	
107581	9/11/2014	CIO SOLUTIONS, LP	PROFESSIONAL SERVICES	232.75	
107582	9/11/2014	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	326.37	
107583	9/11/2014	CUMMINS PACIFIC, LLC	BUS PARTS	25,335.63	
107584	9/11/2014	DAVID DAVIS JR.	DIRECTOR FEES	120.00	
107585	9/11/2014	DENMUN OFFICE SOLUTIONS	OFFICE MACHINE SUPPLIES/MAINTEN	3,787.50	
107586	9/11/2014	EASY LIFT TRANSPORTATION, IN	ADA SUBSIDY	52,822.00	
107587	9/11/2014	FLORES AUTO BODY & PAINT DB	BUS REPAIRS	915.88	
107588	9/11/2014	GENFARE, A DIVISION OF SPX CO	FAREBOX REPAIRS & PARTS	41.10	
107589	9/11/2014	GEM EQUIPMENT CO. DBA	BUS PARTS & SUPPLIES	69.77	
107590	9/11/2014	GIBBS INTERNATIONAL INC	BUS PARTS	2,956.72	
107591	9/11/2014	GILLIG LLC	BUS PARTS	7,926.75	
107592	9/11/2014	GOODYEAR TIRE & RUBBER CO	LEASED TIRES	438.10	
107593	9/11/2014	GUARDIAN-APPLETON (DENTAL I	DENTAL INSURANCE	4,011.24	
107594	9/11/2014	GUARDIAN-APPLETON (LIFE INS)	LIFE INSURANCE	559.57	
107595	9/11/2014	H.G. MAKELIM CO., INC.	BUS PARTS	910.43	
107596	9/11/2014	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	107.60	
107597	9/11/2014	HR AUTOGLASS DBA	BUS PARTS/REPAIRS	380.00	
107598	9/11/2014	INTERCON TECHNOLOGIES DBA	EV/CHARGER REPAIRS	2,700.97	
107599	9/11/2014	INTELLICORP RECORD INC.	PRE-EMPLOYMENT CHECK	46.70	
107600	9/11/2014	IPC (USA), INC.	BUS FUEL	98,146.00	
107601	9/11/2014	J n L GLASS INC.	REPLACE BUS WINDOWS	2,128.00	
107602	9/11/2014	KIMBALL MIDWEST	SHOP SUPPLIES	139.17	
107603	9/11/2014	LANSPEED DBA	SOFTWARE SUPPORT	146.25	
107604	9/11/2014	LARA'S AUTO REPAIR DBA	BUS REPAIRS	90.00	
107605	9/11/2014	LAWSON PRODUCTS INC	SHOP SUPPLIES	399.75	

Check #	Date	Company	Description	Amount	Voids
107606	9/11/2014	LNI CUSTOM MANUFACTURING	BUS SHELTER REPAIRS	7,400.69	
107607	9/11/2014	LADD INDUSTRIES	BUS PARTS	302.32	
107608	9/11/2014	LUBRICATION ENGINEERS, INC.	LUBRICANTS	179.17	
107609	9/11/2014	MC CORMIX CORP. (OIL)	LUBRICANTS	5,038.86	
107610	9/11/2014	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	2,797.77	
107611	9/11/2014	MERIDIAN RETIREMENT PLAN AD	PENSION ADMINISTRATION	2,040.50	
107612	9/11/2014	MCMaster-CARR SUPPLY CO.	SHOP/B&G SUPPLIES	241.06	
107613	9/11/2014	MEDICAL EYE SERVICES, INC.	VISION SERVICES	292.80	
107614	9/11/2014	CHUCK MCQUARY	DIRECTOR FEES	120.00	
107615	9/11/2014	MIKE CUEVAS GARDENING SERVI	LANDSCAPE MAINTENANCE SERVICE	695.00	
107616	9/11/2014	MIDTRONICS, INC.	BUS PARTS	224.83	
107617	9/11/2014	MGB INDUSTRIAL SUPPLY	BUS STOP SUPPLIES	75.34	
107618	9/11/2014	KENNETH B. MILLS	CONSULTING SERVICES	2,681.00	
107619	9/11/2014	MISSION LINEN SUPPLY, INC	UNIFORM & LINEN SERVICE	3,856.42	
107620	9/11/2014	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	487.68	
107621	9/11/2014	MCI SERVICE PARTS, INC.	BUS PARTS	750.90	
107622	9/11/2014	NEWEGG, INC	COMPUTER SUPPLIES	590.84	
107623	9/11/2014	NEWARK ELECTRONICS, CORP.	BUS PARTS	33.87	
107624	9/11/2014	NU-COOL REDI GREEN, INC	COOLANTS & SHOP SUPPLIES	126.36	
107625	9/11/2014	NORTHWEST PUMP	FUEL ISLAND SUPPLIES	46.68	
107626	9/11/2014	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	404.08	
107627	9/11/2014	O'BRIEN & WALL DBA	BUS STOPS	2,000.00	
107628	9/11/2014	PACPROP SERVICE, LLC	PARKING FOR COASTAL EXPRESS BU!	1,500.00	
107629	9/11/2014	REPUBLIC ELEVATOR, INC	ELEVATOR MAINTENANCE	153.20	
107630	9/11/2014	OLIVIA RODRIGUEZ	DIRECTOR FEES	60.00	
107631	9/11/2014	SANTA BARBARA FASTENERS, IN	FAREBOX SUPPLIES	80.89	
107632	9/11/2014	SB LOCKSMITHS, INC.	B&G REPAIR & SUPPLIES	192.00	
107633	9/11/2014	SILVAS OIL CO., INC.	LUBRICANTS	467.81	
107634	9/11/2014	SPECIAL DISTRICT RISK MGMT	MEDICAL HEALTH INSURANCE	43,311.24	
107635	9/11/2014	SMITTY'S TOWING SERVICE D	TOWING SERVICES	850.00	
107636	9/11/2014	SANTA BARBARA VALET INC	PARKING SPACE FEES	300.00	
107637	9/11/2014	WILLIAM JOHN SHELOR	DIRECTOR FEES	120.00	
107638	9/11/2014	SM TIRE, CORP.	BUS TIRES & MOUNTING	1,575.41	
107639	9/11/2014	SMARDAN-HATCHER CO., INC	B&G REPAIRS & SUPPLIES	212.52	
107640	9/11/2014	SO. CAL. EDISON CO.	UTILITIES	2,571.08	
107641	9/11/2014	SOAP MAN DISTRIBUTIN DBA	CLEANING SUPPLIES	196.02	
107642	9/11/2014	SPECIALTY TOOL & BOLT, LTD	BUS PARTS	7.78	
107643	9/11/2014	STAPLES INC. & SUBSIDIARIES	OFFICE SUPPLIES	214.48	
107644	9/11/2014	STAPLES CREDIT PLAN	OFFICE & COMPUTER SUPPLIES	23.73	
107645	9/11/2014	TILFORD WELDING	VENDOR BUS REPAIRS	45.00	
107646	9/11/2014	TK SERVICE, INC.	BUS PARTS & REPAIRS	79.27	

Check #	Date	Company	Description	Amount	Voids
107647	9/11/2014	DAVID T. TABOR	DIRECTOR FEES	60.00	
107648	9/11/2014	VALLEY POWER SYSTEMS, INC.	BUS PARTS	727.11	
107649	9/11/2014	VALLEY POWER SYSTEMS, INC.	BUS PARTS	65,888.28	
107650	9/11/2014	VOLT	CONTRACT EMPLOYMENT	4,620.00	
107651	9/11/2014	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	978.41	
107652	9/11/2014	RICHARD WEINBERG	DIRECTOR FEES	60.00	
107653	9/19/2014	MARY DEAILÉ	PAYROLL RELATED	106.15	
107654	9/19/2014	STATE OF CALIFORNIA/FTB	PAYROLL RELATED	148.05	
107655	9/19/2014	MOLINA GASKETS DBA	REFURBISH BUS SEATS	32,534.29	V
107656	9/19/2014	NATIONAL DRIVE	PAYROLL DEDUCTION	92.00	
107657	9/19/2014	OR DEPT OF JUSTICE	PAYROLL RELATED	145.11	
107658	9/19/2014	ANN BRADY OTTIERI	PAYROLL RELATED	277.00	
107659	9/19/2014	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	1,060.00	
107660	9/19/2014	KAREN SEELEY	PAYROLL RELATED	75.69	
107661	9/19/2014	SANTA BARBARA SHERIFF'S DEPT	PAYROLL RELATED	425.86	
107662	9/19/2014	SO. CAL. EDISON CO.	UTILITIES	5,959.27	
107663	9/19/2014	SOUTHERN CALIFORNIA GAS CO	UTILITIES	89.59	
107664	9/19/2014	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	10,073.59	
107665	9/19/2014	UNITED WAY OF SB	PAYROLL DEDUCTION	74.00	
107666	9/19/2014	VERIZON CALIFORNIA	TELEPHONES	89.99	
107667	9/19/2014	VOLT	CONTRACT EMPLOYMENT	6,930.00	
107668	9/19/2014	YACO SCHOLARSHIP FUND	PAYROLL DEDUCTION	14.00	
				<b>444,395.67</b>	
<b>Current Cash Report Voided Checks:</b>				32,534.29	
<b>Prior Cash Report Voided Checks:</b>				0.00	
<b>Grand Total:</b>				<b>\$411,861.38</b>	

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**Santa Barbara Metropolitan Transit District  
Cash Receipts of Accounts Receivable**

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<b>Date</b>	<b>Company</b>	<b>Description</b>	<b>Amount</b>
9/12/2014	County of Santa Barbara	Passes/Token Sales	3,707.50
9/12/2014	UCSB - Parking Services-7001	Passes/Passports Sales	360.00
9/12/2014	UCSB - Parking Services-7001	Passes/Passports Sales	240.00
9/15/2014	Montecito Bank & Trust	Advertising on Buses	3,448.00
9/16/2014	SBCC - Contract Fares	Contract Fares - Summer 2014	70,551.00
9/18/2014	McDonald's of Santa Barbara	Advertising on Buses	555.00
9/18/2014	The Phelps Group	Advertising on Buses	943.50
9/18/2014	UCSB Transportation	Transit Enhancement - FY15 1st Qtr.	5,206.00
9/22/2014	City of Santa Barbara	Passes/Token Sales	1,470.00
9/22/2014	KCSB - FM	Advertising on Buses	396.00
9/22/2014	Santa Barbara Airport	Advertising on Buses	1,678.00
<b>Total Accounts Receivable Paid During Period</b>			<b>\$88,555.00</b>

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## BOARD OF DIRECTORS REPORT

**MEETING DATE:** SEPTEMBER 30, 2014    **AGENDA ITEM #: 7**

**TYPE:** INFORMATIONAL

**PREPARED BY:** GEORGE AMOON

\_\_\_\_\_  
*Signature*

**REVIEWED BY:** GENERAL MANAGER

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*GM Signature*

**SUBJECT:**            **August 2014 Service Plan Update**

### **RECOMMENDATION:**

The Board will receive a presentation of initial results of the August 2014 Service Plan changes

### **DISCUSSION:**

The August 2014 Service Plan, effective August 25th, included service adjustments to various routes. The attached table provides a summary with the initial results after approximately a month of those adjustments in effect. The results were garnered from planning staff field observations, input from drivers and supervisors, as well as from the general public. Overall, the August service changes appear to be successful thus far. Schedule adherence improved on lines involving the changes, missed trips have decreased and ridership appears to have been more evenly distributed.

Much of the changes were needed to maintain schedule adherence as a result of increasing traffic congestion throughout the district particularly along main corridors where buses traverse. As traffic congestion is projected to increase, at least within the City of Santa Barbara<sup>1</sup>, future August service plans will likely involve similar changes on various lines.

Please note that these are initial results and that it can be several months until the public adjusts to service changes. Staff will closely monitor monthly ridership reports and continue to conduct fieldwork as to the effects of the service changes.

### **Sansum Medical Clinic:**

Beginning this past summer, Sansum Clinic transferred many specialty services to a new clinic facility located on Foothill Road just east of Highway 154. Line 10 provides service to the new facility. However, service is limited to five to six trips per day and focused mostly on the AM and PM peak hours. To provide more direct service throughout the weekday, staff is reviewing various options that may be implemented as soon as the December 2014 bid.

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<sup>1</sup> City of Santa Barbara General Plan Implementation Report, September 2014

**SUMMARY AND INITIAL RESULTS OF AUGUST 25, 2014 SERVICE CHANGES**

Line	Route	Issue	Service Change	Results after one month in effect
1 and 2 (interlined)	Santa Barbara Westside - Transit Center - Santa Barbara Eastside	Significant number of missed trips and lateness throughout the week due to significant passenger boardings and traffic congestion.	Add one additional bus during the weekdays during the AM until approximately 2 PM to maintain the current 15 minute headways.  Add one additional bus during the weekend all day to slightly improve headways (20 - 40 minutes depending on time of day).	Much better schedule adherence seven days a week. Only one missed trip on a Saturday.
15x	Isla Vista - SBCC (Monday through Friday only)	Sporadic evening service from SBCC to Isla Vista.  Additional significant boardings and alightings within Isla Vista causing potential scheduling issue and express bus traveling along narrow roads within Isla Vista.	Restructured service to provide evening service every 30 minutes rather than at sporadic times.  Re-route to travel only along El Colegio serving Isla Vista.	More even distribution of loads due to more regular PM service at SBCC. Still significant loading however articulated buses in January will help alleviate the loading.  Much improved schedule adherence and more efficient passenger loading.
16	SBCC - Downtown (Monday through Friday only)	Significant lateness of trips throughout the day due to significant passenger boardings and traffic congestion.	Add one additional bus for 5 hours from 12:30 PM to 5:30 PM. Headways will improve from 30 to 20 minutes during that time frame.	Much improved schedule adherence.
36 (Seaside Shuttle)	Circulates within Carpinteria north and south of Highway 101	Lateness of last five trips and occasional missed trips due to traffic congestion during the weekdays.	Add five minutes to each of those trips. Although one trip will be deleted, the timing of the last trip would remain the same and enough capacity will exist for passengers based on current ridership of those trips.	Much improved schedule adherence.
37 (Crosstown)	Santa Barbara Westside - Transit Center - Santa Barbara Eastside	Infrequency, less frequency and lateness of trips causing reduced ridership by approximately 50% over the past several years.	Add one additional bus to improve headways to 20 minutes during the AM and PM peak hours (7:00 AM - 9:00 AM and 2:00 PM - 6:30 PM).	Much improved schedule adherence and increased ridership.
23/25 (interlined)	Circulates between Ellwood - El Encanto Heights - Camino Real Marketplace	Lateness of trips in the PM peak hour	Add additional time during the PM peak hours.	Improved scheduled adherence but additional time needed due to traffic congestion.



**BOARD OF DIRECTORS REPORT**

**AGENDA DATE:** SEPTEMBER 30, 2014 **AGENDA ITEM #: 8**

**TYPE:** ACTION

**PREPARED BY:** JEFF WOOLEVER

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*Signature*

**REVIEWED BY:** GENERAL MANAGER

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*Signature*

**SUBJECT: RENEWAL OF STAFF MEDICAL, DENTAL AND VISION INSURANCE EFFECTIVE JANUARY 1, 2015**

**RECOMMENDATION:**

Staff recommends that the Board of Directors authorize the Interim General Manager to renew staff medical with Blue Shield through the Special District Risk Management Authority (SDRMA) for the 2015 calendar year. Staff also recommends that the Board of Directors authorize the Interim General Manager to renew staff dental with Guardian for the 2015 calendar year.

**BACKGROUND:**

At the meeting of April 17, 2012, the Board authorized staff to move the staff health insurance program from United HealthCare to California State Association of Counties Excess Insurance Authority (CSAC EIA) under SDRMA. The Memorandum of Understanding with SDRMA was signed on May 14, 2012 and is in effect until May 14, 2015. Termination of this agreement would require a 90 day notice. CSAC EIA is the second largest purchasing coalition in California after CalPERS. SDRMA is the authority that administers CSAC EIA's small group program of special districts from 250 employees and under.

**DISCUSSION:**

<b>Annualized Premium - Medical</b>				
<b>Current</b>	<b>Renewal</b>	<b>Budget</b>	<b>Budget Variance (\$)</b>	<b>Budget Variance (%)</b>
\$545,696	\$601,890	\$627,550	-\$25,660	-4.1%

Staff's medical insurance is provided by Blue Shield through SDRMA; since calendar year 2013 SDRMA has experiencing rate increases ranging from 5.9% to 13.5%. Blue Shield has offered to renew staff medical coverage for calendar year 2013 with a 10.3% increase in premiums. MTD budgeted a 15% increase in medical insurance premiums effective January 1, 2015.

Staff's dental insurance is supplied by Guardian through Brown and Brown Insurance Service. For calendar year 2015, Guardian has offered to renew the dental insurance with no increase in premium. MTD budgeted for a 10% increase in the premium.

<b>Annualized Premium - Dental</b>				
<b>Enrolled EE's</b>	<b>Renewal</b>	<b>Budget</b>	<b>Budget Variance (\$)</b>	<b>Budget Variance (%)</b>
40	\$50,287	\$55,316	-\$5,029	-10%

Staff's vision insurance is supplied by MES through Brown and Brown Insurance Service. Officially, MES has sold their block of vision business to another carrier called Gerber. There should be no adverse change to MTD's employees. A formal announcement will be coming in the next week. We have been successful in negotiating with MES and Gerber to have the same benefits for the same premium. This premium will be in effect until our new renewal January 1, 2017. We will have to complete an employee group application for the changeover to Gerber, which is standard protocol.

To: MTD Board of Directors  
From: Jerry Estrada, Interim General Manager  
Date: September 26, 2014  
Subject: Interim General Manager's Report

### Operations

Edward Pacheco, our newest Operator in Training, passed his DMV exam on September 8<sup>th</sup>. He will continue his training for a few more weeks, which include driving all of our established routes at various times of the day and night, to fine tune his skills. Many congratulations to him, along with our Trainers!

The first of several cruise ships to our city arrived on Friday, September 19<sup>th</sup>. Four additional Shuttles and one designated Supervisor were assigned specifically for this event. This same configuration of MTD's coverage is established for additional vessel visits this season.

The annual Goleta Lemon Festival took place over the weekend of September 20<sup>th</sup> - 21<sup>st</sup> around the Storke/Santa Felicia area. As in the past with Santa Felicia closed, detours were implemented for the affected lines, with postings of the changes mounted to the different bus stops in those areas.

### Maintenance

Gillig Bus #904 has been setting Energy Storage System (ESS) communication problem codes. In-house efforts to resolve the problem with assistance of Valley Power Systems have not been successful. Allison engineering has requested some additional tests be performed and data forwarded to them.

The annual heat and smoke detector system testing was successfully completed on Friday, September 12<sup>th</sup>. Replacement tables and chairs for the patio have arrived and assembly is complete.

### Administration

The Human Resources department has been advertising for three weeks to promote video orientations to prospective drivers. A video orientation was held on September 24<sup>th</sup> with approximately 8 applicants in attendance. Human Resources has utilized Indeed.com, EDD, Craig's List and The Independent to advertise open Bus Operator positions.

Staff attended a cost allocation workshop sponsored by the California Association for Coordinated Transportation (CalACT) on September 16<sup>th</sup> and 17<sup>th</sup>. The workshop provided a hands-on state-of-the-art process for allocating costs across modes and services.

Staff continues to work with SBCC staff on draft language for a legislative proposal regarding the current state maximum combined transportation and

parking fees that can be charged to community college students. An initial meeting with SBCC staff on September 18<sup>th</sup> strengthened the sense that MTD and SBCC have some common goals.

Staff will attend the Coalition for Sustainable Transportation (COAST) “Fall Gathering” on September 25<sup>th</sup>. This annual event serves as a fundraiser for COAST and brings together many prominent South Coast leaders.

Staff will be attending a SBCC Transportation Alternatives Group (TAG) meeting on September 26<sup>th</sup> with SBCC and other local agency staff. These meetings are held to gather and coordinate ideas to improve alternative transportation access to campus.

Staff will attend the kick-off meeting of the Coastal Express Technical Advisory Committee (TAC) on September 29<sup>th</sup>. The TAC, which includes staff members from the Santa Barbara County Association of Governments (SBCAG), the Ventura County Transportation Commission (VCTC), Gold Coast Transit, and MTD, will discuss future plans for the Coastal Express.

Staff continues to review the Draft Environmental Impact Report (DEIR) for the Goleta Valley Community Plan (GVCP). MTD’s Calle Real site is included in the GVCP. Staff has coordinated with MTD’s attorney’s regarding potential comments and intends to submit a letter that strengthens the points expressed by the Board. Public comments on the DEIR are due October 3<sup>rd</sup> at 5:00 P.M.

Key project management team members from Clever Devices were onsite for several days of intensive meetings with MTD staff and end users to work out AIM system design and setup parameters. Clever Devices personnel returned last week for the detailed inspection of MTD buses. The MTD review committee, including several drivers and mechanics, worked with Clever Devices’ engineering team in deciding equipment placement with an emphasis on passenger visibility, driver ergonomics, and maintenance access. The information from both visits will be incorporated in a comprehensive Design Review document which will be thoroughly reviewed by MTD. Final approval of the Design Review by MTD is anticipated by December.

MTD received the Transit Center remodel cost estimate from Lenvik & Minor and it is currently under review. The design and resulting cost estimate include numerous remodel levels and alternatives that are broken into to several costing groups. Staff is working to simplify and summarize the choices for ease of assessment prior to bringing it to the Facilities Committee for review in October.