

AGENDA

Meeting of the BOARD OF DIRECTORS of the SANTA BARBARA METROPOLITAN TRANSIT DISTRICT A Public Agency Tuesday, January 24, 2017 8:30 AM John G. Britton Auditorium 550 Olive Street, Santa Barbara, CA 93101

1. CALL TO ORDER

ROLL CALL OF THE BOARD OF DIRECTORS
 Dave Davis, Chair; Chuck McQuary, Vice Chair; Olivia Rodriguez, Director; Dick Weinberg, Director;
 Bill Shelor, Secretary; David Tabor, Director; Paula Perotte, Director

3. REPORT REGARDING POSTING OF AGENDA

CONSENT CALENDAR

- 4. APPROVAL OF PRIOR MINUTES (ATTACHMENT-ACTION MAY BE TAKEN) The Board will be asked to waive the reading of and approve the draft minutes for the meeting of January 10, 2017.
- 5. APPROVAL OF CASH REPORT (ATTACHMENTS-ACTION MAY BE TAKEN) The Board will be asked to review and approve the cash report for the period of January 3, 2017 through January 16, 2017.

THIS CONCLUDES THE CONSENT CALENDAR

6. PUBLIC COMMENT

Members of the public may address the Board on items within jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, please complete and deliver to the MTD Board Clerk, a "Request to Speak" form including a description of the subject you wish to address. Additional public comment will be allowed during each agenda item, including closed session items. Please fill out the Request to Speak form and indicate the agenda item number that you wish to comment on.

7. MTD BOARD OF DIRECTORS – STANDING COMMITTEE ASSIGNMENTS - (ATTACHMENTS-ACTION MAY BE TAKEN)

Staff recommends that the Board approve the committee assignments for calendar year 2017.

8. GENERAL MANAGER'S REPORT UPDATE - (INFORMATIONAL)

a) Cruise ships

b) Capital Projects

9. OTHER BUSINESS AND COMMITTEE REPORTS - (ACTION MAY BE TAKEN)

The Board will report on other related public transit issues and committee meetings.

10. RECESS TO CLOSED SESSION - CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION - (ACTION MAY BE TAKEN) The Board will meet in closed session pursuant to Government Code § 54956.9(a): two matters: Julian Ray Rodriguez v. SBMTD Swostik Lamichhane, Reeti K.C. Lamichhane, Sapana Lamichhane, Rachayita Pant v. SBMTD

11. RECESS TO CLOSED SESSION - CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION - (ACTION MAY BE TAKEN)

Conference with legal counsel pursuant to Government Code § 54956.9 One matter: Martha M. Wright v. Goleta Water District, SBSC case no. SM057969

12. ADJOURNMENT

AMERICAN WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 963-3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



MINUTES

Meeting of the BOARD OF DIRECTORS of the SANTA BARBARA METROPOLITAN TRANSIT DISTRICT A Public Agency Tuesday, January 10, 2017 8:30 AM John G. Britton Auditorium 550 Olive Street, Santa Barbara, CA 93101

1. CALL TO ORDER

Chair Davis called the meeting to order at 8:32 a.m.

2. ROLL CALL OF THE BOARD OF DIRECTORS

Chair Davis reported that all members were present.

3. REPORT REGARDING POSTING OF AGENDA

Lilly Gomez, Interim Executive Assistant reported that the agenda was posted on Friday, January 6, 2017 at MTD's Administrative office, mailed and emailed to those on the agenda list, and posted on MTD's website.

4. OATH OF OFFICE - (ACTION MAY BE TAKEN)

Newly appointed Board member Paula Perotte was sworn in as Director for the Santa Barbara Metropolitan Transit District.

CEREMONIAL ITEM

5. ROGER ACEVES RECOGNITION RESOLUTION #2017-01- (ACTION MAY BE TAKEN) Staff asked the Board to approve resolution #2017-01 honoring Former Board Member Roger Aceves. Director Rodriguez move to approve resolution #2017-01. Director McQuary seconded the motion. The motion passed unanimously

CONSENT CALENDAR

6. APPROVAL OF PRIOR MINUTES - (ATTACHMENT-ACTION MAY BE TAKEN)

The Board will be asked to waive the reading of and approve the draft minutes for the meeting of December 13, 2016.

Mr. Howard Green, a member of the public noted that the December 13th meeting had the General Managers report scheduled to be shared after the closed session. Mr. Green requested that MTD consider scheduling the general manager share his report prior to entering a closed session.

Director Tabor moved to approve the draft minutes for the meeting of December 13, 2016. Director McQuary seconded the motion. The motion passed unanimously with one abstention from Director Perotte.

7. APPROVAL OF CASH REPORT - (ATTACHMENTS-ACTION MAY BE TAKEN)

The Board will be asked to review and approve the cash reports for the periods of December 6, 2016 through December 19, 2016 and December 20, 2016 through January 2, 2017.

Director Shelor requested for more information on the PC upgrade project and Lossan Payment in the cash report. Jerry Estrada, General Manager advised the board that MTD is in the process of upgrading the computer software programs. Steve Maas, Manager of Government Relations & Compliance advised Director Shelor and the board that the Lossan payment is a part of the agreement to pay MTD quarterly for mutual passengers from Amtrak fares.

Director Tabor moved to approve the cash report for the periods of December 6, 2016 through December 19, 2016 and December 20, 2016 through January 2, 2017. Director McQuary seconded the motion. The motion passed unanimously

8. FINAL FY 2015-16 AUDITED FINANCIAL STATEMENTS & REPORTS- (ATTACHMENTS-ACTION MAY BE TAKEN)

The Board will be asked to review the final audited financial statements and compliance reports for the fiscal year ended June 30, 2016.

Director Shelor requested clarification on the difference in Liability Reserves. Brad Davis, Assistant General Manager advised of a last minute change from liability reports and the previously drafted audit.

Director Tabor moved to approve the final audited financial statements and compliance reports for fiscal year 2015-16. Director McQuary seconded the motion. The motion passed unanimously.

THIS CONCLUDES THE CONSENT CALENDAR

9. PUBLIC COMMENT

Mr. Howard Green recommended MTD review and reconsider the transfer policy during the time of implementing new fareboxes.

10. ELECTION OF OFFICERS- (ACTION MAY BE TAKEN)

The Board will held elections for the following Board assignments: Chair, Vice Chair, and Secretary.

Director Weinberg stated the MTD board has an outstanding line up and moved to keep the board assignments as is. Chair Davis to remain as Chair, Director McQuary to remain Vice Chair and Director Shelor as Secretary. Director Tabor seconded the motion. The motion passed unanimously.

11. MTD BOARD OF DIRECTORS – STANDING COMMITTEE ASSIGNMENTS - (ATTACHMENTS-ACTION MAY BE TAKEN)

Staff recommend the Board of Directors consider consolidation of its standing committees; and that the Directors share their preferences for assignment by Friday January 13. The committee assignments will be finalized in the January 24, 2017 meeting.

Director Shelor advised that he would seize the opportunities to participate in multiple committees if needed.

Director McQuary moved to approve General Manager to consolidate the committee meetings and assign on January 24. Director Tabor seconded the motion.

12. FINAL DRAFT TDA TRIENNIAL PERFORMANCE AUDIT - (ATTACHMENTS-INFORMATIONAL)

Steve Maas, Manager of Government Relations & Compliance updated the Board regarding the Final Draft FY 2013-2015 Triennial Performance Audit of Santa Barbara Metropolitan Transit District ("Draft Audit"). Mr. Maas advised the board that the triennial review was a very successful audit. The auditor was very complimentary to MTD on performance and recommended that MTD hire a Mechanic specialist for the new technology.

The Board and General Manager acknowledged all of MTD staff for all the hard work reflected in the audit.

13. LOW CARBON TRANSIT OPERATIONS PROGRAM RESOLUTION- (ATTACHMENTS-ACTION MAY BE TAKEN)

Steve Maas, Manager of Government Relations & Compliance requested that the Board Adopt Resolution 2017-02 agreeing to comply with all conditions and requirements set forth in the Certification and Assurances and authorizing General Manager Jerry Estrada to execute all required documents for an application to the California Department of Transportation (Caltrans) for FY 2017 California cap-and-trade funds from the Low Carbon Transit Operations Program (LCTOP). Director Tabor moved to adopt resolution 2017-02. Director Rodriguez seconded the motion. The motion passed unanimously.

14. GENERAL MANAGER'S REPORT UPDATE - (INFORMATIONAL)

Mary Gregg, Manager of Human Resources & Risk updated the Board in regards to the ongoing hiring process for drivers Ms. Gregg highlighted that MTD is working closely with local schools to discuss MTD's career opportunities from an educational standpoint.

Jerry Estrada, General Manager updated the board on the current Capital Projects. The Bus canopy project is in the process and expected to be completed in late April. Allowing further renovations such as the previously discussed photovoltaic potential.

BYD project infrastructure is moving forward and MTD hopes t have additional charging stations installed by April for the arrival of new electric buses.

Mr. Estrada shared that Hillary Blackerby, Marketing Manager and David Harbour, Fleets and Facilities Manager took a trip to the Lancaster to visit the BYD bus manufacture grounds. Mr. Estrada stated that BYD has shown a lot of work and growth taking place in the warehouse. Mr. Estrada also shared his confidence that the BYD will continue to provide great support over the life span of the new buses. Mr. Estrada also commended Mr. Harbour for his attention to detail and ongoing communication with BYD.

Chair Davis advised General Manager to review available dates for the board to view the BYD Lancaster location.

Mr. Estrada advised the board of the budget and service plan timeline over the next six months.

15. OTHER BUSINESS AND COMMITTEE REPORTS - (ACTION MAY BE TAKEN)

Director Shelor advised the board of a meeting to be held on January 11 in regards to the La Patera Transit station. Mr. Estrada advised the Board that Mr. Maas plans to attend and report to the board the findings.

Director Shelor also requested that staff update the reports on MTD's website.

16. RECESS TO CLOSED SESSION-CONFERENCE WITH LABOR NEGOTIATORS- (ACTION MAY BE TAKEN)

The Board will meet in closed session pursuant to Government Code Section 54957.6: SBMTD designated representatives: Dave Davis, Chuck McQuary, Dick Weinberg, Olivia Rodriguez, Paula Perotte, Dave Tabor, Bill Shelor

SBMTD unrepresented employee: General Manager

Chair Davis reported the board presented an excellent annual evaluation for General Manager Estrada and set his annual base salary at \$153,852 per year. Effective January 1, 2017 to be paid in 26 biweekly installments subject to appropriate withholding in payroll taxes. Director Rodriguez moved to approve. Director Tabor seconded the motion. The motion passed unanimously. The full Board congratulated Mr. Estrada.

17. SECOND AMENDMENT TO EMPLOYMENT AGREEMENT WITH GENERAL MANAGER

Board approved the second amendment to the employee agreement with general manager. Director Tabor moved to approve the method of how salary will be set moving forward and the board's minor

adjustments in the provisions of the amendment. Director Weinberg seconded the motion. The motion passed unanimously.

Chair Davis thanked and welcomed Paula Perotte to the MTD Board of Directors.

18. ADJOURNMENT

Director Tabor moved to adjourn the meeting at 10:19am. Director McQuary seconded the motion. The motion passed unanimously.

Santa Barbara Metropolitan Transit District Cash Report Board Meeting of January 24, 2017 For the Period 1/3/2017 through 1/16/2017

MONEY MARKET

Beginning Balance 1/3/2017		\$11,138,381.03
Accounts Receivable	947,444.16	
Passenger Fares	171,007.29	
SBCC Fares	42,939.40	
LCTOP Transfers	15,833.33	
Miscellaneous/Asset Sales	3,730.40	
Advertising/Prepaid Deposi	3,234.00	
Interest Income	97.04	
Measure "A"	.48	
Total Deposits	1,184,286.10	
ACH Garn/Escrow	(1,257.20)	
ACH Pensions Transfer	(29,578.25)	
WC Transfer	(86,402.94)	
ACH Tax Deposit	(190,047.63)	
Payroll Transfer	(402,325.14)	
Operations Transfer	(510,941.76)	
Total Disbursements	(1,220,552.92)	
Ending Balance		\$11,102,114.21
CASH INVESTMENTS		
LAIF Account	\$3,359,659.45	
Money Market Account	11,102,114.21	
Total Cash Balance		\$14,461,773.66
SELF INSURED LIABILITY ACCOUNTS		
WC / Liability Reserves	(\$3,928,505.35)	
Working Capital		\$10,533,268.31

Check #	Date	Company	Description	Amount V	Amount Voids	
114062	12/9/2016	A.G.S. REBUILDERS, INC.	SERVICE VEHICLE PARTS/BUS PARTS	315.00	V	
114254	1/4/2017	ABC BUS COMPANIES INC	BUS PARTS	1,044.20		
114255	1/4/2017	ROGER ACEVES	DIRECTOR FEES	60.00		
114256	1/4/2017	AXLE TECH INTERNATIONAL D	BUS PARTS & REPAIRS	502.85		
114257	1/4/2017	B2B PRINTING SERVICES INC.	OFFICE SUPPLIES	52.92		
114258	1/4/2017	JOSE BAUTISTA	AD MOUNTING/DISMOUNTING	800.00		
114259	1/4/2017	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	544.34		
114260	1/4/2017	BNS ELECTRONICS, INC.	SANTA YNEZ SITE RENTAL	53.79		
114261	1/4/2017	BUDGET BLINDS OF SANTA BARB	OFFICE BLINDS	1,290.80		
114262	1/4/2017	BUYNAK, FAUVER, ARCHBALD&S	LEGAL COUNSEL	37,270.23		
114263	1/4/2017	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	592.77		
114264	1/4/2017	COAST TRUCK PARTS	BUS PARTS	647.54		
114265	1/4/2017	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	107.80		
114266	1/4/2017	CUMMINS PACIFIC, LLC	BUS PARTS	397.05		
114267	1/4/2017	BRADLEY P DAVIS	REIMBURSEMENT	171.30		
114268	1/4/2017	DAVID DAVIS JR.	DIRECTOR FEES	120.00		
114269	1/4/2017	DIESEL MARINE ELECTRIC, INC.	BUS PARTS	442.80		
114270	1/4/2017	DOCUPRODUCTS CORPORATION	COPIER MAINTENANCE/SUPPLIES	447.07		
114271	1/4/2017	GIBBS INTERNATIONAL INC	BUS PARTS	564.80		
114272	1/4/2017	GILLIG LLC	BUS PARTS	7,730.87		
114273	1/4/2017	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	24.04		
114274	1/4/2017	LARA'S AUTO REPAIR DBA	BUS REPAIRS	90.00		
114275	1/4/2017	LAWSON PRODUCTS INC	SHOP SUPPLIES	360.71		
114276	1/4/2017	LENZ PEST CONTROL DBA	FUMIGATION SERVICES	40.00		
114277	1/4/2017	MANSFIELD OIL CO GAINESVILL	DIESEL FUEL	16,801.31		
114278	1/4/2017	MC CORMIX CORP. (OIL)	LUBRICANTS	2,725.94		
114279	1/4/2017	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	1,658.27		
114280	1/4/2017	MCGOWAN GUNTERMANN	ANNUAL AUDIT	9,469.00		
114281	1/4/2017	CHUCK MCQUARY	DIRECTOR FEES	120.00		
114282	1/4/2017	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	130.38		
114283	1/4/2017	MOUNTAIN SPRING WATER	SHOP & OFFICE SUPPLIES	983.95		
114284	1/4/2017	PREVOST CAR INC CREDIT DEPT.	BUS PARTS	397.62		
114285	1/4/2017	OFFICETEAM	TEMPORARY STAFF	1,965.90		
114286	1/4/2017	POWERSTRIDE BATTERY CO.	EV BATTERIES	889.15		
114287	1/4/2017	PRAXAIR DISTRIBUTION, INC.	SHOP SUPPLIES	47.06		
114288		OLIVIA RODRIGUEZ	DIRECTOR FEES	60.00		
114289		SB CHAMBER OF COMMERCE	MEMBERSHIP RENEWAL	468.10		
114290		SILVAS OIL CO., INC.	LUBRICANTS	352.22		

Santa Barbara Metropolitan Transit District Accounts Payable

Accounts Payable Check Register

Check #	Date	Company	Description	Amount Voids
114291	1/4/2017	SHIELD HEATING & AIR DBA	B&G REPAIRS & SUPPLIES	1,135.00
114292	1/4/2017	WILLIAM JOHN SHELOR	DIRECTOR FEES	120.00
114293	1/4/2017	SO. CAL. EDISON CO.	UTILITIES	6,106.05
114294	1/4/2017	SPECIALTY TOOL & BOLT, LTD	SHOP SUPPLIES	953.10
114295	1/4/2017	STEWART'S DE-ROOTING & PLUM	PLUMBING REPAIRS	160.00
114296	1/4/2017	SB CITY OF-REFUSE/WATER	UTILITIES	3,147.26
114297	1/4/2017	THE MEDCENTER	MEDICAL EXAMS	1,434.00
114298	1/4/2017	DAVID T. TABOR	DIRECTOR FEES	60.00
114299	1/4/2017	J.C. M. AND ASSOCIATES INC.	UNIFORMS	1,673.71
114300	1/4/2017	U.S. BANK CORP. PAYMENT SYSTE	MISC. CC PURCHASES	4,166.66
114301	1/4/2017	VALLEY POWER SYSTEMS, INC.	BUS PARTS	252.97
114302	1/4/2017	VERIZON WIRELESS	WIRELESS PHONES & AIM CELLULAR	616.47
114303	1/4/2017	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	918.64
114304	1/4/2017	RICHARD WEINBERG	DIRECTOR FEES	60.00
114305	1/6/2017	STATE OF CALIFORNIA	PAYROLL RELATED	154.18
114306	1/6/2017	ANN HARBOUR	PAYROLL RELATED	275.00
114307	1/6/2017	ANN BRADY OTTIERI	PAYROLL RELATED	277.00
114308	1/6/2017	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	760.00
114309	1/6/2017	SANTA BARBARA SHERIFF'S DEPT	PAYROLL RELATED	433.99
114310	1/6/2017	TEAMSTERS PENSION TRUST	UNION PENSION	91,747.66
114311	1/6/2017	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	10,186.78
114312	1/17/2017	ABC BUS COMPANIES INC	BUS PARTS	92.34
114313	1/17/2017	A.G.S. REBUILDERS, INC.	SERVICE VEHICLE PARTS/BUS PARTS	753.12
114314	1/17/2017	AMERICAN MOVING PARTS, LLC	BUS PARTS	85.78
114315	1/17/2017	HENRY ANDREWS	RETIREE HEALTH REIMBURSEMENT	258.86
114316	1/17/2017	ASBURY ENVIRONMENTAL	WASTE OIL RECYCLER	120.00
114317	1/17/2017	BAY ALARM COMPANY, INC	ALARM CONTRACT	342.87
114318	1/17/2017	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	85.67
114319	1/17/2017	BNS ELECTRONICS, INC.	SANTA YNEZ SITE RENTAL	277.30
114320	1/17/2017	WILLIAM BREWER	TOOL ALLOWANCE	1,100.00
114321	1/17/2017	KARL BRETZ	RETIREE HEALTH REIMBURSEMENT	556.26
114322	1/17/2017	ROBERT BURNHAM	RETIREE HEALTH REIMBURSEMENT	570.00
114323	1/17/2017	CALIFORNIA ELECTRIC SUPPLY, I	SHOP/B&G SUPPLIES	332.24
114324	1/17/2017	GILBERT CALLES	RETIREE HEALTH REIMBURSEMENT	98.00
114325	1/17/2017	TIM CARDONA	TOOL ALLOWANCE	1,100.00
114326	1/17/2017	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	349.35
114327	1/17/2017	CERTIFIED ENVIRONMENTAL	PROFESSIONAL SERVICES	1,344.28
114328	1/17/2017	CENTRAL COAST CIRCULATION, L	BUS BOOK DISTRIBUTION	575.00
114329	1/17/2017	STAN CISOWSKI	RETIREE HEALTH REIMBURSEMENT	443.80
114330	1/17/2017	CLEVER DEVICES LTD	AIM CONTRACT INSTALLMENT	77,693.78
114331	1/17/2017	COMMUNITY RADIO, INC.	GIB. SITE RENTAL	249.18

Accounts Payable Check Register

Check #	Date	Company	Description	Amount V	Void
114332	1/17/2017	CINTAS CORPORATION	FIRST AID SUPPLIES	454.09	
114333	1/17/2017	COAST TRUCK PARTS	BUS PARTS	715.67	
114334	1/17/2017	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	350.31	
114335	1/17/2017	CUMMINS PACIFIC, LLC	BUS PARTS	0.00	V
114336	1/17/2017	CUMMINS PACIFIC, LLC	BUS PARTS	9,333.35	
114337	1/17/2017	DENMUN OFFICE SOLUTIONS DB	IT CONTRACT SERVICES	3,060.00	
14338	1/17/2017	ALICIA DIEHL	RETIREE HEALTH REIMBURSEMENT	552.00	
14339	1/17/2017	DILLINGHAM TICKET CO., LLC	BUS INSPECTION FORMS	5,677.29	
14340	1/17/2017	EASY LIFT TRANSPORTATION, INC	ADA SUBSIDY	70,925.00	
14341	1/17/2017	ERGOMETRICS, INC.	DRIVER TEST SCORING	59.46	
14342	1/17/2017	MELVIN FOUNTAIN	RETIREE HEALTH REIMBURSEMENT	196.00	
14343	1/17/2017	FRONTIER CALIFORNIA INC.	TELEPHONES	94.99	
14344	1/17/2017	GENFARE, A DIVISION OF SPX COR	FAREBOX REPAIRS & PARTS	127.83	
14345	1/17/2017	GIBBS INTERNATIONAL INC	BUS PARTS	2,110.78	
14346	1/17/2017	GILLIG LLC	BUS PARTS	660.93	
14347	1/17/2017	GARY GLEASON	RETIREE HEALTH REIMBURSEMENT	247.95	
14348	1/17/2017	GRAYBAR ELECTRIC COMPANY, I	CHARGING INFRASTRUCTURE	17,221.68	
14349	1/17/2017	ALI HABIBI	RETIREE HEALTH REIMBURSEMENT	237.68	
14350	1/17/2017	HAYWARD LUMBER	SHOP SUPPLIES	38.48	
14351	1/17/2017	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	133.14	
14352	1/17/2017	JAY DANIEL ROBERTSON	RETIREE HEALTH REIMBURSEMENT	482.92	
14353	1/17/2017	DONALD JACKSON	RETIREE HEALTH REIMBURSEMENT	144.00	
14354	1/17/2017	JANICARE DBA	JANITORIAL SERV./SUPPLIES	3,929.00	
14355	1/17/2017	LOUIS JONES	DEDUCTIONS WITHHELD IN ERROR 8/	285.00	
14356	1/17/2017	KIMBALL MIDWEST	SHOP SUPPLIES	178.59	
14357	1/17/2017	MONTE KIMZEY	RETIREE HEALTH REIMBURSEMENT	1,104.00	
14358	1/17/2017	LINDA LEE LACKEY	RETIREE HEALTH REIMBURSEMENT	795.48	
14359	1/17/2017	LARA'S AUTO REPAIR DBA	BUS REPAIRS	45.00	
14360	1/17/2017	LMA ARCHITECTS, CORP.	ARCHITECTURAL SERVICES	6,003.21	
14361		LOUIS MANDEVILLE	RETIREE HEALTH REIMBURSEMENT	232.76	
14362	1/17/2017	MANSFIELD OIL CO GAINESVILL	DIESEL FUEL	33,835.72	
14363	1/17/2017	MC CORMIX CORP. (OIL)	LUBRICANTS	3,588.81	
14364		MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	1,827.52	
14365			LANDSCAPE MAINTENANCE SERVICE	695.00	
14366	1/17/2017	KENNETH B. MILLS	PROCUREMENT SERVICES	1,936.00	
14367	1/17/2017	MISSION LINEN SUPPLY, INC	UNIFORM & LINEN SERVICE	6,575.22	
14368		MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	44.28	
14369		NEWEGG, INC	IT EQUIPMENT & SUPPLIES	849.89	
14370		NEWARK ELEMENT14	BUS PARTS	165.43	
14371		NU-COOL REDI GREEN, INC	COOLANTS & SHOP SUPPLIES	374.49	
14372		PREVOST CAR INC CREDIT DEPT.		1,764.45	

Accounts Payable Check Register

Check #	Date	Company	Description	Amount Voi
114373	1/17/2017	OFFICETEAM	TEMPORARY STAFF	666.34
114374	1/17/2017	CARLOS ORNELAS	RETIREE HEALTH REIMBURSEMENT	90.00
114375	1/17/2017	PERRY LINCOLN MERCURY MAZD	SERVICE VEHICLE PARTS / REPAIRS	140.00
114376	1/17/2017	PETTY CASH - GOMEZ, LILLY	MISC. PURCHASES	214.78
114377	1/17/2017	PITNEY BOWES INC	POSTAGE METER QTRLY CHARGES	145.80
114378	1/17/2017	PB-RESERVE ACCOUNT	PREPAID POSTAGE	1,500.00
114379	1/17/2017	PRISCILLA REID	RETIREE HEALTH REIMBURSEMENT	1,104.00
114380	1/17/2017	REPUBLIC ELEVATOR, INC	ELEVATOR MAINTENANCE	158.58
114381	1/17/2017	AL ROMERO SR.	RETIREE HEALTH REIMBURSEMENT	190.00
114382	1/17/2017	SHIELD HEATING & AIR DBA	B&G REPAIRS & SUPPLIES	216.64
114383	1/17/2017	SM TIRE, CORP.	BUS TIRE MOUNTING	1,247.00
114384	1/17/2017	SMART & FINAL	OFFICE/MEETING SUPPLIES	504.31
114385	1/17/2017	SO. CAL. EDISON CO.	UTILITIES	1,591.71
114386	1/17/2017	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	500.18
114387	1/17/2017	SWRCB ACCOUNTING OFFICE	STORM WATER PERMITS	3,352.00
114388	1/17/2017	STEWART'S DE-ROOTING & PLUM	PLUMBING REPAIRS	400.00
114389	1/17/2017	THE LIGHTHOUSE	SHOP SUPPLIES	43.14
114390	1/17/2017	TANK TEAM INC.	TANK TESTS	123.00
114391	1/17/2017	UCSB ECONOMIC FORECAST PROJ	CORPORATE LEVEL SPONSORSHIP	1,250.00
114392	1/17/2017	VALLEY POWER SYSTEMS, INC.	BUS PARTS	9,097.52
114393	1/17/2017	JOHN J. VASQUEZ	RETIREE HEALTH REIMBURSEMENT	544.50
114394	1/17/2017	VERIZON WIRELESS	WIRELESS PHONES & AIM CELLULAR	2,021.82
114395	1/17/2017	WESCO DIST. INC.	GENERATOR REPAIR	7,037.54
114396	1/17/2017	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	1,261.62
114397	1/17/2017	YELLOW (YRC) TRANSPORTATION	FREIGHT CHARGES	311.80
				511,256.76
			Current Cash Report Voided Checks:	0.00
			Prior Cash Report Voided Checks:	315.00
			Crond Totals	Ø510 0 <i>4</i> 1 7(

Grand Total: \$510,941.76

Date	Company	Description	Amount
1/4/2017	ASTI Holding Company, LLC	Overpass Property Lease Jan '17	15,650.26
1/4/2017	Local Transportation Fund	SB 325 Dec '16	698,667.84
1/4/2017	Measure A, Section 3 LSTI	Measure "A" Funds Dec '16	194,944.11
1/6/2017	City of S.B. Waterfront Department	Waterfront Shuttle Service-Cruise Ship 11/28	4,250.96
1/6/2017	City of S.B. Waterfront Department	Waterfront Shuttle Service-Cruise Ship 10/17	4,129.93
1/6/2017	City of S.B. Waterfront Department	Waterfront Shuttle Service-Cruise Ship 10/14	3,532.36
1/9/2017	Jim Haggerty	Retiree - Vision	12.20
1/9/2017	Montecito Bank & Trust	Advertising on Buses	2,272.00
1/9/2017	UCSB Bookstore	Passes/Passport Sales	9,337.50
1/11/2017	UCSB - Parking Services-7001	Passes/Passports Sales	6,772.00
1/12/2017	SB County Public Health	Passes/Token Sales	7,875.00
	Total A	ccounts Receivable Paid During Period	\$947,444.16

Santa Barbara Metropolitan Transit District Cash Receipts of Accounts Receivable



BOARD OF DIRECTORS REPORT

MEETING DATE:	: JANUARY 24, 2017	AGENDA ITEM # 7
TYPE:	ACTION	
PREPARED BY:	GENERAL MANAGER	
		Signature
REVIEWED BY:	GENERAL MANAGER	
		GM Signature

SUBJECT: MTD Board of Directors – Standing Committee Assignments

RECOMMENDATIONS:

Staff recommends that the Board approve the following committee assignments for calendar year 2017.

Proposed Standing Committee Consolidation

	Standing Committees			
	Finance &			
	Human	*External	Planning &	Fleet &
Director	Resource	Affairs	Marketing	Facilities
Rodriguez	1			
Davis		2	1	
Tabor	1			2
Shelor			1	2
Weinberg		1		2
McQuary			1	
Perotte	1	2		

*That a member of the External Affairs Committee be assigned to the SBCAG South Coast Sub Regional Committee and Coastal Express Working Group on behalf of MTD. To:MTD Board of DirectorsFrom:Jerry Estrada, General ManagerDate:January 24, 2017Subject:General Manager's Report

Operations & Maintenance

The cruise ship season has commenced at last count; 24 visits are planned. With 10 of those, at least currently, necessitating additional shuttles and supervision to mitigate the large disembarkation of passengers and crew on the waterfront and downtown corridor. We welcome our visitors and hope for more.

The process has started for the March 6th bid. Drivers choose, in seniority order their run preferences. This upcoming bid will run through June 11th, at which time our summer bid will begin. This bidding process, generally, takes approximately 4-6 weeks to complete.

The ongoing Cummins engine-related issues seem to have slowed a bit, most likely because of the majority of the affected buses having emissions equipment recently replaced. Cummins corporate has been working with Ventura Cummins on the issues, as they are currently covered under warranty. So far, our experience with the emissions equipment shows that early replacement needs may increase life-cycle costs. We will continue to work with Cummins on the issue, and share trend data with peer agencies to help with fleet-defect needs that might continue outside of the warranty period.

Capital Projects

BYD recently provided MTD with the build schedule for the (14) shuttles. BYD projects a six-week build time for each shuttle, once the shuttle is put online. The build process is scheduled for April with delivery beginning in May.

The AIM onboard systems equipment was installed on the remaining 7 Nova buses last week. Upon completion of a few remaining configuration matters, this completes the installation on all non-shuttle route vehicles. Real time bus arrival information systems testing is underway. Testing and implementation of these passenger facing systems is the remaining significant project deliverable. The emphasis now is on establishing internal AIM system procedures and practices, and fine tuning the reporting capabilities to be used on a day to day basis by MTD's drivers, supervisors, mechanics and staff.

Work on the bus canopy improvements at Olive Terminal has restarted. The new raised section was painted and roof demolition in one of the quadrants is underway (it is being completed in sections to accommodate ongoing yard operations).

The charging infrastructure improvements project has been awarded to Native Electrical Construction out of San Diego. Contract execution is expected by early next week.

The kickoff meeting for the electronic farebox replacements has been scheduled for February 1st at which time the project schedule will be established.

The workstation upgrade project, taking place over two years, includes the replacement of MTD's 52 desktop workstations, the upgrade of all PC operating systems from Windows 7 to Windows 10, the upgrade of Microsoft Office 2003 to Microsoft Office 2016, and end-user training for the new software systems. The software license cost includes upgrades for the next three years at no additional cost. The major reasons for the project are security and obsolescence (which are very much interrelated). Windows 10 contains major security enhancements that better protect against malware, ransomware and other electronic threats. The usage of new PC's designed around Windows 10 provides for taking full advantage of the most critical W10 enhancements. Office 2003 is no longer supported by Microsoft, is becoming increasingly incompatible with newer versions used elsewhere, and poses much greater opportunity for carrying malware. About half of the workstation and software upgrades have been completed this fiscal year at the budgeted \$60,000. An additional \$30,000 is slated for next year's budget to complete the upgrades.

Other procurements underway include wooden bus stop shelter upgrades/replacements, workstation upgrades, banking services, armored carrier services, and OPEB and workers' compensation actuarial services.

Planning & Administration

Staff attended a Coalition for Sustainable Transportation (COAST) meeting on January 11th. The meeting included a talk by Mark Linehan, President of Wynmark Company, about creating a multimodal transportation hub at the Goleta Amtrak station. Mr. Linehan is on the Board of Directors of Direct Relief, which has offered to sell their property bordering the Amtrak station to the City of Goleta following the completion of their move to their new site. The potential multimodal transportation hub project is in the very early stages.

Staff attended a meeting of the City of Santa Barbara Downtown Parking Committee on January 12th. The meeting included a very brief update on the Downtown-Waterfront Shuttle. An initial meeting with City staff occurred on January 19th regarding renewal of the agreement for the service.

Staff attended a meeting of the City of Santa Barbara Planning Commission on January 12th to hear a presentation by City and Caltrans staff regarding Phase IV of the Highway 101 widening project. City staff stated their concerns regarding the analysis of intersection impacts in the revised Draft Environmental Impact Report.

Accounting is focused on closing the month of December after which the six-month financial report will be prepared. Work is also underway on the budget revision that addresses substantial budget variations in the first half of the fiscal year as well as other staff recommended budget changes. Both the second quarter financial report and the budget revision will be brought to the Board in February.

Marketing and Community Relations is working on exciting marketing opportunities with Downtown Santa Barbara, and plans to network with our local chamber organizations. We have developed an attractive, new ad rate sheet that will assist in maintaining current advertisers and engaging new leads. The Report to the Community is approaching completion, and initial work on the 5-Year Marketing Plan is underway.