



AGENDA

Meeting

of the

BOARD OF DIRECTORS

of the

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

A Public Agency

Tuesday, June 23, 2015

8:30 A.M.

Santa Barbara MTD Auditorium

550 Olive Street, Santa Barbara, CA 93101

1. CALL TO ORDER

2. ROLL CALL OF THE BOARD OF DIRECTORS

Dave Davis, Chair; Chuck McQuary, Vice Chair; Olivia Rodriguez, Secretary; Dick Weinberg, Director; Bill Shelor, Director; David Tabor, Director; Roger Aceves, Director

3. REPORT REGARDING POSTING OF AGENDA

CONSENT CALENDAR

4. APPROVAL OF PRIOR MINUTES-(ATTACHMENT-ACTION MAY BE TAKEN)

The Board will be asked to waive the reading of and approve the draft minutes for the meeting of June 9, 2015.

5. CASH REPORT-(ATTACHMENTS-ACTION MAY BE TAKEN)

The Board will be asked to review the cash report for the period of June 2, 2015 through June 15, 2015.

THIS CONCLUDES THE CONSENT CALENDAR

6. PUBLIC COMMENT

Members of the public may address the Board on items within jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, please complete and deliver to the MTD Board Clerk, a "Request to Speak" form including a description of the subject you wish to address. Additional public comment will be allowed during each agenda item, including closed session items. Please fill out the Request to Speak form and indicate the agenda item number that you wish to comment on.

RELATED TO EACH CLOSED SESSION; PUBLIC COMMENT WILL BE ALLOWED RELATED TO THE CLOSED SESSION ITEM(S) BEFORE THE RECESS

7. RECESS TO CLOSED SESSION-CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION (SECTION 54956.9 (a))-(ACTION MAY BE TAKEN)

One case: France Garcia vs. Santa Barbara MTD

8. RENEWAL OF FLOOD INSURANCE EFFECTIVE: JULY 10, 2015 THROUGH JULY 10, 2016- (ACTION MAY BE TAKEN)

Staff recommends that the Board of Directors authorize MTD staff to bind Flood Insurance Coverage with Wright National Flood Insurance Company effective July 10, 2015.

9. COASTAL EXPRESS LIMITED & COMMUTER RAIL “LAST MILE” SERVICE UPDATE-(INFORMATIONAL)

Receive update on the discontinuation of MTD’s Coastal Express Limited commuter bus service and on planning for “last mile” bus service to be offered in conjunction with the retimed Pacific Surfliner rail service.

10. GENERAL MANAGER’S REPORT UPDATE-(INFORMATIONAL)

- a) Special Events
- b) SBCC-Bus Stops
- c) Calle Real
- d) Software Upgrade

11. OTHER BUSINESS AND COMMITTEE REPORTS-(ACTION MAY BE TAKEN)

The Board will report on other related public transit issues and committee meetings

12. ADJOURNMENT

AMERICAN WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 963-3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



MINUTES

Meeting

of the

BOARD OF DIRECTORS

of the

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

A Public Agency

Tuesday, June 9, 2015

8:30 A.M.

Santa Barbara MTD Auditorium

550 Olive Street, Santa Barbara, CA 93101

1. CALL TO ORDER

Vice Chair McQuary called the meeting to order at 8:33 a.m.

2. ROLL CALL OF THE BOARD OF DIRECTORS

Vice Chair McQuary reported that all members were present with the exception of Chair Davis.

3. REPORT REGARDING POSTING OF AGENDA

Natasha Garduno, Executive Assistant, reported that the agenda was posted on Friday, June 5, 2015 at MTD's Administrative office, mailed and emailed to those on the agenda list, and posted on MTD's website.

CONSENT CALENDAR

4. APPROVAL OF PRIOR MINUTES-(ATTACHMENT-ACTION MAY BE TAKEN)

Director Shelor moved to waive the reading of and approve the draft minutes for the meeting of May 12, 2015. Director Tabor seconded the motion. The motion passed unanimously with one abstention by Director Rodriguez who had been absent from the meeting.

5. CASH REPORT-(ATTACHMENTS-ACTION MAY BE TAKEN)

Director Shelor moved to approve the cash reports for the periods of May 5, 2015 through May 18, 2015 and May 19, 2015 through June 1, 2015. Director Tabor seconded the motion. The motion passed unanimously.

THIS CONCLUDES THE CONSENT CALENDAR

6. PUBLIC COMMENT

None was made.

7. PROPOSED FISCAL YEAR 2015-16 OPERATING AND CAPITAL BUDGET- (ATTACHMENT-ACTION MAY BE TAKEN)

Thais Sayat, Assistant Controller, reviewed the proposed Fiscal Year 2015-16 Operating and Capital Budget with the Board. Ms. Sayat shared that service hours are budgeted to increase by 1.7 % and that ridership is projected to increase slightly. Operating expenses of \$25,122,302 is projected to increase by 3.8% over the prior year budget or by 6.6% from the prior year estimate. Wages and benefits are budgeted to increase by 5.5% and Fuel/Electric Bus Power costs reflect a 5.9% decrease versus the prior year budget.

Ms. Sayat also highlighted areas such as passenger fares, ADA paratransit, and Self Insured Liability and Workers Compensation as they pertain to the proposed budget. Ms. Sayat also reviewed with the Board the recommendation made by staff that it continue to work with the Finance Committee to

prepare a Reserve Policy for consideration by the Board of Directors prior to the Strategic Plan Workshop tentatively scheduled for September.

After a discussion with staff Director Rodriguez moved to approve the proposed Fiscal Year 2015-16 Operating and Capital Budget. Director Tabor seconded the motion. The motion passed unanimously.

8. RENEWAL OF WORKERS' COMPENSATION EXCESS INSURANCE: EFFECTIVE JULY 1, 2015 THROUGH JUNE 30, 2016-(ACTION MAY BE TAKEN)

General Manager Estrada introduced Mary Gregg, Manager of Human Resources and Risk to the Board. The Board welcomed Mary to the District and Ms. Gregg thanked the Board and shared that she was looking forward to working with them.

Ms. Gregg reviewed with the Board staff's recommendation that the MTD Board of Directors authorize the renewal of Workers' Compensation insurance with continuance of the current coverage & handling which includes:

1. Self-insurance with the California State Association of Counties, Excess Insurance Authority (CSAC EIA) with a Self Insured Retention (SIR) of \$500,000
2. Third Party Administration (TPA) with Workers' Compensation Administrators (WCA)
3. Legal defense by John Lamoutte of Tobin-Lucks.
4. Treatment with designated medical facility MedCenter (and local emergency rooms if/when applicable) for workers' compensation injuries.

Ms. Gregg shared that The Workers' Compensation industry has experienced a 10-15% rate increase in excess coverage. MTD's annual increase has trended in the low end of that range for the past few years and this trend continues for the upcoming renewal, with an approximately 10.2% increase over the expiring premium.

After a brief discussion Director Aceves moved to approve the recommendation by staff. Director Rodriguez seconded the motion. The motion passed unanimously.

9. GENERAL MANAGER'S REPORT UPDATE-(INFORMATIONAL)

General Manager Estrada shared that MTD staff recently met with UCSB staff to discuss the upcoming service enhancements to be funded by UCSB for the Line 24x/12x enhancements as well as the promotion of the new line 38.

MTD recently attended a meeting with Coast bus riders which was the first meeting on the Santa Barbara West Side as COAST is planning on expanding their Bus Riding meeting efforts beyond the Santa Barbara East Side. The discussion was very positive toward MTD and it's drivers.

Staff attended a meeting of SBCAG's Technical Transportation Advisory Committee (TTAC) on Thursday, June 4. Mr. Estada shared that TTAC will also be asked to recommend that the SBCAG Board approve the allocation of Local Transportation Funds for FY 2016, the Measure A Program of Projects (POP) for FY 2016 through FY 2020, and SBCAG's Regional Active Transportation Plan.

Mr. Estada shared that the Draft Final Environmental Impact Report (EIR) for the Goleta Valley Community Plan (GVCP) was released. The GVCP includes the potential rezoning of MTD's Calle Real property for residential development. The County Planning Commission will be considering the EIR on June 17. Staff is working with our attorneys to prepare a written response to the EIR, and will provide a comment at the Planning Commission hearing.

MTD has received \$3,276,242 in (FTA) Section 5307 operating assistance funds for FY 2015. The remaining 4/12ths of the funds have not yet been apportioned by FTA because Congress has not yet appropriated funds for the period from June 1 through the end of the federal fiscal year on September 30, 2015.

Mr. Estada updated the Board on the status of the AVL project and shared that the project is tentatively scheduled to be implemented by March 2016.

10. OTHER BUSINESS AND COMMITTEE REPORTS-(ACTION MAY BE TAKEN)

Director Shelor shared with the Board that the Finance Committee had met on May 27th with staff to review the budget before it was brought to the full Board.

Vice Chair McQuary shared that the Development Committee meeting met recently to discuss the Strategic Plan Workshop that will be held in September 2015. Vice Chair McQuary shared that the Committee and staff discussed two possible options which are 1) for staff to compare MTD's strategic plan with those from other agencies in the transit industry to evaluate changes or improvements; or 2) to hire an outside agency to help with the Strategic Plan.

Director Aceves shared the importance of the Strategic Plan and Budget complimenting each other and shared that he felt that a Strategic Plan Workshop should have been held prior to the budget.

11. ADJOURNMENT

Director Weinberg moved to adjourn the meeting at 9:30 a.m. Director Rodriguez seconded the motion. The motion passed unanimously.

Santa Barbara Metropolitan Transit District
Cash Report
Board Meeting of June 23, 2015
For the Period June 2, 2015 through June 15, 2015

MONEY MARKET

Beginning Balance June 2, 2015 **\$11,858,009.01**

Passenger Fares	263,631.79
Accounts Receivable	63,900.93
Property Tax Revenue	34,256.45
Advertising/Prepaid Deposits	2,589.00
Interest Income	1,437.09
Miscellaneous/Asset Sales	1,055.00
Total Deposits	366,870.26

ACH Garn/Escrow	(974.83)
Bank/CC Fees	(1,763.14)
WC Transfer	(30,454.56)
ACH Pensions Transfer	(32,858.78)
ACH Tax Deposit	(145,502.17)
Payroll Transfer	(312,697.36)
Operations Transfer	(330,402.72)
Total Disbursements	(854,653.56)

Ending Balance **\$11,370,225.71**

CASH INVESTMENTS

LAIF Account	\$3,337,999.04
Money Market Account	11,370,225.71

Total Cash Balance **\$14,708,224.75**

SELF INSURED LIABILITY ACCOUNTS

WC / Liability Reserves	(\$4,121,206.04)
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Working Capital **\$10,587,018.71**

**Santa Barbara Metropolitan Transit District
Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
109703	6/4/2015	ABC BUS COMPANIES INC	BUS PARTS	1,200.61	
109704	6/4/2015	ACCONTEMPS DBA	CONTRACT EMPLOYMENT	2,869.64	
109705	6/4/2015	ROGER ACEVES	DIRECTOR FEES	120.00	
109706	6/4/2015	AQUA-FLO	BUS WASH SUPPLIES	5.64	
109707	6/4/2015	BARCODESOURCE INC.	BARCODE SUPPLIES	140.73	
109708	6/4/2015	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	64.35	
109709	6/4/2015	BIG GREEN CLEANING CO. DBA	JANITORIAL SERV./SUPPLIES	616.77	
109710	6/4/2015	BLACKBIRD ARCHITECTS INC.	SUPERSTOP PROJECT	1,300.66	
109711	6/4/2015	BNS ELECTRONICS, INC.	SANTA YNEZ SITE RENTAL	269.27	
109712	6/4/2015	CALIFORNIA ELECTRIC SUPPLY, I	SHOP/B&G SUPPLIES	257.15	
109713	6/4/2015	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	284.69	
109714	6/4/2015	CENTRAL CITY ABS, INC.	BUS SUPPLIES	6.13	
109715	6/4/2015	CERTIFIED ENVIRONMENTAL	PROFESSIONAL SERVICES	1,067.00	
109716	6/4/2015	COMMLINE INC.	2-WAY RADIO REPAIRS/SUPPLIES	7,500.00	
109717	6/4/2015	COMMUNITY RADIO, INC.	GIB. SITE RENTAL	242.03	
109718	6/4/2015	CINTAS CORPORATION NO. 2	FIRST AID SUPPLIES	503.73	
109719	6/4/2015	CIO SOLUTIONS, LP	IT SERVICES	1,414.00	
109720	6/4/2015	LARRY CORRAL	TOOL ALLOWANCE	1,100.00	
109721	6/4/2015	COAST TRUCK PARTS	BUS PARTS	207.76	
109722	6/4/2015	CUMMINS PACIFIC, LLC	BUS PARTS	4,467.99	
109723	6/4/2015	COUNTY OF S.B.PUBLIC WORKS D	WASTE DISPOSAL	10.00	
109724	6/4/2015	DAVID DAVIS JR.	DIRECTOR FEES	120.00	
109725	6/4/2015	DELTA WELDING	B&G REPAIRS & SUPPLIES	190.00	
109726	6/4/2015	ELECTRO-MECHANICAL REPAIR, I	BUS PARTS & REPAIRS	65.00	
109727	6/4/2015	JERRY ESTRADA	REIMBURSEMENT	260.00	
109728	6/4/2015	FAST UNDERCAR	EV BUS PARTS	6.52	
109729	6/4/2015	GIBBS INTERNATIONAL INC	BUS PARTS	3,188.53	
109730	6/4/2015	GILLIG LLC	BUS PARTS	4,450.01	
109731	6/4/2015	GOODYEAR TIRE & RUBBER CO	LEASED TIRES	12,885.85	
109732	6/4/2015	GRAYPHICS DIGITAL IMAGING DB	PRINTING SERVICES	66.42	
109733	6/4/2015	GRAINGER, INC.	SHOP/B&G SUPPLIES	695.77	
109734	6/4/2015	H.G. MAKELIM CO., INC.	BUS PARTS	2,147.55	
109735	6/4/2015	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	138.56	
109736	6/4/2015	HOSE-MAN INC.	BUS PARTS	58.40	
109737	6/4/2015	HYDREX PEST CONTROL	FUMIGATION	154.00	
109738	6/4/2015	INTERCON TECHNOLOGIES DBA	EV/CHARGER REPAIRS	10,050.00	
109739	6/4/2015	IPC (USA), INC.	BUS FUEL	98,649.55	
109740	6/4/2015	LANSPEED DBA	IT SERVICES	1,120.00	

Check #	Date	Company	Description	Amount	Voids
109741	6/4/2015	LAWSON PRODUCTS INC	SHOP SUPPLIES	360.71	
109742	6/4/2015	LIFELOC TECHNOLOGIES, INC.	WARRANTY FEE - BREATH ANALYZE	420.00	
109743	6/4/2015	MC CORMIX CORP. (OIL)	LUBRICANTS	8,962.31	
109744	6/4/2015	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	2,463.72	
109745	6/4/2015	MCMASTER-CARR SUPPLY CO.	SHOP/B&G SUPPLIES	190.45	
109746	6/4/2015	CHUCK MCQUARY	DIRECTOR FEES	120.00	
109747	6/4/2015	KENNETH B. MILLS	PROCUREMENT SERVICES	1,617.00	
109748	6/4/2015	MISSION LINEN SUPPLY, INC	UNIFORM & LINEN SERVICE	4,223.14	
109749	6/4/2015	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	350.83	
109750	6/4/2015	MCI SERVICE PARTS, INC.	BUS PARTS	153.03	
109751	6/4/2015	MOUNTAIN SPRING WATER	SHOP & OFFICE SUPPLIES	1,107.15	
109752	6/4/2015	NATIONAL INTERSTATE INS INC.	LIABILITY INSURANCE	27,423.00	
109753	6/4/2015	NEWEGG, INC	COMPUTER SUPPLIES & REPAIRS	534.69	
109754	6/4/2015	NEW FLYER INDUSTRIES CANADA	BUS PARTS	166.46	
109755	6/4/2015	NU-COOL REDI GREEN, INC	COOLANTS & SHOP SUPPLIES	589.68	
109756	6/4/2015	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	231.89	
109757	6/4/2015	PERFECT PATTERN DIFFERENTIAL	OVERHAULED TRANSFERS	1,311.54	
109758	6/4/2015	PEI-GENESIS INC.	BUS PARTS	796.38	
109759	6/4/2015	PORT SUPPLY DBA	BUS PARTS	77.72	
109760	6/4/2015	REGIONAL GOVERNMENT SERVIC	HR MANAGER RECRUITMENT	1,269.79	
109761	6/4/2015	SB LOCKSMITHS, INC.	B&G REPAIR & SUPPLIES	107.98	
109762	6/4/2015	SANTA BARBARA NEWSPRESS D	PUBLIC NOTICE ADS	36.96	
109763	6/4/2015	SANTA BARBARA NEWS-PRESS	SUBSCRIPTION	182.36	
109764	6/4/2015	SILVAS OIL CO., INC.	LUBRICANTS	856.95	
109765	6/4/2015	WILLIAM JOHN SHELOR	DIRECTOR FEES	180.00	
109766	6/4/2015	SM TIRE, CORP.	BUS TIRE MOUNTING	344.00	
109767	6/4/2015	SPECIALTY TOOL & BOLT, LTD	SHOP SUPPLIES	49.62	
109768	6/4/2015	STAPLES INC. & SUBSIDIARIES	OFFICE SUPPLIES	803.28	
109769	6/4/2015	STAPLES CREDIT PLAN	OFFICE & COMPUTER SUPPLIES	498.75	
109770	6/4/2015	STEWART'S DE-ROOTING & PLUM	PLUMBING REPAIRS	130.00	
109771	6/4/2015	SB CITY OF-REFUSE/WATER	UTILITIES	3,488.10	
109772	6/4/2015	TELCOM, INC.	VENTURA REPEATER SERVICES	1,000.00	
109773	6/4/2015	THE MEDCENTER	MEDICAL EXAMS	4,886.00	
109774	6/4/2015	DAVID T. TABOR	DIRECTOR FEES	120.00	
109775	6/4/2015	TANK TEAM INC.	TANK TESTS	123.00	
109776	6/4/2015	UNITED PARCEL SERVICE, INC.	FREIGHT CHARGES	263.58	
109777	6/4/2015	INTERSTATE CAPITAL CORPORAT	UNIFORMS	4,297.00	
109778	6/4/2015	VALLEY POWER SYSTEMS, INC.	BUS PARTS	952.99	
109779	6/4/2015	VENTURA COUNTY STAR DBA	PUBLIC NOTICE ADS	95.48	
109780	6/4/2015	VENTURA COUNTY OVERHEAD D	B&G REPAIRS & SUPPLIES	620.00	
109781	6/4/2015	VOLT MANAGEMENT CORP.	CONTRACT EMPLOYMENT	4,158.00	

Check #	Date	Company	Description	Amount	Voids
109782	6/4/2015	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	2,113.00	
109783	6/4/2015	RICHARD WEINBERG	DIRECTOR FEES	120.00	
109784	6/4/2015	WURTH USA WEST INC.	SHOP SUPPLIES	503.18	
109785	6/4/2015	YELLOW (YRC) TRANSPORTATIO	FREIGHT CHARGES	150.00	
109786	6/12/2015	ABC BUS COMPANIES INC	BUS PARTS	23.21	
109787	6/12/2015	ACCONTEMPS DBA	CONTRACT EMPLOYMENT	1,158.72	
109788	6/12/2015	AQUA-FLO	BUS WASH SUPPLIES	57.25	
109789	6/12/2015	ASBURY ENVIRONMENTAL SERVI	WASTE OIL RECYCLER	35.00	
109790	6/12/2015	AXLE TECH INTERNATIONAL D	BUS PARTS	773.44	
109791	6/12/2015	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	69.10	
109792	6/12/2015	BIG GREEN CLEANING CO. DBA	JANITORIAL SERV./SUPPLIES	5,240.00	
109793	6/12/2015	CALIFORNIA ELECTRIC SUPPLY, I	SHOP/B&G SUPPLIES	81.97	
109794	6/12/2015	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	503.08	
109795	6/12/2015	CENTRAL COAST CIRCULATION, L	BUS BOOK DISTRIBUTION	575.00	
109796	6/12/2015	COAST TRUCK PARTS	BUS PARTS	779.56	
109797	6/12/2015	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	332.96	
109798	6/12/2015	MARY DEAIL	PAYROLL RELATED	106.15	
109799	6/12/2015	EASY LIFT TRANSPORTATION, IN	ADA SUBSIDY	52,422.00	
109800	6/12/2015	STATE OF CALIFORNIA	PAYROLL RELATED	150.00	
109801	6/12/2015	GIBBS INTERNATIONAL INC	BUS PARTS	835.96	
109802	6/12/2015	GILLIG LLC	BUS PARTS	1,297.18	
109803	6/12/2015	GRAINGER, INC.	SHOP/B&G SUPPLIES	640.71	
109804	6/12/2015	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	51.37	
109805	6/12/2015	INTERSTATE BATTERY OF SIERRA	EV ACCESSORY BATTERIES	735.32	
109806	6/12/2015	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	2,452.42	
109807	6/12/2015	MISSION LINEN SUPPLY, INC	UNIFORM & LINEN SERVICE	95.10	
109808	6/12/2015	MURPHY ELECTRIC MAINTENANC	ELECTRICAL REPAIRS/INSTALLATION	134.86	
109809	6/12/2015	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	684.18	
109810	6/12/2015	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	28.07	
109811	6/12/2015	OR DEPT OF JUSTICE	PAYROLL RELATED	145.11	
109812	6/12/2015	ANN BRADY OTTIERI	PAYROLL RELATED	277.00	
109813	6/12/2015	REGIONAL GOVERNMENT SERVIC	HR MANAGER RECRUITMENT	2,357.50	
109814	6/12/2015	RICON CORPORATION	BUS PARTS	361.40	
109815	6/12/2015	SANTA BARBARA FASTENERS, IN	SHOP SUPPLIES	13.63	
109816	6/12/2015	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	1,060.00	
109817	6/12/2015	SB LOCKSMITHS, INC.	B&G REPAIR & SUPPLIES	24.57	
109818	6/12/2015	KAREN SEELEY	PAYROLL RELATED	75.69	
109819	6/12/2015	SANTA BARBARA SHERIFF'S DEPT	PAYROLL RELATED	75.00	
109820	6/12/2015	SM TIRE, CORP.	BUS TIRE MOUNTING	455.50	
109821	6/12/2015	SIMPLEX GRINNELL	FIRE ALARM SERVICES	576.00	
109822	6/12/2015	SMARDAN-HATCHER CO., INC	B&G REPAIRS & SUPPLIES	279.98	

Check #	Date	Company	Description	Amount	Voids
109823	6/12/2015	SO. CAL. EDISON CO.	UTILITIES	5,189.47	
109824	6/12/2015	SOAP MAN DISTRIBUTIN DBA	CLEANING SUPPLIES	124.74	
109825	6/12/2015	SPECIALTY TOOL & BOLT, LTD	SHOP SUPPLIES	324.12	
109826	6/12/2015	STAPLES INC. & SUBSIDIARIES	OFFICE SUPPLIES	104.68	
109827	6/12/2015	STEWART'S DE-ROOTING & PLUM	PLUMBING REPAIRS	186.95	
109828	6/12/2015	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	10,011.39	
109829	6/12/2015	TRI-CO REPROGRAPHICS DBA	BLUE PRINT COPIES	204.54	
109830	6/12/2015	TRANSIT TALENT LLC DBA	PUBLIC NOTICE ADS	135.00	
109831	6/12/2015	U.S. DEPARTMENT OF EDUCATIO	PAYROLL RELATED	190.43	
109832	6/12/2015	VALLEY POWER SYSTEMS, INC.	BUS PARTS	470.16	
109833	6/12/2015	VENTURA COUNTY STAR DBA	PUBLIC NOTICE ADS	932.00	
109834	6/12/2015	VENTURA STEEL, INC.	B&G REPAIRS & SUPPLIES	218.88	
109835	6/12/2015	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	360.20	
109836	6/12/2015	WURTH USA WEST INC.	SHOP SUPPLIES	642.14	
				330,402.72	
				Current Cash Report Voided Checks:	0.00
				Prior Cash Report Voided Checks:	0.00
				Grand Total:	\$330,402.72

**Santa Barbara Metropolitan Transit District
Cash Receipts of Accounts Receivable**

Date	Company	Description	Amount
6/3/2015	Department of Rehabilitation	Passes/Passports Sales	196.00
6/4/2015	UCSB - Parking Services-7001	Passes/Passports Sales	7,840.00
6/5/2015	Department of Rehabilitation	Passes/Passports Sales	80.00
6/8/2015	ASTI Holding Company, LLC	Overpass Property Lease Jun'15	15,389.18
6/8/2015	ASTI Holding Company, LLC	Overpass Property Lease May'15 partial	0.05
6/8/2015	Montecito Bank & Trust	Advertising on Buses	4,045.00
6/9/2015	Jim Haggerty	Retiree - Vision - June 2015	12.20
6/10/2015	Fritz Creative Marketing	Advertising on Buses	810.00
6/10/2015	Fritz Creative Marketing	Advertising on Buses	1,407.60
6/10/2015	Godzilla Graphics	Advertising on Buses	6,522.90
6/10/2015	SB School District	Passes/Token Sales	24,750.00
6/11/2015	Santa Barbara Airport	Advertising on Buses	1,218.00
6/12/2015	Santa Barbara City College	Advertising on Buses	1,630.00
Total Accounts Receivable Paid During Period			\$63,900.93



BOARD OF DIRECTORS REPORT

AGENDA DATE: June 23, 2015

AGENDA ITEM #: 8

DEPARTMENT: Risk

TYPE: Action

PREPARED BY: Mary Gregg

Signature

REVIEWED BY: Jerry Estrada

GM Signature

SUBJECT: **Renewal of Flood Insurance**
Effective: July 10, 2015 through July 10, 2016

RECOMMENDATION:

Staff recommends that the Board of Directors authorize MTD staff to bind Flood Insurance coverage with Wright National Flood Insurance Company effective July 10, 2015.

DISCUSSION:

The Flood Insurance proposal covers five buildings and their contents at MTD's Olive and Cota Street location as follows: administrative, fuel service island, bus wash, carport, and maintenance.

MTD is in a Flood Zone A category. The recommended coverage complies with the FTA requirement that grantees with federally-funded buildings located in a flood zone must purchase flood insurance for those properties. Flood coverage is controlled by the National Flood Insurance Program (NFIP). Insurance companies are contracted to underwrite the flood policies. All underwriting rules are established by NIFP.

The table below outlines coverage limits, the corresponding deductible of \$25,000 for each coverage type, and the renewal premium broken out per building. Each building is considered a stand alone location and is covered with an individual policy.

BUDGET/FINANCIAL INFORMATION:

The total renewal premium cost for all five buildings is \$25,331, which represents a 19% increase over the expiring policy of \$21,286. Per FEMA, NFIP implemented congressionally mandated reforms effective April 1, 2015 which resulted in across the board rate changes. Bob Fatch, MTD's broker through Brown & Brown, confirmed that

government subsidies are being phased out which effects policy rates for 2015. It is unknown at this time how this may influence policy rates in 2016.

Building Location	Building Value	Contents Value	Deductibles (per coverage)	Expiring Premium	Renewal Premium
Administration	\$ 500,000	\$ 500,000	\$ 25,000	\$ 5,416	\$ 6,230
Fuel Service	\$ 298,300	\$ 358,000	\$ 25,000	\$ 4,776	\$ 5,682
Bus Wash	\$ 312,000	\$ 0	\$ 25,000	\$ 2,698	\$ 3,461
Carport	\$ 500,000	\$ 0	\$ 25,000	\$ 2,980	\$ 3,728
Maintenance	\$ 500,000	\$ 500,000	\$ 25,000	\$ 5,416	\$ 6,230
			Total	\$ 21,286	\$ 25,331



BOARD OF DIRECTORS REPORT

MEETING DATE: JUNE 23, 2015 **AGENDA ITEM #:** 9

TYPE: INFORMATIONAL

PREPARED BY: STEVE MAAS

Signature

REVIEWED BY: GENERAL MANAGER

GM Signature

SUBJECT: **Coastal Express Limited & Commuter Rail “Last Mile”
Service Update**

RECOMMENDATION:

Receive update on the discontinuation of MTD’s Coastal Express Limited commuter bus service and on planning for “last mile” bus service to be offered in conjunction with the retimed Pacific Surfliner rail service.

DISCUSSION:

Coastal Express Limited

As you are aware, MTD’s Coastal Express Limited peak-period commuter bus service between Ventura and the South Coast was discontinued following the Friday, June 12, afternoon return trips to Ventura. The service was implemented in August 2011 as a temporary traffic mitigation measure during the recently-completed Highway 101 Mussel Shoals-to-Carpinteria widening project.

MTD Coastal Express Limited drivers received several compliments from passengers, and many stated that they will miss the professional and courteous Coastal Express Limited service.

The VISTA commuter bus service operated by the Ventura County Transportation Commission (VCTC) and partially funded by the Santa Barbara County Association of Governments (SBCAG) has been expanded to offer alternative service for former Limited passengers.

At the request of SBCAG and with the concurrence of MTD’s Board, MTD has requested that the Federal Transit Administration (FTA) transfer the FTA interest in MTD’s five over-the-road coaches formerly used to operate the Limited to the City of Lompoc to be used in the Clean Air Express commuter bus service funded by SBCAG and operated by Lompoc. SBCAG has agreed to reimburse MTD for the

remaining undepreciated local match for the coaches. MTD is awaiting action by FTA on this request.

MTD has distributed a form allowing former Limited passengers to claim refunds or exchanges on unused or partially-used Limited 30-day and 10-ride passes. SBCAG has agreed to reimburse MTD for the cost of these refunds and exchanges.

MTD was happy to have the opportunity to provide this service during the Highway 101 construction project, and would consider assisting in future traffic mitigation projects if requested.

Commuter Rail “Last Mile” Bus Service

The following discussion was provided by SBCAG staff.

Providing connecting bus service from/to the Goleta and Santa Barbara train stations is critical to the success of future peak hour Pacific Surfliner service that will operate between Ventura and Santa Barbara counties. The need to provide connecting service for rail customers is comprised of four distinct components:

- Morning bus service from the Santa Barbara train station to downtown Santa Barbara
- Afternoon bus service from downtown Santa Barbara to the Santa Barbara train station
- Morning bus service from the Goleta train station to Old Town and to the Goleta Corporate Park (Cortona/Castilian)
- Afternoon bus service from Old Town and the Goleta Corporate Park (Cortona/Castilian) to the Goleta train station

Connecting bus service will be free to rail customers. Under a program expected to be implemented in early 2016, the Pacific Surfliner Joint Powers Agency will reimburse local transit agencies for transit passengers connecting to/from Pacific Surfliner rail service. Transit service in the afternoon is anticipated to be handled under this new program. Morning transit service will be developed in partnership with MTD in Santa Barbara, and in Goleta it is anticipated available Clean Air Express buses will be utilized under the existing Clean Air Express operating contract. The Measure A Passenger Rail Program will fund connecting transit service in the morning.

The table below illustrates the solutions currently being evaluated to meet the need for connecting bus service.

	Morning	Afternoon
Santa Barbara	Special MTD-operated service under contract with SBCAG	Existing State St. Shuttle Service
Goleta	Augmented Clean Air Express bus service under existing contract	Existing Coastal Express and Clean Air Express service

To: MTD Board of Directors
From: Jerry Estrada, General Manager
Date: June 19, 2015
Subject: General Manager's Report

Operations & Maintenance

Our regularly scheduled Verification of Transit Training (VTT) sessions took place on 4 separate days during the week of June 8th. These sessions are required for a specific type of driver's license that allows the transport of passengers. The Operations Department generally schedules these classes the week prior to a new bid commencing. Mandatory annual topics are presented, along with safety updates, driving suggestions, new equipment and routing, and many other current issues or concerns. This mandatory training, cumulatively, must total at least 8 hours per year.

Bidding was completed on time and successfully for our summer schedule that started June 15th. This specific schedule runs through August 23rd. Because most of our local schools are out or maintain a summer school schedule, the summer bid reflects a reduction of service.

We are excited to welcome three new Operators in Training: Sean Anderson, Daniel Mendoza and Salvador Busto. Welcome Sean, Daniel and Salvador!

Preparations have been completed for the upcoming Solstice Parade. Due to the enormous crowds and the parade down State Street, routes that traverse downtown Santa Barbara have to detour around the festivities. Preparing for such events is a time consuming process. The Operations Department has done this for many years, and, has become quite skilled at all the variables that, inevitably, present themselves. Preparation has begun for July 4th and Fiesta; these events normally take longer to prepare for than Solstice, due to all the dynamics involved.

Graduations throughout the South Coast took place these last couple of weeks, with just minor delays from the increased traffic and ridership. Best of summer to all the students and graduates!

Gillig #622, #625 and #630 are at Cummins Pacific in Ventura for replacement of the complete turbochargers. Buses #632 and #628 are also occasionally showing the same 5177 turbocharger code, but we are keeping them running while we await parts for the three that have been at Cummins since early May.

EV15's conversion to CALB LiFePO4 batteries is complete and the bus is back to service. MTD recently received the final two sets of lithium iron phosphate batteries from CALB USA. This completes the order of six sets, sufficient for six

buses, under contract with CALB. Two of the required battery tray sets have been fabricated to date, with four more on order. The LFP batteries will be used to continue the ongoing NiCad replacement program.

The five MCI buses (800-804) have finished service and will be transferred to the City of Lompoc for Clean Air Express service once FTA approves the transfer. The leased Goodyear tires will be removed prior to the transfer and used on the MTD's Gillig fleet. MTD is in contact with Clean Air Express' contractor to facilitate the changeover. Fareboxes and Gasboy fuel modules will also need to be removed.

Dale Zielinski retired as Manager of Maintenance on June 12, 2015.

Bus 1001 is down for an error message in the control system of its articulated joint. The diagnostic software and interface have been ordered.

All storm water reports are filed up to date and the annual report due July 1st has been submitted. MTD staff will meet with the city arborist on July 1, 2015 to discuss the removal of the dead oak tree on the MTD's Olive St sidewalk.

Planning

Bus Stops

The outbound Castillo/Montecito bus stop exists in the heavily used right turn only lane for Castillo Street. The City of Santa Barbara is proposing to close the stop due to the traffic congestion that is created if a bus stops there. The stop is currently served by Lines 5, 15x, 16 and 17 but does not receive significant demand. The next stop is located approximately 650 feet away at Montecito Street near Rancheria Street. A notice will be posted at the stop two weeks before the stop is closed.

University/College Coordination

SBCC is proposing to close the West Campus loop from August 1 until summer 2017 to construct the adjacent West Campus Classroom/Office Building project. The Line 16 uses this stop during the school year and for one trip during the AM peak during the summer. Staff is coordinating with SBCC and the City of Santa Barbara on a two year detour proposed along Castillo Street, Shoreline Drive and Cliff Drive in a one way clockwise direction. A two year temporary stop will be created along Castillo Street. The new schedule book to be issued in August will reflect the detour route.

Administration

Santa Barbara County staff has released the Draft Final Environmental Impact Report (EIR) for the Eastern Goleta Valley Community Plan. The Community Plan includes the potential rezoning of MTD's Calle Real property for residential development. The County Planning Commission considered the Plan and the EIR on June 17, and continued the hearing to July 22. Staff sent a letter to the

Commission and provided a public comment requesting that the entire property be zoned for residential development (the Plan as currently proposed would leave a portion of the property with agricultural zoning). MTD's request would not change the total number of units that would be allowed on the property. County staff and all five Commissioners expressed support for the requested change. However, the final decision was continued to the July 22 meeting.

LMA Architects received comments back from the City Building & Safety Division on the canopy modifications project plans. The comments are relatively minor in nature and LMA does not anticipate any problem in addressing them. Under this assumption, the City review is expected to be completed by early July. LMA is concurrently working on the project specifications and the invitation for bids documents. Based on this latest information, the bid for the work should be issued by late July.

The vehicle maintenance software was successfully upgraded to the current version this week. The original FleetFocus software company had been bought out several times in recent years and most recently was obtained by the Trapeze Group, which provides our runcutting and scheduling software. Renamed EAM (Enterprise Asset Management), the new version includes a web-based interface and a number of improvements. The Accounting Department will be taking advantage of one of these improvements later this month for the annual bus parts inventory. Wireless scanning devices with a real-time connection with EAM will improve the efficiency of the process and resolve past problems with the loss of physical count data.

The physical inventory kicks off the FY 14/15 annual financial audit by McGowan Guntermann. Thais Sayat will be leading the audit again this year with the assistance of the entire Accounting staff. The auditor had provided the lengthy list of items required for the audit and Accounting will begin preparation of this information in late June.

MTD has received a significant number of applications for the procurement specialist position. A number of candidates appear to meet the job requirements reasonably well, and interviewing will begin shortly.