



## **AGENDA**

**Meeting  
of the  
BOARD OF DIRECTORS  
of the  
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT  
A Public Agency  
Tuesday, February 9, 2016  
8:30 AM  
Santa Barbara MTD Auditorium  
550 Olive Street, Santa Barbara, CA 93101**

**1. CALL TO ORDER**

**2. ROLL CALL OF THE BOARD OF DIRECTORS**

Dave Davis, Chair; Chuck McQuary, Vice Chair; Olivia Rodriguez, Director; Dick Weinberg, Director; Bill Shelor, Secretary; David Tabor, Director; Roger Aceves, Director

**3. REPORT REGARDING POSTING OF AGENDA**

**CONSENT CALENDAR**

**4. APPROVAL OF PRIOR MINUTES-(ATTACHMENT-ACTION MAY BE TAKEN)**

The Board will be asked to waive the reading of and approve the draft minutes for the meeting of January 12, 2016.

**5. APPROVAL OF CASH REPORT-(ATTACHMENTS-ACTION MAY BE TAKEN)**

The Board will be asked to review and approve the cash reports of December 8, 2015 through December 21, 2015, December 22, 2015 through January 4, 2016, January 5, 2016 through January 18, 2016, and January 19, 2016 through February 1, 2016.

**THIS CONCLUDES THE CONSENT CALENDAR**

**6. PUBLIC COMMENT**

Members of the public may address the Board on items within jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, please complete and deliver to the MTD Board Clerk, a "Request to Speak" form including a description of the subject you wish to address. Additional public comment will be allowed during each agenda item, including closed session items. Please fill out the Request to Speak form and indicate the agenda item number that you wish to comment on.

**7. QUARTERLY STAFF REPORTS-(ATTACHMENTS-INFORMATIONAL)**

The Board will review quarterly reports for the period of July 1, 2015 through December 31, 2015.

**8. QUARTERLY FINANCE UPDATE FOR THE SIX-MONTH PERIOD ENDING DECEMBER 31, 2015 (ATTACHMENTS-INFORMATIONAL)**

Staff will present the Quarterly Finance update for the 6-month period ending December 31, 2015.

**9. PROPOSITION 1B – TRANSIT SECURITY GRANT FOR FISCAL YEAR 2015-16 (BOARD RESOLUTION NO. 2016-02)-(ATTACHMENTS-ACTION MAY BE TAKEN)**

Staff recommends that the Board pass Resolution No. 2016-02 for FY 2015-16 Proposition 1B – Transit Security funding, as required by the California Governor's Office of Emergency Services.

10. **BUS CANOPY MODIFICATIONS PROJECT CONTRACT AWARD RECOMMENDATION-(ACTION MAY BE TAKEN)**  
Staff recommends that the Board award the Bus Canopy Modifications Project contract to Frank Schipper Construction Company and is seeking authorization for the revision of the Terminal 1 Fixed Facilities budget to include an additional \$350,000 for the project.
11. **DRAFT CASH RESERVES POLICY-(ATTACHMENTS-INFORMATIONAL)**  
Staff will present the draft Cash Reserves Policy to the Board of Directors to provide an opportunity for direction and feedback.
12. **GENERAL MANAGER'S REPORT UPDATE-(INFORMATIONAL)**  
a) Report to the Community  
b) Strategic Plan Presentation - UCSB  
c) SBCC Student Bus Pass Agreement  
d) California Senate Bill (SB) 508
13. **OTHER BUSINESS AND COMMITTEE REPORTS-(ACTION MAY BE TAKEN)**  
The Board will report on other related public transit issues and committee meetings

***RELATED TO EACH CLOSED SESSION; PUBLIC COMMENT WILL BE ALLOWED RELATED TO THE CLOSED SESSION ITEM(S) BEFORE THE RECESS***

**TIME CERTAIN 9:30 A.M.**

14. **RECESS TO CLOSED SESSION-CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION-(SECTION 54956.9(d)(1))-(ACTION MAY BE TAKEN)**  
The Board will meet in closed session pursuant to Government Code § Section 54956.9(d)(1)  
One case: Anna Martinez vs. Santa Barbara MTD
15. **ADJOURNMENT**

**AMERICAN WITH DISABILITIES ACT:** If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 963-3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



## MINUTES

### Meeting

of the

### BOARD OF DIRECTORS

of the

### SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

A Public Agency

Tuesday, January 12, 2016

8:30 AM

Santa Barbara MTD Auditorium

550 Olive Street, Santa Barbara, CA 93101

**1. CALL TO ORDER**

Chair Davis called the meeting to order at 8:30 a.m.

**2. ROLL CALL OF THE BOARD OF DIRECTORS**

Chair Davis reported that all members were present.

**3. REPORT REGARDING POSTING OF AGENDA**

Lilly Gomez, Administrative Assistant, reported that the agenda was posted on Friday, January 8, 2016 at MTD's Administrative Office, mailed and emailed to those on the agenda list, and posted on MTD's website.

## CONSENT CALENDAR

**4. & 6. APPROVAL OF PRIOR MINUTES AND THE REVISED FY2014-15 FINANCIAL STATEMENTS & COMPLIANCE REPORTS (ATTACHMENT- ACTION MAY BE TAKEN)**

Director Aceves moved to waive the reading of and approve the draft minutes for the meeting of December 15, 2015 and the revised FY 2014-2015 Financial Statements and Compliance Report. Director Rodriguez seconded the motion. The motion passed unanimously.

**5. APPROVAL OF CASH REPORT-(ATTACHMENTS-ACTION MAY BE TAKEN)**

Jerry Estrada, General Manager, requested that the Board pull the cash report from the consent calendar due to a minor typo on the agenda. The cash report will be brought back to be reviewed, and approved at the next Board meeting. Director Aceves moved to remove the Cash report from consent calendar. Director Rodriguez seconded the motion. The motion passed unanimously.

## THIS CONCLUDES THE CONSENT CALENDAR

**6. PUBLIC COMMENT**

None was made.

**7. MTD COMMITTEE ASSIGNMENTS-(ATTACHMENTS-ACTION MAY BE TAKEN)**

MTD committee assignments were discussed and chosen by the Board to remain as is. The motion passed unanimously.

**8. AUTHORIZATION TO PURCHASE 3 GILLIG 40' DIESEL BUSES-(ACTION MAY BE TAKEN)**

Brad Davis, Assistant General Manager recommended that the Board authorize the General Manager to purchase three clean diesel low-floor forty-foot transit buses using options from the Transit Authority of River County contract with Gillig. Mr. Davis explained that after evaluating the Gillig bus price under the TARC contract against more recent bus prices, it appears that the price that MTD would be paying continues to be competitive at 1.9% less than the average purchase price. The

Board inquired and was pleased to hear the new buses will include air conditioning and the new AVL system. Director Aceves moved to authorize the purchase of 3 40' Gillig buses. Director Tabor seconded the motion. The motion passed unanimously.

**9. LOW CARBON TRANSIT OPERATIONS PROGRAM RESOLUTION-(ATTACHMENTS-ACTION MAY BE TAKEN)**

Steve Maas, Manager of Government Relations and Compliance, recommended the Board Adopt Resolution 2016-01 approving two projects to be funded with California cap-and-trade auction proceeds from the Low Carbon Transit Operations Program (LCTOP). Mr. Maas explained the SBCAG Board is scheduled to vote on the recommended FY 2016 allocations of LCTOP funds at its meeting of January 21. If the SBCAG Board approves the recommendation, MTD will receive a total of \$311,403 in FY 2016 LCTOP funds. Staff estimates that the \$190,000 will be sufficient to fully fund the FY 2017 A.M. peak-period service enhancement to Lines 1 & 2 that was implemented on November 30, 2015. Staff proposes to program the remaining FY 2016 LCTOP funds to MTD's upcoming Smartcard fare integration project. Director Aceves moved to adopt resolution. Director Tabor seconded the motion. The motion passed unanimously with 7 ayes.

**10. FIRST AMENDMENT TO EMPLOYMENT AGREEMENT WITH GENERAL MANAGER-(ACTION MAY BE TAKEN)**

Per the direction of the Board of Directors, attached is Amendment 1 to the General Manager's employment agreement, which documents an increase in his base salary, retroactive to January 1, 2016. Director Rodriguez moved to approve. Director Weinberg seconded the motion. The motion passed unanimously.

**11. GENERAL MANAGER'S REPORT UPDATE-(ACTION MAY BE TAKEN)**

Jerry Estrada, General Manager shared with the board MTD's participation in the three Holiday Promotional Activities in December; the annual State Street Christmas parade, the annual Milpas Christmas parade, as well as Stuff the Bus. Mr. Estrada commended Nancy Alexander, Customer and Public Outreach Administrator for all her great efforts in coordinating the events. Five new 40' Gillig Buses will be delivered in February to replace some of the old Nova buses. Mr. Estrada stated he will be meeting with the SBCC Student Senate this month to discuss the student bus pass agreement. Mr. Estrada will be providing some service information to the student senate in hopes they will support our recommendation of a one dollar increase each semester in a two year contract. Mr. Estrada also mentioned UCSB's four year contract will be coming up for a vote as well.

**12. OTHER BUSINESS AND COMMITTEE REPORTS-(ACTION MAY BE TAKEN)**

General Manager, Jerry Estrada stated he may cancel the next Board Meeting to hold the Human Resources, Development, Finance, and R&D Technology Committees. The dates and times are to be discussed.

**13. ADJOURNMENT**

Director Aceves moved to adjourn the meeting at 9:21 a.m. Director Rodriguez seconded the motion. The motion passed unanimously.

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**Santa Barbara Metropolitan Transit District**  
**Cash Report**  
**Board Meeting of January 12, 2016**  
**For the Period December 8, 2015 through December 21, 2015**

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**MONEY MARKET**

**Beginning Balance December 8, 2015** **\$11,770,820.49**

Prop 1B Transfers	632,673.90
Measure "A"	192,484.30
Passenger Fares	129,308.82
Advertising/Prepaid Deposi	29,726.00
Accounts Receivable	17,375.95
Miscellaneous/Asset Sales	603.50
<b>Total Deposits</b>	<b>1,002,172.47</b>

ACH Garn/Escrow	(1,827.67)
ACH Pensions Transfer	(32,223.14)
ACH Tax Deposit	(285,170.33)
Payroll Transfer	(623,234.54)
Operations Transfer	(745,920.92)
<b>Total Disbursements</b>	<b>(1,688,376.60)</b>

**Ending Balance** **\$11,084,616.36**

**CASH INVESTMENTS**

LAIF Account	\$3,343,048.17
Money Market Account	11,084,616.36

**Total Cash Balance** **\$14,427,664.53**

**SELF INSURED LIABILITY ACCOUNTS**

WC / Liability Reserves	(\$3,915,465.96)
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**Working Capital** **\$10,512,198.57**

**Santa Barbara Metropolitan Transit District**  
**Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
110098	7/20/2015	JENISH JARIWALA	CEL REFUND	45.50	V
110514	9/11/2015	FRAZEE INDUSTRIES, INC	BUS STOP MAINT.	44.59	V
110519	9/11/2015	NIKOLA GRUBISIC	VTT REIMBURSEMENT	10.00	V
111233	12/11/2015	ACCONTEMPS DBA	CONTRACT EMPLOYMENT	914.16	
111234	12/11/2015	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	315.64	
111235	12/11/2015	BNS ELECTRONICS, INC.	SANTA YNEZ SITE RENTAL	269.27	
111236	12/11/2015	BROWN & BROWN/WHILT FATCH	DNO/EPLI INSURANCE	45,518.00	
111237	12/11/2015	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	305.30	
111238	12/11/2015	CITY OF CARPINTERIA	ELECTRIC CHARGING STATION	622.95	
111239	12/11/2015	CENTRAL COAST CIRCULATION, L	BUS BOOK DISTRIBUTION	575.00	
111240	12/11/2015	COMMLINE INC.	2-WAY RADIO REPAIRS/SUPPLIES	700.00	
111241	12/11/2015	COMMUNITY RADIO, INC.	GIB. SITE RENTAL	242.03	
111242	12/11/2015	CINTAS CORPORATION	FIRST AID SUPPLIES	98.26	
111243	12/11/2015	COAST TRUCK PARTS	BUS PARTS	3.91	
111244	12/11/2015	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	332.98	
111245	12/11/2015	CUMMINS PACIFIC, LLC	BUS PARTS	5,953.30	
111246	12/11/2015	BRADLEY P DAVIS	REIMBURSEMENT	60.00	
111247	12/11/2015	DAVID DAVIS JR.	DIRECTOR FEES	190.63	
111248	12/11/2015	MARY DEAIL	PAYROLL RELATED	106.15	
111249	12/11/2015	DRUG TESTING NETWORK, INC	DRUG TESTING	34.95	
111250	12/11/2015	EASY LIFT TRANSPORTATION, INC	ADA SUBSIDY	68,792.58	
111251	12/11/2015	JERRY ESTRADA	REIMBURSEMENT	240.00	
111252	12/11/2015	FEDERAL HOSE MANUFACTURING	BUS PARTS & SUPPLIES	178.12	
111253	12/11/2015	STATE OF CALIFORNIA/FTB	PAYROLL RELATED	95.55	
111254	12/11/2015	STATE OF CALIFORNIA	PAYROLL RELATED	522.63	
111255	12/11/2015	GENFARE, A DIVISION OF SPX CO	FAREBOX REPAIRS & PARTS	5,090.19	
111256	12/11/2015	GIBBS INTERNATIONAL INC	BUS PARTS	525.39	
111257	12/11/2015	GILLIG LLC	BUS PARTS	168.22	
111258	12/11/2015	GOODYEAR TIRE & RUBBER CO	LEASED TIRES	12,483.25	
111259	12/11/2015	NIKOLA GRUBISIC	VTT REIMBURSEMENT	10.00	
111260	12/11/2015	H.G. MAKELIM CO., INC.	BUS PARTS	2,080.65	
111261	12/11/2015	INTERCON TECHNOLOGIES DBA	EV/CHARGER REPAIRS	1,050.00	
111262	12/11/2015	JENISH JARIWALA	CEL REFUND	45.50	
111263	12/11/2015	SHERIFF CIVIL BUREAU	PAYROLL RELATED	407.79	
111264	12/11/2015	LEO MEJIA	PROGRAMMING SERVICES	660.00	
111265	12/11/2015	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	1,434.79	
111266	12/11/2015	KENNETH B. MILLS	PROCUREMENT SERVICES	737.00	
111267	12/11/2015	MARCELO PACHECO	TOOL ALLOWANCE	1,100.00	

Check #	Date	Company	Description	Amount	Voids
111268	12/11/2015	MISSION LINEN SUPPLY, INC	UNIFORM & LINEN SERVICE	4,670.66	
111269	12/11/2015	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	377.99	
111270	12/11/2015	NATIONAL INTERSTATE INS INC.	LIABILITY INSURANCE	27,423.00	
111271	12/11/2015	ANN BRADY OTTIERI	PAYROLL RELATED	277.00	
111272	12/11/2015	PETTY CASH - ALEXANDER, NANC	MISC. PURCHASES	425.16	
111273	12/11/2015	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	1,360.00	
111274	12/11/2015	SB HUMAN RESOURCES	RENEWAL MEMBERSHIP	290.00	
111275	12/11/2015	SB LOCKSMITHS, INC.	B&G REPAIR & SUPPLIES	2.97	
111276	12/11/2015	SANTA BARBARA SHERIFF'S DEPT	PAYROLL RELATED	75.00	
111277	12/11/2015	SO. CAL. EDISON CO.	UTILITIES	5,032.99	
111278	12/11/2015	STAPLES INC. & SUBSIDIARIES	OFFICE SUPPLIES	1,290.69	
111279	12/11/2015	THE MEDCENTER	MEDICAL EXAMS	2,006.00	
111280	12/11/2015	TEAMSTERS PENSION TRUST	UNION PENSION	91,206.20	
111281	12/11/2015	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	10,505.90	
111282	12/11/2015	INTERSTATE CAPITAL CORPORAT	UNIFORMS	404.38	
111283	12/11/2015	U.S. DEPARTMENT OF EDUCATION	PAYROLL RELATED	205.52	
111284	12/11/2015	VERIZON CALIFORNIA	TELEPHONES	94.99	
111285	12/11/2015	VERIZON WIRELESS	WIRELESS PHONES	297.49	
111286	12/11/2015	VOLT MANAGEMENT CORP.	CONTRACT EMPLOYMENT	5,439.95	
111287	12/11/2015	WOODY'S, CATERING BY WOODY'	EMPLOYEE RELATIONS	2,865.15	
111288	12/11/2015	WURTH USA WEST INC.	SHOP SUPPLIES	3,325.21	
111289	12/17/2015	ACCONTEMPS DBA	CONTRACT EMPLOYMENT	1,523.60	
111290	12/17/2015	ROGER ACEVES	DIRECTOR FEES	120.00	
111291	12/17/2015	HENRY ANDREWS	RETIREE HEALTH REIMBURSEMENT	285.00	
111292	12/17/2015	ALTRO USA INC	SHOP SUPPLIES	184.54	
111293	12/17/2015	CYNTHIA ARZATE	PR REIMB.	52.00	
111294	12/17/2015	ASBURY ENVIRONMENTAL SERVI	WASTE OIL RECYCLER	65.00	
111295	12/17/2015	AXLE TECH INTERNATIONAL D	BUS PARTS & REPAIRS	292.14	
111296	12/17/2015	BANK OF AMERICA, N.A.	CREDIT CARD PURCHASES	3,067.37	
111297	12/17/2015	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	173.00	
111298	12/17/2015	BIG GREEN CLEANING CO. DBA	JANITORIAL SERV./SUPPLIES	5,240.00	
111299	12/17/2015	KARL BRETZ	RETIREE HEALTH REIMBURSEMENT	514.32	
111300	12/17/2015	BROWN & BROWN/WHILT FATCH	DNO/EPLI INSURANCE	17,814.80	
111301	12/17/2015	BUENA TOOL, INC.	SHOP/B&G SUPPLIES	64.80	
111302	12/17/2015	GILBERT CALLES	RETIREE HEALTH REIMBURSEMENT	90.00	
111303	12/17/2015	CAPITOL HARDWARE & BUILDING	B&G SUPPLIES	10.53	
111304	12/17/2015	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	84.31	
111305	12/17/2015	CERTIFIED ENVIRONMENTAL	PROFESSIONAL SERVICES	791.10	
111306	12/17/2015	STAN CISOWSKI	RETIREE HEALTH REIMBURSEMENT	213.36	
111307	12/17/2015	CIO SOLUTIONS, LP	IT SERVICES	1,200.00	
111308	12/17/2015	CUMMINS PACIFIC, LLC	BUS PARTS	28,925.94	

Check #	Date	Company	Description	Amount	Voids
111309	12/17/2015	DAVID DAVIS JR.	DIRECTOR FEES	60.00	
111310	12/17/2015	DELTA DENTAL OF CALIFORNIA	DENTAL INSURANCE	10,713.04	
111311	12/17/2015	DELTA DENTAL INSURANCE COM	DENTAL INSURANCE	2,282.01	
111312	12/17/2015	DENMUN OFFICE SOLUTIONS DB	IT CONTRACT SERVICE	2,380.00	
111313	12/17/2015	DOCUPRODUCTS CORPORATION	COPIER MAINTENANCE/SUPPLIES	457.40	
111314	12/17/2015	FERRO MAGNETIC CORPORATION	BATTERY CHARGERS/PARTS	54.47	
111315	12/17/2015	MELVIN FOUNTAIN	RETIREE HEALTH REIMBURSEMENT	90.00	
111316	12/17/2015	GIBBS INTERNATIONAL INC	BUS PARTS	874.40	
111317	12/17/2015	GILLIG LLC	BUS PARTS	3,546.33	
111318	12/17/2015	GARY GLEASON	RETIREE HEALTH REIMBURSEMENT	247.95	
111319	12/17/2015	GRAINGER, INC.	SHOP/B&G SUPPLIES	56.09	
111320	12/17/2015	GUARDIAN-APPLETON (DENTAL I	DENTAL INSURANCE	4,130.61	
111321	12/17/2015	GUARDIAN-APPLETON (LIFE INS)	LIFE INSURANCE	647.88	
111322	12/17/2015	JIM HAGGERTY	RETIREE HEALTH REIMBURSEMENT	207.01	
111323	12/17/2015	ALI HABIBI	RETIREE HEALTH REIMBURSEMENT	217.90	
111324	12/17/2015	HAYNES SALES DBA	B&G REPAIRS & SUPPLIES	22.04	
111325	12/17/2015	H.G. MAKELIM CO., INC.	BUS PARTS	75.31	
111326	12/17/2015	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	121.61	
111327	12/17/2015	INTERCON TECHNOLOGIES DBA	EV/CHARGER REPAIRS	4,424.19	
111328	12/17/2015	Dept. INDUSTRIAL RELATIONS, Stat	ANNUAL SELF INSURANCE FEE	15,961.70	
111329	12/17/2015	INTEGRATED SOFTWARE SYSTEM	WEB SITE CONSULTING	235.00	
111330	12/17/2015	INTERSTATE BATTERY OF SIERRA	EV ACCESSORY BATTERIES	2,325.78	
111331	12/17/2015	KIMBALL MIDWEST	SHOP SUPPLIES	145.35	
111332	12/17/2015	LINDA LEE LACKEY	RETIREE HEALTH REIMBURSEMENT	720.18	
111333	12/17/2015	LMA ARCHITECTS, CORP.	ARCHITECTURAL SERVICES	25,200.41	
111334	12/17/2015	MC CORMIX CORP. (OIL)	LUBRICANTS	2,743.08	
111335	12/17/2015	MEDICAL EYE SERVICES, INC.	VISION INSURANCE	270.84	
111336	12/17/2015	CHUCK MCQUARY	DIRECTOR FEES	60.00	
111337	12/17/2015	MIKE CUEVAS GARDENING SERVI	LANDSCAPE MAINTENANCE SERVICE	695.00	
111338	12/17/2015	NEWEGG, INC	COMPUTER SUPPLIES & REPAIRS	31.79	
111339	12/17/2015	NU-COOL REDI GREEN, INC	COOLANTS & SHOP SUPPLIES	256.50	
111340	12/17/2015	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS & SOFTWARE	646.27	
111341	12/17/2015	POWERSTRIDE BATTERY CO.	EV BATTERIES	592.77	
111342	12/17/2015	REPUBLIC ELEVATOR, INC	ELEVATOR MAINTENANCE	153.20	
111343	12/17/2015	ROGERS, SHEFFIELD & CAMPBELL	LEGAL COUNSEL	16,700.00	
111344	12/17/2015	OLIVIA RODRIGUEZ	DIRECTOR FEES	60.00	
111345	12/17/2015	AL ROMERO SR.	RETIREE HEALTH REIMBURSEMENT	90.00	
111346	12/17/2015	SAFETY MATTERS CERTIFIED TRA	TRAINING	165.00	
111347	12/17/2015	SANTA BARBARA FASTENERS, IN	SHOP SUPPLIES	6.21	
111348	12/17/2015	SANTA BARBARA NEWSPRESS D	BUS SCHEDULE BOOKLETS	13,623.71	
111349	12/17/2015	SANTA BARBARA NEWS PRESS	PUBLIC NOTICES	84.48	

Check #	Date	Company	Description	Amount	Voids
111350	12/17/2015	SPECIAL DISTRICT RISK MGMT	MEDICAL HEALTH INSURANCE	54,660.78	
111351	12/17/2015	SANTA BARBARA TROPHY	DRIVER NAME PLATES	20.74	
111352	12/17/2015	WILLIAM JOHN SHELOR	DIRECTOR FEES	60.00	
111353	12/17/2015	SANTA BARBARA SIGNS, INC. DB	PRINTING SERVICES	1,130.19	
111354	12/17/2015	SM TIRE, CORP.	BUS TIRE MOUNTING	1,054.00	
111355	12/17/2015	SMART & FINAL	OFFICE/MEETING SUPPLIES	337.91	
111356	12/17/2015	SO. CAL. EDISON CO.	UTILITIES	3,217.76	
111357	12/17/2015	THE GAS COMPANY DBA	UTILITIES	839.05	
111358	12/17/2015	SPECIALTY TOOL & BOLT, LTD	SHOP SUPPLIES	604.52	
111359	12/17/2015	STAPLES INC. & SUBSIDIARIES	OFFICE SUPPLIES	176.32	
111360	12/17/2015	DAVID T. TABOR	DIRECTOR FEES	120.00	
111361	12/17/2015	TNT USA INC.	LITHIUM BATTERY PROJECT	257.46	
111362	12/17/2015	TEAMSTERS MISC SECURITY TRU	UNION MEDICAL INSURANCE	182,633.00	
111363	12/17/2015	VALLEY POWER SYSTEMS, INC.	BUS PARTS	954.78	
111364	12/17/2015	JOHN J. VASQUEZ	RETIREE HEALTH REIMBURSEMENT	525.17	
111365	12/17/2015	VAQUERO SYSTEMS	AVL PROJECT SERVICES	15,677.50	
111366	12/17/2015	VENTURA COUNTY STAR DBA	PUBLIC NOTICE ADS	1,045.00	
111367	12/17/2015	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	860.69	
111368	12/17/2015	RICHARD WEINBERG	DIRECTOR FEES	120.00	
111369	12/17/2015	ALEXANDER YOUNG	RETIREE HEALTH REIMBURSEMENT	198.38	
				<b>746,021.01</b>	
				<b>Current Cash Report Voided Checks:</b>	0.00
				<b>Prior Cash Report Voided Checks:</b>	100.09
				<b>Grand Total:</b>	<b>\$745,920.92</b>

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**Santa Barbara Metropolitan Transit District**  
**Cash Receipts of Accounts Receivable**

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<b>Date</b>	<b>Company</b>	<b>Description</b>	<b>Amount</b>
12/8/2015	Department of Rehabilitation	Passes/Passports Sales	156.00
12/9/2015	UCSB	Benches Reimbursement	3,494.59
12/10/2015	UCSB - Parking Services-7001	Passes/Passports Sales	8,104.00
12/11/2015	City of S.B. Waterfront Department	Waterfront Shuttle Service-Cruise Ship 11/27	4,312.16
12/11/2015	City of SB Creeks Division	Advertising on Buses	45.00
12/11/2015	Jim Haggerty	Retiree - Vision	12.20
12/15/2015	KCSB - FM	Advertising on Buses	396.00
12/21/2015	Department of Rehabilitation	Passes/Passports Sales	856.00
<b>Total Accounts Receivable Paid During Period</b>			<b>\$17,375.95</b>

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**Santa Barbara Metropolitan Transit District**  
**Cash Report**  
**Board Meeting of January 12, 2016**  
**For the Period December 22, 2015 through January 4, 2016**

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**MONEY MARKET**

**Beginning Balance December 22, 2015** **\$11,084,616.36**

Property Tax Revenue	385,332.78
Accounts Receivable	179,084.57
Passenger Fares	166,950.24
Interest Income	3,761.63
Miscellaneous/Asset Sales	539.05
<b>Total Deposits</b>	<b>735,668.27</b>

Bank/CC Fees	(15.79)
ACH Garn/Escrow	(75.69)
Payroll Transfer	(216.12)
ACH Tax Deposit	(1,538.15)
ACH Pensions Transfer	(31,627.83)
Operations Transfer	(64,093.36)
WC Transfer	(87,354.10)
<b>Total Disbursements</b>	<b>(184,921.04)</b>

**Ending Balance** **\$11,635,363.59**

**CASH INVESTMENTS**

LAIF Account	\$3,343,048.17
Money Market Account	11,635,363.59

**Total Cash Balance** **\$14,978,411.76**

**SELF INSURED LIABILITY ACCOUNTS**

WC / Liability Reserves	(\$3,915,465.96)
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**Working Capital** **\$11,062,945.80**

**Santa Barbara Metropolitan Transit District**  
**Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
111370	12/23/2015	AQUA-FLO	BUS WASH SUPPLIES	11.92	
111371	12/23/2015	BUYNAK, FAUVER, ARCHBALD&S	LEGAL COUNSEL	4,022.16	
111372	12/23/2015	GABRIEL R. CEBALLOS	TOOL ALLOWANCE	1,100.00	
111373	12/23/2015	MARY DEAILLE	PAYROLL RELATED	106.15	
111374	12/23/2015	FEDEX dba	FREIGHT CHARGES	113.02	
111375	12/23/2015	FLORES AUTO BODY & PAINT DB	BUS REPAIRS	758.16	
111376	12/23/2015	STATE OF CALIFORNIA/FTB	PAYROLL RELATED	80.47	
111377	12/23/2015	STATE OF CALIFORNIA	PAYROLL RELATED	526.13	
111378	12/23/2015	GOODYEAR TIRE & RUBBER CO	LEASED TIRES	10,844.47	
111379	12/23/2015	STEPHEN HAHN	TRAVEL REIMBURSEMENT	85.50	
111380	12/23/2015	HD SUPPLY WHITE CAP CONSTR. S	B&G SUPPLIES/SHOP SUPPLIES	1,016.48	
111381	12/23/2015	HR AUTOGLASS DBA	BUS PARTS/REPAIRS	190.00	
111382	12/23/2015	INTERCON TECHNOLOGIES DBA	EV/CHARGER REPAIRS	2,028.00	
111383	12/23/2015	SHERIFF CIVIL BUREAU	PAYROLL RELATED	401.10	
111384	12/23/2015	KLIPPEL TOOL REPAIR DBA	COMPRESSORS MAINT/BUS PARTS	150.00	
111385	12/23/2015	MANSFIELD OIL CO.- GAINESVILL	BUS FUEL	30,350.28	
111386	12/23/2015	NATIONAL DRIVE	PAYROLL DEDUCTION	94.00	
111387	12/23/2015	ANN BRADY OTTIERI	PAYROLL RELATED	277.00	
111388	12/23/2015	REGIONAL GOVERNMENT SERVIC	PERSONNEL RECRUITMENT	1,805.50	
111389	12/23/2015	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	1,060.00	
111390	12/23/2015	SILVAS OIL CO., INC.	LUBRICANTS	312.60	
111391	12/23/2015	SANTA BARBARA SHERIFF'S DEPT	PAYROLL RELATED	75.00	
111392	12/23/2015	SO. CAL. EDISON CO.	UTILITIES	3,405.54	
111393	12/23/2015	THE GAS COMPANY DBA	UTILITIES	22.08	
111394	12/23/2015	STAPLES CREDIT PLAN	OFFICE & COMPUTER SUPPLIES	205.17	
111395	12/23/2015	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	531.54	
111396	12/23/2015	UCSB ECONOMIC FORECAST PROJ	CORPORATE LEVEL SPONSORSHIP	1,250.00	
111397	12/23/2015	UNITED PARCEL SERVICE, INC.	FREIGHT CHARGES	500.26	
111398	12/23/2015	UNITED WAY OF SB	PAYROLL DEDUCTION	68.00	
111399	12/23/2015	U.S. DEPARTMENT OF EDUCATION	PAYROLL RELATED	269.76	
111400	12/23/2015	VERIZON CALIFORNIA	TELEPHONES	775.24	
111401	12/23/2015	VERIZON WIRELESS	WIRELESS PHONES	434.70	
111402	12/23/2015	VOLT MANAGEMENT CORP.	CONTRACT EMPLOYMENT	1,103.13	
111403	12/23/2015	YACO SCHOLARSHIP FUND	PAYROLL DEDUCTION	120.00	

Check #	Date	Company	Description	Amount	Voids
				<b>64,093.36</b>	
			Current Cash Report Voided Checks:	0.00	
			Prior Cash Report Voided Checks:	0.00	
			<b>Grand Total:</b>	<b>\$64,093.36</b>	

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**Santa Barbara Metropolitan Transit District**  
**Cash Receipts of Accounts Receivable**

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<b>Date</b>	<b>Company</b>	<b>Description</b>	<b>Amount</b>
12/22/2015	UCSB Campus Sustainability	Advertising on Buses	464.00
12/28/2015	City of SB - (Downtown Shuttle)	Downtown Shuttle Dec. '15	90,595.41
12/28/2015	City of SB - (Downtown Shuttle)	Downtown Shuttle Nov. '15	88,025.16
<b>Total Accounts Receivable Paid During Period</b>			<b>\$179,084.57</b>

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**Santa Barbara Metropolitan Transit District**  
**Cash Report**  
**Board Meeting of January 26, 2016**  
**For the Period January 5, 2016 through January 18, 2016**

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**MONEY MARKET**

**Beginning Balance January 5, 2016** **\$11,635,363.59**

Accounts Receivable	843,870.48
Passenger Fares	118,538.35
Property Tax Revenue	34,084.06
Advertising/Prepaid Deposi	6,044.00
Miscellaneous/Asset Sales	372.75
Measure "A"	.32
<b>Total Deposits</b>	<b>1,002,909.96</b>

ACH Garn/Escrow	(951.68)
Bank/CC Fees	(995.45)
ACH Pensions Transfer	(34,324.12)
ACH Tax Deposit	(178,715.38)
Payroll Transfer	(381,953.44)
Operations Transfer	(988,332.40)
<b>Total Disbursements</b>	<b>(1,585,272.47)</b>

**Ending Balance** **\$11,053,001.08**

**CASH INVESTMENTS**

LAIF Account	\$3,343,048.17
Money Market Account	11,053,001.08

**Total Cash Balance** **\$14,396,049.25**

**SELF INSURED LIABILITY ACCOUNTS**

WC / Liability Reserves	(\$3,999,934.64)
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**Working Capital** **\$10,396,114.61**

**Santa Barbara Metropolitan Transit District**  
**Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
111404	1/8/2016	ACCOUNTEMPS DBA	CONTRACT EMPLOYMENT	3,656.64	
111405	1/8/2016	APPLEONE EMPLOYMENT SERVIC	CONTRACT EMPLOYMENT	1,976.28	
111406	1/8/2016	ASBURY ENVIRONMENTAL SERVI	WASTE OIL RECYCLER	65.00	
111407	1/8/2016	B&T SERVICE STATION CONTRAC	COTA BUS FUELING SYSTEM	886.40	
111408	1/8/2016	BATTERY SYSTEMS OF OXNARD	BUS PARTS	326.36	
111409	1/8/2016	BAY ALARM COMPANY, INC	ALARM CONTRACT	326.55	
111410	1/8/2016	BEDROCK BUILDING SUPPLIES IN	SHOP SUPPLIES	35.64	
111411	1/8/2016	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	909.04	
111412	1/8/2016	BIG GREEN CLEANING CO. DBA	JANITORIAL SERV./SUPPLIES	120.00	
111413	1/8/2016	BUENA TOOL, INC.	SHOP/B&G SUPPLIES	5.13	
111414	1/8/2016	CALIFORNIA ELECTRIC SUPPLY, I	SHOP/B&G SUPPLIES	133.83	
111415	1/8/2016	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	90.57	
111416	1/8/2016	CENTRAL CITY ABS, INC.	BUS SUPPLIES	14.01	
111417	1/8/2016	CALIFORNIA TRANSIT ASSOCIATI	ANNUAL MEMBERSHIP DUES	10,885.00	
111418	1/8/2016	RICHARD CERVANTEZ	DMV REIMBURSEMENT	42.00	
111419	1/8/2016	COMPRESSED AIR OF CALIFORNIA	BUS PARTS	227.77	
111420	1/8/2016	CHK AMERICA INC.	SCHEDULE INFO & SYSTEM MAP	2,268.00	
111421	1/8/2016	CLEVER DEVICES LTD	AIM CONTRACT INSTALLMENT	277,625.76	
111422	1/8/2016	CINTAS CORPORATION	FIRST AID SUPPLIES	411.56	
111423	1/8/2016	COAST TRUCK PARTS	BUS PARTS	414.05	
111424	1/8/2016	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	98.00	
111425	1/8/2016	CUMMINS PACIFIC, LLC	BUS PARTS	36,595.69	
111426	1/8/2016	MARY DEAIL	PAYROLL RELATED	106.15	
111427	1/8/2016	DOCUPRODUCTS CORPORATION	COPIER MAINTENANCE/SUPPLIES	28.56	
111428	1/8/2016	DONS INDUSTRIAL SUPPLY DBA	BUS PARTS/SHOP SUPPLIES	123.34	
111429	1/8/2016	ERGOMETRICS, INC.	DRIVER TEST SCORING	25.00	
111430	1/8/2016	FLORES AUTO BODY & PAINT DB	BUS REPAIRS	1,049.76	
111431	1/8/2016	STATE OF CALIFORNIA/FTB	PAYROLL RELATED	96.03	
111432	1/8/2016	STATE OF CALIFORNIA	PAYROLL RELATED	478.22	
111433	1/8/2016	GIBBS INTERNATIONAL INC	BUS PARTS	988.84	
111434	1/8/2016	GILLIG LLC	BUS PARTS	896.26	
111435	1/8/2016	GOODYEAR TIRE & RUBBER CO	LEASED TIRES	196.28	
111436	1/8/2016	H.G. MAKELIM CO., INC.	BUS PARTS	1,960.83	
111437	1/8/2016	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	68.63	
111438	1/8/2016	HR AUTOGLASS DBA	BUS PARTS/REPAIRS	300.00	
111439	1/8/2016	INTERSTATE BATTERY OF SIERRA	EV ACCESSORY BATTERIES	980.42	
111440	1/8/2016	LAWSON PRODUCTS INC	SHOP SUPPLIES	120.24	
111441	1/8/2016	MC CORMIX CORP. (OIL)	LUBRICANTS	3,590.94	

Check #	Date	Company	Description	Amount	Voids
111442	1/8/2016	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	1,365.49	
111443	1/8/2016	MCGOWAN GUNTERMANN	ANNUAL AUDIT	9,458.00	
111444	1/8/2016	MURPHY ELECTRIC MAINTENANC	ELECTRICAL REPAIRS/INSTALLATION	870.10	
111445	1/8/2016	MOUNTAIN SPRING WATER	SHOP & OFFICE SUPPLIES	1,202.35	
111446	1/8/2016	MULTI-CONTACT, USA	BUS PARTS	2,971.71	
111447	1/8/2016	NEWARK ELECTRONICS, CORP.	BUS PARTS	83.99	
111448	1/8/2016	NFP RETIREMENT, INC.	PENSION ADMINISTRATION	323.41	
111449	1/8/2016	NU-COOL REDI GREEN, INC	COOLANTS & SHOP SUPPLIES	1,180.71	
111450	1/8/2016	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS & SOFTWARE	1,633.38	
111451	1/8/2016	O'CONNOR PEST CONTROL DBA	FUMIGATION	77.00	
111452	1/8/2016	ANN BRADY OTTIERI	PAYROLL RELATED	277.00	
111453	1/8/2016	PETTY CASH - ALEXANDER, NANC	MISC. PURCHASES	281.97	
111454	1/8/2016	PB-RESERVE ACCOUNT	PREPAID POSTAGE	1,500.00	
111455	1/8/2016	POWERSTRIDE BATTERY CO.	EV BATTERIES	691.24	
111456	1/8/2016	RAYNE OF SANTA BARBARA INC.	UTILITIES	1,094.63	
111457	1/8/2016	REGIONAL GOVERNMENT SERVIC	PERSONNEL RECRUITMENT	777.75	
111458	1/8/2016	SAFEGUARD DBA	OFFICE SUPPLIES	206.01	
111459	1/8/2016	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	1,160.00	
111460	1/8/2016	SB CHAMBER OF COMMERCE	MEMBERSHIP RENEWAL	468.10	
111461	1/8/2016	SB HISPANIC CHAMBER OF COMM	ANNUAL MEMBERSHIP	800.00	
111462	1/8/2016	SB LOCKSMITHS, INC.	B&G REPAIR & SUPPLIES	41.60	
111463	1/8/2016	SILVAS OIL CO., INC.	LUBRICANTS	320.70	
111464	1/8/2016	SANTA BARBARA SHERIFF'S DEPT	PAYROLL RELATED	483.61	
111465	1/8/2016	SM TIRE, CORP.	BUS TIRE MOUNTING	268.00	
111466	1/8/2016	SO. CAL. EDISON CO.	UTILITIES	3,142.89	
111467	1/8/2016	SPECIALTY TOOL & BOLT, LTD	SHOP SUPPLIES	21.73	
111468	1/8/2016	STAPLES INC. & SUBSIDIARIES	OFFICE SUPPLIES	406.65	
111469	1/8/2016	STEWART'S DE-ROOTING & PLUM	PLUMBING REPAIRS	1,368.40	
111470	1/8/2016	SB CITY OF-REFUSE/WATER	UTILITIES	4,385.47	
111471	1/8/2016	THE MEDCENTER	MEDICAL EXAMS	2,332.00	
111472	1/8/2016	TANK TEAM INC.	TANK TESTS	369.00	
111473	1/8/2016	TEAMSTERS PENSION TRUST	UNION PENSION	93,806.16	
111474	1/8/2016	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	10,537.54	
111475	1/8/2016	INTERSTATE CAPITAL CORPORAT	UNIFORMS	618.58	
111476	1/8/2016	U.S. DEPARTMENT OF EDUCATION	PAYROLL RELATED	214.29	
111477	1/8/2016	VALLEY POWER SYSTEMS, INC.	BUS PARTS	793.31	
111478	1/8/2016	VOLT MANAGEMENT CORP.	CONTRACT EMPLOYMENT	5,499.43	
111479	1/8/2016	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	2,494.99	
111480	1/8/2016	WURTH USA WEST INC.	SHOP SUPPLIES	525.30	
111481	1/14/2016	ABC BUS COMPANIES INC	BUS PARTS	102.30	
111482	1/14/2016	ACCONTEMPS DBA	CONTRACT EMPLOYMENT	1,218.88	

Check #	Date	Company	Description	Amount	Voids
111483	1/14/2016	ROGER ACEVES	DIRECTOR FEES	120.00	
111484	1/14/2016	ASBURY ENVIRONMENTAL SERVI	WASTE OIL RECYCLER	165.00	
111485	1/14/2016	BIG GREEN CLEANING CO. DBA	JANITORIAL SERV./SUPPLIES	5,240.00	
111486	1/14/2016	BNS ELECTRONICS, INC.	SANTA YNEZ SITE RENTAL	271.76	
111487	1/14/2016	WILLIAM BREWER	TOOL ALLOWANCE	1,100.00	
111488	1/14/2016	BUENA TOOL, INC.	SHOP/B&G SUPPLIES	65.88	
111489	1/14/2016	CALIFORNIA ELECTRIC SUPPLY, I	SHOP/B&G SUPPLIES	322.32	
111490	1/14/2016	TIM CARDONA	TOOL ALLOWANCE	1,100.00	
111491	1/14/2016	CARL WARREN & CO.	PROFESSIONAL SERVICES	1,123.00	
111492	1/14/2016	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	351.25	
111493	1/14/2016	CENTRAL COAST CIRCULATION, L	BUS BOOK DISTRIBUTION	575.00	
111494	1/14/2016	COMPRESSED AIR OF CALIFORNIA	BUS PARTS	82.41	
111495	1/14/2016	COMMUNITY RADIO, INC.	GIB. SITE RENTAL	244.25	
111496	1/14/2016	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	337.68	
111497	1/14/2016	CUMMINS PACIFIC, LLC	BUS PARTS	12,224.54	
111498	1/14/2016	DAVID DAVIS JR.	DIRECTOR FEES	120.00	
111499	1/14/2016	DELTA DENTAL OF CALIFORNIA	DENTAL INSURANCE	10,404.01	
111500	1/14/2016	DELTA DENTAL INSURANCE COM	DENTAL INSURANCE	2,431.65	
111501	1/14/2016	DONS INDUSTRIAL SUPPLY DBA	BUS PARTS/SHOP SUPPLIES	262.29	
111502	1/14/2016	EASY LIFT TRANSPORTATION, INC	ADA SUBSIDY	68,792.58	
111503	1/14/2016	EBUS, INC.	BUS PARTS	78.37	
111504	1/14/2016	FAIRVIEW CHEVRON/TOM PRICE	SMOG TESTING	47.75	
111505	1/14/2016	GENFARE, A DIVISION OF SPX COR	TICKET VENDING MACHINE	60,745.40	
111506	1/14/2016	GIBBS INTERNATIONAL INC	BUS PARTS	2,033.71	
111507	1/14/2016	GILLIG LLC	BUS PARTS	11,567.46	
111508	1/14/2016	GOODYEAR TIRE & RUBBER CO	LEASED TIRES	321.57	
111509	1/14/2016	GUARDIAN-APPLETON (DENTAL I	DENTAL INSURANCE	4,419.72	
111510	1/14/2016	GUARDIAN-APPLETON (LIFE INS)	LIFE INSURANCE	661.63	
111511	1/14/2016	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	149.78	
111512	1/14/2016	KLIPPEL TOOL REPAIR DBA	COMPRESSORS MAINT/BUS PARTS	465.00	
111513	1/14/2016	LMA ARCHITECTS, CORP.	ARCHITECTURAL SERVICES	2,468.49	
111514	1/14/2016	LEO MEJIA	PROGRAMMING SERVICES	1,100.00	
111515	1/14/2016	MC CORMIX CORP. (OIL)	LUBRICANTS	1,826.52	
111516	1/14/2016	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	1,490.67	
111517	1/14/2016	MEDICAL EYE SERVICES, INC.	VISION INSURANCE	283.04	
111518	1/14/2016	CHUCK MCQUARY	DIRECTOR FEES	120.00	
111519	1/14/2016	MIKE CUEVAS GARDENING SERVI	LANDSCAPE MAINTENANCE SERVICE	695.00	
111520	1/14/2016	MISSION LINEN SUPPLY, INC	UNIFORM & LINEN SERVICE	5,410.23	
111521	1/14/2016	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	635.90	
111522	1/14/2016	NATIONAL INTERSTATE INS INC.	LIABILITY INSURANCE	27,423.00	
111523	1/14/2016	NEWARK ELECTRONICS, CORP.	BUS PARTS	703.69	

Check #	Date	Company	Description	Amount	Voids
111524	1/14/2016	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS & SOFTWARE	1,199.61	
111525	1/14/2016	PACIFIC ACOUSTICS NORTH	B&G REPAIRS & SUPPLIES	51.32	
111526	1/14/2016	POWERSTRIDE BATTERY CO.	EV BATTERIES	1,185.54	
111527	1/14/2016	REPUBLIC ELEVATOR, INC	ELEVATOR MAINTENANCE	153.20	
111528	1/14/2016	R.C. SIMPSON, INC.	RETAINER FEE	55.00	
111529	1/14/2016	OLIVIA RODRIGUEZ	DIRECTOR FEES	120.00	
111530	1/14/2016	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	710.00	
111531	1/14/2016	SILVAS OIL CO., INC.	LUBRICANTS	363.56	
111532	1/14/2016	SPECIAL DISTRICT RISK MGMT	MEDICAL HEALTH INSURANCE	52,946.16	
111533	1/14/2016	SMITTY'S TOWING SERVICE D	TOWING SERVICES	1,687.50	
111534	1/14/2016	SHIELD HEATING & AIR DBA	B&G REPAIRS & SUPPLIES	1,845.00	
111535	1/14/2016	WILLIAM JOHN SHELOR	DIRECTOR FEES	120.00	
111536	1/14/2016	SM TIRE, CORP.	BUS TIRE MOUNTING	176.50	
111537	1/14/2016	SOCIETY FOR HUMAN RESOURCE	SHRM MEMBERSHIP	190.00	
111538	1/14/2016	SNAP-ON TOOLS	SERVICE VEHICLE PARTS	21.22	
111539	1/14/2016	SO. CAL. EDISON CO.	UTILITIES	1,984.28	
111540	1/14/2016	STAPLES INC. & SUBSIDIARIES	OFFICE SUPPLIES	716.26	
111541	1/14/2016	STAPLES CREDIT PLAN	OFFICE & COMPUTER SUPPLIES	367.16	
111542	1/14/2016	STEWART'S DE-ROOTING & PLUM	PLUMBING REPAIRS	1,845.60	
111543	1/14/2016	DAVID T. TABOR	DIRECTOR FEES	60.00	
111544	1/14/2016	TEAMSTERS MISC SECURITY TRU	UNION MEDICAL INSURANCE	171,434.00	
111545	1/14/2016	INTERSTATE CAPITAL CORPORAT	UNIFORMS	293.77	
111546	1/14/2016	VALLEY POWER SYSTEMS, INC.	BUS PARTS	463.47	
111547	1/14/2016	VALLEY POWER SYSTEMS, INC.	BUS PARTS	1,850.90	
111548	1/14/2016	VERIZON CALIFORNIA	TELEPHONES	94.99	
111549	1/14/2016	VERIZON WIRELESS	WIRELESS PHONES	352.68	
111550	1/14/2016	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	611.32	
111551	1/14/2016	WAYNE'S TIRE INC.	VEHICLE TIRES	2,535.11	
111552	1/14/2016	RICHARD WEINBERG	DIRECTOR FEES	120.00	
111553	1/14/2016	WORKER'S COMPENSATION ADMI	PROFESSIONAL SERVICES	13,301.25	
				<b>988,332.40</b>	
Current Cash Report Voided Checks:				0.00	
Prior Cash Report Voided Checks:				0.00	
Grand Total:				<b>\$988,332.40</b>	

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**Santa Barbara Metropolitan Transit District**  
**Cash Receipts of Accounts Receivable**

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<b>Date</b>	<b>Company</b>	<b>Description</b>	<b>Amount</b>
1/6/2016	ASTI Holding Company, LLC	Overpass Property Lease Jan.'16	15,389.18
1/6/2016	Stevens and Assoicates	Advertising on Buses	374.85
1/6/2016	Stevens and Assoicates	Advertising on Buses	1,660.00
1/6/2016	Stevens and Assoicates	Advertising on Buses	1,285.15
1/11/2016	Local Transportation Fund	SB 325 - Dec. '15	634,885.93
1/11/2016	Measure A, Section 3 LSTI	Measure "A" Funds Dec. '15	178,910.37
1/12/2016	UCSB - Parking Services-7001	Passes/Passports Sales	8,728.00
1/14/2016	Idea Engineering, Inc.	Advertising on Buses	2,637.00
<b>Total Accounts Receivable Paid During Period</b>			<b>\$843,870.48</b>

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**Santa Barbara Metropolitan Transit District**  
**Cash Report**  
**Board Meeting of February 9, 2016**  
**For the Period January 19, 2016 through February 1, 2016**

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**MONEY MARKET**

**Beginning Balance January 19, 2016** **\$11,053,001.08**

Passenger Fares	152,937.87
Accounts Receivable	115,564.68
Advertising/Prepaid Deposi	2,700.00
Miscellaneous/Asset Sales	1,191.20
<b>Total Deposits</b>	<b>272,393.75</b>

ACH Garn/Escrow	(910.14)
Bank/CC Fees	(987.31)
ACH Pensions Transfer	(39,417.18)
ACH Tax Deposit	(135,191.90)
Operations Transfer	(291,158.31)
Payroll Transfer	(307,779.27)
<b>Total Disbursements</b>	<b>(775,444.11)</b>

**Ending Balance** **\$10,549,950.72**

**CASH INVESTMENTS**

LAIF Account	\$3,346,142.28
Money Market Account	10,549,950.72

**Total Cash Balance** **\$13,896,093.00**

**SELF INSURED LIABILITY ACCOUNTS**

WC / Liability Reserves	(\$4,038,670.31)
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**Working Capital** **\$9,857,422.69**

**Santa Barbara Metropolitan Transit District**  
**Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
111491	1/14/2016	CARL WARREN & CO.	PROFESSIONAL SERVICES	1,123.00	V
111554	1/22/2016	ASBURY ENVIRONMENTAL SERVI	WASTE OIL RECYCLER	75.00	
111555	1/22/2016	BANK OF AMERICA, N.A.	CREDIT CARD PURCHASES	2,517.30	
111556	1/22/2016	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	734.50	
111557	1/22/2016	BLACK GOLD INDUSTRIES, CORP	OIL/ATF RECYCLING	914.25	
111558	1/22/2016	BNS ELECTRONICS, INC.	SANTA YNEZ SITE RENTAL	61.27	
111559	1/22/2016	CUMMINS PACIFIC, LLC	BUS PARTS	4,588.27	
111560	1/22/2016	CA STATE BOE, MOTOR CARRIER	QTRLY USER FUEL TAX	1,465.95	
111561	1/22/2016	CA. STATE BOARD OF EQUALIZAT	UNDERGROUND STORAGE TANK FEE	2,977.34	
111562	1/22/2016	MARY DEAIL	PAYROLL RELATED	106.15	
111563	1/22/2016	FEDEX dba	FREIGHT CHARGES	146.03	
111564	1/22/2016	STATE OF CALIFORNIA/FTB	PAYROLL RELATED	60.34	
111565	1/22/2016	STATE OF CALIFORNIA	PAYROLL RELATED	572.22	
111566	1/22/2016	GILLIG LLC	BUS PARTS	5,539.77	
111567	1/22/2016	HAYNES SALES DBA	B&G REPAIRS & SUPPLIES	726.72	
111568	1/22/2016	LUBRICATION ENGINEERS, INC.	LUBRICANTS	358.34	
111569	1/22/2016	MANSFIELD OIL CO.- GAINESVILL	BUS FUEL	94,414.34	
111570	1/22/2016	MANSFIELD OIL CO.- GAINESVILL	BUS FUEL	15,262.92	
111571	1/22/2016	MCGOWAN GUNTERMANN	ANNUAL AUDIT	897.00	
111572	1/22/2016	NATIONAL DRIVE	PAYROLL DEDUCTION	92.00	
111573	1/22/2016	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS & SOFTWARE	302.40	
111574	1/22/2016	ANN BRADY OTTIERI	PAYROLL RELATED	277.00	
111575	1/22/2016	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	1,060.00	
111576	1/22/2016	SANTA BARBARA SHERIFF'S DEPT	PAYROLL RELATED	476.93	
111577	1/22/2016	SO. CAL. EDISON CO.	UTILITIES	3,237.20	
111578	1/22/2016	THE GAS COMPANY DBA	UTILITIES	281.47	
111579	1/22/2016	STEWART'S DE-ROOTING & PLUM	PLUMBING REPAIRS	120.00	
111580	1/22/2016	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	314.54	
111581	1/22/2016	UNITED WAY OF SB	PAYROLL DEDUCTION	78.00	
111582	1/22/2016	U.S. DEPARTMENT OF EDUCATION	PAYROLL RELATED	208.91	
111583	1/22/2016	VAQUERO SYSTEMS	AVL PROJECT SERVICES	4,518.75	
111584	1/22/2016	VERIZON CALIFORNIA	TELEPHONES	3,062.80	
111585	1/22/2016	VOLT MANAGEMENT CORP.	CONTRACT EMPLOYMENT	1,000.17	
111586	1/22/2016	YACO SCHOLARSHIP FUND	PAYROLL DEDUCTION	175.00	
111587	1/28/2016	ABC BUS COMPANIES INC	BUS PARTS	20.50	
111588	1/28/2016	ACCONTEMPS DBA	CONTRACT EMPLOYMENT	1,523.60	
111589	1/28/2016	ALLIED ELECTRONICS, INC	BUS PARTS	56.92	
111590	1/28/2016	HENRY ANDREWS	RETIREE HEALTH REIMBURSEMENT	258.86	

Check #	Date	Company	Description	Amount	Voids
111591	1/28/2016	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	436.89	
111592	1/28/2016	KARL BRETZ	RETIREE HEALTH REIMBURSEMENT	327.60	
111593	1/28/2016	CALIFORNIA ELECTRIC SUPPLY, I	SHOP/B&G SUPPLIES	932.61	
111594	1/28/2016	GILBERT CALLES	RETIREE HEALTH REIMBURSEMENT	98.00	
111595	1/28/2016	CALSTART, INC.	MEMBERSHIP	1,950.00	
111596	1/28/2016	CAPITOL HARDWARE & BUILDING	B&G SUPPLIES	21.87	
111597	1/28/2016	MIKE CARDONA	TRAVEL & PER DIEM	360.00	
111598	1/28/2016	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	520.02	
111599	1/28/2016	CENTRAL CITY ABS, INC.	BUS SUPPLIES	91.80	
111600	1/28/2016	COMPRESSED AIR OF CALIFORNIA	BUS PARTS	626.10	
111601	1/28/2016	STAN CISOWSKI	RETIREE HEALTH REIMBURSEMENT	213.36	
111602	1/28/2016	CINTAS CORPORATION	FIRST AID SUPPLIES	296.73	
111603	1/28/2016	CIO SOLUTIONS, LP	IT SERVICES	600.00	
111604	1/28/2016	COTTAGE HEALTH SYSTEM	EMPLOYEE ASSISTANCE PROGRAM	1,357.00	
111605	1/28/2016	COAST TRUCK PARTS	BUS PARTS	810.95	
111606	1/28/2016	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	98.00	
111607	1/28/2016	CUMMINS PACIFIC, LLC	BUS PARTS	5,429.62	
111608	1/28/2016	CUNNINGHAM, CHARLES	REIMBURSEMENT	53.00	
111609	1/28/2016	CA STATE OF BOARD OF EQUALIZ	SALES/CONSUMER USE TAX	3,088.00	
111610	1/28/2016	DENMUN OFFICE SOLUTIONS DB	IT CONTRACT SERVICE	190.00	
111611	1/28/2016	ALICIA DIEHL	RETIREE HEALTH REIMBURSEMENT	188.00	
111612	1/28/2016	DONS INDUSTRIAL SUPPLY DBA	BUS PARTS/SHOP SUPPLIES	108.96	
111613	1/28/2016	ELECTRONIC DATA MAGNETICS, I	BUS PASSES	1,400.00	
111614	1/28/2016	SHERRIE FISHER	RETIREE HEALTH REIMBURSEMENT	696.39	
111615	1/28/2016	MELVIN FOUNTAIN	RETIREE HEALTH REIMBURSEMENT	98.00	
111616	1/28/2016	GIBBS INTERNATIONAL INC	BUS PARTS	3,908.71	
111617	1/28/2016	GILLIG LLC	BUS PARTS	8,464.34	
111618	1/28/2016	GARY GLEASON	RETIREE HEALTH REIMBURSEMENT	247.95	
111619	1/28/2016	GOODYEAR TIRE & RUBBER CO	LEASED TIRES	11,026.31	
111620	1/28/2016	GRAINGER, INC.	SHOP/B&G SUPPLIES	29.74	
111621	1/28/2016	ALI HABIBI	RETIREE HEALTH REIMBURSEMENT	224.90	
111622	1/28/2016	JOHN HERNANDEZ	TOOL ALLOWANCE	360.00	
111623	1/28/2016	H.G. MAKELIM CO., INC.	BUS PARTS	714.22	
111624	1/28/2016	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	134.15	
111625	1/28/2016	INTERCON TECHNOLOGIES DBA	EV/CHARGER REPAIRS	3,958.00	
111626	1/28/2016	JAY DANIEL ROBERTSON	RETIREE HEALTH REIMBURSEMENT	439.42	
111627	1/28/2016	DONALD JACKSON	RETIREE HEALTH REIMBURSEMENT	139.00	
111628	1/28/2016	JOWERS, BOB	REPAIR BUS PARTS	950.00	
111629	1/28/2016	MONTE KIMZEY	RETIREE HEALTH REIMBURSEMENT	1,176.00	
111630	1/28/2016	LUMINATOR MASS TRANSIT	BUS PARTS	1,043.18	
111631	1/28/2016	DEVIRIN MANKER	TOOL ALLOWANCE	1,100.00	

Check #	Date	Company	Description	Amount	Voids
111632	1/28/2016	MANSFIELD OIL CO.- GAINESVILL	BUS FUEL	46,872.59	
111633	1/28/2016	MC CORMIX CORP. (OIL)	LUBRICANTS	2,811.55	
111634	1/28/2016	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	1,767.70	
111635	1/28/2016	MCMASTER-CARR SUPPLY CO.	SHOP/B&G SUPPLIES	56.95	
111636	1/28/2016	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	1,110.33	
111637	1/28/2016	NEWARK ELECTRONICS, CORP.	BUS PARTS	157.58	
111638	1/28/2016	NU-COOL REDI GREEN, INC	COOLANTS & SHOP SUPPLIES	730.62	
111639	1/28/2016	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS & SOFTWARE	1,125.53	
111640	1/28/2016	PITNEY BOWES INC	POSTAGE METER QTRLY CHARGES	145.81	
111641	1/28/2016	CAREY POINDEXTER	RETIREE HEALTH REIMBURSEMENT	564.68	
111642	1/28/2016	PRAXAIR DISTRIBUTION, INC.	SHOP SUPPLIES	61.17	
111643	1/28/2016	PRISCILLA REID	RETIREE HEALTH REIMBURSEMENT	1,176.00	
111644	1/28/2016	REGIONAL GOVERNMENT SERVIC	PERSONNEL RECRUITMENT	44.50	
111645	1/28/2016	ROGERS, SHEFFIELD & CAMPBELL	LEGAL COUNSEL	18,345.50	
111646	1/28/2016	AL ROMERO SR.	RETIREE HEALTH REIMBURSEMENT	196.00	
111647	1/28/2016	RON WILLIAMS MACHINE SHOP, I	BUS REPAIRS	845.00	
111648	1/28/2016	SILVAS OIL CO., INC.	LUBRICANTS	177.50	
111649	1/28/2016	SANTA BARBARA ELECTRONICS S	BUS PARTS, IT & SHOP SUPPLIES	164.39	
111650	1/28/2016	SHIELD HEATING & AIR DBA	B&G REPAIRS & SUPPLIES	85.00	
111651	1/28/2016	SM TIRE, CORP.	BUS TIRE MOUNTING	350.50	
111652	1/28/2016	SMARDAN-HATCHER CO., INC	B&G REPAIRS & SUPPLIES	194.14	
111653	1/28/2016	SMART & FINAL	OFFICE/MEETING SUPPLIES	641.07	
111654	1/28/2016	THE GAS COMPANY DBA	UTILITIES	56.51	
111655	1/28/2016	SOUTHWEST LIFT & EQUIPMENT, I	LIFT REPAIRS & SUPPLIES	2,832.55	
111656	1/28/2016	THE LIGHTHOUSE	SHOP SUPPLIES	37.42	
111657	1/28/2016	TANK TEAM INC.	TANK TESTS	1,929.00	
111658	1/28/2016	TEAMSTERS MISC SECURITY TRU	UNION MEDICAL INSURANCE	4,530.00	
111659	1/28/2016	UNITED PARCEL SERVICE, INC.	FREIGHT CHARGES	248.56	
111660	1/28/2016	RAYMOND VALLES	MILEAGE	5.94	
111661	1/28/2016	VALLEY POWER SYSTEMS, INC.	BUS PARTS	1,249.95	
111662	1/28/2016	VENTURA COUNTY OVERHEAD D	B&G REPAIRS & SUPPLIES	265.00	
111663	1/28/2016	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	703.23	
111664	1/28/2016	ALEXANDER YOUNG	RETIREE HEALTH REIMBURSEMENT	407.46	
				<b>292,281.31</b>	
				<b>Current Cash Report Voided Checks:</b>	0.00
				<b>Prior Cash Report Voided Checks:</b>	1,123.00
				<b>Grand Total:</b>	<b>\$291,158.31</b>

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**Santa Barbara Metropolitan Transit District**  
**Cash Receipts of Accounts Receivable**

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<b>Date</b>	<b>Company</b>	<b>Description</b>	<b>Amount</b>
1/20/2016	City of SB - (Downtown Shuttle)	Downtown Shuttle June 2015	0.84
1/20/2016	County of Santa Barbara	Passes/Token Sales	1,884.00
1/20/2016	Jim Haggerty	Retiree - Vision	12.20
1/20/2016	Sansum Clinic	Overpass Property Lease - 2016	965.57
1/20/2016	UCSB Campus Sustainability	Advertising on Buses	464.00
1/21/2016	UCSB Parking Services - 7001	Transit Enhancement Oct-Dec 2015	5,206.00
1/22/2016	Fritz Creative Marketing	Advertising on Buses	3,510.00
1/26/2016	City of SB - (Downtown Shuttle)	Downtown Shuttle Jan. 2016	92,315.16
1/26/2016	UCSB Bookstore	Passes/Passport Sales	9,475.00
1/29/2016	KCSB - FM	Advertising on Buses	396.00
1/29/2016	State Farm Insurance	Accident Insurance Claims	1,335.91
<b>Total Accounts Receivable Paid During Period</b>			<b>\$115,564.68</b>



# MTD

Santa Barbara  
FY 2015-16

# QUARTERLY REPORT

July 1, 2015 – December 31, 2015

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## Summary

# First Six Months of Fiscal Year 2015-16

And Second Quarter: October 1, 2015 through December 31, 2015

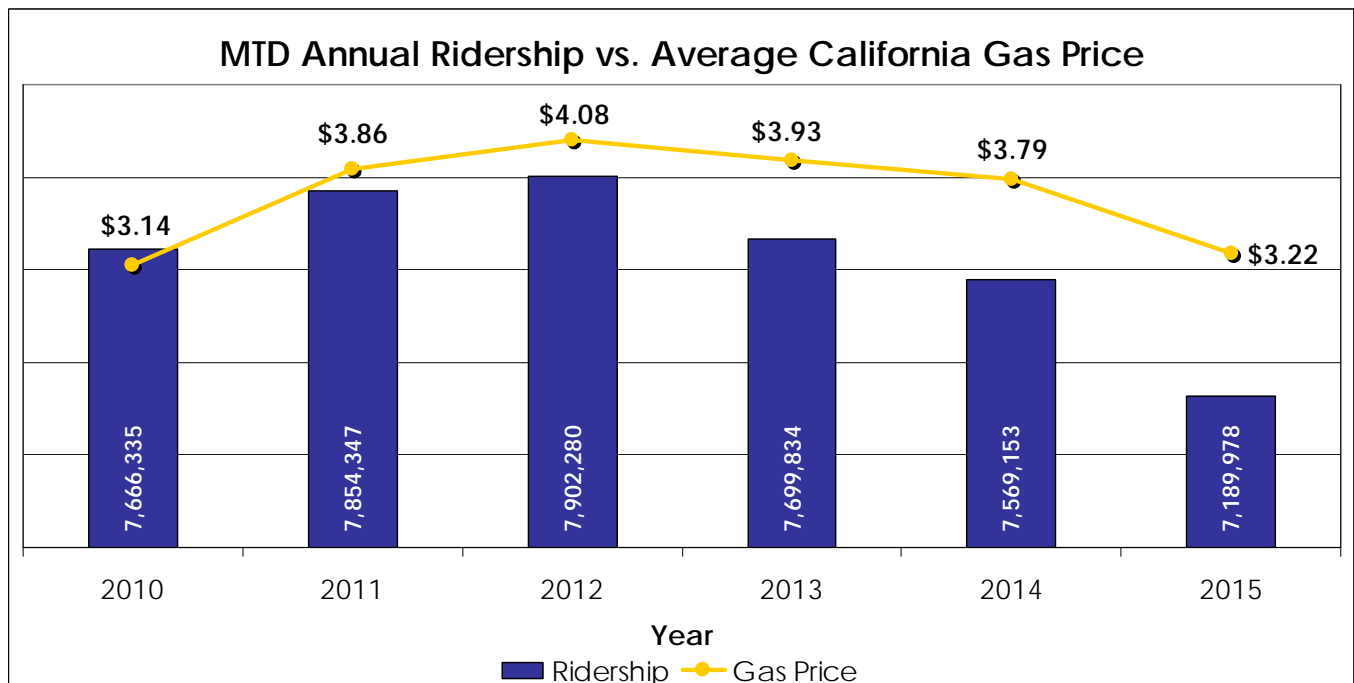
### Planning Department

With 3,433,635 passengers for the first half of Fiscal Year 2015-16, ridership is well below that for the first six months of last year – a difference of 297,135, or -8%. Almost 25,000 (8%) of those passengers were on discontinued Line 22 or Coastal Express Limited routes and nearly 27,000 (9%) were free & transfer riders. There were the same number and type of service days both years.

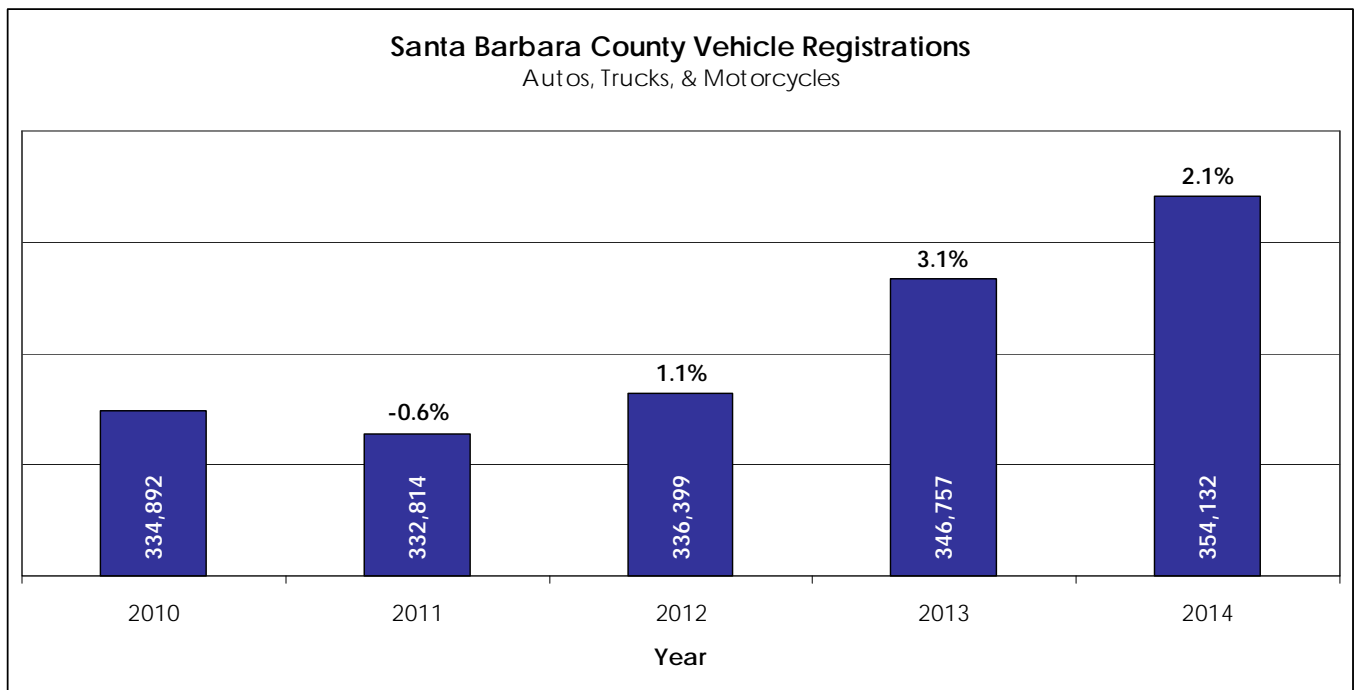
### Decreasing Ridership

Staff polled other transit agencies in California and found that MTD is not alone in facing declining ridership. In fact, among Southern California transit agencies reporting to APTA, the average ridership decrease for the calendar year through the end of September was 3.1% and for the July through September quarter, Southern California transit ridership decreased 3.8% on average. MTD ridership decreased 5.8% for the July – September quarter and 3.3% for the calendar year through September.

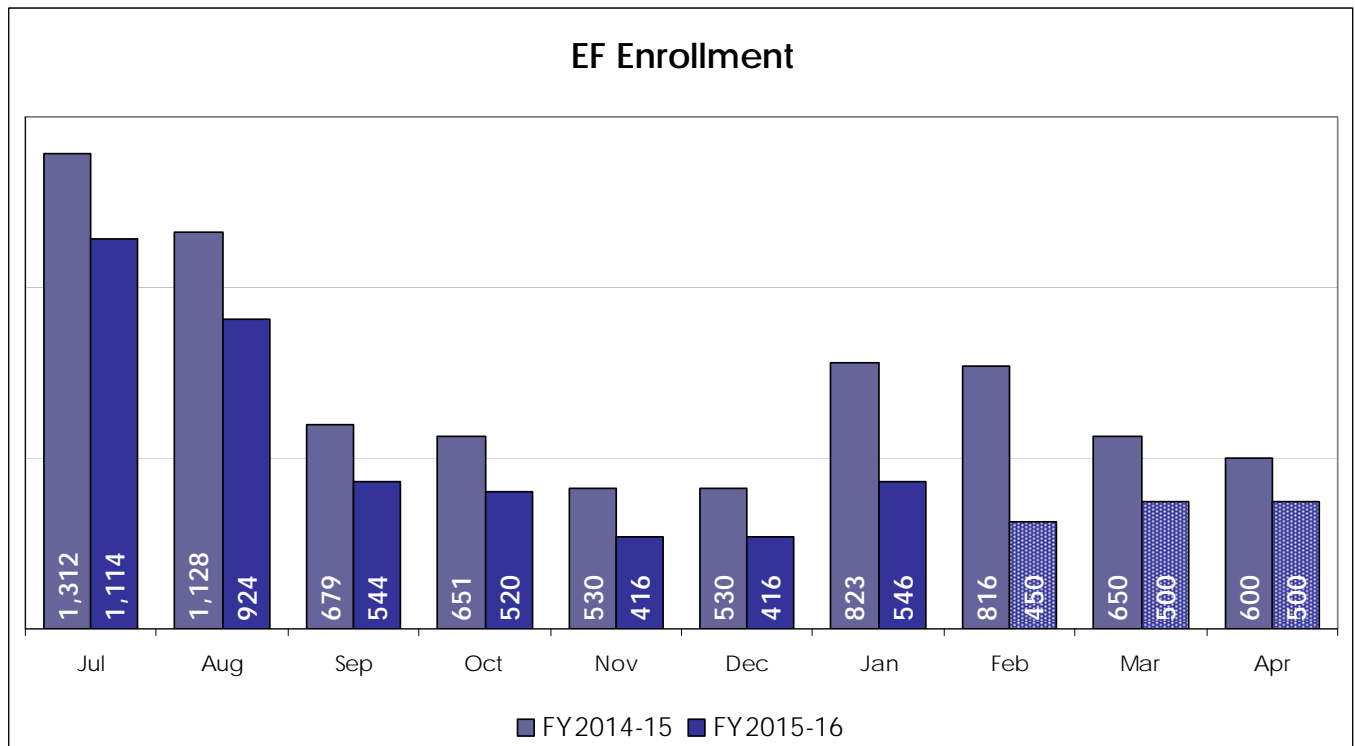
Some of the possible explanations for decreasing transit ridership are examined below.



Ridership appears to be closely correlated with gas prices. California gas prices peaked in 2012, as did MTD ridership, and both have decreased since then as depicted in the chart above.

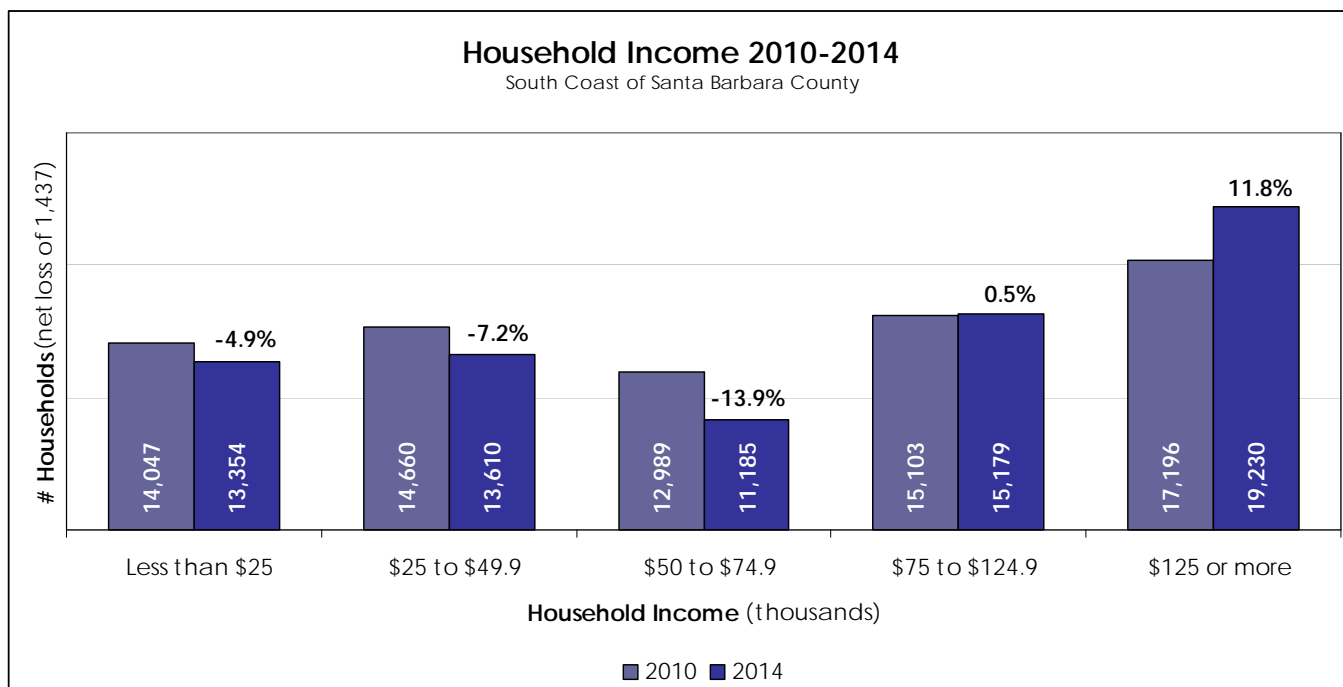
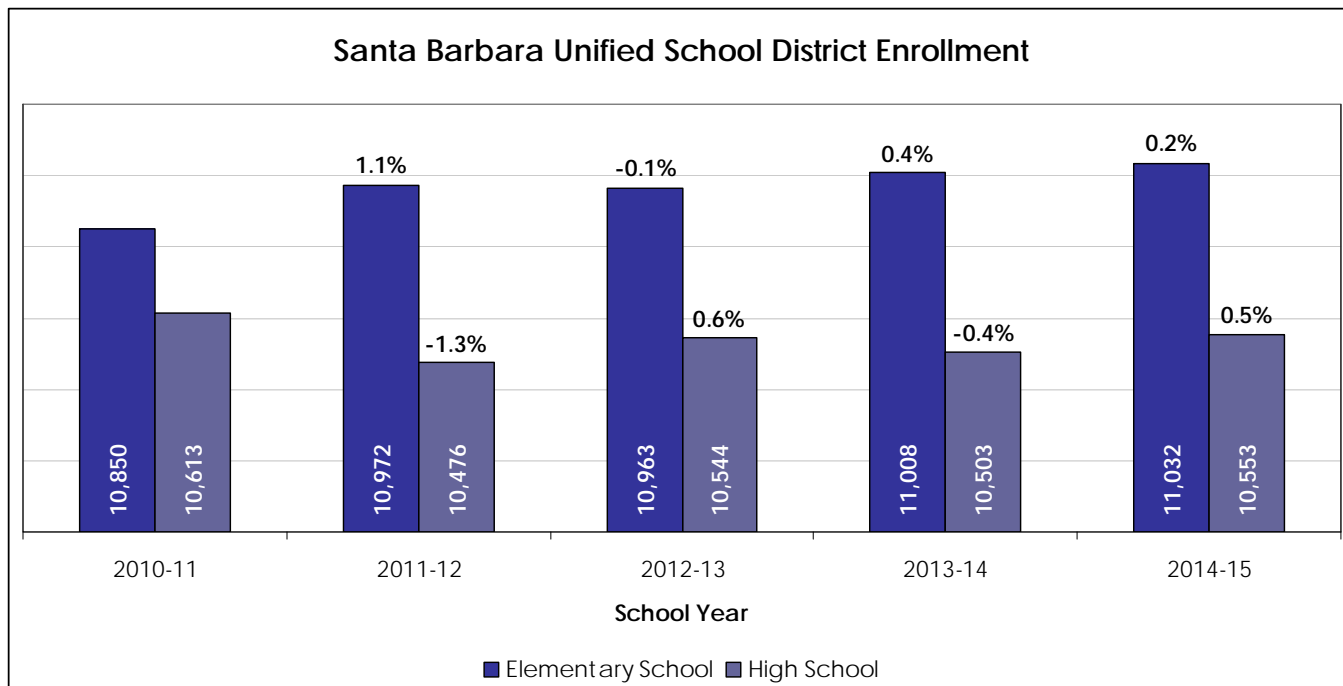


Also apparently due in part to low gas prices, vehicle sales are at record levels throughout the nation, and Santa Barbara County vehicle registration numbers grew 5.5% from 2009 to 2014, according to the Department of Motor Vehicles.



Enrollment at the international schools in the South Coast area has been significantly lower than last year. The numbers in the chart above are from the EF International Language Center, which is the largest of the local schools, but Kaplan also reports enrollment declines of about 25% since last year. On the assumptions that the majority of the visiting students rely on public transportation, and they must make at least one round trip per day, their effect on ridership is pronounced and may account for a sizeable portion of decreased ridership.

Staff has speculated that rising housing prices and the tight rental market might also be prompting some lower- and middle-income people to move out of the District, reducing the demand for transit service. As recommended by your Board, staff examined school enrollment numbers and found that they do not support this hypothesis. While enrollment at local high schools and junior high schools has declined 0.6% over the past five years, elementary school enrollment has grown 1.6% over the same period as shown below.



Income distribution data from the Census is more supportive. As depicted in the chart above, between 2010 and 2014, the number of South Coast households earning less than \$75,000 per year decreased by 3,547, while the number of households bringing in more than \$75,000 per year increased by 2,110, for a net loss of 1,437 households in the MTD service area.

The weather may be a factor in our ridership declines too. The weather in the first half of this fiscal year was very warm, with higher-than-normal average temperatures recorded on 80% of the days. While historical high daily temperatures typically average 71°, the average high temperature for these six months was 77°. Unusually high humidity was experienced through much of the summer and fall as well. People may have opted to stay indoors, rather than make a trip that entailed waiting outside in the heat for a bus with no air conditioning.

### **August & November Service Changes:**

Within the context of overall, regional ridership decreases, the routes which were affected by August and November service changes have performed reasonably well.

- At the end of November, weekday morning peak frequencies were increased from every 15 minutes to every 10 minutes on Lines 1 and 2 using grant funding from LCTOP (Cap and Trade). For the first full month of the new service, ridership on Lines 1 and 2 during the 6:30 to 8:30 AM weekday time period increased 1.8%.
- Schedule adjustments were made for Lines 1 & 2 on the weekends to improve schedule adherence. Trip times were lengthened to improve on-time performance, which entailed the elimination of 3 trips on Saturdays and 2 trips on Sundays. Weekend ridership on Lines 1 & 2 was down 5.1% for the first quarter, and 12.3% for the second quarter – 8.9% for the first half of the year. Weekend ridership system-wide decreased 10.1% for the first half of the fiscal year, so Lines 1 & 2 performed slightly better than average. With fewer, less-frequent trips, some of this decrease was to be expected, but it is anticipated that ridership will rebound with the more reliable schedule.
- The 9:30 PM inbound Line 7 trip from the Wake Center to downtown Santa Barbara that was added in August carries an average of 3.3 people per day, with Wednesday evening loads noticeably larger. The service is new, so it may take some time before people begin to use it.
- Ridership on Line 15x for the first half of the year was down 13.1% from 2014, but schedules on Line 15x were adjusted to improve schedule adherence in August by extending trip times. Lengthening trips without adding revenue time entailed the reduction of 4 round trips per day. Buses are running more on time since this adjustment was made.
- Weekday ridership on Lines 23 & 25 combined is down 15.2% for the first half of the year. Trip times on Lines 23 and 25 were also lengthened in the evenings to improve on-time performance, which entailed the elimination of two round trips per day. Lines 23 & 25 combined ran 1.3% fewer weekday hours in the first half of FY2015-16 than they did in the same period the previous year.
- UCSB-funded weekend and evening service increases on Lines 12x and 24x were implemented at the end of August. For the first six months of the year, ridership on Line 24x increased 2.0%, but Line 12x ridership decreased 11.6%. On the two routes combined, Saturday ridership increased 3.9%, and Sunday ridership increased 11.7% for the first half of the year, while weekday ridership on the two routes combined decreased 4.3%.

### **UCSB & SBCC:**

Combined UCSB and SBCC student ridership for the first six months of the year was 26% of total ridership – a slight percentage increase over last year. Total UCSB and SBCC ridership decreased by 56,000 passengers (-6.2%) for the first half of the fiscal year.

For the first half of the fiscal year, UCSB ridership increased by nearly 13,000 passengers or 3.1%. The great majority of additional weekday student riders were on Lines 24x, 27, and 11 in that order. On Saturdays, UCSB student ridership increased on Lines 12x and 24x, but decreased on Lines 11 & 27 and decreased 0.3% overall. Total Sunday UCSB ridership was down 4.7%, but ridership on Line 24x increased 31.4%. Residents of the recently completed Sierra Madre student housing on Storke Road

appear to make up a large portion of the increased student ridership. As previously discussed, service on Lines 12x and 24x was significantly increased in August.

SBCC ridership for the first six months was down 12.7%, or nearly 69,000 passenger trips from the first half of FY2015. SBCC Fall semester enrollment was down 4%, but weekday ridership dropped 12.5% from last year, with 67% of the decrease on Lines 11, 15x, 16, and 17. SBCC began offering incentives for carpooling to campus and those efforts may have affected bus ridership. Also for part of August and all of September, Caltrans was reconstructing the Castillo undercrossing, so buses (Lines 5, 16, and 15x) were detoured and often delayed which may have reduced ridership. The road work was finished in early October.

### **Articulated Buses**

The new articulated buses have been in use on Line 15x, which is the express service between Isla Vista and SBCC. The artics carried 69% of Line 15x passengers in October, while operating 67% of the total revenue hours and making 25% fewer trips than in October 2014. Passenger feedback about the more-spacious and comfortable ride has been positive. The combined additional capacity and reduced SBCC enrollment/ridership will likely enable reduced 'boosting' of Line 15x in Fall Semester 2016.

### **Cruise Ships**

There were ten cruise ship visits to Santa Barbara in the second quarter of 2015, and there have been a total of 14 for the fiscal year to date. In the first half of 2014-15, there were 11 cruise ship visits, seven of them during the second quarter. While all of the 2014 ships were large vessels, four of the 2015 ships were smaller and carried fewer people. The Waterfront Department requested only 3 extra Downtown-Waterfront Shuttles for those visits (vs. the 4 extra shuttles we run for the larger ships). As usual, the extra shuttles were appreciated and well-used, together carrying an average of 630 passengers per day.

# Planning

## Ridership by Fare Category (October - December 2015)

Fare Categories	Quarter			YTD		
	Oct 15 - Dec 15	Oct 14 - Dec 14	% Change	FY 2015-2016	FY 2014- 2015	% Change
General Fare	238,593	264,525	-9.8%	543,265	593,493	-8.5%
Transfers	145,914	156,206	-6.6%	313,377	331,503	-5.5%
Full Fare Prepaid (1)	270,671	321,840	-15.9%	613,965	719,883	-14.7%
Santa Barbara City College	266,312	322,070	-17.3%	473,540	542,433	-12.7%
Senior & Disabled Prepaid (2)	167,623	169,982	-1.4%	342,243	347,991	-1.7%
Shuttle (DWE & Seaside)	53,287	51,971	2.5%	139,582	145,112	-3.8%
UC Santa Barbara	313,620	329,383	-4.8%	425,364	412,529	3.1%
Youth Prepaid (3)	161,536	183,958	-12.2%	318,968	354,130	-9.9%
Free	37,606	43,292	-13.1%	83,545	92,414	-9.6%
My Ride / Brooks	22,998	28,300	-18.7%	58,048	66,893	-13.2%
Senior	45,111	41,269	9.3%	91,069	87,938	3.6%
Persons with Disabilities	9,339	10,719	-12.9%	19,061	22,095	-13.7%
Tokens	5,683	6,783	-16.2%	11,608	14,356	-19.1%
Total	1,738,293	1,930,298	-9.9%	3,433,635	3,730,770	-8.0%

(1) Includes adult 10-ride and unlimited 30-day Passport use.

(2) Includes seniors' and persons with disabilities' 10-ride, and unlimited 30-day Passport use.

(3) Includes K-12 Youth 10-ride and unlimited 30-day Passport use.

Source: MTD Passdat Program, MTD Transit Development Department, Planning Section

## Revenue Hours and Revenue Miles (October - December 2015)

Metrics	Quarter			YTD		
	Oct 15 - Dec 15	Oct 14 - Dec 14	%Change	FY 2015-2016	FY 2014- 2015	% Change
Passengers	1,738,293	1,930,298	-9.9%	3,433,635	3,730,770	-8.0%
Revenue Hours	51,896	51,245	1.3%	104,484	102,296	2.1%
Passengers per Revenue Hour	33.5	37.7	-11.1%	32.9	36.5	-9.9%
Miles	631,608	649,100	-2.7%	1,257,835	1,285,805	-2.2%
Passengers per Mile	2.8	3.0	-7.5%	2.7	2.9	-5.9%

Source: MTD Passdat Program, MTD Transit Development Department, Planning Section

# Planning

## MTD System Ridership (October - December 2015)

LINE	Quarter			YTD		
	Oct 15 - Dec 15	Oct 14 - Dec 14	% Change	FY 2015-2016	FY2014- 2015	% Change
1 West Santa Barbara	95,421	102,185	-6.6%	196,638	205,637	-4.4%
2 East Santa Barbara	150,305	162,463	-7.5%	309,713	327,459	-5.4%
3 Oak Park	49,750	59,078	-15.8%	104,540	117,694	-11.2%
4 Mesa / SBCC	33,645	38,387	-12.4%	70,264	77,189	-9.0%
5 Mesa / La Cumbre	38,782	46,974	-17.4%	81,944	96,790	-15.3%
6 Goleta	162,359	179,218	-9.4%	335,962	359,193	-6.5%
7 County Health / Fairview	31,357	35,433	-11.5%	68,905	75,832	-9.1%
8 County Health	25,253	29,558	-14.6%	52,433	62,643	-16.3%
9 Calle Real / Old Town Shuttle	8,812	9,097	-3.1%	17,819	18,267	-2.5%
10 Cathedral Oaks	7,209	8,341	-13.6%	13,375	15,826	-15.5%
11 UCSB	279,867	326,630	-14.3%	546,373	609,447	-10.3%
12x Goleta Express	61,609	67,814	-9.2%	125,777	142,315	-11.6%
14 Montecito	23,648	25,280	-6.5%	49,152	51,949	-5.4%
15x SBCC / UCSB Express	94,927	118,008	-19.6%	168,125	193,390	-13.1%
16 City College Shuttle	45,170	51,679	-12.6%	69,596	81,057	-14.1%
17 Lower West / SBCC	40,242	45,933	-12.4%	87,913	99,667	-11.8%
20 Carpinteria	77,414	86,394	-10.4%	162,573	179,333	-9.3%
21x Carpinteria Express	23,215	25,113	-7.6%	49,816	53,079	-6.1%
22 Old Mission	-	-	0.0%	-	3,172	-100.0%
23 Winchester Canyon	14,548	17,582	-17.3%	31,195	38,626	-19.2%
24x UCSB Express	175,897	173,789	1.2%	332,655	326,088	2.0%
25 Ellwood	11,332	13,876	-18.3%	24,577	27,771	-11.5%
27 Isla Vista Shuttle	93,514	103,251	-9.4%	130,549	131,073	-0.4%
36 Seaside Shuttle	20,818	17,898	16.3%	40,943	37,531	9.1%
37 Crosstown Shuttle	24,320	26,345	-7.7%	48,934	51,229	-4.5%
Booster Services	73,731	74,536	-1.1%	111,975	111,460	0.5%
System Subtotal	1,663,145	1,844,862	-9.8%	3,231,746	3,493,717	-7.5%
<i>Downtown Waterfront Shuttles</i>						
30 Downtown Shuttle	61,342	61,046	0.5%	162,523	170,811	-4.9%
31 East Beach Waterfront Shuttle	7,355	7,901	-6.9%	24,218	28,562	-15.2%
32 West Beach Waterfront Shuttle	6,451	6,569	-1.8%	15,148	15,977	-5.2%
<i>Coastal Express Limited</i>						
86,87 Limited - Santa Barbara	-	5,023	-100.0%	-	10,691	-100.0%
88,89 Limited - Goleta	-	4,897	-100.0%	-	11,012	-100.0%
<i>Unknown</i>						
	-	-	0.0%	-	-	0.0%
<b>System Total</b>	<b>1,738,293</b>	<b>1,930,298</b>	<b>-9.9%</b>	<b>3,433,635</b>	<b>3,730,770</b>	<b>-8.0%</b>
<i>Related Routes</i>						
20, 21x Carpinteria	100,629	111,507	-9.8%	212,389	232,412	-8.6%
1, 2, 37 East/West & Crosstown	270,046	290,993	-7.2%	555,285	584,325	-5.0%
4, 5, 15x, 16, 17 Mesa Lines	252,766	300,981	-16.0%	477,842	548,093	-12.8%
6, 11 State/Hollister	442,226	505,848	-12.6%	882,335	968,640	-8.9%
7, 8, 9 Calle Real/Fairview	65,422	74,088	-11.7%	139,157	156,742	-11.2%

Source: MTD Passdat Program, MTD Transit Development Department, Planning Section

# Planning

## MTD Passengers per Revenue Hour (October - December 2015)

LINE	Quarter			YTD		
	Oct 15 - Dec 15	Oct 14 - Dec 14	% Change	FY 2015-2016	FY2014- 2015	% Change
1 West Santa Barbara	34.6	37.2	-6.9%	35.1	37.1	-5.3%
2 East Santa Barbara	34.7	38.9	-10.6%	35.6	40.4	-11.8%
3 Oak Park	19.6	29.0	-32.4%	20.1	29.1	-30.7%
4 Mesa / SBCC	29.7	33.8	-12.4%	30.3	33.3	-9.0%
5 Mesa / La Cumbre	22.5	27.3	-17.5%	23.4	27.6	-15.4%
6 Goleta	33.8	37.5	-9.8%	34.6	37.1	-6.8%
7 County Health / Fairview	24.3	27.9	-12.9%	26.3	29.4	-10.4%
8 County Health	27.8	32.6	-14.6%	28.2	33.7	-16.3%
9 Calle Real / Old Town Shuttle	14.0	14.4	-3.1%	13.9	14.3	-2.4%
10 Cathedral Oaks	19.3	22.3	-13.4%	17.3	20.5	-15.4%
11 UCSB	36.6	42.7	-14.3%	35.2	39.3	-10.4%
12x Goleta Express	35.1	43.3	-19.1%	36.4	44.4	-18.0%
14 Montecito	19.2	20.5	-6.5%	19.6	20.7	-5.4%
15x SBCC / UCSB Express	49.7	49.4	0.6%	47.5	48.1	-1.2%
16 City College Shuttle	57.4	64.3	-10.7%	56.8	66.0	-14.0%
17 Lower West / SBCC	50.9	58.1	-12.4%	54.3	61.6	-11.8%
20 Carpinteria	23.0	26.0	-11.4%	23.9	26.6	-10.2%
21x Carpinteria Express	22.2	23.9	-7.1%	23.2	24.6	-5.8%
22 Old Mission	-	-	0.0%	-	13.0	-100.0%
23 Winchester Canyon	17.9	21.4	-16.3%	18.9	23.1	-18.5%
24x UCSB Express	57.6	69.8	-17.5%	55.9	66.0	-15.3%
25 Ellwood	30.2	36.4	-16.8%	32.1	36.0	-10.7%
27 Isla Vista Shuttle	52.3	55.0	-5.1%	43.0	43.2	-0.4%
36 Seaside Shuttle	20.0	17.2	16.3%	19.3	17.7	9.0%
37 Crosstown Shuttle	16.5	17.9	-7.7%	16.0	18.7	-14.3%
Booster Services	95.2	93.5	1.8%	93.6	91.6	2.3%
System Subtotal	34.4	38.9	-11.5%	33.6	37.4	-10.1%
<i>Downtown Waterfront Shuttles</i>						
30 Downtown Shuttle	22.7	24.1	-6.0%	26.1	29.0	-10.2%
31 East Beach Waterfront Shuttle	14.8	16.1	-7.9%	17.6	21.4	-17.7%
32 West Beach Waterfront Shuttle	20.2	24.6	-18.1%	21.0	24.0	-12.3%
<i>Coastal Express Limited</i>						
86,87 Limited - Santa Barbara	-	21.7	-100.0%	-	22.4	-100.0%
88,89 Limited - Goleta	-	19.1	-100.0%	-	20.8	-100.0%
<i>Unknown</i>						
	-	-	0.0%	-	-	0.0%
<b>System Total</b>	<b>33.5</b>	<b>37.7</b>	<b>-11.0%</b>	<b>32.9</b>	<b>36.5</b>	<b>-9.9%</b>
<i>Related Routes</i>						
20, 21x Carpinteria	22.8	25.5	-10.5%	23.7	26.1	-9.2%
1, 2, 37 East/West & Crosstown	31.5	34.6	-8.9%	32.0	35.7	-10.2%
4, 5, 15x, 16, 17 Mesa Lines	39.8	44.0	-9.5%	39.2	43.2	-9.4%
6, 11 State/Hollister	35.5	40.7	-12.7%	35.0	38.5	-9.1%
7, 8, 9 Calle Real	23.1	26.4	-12.3%	24.2	27.4	-11.8%

Source: MTD Passdat Program, MTD Transit Development Department, Planning Section

# Planning

## MTD 'At Capacity' Loads\* (October - December 2015)

LINE	Quarter			Year to Date		
	Oct 15 - Dec 15	Oct 14 - Dec 14	% Change	FY 2015-2016	FY2014- 2015	% Change
1 West Santa Barbara	11	6	83.3%	16	21	-23.8%
2 East Santa Barbara	33	29	13.8%	66	64	3.1%
3 Oak Park	4	7	-42.9%	10	14	-28.6%
4 Mesa / SBCC	2	4	-50.0%	3	14	-78.6%
5 Mesa / La Cumbre	6	15	-60.0%	21	41	-48.8%
6 Goleta	36	104	-65.4%	99	169	-41.4%
7 County Health / Fairview	5	41	-87.8%	20	82	-75.6%
8 County Health	4	1	0.0%	4	1	300.0%
9 Calle Real / Old Town Shuttle	-	-	0.0%	-	2	-100.0%
10 Cathedral Oaks	2	5	0.0%	2	5	-60.0%
11 UCSB	115	268	-57.1%	206	470	-56.2%
12x Goleta Express	15	33	-54.5%	34	85	-60.0%
14 Montecito	6	1	500.0%	11	6	83.3%
15x SBCC / UCSB Express	47	256	-81.6%	89	449	-80.2%
16 City College Shuttle	38	28	35.7%	52	57	-8.8%
17 Lower West / SBCC	7	7	0.0%	32	33	-3.0%
20 Carpinteria	21	35	-40.0%	38	75	-49.3%
21x Carpinteria Express	1	5	-80.0%	6	9	-33.3%
22 Old Mission	-	2	0.0%	-	-	0.0%
23 Winchester Canyon	-	-	0.0%	-	7	-100.0%
24x UCSB Express	169	308	-45.1%	336	559	-39.9%
25 Ellwood	-	-	0.0%	-	2	-100.0%
27 Isla Vista Shuttle	146	129	13.2%	163	130	25.4%
36 Seaside Shuttle	11	4	175.0%	27	9	200.0%
37 Crosstown Shuttle	2	-	100.0%	6	5	20.0%
Booster Services	145	144	0.7%	220	208	5.8%
System Subtotal	826	1,432	-42.3%	1,461	2,517	-42.0%
<i>Downtown Waterfront Shuttles</i>						
30 Downtown Shuttle	12	95	-87.4%	158	362	-56.4%
31 East Beach Waterfront Shuttle	-	3	-100.0%	8	8	0.0%
32 West Beach Waterfront Shuttle	-	20	-100.0%	-	20	-100.0%
<i>Coastal Express Limited</i>						
86,87 Limited - Santa Barbara	-	-	0.0%	-	-	0.0%
88,89 Limited - Goleta	-	-	0.0%	-	-	0.0%
<i>Related Routes</i>						
20, 21x Carpinteria	22	40	-45.0%	44	84	-47.6%
1, 2, 37 East/West & Crosstown	46	35	31.4%	88	90	-2.2%
4, 5, 15x, 16, 17 Mesa Lines	100	310	-67.7%	197	594	-66.8%
6, 11 State/Hollister	151	372	-59.4%	305	639	-52.3%
7, 8, 9 Calle Real, Fairview	9	42	-78.6%	24	85	-71.8%
<i>Unknown/Miscellaneous</i>						
	3	5	-40.0%	3	7	-57.1%
System Total	841	1,555	-45.9%	1,630	2,914	-44.1%

\* Classified as a 30-foot vehicle with 10 or more standees, or a 40-foot vehicle with 20 or more standees.

Source: GFI Genfare, MTD Transit Development Department, Planning Section

# Planning

## MTD 'Too Full to Board' Loads\* (October – December 2015)

LINE	Quarter			Year to Date		
	Oct 15 - Dec 15	Oct 14 - Dec 14	% Change	FY 2015-2016	FY2014- 2015	% Change
1 West Santa Barbara	4	2	100.0%	5	7	-28.6%
2 East Santa Barbara	18	18	0.0%	32	34	-5.9%
3 Oak Park	-	8	-100.0%	1	12	-91.7%
4 Mesa / SBCC	-	-	0.0%	-	5	-100.0%
5 Mesa / La Cumbre	4	6	-33.3%	13	37	-64.9%
6 Goleta	24	72	-66.7%	72	108	-33.3%
7 County Health / Fairview	4	13	-69.2%	9	24	-62.5%
8 County Health	-	-	0.0%	-	5	-100.0%
9 Calle Real / Old Town Shuttle	-	-	0.0%	-	1	-100.0%
10 Cathedral Oaks	-	7	-100.0%	-	7	-100.0%
11 UCSB	142	234	-39.3%	209	353	-40.8%
12x Goleta Express	13	6	116.7%	36	33	9.1%
14 Montecito	-	1	-100.0%	-	4	-100.0%
15x SBCC / UCSB Express	39	264	-85.2%	126	569	-77.9%
16 City College Shuttle	16	25	-36.0%	23	42	-45.2%
17 Lower West / SBCC	-	1	-100.0%	11	23	-52.2%
20 Carpinteria	16	26	-38.5%	18	51	-64.7%
21x Carpinteria Express	-	-	0.0%	1	29	-96.6%
22 Old Mission	-	-	0.0%	-	-	0.0%
23 Winchester Canyon	-	-	0.0%	-	2	-100.0%
24x UCSB Express	221	221	0.0%	445	513	-13.3%
25 Ellwood	-	-	0.0%	-	2	-100.0%
27 Isla Vista Shuttle	109	137	-20.4%	122	137	-10.9%
36 Seaside Shuttle	2	3	-33.3%	6	6	0.0%
37 Crosstown Shuttle	2	2	0.0%	5	3	66.7%
Booster Services	75	110	-31.8%	114	141	-19.1%
System Subtotal	689	1,156	-40.4%	1,248	2,148	-41.9%
<i>Downtown Waterfront Shuttles</i>						
30 Downtown Shuttle	79	147	-46.3%	462	584	-20.9%
31 East Beach Waterfront Shuttle	4	1	300.0%	14	23	-39.1%
32 West Beach Waterfront Shuttle	4	20	-80.0%	8	23	-65.2%
<i>Coastal Express Limited</i>						
86,87 Limited - Santa Barbara	-	-	0.0%	-	1	-100.0%
88,89 Limited - Goleta	-	-	0.0%	-	1	-100.0%
<i>Related Routes</i>						
20, 21x Carpinteria	16	26	-38.5%	19	80	-76.3%
1, 2, 37 East/West & Crosstown	24	22	9.1%	42	44	-4.5%
4, 5, 15x, 16, 17 Mesa Lines	59	296	-80.1%	173	676	-74.4%
6, 11 State/Hollister	166	306	-45.8%	281	461	-39.0%
7, 8, 9 Calle Real, Fairview	4	13	-69.2%	9	30	-70.0%
<i>Unknown/Miscellaneous</i>						
	4	3	100.0%	9	4	125.0%
System Total	780	1,327	-41.2%	1,741	2,784	-37.5%

\* Indicates that passengers were refused service because a vehicle was too full to safely board additional riders.

Source: GFI Genfare, MTD Transit Development Department, Planning Section

# Planning

## MTD Bicycles Carried (October - December 2015)

LINE	Quarter			Year to Date		
	Oct 15 - Dec 15	Oct 14 - Dec 14	% Change	FY 2015-2016	FY2014- 2015	% Change
1 West Santa Barbara	603	694	-13.1%	1,231	1,245	-1.1%
2 East Santa Barbara	1,499	1,797	-16.6%	3,052	3,628	-15.9%
3 Oak Park	595	674	-11.7%	1,368	1,227	11.5%
4 Mesa / SBCC	517	624	-17.1%	1,172	1,314	-10.8%
5 Mesa / La Cumbre	714	809	-11.7%	1,500	1,744	-14.0%
6 Goleta	4,214	4,232	-0.4%	9,012	8,758	2.9%
7 County Health / Fairview	756	672	12.5%	1,671	1,472	13.5%
8 County Health	551	586	-6.0%	1,232	1,224	0.7%
9 Calle Real / Old Town Shuttle	114	110	3.6%	203	208	-2.4%
10 Cathedral Oaks	123	201	-38.8%	288	381	-24.4%
11 UCSB	6,635	6,997	-5.2%	12,960	13,506	-4.0%
12x Goleta Express	2,270	2,115	7.3%	4,591	4,472	2.7%
14 Montecito	454	375	21.1%	991	909	9.0%
15x SBCC / UCSB Express	1,250	1,204	3.8%	2,383	2,242	6.3%
16 City College Shuttle	395	495	-20.2%	631	779	-19.0%
17 Lower West / SBCC	330	472	-30.1%	747	971	-23.1%
20 Carpinteria	2,101	1,813	15.9%	4,394	4,162	5.6%
21x Carpinteria Express	813	669	21.5%	1,626	1,441	12.8%
22 Old Mission	-	-	0.0%	-	101	-100.0%
23 Winchester Canyon	270	352	-23.3%	491	559	-12.2%
24x UCSB Express	3,905	3,197	22.1%	7,564	6,613	14.4%
25 Ellwood	163	247	-34.0%	347	524	-33.8%
27 Isla Vista Shuttle	833	845	-1.4%	1,229	1,151	6.8%
36 Seaside Shuttle <sup>1</sup>	-	-	N/A	-	-	N/A
37 Crosstown Shuttle <sup>1</sup>	-	-	N/A	-	-	N/A
Booster Services	44	134	-67.2%	77	199	-61.3%
<b>System Subtotal</b>	<b>29,149</b>	<b>29,314</b>	<b>-0.6%</b>	<b>58,760</b>	<b>58,830</b>	<b>-0.1%</b>
<b>Downtown Waterfront Shuttles <sup>1</sup></b>						
30 State Street Shuttle	-	-	N/A	-	-	N/A
31 East Beach Waterfront Shuttle	-	-	N/A	-	-	N/A
32 West Beach Waterfront Shuttle	-	-	N/A	-	-	N/A
<b>Coastal Express Limited</b>						
86,87 Limited - Santa Barbara	-	12	-100.0%	-	27	-100.0%
88,89 Limited - Goleta	-	164	-100.0%	-	398	-100.0%
<b>Related Routes</b>						
20, 21x Carpinteria	2,914	2,482	17.4%	6,020	5,603	7.4%
1,2,37 East/West & Crosstown	2,102	2,491	-15.6%	4,283	4,873	-12.1%
4, 5, 15x, 16, 17 Mesa Lines	3,206	3,604	-11.0%	6,433	7,050	-8.8%
6, 11 State/Hollister	10,849	11,229	-3.4%	21,972	22,264	-1.3%
7, 8, 9 Calle Real/Fairview	1,421	1,368	3.9%	3,106	2,904	7.0%
<b>Unknown/Miscellaneous</b>						
	58	66	-12.1%	112	111	0.9%
<b>System Total</b>	<b>29,207</b>	<b>29,556</b>	<b>-1.2%</b>	<b>58,872</b>	<b>59,366</b>	<b>-0.8%</b>

<sup>1</sup> MTD electric shuttles cannot carry bicycles.

Source: GFI Genfare, MTD Transit Development Department, Planning Section

# Planning

## MTD Wheelchairs Boarded (October - December 2015)

LINE	Quarter			Year to Date		
	Oct 15 - Dec 15	Oct 14 - Dec 14	% Change	FY 2015-2016	FY2014- 2015	% Change
1 West Santa Barbara	325	458	-29.0%	689	721	-4.4%
2 East Santa Barbara	503	591	-14.9%	994	1,252	-20.6%
3 Oak Park	443	461	-3.9%	793	804	-1.4%
4 Mesa / SBCC	23	111	-79.3%	53	231	-77.1%
5 Mesa / La Cumbre	182	243	-25.1%	409	591	-30.8%
6 Goleta	627	566	10.8%	1,271	1,335	-4.8%
7 County Health / Fairview	345	219	57.5%	620	431	43.9%
8 County Health	191	192	-0.5%	348	365	-4.7%
9 Calle Real / Old Town Shuttle	69	40	72.5%	147	103	42.7%
10 Cathedral Oaks	2	3	-33.3%	3	9	-66.7%
11 UCSB	771	744	3.6%	1,503	1,614	-6.9%
12x Goleta Express	188	238	-21.0%	389	476	-18.3%
14 Montecito	55	56	-1.8%	133	155	-14.2%
15x SBCC / UCSB Express	13	7	85.7%	23	22	4.5%
16 City College Shuttle	72	79	-8.9%	113	161	-29.8%
17 Lower West / SBCC	25	72	-65.3%	54	153	-64.7%
20 Carpinteria	482	366	31.7%	816	666	22.5%
21x Carpinteria Express	92	124	-25.8%	139	169	-17.8%
22 Old Mission	-	-	0.0%	-	-	0.0%
23 Winchester Canyon	19	37	-48.6%	29	83	-65.1%
24x UCSB Express	111	97	14.4%	226	139	62.6%
25 Ellwood	16	45	-64.4%	37	102	-63.7%
27 Isla Vista Shuttle	12	18	-33.3%	29	42	-31.0%
36 Seaside Shuttle	41	12	241.7%	68	33	106.1%
37 Crosstown Shuttle	20	17	17.6%	41	43	-4.7%
Booster Services	5	4	25.0%	5	6	-16.7%
<b>System Subtotal</b>	<b>4,632</b>	<b>4,800</b>	<b>-3.5%</b>	<b>8,932</b>	<b>9,706</b>	<b>-8.0%</b>
<b>Downtown Waterfront Shuttles</b>						
30 State Street Shuttle	131	98	33.7%	296	336	-11.9%
31 East Beach Waterfront Shuttle	57	9	533.3%	93	31	200.0%
32 West Beach Waterfront Shuttle	16	13	23.1%	22	31	-29.0%
<b>Coastal Express Limited</b>						
86,87 Limited - Santa Barbara	-	-	0.0%	-	1	-100.0%
88,89 Limited - Goleta	-	-	0.0%	-	4	-100.0%
<b>Related Routes</b>						
20, 21x Carpinteria	574	490	17.1%	955	835	14.4%
1, 2, 37 East/West & Crosstown	848	1,066	-20.5%	1,724	2,016	-14.5%
4, 5, 15x, 16, 17 Mesa Lines	315	512	-38.5%	652	1,158	-43.7%
6, 11 State/Hollister	1,398	1,310	6.7%	2,774	2,949	-5.9%
7, 8, 9 Calle Real/Fairview	605	451	34.1%	1,115	899	24.0%
<b>Unknown/Miscellaneous</b>						
	11	2	450.0%	12	8	50.0%
<b>System Total</b>	<b>4,847</b>	<b>4,922</b>	<b>-1.5%</b>	<b>9,355</b>	<b>10,117</b>	<b>-7.5%</b>

Source: GFI Genfare, MTD Transit Development Department, Planning Section

# Transit Operations

## AM/PM Startup for October-November-December

	FY 2015-2016				FY 2014-2015			
Starts (from terminal)	Total Trips	Missed/ Late Starts (missing driver)	Missed/ Late Starts (operations error)	Late Starts (bus failure)	Total Trips	Missed/ Late Starts (missing driver)	Missed/ Late Starts (operations error)	Late Starts (bus failure)
<b>Weekday AM</b>	5,063	1 (1)	0	5 (2)	5,582	0	1 (3)	5 (2)
<b>Weekday PM</b>	2,135	0	0	0	2,418	0	0	0
<b>Saturday</b>	800	2 (1)	0	0	672	1 (1)	0	0
<b>Sunday</b>	624	0	0	2 (2)	645	0	0	3 (2)
<b>Quarter Totals</b>	<b>8,622</b>	<b>3</b>	<b>0</b>	<b>7</b>	<b>9,317</b>	<b>1</b>	<b>1</b>	<b>8</b>

## AM/PM Startup YTD

	FY 2015-2016				FY 2014-2015			
Starts (from terminal)	Total	Missed/ Late Starts (missing driver)	Missed/ Late Starts (operations error)	Late Starts (bus failure)	Total	Missed/ Late Starts (missing driver)	Missed/ Late Starts (operations error)	Late Starts (bus failure)
<b>Weekday AM</b>	10,759	1 (1)	1 (3)	6 (2)	10,398	2 (1)	1 (3)	10 (2)
<b>Weekday PM</b>	4,375	0	0	0	4,812	0	1 (3)	2 (2)
<b>Saturday</b>	1565	2 (1)	1 (3)	0	1288	3 (1)	0	1 (2)
<b>Sunday</b>	1287	0	2 (3)	6 (2)	1254	0	0	6 (2)
<b>YTD Totals</b>	<b>17,986</b>	<b>3</b>	<b>4</b>	<b>12</b>	<b>17,752</b>	<b>5</b>	<b>2</b>	<b>19</b>

(1) Driver minimally late

(2) Minor maintenance problems requiring repair prior to leaving for start of service.

(3) Incidents/accidents

# Customer Service

## FY 2016 2nd Quarter Quarter Complaints & Compliments

Month	Passenger Relations	Driving Observations	Schedule/ Policy	Missed Passengers	Total Complaints	Passenger Boardings per Complaint	Compliments
October	8	12	7	8	35	20,074	4
November	11	7	2	6	26	21,981	8
December	4	9	1	6	20	23,211	3
Quarter Total	23	28	10	20	81	21,460	15

## Year to Date Total Complaints & Compliments

Month	Passenger Relations	Driving Observations	Schedule/ Policy	Missed Passengers	Total Complaints	Passenger Boardings per Complaint	Compliments
FY 2016	74	52	37	38	201	17,083	28
FY 2015	33	25	24	35	117	31,887	39

### Definitions:

**Passenger Relations:** Perceived negative treatment of passengers by an MTD Employee.

**Driving Observations:** Concerns regarding driving safety.

**Schedule/Policy:** Missed trips, frequency of service, transfer policy, etc.

**Missed Passengers:** Complaints that passengers were passed up at MTD authorized stops.

**Compliments:** Documented praise of MTD Employee's actions.

### MTD Performance Standard:

Passenger complaints shall average no more than 1 complaint per 10,000 MTD passenger boardings.

# Transit Operations



## Fleet Facts

EV Fleet	Number in Fleet	Battery Type	Traction
EV's 3, 4, 5, 6, 8 & 11	6	Lead Acid	DC Drive
EV's 13, 16,17, 26-29	7	Ni-Cad	AC Drive
EV's 12, 14,15,18,19,20 and 21	7	LiFePO4	AC Drive

## Fleet Consumption Statistics

### Second Quarter Fiscal Year 2016 (December 30, 2015)

Miles	KWH	MPK	Parts	Labor	Cost per Mile
44,632	66,290	0.67	25,195	16,651	\$1.27

### Second Quarter Fiscal Year 2015 (December 30, 2014)

Miles	KWH	MPK	Parts	Labor	Cost per Mile
43,695	68,097	0.64	\$20,152	\$8,504	\$0.92

### Fiscal Year 2016 to Date (December 30, 2015)

Miles	KWH	MPK	Parts	Labor	Cost per Mile
97,947	142,449	0.69	\$65,573	\$35,788	\$1.34

### Fiscal Year 2015 to Date (December 30, 2014)

Miles	KWH	MPK	Parts	Labor	Cost per Mile
96,368	140,368	0.65	\$60,689	\$16,928	\$1.17

# Transit Operations



## Fleet Facts

Diesel Fleet	Number in Fleet	Engine	Transmission
1998 Nova LFS 40	15	Detroit Diesel Series 40 inline 6	Allison B400R
2000 Nova LFS 40	2	Detroit Diesel Series 40 inline 6	Allison B400R

## Fleet Consumption Statistics

### Second Quarter Fiscal Year 2016—One less bus than Q2 2015 (December 30, 2015)

Miles	MPG	Fuel/Oil	Parts	Labor	Cost per Mile
77,473	4.42	\$48,736	\$5304	\$9642	\$0.82

### Second Quarter Fiscal Year 2015 (December 30, 2014)

Miles	MPG	Fuel/Oil	Parts	Labor	Cost per Mile
91,962	4.57	\$63,392	\$22,632	\$11,531	\$1.06

### Fiscal Year 2016 to Date (December 30, 2015) less bus than Q2 2015 FY to date

Miles	MPG	Fuel/Oil	Parts	Labor	Cost per Mile
153,944	4.52	\$98,936	\$19,462	\$21,718	\$.91

### Fiscal Year 2015 to Date (December 30, 2014) FY to date

Miles	MPG	Fuel/Oil	Parts	Labor	Cost per Mile
173,162	4.56	\$119,251	\$49,694	\$25,403	\$1.12

# Transit Operations



## Fleet Facts

Diesel Fleet	Number in Fleet	Engine Type	Transmission
2004 Gillig LF 29	14	Cummins ISB inline 6	Allison B300R

## Fleet Consumption Statistics

### Second Quarter Fiscal Year 2016 (December 30, 2015)

Miles	MPG	Fuel/Oil	Parts	Labor	Cost per Mile
95,886	4.79	\$55,506	\$38,602	\$21,250	\$1.20

### First Quarter Fiscal Year 2015 (December 30, 2014)

Miles	MPG	Fuel/Oil	Parts	Labor	Cost per Mile
99,461	4.65	\$67,398	\$30,213	\$14,599	\$1.13

### Fiscal Year 2016 to Date (December 30, 2015)

Miles	MPG	Fuel/Oil	Parts	Labor	Cost per Mile
190,750	4.82	\$115,442	\$79,637	\$38,745	\$1.23

### Fiscal Year 2015 to Date (December 30, 2014)

Miles	MPG	Fuel/Oil	Parts	Labor	Cost per Mile
189,304	4.67	\$127,749	\$52,333	\$25,967	\$1.09

\*Rebuilt engine installed in 710 9/2015 drove up parts cost and CPM

# Transit Operations



## Fleet Facts

Diesel Fleet	Number in Fleet	Engine	Transmission
2009 Gillig Hybrid LF 29	3	Cummins ISB Inline 6	Allison EP40

## Fleet Consumption Statistics

Second Quarter Fiscal Year 2016 (December 30, 2015)					
Miles	MPG	Fuel/Oil	Parts	Labor	Cost per Mile
7,872	4.20	\$ 5,166	\$1,088	\$897	\$0.92

Second Quarter Fiscal Year 2015 (December 30, 2014)					
Miles	MPG	Fuel/Oil	Parts	Labor	Cost per Mile
8,578	5.56	\$5,075	\$864	\$746	\$0.78

Fiscal Year 2016 to Date (December 30, 2015)					
Miles	MPG	Fuel/Oil	Parts	Labor	Cost per Mile
16550	4.34	\$11,044	\$3,278	\$1,756	\$.97

Fiscal Year 2015 to Date (December 30, 2014)					
Miles	MPG	Fuel/Oil	Parts	Labor	Cost per Mile
20,477	5.29	\$12,741	\$2,940	\$2,896	\$0.91

# Transit Operations



## Fleet Facts

Diesel Fleet	Number in Fleet	Engine Type	Transmission
2004 Gillig LF 40	15	Detroit Diesel Series 50 inline 4	Allison B400R
2011 Gillig LF 40	7	Cummins ISL	Allison B400R
2013 Gillig LF 40	13	Cummins ISL	Allison B400R

## Fleet Consumption Statistics

Second Quarter Fiscal Year 2016 (December 30, 2015)					
Miles	MPG	Fuel/Oil	Parts	Labor	Cost per Mile
357,685	4.58	\$216,592	\$40,999	\$44,086	0.84
Second Quarter Fiscal Year 2015 (December 30, 2014)					
Miles	MPG	Fuel/Oil	Parts	Labor	Cost per Mile
363,815	4.57	\$252,352	\$40,145	\$30,178	\$0.89
Fiscal Year 2016 to Date (December 30, 2015)					
Miles	MPG	Fuel/Oil	Parts	Labor	Cost per Mile
701,366	4.60	\$448,341	\$92,563	\$84,841	\$0.89
Fiscal Year 2015 to Date (December 30, 2014)					
Miles	MPG	Fuel/Oil	Parts	Labor	Cost per Mile
716,525	4.57	\$496,856	\$84,734	\$64,198	\$0.90

# Transit Operations



## Fleet Facts

Diesel Fleet	Number in Fleet	Engine	Transmission
2007 Gillig Hybrid LF 40	8	Cummins ISB Inline 6	Allison EP40
2011 Gillig Hybrid LF 40	7	Cummins ISB Inline 6	Allison EP40

## Fleet Consumption Statistics

Second Quarter Fiscal Year 2016 (December 30, 2015)					
Miles	MPG	Fuel/Oil	Parts	Labor	Cost per Mile
111,799	4.83	\$ 63,078	\$43,661	\$17,689	\$1.14

Second Quarter Fiscal Year 2015 (December 30, 2014)					
Miles	MPG	Fuel/Oil	Parts	Labor	Cost per Mile
135,107	5.29	\$81,514	\$27,151	\$11,924	\$0.89

Fiscal Year 2016 to Date (December 30, 2015)					
Miles	MPG	Fuel/Oil	Parts	Labor	Cost per Mile
238,182	4.79	\$144,037	\$83,204	\$33,603	\$1.10

Fiscal Year 2015 to Date (December 30, 2014)					
Miles	MPG	Fuel/Oil	Parts	Labor	Cost per Mile
271,928	5.17	\$166,636	\$42,109	\$26,179	\$0.88

\*FY2016 Parts include repowering of 912 and 915 with new engines

# Transit Operations



## Nova 1000 Series Artic Fleet Facts

Diesel Fleet	Number in Fleet	Engine	Transmission
2014	3	Cummins ISL	Allison B500R

## Fleet Consumption Statistics

Second Quarter Fiscal Year 2016 (December 30, 2015)					
Miles	MPG	Fuel/Oil	Parts	Labor	Cost per Mile
33,673	4.48	\$ 21,511	\$5,999	\$2,839	\$1.04

First Quarter Fiscal Year 2016 (September 30, 2015)					
Miles	MPG	Fuel/Oil	Parts	Labor	Cost per Mile
21,341	4.48	\$14,584	\$1003	\$2335	\$.84

Fiscal Year 2016 to Date (December 30, 2015)					
Miles	MPG	Fuel/Oil	Parts	Labor	Cost per Mile
55,014	4..52	\$36,095	\$7002*	\$5,174	\$.88

First Quarter Fiscal Year 2015 Not in Service					
Miles	MPG	Fuel/Oil	Parts	Labor	Cost per Mile

\*Accident damage to 1003 greatly affected this number.

**Santa Barbara Metropolitan Transit District**  
**FY 2016 National Transit Database Roadcalls ("Mechanical System Failures") - Second Quarter YTD**

Fleet	Fiscal Year	All Mechanical System Failures	Major Mechanical System Failures	Accumulated Miles	Miles between <u>All</u> Mechanical System Failures	Miles between <u>Major</u> Mechanical System Failures
Electric Vehicles (EVs)	<b>2015/2016</b>	<b>134</b>	<b>122</b>	<b>97,947</b>	<b>731</b>	<b>803</b>
	2014/2015	36	32	94,368	1,195	1,329
400 Nova 40 ft	<b>2015/2016</b>	<b>15</b>	<b>5</b>	<b>153,944</b>	<b>10,263</b>	<b>30,789</b>
	2014/2015	14	9	173,162	6,184	9,620
600 Gillig 40 ft	<b>2015/2016</b>	<b>91</b>	<b>36</b>	<b>701,366</b>	<b>7,707</b>	<b>19,482</b>
	2014/2015	44	26	716,525	9,815	15,923
700 Gillig 29 ft	<b>2015/2016</b>	<b>61</b>	<b>22</b>	<b>190,750</b>	<b>3,127</b>	<b>8,670</b>
	2014/2015	40	26	189,304	3,264	5,258
700 Gillig 29 ft Hybrid	<b>2015/2016</b>	<b>0</b>	<b>0</b>	<b>16,550</b>	<b>None this Qtr</b>	<b>None this Qtr</b>
	2014/2015	2	1	20,477	6,826	20,477
800 MCI 45 & 40 ft	<b>2015/2016</b>			<b>103</b>	<b>--</b>	<b>--</b>
	2014/2015			24,463	None this Qtr	None this Qtr
900 Gillig 40 ft Hybrid	<b>2015/2016</b>	<b>27</b>	<b>10</b>	<b>238,182</b>	<b>8,822</b>	<b>23,818</b>
	2014/2015	26	15	271,928	10,459	18,129
1000 Novabus 60 ft Artic	<b>2015/2016</b>	<b>9</b>	<b>1</b>	<b>55,014</b>	<b>6,113</b>	<b>55,014</b>
	2014/2015				None this Qtr	None this Qtr
System Total - Excluding EVs	<b>2015/2016</b>	<b>203</b>	<b>74</b>	<b>1,355,909</b>	<b>6,679</b>	<b>18,323</b>
	2014/2015	110	68	723,386	6,576	10,638
System Total - All Vehicles	<b>2015/2016</b>	<b>337</b>	<b>196</b>	<b>1,453,856</b>	<b>4,314</b>	<b>7,418</b>
	2014/2015	146	100	767,081	5,254	7,671

# Management & Administration

## October through December

### Liability Claims (bus accidents)

October - December:	2012	2013	2014	2015
Reportable To National Transit Database	0	1	1	2

The NTD defines a Reportable Event (Major Incident) as a safety or security event occurring on transit right-of-way, in a transit revenue facility, in a transit maintenance facility, or involving a transit revenue vehicle meeting the following criteria:

- An evacuation for life safety reasons
- Estimated property damage equal to or exceeding \$25,000
- Fatality
- Immediate transport away from the scene for medical attention (1 or more persons), except illnesses requiring transport for medical attention

MTD's Adopted Safety Standard is "revenue vehicles shall travel a minimum of 300,000 revenue miles between reportable safety incidents." Revenue miles for the quarter totaled 631,591, and reportable events to NTD for the quarter totaled 2. Thus, we exceeded our measure for the quarter.

Additionally, MTD reviews all occurrences of incidents that do not fall under the NTD reporting guidelines as a regular risk assessment practice. MTD's Manager of Human Resources & Risk, in coordination with the new Safety and Training Officer, are currently assessing other agencies' practices for continued development of internal reporting protocols for accidents and incidents.

### Workers' Compensation Claims

October - December:	2012	2013	2014	2015
Temporary Disability (lost time)	2	4	0	2
First Aid Only (no lost time)	3	1	4	5

# Management & Administration

October through December 2015

## MTD Employee Turnover Rate

<b>October - December:</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>
<b>Staff</b>	0.0%	0.0%	0.0%	0.00%
<b>Drivers</b>	1.0%	1.0%	0.0%	1.50%
<b>Service Workers</b>	0.0%	0.0%	0.0%	0.00%
<b>Mechanics</b>	0.0%	0.0%	0.0%	1.00%

# Transit Finance

## Compliance Report for Quarter Ending December 31, 2015

As a recipient of Federal funds from the Federal Transit Administration (FTA), the Santa Barbara Metropolitan Transit District (MTD) is subject to a number of rules and regulations. This report describes actions taken between October 1 and December 31, 2015, to address these requirements.

### MTD Compliance Actions

Submitted MTD monthly National Transit Database Safety and Security reports to FTA, as required.

Submitted MTD monthly National Transit Database Ridership reports to FTA, as required.

Submitted Milestone Progress Reports and Federal Financial Reports for MTD's FTA grants as required.

Submitted Semiannual "Uniform Report of DBE Commitments/ Awards and Payments" to FTA, as required.

Submitted semi-annual report to Caltrans for the cap-and-trade Low Carbon Transit Operations Program (LCTOP) program.

Submitted semi-annual reports to the California Governor's Office of Emergency Services (OES) for MTD's Proposition 1B grants from the Transit Security program.

Submitted grant application to Caltrans for a Transit Facilities Master Plan.

Submitted grant application to SBCAG for Measure A funds to purchase 3-bike bicycle racks.

Continued to monitor all FTA compliance areas and ensure that MTD is in compliance, including the Americans with Disabilities Act (ADA) complementary paratransit service that is operated by Easy Lift Transportation for MTD. *(MTD is responsible for this service, and must ensure that it complies with all FTA requirements.)*

**ROGER ACEVES**  
BOARD DIRECTOR

**DICK WEINBERG**  
BOARD DIRECTOR

**OLIVIA RODRIGUEZ**  
BOARD DIRECTOR

**DAVE DAVIS**  
CHAIR

**CHUCK McQUARY**  
VICE CHAIR

**BILL SHELOR**  
SECRETARY

**DAVID TABOR**  
BOARD DIRECTOR

**JERRY ESTRADA**  
GENERAL MANAGER

**NATASHA GARDUNO**  
EXECUTIVE ASSISTANT  
ADVERTISING COORDINATOR

**LILLIANA GOMEZ**  
ADMINISTRATIVE ASSISTANT

# ORGANIZATIONAL CHART

**BRAD DAVIS**  
ASSISTANT GM  
FINANCE & ADMINISTRATION

**VACANT**  
MANAGER OF MAINTENANCE

**BILL MORRIS**  
MANAGER OF OPERATIONS

**STEVE MAAS**  
MANAGER OF GOVERNMENT  
RELATIONS & COMPLIANCE  
(DBE OFFICER)

**GEORGE AMOON**  
MANAGER  
OF  
PLANNING

**MARY GREGG**  
MANAGER OF HR &  
RISK  
(EEO OFFICER)

**LIZ DE LA TORRE**  
MANAGER OF ACCOUNTING

**DIANA FLORES**  
BOOKKEEPER

**CLAIRE PATTERSON**  
ACCOUNTING ASSISTANT

**THAIS SAYAT**  
ASSISTANT CONTROLLER

**JUAN PEREZ**  
FAREBOX TECHNICIAN  
LEAD

**JOSH MARTINEZ**  
FAREBOX TECHNICIAN

**TOM SHELTON**  
IT MANAGER

**PABLO ZUNIGA**  
IT SUPPORT SPECIALIST

**RYAN GRIPP**  
PROCUREMENT SPECIALIST

**MIKE CARDONA**  
SUPERINTENDENT  
OF MAINTENANCE

**1**  
FOREMAN  
  
**12**  
MECHANICS  
  
**5**  
(FT) UTILITY  
  
**8**  
(PT) UTILITY

**STEVE HAHN**  
ASSISTANT SUPT.  
OF MAINTENANCE

**JOHN HERRERA**  
PARTS CLERK

**SUSAN SCHORR**  
DATA ANALYST  
MAINT/OPS

**FRANK REYNOSO**  
FACILITIES SPECIALIST

**DAVE MORSE**  
SUPERINTENDENT  
OF  
OPERATIONS

**MANNY CASTANON**  
OPERATIONS SAFETY &  
TRAINING OFFICER

**(4) CUSTOMER  
SERVICE  
REPRESENTATIVES**

**SUPERVISORS**  
**3**  
ROAD  
**2**  
FACILITY  
**2**  
TRANSIT CENTER  
**1**  
TRAINING

**DRIVERS**  
**147**

**VACANT**  
MANAGER OF MARKETING

**NANCY ALEXANDER**  
CUSTOMER & PUBLIC OUT-  
REACH ADMINISTRATOR

**CYNTHIA BOCHE**  
ASST. PLANNING  
MANAGER  
(COMMUNICATIONS)

**ROBERT OLIVERA**  
BUS STOP  
MAINTENANCE

**PAUL TUMBLESON**  
ASST. PLANNING  
MANAGER  
(SCHEDULING)

**JENNIFER TANNER**  
ROUTE SCHEDULER

**JILL GRISHAM**  
ASSISTANT MANAGER OF  
HR & RISK

**MTD**  
**Santa Barbara**

Updated: 1/05/2016



## BOARD OF DIRECTORS REPORT

**MEETING DATE:** February 9, 2016

**AGENDA ITEM #: 8**

**TYPE:** Informational

**PREPARED BY:** Thais Sayat

\_\_\_\_\_  
*Signature*

**REVIEWED BY:** General Manager

\_\_\_\_\_  
*GM Signature*

**SUBJECT: Quarterly Finance Update for the Six-Month Period Ending December 31, 2015**

### **DISCUSSION:**

This six-month financial update reflects total revenues at 4% less than the projected budget and total expenses at 7% less than the anticipated amount. The decrease in ridership combined with lower than projected contract fares and sales tax revenue lead to the under-performing revenues. Expenditures for the six months were under budget primarily as a result of lower than projected wages and fringe benefits. The six-month comparison to the prior year indicates a 2% decrease in revenue and a 2% increase in expenses.

### Performance Indicators

As a result of the decreased operating revenue and increased operating expenses, the farebox ratio for the six-month period decreased to 32.5%. This compares to the prior year's farebox ratio of 36.8%. It should be noted that under current TDA regulations, MTD is required to maintain a 30.3% farebox ratio.

Total ridership decreased from the prior year by 8%. This combined with the 2.4% increase in operating expenditures resulted in an 11% increase in the cost per passenger to \$3.41. The operating cost per hour for the six-months was \$112.11. The minimal growth from the prior year figure of \$111.82 was due to the 2.1% increase in the service level being closely aligned with the 2.4% growth in operating expenditures.

### Operating Revenue

The approximate \$9.8 million in total MTD revenues were under budget by 4% or \$454,000. The entire shortfall was in operating revenues, which were \$3.8 million for the six-month period. Non-operating revenues of almost \$6 million were in line with the budget and also reflected a small increase over the prior year amount.

Operating revenues were \$459,000 or 11% under budget and \$400,000 or 10% less than the prior year. This is partially explained by the loss of \$100,000 in Coastal Express Limited (CEL) fares seen in prior year and \$25,000 in refunds processed in the first quarter. Of significant concern is the decrease in cash fares and ticket sales, which

were 21% under budget and down 23% from FY 2014/15. As mentioned earlier, ridership statistics reflected an 8% decrease from the prior year, which does appear to largely correlate with the overall drop in operating revenues after taking the CEL into account. Staff is also aware that local international schools have reported a decrease in their enrollment of more than 20%. Bulk pass sales to EF International declined by \$70,000 from the prior year, which impacted all youth and adult pass revenues. Bulk sales of tokens declined from the prior year by nearly \$14,000. This was primarily due to a prior year bulk sale to the County of Santa Barbara in the amount of \$8,200 that did not reoccur in the current six-month period. Contract fares for SBCC came in 12% (\$73,000) under budget due to less than anticipated enrollment. While there were mixed results with the remaining contract fares, those budget variances offset each other.

Non-operating revenue as a whole was in line with budget expectations and reflected a 3% increase over the prior year. The increase in Local Operating Assistance from the prior year resulted from new funding from USCB to expand service on lines 12x and 24x. Property tax revenue surpassed budget expectations by \$61,000 or 12% and was \$33,000 or 6% more than the previous year. These positive impacts offset the under performing sales tax revenues from SB325 Local Transportation Fund (LTF) and Measure A. The budget anticipated a 2% increase, which did not come to fruition. These sales tax revenues were nearly the same in comparison to the prior year.

### Operating Expenditures

Operating expenditures came in under budget by 7% or approximately \$950,000 for the six months. The main factor is wages and fringe benefits coming in almost \$700,000 less than expected. MTD continues to have unfilled budgeted positions in Route Operations and Vehicle Maintenance (VM). Additionally, staff positions in Risk & Safety, Transit Development, and District Administration were not filled at the onset of the fiscal year as expected. These payroll “savings” are therefore temporary and not reflective of systemic changes. Fuel and bus parts costs also contributed to lower than anticipated costs by \$80,000. These savings will increase for the remainder of the year as a result of the fixed price fuel contract that went into effect last December. MTD’s Self Insured Liability and Workers Compensation as a whole came in under budget by \$37,000 or 5% of projected costs. Due to the unpredictable nature of these costs, the continued performance of being under budget cannot be relied upon. Relative to the prior year, there was an increase of \$83,000 or 14%.

Overall, the main factors impacting budget performance were less than projected fare revenue and costs associated with wages and fringe benefits. The trends seen in the three-month analysis for the most part continued into this six-month analysis.

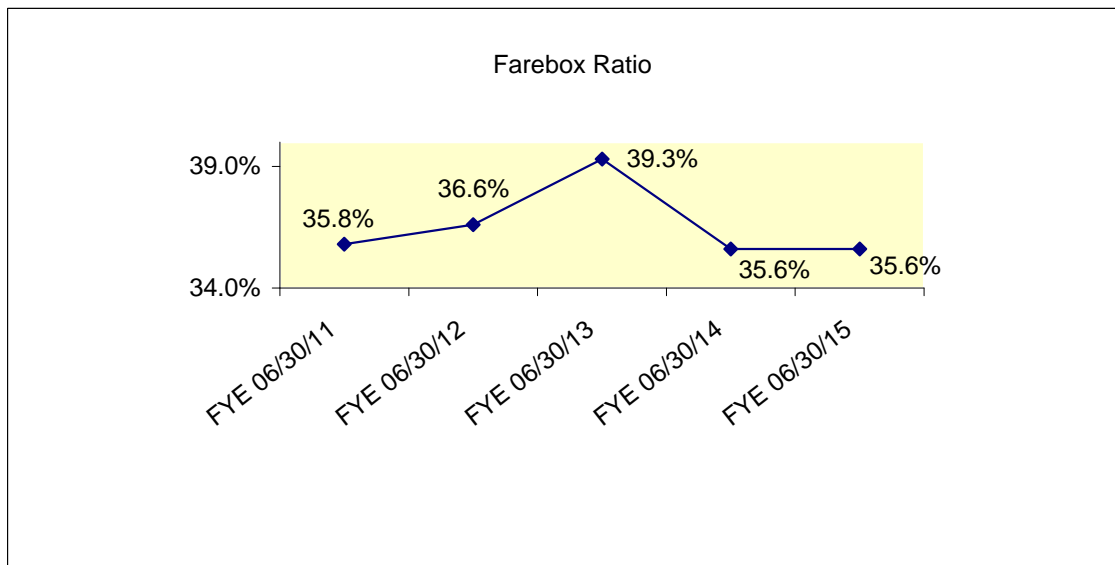
### Capital Budget

MTD is progressing with capital activities as reflected in the six-month capital expenditures of \$1.1 million on the Operating and Capital Budget Performance. The majority of the activity centered on the AVL project with \$937,000 in expenditures, which MTD received capital reimbursement for from the Prop. 1B Capital Assistance funds.

**Santa Barbara Metropolitan Transit District**  
**Revenue, Expense and Performance Report**  
**For the Six-Month Period Ending December 31, 2015**

Category	FY 2015-16	FY 2014-15	% Change
Passenger Fares (Cash & Discounted Passes)	\$ 2,285,603	\$ 2,700,843	-15.37%
Passenger Fares (Contract Related)	1,520,164	1,504,952	1.01%
Total Passenger Fares:	\$ 3,805,767	\$ 4,205,795	-9.51%
Advertising Revenue	\$ 243,764	\$ 265,667	-8.24%
Total Operating Expense	\$ 11,713,589	\$ 11,438,760	2.40%
Farebox Ratio	32.5%	36.8%	-11.63%
Required Farebox Ratio:	30.3%		
Revenue Hours	104,484	102,296	2.14%
Revenue Miles	1,257,835	1,285,805	-2.18%
Total Passengers	3,433,635	3,730,770	-7.96%
Cost/Passenger	\$3.41	\$3.07	11.26%
Cost/Hour	\$112.11	\$111.82	0.26%
Cost/Mile	\$9.31	\$8.90	4.68%
Passenger/Hour	32.86	36.47	-9.89%
Passenger/Mile	2.73	2.90	-5.92%

Farebox Ratios for Prior Fiscal Years:



**Santa Barbara Metropolitan Transit District**  
**Operating & Capital Budget Performance**  
**For the Six-Month Period Ending December 31, 2015**

	<b>ACTUAL FY 2015-16</b>	<b>BUDGET FY 2015-16</b>	<b>PRIOR FY 2014-15</b>
<b>OPERATING REVENUE</b>			
Passenger Fares	\$3,805,767	\$4,265,118	\$4,205,795
Federal Operating Assistance	3,415	0	0
Property Tax Revenue	582,919	521,625	549,765
Measure A, Section 3 LSTI	1,027,435	1,051,020	1,014,191
Local Operating Assistance	181,879	144,128	51,073
Non-Transportation Income	399,663	393,855	388,965
Sales Tax Revenue (TDA)	3,766,805	3,845,768	3,759,098
<b>Total Operating Revenue</b>	<b>\$9,767,883</b>	<b>\$10,221,514</b>	<b>\$9,968,887</b>
<b>OPERATING EXPENSE</b>			
Route Operations	\$6,978,750	\$7,374,856	\$6,461,576
Vehicle Maintenance	2,551,173	2,905,022	2,881,071
Passenger Accommodations	743,178	895,037	767,440
General Overhead	1,440,489	1,485,148	1,328,674
<b>Total Operating Expense</b>	<b>\$11,713,589</b>	<b>\$12,660,062</b>	<b>\$11,438,760</b>
<b>Net Gain/Loss - Operating Activities:</b>	<b>(\$1,945,706)</b>	<b>(\$2,438,548)</b>	<b>(\$1,469,873)</b>
<b>CAPITAL REVENUE</b>			
Sales Tax Revenue (TDA)	\$0	\$0	\$0
Other Capital Assistance	3,497	3,496	0
Measure A - Capital Replacement Fund	0	125,000	0
Prop. 1B Capital Assistance Fund	632,674	1,000,000	0
State Transit Assistance (TDA)	0	271,504	0
Federal Capital Assistance	0	0	0
<b>Total Capital Revenue</b>	<b>\$636,170</b>	<b>\$1,400,000</b>	<b>\$0</b>
<b>CAPITAL PROJECTS</b>			
Haley/Calle Real/Fixed Facilities	\$29,988	\$100,000	\$12,552
Intelligent Transportation Systems	937,271	1,000,000	266,725
Management Information Systems	0	10,000	0
Passenger Facilities & Equipment	62,524	100,000	23,262
Service Vehicles	0	0	0
Buses	0	0	0
Buses - Radios/Fareboxes/Bike Racks	0	25,000	46,805
Revenue Vehicle Improvements	117,880	125,000	261,547
Shop Equipment	6,184	30,000	44,898
Office Furniture & Equipment	3,073	10,000	850
<b>Total Capital Projects</b>	<b>\$1,156,919</b>	<b>\$1,400,000</b>	<b>\$656,640</b>

# SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

## STATEMENT OF NET POSITION

December 31, 2015

### ASSETS

#### *CURRENT ASSETS*

CASH & CASH ITEMS	20,900,885	
RECEIVABLES	840,742	
MATERIALS & SUPPLIES INVENTORY	1,279,485	
PREPAYMENTS	295,868	
		23,316,980

#### *NON-CURRENT ASSETS*

WORK IN PROCESS	2,172,728	
LAND	5,596,297	
FIXED FACILITIES	12,941,069	
BUSES	42,307,057	
NON-REVENUE VEHICLES	762,621	
SHOP EQUIPMENT	609,738	
OFFICE FIXTURES/EQUIPMENT	2,141,002	
BUS STOP EQUIPMENT	1,091,042	
EV RESEARCH & DEVELOPMENT	0	
ACCUMULATED DEPRECIATION	37,684,349	
		29,937,205

#### **TOTAL ASSETS**

\$53,254,185

### LIABILITIES

#### *CURRENT LIABILITIES*

TRADE PAYABLES	702,266	
PAYROLL LIABILITIES	946,400	
OTHER CURRENT LIABILITIES	1,160,391	
		2,809,057

#### *NON-CURRENT LIABILITIES*

TDA DEFERRED CREDITS	6,874,609	
		6,874,609

#### **TOTAL LIABILITIES**

\$9,683,667

### CAPITAL

#### *FEDERAL CAPITAL*

FEDERAL GRANTS	30,565,661	
		30,565,661

#### *TDA & OTHER CAPITAL*

TDA & OTHER CAPITAL	1,149,206	
		1,149,206

#### **TOTAL CAPITAL**

\$29,416,455

#### **YTD NET GAIN (LOSS)**

\$14,154,064

#### **TOTAL LIABILITIES & CAPITAL**

\$53,254,185

# SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

## REVENUE VARIANCE REPORT

For the 6 Months Ending December 31, 2015

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VAR (\$)</u>	<u>PRIOR</u>	<u>VAR (\$)</u>
<b>OPERATING REVENUE</b>					
<b>CASH FARES</b>					
Regular Cash Fares	1,221,129	1,327,243	(106,114)	1,324,090	(102,961)
	<u>\$ 1,221,129</u>	<u>\$ 1,327,243</u>	<u>(\$ 106,114)</u>	<u>\$ 1,324,090</u>	<u>(\$ 102,961)</u>
<b>TICKETS &amp; TOKENS</b>					
One Day Pass Fares	2,640	2,814	(174)	2,689	(49)
Adult Ten Ride Pass Fares	337,958	404,233	(66,274)	397,373	(59,415)
Youth Ten Ride Pass Fares	191,591	222,026	(30,435)	200,822	(9,230)
Senior Ten Ride Pass Fares	40,579	40,546	34	39,962	617
Mobility 10-Ride Pass Fares	14,817	15,296	(479)	15,231	(414)
Coastal Express Limited 10 Ride Pa	(7,361)	0	(7,361)	53,889	(61,249)
Regular Fares - Tokens	14,114	22,920	(8,806)	27,689	(13,575)
Adult 30 Days Passports	296,546	400,452	(103,906)	390,585	(94,040)
Youth 30 Days Passports	81,489	126,540	(45,051)	118,211	(36,721)
Senior 30 Days Passports	49,405	45,890	3,515	46,706	2,699
Mobility 30 Days Passports	60,699	64,633	(3,934)	64,155	(3,456)
Coastal Express Limited 30 Days Pa	(18,004)	0	(18,004)	19,440	(37,444)
	<u>\$ 1,064,474</u>	<u>\$ 1,345,348</u>	<u>(\$ 280,874)</u>	<u>\$ 1,376,753</u>	<u>(\$ 312,278)</u>
<b>CONTRACT FARES</b>					
Brooks Institute Contract Fares	0	1,500	(1,500)	1,271	(1,271)
UCSB Contract Fares	407,831	402,645	5,186	402,645	5,186
City Shuttle Contract Fares	514,892	525,173	(10,280)	506,660	8,232
Downtown City My Ride Program Co	17,973	28,600	(10,627)	21,364	(3,391)
SBCC Contract Revenue	523,206	595,962	(72,756)	525,411	(2,205)
Special Event Fares	56,262	38,647	17,615	47,602	8,660
	<u>\$ 1,520,164</u>	<u>\$ 1,592,527</u>	<u>(\$ 72,362)</u>	<u>\$ 1,504,952</u>	<u>\$ 15,212</u>
<b>OPERATING REVENUE SUBTOTAL</b>	<b>\$ 3,805,767</b>	<b>\$ 4,265,118</b>	<b>(\$ 459,350)</b>	<b>\$ 4,205,795</b>	<b>(\$ 400,028)</b>
<b>NON OPERATING REVENUE</b>					
<b>NON TRANSPORTATION REVENUE</b>					
Advertising On Buses	243,764	262,500	(18,736)	265,667	(21,903)
Interest On Investments	23,096	21,290	1,806	20,205	2,891
Gain/(Loss) on Assets Sales	30,446	12,500	17,946	2,025	28,421
Miscellaneous Revenue	9,544	5,000	4,544	8,734	810
Overpass Property Revenue	92,813	92,565	248	92,334	479
Prop 1B-OSH	0	0	0	0	0
Prop 1B-PTMISEA	0	0	0	0	0
Property Tax Revenue	582,919	521,625	61,294	549,765	33,155
	<u>\$ 982,582</u>	<u>\$ 915,480</u>	<u>\$ 67,102</u>	<u>\$ 938,730</u>	<u>\$ 43,852</u>
<b>SALES TAX REVENUE</b>					
SB325 Local Transportation Fund	3,766,805	3,845,768	(78,963)	3,759,098	7,707
Measure A, Section 3 LSTI	1,027,435	1,051,020	(23,586)	1,014,191	13,244
Local Operating Assistance	167,353	129,842	37,511	51,073	116,279
LCTOP Operating Assistance	14,526	14,286	240	0	14,526
	<u>\$ 4,976,119</u>	<u>\$ 5,040,917</u>	<u>(\$ 64,798)</u>	<u>\$ 4,824,362</u>	<u>\$ 151,756</u>
<b>FEDERAL ASSISTANCE</b>					
FTA - Operating Assistance	3,415	0	3,415	0	3,415
	<u>\$ 3,415</u>	<u>\$ 0</u>	<u>\$ 3,415</u>	<u>\$ 0</u>	<u>\$ 3,415</u>
<b>NON OPERATING REVENUE</b>	<b>\$ 5,962,116</b>	<b>\$ 5,956,397</b>	<b>\$ 5,719</b>	<b>\$ 5,763,093</b>	<b>\$ 199,023</b>
<b>GRAND TOTALS</b>	<b><u>\$ 9,767,883</u></b>	<b><u>\$ 10,221,514</u></b>	<b><u>(\$ 453,631)</u></b>	<b><u>\$ 9,968,887</u></b>	<b><u>(\$ 201,005)</u></b>

# SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

## OPERATING EXPENDITURES

For the 6 Months Ending December 31, 2015

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VAR (\$)</u>	<u>PRIOR</u>	<u>VAR (\$)</u>
<b>ROUTE OPERATIONS</b>					
DRIVERS	5,168,850	5,547,094	(378,244)	5,033,227	135,622
DISPATCH & SUPERVISION	260,240	310,985	(50,745)	276,177	(15,937)
HIRING & TRAINING	154,543	150,918	3,625	180,012	(25,469)
RISK & SAFETY	982,361	953,103	29,258	657,628	324,733
CONTRACTED TRANSPORTATION	412,755	412,755	0	314,532	98,223
<b>SUBTOTAL</b>	<u>\$ 6,978,750</u>	<u>\$ 7,374,856</u>	<u>(\$ 396,106)</u>	<u>\$ 6,461,576</u>	<u>\$ 517,174</u>
<b>VEHICLE MAINTENANCE</b>					
MECHANICS	519,320	610,096	(90,775)	514,722	4,598
CLEANERS & FUELERS	386,927	394,497	(7,570)	385,345	1,582
SHOP SUPERVISION	213,341	290,815	(77,474)	293,319	(79,978)
FUEL, LUBRICANTS AND TIRES	1,089,492	1,174,413	(84,922)	1,176,616	(87,125)
VEHICLE PARTS AND SUPPLIES	314,711	354,830	(40,119)	295,212	19,500
OUTSIDE VEHICLE MAINTENANCE	23,660	41,250	(17,590)	29,408	(5,749)
RISK AND SAFETY	3,722	39,120	(35,399)	186,448	(182,727)
<b>SUBTOTAL</b>	<u>\$ 2,551,173</u>	<u>\$ 2,905,022</u>	<u>(\$ 353,849)</u>	<u>\$ 2,881,071</u>	<u>(\$ 329,898)</u>
<b>PASSENGER FACILITIES</b>					
PASSENGER FACILITIES	317,527	313,933	3,594	321,117	(3,590)
TRANSIT DEVELOPMENT	149,713	204,536	(54,823)	171,417	(21,703)
PROMOTION & INFORMATION	134,524	198,852	(64,328)	132,992	1,532
FARE REVENUE COLLECTION	141,414	177,716	(36,302)	141,914	(500)
<b>SUBTOTAL</b>	<u>\$ 743,178</u>	<u>\$ 895,037</u>	<u>(\$ 151,859)</u>	<u>\$ 767,440</u>	<u>(\$ 24,262)</u>
<b>GENERAL OVERHEAD</b>					
FINANCE	233,319	236,231	(2,912)	289,680	(56,361)
PERSONNEL	54,555	61,226	(6,671)	28,302	26,253
OPERATING FACILITIES	171,612	157,828	13,784	145,974	25,638
DISTRICT ADMINISTRATION	871,268	909,879	(38,611)	747,972	123,297
UTILITIES	109,735	119,984	(10,249)	116,746	(7,011)
<b>SUBTOTAL</b>	<u>\$ 1,440,489</u>	<u>\$ 1,485,148</u>	<u>(\$ 44,659)</u>	<u>\$ 1,328,674</u>	<u>\$ 111,815</u>
<b>TOTAL OPERATING COST</b>	<u><u>\$ 11,713,589</u></u>	<u><u>\$ 12,660,062</u></u>	<u><u>(\$946,473)</u></u>	<u><u>\$ 11,438,760</u></u>	<u><u>\$ 274,829</u></u>

# SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

## ROUTE OPERATIONS

For the 6 Months Ending December 31, 2015

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VAR (\$)</u>	<u>PRIOR</u>	<u>VAR (\$)</u>
<b>DRIVERS</b>					
<b>WAGES</b>					
Scheduled	2,997,065	3,144,890	(147,825)	2,951,462	45,603
Scheduled OT	146,758	166,694	(19,936)	154,224	(7,467)
Unscheduled	115,024	84,098	30,926	81,020	34,004
Driver Light Duty	1,635	12,855	(11,220)	1,057	578
<b>FRINGE BENEFITS</b>					
FICA - Drivers	280,398	296,274	(15,876)	271,926	8,472
Pension - Drivers	431,016	458,609	(27,593)	427,087	3,930
Health Insurance - Drivers	755,054	875,173	(120,119)	717,256	37,798
Sick Pay - Drivers	60,497	66,596	(6,098)	53,409	7,089
Vacation - Drivers	207,039	257,210	(50,172)	200,605	6,434
Holiday Pay - Drivers	140,581	152,006	(11,425)	137,724	2,857
Other Pay - Drivers	26,779	13,854	12,925	19,319	7,460
Unemployment Insurance - Drivers	1,775	1,334	441	1,409	366
Uniforms - Drivers	5,228	17,500	(12,272)	16,728	(11,501)
	<u>\$ 5,168,850</u>	<u>\$ 5,547,094</u>	<u>(\$ 378,244)</u>	<u>\$ 5,033,227</u>	<u>\$ 135,622</u>
<b>DISPATCH &amp; SUPERVISION</b>					
<b>WAGES</b>					
Supervisors - Dispatch & Supervision	83,360	79,178	4,182	81,387	1,972
Staff - Dispatch & Supervision	65,193	99,249	(34,056)	80,037	(14,844)
<b>FRINGE BENEFITS</b>					
FICA - Dispatch & Supervision	14,013	16,665	(2,652)	15,423	(1,410)
Pension - Dispatch & Supervision	18,234	20,457	(2,224)	19,651	(1,417)
Health Insurance - Dispatch & Supervi	42,736	54,405	(11,670)	39,030	3,705
Sick Pay - Dispatch & Supervision	9,253	4,394	4,859	8,523	731
Vacation - Dispatch & Supervision	10,452	16,685	(6,234)	13,935	(3,483)
Holiday Pay - Dispatch & Supervision	7,387	9,701	(2,313)	7,535	(148)
Other Pay - Dispatch & Supervision	9,613	10,250	(636)	10,656	(1,043)
	<u>\$ 260,240</u>	<u>\$ 310,985</u>	<u>(\$ 50,745)</u>	<u>\$ 276,177</u>	<u>(\$ 15,937)</u>
<b>HIRING &amp; TRAINING</b>					
<b>WAGES</b>					
Staff - Hiring & Training	17,829	18,611	(781)	17,187	642
Student Drivers	24,951	18,156	6,795	24,388	563
Existing Drivers/Supervisors Training	63,806	66,693	(2,887)	87,486	(23,680)
<b>FRINGE BENEFITS</b>					
FICA - Hiring & Training	5,661	8,381	(2,721)	8,628	(2,968)
Pension - Hiring & Training	4,910	5,377	(467)	9,745	(4,835)
Health Insurance - Hiring & Training	10,294	11,981	(1,688)	13,422	(3,129)
Sick Pay - Hiring & Training	562	881	(319)	1,289	(728)
Vacation - Hiring & Training	7,352	2,684	4,668	3,742	3,610
Holiday Pay - Hiring & Training	1,643	2,493	(850)	3,962	(2,318)
Other Pay - Hiring & Training	815	461	354	117	698
Medical/Driving Exams & DMV Fees (	13,384	11,000	2,384	9,660	3,724

# SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

## ROUTE OPERATIONS

For the 6 Months Ending December 31, 2015

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VAR (\$)</u>	<u>PRIOR</u>	<u>VAR (\$)</u>
Employment Ads	3,171	200	2,971	234	2,936
Training, Travel & Meetings (RO)	165	4,000	(3,835)	150	15
	<u>\$ 154,543</u>	<u>\$ 150,918</u>	<u>\$ 3,625</u>	<u>\$ 180,012</u>	<u>(\$ 25,469)</u>
<b>RISK &amp; SAFETY</b>					
<b>WAGES</b>					
Staff - Risk & Safety	50,723	37,316	13,408	16,145	34,579
Supervisors - Risk & Safety	143,256	146,469	(3,213)	143,451	(195)
Driver Accident Pay	1,156	866	291	881	275
<b>FRINGE BENEFITS</b>					
FICA - Risk & Safety	17,478	16,076	1,402	13,901	3,577
Pension - Risk & Safety	21,902	20,378	1,525	17,013	4,889
Health Insurance - Risk & Safety	38,481	38,195	286	24,295	14,186
Sick Pay - Risk & Safety	2,541	2,625	(85)	7,730	(5,189)
Vacation - Risk & Safety	13,778	13,553	224	14,350	(572)
Holiday Pay - Risk & Safety	9,201	8,972	228	6,485	2,715
Other Pay - Risk & Safety	6,966	1,844	5,121	5,924	1,042
<b>LIABILITY COSTS</b>					
Liability - Professional Services	83,999	59,533	24,466	51,315	32,684
Liability Insurance	127,582	127,583	0	125,757	1,825
Liability CY Payouts	8,191	37,500	(29,309)	3,891	4,300
Liability CY Reserves	100,703	37,500	63,203	6,502	94,201
Liability PY Payouts	298	37,500	(37,202)	7,692	(7,394)
Change in PY Liability Reserves	39,078	(37,500)	76,578	11,356	27,722
<b>WORKERS COMP COSTS</b>					
WC Professional Services (RO)	113,403	87,182	26,221	117,122	(3,719)
WC Insurance (RO)	39,450	43,055	(3,605)	39,306	144
WC CY Incident Payouts (RO)	10,069	75,000	(64,931)	1,958	8,110
WC CY Incident Reserves (RO)	215,523	75,000	140,523	42,294	173,229
WC PY Incidents Payouts (RO)	136,288	137,500	(1,212)	146,214	(9,927)
Change In WC PY Incident Reserves (	(210,964)	(25,809)	(185,154)	(156,568)	(54,396)
Miscellaneous Risk & Safety	13,260	12,765	494	10,614	2,646
<b>CONTRACTED TRANSPORTATION</b>					
Paratransit Subsidy	412,755	412,755	0	314,532	98,223
	<u>\$ 1,395,116</u>	<u>\$ 1,365,858</u>	<u>\$ 29,258</u>	<u>\$ 972,160</u>	<u>\$ 422,957</u>
<b>ROUTE OPERATIONS</b>	<u><u>\$ 6,978,750</u></u>	<u><u>\$ 7,374,856</u></u>	<u><u>(\$ 396,106)</u></u>	<u><u>\$ 6,461,576</u></u>	<u><u>\$ 517,174</u></u>

# SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

## VEHICLE MAINTENANCE

For the 6 Months Ending December 31, 2015

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VAR (\$)</u>	<u>PRIOR</u>	<u>VAR (\$)</u>
<b>MECHANICS</b>					
WAGES					
Mechanics	315,347	353,483	(38,137)	319,765	(4,419)
Less Mechanics Labor for Capitalizati	(9,536)	(14,874)	5,339	(5,635)	(3,901)
Mechanics-Overtime	7,449	12,872	(5,424)	6,391	1,057
FRINGE BENEFITS					
FICA - Mechanics	28,493	34,235	(5,743)	28,578	(85)
Pension - Mechanics	40,590	45,614	(5,024)	39,905	685
Health Insurance - Mechanics	68,933	80,925	(11,992)	53,970	14,963
Sick Pay - Mechanics	9,668	9,767	(99)	9,814	(145)
Vacation - Mechanics	30,298	54,081	(23,783)	29,891	407
Holiday Pay - Mechanics	15,853	19,894	(4,042)	15,653	199
Other Pay - Mechanics	405	743	(338)	704	(299)
Unemployment Insurance - Mechanics	199	204	(5)	238	(39)
Uniforms - Mechanics	7,222	6,000	1,222	7,748	(526)
Tool Allowance - Mechanics	4,400	7,150	(2,750)	7,700	(3,300)
	<u>\$ 519,320</u>	<u>\$ 610,096</u>	<u>(\$ 90,775)</u>	<u>\$ 514,722</u>	<u>\$ 4,598</u>
<b>CLEANERS &amp; FUELERS</b>					
WAGES					
Service Workers - Cleaners & Fuelers	216,106	218,935	(2,829)	220,665	(4,559)
FRINGE BENEFITS					
FICA - Cleaners & Fuelers	18,445	18,573	(128)	18,573	(128)
Pension - Cleaners & Fuelers	34,878	35,705	(827)	35,291	(414)
Health Insurance - Cleaners & Fuelers	80,138	80,925	(787)	74,895	5,243
Sick Pay - Cleaners & Fuelers	4,549	4,644	(95)	5,010	(461)
Vacation - Cleaners & Fuelers	15,944	15,507	436	14,605	1,339
Holiday Pay - Cleaners & Fuelers	10,512	14,075	(3,564)	10,979	(467)
Other Pay - Cleaners & Fuelers	359	967	(608)	236	123
Uniforms - Cleaners & Fuelers	3,794	3,549	245	3,984	(191)
Medical Exams/DMV Fees (VM)	2,203	1,615	588	1,107	1,096
	<u>\$ 386,927</u>	<u>\$ 394,497</u>	<u>(\$ 7,570)</u>	<u>\$ 385,345</u>	<u>\$ 1,582</u>
<b>SHOP SUPERVISION</b>					
WAGES					
Staff - Maintenance Supervision	122,449	165,998	(43,548)	173,254	(50,805)
FRINGE BENEFITS					
FICA - Supervision Vehicle Mainten	11,141	14,422	(3,281)	15,155	(4,014)
Pension - Supervision Vehicle Mainte	13,255	18,852	(5,597)	20,200	(6,945)
Health Insurance - Supervision/Vehicl	41,252	63,143	(21,892)	54,603	(13,352)
Sick Pay - Supervision Vehicle Mainte	623	2,129	(1,506)	2,373	(1,750)
Vacation - Supervision Vehicle Mainte	17,431	11,667	5,764	12,402	5,029
Holiday Pay - Supervision Vehicle Mai	6,306	8,231	(1,925)	8,932	(2,626)
Other Pay - Supervision & Vehicle Mai	92	1,372	(1,280)	1,074	(982)
Training, Travel & Meetings (VM)	791	5,000	(4,209)	5,325	(4,534)

# SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

## VEHICLE MAINTENANCE

For the 6 Months Ending December 31, 2015

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VAR (\$)</u>	<u>PRIOR</u>	<u>VAR (\$)</u>
<b>FUEL, LUBRICANTS AND TIRES</b>					
Bus Tire Mounting	3,976	5,000	(1,024)	3,683	293
Fuel and Lubes - Buses	973,203	1,047,987	(74,784)	1,054,854	(81,651)
Electric Bus Power	37,468	42,840	(5,372)	40,379	(2,911)
Lease Cost - Tires Buses	74,845	78,587	(3,742)	77,700	(2,856)
<b>VEHICLE PARTS AND SUPPLIES</b>					
Vehicle Parts - Buses	263,642	297,330	(33,688)	247,406	16,237
Shop Supplies	33,460	42,500	(9,040)	40,468	(7,008)
Bus Cleaning Supplies	5,470	10,000	(4,530)	4,322	1,147
Hazmat Disposal/Tank Tests	12,139	5,000	7,139	3,015	9,124
<b>OUTSIDE VEHICLE MAINTENANCE</b>					
Vendor Vandalism Repairs	1,595	22,500	(20,905)	6,982	(5,387)
Vendor Accident Repairs	2,011	3,750	(1,739)	97	1,914
Less Monies Collected/Accident Colle	(7,073)	(2,500)	(4,573)	(2,042)	(5,031)
Vendor Bus Repairs	27,128	17,500	9,628	24,372	2,756
<b>RISK AND SAFETY</b>					
WC Professional Services (VM)	17,354	4,589	12,766	28,460	(11,106)
WC Insurance (VM)	3,940	4,532	(592)	3,765	175
WC CY Payouts (VM)	0	5,000	(5,000)	5,872	(5,872)
WC CY Incident Reserves (VM)	0	12,500	(12,500)	102,972	(102,972)
WC PY Incidents Payouts (VM)	3,520	37,500	(33,980)	2,895	625
Change in WC PY Incident Reserves (	(21,092)	(25,000)	3,908	42,484	(63,577)
	<u>\$ 1,644,925</u>	<u>\$ 1,900,430</u>	<u>(\$ 255,504)</u>	<u>\$ 1,981,004</u>	<u>(\$ 336,078)</u>
<b>VEHICLE MAINTENANCE</b>	<u>\$ 2,551,173</u>	<u>\$ 2,905,022</u>	<u>(\$ 353,849)</u>	<u>\$ 2,881,071</u>	<u>(\$ 329,898)</u>

# SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

## PASSENGER FACILITIES

For the 6 Months Ending December 31, 2015

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VAR (\$)</u>	<u>PRIOR</u>	<u>VAR (\$)</u>
<b>PASSENGER FACILITIES</b>					
WAGES					
Supervisors - Passengers Facilities	94,457	91,418	3,039	96,993	(2,535)
TC Advisors	50,929	52,303	(1,374)	53,156	(2,227)
Staff - Passenger Facilities (Bus Stop	20,932	19,631	1,300	20,679	253
FRINGE BENEFITS					
FICA - Passenger Facilities	14,766	14,054	712	14,711	54
Pension - Passenger Facilities	12,516	13,157	(642)	12,547	(31)
Health Insurance - Passenger Facilitie	65,972	65,078	895	63,054	2,918
Sick Pay - Passenger Facilities	6,906	2,082	4,824	4,175	2,730
Vacation - Passenger Facilities	11,462	9,933	1,529	10,183	1,279
Holiday Pay - Passenger Facilities	7,697	8,621	(924)	7,532	165
Other Pay - Passenger Facilities	1,689	1,159	530	3,649	(1,960)
Unemployment Insurance - Passenger	224	90	134	0	224
BUILDINGS AND GROUNDS					
Property Insurance (PF)	1,275	2,546	(1,272)	1,463	(189)
Contract Maint-PF	21,941	23,860	(1,918)	24,924	(2,983)
B&G Repairs & Supplies (PF)	5,114	5,000	114	2,897	2,217
Bus Stop Repairs & Supplies	1,647	5,000	(3,353)	5,154	(3,507)
	<u>\$ 317,527</u>	<u>\$ 313,933</u>	<u>\$ 3,594</u>	<u>\$ 321,117</u>	<u>(\$ 3,590)</u>
<b>TRANSIT DEVELOPMENT</b>					
WAGES					
Staff - Transit Development	92,528	117,269	(24,741)	108,158	(15,630)
FRINGE BENEFITS					
FICA - Transit Development	8,329	10,136	(1,807)	9,478	(1,149)
Pension - Transit Development	10,866	13,249	(2,383)	12,462	(1,596)
Health Insurance - Transit Developme	20,442	34,649	(14,207)	24,358	(3,916)
Sick Pay - Transit Development	3,667	2,875	792	2,041	1,626
Vacation - Transit Development	5,846	7,374	(1,528)	6,096	(251)
Holiday Pay - Transit Development	4,663	5,976	(1,313)	5,684	(1,022)
Other Pay - Transit Development	3,009	1,494	1,515	3,079	(70)
Unemployment Insurance - Transit De	36	15	21	0	36
SERVICE PLANNING					
Planning Studies & Surveys	330	9,000	(8,670)	60	270
Training, Travel & Meetings (TD)	0	2,500	(2,500)	0	0
	<u>\$ 149,713</u>	<u>\$ 204,536</u>	<u>(\$ 54,823)</u>	<u>\$ 171,417</u>	<u>(\$ 21,703)</u>
<b>PROMOTION &amp; INFORMATION</b>					
WAGES					
Staff - Promotion & Information	46,393	47,757	(1,364)	40,348	6,044
FRINGE BENEFITS					
FICA - Promotion & Information	4,123	4,070	53	3,602	522
Pension - Promotion & Information	5,390	5,321	69	4,190	1,200
Health Insurance - Promotion & Inform	10,442	12,197	(1,755)	9,531	911
Sick Pay - Promotion & Information	1,153	638	515	1,117	36
Vacation - Promotion & Information	2,684	2,483	201	2,833	(149)

# SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

## PASSENGER FACILITIES

For the 6 Months Ending December 31, 2015

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VAR (\$)</u>	<u>PRIOR</u>	<u>VAR (\$)</u>
Holiday Pay - Promotion & Information	2,354	2,712	(358)	2,147	207
Other Pay - Promotion & Information	1,315	565	750	635	681
PROMOTIONS					
Media Ad Placement (MA)	0	2,500	(2,500)	0	0
Brochures & Publications (BP)	0	2,500	(2,500)	131	(131)
Promotional Giveaways (PG)	0	2,500	(2,500)	3,846	(3,846)
Bus/Shuttle Decorations (BD)	591	1,250	(659)	2,016	(1,425)
Training, Travel & Meetings (PI)	0	500	(500)	0	0
INFORMATION					
Other Promotions (OP)	5,021	32,500	(27,479)	3,439	1,582
Route Schedules & Information (RI)	55,058	81,360	(26,302)	59,158	(4,100)
	<u>\$ 134,524</u>	<u>\$ 198,852</u>	<u>(\$ 64,328)</u>	<u>\$ 132,992</u>	<u>\$ 1,532</u>
FARE REVENUE COLLECTION					
WAGES					
Staff - Fare Revenue Collection	55,651	52,110	3,541	37,953	17,699
FRINGE BENEFITS					
FICA - Fare Revenue & Collection	4,019	4,664	(645)	4,066	(47)
Pension - Fare Revenue Collection	6,233	6,096	137	5,195	1,038
Health Insurance - Fare Revenue Coll	27,817	30,546	(2,730)	24,799	3,018
Sick Pay - Fare Revenue Collection	1,388	1,610	(221)	6,527	(5,139)
Vacation - Fare Revenue & Collection	3,171	3,917	(746)	7,505	(4,334)
Holiday Pay - Fare Revenue Collectio	2,717	2,663	54	1,701	1,015
Other Pay - Fare Revenue Collection	1,059	1,109	(50)	664	395
Tickets and Transfers	12,744	20,000	(7,256)	14,548	(1,804)
Farebox-TVM-Change Machine Parts	19,979	17,500	2,479	7,654	12,325
Fare Processing	6,635	37,500	(30,865)	31,302	(24,666)
	<u>\$ 141,414</u>	<u>\$ 177,716</u>	<u>(\$ 36,302)</u>	<u>\$ 141,914</u>	<u>(\$ 500)</u>
PASSENGER FACILITIES	<u>\$ 743,178</u>	<u>\$ 895,037</u>	<u>(\$ 151,859)</u>	<u>\$ 767,440</u>	<u>(\$ 24,262)</u>

# SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

## GENERAL OVERHEAD

For the 6 Months Ending December 31, 2015

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VAR (\$)</u>	<u>PRIOR</u>	<u>VAR (\$)</u>
<b>FINANCE</b>					
<b>WAGES</b>					
Staff - Accounting	146,568	140,807	5,760	177,320	(30,752)
<b>FRINGE BENEFITS</b>					
FICA - Accounting	12,752	12,422	330	15,984	(3,232)
Pension - Accounting	13,991	16,238	(2,247)	21,077	(7,086)
Health Insurance - Accounting	38,629	43,942	(5,313)	42,220	(3,591)
Sick Pay - Accounting	2,649	3,267	(618)	3,675	(1,025)
Vacation - Accounting	9,325	10,924	(1,598)	16,489	(7,164)
Holiday Pay - Accounting	7,425	7,242	183	9,186	(1,761)
Other Pay - Accounting	1,756	1,341	415	3,730	(1,974)
Unemployment Insurance - Accountin	224	48	176	0	224
	<u>\$ 233,319</u>	<u>\$ 236,231</u>	<u>(\$ 2,912)</u>	<u>\$ 289,680</u>	<u>(\$ 56,361)</u>
<b>PERSONNEL</b>					
<b>WAGES</b>					
Staff - Personnel	38,285	37,595	691	16,145	22,140
<b>FRINGE BENEFITS</b>					
FICA - Personnel	3,302	3,170	132	1,723	1,579
Pension - Personnel	403	4,144	(3,741)	2,083	(1,679)
Health Insurance - Personnel	9,161	10,548	(1,387)	3,274	5,888
Sick Pay - Personnel	545	608	(63)	0	545
Vacation - Personnel	937	2,608	(1,671)	3,897	(2,959)
Holiday Pay - Personnel	1,894	1,913	(19)	788	1,106
Other Pay - Personnel	0	638	(638)	394	(394)
Unemployment Insurance - Personnel	28	2	25	0	28
<b>UTILITIES</b>					
Telephone & Data Communication	17,265	23,000	(5,735)	19,013	(1,748)
Power, Water, and Trash	85,289	87,000	(1,711)	87,546	(2,257)
Two-Way Radios	7,181	9,984	(2,803)	10,187	(3,006)
	<u>\$ 164,290</u>	<u>\$ 181,210</u>	<u>(\$ 16,920)</u>	<u>\$ 145,048</u>	<u>\$ 19,242</u>
<b>OPERATING FACILITIES</b>					
<b>WAGES</b>					
Staff - Operations/Facilities	25,142	27,431	(2,288)	24,804	338
<b>FRINGE BENEFITS</b>					
FICA - Operating Facilities	2,365	2,365	0	2,317	48
Pension - Operating Facilities & Equip	3,120	3,092	29	3,200	(80)
Health Insurance - Operating Facilities	4,960	5,825	(865)	4,513	447
Sick Pay - Operating Facilities & Equip	675	422	253	1,197	(522)
Vacation - Operating Facilities & Equip	4,002	1,766	2,237	3,231	771
Holiday Pay - Operating Facilities & E	1,413	1,412	0	1,373	39
Other Pay - Operating Facilities & Equi	0	117	(117)	0	0
<b>SERVICE VEHICLES</b>					
Service Vehicle Parts & Repairs	5,534	6,000	(466)	5,332	201
Fuel - Services Vehicles	23,085	30,000	(6,915)	26,830	(3,745)

# SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

## GENERAL OVERHEAD

For the 6 Months Ending December 31, 2015

	<u>ACTUAL</u>	<u>BUDGET</u>	<u>VAR (\$)</u>	<u>PRIOR</u>	<u>VAR (\$)</u>
<b>BUILDINGS &amp; GROUNDS</b>					
Property Insurance (OF)	23,996	22,919	1,077	23,760	236
Contract Maint-OF	41,523	37,480	4,043	35,701	5,822
B&G Repairs & Supplies-(OF)	35,797	19,000	16,797	13,716	22,081
	<u>\$ 171,612</u>	<u>\$ 157,828</u>	<u>\$ 13,784</u>	<u>\$ 145,974</u>	<u>\$ 25,638</u>
<b>DISTRICT ADMINISTRATION</b>					
<b>WAGES</b>					
Staff - District Administration	258,706	279,212	(20,506)	168,880	89,826
Bus Ad Revenue Placement	5,622	4,350	1,272	4,979	643
<b>FRINGE BENEFITS</b>					
FICA - District Administration	21,133	24,855	(3,723)	15,718	5,414
Pension - District Administration	28,356	32,491	(4,135)	22,978	5,378
Health Insurance - District Administrati	65,195	83,620	(18,425)	39,232	25,963
Health Insurance - Retiree & Cobra	31,418	43,016	(11,598)	30,303	1,115
Sick Pay - District Administration	5,913	5,391	521	2,987	2,926
Vacation - District Administration	20,041	24,527	(4,486)	36,804	(16,763)
Holiday Pay - District Administration	13,697	14,566	(869)	9,609	4,088
Other Pay - District Administration	3,786	3,641	145	1,910	1,876
Unemployment - District Administratio	224	225	(1)	238	(14)
<b>ADMINISTRATIVE SERVICES</b>					
Public Official Insurance	27,015	21,170	5,846	15,393	11,623
Legal Counsel	33,029	62,500	(29,471)	65,687	(32,658)
Pension Administration	323	10,150	(9,827)	6,040	(5,716)
Audit - Public Costs	67,299	75,000	(7,701)	41,437	25,862
Directors Fees	5,640	6,300	(660)	4,980	660
Office Machines Repair & Maintenanc	78,266	71,474	6,792	71,396	6,870
Miscellaneous Services	102,268	37,049	65,220	96,443	5,825
<b>MISCELLANEOUS EXPENSES</b>					
Training, Conferences & Meetings	10,909	5,000	5,909	2,753	8,156
Bus Ad Revenue Program (BA)	1,130	750	380	0	1,130
Mandated Fees and Permits	25,110	19,275	5,835	15,201	9,909
Overpass Site Service	587	3,750	(3,163)	77	510
Office & Computer Supplies	20,192	24,755	(4,564)	17,661	2,531
Dues & Subscriptions	20,850	21,833	(982)	20,857	(7)
Employee Relations	17,069	12,160	4,909	16,632	437
Miscellaneous Expenses	7,489	22,818	(15,329)	39,777	(32,287)
	<u>\$ 871,268</u>	<u>\$ 909,879</u>	<u>(\$ 38,611)</u>	<u>\$ 747,972</u>	<u>\$ 123,297</u>
<b>GENERAL OVERHEAD</b>	<u>\$ 1,440,489</u>	<u>\$ 1,485,148</u>	<u>(\$ 44,659)</u>	<u>\$ 1,328,674</u>	<u>\$ 111,815</u>

# SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

## ASSET ACQUISITION REPORT

For the 6 Months Ending December 31, 2015

	BEGINNING BALANCE	ENDING BALANCE	CURRENT YEAR ACQUISITION
<b>WORK IN PROCESS</b>			
WIP - Canopy Artic Modifications	64,578	77,026	12,448
WIP - Olive Fence Project	170	6,200	6,030
WIP - Back-up Generator	0	0	0
WIP - Bus Refurbishing	8,249	13,500	5,251
WIP - AVL	574,813	1,512,084	937,271
WIP - Ticket Vending Machines	0	0	0
WIP - Radio Systems	0	0	0
WIP - Buses	0	0	0
WIP - Calle Real Development	0	0	0
WIP - Electric Vehicle Projects	3,351	3,351	0
WIP - LFP Battery Acquisition	278,248	337,679	59,431
WIP - SuperStop	90,265	93,573	3,308
WIP - ITS Projects	50,450	50,450	0
WIP - Transit Center Renovation	34,067	78,866	44,799
	<u>\$ 1,104,191</u>	<u>\$ 2,172,728</u>	<u>\$ 1,068,537</u>
<b>LAND</b>			
Cota Street Land	3,518,444	3,518,444	0
Chapala Street Land	426,986	426,986	0
Overpass RD. Land	281,435	281,435	0
Calle Real Land	<u>1,369,431</u>	<u>1,369,431</u>	<u>0</u>
	<u>\$ 5,596,297</u>	<u>\$ 5,596,297</u>	<u>\$ 0</u>
<b>FIXED FACILITIES</b>			
Terminal One Fixed Facilities	10,531,364	10,542,874	11,510
TC Fixed Facilities	676,659	676,659	0
Overpass Fixed Facilities	<u>1,721,537</u>	<u>1,721,537</u>	<u>0</u>
	<u>\$ 12,929,560</u>	<u>\$ 12,941,069</u>	<u>\$ 11,510</u>
<b>BUSES</b>			
Buses	37,666,646	37,666,646	0
Bus Equip-Radios/Fareboxes/Bikeracks	2,359,865	2,359,865	0
Bus Equip-Drivetrains/Trailer	1,274,846	1,317,748	42,902
Bus Equip-Electric Vehicles	500,598	506,451	5,853
Bus-Chargin Equipment	387,333	387,333	0
Buses-Refurbishing	<u>64,571</u>	<u>69,014</u>	<u>4,443</u>
	<u>\$ 42,253,859</u>	<u>\$ 42,307,057</u>	<u>\$ 53,198</u>
<b>NON-REVENUE VEHICLES</b>			
Service Vehicles	<u>762,621</u>	<u>762,621</u>	<u>0</u>
	<u>\$ 762,621</u>	<u>\$ 762,621</u>	<u>\$ 0</u>
<b>SHOP EQUIPMENT</b>			
Shop Equipment	603,554	609,738	6,184
	<u>\$ 603,554</u>	<u>\$ 609,738</u>	<u>\$ 6,184</u>
<b>OFFICE FIXTURES/EQUIPMENT</b>			
Office Furniture & Equipment	922,966	922,966	0
Office Business Machines	746,160	749,232	3,073
Fare Revenue Equipment & Miscellane	<u>468,803</u>	<u>468,803</u>	<u>0</u>
	<u>\$ 2,137,929</u>	<u>\$ 2,141,002</u>	<u>\$ 3,073</u>
<b>BUS STOP EQUIPMENT</b>			
Bus Stop Equip-Signs & Poles & Securi	148,507	148,507	0
Bus Stop Equip-Benches/Trash Recept	170,945	184,347	13,402
Bus Stop Equip-Shelters	757,173	758,189	1,016
	<u>\$ 1,076,624</u>	<u>\$ 1,091,042</u>	<u>\$ 14,418</u>
<b>EV RESEARCH &amp; DEVELOPMENT</b>			
EV Research & Development	0	0	0
	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
<b>GRAND TOTAL</b>	<u><b>\$ 66,464,636</b></u>	<u><b>\$ 67,621,554</b></u>	<u><b>\$ 1,156,919</b></u>



## BOARD OF DIRECTORS REPORT

**MEETING DATE:** February 9, 2016

**AGENDA ITEM #:** 9

**TYPE:** Action Item

**PREPARED BY:** Steve Maas

\_\_\_\_\_  
*Signature*

**REVIEWED BY:** General Manager

\_\_\_\_\_  
*GM Signature*

**SUBJECT:** **Proposition 1B – Transit Security Grant for Fiscal Year 2015-16 (Board Resolution No. 2016-02)**

### **RECOMMENDATION:**

Staff recommends that the Board pass Resolution No. 2016-02 for FY 2015-16 Proposition 1B – Transit Security funding, as required by the California Governor's Office of Emergency Services.

### **DISCUSSION:**

MTD has been allocated \$238,204 in Proposition 1B – Transit Security Grant Program funding for Fiscal Year 2015- 16. These funds are available for eligible capital projects that provide increased protection from a security or safety threat.

Staff has submitted an application for these funds for MTD's ongoing automatic vehicle location (AVL) project. The State requires the adoption of a resolution of approval by the Board as a part of the application process.

### **ATTACHMENTS:**

- Resolution for FY 2015-16 Proposition 1B – Transit Security funding.

## **Santa Barbara Metropolitan Transit District**

Resolution #: 2016-02

WHEREAS, the Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006 authorizes the issuance of general obligation bonds for specified purposes, including, but not limited to, funding made available for capital projects that provide increased protection against security and safety threats, and for capital expenditures to increase the capacity of transit operators to develop disaster response transportation systems; and

WHEREAS, the California Governor's Office of Emergency Services (Cal OES) administers such funds deposited in the Transit System Safety, Security, and Disaster Response Account under the California Transit Security Grant Program (CTSGP); and

WHEREAS, the SANTA BARBARA METROPOLITAN TRANSIT DISTRICT is eligible to receive CTSGP funds; and

WHEREAS, the SANTA BARBARA METROPOLITAN TRANSIT DISTRICT will apply for FISCAL YEAR 2015-16 CTSGP funds in an amount up to \$238,204 for the introduction of security cameras and global positioning of buses to MTD's fleet, which will enhance the safety of both passengers and drivers alike. Security cameras are expected to provide a deterrent to unruly behavior, while global positioning technology improves emergency response needs; and

WHEREAS, SANTA BARBARA METROPOLITAN TRANSIT DISTRICT recognizes that it is responsible for compliance with all Cal OES CTSGP grant assurances, and state and federal laws, including, but not limited to, laws governing the use of bond funds; and

WHEREAS, Cal OES requires SANTA BARBARA METROPOLITAN TRANSIT DISTRICT to complete and submit a Governing Body Resolution for the purposes of identifying agent(s) authorized to act on behalf of SANTA BARBARA METROPOLITAN TRANSIT DISTRICT to execute actions necessary to obtain CTSGP funds from Cal OES and ensure continued compliance with Cal OES CTSGP assurances, and state and federal laws.

*THEREFORE, IT IS HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SANTA BARBARA METROPOLITAN TRANSIT DISTRICT THAT JERRY ESTRADA, GENERAL MANAGER, AND/OR HIS DESIGNEE, is hereby authorized to execute for and on behalf of SANTA BARBARA METROPOLITAN TRANSIT DISTRICT, a public entity established under the laws of the State of California, any actions necessary for the purpose of obtaining financial assistance provided by the California Governor's Office of Emergency Services under the CTSGP.*

Passed and approved this 9th day of February, 2016.

## Santa Barbara MTD Resolution

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### *Certification*

I, Dave Davis, duly appointed and  
(Name)

Chairman of the Board of Directors  
(Title) (Governing Body)

do hereby certify that the above is a true and correct copy of a resolution passed and approved by

the Board of Directors of the Santa Barbara Metropolitan Transit District on the  
(Governing body) (Name of Applicant)

9th day of, February, 2016.

Chairman of the Board  
(Official Position)

\_\_\_\_\_  
(Signature)

February 9, 2016  
(Date)



## BOARD OF DIRECTORS REPORT

**MEETING DATE:** February 9, 2016

**AGENDA ITEM #:** 10

**TYPE:** Action Item

**PREPARED BY:** Ryan Gripp

\_\_\_\_\_  
*Signature*

**REVIEWED BY:** General Manager

\_\_\_\_\_  
*GM Signature*

**SUBJECT:** Bus Canopy Modifications Project Contract Award Recommendation

### RECOMMENDATION:

Based upon the discussion that follows, staff recommends that the Board award the Bus Canopy Modifications Project contract to Frank Schipper Construction Company for a price of \$723,327. Such contract is for a turnkey project that includes building materials and labor required to complete the scope of work for the base bid, excluding all bid alternates. Staff is also seeking authorization for the revision of the Terminal 1 Fixed Facilities budget to include an additional \$350,000 for the project.

### DISCUSSION:

#### PROJECT DESCRIPTION

The purpose of this project is to raise the roof of one section of the maintenance canopy to allow MTD mechanics to raise the 60' articulated buses on portable lifts in that section. Included in the construction is the replacement of the existing canopy roof, painting and repairing metal structures, upgrading electrical, and rough-ins for conduit for a future project of photovoltaic roof panels.

Upon execution of the contract, staff will issue Contractor a notice to proceed and performance of work is required to begin 30 days thereafter. Once Contractor commences with the Project, it is slated to take no longer than four months to complete. During that time, staff will work with Contractor to stage work appropriately to ensure minimal impact to MTD operations.

#### PROJECT BUDGET & FUNDING

The budget for the current fiscal year includes \$395,000 in TDA-STA funds for the Project. The remaining \$328,327 to cover the full cost of the Project plus a contingency amount of \$21,673 is anticipated to come from TDA-STA funds, pending Board approval of the budget revision.

Early in the Project, MTD engaged the estimating services of Jacobus and Yuang, Inc. to provide staff with professional cost consulting services. They produced a preliminary Opinion of Cost, dated September 11, 2014, which staff used to establish the project budget. The

estimate, however, did not include revisions to the project scope that evolved over the subsequent 16 months of project planning, nor did it account for price escalation beyond 2014. Because much of the data used to formulate the original estimate was out of date, staff engaged Jacobus & Yuang, Inc. to provide a revised estimate.

The revised Opinion of Cost produced on January 12, 2016 for the base project was \$753,576, 4% higher than Frank Schipper Construction Company's bid. Since the bid amount is within an acceptable range of the estimate, staff determines Schipper's bid to be fair and reasonable.

## SOLICITATION PROCESS

Development of Specifications and Plans—The Bus Canopy Modifications Project specifications and plans were developed by Lenvik and Minor Architects with technical consultation from electrical engineering firm Alan Noelle Engineering and structural engineering firm Ehlen & Speiss, Inc. These specifications were further amended following input from MTD employees including mechanics, administrative personnel, and department managers.

Invitation for Bids—The Invitation for Bids (IFB) procurement process was used in order to identify the firm with the lowest bid, and experience and qualifications to execute the project properly. The IFB was publicly noticed in November, 2015, in the *Ventura County Star* and the *Santa Barbara News-Press*. A mandatory pre-bid conference/job walk was attended by nine contractors. Subsequent questions and requests for clarification resulted in two addenda, and the bid process culminated in the receipt of three bids by the December, 2015 deadline. A couple of hours after the bid deadline, staff received an email from one of the three bidders requesting to withdraw their bid because their estimator “missed pre-qualification requirements” and “miscalculated the correct estimate.” This left two bids for the Project, the results of which are shown in the table below.

Bidder Name	Bidder Location	Base Bid
Frank Schipper Construction Co.	Santa Barbara	\$723,327
Schock Contracting Corp.	Goleta	\$742,244

Responsiveness & Responsibility—The low bidder, Frank Schipper Construction Company, was reviewed for “responsiveness” to determine that all required materials, information and forms were provided and “responsibility” to determine their financial capacity to undertake the Project. In evaluating “responsiveness,” no material deviations from MTD bid criteria were identified. In evaluating “responsibility,” staff determined that Frank Schipper Construction has the financial strength and technical capacity to undertake the Project.

## CONTRACT EXECUTION

Upon authorization of contract award from the Board, staff will issue Frank Schipper Construction Company a “Notification of Contingent Award” indicating MTD's intent to execute a contract for the Bus Canopy Modifications Project contingent upon receipt of required bonds and certificates of insurance. Once required documents are received MTD's General Manager, Jerry Estrada, will execute the contract and staff will issue a “Notice to Proceed” to Frank Schipper Construction Company.



## BOARD OF DIRECTORS REPORT

**MEETING DATE:** February 9, 2016

**AGENDA ITEM #:** 11

**TYPE:** Informational

**PREPARED BY:** Brad Davis

\_\_\_\_\_  
*Signature*

**REVIEWED BY:** General Manager

\_\_\_\_\_  
*GM Signature*

### **Discussion:**

Staff will present the draft Cash Reserves Policy to the Board of Directors to provide an opportunity for direction and feedback.

### **Background & Status**

Last summer, the Finance Committee directed staff to develop a reserve fund policy. While the District currently considers a portion of its cash and cash equivalents as reserves, there is currently no formal policy that establishes specific reserve types and funding levels. Staff provided the Committee with a suggested approach for the policy last August which was followed by a presentation of the draft Cash Reserves Policy to the committee last November. Based on feedback from the Committee at that time, a revised Policy was prepared by staff and reviewed by the Committee in January. The attached draft takes into account additional direction from the January Committee meeting.

Prior to bringing the Policy back to the Board for consideration of approval, staff will provide an estimate of the District's ability to fund the recommended reserves. Preparation of the projections will take into account the upcoming budget revision and draft budget for next year, including any effect from more recent District financial trends. Also, while staff research indicates that the Policy is in compliance with State laws and regulations, it still requires review by legal counsel. Staff is seeking input from the District's auditor as well concerning the proper accounting treatment for the setup, funding, and usage of the reserve funds.

### **Purpose**

The establishment and funding of cash reserves is based upon prudent financial management. A reserve policy will greatly increase the District's ability to maintain continued fiscal health and minimize interruptions in transit service in the event of economic disruptions, natural disasters, major funding losses, and other significant unexpected occurrences. Additionally, reserves provide for the normal cash flow needs of the District and as well as the replacement and addition of its capital assets. As described by the California Special Districts Association:

"Reserves are the foundation of the sustainable delivery of core services. Through prudent reserves, special districts offer taxpayers and ratepayers significant benefits

including savings to balance budgets, emergency preparedness, stable rates, well maintained infrastructure, and investment in the future.”<sup>1</sup>

### **Reserve Classifications**

Staff is recommending the formation of four separate cash reserve funds. The attached Cash Reserves Policy describes the type and purpose of the cash reserves funds to be established, the process for determining the target reserve amount, the authority for using accumulated reserves, and the means for funding the reserves. Following is a description of the fund types.

RESERVE TYPE	PURPOSE OF RESERVE	TARGET RESERVE LEVEL
Working Capital <sup>2</sup>	Cash flow requirements of the District to avoid disruption of ongoing operating activities	FTA Operating Assistance
Appropriated	Unbudgeted significant operating or capital needs arising during the course of the fiscal year	2% of Operating Budget <sup>3</sup>
Emergency	Extraordinary losses from natural disasters and major funding eliminations or suspensions	10% of Operating Budget
Capital	Future capital expenditures for replacement, improvement, or expansion of capital assets	Based on formula taking into account Five-Year Capital Plan

### **Funding of Reserves**

The funding of cash reserves would be provided from the District's cash balances that are not specifically dedicated to other purposes by statute, grant, contract, or direction of the Board. Because of the nature of fund accounting, the source of reserve funds is represented by the District's unrestricted net assets—which are reported on the Statement of Net Position (the equivalent of the for-profit balance sheet). At the end of FY14/15, the District carried an unrestricted net position balance of \$10.2 million. Changes in the balance are for the most part determined by the operating surplus or deficit for the year. As previously indicated, staff will use the most recent financial figures and budget projections when calculating the ability and to what extent the District would be in a position to fund the four reserve funds.

Attachment: Draft Cash Reserves Policy

<sup>1</sup> California Special Districts Association, *Special District Reserve Guidelines-Second Edition* (2013), 6.

<sup>2</sup> "Working capital" is the common term for assets (i.e., cash) used for regular near-term operating needs. The word "capital" in this context does not refer to fixed assets or the funding thereof.

<sup>3</sup> At the direction of the Finance Committee, staff is developing a target reserve methodology that is less general and takes into account the potential needs for specific budget elements. For example, General Administration includes general liability costs which may vary as high as the self-insurance retention which alone represents about 9% of the GA budget.

# **Santa Barbara Metropolitan Transit District Cash Reserves Policy**

**February 9, 2016**

## **I. Purpose**

The establishment of cash reserves is based upon prudent financial management. A reserve policy will greatly increase the District's ability to maintain continued fiscal health and minimize interruptions in transit service in the event of economic disruptions, natural disasters, major funding losses, and significant risk-related outlays. Additionally, the funding of reserves provides for the replacement or addition of District facilities, rolling stock, and equipment.

This Policy describes the type and purpose of the cash reserves funds to be established, the process for determining the target reserve amount, the authority for using accumulated reserves, and the means for funding the reserves.

## **II. Reserve Funds**

The following cash reserve funds shall be established by the District which shall be prioritized and funded to the target dollar sum in the order in which they are presented below.

### **A. Working Capital Reserve**

Basis – A working capital reserve shall be funded to meet the normal cash flow requirements of the District to avoid disruption of operating activities. Working capital is required for:

- Regular short-term cash flow requirements to accommodate operating costs.
- Receipt of federal operating assistance late or in the following fiscal year.
- Upfront outlays for capital acquisitions that are funded on a reimbursement basis.

Target – The amount of the reserve shall be equal to the FTA 5307 formula operating funds budgeted for the fiscal year which is considered sufficient to meet all working capital needs.

Usage – Use of working capital reserves shall be at the discretion of the General Manager or his/her designee to meet cash flow needs as they arise.

### **B. Appropriated Reserve**

Basis – An appropriated reserve shall be used as a contingency fund in the event of unanticipated, high-priority operating or capital needs, including minor emergencies, that may arise during the fiscal year. Examples include economic downturns affecting revenue, volatile energy costs, storm-related damage, and significant self-insurance outlays.

Target – The amount of the reserve shall be 2% of the approved operating budget.

Usage – Use of the appropriated reserve shall require approval of the Board of Directors. Such authority is granted to the General Manager when circumstances require the immediate commitment of resources to preserve life or property, or to protect public health, welfare, and safety.

### C. Emergency Reserve

Basis – An emergency reserve shall be used to fund extraordinary losses resulting from natural or man-made disasters, major funding losses or suspensions, and other similar circumstances.

Target – The amount of the reserve shall be 10% of the approved operating budget.

Usage – Use of the emergency reserve shall require approval by the Board of Directors. Such authority is granted to the General Manager when circumstances require the immediate commitment of resources to preserve life or property, or to protect public health, welfare, and safety.

### D. Capital Reserve

Basis – A capital reserve shall be funded for the purpose of future capital expenditures for the replacement, improvement, or expansion of District capital assets including but not limited to the revenue vehicle fleet, passenger facilities, and operating facilities.

Target – The amount of the capital reserve shall be based upon the unfunded portion<sup>1</sup> of the five-year capital plan in the following manner:

- 100% of the capital budget for the current fiscal year (year one); plus,
- 80% of the capital budget for the subsequent fiscal (year two); plus,
- 60% of the capital budget for year three; plus,
- 40% of the capital budget for year four; plus,
- 20% of the capital budget for year five.

<sup>1</sup> The unfunded portion of the capital budget is defined as the difference between the capital budget less the capital funding that is or is reasonably expected to be secured for that year.

Additional capital sinking funds may be established by the Board of Directors as needed for projects that require a substantial capital outlay (e.g., a large bus purchase or new facility).

Usage – Use of the capital reserve shall require approval of the Board of Directors. Such authority is granted to the General Manager when circumstances require the immediate commitment of resources provided that such use is consistent with the priorities established by the Board of Directors as part of the annual budget process.

## III. Funding

The funding of reserves shall be from the District's Unrestricted Net Position. In the event that a reserve fund balance falls below the target level, to the extent feasible, it shall be replenished to the target level by shifting funds from the lowest priority reserve fund with a fund balance. Increasingly higher priority reserve funds shall be used for such replenishment as necessary.

## IV. Reporting

Staff shall report to the Board of Directors on the status of the cash reserve funds as part of the annual budget process. If reserve balances are not meeting the targets established in this policy, staff shall develop a plan for moving towards the authorized cash reserve levels.

## V. Modifications

This Cash Reserves Policy may be amended at any time by approval of the Board of Directors.

To: MTD Board of Directors  
From: Jerry Estrada, General Manager  
Date: February 9, 2016  
Subject: General Manager's Report

### Planning

MTD's annual Report to the Community was released on January 20th. The annual report provides an overview of MTD's recent performance, current projects, Strategic Plan goals, and more. It was mailed to local elected officials and decision makers as well as to interested members of the community. The Report is posted on MTD's website, and anyone may pick one up at the Transit Center or at the administrative offices at 550 Olive Street.

Staff attended the monthly COAST Bus Riders Meeting on January 14. Staff discussed the process for the upcoming August changes and answered questions. COAST will be holding their next Bus Riders Meeting on February 11 in Carpinteria at the Coffee Bean & Tea Leaf at the corner of Linden and Carpinteria Avenue to focus the discussion on service in the Carpinteria area.

### Operations

During this past month, we have had heavy rains in our area, "El Nino"-like, if you will. Many streets were closed due to the dynamics of the storms. Operations had to make a few adjustments with service and routing. Areas impacted included State Street (Downtown Shuttles), Cabrillo Boulevard (Waterfront Shuttle), and the general area east of State Street (Crosstown Shuttle and Lines 20 and 14). Operators were given instructions to either pull over to a safe area, or to detour. There was minimal service lost; all lines resumed regular routing upon street openings or water recession.

Our two newest Operators in training, Isaiah Pollard and James Steele, have completed their training, and, have assumed their respective bid shifts. Martin Luther King Day, January 18<sup>th</sup>, was a reduced service day, and a holiday bid for Operations. Our next holiday, President's Day, is on Monday, February 15<sup>th</sup>. This is also a reduced service day, and a holiday bid.

### Administration

The MTD Strategic Plan: 2016 - 2021 was recently presented to a UCSB group of faculty, staff, students, and other persons. The attendees were very interested in the Plan, and appreciative of the presentation.

Staff will present a proposal to renew the SBCC Student Bus Pass agreement to their Student Senate this Friday the 5<sup>th</sup>. If the Student Senate supports the proposal a vote of the student body will be scheduled in the next few months. The current bus pass agreement expires at the end of this semester.

Human Resources, working with Regional Government Services, has completed an extensive recruitment process to identify candidates for the Manager of Maintenance position. MTD will be conducting interviews with the qualified candidates over the course of the next two weeks. Recruiting continues for two open mechanic positions, and interviews are ongoing for bus drivers.

The Manager of HR and Risk will attend the annual FTA Drug and Alcohol Program National Conference in March in Sacramento, CA.

Senate Bill (SB) 508, which took effect on January 1, 2016, made various changes to California Transportation Development Act (TDA) regulations. Importantly, it eliminated the requirement that transit agencies that were eligible recipients of the TDA - Local Transportation Fund (LTF) in FY 1978-79 (including MTD) continue to meet their FY 1978-79 farebox ratio. Thus, as an urban transit system, MTD is now subject to the standard 20 percent minimum farebox recovery ratio requirement to qualify for the LTF.

At their meeting of January 21, the SBCAG Board unanimously approved the recommended allocation of the FY 2015-16 countywide portion of cap-and-trade Low Carbon Transit Operations Program (LCTOP) funds that flows through SBCAG. This approval included \$190,000 for MTD to continue the A.M. peak-period enhancement of Lines 1 & 2 that was implemented on November 30, 2015. Staff has submitted an application to Caltrans for that project, and also submitted an application for MTD's upcoming Smartcard project utilizing the \$121,403 in FY 2015-16 LCTOP funds that were awarded directly to MTD by the state.

Staff attended a meeting of county transit operators organized by SBCAG on January 27. The meeting included an initial discussion of the method of allocation in future years of the countywide portion of LCTOP funds that flow through SBCAG. Options discussed included a competitive call for projects and various formula distributions. No decisions were reached at the meeting. SBCAG plans to schedule another transit operators meeting to continue the discussion, to be followed by a TTAC discussion and, finally, a recommendation to the SBCAG Board to adopt a methodology.

Staff attended a meeting of SBCAG's Technical Transportation Advisory Committee (TTAC) on Thursday, February 4. MTD is a voting member of the committee. TTAC recommended that the SBCAG Board approve the Transportation Development Act - Local Transportation Fund (TDA-LTF) apportionments for FY 2016-17. TTAC also received updates on revised revenue projections for the 2016 State Transportation Improvement Program (STIP), draft Measure A revenue estimates, and the proposed Measure A cost savings policy.