

# **Santa Barbara Metropolitan Transit District**

## **Title VI Program: 2017 - 2019**

*Prepared by the*

Santa Barbara Metropolitan Transit District  
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October 18, 2016

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**Santa Barbara Metropolitan Transit District  
Title VI Program: 2017 - 2019**

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## **Santa Barbara Metropolitan Transit District Title VI Program: 2017 - 2019**

### **MTD TITLE VI PROGRAM INTRODUCTION**

This Title VI program reflects the commitment of the Santa Barbara Metropolitan Transit District (MTD) to ensure that no person shall, on the ground of race, color, national origin, or Limited English Proficiency status, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity provided by MTD. MTD also is committed to ensure these same protections for all persons on the grounds of religion, age, marital status, sexual orientation, and disability.

### **MTD TITLE VI COMPLIANCE POLICY STATEMENT**

A policy statement signed by MTD's General Manager assuring MTD's compliance with Title VI of the Civil Rights Act of 1964 is included as **Attachment A**.

### **MTD TITLE VI COMPLIANCE NOTICE TO THE PUBLIC**

MTD publicizes its Title VI program by posting its commitment to providing services without regard to race, color or national origin in the lobby of our administrative office building, at our Transit Center, on our website, and in our Schedule Guide. The Schedule Guide is available on all buses, the Transit Center, and MTD's administrative offices. The posted notice reads as follows:

*Notifying the Public of Rights Under Title VI*

*The Santa Barbara Metropolitan Transit District (MTD) operates its programs and services without regard to race, color, and national origin in accordance with Title VI of the Civil Rights Act. Any person who believes she or he has been aggrieved by any unlawful discriminatory practice under Title VI may file a complaint with MTD.*

*For more information on MTD's civil rights program, and the procedures to file a complaint, contact 805-963-3364; email [info@sbmtd.gov](mailto:info@sbmtd.gov); visit [www.sbmtd.gov](http://www.sbmtd.gov); or visit our administrative office at 550 Olive Street, Santa Barbara, CA 93101.*

*A complainant may file a complaint directly with the Federal Transit Administration at the following address: Office of Civil Rights, Attention: Title VI Program Coordinator, 1200 New Jersey Avenue, SE, Washington, DC 20590.*

*If information is needed in another language, contact 805-963-3364.*

*Si necesita informacion en otro idioma por favor llame 805-963-3364.*

## **MTD PROCEDURES FOR TRACKING TITLE VI COMPLAINTS**

MTD staff will log and immediately investigate any Title VI complaint. MTD will work with the person(s) making the complaint, the community, and the Federal Transit Administration (FTA) to address and resolve the complaint. MTD's Title VI Complaint Form is attached as **Attachment B**. Full procedures for filing a complaint, and MTD's procedures for investigating complaints, are included as **Attachment C**.

The complaint may be filed with MTD as shown below:

*Santa Barbara Metropolitan Transit District  
550 Olive Street  
Santa Barbara, CA 93101*

*By Phone: (805) 963-3364  
By Fax: (805) 963-3365  
Email address: [info@sbmtd.gov](mailto:info@sbmtd.gov)  
Website: [www.sbmtd.gov](http://www.sbmtd.gov)*

## **MTD TITLE VI INVESTIGATIONS, COMPLAINTS, OR LAWSUITS**

No Title VI investigations, complaints, or lawsuits have been filed with MTD since the previous Title VI Program submission.

## **MTD PUBLIC PARTICIPATION & OUTREACH**

MTD undertakes an extensive annual process to develop a service plan for the coming fiscal year that includes the collection and analysis of a variety of quantitative and qualitative data. An outline of the process is included as **Attachment D**. The extensive process includes public input gathered through public meetings, passenger comments, e-mail and phone communications, and contacts with advocacy groups. The public meetings are advertised in both English and Spanish, and are held at various locations and at various times of day to encourage attendance by minority and low-income persons. All information is available in both English and Spanish. Translators are available for Spanish-speaking persons.

## **MTD LIMITED ENGLISH PROFICIENCY ASSISTANCE**

MTD's complete Limited English Proficient (LEP) assistance plan is included as **Attachment E**. Several elements of the plan are listed below:

- Spanish-speaking translators are available upon request during normal business hours.
- Route and Schedule guides are available in both English and Spanish.
- Route and schedule information is available in both English and Spanish on the MTD website ([www.sbmtd.gov](http://www.sbmtd.gov)).

- Transit surveys conducted by MTD are available in both English and Spanish.
- Information at public hearings is available in both English and Spanish, and Spanish-speaking translators are available.

### **MTD BOARDS, COUNCILS, OR COMMITTEES APPOINTED BY MTD**

MTD has a seven-member Board of Directors. Two are appointed by the Santa Barbara County Board of Supervisors, two are appointed by the Santa Barbara City Council, one is appointed by the Carpinteria City Council, and one is appointed by the Goleta City Council. MTD has no role in the selection of those six appointees.

Those six appointees choose the seventh member of the Board. That position is currently filled by a Caucasian male. Typically, when that position becomes open, the six appointees conduct an extensive public outreach effort to recruit persons of all backgrounds to apply for the position. The most recent recruitment for that position was held in October 2012. Eleven persons applied, and nine appeared to be interviewed by the six appointees. Six of the applicants were female, and five were male. One applicant was Latino and ten were Caucasian. The incumbent was reappointed in July 2015.

MTD does not have any other transit-related, non-elected planning boards, advisory councils or committees, or similar bodies, the membership of which is selected by MTD.

### **MTD SUBRECIPIENT COMPLIANCE WITH TITLE VI**

MTD does not have any subrecipients.

### **MTD DETERMINATION OF SITE OR LOCATION OF FACILITIES**

MTD did not determine the site or location of any facilities as defined in FTA Circular 4702.1B since the previous Title VI Program submission.

### **MTD SYSTEM-WIDE STANDARDS AND POLICIES**

MTD has developed service standards and policies for shuttle, local, trunk, express, and interregional routes. The system-wide standards and policies are attached as **Attachment F**.

### **MTD BOARD OF DIRECTORS RESOLUTION APPROVING TITLE VI PROGRAM**

The MTD Board of Directors' resolution of approval of the Title VI Program is attached as **Attachment G**.

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**ATTACHMENT A: MTD TITLE VI COMPLIANCE POLICY STATEMENT**

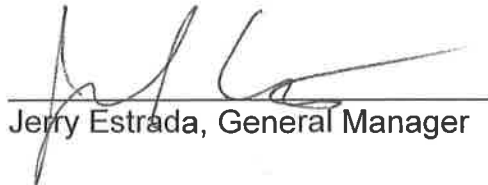


**Santa Barbara Metropolitan Transit District  
Title VI Compliance Policy Statement**

Title VI of the Civil Rights Act of 1964 states:

“No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.”

The Santa Barbara Metropolitan Transit District (MTD) is committed to complying with the requirements of Title VI in all of its programs and activities.

  
\_\_\_\_\_  
Jerry Estrada, General Manager

10-18-16  
Date

**ATTACHMENT B: MTD TITLE VI COMPLAINT FORM**

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<b>MTD Use Only</b>
Date Received: _____
Received By: _____

## Santa Barbara Metropolitan Transit District Title VI Complaint Form

The Santa Barbara Metropolitan Transit District (MTD) is committed to ensuring that no person is excluded from participation in or denied the benefits of its services on the basis of race, color, or national origin, as provided by Title VI of the Civil Rights Act of 1964, as amended.

This completed complaint form must be returned to: Santa Barbara Metropolitan Transit District, Attn: Title VI, 550 Olive Street, Santa Barbara, CA 93101. If you require any assistance in completing this form, please contact the Manager of Human Resources at (805) 963-3364. Title VI complaints must be filed within 180 days from the date of the alleged discrimination:

**Date of alleged incident** \_\_\_\_\_

### Complainant

Your Name:	Phone:
Street Address:	City, State, & Zip Code:

### Person(s) alleging discrimination (if different from complainant)

Name:	Phone:
Street Address:	City, State, & Zip Code:

Which of the following best describes the reason for the alleged discrimination?  
(Circle one)

- Race
- Color
- National Origin
- Limited English Proficiency

Please use the back of this form to describe the alleged discrimination. Explain what happened and whom you believe was responsible.

## Santa Barbara Metropolitan Transit District Title VI Complaint Form (Continued)

Please describe the alleged discrimination. Explain what happened and whom you believe was responsible. Attach an additional sheet of paper if necessary.

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Have you filed a complaint regarding the alleged discrimination with any other federal, state, or local agencies? (Circle one) **Yes / No**

If yes, please list agency or agencies and the contact information:

Agency & Contact Name:	Phone:
Street Address:	City, State, & Zip Code:

Agency & Contact Name:	Phone:
Street Address:	City, State, & Zip Code:

I affirm that I have read the above charge and that it is true to the best of my knowledge, information, and belief.

\_\_\_\_\_

Complainant's Signature

\_\_\_\_\_

Date:

\_\_\_\_\_

Print or Type Name of Complainant

## **ATTACHMENT C: MTD PROCEDURES FOR TRACKING COMPLAINTS**

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## Santa Barbara Metropolitan Transit District Complaint & Compliment Procedures

### INTAKE

- Forward all complaints and compliments to the **Coordinator of Comments** (a role that is currently assigned to the Customer & Public Outreach Administrator). Complaints and compliments may come in various media, including:
  - Phone Calls.
  - Letters.
  - E-mails.
  - Passenger or Public Comment Forms.
- Lost & Found complaints should be forwarded to the Coordinator of Comments. However, Lost & Found inquiries should be forwarded to the Administrative Assistant.
- The Coordinator of Comments will forward the complaint or compliment to the appropriate persons (see matrix in attached chart).
  - If a complaint does not apply to the person assigned, notify the Coordinator of Comments immediately so the complaint can be re-assigned to the proper person.
  - If the person assigned a complaint is unsure how to investigate and resolve the complaint, notify the Coordinator of Comments immediately so assistance can be offered.
- Spanish Language. For any complaint or compliment from a person who prefers to communicate in Spanish, the complaint or compliment will also be forwarded to bilingual Customer Relations staff.

### CIVIL RIGHTS AND REASONABLE MODIFICATION COMPLAINTS

Complaints related to Title VI, Disadvantaged Business Enterprise, Equal Employment Opportunity, the Americans with Disabilities Act, or another Civil Rights issue will be investigated and resolved using the procedures described in this document. The same is true for complaints related to Reasonable Modification. MTD has specific forms for Title VI and Reasonable Modification complaints (see Attachments).

The Coordinator of Comments will consider each complaint for possible Civil Rights or Reasonable Modification relevance. If there is such relevance, the Coordinator of Comments will refer the complaint to the Manager of Compliance for consideration. The Manager of Compliance will ensure that all Civil Rights and Reasonable Modification complaints are properly tracked and resolved.

## **RESPONSE**

Complainants will receive a response in all cases except:

- Persons who do not want a response.
- Persons for whom no contact information is available.

Complaints will be responded to in kind when possible (e.g., phone call to phone call, e-mail to e-mail, letter to letter, letter to Passenger or Public Comment Form), unless an alternative is requested. All complaints responded to in writing (e.g., by letter or e-mail) require approval by the General Manager prior to responding to the complainant.

The Coordinator of Comments will make an initial response to all complaints either on the day of receipt or on the next business day, if feasible. If the initial response does not resolve the complaint, the initial response will inform the complainant that a final response will follow after those researching the issue have prepared the final response. The researchers have two options for the final response:

- Send the response to the complainant themselves (following approval by the General Manager as discussed above), and copy the response to the Coordinator of Comments for filing.
- Forward the appropriate information to the Coordinator of Comments for response to the complainant.

Ultimately, the appropriate Manager is responsible to ensure that the final response is conveyed to the complainant.

## **DOCUMENTATION**

All complaints and compliments, and the responses, will be documented and filed. Notes will be kept for phone calls, and letters and emails will be copied and placed in the file.

Complaints and compliments will be filed by month. Complaints determined to comprise Civil Rights or Reasonable Modification issues will be filed separately, in addition to the monthly file. The civil rights complaints file will include documentation regarding the type of civil rights or reasonable modification complaint and the resolution of the complaint.

## **REMINDERS**

Each week the Coordinator of Comments will send reminders regarding any outstanding complaints. Resolving complaints is important and it is necessary that complaints are responded to in a timely fashion.

## Santa Barbara Metropolitan Transit District Complaint & Compliment Matrix

RELATED TO	Supt. of Operations	Mgr. of Operations	Training & Safety Officer	Coord. of Comments	Mgr. of HR & Risk	Ass't. Mgr. of HR & Risk	Mgr. of Maint.	Supt. of Maint.	Mgr. of Planning	Ass't. Planning Manager	Mgr. of Compliance	Controller	General Manager
<b>Title VI (Non-Discrimination)</b> Assigned to: Copied to:					Primary x	x					Alternate x		x
<b>Disadvantaged Business Enterprise (DBE)</b> Assigned to: Copied to:											Primary x	Alternate x	x
<b>Equal Employment Opportunity (EEO)</b> Assigned to: Copied to:					Primary x	Alternate x					x		x
<b>Americans with Disabilities Act (ADA)</b> Assigned to: Copied to:	x	x	x		Primary x	Alternate x					x		x
<b>Reasonable Modification</b> Assigned to: Copied to:	Alternate x	Primary x	x								x		x
<b>Safety-Related With Potential Liability</b> Assigned to: Copied to:	x	x	x		Primary x	Alternate x							x
<b>Safety-Related Without Injury</b> Assigned to: Copied to:	Primary x	Alternate x	x		x	x							x
<b>Fare / Transfer Policy</b> Assigned to: Copied to:	x	x										Primary x	Alternate x
<b>Passenger Related</b> Assigned to: Copied to:	Primary x	Alternate x	x		x	x							x

## Santa Barbara Metropolitan Transit District Complaint & Compliment Matrix

RELATED TO	Supt. of Operations	Mgr. of Operations	Training & Safety Officer	Coord. of Comments	Mgr. of HR & Risk	Ass't. Mgr. of HR & Risk	Mgr. of Maint.	Supt. of Maint.	Mgr. of Planning	Ass't. Mgr. of Planning	Mgr. of Compliance	Controller	General Manager
<b>Planning Process</b> Assigned to: Copied to:									Primary x	Alternate x	x		
<b>Driving, Customer Relations</b> Assigned to: Copied to:	Primary x	Alternate x	x										
<b>School Students</b> Assigned to: Copied to:	Primary x	x	Alternate x										
<b>School Schedules</b> Assigned to: Copied to:	x	x	x						Alternate x	Primary x			
<b>Routes &amp; Schedules</b> Assigned to: Copied to:	x	x							Alternate x	Primary x			
<b>Bus Stops</b> Assigned to: Copied to:	x	x							Alternate x	Primary x			
<b>Loitering at Bus Stops</b> Assigned to: Copied to:	Primary x	Alternate x	x						x				
<b>Noisy Buses, Squealing Brakes, etc.</b> Assigned to: Copied to:	x	Alternate x					Primary x	x					
<b>Lost &amp; Found</b> Assigned to: Copied to:		Alternate x	x	Primary x									

**ATTACHMENT D: MTD PUBLIC OUTREACH & INVOLVEMENT**

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## Santa Barbara Metropolitan Transit District Service Planning & Evaluation Policy

The following outline describes the annual process that MTD staff follows in getting input from the various stakeholders and developing a service plan for the coming fiscal year. As is shown, the extensive public participation process includes the collection and analysis of a variety of quantitative and qualitative data.

### MTD Data Collection & Service Planning

- Qualitative Data
  - Public input
    - ✓ Passenger comments
    - ✓ E-mail and phone communications
    - ✓ Public meetings
    - ✓ Advocacy groups
      - ◆ Minority & LEP populations
      - ◆ Low-Income populations
      - ◆ Persons with disabilities
      - ◆ Bicyclist & pedestrian groups
  - MTD employee input
    - ✓ Drivers / supervisors / Transit Center staff comments
    - ✓ Staff ride-alongs
    - ✓ Time point checks
    - ✓ Schedule adherence checks
  - Agency input
    - ✓ California Department of Transportation (Caltrans)
    - ✓ Santa Barbara County Association of Governments (SBCAG)
    - ✓ County
    - ✓ Cities
    - ✓ Other agencies, including:
      - ◆ Santa Barbara County Air Pollution Control District (APCD)
      - ◆ University of California, Santa Barbara (UCSB)
      - ◆ Santa Barbara City College (SBCC)
      - ◆ School Districts

- Quantitative Data
  - Ridership surveys
    - ✓ Various lines as needed
  - Annual Route Analysis
    - ✓ Compare each route to system average and to previous year
  - Annual Service Evaluation
    - ✓ Ridership measure (riders per hour or trip)
    - ✓ Economic measure (subsidy per passenger)
    - ✓ Routes in fourth quartile require recommendation to MTD Board
  - Standard transit industry methodologies
    - ✓ Transit elasticities
    - ✓ Demographic analysis

MTD Staff Provides Recommendations to MTD Board

- MTD Board:
  - Board holds one or more public hearings
    - ✓ Information is available in both English and Spanish
    - ✓ Spanish-speaking translators are available
  - Board considers staff recommendations
  - Board considers input from public hearings & other public comments
  - Board adopts annual service plan



**ATTACHMENT E: MTD LEP ASSISTANCE PLAN**

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## **Santa Barbara Metropolitan Transit District Limited English Proficiency (LEP) Assistance Plan**

MTD is required to implement the U.S. Department of Transportation's *Policy Guidance Concerning Recipients' Responsibilities to Limited English Proficient (LEP) Persons* (DOT LEP Guidance, Federal Register, vol. 70, no. 239, pp. 74087–74100, December 14, 2005). Pursuant to this requirement, MTD has taken steps to ensure meaningful access by LEP persons to the benefits, services, information and other important portions of our programs and activities. MTD conducted a four-factor analysis to determine the appropriate mix of LEP services to offer.

### **FOUR FACTOR ANALYSIS:**

#### **Factor 1: The Number and Proportion of LEP Persons Served or Encountered in the Eligible Service Population.**

MTD analyzed American Community Survey data regarding the number of LEP persons living in the agency's service area, as presented in the table below. The analysis suggested that 8,460 Spanish-speaking persons who speak English "not well" and 4,081 Spanish-speaking persons who speak English "not at all" live in the agency's service area. These persons represent 6.4% of all persons five years and older residing in the service area.

In addition to the Spanish-speaking LEP persons, the analysis revealed smaller numbers of persons who speak languages other than Spanish and speak English "not well" or "not at all." The Census identified 289 such persons who speak other Indo-European languages, 954 such persons who speak Asian and Pacific Island languages, and 94 such persons who speak other languages. These persons comprise 0.1%, 0.5%, and 0.05%, respectively, of all persons five years and older residing in the service area.

#### **Factor 2: The Frequency with Which LEP Individuals Come into Contact with your programs, activities, & services.**

MTD serves a large number of Spanish-speaking LEP persons daily. Although the agency does not have a count of the exact number of such persons riding the bus daily, anecdotal data suggest that the number is significant. In addition, bilingual Customer Service Representatives at MTD's Transit Center and staff at MTD's administrative offices respond to numerous questions from Spanish-speaking LEP persons each day. MTD is not aware of any evidence that non-Spanish-speaking LEP persons are frequent users of our services, information, or other important portions of our programs and activities.

### **Factor 3: The Importance to LEP Persons of Your Program, Activities, & Services.**

MTD's program is very important to many Spanish-speaking LEP persons in the agency's service area. MTD provides important transit services to the public through its public transportation program. MTD is the only major public transportation provider in the service area, and provides a vital link between residential areas and major activity centers throughout the agency's service area.

### **Factor 4: The Resources Available to the Recipient and Costs.**

A significant number of Spanish-speaking LEP persons live in MTD's service area, and many of these persons utilize our services frequently. MTD provides schedules and all other public information in both English and Spanish. In addition, MTD ensures that at least one Spanish-speaking staff member is present at public meetings. There is a cost to MTD to provide the assistance necessary to ensure meaningful access by LEP persons to the benefits, services, information and other important portions of our programs and activities. However, MTD believes the cost is justified, relative to the benefits derived from providing such assistance. MTD will continue to provide such assistance, and will continue to look for ways to enhance the assistance offered.

### **IMPLEMENTATION PLAN:**

Based on the four-factor analysis, MTD recognizes the need to continue providing services for Spanish-speaking LEP persons. The assistance that MTD offers during our public outreach process includes:

- Press releases sent to Spanish-language media and radio stations.
- Flyers in both English and Spanish advertising public meetings are available on all buses and at the Transit Center.
- All flyers are posted on the website and are in both English and Spanish.
- These flyers include information in both English and Spanish on how to comment on the proposed service changes if you can't get to the meeting.
- Several Customer Service Representatives at MTD's Transit Center are bi-lingual and can answer questions from Spanish-speaking LEP persons.
- Spanish-speaking translators are available at public meetings.

MTD will perform a four-factor analysis every three years to identify what, if any, additional information or activities might better improve MTD's services to assure non-discriminatory service to LEP persons. MTD will then evaluate the projected financial impact and personnel needed to provide the requested services, and assess which of these can be provided cost-effectively.

**LANGUAGE SPOKEN AT HOME BY ABILITY TO SPEAK ENGLISH  
FOR THE POPULATION 5 YEARS AND OVER**

Line Item	Carpinteria CCD*	Santa Barbara CCD*	Total
Total Population 5 Years and Older	16,694	180,132	196,826
Speak only English	10,782	119,320	130,102
<b><i>Speak Spanish:</i></b>	4,696	44,044	48,740
Speak English "very well"	2,448	24,710	27,158
Speak English "well"	843	8,198	9,041
<b>Speak English "not well"</b>	<b>1,014</b>	<b>7,446</b>	<b>8,460</b>
<b>Speak English "not at all"</b>	<b>391</b>	<b>3,690</b>	<b>4,081</b>
<b><i>Speak other Indo-European languages:</i></b>	735	8,279	9,014
Speak English "very well"	649	6,889	7,538
Speak English "well"	54	1,133	1,187
<b>Speak English "not well"</b>	<b>32</b>	<b>242</b>	<b>274</b>
<b>Speak English "not at all"</b>	<b>0</b>	<b>15</b>	<b>15</b>
<b><i>Speak Asian and Pacific Island languages:</i></b>	337	7,562	7,899
Speak English "very well"	232	4,468	4,700
Speak English "well"	95	2,150	2,245
<b>Speak English "not well"</b>	<b>10</b>	<b>897</b>	<b>907</b>
<b>Speak English "not at all"</b>	<b>0</b>	<b>47</b>	<b>47</b>
<b><i>Speak other languages:</i></b>	144	927	1,071
Speak English "very well"	99	729	828
Speak English "well"	0	149	149
<b>Speak English "not well"</b>	<b>10</b>	<b>49</b>	<b>59</b>
<b>Speak English "not at all"</b>	<b>35</b>	<b>0</b>	<b>35</b>

\*CCD is "Census County Division." The entire South Coast of Santa Barbara County is divided into only these two CCDs.

Source: 2010-2014 American Community Survey 5-Year Estimates (Table B16004).

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**ATTACHMENT F: MTD SERVICE STANDARDS & POLICIES**



## Santa Barbara Metropolitan Transit District System-Wide Service Standards & Policies

### VEHICLE LOAD STANDARD

The average of all loads should not exceed vehicles' achievable capacities:

**Santa Barbara Metropolitan Transit District - Maximum Load Factor**

Service Type	Bus Length (Feet)	Seated (Average)	Standing (Policy)	Total Riders	Maximum Load Factor
Shuttle Routes	22'	17	10	27	1.6
Trunk & Local Routes	29'	26	20	46	1.8
	40'	37	30	67	1.8
Express Routes	40'	37	30	67	1.8
	60'	55	60	115	2.1
Interregional Routes	40' - 45'	52	0	52	1.0

### VEHICLE HEADWAY STANDARD

Headways shall be based on passenger demand and budgetary considerations. Headway targets for shuttle, trunk and local routes are every 30 minutes or better during weekday peak periods, and every 60 minutes or better off-peak and on weekends. Express and interregional routes should run at least 3 trips during peak commute times to support work shift start and end times.

### ON-TIME PERFORMANCE STANDARD

At least 95 percent of trips will depart no more than 5 minutes after their scheduled time.

### SERVICE AVAILABILITY STANDARD

Transit service within the District shall be distributed so that a minimum of 80 percent of all residents in the District's boundaries are within a ½-mile walk of bus service, to the extent feasible.

### VEHICLE ASSIGNMENT POLICY

Bus assignments take into account the operating characteristics of buses of various lengths, which are matched to the operating characteristics of the route. Local routes with lower ridership may be assigned 29-foot buses rather than 40-foot buses. Routes requiring tight turns on narrow streets may also be assigned 29-foot buses.

### TRANSIT AMENITIES POLICY

Installation of transit amenities along bus routes are based on the number of passenger boardings at stops along those routes, and on the availability of funding from various partners.



**ATTACHMENT G: MTD BOARD OF DIRECTORS RESOLUTION**

**RESOLUTION  
of the  
BOARD OF DIRECTORS  
of the  
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT**

IN THE MATTER OF APPROVING THE SANTA  
BARBARA METROPOLITAN TRANSIT DISTRICT  
TITLE VI NONDISCRIMINATION PROGRAM

RESOLUTION NO. 2016-06

**WHEREAS**, the Santa Barbara Metropolitan Transit District ("District") is established and existing under Part 9, Division 10, of the California Public Utilities Code, codified at Sections 95000-97100, and empowered to provide public transportation service in the South Coast of Santa Barbara County; and

**WHEREAS**, the District is a direct recipient of federal Section 5307 operating funding from the Federal Transit Administration; and

**WHEREAS**, the District must ensure that the level and quality of public transportation service is provided in a nondiscriminatory manner; and

**WHEREAS**, the District must promote full and fair participation in public transportation decision-making without regard to race, color, or national origin; and

**WHEREAS**, the District must ensure meaningful access to transit-related programs and activities by persons with limited English proficiency; and

**WHEREAS**, the District is required by the Federal Transit Administration to prepare and submit a Title VI Program reaffirming the District's commitment to nondiscrimination once every three years.

**NOW THEREFORE, BE IT RESOLVED** that the Board of Directors approves the Santa Barbara Metropolitan Transit District Title VI Program: 2017 - 2019.

**PASSED AND ADOPTED** by the Board of Directors of the Santa Barbara Metropolitan Transit District this 18<sup>th</sup> day of October, 2016 by the following vote:

AYES: 5

NAYS: 0

ABSENT: 2

  
\_\_\_\_\_  
Chair, Board of Directors

ATTEST:  
  
\_\_\_\_\_  
Secretary, Board of Directors