



AGENDA

**Meeting
of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency
Tuesday, April 18, 2017
8:30 AM
John G. Britton Auditorium
550 Olive Street, Santa Barbara, CA 93101**

1. CALL TO ORDER

2. ROLL CALL OF THE BOARD OF DIRECTORS

Dave Davis, Chair; Chuck McQuary, Vice Chair; Olivia Rodriguez, Director; Dick Weinberg, Director; Bill Shelor, Secretary; David Tabor, Director; Paula Perotte, Director

3. REPORT REGARDING POSTING OF AGENDA

CONSENT CALENDAR

4. APPROVAL OF PRIOR MINUTES - (ATTACHMENT-ACTION MAY BE TAKEN)

The Board will be asked to waive the reading of and approve the draft minutes for the meeting of March 21, 2017.

5. APPROVAL OF CASH REPORT - (ATTACHMENTS-ACTION MAY BE TAKEN)

The Board will be asked to review and approve the cash reports for the period of March 14, 2017 through March 27, 2017 and March 28, 2017 through April 10, 2017.

THIS CONCLUDES THE CONSENT CALENDAR

6. PUBLIC COMMENT

Members of the public may address the Board on items within jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, please complete and deliver to the MTD Board Clerk, a "Request to Speak" form including a description of the subject you wish to address. Additional public comment will be allowed during each agenda item, including closed session items. Please fill out the Request to Speak form and indicate the agenda item number that you wish to comment on.

7. MTD BRAND DEVELOPMENT AND LOGO CHANGE - (ATTACHMENT-ACTION MAY BE TAKEN)

Staff is seeking guidance from the Board on MTD rebranding proposals and approval from the Board on a change to MTD's logo and color scheme.

8. BUS BENCH SPONSOR PLAQUE POLICY - (ATTACHMENT-ACTION MAY BE TAKEN)

Staff recommends the adoption of a policy regarding sponsor plaques on donated bus stop benches.

9. REVISION TO MTD FY 2016 - FY 2018 OVERALL DBE GOAL - (ATTACHMENT-ACTION MAY BE TAKEN)

Staff recommends that the Board approve MTD's revised FY 2016 - FY 2018 "Overall Goal for Disadvantaged Business Enterprise Participation in Federal Transit Administration Assisted Programs."

10. LOW CARBON TRANSIT OPERATIONS PROGRAM RESOLUTION - (ATTACHMENT-ACTION MAY BE TAKEN)

Staff recommends that the Board adopt Resolution 2017-05 authorizing MTD to submit the revised "Ridership Development Marketing Plan" project to be funded with FY 2017 California cap-and-trade auction proceeds from the Low Carbon Transit Operations Program (LCTOP).

11. NEGOTIATORS FOR CALLE REAL DEVELOPMENT (ACTION MAY BE TAKEN)

The ad-hoc Calle Real Committee recommends that the Board designate the General Manager and Board Chair as real estate negotiators for the sale or lease of the Calle Real property and authorize staff to issue a Request for Qualifications to retain one or more qualified consultants with expertise in planning, permitting, financial and technical matters.

12. GENERAL MANAGER'S REPORT UPDATE - (INFORMATIONAL)

- a) New Fareboxes
- b) New Buses
- c) DWE Agreement Renewal
- d) Senate Bill 1
- e) OPEB Trust

13. OTHER BUSINESS AND COMMITTEE REPORTS - (ACTION MAY BE TAKEN)

The Board will report on other related public transit issues and committee meetings.

RELATED TO EACH CLOSED SESSION; PUBLIC COMMENT WILL BE ALLOWED RELATED TO THE CLOSED SESSION ITEM(S) BEFORE THE RECESS

14. RECESS TO CLOSED SESSION - CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION - (ACTION MAY BE TAKEN)

The Board will meet in closed session pursuant to Government Code § 54956.9:

One matter: Martha M. Wright v. Goleta Water District, SBSC case no. SM057969

15. ADJOURNMENT

AMERICAN WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 963-3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



MINUTES

Meeting
of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency
Tuesday, March 21, 2017
8:30 AM
John G. Britton Auditorium
550 Olive Street, Santa Barbara, CA 93101

1. CALL TO ORDER

Chair Davis called the meeting to order at 8:33 a.m.

2. ROLL CALL OF THE BOARD OF DIRECTORS

Chair Davis reported that all members were present.

3. REPORT REGARDING POSTING OF AGENDA

Lilly Gomez, Office Administrator, reported that the agenda was posted on Friday, March 17, 2017 at MTD's Administrative office, mailed and emailed to those on the agenda list, and posted on MTD's website.

CONSENT CALENDAR

4. APPROVAL OF PRIOR MINUTES - (ATTACHMENT-ACTION MAY BE TAKEN)

Director McQuary moved to approve the draft minutes for the meeting of March 7, 2017. Director Tabor seconded the motion. The motion passed unanimously.

5. APPROVAL OF CASH REPORT - (ATTACHMENTS-ACTION MAY BE TAKEN)

Director McQuary moved to approve the cash report for the period of February 28, 2017 through March 13, 2017. Director Tabor seconded the motion. The motion passed unanimously.

THIS CONCLUDES THE CONSENT CALENDAR

6. PUBLIC COMMENT

Mr. Lee Moldaver recommended that MTD reach out to the Santa Barbara Metropolitan Theatres to request either a discounted price, free showing, or the ability to stream the movie "Paterson" in the John G. Britton Auditorium for MTD employees.

7. DRAFT SERVICE PLAN FOR AUGUST 2017- (ATTACHMENTS-ACTION MAY BE TAKEN)

Planning Manager George Amoon presented the draft service changes for August 2017. The proposed changes primarily focus on improved schedule adherence for Lines 6, 11, 23, 25, and express lines. Other proposed changes include reverting the Line 16 from its detour route back to the standard route due to SBCC West Campus reopening, and changing A.M. peak-period service on Lines 1 and 2 from the current 10-minute frequency service back to the previous 15-minute frequency. Additionally, Mr. Amoon shared a possible re-route to Line 15x that will likely take effect in 2018. Mr. Amoon also advised the Board of the efforts MTD staff is implementing to share the service changes with the community.

8. ADOPTION OF FISCAL YEAR 2017-18 MEASURE A PROGRAM OF PROJECTS SUBMITTAL - (ATTACHMENT-ACTION MAY BE TAKEN)

Assistant Controller Thais Sayat recommended the Board approve the submittal of MTD's Measure A Program of Projects for fiscal year 2017-18. Director Rodriguez moved to approve the submission. Director Tabor seconded the motion. The motion passed unanimously.

9. RESOLUTION REGARDING FISCAL YEAR 2017-18 TRANSPORTATION DEVELOPMENT ACT CLAIM - (ATTACHMENT-ACTION MAY BE TAKEN)

Assistant Controller Thais Sayat requested that the Board adopt Resolution #2017-04 authorizing the General Manager to claim all Transportation Development Act (TDA) funds apportioned to MTD for fiscal year 2017-18. Director Tabor moved to adopt Resolution #2017-04. Director McQuary seconded the motion. The motion passed unanimously.

10. GENERAL MANAGER'S REPORT UPDATE - (INFORMATIONAL)

General Manager, Jerry Estrada updated the Board on capital projects. Mr. Estrada advised that the charging station infrastructure project is due to be completed by the end of April. The farebox and smartcard projects are well underway, and staff is working with UCSB and SBCC to incorporate smartcard capabilities to students. SBCC has signed the necessary non-disclosure agreement. Mr. Estrada will be holding a conference call with UCSB staff regarding the software update that Genfare was able to accommodate for UCSB's smartcard project.

MTD participated in a ribbon cutting for the new bus stop shelter on Hollister Avenue. It is a great improvement to the bus stop and community. Mr. Estrada acknowledged Director Shelor and Director Perotte for participating in the ribbon cutting. Additionally Mr. Estrada acknowledged Mr. Amoon for spearheading the project.

Mr. Estrada advised the Board that the Planning and Marketing Committee will be asked to consider a policy for parties that would like to dedicate bus stop benches. The Montecito Community Foundation recently purchased a bus stop bench with a plaque for a Line 14 bus stop in Montecito, and would like to do more. In response, Mr. Estrada would like to put a policy in place for any future interest. Manager of Government Relations and compliance Steve Maas has prepared a draft policy that will be reviewed by the Committee.

City TV will televise the meeting regarding the final FY 2018 budget. The regular scheduled time of 8:30 A.M. on Tuesday June 13, will not be available. Thus, the Board meeting will be held on Wednesday, June 14, at 8:30 A.M.

Bus Driver Appreciation Day was March 17, and was well received. Mr. Estrada acknowledged Marketing & Community Relations Manager Hillary Blackerby and Customer & Public Outreach Administrator Nancy Alexander for the great effort to help acknowledge the drivers' hard work.

Director McQuary congratulated General Manager Jerry Estrada for his election as 2018 President of the Carpinteria Morning Rotary.

11. OTHER BUSINESS AND COMMITTEE REPORTS - (ACTION MAY BE TAKEN)

Director McQuary shared that the planning and marketing committee met and discussed the draft service plan for August 2017 as well as the upcoming 5-year marketing plan.

RELATED TO EACH CLOSED SESSION; PUBLIC COMMENT WILL BE ALLOWED RELATED TO THE CLOSED SESSION ITEM(S) BEFORE THE RECESS

No public comment related to Closed Session was made.

12. RECESS TO CLOSED SESSION - CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION - (ACTION MAY BE TAKEN)

The Board met in closed session pursuant to Government Code § 54956.9(a):

One Matter: Swostik Lamichhane, Reeti K.C. Lamichhane, Sapana Lamichhane, Rachayita Pant v. SBMTD

Upon returning from closed session, Chair Davis reported that the Swostik Lamichhane, Reeti K.C. Lamichhane, Sapana Lamichhane, Rachayita Pant v. SBMTD, Superior Court Case number 16CV00916 case was settled in the amount of \$60,000 for the business reason of avoiding the time and expense of continuing litigation. In settling, MTD expressly denied any liability or fault for the accident by MTD or any of its employees.

The vote by the board to settle was unanimous.

13. RECESS TO CLOSED SESSION - CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION - (ACTION MAY BE TAKEN)

The Board met in closed session pursuant to Government Code § 54956.9:

One matter: Martha M. Wright v. Goleta Water District, SBSC case no. SM057969

Upon returning from closed session, Chair Davis reported no action was taken.

14. ADJOURNMENT

Director Tabor moved to adjourn the meeting at 10:23am. Director Rodriguez seconded the motion.

The motion passed unanimously.

Santa Barbara Metropolitan Transit District
Cash Report
Board Meeting of April 4, 2017
For the Period March 14, 2017 through March 27, 2017

MONEY MARKET

Beginning Balance March 14, 2017 **\$14,479,038.42**

Accounts Receivable	200,189.50
Passenger Fares	115,439.55
Miscellaneous/Asset Sales	<u>5,914.65</u>
Total Deposits	321,543.70

ACH Garn/Escrow	(1,104.65)
ACH Pensions Transfer	(33,414.35)
ACH Tax Deposit	(158,816.41)
Payroll Transfer	(337,894.88)
Operations Transfer	<u>(703,115.40)</u>
Total Disbursements	(1,234,345.69)

Ending Balance **\$13,566,236.43**

CASH INVESTMENTS

LAIF Account	\$3,365,382.08
Money Market Account	<u>13,566,236.43</u>

Total Cash Balance **\$16,931,618.51**

SELF INSURED LIABILITY ACCOUNTS

WC / Liability Reserves	(\$3,768,712.12)
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Working Capital **\$13,162,906.39**

Santa Barbara Metropolitan Transit District
Accounts Payable

Check #	Date	Company	Description	Amount	Voids
114806	3/17/2017	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	1,615.36	
114807	3/17/2017	EASY LIFT TRANSPORTATION, INC	ADA SUBSIDY	70,925.00	
114808	3/17/2017	STATE OF CALIFORNIA	PAYROLL RELATED	625.06	
114809	3/17/2017	FRONTIER CALIFORNIA INC.	TELEPHONES	1,950.08	
114810	3/17/2017	GRAYBAR ELECTRIC COMPANY, I	REPAIRS & SUPPLIES T1 BLDG/GRDS	2,799.79	
114811	3/17/2017	GUARDIAN-APPLETON (DENTAL I	DENTAL INSURANCE	4,498.62	
114812	3/17/2017	GUARDIAN-APPLETON (LIFE INS)	LIFE INSURANCE	622.13	
114813	3/17/2017	ANN HARBOUR	PAYROLL RELATED	450.00	
114814	3/17/2017	JANICARE DBA	JANITORIAL SERVICES	3,929.00	
114815	3/17/2017	LABOR ALLIANCE MANAGED TRU	DENTAL INSURANCE	3,344.00	
114816	3/17/2017	MANSFIELD OIL CO.- GAINESVILL	DIESEL FUEL	16,783.20	
114817	3/17/2017	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	2,067.17	
114818	3/17/2017	NEWEGG, INC	IT EQUIPMENT & SUPPLIES	734.97	
114819	3/17/2017	OFFICETEAM	TEMPORARY STAFF	2,279.27	
114820	3/17/2017	ANN BRADY OTTIERI	PAYROLL RELATED	277.00	
114821	3/17/2017	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	760.00	
114822	3/17/2017	SANTA BARBARA SHERIFF'S DEPT	PAYROLL RELATED	583.82	
114823	3/17/2017	SO. CAL. EDISON CO.	UTILITIES	1,646.92	
114824	3/17/2017	TEAMSTERS MISC SECURITY TRU	UNION MEDICAL INSURANCE	180,937.00	
114825	3/17/2017	TEAMSTERS PENSION TRUST	UNION PENSION	93,061.61	
114826	3/17/2017	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	11,031.82	
114827	3/17/2017	J.C. M. AND ASSOCIATES INC.	UNIFORMS	179.42	
114828	3/17/2017	U.S. BANK CORP. PAYMENT SYSTE	MISC. CC PURCHASES	5,697.88	
114829	3/17/2017	WURTH USA WEST INC.	SHOP SUPPLIES	455.01	
114830	3/17/2017	LABOR ALLIANCE MANAGED TRU	DENTAL INSURANCE	6,438.00	
114831	3/23/2017	ABC BUS COMPANIES INC	BUS PARTS	248.79	
114832	3/23/2017	HENRY ANDREWS	RETIREE HEALTH REIMBURSEMENT	252.76	
114833	3/23/2017	APPLEONE EMPLOYMENT SERVIC	CONTRACT EMPLOYMENT	533.76	
114834	3/23/2017	ALTRO USA INC	SHOP SUPPLIES	95.23	
114835	3/23/2017	ASBURY ENVIRONMENTAL	WASTE OIL RECYCLER	120.00	
114836	3/23/2017	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	979.03	
114837	3/23/2017	KARL BRETZ	RETIREE HEALTH REIMBURSEMENT	595.20	
114838	3/23/2017	ROBERT BURNHAM	RETIREE HEALTH REIMBURSEMENT	285.00	
114839	3/23/2017	CALIFORNIA ELECTRIC SUPPLY, I	SHOP/B&G SUPPLIES	729.71	
114840	3/23/2017	GILBERT CALLES	RETIREE HEALTH REIMBURSEMENT	92.00	
114841	3/23/2017	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	105.72	
114842	3/23/2017	RJ CARROLL & SONS INC.	BLDG & GROUND REPAIRS	378.23	
114843	3/23/2017	CARPINTERIA BRANCH LIBRARY	ROOM RENTAL - COMMUNITY MEETI	40.00	

Check #	Date	Company	Description	Amount	Voids
114844	3/23/2017	STAN CISOWSKI	RETIREE HEALTH REIMBURSEMENT	443.80	
114845	3/23/2017	COMMUNITY ENVIRONMENTAL C	EARTH DAY REGISTRATION	175.00	
114846	3/23/2017	CINTAS CORPORATION	FIRST AID SUPPLIES	91.01	
114847	3/23/2017	CIO SOLUTIONS, LP	IT SERVICES	1,529.25	
114848	3/23/2017	COAST TRUCK PARTS	BUS PARTS	249.72	
114849	3/23/2017	CUMMINS PACIFIC, LLC	BUS PARTS & REPAIRS	0.00	V
114850	3/23/2017	CUMMINS PACIFIC, LLC	BUS PARTS & REPAIRS	5,133.85	
114851	3/23/2017	COUNTY OF S.B.PUBLIC WORKS D	WASTE DISPOSAL	24.85	
114852	3/23/2017	DIESEL MARINE ELECTRIC, INC.	BUS PARTS	198.77	
114853	3/23/2017	DOWNTOWN ORGANIZATION, INC.	TC MAINTENANCE	2,450.00	
114854	3/23/2017	EASY LIFT TRANSPORTATION, INC	ADA SUBSIDY	100,000.00	
114855	3/23/2017	EBUS, INC.	BUS PARTS	1,244.92	
114856	3/23/2017	FEDEX dba	FREIGHT CHARGES	104.59	
114857	3/23/2017	FGL ENVIRONMENTAL, INC	STORMWATER TEST	538.00	
114858	3/23/2017	MELVIN FOUNTAIN	RETIREE HEALTH REIMBURSEMENT	92.00	
114859	3/23/2017	GIBBS INTERNATIONAL INC	BUS PARTS	2,346.91	
114860	3/23/2017	GILLIG LLC	BUS PARTS	7,944.09	
114861	3/23/2017	GARY GLEASON	RETIREE HEALTH REIMBURSEMENT	247.95	
114862	3/23/2017	GRAYBAR ELECTRIC COMPANY, I	REPAIRS & SUPPLIES T1 BLDG/GRDS	242.24	
114863	3/23/2017	JIM HAGGERTY	RETIREE HEALTH REIMBURSEMENT	246.56	
114864	3/23/2017	ALI HABIBI	RETIREE HEALTH REIMBURSEMENT	237.08	
114865	3/23/2017	HAYWARD LUMBER	SHOP SUPPLIES	13.98	
114866	3/23/2017	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	226.31	
114867	3/23/2017	HR AUTOGLASS DBA	BUS PARTS/REPAIRS	250.00	
114868	3/23/2017	JAY DANIEL ROBERTSON	RETIREE HEALTH REIMBURSEMENT	256.64	
114869	3/23/2017	LINDA LEE LACKEY	RETIREE HEALTH REIMBURSEMENT	847.68	
114870	3/23/2017	LAWSON PRODUCTS INC	SHOP SUPPLIES	214.40	
114871	3/23/2017	LMA ARCHITECTS, CORP.	ARCHITECTURAL SERVICES	4,327.00	
114872	3/23/2017	LOUIS MANDEVILLE	RETIREE HEALTH REIMBURSEMENT	250.16	
114873	3/23/2017	MANSFIELD OIL CO.- GAINESVILL	DIESEL FUEL	33,462.05	
114874	3/23/2017	MC CORMIX CORP. (OIL)	LUBRICANTS	1,642.04	
114875	3/23/2017	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	2,305.71	
114876	3/23/2017	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	39.61	
114877	3/23/2017	MULLEN & HENZELL	LEGAL CONFERENCE	440.00	
114878	3/23/2017	NATIONAL INTERSTATE INS INC.	LIABILITY INSURANCE	40,595.10	
114879	3/23/2017	NU-COOL REDI GREEN, INC	COOLANTS & SHOP SUPPLIES	928.81	
114880	3/23/2017	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	388.74	
114881	3/23/2017	CARLOS ORNELAS	RETIREE HEALTH REIMBURSEMENT	90.00	
114882	3/23/2017	CAREY POINDEXTER	RETIREE HEALTH REIMBURSEMENT	282.34	
114883	3/23/2017	POWERSTRIDE BATTERY CO.	EV BATTERIES	295.70	
114884	3/23/2017	PRAXAIR DISTRIBUTION, INC.	SHOP SUPPLIES	19.67	

Check #	Date	Company	Description	Amount	Voids
114885	3/23/2017	ROGERS, SHEFFIELD & CAMPBELL	LEGAL COUNSEL	4,525.75	
114886	3/23/2017	AL ROMERO SR.	RETIREE HEALTH REIMBURSEMENT	184.00	
114887	3/23/2017	SAFEGUARD DBA	OFFICE SUPPLIES	463.60	
114888	3/23/2017	SB LOCKSMITHS, INC.	B&G REPAIR & SUPPLIES	51.24	
114889	3/23/2017	SILVAS OIL CO., INC.	LUBRICANTS	768.15	
114890	3/23/2017	SPECIAL DISTRICT RISK MGMT	MEDICAL HEALTH INSURANCE	46,760.00	
114891	3/23/2017	SMITTY'S TOWING SERVICE D	TOWING SERVICES	525.00	
114892	3/23/2017	SANTA BARBARA COUNTY EHS	ANNUAL HAZMAT PERMIT FEE	3,196.00	
114893	3/23/2017	SANTA BARBARA ELECTRONICS S	BUS PARTS, IT & SHOP SUPPLIES	87.12	
114894	3/23/2017	SM TIRE, CORP.	BUS TIRE MOUNTING	406.00	
114895	3/23/2017	SO. CAL. EDISON CO.	UTILITIES	3,302.83	
114896	3/23/2017	THE GAS COMPANY DBA	UTILITIES	764.81	
114897	3/23/2017	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	921.04	
114898	3/23/2017	STEWART'S DE-ROOTING & PLUM	PLUMBING REPAIRS	324.76	
114899	3/23/2017	SB PUBLIC LIBRARY	HALL RENTAL- PUBLIC HEARING	125.00	
114900	3/23/2017	TELCOM, INC.	VENTURA REPEATER SERVICES	501.93	
114901	3/23/2017	THE LIGHTHOUSE	SHOP SUPPLIES	36.84	
114902	3/23/2017	TANK TEAM INC.	TANK TESTS	123.00	
114903	3/23/2017	UNITED PARCEL SERVICE, INC.	FREIGHT CHARGES	408.96	
114904	3/23/2017	J.C. M. AND ASSOCIATES INC.	UNIFORMS	2,218.27	
114905	3/23/2017	NICKOLAS G. URIBE SR.	RETIREE HEALTH REIMBURSEMENT	570.00	
114906	3/23/2017	VALLEY POWER SYSTEMS, INC.	BUS PARTS	4,084.88	
114907	3/23/2017	JOHN J. VASQUEZ	RETIREE HEALTH REIMBURSEMENT	508.71	
114908	3/23/2017	VENTURA COUNTY OVERHEAD D	B&G REPAIRS & SUPPLIES	150.00	
114909	3/23/2017	VERIZON WIRELESS	WIRELESS PHONES & AIM CELLULAR	614.01	
114910	3/23/2017	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	888.44	
114911	3/23/2017	YELLOW (YRC) TRANSPORTATION	FREIGHT CHARGES	1,804.71	
114912	3/23/2017	ALEXANDER YOUNG	RETIREE HEALTH REIMBURSEMENT	236.26	
				703,115.40	
				Current Cash Report Voided Checks:	0.00
				Prior Cash Report Voided Checks:	0.00
				Grand Total:	\$703,115.40

Santa Barbara Metropolitan Transit District
Cash Receipts of Accounts Receivable

Date	Company	Description	Amount
3/16/2017	City of SB - (Downtown Shuttle)	Downtown Shuttle - Feb. '17	95,643.25
3/16/2017	City of SB Creeks Division	Advertising on Buses	300.00
3/21/2017	Godzilla Graphics	Advertising on Buses	7,236.00
3/23/2017	City of SB - (Downtown Shuttle)	Downtown Shuttle - March '17	96,512.25
3/23/2017	KCSB - FM	Advertising on Buses	498.00
Total Accounts Receivable Paid During Period			\$200,189.50

Santa Barbara Metropolitan Transit District
Cash Report
Board Meeting of April 18, 2017
For the Period March 28, 2017 through April 10, 2017

MONEY MARKET

Beginning Balance March 28, 2017 **\$13,566,236.43**

SB-325 (LTF)	735,718.79
Measure "A"	181,527.04
Passenger Fares	150,328.05
LCTOP Transfers	15,833.33
Advertising/Prepaid Deposits	7,600.80
Miscellaneous/Asset Sales	958.87
Accounts Receivable	920.20
Interest Income	114.85

Total Deposits **1,093,001.93**

ACH Garn/Escrow	(1,104.65)
ACH Pensions Transfer	(33,576.27)
WC Transfer	(43,630.55)
ACH Tax Deposit	(209,202.50)
Operations Transfer	(314,525.37)
Payroll Transfer	(355,166.73)

Total Disbursements **(957,206.07)**

Ending Balance **\$13,702,032.29**

CASH INVESTMENTS

LAIF Account	\$3,365,382.08
Money Market Account	13,702,032.29

Total Cash Balance **\$17,067,414.37**

SELF INSURED LIABILITY ACCOUNTS

WC / Liability Reserves	(\$3,821,124.03)
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Working Capital **\$13,246,290.34**

Santa Barbara Metropolitan Transit District
Accounts Payable

Check #	Date	Company	Description	Amount	Voids
114913	3/31/2017	HILLARY BLACKERBY	REIMBURSEMENT	150.00	
114914	3/31/2017	BUYNAK, FAUVER, ARCHBALD&S	LEGAL COUNSEL	24,920.50	
114915	3/31/2017	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	118.58	
114916	3/31/2017	DISTINCTIVE FRAMING N ART D	FRAMING	118.53	
114917	3/31/2017	JERRY ESTRADA	REIMBURSEMENT	90.00	
114918	3/31/2017	STATE OF CALIFORNIA	PAYROLL RELATED	1,413.74	
114919	3/31/2017	DAVID HARBOUR	TRAVEL EXPENSE REIMBURSEMENT	30.00	
114920	3/31/2017	H.G. MAKELIM CO., INC.	BUS PARTS	1,532.93	
114921	3/31/2017	MANSFIELD OIL CO.- GAINESVILL	DIESEL FUEL	68,413.56	
114922	3/31/2017	JOSH MARTINEZ	TRAVEL PER DIEM	370.00	
114923	3/31/2017	MC CORMIX CORP. (OIL)	LUBRICANTS	2,719.80	
114924	3/31/2017	NATIONAL DRIVE	PAYROLL DEDUCTION	112.00	
114925	3/31/2017	NU-COOL REDI GREEN, INC	COOLANTS & SHOP SUPPLIES	117.72	
114926	3/31/2017	ANN BRADY OTTIERI	PAYROLL RELATED	277.00	
114927	3/31/2017	JUAN PEREZ	REIMBURSEMENT	370.00	
114928	3/31/2017	PETTY CASH - ALEXANDER, NANC	MISC. PURCHASES	299.94	
114929	3/31/2017	PETTY CASH - GOMEZ, LILLY	MISC. PURCHASES	194.86	
114930	3/31/2017	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	760.00	
114931	3/31/2017	SANTA BARBARA SHERIFF'S DEPT	PAYROLL RELATED	537.76	
114932	3/31/2017	SMART & FINAL	OFFICE/MEETING SUPPLIES	373.60	
114933	3/31/2017	SB CITY OF-REFUSE/WATER	UTILITIES	2,472.52	
114934	3/31/2017	THE MEDCENTER	MEDICAL EXAMS	3,326.00	
114935	3/31/2017	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	981.82	
114936	3/31/2017	UNITED WAY OF SB	PAYROLL DEDUCTION	107.00	
114937	3/31/2017	U.S. BANK CORP. PAYMENT SYSTE	MISC. CC PURCHASES	508.10	
114938	3/31/2017	VALLEY POWER SYSTEMS, INC.	BUS PARTS	1,751.95	
114939	3/31/2017	YACO SCHOLARSHIP FUND	PAYROLL DEDUCTION	147.00	
114940	4/6/2017	ABC BUS COMPANIES INC	BUS PARTS	361.12	
114941	4/6/2017	ADVANCED CABLE SYSTEMS COR	FAREBOX PROJECT	3,794.00	
114942	4/6/2017	APOLLO VIDEO TECHNOLOGY, LL	AIM SYSTEM HARDWARE	6,534.73	
114943	4/6/2017	APPLEONE EMPLOYMENT SERVIC	CONTRACT EMPLOYMENT	1,779.20	
114944	4/6/2017	AXLE TECH INTERNATIONAL D	BUS PARTS & REPAIRS	817.62	
114945	4/6/2017	B2B PRINTING SERVICES INC.	OFFICE SUPPLIES	398.14	
114946	4/6/2017	JOSE BAUTISTA	AD MOUNTING/DISMOUNTING	896.00	
114947	4/6/2017	BAY ALARM COMPANY, INC	ALARM CONTRACT	342.87	
114948	4/6/2017	BNS ELECTRONICS, INC.	SANTA YNEZ SITE RENTAL	277.30	
114949	4/6/2017	BUENA TOOL, INC.	SHOP/B&G SUPPLIES	28.12	
114950	4/6/2017	CALIFORNIA ELECTRIC SUPPLY, I	SHOP/B&G SUPPLIES	26.14	

Check #	Date	Company	Description	Amount	Voids
114951	4/6/2017	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	258.69	
114952	4/6/2017	CITY OF CARPINTERIA	ELECTRIC CHARGING STATION	702.44	
114953	4/6/2017	CENTRAL COAST CIRCULATION, L	BUS BOOK DISTRIBUTION	575.00	
114954	4/6/2017	COASTAL HOUSING COALITION (C	ANNUAL S.B. CONFERENCE	500.00	
114955	4/6/2017	CLEVER DEVICES LTD	AIM CONTRACT INSTALLMENT	1,111.98	
114956	4/6/2017	COMMUNITY RADIO, INC.	GIB. SITE RENTAL	249.18	
114957	4/6/2017	COAST TRUCK PARTS	BUS PARTS	37.97	
114958	4/6/2017	CUMMINS PACIFIC, LLC	BUS PARTS & REPAIRS	7,110.18	
114959	4/6/2017	CRAIGLIST CORP.	EMPLOYMENT ADS - ONLINE	300.00	
114960	4/6/2017	DAVID DAVIS JR.	DIRECTOR FEES	180.00	
114961	4/6/2017	DENMUN OFFICE SOLUTIONS DB	IT CONTRACT SERVICES	3,570.00	
114962	4/6/2017	DOCUPRODUCTS CORPORATION	COPIER MAINTENANCE/SUPPLIES	517.03	
114963	4/6/2017	EBUS, INC.	NICAD BATTERIES	28,015.00	
114964	4/6/2017	GENFARE, A DIVISION OF SPX COR	FAREBOX REPAIRS & PARTS	3,761.50	
114965	4/6/2017	GIBBS INTERNATIONAL INC	BUS PARTS	2,748.05	
114966	4/6/2017	GILLIG LLC	BUS PARTS	12,140.66	
114967	4/6/2017	GOODYEAR TIRE & RUBBER CO	LEASED TIRES	11,764.17	
114968	4/6/2017	GOLETA VALLEY COMMUNITY CE	HALL RENTAL/DEPOSIT	110.00	
114969	4/6/2017	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	417.93	
114970	4/6/2017	JANICARE DBA	JANITORIAL SERVICES	3,929.00	
114971	4/6/2017	KLIPPEL TOOL REPAIR DBA	COMPRESSORS MAINT/BUS PARTS	215.00	
114972	4/6/2017	LENZ PEST CONTROL DBA	FUMIGATION SERVICES	40.00	
114973	4/6/2017	MC CORMIX CORP. (OIL)	LUBRICANTS	1,892.06	
114974	4/6/2017	CHUCK MCQUARY	DIRECTOR FEES	180.00	
114975	4/6/2017	MIKE CUEVAS GARDENING SERVI	LANDSCAPE MAINTENANCE SERVICE	695.00	
114976	4/6/2017	KENNETH B. MILLS	PROCUREMENT SERVICES	1,705.00	
114977	4/6/2017	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	142.46	
114978	4/6/2017	MCI SERVICE PARTS, INC.	BUS PARTS	185.63	
114979	4/6/2017	MOUNTAIN SPRING WATER	SHOP & OFFICE SUPPLIES	1,326.95	
114980	4/6/2017	MULTICARD, INC DBA	ID SYSTEM UPGRADE	3,771.71	
114981	4/6/2017	NATIVE ELECTRICAL CONSTRUCT	CHARGING INFRASTRUCTURE IMPRO	68,309.28	
114982	4/6/2017	NEWEGG, INC	IT EQUIPMENT & SUPPLIES	1,958.69	
114983	4/6/2017	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	2,130.91	
114984	4/6/2017	O'CONNOR PEST CONTROL DBA	FUMIGATION	77.00	
114985	4/6/2017	PAULA A. PEROTTE	DIRECTOR FEES	120.00	
114986	4/6/2017	PERFECT PATTERN DIFFERENTIAL	OVERHAULED TRANSFERS	1,279.00	
114987	4/6/2017	PETTY CASH - ALEXANDER, NANC	MISC. PURCHASES	246.26	
114988	4/6/2017	PITNEY BOWES INC	POSTAGE METER QTRLY CHARGES	145.46	
114989	4/6/2017	POWERSTRIDE BATTERY CO.	EV BATTERIES	1,478.50	
114990	4/6/2017	REPUBLIC ELEVATOR, INC	ELEVATOR MAINTENANCE	593.00	
114991	4/6/2017	OLIVIA RODRIGUEZ	DIRECTOR FEES	120.00	

Check #	Date	Company	Description	Amount	Voids
114992	4/6/2017	RUSKAUFF III, GEORGE	REIMBURSEMENT	10.00	
114993	4/6/2017	SB LOCKSMITHS, INC.	B&G REPAIR & SUPPLIES	1,061.49	
114994	4/6/2017	SILVAS OIL CO., INC.	LUBRICANTS	355.36	
114995	4/6/2017	SANTA BARBARA TROPHY	DRIVER NAME PLATES	82.75	
114996	4/6/2017	WILLIAM JOHN SHELOR	DIRECTOR FEES	180.00	
114997	4/6/2017	SM TIRE, CORP.	BUS TIRE MOUNTING	587.00	
114998	4/6/2017	SMARDAN-HATCHER CO., INC	B&G REPAIRS & SUPPLIES	31.00	
114999	4/6/2017	SO. CAL. EDISON CO.	UTILITIES	2,666.16	
115000	4/6/2017	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	450.12	
115001	4/6/2017	STAPLES CREDIT PLAN	OFFICE & COMPUTER SUPPLIES	113.11	
115002	4/6/2017	STEWART'S DE-ROOTING & PLUM	PLUMBING REPAIRS	100.00	
115003	4/6/2017	SB CITY OF-REFUSE/WATER	UTILITIES	1,350.07	
115004	4/6/2017	TELCOM, INC.	VENTURA REPEATER SERVICES	347.87	
115005	4/6/2017	DAVID T. TABOR	DIRECTOR FEES	120.00	
115006	4/6/2017	TOOL DISCOUNTER.COM DBA	CLEANING SUPPLIES	1,337.94	
115007	4/6/2017	TRANSIT PRODUCTS AND SERVIC	BUS PARTS	1,508.00	
115008	4/6/2017	J.C. M. AND ASSOCIATES INC.	UNIFORMS	1,045.72	
115009	4/6/2017	VALLEY POWER SYSTEMS, INC.	BUS PARTS & REPAIRS	7,787.45	
115010	4/6/2017	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	1,598.58	
115011	4/6/2017	RICHARD WEINBERG	DIRECTOR FEES	120.00	
115012	4/6/2017	WURTH USA WEST INC.	SHOP SUPPLIES	533.28	
115013	4/6/2017	YELLOW (YRC) TRANSPORTATION	FREIGHT CHARGES	958.63	
115014	4/6/2017	GOLETA VALLEY COMMUNITY CE	HALL RENTAL/DEPOSIT	100.00	
				314,525.37	
				Current Cash Report Voided Checks:	0.00
				Prior Cash Report Voided Checks:	0.00
				Grand Total:	\$314,525.37

Santa Barbara Metropolitan Transit District
Cash Receipts of Accounts Receivable

Date	Company	Description	Amount
3/9/2017	CoreGen Insurance	Advertising on Buses	166.00
3/9/2017	CoreGen Insurance	Advertising on Buses	166.00
3/30/2017	Department of Rehabilitation	Passes/Passports Sales	576.00
4/6/2017	Jim Haggerty	Retiree - Vision	12.20
Total Accounts Receivable Paid During Period			\$920.20



BOARD OF DIRECTORS REPORT

MEETING DATE: APRIL 18, 2017

AGENDA ITEM #: 7

TYPE: ACTION ITEM

PREPARED BY: HILLARY BLACKERBY

Signature

REVIEWED BY: GENERAL MANAGER

GM Signature

SUBJECT: MTD Brand Development and Logo Change

RECOMMENDATION:

Staff is seeking guidance from the Board on MTD rebranding proposals and approval from the Board on a change to MTD's logo and color scheme.

DISCUSSION:

In parallel with the development of a Marketing and Communications Plan focused on increasing ridership and improving the rider experience, staff has undertaken work to evolve Santa Barbara MTD's brand. The brand encompasses logo, buses, facilities, bus stop signs, schedule guides, uniforms, letterhead and other printed materials. Staff has worked with Celtis Ventures, Inc. to develop a fresh and vibrant new look for MTD.

The current yellow and black color scheme dates back thirty years. With the long list of new and exciting offerings coming from MTD in the near future, such as new farebox technology, real-time arrival information available via app, SMS, and web, and a state-of-the-art electric vehicle fleet, staff recommends positioning the agency for a new and improved look and feel.

The proposed logo and color scheme have been shared with staff, drivers, and attendees at MTD's recent Community Meetings, receiving supportive and positive feedback.

The phasing and implementation of the new branding is, of course, contingent on budget, and a transition plan for the branding of all of our materials and assets will be incorporated in the Marketing and Communications Plan.

The Planning and Marketing Committee unanimously recommended that the proposed logo be forwarded to the Board of Directors for consideration.

ATTACHMENT:

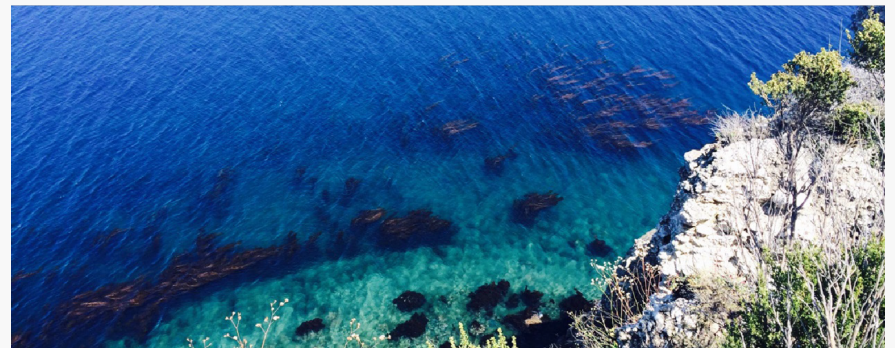
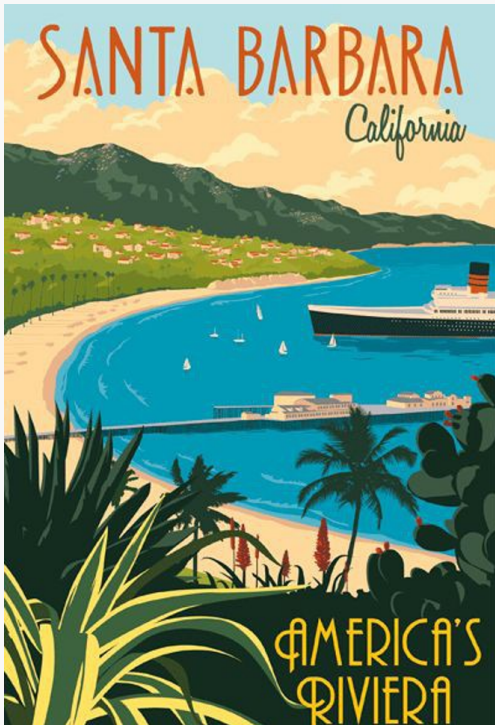
Brand and logo slides

Brand Evolution

SANTA BARBARA
MTD



Brand Inspiration



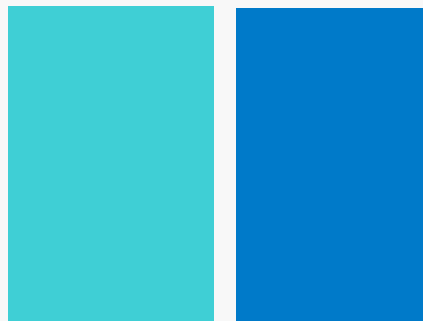
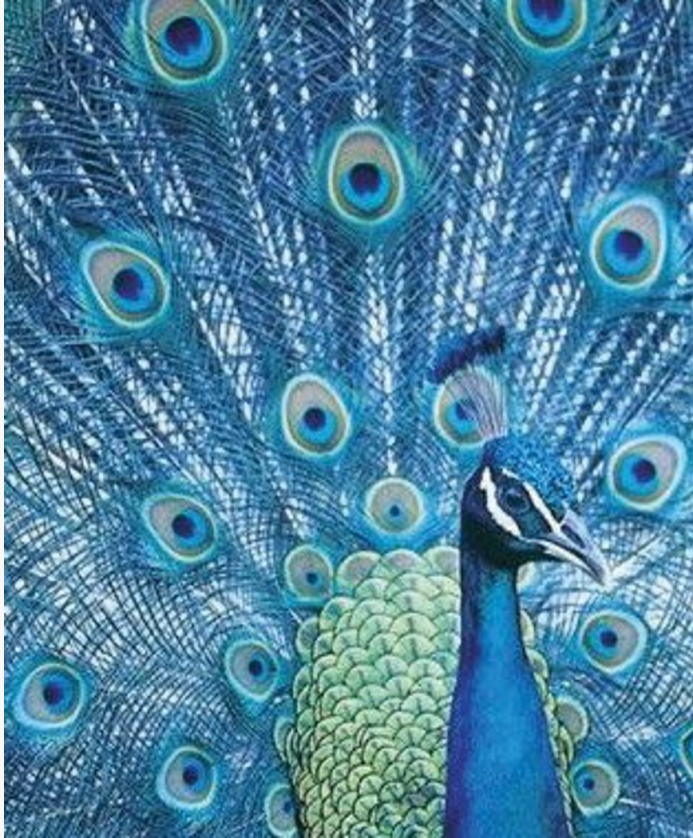
Brand Refresh Concept



Variations of Proposed Logo



Color Influence





BOARD OF DIRECTORS REPORT

MEETING DATE: APRIL 18, 2017

AGENDA ITEM #: 8

TYPE: ACTION

PREPARED BY: STEVE MAAS

Signature

REVIEWED BY: GENERAL MANAGER

GM Signature

SUBJECT: Sponsor Plaques on Bus Stop Benches

RECOMMENDATION:

Staff recommends that the Board review the proposed policy regarding sponsor plaques on bus stop benches and approve the policy with any requested changes.

DISCUSSION:

Staff has prepared a draft policy regarding sponsor plaques on bus stop benches for consideration by the Board. One bench, in Montecito, currently has a small plaque stating, "Sponsored by the Montecito Community Foundation 2016." The Foundation is providing MTD with funding for additional new benches and would like to have plaques on these also.

Staff examined memorial plaque policies from several cities. California city policies studied included Berkeley, Davis, Foster City, Santa Barbara, and Santa Clara. Staff also examined policies from Nantucket, MA, Hartford, CT, and Windsor, Canada. These were generally park department policies, and included more amenities than simply benches. The policies ranged from short and to the point, to policies that were several pages long. The proposed policy (attached) incorporates reworded clauses adapted from several of these policies.

Staff made several changes to the proposed policy following review by the Planning and Marketing Committee, and legal counsel has reviewed the proposed policy and made several changes as well. Staff believes that the proposed policy meets the needs of MTD for such a policy.

ATTACHMENT:

- Proposed bus bench sponsor plaque policy.



DRAFT

Santa Barbara Metropolitan Transit District Bench Sponsor Plaque Policy

This policy provides the opportunity for residents and community organizations to be recognized for their generous donation to the Santa Barbara Metropolitan Transit District ("MTD") of a bus stop bench that will serve to enhance the appearance and utility of the MTD's public transit service. In order to achieve a consistent process for recognizing such donations, MTD has established the following guidelines and procedures:

1. MTD has the right and responsibility to review proposed bus stop bench sponsor requests and retains the absolute authority to deny requests that MTD, in its sole discretion, determines would be inadvisable or inappropriate, for any reason.
2. Contributions may be acknowledged by a suitable plaque, if desired. The plaque (and its proposed message) is subject to approval by MTD, in its sole discretion. Any such plaque, however, is only symbolic of the donation and does not entitle the donor to ownership of, or any rights in, the MTD bus stop bench.
3. Complete funding for the donation must be processed before the commencement of any work on or siting of the bench. The required donation amount must include the cost of the bench and plaque, if one is desired (inclusive of tax and shipping), and the cost of installation. The donor is also responsible for engraving the plaque, after receiving written approval from MTD, as above indicated.
4. MTD will select, in its sole discretion, the type of bench and plaque to be used for all donations.
5. Although donors may request a specific bench location, MTD reserves the absolute right to make the final location determination.
6. MTD also must retain the right to relocate a donated bus bench and plaque. If a bench must be relocated, MTD will attempt to contact the donor to discuss alternative locations. However, MTD reserves the absolute right to make the final relocation determination.
7. The text on the plaque shall read "Sponsored by [*name of donor or organization*]." The year of donation may be added, if desired. All text and font proposals are subject to approval by MTD, in its sole discretion.
8. Only bus bench donations are covered by this policy. A donor requesting any other donation, dedication, or memorial must apply to MTD.



BOARD OF DIRECTORS REPORT

MEETING DATE: APRIL 18, 2017

AGENDA ITEM #: 9

TYPE: ACTION

PREPARED BY: STEVE MAAS

Signature

REVIEWED BY: GENERAL MANAGER

GM Signature

SUBJECT: Revision to MTD FY 2016 - FY 2018 Overall DBE Goal

RECOMMENDATION:

Approve MTD's revised FY 2016 - FY 2018 "Overall Goal for Disadvantaged Business Enterprise Participation in Federal Transit Administration Assisted Programs."

DISCUSSION:

MTD is required to submit an overall goal for Disadvantaged Business Enterprise (DBE) participation to the Federal Transit Administration (FTA) every three years. (The FTA defines a DBE as a for-profit small business concern that is at least 51 percent owned by one or more individuals who are both socially and economically disadvantaged.) For FY 2016 - FY 2018, based on the analysis detailed in the attached report, staff developed a goal for DBE participation of 2.9 percent annually of the FTA assistance that is available for contracting.

The Board approved the DBE goal on July 7, 2015, and staff submitted it to FTA prior to the due date of August 1, 2015. MTD received a letter on March 9, 2017, requiring revisions to the document to clarify the process utilized in developing the overall goal. The attached revised document, which is due to the FTA by April 24, is designed to meet that requirement. MTD's overall DBE goal remains 2.9 percent. MTD's next overall DBE goal submittal will be due by August 1, 2018.

ATTACHMENT:

- MTD's revised FY 2016 - FY 2018 "Overall Goal for DBE Participation in Federal Transit Administration Assisted Programs."

REVISED
FY 2016 – FY 2018 Triennial

**Overall Goal for
Disadvantaged Business Enterprise
Participation in Federal Transit Administration
Assisted Programs**

Prepared by the

Santa Barbara Metropolitan Transit District
550 Olive Street, Santa Barbara, CA 93101
(805) 963-3364, www.sbmtd.gov



April 11, 2017



REVISED

Disadvantaged Business Enterprise (DBE)

FY 2016 – FY 2018 Triennial Overall DBE Goal for FTA-Assisted Programs

Table of Contents

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Public Participation and Facilitation.....	7



REVISED

Disadvantaged Business Enterprise (DBE)

FY 2016 – FY 2018 Triennial Overall DBE Goal for FTA-Assisted Programs

INTRODUCTION

The Santa Barbara Metropolitan Transit District (MTD) has prepared this FY 2016 – FY 2018 triennial overall Disadvantaged Business Enterprise (DBE) goal for projects assisted by the U.S. Department of Transportation (USDOT), Federal Transit Administration (FTA), in compliance with Code of Federal Regulations (CFR) Title 49--Transportation, Subtitle A--Office of the Secretary of Transportation, Part 26--Participation By Disadvantaged Business Enterprises In Department Of Transportation Financial Assistance Programs, Subpart C--Goals, Good Faith Efforts, and Counting, Section 26.45--How do recipients set overall goals.

The purpose of the DBE goal-setting process is to level the playing field so that DBEs can compete fairly for Department of Transportation-assisted contracts. The program must be narrowly-tailored in accordance with applicable law.

BACKGROUND

As a condition of receiving funding from FTA, MTD signed an assurance that it will comply with FTA's DBE requirements. In accordance with Title 49 CFR Part 26 provisions. MTD is required to develop and submit a Triennial Overall DBE Goal for its FTA-assisted projects. This document presents MTD's Overall DBE Goal and Methodology for FY 2016 – FY 2018.

FTA-ASSISTED CONTRACTING PROGRAM

MTD utilizes its FTA Section 5307 funding for operations. Thus, all of MTD's operating expenditures are federalized. In MTD's FY 2016 budget, the Section 5307 funds comprised 19.4 percent of MTD's total operating funding. The percentage of MTD's operating funding from the Section 5307 program is not expected to change significantly in FY 2017 or FY 2018. Thus, it is assumed that 19.4 percent of every MTD operating expenditure will be from Section 5307 funds for the entire three-year period.

Table 1 below lists the operating expenditures that comprise potential contracting opportunities in FY 2016. These contracting opportunities comprise 24.3 percent of MTD's operating budget. The table includes both the total amount budgeted and the FTA Section 5307 share (i.e., 19.4 percent of the total) of each potential contracting opportunity. As shown in the table, approximately \$6.1 million in total funds (\$1.2 million in FTA Section 5307 funds) are potentially available for contracting opportunities. This amount is not expected to vary significantly in FY 2017 or FY 2018.

TABLE 1: MTD FY 2016 Operating Budget Contracting Opportunities

<u>OPERATIONS</u>	<u>TOTAL COST</u>	<u>FTA SHARE</u>
<i>Drivers</i>		
Uniforms	\$35,000	\$6,804
<i>Hiring & Training</i>		
Medical Exams & License Fees	\$22,000	\$4,277
Employment Advertising	\$400	\$78
Training, Travel & Meetings	\$8,000	\$1,555
<i>Risk & Safety</i>		
Public Liability - Professional Services	\$157,689	\$30,654
Public Liability - Insurance	\$270,760	\$52,634
Workers Comp - Professional Services	\$198,938	\$38,672
Workers Comp - Insurance	\$69,825	\$13,574
Workers Comp - Misc Risk & Safety	\$25,531	\$4,963
<i>Transportation Subsidies</i>		
ADA Complementary Paratransit	\$820,511	\$159,503
<u>MAINTENANCE</u>		
<i>Mechanics</i>		
Uniforms	\$12,000	\$2,333
<i>Cleaners & Fuelers</i>		
Uniforms	\$7,098	\$1,380
Medical Exams & License Fees	\$3,230	\$628
<i>Supervision</i>		
Training, Travel & Meetings	\$10,000	\$1,944
<i>Vehicle Consumables</i>		
Fuel & Lubrication	\$2,178,177	\$423,426
Tire Lease	\$147,173	\$28,610
Tire Mounting	\$10,000	\$1,944
<i>Vehicle Parts & Supplies</i>		
Subtotal (All)	\$709,661	\$137,954
<i>Vendor Bus Repairs</i>		
Subtotal (All)	\$82,500	\$16,038
<i>Risk & Safety</i>		
Workers Comp - Professional Services	\$10,470	\$2,035
Workers Comp - Insurance	\$7,350	\$1,429
<u>PASSENGER ACCOMMODATIONS</u>		
<i>Passenger Facilities</i>		
Bldgs & Grds - Subtotal (All)	\$73,083	\$14,207
<i>Transit Development</i>		
Training, Travel & Meetings	\$5,000	\$972
Planning Services & Supplies	\$18,000	\$3,499
<i>Promotion & Information</i>		
Outside Services - Subtotal (All)	\$125,200	\$24,338
<i>Fare Revenue Collection</i>		
Outside Services - Subtotal (All)	\$150,000	\$29,159
<u>GENERAL OVERHEAD</u>		
<i>Finance</i>		
Financial Audit Services	\$75,000	\$14,580
<i>Utilities</i>		
Telephone & Data Communication	\$46,000	\$8,942
Two-Way Radios	\$19,200	\$3,732
<i>Operating Facilities</i>		
Service Vehicles - Subtotal (All)	\$72,000	\$13,996
Bldgs & Grds - Subtotal (All)	\$168,727	\$32,800
<i>District Administration</i>		
Admin Services - Public Officials Insurance	\$33,864	\$6,583
Admin Services - Legal Counsel	\$135,000	\$26,243
Admin Services - Pension Admin	\$20,000	\$3,888
Admin Services - Office Equipment Maintenance	\$132,948	\$25,844
Admin Services - Misc Services	\$74,098	\$14,404
Admin Services - Office & Computer Supplies	\$49,511	\$9,625
Admin Services - Conferences, Meetings & Training	\$10,000	\$1,944
Admin Services - Retiree Health Insurance	\$88,372	\$17,179
Admin Services - Bus Ad Revenue Program	\$1,500	\$292
Admin Services - Misc	\$58,136	\$11,301
GRAND TOTAL CONTRACTING OPPORTUNITIES	\$6,141,952	\$1,193,963

As shown in Table 2, MTD also anticipates the use of FTA funds for one capital project that is applicable to the overall DBE goal in the period from FY 2016 through FY 2018 (a Transit Center rehabilitation project). MTD does not anticipate the use of FTA funds for any other capital projects that are applicable to the overall DBE goal during the period. (MTD also anticipates the use of FTA funds for revenue vehicle purchases. Pursuant to FTA regulations, transit revenue vehicle purchases are not included in this calculation of MTD's overall DBE annual goal.)

TABLE 2: MTD FY 2016 Capital Projects

Capital Projects	Total Cost	FTA Share*
Revenue Vehicles	\$6,807,475	n/a
Transit Center Rehabilitation Project	\$1,550,000	\$250,223
Other Capital Projects	\$4,172,827	\$0
<i>Total Capital Projects</i>	<i>\$12,530,302</i>	<i>\$250,223</i>

*Excluding revenue vehicles.

MTD's total contracting opportunities are presented in Table 3. As the table shows, MTD expects to have a total of \$1.4 million of FTA funds in contracting opportunities in FY 2016. In FY 2017 and FY 2018, MTD expects to have approximately \$1.2 million each year in operating contracting opportunities with FTA funds.

TABLE 3: MTD FY 2016 Contracting Opportunities Summary

Line Item	FTA Share
Operating Contracting Opportunities	\$1,193,963
Capital Contracting Opportunity	\$250,223
<i>Total Contracting Opportunities</i>	<i>\$1,444,186</i>

GOAL METHODOLOGY

Step 1: Determination of a Base Figure

MTD does not have any subrecipients. MTD followed the prescribed federal methodology to determine the Base Figure for the relative availability of DBEs to all comparable firms (DBE and Non-DBE) available to bid on MTD's FTA-assisted potential contracting opportunities. Table 4 presents the North American Industry Classification System (NAICS) codes for the various potential contracting opportunities shown in Tables 1 & 2. The table also presents the number of all firms, the number of certified DBE firms, and the percent of all firms that are certified DBE firms.

TABLE 4: Total Firms & Certified DBE Firms by NAICS Code

NAICS Codes	Description	Number of Firms ¹		Percent DBE
		All Firms	DBE Firms	
441310	Automotive Parts & Accessories Stores	981	4	0.4%
441320	Tire Dealers	605	0	0.0%
443142	Electronics Stores	1,778	0	0.0%
444130	Hardware Stores	321	1	0.3%
453210	Office Supplies & Stationery Stores	324	4	1.2%
454310	Fuel Dealers	45	0	0.0%
485991	Special Needs Transportation	127	6	4.7%
517110	Wired Telecommunications Carriers	1,025	6	0.6%
517210	Wireless Telecommunications Carriers (except Satellite)	333	0	0.0%
522110	Commercial Banking	2,518	0	0.0%
524210	Insurance Agencies & Brokerages	4,572	18	0.4%
524291	Claims Adjusting	114	11	9.6%
524292	Third Party Admin. of Insurance & Pension Funds	163	2	1.2%
541110	Offices of Lawyers	8,378	24	0.3%
541430	Graphic Design Services	1,068	95	8.9%
541611	Admin. Management Consulting Services	2,686	409	15.2%
541850	Outdoor Advertising	114	27	23.7%
541860	Direct Mail Advertising	125	21	16.8%
541890	Other Services Related to Advertising	301	40	13.3%
561311	Employment Placement Agencies	450	3	0.7%
561439	Other Business Service Centers (including Copy Shops)	310	10	3.2%
561499	All Other Business Support Services	128	40	31.3%
561720	Janitorial Services	1,401	41	2.9%
561730	Landscaping	1,961	20	1.0%
561790	Other Services to Buildings & Dwellings	387	17	4.4%
611420	Computer Training	54	33	61.1%
611430	Professional & Management Development Training	213	85	39.9%
621999	All Other Misc. Ambulatory Health Care Services	124	1	0.8%
811121	Automotive Body, Paint, & Interior Repair & Maintenance	1,399	3	0.2%
811122	Automotive Glass Replacement Shops	141	0	0.0%
811212	Computer & Office Machine Repair & Maintenance	207	18	8.7%
811213	Communication Equipment Repair & Maintenance	39	6	15.4%
812331	Linen Supply	46	3	6.5%
	Total/Base Figure	32,438	948	2.9%

Note 1: All firms from County Business Patterns (US Census Bureau). DBE firms from CUCP (Caltrans).

The methodology included accessing the California Unified Certification Program (CUCP) DBE database (for certified DBE firms) and the 2012 U.S. Census Bureau County Business Patterns NAICS codes database (for all firms) in the categories of work defined in Tables 1 & 2 for MTD's market area. For all firms, the market area comprises the following California counties: Los Angeles, Monterey, San Benito, San Luis Obispo, Santa Barbara, Santa Cruz, and Ventura. For DBE firms, the market area comprised all CUCP-certified DBE firms that indicated an interest in working in Santa Barbara County. This methodology resulted in a Base Figure that 2.9 percent of all available firms in the MTD market area are certified by the CUCP as DBE firms.

The methodology utilized by MTD for calculating the Base Figure for this overall DBE triennial goal did not include weighting of the potential contracting opportunities. However, for MTD's next overall DBE triennial goal submission, the agency does intend to weight the potential contracting opportunities when calculating the Base Figure.

Step 2: Adjusting the Base Figure

Following the establishment of the Base Figure, MTD reviewed and assessed other evidence that could potentially affect the relative availability of DBEs within the market area. This is in accordance with the prescribed narrow-tailoring provisions set forth under 49 CFR Part 26.45.

Past DBE Goal Attainment

Historical DBE participation attainments provide demonstrable evidence of DBE availability and capacity to perform. Thus, MTD calculated past DBE participation attainments for the three prior federal fiscal years:

- FFY 2013 – 0.05%
- FFY 2014 – 0.02%
- FFY 2015 – 0.00%

MTD continues to believe that the Base Figure of 2.9 percent is achievable with an enhanced effort to encourage DBE firms to become certified by the CUCP and bid on MTD projects. Thus, MTD believes that it is not appropriate to revise the Base Figure based on past DBE goal attainment.

Disparity Study

MTD uses a strictly race-neutral DBE program since the Western States decision. If MTD continues to fail to reach its DBE overall goal, the agency will re-evaluate its DBE program to determine whether contract goals are necessary to achieve the overall goal. If after re-evaluation MTD believes a race-conscious program is necessary, MTD, as required by Western States, will gather evidence to determine if discrimination in the transportation contracting industry is present.

The Los Angeles County Metropolitan Transportation Authority (Metro) conducted a disparity study in 2012 (the “Metro 2012 DBE Program Disparity Study”). The study documented disparities for African Americans, Asian-Pacific Americans, Subcontinent Asian Americans, and Hispanic Americans. The study also found that Caucasian females were over-utilized. However, in a subsequent analysis, it was determined that Caucasian females were underutilized.

Other Available Evidence

MTD is not in possession of other information that would have an impact on the DBE goal assessment.

PROPOSED OVERALL DBE GOAL

MTD’s final triennial overall DBE goal for FY 2016 - FY 2018 for DBE participation in FTA-assisted programs is 2.9 percent. The goal is available for all CUCP-certified DBEs on a Race Neutral basis.

If appropriate, MTD may adjust the three-year overall goal during the three-year period to which it applies, in order to reflect changed circumstances. If so, MTD will submit such an adjustment to the FTA for review and approval.

RACE-NEUTRAL IMPLEMENTATION MEASURES

MTD will employ various actions to increase future DBE participation and achieve the overall goal:

- MTD will continue to identify existing contractors that could potentially qualify for CUCP certification as DBE firms, and will encourage such firms to apply for certification. Staff will assist such firms in their application as appropriate.
- MTD will increase staff participation in outreach opportunities to firms that may qualify for DBE certification, including professional organizations and publications geared to such firms. Staff will encourage interested firms to apply for DBE certification and will assist them as appropriate.
- MTD will work with nearby transit operators to consider joint participation in DBE-oriented contracting information events.
- MTD will continue to identify strategies for increasing DBE participation if the agency continues to fail to meet its DBE goal. Such strategies may include the future implementation of a race-conscious component.

Fostering Small Business Participation

MTD’s DBE program includes an element to structure contracting requirements to facilitate competition by small business concerns. The element takes all reasonable steps to eliminate obstacles to participation by small business concerns.

The small business participation element includes the following strategies:

- In multi-year design-build contracts, MTD will require bidders on the prime contract to specify elements of the contract or specific subcontracts that are of a size that small businesses, including DBEs, can reasonably perform.
- On prime contracts exceeding \$100,000, MTD will encourage the prime contractor to provide subcontracting opportunities of a size that small businesses, including DBEs, can reasonably perform, rather than self-performing all the work involved.
- MTD will structure applicable procurements to facilitate the ability of consortia or joint ventures consisting of small businesses, including DBEs, to compete for and perform prime contracts.
- To meet the portion of MTD's overall goal projected to be met through race-neutral measures, MTD will ensure that a reasonable number of prime contracts are of a size that small businesses, including DBEs, can reasonably perform.
- MTD will actively implement these program elements to foster small business participation a requirement of good faith implementation of MTD's DBE program.

PUBLIC PARTICIPATION AND FACILITATION

In accordance with Public Participation Regulatory Requirements of Title 49 CFR Part 26, minority, women, local business associations, and community organizations within the market area were consulted and provided an opportunity to review the triennial goal analysis and provide input.

MTD conducted the following outreach activities during the development of the overall DBE goal:

- April 13, 2015 - MTD staff presented MTD's DBE program to the Santa Barbara Hispanic Chamber of Commerce
- April 29, 2015 - MTD staff presented MTD's DBE program to the Santa Barbara Women's Economic Ventures.
- Although attendees at both of these meetings indicated interest in MTD's DBE program, no additional bids from already-certified DBE firms were received as a result of this outreach, and no firms were enticed to apply for DBE certification.
- May 5, 2015 – MTD emailed a DBE flyer, Attachment A, to various advocacy groups representing potential DBE firms for dissemination to their members.

MTD intends to enhance the outreach to such organizations during the next triennial DBE goal-setting process.

MTD published a link to the draft overall goal and methodology document on the agency's website (on the "Purchasing" page and the "Reports and Publications - Other Reports" page) for a public comment period on May 18, 2015, more than 45 days prior to the adoption of the overall goal by MTD's Board of Directors on July 7, 2015. Attachment B is an e-mail indicating that the draft goal was published May 18, 2015. No comments were received from the public during the review period.

The final adopted overall goal was published on MTD's website following the Board adoption on July 7, 2015. However, no e-mail documentation of the date of the publication of the adopted overall goal is available. In future overall DBE goal-setting processes, MTD will ensure that complete electronic records are maintained as proof of website publication.



Santa Barbara Metropolitan Transit District Disadvantaged Business Enterprise Program

Become a certified Disadvantaged Business Enterprise (DBE) firm and bid on contracting opportunities with the Santa Barbara Metropolitan Transit District (MTD).

DBE firms are small businesses with primary minority or woman ownership (50 % +). Contact MTD if you believe your firm may qualify for certified DBE status. MTD will assist you in applying for DBE certification.

MTD contracts for a variety of products and services. MTD anticipates that approximately 25% of our operating expenses will be available for contracting opportunities. We actively seek certified DBE firms to bid on contracts.

If you are interested, or if you have further questions, please contact Steve Maas at (805) 963-3364 or smaas@sbmtd.gov.

Attachment B

From: [Steve Maas](#)
To: [Cynthia Boche](#)
Cc: [Brad Davis](#)
Subject: RE: DBE Goal for Website
Date: Monday, May 18, 2015 11:16:41 AM

Thanks Cynthia. It looks good to me.

Steven E. Maas
Manager of Government Relations & Compliance
Santa Barbara Metropolitan Transit District
550 Olive Street, Santa Barbara, CA 93101
Ph: 805-963-3364 / Fax: 805-963-3365
smaas@sbmtd.gov / www.sbmtd.gov

From: Cynthia Boche
Sent: Monday, May 18, 2015 10:45 AM
To: Steve Maas
Cc: Brad Davis
Subject: RE: DBE Goal for Website

Added to Purchasing page. Let me know if it needs changing...

From: Steve Maas
Sent: Monday, May 18, 2015 10:28 AM
To: Cynthia Boche
Subject: DBE Goal for Website

Disadvantaged Business Enterprise Draft Goal
Please click [here](#) to review MTD's draft Overall Goal for Disadvantaged Business Enterprise (DBE) Participation in Federal Transit Administration Assisted Programs.

Thanks, Steve



BOARD OF DIRECTORS REPORT

MEETING DATE: APRIL 18, 2017

AGENDA ITEM #: 10

TYPE: ACTION

PREPARED BY: STEVE MAAS

Signature

REVIEWED BY: GENERAL MANAGER

GM Signature

SUBJECT: Low Carbon Transit Operations Program Resolution

RECOMMENDATION:

Adopt Resolution 2017-05 authorizing MTD to submit the "Ridership Development Marketing Plan" project to be funded with FY 2017 California cap-and-trade auction proceeds from the Low Carbon Transit Operations Program (LCTOP). The proposed project is one element of MTD's upcoming five-year marketing plan. (The Board previously approved Resolution 2017-03 on March 7 regarding this project. SBCAG has increased the amount of funding allocated to MTD by \$9,851, and Resolution 2017-05 reflects the revised amount.)

DISCUSSION:

LCTOP Background

California cap-and-trade auction proceeds are appropriated to several programs, including the LCTOP, which is administered by Caltrans. LCTOP provides formula funds to transit agencies and to regional transportation planning agencies such as the Santa Barbara County Association of Governments (SBCAG). MTD was directly allocated \$56,033 for FY 2017. SBCAG was allocated \$197,015 for transit projects throughout the county. All projects funded with auction proceeds must demonstrate greenhouse gas reduction.

Caltrans requires two resolutions from the Board as part of an LCTOP application. The first, agreeing to comply with the Certification and Assurances and authorizing General Manager Jerry Estrada to execute all required documents, was unanimously approved at the January 10 meeting. The second, approving the specific project to be submitted, is before the Board today.

The LCTOP legislation currently require that 50 percent of the SBCAG funds go to one or more projects that benefit the one "Disadvantaged Community" in the county (in Santa Maria) identified by the Office of Environmental Health Hazard

Assessment of the California Environmental Protection Agency. On February 15, the county transit operators and SBCAG staff met to determine the allocation of the remaining 50 percent of the SBCAG funds. It was agreed that the majority of those funds (\$88,657) would be allocated to MTD. On March 28, SBCAG notified staff that MTD's allocation had been increased to \$98,508. Resolution 2017-05 reflects this revised amount.

The SBCAG Board is scheduled to vote on the revised recommended allocations at its meeting of April 20. If the SBCAG Board approves the recommendation, MTD will receive a total of \$154,541 in FY 2017 LCTOP funds (i.e., \$98,508 from SBCAG and \$56,033 from MTD's direct allocation).

Ridership Development Marketing Plan

The proposed "Ridership Development Marketing Plan" is a three-year project with a budget of \$53,000 annually (\$51,514 in LCTOP funds and \$1,486 in MTD matching funds). The project will encompass FY 2018, FY 2019, and FY 2020, with an end date of June 30, 2020. The project is an element of MTD's upcoming five-year marketing plan.

The LCTOP project comprises two major components: the distribution of 10,000 free transit vouchers annually, and enhanced, targeted marketing. It is assumed that 60 percent of the free passes will actually be utilized for bus rides. Under this assumption, the estimated fare revenue reimbursement will be \$10,500 annually (6,000 single-ride passes at a fare of \$1.75 per trip). The remaining \$39,500 of the \$50,000 annual funding will cover the costs of advertising, promotion, printing of materials, and outreach regarding several topics: the bus system in general, new smartcard technology, new real-time bus arrival texting, app and website, and the new electric shuttle fleet.

The project will include robust bilingual promotion and outreach through social media, electronic media, print, and in-person community events. Targeted outreach to employers, chambers of commerce, educational institutions, and community groups will attract riders that are new to MTD, and enhance the experience for existing riders, encouraging them to ride more frequently.

ATTACHMENTS:

- MTD Board Resolution 2017-05

RESOLUTION 2017-05

**AUTHORIZATION FOR THE EXECUTION OF THE
LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP) PROJECT:
SBMTD Ridership Development Marketing Plan - \$154,541**

WHEREAS, the Santa Barbara Metropolitan Transit District (District) is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) now or sometime in the future for transit projects; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

WHEREAS, the District wishes to implement the LCTOP project listed above,

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the District that the fund recipient agrees to comply with all conditions and requirements set forth in the applicable statutes, regulations, and guidelines for all LCTOP funded transit projects.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the District that it hereby authorizes the submittal of the following project nomination and allocation request to the Department in FY 2016-17 LCTOP funds:

Project Name: SBMTD Ridership Development Marketing Plan

Amount of LCTOP funds requested: \$154,541

Short description of project: Provision of free transit passes and enhanced marketing of amenities

Contributing Sponsor: Santa Barbara County Association of Governments

PASSED AND ADOPTED by the Board of Directors of the Santa Barbara Metropolitan Transit District this 18th day of April 2017, by the following vote:

AYES: _____

NAYS: _____

ABSENT: _____

Chair, Board of Directors

ATTEST:

Secretary, Board of Directors



BOARD OF DIRECTORS REPORT

MEETING DATE: APRIL 18, 2017

AGENDA ITEM #: 11

TYPE: ACTION

PREPARED BY: JERRY ESTRADA

Signature

REVIEWED BY: GENERAL MANAGER

GM Signature

SUBJECT: NEGOTIATORS FOR CALLE REAL DEVELOPMENT

RECOMMENDATIONS:

First, the ad-hoc Calle Real Committee recommends that the Board designate the General Manager and Board Chair as real estate negotiators for the sale or lease of the Calle Real property.

Second, the ad-hoc committee recommends that the District issue a Request for Qualifications to retain a qualified consultant(s) with expertise in planning, permitting, financial and technical matters associated with a housing development to advise and work with the Board's real estate negotiators in such a sale or lease transaction. The solicitation will be conducted in accordance with MTD Procurement Policy and a contract award will be brought to the Board of Directors for approval.

BACKGROUND:

The ad-hoc Calle Real Committee believes MTD's Calle Real property should be developed for several reasons, including:

1. To help ameliorate Santa Barbara's housing shortage. Any development will feature both workforce and low income affordable units;
2. To fund District operations. Any development should generate needed, recurring financial income;
3. To benefit the public. The development will be consistent with the Eastern Goleta Valley Community Plan and compatible with the surrounding neighborhood.

Transit Oriented Development

Section 99420 of California's Public Utilities Code authorizes MTD to jointly plan or construct a Transit Oriented Development ("TOD"). That section permits a transit operator to enter into agreements for the joint use or *joint development* of any property to (1) foster transit use, (2) enhance transit service, or (3) promote the integration of land use and transportation. The statute defines "joint development" as the joint planning, financing, construction, operation or use of any land of the transit operator for public, commercial, residential or mixed uses.

Economics

Lease vs. Sale – Various options are available to the District and its negotiators. It may be that a development comprised of a mixture of housing unit types would (1) net the greatest financial return to the District, (2) best address the community's and neighbor's needs, and (3) provide maximum flexibility to accommodate requirements the County may impose during the approval process.

The Board and its negotiators may consider it wise to attempt to jointly develop the Calle Real property, rather than selling the property outright. Risks and costs associated with such a joint project would need to be evaluated.

Technical Studies

The District should ask its negotiators and consultant(s) to evaluate whether to undertake certain technical studies commonly associated with housing developments prior to the issuance of a Request for Proposals. Thus, the committee recommends that the Board immediately issue a Request for Qualifications to obtain such professional services to assist its negotiators.

To: MTD Board of Directors
From: Jerry Estrada, General Manager
Date: April 18, 2017
Subject: General Manager's Report

Operations, Fleet & Facilities

All of our Supervisors have completed their CPR and AED during the last week of March. All full time and temporary Supervisors completed these mandatory 3 hour sessions.

The cruise ship season is in full swing, with as many as three arriving in Santa Barbara each week. Additional supervision and shuttles are implemented to mitigate the thousands of passengers and crew that visit the Downtown/Waterfront area.

Operations has commenced its bidding procedure for our upcoming summer service. Generally, this takes four to six weeks, with one Supervisor dedicated to helping operators choose their schedules. We also bid one holiday (July 4th) during this process. The summer bid will run from June 12th-August 20th.

The GFI Fastfare farebox installation project is scheduled to begin April 17. Existing infrastructure and technical modification upgrades, along with fare media planning continues in the meantime. Farebox maintenance staff is in Illinois this week for training. Additional design and programming will follow to incorporate the use of SBCC and UCSB Smart Cards.

The (3) 40' Gillig diesel buses are scheduled for production in mid-April. Transit Resource Center has been contracted, and will provide the Gillig onsite build inspections. Three GFI Fastfare fareboxes have been shipped to Gillig and will be installed on the buses at the factory.

Facilities Maintenance

NEC electrical contractor has completed 70% of the 480v charger infrastructure changes necessitated by the arrival of the BYD buses. Eaton Corporation staff will be on site April 25, to repair the Eaton MCA switchgear located in the Haley electrical room so the wiring can be pulled from the BYD charging stations to the switchgear. The second MCB switchgear is from Square D and it is currently locked out after the generator installation. Smith Electric, the contractor on the generator project, has been contacted to assist in the connection of the BYD charging stations to this box.

The canopy lift portion and the roof replacement continue, with phase II nearly complete. The LED lighting is installed and the reinforcement welding is nearly complete. Phase three of the project is scheduled to begin April 17.

Planning & Administration

General Manager Estrada and Steve Maas had a fifth meeting with City staff on March 24 regarding renewal of the Downtown-Waterfront Shuttle agreement. The meeting was productive, and staff refined the draft agreement and sent it to City staff for their review on March 31. A follow-up meeting is scheduled for Thursday, April 20.

The Federal Transit Administration (FTA) accepted and closed MTD's required FY 2016 National Transit Database (NTD) annual report without issues. Staff submitted the March monthly ridership and safety and security reports to the FTA, as required.

The California legislature recently passed Senate Bill (SB) 1, which increases various taxes and fees to provide funding for transportation projects throughout the state. According to staff of the Santa Barbara County Association of Governments (SBCAG), SB 1 is projected to increase the annual State Transit Assistance (STA) apportionments to Santa Barbara County by 140 percent over the FY 2016 amount, for an additional \$3.2 million annually countywide.

HR & Risk Department staff recently attended the Employment Law Conference, co-sponsored by Mullen & Henzell L.L.P. and the Santa Barbara Human Resources Association. This is an all-day event held annually which is well attended by Santa Barbara County HR professionals and business owners. As example of some of the topics covered, one part of the presentation covered key 2017 employment law and legislative updates such as Proposition 64, Wage and Hour, and criminal history inquiries.

After undertaking extensive promotion, we held our five annual Community Meetings in the first two weeks of April. We have also started scheduling presentations with other community organizations and groups to spread the word about upcoming developments at MTD. Marketing and Community Relations Manager Hillary Blackerby was interviewed recently on KCSB's Inside Isla Vista program about MTD service changes and new technology.

Staff is in the process of preparing a recommendation to the Board to join the California Employers' Retiree Benefit Trust (CERBT) to begin prefunding MTD's OPEB retiree health obligations. The recommendation proposes that the prefunding of the irrevocable trust begin this fiscal year, which will result in a reduction of the current \$3.1 million OPEB liability and initiate the earnings of investment income to pay future OPEB costs. The matter will be taken to the Finance & Human Resources Committee for review prior to bringing it to the Board which is anticipated for the May 2 meeting.

In its March 7 meeting, the Board authorized the General Manager to execute a diesel fuel contract if certain conditions were met. The current agreement expires this November. The invitation for bids to secure the new fixed price contract was issued this week. Bids are due in early May and, assuming the contract is awarded, the new pricing will be incorporated in the FY17-18 budget.