



AGENDA

Meeting
of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency
Tuesday, February 21, 2017
8:30 AM
John G. Britton Auditorium
550 Olive Street, Santa Barbara, CA 93101

1. CALL TO ORDER

2. ROLL CALL OF THE BOARD OF DIRECTORS

Dave Davis, Chair; Chuck McQuary, Vice Chair; Olivia Rodriguez, Director; Dick Weinberg, Director; Bill Shelor, Secretary; David Tabor, Director; Paula Perotte, Director

3. REPORT REGARDING POSTING OF AGENDA

CONSENT CALENDAR

4. APPROVAL OF PRIOR MINUTES - (ATTACHMENT-ACTION MAY BE TAKEN)

The Board will be asked to waive the reading of and approve the draft minutes for the meeting of February 7, 2017.

5. APPROVAL OF CASH REPORT - (ATTACHMENTS-ACTION MAY BE TAKEN)

The Board will be asked to review and approve the cash report for the period of January 31, 2017 through February 13, 2017.

THIS CONCLUDES THE CONSENT CALENDAR

6. PUBLIC COMMENT

Members of the public may address the Board on items within jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, please complete and deliver to the MTD Board Clerk, a "Request to Speak" form including a description of the subject you wish to address. Additional public comment will be allowed during each agenda item, including closed session items. Please fill out the Request to Speak form and indicate the agenda item number that you wish to comment on.

7. DRAFT BUDGET REVISION FOR FISCAL YEAR 2016-17- (ATTACHMENTS-INFORMATIONAL)

Staff is recommending that the Board approve the draft fiscal Year 2016-17 budget revision.

8. GENERAL MANAGER'S REPORT UPDATE - (INFORMATIONAL)

- a) Capital Projects
- b) Transit Asset Management

9. OTHER BUSINESS AND COMMITTEE REPORTS - (ACTION MAY BE TAKEN)

The Board will report on other related public transit issues and committee meetings.

RELATED TO EACH CLOSED SESSION; PUBLIC COMMENT WILL BE ALLOWED RELATED TO THE CLOSED SESSION ITEM(S) BEFORE THE RECESS

10. RECESS TO CLOSED SESSION - CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION - (ACTION MAY BE TAKEN)

The Board will meet in closed session pursuant to Government Code § 54956.9(a):

two matters:

Julian Ray Rodriguez v. SBMTD

Swostik Lamichhane, Reeti K.C. Lamichhane, Sapana Lamichhane, Rachayita Pant v. SBMTD

11. ADJOURNMENT

AMERICAN WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 963-3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



MINUTES

Meeting
of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency
Tuesday, February 7, 2017
8:30 AM
Santa Barbara MTD Auditorium
550 Olive Street, Santa Barbara, CA 93101

1. **CALL TO ORDER**
Chair Davis called the meeting to order at 8:33 a.m.
2. **ROLL CALL OF THE BOARD OF DIRECTORS**
Chair Davis reported that all members were present.
3. **REPORT REGARDING POSTING OF AGENDA**
Lilly Gomez, Interim Executive Assistant, reported that the agenda was posted on Friday, February 3, 2017 at MTD's Administrative office, mailed and emailed to those on the agenda list, and posted on MTD's website.

CONSENT CALENDAR

4. **APPROVAL OF PRIOR MINUTES - (ATTACHMENT-ACTION MAY BE TAKEN)**
Director Tabor moved to approve the draft minutes for the meeting of January 24, 2017. Director Perotte seconded the motion. The motion passed unanimously.
5. **APPROVAL OF CASH REPORT - (ATTACHMENTS-ACTION MAY BE TAKEN)**
Director Tabor moved to approve the cash report for the period of January 17, 2017 through January 30, 2017. Director Perotte seconded the motion. The motion passed unanimously

THIS CONCLUDES THE CONSENT CALENDAR

6. **PUBLIC COMMENT**
None was made.

RELATED TO EACH CLOSED SESSION; PUBLIC COMMENT WILL BE ALLOWED RELATED TO THE CLOSED SESSION ITEM(S) BEFORE THE RECESS

ESTIMATED TIME FOR CLOSED SESSION IS 20 MINUTES

7. **RECESS TO CLOSED SESSION - CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION - (ACTION MAY BE TAKEN)**
The Board will meet in closed session pursuant to Government Code § 54956.9(a):
two matters:
Julian Ray Rodriguez v. SBMTD
Swostik Lamichhane, Reeti K.C. Lamichhane, Sapana Lamichhane, Rachayita Pant v. SBMTD

Upon returning from closed session Chair Davis reported no action was taken.
8. **DISCUSSION OF ZERO-EMISSION FLEET TECHNOLOGY - (INFORMATIONAL)**

General Manager Jerry Estrada advised the Board that MTD has discretionary funds to replace the final fourteen 1998 Nova buses. Fleet and Facilities Manager David Harbour presented an overview of MTD's current fleet, how MTD's fleet meets air quality standards, the future direction for reducing emissions, available propulsion options, short- and long-term vehicle replacement strategies, and constraints, challenges, and concerns. Challenges and concerns included the number of battery-electric buses limited by charging infrastructure and parking space, matching existing lines with battery range of electric buses, and long-term electricity cost and peak charging needs.

Mr. Harbour furthermore discussed the need to perform a fleet needs assessment, perform a site assessment, develop a fleet plan and vehicle replacement policy, seek possible funding and incentive opportunities, and explore all possible zero-emissions technology and options when replacing revenue and non-revenue vehicles.

The full Board thanked MR. Harbour for an excellent report and presentation.

9. QUARTERLY FINANCE UPDATE FOR THE SIX-MONTH PERIOD ENDING DECEMBER 31, 2016 (ATTACHMENTS-INFORMATIONAL)

Assistant Controller Thais Sayat presented the Quarterly Finance update for the 6-month period ending December 31, 2016. Ms. Sayat shared that the most significant recent trends remain the continued drop in fare revenue due to decreased ridership, and lower than anticipated operating costs due mainly to unfilled positions. Operating costs were also greater than last year, due to the increased service level implemented in August 2016. Total revenue during the first half of FY 2016-17 was under budget by 2%, while total outlays were less than budgeted by 7%. Relative to the prior fiscal year, operating revenues and expenses grew by 3% and 2%, respectively.

Additionally, the operating revenue rate of decline has slowed considerably. Total fare revenue was down 10% last year at this time, compared to the 4% reduction so far this fiscal year. Relative to last year, wage and benefit expenditures increased by 7%. The majority of this growth resulted from the increase in the service level to 220,000 revenue hours, and the 2% wage increase for all represented employees under the terms of the new collective bargaining agreement.

10. QUARTERLY STAFF REPORTS - (ATTACHMENTS-INFORMATIONAL)

Planning Manager George Amoon reviewed quarterly ridership reports for the period of July 1, 2016 through December 31, 2016. Mr. Amoon reported that the recent trend of decreased ridership has not changed on average per day for the first half of the fiscal year. Ridership decreased by 10% per weekday, 12% per Saturday, and 7% per Sunday year-to-date.

Mr. Amoon stated to the board that the decrease in ridership is consistent with the majority of transit agencies statewide. As reported in recent ridership reports, the decrease in ridership is likely attributed to lower gas prices, increased vehicle registrations, decreased international student enrollment (e.g., EF -33%) and decreased SBCC enrollment (-7.1%). However, on average, there was a UCSB ridership increase of 14% per weekday for the second quarter and an increase of 14% per weekday year to date. The increase could be partially attributed to the 1,000 student enrollment increase this school year as well as the additional direct Line 28 service and more direct service between Line 23 and Line 11 which directly serves Isla Vista and UCSB.

On average, there was an SBCC ridership decrease of 23% per weekday and a decrease of 21% per weekday year to date. As previously stated, SBCC enrollment for the fall semester decreased 7.1%. The enrollment decrease probably eases the SBCC parking situation, which might reduce the incentive for students to reach campus without an automobile. Also, construction of a new building on West Campus began shortly toward the end of the second quarter of FY 2015-16, which involved closure of the West Campus bus stop served by Line 16. That line, which is now on a detour route but was not on detour during the second quarter of last year, saw an average per weekday passenger decrease for the second quarter of approximately 32%, and for year to date at approximately 25%.

11. SBCAG PLANNING AGREEMENT - (ATTACHMENTS-ACTION MAY BE TAKEN)

Manager of Government Relations and Compliance Steve Maas requested that the Board Authorize General Manager Estrada to sign the FTA required updated "Agreement between the Santa Barbara

County Association of Governments and the Santa Barbara Metropolitan Transit District Regarding Transit Planning, Programming, And Fund Allocation.” Director Tabor moved to approve the recommendation and Director Rodriguez second the motion. The motion passed unanimously.

12. GENERAL MANAGER’S REPORT UPDATE - (INFORMATIONAL)

General Manager, Jerry Estrada reported that the new Genfare Fastfare fareboxes are on site. The kick-off meeting for the new fareboxes took place on February 1, and installation is scheduled for March. The Maintenance and Operations Departments are working diligently through the completion of the renovated bus canopy, as well as preparing for the new fareboxes.

Mr. Estrada also shared that the Marketing and Community Relations Department recently completed the design and distribution of the English and Spanish Report to the Community, and will be advertising the Downtown-Waterfront Shuttle service on the Downtown Santa Barbara map and guide that will be released in April 2017.

Director Tabor acknowledged all of staff for their great efforts to improve MTD’s services.

13. OTHER BUSINESS AND COMMITTEE REPORTS - (ACTION MAY BE TAKEN)

Director Shelor reported that the Development and Marketing Committee met and elected Director McQuary as Chair. Chair Davis reported that the Downtown Waterfront Ad Hoc Committee met regarding an update in negotiations between MTD and Santa Barbara. Additionally, Chair Davis reported that the SBCAG’s South Coast Subregional Planning Committee met. The meeting included discussions of potential rail service and of the existing VISTA Coastal Express service.

14. ADJOURNMENT

Director Tabor moved to adjourn the meeting at 10:38am. Director McQuary seconded the motion. The motion passed unanimously.

AMERICAN WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 963-3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.

Santa Barbara Metropolitan Transit District
Cash Report
Board Meeting of February 21, 2017
For the Period 1/31/2017 through 2/13/2017

MONEY MARKET

Beginning Balance 1/31/2017 **\$12,710,633.26**

Passenger Fares	162,271.61
Accounts Receivable	100,391.66
Miscellaneous/Asset Sales	17,919.23
Advertising/Prepaid Deposits	3,560.00
Interest Income	103.44
Total Deposits	284,245.94

Bank/CC Fees	1,127.89
ACH Pensions Transfer	(29,243.64)
ACH Garn/Escrow	(71,944.71)
WC Transfer	(111,654.08)
ACH Tax Deposit	(173,973.75)
Operations Transfer	(340,511.73)
Payroll Transfer	(363,300.02)
Total Disbursements	(1,089,500.04)

Ending Balance **\$11,905,379.16**

CASH INVESTMENTS

LAIF Account	\$3,365,382.08
Money Market Account	11,905,379.16

Total Cash Balance **\$15,270,761.24**

SELF INSURED LIABILITY ACCOUNTS

WC / Liability Reserves	(\$3,843,857.72)
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Working Capital **\$11,426,903.52**

**Santa Barbara Metropolitan Transit District
Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
114501	2/1/2017	ZAMORA, FRANK & LISA	RETIREE HEALTH	588.00	
114502	2/3/2017	ANN HARBOUR	PAYROLL RELATED	450.00	
114503	2/3/2017	ANN BRADY OTTIERI	PAYROLL RELATED	277.00	
114504	2/3/2017	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	760.00	
114505	2/3/2017	SANTA BARBARA SHERIFF'S DEPT	PAYROLL RELATED	75.00	
114506	2/3/2017	SO. CAL. EDISON CO.	UTILITIES	6,087.57	
114507	2/3/2017	SB CITY OF-REFUSE/WATER	UTILITIES	2,935.23	
114508	2/3/2017	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	954.15	
114509	2/9/2017	ABC BUS COMPANIES INC	BUS PARTS	196.95	
114510	2/9/2017	ADVANCED CABLE SYSTEMS COR	CANOPY PROJECT	3,214.03	
114511	2/9/2017	AGENCIES TOOL CENTER dba	FARE REFUND	293.61	
114512	2/9/2017	ALTRO USA INC	SHOP SUPPLIES	226.10	
114513	2/9/2017	ASBURY ENVIRONMENTAL	WASTE OIL RECYCLER	120.00	
114514	2/9/2017	AXLE TECH INTERNATIONAL D	BUS PARTS & REPAIRS	1,092.36	
114515	2/9/2017	B2B PRINTING SERVICES INC.	OFFICE SUPPLIES	402.72	
114516	2/9/2017	JOSE BAUTISTA	AD MOUNTING/DISMOUNTING	528.00	
114517	2/9/2017	BERENDSEN FLUID POWER, INC.	BUS PARTS	382.26	
114518	2/9/2017	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	1,135.11	
114519	2/9/2017	BNS ELECTRONICS, INC.	SANTA YNEZ SITE RENTAL	277.30	
114520	2/9/2017	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	44.96	
114521	2/9/2017	CALIFORNIA TRANSIT ASSOCIATI	ANNUAL MEMBERSHIP DUES	11,429.00	
114522	2/9/2017	CENTRAL COAST CIRCULATION, L	BUS BOOK DISTRIBUTION	575.00	
114523	2/9/2017	COMMUNITY RADIO, INC.	GIB. SITE RENTAL	249.18	
114524	2/9/2017	CINTAS CORPORATION	FIRST AID SUPPLIES	75.52	
114525	2/9/2017	CIO SOLUTIONS, LP	IT SERVICES	131.25	
114526	2/9/2017	COTTAGE HEALTH SYSTEM	EMPLOYEE ASSISTANCE PROGRAM	1,345.00	
114527	2/9/2017	COAST TRUCK PARTS	BUS PARTS	916.91	
114528	2/9/2017	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	495.71	
114529	2/9/2017	CUMMINS PACIFIC, LLC	BUS PARTS	0.00	V
114530	2/9/2017	CUMMINS PACIFIC, LLC	BUS PARTS	11,477.43	
114531	2/9/2017	COUNTY OF S.B.PUBLIC WORKS D	WASTE DISPOSAL	64.00	
114532	2/9/2017	DOCUPRODUCTS CORPORATION	COPIER MAINTENANCE/SUPPLIES	250.20	
114533	2/9/2017	DOWNTOWN ORGANIZATION, INC.	TC MAINTENANCE	2,500.00	
114534	2/9/2017	ELECTRONIC DATA MAGNETICS, I	BUS PASSES	608.02	
114535	2/9/2017	JERRY ESTRADA	REIMBURSEMENT	397.50	
114536	2/9/2017	FRANK SCHIPPER CONSTRUCTION	T1 CANOPY PROJECT	24,661.69	
114537	2/9/2017	FRONTIER CALIFORNIA INC.	TELEPHONES	94.99	
114538	2/9/2017	GIBBS INTERNATIONAL INC	BUS PARTS	2,973.87	

Check #	Date	Company	Description	Amount	Voids
114539	2/9/2017	GILLIG LLC	BUS PARTS	7,666.35	
114540	2/9/2017	GOODYEAR TIRE & RUBBER CO	LEASED TIRES	11,727.24	
114541	2/9/2017	H&H WHOLESALE PARTS	BUS PARTS & SHOP SUPPLIES	338.00	
114542	2/9/2017	H.G. MAKELIM CO., INC.	BUS PARTS	6,368.69	
114543	2/9/2017	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	177.83	
114544	2/9/2017	INTELLICORP RECORD INC.	PRE-EMPLOYMENT CHECK	402.82	
114545	2/9/2017	JANICARE DBA	JANITORIAL SERVICES	3,933.82	
114546	2/9/2017	KIRKS AUTOMOTIVE, INC	BUS/AUTO PARTS	237.05	
114547	2/9/2017	LAWSON PRODUCTS INC	SHOP SUPPLIES	244.70	
114548	2/9/2017	LMA ARCHITECTS, CORP.	ARCHITECTURAL SERVICES	50,710.07	
114549	2/9/2017	LENZ PEST CONTROL DBA	FUMIGATION SERVICES	405.00	
114550	2/9/2017	MANSFIELD OIL CO.- GAINESVILL	DIESEL FUEL	66,962.08	
114551	2/9/2017	MC CORMIX CORP. (OIL)	LUBRICANTS	3,644.64	
114552	2/9/2017	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	2,074.30	
114553	2/9/2017	MIKE CUEVAS GARDENING SERVI	LANDSCAPE MAINTENANCE SERVICE	695.00	
114554	2/9/2017	KENNETH B. MILLS	PROCUREMENT SERVICES	4,488.00	
114555	2/9/2017	MISSION LINEN SUPPLY, INC	UNIFORM & LINEN SERVICE	5,051.23	
114556	2/9/2017	MISSION ROOFING DBA	SHOP ROOF REPAIRS INSPECTION & R	600.00	
114557	2/9/2017	MCI SERVICE PARTS, INC.	BUS PARTS	266.55	
114558	2/9/2017	MOUNTAIN SPRING WATER	SHOP & OFFICE SUPPLIES	1,074.95	
114559	2/9/2017	NEW PIG CORP.	B/G SUPPLIES (OF)	70.11	
114560	2/9/2017	SEAN NGUYEN	MECHANIC TOOL ALLOWANCE	1,100.00	
114561	2/9/2017	NU-COOL REDI GREEN, INC	COOLANTS & SHOP SUPPLIES	451.47	
114562	2/9/2017	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	576.71	
114563	2/9/2017	OFFICETEAM	TEMPORARY STAFF	1,733.48	
114564	2/9/2017	PERRY LINCOLN MERCURY MAZD	SERVICE VEHICLE PARTS / REPAIRS	1,461.37	
114565	2/9/2017	POWERSTRIDE BATTERY CO.	EV BATTERIES	1,478.49	
114566	2/9/2017	PRECISION WELDING DBA	BUS REPAIRS	1,200.00	
114567	2/9/2017	RECARO NORTH AMERICA, INC	BUS PARTS	8,720.00	
114568	2/9/2017	REPUBLIC ELEVATOR, INC	ELEVATOR MAINTENANCE	158.58	
114569	2/9/2017	SANSUM CLINIC	MEDICAL EXAMS	1,154.64	
114570	2/9/2017	SB LOCKSMITHS, INC.	B&G REPAIR & SUPPLIES	33.93	
114571	2/9/2017	SILVAS OIL CO., INC.	LUBRICANTS	476.30	
114572	2/9/2017	SPECIAL DISTRICT RISK MGMT	MEDICAL HEALTH INSURANCE	46,760.00	
114573	2/9/2017	SANTA BARBARA TROPHY	DRIVER NAME PLATES	146.11	
114574	2/9/2017	SM TIRE, CORP.	BUS TIRE MOUNTING	211.00	
114575	2/9/2017	SO. CAL. EDISON CO.	UTILITIES	1,611.89	
114576	2/9/2017	SOAP MAN DISTRIBUTIN DBA	CLEANING SUPPLIES	248.90	
114577	2/9/2017	SPECIALTY TOOL & BOLT, LTD	SHOP SUPPLIES	18.59	
114578	2/9/2017	SOUTHWEST LIFT & EQUIPMENT, I	LIFT REPAIRS & SUPPLIES	294.13	
114579	2/9/2017	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	636.89	

Check #	Date	Company	Description	Amount	Voids
114580	2/9/2017	STEWART'S DE-ROOTING & PLUM	PLUMBING REPAIRS	692.41	
114581	2/9/2017	THE MEDCENTER	MEDICAL EXAMS	4,882.00	
114582	2/9/2017	UNITED PARCEL SERVICE, INC.	FREIGHT CHARGES	442.64	
114583	2/9/2017	J.C. M. AND ASSOCIATES INC.	UNIFORMS	958.79	
114584	2/9/2017	VALLEY POWER SYSTEMS, INC.	BUS PARTS	0.00	V
114585	2/9/2017	VALLEY POWER SYSTEMS, INC.	BUS PARTS	10,120.71	
114586	2/9/2017	VALLEY POWER SYSTEMS, INC.	BUS PARTS	1,544.83	
114587	2/9/2017	WESCO DIST. INC.	GENERATOR REPAIR	5,304.88	
114588	2/9/2017	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	2,668.94	
				340,511.73	
				Current Cash Report Voided Checks:	0.00
				Prior Cash Report Voided Checks:	0.00
				Grand Total:	\$340,511.73

**Santa Barbara Metropolitan Transit District
Cash Receipts of Accounts Receivable**

Date	Company	Description	Amount
1/31/2017	CoreGen Insurance	Advertising on Buses	166.00
2/2/2017	City of SB - Downtown Parking	City of SB My Ride Dec '16	2,452.00
2/2/2017	City of SB - Downtown Parking	City of SB My Ride - Contract Fares	20,000.00
2/6/2017	Montecito Bank & Trust	Advertising on Buses	2,272.00
2/6/2017	Santa Barbara Airport	Advertising on Buses	1,760.00
2/6/2017	Santa Barbara Airport	Advertising on Buses	1,760.00
2/6/2017	UCSB - Parking Services-7001	Passes/Passports Sales	6,804.00
2/7/2017	ASTI Holding Company, LLC	Overpass Property Lease Feb '17	15,650.26
2/7/2017	SB School District	Passes/Token Sales	41,250.00
2/9/2017	KCSB - FM	Advertising on Buses	498.00
2/10/2017	EF International School	Passes/Passports Sales	4,200.00
2/10/2017	Jim Haggerty	Retiree - Vision	12.20
2/10/2017	Santa Barbara City College	Advertising on Buses	500.00
2/10/2017	True Media LLC	Advertising on Buses	1,533.60
2/10/2017	True Media LLC	Advertising on Buses	1,533.60
Total Accounts Receivable Paid During Period			\$100,391.66



BOARD REPORT

MEETING DATE: FEBRUARY 21, 2016 **AGENDA ITEM #:** 7

TYPE: ACTION

PREPARED BY: BRAD DAVIS

Signature

REVIEWED BY: GENERAL MANAGER

Signature

SUBJECT: Draft Budget Revision for Fiscal Year 2016-17

RECOMMENDATION:

Staff is recommending that the Board approve the draft fiscal year 2016-17 budget revision.

DISCUSSION:

Staff has prepared and will present the attached draft FY 16-17 budget revision to the Board for its consideration. Following are highlights of the proposed changes.

Summary

The revisions include both the operating and capital budgets. The operating budget changes are mainly composed of reduced fare revenue and reductions in fringe benefit and risk costs.

- The approved operating revenue budget of \$25.5 million is being reduced by \$380,000.
- The \$25.8 million operating expense budget is decreasing by just over \$800,000.
- The net result is a projected \$125,000 surplus compared to the original \$300,000 deficit.

Operating Revenue

- Projected fare revenue is being lowered by \$450,000 based upon the assumption that the six month trends in cash and pass sales will continue throughout the year. It also includes a downward adjustment of \$60,000 to account for reduced SBCC enrollment.
- Budgeted local operating assistance has improved by \$69,000 as the result of an increase to the originally projected billable rate for UCSB Line 28 support.
- There are no revisions to significant operating subsidies including LTF sales tax revenue, federal operating assistance, and Measure A sale tax revenue.

Operating Expenses

- The health insurance budget has been adjusted downward by 8% because the growth in premiums was less than the projected 8% increase as well as unfilled positions.
- The workers' compensation budget is being reduced by \$432,000 mainly due to several long-term claims being settled this year at lesser than the reserve levels.
- There are a number of staffing changes and the effect of unfilled positions that net to a \$50,000 reduction in wages.
- Because of vacant driver positions, it is necessary to increase the unscheduled driver pay budget by \$106,000.
- The bus parts expense is being expanded by \$70,000 to account for higher repairs costs, a large part as a result of costly emissions control replacement parts.

Capital Projects

Proposed revisions to the capital budget total \$1.6 million increasing the overall figure to \$15.6 million. The change is composed of a number line items with both increases and reductions.

- The 8 BYD electric bus budget is being reduced by \$900,000 due to State HVIP credits.
- The 6 BYD shuttles to be leased have been added as a capital cost placeholder.
- The funding of 2 paratransit vans for Easy Lift at a cost of \$100,000 had been included.
- The bus refurbishing budget is reduced as planned shuttle rebuilds will not take place.
- The bus stop upgrade budget is being significantly increased to include several new stops for the Line 28 and to account for increases to A&E and construction costs.
- Four new service vehicle replacements have been added due to an accident loss and the end of the useful life of three others that are incurring high maintenance costs.

Attachment: *Draft FY2016-17 Operating & Capital Budget Revision*



OPERATING & CAPITAL BUDGET

for

FISCAL YEAR 2016-17

Budget Revision

Draft

Santa Barbara Metropolitan Transit District
550 Olive Street * Santa Barbara, CA 93101
Telephone (805) 963-3364 * FAX (805) 963-3365

February 21, 2017

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

OPERATING & CAPITAL BUDGET

FISCAL YEAR 2016-17

Draft Budget Revision

February 21, 2017

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Operating Budget Summary Fiscal Year 2016-17

	Revised FY2016-17 Budget	Original FY2016-17 Budget	Change	FY2015-16 Actual
<u>Revenue</u>				
Fare Revenue	\$7,223,874	\$7,671,891	(\$448,017)	\$7,562,307
LTF Sale Tax Revenue	7,460,309	7,460,309	0	7,375,456
FTA Operating Assistance	5,081,813	5,081,813	0	4,984,944
Measure A Sale Tax Revenue	2,014,368	2,014,368	0	2,007,455
State & Local Operating Assistance	1,413,778	1,344,781	68,998	475,593
Property Tax Revenue	1,110,665	1,110,665	0	1,094,851
Non-Transportation Income	846,180	846,180	0	846,727
Total Operating Revenue	<u>\$25,150,987</u>	<u>\$25,530,006</u>	<u>(\$379,019)</u>	<u>\$24,347,334</u>
<u>Expense</u>				
Route Operations	\$15,335,910	\$15,687,383	(\$351,472)	\$14,347,432
Vehicle Maintenance	5,276,642	5,259,614	17,028	4,959,460
Passenger Accommodations	1,594,388	1,878,189	(283,800)	1,521,888
General Overhead	2,818,342	3,004,037	(185,696)	3,043,662
Total Operating Expense	<u>\$25,025,283</u>	<u>\$25,829,223</u>	<u>(\$803,940)</u>	<u>\$23,872,443</u>
Surplus/Deficit	<u>\$125,704</u>	<u>(\$299,217)</u>	<u>\$424,921</u>	<u>\$474,892</u>
<u>Unrestricted Net Position</u>				
Beginning Balance	FY 2016-17 \$10,823,514	FY 2016-17 \$10,823,514		FY 2015-16 \$10,348,622
Net Change from Operating Activities	<u>125,704</u>	<u>(299,217)</u>		<u>474,892</u>
Ending Balance *	<u>\$10,949,218</u>	<u>\$10,524,296</u>		<u>\$10,823,514</u>

* Ending balance does not reflect any year-end adjustment to account for Other Post-Employment Benefits (OPEB) for retiree health insurance. Governmental accounting standards require the District to book the actuarially derived estimate each year.

Operating Revenue Detail Fiscal Year 2016-17

	Revised FY2016-17 Budget	Original FY2016-17 Budget	Change	FY2015-16 Actual
<i>FAREBOX REVENUE</i>				
Adult Passes	1,129,932	1,341,189	(211,258)	1,253,642
Youth Passes	528,515	522,599	5,916	533,213
Senior Passes	162,555	179,104	(16,549)	176,627
Mobility Passes	148,808	153,432	(4,624)	153,470
Day Passes	4,658	5,298	(641)	5,166
Coastal Express Pass Refunds	0		0	(25,365)
Downtown-Waterfront Shuttle	1,089,303	1,089,303	0	1,055,152
UCSB Contract Fares	1,013,519	1,013,519	0	991,118
SBCC Contract Fares	885,612	944,870	(59,258)	931,386
Special Event Fares/Amtrak	120,000	115,000	5,000	110,051
City My Ride Program	35,000	35,000	0	35,987
<i>Subtotal</i>	<u>\$7,223,874</u>	<u>\$7,671,891</u>	<u>(\$448,017)</u>	<u>\$7,562,307</u>
<i>NON-TRANSPORTATION INCOME</i>				
Advertising on Buses	\$600,000	\$600,000	\$0	588,265
Interest on Investments	22,910	22,910	0	25,788
Property & Other Income	223,270	223,270	0	232,675
<i>Subtotal</i>	<u>\$846,180</u>	<u>\$846,180</u>	<u>\$0</u>	<u>846,727</u>
<i>GRANTS & SUBSIDIES</i>				
TDA Sales Tax Revenue	\$7,460,309	\$7,460,309	\$0	7,375,456
FTA Formula Assistance	5,081,813	5,081,813	0	4,984,944
Property Tax Revenue	1,110,665	1,110,665	0	1,094,851
Measure A	2,014,368	2,014,368	0	2,007,455
State & Local Operating Assistance	1,413,778	1,344,781	68,998	475,593
<i>Subtotal</i>	<u>\$17,080,933</u>	<u>\$17,011,935</u>	<u>\$68,998</u>	<u>15,938,300</u>
<i>Total Operating Revenue</i>	<u>\$25,150,987</u>	<u>\$25,530,006</u>	<u>(\$379,019)</u>	<u>24,347,334</u>

Operating Expense Summary Fiscal Year 2016-17

	Revised FY2016-17 Budget	Original FY2016-17 Budget	Change	FY2015-16 Actual
<i>ROUTE OPERATIONS</i>				
Drivers	\$11,564,989	\$11,557,817	\$7,172	\$10,500,979
Dispatch & Supervision	658,731	669,421	(10,690)	601,938
Hiring & Training	325,282	311,505	13,777	274,341
Risk & Safety	1,935,808	2,297,540	(361,732)	2,144,664
Transportation Subsidies	851,100	851,100	0	825,511
<i>Subtotal</i>	<u>\$15,335,910</u>	<u>\$15,687,383</u>	<u>(\$351,472)</u>	<u>\$14,347,432</u>
<i>VEHICLE MAINTENANCE</i>				
Mechanics	\$1,191,370	\$1,248,494	(\$57,124)	\$1,035,277
Cleaners & Fuelers	818,360	812,846	5,514	792,001
Supervision	601,616	570,515	31,101	497,031
Vehicle Consumables	1,765,873	1,765,873	0	1,895,002
Bus Parts & Supplies	765,924	695,118	70,806	665,807
Vendor Services	60,000	97,500	(37,500)	50,259
Risk & Safety	73,500	69,268	4,232	24,083
<i>Subtotal</i>	<u>\$5,276,642</u>	<u>\$5,259,614</u>	<u>\$17,028</u>	<u>\$4,959,460</u>
<i>PASSENGER ACCOMMODATIONS</i>				
Passenger Facilities	\$601,296	\$712,850	(\$111,553)	\$638,692
Transit Development	328,152	379,500	(51,348)	354,304
Promotion & Information	377,807	468,977	(91,169)	233,543
Fare Revenue Collection	287,133	316,862	(29,730)	295,349
<i>Subtotal</i>	<u>\$1,594,388</u>	<u>\$1,878,189</u>	<u>(\$283,800)</u>	<u>\$1,521,888</u>
<i>GENERAL OVERHEAD</i>				
Finance	\$556,750	\$556,349	\$401	\$522,989
Personnel	166,672	168,573	(1,901)	159,651
Utilities & Communication	227,000	250,000	(23,000)	200,338
Operating Facilities	339,010	333,255	5,755	329,087
District Administration	1,528,909	1,695,860	(166,951)	1,831,597
<i>Subtotal</i>	<u>\$2,818,342</u>	<u>\$3,004,037</u>	<u>(\$185,696)</u>	<u>\$3,043,662</u>
<i>Total Operating Cost</i>	<u><u>\$25,025,283</u></u>	<u><u>\$25,829,223</u></u>	<u><u>(\$803,940)</u></u>	<u><u>\$23,872,443</u></u>

Route Operations Fiscal Year 2016-17

	Revised FY2016-17 Budget	Original FY2016-17 Budget	Change	FY2015-16 Actual
<i>DRIVERS</i>				
Scheduled	\$6,612,398	\$6,612,398	\$0	\$6,064,799
Scheduled Overtime	334,336	334,336	0	315,070
Unscheduled Pay	341,430	235,469	105,961	228,743
Driver Lite Duty	7,521	5,014	2,507	1,635
FICA	633,042	624,744	8,298	564,119
Pension	927,885	934,764	(6,879)	860,154
Health	1,660,881	1,763,596	(102,715)	1,538,455
Sick Pay	167,293	167,293	0	133,346
Vacation Pay	531,027	531,027	0	478,882
Holiday Pay	253,344	253,344	0	232,661
Other Paid Leave	27,708	27,708	0	43,477
Unemployment Insurance	33,124	33,124	0	25,686
Uniforms	35,000	35,000	0	13,952
<i>Drivers Subtotal</i>	<u>\$11,564,989</u>	<u>\$11,557,817</u>	<u>\$7,172</u>	<u>\$10,500,979</u>
<i>DISPATCH & SUPERVISION</i>				
Supervisors	\$223,947	\$223,947	\$0	\$164,008
Staff	170,880	165,163	5,717	177,675
FICA	36,119	36,501	(383)	30,663
Pension	37,470	37,573	(103)	40,334
Health	111,748	116,952	(5,204)	92,524
Sick Pay	4,177	9,177	(5,000)	29,330
Vacation Pay	31,766	37,482	(5,717)	34,306
Holiday Pay	17,037	17,037	0	14,394
Other Paid Leave	24,336	24,336	0	17,700
Unemployment Insurance	1,252	1,252	0	1,004
	<u>\$658,731</u>	<u>\$669,421</u>	<u>(\$10,690)</u>	<u>\$601,938</u>
<i>HIRING & TRAINING</i>				
Staff	\$47,421	\$33,870	\$13,551	\$22,012
Student Drivers	36,606	36,606	0	45,211
Existing Drivers/Supers	135,204	135,204	0	125,995
FICA	17,606	16,545	1,061	10,395
Pension	10,478	10,530	(52)	9,940
Health	23,832	24,927	(1,095)	18,811
Sick Pay	2,261	1,949	313	1,527
Vacation Pay	4,542	4,542	0	(295)
Holiday Pay	3,415	3,415	0	3,038
Other Paid Leave	694	694	0	1,163
Unemployment Insurance	112	112	0	378
Medical Exams & License Fees	27,050	27,050	0	28,016
Employment Advertising	6,000	6,000	0	7,019
Training, Travel & Meetings	10,060	10,060	0	1,129
<i>Hiring & Training Subtotal</i>	<u>\$325,282</u>	<u>\$311,505</u>	<u>\$13,777</u>	<u>\$274,341</u>

Route Operations Fiscal Year 2016-17

	Revised FY2016-17 Budget	Original FY2016-17 Budget	Change	FY2015-16 Actual
<i>RISK & SAFETY</i>				
Wages & Benefits				
Staff	\$139,281	\$144,202	(\$4,921)	\$99,230
Supervisors	298,796	298,796	0	287,303
Driver Accident Pay	1,755	1,755	0	2,267
FICA	38,445	38,813	(369)	33,440
Pension	48,598	48,988	(390)	42,653
Health	94,293	98,145	(3,851)	75,421
Sick Pay	6,159	6,148	11	23,781
Vacation Pay	33,274	33,239	35	32,907
Holiday Pay	18,095	18,060	35	14,512
Other Paid Leave	5,184	5,166	18	14,733
Unemployment Insurance	1,445	1,445	0	890
Wages & Benefits Subtotal	\$685,324	\$694,757	(\$9,433)	\$627,136
Public Liability				
Professional Services	\$250,000	\$175,000	\$75,000	\$167,014
Insurance	264,733	264,733	0	255,165
Current Year Incident Payouts	75,000	75,000	0	57,662
Current Year Incident Reserves	150,000	150,000	0	215,000
Prior Years Incident Payouts	200,000	300,000	(100,000)	298,601
Change in Prior Years Reserves	(145,000)	(250,000)	105,000	(271,422)
Public Liability Subtotal	\$794,734	\$714,734	\$80,000	\$722,019
Workers' Compensation				
Professional Services	\$225,000	\$175,000	\$50,000	\$219,313
Insurance	80,750	88,049	(7,299)	76,101
Current Year Incident Payouts	100,000	150,000	(50,000)	122,222
Current Year Incident Reserves	300,000	300,000	0	663,793
Prior Years Incident Payouts	300,000	275,000	25,000	208,920
Change in Prior Years Reserves	(575,000)	(125,000)	(450,000)	(515,855)
Miscellaneous Risk & Safety	25,000	25,000	0	21,014
Workers' Compensation Subtotal	\$455,750	\$888,049	(\$432,299)	\$795,509
<i>Risk & Safety Subtotal</i>	<u><i>\$1,935,808</i></u>	<u><i>\$2,297,540</i></u>	<u><i>(\$361,732)</i></u>	<u><i>\$2,144,664</i></u>
<i>TRANSPORTATION SUBSIDIES</i>				
ADA Paratransit Service	\$851,100	\$851,100	\$0	\$825,511
Transportation Subsidies Subtotal	<u>\$851,100</u>	<u>\$851,100</u>	<u>\$0</u>	<u>\$825,511</u>
TOTAL ROUTE OPERATIONS	<u><u>\$15,335,910</u></u>	<u><u>\$15,687,383</u></u>	<u><u>(\$351,472)</u></u>	<u><u>\$14,347,432</u></u>

Vehicle Maintenance Detail Fiscal Year 2016-17

	Revised FY2016-17 <u>Budget</u>	Original FY2016-17 <u>Budget</u>	<u>Change</u>	FY2015-16 <u>Actual</u>
<i>MECHANICS</i>				
Mechanics	\$666,661	\$712,435	(\$45,773)	\$631,049
Less Mechanic Labor Capitalization	(30,208)	(30,208)	0	(27,206)
Mechanics-OT	37,182	26,142	11,040	13,534
FICA	66,934	69,762	(2,828)	56,355
Pension	86,408	90,740	(4,332)	79,389
Health	160,077	173,067	(12,990)	134,803
Sick Pay	19,436	19,436	0	28,144
Vacation Pay	116,491	118,731	(2,240)	63,401
Holiday Pay	33,668	33,668	0	26,601
Other Paid Leave	1,510	1,510	0	1,104
Unemployment Insurance	2,912	2,912	0	2,299
Uniforms	16,000	16,000	0	14,804
Tool Allowance	14,300	14,300	0	11,000
<i>Mechanics Subtotal</i>	<u>\$1,191,370</u>	<u>\$1,248,494</u>	<u>(\$57,124)</u>	<u>\$1,035,277</u>
<i>CLEANERS & FUELERS</i>				
Service Workers	\$452,108	\$445,699	\$6,410	\$436,855
FICA	39,775	39,285	490	39,173
Pension	72,279	72,839	(560)	71,567
Health	173,100	173,926	(826)	162,972
Sick Pay	10,494	10,494	0	9,076
Vacation Pay	31,435	31,435	0	39,645
Holiday Pay	23,928	23,928	0	17,985
Other Paid Leave	1,972	1,972	0	1,143
Unemployment Insurance	2,940	2,940	0	2,069
Uniforms	7,098	7,098	0	7,978
Medical Exams & License Fees	3,230	3,230	0	3,538
<i>Cleaners & Fuelers Subtotal</i>	<u>\$818,360</u>	<u>\$812,846</u>	<u>\$5,514</u>	<u>\$792,001</u>
<i>SUPERVISION</i>				
Staff	\$360,204	\$345,981	\$14,223	\$274,540
FICA	30,761	29,412	1,349	24,012
Pension	38,983	38,447	536	28,138
Health	112,520	104,164	8,356	87,082
Sick Pay	3,759	820	2,940	40,906
Vacation Pay	20,353	20,295	58	18,685
Holiday Pay	16,492	13,647	2,845	10,870
Other Paid Leave	3,298	2,729	569	2,423
Unemployment Insurance	1,120	896	224	797
Training, Travel & Meetings	14,125	14,125	0	9,577
<i>Supervision Subtotal</i>	<u>\$601,616</u>	<u>\$570,515</u>	<u>\$31,101</u>	<u>\$497,031</u>
<i>VEHICLE CONSUMABLES</i>				
Bus Fuel	\$1,385,173	\$1,385,173	\$0	\$1,548,492
Oil & Lubricants	125,000	125,000	0	\$112,201
Electric Vehicle Power	84,000	84,000	0	77,482
Tire Lease	161,700	161,700	0	149,171
Tire Mounting	10,000	10,000	0	7,655
<i>Vehicle Consumables Subtotal</i>	<u>\$1,765,873</u>	<u>\$1,765,873</u>	<u>\$0</u>	<u>\$1,895,002</u>

Vehicle Maintenance Detail Fiscal Year 2016-17

	Revised FY2016-17 <u>Budget</u>	Original FY2016-17 <u>Budget</u>	Change	FY2015-16 <u>Actual</u>
<i>VEHICLE PARTS & SUPPLIES</i>				
Bus Parts Issued	\$669,924	\$599,118	\$70,806	\$573,776
Shop Supplies	70,000	70,000	0	65,317
Bus Servicing Supplies	12,000	12,000	0	8,027
Hazmat Disposal & Compliance	14,000	14,000	0	18,686
<i>Vehicle Part & Supplies Subtotal</i>	<u>\$765,924</u>	<u>\$695,118</u>	<u>\$70,806</u>	<u>\$665,807</u>
<i>VENDOR BUS REPAIRS</i>				
Vandalism Repairs	\$7,500	\$15,000	(\$7,500)	\$4,258
Accident Damage Repairs	7,500	7,500	0	3,855
Accident Claim Collections	(5,000)	(5,000)	0	(13,494)
Other Vendor Repairs	50,000	80,000	(30,000)	55,640
<i>Vendor Bus Repairs Subtotal</i>	<u>\$60,000</u>	<u>\$97,500</u>	<u>(\$37,500)</u>	<u>\$50,259</u>
<i>RISK & SAFETY</i>				
Workers' Comp Services	\$15,000	\$10,000	\$5,000	\$25,993
Workers' Comp Insurance	8,500	9,268	(768)	7,570
Current Year Incident Payouts	15,000	15,000	0	0
Current Year Incident Reserves	25,000	25,000	0	503
Prior Years Incident Payouts	15,000	15,000	0	9,814
Change in Prior Years Reserves	(5,000)	(5,000)	0	(19,797)
<i>Risk & Safety Subtotal</i>	<u>\$73,500</u>	<u>\$69,268</u>	<u>\$4,232</u>	<u>\$24,083</u>
<i>TOTAL VEHICLE MAINTENANCE</i>	<u><u>\$5,276,642</u></u>	<u><u>\$5,259,614</u></u>	<u><u>\$17,028</u></u>	<u><u>\$4,959,460</u></u>

Passenger Accomodations Detail Fiscal Year 2016-17

	Revised FY2016-17 Budget	Original FY2016-17 Budget	Change	FY2015-16 Actual
<i>PASSENGER FACILITIES</i>				
Wages & Benefits				
Supervisors	\$186,493	\$186,493	\$0	\$191,289
TC Advisors	101,898	141,321	(39,423)	101,291
Staff	40,525	40,286	239	43,267
FICA	28,050	31,290	(3,240)	29,546
Pension	26,194	26,301	(106)	25,332
Health	108,468	167,534	(59,066)	130,976
Sick Pay	3,968	4,207	(239)	13,201
Vacation Pay	19,692	19,772	(81)	20,493
Holiday Pay	12,311	14,594	(2,283)	12,793
Other Paid Leave	1,778	2,348	(571)	4,285
Unemployment Insurance	1,453	2,237	(784)	1,818
Wages & Benefits Subtotal	<u>\$530,830</u>	<u>\$636,383</u>	<u>(\$105,553)</u>	<u>\$574,291</u>
Buildings & Grounds				
TC Contract Maintenance	\$47,576	\$47,576	\$0	\$47,980
TC Repairs/Supplies	10,000	10,000	0	8,804
Bus Stop Repairs/Supplies	10,000	16,000	(6,000)	5,083
TC Property Insurance	2,891	2,891	0	2,534
Buildings & Grounds Subtotal	<u>\$70,467</u>	<u>\$76,467</u>	<u>(\$6,000)</u>	<u>\$64,401</u>
<i>Passenger Facilities Subtotal</i>	<u><u>\$601,296</u></u>	<u><u>\$712,850</u></u>	<u><u>(\$111,553)</u></u>	<u><u>\$638,692</u></u>
<i>TRANSIT DEVELOPMENT</i>				
Staff	\$193,954	\$217,758	(\$23,804)	\$200,189
FICA	17,116	18,938	(1,821)	18,153
Pension	22,374	24,755	(2,380)	23,649
Health	52,228	59,474	(7,246)	45,648
Sick Pay	6,219	6,219	0	5,508
Vacation Pav	14,108	14,108	0	16,064
Holiday Pay	8,492	9,588	(1,096)	7,864
Other Paid Leave	2,876	2,876	0	4,588
Unemployment Insurance	784	784	0	622
Training, Travel & Meetings	5,000	5,000	0	31,616
Planning Services & Supplies	5,000	20,000	(15,000)	403
<i>Transit Development Subtotal</i>	<u><u>\$328,152</u></u>	<u><u>\$379,500</u></u>	<u><u>(\$51,348)</u></u>	<u><u>\$354,304</u></u>

Passenger Accommodations Detail Fiscal Year 2016-17

	Revised FY2016-17 Budget	Original FY2016-17 Budget	Change	FY2015-16 Actual
<i>PROMOTION & INFORMATION</i>				
Wages & Benefits				
Staff	\$99,994	\$153,878	(\$53,884)	\$92,354
FICA	8,818	12,736	(3,918)	8,279
Pension	11,527	16,648	(5,121)	10,822
Health	18,933	47,853	(28,920)	22,505
Sick Pay	2,963	1,290	1,673	2,964
Vacation Pay	4,261	4,261	0	9,558
Holiday Pay	6,442	6,442	0	3,899
Other Paid Leave	1,610	1,610	0	1,868
Unemployment Insurance	560	560	0	327
Wages & Benefits Subtotal	<u>\$155,107</u>	<u>\$245,277</u>	<u>(\$90,169)</u>	<u>\$152,575</u>
Outside Services				
Media Ad Placement	5,000	10,000	(5,000)	0
Brochures & Publications	9,200	5,000	4,200	2,166
Promotional Giveaways	5,000	5,000	0	1,936
Bus/Shuttle Decorations	5,000	5,000	0	606
Other Promotions	66,300	66,500	(200)	8,159
Route Schedules & Information	126,200	126,200	0	68,101
Training, Travel & Meetings	6,000	6,000	0	0
Outside Services Subtotal	<u>\$222,700</u>	<u>\$223,700</u>	<u>(\$1,000)</u>	<u>\$80,968</u>
<i>Promotion & Information Subtotal</i>	<u><u>\$377,807</u></u>	<u><u>\$468,977</u></u>	<u><u>(\$91,169)</u></u>	<u><u>\$233,543</u></u>
<i>FARE REVENUE COLLECTION</i>				
Wages & Benefits				
Staff	\$106,148	\$106,148	\$0	\$108,575
FICA	9,596	9,596	0	8,409
Pension	12,544	12,544	0	12,192
Health	56,110	60,840	(4,730)	57,463
Sick Pay	3,286	3,286	0	4,972
Vacation Pay	9,143	9,143	0	12,125
Holiday Pay	4,572	4,572	0	4,499
Other Paid Leave	2,286	2,286	0	1,651
Unemployment Insurance	448	448	0	367
Wages & Benefits Subtotal	<u>\$204,133</u>	<u>\$208,862</u>	<u>(\$4,730)</u>	<u>\$210,254</u>
Outside Services				
Fare Processing	\$15,000	\$40,000	(\$25,000)	\$13,725
Farebox Parts & Repairs	38,000	38,000	0	45,177
Tickets, Tokens & Transfers	30,000	30,000	0	26,192
Outside Services Subtotal	<u>\$83,000</u>	<u>\$108,000</u>	<u>(\$25,000)</u>	<u>\$85,094</u>
<i>Fare Revenue Collection Subtotal</i>	<u><u>\$287,133</u></u>	<u><u>\$316,862</u></u>	<u><u>(\$29,730)</u></u>	<u><u>\$295,349</u></u>
<i>TOTAL PSNGR ACCOMMODATIONS</i>	<u><u><u>\$1,594,388</u></u></u>	<u><u><u>\$1,878,189</u></u></u>	<u><u><u>(\$283,800)</u></u></u>	<u><u><u>\$1,521,888</u></u></u>

General Overhead Detail Fiscal Year 2016-17

	Revised FY2016-17 Budget	Original FY2016-17 Budget	Change	FY2015-16 Actual
<i>FINANCE</i>				
Staff	\$317,748	\$311,805	\$5,943	\$277,239
FICA	27,989	27,534	455	23,956
Pension	36,586	35,992	594	28,789
Health	83,303	89,894	(6,591)	78,968
Sick Pay	6,478	6,478	0	7,692
Vacation Pay	21,906	21,906	0	23,994
Holiday Pay	13,726	13,726	0	11,826
Other Paid Leave	6,005	6,005	0	2,455
Unemployment Insurance	1,008	1,008	0	771
Financial Audit Services	42,000	42,000	0	67,299
<i>Finance Subtotal</i>	<u>\$556,750</u>	<u>\$556,349</u>	<u>\$401</u>	<u>\$522,989</u>
<i>PERSONNEL</i>				
Staff	\$100,909	\$100,083	\$827	\$104,047
FICA	8,495	8,425	70	8,907
Pension	11,105	11,013	92	4,954
Health	35,191	38,175	(2,984)	22,634
Sick Pay	1,141	1,135	5	13,664
Vacation Pay	3,089	3,054	35	128
Holiday Pay	4,271	4,236	35	3,409
Other Paid Leave	2,135	2,118	18	1,531
Unemployment Insurance	336	336	0	378
<i>Personnel Subtotal</i>	<u>\$166,672</u>	<u>\$168,573</u>	<u>(\$1,901)</u>	<u>\$159,651</u>
<i>UTILITIES</i>				
Telephone & Data Communications	\$62,000	\$62,000	\$0	\$36,544
Power, Water & Refuse	150,000	166,000	(16,000)	150,341
Two-Way Radios	15,000	22,000	(7,000)	13,454
<i>Utilities Subtotal</i>	<u>\$227,000</u>	<u>\$250,000</u>	<u>(\$23,000)</u>	<u>\$200,338</u>
<i>OPERATING FACILITIES</i>				
<i>Wages & Benefits</i>				
Staff	\$55,898	\$55,898	\$0	\$53,584
FICA	4,825	4,825	0	4,711
Pension	6,307	6,307	0	6,218
Health	10,717	11,622	(905)	10,312
Sick Pay	861	861	0	2,498
Vacation Pay	3,638	3,638	0	4,279
Holiday Pay	2,426	2,426	0	2,128
Other Paid Leave	243	243	0	0
Unemployment Insurance	224	224	0	175
<i>Wages & Benefits Subtotal</i>	<u>\$85,138</u>	<u>\$86,043</u>	<u>(\$905)</u>	<u>\$83,906</u>

General Overhead Detail Fiscal Year 2016-17

	Revised FY2016-17 Budget	Original FY2016-17 Budget	Change	FY2015-16 Actual
<i>OPERATING FACILITIES (cont'd)</i>				
Service Vehicles				
Parts & Repairs	\$24,660	\$18,000	\$6,660	\$12,208
Fuel	50,000	50,000	0	42,561
Service Vehicles Subtotal	\$74,660	\$68,000	\$6,660	\$54,768
Buildings & Grounds				
Contract Maintenance	\$78,360	\$78,360	\$0	\$82,079
Overpass Site	7,500	7,500	0	1,760
B&G Repairs/Supplies	42,000	42,000	0	58,721
Property Insurance	51,352	51,352	0	47,852
Buildings & Grounds Subtotal	\$179,212	\$179,212	\$0	\$190,413
<i>Operating Facilities Subtotal</i>	<u>\$339,010</u>	<u>\$333,255</u>	<u>\$5,755</u>	<u>\$329,087</u>
<i>DISTRICT ADMINISTRATION</i>				
Wages & Benefits				
Staff	\$514,501	\$558,025	(\$43,524)	\$542,312
Bus Ad Revenue Placement	0	8,875	(8,875)	12,535
FICA	46,363	50,147	(3,784)	46,916
Pension	60,605	65,552	(4,947)	60,148
Health	130,879	172,409	(41,530)	143,264
Sick Pay	10,390	10,961	(571)	13,645
Vacation Pay	51,306	54,204	(2,898)	46,251
Holiday Pay	22,967	24,869	(1,903)	23,215
Other Paid Leave	6,890	7,461	(571)	6,429
Unemployment Insurance	1,456	1,680	(224)	1,765
Wages & Benefits Subtotal	\$845,357	\$954,183	(\$108,826)	\$896,478
Administrative Services				
Directors Fees	\$12,600	\$12,600	\$0	\$12,180
Public Officials Insurance	62,752	62,752	0	56,706
Legal Counsel	75,000	125,000	(50,000)	85,117
Pension Administration	2,700	2,700	0	(752)
Office Equipment Maintenance	164,048	164,048	0	167,748
Miscellaneous Services	97,398	97,398	0	175,815
Office & Computer Supplies	50,000	50,000	0	42,488
Dues & Subscriptions	50,000	50,000	0	46,048
Conferences, Meetings & Training	17,698	17,698	0	20,603
Employee Relations	18,500	18,500	0	18,321
Retiree Health Insurance	63,481	63,481	0	250,597
Mandated Fees & Permits	34,000	34,000	0	41,907
Bus Ad Revenue Program	10,375	1,500	8,875	1,130
Miscellaneous Expenses	25,000	42,000	(17,000)	17,211
Administrative Services Subtotal	\$683,552	\$741,677	(\$58,125)	\$935,119
<i>District Administration Subtotal</i>	<u>\$1,528,909</u>	<u>\$1,695,860</u>	<u>(\$166,951)</u>	<u>\$1,831,597</u>
TOTAL GENERAL OVERHEAD	<u><u>\$2,818,342</u></u>	<u><u>\$3,004,037</u></u>	<u><u>(\$185,696)</u></u>	<u><u>\$3,043,662</u></u>

Capital Project Detail Fiscal Year 2016-17

	Revised FY2016-17 Budget	Original FY2016-17 Budget	Change
<i>REVENUE VEHICLE PURCHASES</i>			
30' Electric Buses (8)	\$3,100,000	\$4,000,000	(\$900,000)
30' Electric Buses-Capital Lease (6)	2,329,000	0	2,329,000
40' Diesel Buses (3)	1,425,000	1,425,000	0
Paratransit Vans for Easy Lift (2)	100,000	0	100,000
Subtotal	<u>\$6,954,000</u>	<u>\$5,425,000</u>	<u>\$1,529,000</u>
<i>REVENUE VEHICLE IMPROVEMENTS</i>			
Bus Refurbishing	\$100,000	\$410,000	(\$310,000)
Diesel Fleet Drivetrains	185,000	185,000	0
Lithium-Ion Battery Upgrades	100,000	100,000	0
EV Drivetrains & Chargers	40,000	50,000	(10,000)
Subtotal	<u>\$425,000</u>	<u>\$745,000</u>	<u>(\$320,000)</u>
<i>OPERATING FACILITIES</i>			
Canopy Improvements	\$733,000	\$733,000	\$0
Shop Structural & Roof Upgrades	225,000	225,000	0
Charging Infrastructure Upgrades	160,000	70,000	90,000
Operating Facilities Allowance	50,000	50,000	0
Calle Real Development	100,000	100,000	0
Subtotal	<u>\$1,268,000</u>	<u>\$1,178,000</u>	<u>\$90,000</u>
<i>PASSENGER FACILITIES</i>			
TC Renovation Project	\$1,900,000	\$1,900,000	\$0
Bus Stop Upgrades	580,000	250,000	330,000
Subtotal	<u>\$2,480,000</u>	<u>\$2,150,000</u>	<u>\$330,000</u>
<i>INTELLIGENT TRANSPORTATION SYSTEMS</i>			
AVL Project (AIM)	\$2,150,000	\$2,150,000	\$0
Advanced Fare Collection System	\$1,000,000	\$1,000,000	0
Smartcard Project	985,000	985,000	0
Subtotal	<u>\$4,135,000</u>	<u>\$4,135,000</u>	<u>\$0</u>
<i>INFORMATION SYSTEMS</i>			
Fuel & Mileage Monitoring System	\$75,000	\$100,000	(\$25,000)
Software Systems Allowance	35,000	35,000	0
IT Infrastructure Allowance	75,000	75,000	0
Subtotal	<u>\$185,000</u>	<u>\$210,000</u>	<u>(\$25,000)</u>
<i>OTHER EQUIPMENT</i>			
Shop Equipment Allowance	\$75,000	\$75,000	\$0
Service Vehicles	\$100,000	\$0	100,000
Fare Collection & Radio Allowance	75,000	75,000	0
Office Furniture Allowance	25,000	25,000	0
Subtotal	<u>\$275,000</u>	<u>\$175,000</u>	<u>\$100,000</u>
Total Capital Projects	<u>\$15,722,000</u>	<u>\$14,018,000</u>	<u>\$1,704,000</u>

To: MTD Board of Directors
From: Jerry Estrada, General Manager
Date: February 21, 2017
Subject: General Manager's Report

Operations, Fleet & Facilities

Within the past several weeks, Operations has been very busy with our very large group of Operators in Training. We are proud to announce that Eddie Gonzalez, Aaron Schmidt, Keith Ellis, and Mariann Steinmann have successfully passed their DMV testing, and, are nearing their completion of training. These four will likely be released to assume their bid shifts sometime next week. Jonathan Guzik, another Operator in Training, will be undergoing his DMV testing later this week, and, will continue his training schedule. This week five additional Operators in Training started, Jose Espinosa, Rudy Villavicencio, Karen Downs, Richard Caradine, and Tracy Wharton. MTD's training, generally takes approximately 6 weeks. During that time, new employees learn all facets of driving, safety, routing, policies, etc. One also has to pass the stringent California DMV testing.

The kick-off meeting for the new GFI Fastfare fareboxes took place on February 1. Several additional pre-install required items were pointed out during the site visit. Pre-install work includes upgrading the farebox vaulting system and TVM's; and setting up new servers, application software, data systems, and wireless communications. The upgrade install project will span over a three-month period, with the farebox installs scheduled to be complete by the middle of June 2017. Additional design and programming will follow to incorporate the use of SBCC and UCSB Smart Cards.

The electrical contractor has completed preliminary layout of the charger upgrade project, and has begun work on the electrical distribution room.

For the canopy project, roof demolition of the first of three sections was completed and installation of the new roof is underway. The project remains on the current schedule for completion this April.

Soil testing results of the Transit Center driveway necessitate modifications to the concrete subbase as part of the TC renovation project. Such subbase disturbance elevates the type of storm water mitigation measures to the use of permeable pavers for a portion of the driveway. Given potential durability and maintenance requirements for the paver section, MTD's civil engineer is reviewing the design options to determine if there is an alternative that would alleviate the need to use the pavers. Resolution of this matter has delayed submission of the revised construction documents to the City for a second review.

Planning & Administration

UCSB will be conducting their annual Transportation Survey of all students, faculty and staff. UCSB staff coordinated with Planning staff on transit related questions. 2016 SBCC Spring semester enrollment has decreased by 1,218 students or 7.4% compared to last Spring. As a result, a decrease in SBCC ridership throughout the semester is anticipated as was experienced the prior school year when there was a decrease of 1,104 students or 6.3% compared to Spring 2015.

MTD is working with City of Santa Barbara staff to install a bus pass ticket vending machine (TVM) at the Library on the Eastside. The installation will bring the number of TVM's up to five including two at the Transit Center, one at the Goleta Valley Community Center, and one at Albertson's in Carpinteria. The City of Santa Barbara has provided a draft contract for the TVM installation, which is under review by legal counsel.

Staff attended a Caltrans cap-and-trade Low Carbon Transit Operations Program (LCTOP) workshop on February 8. The LCTOP application for FY 2017 funds has been significantly revised from previous years, and the workshop was very useful to explain the changes. Staff also attended a meeting of county transit operators organized by SBCAG on February 15 to determine the recommended allocation of the FY 2017 LCTOP funds that flow through SBCAG. The current cap-and-trade legislation requires that a minimum of 50% of the SBCAG funds be allocated to one or more projects that benefit the "Disadvantaged Community" in Santa Maria. Following a discussion, the group agreed to recommend that the SBCAG Board allocate the remaining 50% of the funds to the South Coast, with 5% (\$9,851) to Traffic Solutions and 45% (\$88,657) to MTD. The SBCAG Board will be asked to consider the recommendation at their March 16 meeting. Assuming the SBCAG Board approves the recommendation, MTD will have a total of \$144,690 in LCTOP funds available (the SBCAG allocation plus a direct allocation of \$56,033). Applications for LCTOP projects are due to Caltrans by March 30.

Staff developed initial 2017 performance targets for Transit Asset Management (TAM), as required by the Federal Transit Administration (FTA). MTD will need to complete a TAM Plan no later than October 1, 2018.

In August 2016, MTD became an Employer Member with Coastal Housing Partnership, a non-profit organization dedicated to serving the community by assisting local employees with their home buying needs. Through MTD's membership, all MTD employees are now eligible to participate in Coastal Housing Partnership's program to receive generous savings and benefits when purchasing a home, refinancing a mortgage or renting an apartment. Human Resources is pleased to announce that several MTD employees took advantage of this benefit in the 5-month period through December 31, 2016. Two employees purchased a home and saved an average of \$4,000 each through the Home Purchase Benefit, two others utilized the Mortgage Refinance Benefit, and one received Rental Assistance. MTD employees also attended Home Buying Seminars. There is no charge for employees of member companies to attend the seminars, which provide education about the home buying process so that lack of information is not a barrier to home ownership. Total savings realized for all employees who used these services was approximately \$10,000.

Staff participated in two recent Cottage Hospital Employee Benefits Fairs, sharing information with Cottage workers on their transit benefit and which buses to ride to and from work. We have six schools already signed up this year for a 6th grade assembly presentation on how to ride the bus. Marketing and Community Relations Manager Hillary Blackerby will be attending the upcoming American Public Transportation Association's Marketing and Communications Workshop.