



**BOARD OF DIRECTORS MEETING AGENDA**

**Meeting  
of the  
BOARD OF DIRECTORS  
of the  
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT  
A Public Agency  
Tuesday, July 17, 2018  
8:30 AM  
John G. Britton Auditorium  
550 Olive Street, Santa Barbara, CA 93101**

**1. CALL TO ORDER**

**2. ROLL CALL OF THE BOARD MEMBERS**

Dave Davis (Chair), David Tabor (Vice Chair), Bill Shelor (Secretary), Olivia Rodriguez (Director), Dick Weinberg (Director), Chuck McQuary (Director), Paula Perotte (Director).

**3. REPORT REGARDING POSTING OF AGENDA**

**CONSENT CALENDAR**

**4. APPROVAL OF PRIOR MINUTES - (ATTACHMENT - ACTION MAY BE TAKEN)**

The Board of Directors will be asked to waive the reading of and approve the draft minutes for the meeting of June 19, 2018.

**5. CASH REPORT - (ATTACHMENTS - ACTION MAY BE TAKEN)**

The Board of Directors will be asked to review and approve the Cash Reports from June 12, 2018 through June 25, 2018 and June 26, 2018 through July 9, 2018.

**THIS CONCLUDES THE CONSENT CALENDAR**

**6. PUBLIC COMMENT**

Members of the public may address the Board of Directors on items within jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, please complete and deliver to the MTD Board Clerk, a "Request to Speak" form that includes both a description of the subject you wish to address and, if applicable, the agenda item number for which you would like to comment. Additional public comment will be allowed during each agenda item, including closed session items. Forms are available at [www.sbmtd.com](http://www.sbmtd.com) and at MTD Administrative offices.

**7. ANNUAL CAPITAL PROJECTS UPDATE - (INFORMATIONAL)**

Staff will provide a presentation to update the Board on MTD capital projects. The presentation will provide specific project details and status of all current projects.

<b>BOARD OF DIRECTORS MEETING AGENDA</b>
--

8. **ANNUAL COMMUNITY OUTREACH EFFORTS REPORT - FY 2017-18 - (INFORMATIONAL)**  
Staff requests that the Board of Directors receive a presentation on community outreach efforts in FY 2017-18.
9. **BRANDING OF NEW BUS ACQUISITIONS - (ATTACHMENT - ACTION MAY BE TAKEN)**  
Staff requests that the Board of Directors receive a presentation on a paint and decal design scheme for 10 new Gillig buses.
10. **FIRST AMENDMENT TO LEASE WITH ASTI HOLDINGS COMPANY, LLC - (ATTACHMENT - ACTION MAY BE TAKEN)**  
Staff recommends that the Board of Directors authorize the General Manager to sign the attached First Amendment to Lease with Asti Holdings Company, LLC (Asti) related to Santa Barbara Metropolitan Transit District's (MTD) real property at 5353 Overpass Road, Goleta California.
11. **GENERAL MANAGER'S REPORT UPDATE - (INFORMATIONAL)**
  - a. Summer Service
  - b. Fleet Status Update
12. **OTHER BUSINESS AND REPORTS - (ACTION MAY BE TAKEN)**  
The Board will report on other related public transit issues and Committee meetings.
13. **ADJOURNMENT**

**AMERICANS WITH DISABILITIES ACT:** If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 805.963.3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



**BOARD OF DIRECTORS MEETING MINUTES**

**Meeting  
of the  
BOARD OF DIRECTORS  
of the  
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT  
A Public Agency  
Tuesday, June 19, 2018  
8:30 AM  
John G. Britton Auditorium  
550 Olive Street, Santa Barbara, CA 93101**

**1. CALL TO ORDER**

Chair Dave Davis called the meeting to order at 8:30 AM.

**2. ROLL CALL OF THE BOARD MEMBERS**

Chair Davis reported that all members were present.

**3. REPORT REGARDING POSTING OF AGENDA**

Christina Perry, Administrative Assistant, reported that the agenda was posted on Thursday, June 14, 2018, at MTD's Administrative office, mailed and emailed to those on the agenda list, and posted on MTD's website.

**CONSENT CALENDAR**

**4. APPROVAL OF PRIOR MINUTES - (ATTACHMENT - ACTION MAY BE TAKEN)**

The Board of Directors was asked to waive the reading of and approve the draft minutes for the meeting of June 5, 2018.

Chair Davis recommended the following corrections to the prior minutes:

- a. Item 10: to better identify Council Member Kristen Sneddon, insert "Santa Barbara" before "Council Member..."
- b. Item 11: due to the recess to Closed Session, amend "No action was taken" to read "Chair Davis reported out that no action was taken."

**5. CASH REPORT - (ATTACHMENTS - ACTION MAY BE TAKEN)**

The Board of Directors was asked to review and approve the Cash Report from May 29, 2018 through June 11, 2018.

General Manager Jerry Estrada answered the Board's questions about items in the cash report. Vice Chair David Tabor moved to approve the consent calendar as corrected. Director Paula Perotte seconded the motion. The motion passed unanimously.

**THIS CONCLUDES THE CONSENT CALENDAR**

<b>BOARD OF DIRECTORS MEETING MINUTES</b>
---

**6. PUBLIC COMMENT**

No public comments were made.

**7. RENEWAL OF EXCESS WORKERS' COMPENSATION INSURANCE JULY 1, 2018 - (ACTION MAY BE TAKEN)**

Human Resources and Risk Manager Mary Gregg recommended that the Board of Directors authorize renewal of Excess Workers' Compensation (EWC) Insurance with current coverage through California State Association of Counties, Excess Insurance Authority (CSAC EIA) with a Self-Insured Retention (SIR) of \$500,000, at the projected annual premium of \$69,594, effective July 1, 2018 - July 1, 2019.

Ms. Gregg noted a rate reduction in the renewal, in part due to the District's low experience modification, and answered questions from the Board.

Vice Chair Tabor moved to authorize renewal of Excess Workers' Compensation (EWC) Insurance. Director Chuck McQuary seconded the motion. The motion passed unanimously.

**8. RENEWAL OF FLOOD INSURANCE- JULY 10, 2018 THROUGH JULY 10, 2019 - (ACTION MAY BE TAKEN)**

Ms. Gregg recommended that the Board of Directors authorize renewal of the Flood Insurance coverage with Wright National Flood Insurance Company effective July 10, 2018, at a total premium of \$28,130, with a deductible of \$25,000 per coverage.

Ms. Gregg explained minor changes to the policy and noted that with this renewal MTD has been grandfathered into a flood zone with recent stability in premium rates. The Board asked clarifying questions, which were answered by staff.

Director Olivia Rodriguez moved to authorize renewal of the Flood Insurance coverage with Wright National Flood Insurance Company. Director Dick Weinberg seconded the motion. The motion passed unanimously.

**9. MTD STAFF EMPLOYEE HANDBOOK - (ACTION MAY BE TAKEN)**

Staff recommended that the Board of Directors approve a revision to eligibility language in the Retirement Medical Insurance section of the Staff Employee Handbook ("Handbook"). This Handbook is specific to District Staff and does not apply to employees represented under a collective bargaining agreement.

Board asked questions about the revision and discussed financial impact of the change for the District. Staff confirmed that the eligibility revision will apply only to new Staff employees hired after June 30, 2018.

Director Olivia Rodriguez moved to approve a revision to eligibility language in the Retirement Medical Insurance section of the Staff Employee Handbook ("Handbook"). Director Chuck McQuary seconded the motion. The motion passed unanimously.

**10. RESOLUTION 2018-04 - CAL OES DESIGNATION OF AUTHORIZED AGENT FOR FEMA ASSISTANCE - (ATTACHMENT - ACTION MAY BE TAKEN)**

Assistant General Manager / Controller Brad Davis requested that the Board approve Resolution 2018-04 designating General Manager Jerry Estrada as the authorized agent

## BOARD OF DIRECTORS MEETING MINUTES

to execute and file agreements with the California Governor's Office of Emergency Services for federal financial assistance for disaster relief.

Chair Davis called for a roll call vote. Resolution 2018-04 was approved unanimously.

### 11. **ADA PARATRANSIT SERVICES MASTER AGREEMENT - (ATTACHMENT - ACTION MAY BE TAKEN)**

General Manager Estrada recommended that the Board authorize General Manager Estrada to amend the Master Agreement with Easy Lift Transportation for the continued provision of complementary paratransit service, and extend the amended Master Agreement for FY 2018-19.

General Manager Estrada thanked Chair Davis and Vice Chair Tabor for their support on the Ad Hoc Committee.

General Manager Estrada presented the Master Agreement amendment, summarized the history of MTD's ADA services, recognized Easy Lift's valuable service to the community, and noted the historically positive relationship between MTD and Easy Lift.

General Manager Estrada answered clarifying questions from the Board and requested the formation of an Ad Hoc Committee to support staff in the upcoming negotiations with Easy Lift Transportation. Staff and the Board discussed concerns over the current agreement and Chair Davis requested a full financial review of Easy Lift Transportation's budget during future negotiations. This request was reiterated by Director Olivia Rodriguez. Additionally, Chair Davis proposed that staff assess the possibility of going out to bid for these services. Director Paula Perotte and Vice Chair Tabor concurred with Chair Davis' suggestions.

Chair Davis complimented General Manager Estrada for his negotiations with Easy Lift Transportation.

Chair Davis expressed disappointment that Executive Director Ernesto Paredes of Easy Lift Transportation was absent from the proceedings and unable to address concerns brought forward by the full Board.

Director Shelor moved to retain the current Ad Hoc Committee; Chair Davis included this in the final motion.

Vice Chair Tabor moved to extend the Master Agreement and continue the Ad Hoc Committee. Director Rodriguez seconded the motion. The motion was approved unanimously.

### 12. **REPORT ON BRANDING OF NEW BUS ACQUISITIONS - (INFORMATIONAL)**

General Manager Estrada informed the Board that Gillig has accelerated production on MTD's 10 new 40-foot diesel buses.

Marketing and Community Relations Manager Hillary Blackerby presented four design schemes that are consistent with MTD's 5 Year Marketing and Communications Plan, adopted by the Board in July 2017. The Board provided input and Ms. Blackerby answered questions regarding production, designs, and community outreach.

<b>BOARD OF DIRECTORS MEETING MINUTES</b>
---

Member of the Public Howard Green presented the Board with a statement opposing the rebranding of the new buses until the total cost of rebranding the entire fleet can be considered.

Chair Davis thanked Ms. Blackerby for her report.

**13. GENERAL MANAGER'S REPORT UPDATE - (INFORMATIONAL)**

General Manager Estrada presented an update on MTD's new BYD buses, the California Highway Patrol audit, fleet refurbishments, and the diesel fuel bid. General Estrada answered the Board's questions.

**CHAIR DAVIS REOPENED PUBLIC COMMENT**

Member of the public Howard Green requested that MTD requested greater availability of attachments and increased transparency from the Board of Directors.

Mr. Green requested two new bus stops: a bus stop on State Street at Hitchcock, and an inbound bus stop at San Antonio and Calle Real.

Chair Davis thanked Mr. Green for his comments.

**14. OTHER BUSINESS AND REPORTS - (ACTION MAY BE TAKEN)**

No other business was reported.

**15. ADJOURNMENT**

Director Rodriguez moved to adjourn the meeting at 10:05 AM. Vice Chair Tabor seconded the motion. The motion passed unanimously.

---

---

**Santa Barbara Metropolitan Transit District**  
**Cash Report**  
**Board Meeting of July 3, 2018**  
**For the Period June 12, 2018 through June 25, 2018**

---

---

**MONEY MARKET**

**Beginning Balance June 12, 2018** **\$4,783,757.15**

Passenger Fares	104,136.87
Accounts Receivable	25,845.57
Prepays & Advertising	2,000.00
Miscellaneous Income	1,192.27
Interest Income	51.56
<b>Total Deposits</b>	<b>133,226.27</b>

Garn/Escrow Transfers	(965.27)
Bank & CC Fees	(1,342.71)
401(k)/Pension Transfer	(32,877.04)
Payroll Taxes	(150,301.41)
Payroll	(349,603.63)
Accounts Payable	(621,962.40)
<b>Total Disbursements</b>	<b>(1,157,052.46)</b>

**Ending Balance** **\$3,759,930.96**

**CASH INVESTMENTS**

LAIF Account	\$6,436,593.83
Money Market Account	3,759,930.96

**Total Cash Balance** **\$10,196,524.79**

**SELF INSURED LIABILITY ACCOUNTS**

WC / Liability Reserves	(\$4,421,450.43)
-------------------------	------------------

**Working Capital** **\$5,775,074.36**

**Santa Barbara Metropolitan Transit District  
Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
117886	4/5/2018	WILLIAM JOHN SHELOR	DIRECTOR FEES	120.00	V
118334	6/14/2018	ABC BUS COMPANIES INC	BUS PARTS	775.05	
118335	6/14/2018	ASBURY ENVIRONMENTAL	WASTE OIL RECYCLER	110.00	
118336	6/14/2018	JOSE BAUTISTA	AD MOUNTING/DISMOUNTING	640.00	
118337	6/14/2018	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	435.30	
118338	6/14/2018	BNS ELECTRONICS, INC.	SANTA YNEZ SITE RENTAL	285.28	
118339	6/14/2018	BOONE PRINTING AND GRAPHICS,	PRINTING SERVICES	932.20	
118340	6/14/2018	JAMES BRACKETT	RETIREE HEALTH REIMBURSEMENT	98.00	
118341	6/14/2018	KARL BRETZ	RETIREE HEALTH REIMBURSEMENT	646.71	
118342	6/14/2018	ROBERT BURNHAM	RETIREE HEALTH REIMBURSEMENT	285.00	
118343	6/14/2018	CALIFORNIA ELECTRIC SUPPLY, I	SHOP/B&G SUPPLIES	78.30	
118344	6/14/2018	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	82.03	
118345	6/14/2018	CITY OF SANTA BARBARA	SUPERSTOPS - PERMIT FEES	80.00	
118346	6/14/2018	CELTIS VENTURES, INC.	MARKETING SERVICES	7,956.25	
118347	6/14/2018	COMMUNITY RADIO, INC.	GIB. SITE RENTAL	256.29	
118348	6/14/2018	CINTAS CORPORATION	FIRST AID SUPPLIES	531.72	
118349	6/14/2018	CIO SOLUTIONS, LP	IT SERVICES	600.00	
118350	6/14/2018	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	440.17	
118351	6/14/2018	CROCKER REFRIGERATION & AIR	HVAC MAINTENANCE	110.00	
118352	6/14/2018	CUMMINS PACIFIC, LLC	BUS PARTS & REPAIRS	5,991.20	
118353	6/14/2018	CURTIS, NANCY	RETIREE HEALTH REIMBURSEMENT	154.15	
118354	6/14/2018	DIESEL EMISSIONS SERVICE DBA	DFP GENERATOR REPAIR	2,032.51	
118355	6/14/2018	DIESEL FORWARD, INC.	BUS PARTS	789.51	
118356	6/14/2018	DRC DIRECT LLC DBA	EV/CHARGER REPAIRS	10,394.78	
118357	6/14/2018	DOWNTOWN ORGANIZATION, INC.	TC MAINTENANCE	450.00	
118358	6/14/2018	EASY LIFT TRANSPORTATION, INC	MONTHLY ADA SUBSIDY	72,421.50	
118359	6/14/2018	SHERRIE FISHER	RETIREE HEALTH REIMBURSEMENT	286.38	
118360	6/14/2018	FLEET SERVICES, INC.	BUS PARTS	0.00	V
118361	6/14/2018	FLEET SERVICES, INC.	BUS PARTS	979.10	
118362	6/14/2018	FRONTIER CALIFORNIA INC.	TELEPHONES	96.98	
118363	6/14/2018	GENFARE, A DIVISION OF SPX COR	FARES VAULT & SPARE FAREBOXES	73,574.81	
118364	6/14/2018	GIBBS INTERNATIONAL INC	BUS PARTS	1,263.17	
118365	6/14/2018	GILLIG LLC	BUS PARTS	9,826.79	
118366	6/14/2018	GARY GLEASON	RETIREE HEALTH REIMBURSEMENT	247.95	
118367	6/14/2018	GOODYEAR TIRE & RUBBER CO	LEASED TIRES	552.96	
118368	6/14/2018	GRAINGER, INC.	SHOP/B&G SUPPLIES	137.66	
118369	6/14/2018	GUARDIAN-APPLETON (DENTAL I	DENTAL INSURANCE	4,100.13	
118370	6/14/2018	GUARDIAN-APPLETON (LIFE INS)	LIFE INSURANCE	1,196.31	



Check #	Date	Company	Description	Amount	Voids
118371	6/14/2018	JIM HAGGERTY	RETIREE HEALTH REIMBURSEMENT	260.84	
118372	6/14/2018	ALI HABIBI	RETIREE HEALTH REIMBURSEMENT	264.77	
118373	6/14/2018	HAYNES SALES DBA	B&G REPAIRS & SUPPLIES	611.25	
118374	6/14/2018	HI-LINE ELECTRIC COMPANY, INC	BUS PARTS	145.94	
118375	6/14/2018	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	0.00	V
118376	6/14/2018	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	395.00	
118377	6/14/2018	IRON HORSE AUTO BODY OF SB D	SERVICE VEHICLE REPAIRS	718.39	
118378	6/14/2018	INTEGRATED SOFTWARE SYSTEM	WEB SITE CONSULTING	192.50	
118379	6/14/2018	JANICARE DBA	JANITORIAL SERVICES	4,991.00	
118380	6/14/2018	JANEK CORP	BUS PARTS	951.56	
118381	6/14/2018	J n L GLASS INC.	REPLACE BUS WINDOWS	442.00	
118382	6/14/2018	LOUIS JONES	RETIREE HEALTH REIMBURSEMENT	137.00	
118383	6/14/2018	LABOR ALLIANCE MANAGED TRU	DENTAL INSURANCE	11,004.25	
118384	6/14/2018	LENZ PEST CONTROL DBA	FUMIGATION SERVICES	40.00	
118385	6/14/2018	LUMINATOR MASS TRANSIT	SAMTRANS RETRO FIT	22,207.07	
118386	6/14/2018	LOUIS MANDEVILLE	RETIREE HEALTH REIMBURSEMENT	282.34	
118387	6/14/2018	MARDAN FABRICATION, INC.	TEMPORARY TC TICKET BOOTH	15,575.00	
118388	6/14/2018	MC CORMIX CORP. (OIL)	LUBRICANTS	1,925.27	
118389	6/14/2018	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	2,486.75	
118390	6/14/2018	MCMaster-CARR SUPPLY CO.	SHOP/B&G SUPPLIES	117.46	
118391	6/14/2018	MEDICAL EYE SERVICES, INC.	VISION INSURANCE	456.28	
118392	6/14/2018	MIKE CUEVAS GARDENING SERVI	LANDSCAPE MAINTENANCE SERVICE	784.00	
118393	6/14/2018	KENNETH B. MILLS	PROCUREMENT SERVICES	979.00	
118394	6/14/2018	MISSION LINEN SUPPLY, INC	UNIFORM & LINEN SERVICE	7,500.56	
118395	6/14/2018	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	15.42	
118396	6/14/2018	MOUNTAIN SPRING WATER	SHOP & OFFICE SUPPLIES	1,445.95	
118397	6/14/2018	NEWEGG, INC	IT EQUIPMENT & SUPPLIES	1,643.90	
118398	6/14/2018	NU-COOL REDI GREEN, INC	COOLANTS & SHOP SUPPLIES	508.95	
118399	6/14/2018	NUVATION ENERGY DBA	BATTERY MANAGEMENT SYSTEMS - I	4,482.68	
118400	6/14/2018	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	497.83	
118401	6/14/2018	CARLOS ORNELAS	RETIREE HEALTH REIMBURSEMENT	200.00	
118402	6/14/2018	CAREY POINDEXTER	RETIREE HEALTH REIMBURSEMENT	282.34	
118403	6/14/2018	POWERSTRIDE BATTERY CO.	EV BATTERIES	898.33	
118404	6/14/2018	REPUBLIC ELEVATOR, INC	ELEVATOR MAINTENANCE	164.19	
118405	6/14/2018	AL ROMERO SR.	RETIREE HEALTH REIMBURSEMENT	98.00	
118406	6/14/2018	RON WILLIAMS MACHINE SHOP, I	BUS REPAIRS	638.00	
118407	6/14/2018	SAFETY-KLEEN CORPORATION	SHOP SUPPLIES	116.95	
118408	6/14/2018	SANSUM CLINIC	MEDICAL EXAMS	295.00	
118409	6/14/2018	SANTA BARBARA HOSE & SUPPLY,	BUS PARTS	36.13	
118410	6/14/2018	SB LOCKSMITHS, INC.	B&G REPAIR & SUPPLIES	1,556.75	
118411	6/14/2018	SANTA BARBARA NEWS PRESS	PUBLIC NOTICES/EMPLOYMENT ADS	59.84	

Check #	Date	Company	Description	Amount	Voids
118412	6/14/2018	SILVAS OIL CO., INC.	LUBRICANTS	651.68	
118413	6/14/2018	SPECIAL DISTRICT RISK MGMT	MEDICAL HEALTH INSURANCE	46,118.28	
118414	6/14/2018	SMITTY'S TOWING SERVICE	D TOWING SERVICES	60.00	
118415	6/14/2018	WILLIAM JOHN SHELOR	DIRECTOR FEES	120.00	
118416	6/14/2018	SM TIRE, CORP.	BUS TIRE MOUNTING	275.00	
118417	6/14/2018	SO. CAL. EDISON CO.	UTILITIES	629.03	
118418	6/14/2018	SOFTCHOICE CORP, INC.	COMPUTER SOFTWARE	1,264.99	
118419	6/14/2018	SOAP MAN DISTRIBUTIN	DBA CLEANING SUPPLIES	130.50	
118420	6/14/2018	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	84.14	
118421	6/14/2018	STAPLES CREDIT PLAN	OFFICE & COMPUTER SUPPLIES	110.90	
118422	6/14/2018	STEWART'S DE-ROOTING & PLUM	PLUMBING REPAIRS	390.00	
118423	6/14/2018	TDS SERVICE CORP. DBA TRANSI	BUS PARTS REPAIRS	628.50	
118424	6/14/2018	TRAVELERS INS	PROPERTY INSURANCE	13,047.00	
118425	6/14/2018	THE MEDCENTER	MEDICAL EXAMS	2,130.00	
118426	6/14/2018	TEAMSTERS MISC SECURITY TRUS	UNION MEDICAL INSURANCE	196,683.00	
118427	6/14/2018	TRUMAN ARNOLD COMPANIES (T	DIESEL FUEL	46,632.31	
118428	6/14/2018	UNITED PARCEL SERVICE, INC.	FREIGHT CHARGES	175.08	
118429	6/14/2018	VALLEY POWER SYSTEMS, INC.	BUS PARTS	6,173.59	
118430	6/14/2018	JOHN J. VASQUEZ	RETIREE HEALTH REIMBURSEMENT	666.99	
118431	6/14/2018	VENTURA COUNTY OVERHEAD D	B&G REPAIRS & SUPPLIES	3,140.00	
118432	6/14/2018	VERIZON WIRELESS	WIRELESS PHONES & AIM CELLULAR	2,424.54	
118433	6/14/2018	VISIT SANTA BARBARA	MEMBERSHIP DUES	475.00	
118434	6/14/2018	WAXIE SANITARY SUPPLY	DBA JANITORIAL SUPPLIES	2,027.02	
118435	6/14/2018	ALEXANDER YOUNG	RETIREE HEALTH REIMBURSEMENT	261.71	
118436	6/22/2018	FEDEX dba	FREIGHT CHARGES	48.70	
118437	6/22/2018	STATE OF CALIFORNIA	PAYROLL RELATED	165.00	
118438	6/22/2018	FRONTIER CALIFORNIA INC.	TELEPHONES	1,997.78	
118439	6/22/2018	ROBIN GONZALEZ	PR RELATED	250.00	
118440	6/22/2018	NATIONAL DRIVE	PAYROLL DEDUCTION	44.00	
118441	6/22/2018	ANN BRADY OTTIERI	PAYROLL RELATED	277.00	
118442	6/22/2018	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	260.00	
118443	6/22/2018	SANTA BARBARA SHERIFF'S DEPT	PAYROLL RELATED	75.00	
118444	6/22/2018	SO. CAL. EDISON CO.	UTILITIES	7,860.85	
118445	6/22/2018	SOCALGAS	UTILITIES	112.73	
118446	6/22/2018	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	822.60	
118447	6/22/2018	UNITED WAY OF SB	PAYROLL DEDUCTION	68.00	
118448	6/22/2018	YACO SCHOLARSHIP FUND	PAYROLL DEDUCTION	48.00	
118449	6/22/2018	ZAMORA, FRANK & LISA	RETIREE HEALTH	1,506.80	

Check #	Date	Company	Description	Amount	Voids
				<b>622,082.40</b>	
			Current Cash Report Voided Checks:	0.00	
			Prior Cash Report Voided Checks:	120.00	
			<b>Grand Total:</b>	<b>\$621,962.40</b>	

---

---

**Santa Barbara Metropolitan Transit District  
Cash Receipts of Accounts Receivable**

---

---

<b>Date</b>	<b>Company</b>	<b>Description</b>	<b>Amount</b>
6/12/2018	City of S.B. Waterfront Department	Waterfront Shuttle Service-Cruise Ship 5/18	3,224.32
6/18/2018	True Media LLC/Cottage Health	Advertising on Buses	936.00
6/19/2018	City of SB - Downtown Parking	City of SB My Ride May '18 balance	434.25
6/19/2018	City of SB - Downtown Parking	City of SB My Ride Contract fares	20,000.00
6/19/2018	City of SB Creeks Division	Advertising on Buses	1,251.00
<b>Total Accounts Receivable Paid During Period</b>			<b>\$25,845.57</b>

---

---

---

---

**Santa Barbara Metropolitan Transit District**  
**Cash Report**  
**Board Meeting of July 17, 2018**  
**For the Period June 26, 2018 through July 9, 2018**

---

---

**MONEY MARKET**

**Beginning Balance June 26, 2018** **\$3,759,930.96**

Accounts Receivable	5,241,565.26
SB-325 (LTF)	607,866.00
Measure A Transfer	165,355.07
Passenger Fares	149,257.73
Property Tax Revenue	34,221.15
Miscellaneous Income	160.55
<b>Total Deposits</b>	<b>6,198,425.76</b>

Garn/Escrow Transfers	(792.19)
401(k)/Pension Transfer	(33,176.73)
Payroll Taxes	(146,691.54)
Payroll	(332,634.94)
Accounts Payable	(618,136.30)
<b>Total Disbursements</b>	<b>(1,131,431.70)</b>

**Ending Balance** **\$8,826,925.02**

**CASH INVESTMENTS**

LAIF Account	\$6,436,593.83
Money Market Account	8,826,925.02

**Total Cash Balance** **\$15,263,518.85**

**SELF INSURED LIABILITY ACCOUNTS**

WC / Liability Reserves	(\$4,421,450.43)
-------------------------	------------------

**Working Capital** **\$10,842,068.42**

**Santa Barbara Metropolitan Transit District  
Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
118450	6/28/2018	ABC BUS COMPANIES INC	BUS PARTS	790.75	
118451	6/28/2018	ACTION TREE CARE DBA	B&G REPAIRS & SUPPLIES	325.00	
118452	6/28/2018	AQUA-FLO	BUS WASH SUPPLIES	39.17	
118453	6/28/2018	APPLEONE EMPLOYMENT SERVIC	CONTRACT EMPLOYMENT	2,563.38	
118454	6/28/2018	ASBURY ENVIRONMENTAL	WASTE OIL RECYCLER	35.00	
118455	6/28/2018	AXLE TECH INTERNATIONAL D	BUS PARTS & REPAIRS	947.00	
118456	6/28/2018	B2B PRINTING SERVICES INC.	OFFICE SUPPLIES	206.63	
118457	6/28/2018	JOSE BAUTISTA	AD MOUNTING/DISMOUNTING	480.00	
118458	6/28/2018	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	200.60	
118459	6/28/2018	BUENA TOOL, INC.	SHOP/B&G SUPPLIES	177.04	
118460	6/28/2018	BUYNAK, FAUVER, ARCHBALD&S	LEGAL COUNSEL	5,506.09	
118461	6/28/2018	CALIFORNIA ELECTRIC SUPPLY, I	SHOP/B&G SUPPLIES	35.03	
118462	6/28/2018	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	69.23	
118463	6/28/2018	CENTRAL COAST CIRCULATION, L	BUS BOOK DISTRIBUTION	575.00	
118464	6/28/2018	CLEVER DEVICES LTD	SAMTRANS ITS EQUIP	88,590.00	
118465	6/28/2018	COM3 CONSULTING INC.	PROCUREMENT SERVICES	10,695.00	
118466	6/28/2018	COTTAGE HEALTH SYSTEM	EMPLOYEE ASSISTANCE PROGRAM	2,808.00	
118467	6/28/2018	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	420.43	
118468	6/28/2018	CSAC/CPEIA	WORKERS COMP INSURANCE	69,594.00	
118469	6/28/2018	CUMMINS PACIFIC, LLC	BUS PARTS & REPAIRS	5,018.23	
118470	6/28/2018	CRAIGLIST CORP.	EMPLOYMENT ADS - ONLINE	300.00	
118471	6/28/2018	DIESEL FORWARD, INC.	BUS PARTS	506.07	
118472	6/28/2018	DRC DIRECT LLC DBA	EV/CHARGER REPAIRS	5,197.39	
118473	6/28/2018	DOCUPRODUCTS CORPORATION	COPIER MAINTENANCE/SUPPLIES	346.12	
118474	6/28/2018	FASTENAL COMPANY, INC	SHOP SUPPLIES	1,257.40	
118475	6/28/2018	FLEET SERVICES, INC.	BUS PARTS	1,346.38	
118476	6/28/2018	FTI SERVICES, INC.	IT SUPPORT SERVICES	213.75	
118477	6/28/2018	GENFARE, A DIVISION OF SPX COR	FAREBOX REPAIRS & PARTS	1,211.25	
118478	6/28/2018	GIBBS INTERNATIONAL INC	BUS PARTS	2,588.56	
118479	6/28/2018	GILLIG LLC	BUS PARTS	8,684.35	
118480	6/28/2018	GOODYEAR TIRE & RUBBER CO	LEASED TIRES	13,933.49	
118481	6/28/2018	GOTCHA MEDIA HOLDINGS, LLC	ADVERTISING AT UCSB KIOSKS	1,200.00	
118482	6/28/2018	GRAPHICINK	PROMO ITEM	684.00	
118483	6/28/2018	GRAINGER, INC.	SHOP/B&G SUPPLIES	497.55	
118484	6/28/2018	GRAYBAR ELECTRIC COMPANY, I	REPAIRS & SUPPLIES T1 BLDG/GRDS	53.09	
118485	6/28/2018	DEBRA MARIE WHITEHAWK	REIMBURSEMENT DMV/VTT	55.00	
118486	6/28/2018	RYAN GRIPP	REIMBURSEMENTS	139.88	
118487	6/28/2018	JILL GRISHAM	REIMBURSEMENT	40.00	

Check #	Date	Company	Description	Amount	Voids
118488	6/28/2018	HI-LINE ELECTRIC COMPANY, INC	BUS PARTS	202.94	
118489	6/28/2018	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	153.87	
118490	6/28/2018	HR AUTOGLASS DBA	BUS PARTS/REPAIRS	245.00	
118491	6/28/2018	INTELLICORP RECORD INC.	PRE-EMPLOYMENT CHECK	38.42	
118492	6/28/2018	JANICARE DBA	JANITORIAL SERVICES	71.70	
118493	6/28/2018	KIMBALL MIDWEST	SHOP SUPPLIES	264.73	
118494	6/28/2018	LARA'S AUTO REPAIR DBA	BUS REPAIRS	229.81	
118495	6/28/2018	LAWSON PRODUCTS INC	SHOP SUPPLIES	454.44	
118496	6/28/2018	LMA ARCHITECTS, CORP.	ARCHITECTURAL SERVICES	11,048.18	
118497	6/28/2018	LENZ PEST CONTROL DBA	FUMIGATION SERVICES	40.00	
118498	6/28/2018	LIFELOC TECHNOLOGIES, INC.	BREATH ANALYZER TRAINING	240.00	
118499	6/28/2018	LORI'S MOBILE NOTARY&FINGERP	MOBILE NOTARY	608.00	
118500	6/28/2018	MC CORMIX CORP. (OIL)	LUBRICANTS	1,925.27	
118501	6/28/2018	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	2,164.76	
118502	6/28/2018	MCMaster-CARR SUPPLY CO.	SHOP/B&G SUPPLIES	121.03	
118503	6/28/2018	MILPAS RENTAL INC.	EQUIPMENT RENTAL	707.43	
118504	6/28/2018	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	224.42	
118505	6/28/2018	MCI SERVICE PARTS, INC.	BUS PARTS	141.29	
118506	6/28/2018	NATIONAL INTERSTATE INS INC.	LIABILITY INSURANCE	26,703.01	
118507	6/28/2018	NEWEGG, INC	IT EQUIPMENT & SUPPLIES	881.35	
118508	6/28/2018	NEW PIG CORP.	B/G SUPPLIES (OF)	954.71	
118509	6/28/2018	NU-COOL REDI GREEN, INC	COOLANTS & SHOP SUPPLIES	616.88	
118510	6/28/2018	NUVATION ENERGY DBA	BATTERY MANAGEMENT SYSTEMS - I	13,526.33	
118511	6/28/2018	NORTHWEST PUMP & EQUIPMENT	FUEL ISLAND SUPPLIES	186.42	
118512	6/28/2018	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	880.51	
118513	6/28/2018	N/S CORPORATION	BUS WASHER PARTS	311.83	
118514	6/28/2018	PERFECT PATTERN DIFFERENTIAL	OVERHAULED TRANSFERS	1,847.96	
118515	6/28/2018	PITNEY BOWES INC	POSTAGE METER QTRLY CHARGES	146.81	
118516	6/28/2018	PRAXAIR DISTRIBUTION, INC.	SHOP SUPPLIES	479.43	
118517	6/28/2018	REPUBLIC ELEVATOR, INC	ELEVATOR MAINTENANCE	675.00	
118518	6/28/2018	SANSUM CLINIC	MEDICAL EXAMS	655.00	
118519	6/28/2018	SILVAS OIL CO., INC.	LUBRICANTS	358.81	
118520	6/28/2018	SANTA BARBARA ELECTRONICS S	BUS PARTS, IT & SHOP SUPPLIES	250.07	
118521	6/28/2018	SM TIRE, CORP.	BUS TIRE MOUNTING	562.50	
118522	6/28/2018	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	835.72	
118523	6/28/2018	STEWART'S DE-ROOTING & PLUM	PLUMBING REPAIRS	518.73	
118524	6/28/2018	SB CITY OF-REFUSE/WATER	UTILITIES	1,048.64	
118525	6/28/2018	TILFORD WELDING DBA	VENDOR BUS REPAIRS	85.00	
118526	6/28/2018	TOYOTA OF SANTA BARBARA, CO	SERVICE VEHICLE PARTS	140.00	
118527	6/28/2018	TRC ENGINEERING SERVICES, LLC	BUS INSPECTION SERVICES	18,097.36	
118528	6/28/2018	TRUMAN ARNOLD COMPANIES (T	DIESEL FUEL	15,485.40	

Check #	Date	Company	Description	Amount	Voids
118529	6/28/2018	UNITED PARCEL SERVICE, INC.	FREIGHT CHARGES	350.32	
118530	6/28/2018	J.C. M. AND ASSOCIATES INC.	UNIFORMS	0.00	V
118531	6/28/2018	J.C. M. AND ASSOCIATES INC.	UNIFORMS	13,207.73	
118532	6/28/2018	U.S. BANK CORP. PAYMENT SYSTE	CREDIT CARD PURCHASES	1,929.44	
118533	6/28/2018	VALLEY POWER SYSTEMS, INC.	BUS PARTS	0.00	V
118534	6/28/2018	VALLEY POWER SYSTEMS, INC.	BUS PARTS	7,634.64	
118535	6/28/2018	VERIZON WIRELESS	WIRELESS PHONES & AIM CELLULAR	654.86	
118536	6/28/2018	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	1,124.62	
118537	6/28/2018	WRIGHT NATIONAL FLOOD INSUR	FLOOD INSURANCE	28,130.00	
118538	6/28/2018	YELLOW (YRC) TRANSPORTATION	FREIGHT CHARGES	901.48	
118539	7/6/2018	APPLEONE EMPLOYMENT SERVIC	CONTRACT EMPLOYMENT	951.60	
118540	7/6/2018	ASBURY ENVIRONMENTAL	WASTE OIL RECYCLER	85.00	
118541	7/6/2018	BAY ALARM COMPANY, INC	ALARM CONTRACT	342.87	
118542	7/6/2018	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	88.62	
118543	7/6/2018	BNS ELECTRONICS, INC.	SANTA YNEZ SITE RENTAL	285.28	
118544	7/6/2018	BUENA TOOL, INC.	SHOP/B&G SUPPLIES	76.08	
118545	7/6/2018	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	353.17	
118546	7/6/2018	COMPUCOUNT INVENTORY SERVI	INVENTORY COUNT SERVICES	4,000.00	
118547	7/6/2018	COMMUNITY RADIO, INC.	GIB. SITE RENTAL	256.29	
118548	7/6/2018	CINTAS CORPORATION	FIRST AID SUPPLIES	69.41	
118549	7/6/2018	CUMMINS PACIFIC, LLC	BUS PARTS & REPAIRS	859.48	
118550	7/6/2018	DAVID DAVIS JR.	DIRECTOR FEES	180.00	
118551	7/6/2018	DENMUN OFFICE SOLUTIONS DB	IT CONTRACT SERVICES	3,230.00	
118552	7/6/2018	ERGOMETRICS, INC.	DRIVER TEST SCORING	50.00	
118553	7/6/2018	JERRY ESTRADA	REIMBURSEMENT	309.00	
118554	7/6/2018	STATE OF CALIFORNIA	PAYROLL RELATED	165.00	
118555	7/6/2018	GIBBS INTERNATIONAL INC	BUS PARTS	866.18	
118556	7/6/2018	GILLIG LLC	BUS PARTS	5,745.89	
118557	7/6/2018	GLOBAL TOWING, INC.	TOWING SERVICES	2,850.00	
118558	7/6/2018	ROBIN GONZALEZ	PR RELATED	250.00	
118559	7/6/2018	HI-LINE ELECTRIC COMPANY, INC	BUS PARTS	148.27	
118560	7/6/2018	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	225.06	
118561	7/6/2018	HR AUTOGLASS DBA	BUS PARTS/REPAIRS	440.00	
118562	7/6/2018	KLIPPEL TOOL REPAIR DBA	COMPRESSORS MAINT/BUS PARTS	1,116.14	
118563	7/6/2018	MC CORMIX CORP. (OIL)	LUBRICANTS	5,805.81	
118564	7/6/2018	WARREN D. MCPHERSON	TREE PRUNING AND RESTORATION	175.00	
118565	7/6/2018	CHUCK MCQUARY	DIRECTOR FEES	120.00	
118566	7/6/2018	MISSION LINEN SUPPLY, INC	UNIFORM & LINEN SERVICE	5,968.03	
118567	7/6/2018	MCI SERVICE PARTS, INC.	BUS PARTS	4.96	
118568	7/6/2018	MOUNTAIN SPRING WATER	SHOP & OFFICE SUPPLIES	997.95	
118569	7/6/2018	NUVATION ENERGY DBA	BATTERY MANAGEMENT SYSTEMS - I	55.46	



Check #	Date	Company	Description	Amount	Voids
118570	7/6/2018	ANN BRADY OTTIERI	PAYROLL RELATED	277.00	
118571	7/6/2018	PAULA A. PEROTTE	DIRECTOR FEES	120.00	
118572	7/6/2018	RILEY'S FLOWERS DBA	SYMPATHY/GET WELL BOUQUETS	320.69	
118573	7/6/2018	OLIVIA RODRIGUEZ	DIRECTOR FEES	120.00	
118574	7/6/2018	SANTA BARBARA FASTENERS, INC	SHOP SUPPLIES	84.73	
118575	7/6/2018	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	260.00	
118576	7/6/2018	SILVAS OIL CO., INC.	LUBRICANTS	377.21	
118577	7/6/2018	SANTA BARBARA SHERIFF'S DEPT	PAYROLL RELATED	110.78	
118578	7/6/2018	WILLIAM JOHN SHELOR	DIRECTOR FEES	120.00	
118579	7/6/2018	SM TIRE, CORP.	BUS TIRE MOUNTING	227.50	
118580	7/6/2018	SO. CAL. EDISON CO.	UTILITIES	15,452.69	
118581	7/6/2018	SOAP MAN DISTRIBUTIN DBA	CLEANING SUPPLIES	106.03	
118582	7/6/2018	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	1,029.23	
118583	7/6/2018	STAPLES CREDIT PLAN	OFFICE & COMPUTER SUPPLIES	309.88	
118584	7/6/2018	STATE BOARD OF EQUALIZATION	PAYROLL RELATED	250.00	
118585	7/6/2018	SB CITY OF-REFUSE/WATER	UTILITIES	4,233.13	
118586	7/6/2018	THE MEDCENTER	MEDICAL EXAMS	710.00	
118587	7/6/2018	DAVID T. TABOR	DIRECTOR FEES	120.00	
118588	7/6/2018	TEAMSTERS PENSION TRUST	UNION PENSION	92,199.50	
118589	7/6/2018	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	10,375.82	
118590	7/6/2018	TRUMAN ARNOLD COMPANIES (T	DIESEL FUEL	46,816.53	
118591	7/6/2018	UNITED PARCEL SERVICE, INC.	FREIGHT CHARGES	35.43	
118592	7/6/2018	VALLEY POWER SYSTEMS, INC.	BUS PARTS	2,999.99	
118593	7/6/2018	VALLEY POWER SYSTEMS, INC.	BUS PARTS	1,829.51	
118594	7/6/2018	VOICE SMART NETWORKS, LLC	PHONE SYSTEM MAINTENANCE CONTI	2,562.00	
118595	7/6/2018	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	759.14	
118596	7/6/2018	RICHARD WEINBERG	DIRECTOR FEES	120.00	
118597	7/6/2018	WORKER'S COMPENSATION ADMI	PROFESSIONAL SERVICES	14,747.25	
				<b>618,136.30</b>	
				<b>Current Cash Report Voided Checks:</b>	0.00
				<b>Prior Cash Report Voided Checks:</b>	0.00
				<b>Grand Total:</b>	<b>\$618,136.30</b>

**Santa Barbara Metropolitan Transit District  
Cash Receipts of Accounts Receivable**

<b>Date</b>	<b>Company</b>	<b>Description</b>	<b>Amount</b>
7/3/2018	Department of Rehabilitation	Passes/Passports Sales	832.00
7/3/2018	Federal Transit Administration	FTA Operating Assistance FY18 (Jun18)	434,601.00
7/3/2018	Federal Transit Administration	FTA Operating Assistance FY18 (May18)	434,601.00
7/3/2018	Federal Transit Administration	FTA Operating Assistance FY18 (Apr18)	434,601.00
7/3/2018	Federal Transit Administration	FTA Operating Assistance Jul 17 - Mar 18 Adj	100,042.00
7/3/2018	Federal Transit Administration	FTA Operating Assistance FY18 Budget(Jan18)	423,485.00
7/3/2018	Federal Transit Administration	FTA Operating Assistance FY18 Budget(Mar18)	423,485.00
7/3/2018	Federal Transit Administration	FTA Operating Assistance FY18 Budget(Feb18)	423,485.00
7/3/2018	Federal Transit Administration	FTA Operating Assistance FY 18 Budget 50%	2,540,906.00
7/5/2018	Jim Haggerty	Retiree - Vision	12.20
7/6/2018	Wells Marketing, LLC	Advertising on Buses	1,344.60
7/9/2018	ASTI Holding Company, LLC	Overpass Property Lease July 18	16,678.46
7/9/2018	True Media LLC/Cottage Health	Advertising on Buses	936.00
7/9/2018	UCSB - Parking Services-7001	Passes/Passports Sales	6,556.00
<b>Total Accounts Receivable Paid During Period</b>			<b>\$5,241,565.26</b>



<b>BOARD OF DIRECTORS REPORT</b>
----------------------------------

<b>MEETING DATE:</b>	JULY 17, 2018	<b>AGENDA ITEM: #7</b>
<b>DEPARTMENT:</b>	CAPITAL PROJECTS	
<b>TYPE:</b>	INFORMATIONAL	
<b>PREPARED BY:</b>	RYAN GRIPP	_____
		<i>Signature</i>
<b>REVIEWED BY:</b>	GENERAL MANAGER	_____
		<i>Signature</i>
<b>SUBJECT:</b>	ANNUAL CAPITAL PROJECTS UPDATE	

**DISCUSSION:**

Staff will provide a presentation to update the Board on MTD capital projects. The presentation will provide specific project details and status of all current projects.



**BOARD OF DIRECTORS REPORT**

**MEETING DATE:** JULY 17, 2018 **AGENDA ITEM: #8**

**DEPARTMENT:** MARKETING

**TYPE:** INFORMATIONAL ITEM

**PREPARED BY:** HILLARY BLACKERBY \_\_\_\_\_  
*Signature*

**REVIEWED BY:** GENERAL MANAGER \_\_\_\_\_  
*Signature*

**SUBJECT:** ANNUAL COMMUNITY OUTREACH EFFORTS REPORT - FY 2017-18

**RECOMMENDATIONS:**

That the Board of Directors receive a presentation on community outreach efforts in FY 2017-18.

**DISCUSSION:**

**SENIOR OUTREACH**

MTD presents a customized to each senior community site visited; staff shows residents the bus stops and routes for their area and highlights what they can see and do along the route. At the conclusion of each presentation, attendees are given courtesy passes to try our services. In addition to the senior communities of Villa Santa Barbara, Villa Santa Fe, and Friendship Manor, MTD's outreach program has gone to the Senior Expo, City Housing Authority's Senior Fair, and Carpinteria Senior Day.

Residents of Encina Royale, which is home to more than 600 active Goleta seniors, planned a comprehensive Transportation Forum, drawing over 100 attendees. Several transportation providers were present, and MTD Marketing and Community Relations Manager Hillary Blackerby gave the keynote address with a tailored talk demystifying how to use the bus and sharing popular destinations residents can travel to by bus from their home. Attendees left with a free senior 10 ride pass to give the bus a try.

**RESIDENT OUTREACH**

This year, MTD Marketing Staff developed a template that can be used for outreach to housing developments, workplaces, and hotel visitors. This simple single sheet has a tailored map of nearby stops, a list of routes serving the location, and how to get to popular destinations.

In addition to the outreach packet for Encina Royale Transportation Forum attendees, tailored welcome packets were provided to residents for the grand openings of the new housing complexes Grace Village (Housing Authority of the City of Santa Barbara) and Casa de las Rosas (People's Self-Help Housing). Each welcome packet included the tailored neighborhood sheet,

## BOARD OF DIRECTORS REPORT

a 10-ride bus pass, and a MTD schedule guide. This outreach is planned to continue with new housing developments in Goleta and Santa Barbara, with area hoteliers for their guests.

### **YOUTH & STUDENT OUTREACH**

**K-12**—This year Staff expanded the 6<sup>th</sup> grade assemblies, also known as Elementary School Outreach Program (ESOP), from 13 schools in FY 16-17 to 14 schools. At ESOPs Staff explains the booster bus schedules and sells passes at local Junior High orientations in anticipation of the start of the school year.

**PRE-K**—Safety Town is always a favorite, where staff and students take a bus and driver out to talk to the pre-K kids and take them on what, for many, is their first experience on a bus. Staff point out the safety signs and bus stops along the route, ending with a rousing rendition of “The Wheels on the Bus...” The Soroptimist Club hosts Safety Town, and MTD is participating in 8 sessions this summer.

**AFTERSCHOOL**—MTD’s Youth Art Poster Contest took place for the fourth year with a theme of “Superhero Buses”. Staff provided materials to afterschool programs in the region, and youth in Grades 1 through 6 provided the creativity – winning prizes and recognition! Several sites participated this year, garnering over 75 entries. The winning pieces are now displayed inside the buses for the duration of the year.

**BICYCLE CAMPS**—Staff provided hands-on practice with SBBike’s youth bicycle camps in Goleta, Carpinteria and Santa Barbara this year, letting the youth load their bikes on and remove from the bike racks while discussing tips on safety.

**HIGHER EDUCATION**—Staff participated in Santa Barbara City College’s (SBCC) Earth Day Festival in the spring, sharing information with students, staff and faculty on how to take the bus to campus and how riding transit benefits our planet.

SBCC Commute hosts a First Thursday morning tabling event several times each semester encouraging students, staff and faculty to come to campus in ways other than driving alone. Sustainable commuters are rewarded with giveaways from MTD, the KJEE radio station, and SBBike.

Both University of California Santa Barbara and SBCC are in a beta testing phase this summer with their student IDs integrating with our fareboxes. MTD is working closely with the administrations of both institutions to make sure the roll out happens smoothly.

### **BUSINESS OUTREACH**

As a member of all local Chambers of Commerce and the Downtown Santa Barbara organization, MTD is active in networking with business groups, and is continuing to connect in different ways.

In advance of the retiming of the morning Pacific Surfliner train, MTD joined Traffic Solutions in employer outreach efforts. Providing employers and commuters with maps and details on taking the train and MTD’s connecting first/last mile shuttle service helped create new connections and deepen existing relationships.

Last month, General Manager Jerry Estrada presented at the first-of-its-kind Carpinteria Chamber Transportation Summit, providing an update for the business community on what MTD has to offer and how we are growing in the future.

**OTHER COMMUNITY OUTREACH**

**FESTIVALS**—MTD participated in the Goleta Lemon Festival, SBCC Earth Day, and the largest community outreach event - Santa Barbara's Earth Day Festival. Contacting thousands of locals and visitors, Staff were able to showcase the new BYD electric shuttle and to provide free bus passes through our Low-Carbon Transit Operations Program grant.

**PARADES**—MTD debuted two of the BYD shuttles in the Downtown Holiday Parade on State Street. MTD typically participates in more events throughout the holiday season; however, three area parades were cancelled due to the Thomas Fire impacts to the area. MTD also provided shuttles for the Carpinteria Fourth of July Parade.

**RIBBON CUTTINGS** – MTD held a ribbon cutting for the new Ticket Vending Machine at the Eastside Library in Santa Barbara in December. A result of a partnership with the Santa Barbara Public Library system, this new machine fills a gap in a high transit use neighborhood, giving residents access to passes closer to home.

**PRESENTATIONS**— Staff presented as part of a panel on sustainable transportation innovation at UCSB's Sustainability Summit in October. Additionally, MTD is a regular presenter at COAST's General Meetings and Eastside Meetings.

**OTHER PARTNERSHIPS**—Since partnering with SBBike last May as the recipient of our unclaimed and abandoned bicycles, MTD has donated over 100 bikes to be refurbished and sold or donated back to the community.

**MARKET RESEARCH**

2017 marked the first real market research by MTD since 2002. Coupled with three in-person community listening sessions, an online and paper community survey was conducted for two months to elicit feedback and perception from both riders and non-riders. 955 respondents gave MTD robust input on topics for which we previously only had anecdotal evidence.

In addition to MTD's annual in-person service change meetings in the spring, Staff conducted an online survey that explained the proposed changes. This online survey garnered ten times as much input as we would normally see with similar change proposals.

**SOCIAL MEDIA**

In the past year, MTD's Social Media presence has experienced a major expansion. The MTD Facebook, Twitter, and Instagram accounts (all @SantaBarbaraMTD) have grown exponentially and each account is finding a different audience. The MTD Twitter account has become especially active for daily updates on detours, stop closures, and has begun handling more customer service inquiries.

**A LOOK AHEAD**

With the Five Year Marketing and Communications Plan as a guiding star, Staff will continue to expand and sustain our community partnerships, get creative in our marketing and outreach methods, and compete for ridership and community support as the transit provider for the South Coast.



**BOARD OF DIRECTORS REPORT**

**MEETING DATE:** JULY 17, 2018 **AGENDA ITEM: #9**  
**DEPARTMENT:** MARKETING  
**TYPE:** INFORMATIONAL  
**PREPARED BY:** HILLARY BLACKERBY \_\_\_\_\_  
*Signature*  
**REVIEWED BY:** GENERAL MANAGER \_\_\_\_\_  
*Signature*  
**SUBJECT:** BRANDING OF NEW BUS ACQUISITIONS

**RECOMMENDATIONS:**

Staff requests that the Board of Directors receive a presentation on a paint and decal design scheme for 10 new Gillig buses.

**DISCUSSION:**

Due to a fortunate acceleration of the production schedule of the 10 40' Gillig diesel buses currently on order, pre-production has officially begun. MTD's marketing firm, Celtis Ventures, has assisted staff in drafting the exterior design for these buses.

In April 2017, the Board of Directors officially re-branded the agency with the adoption of a new logo and color scheme. Agency assets have slowly transitioned to match the new branding and the most visible and iconic asset is our fleet.

Per MTD's 5 Year Marketing and Communications Plan, adopted in July 2017, the first buses to carry the new color scheme will be this order of 10 diesel buses.

In June, the Board of Directors gave conceptual feedback on designs as presented. Staff worked with the design team to refine the bus designs and narrow the selection to three designs (see attachment).

Staff conducted outreach to seek feedback from the public via social media and an online survey, and from maintenance and operations staff.

**ATTACHMENT:**

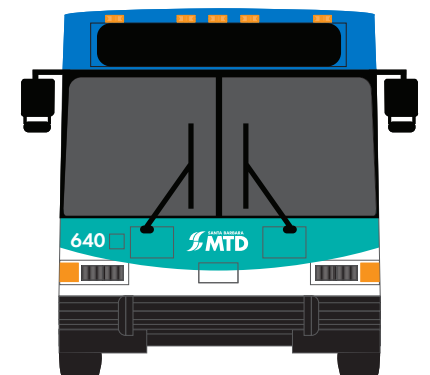
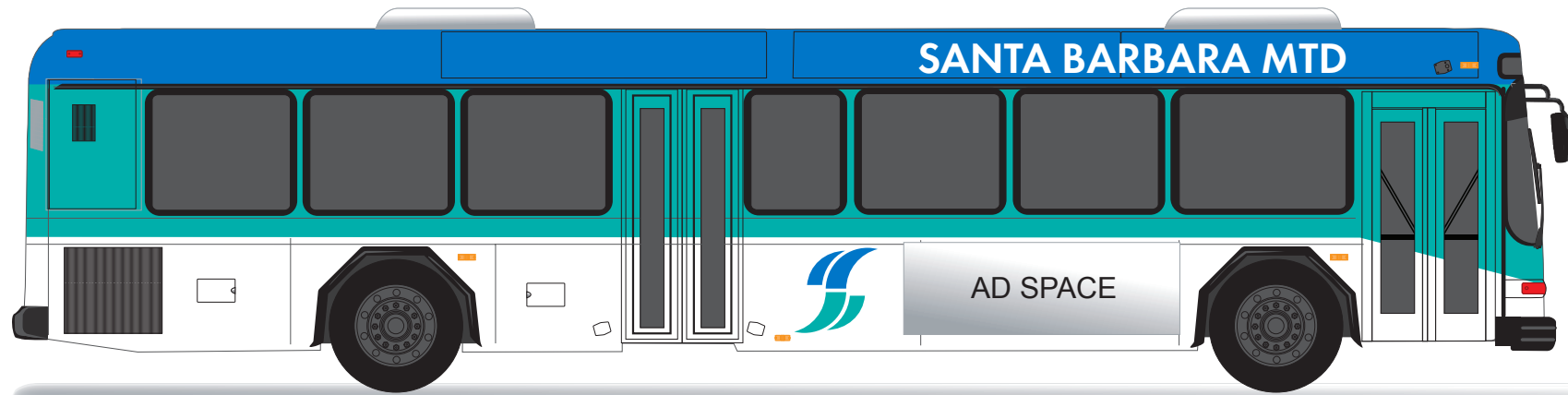
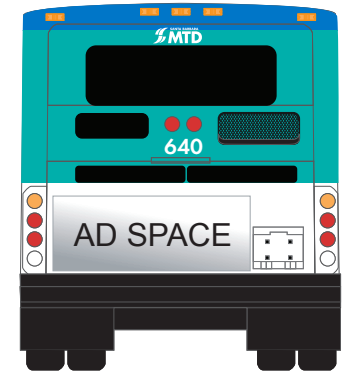
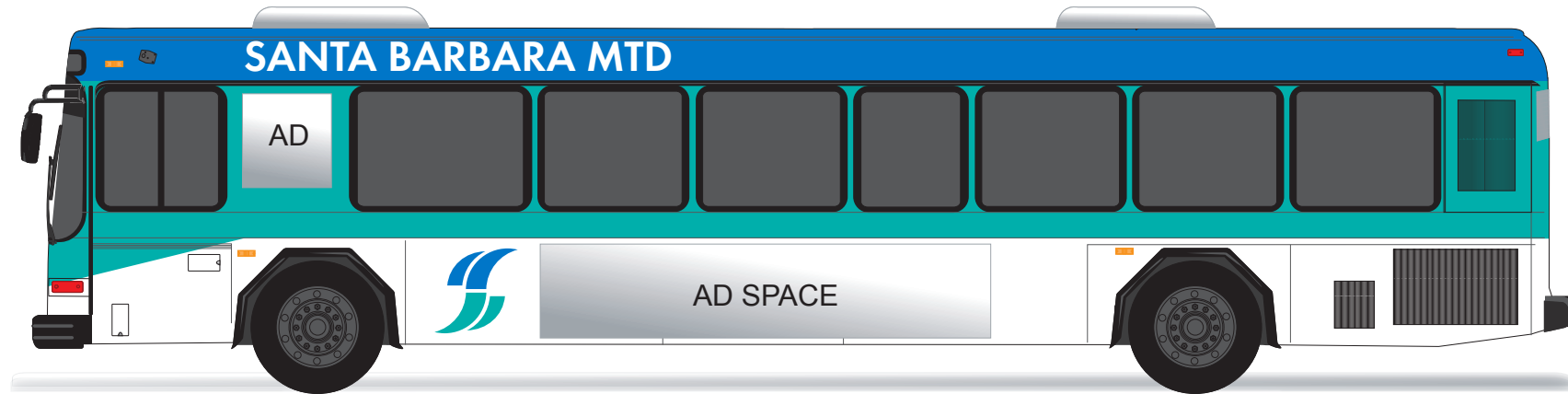
- Santa Barbara MTD Bus Redesign

# Santa Barbara MTD Bus Redesign

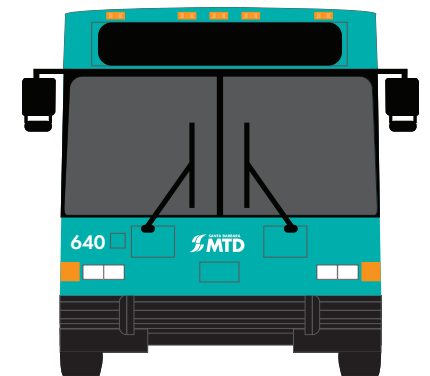
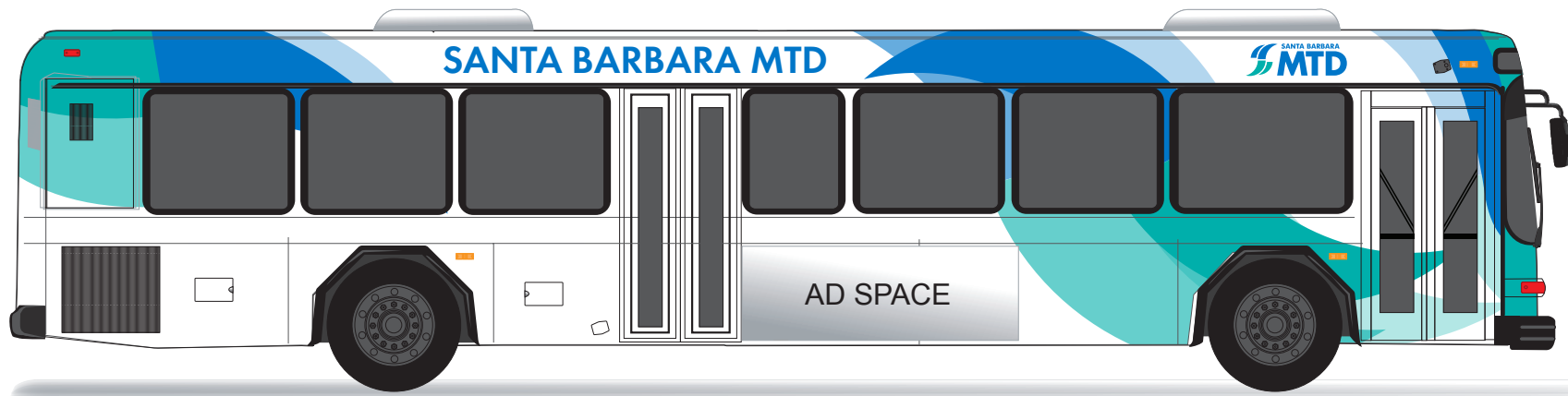
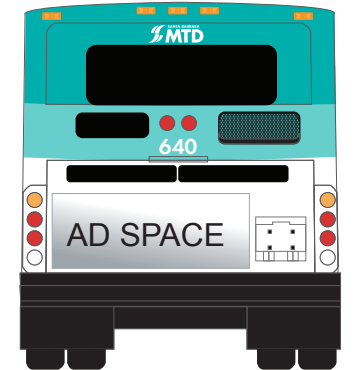
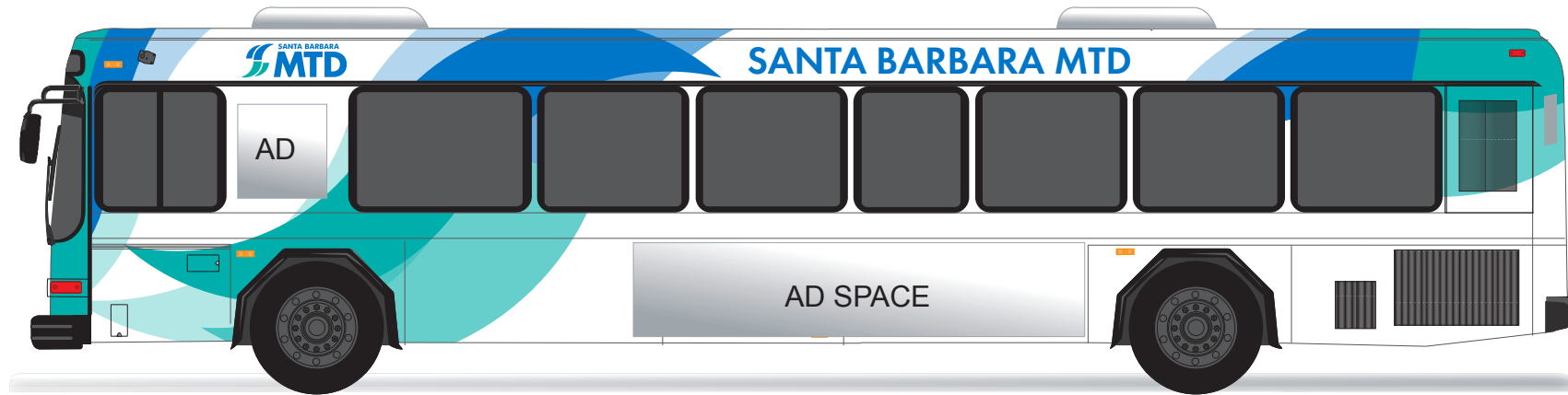
July 12, 2018 | Presented by Celtis Partnership Team



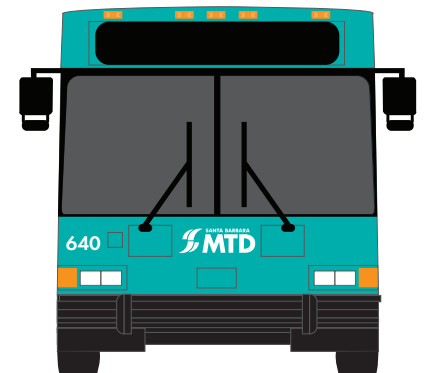
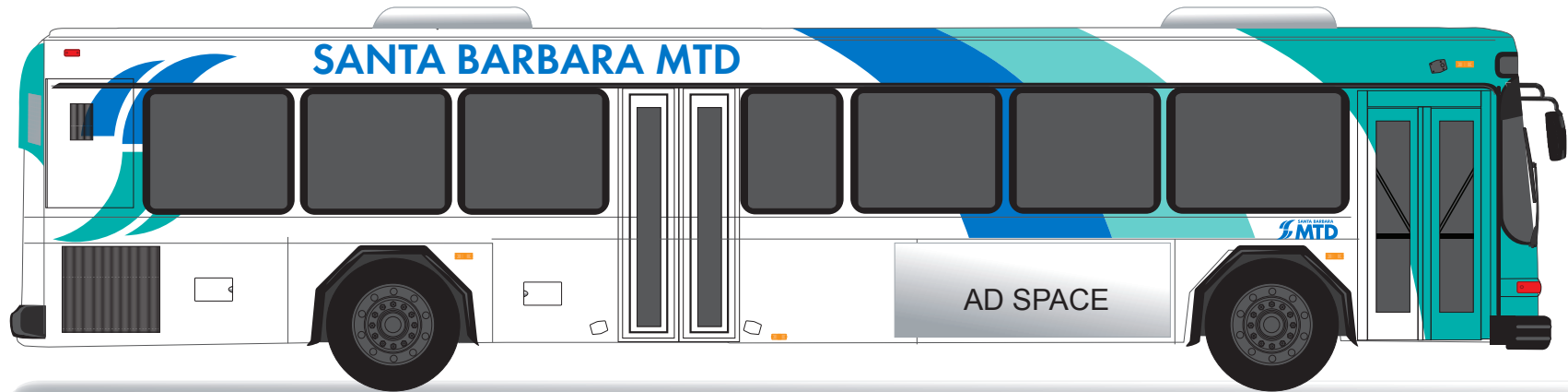
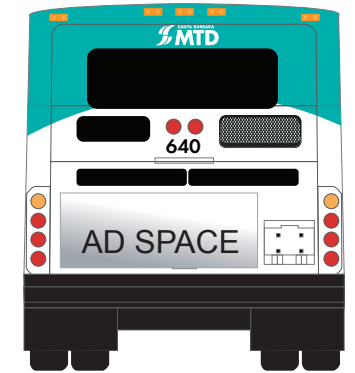
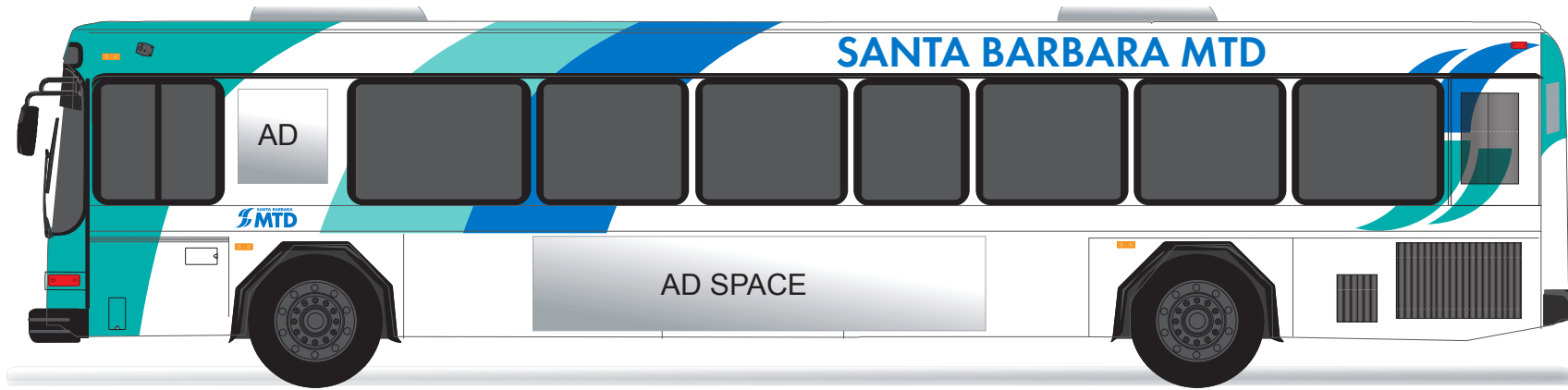
# DESIGN A



# DESIGN B



# DESIGN C





**BOARD OF DIRECTORS REPORT**

**MEETING DATE:** JULY 17, 2018 **AGENDA ITEM: #11**  
**DEPARTMENT:** ADMINISTRATION  
**TYPE:** ACTION ITEM  
**PREPARED BY:** JERRY ESTRADA \_\_\_\_\_  
*Signature*  
**REVIEWED BY:** GENERAL MANAGER \_\_\_\_\_  
*Signature*  
**SUBJECT:** FIRST AMENDMENT TO LEASE WITH ASTI HOLDINGS COMPANY, LLC

**RECOMMENDATION:**

Staff recommends that the Board of Directors authorize the General Manager to sign the attached First Amendment to Lease with Asti Holdings Company, LLC (Asti) related to Santa Barbara Metropolitan Transit District's (MTD) real property at 5353 Overpass Road, Goleta California.

**DISCUSSION:**

The aforementioned lease agreement terminates on May of 2019 and Asti holds two (2) 5-year options to extend the agreement with a rental price adjustment to Market Rate. Earlier this year MTD staff approached Asti to inform them of the District's preference to reacquire control of the property in 2019 due to operational needs. Asti indicated a need to extend their use of the property for a period shorter than the 5-year option they hold. Ultimately, the parties settled on MTD reacquiring possession of approximately one-half of the property at the end of the current lease term, with Asti continuing to lease the remainder for 2-years, with a six month early termination clause at Asti's option. The specific terms of the lease amendment are attached.

In summary, the lease amendment will provide MTD with control of half the property effective May 2019, while continuing to lease the other half to Asti for a period not to exceed two years.

**ATTACHMENT:**

- First Amendment to Lease

## FIRST AMENDMENT TO LEASE

**THIS FIRST AMENDMENT TO LEASE** (the “**Amendment**”) dated for reference purposes as of \_\_\_\_\_, 2018, is attached to and made a part of that certain **Standard Industrial/Commercial Single-Tenant Lease – Net dated February 26, 2009** by and between **Santa Barbara Metropolitan Transit District (“Lessor”)** and **Asti Holding Company, LLC, a California Limited Liability Company (“Lessee”)**, with respect to certain real property commonly known as **5353 Overpass Road, City of Goleta, California**.

The following new terms or modifications to existing terms are hereby made a part of the Lease as though fully set forth therein.

**1. Extension of Lease Term.** The Lease Term shall be extended for a period of two (2) years, commencing on May 1, 2019 and ending April 30, 2021 (hereafter “**Extended Lease Term**”). All other options to extend the Lease Term, particularly any option to extend the Lease Term found in paragraph 53 or paragraph 54 of the Lease, are null and void and of no further validity or effect. Paragraph 55 of the Lease, setting forth a right of first offer to purchase, is also null and void and of no further validity or effect.

**2. Reduced Premises during Extended Lease Term.** During the Extended Lease Term, the Premises shall be reduced to approximately \_\_\_\_sf of the 68,684 sf lot, and shall include the office/industrial building of approximately 6,400 sf, all as depicted on the diagram labeled **Exhibit “A,”** attached to this Amendment and incorporated herein by this reference (“**Reduced Premises**”). Lessee shall surrender the remainder of the original Premises to Lessor at the commencement of the Extended Lease Term.

**3. Base Rent Adjustment During Extended Lease Term.** On May 1, 2019 and May 1, 2020, Base Rent shall be adjusted using the method of calculation set forth in Paragraph 52 of the Lease, and the result of that calculation shall then be reduced in the same proportion as the reduction in square footage between the original Premises and the Reduced Premises.

**4. Early Termination During Extended Lease Term.** At any time during the Extended Lease Term, Lessee shall have the option, on notice to Lessor (“**Termination Notice**”) to terminate this Lease. Termination Notice, once given, shall be irrevocable. Termination shall be effective as of the last day of the sixth (6th) month after the month in which Lessee delivers the Termination Notice to Lessor.

All other terms and conditions of the Lease shall remain unchanged and shall continue in full force and effect except as specifically amended herein. If any conflict exists between the terms of this Amendment and the terms of this Lease, the terms of this Amendment shall control.

**By LESSOR:**

SANTA BARBARA METROPOLITAN  
TRANSIT DISTRICT

**By LESSEE:**

ASTI HOLDING COMPANY, LLC, a California  
Limited Liability Company

By:

\_\_\_\_\_  
Name: Jerry Estrada  
Title: General Manager

By:

\_\_\_\_\_  
Name:  
Title:

By:

\_\_\_\_\_  
Name:  
Title:

EXHIBIT A  
to  
FIRST AMENDMENT TO LEASE

[Exhibit goes here]

To: MTD Board of Directors  
From: Jerry Estrada, General Manager  
Date: July 17, 2018  
Subject: General Manager's Report

### **Operations, Fleet & Facilities**

The South Coast has recently enjoyed hosting three celebrations – Summer Solstice, Carpinteria Independence Parade, and Santa Barbara's Independence Day celebrations. Preparations for planned and required detours, run adjustments, and personnel additions were completed weeks ago. The events and all of MTD's dynamics that needed to be implemented worked well. Due to events that take place in the State Street / Downtown corridor, affected routes and runs have to be modified, adjusting for crowd levels and street closures. Santa Barbara's big event, Old Spanish Days, is right around the corner. Operations is working out the plans for both El Desfile Historico and El Desfile de los Ninos, and will have those preparations ready shortly.

All seventeen 2004 Gillig buses purchased from Samtrans are now on site. The parts and cables have been received for the Twinvision destination sign retrofit to integrate the destination signs with the Clever Device system. Thirteen of the seventeen have had their parking brake valves retrofitted and work is now in progress on the farebox and camera retrofits. We are on schedule for having nine of the 2003 Gillig buses acquired from Samtrans in service with real-time bus location services by Monday, July 16. MTD has contracted with the installation contractor used by Clever Devices to complete the ITS equipment implementation. The crew will be on site beginning this week and are expected to complete the work within two weeks.

Nova buses 410, 411, 433, 431 are being prepped for retirement. There are several 2007 and one 2011 hybrids down currently with Allison drive and inverter codes. An Enerdel engineer was on site June 27, and he replaced one battery module. A major plumbing leak in a main service line shut off water service to the MTD yard and office building for a few days.

On June 21, staff participated in a pre-production conference call with Gillig personnel for the 10 40' bus build from the WashDOT contract. Staff spec'd many of the systems and components for the sub-fleet. During the call, staff also informed Gillig that MTD is developing a new paint and decal design that may be incorporated into the build. Staff will travel to the Gillig factory in Livermore, California on July 20, 2018, to finalize the specs for the 10 buses.

Staff is very happy to report that Operations, just as in previous years, successfully passed MTD's annual CHP audit.

### **Administration**

Work is underway for rolling out annual service changes to the public, to commence on August 20. Community Relations staff has conducted 5 presentations to preschoolers attending Safety Town thus far this summer, with 3 presentations remaining. The Youth



Art Poster Contest for 2018 concluded recently and winners were selected. The winning artwork is now on display in MTD's fleet for the next year. This year's theme was "Superhero Buses".

On Thursday, June 21, staff attended SBCAG workshops on two topics: an update on progress on the Highway 101 High Occupancy Vehicle (HOV) project, and a preliminary discussion of the upcoming update to the Measure A Strategic Plan. Staff will participate in the Measure A subcommittee of SBCAG's Technical Transportation Advisory Committee (TTAC). The first meeting of the subcommittee will be held on Thursday, July 12.

Staff are preparing an application for a competitive funding opportunity from the Federal Transit Administration's FY 2018 Section 5339(b) "Grants for Buses and Bus Facilities Infrastructure Investment Program". Staff plans to apply for funds to replace 10 buses. MTD was successful in receiving \$5.6 million from this source in FY 2016, but was not successful in the FY 2017 cycle.

Human Resources has been actively recruiting for the open Staff position of Fleet Manager. Qualified candidates have been identified and invited to the first round of panel interviews set for July 12. Working with the Marketing and Community Relations Department, job-opening fliers have recently been created with MTD's new branding for each specific position. The electronic versions are now in circulation on recruitment sites such as Craigslist and Indeed.com and they look great. Both electronic and hard copies are being provided to community organizations that HR has contacted throughout both south and north Santa Barbara County and Ventura County, such as the Career Readiness Center through the Santa Barbara Public Library.

In early July, MTD received its annual FTA operating assistance of \$5.2 for the 2017-18 fiscal year that ended last June 30. Staff is reviewing cash flow requirements before transferring additional funds into the State's Local Agency Investment Fund (LAIF) to increase District interest income.

The annual bus parts inventory took place over the June 30-July 1 weekend. Preliminary results indicate minimal deviations in inventory count and value deviations. With good preparation by accounting and material control staff, improvements in technology, and familiarity with the counting service contractor, the processing time has been reduced by nearly 50% in recent years. With the end of the fiscal year, the annual financial audit process has begun in earnest by accounting staff.

Testing of smart card student ID's is underway for both SBCC and UCSB summer sessions. Student test groups have been developed and will provide input to MTD on their experience. As no difficulties or concerns have been encountered to date, the expectation is for full implementation with the student population of both schools this fall.