



**AGENDA**

**Meeting**

of the

**BOARD OF DIRECTORS**

of the

**SANTA BARBARA METROPOLITAN TRANSIT DISTRICT**

A Public Agency

**Tuesday, June 9, 2015**

**8:30 A.M.**

**Santa Barbara MTD Auditorium**

550 Olive Street, Santa Barbara, CA 93101

**1. CALL TO ORDER**

**2. ROLL CALL OF THE BOARD OF DIRECTORS**

Dave Davis, Chair; Chuck McQuary, Vice Chair; Olivia Rodriguez, Secretary; Dick Weinberg, Director; Bill Shelor, Director; David Tabor, Director; Roger Aceves, Director

**3. REPORT REGARDING POSTING OF AGENDA**

**CONSENT CALENDAR**

**4. APPROVAL OF PRIOR MINUTES-(ATTACHMENT-ACTION MAY BE TAKEN)**

The Board will be asked to waive the reading of and approve the draft minutes for the meeting of May 12, 2015.

**5. CASH REPORT-(ATTACHMENTS-ACTION MAY BE TAKEN)**

The Board will be asked to review the cash report for the periods of May 5, 2015 through May 18, 2015 and May 19, 2015 through June 1, 2015.

**THIS CONCLUDES THE CONSENT CALENDAR**

**6. PUBLIC COMMENT**

Members of the public may address the Board on items within jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, please complete and deliver to the MTD Board Clerk, a "Request to Speak" form including a description of the subject you wish to address. Additional public comment will be allowed during each agenda item, including closed session items. Please fill out the Request to Speak form and indicate the agenda item number that you wish to comment on.

**7. PROPOSED FISCAL YEAR 2015-16 OPERATING AND CAPITAL BUDGET- (ATTACHMENT-ACTION MAY BE TAKEN)**

Staff recommends that the Board of Directors approve the proposed Fiscal Year 2015-16 Operating and Capital Budget. Furthermore, staff recommends that it continue to work with the Finance Committee to prepare a Reserve Policy for consideration by the Board of Directors prior to the Strategic Plan Workshop tentatively scheduled for September.

**8. RENEWAL OF WORKERS' COMPENSATION EXCESS INSURANCE: EFFECTIVE JULY 1, 2015 THROUGH JUNE 30, 2016-(ACTION MAY BE TAKEN)**

Staff recommends that the MTD Board of Directors authorize renewal of Workers' Compensation insurance with continuance of the current coverage & handling.

**9. GENERAL MANAGER'S REPORT UPDATE-(INFORMATIONAL)**

- a) UCSB
- b) EIR for GVCP
- c) TTAC
- d) FTA 5307 Funds
- e) AVL

**10. OTHER BUSINESS AND COMMITTEE REPORTS-(ACTION MAY BE TAKEN)**

The Board will report on other related public transit issues and committee meetings

**11. ADJOURNMENT**

**AMERICAN WITH DISABILITIES ACT:** If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 963-3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



**MINUTES**

**Meeting**

of the

**BOARD OF DIRECTORS**

of the

**SANTA BARBARA METROPOLITAN TRANSIT DISTRICT**

A Public Agency

**Tuesday, May 12, 2015**

**8:30 A.M.**

**Santa Barbara MTD Auditorium**

550 Olive Street, Santa Barbara, CA 93101

**1. CALL TO ORDER**

Chair Davis called the meeting to order at 8:30 a.m.

**2. ROLL CALL OF THE BOARD OF DIRECTORS**

Chair Davis reported that all members were present with the exception of Director Rodriguez.

**3. REPORT REGARDING POSTING OF AGENDA**

Natasha Garduno, Executive Assistant, reported that the agenda was posted on Friday, May 8, 2015 at MTD's Administrative Office, mailed and emailed to those on the agenda list, and posted on MTD's website.

**CONSENT CALENDAR**

**4. & 5. APPROVAL OF PRIOR MINUTES AND CASH REPORT (ATTACHMENT- ACTION MAY BE TAKEN)**

Director McQuary moved to waive the reading of and approve the draft minutes for the meeting of April 28, 2015, and the cash report for the period of April 21, 2015 through May 4, 2015. Director Tabor seconded the motion. The motion passed unanimously.

**THIS CONCLUDES THE CONSENT CALENDAR**

**6. PUBLIC COMMENT**

Mr. Howard Green spoke under public comment and shared that he feels staff should work to consider a more frequent cycle of updating changes to the route schedules instead of only making changes once per year.

**7. PROPOSED FINAL SERVICE PLAN FOR AUGUST 2015- (ATTACHMENT-ACTION MAY BE TAKEN)**

Mr. George Amoon, Manager of Planning, shared with the Board that staff was again bringing back the recommendation from the prior Board meeting for the proposed final service plan for August 2015. Staff supports improving service on the Carpinteria lines but feels that more time is needed for planning the connectivity to other lines to ensure that the schedules will work. After a brief discussion Director McQuary moved to approve the recommended service plan for August 2015. Director Weinberg seconded the motion. The motion passed unanimously.

**8. MTD FY 2016-FY 2018 DRAFT OVERALL DBE GOAL-(ACTION MAY BE TAKEN)**

Mr. Steve Maas, Manager of Government Relations & Compliance, reviewed MTD's FY 2016 - FY 2018 Draft "Overall Goal for Disadvantaged Business Enterprise Participation in Federal Transit Administration Assisted Programs," with the Board. Mr. Maas shared that MTD is required to submit an overall goal for Disadvantaged Business Enterprise (DBE) participation to the Federal Transit Administration (FTA) every three years. The goal is based on the most recent information available

regarding the total number of firms and the number of certified DBE firms that are available as potential contractors for various categories of work. The total number of firms is determined based on US Census County Business Patterns, categorized by North American Industry Classification System codes (NAICS Codes). The number of certified DBE firms is determined using the California Unified Certification Program (CUCP) to find certified DBE firms in the same NAICS categories.

Director Shelor inquired about having the AP cash report identify those vendors that are DBE's.

Director Aceves moved to approve the release of the draft goal for public review and for it to then be brought back to the full Board for final approval. Director Tabor seconded the motion. The motion passed unanimously.

**9. QUARTERLY STAFF REPORTS-(ATTACHMENT- INFORMATIONAL)**

Cynthia Boche, Assistant Manager of Planning, reviewed the quarterly reports for the period of January 1, 2015 through March 31, 2015 with the Board. Ms. Boche shared that the ridership is essentially flat and part of the reason for this is that SBCC students are finding less need to transfer; therefore we are not getting two rides for students for each trip to SBCC. There was a slight increase in the third quarter and the changes that were made to the routes and schedules in August are doing well. The Crosstown shuttle ridership is up by about 25% and the lines 1 and 2 are seeing increased ridership as well. Due to the larger capacity of the new articulated buses the number of booster trips on this route has been reduced significantly. There were also half the number of cruise ships during the third quarter than there were last year which accounts for the decrease in the State Street/Waterfront shuttle ridership.

Mr. Estrada shared that the customer service process is being handled by Nancy Alexander. The handling of the compliments and complaints process is being centralized with Nancy and the departments are getting accustomed to reporting the resolution back to her so that there is one database with the information. The phone system is also being updated to fix issues with the routing of calls to extensions and voicemail boxes.

**10. SINGLE AUDIT ENGAGEMENT LETTER-(ATTACHMENT-INFORMATIONAL)**

Thais Sayat, Assistant Controller, presented the recommendation by staff which included the following:

- That the Board accept the Engagement Letter submitted by McGowan Guntermann for professional audit services.
- That Aon Hewitt be hired for fiscal year 2014-15 OPEB Actuarial Study if MTD's pending solicitation for such services does not result in a contract award for the fiscal year indicated.

Director Aceves requested that for next year's audit staff bring information for discussion to the Finance Committee regarding a bid process for a new auditor.

After a brief discussion Director Aceves moved to approve the recommendation by staff. Director Tabor seconded the motion. The motion passed unanimously.

**11. QUARTERLY FINANCE UPDATE FOR THE NINE-MONTH PERIOD ENDING MARCH 31, 2015-(ATTACHMENT-ACTION MAY BE TAKEN)**

Thais Sayat, Assistant Controller, presented the Quarterly Finance Update for the nine-month period ending March 31, 2015 to the Board. Ms. Sayat shared that for the third quarter revenue exceeded the budget and expenses came in under budget. The Articulated buses were purchased and MTD received reimbursements from SBCAG via MTD's allocation of State Transit Assistance (TDA) and Measure A-Capital Replacement funds as well as from MTD's Prop 1B Capital Assistance Fund for expenditures related to the AIM project. Wages and benefits came in under budget as did fuel and lubes. Ms. Sayat shared that staff was satisfied with the financial results for the third quarter of the current fiscal year.

**12. GENERAL MANAGER'S REPORT UPDATE-(INFORMATIONAL)**

Mr. Estrada shared that at its May 5<sup>th</sup> meeting, the City of Santa Barbara Ordinance Committee approved forwarding Public Works recommendation to the City Council that the Municipal Code be amended in order for MTD to be named specifically as the sole approved user of bus stops and

layover zones. City staff is spearheading this in order to avoid other buses from impacting the ability of MTD buses to load and unload passengers at bus stops in a safe and timely manner. MTD is pleased with their cooperation on this matter.

Mr. Estrada shared that staff intends to apply for funds from the Measure A South Coast Bicycle and Pedestrian program to purchase three-bike bike racks to replace MTD's current two-bike bike racks on the 30-foot and 40-foot buses.

Director McQuary inquired about there being a monthly or quarterly update which included a chart of the phase and status of MTD's capital projects. Mr. Estrada shared that moving forward he would include this in the Quarterly Reports.

**13. OTHER BUSINESS AND COMMITTEE REPORTS-(ACTION MAY BE TAKEN)**

Mr. Estrada shared with the Board that staff would like to hold a Finance Committee to review the budget before bringing the item to the full Board.

The full Board also decided to cancel the next Board meeting scheduled for May 26<sup>th</sup>. The next regular Board meeting will be held on June 9, 2015.

**14. ADJOURNMENT**

Director McQuary moved to adjourn the meeting at 10:13 a.m. Director Weinberg seconded the motion. The motion passed unanimously.

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**Santa Barbara Metropolitan Transit District**  
**Cash Report**  
**Board Meeting of May 26, 2015**  
**For the Period May 5, 2015 through May 18, 2015**

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**MONEY MARKET**

**Beginning Balance May 5, 2015** **\$9,177,218.19**

Accounts Receivable	241,359.20
Passenger Fares	128,523.96
Advertising/Prepaid Deposits	3,137.00
Interest Income	1,407.83
Miscellaneous/Asset Sales	955.47
<b>Total Deposits</b>	<b>375,383.46</b>

ACH Garn/Escrow	(1,111.78)
Bank/CC Fees	(1,387.71)
Wire Transfer	(11,848.00)
ACH Pensions Transfer	(33,850.90)
WC Transfer	(53,798.97)
ACH Tax Deposit	(133,951.96)
Payroll Transfer	(295,487.28)
Operations Transfer	(645,362.95)
<b>Total Disbursements</b>	<b>(1,176,799.55)</b>

**Ending Balance** **\$8,375,802.10**

**CASH INVESTMENTS**

LAIF Account	\$3,337,999.04
Money Market Account	8,375,802.10

**Total Cash Balance** **\$11,713,801.14**

**SELF INSURED LIABILITY ACCOUNTS**

WC / Liability Reserves	(\$4,121,206.04)
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**Working Capital** **\$7,592,595.10**

**Santa Barbara Metropolitan Transit District  
Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
109522	5/8/2015	ACCONTEMPS DBA	CONTRACT EMPLOYMENT	1,448.40	
109523	5/8/2015	BARCODESOURCE INC.	BARCODE SUPPLIES	2,864.44	
109524	5/8/2015	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	26.95	
109525	5/8/2015	BNS ELECTRONICS, INC.	SANTA YNEZ SITE RENTAL	269.27	
109526	5/8/2015	BROWN & BROWN/WHILT FATCH	PROPERTY INSURANCE	16,599.20	
109527	5/8/2015	CAPITOL HARDWARE & BUILDING	B&G SUPPLIES	43.74	
109528	5/8/2015	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	121.79	
109529	5/8/2015	COMMUNITY RADIO, INC.	GIB. SITE RENTAL	242.03	
109530	5/8/2015	CIO SOLUTIONS, LP	IT SERVICES	600.00	
109531	5/8/2015	CUMMINS PACIFIC, LLC	BUS PARTS	1,707.78	
109532	5/8/2015	CUNNINGHAM'S RADIATOR DBA	REPAIR SERVICE	1,579.17	
109533	5/8/2015	DENMUN OFFICE SOLUTIONS DB	IT CONTRACT SERVICES	5,482.50	
109534	5/8/2015	GIBBS INTERNATIONAL INC	BUS PARTS	1,121.87	
109535	5/8/2015	GILLIG LLC	BUS PARTS	1,518.77	
109536	5/8/2015	H.G. MAKELIM CO., INC.	BUS PARTS	1,444.74	
109537	5/8/2015	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	102.22	
109538	5/8/2015	HYDREX PEST CONTROL	FUMIGATION	77.00	
109539	5/8/2015	IPC (USA), INC.	BUS FUEL	25,256.10	
109540	5/8/2015	KLIPPEL TOOL REPAIR DBA	COMPRESSORS MAINT/BUS PARTS	1,302.52	
109541	5/8/2015	LANSPEED DBA	IT SERVICES	461.25	
109542	5/8/2015	LUBRICATION ENGINEERS, INC.	LUBRICANTS	358.34	
109543	5/8/2015	MC CORMIX CORP. (OIL)	LUBRICANTS	1,691.22	
109544	5/8/2015	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	1,995.19	
109545	5/8/2015	MCMASTER-CARR SUPPLY CO.	SHOP/B&G SUPPLIES	88.10	
109546	5/8/2015	MCI SERVICE PARTS, INC.	BUS PARTS	349.46	
109547	5/8/2015	MOUNTAIN SPRING WATER	SHOP & OFFICE SUPPLIES	1,511.55	
109548	5/8/2015	NATIONAL AUTO BODY & PAINT I	EV REPAINTING	10,494.00	
109549	5/8/2015	NATIONAL INTERSTATE INS INC.	LIABILITY INSURANCE	27,423.00	
109550	5/8/2015	NEW FLYER INDUSTRIES CANADA	BUS PARTS	64.95	
109551	5/8/2015	NU-COOL REDI GREEN, INC	COOLANTS & SHOP SUPPLIES	504.36	
109552	5/8/2015	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	132.88	
109553	5/8/2015	PETTY CASH - ALEXANDER, NANC	MISC. PURCHASES	290.98	
109554	5/8/2015	PACPROP SERVICE, LLC	PARKING FOR COASTAL EXPRESS BU!	3,000.00	
109555	5/8/2015	POWERSTRIDE BATTERY CO.	EV BATTERIES	775.96	
109556	5/8/2015	PREVOST CAR INC-MIRA LOMA	BUS PARTS	17,175.18	
109557	5/8/2015	RONALD RAY ROBINSON	VTT/DMV RENEWAL	52.00	
109558	5/8/2015	SANTA BARBARA TROPHY	DRIVER NAME PLATES	82.95	
109559	5/8/2015	SANTA BARBARA MUSEUM OF AR	REFUND ON BUS ADVERTISING	1,656.00	

Check #	Date	Company	Description	Amount	Voids
109560	5/8/2015	SHIELD HEATING & AIR DBA	B&G REPAIRS & SUPPLIES	585.00	
109561	5/8/2015	SM TIRE, CORP.	BUS TIRE MOUNTING	969.47	
109562	5/8/2015	SIGNS BY KEN, INC	EV RELETTERING	1,140.00	
109563	5/8/2015	STAPLES INC. & SUBSIDIARIES	OFFICE SUPPLIES	666.36	
109564	5/8/2015	STAPLES CREDIT PLAN	OFFICE & COMPUTER SUPPLIES	262.41	
109565	5/8/2015	STEWART'S DE-ROOTING & PLUM	PLUMBING REPAIRS	253.35	
109566	5/8/2015	SB CITY OF-REFUSE/WATER	UTILITIES	4,241.70	
109567	5/8/2015	THE LIGHTHOUSE	SHOP SUPPLIES	71.87	
109568	5/8/2015	UC REGENTS	MEETING ROOM RENTAL	91.68	
109569	5/8/2015	UNITED PARCEL SERVICE, INC.	FREIGHT CHARGES	472.25	
109570	5/8/2015	VALLEY POWER SYSTEMS, INC.	BUS PARTS	791.52	
109571	5/8/2015	VOLT MANAGEMENT CORP.	CONTRACT EMPLOYMENT	2,735.91	
109572	5/8/2015	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	284.77	
109573	5/8/2015	ELECTRONIC DATA MAGNETICS, I	BUS PASSES	5,061.30	
109574	5/15/2015	ABC BUS COMPANIES INC	BUS PARTS	69.82	
109575	5/15/2015	B2B SERVICES DBA	OFFICE SUPPLIES	172.80	
109576	5/15/2015	BAY CITY FAB DBA	FORKLIFT SUPPLIES	172.00	
109577	5/15/2015	BIG GREEN CLEANING CO. DBA	JANITORIAL SERV./SUPPLIES	5,240.00	
109578	5/15/2015	CAPITOL HARDWARE & BUILDING	B&G SUPPLIES	29.97	
109579	5/15/2015	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	89.47	
109580	5/15/2015	CENTRAL CITY ABS, INC.	BUS SUPPLIES	90.55	
109581	5/15/2015	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	332.96	
109582	5/15/2015	CUMMINS PACIFIC, LLC	BUS PARTS	922.41	
109583	5/15/2015	MARY DEAIL	PAYROLL RELATED	106.15	
109584	5/15/2015	DELTA DENTAL OF CALIFORNIA	DENTAL INSURANCE	11,392.29	
109585	5/15/2015	DELTA DENTAL INSURANCE COM	DENTAL INSURANCE	2,132.37	
109586	5/15/2015	DOCUPRODUCTS CORPORATION	COPIER MAINTENANCE/SUPPLIES	67.91	
109587	5/15/2015	EASY LIFT TRANSPORTATION, IN	ADA SUBSIDY	52,422.00	
109588	5/15/2015	ELECTRO-MECHANICAL REPAIR, I	BUS PARTS & REPAIRS	603.46	
109589	5/15/2015	STATE OF CALIFORNIA	PAYROLL RELATED	150.00	
109590	5/15/2015	GIBBS INTERNATIONAL INC	BUS PARTS	761.57	
109591	5/15/2015	GUARDIAN-APPLETON (DENTAL I	DENTAL INSURANCE	4,085.02	
109592	5/15/2015	GUARDIAN-APPLETON (LIFE INS)	LIFE INSURANCE	539.60	
109593	5/15/2015	HIGH IMPACT INC.	FORKLIFT SAFETY TRAINING	350.00	
109594	5/15/2015	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	88.18	
109595	5/15/2015	HR AUTOGLASS DBA	BUS PARTS/REPAIRS	620.00	
109596	5/15/2015	IPC (USA), INC.	BUS FUEL	49,258.41	
109597	5/15/2015	JANEK CORP	BUS PARTS	1,080.00	
109598	5/15/2015	LAWSON PRODUCTS INC	SHOP SUPPLIES	276.42	
109599	5/15/2015	MCMaster-CARR SUPPLY CO.	SHOP/B&G SUPPLIES	62.93	
109600	5/15/2015	MEDICAL EYE SERVICES, INC.	VISION INSURANCE	248.88	



Check #	Date	Company	Description	Amount	Voids
109601	5/15/2015	MIKE CUEVAS GARDENING SERVI	LANDSCAPE MAINTENANCE SERVICE	695.00	
109602	5/15/2015	MILPAS RENTAL INC.	EQUIPMENT RENTAL	597.50	
109603	5/15/2015	MISSION LINEN SUPPLY, INC	UNIFORM & LINEN SERVICE	5,270.94	
109604	5/15/2015	MURPHY ELECTRIC MAINTENANC	ELECTRICAL REPAIRS/INSTALLATION	115.00	
109605	5/15/2015	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	35.32	
109606	5/15/2015	NEW FLYER INDUSTRIES CANADA	BUS PARTS	69.37	
109607	5/15/2015	NU-COOL REDI GREEN, INC	COOLANTS & SHOP SUPPLIES	545.67	
109608	5/15/2015	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	96.23	
109609	5/15/2015	ANN BRADY OTTIERI	PAYROLL RELATED	277.00	
109610	5/15/2015	PERRY LINCOLN MERCURY MAZD	SERVICE VEHICLE PARTS / REPAIRS	1,445.88	
109611	5/15/2015	PETTY CASH- HAHN, STEVE	MISC SHOP NEEDS	86.34	
109612	5/15/2015	REPUBLIC ELEVATOR, INC	ELEVATOR MAINTENANCE	153.20	
109613	5/15/2015	REGIONAL GOVERNMENT SERVIC	HR MANAGER RECRUITMENT	5,117.50	
109614	5/15/2015	ROGERS, SHEFFIELD & CAMPBELL	LEGAL COUNSEL	25,270.30	
109615	5/15/2015	SAFETY MATTERS CERTIFIED TRA	TRAINING	820.00	
109616	5/15/2015	SANTA BARBARA FASTENERS, IN	SHOP SUPPLIES	171.29	
109617	5/15/2015	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	1,360.00	
109618	5/15/2015	SPECIAL DISTRICT RISK MGMT	MEDICAL HEALTH INSURANCE	48,568.32	
109619	5/15/2015	KAREN SEELEY	PAYROLL RELATED	75.69	
109620	5/15/2015	SANTA BARBARA SHERIFF'S DEPT	PAYROLL RELATED	75.00	
109621	5/15/2015	SM TIRE, CORP.	BUS TIRE MOUNTING	181.15	
109622	5/15/2015	SMARDAN-HATCHER CO., INC	B&G REPAIRS & SUPPLIES	181.48	
109623	5/15/2015	SMART & FINAL	OFFICE/MEETING SUPPLIES	258.66	
109624	5/15/2015	SO. CAL. EDISON CO.	UTILITIES	2,216.98	
109625	5/15/2015	SOAP MAN DISTRIBUTIN DBA	CLEANING SUPPLIES	82.57	
109626	5/15/2015	SPECIALTY TOOL & BOLT, LTD	SHOP SUPPLIES	108.24	
109627	5/15/2015	STAPLES INC. & SUBSIDIARIES	OFFICE SUPPLIES	108.97	
109628	5/15/2015	TEAMSTERS MISC SECURITY TRU	UNION MEDICAL/DENTAL	164,722.00	
109629	5/15/2015	TEAMSTERS PENSION TRUST	UNION PENSION	90,831.88	
109630	5/15/2015	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	10,186.52	
109631	5/15/2015	U.S. DEPARTMENT OF EDUCATIO	PAYROLL RELATED	155.27	
109632	5/15/2015	VALLEY POWER SYSTEMS, INC.	BUS PARTS	45.94	
109633	5/15/2015	VAQUERO SYSTEMS	AVL PROJECT SERVICES	2,707.50	
109634	5/15/2015	VERIZON CALIFORNIA	TELEPHONES	89.99	
109635	5/15/2015	VOLT MANAGEMENT CORP.	CONTRACT EMPLOYMENT	2,310.00	
109636	5/15/2015	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	747.56	
109637	5/15/2015	WAYTEK INC.	BUS PARTS & SHOP SUPPLIES	674.07	

Check #	Date	Company	Description	Amount	Voids
				<b>645,362.95</b>	
			<b>Current Cash Report Voided Checks:</b>	0.00	
			<b>Prior Cash Report Voided Checks:</b>	0.00	
			<b>Grand Total:</b>	<b>\$645,362.95</b>	

**Santa Barbara Metropolitan Transit District  
Cash Receipts of Accounts Receivable**

<b>Date</b>	<b>Company</b>	<b>Description</b>	<b>Amount</b>
5/5/2015	ASTI Holding Company, LLC	Overpass Property Lease 5/1/15	15,310.45
5/5/2015	ASTI Holding Company, LLC	Overpass Property Lease	0.05
5/5/2015	City of SB - (Downtown Shuttle)	Downtown Shuttle - 3/31/15	91,753.66
5/5/2015	MacDonald Media	Advertising on Buses	15,580.50
5/6/2015	City of SB - (Downtown Shuttle)	Downtown Shuttle - 4/13/15	89,941.41
5/8/2015	City of S.B. Waterfront Department	Waterfront Shuttle Service-Cruise Ship 4/22	4,243.28
5/8/2015	SB County Public Health	Passes/Token Sales	5,906.25
5/11/2015	KCSB - FM	Advertising on Buses	396.00
5/12/2015	KCSB - FM	Advertising on Buses	396.00
5/13/2015	EF International School	Passes/Passports Sales	10,050.00
5/13/2015	Fritz Creative Marketing	Advertising on Buses	810.00
5/13/2015	Fritz Creative Marketing	Advertising on Buses	1,407.60
5/15/2015	RIA Financial	Advertising on Buses	2,320.00
5/18/2015	Department of Rehabilitation	Passes/Passports Sales	396.00
5/18/2015	Santa Barbara Airport	Advertising on Buses	1,218.00
5/18/2015	Santa Barbara City College	Advertising on Buses	1,630.00
<b>Total Accounts Receivable Paid During Period</b>			<b>\$241,359.20</b>

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**Santa Barbara Metropolitan Transit District**  
**Cash Report**  
**Board Meeting of June 9, 2015**  
**For the Period May 19, 2015 through June 1, 2015**

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**MONEY MARKET**

**Beginning Balance May 19, 2015** **\$8,375,802.10**

FTA Operating Assistance	3,276,242.00
SB-325 (LTF)	606,238.20
Passenger Fares	132,374.52
Accounts Receivable	30,136.34
Advertising/Prepaid Deposits	28,113.40
Property Tax Revenue	2,000.24
Miscellaneous/Asset Sales	1,506.60
Measure "A"	<u>.00</u>

**Total Deposits** **4,076,611.30**

ACH Garn/Escrow	(5,335.34)
ACH Pensions Transfer	(33,319.26)
Operations Transfer	(95,448.20)
ACH Tax Deposit	(141,957.67)
Payroll Transfer	<u>(318,343.92)</u>

**Total Disbursements** **(594,404.39)**

**Ending Balance** **\$11,858,009.01**

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**CASH INVESTMENTS**

LAIF Account	\$3,337,999.04
Money Market Account	<u>11,858,009.01</u>

**Total Cash Balance** **\$15,196,008.05**

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**SELF INSURED LIABILITY ACCOUNTS**

WC / Liability Reserves	(\$4,121,206.04)
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**Working Capital** **\$11,074,802.01**

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**Santa Barbara Metropolitan Transit District  
Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
109638	5/21/2015	ACCOUNTEMPS DBA	CONTRACT EMPLOYMENT	2,896.80	
109639	5/21/2015	HENRY ANDREWS	RETIREE HEALTH REIMBURSEMENT	261.18	
109640	5/21/2015	ASBURY ENVIRONMENTAL SERVI	WASTE OIL RECYCLER	35.00	
109641	5/21/2015	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	902.32	
109642	5/21/2015	BUYNAK, FAUVER, ARCHBALD&S	LEGAL COUNSEL	3,123.25	
109643	5/21/2015	CALIFORNIA CHAMBER OF COMM	LABOR LAW POSTERS	92.71	
109644	5/21/2015	GILBERT CALLES	RETIREE HEALTH REIMBURSEMENT	90.00	
109645	5/21/2015	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	170.85	
109646	5/21/2015	CITY OF CARPINTERIA	ELECTRIC CHARGING STATION	150.00	
109647	5/21/2015	STAN CISOWSKI	RETIREE HEALTH REIMBURSEMENT	231.36	
109648	5/21/2015	CIO SOLUTIONS, LP	IT SERVICES	600.00	
109649	5/21/2015	COAST TRUCK PARTS	BUS PARTS	967.58	
109650	5/21/2015	CUMMINS PACIFIC, LLC	BUS PARTS	25.26	
109651	5/21/2015	ALICIA DIEHL	RETIREE HEALTH REIMBURSEMENT	90.00	
109652	5/21/2015	DOWNTOWN ORGANIZATION, INC	TC MAINTENANCE	450.00	
109653	5/21/2015	FEDEX dba	FREIGHT CHARGES	86.58	
109654	5/21/2015	MELVIN FOUNTAIN	RETIREE HEALTH REIMBURSEMENT	90.00	
109655	5/21/2015	GIBBS INTERNATIONAL INC	BUS PARTS	1,049.59	
109656	5/21/2015	GILLIG LLC	BUS PARTS	4,647.02	
109657	5/21/2015	GARY GLEASON	RETIREE HEALTH REIMBURSEMENT	247.95	
109658	5/21/2015	JIM HAGGERTY	RETIREE HEALTH REIMBURSEMENT	200.80	
109659	5/21/2015	ALI HABIBI	RETIREE HEALTH REIMBURSEMENT	285.00	
109660	5/21/2015	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	72.28	
109661	5/21/2015	INTEGRATED SOFTWARE SYSTEM	WEB SITE CONSULTING	110.00	
109662	5/21/2015	INTERSTATE BATTERY OF SIERRA	EV ACCESSORY BATTERIES	980.42	
109663	5/21/2015	IPC (USA), INC.	BUS FUEL	24,594.14	
109664	5/21/2015	JAY DANIEL ROBERTSON	RETIREE HEALTH REIMBURSEMENT	418.02	
109665	5/21/2015	LINDA LEE LACKEY	RETIREE HEALTH REIMBURSEMENT	701.55	
109666	5/21/2015	LANSPEED DBA	IT SERVICES	3,658.75	
109667	5/21/2015	LARA'S AUTO REPAIR DBA	BUS REPAIRS	45.00	
109668	5/21/2015	LENVIK & MINOR ARCHITECTS, IN	ARCHITECTURAL SERVICES	10,844.31	
109669	5/21/2015	MARBORG INDUSTRIES (INC)	UTILITIES & RENTAL FEES	169.80	
109670	5/21/2015	JOSEPH MARTINEZ	RETIREE HEALTH REIMBURSEMENT	135.00	
109671	5/21/2015	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	53.83	
109672	5/21/2015	NEWEGG, INC	COMPUTER SUPPLIES & REPAIRS	774.17	
109673	5/21/2015	NEW FLYER INDUSTRIES CANADA	BUS PARTS	67.59	
109674	5/21/2015	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	3,474.22	
109675	5/21/2015	CAREY POINDEXTER	RETIREE HEALTH REIMBURSEMENT	564.68	

Check #	Date	Company	Description	Amount	Voids
109676	5/21/2015	SM TIRE, CORP.	BUS TIRE MOUNTING	255.50	
109677	5/21/2015	SIGNS BY KEN, INC	EV RELETTERING	285.00	
109678	5/21/2015	SO. CAL. EDISON CO.	UTILITIES	3,089.16	
109679	5/21/2015	THE GAS COMPANY DBA	UTILITIES	126.58	
109680	5/21/2015	VALLEY POWER SYSTEMS, INC.	BUS PARTS	5,563.97	
109681	5/21/2015	VALLEY POWER SYSTEMS, INC.	BUS PARTS	1,850.90	
109682	5/21/2015	VERIZON CALIFORNIA	TELEPHONES	1,887.40	
109683	5/21/2015	VOLT MANAGEMENT CORP.	CONTRACT EMPLOYMENT	2,295.57	
109684	5/21/2015	WAYTEK INC.	BUS PARTS & SHOP SUPPLIES	28.16	
109685	5/21/2015	YELLOW (YRC) TRANSPORTATIO	FREIGHT CHARGES	2,038.00	
109686	5/29/2015	BANK OF AMERICA, N.A.	CREDIT CARD PURCHASES	826.28	
109687	5/29/2015	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	98.00	
109688	5/29/2015	MARY DEAIL	PAYROLL RELATED	106.15	
109689	5/29/2015	STATE OF CALIFORNIA	PAYROLL RELATED	150.00	
109690	5/29/2015	NATIONAL DRIVE	PAYROLL DEDUCTION	146.00	
109691	5/29/2015	OR DEPT OF JUSTICE	PAYROLL RELATED	145.11	
109692	5/29/2015	ANN BRADY OTTIERI	PAYROLL RELATED	277.00	
109693	5/29/2015	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	1,360.00	
109694	5/29/2015	KAREN SEELEY	PAYROLL RELATED	75.69	
109695	5/29/2015	SANTA BARBARA SHERIFF'S DEPT	PAYROLL RELATED	75.00	
109696	5/29/2015	SO. CAL. EDISON CO.	UTILITIES	9,123.36	
109697	5/29/2015	SB CITY OF-REFUSE/WATER	UTILITIES	592.98	
109698	5/29/2015	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	282.47	
109699	5/29/2015	UNITED WAY OF SB	PAYROLL DEDUCTION	105.00	
109700	5/29/2015	U.S. DEPARTMENT OF EDUCATIO	PAYROLL RELATED	207.58	
109701	5/29/2015	VERIZON WIRELESS	WIRELESS PHONES	1,079.33	
109702	5/29/2015	YACO SCHOLARSHIP FUND	PAYROLL DEDUCTION	21.00	
				<b>95,448.20</b>	
				<b>Current Cash Report Voided Checks:</b>	0.00
				<b>Prior Cash Report Voided Checks:</b>	0.00
				<b>Grand Total:</b>	<b>\$95,448.20</b>

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**Santa Barbara Metropolitan Transit District  
Cash Receipts of Accounts Receivable**

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<b>Date</b>	<b>Company</b>	<b>Description</b>	<b>Amount</b>
5/18/2015	Montecito Bank & Trust	Advertising on Buses	4,244.00
5/21/2015	Jim Haggerty	Retiree - Vision - May 2015	12.20
5/21/2015	Jim Haggerty	Retiree - Vision - March-April 2015	24.40
5/22/2015	City of S.B. Waterfront Department	Waterfront Shuttle Service-Cruise Ship 5/3	4,243.28
5/22/2015	City of S.B. Waterfront Department	Waterfront Shuttle Service-Cruise Ship 4/26	4,243.28
5/22/2015	City of SB Creeks Division	Advertising on Buses	300.00
5/22/2015	City of SB-Environmental Services D	Advertising on Buses	1,410.00
5/26/2015	ASTI Holding Company, LLC	Overpass Property Lease-May'15 balance	78.68
5/28/2015	MacDonald Media	Advertising on Buses	15,580.50
<b>Total Accounts Receivable Paid During Period</b>			<b>\$30,136.34</b>

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## BOARD OF DIRECTORS REPORT

**MEETING DATE:** JUNE 9, 2015

**AGENDA ITEM #:** 7

**TYPE:** ACTION

**PREPARED BY:** JERRY ESTRADA

\_\_\_\_\_  
*Signature*

**REVIEWED BY:** GENERAL MANAGER

\_\_\_\_\_  
*GM Signature*

**SUBJECT: PROPOSED FISCAL YEAR 2015-16 OPERATING AND CAPITAL BUDGET**

### **RECOMMENDATION:**

Staff recommends that the Board of Directors approve the proposed Fiscal Year 2015-16 Operating and Capital Budget. Furthermore, staff recommends that it continue to work with the Finance Committee to prepare a Reserve Policy for consideration by the Board of Directors prior to the Strategic Plan Workshop tentatively scheduled for September.

### **DISCUSSION:**

Staff will present the proposed budget for fiscal year 2015-16. Please see the attached budget for a detailed explanation of the District's financial projections. The Finance Committee has also directed staff to reassess its cash management practices to consider investing in low risk collateralized financial instruments to improve yield. Staff will seek quotes from local financial institutions in July for collateralized certificates of deposits of varying terms.



# **Santa Barbara Metropolitan Transit District**

**Proposed Budget**

**Fiscal Year**

**July 1, 2015 through June 30, 2016**



Santa Barbara Metropolitan Transit District  
550 Olive Street  
Santa Barbara, CA 93101  
Phone (805) 963-3364  
Fax (805) 963-3365

Proposed: June 9, 2015

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## **Budget Summary**

### Service

- Service hours are budgeted to increase by 3,466 or 1.7% to 210,326 annually. The result is an increase of 9,242 or 4.6% higher than two years ago.
- Ridership is projected to increase slightly.
- The additional service is comprised largely of expansion of Lines 12x & 24x and supplementary AM Peak service on the Lines 1 & 2.
- Funding provided by Caltrans & SBCAG for the Coastal Express Limited was exhausted and the service is scheduled for termination effective June 12, 2015.

### Revenues

- Estimated Federal 5307 formula operating assistance of \$4,943,999 for fiscal year 2015-16 is equal to what was budgeted in the prior fiscal year.
- Staff estimates that Transportation Development Act – Local Transportation Fund (TDA-LTF)<sup>1</sup> sales tax revenue generated in fiscal year 2015-16 will be approximately \$7,437,215. The estimated amount represents a 2% increase over the current year estimate.
- Passenger Fare revenue of \$8,318,556 is -1% versus the estimated figure for the current fiscal year. The budgeted amount includes an estimated amount of additional SBCC contract revenue associated with a new second summer session being offered by the college. However, the lost passenger fare revenue associated with the Coastal Express Limited service offsets the new revenue.

### Expenses

- Operating expense of \$25,122,302 is projected to increase by \$919,537 or 3.8% over the prior year budget and by \$1,544,539 or 6.6% from the prior year estimate.
- Wages & Benefits are budgeted to increase by \$945,635 or 5.5% over the prior year budget and by \$1,257,724 or 7.5% from the prior year estimate.
- Fuel/Electric Bus Power cost of \$2,179,974 reflects a \$136,301 or 5.9% decrease versus the prior year budget. Staff has assumed an average price of \$2.74 per gallon for diesel fuel. The price per gallon includes delivery expense but not taxes.

### Net Position – Unrestricted

- Staff is recommending the use of unrestricted net assets in the amount of \$219,307 to balance the budget in fiscal year 2015-16.<sup>2</sup> The amount is less than 1% of the proposed operating budget for the year.

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<sup>1</sup> Transportation Development Act - Local Transportation Fund (TDA-LTF) sales tax revenue is used to balance the District's operating budget. TDA-LTF sales tax revenue not applied to either operating or capital activities is reported as Net Position – Unrestricted.

<sup>2</sup> Annually the estimated unfunded OPEB liability is expected to result in the use of approximately \$200,000 in unrestricted net assets at the end of the year once the actuarially derived estimate is posted.

**Operating & Capital Budgets**

	<b>Proposed Budget 2015-16</b>	<b>Final Budget 2014-15</b>	<b>Final Estimate 2014-15</b>	<b>Actual 2013-14</b>	<b>Change from Estimate</b>
<b>Operating Budget</b>					
<b>Total Operating Revenue</b>	<b>\$25,122,302</b>	<b>\$24,202,765</b>	<b>\$23,577,763</b>	<b>\$22,825,243</b>	<b>7%</b>
Sales Tax Revenue (TDA-LTF)	\$7,437,215	\$7,086,422	\$7,275,000	\$5,958,218	2%
Passenger Fares	8,318,556	8,374,757	8,365,394	8,127,766	-1%
Local Operating Assistance	419,322	76,091	104,815	93,848	300%
Federal Operating Assistance	4,943,999	4,943,999	4,943,999	4,943,999	0%
Measure A	2,021,193	1,977,464	1,974,000	1,890,866	2%
Property Tax	975,000	965,000	973,085	985,328	0%
Other Sources	787,710	779,032	734,709	825,218	7%
Net Assets - Unrestricted	219,307	0	(793,238)	0	n/a
<b>Total Operating Expense</b>	<b>\$25,122,302</b>	<b>\$24,202,765</b>	<b>\$23,577,763</b>	<b>\$22,825,243</b>	<b>7%</b>
Wages & Benefits	\$18,020,305	\$17,074,670	\$16,762,581	\$16,082,857	8%
Workers Compensation	862,095	1,044,964	594,392	1,014,525	45%
Materials/Supplies	1,130,146	1,142,646	1,069,416	1,097,131	6%
Services/Utilities/Misc	2,104,271	1,993,700	2,180,586	1,805,262	-3%
Fuel/Electric Bus Power	2,179,974	2,316,275	2,341,724	2,251,057	-7%
ADA Paratransit	825,511	630,511	629,064	574,411	31%
<b>Farebox Recovery Ratio</b>	<b>33.1%</b>	<b>34.6%</b>	<b>35.5%</b>	<b>35.6%</b>	<b>-7%</b>
<b>Capital Budget</b>					
<b>Total Capital Revenue</b>	<b>\$13,305,000</b>	<b>\$15,437,577</b>	<b>\$3,563,337</b>	<b>\$4,988,891</b>	
(TDA-LTF) Current Year (applied to Capital)	\$0	\$0	\$0	\$0	
(TDA-STA) State Transit Assistance - Current Year	350,000	1,713,738	0	0	
(TDA-STA) State Transit Assistance - Prior Year	3,244,897	5,645,113	1,688,225	123,878	
Measure A - Capital Replacement Fund	1,787,715	2,204,579	1,286,112	190,276	
Local Capital Assistance	0	0	0	108,635	
Federal Capital Assistance	1,815,007	2,796,554	20,000	23,212	
Prop 1B - Capital Assistance Funds	6,107,381	3,077,593	569,000	4,542,890	
<b>Total Capital Expense</b>	<b>\$13,305,000</b>	<b>\$15,437,577</b>	<b>\$3,563,337</b>	<b>\$4,988,891</b>	
Land & Buildings	\$2,045,000	\$1,900,000	\$90,000	\$114,410	
Buses	6,215,000	9,031,750	2,768,337	4,591,303	
Service Vehicles	0	0	0	918	
Management Information Systems	90,000	80,000	0	12,294	
Intelligent Transportation Systems	4,280,000	3,735,837	569,000	119,365	
Bus Stops	500,000	501,990	30,000	79,806	
Other Capital Items	175,000	188,000	106,000	70,795	

**Fund Balances & Posted Unfunded Liabilities**

	<b>Proposed Budget 2015-16</b>	<b>Final Estimate 2014-15</b>	<b>Actual 2013-14</b>
<b><u>Net Position - Unrestricted</u></b>			
Beginning Balance:	<u>\$9,720,316</u>	<u>\$9,133,078</u>	<u>\$7,921,369</u>
Net Gain/Loss from Operating Activities	(219,307)	793,238	1,362,709
*Post-Retirement Benefits - Retiree Health Care	(206,000)	(206,000)	(151,000)
<b>Ending Balance:</b>	<b>\$9,295,009</b>	<b>\$9,720,316</b>	<b>\$9,133,078</b>

**Capital Account Reserves**

**Proposition 1B - PTMISEA**

Beginning Balance:	<u>\$2,242,556</u>	<u>\$2,572,002</u>	<u>\$6,977,085</u>
Net Activities	(\$2,241,029)	(\$329,446)	(\$4,405,083)
<b>Ending Balance:</b>	<b>\$1,527</b>	<b>\$2,242,556</b>	<b>\$2,572,002</b>

**Proposition 1B - Transit Security**

Beginning Balance:	<u>\$525,138</u>	<u>\$764,692</u>	<u>\$611,809</u>
Net Activities	(\$501,316)	(\$239,554)	\$152,883
<b>Ending Balance:</b>	<b>\$23,822</b>	<b>\$525,138</b>	<b>\$764,692</b>

**Measure A - Transit Capital**

Beginning Balance:	<u>\$1,383,130</u>	<u>\$1,808,142</u>	<u>\$1,126,521</u>
Net Activities	(\$851,165)	(\$425,012)	\$681,621
<b>Ending Balance:</b>	<b>\$531,965</b>	<b>\$1,383,130</b>	<b>\$1,808,142</b>

**State Transit Assistance - (TDA-STA)**

Beginning Balance:	<u>\$7,450,847</u>	<u>\$9,139,072</u>	<u>\$7,549,211</u>
Net Activities	(\$3,594,897)	(\$1,688,225)	\$1,589,861
<b>Ending Balance:</b>	<b>\$3,855,950</b>	<b>\$7,450,847</b>	<b>\$9,139,072</b>

**Other Post Employment-Retirement Benefits Liability (OPEB)**

**OPEB**

Beginning Accumulated Liability:	<u>(\$2,949,000)</u>	<u>(\$2,743,000)</u>	<u>(\$2,592,000)</u>
Net Activities	(\$206,000)	(\$206,000)	(\$151,000)
<b>Ending Accumulated Liability:</b>	<b>(\$3,155,000)</b>	<b>(\$2,949,000)</b>	<b>(\$2,743,000)</b>

\*The Post-Retirement figure represents the estimated annual unfunded liability associated with retiree health insurance commitments. Consistent with Generally Accepted Accounting Principals (GAAP) Statement No. 45, MTD books the estimated unfunded liability at the end of the fiscal year.

**Ridership & Service Levels**

	<b>Proposed Budget 2015-16</b>	<b>Final Estimate 2014-15</b>	<b>Actual 2013-14</b>
<b>Ridership</b>			
Regular	5,741,678	5,688,002	5,729,168
Shuttles	386,482	382,656	421,254
Express	1,447,261	1,432,931	1,427,716
Regional	0	42,656	45,707
<b>Total Ridership</b>	<b>7,575,421</b>	<b>7,546,245</b>	<b>7,623,845</b>
<b>Service Miles</b>			
Regular	1,747,338	1,767,173	1,752,334
Shuttles	83,380	81,673	83,268
Express	672,548	665,056	640,469
Regional	0	72,108	80,431
<b>Total Service Miles</b>	<b>2,503,266</b>	<b>2,586,010</b>	<b>2,556,502</b>
<b>Service Hours</b>			
Regular	164,155	160,942	155,530
Shuttles	15,672	15,238	15,433
Express	30,499	28,654	28,120
Regional	0	2,026	2,001
<b>Total Service Hours</b>	<b>210,326</b>	<b>206,860</b>	<b>201,084</b>
<b>Passengers per Mile</b>	<b>3.0</b>	<b>2.9</b>	<b>3.0</b>
<b>Passengers per Hour</b>	<b>36.0</b>	<b>36.5</b>	<b>37.9</b>

## ***Executive Summary***

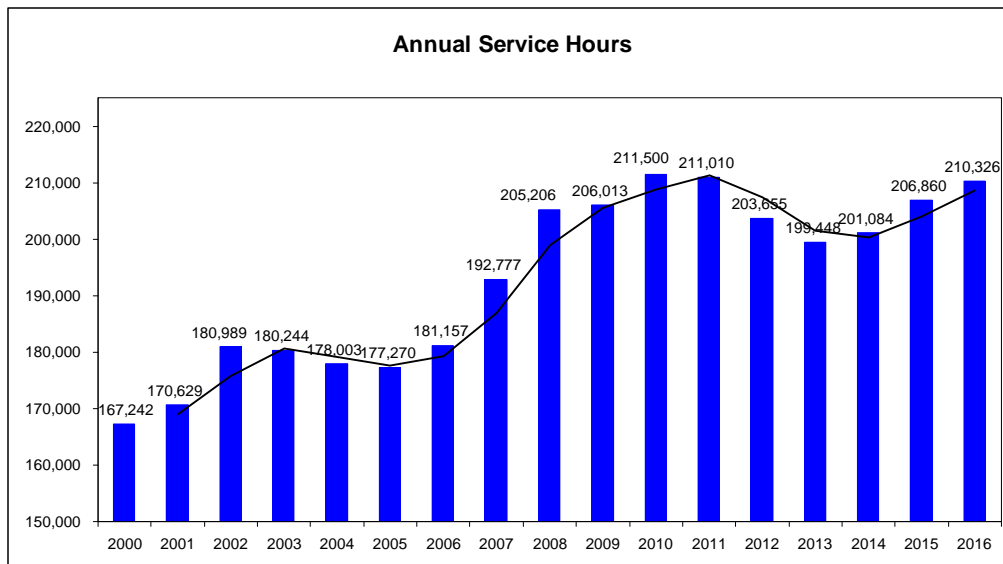
Santa Barbara Metropolitan Transit District’s (District) proposed operating budget of \$25,122,302 for fiscal year 2015-16 is \$919,537 or 3.8% greater than the prior year budget and \$1,544,539 or 6.6% higher than prior year *estimated* expenditures. Typically, the District manages to balance growth in wages, fringe benefits, diesel fuel costs and other operating expenses with annual sales tax revenue growth. This year staff is proposing the use of \$219,307 of reserves to balance the proposed operating budget for fiscal year 2015-16. The amount is less than 1% of the total proposed operating budget.

This year’s discussion focuses on service changes that have been implemented in fiscal year 2014-15 and those scheduled for implementation in the coming year. Additionally, complementary ADA paratransit service demand is on the rise and some background pertaining to the District’s responsibility is included. The conversation will close with an overview of capital projects completed, in progress and others in the pipeline.

### Service Levels

Two years ago the Board of Directors chose to eliminate a route that had under performed for many years and to increase service hours to lines that were experiencing schedule adherence issues such as the interlined 1 & 2 serving the East and West sides of Santa Barbara. Additionally, the Board supported staff’s recommendation to implement a mid-year service change to extend the Line 3, Oak Park, to serve the newly opened Sansum Medical Clinic on Foothill Road.

For the new fiscal year, the Lines 12x & 24x will be expanded with operating assistance provided by UCSB to mitigate the impact of the San Joaquin Housing Project. Additional AM peak service increasing the frequency of Lines 1 & 2 for a few hours each weekday is being funded with new State of California (Cap-and-Trade) revenue. Finally, the aforementioned Line 3, Oak Park, service will be in place for the entire year. As the graph below illustrates, with new operating funding available the Board of Directors has authorized increasing service hours back to historic highs.



Historically, significant increases in service hours were implemented with the infusion of new operating assistance such as those discussed previously. As an example, the rise in service hours in 2006 from 181,157 to 205,206 in 2008 was funded, in large part, by the County and local City's in response to demands from the public for enhanced public transit service. Similarly, much of the underlying growth in service hours between 2001 and 2011 was associated with the gradual implementation of public transit service associated with the South Coast Transit Priorities plan developed in the late 1990's. Those projects were funded with federal Congestion Mitigation and Air Quality (CMAQ) funds that are no longer available to the County.

### ADA Complementary Paratransit Service

This year's budget also includes a significant increase in the subsidy paid to Easy Lift for their services. MTD has provided service that is accessible to persons with disabilities throughout the life of the District. The picture at right shows a passenger utilizing a lift-equipped MTD bus in the 1970s.



Since 1990, the federal Americans with Disabilities Act (ADA) requires public transit operators to provide "complementary paratransit service" for persons who cannot utilize fixed-route bus service due to a disability. MTD must ensure that paratransit service (i.e., door-to-door transit service) is available

for such persons whenever and wherever the District provides bus service. From the passage of the ADA to the present, the District has complied with this unfunded mandate by providing a financial subsidy to Easy Lift for the paratransit service they provide.

### *About Easy Lift*



Easy Lift provides a variety of specialized transportation services in the South Coast. Easy Lift was created in 1979 as a special project of the local Easter Seal Society. The agency began operation with one converted motor home, one driver, and an on-board hostess. In 1981, Easy Lift incorporated as its own nonprofit charitable agency focused on promoting independence and dignity by providing transportation for people with limited mobility.



*Fixed-route and ADA Complementary Paratransit Service*

The District operates a great deal of public transit service throughout the South Coast, providing excellent coverage to most social service facilities and other popular destinations. Coupled with Easy Lift's complementary paratransit service, the South Coast benefits significantly from a robust choice of public transit options. The partnership between the District and Easy Lift has worked well for both agencies and the community.



Capital Activities



The District successfully introduced three 60' articulated buses to the community in fiscal year 2014-15. The buses were allocated to the Line 15x serving Isla Vista to and from SBCC.

The acquisition of the buses were initially approved by the Board of Directors in 2012 as a means of providing additional capacity to the Line 15x. The route had experienced significant growth in demand over a number of years. The District had been allocating additional 40' buses

to boost trips that were severely impacted. The introduction of the articulated buses has freed the District to utilize some of the 40' buses that had been allocated to the 15x elsewhere within the South Coast.

Plans to rehabilitate the Transit Center on Chapala Street will be submitted to the City of Santa Barbara this summer. The plans have been vetted with the Facilities Committee, management and Transit Center supervisors over the past year. The project has its limitations, as the amount of space to work with is unchanged. Nonetheless, management is confident that customers and employees alike will take pleasure in the improvements.



Technological advancements in the way the District interacts with its customers are on the horizon. The Automated Vehicle Location System project (AVL), which includes onboard security cameras, is expected to be implemented in the second half of fiscal year 2015-16. The project will allow the District to share real-time passenger information with its customers.

## **Conclusion**

These are exciting times for South Coast public transit customers as capital projects such as the articulated buses, Transit Center Rehabilitation and AVL project enhance public transit equipment, facilities and information sharing. In the pipeline are the Smartcard and Photovoltaic projects as well.

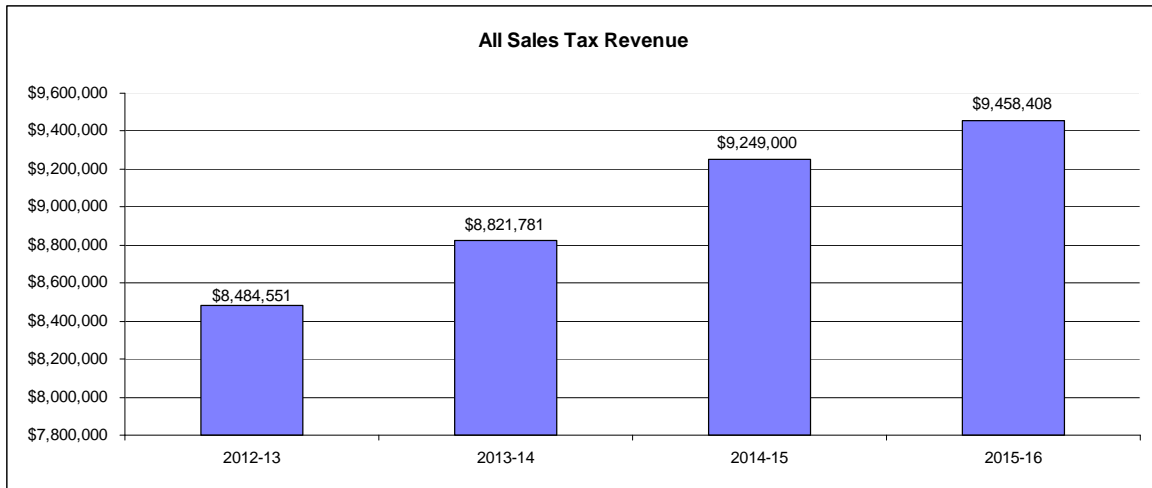
As noted last year, the District's agreement with the University of California Santa Barbara (UCSB) will result in the availability of enhanced public transit service to all South Coast residents within and adjacent to the UC campus. The first of these enhancements is scheduled for implementation in August 2015 and the new Line 38 serving UCSB and the City of Goleta is tentatively anticipated to arrive in August of 2016.

## **Operating Budget**

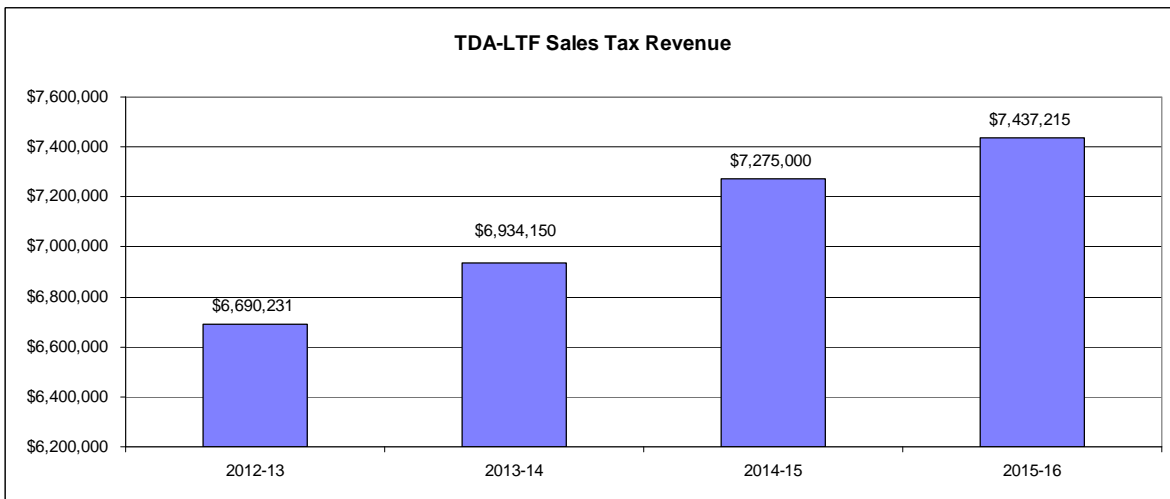
### **Operating Revenue**

Operating revenue of \$25,122,302 is budgeted to increase by \$919,537 or 4% greater than the prior year budget. Use of \$219,307 in Net Assets-Unrestricted is necessary to balance the budget.

Sales tax revenue of \$9,458,408 accounts for 37.6% of total operating revenues in fiscal year 2015-16. The figures included in the chart below are comprised of TDA-LTF and Measure A – Operating sales tax revenue. While the upward trend is projected to continue it is also anticipated to slow somewhat.



TDA-LTF sales tax revenue of \$7,437,215 accounts for 29.6% of the District’s operating revenue in fiscal year 2015-16. Below is a chart of the increased TDA-LTF activity level over the past several years.

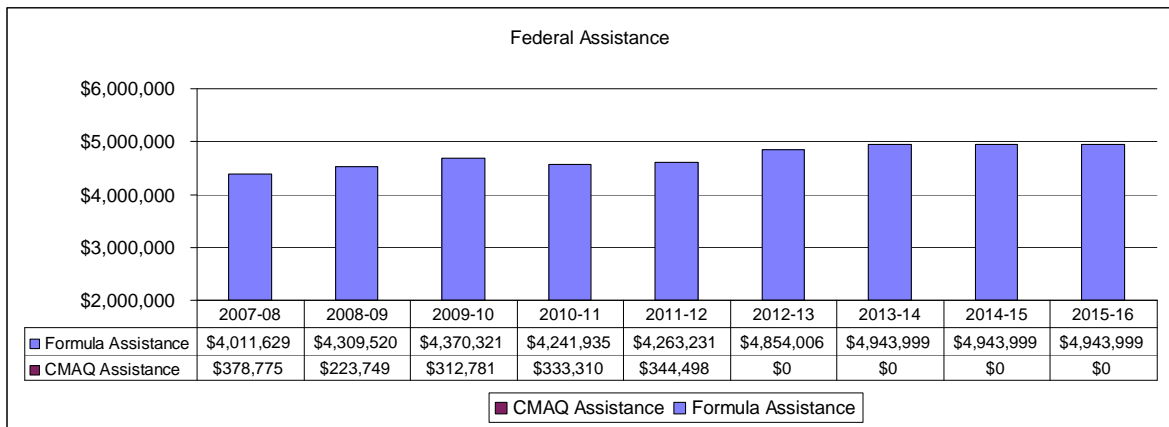


The basis for the budgeted TDA-LTF and Measure A – Operating sales tax figures are based on allocations to the District by SBCAG. The growth estimates were provided by the County Auditor-Controller’s office.

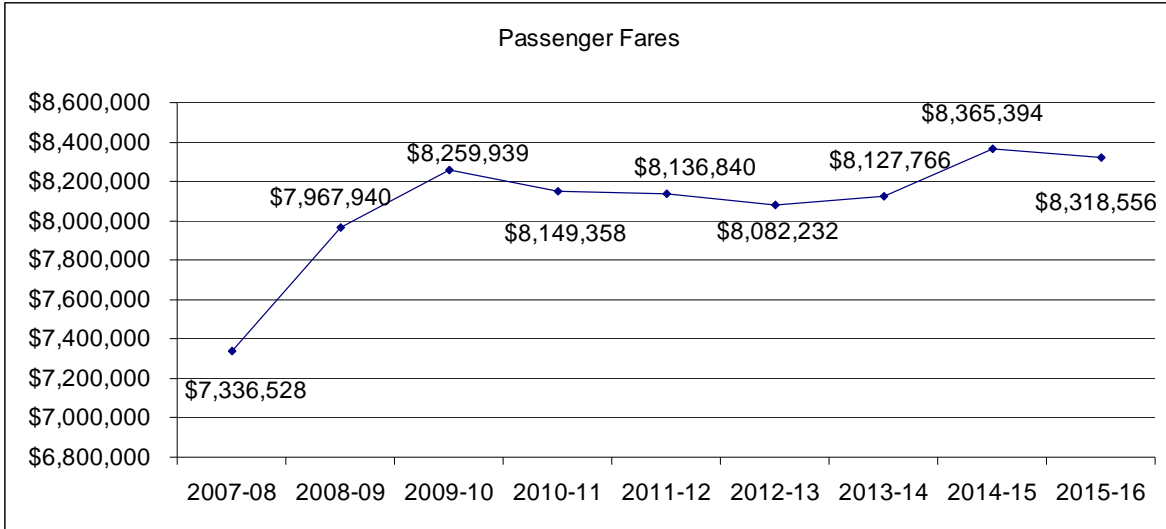
With service levels increasing, Local Operating Assistance is projected to increase by \$343,231 or 451% over prior year’s budget. UCSB’s contribution for the expanded service on Lines 12x/24x (UCSB Express) accounts for approximately \$298,000 of the increase. Lines 1/2 (East/West) expansion is funded by Low Carbon Transit Operations Cap and Trade Grant Program equating to \$100,000. These increases were offset by the elimination of SBCAG’s funding associated with terminated Coastal Express Limited service.

The enactment of the Federal Transportation Bill (MAP-21) in fiscal year 2012-13 resulted in an increase of nearly \$700,000 annually in 5307 federal Formula Assistance, which was due in large part to a significant increase in the amount apportioned to the Small Transit Intensive Communities (STIC) program. Unfortunately, much of the increase was offset by the exhaustion of Congestion Mitigation and Air Quality (CMAQ) funds that averaged nearly \$340,000 annually the last two years of availability.

The chart above includes all federal formula assistance, including CMAQ, received since 2007-08 and an estimate for the last two years. The chart illustrates the growth of the formula assistance against the loss of CMAQ funds. CMAQ operating funds were only granted for the first three years of new service. The increased subsidy (STIC) arrived at a perfect time for the District as it provided a permanent source of new funding to replace a temporary one. (CMAQ)



Passenger fare revenue of \$8,318,556 consists of cash fares, discounted passes, UCSB & SBCC student bulk pass programs and city of Santa Barbara fare buy down subsidy for the Downtown Waterfront Electric Shuttle service. The District is projecting a \$56,201 or less than 1% decrease over prior year's budget. The impact of the no longer selling Coastal Express Limited bus passes is offset by increasing revenues from UCSB and Santa Barbara City College (SBCC). SBCC had the larger of impact of the two because it implemented an additional summer session in 2015.



## Operating Expense

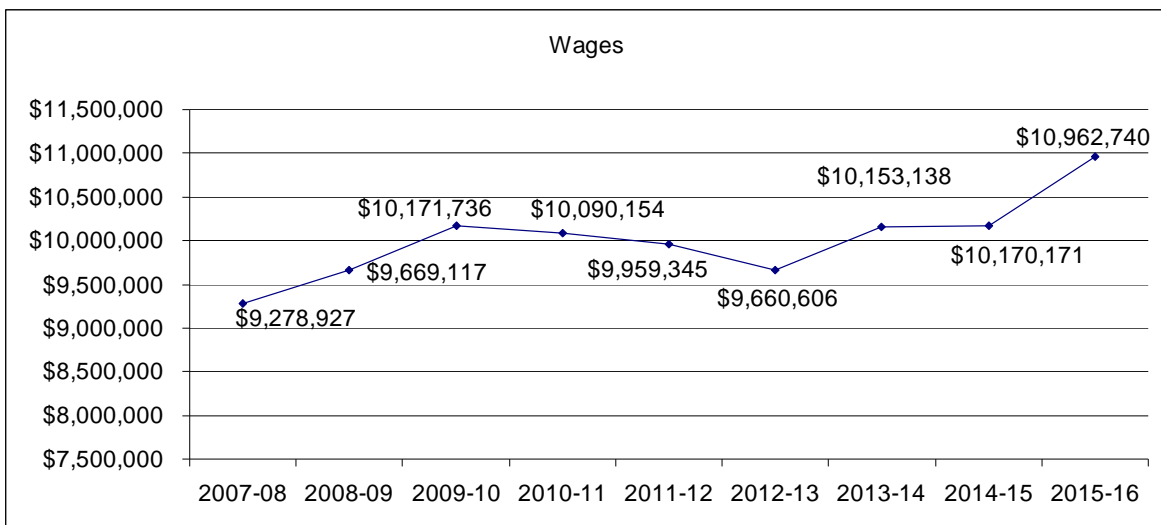
### Wages & Fringe Benefits

	Proposed FY 2015-16	Final Budget FY 2014-15	Final Estimate FY 2014-15	Actual 2013-14
Wages	\$10,962,740	\$10,522,111	\$10,170,171	\$10,153,138
Fringe Benefits	7,057,565	6,552,559	6,592,410	5,929,719
	<u>\$18,020,305</u>	<u>\$17,074,670</u>	<u>\$16,762,581</u>	<u>\$16,082,857</u>

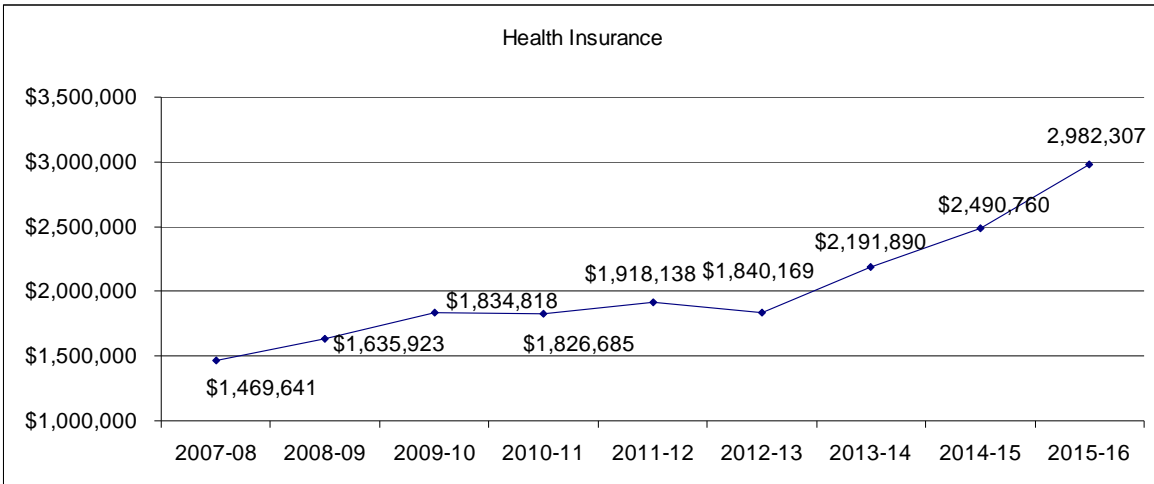
### Fringe Benefits Summary

	Proposed FY 2015-16	Final Budget FY 2014-15	Final Estimate FY 2014-15	Actual 2013-14
Fringe Benefits	<u>\$7,057,565</u>	<u>\$6,552,559</u>	<u>\$6,592,410</u>	<u>\$5,929,719</u>
Health Insurance	\$2,982,307	\$2,578,425	\$2,490,760	\$2,191,890
Pension	\$1,397,562	\$1,289,641	\$1,346,249	\$1,276,958
Other (Sick, Vacation, FICA, etc.)	\$2,677,697	\$2,684,493	\$2,755,401	\$2,460,871

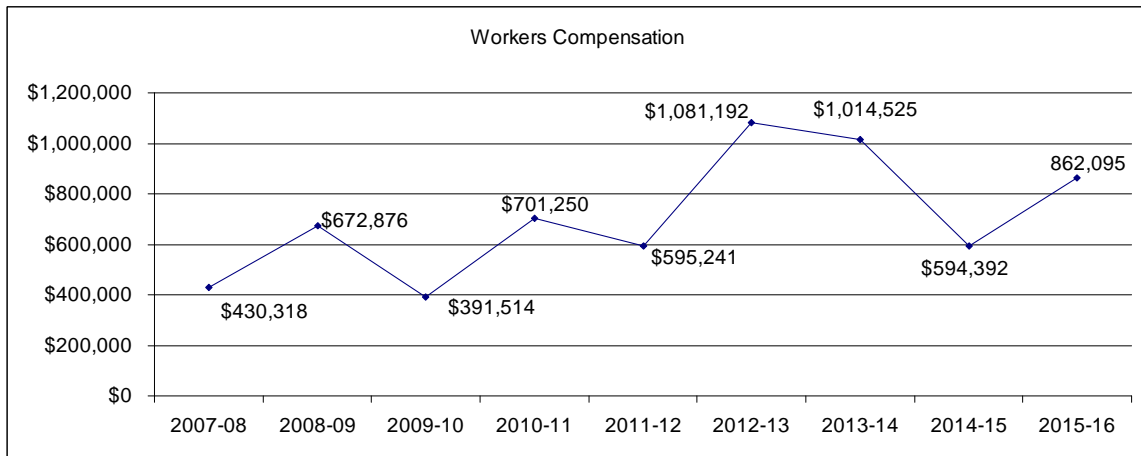
Wages & Fringe benefits of \$18,020,305 reflect an increase of \$945,635 or 5.5% versus prior year budget. Consistent with the collective bargaining agreement, wage rates are budgeted for a 1.5% increase effective July 1, 2015. Because drivers are subject to a six-year step increase process before they reach “Top Rate”, the actual percentage increase awarded to junior drivers is higher than 1.5%. However, the actual amount paid per hour to the junior drivers is less than the “Top Rate” resulting in a lower cost per hour worked than that of their peers. The wage increase reflects the 1.7% service level increase and the filling of administrative staff vacancies in several areas. This is a \$1,257,724 or 7.5% increase over the prior year estimate.



Santa Barbara Metropolitan Transit District Final FY 2015-16 Budget

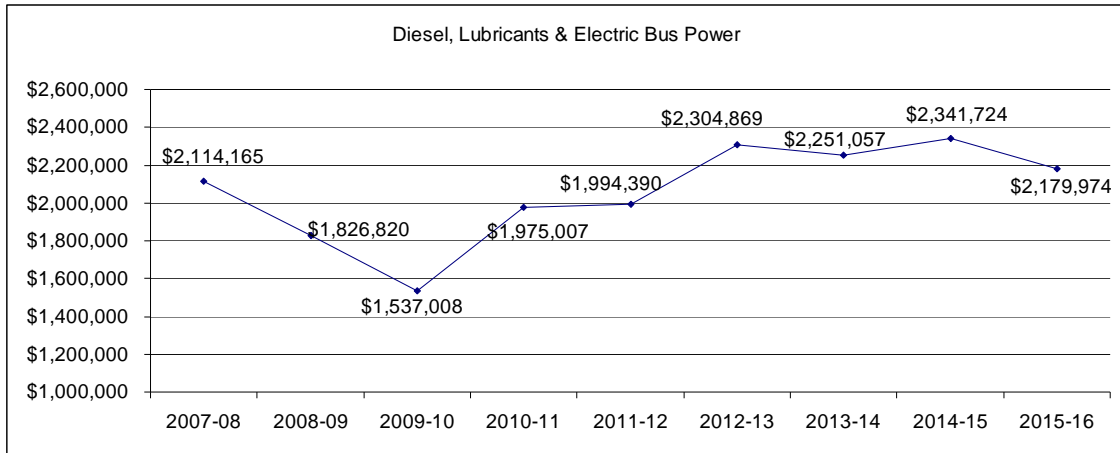


The District has increased its contribution toward health insurance premiums and has budgeted for a significant increase in fiscal year 2015-16. The illustration above highlights the District’s financial commitment to its employees and their well-being. As mentioned above the budget accounts for full staffing for administrative staff. The insurance costs also encompass the District’s increase in the maximum contribution as outlined in the collective bargaining agreement.



As the chart above indicates, Workers Compensation costs have fluctuated greatly over the past eight years. Fiscal year’s 2012-13 and 2013-14 resulted in total costs exceeding \$1 million each year. Staff is estimating that costs will drop to under \$600 thousand in fiscal year 2014-15, which is a positive result. Due to the unpredictability of new claims, staff is recommending an increase of \$267,703 in fiscal year 2015-16 to bring the total to \$862,095 over the prior year’s estimate of \$594,392.

Santa Barbara Metropolitan Transit District Final FY 2015-16 Budget



Fuel/Electric Bus Power costs are budgeted at \$2,179,974, which is a decrease of \$136,301 or 5.9% versus the prior year budget of \$2,316,275. Of the budgeted amount, \$2,095,974 is attributable to diesel fuel and lubricant costs and \$84,000 is for Electric Bus Power.

Below is a listing of the fixed-price contracts entered into by the District since June 2010:

June 2010 – May 2011	- \$2.55 per gallon <sup>3</sup>
June 2011 – May 2012	- \$2.65 per gallon
June 2012 – November 2013	- \$3.37 per gallon
December 2012 – November 2013	- \$3.27 per gallon
December 2013 – March 2014	- \$3.07 per gallon
April 2014 – December 2014	- \$3.06 per gallon
January 2015 – November 2015	- \$2.94 per gallon

<sup>3</sup> All prices per gallon listed include delivery but exclude taxes.



**Services**  
(Significant Increases)

<u>Expenditures</u>	<b>Proposed Budget 2015-16</b>	<b>Final Budget FY 2014-15</b>	<b>Final Estimate FY 2014-15</b>	<b>Change vs. Estimate</b>
Dial-a-Ride (Easy Lift)	\$825,511	\$630,511	\$629,064	\$196,447
Fare Processing	75,000	20,000	51,995	23,005
Public Officials Insurance	42,340	33,864	9,487	32,853
Legal Counsel	125,000	135,000	106,319	18,681
Office & Computer Supplies	49,511	49,511	38,557	10,954
Power, Water & Refuse	174,000	174,000	161,929	12,071
Planning Services & Supplies	18,000	18,000	1,389	16,611
	<b>\$1,309,362</b>	<b>\$1,060,886</b>	<b>\$998,740</b>	<b>\$310,622</b>

Listed in the table above are expenditures incurring significant increases in the upcoming year. The costs associated with the provision of ADA paratransit service by Easy Lift have increased by 31%. Easy Lift representatives have indicated that a spike in the number of trip denials is the primary reason for the increased funding need. The District is required to provide ADA paratransit service and utilizes Easy Lift's services to meet compliance measures.

Fare processing costs are budgeted to increase by 44%. Staff will research other banking options to help mitigate this cost. Cost associated with Public Officials Insurance increased consistent with market indicators. Legal costs were budgeted at \$10 thousand less than the prior year budget but higher than the estimate as conservative measure. Similarly, the budget for Office & Computer Supplies, Power, Water, & Refuse and Planning Services & Supplies was unchanged from prior year despite lower estimates for fiscal year 2014-15.

## ***Capital Budget***

The fiscal year 2015-16 capital budget includes the rollover of the following projects:

- (5) 40' Diesel Bus Replacements
- 22' Electric Shuttle Replacements
- Automated Vehicle Location System
- On Board Security Cameras
- Downtown Santa Barbara Superstop(s)
- Olive Street Facility Improvements – Articulated Bus Canopy
- Transit Center Rehabilitation

Funding for all of these projects is in place and staff is optimistic that the funding for most of the projects will be contractually obligated next fiscal year with the exception of the electric shuttles.

The fiscal year 2015-16 capital budget includes new funding for the following projects and capital activities:

- (3) 40' Diesel Bus Replacements
- Engine, Transmission and Bus Rehabilitation
- Smartcard Project
- Fixed Facilities, Bus Stops, Shop Equipment and Office and Computer related equipment

A new allocation of Proposition 1B – PTMISEA has been awarded to MTD for some of the projects listed above. Final funding approval is still pending.

(See Appendix XIII & XIV for detail regarding the individual projects and the funding sources identified to pay for them.)

**CAPITAL BUDGET  
FUNDING SUMMARY  
FISCAL YEAR 2015-16**

	Proposed Budget FY 2015-16	Final Budget FY 2014-15	Change vs. Final Budget
<b><u>Revenue</u></b>			
<b>Dedicated Source(s):</b>			
<u>TDA-State Transit Assistance (TDA - STA)</u>			
Current Year - Allocation	\$350,000	\$1,713,738	(\$1,363,738)
Prior Year(s) - Allocation	3,244,897	5,645,113	(2,400,216)
	\$3,594,897	\$7,358,851	(\$3,763,954)
<u>Measure A Transit Capital - Sales Tax Revenue</u>			
Current Year - Allocation	\$936,550	\$861,060	\$75,490
Prior Year(s) - Allocation	851,165	1,343,519	(492,354)
	\$1,787,715	\$2,204,579	(\$416,864)
<i>sub total:</i>	\$5,382,612	\$9,563,430	(\$4,180,818)
<b>Grants:</b>			
<u>Proposition 1B - Bond Proceeds</u>			
PTMISEA	\$5,368,296	\$2,570,858	\$2,797,438
Transit Security - OHS	739,085	506,735	232,350
	\$6,107,381	\$3,077,593	\$3,029,788
<u>Local Capital Assistance</u>			
Local Grants	\$0	\$0	\$0
<u>Federal Capital - Grants</u>			
Federal Grants	\$1,815,007	\$2,796,554	(\$981,547)
<i>sub total:</i>	\$7,922,388	\$5,874,147	\$2,048,241
<b>Total Capital Revenue</b>	<b>\$13,305,000</b>	<b>\$15,437,577</b>	<b>(\$2,132,577)</b>
<b><u>Expense - Projects</u></b>			
Buses	\$5,525,000	\$7,912,250	(\$2,387,250)
Bus Rehab	690,000	1,119,500	(429,500)
Fixed Facilities	2,045,000	1,900,000	145,000
Radios & Fareboxes	75,000	75,000	0
Bus Stops	500,000	501,990	(1,990)
Shop Equipment	75,000	88,000	(13,000)
Management Info Systems	90,000	80,000	10,000
Intelligent Transportation Systems	4,280,000	3,735,837	544,163
Office Furniture & Equipment	25,000	25,000	0
	\$13,305,000	\$15,437,577	(\$2,132,577)
<b>Total Capital Projects</b>	<b>\$13,305,000</b>	<b>\$15,437,577</b>	<b>(\$2,132,577)</b>

***Major Capital Improvement Program***

The Major Capital Improvement Program consists of all major capital projects regardless of its funding status. The list was developed to provide the Board of Directors with an opportunity to guide staff regarding capital priorities for any unexpected capital funding opportunities that may arise.

Major Capital Improvement Program

	Project Description	Projected Cost	Status
1	Electric Shuttle Replacement (4 buses)	\$2,000,000	Pending Grant Application - FTA Lo-No
2	Downtown SB - SuperStop Project	\$250,000	Estimated Completion: March 2016
3	Radio/AVL System	\$2,630,000	Estimated Completion: June 2016
4	Security Cameras on Buses	\$650,000	Option to AVL Project - Funded
5	Nova Bus Replacements (5 buses)	\$2,100,000	Estimated Completion: March 2016
6	Nova Bus Replacements (3 buses)	\$1,425,000	Estimated Completion August 2016
7	Photovoltaic System	TBD	Project Assessment Scheduled for 2016
8	Transit Center Rehabilitation	\$1,500,000	Summer 2016
9	Smartcard Project	\$1,000,000	Pending CTC Approval
10	Nova Bus Replacements (7)	\$3,500,000	Pending Funding
11	Electric Bus Purchase (30' diesel replacement)	\$2,500,000	Pending Funding

Total: \$17,555,000

As the table above illustrates, there are a number of major projects in the works with more in the queue. It is important to remember that these are only the major projects and that routine capital acquisitions that are not included on this list also require significant staff time to process.

***Capital Replacement Schedule (Buses/Shuttles)***

**Bus Replacement Schedule (Buses & Shuttles)**

Fleet Type	Qty	Projected Order Date	Useful Life	FY 14-15 Cost per Vehicle	Projected Cost per Vehicle	Total Cost
1992 Shuttle (3,4,5,6,8,11)	4	FY 15-16	1	500,000	500,000	2,000,000
1997 40' Nova	5	FY 15-16	1	420,000	420,000	2,100,000
1997 40' Nova	3	FY 16-17	2	448,000	475,283	1,425,850
2000 Shuttle (12,13,14)	3	FY 18-19	4	500,000	500,000	\$1,500,000
2001 Shuttle (15,16,17,18,19,20,21,26,27,28)	10	FY 18-19	4	500,000	562,754	5,627,544
2004 40' Diesel (600-614)	15	FY 20-21	7	420,000	516,547	7,748,205
2004 29' Diesel (700-710)	11	FY 20-21	7	400,000	491,950	5,411,445
2006 29' Diesel (711-713)	3	FY 22-23	9	600,000	782,864	2,348,592
2007 40' Hybrids (900-907)	8	FY 23-24	10	655,000	880,265	7,042,122
2009 29' Hybrids (715-717)	3	FY 25-26	12	600,000	855,457	2,566,370
(cycle 2) 2015 Electric Shuttles	9	FY 26-27	13	375,000	550,700	4,956,301
(cycle 2) 2015 40' Diesel	5	FY 26-27	13	455,000	668,183	3,340,914
2011 40' Hybrids (908-915)	7	FY 27-28	14	655,000	990,746	6,935,224
2011 40' Diesel (615 - 621)	7	FY 27-28	14	455,000	688,228	4,817,598
2013 40' Diesel (622 - 634)	13	FY 29-30	16	455,000	730,141	9,491,839
(cycle 2) 2018 Electric Shuttles	10	FY 29-30	16	375,000	601,765	6,017,649
2015 Articulated Buses	3	FY 29-30	16	750,000	1,203,530	3,610,589

CPI applied to vehicle cost:

3.0%

Total Projected Cost: \$76,940,242

**Financial Forecast**

	Proposed Budget				
	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20
<i>Operating Budget</i>					
Revenue	\$25,122,302	\$25,955,860	\$26,891,242	\$27,803,663	\$28,827,048
Expense	\$25,122,302	\$25,955,860	\$26,891,242	\$27,803,663	\$28,827,048
<i>Net Position - Unrestricted</i>					
Beginning Balance:	\$9,926,316	\$9,501,009	\$8,550,733	\$7,071,064	\$5,096,208
Net of Operating Activities:	(219,307)	(738,097)	(1,261,124)	(1,749,753)	(2,324,253)
Estimated OPEB Liability:	(206,000)	(212,180)	(218,545)	(225,102)	(231,855)
Ending Balance:	\$9,501,009	\$8,550,733	\$7,071,064	\$5,096,208	\$2,540,101

The table above forecasts the amount of unrestricted net assets needed to balance the operating budget. The forecast reflects no change in service levels or the fare structure during the period. The forecast assumes wage rate increases of 2% to 3%, health care increases ranging from 8% to 10%, and diesel fuel price increases ranging from 2% to 5%. These assumptions have been included for discussion purposes only.

***Long-term Financial Concern***

***Post-employment Health Benefits***

The District provides capped reimbursement of healthcare premiums to employees who meet certain eligibility requirements upon retirement from the District. Under the Plan, the District contributes towards eligible retirees and their spouse’s healthcare premiums. The liabilities and annual costs for the District’s promises to retirees are calculated in an actuarial valuation in accordance with Governmental Accounting Standards Board (GASB) Statement 45, which was implemented by the District for the fiscal year ending June 30, 2009.

The District does not currently prefund contributions in a qualified irrevocable trust. The actuarial valuation assumes the District will continue “pay-as-you-go” funding. It is important to note that only current active and retired participants are valued in the actuarial study.

The following table outlines the annual net OPEB obligation that has been booked but not funded:

Post-employment Health Benefits  
Increase in Net OPEB Obligation

<u>Fiscal Year</u>	<u>Amount Booked</u>	<u>Ending Balance</u>
2008-09	\$880,000	\$880,000
2009-10	\$924,000	\$1,804,000
2010-11	\$1,021,000	\$2,825,000
2011-12	\$816,000	\$3,641,000
2012-13	(\$1,049,000)	\$2,592,000
2013-14	\$151,000	\$2,743,000
2014-15*	\$206,000	\$2,949,000
2015-16*	\$206,000	\$3,155,000

\*Estimated amounts for FY2014-15 and FY2015-16

The Board of Directors approved a policy change to control the growth in the actuarially accrued liability for non-represented employees. Additionally, the District negotiated a change to the benefit with its represented employees during the last collective bargaining process. Together these changes have slowed the growth in the estimated benefit.

Staff will seek professional assistance in fiscal year 2015-16 regarding the process of funding this benefit.

***Appendices***



**Detailed Financial Forecast**

	Final		Growth		Projected		
	Budget	Rate	FY 2016-17	Rate	FY 2017-18	FY 2018-19	FY 2019-20
	FY 2015-16						
<i>OPERATING REVENUE</i>							
Passenger Fares	\$8,318,556	1.0%	\$8,401,741	1.0%	\$8,485,759	\$8,570,616	\$8,656,321
FTA Operating Assistance	4,943,999	0.0%	4,943,999	0.0%	4,943,999	4,943,999	4,943,997
Property Tax Revenue	975,000	3.0%	1,004,250	1.0%	1,014,293	1,024,435	1,034,678
Local Operating Assistance	419,322	1.0%	423,516	1.0%	427,751	432,028	436,347
Measure A	2,021,193	-2.0%	1,980,462	3.4%	2,048,643	2,120,061	2,208,164
Non-Transportation Income	787,710	2.0%	803,464	2.0%	819,533	835,924	852,640
Sales Tax Revenue (TDA - LTF) CY	7,437,215	3.0%	7,660,331	3.0%	7,890,141	8,126,846	8,370,649
Net Assets - Unrestricted	219,307		738,097		1,261,124	1,749,753	2,324,253
<i>Total Operating Revenue</i>	<u>\$25,122,302</u>		<u>\$25,955,860</u>		<u>\$26,891,242</u>	<u>\$27,803,663</u>	<u>\$28,827,048</u>
<i>OPERATING EXPENSE</i>							
Route Operations	\$14,725,592		\$15,206,853		\$15,709,783	\$16,235,667	\$16,785,883
Vehicle Maintenance	3,704,777		3,842,653		3,987,041	4,138,317	4,296,881
(Fuel Costs)	2,095,974		2,137,893		2,244,788	2,289,684	2,404,168
Passenger Accommodations	1,715,599		1,774,242		1,835,795	1,900,440	1,968,372
General Overhead	2,880,360		2,994,219		3,113,836	3,239,555	3,371,744
<i>Total Operating Expense</i>	<u>\$25,122,302</u>		<u>\$25,955,860</u>		<u>\$26,891,242</u>	<u>\$27,803,663</u>	<u>\$28,827,048</u>
<i>Net Position - Unrestricted</i>							
Beginning Balance	\$9,926,316		\$9,501,009		\$8,550,733	\$7,071,064	\$5,096,208
Projected: Net Gain/Loss from Activities	(219,307)		(738,097)		(1,261,124)	(1,749,753)	(2,324,253)
*Post-Retirement Benefits - Retiree Health Care	(206,000)		(212,180)		(218,545)	(225,102)	(231,855)
Ending Balance	<u>\$9,501,009</u>		<u>\$8,550,733</u>		<u>\$7,071,064</u>	<u>\$5,096,208</u>	<u>\$2,540,101</u>

**Operating Revenue**

	Proposed Budget <u>FY 2015-16</u>	Final Budget <u>FY 2014-15</u>	Change	Estimate <u>FY 2014-15</u>
<i>FAREBOX REVENUE</i>				
Cash Fares	\$2,604,480	\$2,676,522	(\$72,042)	\$2,617,568
Downtown-Waterfront Shuttle/My Ride	1,105,345	1,087,330	18,015	1,082,559
UCSB Contract Fares	975,678	947,093	28,585	975,300
SBCB Contract Fares	1,036,602	994,131	42,471	966,051
Amtrak Fares	0	0	0	0
Special Event Fares	77,294	77,294	0	80,000
Brooks Pass Program	1,500	2,542	(1,042)	1,700
Day Pass	5,211	5,378	(167)	5,211
Adult 10-Ride Pass	762,703	755,009	7,694	762,703
Youth 10-Ride Pass	453,115	381,562	71,553	444,231
Senior/Mobility 10-Ride Pass	111,083	111,490	(407)	111,083
Coastal Express - 10-Ride Pass	0	92,689	(92,689)	98,531
Adult 30-Day Pass	715,092	742,112	(27,020)	715,092
Youth 30-Day Pass	248,118	238,786	9,332	245,661
Senior/Mobility 30-Day Pass	222,335	223,939	(1,605)	222,335
Ventura CE - 30-Day Pass	0	38,880	(38,880)	37,371
<i>Subtotal</i>	<u>\$8,318,556</u>	<u>\$8,374,757</u>	<u>(\$56,201)</u>	<u>\$8,365,394</u>
<i>NON-TRANSPORTATION INCOME</i>				
Advertising on Buses	\$525,000	\$500,000	\$25,000	\$486,904
Interest on Investments	42,580	70,000	(27,420)	40,883
Overpass Lease & Misc. Revenue	220,130	209,032	11,098	206,923
<i>Subtotal</i>	<u>\$787,710</u>	<u>\$779,032</u>	<u>\$8,678</u>	<u>\$734,709</u>
<i>SUBSIDIES</i>				
TDA Sales Tax Revenue	\$7,437,215	\$7,086,422	\$350,793	\$7,275,000
(Unrestricted - Net Assets)	219,307	0	219,307	(793,238)
FTA Formula Assistance	4,943,999	4,943,999	0	4,943,999
Property Tax Revenue	975,000	965,000	10,000	973,085
Measure A	2,021,193	1,977,464	43,729	1,974,000
LOA	419,322	76,091	343,231	104,815
<i>Subtotal</i>	<u>\$16,016,036</u>	<u>\$15,048,976</u>	<u>\$967,060</u>	<u>\$14,477,660</u>
<i>Total Operating Revenue</i>	<u>\$25,122,302</u>	<u>\$24,202,765</u>	<u>\$919,537</u>	<u>\$23,577,763</u>

**Operating Expense**

	Proposed Budget FY 2015-16	Final Budget FY 2014-15	Change	Estimate FY 2014-15
<i>ROUTE OPERATIONS</i>				
Drivers	\$11,074,201	\$10,499,155	\$575,046	\$10,341,615
Dispatch & Supervision	619,988	551,316	68,671	559,804
Hiring & Training	301,458	355,176	(53,718)	368,833
Risk & Safety	1,904,435	2,010,538	(106,103)	1,791,392
Transportation Subsidies	825,511	630,511	195,000	629,064
<i>Subtotal</i>	<u>\$14,725,592</u>	<u>\$14,046,696</u>	<u>\$678,896</u>	<u>\$13,690,708</u>
<i>VEHICLE MAINTENANCE</i>				
Mechanics	\$1,216,065	\$1,190,224	\$25,841	\$1,016,333
Cleaners & Fuelers	787,242	762,737	24,505	779,508
Supervision	579,896	597,603	(17,707)	595,300
Vehicle Consumables	2,347,146	2,473,448	(126,302)	2,504,212
Bus Parts & Supplies	709,661	709,661	0	673,297
Vendor Services	82,500	82,500	0	67,785
Risk & Safety	78,241	52,820	25,421	21,440
<i>Subtotal</i>	<u>\$5,800,751</u>	<u>\$5,868,993</u>	<u>(\$68,242)</u>	<u>\$5,657,876</u>
<i>PASSENGER ACCOMMODATIONS</i>				
Passenger Facilities	\$626,613	\$603,838	\$22,775	\$649,507
Transit Development	407,801	376,454	31,347	345,171
Promotion & Information	336,195	256,763	79,432	263,852
Fare Revenue Collection	344,990	289,116	55,874	280,913
<i>Subtotal</i>	<u>\$1,715,599</u>	<u>\$1,526,171</u>	<u>\$189,428</u>	<u>\$1,539,443</u>
<i>GENERAL OVERHEAD</i>				
Finance	\$545,914	\$510,297	\$35,617	\$481,171
Personnel	122,034	66,392	55,642	55,976
Utilities & Communication	239,200	239,200	0	223,927
Operating Facilities	322,909	322,642	267	312,344
District Administration	1,650,302	1,622,374	27,929	1,616,319
<i>Subtotal</i>	<u>\$2,880,360</u>	<u>\$2,760,905</u>	<u>\$119,455</u>	<u>\$2,689,736</u>
<i>Total Operating Cost</i>	<u><u>\$25,122,302</u></u>	<u><u>\$24,202,765</u></u>	<u><u>\$919,537</u></u>	<u><u>\$23,577,763</u></u>

**Route Operations Budget Detail**

	Proposed Budget <u>FY 2015-16</u>	Final Budget <u>FY 2014-15</u>	Change	Estimate <u>FY 2014-15</u>
<b>DRIVERS</b>				
Scheduled	\$6,289,781	\$6,058,748	\$231,033	\$5,927,973
Scheduled Overtime	333,387	281,909	51,479	314,437
Unscheduled Pay	168,196	189,637	(21,441)	160,407
Driver Lite Duty	25,710	25,224	486	5,339
FICA	592,549	571,953	20,596	550,068
Pension	917,219	851,181	66,038	896,707
Health	1,750,346	1,523,688	226,658	1,531,221
Sick Pay	133,191	148,154	(14,963)	124,715
Vacation Pay	514,421	499,988	14,434	465,119
Holiday Pay	253,344	253,344	0	257,553
Other Paid Leave	27,708	19,507	8,202	36,481
Unemployment Insurance	33,348	40,824	(7,476)	37,945
Uniforms	35,000	35,000	0	33,649
<i>Drivers Subtotal</i>	<u>\$11,074,201</u>	<u>\$10,499,155</u>	<u>\$575,046</u>	<u>\$10,341,615</u>
<b>DISPATCH &amp; SUPERVISION</b>				
Supervisors	\$158,356	\$156,016	\$2,340	\$161,871
Staff	198,499	160,048	38,451	149,239
FICA	33,330	31,030	2,299	31,425
Pension	40,915	35,744	5,171	39,629
Health	108,811	77,392	31,419	77,355
Sick Pay	8,788	8,616	172	27,891
Vacation Pay	33,371	32,629	741	34,929
Holiday Pay	16,168	15,360	808	15,479
Other Paid Leave	20,499	32,956	(12,457)	20,173
Unemployment Insurance	1,252	1,525	(274)	1,813
<i>Dispatch &amp; Supervision Subtotal</i>	<u>\$619,988</u>	<u>\$551,316</u>	<u>\$68,671</u>	<u>\$559,804</u>
<b>HIRING &amp; TRAINING</b>				
Staff	\$37,221	\$36,492	\$730	\$33,087
Student Drivers	36,312	51,494	(15,183)	36,243
Existing Drivers/Supers	133,386	171,773	(38,387)	179,096
FICA	16,763	20,792	(4,028)	18,057
Pension	10,754	10,171	583	18,703
Health	23,963	21,480	2,483	27,316
Sick Pay	1,765	1,761	4	5,732
Vacation Pay	5,368	5,274	94	13,280
Holiday Pay	4,155	4,086	69	7,867
Other Paid Leave	923	907	16	1,511
Unemployment Insurance	448	546	(98)	737
Medical Exams & License Fees	22,000	22,000	0	24,841
Employment Advertising	400	400	0	1,892
Training, Travel & Meetings	8,000	8,000	0	472
<i>Hiring &amp; Training Subtotal</i>	<u>\$301,458</u>	<u>\$355,176</u>	<u>(\$53,718)</u>	<u>\$368,833</u>

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	Proposed Budget <u>FY 2015-16</u>	Final Budget <u>FY 2014-15</u>	<u>Change</u>	<u>Estimate FY 2014-15</u>
<i>RISK &amp; SAFETY</i>				
<i>Wages &amp; Benefits</i>				
Staff	\$74,631	\$44,076	\$30,554	\$32,416
Supervisors	292,938	288,609	4,329	280,903
Driver Accident Pay	1,731	1,698	33	2,032
FICA	32,153	28,978	3,175	27,724
Pension	40,755	35,576	5,179	33,664
Health	76,390	59,632	16,758	49,164
Sick Pay	5,251	4,536	715	15,295
Vacation Pay	27,107	24,882	2,225	32,156
Holiday Pay	14,954	12,483	2,470	12,685
Other Paid Leave	3,689	2,510	1,179	10,952
Unemployment Insurance	1,221	1,488	(267)	747
<i>Wages &amp; Benefits Subtotal</i>	<u>\$570,819</u>	<u>\$504,467</u>	<u>\$66,352</u>	<u>\$497,737</u>
<i>Public Liability</i>				
Professional Services	\$119,066	\$157,689	(\$38,623)	\$185,775
Insurance	255,165	270,760	(15,595)	236,009
Current Year Incident Payouts	75,000	30,000	45,000	8,563
Current Year Incident Reserves	75,000	30,000	45,000	14,669
Prior Years Incident Payouts	75,000	50,000	25,000	11,569
Change in Prior Years Reserves	(75,000)	(50,000)	(25,000)	241,268
<i>Public Liability Subtotal</i>	<u>\$524,231</u>	<u>\$488,449</u>	<u>\$35,782</u>	<u>\$697,853</u>
<i>Workers' Compensation</i>				
Professional Services	\$174,364	\$198,938	(\$24,574)	\$222,767
Insurance	86,109	69,825	16,284	75,345
Current Year Incident Payouts	150,000	150,000	0	23,885
Current Year Incident Reserves	150,000	250,000	(100,000)	229,976
Prior Years Incident Payouts	275,000	375,000	(100,000)	269,935
Change in Prior Years Reserves	(51,619)	(51,619)	0	(248,956)
Miscellaneous Risk & Safety	25,531	25,479	52	22,849
<i>Workers' Compensation Subtotal</i>	<u>\$809,385</u>	<u>\$1,017,622</u>	<u>(\$208,237)</u>	<u>\$595,801</u>
<i>Risk &amp; Safety Subtotal</i>	<u>\$1,904,435</u>	<u>\$2,010,538</u>	<u>(\$106,103)</u>	<u>\$1,791,392</u>
<i>TRANSPORTATION SUBSIDIES</i>				
Dial-a-Ride (Easy Lift)	\$825,511	\$630,511	\$195,000	\$629,064
<i>Transportation Subsidies Subtotal</i>	<u>\$825,511</u>	<u>\$630,511</u>	<u>\$195,000</u>	<u>\$629,064</u>
<i>TOTAL ROUTE OPERATIONS</i>	<u>\$14,725,592</u>	<u>\$14,046,696</u>	<u>\$678,896</u>	<u>\$13,690,708</u>

**Vehicle Maintenance Budget Detail**

	Proposed Budget <u>FY 2015-16</u>	Final Budget <u>FY 2014-15</u>	Change	Estimate FY 2014-15
<i>MECHANICS</i>				
Mechanics	\$706,967	\$695,343	\$11,624	\$609,403
Less Mechanic Labor Capitalization	(29,749)	(29,310)	(440)	(12,909)
Mechanics-OT	25,745	25,364	380	23,165
FICA	68,471	67,863	608	56,105
Pension	91,229	84,737	6,491	76,823
Health	161,850	149,982	11,868	107,465
Sick Pay	19,534	19,534	0	22,019
Vacation Pay	108,162	112,729	(4,567)	62,843
Holiday Pay	33,157	32,667	490	30,447
Other Paid Leave	1,487	1,465	22	1,543
Unemployment Insurance	2,912	3,549	(637)	3,639
Uniforms	12,000	12,000	0	15,567
Tool Allowance	14,300	14,300	0	20,225
<i>Mechanics Subtotal</i>	<u>\$1,216,065</u>	<u>\$1,190,224</u>	<u>\$25,841</u>	<u>\$1,016,333</u>
<i>CLEANERS &amp; FUELERS</i>				
Service Workers	\$437,870	\$431,426	\$6,444	\$429,159
FICA	37,147	36,680	468	37,577
Pension	71,410	66,035	5,376	70,237
Health	161,850	149,982	11,868	149,517
Sick Pay	9,289	9,137	152	14,661
Vacation Pay	31,015	30,557	458	40,868
Holiday Pay	23,459	23,112	347	21,739
Other Paid Leave	1,934	1,905	29	997
Unemployment Insurance	2,940	3,577	(637)	3,584
Uniforms	7,098	7,098	0	8,719
Medical Exams & License Fees	3,230	3,230	0	2,449
<i>Cleaners &amp; Fuelers Subtotal</i>	<u>\$787,242</u>	<u>\$762,737</u>	<u>\$24,505</u>	<u>\$779,508</u>
<i>SUPERVISION</i>				
Staff	\$331,995	\$347,111	(\$15,116)	\$349,289
FICA	28,844	30,276	(1,432)	30,771
Pension	37,705	39,576	(1,871)	40,376
Health	126,287	121,621	4,666	112,897
Sick Pay	4,259	4,181	78	7,028
Vacation Pay	23,334	25,451	(2,117)	25,488
Holiday Pay	13,719	15,018	(1,299)	17,984
Other Paid Leave	2,744	3,004	(260)	2,852
Unemployment Insurance	1,008	1,365	(357)	1,493
Training, Travel & Meetings	10,000	10,000	0	7,121
<i>Supervision Subtotal</i>	<u>\$579,896</u>	<u>\$597,603</u>	<u>(\$17,707)</u>	<u>\$595,300</u>

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	Proposed Budget <u>FY 2015-16</u>	Final Budget <u>FY 2014-15</u>	<u>Change</u>	Estimate <u>FY 2014-15</u>
<i>VEHICLE CONSUMABLES</i>				
Fuel & Lubricants	\$2,095,974	\$2,226,275	(\$130,302)	\$2,265,195
Electric Vehicle Power	84,000	90,000	(6,000)	76,529
Tire Lease	157,173	147,173	10,000	154,845
Tire Mounting	10,000	10,000	0	7,643
<i>Vehicle Consumables Subtotal</i>	<u>\$2,347,146</u>	<u>\$2,473,448</u>	<u>(\$126,302)</u>	<u>\$2,504,212</u>
<i>VEHICLE PARTS &amp; SUPPLIES</i>				
Bus Parts Issued	\$594,661	\$619,661	(\$25,000)	\$562,156
Shop Supplies	85,000	60,000	25,000	84,659
Bus Servicing Supplies	20,000	20,000	0	14,725
Hazmat Disposal & Compliance	10,000	10,000	0	11,757
<i>Vehicle Part &amp; Supplies Subtotal</i>	<u>\$709,661</u>	<u>\$709,661</u>	<u>\$0</u>	<u>\$673,297</u>
<i>VENDOR BUS REPAIRS</i>				
Vandalism Repairs	\$45,000	\$45,000	\$0	\$30,956
Accident Damage Repairs	7,500	7,500	0	5,276
Accident Claim Collections	(5,000)	(5,000)	0	(10,124)
Other Vendor Repairs	35,000	35,000	0	41,677
<i>Vendor Bus Repairs Subtotal</i>	<u>\$82,500</u>	<u>\$82,500</u>	<u>\$0</u>	<u>\$67,785</u>
<i>RISK &amp; SAFETY</i>				
Workers' Comp Services	\$9,177	\$10,470	(\$1,293)	\$63,931
Workers' Comp Insurance	9,064	7,350	1,714	7,167
Current Year Incident Payouts	10,000	10,000	0	7,829
Current Year Incident Reserves	25,000	25,000	0	109,037
Prior Years Incident Payouts	75,000	25,000	50,000	12,596
Change in Prior Years Reserves	(50,000)	(25,000)	(25,000)	(179,120)
<i>Risk &amp; Safety Subtotal</i>	<u>\$78,241</u>	<u>\$52,820</u>	<u>\$25,421</u>	<u>\$21,440</u>
<b><i>TOTAL VEHICLE MAINTENANCE</i></b>	<b><u>\$5,800,751</u></b>	<b><u>\$5,868,993</u></b>	<b><u>(\$68,242)</u></b>	<b><u>\$5,657,876</u></b>

**Passenger Accommodations Budget Detail**

	Proposed Budget <u>FY 2015-16</u>	Final Budget <u>FY 2014-15</u>	Change	Estimate <u>FY 2014-15</u>
<i>PASSENGER FACILITIES</i>				
<i>Wages &amp; Benefits</i>				
Supervisors	\$182,836	\$180,134	\$2,702	\$190,447
TC Advisors	104,606	102,428	2,179	101,729
Staff	39,263	38,373	890	41,924
FICA	28,108	27,622	486	30,081
Pension	26,315	25,200	1,115	25,644
Health	130,155	114,663	15,492	131,361
Sick Pay	4,164	4,127	37	8,524
Vacation Pay	19,866	19,572	295	29,513
Holiday Pay	14,369	14,157	212	15,393
Other Paid Leave	2,318	2,284	34	5,716
Unemployment Insurance	1,800	2,194	(394)	2,901
<i>Wages &amp; Benefits Subtotal</i>	<u>\$553,800</u>	<u>\$530,755</u>	<u>\$23,045</u>	<u>\$583,235</u>
<i>Buildings &amp; Grounds</i>				
TC Contract Maintenance	\$47,720	\$47,720	\$0	\$49,328
TC Repairs/Supplies	10,000	10,000	0	6,181
Bus Stop Repairs/Supplies	10,000	10,000	0	7,836
TC Property Insurance	5,093	5,363	(270)	2,927
<i>Buildings &amp; Grounds Subtotal</i>	<u>\$72,813</u>	<u>\$73,083</u>	<u>(\$270)</u>	<u>\$66,272</u>
<i>Passenger Facilities Subtotal</i>	<u><u>\$626,613</u></u>	<u><u>\$603,838</u></u>	<u><u>\$22,775</u></u>	<u><u>\$649,507</u></u>
<i>TRANSIT DEVELOPMENT</i>				
Staff	\$234,538	\$217,163	\$17,375	\$216,499
FICA	20,271	18,839	1,432	18,897
Pension	26,498	24,626	1,872	24,333
Health	69,297	59,812	9,485	49,752
Sick Pay	5,750	5,616	134	4,835
Vacation Pay	14,748	14,167	580	12,208
Holiday Pay	9,960	9,474	486	11,444
Other Paid Leave	2,988	2,842	146	4,619
Unemployment Insurance	750	915	(164)	1,195
Training, Travel & Meetings	5,000	5,000	0	0
Planning Services & Supplies	18,000	18,000	0	1,389
<i>Transit Development Subtotal</i>	<u><u>\$407,801</u></u>	<u><u>\$376,454</u></u>	<u><u>\$31,347</u></u>	<u><u>\$345,171</u></u>



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	Proposed Budget <u>FY 2015-16</u>	Final Budget <u>FY 2014-15</u>	<u>Change</u>	Estimate <u>FY 2014-15</u>
<i>PROMOTION &amp; INFORMATION</i>				
Wages & Benefits				
Staff	\$95,514	\$81,729	\$13,785	\$76,464
FICA	8,140	7,111	1,029	6,957
Pension	10,641	9,295	1,346	8,404
Health	24,394	20,907	3,487	19,740
Sick Pay	1,275	1,368	(93)	2,281
Vacation Pay	4,967	6,357	(1,390)	6,932
Holiday Pay	4,520	3,597	923	4,071
Other Paid Leave	1,130	899	231	1,200
Unemployment Insurance	414	300	114	299
Wages & Benefits Subtotal	<u>\$150,995</u>	<u>\$131,563</u>	<u>\$19,432</u>	<u>\$126,348</u>
Outside Services				
Media Ad Placement	5,000	5,000	0	207
Brochures & Publications	5,000	5,000	0	1,525
Promotional Giveaways	5,000	5,000	0	5,128
Bus/Shuttle Decorations	2,500	2,500	0	3,105
Other Promotions	65,000	5,000	60,000	6,301
Route Schedules & Information	101,700	101,700	0	121,237
Training, Travel & Meetings	1,000	1,000	0	0
Outside Services Subtotal	<u>\$185,200</u>	<u>\$125,200</u>	<u>\$60,000</u>	<u>\$137,504</u>
<i>Promotion &amp; Information Subtotal</i>	<u><u>\$336,195</u></u>	<u><u>\$256,763</u></u>	<u><u>\$79,432</u></u>	<u><u>\$263,852</u></u>
<i>FARE REVENUE COLLECTION</i>				
Wages & Benefits				
Staff	\$104,220	\$102,152	\$2,068	\$78,247
FICA	9,328	9,144	183	8,373
Pension	12,193	11,953	240	10,621
Health	61,093	52,940	8,153	51,711
Sick Pay	3,219	3,175	44	9,764
Vacation Pay	7,834	7,680	154	12,895
Holiday Pay	4,438	4,350	87	3,548
Other Paid Leave	2,219	2,175	44	1,976
Unemployment Insurance	448	546	(98)	624
Wages & Benefits Subtotal	<u>\$204,990</u>	<u>\$194,116</u>	<u>\$10,874</u>	<u>\$177,759</u>
Outside Services				
Fare Processing	\$75,000	\$20,000	\$55,000	\$51,995
Farebox Parts & Repairs	35,000	45,000	(10,000)	24,619
Tickets, Tokens & Transfers	30,000	30,000	0	26,541
Outside Services Subtotal	<u>\$140,000</u>	<u>\$95,000</u>	<u>\$45,000</u>	<u>\$103,155</u>
<i>Fare Revenue Collection Subtotal</i>	<u><u>\$344,990</u></u>	<u><u>\$289,116</u></u>	<u><u>\$55,874</u></u>	<u><u>\$280,913</u></u>
<b>TOTAL PSNGR ACCOMMODATIONS</b>	<u><u><u>\$1,715,599</u></u></u>	<u><u><u>\$1,526,171</u></u></u>	<u><u><u>\$189,428</u></u></u>	<u><u><u>\$1,539,443</u></u></u>

**General Overhead Budget Detail**

	Proposed Budget FY 2015-16	Final Budget FY 2014-15	Change	Estimate FY 2014-15
<i>FINANCE</i>				
Staff	\$281,615	\$283,887	(\$2,272)	\$257,439
FICA	24,843	24,425	418	23,345
Pension	32,475	31,928	547	29,869
Health	87,884	84,493	3,392	73,611
Sick Pay	6,534	5,650	884	7,444
Vacation Pay	21,848	20,135	1,712	24,619
Holiday Pay	12,070	7,859	4,211	14,216
Other Paid Leave	2,682	1,746	936	4,344
Unemployment Insurance	963	1,174	(211)	1,284
Financial Audit Services	75,000	49,000	26,000	45,000
<i>Finance Subtotal</i>	<u>\$545,914</u>	<u>\$510,297</u>	<u>\$35,617</u>	<u>\$481,171</u>
<i>PERSONNEL</i>				
Staff	\$75,189	\$44,232	\$30,956	\$32,416
FICA	6,340	3,545	2,795	3,455
Pension	8,288	4,634	3,654	3,953
Health	21,097	8,582	12,516	6,019
Sick Pay	1,217	701	517	0
Vacation Pay	5,216	3,314	1,902	7,873
Holiday Pay	3,188	891	2,296	1,585
Other Paid Leave	1,275	356	919	525
Unemployment Insurance	224	137	88	149
<i>Personnel Subtotal</i>	<u>\$122,034</u>	<u>\$66,392</u>	<u>\$55,642</u>	<u>\$55,976</u>
<i>UTILITIES</i>				
Telephone & Data Communications	\$46,000	\$46,000	\$0	\$42,124
Power, Water & Refuse	174,000	174,000	0	161,929
Two-Way Radios	19,200	19,200	0	19,873
<i>Utilities Subtotal</i>	<u>\$239,200</u>	<u>\$239,200</u>	<u>\$0</u>	<u>\$223,927</u>
<i>OPERATING FACILITIES</i>				
<i>Wages &amp; Benefits</i>				
Staff	\$54,861	\$53,766	\$1,094	\$52,093
FICA	4,730	4,636	94	4,649
Pension	6,183	6,060	123	6,261
Health	11,649	10,346	1,303	9,324
Sick Pay	844	834	11	2,224
Vacation Pay	3,532	3,462	70	4,308
Holiday Pay	2,354	2,308	47	2,773
Other Paid Leave	235	231	5	0
Unemployment Insurance	224	273	(49)	299
<i>Wages &amp; Benefits Subtotal</i>	<u>\$84,611</u>	<u>\$81,915</u>	<u>\$2,697</u>	<u>\$81,932</u>

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	Proposed Budget FY 2015-16	Final Budget FY 2014-15	Change	Estimate FY 2014-15
<i>OPERATING FACILITIES (cont'd)</i>				
Service Vehicles				
Parts & Repairs	\$12,000	\$12,000	\$0	\$14,693
Fuel	60,000	60,000	0	50,708
Service Vehicles Subtotal	\$72,000	\$72,000	\$0	\$65,401
Buildings & Grounds				
Contract Maintenance	\$74,960	\$74,960	\$0	\$74,411
Overpass Site	7,500	7,500	0	103
B&G Repairs/Supplies	38,000	38,000	0	42,943
Property Insurance	45,838	48,267	(2,429)	47,555
Buildings & Grounds Subtotal	\$166,298	\$168,727	(\$2,429)	\$165,011
<i>Operating Facilities Subtotal</i>	<u>\$322,909</u>	<u>\$322,642</u>	<u>\$267</u>	<u>\$312,344</u>
<i>DISTRICT ADMINISTRATION</i>				
Wages & Benefits				
Staff	\$558,424	\$474,016	\$84,407	\$432,887
Bus Ad Revenue Placement	8,701	8,572	129	8,879
FICA	49,711	40,487	9,224	46,247
Pension	64,982	52,924	12,058	61,024
Health	167,240	122,906	44,335	94,307
Sick Pay	10,783	66,288	(55,505)	88,235
Vacation Pay	49,054	52,562	(3,508)	73,265
Holiday Pay	24,276	14,245	10,031	22,988
Other Paid Leave	7,283	4,274	3,009	4,981
Unemployment Insurance	1,669	1,856	(188)	2,213
Wages & Benefits Subtotal	\$942,121	\$838,129	\$103,992	\$835,025
Administrative Services				
Directors Fees	\$12,600	\$12,600	\$0	\$12,460
Public Officials Insurance	42,340	33,864	8,477	9,487
Legal Counsel	125,000	135,000	(10,000)	106,319
Pension Administration	20,300	20,000	300	34,761
Office Equipment Maintenance	142,948	132,948	10,000	144,187
Miscellaneous Services	74,098	144,098	(70,000)	193,016
Office & Computer Supplies	49,511	49,511	0	38,557
Dues & Subscriptions	43,665	43,665	0	45,923
Conferences, Meetings & Training	10,000	10,000	0	4,939
Employee Relations	16,000	16,000	0	18,081
Retiree Health Insurance	86,032	88,372	(2,340)	92,164
Mandated Fees & Permits	38,550	38,550	0	32,708
Bus Ad Revenue Program	1,500	1,500	0	0
Miscellaneous	45,636	58,136	(12,500)	48,692
Administrative Services Subtotal	\$708,181	\$784,244	(\$76,064)	\$781,293
<i>District Administration Subtotal</i>	<u>\$1,650,302</u>	<u>\$1,622,374</u>	<u>\$27,929</u>	<u>\$1,616,319</u>
<b>TOTAL GENERAL OVERHEAD</b>	<u><u>\$2,880,360</u></u>	<u><u>\$2,760,905</u></u>	<u><u>\$119,455</u></u>	<u><u>\$2,689,736</u></u>

## Capital Project Detail

FISCAL YEAR 2015-16

	Proposed Budget FY 2015-16	Final Budget FY 2014-15	New Funding Allocation	Carry-over Funding Allocation
<b>REVENUE VEHICLE PURCHASES</b>				
40' Diesel Buses (5)	\$2,100,000	\$2,266,475	\$0	\$2,100,000
40' Diesel Buses (3)	1,425,000	0	1,425,000	0
60' Articulated Buses (3) (\$756,925)	0	2,270,775	0	0
EV Shuttles	2,000,000	3,375,000	0	2,000,000
Subtotal	\$5,525,000	\$7,912,250	\$1,425,000	\$4,100,000
<b>REVENUE VEHICLE IMPROVEMENTS</b>				
Diesel Fleet Drivetrains	\$360,000	\$564,500	\$360,000	\$0
EV Drivetrain/Battery Chargers etc	50,000	64,000	50,000	0
Lithium Battery Project	280,000	491,000	280,000	0
Subtotal	\$690,000	\$1,119,500	\$690,000	\$0
<b>OFFICE FURNITURE &amp; EQUIPMENT</b>				
Office Furniture Allowance	\$25,000	\$25,000	\$25,000	\$0
Subtotal	\$25,000	\$25,000	\$25,000	\$0
<b>MANAGEMENT INFORMATION SYSTEMS</b>				
Software Programming	\$50,000	\$50,000	\$50,000	\$0
PC Hardware/ IT Infrastructure Upgrades	40,000	30,000	40,000	0
Subtotal	\$90,000	\$80,000	\$90,000	\$0
<b>INTELLIGENT TRANSPORTATION SYSTEMS</b>				
AVL Radio System	\$2,630,000	\$3,227,635	\$0	\$2,630,000
Security Cameras on Bus	650,000	508,202	0	650,000
Smartcard Project	1,000,000	0	1,000,000	0
Subtotal	\$4,280,000	\$3,735,837	\$1,000,000	\$3,280,000
<b>SERVICE VEHICLES</b>				
Service Vehicle Replacements	\$0	\$0	\$0	\$0
Subtotal	\$0	\$0	\$0	\$0
<b>BUS STOP EQUIPMENT</b>				
Superstops	\$250,000	\$251,990	\$0	\$250,000
Bus Stop Upgrades	250,000	250,000	0	250,000
Subtotal	\$500,000	\$501,990	\$0	\$500,000
<b>FIXED FACILITIES</b>				
T1 Fixed Facilities	\$395,000	\$350,000	\$45,000	\$350,000
TC Renovation Project	1,500,000	1,550,000	0	1,500,000
TC Fixed Facilities	150,000	0	150,000	0
Subtotal	\$2,045,000	\$1,900,000	\$195,000	\$1,850,000
<b>FAREBOXES &amp; RADIOS</b>				
Fare Collection & Radio Allowance	\$75,000	\$75,000	\$75,000	\$0
Subtotal	\$75,000	\$75,000	\$75,000	\$0
<b>SHOP EQUIPMENT</b>				
Shop Equipment Allowance	\$75,000	\$88,000	\$75,000	\$0
Subtotal	\$75,000	\$88,000	\$75,000	\$0
<b>Total Capital Projects</b>	<b>\$13,305,000</b>	<b>\$15,437,577</b>	<b>\$3,575,000</b>	<b>\$9,730,000</b>

## Projected Capital Project Funding Plan

FISCAL YEAR 2015-16

	Total Revenue	TDA-STA CY	TDA -STA PY	Measure A CY	Measure A PY	Prop 1B PTMISEA	Prop 1B TSC	Federal	Other
<b>REVENUE VEHICLE PURCHASES</b>									
40' Diesel Buses (5)	\$2,100,000		16,629		0	1,664,597		418,774	
40' Diesel Buses (3)	1,425,000		303,839		0	1,121,161		0	
60' Articulated Buses (3) (\$756,925)	0								
EV Shuttles	2,000,000		844,220	200,000				955,780	
<i>Subtotal</i>	<u>\$5,525,000</u>								
<b>REVENUE VEHICLE IMPROVEMENTS</b>									
Diesel Fleet Drivetrains	\$360,000		0	360,000	0				
EV Drivetrain/Battery Chargers etc	50,000		0	50,000	0				
Lithium Battery Project	280,000		0	280,000	0				
<i>Subtotal</i>	<u>\$690,000</u>								
<b>OFFICE FURNITURE &amp; EQUIPMENT</b>									
Office Furniture Allowance	\$25,000		25,000		0				
<i>Subtotal</i>	<u>\$25,000</u>								
<b>MANAGEMENT INFORMATION SYSTEMS</b>									
Software Programming	\$50,000		50,000		0				
PC Hardware/ Major Software Upgrades	40,000		40,000		0				
<i>Subtotal</i>	<u>\$90,000</u>								
<b>INTELLIGENT TRANSPORTATION SYSTEMS</b>									
AVL Radio System	\$2,630,000		1,073,961	46,550	453,450	582,538	473,501		
Security Cameras on Bus	650,000				384,416		265,584		
Smartcard Project	1,000,000				0	1,000,000	0		
<i>Subtotal</i>	<u>\$4,280,000</u>								
<b>SERVICE VEHICLES</b>									
Service Vehicle Replacements	\$0		0						
<i>Subtotal</i>	<u>\$0</u>								
<b>BUS STOP EQUIPMENT</b>									
Superstops	\$250,000		51,511		0			198,489	
Bus Stop Upgrades	250,000		250,000						0
<i>Subtotal</i>	<u>\$500,000</u>								
<b>FIXED FACILITIES</b>									
T1 Fixed Facilities	\$395,000	350,000	45,000						
TC Renovation Project	1,500,000	0	244,737		13,299	1,000,000		241,964	
TC Fixed Facilities	150,000		150,000						
<i>Subtotal</i>	<u>\$2,045,000</u>								
<b>FAREBOXES &amp; RADIOS</b>									
Fare Collection & Radio Allowance	\$75,000		75,000		0			0	
<i>Subtotal</i>	<u>\$75,000</u>								
<b>SHOP EQUIPMENT</b>									
Shop Equipment Allowance	\$75,000		75,000		0				
<i>Subtotal</i>	<u>\$75,000</u>								
<b>TOTAL CAPITAL PROJECTS</b>	<b>\$13,305,000</b>	<b>\$350,000</b>	<b>\$3,244,897</b>	<b>\$936,550</b>	<b>\$851,165</b>	<b>\$5,368,296</b>	<b>\$739,085</b>	<b>\$1,815,007</b>	<b>\$0</b>



## BOARD OF DIRECTORS REPORT

**MEETING DATE:** JUNE 9, 2015

**AGENDA ITEM #:** 8

**DEPARTMENT:** RISK

**TYPE:** ACTION

**PREPARED BY:** MARY GREGG

\_\_\_\_\_  
*Signature*

**REVIEWED BY:** GENERAL MANAGER

\_\_\_\_\_  
*GM Signature*

**SUBJECT:           Renewal of Workers' Compensation Excess Insurance  
Effective: July 1, 2015 through June 30, 2016**

### RECOMMENDATION:

Staff recommends that the MTD Board of Directors authorize renewal of Workers' Compensation insurance with continuance of the current coverage & handling.

1. Self-insurance with the California State Association of Counties, Excess Insurance Authority (CSAC EIA) with a Self Insured Retention (SIR) of \$500,000
2. Third Party Administration (TPA) with Workers' Compensation Administrators (WCA)
3. Legal defense by John Lamoutte of Tobin-Lucks.
4. Treatment with designated medical facility MedCenter (and local emergency rooms if/when applicable) for workers' compensation injuries.

Renewal Quote	Fiscal Year		
	2015-2016	2014-2015	2013-2014
Excess Insurance Premium	\$71,000	\$64,458	\$58,382
Third Party Administrator (TPA)	\$53,205	\$51,406	\$49,668
<b>Total Premium</b>	<b>\$125,205*</b>	<b>\$115,864*</b>	<b>\$108,050*</b>

\*Total cost of insurance premium and TPA only; cost of claims is additional (including medical treatment, temporary disability and rehabilitation).

### Analysis

The Workers' Compensation industry has experienced a 10-15% rate increase in excess coverage. MTD's annual increase has trended in the low end of that range for the past few years and this trend continues for the upcoming renewal, with an approximately 10.2% increase over the expiring premium.

In previous years, District staff has gone out to bid to First Dollar carrier State Fund Compensation Insurance Fund (SCIF) and resulting quotes have not presented significant savings as compared to Self Insured Retention through the program offered by CSAC EIA. This year staff discussed current trends in the SCIF program with P.J. Skarlanic, Asst. Vice President of Alliant Insurance Services, and he indicated that many factors play into the premium costs in the First Dollar market place, chief among them is the rising risk associated with the public safety sectors. This has resulted in carriers increasing premiums to offset the increase in exposure, or pulling out of the market all together limiting carrier options.

**Budget/Financial Information**

The table below indicates the Total Incurred Workers’ Compensation per fiscal year over the past few years. This chart includes all costs paid for that given fiscal year inclusive of premium, claims cost, TPA fees and attorney fees. Reserves are for claims incurred during a prior fiscal year but remain open.

**Workers’ Compensation Claims Overview (actual as of May 31, 2015)\***

<b>Date of Injury Claim Period</b>	<b>Total Claims</b>	<b>Open Claims</b>	<b>Paid</b>	<b>Reserves</b>	<b>Total Incurred</b>
FY 2014/15	23	10	\$73,402	\$263,268	\$336,670
FY 2013/14	25	7	\$273,671	\$277,395	\$551,066
FY 2012/13	24	2	\$250,262	\$175,147	\$425,409
FY 2011/12	30	7	\$216,730	\$201,850	\$418,580

\*FY 2014/15 has not closed as of the date of this report; therefore, numbers for that FY only are estimates.

**Historical Reference**

In January 1987, MTD made a financial decision to enter a self-insured retention (SIR) insurance program for Workers’ Compensation claims & claims handling. This decision by MTD remains successful and fiscally advantageous (as opposed to First Dollar coverage). In 2005, staff researched and changed Workers’ Compensation excess insurance carrier to CSAC EIA with an SIR of \$500,000, thus achieving further savings with the strength of a pooled insurance.

To: MTD Board of Directors  
From: Jerry Estrada, General Manager  
Date: June 5, 2015  
Subject: General Manager's Report

## Planning

### *University/College Coordination*

MTD staff met with UCSB staff on May 13<sup>th</sup> to discuss the upcoming service enhancements to be funded by UCSB. The discussion included specifics of the Line 24x/12x enhancements as part of the August 2015 changes, timing and coordination of public outreach/marketing, and bus stop improvements as part of the new Line 38 proposed for implementation in August 2016, which is when occupancy is expected to occur for the San Joaquin student housing project.

Also discussed was the Line 11 agreement in which UCSB provides financial assistance for enhanced service implemented in March of 2007. Given the amount of funding UCSB is providing for the Line 24x/12x enhancements and new Line 38, UCSB is opting out of the Line 11 agreement. An update to UCSB staff on smart card technology was also provided during the meeting.

SBCC is proposing to close the West Campus loop from August 1 until Summer 2017 to construct the adjacent West Campus Classroom/Office Building project. The Line 16 uses this stop during the school year and for one trip during the AM peak during the summer. Staff is coordinating with SBCC and the City of Santa Barbara on a two year detour. The new schedule book to be issued in August will reflect the detour route.

### *Community Outreach*

Staff attended a COAST Bus Riders meeting on May 14<sup>th</sup>. This was the first meeting on the Santa Barbara West Side as COAST is planning on expanding their Bus Riding meeting efforts beyond the Santa Barbara East Side. The August 2015 service changes and solar pole light possibilities were discussed. Santa Barbara City Councilmember Murrillo attended as well.

### *Bus Stops*

As part of an affordable housing project on Via Real in Carpinteria at a prior mobile home park, a bus shelter will be installed at the adjacent Via Real/Nazarene Church bus stop. The housing project will include constructing a sidewalk that will allow pedestrians to pass instead of using the road shoulder. Once the sidewalk link is complete, the bus stop on Via Real near Kim's Market will be closed due to its very close proximity to the Nazarene Church bus stop.



## Operations & Maintenance

Bidding continues for our upcoming Summer Schedule, and is expected to finish within the next few days. The process has gone smoothly, as in past bids.

Operations has begun preparing the modifications to runs that are necessary for our pending local celebrations that do impact our city, system and routes. They include Summer Solstice, Independence Day and Fiesta. Our department has to disassemble and reassemble those affected runs, due to the street closures and street closures that are initiated by law enforcement. Extra supervision and booster runs are added to mitigate the disruption during those events.

Patricia Willis, one of our most recent Operators in Training was released, and has assumed her bid shifts. Congratulations Patricia! Welcome to the family. We also have started three new Operators in Training last week: Sean Anderson, Daniel Mendoza and Salvador Busto. All of these gentlemen started at the same time; they are in the middle of preparing for their DMV exams, with the help of our Training Department.

On May 13, Operations staff attended a meeting at UCSB, regarding their Emergency Operations Plan. MTD is deeply connected to all the local agencies and schools regarding our involvement if an "event" were to take place.

Amgen graced Santa Barbara on May 14; one of the stages of this internationally recognize race started from the Cabrillo Blvd area. Detours and delays were necessary for the routes that do traverse those streets that were closed due to the cyclists (31/31/30/14/20). Disruption was kept to a minimum; extra supervision was initiated.

Westmont College conducted their Ready Day on May 19; Operations was invited and did attend. This is a practice on campus to review emergency evacuation procedures.

VTT (Verification of Transit Training) is scheduled the week of June 8<sup>th</sup>. This is the mandatory training required by the State of California for those that have commercial drivers licenses with the privilege to transport passengers. This is in house training that is conducted at least 4 times per year.

Gillig #622 and #630 are at Cummins Pacific in Ventura for replacement of the complete turbochargers. Gillig #625 is at Cummins Pacific tentatively for replacement of the turbocharger actuator; however, it may need a new complete turbocharger. Gillig #628 is also at Cummins Pacific for replacement of The EGR (Exhaust Gas Recirculation) cooler.

Engine oil analysis for Gillig #618 has indicated diesel fuel contamination in the oil. Leaking fuel injectors are usually the source and are being replaced.

The FA software upgrade is planned for June 17<sup>th</sup>. Annual parts inventory is planned for June 27<sup>th</sup>. Installation of the first set of two CALB lithium battery packs into EV15 is now underway.

### *Facilities*

All storm water reports are filed up to date and the annual report due July 1<sup>st</sup> is in progress. A required revision of MTD's Storm Water (Runoff) Prevention Plan is in progress with assistance of Dave Johannes. Preliminary assessment of heat loads for the HVAC upgrade of the computer server room is in progress.

### Administration

Santa Barbara County staff have released the Draft Final Environmental Impact Report (EIR) for the Goleta Valley Community Plan (GVCP). The GVCP includes the potential rezoning of MTD's Calle Real property for residential development. The County Planning Commission will be considering the EIR on June 17. Staff is working with our attorneys to prepare a written response to the EIR, and will provide a comment at the Planning Commission hearing.

Staff will attend a meeting of SBCAG's Technical Transportation Advisory Committee (TTAC) on Thursday, June 4. MTD is a voting member of the Committee. TTAC will receive updates on SBCAG's draft Public Participation Plan and the draft Santa Barbara County Employment Characteristics Report. TTAC will also be asked to recommend that the SBCAG Board approve the allocation of Local Transportation Funds for FY 2016, the Measure A Program of Projects (POP) for FY 2016 through FY 2020, and SBCAG's Regional Active Transportation Plan.

As required by the FTA, staff submitted MTD's April Safety & Security Reports and Ridership Reports to the National Transit Database (NTD).

MTD has received \$3,276,242 in Federal Transit Administration (FTA) Section 5307 operating assistance funds for FY 2015. This represents 8/12ths of the FY 2015 Section 5307 funds that staff expects will be apportioned to the Santa Barbara urbanized area. The remaining 4/12ths of the funds have not yet been apportioned by FTA because Congress has not yet appropriated funds for the period from June 1 through the end of the federal fiscal year on September 30, 2015.

### *Capital Projects*

Recent staff work on the AVL project concerns the design of the real-time passenger information webpage and smart phone application, which is nearly complete. The main goals are to make these Clever Devices products intuitive to the user and appear seamless with MTD's existing website including a similar look and color scheme. Two MTD staff members will travel to Clever Devices'

facility in New York in August for the "factory acceptance test." The FAT is a process of testing the AVL system for compliance with the specifications using a duplicate setup of the onboard and dispatch equipment that will be in place at MTD. Because the timing of the FAT has been rescheduled to August, the start of the live mini-fleet testing at MTD is being delayed into late September. The project is tentatively scheduled to be implemented by March 2016.

Lenvik & Minor Associates continue work on the Transit Center renovation plans in preparation for the initial submittal to the City of Santa Barbara. Staff is working with LMA reviewing project details and layouts as part of the process.

The plans for the Olive Terminal canopy modifications are still in the Building & Safety Division review stage. The Superstop project bid opening took place on June 3. Two bids were received which are being reviewed. Staff anticipates bringing a contract award recommendation to the board at the June 23 meeting.

The job opening for the purchasing and contracts position has been posted in various media and job. The interview process for the "Procurement Specialist" will begin when several qualified applications have been received. The deadline for submitting an application for the Route Scheduler position has closed. Applications will be reviewed and interviews conducted over the next month.