



**AGENDA**

**Meeting**

of the

**FINANCE & HUMAN RESOURCES AND RISK COMMITTEE**

of the

**SANTA BARBARA METROPOLITAN TRANSIT DISTRICT**

A Public Agency

**Tuesday, September 26, 2017**

**9:00 AM**

**John G. Britton Auditorium**

550 Olive Street, Santa Barbara, CA 93101

1. **CALL TO ORDER**
2. **ROLL CALL OF THE COMMITTEE MEMBERS**  
Dave Tabor, Chair; Paula Perotte, Director; Olivia Rodriguez, Director
3. **REPORT REGARDING POSTING OF AGENDA**
4. **APPROVAL OF PRIOR MINUTES - (ATTACHMENT-ACTION MAY BE TAKEN)**  
The Board will be asked to waive the reading of and approve the draft minutes for the meeting of May 26, 2017.
5. **PUBLIC COMMENT**  
Members of the public may address the Committee on items within the jurisdiction of the Committee that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Committee Chair. Please complete and deliver to the MTD Board Clerk, before the meeting is convened, a "Request to Speak" form including a description of the subject you wish to address.
6. **FY 2016-17 FINANCIAL RESULTS & SINGLE AUDIT UPDATE - (ATTACHMENT – INFORMATIONAL)**  
Staff will present preliminary financial results on FY 2016-17.
7. **RENEWAL OF SBCC TRANSIT PASS AGREEMENT - (ATTACHMENT – INFORMATIONAL)**  
Staff is seeking input concerning the renewal of the Transit Pass Program Agreement with Santa Barbara City College (SBCC).
8. **OTHER BUSINESS AND REPORTS - (ACTION MAY BE TAKEN)**  
Committee members will report on other related issues.
9. **ADJOURNMENT**

**AMERICAN WITH DISABILITIES ACT:** If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 963-3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



**MINUTES**

**Meeting**

of the

**FINANCE & HUMAN RESOURCES AND RISK COMMITTEE**

of the

**SANTA BARBARA METROPOLITAN TRANSIT DISTRICT**

A Public Agency

**Friday, May 26, 2017**

**10:00 AM**

**John G. Britton Auditorium**

550 Olive Street, Santa Barbara, CA 93101

**1. CALL TO ORDER**

Chair Tabor called the meeting to order at 10:00am.

**2. ROLL CALL OF THE COMMITTEE MEMBERS**

Chair Tabor reported all members were present with the exception of Director Perotte.

**3. REPORT REGARDING POSTING OF AGENDA**

Lilly Gomez Office Administrator, reported that the agenda was posted on Monday, May 22, 2017 at MTD's Administrative office, mailed and emailed to those on the agenda list, and posted on MTD's website.

**4. APPROVAL OF PRIOR MINUTES - (ATTACHMENT-ACTION MAY BE TAKEN)**

Director Rodriguez moved to approve the draft minutes for the meeting of April 25, 2017. Chair Tabor seconded the motion. The motion passed unanimously.

**5. PUBLIC COMMENT**

None was made.

**6. FISCAL YEAR 2017-18 OPERATING & CAPITAL BUDGET - (ACTION MAY BE TAKEN)**

Jerry Estrada, General Manager, and Brad Davis, Assistant General Manager, reviewed the draft Fiscal Year (FY) 2017-18 Budget. Mr. Estrada stated that the budget includes potential scenarios for fare increases. Staff recommended that the Committee forward the draft budget to the full Board for its consideration at the June 14 Meeting, unless the Committee recommended changes. Chair Tabor moved the staff recommendation, and Director Rodriguez seconded the motion. The motion passed unanimously.

**7. OTHER BUSINESS AND REPORTS - (ACTION MAY BE TAKEN)**

No other items were discussed.

**8. ADJOURNMENT**

Chair Tabor Davis moved to adjourn the meeting at 11:18am. Director Rodriguez seconded the motion. The motion passed unanimously.



## FINANCE & HUMAN RESOURCES COMMITTEE REPORT

**MEETING DATE:** SEPTEMBER 26, 2017      **AGENDA ITEM #:** 6

**TYPE:** INFORMATIONAL

**PREPARED BY:** BRAD DAVIS

\_\_\_\_\_  
*Signature*

**REVIEWED BY:** GENERAL MANAGER

\_\_\_\_\_  
*Signature*

**SUBJECT:**      **FY 2016-17 Financial Results & Single Audit Update**

### **DISCUSSION:**

Staff will present preliminary financial results on FY 2016-17 in advance of the full financial report for the fiscal year to be presented to the full Board at its next meeting. The Committee will also be updated on the status of the Single Audit still underway for last fiscal year.



**FINANCE & HUMAN RESOURCES COMMITTEE REPORT**

**MEETING DATE:** SEPTEMBER 26, 2017      **AGENDA ITEM #:** 7

**TYPE:** INFORMATIONAL

**PREPARED BY:** BRAD DAVIS

\_\_\_\_\_  
*Signature*

**REVIEWED BY:** GENERAL MANAGER

\_\_\_\_\_  
*Signature*

**SUBJECT:    Renewal of SBCC Transit Pass Agreement**

**DISCUSSION:**

Staff is seeking input concerning the renewal of the Transit Pass Program Agreement with Santa Barbara City College (SBCC) that provides for bus use by SBCC students. The current agreement expires at the end the 2017-18 academic year.