



AGENDA

MEETING

of the

BOARD OF DIRECTORS

of the

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

A Public Agency

Tuesday, October 17, 2017

6:00 PM

Carpinteria City Hall

5775 Carpinteria Avenue, Carpinteria, CA 93013

1. CALL TO ORDER

2. ROLL CALL OF THE BOARD OF DIRECTORS

Dave Davis, Chair; Chuck McQuary, Vice Chair; Bill Shelor, Secretary; Olivia Rodriguez, Director; Dick Weinberg, Director; David Tabor, Director; Paula Perotte, Director

3. REPORT REGARDING POSTING OF AGENDA

CONSENT CALENDAR

4. APPROVAL OF PRIOR MINUTES - (ATTACHMENT- ACTION MAY BE TAKEN)

The Board will be asked to waive the reading of and approve the draft minutes for the meetings (morning and evening) of October 3, 2017.

5. CASH REPORT - (ATTACHMENTS - ACTION MAY BE TAKEN)

The Board will be asked to review the cash reports of September 26, 2017 through October 9, 2017.

6. GENERAL MANAGER'S REPORT - (ATTACHMENT – INFORMATIONAL)

The Board will be asked to review the General Manager's report of October 17, 2017.

THIS CONCLUDES THE CONSENT CALENDAR

PUBLIC COMMENT

Members of the public may address the Board on items within jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, please complete and deliver to the MTD Board Clerk, a "Request to Speak" form including a description of the subject you wish to address. Additional public comment will be allowed during each agenda item, including closed session items. Please fill out the Request to Speak form and indicate the agenda item number that you wish to comment on.

7. COMMUNITY LISTENING SESSION - (NO ACTION WILL BE TAKEN)

Staff will update the public and Board of MTD's recent improvements and future work plan and is seeking general input on MTD services.

This will be a public meeting setting. The time allotted per speaker will be at the discretion of the Board Chair. The Board will be present to listen but no action will be taken.

8. ADJOURNMENT

AMERICAN WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 963-3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



MINUTES

Meeting
of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency
Tuesday, October 3, 2017
8:30 AM
John G. Britton Auditorium
550 Olive Street, Santa Barbara, CA 93101

1. CALL TO ORDER

Chair Davis called the meeting to order at 8:30am.

CHAIR DAVIS OBSERVED A MOMENT OF SILENCE FOR THE VICTIMS OF THE OCTOBER 1, 2017, LAS VEGAS SHOOTING.

2. ROLL CALL OF THE BOARD OF DIRECTORS

Chair Davis reported all members were present.

3. REPORT REGARDING POSTING OF AGENDA

Lilly Gomez, Office Administrator, reported that the agenda was posted on Friday, September 29, 2017 at MTD's Administrative office, mailed and emailed to those on the agenda list, and posted on MTD's website.

CEREMONIAL ITEM

4. EMPLOYEE RECOGNITION - (INFORMATIONAL)

The Board honored driver Ronnie Shabazian who retired after 16 years of service. General Manager Jerry Estrada thanked Mr. Shabazian on behalf of MTD. Mr. Shabazian returned his gratitude to the Board. Out of all the opportunities he enjoyed at MTD, the community outreach was especially meaningful.

CONSENT CALENDAR

5. APPROVAL OF PRIOR MINUTES - (ATTACHMENT- ACTION MAY BE TAKEN)

Director Tabor moved to approve the draft minutes for the meeting of August 22, 2017. Director Rodriguez seconded the motion. The motion passed unanimously with two abstentions from Director Tabor and Director McQuary.

6. CASH REPORT- (ATTACHMENTS – ACTION MAY BE TAKEN)

Director Tabor moved to approve the cash reports of August 15, 2017 through August 28, 2017, August 29, 2017 through September 11, 2017 and September 12, 2017 through September 25, 2017. Director Rodriguez seconded the motion. The motion passed unanimously.

THIS CONCLUDES THE CONSENT CALENDAR

7. PUBLIC COMMENT

None was made.

8. CALLE REAL RFQ CONTRACT AWARD RECOMMENDATION - (ACTION MAY BE TAKEN)

Manger of Government Relations and Compliance Steve Maas recommended that the contract resulting from the Calle Real Property Permitting & Project Management Request for Qualifications (RFQ) should be awarded to Suzanne Elledge Planning & Permitting Services, Inc. (SEPPS) to assist MTD through both Phase I for preliminary studies and Phase II to assist in establishing a process to select a developer.

Mr. Frank Thompson, a consultant, has been vital to both the project's description and solicitation. After several meetings Mr. Thompson, MTD staff and Calle Real Ad Hoc Committee members determined the scope of work. They posted the RFQ via multiple outlets. It was emailed directly to seven firms that shared interest, posted to MTD's website, and advertised in the Santa Barbara News Press and the Ventura County Star.

A member of the public, Mr. Tom Elliot, is the current President of the homeowner's association (HOA) at Forte Ranch Townhomes consisting of 137 units adjacent to the Calle Real property. On behalf of Forte Ranch residents, he expressed his gratitude to MTD for its excellent maintenance of the Calle Real property over the past 17 years. Mr. Elliot is also the Secretary of the Goleta Valley Planning and Advisory Committee (GVPAC). The GVPAC held 59 meetings discussing land use issues, which resulted in the current Eastern Goleta Valley Community Plan that rezoned the Calle Real property to Design Residential with a potential of approximately 233 units. Mr. Elliot stated that the consideration by MTD of further input from the HOA would be appreciated. The Board acknowledged Mr. Elliot's efforts, thanked him for his time and confirmed they would look forward to working closely with Forte Ranch in the future.

General Manager Jerry Estrada commented that a revision of the budget mid-fiscal year would include the projected cost of the project. Direct McQuary moved to award the contract to SEPPS and for staff to bring back a budget revision. The motion was seconded by Director Perotte and passed unanimously. Chair Davis and Mr. Estrada thanked Mr. Thompson and Mr. Maas.

9. FY 2016-17 PRELIMINARY FINANCIAL RESULTS - (ATTACHMENT - INFORMATIONAL)

The General Manager indicated that the highlights of the annual financial report for the fiscal year ending June 30, 2017 had already been reviewed with the Finance Committee and would be outlined in full detail closer to the end of October when the annual single audit would come to completion.

Mr. Brad Davis, Assistant General Manager, reported that the MTD fiscal year financial results were generally as expected with no significant unanticipated financial activities. In FY 16-17, MTD operating income of \$25 million was in line with the budget while expenditures of \$24.7 million were 1% under the approved budget. The net result was an operating surplus of just over \$300,000 representing 1% of the overall budget.

The two key trends that continue to affect MTD's financial results were total fare revenue being down 5% for the year reflective of the continued fall in MTD ridership and challenges related to attaining full employment. While lower employment results in lower operating costs (and surpluses) in the short term, it creates operating inefficiencies that ultimately have a negative fiscal impact.

Mr. Davis reported that the annual financial and single audit for FY 16-17 is still under way although the figures reported herein are not expected to change.

Director Tabor recognized the Finance Committee's efficient efforts towards estimating the conservative, accurate numbers of the annual budget. Chair Davis echoed his positive comments.

10. RENEWAL OF SBCC TRANSIT PASS AGREEMENT- (ATTACHMENT-ACTION MAY BE TAKEN)

Mr. Estrada opened with a report that the Board's goal to get the return to MTD by Santa Barbara College (SBCC) student to \$1.15 per ride was met despite the fact that ridership has decreased and overall revenue is down. The \$1.15 goal reflects an equitable rate with the general public. Staff recommended renewal of the existing agreement for one to two years under the current terms, and proposed to work with either the Chair of the Finance Committee and/or to form an Ad Hoc Committee to prepare a proposal to be presented to SBCC administration. Chair Davis and Director Tabor offered

to participate in said Ad Hoc Committee. Chair Davis asked if consensus from the board had been reached regarding these decisions and it was confirmed.

11. GENERAL MANAGER'S REPORT UPDATE - (INFORMATIONAL)

Mr. Estrada noted that cruise ship season is in full effect. MTD is working closely with the City to effectively service this section of the tourist population.

Several new drivers are in the process of being trained towards our goal to achieve full employment.

Mr. Estrada commended the operations team on their excellent job keeping everyone safe during the recent microburst (weather related incident).

The pilot modern electric shuttle bus has arrived from BYD bus manufacturing. It was driven 137 miles from their factory in Lancaster and arrived with a 35% charge remaining. The operations team has a punch list regarding acceptance of the 14 total buses before they meet our specifications and officially join the fleet. However, next week will involve the Marketing Department's debut of the bus to the public via a Santa Barbara City Council meeting, with the City of Carpinteria's to follow on October 17th. MTD operated diesel buses for nine days along the waterfront during the month of August due to shuttles that were out of service. Ridership on the waterfront was up for the month, which is good information that a bus of that size can perform in that area.

Congratulations to the entire staff (marketing, operations, and fare technicians) for the mobile app roll out in August that exceeded expectations. Feedback has been very positive from multiple sources. Currently downloads are well over 3,000.

There is a big push toward zero-tailpipe emissions within public transit. Mr. Maas attended a workshop that covered how potential Air Pollution Control District (APCD) mitigation funds can be used. He reported that in the APCD's original matrix, the replacement of diesel buses with electric buses is one of the more expensive options. Chair Davis noted that the APCD creates a toolbox of potential mitigation measures that local agencies (City and County) could adopt. It does not impose the actual conditions to receive funds. These conditions would be decided by the local agencies (City and County) to determine a project's adverse impact on greenhouse gas emissions. Mr. Maas was not only present at the workshop, but came prepared to articulate MTD's own mitigation analysis resulting in buses remaining on the table for consideration of these funds.

12. OTHER BUSINESS AND COMMITTEE REPORTS - (INFORMATIONAL)

Mr. Estrada reported that the Planning and Marketing Committee met and will be working closely with Santa Barbara County Association of Governments (SBCAG) to commit appropriately to upcoming transit solution options.

13. ADJOURNMENT

Chair Davis moved to adjourn the meeting at 9:42 A.M. Director Tabor seconded the motion. The motion passed unanimously.



**MINUTES
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SANTA BARBARA METROPOLITAN TRANSIT DISTRICT**

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6:00 PM

John G. Britton Auditorium

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3. REPORT REGARDING POSTING OF AGENDA

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4. PUBLIC COMMENT

None was made.

5. COMMUNITY LISTENING SESSION - (NO ACTION WILL BE TAKEN)

Community listening is for the board to update the public on recent improvements and future work plans of MTD. It is seeking general input about how MTD is progressing. General Manager Jerry Estrada recognized Hillary Blackerby, Marketing and Community Relations Manager, for her outstanding marketing and public outreach efforts. Results have been quantifiable and her hard work is much appreciated.

Ms. Blackerby introduced Ms. Viviana Marsano, Spanish interpreter to offer any member of the public in need this option for participating in the Community Listening Session.

A PowerPoint presentation was given outlining recent rollouts, highlighting the MTD bus-tracking app for both Android and Apple mobile devices as well as a text feature for non-smartphones to receive the same real-time information. Over 25 years ago the Santa Barbara Downtown Waterfront shuttle fleet started the trend of electric powered public transit. Fourteen new electric shuttles have now been procured from Build Your Dreams (BYD) bus manufacturing. The pilot shuttle bus arrived in September. Its efficiency was noted by the remaining 35% charge after traveling 137 miles; its capacity from the extended length of eight feet.

Service changes went into effect on August 21, 2017. These included adding Global Positioning Systems (GPS) to all buses. With just 30 days of data, MTD's planning department was able to identify those lines with better schedule adherence and will implement changes to make next year's on-time performance better.

Although the footprint will not increase, in 2018 the MTD Transit Center located at 1020 Chapala Street downtown will be completely renovated including the interior, each bench outside, its driveways and all landscaping.

Each bus (with the exception of the shuttles) now has a new fare box. The capabilities are extensive and will be introduced in various phases. These include student identification card integration, reloadable payment cards for the public, and mobile phone fare payment options.

Q1 2018 will introduce a new interactive website to the public.

Ms. Pamela Umthun is a disabled longtime member of the Santa Barbara community and dedicated MTD patron. Her main concern was consistent customer service within the driver pool. She added a request that any last-minute changes to the Downtown Waterfront Shuttle and Crosstown Shuttle service (especially when cruise ships bring large amounts of tourists to town) be communicated to riders promptly and efficiently. Lastly, she suggested that providing specific transportation to tonight's meeting for members of the public wishing to participate could have been implemented and promoted.

Ms. Mariana Vega is an SBCC student and has been riding the MTD bus since attending Junior High School. Her main concern was better service from Carpinteria to SBCC especially in the evenings. Ms. Vega shared the concern for driver etiquette and overall patience with each passenger. She had very positive comments and specific examples of how the new smartphone app improved her riding experience.

Mr. Howard Green is a loyal MTD rider and participant in MTD feedback forums. Mr. Green was not aware of the MTD meetings that are held regularly at both Santa Barbara City College (SBCC) and the University of California at Santa Barbara (UCSB) to hear to the needs of staff and students as MTD improves services. He suggested that evening service be expanded and to combat budget concerns reduce service during A.M. and P.M. peak times. Ways for the MTD staff to document and address overall schedule adherence was encouraged as well as implementing improved processes for students needing their identification cards updated regularly. Regarding the new bus stop signs, the texting instructions were received positively and a request was made that any old bus stop cards, especially in Carpinteria remain. Mr. Green would like to see a system put in place that provides personal, detailed responses to public comments (positive or negative) made across all platforms including phone calls. When appropriate, these responses should include a timeline for any proposed changes to be implemented. Mr. Green mentioned that although infrequent, without an automated system in place the digital sign(s) on the bus indicating the line can display incorrectly.

All members of the public and marketing staff gathered in a small group. Four questions were presented and a lively dialogue ensued. Please refer to *Attachment 1* for details.

The Board and Mr. Estrada thanked all participants for their valuable feedback.

6. ADJOURNMENT

Chair Davis moved to adjourn the meeting at 7:31pm.



October 3, 2017

Attachment I

What is working well at MTD?

- New bus-locator app
- Friendly, familiar and knowledgeable drivers
- Adding line 28
- Increased 24x evening access
- Line 16 and 15x stop
- Line 7 in Old Town Goleta
- Line 20 coming every 40 minutes
- Overall marketing efforts
 1. Logo
 2. Ads
 3. Color palate
 4. Rebranding
 5. Social media real-time updates

What needs improvement at MTD?

- Increased evening service
- Continued improvements to the mobile app
- Push info in real time across all social media platforms for improved access
- More fulltime drivers
- Integration of UBER/ Lyft to improve transfer times
- Shuttle service detour and adjusted pick up time communication
- Consistent outstanding customer service from drivers
- Faster turn-around times
- Online problem solving
- SBCC to Carpinteria line access
- Better bicycle accommodation
 1. Implement tracking system
 2. Bike sharing system

Feedback on 2017 – 2018 work plan proposals

- Reduce lines during peak service hours
- Anticipate congested areas
- Increase Waterfront shuttle service areas

- Don't eliminate Line 21x

What does your ideal Santa Barbara transit system look like?

- All electric fleet
- Prepaid unlimited ridership program inside certain territories
- Implement tracking system to create pilot program
- Eliminate necessity for cash on buses
- Streamline onboarding
- La Cumbre to Goleta in less than 15 minutes
- Park and Ride freeway access
- Wifi
- Charging stations
- Bike sharing system
- Double manpower with rear employees helping boarding
- More back windows

Santa Barbara Metropolitan Transit District
Cash Report
Board Meeting of October 17, 2017
For the Period September 26, 2017 through October 9, 2017

MONEY MARKET

Beginning Balance September 26, 2017 **\$7,541,191.41**

SB-325 (LTF)	878,112.17
Measure A Transfer	217,415.93
Passenger Fares	156,885.40
Accounts Receivable	112,448.00
Prop 1B Cap Revenue	105,413.94
Miscellaneous Income	10,384.32
Prepays & Advertising	2,154.00
Interest Income	63.23

Total Deposits **1,482,876.99**

Bank & CC Fees	(1,342.05)
Garn/Escrow Transfers	(6,421.68)
401(k)/Pension Transfer	(35,070.65)
Workers' Comp	(48,220.61)
Payroll Taxes	(162,167.87)
Payroll	(352,038.92)
Accounts Payable	(419,319.84)

Total Disbursements **(1,024,581.62)**

Ending Balance **\$7,999,486.78**

CASH INVESTMENTS

LAIF Account	\$6,379,585.37
Money Market Account	7,999,486.78

Total Cash Balance **\$14,379,072.15**

SELF INSURED LIABILITY ACCOUNTS

WC / Liability Reserves	(\$3,730,298.00)
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Working Capital **\$10,648,774.15**

**Santa Barbara Metropolitan Transit District
Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
116272	9/29/2017	ABC BUS COMPANIES INC	BUS PARTS	363.46	
116273	9/29/2017	AMERICAN MOVING PARTS, LLC	BUS PARTS	47.41	
116274	9/29/2017	HENRY ANDREWS	RETIREE HEALTH REIMBURSEMENT	266.06	
116275	9/29/2017	APPLEONE EMPLOYMENT SERVIC	CONTRACT EMPLOYMENT	889.60	
116276	9/29/2017	ASBURY ENVIRONMENTAL	WASTE OIL RECYCLER	85.00	
116277	9/29/2017	AXLE TECH INTERNATIONAL D	BUS PARTS & REPAIRS	601.25	
116278	9/29/2017	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	75.76	
116279	9/29/2017	KARL BRETZ	RETIREE HEALTH REIMBURSEMENT	595.20	
116280	9/29/2017	ROBERT BURNHAM	RETIREE HEALTH REIMBURSEMENT	285.00	
116281	9/29/2017	GILBERT CALLES	RETIREE HEALTH REIMBURSEMENT	92.00	
116282	9/29/2017	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	40.00	
116283	9/29/2017	STAN CISOWSKI	RETIREE HEALTH REIMBURSEMENT	235.22	
116284	9/29/2017	CINTAS CORPORATION	FIRST AID SUPPLIES	352.88	
116285	9/29/2017	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	118.58	
116286	9/29/2017	CUMMINS PACIFIC, LLC	BUS PARTS & REPAIRS	3,027.61	
116287	9/29/2017	COUNTY OF S.B.PUBLIC WORKS D	WASTE DISPOSAL	55.50	
116288	9/29/2017	DAVID SILVA FLOORING INSTALL	BUS FLOOR REPAIRS	1,500.00	
116289	9/29/2017	MELVIN FOUNTAIN	RETIREE HEALTH REIMBURSEMENT	92.00	
116290	9/29/2017	GENFARE, A DIVISION OF SPX COR	FAREBOX REPAIRS & PARTS	192.45	
116291	9/29/2017	GIBBS INTERNATIONAL INC	BUS PARTS	620.00	
116292	9/29/2017	GILLIG LLC	BUS PARTS	1,740.08	
116293	9/29/2017	GARY GLEASON	RETIREE HEALTH REIMBURSEMENT	247.95	
116294	9/29/2017	GOODYEAR TIRE & RUBBER CO	LEASED TIRES	614.23	
116295	9/29/2017	JIM HAGGERTY	RETIREE HEALTH REIMBURSEMENT	253.04	
116296	9/29/2017	ALI HABIBI	RETIREE HEALTH REIMBURSEMENT	243.56	
116297	9/29/2017	STEPHEN HAHN	TRAVEL REIMBURSEMENT	486.50	
116298	9/29/2017	HAYWARD LUMBER	SHOP SUPPLIES	61.82	
116299	9/29/2017	HI-LINE ELECTRIC COMPANY, INC	BUS PARTS	64.58	
116300	9/29/2017	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	92.19	
116301	9/29/2017	HR AUTOGLASS DBA	BUS PARTS/REPAIRS	210.00	
116302	9/29/2017	JAY DANIEL ROBERTSON	RETIREE HEALTH REIMBURSEMENT	256.64	
116303	9/29/2017	LOUIS JONES	RETIREE HEALTH REIMBURSEMENT	46.00	
116304	9/29/2017	KAISER HAZMAT & CONST. SAFET	TRAINING COURSES	240.00	
116305	9/29/2017	LINDA LEE LACKEY	RETIREE HEALTH REIMBURSEMENT	855.00	
116306	9/29/2017	LMA ARCHITECTS, CORP.	ARCHITECTURAL SERVICES	620.47	
116307	9/29/2017	DEVVIN MANKER	TOOL ALLOWANCE	43.00	
116308	9/29/2017	MANSFIELD OIL CO.- GAINESVILL	DIESEL FUEL	34,915.77	
116309	9/29/2017	MC CORMIX CORP. (OIL)	LUBRICANTS	2,803.86	

Check #	Date	Company	Description	Amount	Voids
116310	9/29/2017	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	2,319.62	
116311	9/29/2017	MCMASTER-CARR SUPPLY CO.	SHOP/B&G SUPPLIES	238.00	
116312	9/29/2017	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	101.90	
116313	9/29/2017	NATIONAL DRIVE	PAYROLL DEDUCTION	92.00	
116314	9/29/2017	NEWARK ELEMENT14	BUS PARTS	155.51	
116315	9/29/2017	NU-COOL REDI GREEN, INC	COOLANTS & SHOP SUPPLIES	722.46	
116316	9/29/2017	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	492.53	
116317	9/29/2017	CARLOS ORNELAS	RETIREE HEALTH REIMBURSEMENT	180.00	
116318	9/29/2017	PETTY CASH- HAHN, STEVE	MISC SHOP NEEDS	74.75	
116319	9/29/2017	PITNEY BOWES INC	POSTAGE METER QTRLY CHARGES	145.46	
116320	9/29/2017	CAREY POINDEXTER	RETIREE HEALTH REIMBURSEMENT	282.34	
116321	9/29/2017	POWERSTRIDE BATTERY CO.	EV BATTERIES	296.70	
116322	9/29/2017	AL ROMERO SR.	RETIREE HEALTH REIMBURSEMENT	92.00	
116323	9/29/2017	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	510.00	
116324	9/29/2017	SB LOCKSMITHS, INC.	B&G REPAIR & SUPPLIES	179.02	
116325	9/29/2017	SILVAS OIL CO., INC.	LUBRICANTS	401.09	
116326	9/29/2017	SMITTY'S TOWING SERVICE	D TOWING SERVICES	187.50	
116327	9/29/2017	SM TIRE, CORP.	BUS TIRE MOUNTING	704.50	
116328	9/29/2017	SMART & FINAL	OFFICE/MEETING SUPPLIES	255.87	
116329	9/29/2017	STEWART'S DE-ROOTING & PLUM	PLUMBING REPAIRS	645.00	
116330	9/29/2017	SB CITY OF-REFUSE/WATER	UTILITIES	714.44	
116331	9/29/2017	TDS SERVICE CORP. DBA TRANSI	BUS PARTS REPAIRS	1,105.50	
116332	9/29/2017	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	1,308.86	
116333	9/29/2017	UNITED PARCEL SERVICE, INC.	FREIGHT CHARGES	338.36	
116334	9/29/2017	UNITED WAY OF SB	PAYROLL DEDUCTION	92.00	
116335	9/29/2017	NICKOLAS G. URIBE SR.	RETIREE HEALTH REIMBURSEMENT	855.00	
116336	9/29/2017	VALLEY POWER SYSTEMS, INC.	BUS PARTS	2,419.65	
116337	9/29/2017	VERIZON WIRELESS	WIRELESS PHONES & AIM CELLULAR	870.52	
116338	9/29/2017	WAXIE SANITARY SUPPLY	DBA JANITORIAL SUPPLIES	224.06	
116339	9/29/2017	WURTH USA WEST INC.	SHOP SUPPLIES	637.50	
116340	9/29/2017	YACO SCHOLARSHIP FUND	PAYROLL DEDUCTION	87.00	
116341	9/29/2017	ALEXANDER YOUNG	RETIREE HEALTH REIMBURSEMENT	244.67	
116342	10/5/2017	ALLIED ELECTRONICS, INC	BUS PARTS	28.46	
116343	10/5/2017	BAY ALARM COMPANY, INC	ALARM CONTRACT	342.87	
116344	10/5/2017	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	1,718.94	
116345	10/5/2017	BNS ELECTRONICS, INC.	SANTA YNEZ SITE RENTAL	277.30	
116346	10/5/2017	CALIFORNIA ELECTRIC SUPPLY, I	SHOP/B&G SUPPLIES	298.54	
116347	10/5/2017	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	37.15	
116348	10/5/2017	COMMUNITY RADIO, INC.	GIB. SITE RENTAL	249.18	
116349	10/5/2017	CIO SOLUTIONS, LP	IT SERVICES	1,137.50	
116350	10/5/2017	CUMMINS PACIFIC, LLC	BUS PARTS & REPAIRS	3,839.45	

Check #	Date	Company	Description	Amount	Voids
116351	10/5/2017	DAVID SILVA FLOORING INSTALL	BUS FLOOR REPAIRS	1,650.00	
116352	10/5/2017	DOWNTOWN ORGANIZATION, INC.	TC MAINTENANCE	450.00	
116353	10/5/2017	GENFARE, A DIVISION OF SPX COR	FAREBOX REPAIRS & PARTS	783.92	
116354	10/5/2017	GIBBS INTERNATIONAL INC	BUS PARTS	2,022.87	
116355	10/5/2017	GILLIG LLC	BUS PARTS	6,964.41	
116356	10/5/2017	GOODYEAR TIRE & RUBBER CO	LEASED TIRES	14,882.94	
116357	10/5/2017	GRAYBAR ELECTRIC COMPANY, I	REPAIRS & SUPPLIES T1 BLDG/GRDS	178.93	
116358	10/5/2017	HAYNES SALES DBA	B&G REPAIRS & SUPPLIES	492.10	
116359	10/5/2017	HIGH IMPACT INC.	FORKLIFT SAFETY TRAINING	125.00	
116360	10/5/2017	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	36.61	
116361	10/5/2017	JERRY'S PLUMBING & HEATING, I	PLUMBING REPAIRS	782.00	
116362	10/5/2017	KIMBALL MIDWEST	SHOP SUPPLIES	201.02	
116363	10/5/2017	LABOR ALLIANCE MANAGED TRU	DENTAL INSURANCE	10,372.00	
116364	10/5/2017	LMA ARCHITECTS, CORP.	ARCHITECTURAL SERVICES	7,662.88	
116365	10/5/2017	LENZ PEST CONTROL DBA	FUMIGATION SERVICES	40.00	
116366	10/5/2017	MANSFIELD OIL CO.- GAINESVILL	DIESEL FUEL	34,067.47	
116367	10/5/2017	MC CORMIX CORP. (OIL)	LUBRICANTS	3,792.76	
116368	10/5/2017	MEDICAL EYE SERVICES, INC.	VISION INSURANCE	378.20	
116369	10/5/2017	MISSION LINEN SUPPLY, INC	UNIFORM & LINEN SERVICE	5,418.79	
116370	10/5/2017	MURPHY ELECTRIC MAINTENANC	ELECTRICAL REPAIRS/INSTALLATION	432.29	
116371	10/5/2017	MCI SERVICE PARTS, INC.	BUS PARTS	201.80	
116372	10/5/2017	MOUNTAIN SPRING WATER	SHOP & OFFICE SUPPLIES	1,340.95	
116373	10/5/2017	NU-COOL REDI GREEN, INC	COOLANTS & SHOP SUPPLIES	789.00	
116374	10/5/2017	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	109.04	
116375	10/5/2017	SANTA MARIA TIMES, INC	EMPLOYMENT ADS/PUBLIC NOTICES	339.90	
116376	10/5/2017	SO. CAL. EDISON CO.	UTILITIES	7,817.49	
116377	10/5/2017	SOUTHWEST LIFT & EQUIPMENT, I	LIFT REPAIRS & SUPPLIES	2,126.88	
116378	10/5/2017	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	398.23	
116379	10/5/2017	SB CITY OF-REFUSE/WATER	UTILITIES	2,539.59	
116380	10/5/2017	TEAMSTERS MISC SECURITY TRUS	UNION MEDICAL INSURANCE	209,727.00	
116381	10/5/2017	TERANCE HINSON	VTT/DRIVERS LICENSE	53.00	
116382	10/5/2017	TRC ENGINEERING SERVICES, LLC	BUS INSPECTION SERVICES	24,094.75	
116383	10/5/2017	J.C. M. AND ASSOCIATES INC.	UNIFORMS	211.05	
116384	10/5/2017	VALLEY POWER SYSTEMS, INC.	BUS PARTS	435.73	
116385	10/5/2017	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	168.37	

Check #	Date	Company	Description	Amount	Voids
				419,319.84	
			Current Cash Report Voided Checks:	0.00	
			Prior Cash Report Voided Checks:	0.00	
			Grand Total:	\$419,319.84	

**Santa Barbara Metropolitan Transit District
Cash Receipts of Accounts Receivable**

Date	Company	Description	Amount
9/26/2017	Santa Barbara Airport	Advertising on Buses	1,760.00
9/28/2017	Idea Engineering, Inc.	Advertising on Buses	2,934.00
9/28/2017	S.Lombardi & Associates of SLO	Advertising on Buses	2,885.40
10/3/2017	ASTI Holding Company, LLC	Overpass Property Lease Oct '17	16,070.25
10/3/2017	City of SB - Public Works Director	Downtown Shuttle Sep '17	87,264.75
10/3/2017	True Media LLC	Advertising on Buses	1,533.60
Total Accounts Receivable Paid During Period			\$112,448.00

To: MTD Board of Directors
From: Jerry Estrada, General Manager
Date: October 17, 2017
Subject: GM Report

Fleet Maintenance & Capital Projects

Bus 708 is now back in service after the replacement of its engine with a remanufactured Cummins block. Bus 908 is now back in service with a new Cummins ISB engine. This bus is the fourth of seven 2011 hybrids to undergo CARB mandated engine swap-outs.

Bus 1002 is now back from Valley Power Systems with the rebuilding of its transmission complete. The failure is the second transmission failure on the artic fleet at under 100,000 miles per bus. Allison transmission has agreed to cover the parts expense of the overhaul, but MTD must cover the labor and the tow. This is highly unusual but there were no contaminants found when the transmission was disassembled.

Working with freight carrier insurance and the original Bus Canopy Modifications Project team to complete repairs to damaged portion of maintenance canopy. John Spiess, MTD structural engineer, has developed repair drawings that have been provided to Frank Schipper Construction Company (prime contractor from the Bus Canopy Modifications Project). The next step is to develop a schedule for the repairs.

Continuing to work with City of Santa Barbara, City of Goleta, and County of Santa Barbara staff to finalize the design for the proposed bus stop improvements in their respective jurisdictions. Staff planning to meet with City of Santa Barbara personnel to discuss MTD needs to support temporary operations during construction.

Adding additional access points in MTD's maintenance yard to support Wi-Fi Fast Fare farebox probing, which allows faster and more frequent data transfer between the fareboxes and the server. The additional access points will also support I/O Controls' technology included with the BYD buses that allows Staff to receive vehicle diagnostic data and control bus charging remotely.

After a comprehensive shakedown performed by MTD's maintenance and operations teams of the BYD pilot bus MTD has a list of items that need to be addressed on that bus, and others on the production line. Clever Devices technicians are arriving to MTD on October 18th to set-up and test their hardware on the BYD pilot bus. Clever technicians are also going to the BYD factory in Lancaster the week of October 23rd to evaluate quality control for their equipment installation by BYD technicians on MTD buses.

A new firmware update that allows SBCC and UCSB identification cards to be used on the new Fast Fare fareboxes is in testing. MTD staff is ensuring proper functionality before full fleet deployment.

Administration

In July 2016, MTD began offering a new benefit to all MTD employees through Coastal Housing Partnership (CHP). CHP is a non-profit organization located in Santa Barbara that provides home buying and other services to employees of Employer Members. Per their website, "Since 1987, we have partnered with South Coast employers to help them address the recruitment and retention challenges associated with the high cost of housing in the area." MTD Human Resources is very pleased to announce that for the Fiscal Year ending June 30, 2017, ten employees saved a combined total of \$14,175 by utilizing the services offered by CHP for home purchases, mortgage refinance, and rental assistance. Employees also attended home buying seminars offered throughout the year. Coastal Housing Partnership representatives held office hours at MTD on August 22nd and August 23rd for employees to learn more about the benefits of using these services. It has been a pleasure working with the CHP team and experiencing their passion and dedication to provide local employees with a path to home ownership.

The Line 25 westbound bus stop on Hollister Avenue at Storke Road at the recently completed Hilton Garden Inn re-opened on October 9. This stop serves as a major transfer point for the other lines traversing through the Storke/Hollister intersection. Improvements as part of the hotel project include a bus pocket, sidewalk access, bench and solar powered shelter. A temporary bus stop on the far side of Storke Road was serving passengers until this bus stop re-opened.

Staff attended a UCSB Transportation Alternatives Board meeting on October 9 to coordinate on UCSB alternative transportation projects. Improvements to bus service and bike share for the UCSB/Isla Vista area were a few of the items that were discussed.

Robust outreach continues to spread the word about MTD's Community Survey and Listening Sessions via radio, TV, print, and social media platforms. The first BYD electric shuttle made its public debut in De La Guerra Plaza prior to the October 10th Santa Barbara City Council meeting. The shuttle was very well received by City officials and members of the public.

Staff attended a meeting of the Santa Barbara County Association of Governments' (SBCAG's) Santa Barbara County Transit Advisory Committee (SBCTAC) on Wednesday, October 4, and a meeting of SBCAG's Technical Transportation Advisory Committee (TTAC) on Thursday, October 5. MTD is a voting member of both committees. SBCTAC recommended that the SBCAG Board approve three projects to be funded with the last of the Proposition 1B Public Transportation Modernization, Improvement, and Service Enhancement Account (PTMISEA) funds available in the county, including \$80,090 for MTD towards the local match for the 30-ft. BYD shuttle replacements. TTAC recommended that the SBCAG Board approve the Transportation Development Act - State Transit Assistance (TDA-STA) allocations for FY 2017, including \$1.2 million for MTD.

Genfare recently completed security upgrades to MTD's six ticket vending machines used for pass sales. The upgrades enhance encryption of credit card data sent over the internet and were mandated by credit card companies with a September 30 deadline.

The implementation phase of the Clever Devices agreement is nearing completion. Staff and Vaquero Systems have been working with Clever Devices to clarify and complete the remaining outstanding items necessary for issuance of project acceptance and making final payment. The contractual relationship will continue under the annual license and maintenance agreements upon acceptance.

In September, MTD received its federal operating assistance for the final five months of last fiscal year (\$2.2 million). MTD has issued invoices for reimbursement for the final quarter of capital expenditures that are funded by State Transit Assistance and Measure A programs totaling \$684,000.