



**BOARD MEETING AGENDA**

**Meeting  
of the  
BOARD OF DIRECTORS  
of the  
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT  
A Public Agency  
January 30, 2018  
8:30 AM  
John G. Britton Auditorium  
550 Olive Street, Santa Barbara, CA 93101**

**1. CALL TO ORDER**

**2. ROLL CALL OF THE BOARD MEMBERS**

Dave Davis (Chair), David Tabor (Vice Chair), Bill Shelor (Secretary), Olivia Rodriguez (Director), Dick Weinberg (Director), Chuck McQuary (Director), Paula Perotte (Director)

**3. REPORT REGARDING POSTING OF AGENDA**

**CONSENT CALENDAR**

**4. APPROVAL OF PRIOR MINUTES - (ATTACHMENT- ACTION MAY BE TAKEN)**

The Board will be asked to waive the reading of and approve the draft minutes for the meeting of December 12, 2017.

**5. CASH REPORT - (ATTACHMENTS - ACTION MAY BE TAKEN)**

The Board will be asked to review the following cash reports: December 26, 2017, January 9, 2018, January 16, 2018 and January 30, 2018.

**THIS CONCLUDES THE CONSENT CALENDAR**

**6. PUBLIC COMMENT**

Members of the public may address the Board on items within jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, please complete and deliver to the MTD Board Clerk, a "Request to Speak" form that includes both a description of the subject you wish to address and, if applicable, the agenda item number for which you would like to comment. Additional public comment will be allowed during each agenda item, including closed session items. Forms are available at [www.sbmttd.com](http://www.sbmttd.com) and at MTD Administrative offices.

**7. STANDING BOARD COMMITTEE ASSIGNMENTS – (ATTACHMENTS - ACTION MAY BE TAKEN)**

Staff will recommend the Board of Directors consider Committee assignments for 2018.

8. **SBCC STUDENT BUS PASS AGREEMENT- (INFORMATIONAL – NO ACTION WILL BE TAKEN)**  
Staff will provide comments on the attached draft memo and suggest ballot language for a proposed two-year renewal of the Santa Barbara City College (SBCC) student bus pass program at the current fee structure.
9. **FTA SECTION 5307 SMALL URBANIZED AREA TRANSIT FUNDING - (ATTACHMENT - ACTION MAY BE TAKEN)**  
The Board will be asked to approve MTD’s “Public Transit Operating & Capital Assistance” application to be awarded all Federal Transit Administration (FTA) Section 5307 funding apportioned to the Santa Barbara Urbanized Area for FY 2019, FY 2020, and FY 2021.
10. **AUTHORIZATION TO PURCHASE 4 BYD 40’ ELECTRIC BUSES - (ATTACHMENT - ACTION MAY BE TAKEN)**  
Staff recommends that the Board authorize the General Manager to purchase 4 battery-electric low-floor forty-foot transit buses from BYD using options from Gardena Transit (G-Trans), pending receipt of the FTA-mandated pre-award audit indicating BYD’s compliance with applicable FTA requirements from Transit Resource Center.
11. **GENERAL MANAGER’S REPORT UPDATE – (INFORMATIONAL)**
  1. Montecito Flooding
  2. Capital Projects
  3. Senate Bill 1 – State of Good Repair
  4. Ticket Vending Machine – SB East
12. **OTHER BUSINESS AND REPORTS - (ACTION MAY BE TAKEN)**  
The Board will report on other related public transit issues and committee meetings.

***RELATED TO EACH CLOSED SESSION: PUBLIC COMMENT WILL BE ALLOWED RELATED TO THE CLOSED SESSION ITEM(S) BEFORE THE RECESS***

13. **RECESS TO CLOSED SESSION - CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION - (ACTION MAY BE TAKEN)**  
Conference with legal counsel pursuant to Government Code § 54956.9(a) regarding five matters:
  1. Michael Totten
  2. Patricia Crandall
  3. Jeffrey Nielsen v. SBMTD – SBSC No. 17CV04036
  4. Virginia Saucedo v. SBMTD – SBSC No. 16CV05565
  5. Salvador Chavez v. SBMTD – SBSC No. 17CV03522
14. **RECESS TO CLOSED SESSION – AMENDMENT TO GENERAL MANAGER AGREEMENT (ACTION MAY BE TAKEN – CLOSED SESSION)**  
Conference with labor negotiators pursuant to Government Code § 54957.6:  
  
SBMTD designated representatives: Dave Davis, Chuck McQuary, Dick Weinberg, Olivia Rodriguez, Paula Perotte, Dave Tabor, and Bill Shelor  
  
SBMTD unrepresented employee: General Manager, Jerry Estrada
15. **ADJOURNMENT**

**AMERICAN WITH DISABILITIES ACT:** If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 805.963.3364 at least 48 hours in advance of the meeting to allow time for MTD to attempt a reasonable accommodation.



**BOARD OF DIRECTORS MEETING MINUTES**

**Meeting  
of the  
BOARD OF DIRECTORS  
of the  
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT  
A Public Agency  
Tuesday, December 12, 2017  
8:30 AM  
John G. Britton Auditorium  
550 Olive Street, Santa Barbara, CA 93101**

**1. CALL TO ORDER**

Chair Davis called the meeting to order at 8:30am.

**2. ROLL CALL OF THE BOARD OF DIRECTORS**

Chair Davis reported all members were present except Vice Chair McQuary and Director Rodriguez.

**3. REPORT REGARDING POSTING OF AGENDA**

Rachel Brichan, Board Clerk, reported that the agenda was posted on Friday, December 8, 2017 at MTD's Administrative office, mailed and emailed to those on the agenda list, and posted on MTD's website. In addition, the cancellation notice for the regularly scheduled Board Meeting for December 26, 2017 was posted on December 12, 2017 at MTD's Administrative office, mailed and emailed to those on the agenda list, and posted on MTD's website.

**VICE CHAIR MCQUARY JOINED THE MEETING at 8:40 AM.**

**CONSENT CALENDAR**

**4. APPROVAL OF PRIOR MINUTES - (ATTACHMENT- ACTION MAY BE TAKEN)**

Director Shelor moved to approve the draft minutes for the meetings of November 14, 2017. Director Weinberg seconded the motion. The motion passed four to zero with one abstention from Director McQuary.

**5. CASH REPORT- (ATTACHMENTS – ACTION MAY BE TAKEN)**

The Board was asked to approve the Cash Reports from November 7, 2017 through November 20, 2017 and November 21, 2017 through December 4, 2017. Secretary Shelor requested follow up information to be provided at the next Board meeting regarding two items. General Manager Jerry Estrada committed to getting back to the Board with the requested detail at the next Board meeting. Director Tabor moved to approve. This motion was seconded by Director Weinberg. The motion passed with one abstention.

**THIS CONCLUDED THE CONSENT CALENDAR**

**6. PUBLIC COMMENT**

No public comments were made.

**7. TRANSIT AND INTERCITY RAIL CAPITAL PROGRAM (TIRCP) SUPPORT LETTER – (ATTACHMENT – ACTION MAY BE TAKEN)**

General Manager Jerry Estrada requested that the Board of Directors authorize preparation of a letter in support of Santa Barbara County Association of Governments (SBCAG) and the City of Goleta's grant applications for California Cap and Trade Transit and Intercity Rail Capital Program (TIRCP) funds. The SBCAG grant would provide funding to expand the Coastal Express service connecting Oxnard to Santa Barbara and Goleta and also provide South Coast facility improvements to benefit both MTD and the Coastal Express. Mr. Estrada confirmed that partnering with other agencies would enable the District to meet long-term improvement plans dedicated to both local and commuter service. The Goleta grant would allow the City to improve the Amtrak station on La Patera Lane. Director Weinberg moved to approve the request. Vice Chair McQuary seconded the motion. The motion passed unanimously.

**DIRECTOR RODRIGEZ JOINED THE MEETING at 8:54 AM.**

**8. ANNUAL ELECTION OF OFFICERS - (ATTACHMENT - ACTION MAY BE TAKEN)**

Annual elections were held for the assignments of Chair, Vice Chair and Secretary. Current Vice Chair McQuary nominated Director Tabor as his replacement. Director Weinberg seconded the motion. The motion passed unanimously. Dave Davis will keep his position as Chairman of the Board for 2018 as will Bill Shelor as Board Secretary.

**9. BUS ADVERTISING POLICY - (ATTACHMENT - ACTION MAY BE TAKEN)**

Marketing & Community Relations Manager Hillary Blackerby recommended changes to the MTD Advertising Policy becoming effective on January 1, 2018. Opportunities to generate more advertising revenue could be created, especially around the new buses recently added to the MTD fleet. Ms. Blackerby reported that these include unbundling shuttle-tail ads to offer new and potentially larger local advertisers a spot as well as lowering the rates of interior shuttle ads by making them slightly smaller. Director Perotte agreed that there may have been missed opportunities in the past. Chair Davis complimented Ms. Blackerby on her staff report, especially the helpful diagram. He said it was clean and articulated the District's goals reflecting an outstanding team effort from Marketing. Director McQuary moved to approve the new policy. Director Tabor seconded the motion. The motion passed unanimously.

**10. DIRECTORS AND OFFICERS (D&O) INSURANCE, EMPLOYMENT PRACTICES LIABILITY (EPL) INSURANCE, AND FIDUCIARY LIABILITY INSURANCE (ATTACHMENT - ACTION MAY BE TAKEN)**

Manager of Human Resources Mary Gregg recommended that the Board of Directors binding coverage for Directors and Officers (D&O) insurance, Employment Practices Liability (EPL) insurance, and Fiduciary Liability insurance for the policy period of January 3, 2018 through January 3, 2019. Mr. Bob Fatch of Brown & Brown Insurance Brokerage was in attendance to present formal rate quotes for all three policies to the Board with an additional recommendation to approve binding coverage. There were no outstanding issues and Director Rodriguez moved to approve the request to bind coverage. This motion was seconded by Director Tabor. The motion passed unanimously. Chair Davis thanked Mr. Fatch and the staff for their hard work researching and presenting the policy(s) in the best interest of the District.

**11. CALIFORNIA STATE OF GOOD REPAIR PROGRAM FY 2017-18 CERTIFICATIONS & ASSURANCES & AUTHORIZED AGENT - BOARD RESOLUTION 2017-11 (ATTACHMENT - ACTION MAY BE TAKEN)**

The Board was asked to adopt Resolution 2017-11 agreeing to comply with all conditions and requirements set forth in the Certification and Assurances that would authorize General Manager Jerry Estrada to execute all required documents for an application for FY 2017-18 California State of Good Repair (SGR) funds. FY 2017-18 is the first year for the SGR, a new transit capital program authorized by Senate Bill (SB) 1. It requires a one-time submittal of a Board Resolution, a signed Certification and Assurances form agreeing to the terms and conditions and an Authorized Agent form Chair Davis moved to adopt the Resolution. Director Tabor seconded the motion. The motion passed unanimously.

**12. CALIFORNIA STATE OF GOOD REPAIR PROGRAM FY 2017-18 PROJECT APPROVAL - BOARD RESOLUTION 2017-12 (ATTACHMENT - ACTION MAY BE TAKEN)**

The Board was asked to adopt Resolution 2017-12 authorizing MTD to submit the "Match for SBMTD Shuttle Replacement" for FY 2017-18 California State of Good Repair (SGR) funds. FY 2017-18 is the first year for the SGR, a new transit capital program authorized by Senate Bill (SB) 1. Authorization would allow use of the \$123,829 as a match for the Federal funds awarded to MTD for replacement of 14 electric shuttles that are beyond their useful life. Chair Davis moved to adopt the Resolution. Director Tabor seconded the motion. The motion passed unanimously.

**13. ADVANCE AUTHORITY TO AWARDED HYBRID BATTER PACK REPLACEMENT CONTRACT – (ATTACHMENT – ACTION MAY BE TAKEN)**

Assistant General Manager Brad Davis requested that the Board of Directors provide advance authorization for the General Manager to begin a bid solicitation for the replacement of ten year old propulsion batteries on seven of our electric buses. These batteries are at risk of failure. Under the terms of MTD's official Procurement Manual, contracts exceeding \$250,000 require Board approval. The projected contract amount is \$350,000 to \$400,000. Director Weinberg moved to adopt the contract. Director McQuary seconded the motion. The motion passed unanimously.

**14. GENERAL MANAGER'S REPORT UPDATE - (INFORMATIONAL)**

General Manager Jerry Estrada reported that on Thursday, December 7, 2018 the intermittent closures of Highway 101 caused 20 bus drivers to be unable to report to work as scheduled due to the Thomas Fire. Remaining team members did not hesitate to set aside their own personal needs to cover shifts and all critical lines were operable. Buses were also poised and ready to help meet the unique needs of the mandatory and voluntary evacuees. Mr. Estrada thanked the entire staff including Operations and Maintenance departments.

Staff met with City of Santa Barbara personnel for a second time to discuss MTD's Transit Center Interim Facility and Operation Plan and approved changes. The third round will allow staff to submit project plans to the City Building Department during the week of December 11, 2018. The remodeling project will go out for bid as soon as the final plans are approved and the permit is issued.

Our BYD fleet consists of 11 of the 14 in the MTD yard to date. A BYD trainer provided a total of six days of onsite instruction on the proper operation and maintenance of the buses to MTD's operations and maintenance teams. Staff is working through terms and conditions of the purchase of 17 retired 40' Gillig diesel buses from the San Mateo County Transit District.

Our Community Survey is now closed with the overwhelming feedback of 955 riders. Staff is now working at analyzing the data.

Human Resources is pleased to report that 2017 was a very successful recruiting year. Seventeen Bus Operators and three Mechanics have been hired to date as well as various administrative positions.

The Single Audit for the 2016-17 fiscal year is completed with no changes to the draft previously provided to the Board. Hardcopies are being prepared and will be available upon request. The audit report will be posted to MTD's website and submitted to the public agencies requiring copies.

A public ribbon cutting ceremony with City of Santa Barbara representatives is being scheduled at the Eastside Library to celebrate the MTD bus pass Ticket Vending Machine (TVM) installation.

**15. OTHER BUSINESS AND COMMITTEE REPORTS - (INFORMATIONAL)**

General Manager Jerry Estrada reported that alternative, cost-effective methods of Board packet delivery will be explored.

The regularly scheduled Board meeting of December 26, 2017 is cancelled.

Chair Davis moved to create a formal Memo to be posted in the Driver's Room acknowledging the entire MTD team for their exemplary teamwork during the Thomas Fire. The commitment to community service demonstrated during the largest fire in recorded history for the State of California is a testament to the skill set and ability of MTD to act in a crisis.

Secretary Shelor asked if we could review projections towards a zero emission fleet as they relate to Los Angeles County's plan targeted at 2030.

General Manager Estrada reported that the Planning and Marketing Committee met and will be working closely with the Santa Barbara County Association of Governments (SBCAG) to commit appropriately to upcoming transit solution options.

**16. RECESS TO CLOSED SESSION – PUBLIC EMPLOYEE PERFORMANCE EVALUATION (ACTION MAY BE TAKEN – CLOSED SESSION)**

Conference with labor negotiators pursuant to Government Code § 54957

SBMTD designated representatives Dave Davis, Chuck McQuary, Dick Weinberg, Olivia Rodriguez, Paula Perotte, Dave Tabor, and Bill Shelor were in attendance.

SBMTD unrepresented employee, Mr. Jerry Estrada, was in attendance.

No action was taken.

**17. ADJOURNMENT**

Chair Davis moved to adjourn the meeting at 9:52 A.M. Director Tabor seconded the motion. The motion passed unanimously.

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**Santa Barbara Metropolitan Transit District**  
**Cash Report**  
**Board Meeting of December 26, 2017**  
**For the Period December 5, 2017 through December 18, 2017**

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**MONEY MARKET**

**Beginning Balance December 5, 2017** **\$9,404,609.37**

Accounts Receivable	430,384.70
Passenger Fares	127,603.50
Miscellaneous Income	515.00
Interest Income	69.38
<b>Total Deposits</b>	<b>558,572.58</b>

Garn/Escrow Transfers	(989.67)
Bank & CC Fees	(1,239.36)
401(k)/Pension Transfer	(30,658.73)
Workers' Comp	(50,550.61)
Payroll Taxes	(168,016.17)
Payroll	(349,566.75)
Accounts Payable	(701,425.75)
<b>Total Disbursements</b>	<b>(1,302,447.04)</b>

**Ending Balance** **\$8,660,734.91**

**CASH INVESTMENTS**

LAIF Account	\$6,393,323.29
Money Market Account	8,660,734.91

**Total Cash Balance** **\$15,054,058.20**

**SELF INSURED LIABILITY ACCOUNTS**

WC / Liability Reserves	(\$3,737,675.48)
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**Working Capital** **\$11,316,382.72**

**Santa Barbara Metropolitan Transit District  
Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
116542	10/27/2017	ROBIN GONZALEZ	PR RELATED	250.00	V
116571	10/27/2017	TOYOTA OF SANTA BARBARA, CO	SERVICE VEHICLE PARTS	1,235.07	V
116847	12/8/2017	ABC BUS COMPANIES INC	BUS PARTS	258.59	
116848	12/8/2017	AMERICAN MOVING PARTS, LLC	BUS PARTS	29.10	
116849	12/8/2017	ASBURY ENVIRONMENTAL	WASTE OIL RECYCLER	85.00	
116850	12/8/2017	AXLE TECH INTERNATIONAL D	BUS PARTS & REPAIRS	1,240.88	
116851	12/8/2017	JOSE BAUTISTA	AD MOUNTING/DISMOUNTING	768.00	
116852	12/8/2017	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	104.84	
116853	12/8/2017	CITY OF SANTA BARBARA	SUPERSTOPS - PERMIT FEES	80.00	
116854	12/8/2017	CELTIS VENTURES, INC.	MARKETING SERVICES	12,618.98	
116855	12/8/2017	CENTRAL COAST CIRCULATION, L	BUS BOOK DISTRIBUTION	575.00	
116856	12/8/2017	CRESTLINE SPECIALTIES, INC.	MTD WATER BOTTLES	1,875.26	
116857	12/8/2017	CUMMINS PACIFIC, LLC	BUS PARTS & REPAIRS	2,088.29	
116858	12/8/2017	CUSTOM EARTH PROMOS, LLC	PROMOTIONAL ITEMS	1,940.39	
116859	12/8/2017	DAVE BANG ASSOCIATES, INC.	BUS BENCHES, TRASH RECEPTACLES	233.74	
116860	12/8/2017	DESTINATION CREATIVE GROUP L	ADVERTISING-SB VISITOR MAGAZINE	450.00	
116861	12/8/2017	EMBEDDED POWER CONTROL INC	CONSULTANT - EV FLEET	1,039.60	
116862	12/8/2017	FLEET SERVICES, INC.	BUS PARTS	668.34	
116863	12/8/2017	STATE OF CALIFORNIA	PAYROLL RELATED	27.57	
116864	12/8/2017	GIBBS INTERNATIONAL INC	BUS PARTS	847.79	
116865	12/8/2017	GILLIG LLC	BUS PARTS	8,880.18	
116866	12/8/2017	ROBIN GONZALEZ	PR RELATED	250.00	
116867	12/8/2017	GOODYEAR TIRE & RUBBER CO	LEASED TIRES	13,763.11	
116868	12/8/2017	GRAINGER, INC.	SHOP/B&G SUPPLIES	41.44	
116869	12/8/2017	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	6.58	
116870	12/8/2017	INTERCON TECHNOLOGIES DBA	EV/CHARGER REPAIRS	5,100.00	
116871	12/8/2017	JERRY'S PLUMBING & HEATING, I	PLUMBING REPAIRS	515.00	
116872	12/8/2017	KIRKS AUTOMOTIVE, INC	BUS/AUTO PARTS	129.01	
116873	12/8/2017	LORI'S MOBILE NOTARY&FINGERP	MOBILE NOTARY	355.00	
116874	12/8/2017	MANSFIELD OIL CO.- GAINESVILL	DIESEL FUEL	17,714.03	
116875	12/8/2017	JUAN MARTINEZ	TOOL ALLOWANCE	43.00	
116876	12/8/2017	MC CORMIX CORP. (OIL)	LUBRICANTS	953.19	
116877	12/8/2017	MISSION LINEN SUPPLY, INC	UNIFORM & LINEN SERVICE	7,246.57	
116878	12/8/2017	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	187.65	
116879	12/8/2017	MOUNTAIN SPRING WATER	SHOP & OFFICE SUPPLIES	1,452.95	
116880	12/8/2017	NU-COOL REDI GREEN, INC	COOLANTS & SHOP SUPPLIES	655.93	
116881	12/8/2017	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	752.99	
116882	12/8/2017	O'CONNOR PEST CONTROL DBA	FUMIGATION	77.00	

Check #	Date	Company	Description	Amount	Voids
116883	12/8/2017	ANN BRADY OTTIERI	PAYROLL RELATED	277.00	
116884	12/8/2017	PETTY CASH - GOMEZ, LILLY	MISC. PURCHASES	414.23	
116885	12/8/2017	POWERSTRIDE BATTERY CO.	EV BATTERIES	593.40	
116886	12/8/2017	ROGERS, SHEFFIELD & CAMPBELL	LEGAL COUNSEL	11,101.71	
116887	12/8/2017	SANTA BARBARA FASTENERS, INC	SHOP SUPPLIES	5.66	
116888	12/8/2017	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	510.00	
116889	12/8/2017	SB HUMAN RESOURCES (SBHRA)	RENEWAL MEMBERSHIP	145.00	
116890	12/8/2017	SILVAS OIL CO., INC.	LUBRICANTS	460.34	
116891	12/8/2017	SANTA BARBARA SHERIFF'S DEPT	PAYROLL RELATED	75.00	
116892	12/8/2017	SANTA BARBARA TROPHY	DRIVER NAME PLATES	41.38	
116893	12/8/2017	SM TIRE, CORP.	BUS TIRE MOUNTING	271.00	
116894	12/8/2017	SMARDAN-HATCHER CO., INC	B&G REPAIRS & SUPPLIES	799.20	
116895	12/8/2017	NICHOLAS A SLAVICH JR.	VTT REIMBURSEMENT	53.00	
116896	12/8/2017	SO. CAL. EDISON CO.	UTILITIES	6,248.99	
116897	12/8/2017	STAPLES CREDIT PLAN	OFFICE & COMPUTER SUPPLIES	484.84	
116898	12/8/2017	STATE BOARD OF EQUALIZATION	PAYROLL RELATED	250.00	
116899	12/8/2017	SWRCB ACCOUNTING OFFICE	STORM WATER PERMITS	2,800.00	
116900	12/8/2017	SYNTESIS GLOBAL DBA	CONSULTING SERVICES	1,300.00	
116901	12/8/2017	SB CITY OF-REFUSE/WATER	UTILITIES	4,315.25	
116902	12/8/2017	SUZANNE ELLEDGE PLANNING &	CALLE REAL PERMIT SERVICES	485.10	
116903	12/8/2017	THE LIGHTHOUSE	SHOP SUPPLIES	78.36	
116904	12/8/2017	THE MEDCENTER	MEDICAL EXAMS	1,466.00	
116905	12/8/2017	TOLAR MFG. CO. INC.	BUS STOP SIGN POLE SLEEVES	14,068.75	
116906	12/8/2017	TEAMSTERS PENSION TRUST	UNION PENSION	98,423.74	
116907	12/8/2017	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	11,346.80	
116908	12/8/2017	U.S. BANK CORP. PAYMENT SYSTE	CREDIT CARD PURCHASES	7,260.32	
116909	12/8/2017	VALLEY POWER SYSTEMS, INC.	BUS PARTS	629.29	
116910	12/8/2017	WURTH USA WEST INC.	SHOP SUPPLIES	276.53	
116911	12/14/2017	ABC BUS COMPANIES INC	BUS PARTS	479.46	
116912	12/14/2017	ADVANCED CABLE SYSTEMS COR	YARD WIFI NETWORK	3,215.10	
116913	12/14/2017	ALLIED ELECTRONICS, INC	BUS PARTS	376.06	
116914	12/14/2017	APPLEONE EMPLOYMENT SERVIC	CONTRACT EMPLOYMENT	7,604.61	
116915	12/14/2017	B2B PRINTING SERVICES INC.	OFFICE SUPPLIES	1,394.50	
116916	12/14/2017	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	101.91	
116917	12/14/2017	BNS ELECTRONICS, INC.	SANTA YNEZ SITE RENTAL	277.30	
116918	12/14/2017	BUENA TOOL, INC.	SHOP/B&G SUPPLIES	114.16	
116919	12/14/2017	CALIFORNIA ELECTRIC SUPPLY, I	SHOP/B&G SUPPLIES	323.85	
116920	12/14/2017	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	241.17	
116921	12/14/2017	CENTRAL CITY ABS, INC.	BUS SUPPLIES	155.76	
116922	12/14/2017	CITY OF CARPINTERIA	ELECTRIC CHARGING STATION	1,071.18	
116923	12/14/2017	CMS COMMUNICATIONS, INC.	REFURBISHED TELEPHONES	681.24	

Check #	Date	Company	Description	Amount	Voids
116924	12/14/2017	COMMUNITY RADIO, INC.	GIB. SITE RENTAL	249.18	
116925	12/14/2017	CINTAS CORPORATION	FIRST AID SUPPLIES	487.75	
116926	12/14/2017	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	388.33	
116927	12/14/2017	CUMMINS PACIFIC, LLC	BUS PARTS & REPAIRS	2,187.82	
116928	12/14/2017	DAVID DAVIS JR.	DIRECTOR FEES	180.00	
116929	12/14/2017	DOWNTOWN ORGANIZATION, INC.	TC MAINTENANCE	450.00	
116930	12/14/2017	EASY LIFT TRANSPORTATION, INC	ADA SUBSIDY	72,421.50	
116931	12/14/2017	FRONTIER CALIFORNIA INC.	TELEPHONES	96.98	
116932	12/14/2017	GENFARE, A DIVISION OF SPX COR	FAREBOX REPAIRS & PARTS	890.40	
116933	12/14/2017	GIBBS INTERNATIONAL INC	BUS PARTS	689.25	
116934	12/14/2017	GILLIG LLC	BUS PARTS	6,195.59	
116935	12/14/2017	ROBIN GONZALEZ	PR RELATED	250.00	
116936	12/14/2017	GRAINGER, INC.	SHOP/B&G SUPPLIES	244.79	
116937	12/14/2017	GUARDIAN-APPLETON (DENTAL I	DENTAL INSURANCE	4,001.97	
116938	12/14/2017	GUARDIAN-APPLETON (LIFE INS)	LIFE INSURANCE	562.88	
116939	12/14/2017	HAYNES SALES DBA	B&G REPAIRS & SUPPLIES	354.00	
116940	12/14/2017	H.G. MAKELIM CO., INC.	BUS PARTS	2,521.31	
116941	12/14/2017	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	100.67	
116942	12/14/2017	INTERCON TECHNOLOGIES DBA	EV/CHARGER REPAIRS	3,323.85	
116943	12/14/2017	INTELLICORP RECORD INC.	PRE-EMPLOYMENT CHECK	78.50	
116944	12/14/2017	JANICARE DBA	JANITORIAL SERVICES	5,038.55	
116945	12/14/2017	LABOR ALLIANCE MANAGED TRU	DENTAL INSURANCE	10,954.00	
116946	12/14/2017	LENZ PEST CONTROL DBA	FUMIGATION SERVICES	40.00	
116947	12/14/2017	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	1,951.00	
116948	12/14/2017	MCMASTER-CARR SUPPLY CO.	SHOP/B&G SUPPLIES	95.33	
116949	12/14/2017	CHUCK MCQUARY	DIRECTOR FEES	60.00	
116950	12/14/2017	MIKE CUEVAS GARDENING SERVI	LANDSCAPE MAINTENANCE SERVICE	980.00	
116951	12/14/2017	KENNETH B. MILLS	PROCUREMENT SERVICES	495.00	
116952	12/14/2017	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	379.37	
116953	12/14/2017	NORTHWEST PUMP & EQUIPMENT	FUEL ISLAND SUPPLIES	98.32	
116954	12/14/2017	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	879.18	
116955	12/14/2017	PETTY CASH - GOMEZ, LILLY	MISC. PURCHASES	200.89	
116956	12/14/2017	POWERSTRIDE BATTERY CO.	EV BATTERIES	764.46	
116957	12/14/2017	PREMIER AUTO FINISH DBA	BUS REPAIRS	225.97	
116958	12/14/2017	RON WILLIAMS MACHINE SHOP, I	BUS REPAIRS	618.00	
116959	12/14/2017	SAN MATEO COUNTY TRANSIT DI	17 GILLIG BUSES	74,800.00	
116960	12/14/2017	SB CHAMBER OF COMMERCE	MEMBERSHIP RENEWAL	493.10	
116961	12/14/2017	SANTA BARBARA ELECTRONICS S	BUS PARTS, IT & SHOP SUPPLIES	240.01	
116962	12/14/2017	WILLIAM JOHN SHELOR	DIRECTOR FEES	120.00	
116963	12/14/2017	SNAP-ON TOOLS DBA	SHOP SUPPLIES	36.64	
116964	12/14/2017	SO. CAL. EDISON CO.	UTILITIES	887.41	

Check #	Date	Company	Description	Amount	Voids
116965	12/14/2017	SOAP MAN DISTRIBUTIN DBA	CLEANING SUPPLIES	255.37	
116966	12/14/2017	SPECTRUM REACH DBA	ADVERTISING/MARKETING	1,980.00	
116967	12/14/2017	SYNTESIS GLOBAL DBA	CONSULTING SERVICES	7,900.00	
116968	12/14/2017	STEWART'S DE-ROOTING & PLUM	PLUMBING REPAIRS	434.16	
116969	12/14/2017	THE COUNTRY MEAT MARKET IN	EMPLOYEE CHRISTMAS LUNCH	4,110.14	
116970	12/14/2017	DAVID T. TABOR	DIRECTOR FEES	60.00	
116971	12/14/2017	TEAMSTERS MISC SECURITY TRUS	UNION MEDICAL INSURANCE	210,678.00	
116972	12/14/2017	TRI COUNTY BLINDS AND DRAPES	OFFICE BLINDS	720.76	
116973	12/14/2017	TOYOTA OF SANTA BARBARA, CO	SERVICE VEHICLE PARTS	1,235.07	
116974	12/14/2017	J.C. M. AND ASSOCIATES INC.	UNIFORMS	311.93	
116975	12/14/2017	VALLEY POWER SYSTEMS, INC.	BUS PARTS	12,390.90	
116976	12/14/2017	VENTURA COUNTY OVERHEAD D	B&G REPAIRS & SUPPLIES	225.00	
116977	12/14/2017	VERIZON WIRELESS	WIRELESS PHONES & AIM CELLULAR	2,352.99	
116978	12/14/2017	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	1,439.88	
116979	12/14/2017	RICHARD WEINBERG	DIRECTOR FEES	60.00	
116980	12/14/2017	WEST MARINE PRO DBA	BUS PARTS	96.91	
116981	12/14/2017	PABLO ZUNIGA	PAYROLL RELATED	355.52	
				<b>702,910.82</b>	
				<b>Current Cash Report Voided Checks:</b>	0.00
				<b>Prior Cash Report Voided Checks:</b>	1,485.07
				<b>Grand Total:</b>	<b>\$701,425.75</b>

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**Santa Barbara Metropolitan Transit District  
Cash Receipts of Accounts Receivable**

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<b>Date</b>	<b>Company</b>	<b>Description</b>	<b>Amount</b>
11/21/2017	County of Santa Barbara	Passes/Token Sales	926.00
11/22/2017	UCSB Administration Services Div.	Transit Enhancement FY18 Lines 12x/24x	316,317.00
12/5/2017	KCSB - FM	Advertising on Buses	498.00
12/6/2017	Phase III Media & Production	Advertising on Buses	16,046.10
12/12/2017	Jim Haggerty	Retiree - Vision	12.20
12/18/2017	City of SB - Public Works Director	Downtown Shuttle Nov '17	93,700.00
12/18/2017	S.Lombardi & Associates of SLO	Advertising on Buses	2,885.40
<b>Total Accounts Receivable Paid During Period</b>			<b>\$430,384.70</b>

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**Santa Barbara Metropolitan Transit District**  
**Cash Report**  
**Board Meeting of January 9, 2018**  
**For the Period December 19, 2017 through January 1, 2018**

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**MONEY MARKET**

**Beginning Balance December 19, 2017** **\$8,660,734.91**

SB-325 (LTF)	764,663.19
Property Tax Revenue	398,475.05
Measure A Transfer	214,484.56
Passenger Fares	71,015.17
Accounts Receivable	55,317.79
Prepays & Advertising	2,080.00
Miscellaneous Income	757.80
<b>Total Deposits</b>	<b>1,506,793.56</b>

Workers' Comp	170.05
Garn/Escrow Transfers	(3,665.67)
401(k)/Pension Transfer	(33,652.55)
Payroll Taxes	(163,765.85)
Accounts Payable	(304,604.67)
Payroll	(351,366.18)
<b>Total Disbursements</b>	<b>(856,884.87)</b>

**Ending Balance** **\$9,310,643.60**

**CASH INVESTMENTS**

LAIF Account	\$6,393,323.29
Money Market Account	9,310,643.60

**Total Cash Balance** **\$15,703,966.89**

**SELF INSURED LIABILITY ACCOUNTS**

WC / Liability Reserves	(\$3,737,675.48)
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**Working Capital** **\$11,966,291.41**

**Santa Barbara Metropolitan Transit District  
Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
116982	12/22/2017	ABC BUS COMPANIES INC	BUS PARTS	308.71	
116983	12/22/2017	HENRY ANDREWS	RETIREE HEALTH REIMBURSEMENT	266.06	
116984	12/22/2017	APPLEONE EMPLOYMENT SERVIC	CONTRACT EMPLOYMENT	2,280.19	
116985	12/22/2017	ASBURY ENVIRONMENTAL	WASTE OIL RECYCLER	220.00	
116986	12/22/2017	JOSE BAUTISTA	AD MOUNTING/DISMOUNTING	768.00	
116987	12/22/2017	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	126.36	
116988	12/22/2017	JAMES BRACKETT	RETIREE HEALTH REIMBURSEMENT	92.00	
116989	12/22/2017	KARL BRETZ	RETIREE HEALTH REIMBURSEMENT	595.20	
116990	12/22/2017	BROWN & BROWN/WHILT FATCH	D&O AND EPLI INSURANCE	65,627.20	
116991	12/22/2017	BUYNAK, FAUVER, ARCHBALD&S	LEGAL COUNSEL	40,642.43	
116992	12/22/2017	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	246.35	
116993	12/22/2017	CENTRAL CITY ABS, INC.	BUS SUPPLIES	16.85	
116994	12/22/2017	CALIFORNIA TRANSIT ASSOCIATI	ANNUAL MEMBERSHIP DUES	12,000.00	
116995	12/22/2017	STAN CISOWSKI	RETIREE HEALTH REIMBURSEMENT	235.22	
116996	12/22/2017	CINTAS CORPORATION	FIRST AID SUPPLIES	663.82	
116997	12/22/2017	CUMMINS PACIFIC, LLC	BUS PARTS & REPAIRS	0.00	V
116998	12/22/2017	CUMMINS PACIFIC, LLC	BUS PARTS & REPAIRS	706.66	
116999	12/22/2017	CURTIS, NANCY	RETIREE HEALTH REIMBURSEMENT	154.15	
117000	12/22/2017	DAVE BANG ASSOCIATES, INC.	BUS BENCHES, TRASH RECEPTACLES	877.55	
117001	12/22/2017	DENMUN OFFICE SOLUTIONS DB	IT CONTRACT SERVICES	3,400.00	
117002	12/22/2017	FEDEX dba	FREIGHT CHARGES	553.43	
117003	12/22/2017	MELVIN FOUNTAIN	RETIREE HEALTH REIMBURSEMENT	92.00	
117004	12/22/2017	FRONTIER CALIFORNIA INC.	TELEPHONES	2,026.04	
117005	12/22/2017	GIBBS INTERNATIONAL INC	BUS PARTS	989.03	
117006	12/22/2017	GILLIG LLC	BUS PARTS	1,897.12	
117007	12/22/2017	GARY GLEASON	RETIREE HEALTH REIMBURSEMENT	247.95	
117008	12/22/2017	GOODYEAR TIRE & RUBBER CO	LEASED TIRES	2,135.20	
117009	12/22/2017	GRAINGER, INC.	SHOP/B&G SUPPLIES	365.55	
117010	12/22/2017	JIM HAGGERTY	RETIREE HEALTH REIMBURSEMENT	253.04	
117011	12/22/2017	ALI HABIBI	RETIREE HEALTH REIMBURSEMENT	243.56	
117012	12/22/2017	H.G. MAKELIM CO., INC.	BUS PARTS	3,118.23	
117013	12/22/2017	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	159.52	
117014	12/22/2017	Dept. INDUSTRIAL RELATIONS, Stat	ANNUAL SELF INSURANCE FEE	35,426.47	
117015	12/22/2017	JAY DANIEL ROBERTSON	RETIREE HEALTH REIMBURSEMENT	256.64	
117016	12/22/2017	JMPE ELECTRICAL ENGINEERING	PROFESSIONAL SERVICES	2,800.00	
117017	12/22/2017	LINDA LEE LACKEY	RETIREE HEALTH REIMBURSEMENT	855.00	
117018	12/22/2017	LANSPEED DBA	IT SERVICES	2,737.41	
117019	12/22/2017	LORI'S MOBILE NOTARY&FINGERP	MOBILE NOTARY	1,040.00	

Check #	Date	Company	Description	Amount	Voids
117020	12/22/2017	LOUIS MANDEVILLE	RETIREE HEALTH REIMBURSEMENT	513.28	
117021	12/22/2017	MC CORMIX CORP. (OIL)	LUBRICANTS	1,810.67	
117022	12/22/2017	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	314.95	
117023	12/22/2017	MCI SERVICE PARTS, INC.	BUS PARTS	614.05	
117024	12/22/2017	NATIONAL DRIVE	PAYROLL DEDUCTION	60.00	
117025	12/22/2017	NATIONAL INTERSTATE INS INC.	LIABILITY INSURANCE	24,088.54	
117026	12/22/2017	NU-COOL REDI GREEN, INC	COOLANTS & SHOP SUPPLIES	618.22	
117027	12/22/2017	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	136.22	
117028	12/22/2017	CARLOS ORNELAS	RETIREE HEALTH REIMBURSEMENT	225.00	
117029	12/22/2017	ANN BRADY OTTIERI	PAYROLL RELATED	277.00	
117030	12/22/2017	PETROLEUM MARKETING EQUIPM	FUELING SYSTEMS	928.60	
117031	12/22/2017	CAREY POINDEXTER	RETIREE HEALTH REIMBURSEMENT	282.34	
117032	12/22/2017	POWERSTRIDE BATTERY CO.	EV BATTERIES	1,483.49	
117033	12/22/2017	PREMIER AUTO FINISH DBA	BUS REPAIRS	154.07	
117034	12/22/2017	AL ROMERO SR.	RETIREE HEALTH REIMBURSEMENT	98.00	
117035	12/22/2017	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	510.00	
117036	12/22/2017	SB HUMAN RESOURCES (SBHRA)	RENEWAL MEMBERSHIP	145.00	
117037	12/22/2017	SANTA MARIA TIMES, INC	EMPLOYMENT ADS/PUBLIC NOTICES	864.35	
117038	12/22/2017	SILVAS OIL CO., INC.	LUBRICANTS	363.11	
117039	12/22/2017	SPECIAL DISTRICT RISK MGMT	MEDICAL HEALTH INSURANCE	45,617.20	
117040	12/22/2017	SANTA BARBARA SHERIFF'S DEPT	PAYROLL RELATED	75.00	
117041	12/22/2017	SM TIRE, CORP.	BUS TIRE MOUNTING	135.50	
117042	12/22/2017	SO. CAL. EDISON CO.	UTILITIES	3,902.51	
117043	12/22/2017	SOCALGAS	UTILITIES	318.05	
117044	12/22/2017	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES & FURNITURE	0.00	V
117045	12/22/2017	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES & FURNITURE	0.00	V
117046	12/22/2017	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES & FURNITURE	8,598.09	
117047	12/22/2017	STATE BOARD OF EQUALIZATION	PAYROLL RELATED	250.00	
117048	12/22/2017	TELCOM, INC.	VENTURA REPEATER SERVICES	1,418.38	
117049	12/22/2017	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	1,619.88	
117050	12/22/2017	UNITED WAY OF SB	PAYROLL DEDUCTION	68.00	
117051	12/22/2017	J.C. M. AND ASSOCIATES INC.	UNIFORMS	1,798.28	
117052	12/22/2017	VALLEY POWER SYSTEMS, INC.	BUS PARTS	10,466.63	
117053	12/22/2017	VALLEY POWER SYSTEMS, INC.	BUS PARTS	1,771.21	
117054	12/22/2017	JOHN J. VASQUEZ	RETIREE HEALTH REIMBURSEMENT	508.71	
117055	12/22/2017	VAQUERO SYSTEMS	AVL/SMART CARD SERVICES	9,847.50	
117056	12/22/2017	YACO SCHOLARSHIP FUND	PAYROLL DEDUCTION	48.00	
117057	12/22/2017	ALEXANDER YOUNG	RETIREE HEALTH REIMBURSEMENT	251.90	

Check #	Date	Company	Description	Amount	Voids
				<u>304,604.67</u>	
			Current Cash Report Voided Checks:	0.00	
			Prior Cash Report Voided Checks:	0.00	
			<b>Grand Total:</b>	<u><u>\$304,604.67</u></u>	

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**Santa Barbara Metropolitan Transit District  
Cash Receipts of Accounts Receivable**

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<b>Date</b>	<b>Company</b>	<b>Description</b>	<b>Amount</b>
12/19/2017	ASTI Holding Company, LLC	Overpass Property Tax 2017-2018	454.34
12/19/2017	ASTI Holding Company, LLC	Overpass Property Lease Dec '17	16,070.25
12/19/2017	MacDonald Media	Advertising on Buses	16,383.60
12/21/2017	County of Santa Barbara	Passes/Token Sales	2,248.00
12/22/2017	Cottage Hospital	Passes/Token Sales	11,500.00
12/26/2017	True Media LLC/Cottage Health	Advertising on Buses	1,533.60
12/27/2017	Department of Rehabilitation	Passes/Passports Sales	608.00
12/27/2017	UCSB - Parking Services-7001	Passes/Passports Sales	6,520.00
<b>Total Accounts Receivable Paid During Period</b>			<b>\$55,317.79</b>

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**Santa Barbara Metropolitan Transit District**  
**Cash Report**  
**Board Meeting of January 16, 2018**  
**For the Period January 2, 2018 through January 8, 2018**

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**MONEY MARKET**

**Beginning Balance January 2, 2018** **\$9,310,643.60**

Passenger Fares	96,307.61
Accounts Receivable	18,955.65
Prepays & Advertising	11,106.20
Miscellaneous Income	100.00
Interest Income	74.54
<b>Total Deposits</b>	<b>126,544.00</b>

Bank & CC Fees	(820.79)
Garn/Escrow Transfers	(965.27)
401(k)/Pension Transfer	(33,672.83)
Workers' Comp	(49,842.39)
Payroll Taxes	(195,783.24)
Accounts Payable	(227,060.87)
Payroll	(421,151.46)
<b>Total Disbursements</b>	<b>(929,296.85)</b>

**Ending Balance** **\$8,507,890.75**

**CASH INVESTMENTS**

LAIF Account	\$6,393,323.29
Money Market Account	8,507,890.75

**Total Cash Balance** **\$14,901,214.04**

**SELF INSURED LIABILITY ACCOUNTS**

WC / Liability Reserves	(\$3,737,675.48)
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**Working Capital** **\$11,163,538.56**

**Santa Barbara Metropolitan Transit District  
Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
117058	1/3/2018	ABC BUS COMPANIES INC	BUS PARTS	490.70	
117059	1/3/2018	AMERICAN MOVING PARTS, LLC	BUS PARTS	825.24	
117060	1/3/2018	AON CONSULTING INC. (NJ)	OPEB ACTUARIAL SERVICES	25,300.00	
117061	1/3/2018	APPLEONE EMPLOYMENT SERVIC	CONTRACT EMPLOYMENT	2,350.08	
117062	1/3/2018	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	1,249.36	
117063	1/3/2018	CALIFORNIA ELECTRIC SUPPLY, I	SHOP/B&G SUPPLIES	5,272.55	
117064	1/3/2018	MIKE CARDONA	TRAVEL & PER DIEM	223.21	
117065	1/3/2018	CELTIS VENTURES, INC.	MARKETING SERVICES	9,360.15	
117066	1/3/2018	CENTRAL COAST CIRCULATION, L	BUS BOOK DISTRIBUTION	575.00	
117067	1/3/2018	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	118.58	
117068	1/3/2018	CUMMINS PACIFIC, LLC	BUS PARTS & REPAIRS	6,657.03	
117069	1/3/2018	DOCUPRODUCTS CORPORATION	COPIER MAINTENANCE/SUPPLIES	324.11	
117070	1/3/2018	ELECTRONIC DATA MAGNETICS, I	BUS PASSES	538.75	
117071	1/3/2018	FLEET SERVICES, INC.	BUS PARTS	376.93	
117072	1/3/2018	FTI SERVICES, INC.	IT SUPPORT SERVICES	812.25	
117073	1/3/2018	GIBBS INTERNATIONAL INC	BUS PARTS	1,461.73	
117074	1/3/2018	GILLIG LLC	BUS PARTS	1,989.57	
117075	1/3/2018	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	13.73	
117076	1/3/2018	INTEGRATED SOFTWARE SYSTEM	WEB SITE CONSULTING	180.00	
117077	1/3/2018	JANICARE DBA	JANITORIAL SERVICES	665.20	
117078	1/3/2018	LARA'S AUTO REPAIR DBA	BUS REPAIRS	224.54	
117079	1/3/2018	LAWSON PRODUCTS INC	SHOP SUPPLIES	321.60	
117080	1/3/2018	LMA ARCHITECTS, CORP.	ARCHITECTURAL SERVICES	8,095.13	
117081	1/3/2018	MC CORMIX CORP. (OIL)	LUBRICANTS	4,603.45	
117082	1/3/2018	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	2,504.93	
117083	1/3/2018	MCGOWAN GUNTERMANN	ANNUAL AUDIT	14,112.00	
117084	1/3/2018	MISSION LINEN SUPPLY, INC	UNIFORM & LINEN SERVICE	5,557.22	
117085	1/3/2018	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	34.40	
117086	1/3/2018	MOUNTAIN SPRING WATER	SHOP & OFFICE SUPPLIES	1,067.95	
117087	1/3/2018	NEWEGG, INC	IT EQUIPMENT & SUPPLIES	460.48	
117088	1/3/2018	NEWARK ELEMENT14	BUS PARTS	236.06	
117089	1/3/2018	NU-COOL REDI GREEN, INC	COOLANTS & SHOP SUPPLIES	786.31	
117090	1/3/2018	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	1,682.06	
117091	1/3/2018	PERRY LINCOLN MERCURY MAZD	SERVICE VEHICLE PARTS / REPAIRS	101.84	
117092	1/3/2018	PETTY CASH - GOMEZ, LILLY	MISC. PURCHASES	345.22	
117093	1/3/2018	REPUBLIC ELEVATOR, INC	ELEVATOR MAINTENANCE	158.58	
117094	1/3/2018	SILVAS OIL CO., INC.	LUBRICANTS	399.57	
117095	1/3/2018	SANTA BARBARA, CITY OF	ALARM REGISTRATION FEE	390.00	

Check #	Date	Company	Description	Amount	Voids
117096	1/3/2018	SANTA BARBARA TROPHY	DRIVER NAME PLATES	20.69	
117097	1/3/2018	SANTA BARBARA ELECTRONICS S	BUS PARTS, IT & SHOP SUPPLIES	239.96	
117098	1/3/2018	SM TIRE, CORP.	BUS TIRE MOUNTING	237.50	
117099	1/3/2018	SO. CAL. EDISON CO.	UTILITIES	9,153.09	
117100	1/3/2018	SOCALGAS	UTILITIES	19.89	
117101	1/3/2018	STEWART'S DE-ROOTING & PLUM	PLUMBING REPAIRS	520.00	
117102	1/3/2018	SB CITY OF-REFUSE/WATER	UTILITIES	5,759.50	
117103	1/3/2018	UNITED PARCEL SERVICE, INC.	FREIGHT CHARGES	274.78	
117104	1/3/2018	VALLEY POWER SYSTEMS, INC.	BUS PARTS	868.86	
117105	1/3/2018	VALLEY POWER SYSTEMS, INC.	BUS PARTS	5,075.65	
117106	1/3/2018	VERIZON WIRELESS	WIRELESS PHONES & AIM CELLULAR	622.74	
117107	1/3/2018	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	1,066.53	
117108	1/5/2018	APPLEONE EMPLOYMENT SERVIC	CONTRACT EMPLOYMENT	1,711.04	
117109	1/5/2018	JOSE BAUTISTA	AD MOUNTING/DISMOUNTING	544.00	
117110	1/5/2018	CITY OF SANTA BARBARA	SUPERSTOPS - PERMIT FEES	80.00	
117111	1/5/2018	ANN BRADY OTTIERI	PAYROLL RELATED	277.00	
117112	1/5/2018	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	510.00	
117113	1/5/2018	SANTA BARBARA SHERIFF'S DEPT	PAYROLL RELATED	57.94	
117114	1/5/2018	STATE BOARD OF EQUALIZATION	PAYROLL RELATED	250.00	
117115	1/5/2018	TEAMSTERS PENSION TRUST	UNION PENSION	98,941.86	
117116	1/5/2018	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	964.33	
				<b>227,060.87</b>	
				<b>Current Cash Report Voided Checks:</b>	0.00
				<b>Prior Cash Report Voided Checks:</b>	0.00
				<b>Grand Total:</b>	<b>\$227,060.87</b>

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**Santa Barbara Metropolitan Transit District**  
**Cash Receipts of Accounts Receivable**

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<b>Date</b>	<b>Company</b>	<b>Description</b>	<b>Amount</b>
1/4/2018	ASTI Holding Company, LLC	Overpass Property Lease Jan '18	16,070.25
1/4/2018	S.Lombardi & Associates of SLO	Advertising on Buses	2,885.40
<b>Total Accounts Receivable Paid During Period</b>			<b>\$18,955.65</b>

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**Santa Barbara Metropolitan Transit District**  
**Cash Report**  
**Board Meeting of January 30, 2018**  
**For the Period January 9, 2018 through January 22, 2018**

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**MONEY MARKET**

**Beginning Balance January 9, 2018** **\$8,507,890.75**

Accounts Receivable	603,684.16
Passenger Fares	106,603.94
Property Tax Revenue	49,457.80
Miscellaneous Income	908.88
<b>Total Deposits</b>	<b>760,654.78</b>

Garn/Escrow Transfers	(965.27)
401(k)/Pension Transfer	(38,560.05)
Payroll Taxes	(163,522.33)
Payroll	(341,491.80)
Accounts Payable	(679,585.57)
<b>Total Disbursements</b>	<b>(1,224,125.02)</b>

**Ending Balance** **\$8,044,420.51**

**CASH INVESTMENTS**

LAIF Account	\$6,412,734.58
Money Market Account	8,044,420.51

**Total Cash Balance** **\$14,457,155.09**

**SELF INSURED LIABILITY ACCOUNTS**

WC / Liability Reserves	(\$3,737,675.48)
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**Working Capital** **\$10,719,479.61**

**Santa Barbara Metropolitan Transit District  
Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
117117	1/11/2018	ABC BUS COMPANIES INC	BUS PARTS	831.96	
117118	1/11/2018	AMERICAN MOVING PARTS, LLC	BUS PARTS	104.30	
117119	1/11/2018	APPLEONE EMPLOYMENT SERVIC	CONTRACT EMPLOYMENT	1,533.12	
117120	1/11/2018	ASBURY ENVIRONMENTAL	WASTE OIL RECYCLER	35.00	
117121	1/11/2018	B2B PRINTING SERVICES INC.	OFFICE SUPPLIES	75.43	
117122	1/11/2018	BNS ELECTRONICS, INC.	SANTA YNEZ SITE RENTAL	330.60	
117123	1/11/2018	CAPITOL HARDWARE & BUILDING	B&G SUPPLIES	159.90	
117124	1/11/2018	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	77.54	
117125	1/11/2018	CELTIS VENTURES, INC.	MARKETING SERVICES	2,256.25	
117126	1/11/2018	CMS COMMUNICATIONS, INC.	REFURBISHED TELEPHONES	1,364.88	
117127	1/11/2018	COMMUNITY RADIO, INC.	GIB. SITE RENTAL	256.29	
117128	1/11/2018	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	394.01	
117129	1/11/2018	DAVID DAVIS JR.	DIRECTOR FEES	120.00	
117130	1/11/2018	DAVID RZEPINSKI & ASSOCIATES	PROCUREMENT SERVICES	3,412.50	
117131	1/11/2018	EHLEN SPIESS & HAIGHT, INC.	STRUCTURAL ENGINEERING	900.00	
117132	1/11/2018	FLEET SERVICES, INC.	BUS PARTS	214.02	
117133	1/11/2018	FRONTIER CALIFORNIA INC.	TELEPHONES	96.98	
117134	1/11/2018	GIBBS INTERNATIONAL INC	BUS PARTS	1,648.72	
117135	1/11/2018	GILLIG LLC	BUS PARTS	4,884.79	
117136	1/11/2018	GOODYEAR TIRE & RUBBER CO	LEASED TIRES	12,340.15	
117137	1/11/2018	GRAINGER, INC.	SHOP/B&G SUPPLIES	714.17	
117138	1/11/2018	GUARDIAN-APPLETON (DENTAL I	DENTAL INSURANCE	4,114.89	
117139	1/11/2018	GUARDIAN-APPLETON (LIFE INS)	LIFE INSURANCE	602.38	
117140	1/11/2018	ROBERT H. LURIE	REIMBURSEMENT	109.14	
117141	1/11/2018	MC CORMIX CORP. (OIL)	LUBRICANTS	953.19	
117142	1/11/2018	MEDICAL EYE SERVICES, INC.	VISION INSURANCE	378.20	
117143	1/11/2018	CHUCK MCQUARY	DIRECTOR FEES	60.00	
117144	1/11/2018	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	198.86	
117145	1/11/2018	MCI SERVICE PARTS, INC.	BUS PARTS	14.60	
117146	1/11/2018	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	682.38	
117147	1/11/2018	PAULA A. PEROTTE	DIRECTOR FEES	60.00	
117148	1/11/2018	PROFORMA COLOR PRESS DBA	PROMOTIONAL GIVEAWAYS	494.74	
117149	1/11/2018	OLIVIA RODRIGUEZ	DIRECTOR FEES	120.00	
117150	1/11/2018	SAFETY-KLEEN CORPORATION	SHOP SUPPLIES	115.89	
117151	1/11/2018	SPECIAL DISTRICT RISK MGMT	MEDICAL HEALTH INSURANCE	44,839.20	
117152	1/11/2018	SANTA BARBARA COUNTY EHS	ANNUAL HAZMAT PERMIT FEE	628.00	
117153	1/11/2018	WILLIAM JOHN SHELOR	DIRECTOR FEES	60.00	
117154	1/11/2018	SM TIRE, CORP.	BUS TIRE MOUNTING	220.50	

Check #	Date	Company	Description	Amount	Voids
117155	1/11/2018	SO. CAL. EDISON CO.	UTILITIES	1,005.60	
117156	1/11/2018	SOAP MAN DISTRIBUTIN DBA	CLEANING SUPPLIES	279.93	
117157	1/11/2018	SPECIALTY TOOL & BOLT, LTD	SHOP SUPPLIES	695.85	
117158	1/11/2018	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	321.70	
117159	1/11/2018	SURFACE MANAGEMENT, INC.	BUS YARD SWEEPING	675.00	
117160	1/11/2018	SUZANNE ELLEDGE PLANNING &	CALLE REAL PERMIT SERVICES	6,445.10	
117161	1/11/2018	TELCOM, INC.	RADIOS FOR BYD FLEET	7,655.48	
117162	1/11/2018	DAVID T. TABOR	DIRECTOR FEES	120.00	
117163	1/11/2018	TRUMAN ARNOLD COMPANIES (T	DIESEL FUEL	61,151.54	
117164	1/11/2018	VALLEY POWER SYSTEMS, INC.	BUS PARTS	341.53	
117165	1/11/2018	VALLEY POWER SYSTEMS, INC.	BUS PARTS	7,080.20	
117166	1/11/2018	VERIZON WIRELESS	WIRELESS PHONES & AIM CELLULAR	2,330.34	
117167	1/11/2018	RICHARD WEINBERG	DIRECTOR FEES	60.00	
117168	1/19/2018	ABC BUS COMPANIES INC	BUS PARTS	40.17	
117169	1/19/2018	APPLEONE EMPLOYMENT SERVIC	CONTRACT EMPLOYMENT	711.68	
117170	1/19/2018	AXLE TECH INTERNATIONAL D	BUS PARTS & REPAIRS	651.78	
117171	1/19/2018	BAY ALARM COMPANY, INC	ALARM CONTRACT	342.87	
117172	1/19/2018	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	486.99	
117173	1/19/2018	WILLIAM BREWER	TOOL ALLOWANCE	1,100.00	
117174	1/19/2018	RACHEL BRICHAN	REIMBURSEMENTS	189.87	
117175	1/19/2018	BUENA TOOL, INC.	SHOP/B&G SUPPLIES	43.10	
117176	1/19/2018	CALIFORNIA ELECTRIC SUPPLY, I	SHOP/B&G SUPPLIES	17.09	
117177	1/19/2018	TIM CARDONA	TOOL ALLOWANCE	1,100.00	
117178	1/19/2018	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	36.33	
117179	1/19/2018	CITY OF CARPINTERIA	ELECTRIC CHARGING STATION	476.50	
117180	1/19/2018	CINTAS CORPORATION	FIRST AID SUPPLIES	451.21	
117181	1/19/2018	CIO SOLUTIONS, LP	IT SERVICES	3,125.00	
117182	1/19/2018	CROCKER REFRIGERATION & AIR	HVAC MAINTENANCE	1,420.32	
117183	1/19/2018	CUMMINS PACIFIC, LLC	BUS PARTS & REPAIRS	224.36	
117184	1/19/2018	CA STATE BOE, MOTOR CARRIER	QTRLY USER FUEL TAX	1,505.74	
117185	1/19/2018	CA. STATE BOARD OF EQUALIZATI	UNDERGROUND STORAGE TANK FEE	3,021.94	
117186	1/19/2018	DENMUN OFFICE SOLUTIONS DB	IT CONTRACT SERVICES	7,055.00	
117187	1/19/2018	DOCUPRODUCTS CORPORATION	COPIER MAINTENANCE/SUPPLIES	123.70	
117188	1/19/2018	EASY LIFT TRANSPORTATION, INC	MONTHLY ADA SUBSIDY	72,421.50	
117189	1/19/2018	FAIRVIEW CHEVRON/TOM PRICE	SMOG TESTING	350.00	
117190	1/19/2018	STATE OF CALIFORNIA	PAYROLL RELATED	115.00	
117191	1/19/2018	FRONTIER CALIFORNIA INC.	TELEPHONES	1,186.29	
117192	1/19/2018	FTI SERVICES, INC.	IT SUPPORT SERVICES	513.00	
117193	1/19/2018	GOLD COAST TRANSIT	BRAKE LATHE	1,500.00	
117194	1/19/2018	GOTCHA MEDIA HOLDINGS, LLC	ADVERTISING AT UCSB KIOSKS	1,700.00	
117195	1/19/2018	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	258.19	

Check #	Date	Company	Description	Amount	Voids
117196	1/19/2018	INTERCON TECHNOLOGIES DBA	EV/CHARGER REPAIRS	5,396.86	
117197	1/19/2018	INTELLICORP RECORD INC.	PRE-EMPLOYMENT CHECK	55.54	
117198	1/19/2018	JANICARE DBA	JANITORIAL SERVICES	5,033.59	
117199	1/19/2018	J n L GLASS INC.	REPLACE BUS WINDOWS	437.94	
117200	1/19/2018	JOY EQUIPMENT PROTECTION, IN	SERVICING FIRE EXTINGUISHERS	42.50	
117201	1/19/2018	LANSPEED DBA	IT SERVICES	8,375.00	
117202	1/19/2018	LABOR ALLIANCE MANAGED TRU	DENTAL INSURANCE	10,810.00	
117203	1/19/2018	LAWSON PRODUCTS INC	SHOP SUPPLIES	237.35	
117204	1/19/2018	LENZ PEST CONTROL DBA	FUMIGATION SERVICES	40.00	
117205	1/19/2018	LORI'S MOBILE NOTARY&FINGERP	MOBILE NOTARY	274.00	
117206	1/19/2018	MC CORMIX CORP. (OIL)	LUBRICANTS	1,906.38	
117207	1/19/2018	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	2,086.96	
117208	1/19/2018	MCMASTER-CARR SUPPLY CO.	SHOP/B&G SUPPLIES	110.53	
117209	1/19/2018	KENNETH B. MILLS	PROCUREMENT SERVICES	418.00	
117210	1/19/2018	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	352.09	
117211	1/19/2018	MCI SERVICE PARTS, INC.	BUS PARTS	19.37	
117212	1/19/2018	NATIONAL DRIVE	PAYROLL DEDUCTION	60.00	
117213	1/19/2018	NU-COOL REDI GREEN, INC	COOLANTS & SHOP SUPPLIES	116.37	
117214	1/19/2018	N/S CORPORATION	BUS WASHER PARTS	80.07	
117215	1/19/2018	ANN BRADY OTTIERI	PAYROLL RELATED	277.00	
117216	1/19/2018	PERRY LINCOLN MERCURY MAZD	SERVICE VEHICLE PARTS / REPAIRS	3,777.28	
117217	1/19/2018	PACIFIC MATERIALS LABORATOR	WELDING INSPECTIONS	715.00	
117218	1/19/2018	SAFETY MATTERS CERTIFIED TRA	TRAINING	469.00	
117219	1/19/2018	SANSUM CLINIC	MEDICAL EXAMS	135.00	
117220	1/19/2018	SANTA BARBARA FASTENERS, INC	SHOP SUPPLIES	8.84	
117221	1/19/2018	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	510.00	
117222	1/19/2018	SILVAS OIL CO., INC.	LUBRICANTS	355.51	
117223	1/19/2018	SANTA BARBARA SHERIFF'S DEPT	PAYROLL RELATED	75.00	
117224	1/19/2018	SOCIETY FOR HUMAN RESOURCE	SHRM MEMBERSHIP	209.00	
117225	1/19/2018	SMART & FINAL	OFFICE/MEETING SUPPLIES	395.24	
117226	1/19/2018	SO. CAL. EDISON CO.	UTILITIES	3,683.45	
117227	1/19/2018	SOCALGAS	UTILITIES	730.55	
117228	1/19/2018	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	951.37	
117229	1/19/2018	SYNTESIS GLOBAL DBA	CONSULTING SERVICES	1,300.00	
117230	1/19/2018	TELCOM, INC.	RADIOS FOR BYD FLEET	562.50	
117231	1/19/2018	TEAMSTERS MISC SECURITY TRUS	UNION MEDICAL INSURANCE	190,344.00	
117232	1/19/2018	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	11,206.33	
117233	1/19/2018	TRANSIT TALENT LLC DBA	MISCELLANEOUS SERVICES	405.00	
117234	1/19/2018	TRAPEZE SOFTWARE GROUP, INC.	ANNUAL SOFTWARE LICENSE FEES	55,882.00	
117235	1/19/2018	TRUMAN ARNOLD COMPANIES (T	DIESEL FUEL	0.00	V
117236	1/19/2018	TRUMAN ARNOLD COMPANIES (T	DIESEL FUEL	75,939.31	

Check #	Date	Company	Description	Amount	Voids
117237	1/19/2018	UNITED WAY OF SB	PAYROLL DEDUCTION	68.00	
117238	1/19/2018	J.C. M. AND ASSOCIATES INC.	UNIFORMS	2,148.71	
117239	1/19/2018	U.S. BANK CORP. PAYMENT SYSTE	CREDIT CARD PURCHASES	4,707.01	
117240	1/19/2018	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	698.69	
117241	1/19/2018	WORKER'S COMPENSATION ADMI	PROFESSIONAL SERVICES	14,248.75	
117242	1/19/2018	YACO SCHOLARSHIP FUND	PAYROLL DEDUCTION	48.00	
117243	1/19/2018	YELLOW (YRC) TRANSPORTATION	FREIGHT CHARGES	150.00	
				<b>679,585.57</b>	
				<b>Current Cash Report Voided Checks:</b>	0.00
				<b>Prior Cash Report Voided Checks:</b>	0.00
				<b>Grand Total:</b>	<b>\$679,585.57</b>

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**Santa Barbara Metropolitan Transit District  
Cash Receipts of Accounts Receivable**

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<b>Date</b>	<b>Company</b>	<b>Description</b>	<b>Amount</b>
1/9/2018	Goodwin & Thyne Properties	Advertising on Buses	2,080.00
1/12/2018	City of SB - Public Works Director	Downtown Shuttle Dec '17	95,924.25
1/17/2018	Department of Rehabilitation	Passes/Passports Sales	1,096.00
1/17/2018	Measure A, Section 3 LSTI	Measure A Capital Reimbursement	488,537.81
1/18/2018	Phase III Media & Production	Advertising on Buses	16,046.10
<b>Total Accounts Receivable Paid During Period</b>			<b>\$603,684.16</b>

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**BOARD OF DIRECTORS REPORT**

**MEETING DATE:** JANUARY 30, 2018

**AGENDA ITEM: #7**

**DEPARTMENT:** ADMINISTRATION

**TYPE:** ACTION ITEM

**PREPARED BY:** JERRY ESTRADA

**REVIEWED BY:** GENERAL MANAGER

**SUBJECT:** 2018 STANDING COMMITTEE ASSIGNMENTS

  
\_\_\_\_\_  
Signature  
  
\_\_\_\_\_  
Signature

**RECOMMENDATIONS:**

Staff recommends the Board of Directors consider Committee assignments for 2018.

**DESCRIPTIONS:**

Finance & Human Resource/Risk

This committee addresses administrative policy issues such as budget, fare structure, and risk matters, as assigned by the Board.

External Affairs

External Affairs covers Board level issues related to official Government Affairs as well as any federal, state or local policy questions. Staff recommends that one member of this committee be assigned as the District's representative to SBCAG's South Coast Sub Regional Committee and the Coastal Express Working Group.

Planning & Marketing

Annual bus service planning, long-term policy issues and marketing for the District are reviewed by this committee.

Fleet & Facilities

Policy-related issues pertaining to the District's current and future fleet of revenue and non-revenue vehicles as well as real property and facilities could be assigned to this committee as needed. Additionally, most capital projects and technology advancements are assigned to this committee.

**ATTACHMENT:**

Committee list

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**BOARD OF DIRECTORS REPORT**

**MEETING DATE:** JANUARY 30, 2018  
**DEPARTMENT:** ADMINISTRATION  
**TYPE:** INFORMATIONAL  
**PREPARED BY:** STEVE MAAS  
**REVIEWED BY:** GENERAL MANAGER  
**SUBJECT:** SBCC STUDENT BUS PASS AGREEMENT

**AGENDA ITEM: #8**

  
\_\_\_\_\_  
*Signature*

  
\_\_\_\_\_  
*Signature*

**RECOMMENDATION:**

Review and provide comments on the attached draft memo and ballot language for a proposed two-year renewal of the Santa Barbara City College (SBCC) student pass program at the current fee structure.

**DISCUSSION:**

MTD and SBCC have a long-standing agreement whereby SBCC students pay a fee to MTD each term and in return can ride MTD fixed-route buses for no additional charge (with the exception of the Downtown-Waterfront Shuttle). The agreement has been renewed several times, and each renewal requires an affirmative vote by SBCC students. The most recent two-year renewal, which included a fee increase, will expire at the end of the current spring semester.

MTD's most recent general fare increase was implemented in January, 2009. Since that time, the only changes have been an increase in the Downtown-Waterfront Shuttle and Seaside Shuttle fares in July 2012, and increases to the SBCC student fee in 2014 and 2016. At the current fee of \$32 per student for each fall and spring semester and \$14 per student for each summer session, the return to MTD per ride is consistent with the fare available to other MTD passengers.

Staff proposes to offer to renew the agreement for an additional two-year period (through the end of the spring semester of the 2020 calendar year) at the current fee. SBCC administration has expressed support for this proposal. Dependent on comments from the Board, staff will next present the proposal to the SBCC Student Senate for approval to include in the upcoming student ballot.

**ATTACHMENT:**

- Draft SBCC Memo & Proposed Ballot Language

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January 30, 2018

Dr. Anthony E. Beebe  
Superintendent/President  
Santa Barbara City College  
721 Cliff Drive  
Santa Barbara, CA 93109

Joshua Villanueva  
Chair, Student Senate  
Santa Barbara City College  
721 Cliff Drive  
Santa Barbara, CA 93109

**DRAFT**

Re: Renewal of MTD - SBCC Transit Pass Program Agreement

Dear Dr. Beebe & Mr. Villanueva:

The Santa Barbara Metropolitan Transit District (MTD) and Santa Barbara City College (SBCC) have a long-standing Agreement whereby SBCC students pay a fee to MTD each term and in return can ride MTD fixed-route buses for no additional charge (with the exception of the Downtown-Waterfront Shuttle).

The current Agreement expires at the end of the current semester. MTD hereby offers to renew the agreement for an additional two years (through the end of the spring semester of calendar year 2020) at the current fee structure.

Over the years, MTD has regularly increased the transit service provided on routes that directly serve SBCC (i.e., Lines 4, 5, 15x, 16, & 17) to keep up with demand by SBCC students. In addition, MTD purchased three 60-ft. articulated buses, primarily for use on Line 15x between Isla Vista and SBCC. MTD did not ask SBCC to assist in the purchase of these buses, which have significantly decreased overcrowding on Line 15x.

MTD asks SBCC Administration and Student Senate to support renewal of the Agreement as described above. The following attachment provides proposed ballot language.

Sincerely,

Jerry Estrada  
General Manager

Attachment

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# **DRAFT**

## **Attachment**

### **Proposed Ballot Language for Renewal of the MTD - SBCC Transit Pass Program Agreement**

The Santa Barbara City College Student Transportation Fee Referendum will provide all SBCC students, excluding those enrolled in fully online classes or those enrolled exclusively in off campus classes, use of the Santa Barbara Metropolitan Transit District (MTD) fixed-route bus lines, excluding the Downtown-Waterfront Shuttle. MTD will provide eligible Santa Barbara City College students with fixed-route bus transportation, excluding the Downtown-Waterfront Shuttle, beginning seven calendar days before the first day of fall classes through the last day of spring finals, including winter and spring break. In addition, summer session fixed-route bus passes will be available seven calendar days before the first day of each summer session until the last day of the summer session.

Should a majority of voting students vote in favor of this measure, the MTD transportation fee will remain at the current level from the beginning of the first summer session of the 2018 calendar year through the end of the spring semester of calendar year 2020.

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**BOARD OF DIRECTORS REPORT**

**MEETING DATE:** JANUARY 30, 2018 **AGENDA ITEM: #9**  
**DEPARTMENT:** GOVERNMENT RELATIONS/COMPLIANCE  
**TYPE:** ACTION ITEM  
**PREPARED BY:** STEVE MAAS \_\_\_\_\_  
*Signature*  
**REVIEWED BY:** GENERAL MANAGER \_\_\_\_\_  
*Signature*  
**SUBJECT:** FTA SECTION 5307 SMALL URBANIZED AREA TRANSIT FUNDING

**RECOMMENDATION:**

Approve MTD's "Public Transit Operating & Capital Assistance" application to be awarded all Federal Transit Administration (FTA) Section 5307 funding apportioned to the Santa Barbara Urbanized Area for FY 2019, FY 2020, and FY 2021.

**DISCUSSION:**

The Santa Barbara County Association of Governments (SBCAG), in collaboration with MTD and the cities of Santa Maria and Lompoc, has developed "5307 Transit Project Selection Procedures," for transit projects funded with Federal Section 5307 funds. The procedures have been approved by the Federal Transit Administration (FTA) and the Federal Highway Administration (FHWA).

SBCAG, in coordination with MTD, conducted a call for projects for Santa Barbara Urbanized Area Section 5307 FY 2019, FY 2020, and FY 2021 funds. A public notice announcing the availability of Section 5307 funds was published in the Santa Barbara News-Press. The public notice announced that applications were due to MTD by October 20, 2017. The only application received was MTD's application for "Public Transit Operating & Capital Assistance." Two MTD staff members independently scored MTD's application. The application and scores are attached.

If the MTD Board approves staff's recommendation, the SBCAG Board will next be asked to concur with MTD's decision. If the SBCAG Board concurs, the Section 5307 funds will be amended into SBCAG's Federal Transportation Improvement Program (FTIP). Finally, Caltrans and FTA must concur with the FTIP amendment. FTA will not award the funds to MTD unless they are in an approved FTIP. MTD will still need to apply to FTA for the funds each fiscal year.

**ATTACHMENT:**

- MTD Section 5307 Application for "Public Transit Operating & Capital Assistance" and Scoring Chart

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**APPLICATION FORM  
FTA Section 5307  
Small Urbanized Area Transit Funding**

Project Submittal Sheet

**PROJECT TITLE:** Public Transit Operating & Capital Assistance

**PROJECT APPLICANT:** Santa Barbara Metropolitan Transit District  
(Agency name & address) 550 Olive Street  
Santa Barbara, CA 93101

**CONTACT PERSON:** George Amoon  
(Name, address, phone, e-mail) Santa Barbara Metropolitan Transit District  
550 Olive Street  
Santa Barbara, CA 93101  
805-963-3364  
gamoon@sbmtd.gov

**BRIEF DESCRIPTION OF PROJECT:** Describe the scope of work that would be funded under the proposed project. Include project limits and project concept.

The Santa Barbara Metropolitan Transit District (MTD) is a special district authorized by the California Public Utilities Code (Section 95000 et seq.) to provide public transit service in the South Coast of Santa Barbara County. In FY 2017, MTD transported 6.4 million passengers while operating 218,028 revenue hours of service, for a system wide average of 29.5 passengers per revenue hour. MTD transported an average of approximately 21,400 passengers each weekday in FY 2017. For this project, MTD will utilize the Section 5307 funds to subsidize the public transit service provided by the agency within the Santa Barbara Urbanized Area. In FY 2017, MTD recovered approximately 29 percent of its operating cost through farebox revenue. Thus, approximately 71 percent of the operating cost of the service must be provided through other sources. Section 5307 funds are one crucial source of the needed funds. MTD's Adopted Budget for FY 2017 is attached to demonstrate that MTD complies with the financial requirements outlined in the screening criteria of this application.

Submitted By:

Jerry Estrada  
Please Print Full Name

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 10/13/2017

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Signature Date

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## **SECTION 1: SCREENING CRITERIA**

To be eligible for funding consideration, all projects requesting FTA 5307 funds must submit information to the designated grantee in the urbanized area(s) demonstrating they meet the following criteria:

### **1. Consistency Requirements**

- a. The project must be consistent with the RTP and other adopted local or regional plans (Congestion Management Programs, Short Range Transit Plans, State Implementation Plan, etc.)
- b. The project must be consistent with federal eligibility requirements for FTA 5307 projects.

### **2. Financial Requirements**

The project must be supported by:

- a. A reasonable cost estimate based on the best available data.
- b. Adequate financial planning with all sources of funding identified.
- c. Logical cash flow and sensible phasing.

### **3. Project Specific Requirements**

Projects must:

- a. Be well defined with clear project limits, intended scope of work, and project concept.
- b. Be well justified; there must be a clear need directly addressed by the project.
- c. Be supported by an implementation plan and schedule which adequately provides for any necessary clearances and approvals and demonstrates that the project can be advanced to a state of readiness for implementation in the year indicated.
- d. Maintain or improve existing service levels.
- e. Be cost effective.

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## **SECTION 2: SELECTION CRITERIA**

Responses to the following questions and other information provided in this application will be used to evaluate, prioritize and select projects. Please indicate which category (ies) the project will address and respond to questions accordingly. Attach additional narrative or documentation if necessary.

Note: Projects may score in more than one category.

### **Project Category**

#### **1. Operating or capital subsidy for existing local transit service.**

- A) Describe how the project serves continuing local transit needs of urbanized area residents, including maintaining current service levels and service reliability.
- i. MTD will utilize the Section 5307 funds, along with state and local funds, for existing local intracity transit service. Many MTD routes experience overloads during peak hours. The existing service is heavily utilized by persons who depend on public transit for their mobility needs, as well as by persons who have mobility options. The project will allow MTD to continue to provide mobility to residents of, and visitors to, the Santa Barbara Urbanized Area.
- B) Demonstrate how this project is an effective and cost-efficient use of public funds using standard industry performance measures, which may include:
- Farebox Recovery Ratio
    - ✓ 29.4% = MTD FY 2017
  - Cost per Passenger
    - ✓ \$3.84 = MTD FY 2017
  - Cost per Revenue Hour
    - ✓ \$113.24 = MTD FY 2017
  - Passenger Miles Traveled per Vehicle Revenue Mile
    - ✓ FY 2015 Data used by FTA for FY 2017 apportionments
    - ✓ 6.4 = Avg. for UZAs 200,000 - 999,999 pop.
    - ✓ 13.9 = MTD
  - Passenger Miles Traveled per Vehicle Revenue Hour
    - ✓ FY 2015 Data used by FTA for FY 2017 apportionments
    - ✓ 111.9 = Avg. for UZAs 200,000 - 999,999 pop.
    - ✓ 173.8 = MTD
  - Vehicle Revenue Miles per Capita
    - ✓ FY 2015 Data used by FTA for FY 2017 apportionments
    - ✓ 11.3 = Avg. for UZAs 200,000 - 999,999 pop.
    - ✓ 15.9 = MTD
  - Vehicle Revenue Hours per Capita
    - ✓ FY 2015 Data used by FTA for FY 2017 apportionments
    - ✓ 0.7 = Avg. for UZAs 200,000 - 999,999 pop.
    - ✓ 1.2 = MTD
  - Passenger Miles Traveled Per Capita
    - ✓ FY 2015 Data used by FTA for FY 2017 apportionments
    - ✓ 80.9 = Avg. for UZAs 200,000 - 999,999 pop.
    - ✓ 183.4 = MTD
  - Passenger Trips Per Capita.
    - ✓ FY 2015 Data used by FTA for FY 2017 apportionments

- ✓ 12.9 = Avg. for UZAs 200,000 - 999,999 pop.
  - ✓ 39.1 = MTD
  - i. The Federal Transit Administration (FTA) identified MTD's service area (the Santa Barbara Urbanized Area) as a Small Transit-Intensive City, defined as smaller urbanized areas (i.e., between 50,000 and 200,000 in population) that have a transit service intensity that exceeds the average for larger urbanized areas (i.e., over 200,000 in population). The FTA measured transit service intensity by vehicle utilization, service provision, and service consumption. MTD's service area was found to be among the top small transit-intensive cities in the country by each of these measures, suggesting that MTD is one of the most efficient and effective small-city transit operators in the nation.
- C) Describe how this project is consistent with required federal, state, and local planning documents.
- i. MTD's adopted budget, MTD's Short Range Transit Plan (SRTP), SBCAG's Regional Transportation Plan-Sustainable Communities Strategy (RTP-SCS), and SBCAG's Federal Transportation Improvement Program (FTIP) all include projects to fund existing MTD local intracity transit service.

## 2. Operating or capital subsidy for expanded local transit service.

- A) Describe how the project expands local transit options for urbanized area residents, including increasing service levels, improving service reliability and improving current service.
- i. Many MTD routes experience overloads and it is necessary to accommodate the demand. There have also been many requests from the public for expanded local service. The project will assist MTD to expand the availability of local intracity transit service in the Santa Barbara, Isla Vista, and University of California, Santa Barbara areas through enhancements that would increase mobility for persons who depend on public transit for their mobility needs, and would increase the attractiveness of public transit service to persons with mobility options.
- B) Demonstrate how this project is an effective and cost-efficient use of public funds using standard industry performance measures, which may include:
- Farebox Recovery Ratio
    - ✓ 29.4% = MTD FY 2017
  - Cost per Passenger
    - ✓ \$3.84 = MTD FY 2017
  - Cost per Revenue Hour
    - ✓ \$113.24 = MTD FY 2017
  - Passenger Miles Traveled per Vehicle Revenue Mile
    - ✓ FY 2015 Data used by FTA for FY 2017 apportionments
    - ✓ 6.4 = Avg. for UZAs 200,000 - 999,999 pop.
    - ✓ 13.9 = MTD
  - Passenger Miles Traveled per Vehicle Revenue Hour
    - ✓ FY 2015 Data used by FTA for FY 2017 apportionments
    - ✓ 111.9 = Avg. for UZAs 200,000 - 999,999 pop.
    - ✓ 173.8 = MTD
  - Vehicle Revenue Miles per Capita

- ✓ FY 2015 Data used by FTA for FY 2017 apportionments
  - ✓ 11.3 = Avg. for UZAs 200,000 - 999,999 pop.
  - ✓ 15.9 = MTD
  - Vehicle Revenue Hours per Capita
    - ✓ FY 2015 Data used by FTA for FY 2017 apportionments
    - ✓ 0.7 = Avg. for UZAs 200,000 - 999,999 pop.
    - ✓ 1.2 = MTD
  - Passenger Miles Traveled Per Capita
    - ✓ FY 2015 Data used by FTA for FY 2017 apportionments
    - ✓ 80.9 = Avg. for UZAs 200,000 - 999,999 pop.
    - ✓ 183.4 = MTD
  - Passenger Trips Per Capita.
    - ✓ FY 2015 Data used by FTA for FY 2017 apportionments
    - ✓ 12.9 = Avg. for UZAs 200,000 - 999,999 pop.
    - ✓ 39.1 = MTD
  - i. The Federal Transit Administration (FTA) identified MTD's service area (the Santa Barbara Urbanized Area) as a Small Transit-Intensive City, defined as smaller urbanized areas (i.e., between 50,000 and 200,000 in population) that have a transit service intensity that exceeds the average for larger urbanized areas (i.e., over 200,000 in population). The FTA measured transit service intensity by vehicle utilization, service provision, and service consumption. MTD's service area was found to be among the top small transit-intensive cities in the country by each of these measures, suggesting that MTD is one of the most efficient and effective small-city transit operators in the nation.
- C) Describe how this project is consistent with required federal, state, and local planning documents.
- i. MTD's Short Range Transit Plan (SRTP) and SBCAG's Regional Transportation Plan-Sustainable Communities Strategy (RTP-SCS) include projects to fund expansions of MTD local intracity transit service.

### **3. Operating or capital subsidy for existing regional transit service.**

- A) Describe how the project services continuing regional transit needs of the urbanized area, including maintaining current service levels and service reliability.
- i. MTD will utilize the Section 5307 funds, along with state and local funds, to fund existing regional intercity transit service within the South Coast. The existing service is heavily utilized by persons who depend on public transit for their mobility needs, as well as by persons who have mobility options. The project will allow MTD to continue to provide mobility to the residents of the Santa Barbara Urbanized Area.
- B) Explain how the project will alleviate peak-period congestion.
- i. MTD's existing regional intercity transit services connect the communities of Santa Barbara, Goleta, Carpinteria, Summerland, Montecito, and Isla Vista, as well as the University of California at Santa Barbara (UCSB) and Santa Barbara City College (SBCC). Many MTD intercity routes experience overloads and maintaining service is necessary to accommodate demand. These services provide an alternative mode of transportation for commuters, shoppers, and others persons.

C) Demonstrate how this project is an effective and cost-efficient use of public funds using standard industry performance measures, which may include:

- Farebox Recovery Ratio
    - ✓ 29.4% = MTD FY 2017
  - Cost per Passenger
    - ✓ \$3.84 = MTD FY 2017
  - Cost per Revenue Hour
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D) Describe how this project integrates with existing local transit service.

- i. MTD's existing local intracity and regional intercity transit services are well integrated. Major MTD transfer points include the downtown Santa Barbara Transit Center, La Cumbre & State, Old Town Goleta, UCSB, SBCC, Hollister & Storke, and Santa Ynez & Via Real in Carpinteria. When transfers are required to complete travel between South Coast communities, riders can easily do so at these and other locations.

#### 4. Operating or capital subsidy for expanded regional transit service.

- A) Describe how the project expands regional transit options for the urbanized area, including increasing service levels, improving service reliability and improving current service.
- i. Many MTD routes experience overloads and it is necessary to accommodate the demand. There have also been many requests from the public for expanded regional service. The project will assist MTD in efforts to expand regional intercity transit service. For example, Line 15x service between Santa Barbara City College (SBCC) and Isla Vista, and Line 24x service between downtown Santa Barbara and UCSB, have experienced severe overloads. The project will allow MTD to continue to alleviate the overloads on these lines and other routes. The project will increase mobility for persons who depend on public transit for their mobility needs, and will increase the attractiveness of public transit service to persons with mobility options.
- B) Explain how the project will reduce peak-period congestion.
- i. MTD's regional intercity transit services improve connections between the communities of the South Coast. To the extent that MTD is able to expand regional service, this will further assist in daily regional traffic mitigation through the elimination of peak hour vehicle trips from the roadway network. Increased frequencies will make the services attractive alternative mode of transportation for commuters, shoppers, and others persons.
- C) Demonstrate how this project is an effective and cost-efficient use of public funds using standard industry performance measures, which may include:
- Farebox Recovery Ratio
    - ✓ 29.4% = MTD FY 2017
  - Cost per Passenger
    - ✓ \$3.84 = MTD FY 2017
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  - i. The Federal Transit Administration (FTA) identified MTD's service area (the Santa Barbara Urbanized Area) as a Small Transit-Intensive City, defined as smaller urbanized areas (i.e., between 50,000 and 200,000 in population) that have a transit service intensity that exceeds the average for larger urbanized areas (i.e., over 200,000 in population). The FTA measured transit service intensity by vehicle utilization, service provision, and service consumption. MTD's service area was found to be among the top small transit-intensive cities in the country by each of these measures, suggesting that MTD is one of the most efficient and effective small-city transit operators in the nation.
- D) Describe how this project integrates with existing local and regional transit services.
- i. MTD's existing local intracity and regional intercity transit services are well integrated. Major MTD transfer points include the downtown Santa Barbara Transit Center, La Cumbre & State, Old Town Goleta, UCSB, SBCC, Hollister & Storke, and Santa Ynez & Via Real in Carpinteria. When transfers are required to complete travel between South Coast communities, riders can easily do so at these and other locations.

**In addition to the need for operating subsidies, MTD has substantial needs for capital funding. Based on the operating and capital needs as detailed in this application, MTD requests that all FTA Section 5307 funds apportioned to the Santa Barbara Urbanized Area for FY 2019, FY 2020, and FY 2021 be awarded to MTD.**

**Santa Barbara Metropolitan Transit District - Public Transit Operating & Capital Assistance**  
**Scoring Criteria for FTA Section 5307 Funds Apportioned to the Santa Barbara Urbanized Area\***

Project Category**	Score		
	SM	BD	Avg.
<b>1. Operating or capital subsidy for existing local transit service (45 pts. Total)</b>			
A) Serves continuing local transit needs of urbanized area residents (15 pts.)	15.00	15.00	15.00
B) Effective and cost-efficient use of public funds (15 pts.)	15.00	15.00	15.00
C) Consistent with required Federal and state planning documents (15 pts.)	15.00	15.00	15.00
<i>Sub Total:</i>	<i>45.00</i>	<i>45.00</i>	<i>45.00</i>
<b>2. Operating or capital subsidy for expanded local transit service (30 pts. Total)</b>			
A) Expands local transit options for urbanized area residents (10 pts.)	8.00	8.00	8.00
B) Effective and cost-efficient use of public funds (10 pts.)	10.00	10.00	10.00
C) Consistent with required Federal and state planning documents (10 pts.)	10.00	10.00	10.00
<i>Sub Total:</i>	<i>28.00</i>	<i>28.00</i>	<i>28.00</i>
<b>3. Operating or capital subsidy for existing regional transit service (15 pts. Total)</b>			
A) Serves continuing regional transit needs of urbanized area (5 pts.)	5.00	5.00	5.00
B) Alleviates peak-period congestion (5 pts.)	5.00	5.00	5.00
C) Effective and cost-efficient use of public funds (2.5 pts.)	2.50	2.50	2.50
D) Integrated with existing local transit service (2.5 pts.)	2.50	2.50	2.50
<i>Sub Total:</i>	<i>15.00</i>	<i>15.00</i>	<i>15.00</i>
<b>4. Operating or capital subsidy for expanded regional transit service (10 pts. Total)</b>			
A) Expands regional transit options for urbanized area (3 pts.)	2.00	2.00	2.00
B) Reduces peak-period congestion (3 pts.)	2.00	2.00	2.00
C) Effective and cost-efficient use of public funds (2 pts.)	2.00	2.00	2.00
D) Integrated with existing local and regional transit service (2 pts.)	2.00	2.00	2.00
<i>Sub Total:</i>	<i>8.00</i>	<i>8.00</i>	<i>8.00</i>
<b>Total Points (100 Maximum)</b>	<b>96.00</b>	<b>96.00</b>	<b>96.00</b>

\*For Fiscal Years 2018-19, 2019-20, & 2020-21.

\*\*Projects may score in more than one category,

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**BOARD OF DIRECTORS REPORT**

**MEETING DATE:** JANUARY 30, 2018 **AGENDA ITEM: #10**  
**DEPARTMENT:** CAPITAL PROJECTS  
**TYPE:** ACTION ITEM  
**PREPARED BY:** RYAN GRIPP \_\_\_\_\_  
*Signature*  
**REVIEWED BY:** GENERAL MANAGER \_\_\_\_\_  
*Signature*  
**SUBJECT: AUTHORIZATION TO PURCHASE 4 BYD 40' ELECTRIC BUSES**

**RECOMMENDATIONS:**

Staff recommends that the Board authorize the General Manager to:

- ◆ Purchase 4 battery-electric low-floor forty-foot transit buses from BYD using options from Gardena Transit (G-Trans), pending receipt of the FTA-mandated pre-award audit indicating BYD’s compliance with applicable FTA requirements from Transit Resource Center.

**DISCUSSION:**

***Project Description***

MTD’s oldest fleet of transit buses, the 1998 40’ Novas, recently surpassed 19 years of service. The FTA-recognized useful life of such “heavy-duty” buses is 12 years. Of the original Nova fleet of 33 vehicles, 16 have been retired and disposed of so far. The remaining 17 Novas will be retired when replaced by the 17 2003 40’ Gillig LF diesel buses recently acquired from SamTrans. Although the SamTrans Gillig buses provide MTD with an interim solution to retire the Novas, MTD will need long-term replacements in the coming years. With the purchase of the four BYD buses from the Long Beach Transit contract, MTD would be able to reduce its fleet of transit buses beyond their FTA-recognized useful life, barring any changes in vehicle demand due to increases in service or maintenance needs.

***Budget & Funding***

The FY 17-18 budget for battery-electric bus acquisitions is \$2,000,000, which is comprised of the following funding sources: FTA 5339 funds and TDA-STA funds. The difference between the total purchase price for the buses (including spare parts, diagnostic equipment, and ancillary costs) and the FY 17-18 budget is \$1,750,000. However, with the anticipated California HVIP rebate of \$624,000 for all four buses and the new SB 1 State of Good Repair (SGR) Program funds of \$921,553, the difference falls to \$204,447. The \$204,447 shortfall will be covered by TDA-STA funds.

**AUTHORIZATION TO PURCHASE 4 BYD 40' ELECTRIC BUSES**

**“Piggybacking” Procurement Method**

The proposed acquisition makes use of “piggybacking” on an existing contract between Long Beach Transit and BYD. This cooperative purchasing method allows MTD to use a competitive solicitation process already carried out by another transit agency thereby saving MTD resources. MTD obtained the options from G-Trans (member of the Long Beach Transit consortium) following a review of their agreement with BYD to ensure compliance with MTD procurement requirements.

The solicitation was carried out in 2014 by Long Beach Transit for a maximum of 50 assignable options between Long Beach Transit, Gardena Transit and Anaheim Transportation Network for battery-electric low-floor forty-foot transit buses. The solicitation type chosen by Long Beach Transit for the procurement was a request for proposals (RFP), so price was not the only selection factor. Long Beach Transit received three proposals, one from BYD, New Flyer and Proterra. Of the three bidders, BYD had the highest cumulative score and was awarded the contract by Long Beach Transit.

**Price Analysis**

Evaluating the BYD bus price under the Long Beach contract against more recent bus prices, it appears that the price that MTD would be paying continues to be competitive. Because there is not a centralized database of transit bus contract awards, MTD staff randomly called various transit agencies to find information on recent purchases. The following unit price data was found for similar battery-electric low-floor forty-foot transit buses:

Description	Make	Unit Price	Adjusted Price
Coachella Valley, CA (Sunline Transit Agency)	BYD	\$779,000	\$ 781,960
Antelope Valley, CA (AVTA)	BYD	\$770,000	\$ 776,468
November 2017 PPI & Average Adjusted Price			\$ 779,214

Relative to the two other bus prices, the base price quote provided to MTD from BYD of \$795,388 is only 2% more than the adjusted average base price of \$779,214. Based upon the preceding information, I find that the \$795,388 base price<sup>1</sup> for the BYD buses from the Long Beach contract to be fair and reasonable.

<sup>1</sup> BYD base price quote of \$795,388 per bus reflects price escalation from original Long Beach contract. It does not include sales tax or variances from the original contract specifications.

To: MTD Board of Directors  
From: Jerry Estrada, General Manager  
Date: January 25, 2018  
Subject: General Manager's Report

### **Operations, Fleet & Facilities**

Our community experienced a tragic and devastating natural disaster in the Montecito area on January 9<sup>th</sup>. The flooding that resulted from the storm, coupled with the impact of the Thomas fire, has resulted in the loss of life and displacement of hundreds of our local residents. Our thoughts and heartfelt sympathy is with them.

MTD was called on early the morning of the 9<sup>th</sup> to assist with the evacuation of survivors from a parking lot in Montecito as well as those transported by air to Santa Barbara Airport to an emergency shelter at Santa Barbara City College. MTD provided four 40' buses, operators and a supervisor into the evening. MTD continued to provide transport, as needed, each day thereafter until Saturday the 13<sup>th</sup>.

Additionally, OEM requested MTD assistance with the transport of "Critical – Health & Safety" employees between Ventura and Santa Barbara during the second week of the Highway 101 closure. Transportation officials from Santa Barbara County Association of Governments (SBCAG), Ventura County Transportation Commission (VCTC) and Carpinteria High School worked together with OEM leadership and California Highway Patrol to deliver the essential transportation.

As has been widely reported, the local Amtrak stations were overwhelmed by the demand for service. In an effort to provide people with an alternative means of reaching and/or departing the stations, MTD implemented Emergency First / Last Mile bus service to the Santa Barbara and Goleta Amtrak stations on Tuesday the 16<sup>th</sup>.

Approximately 25% of MTD's workforce lives south of the Montecito flood area. Some employees managed to report for duty the first week by utilizing the train, while a few made the long trip around via Interstate 5. However, the brunt of the workload fell to those living north of the incident the first week. I commend all of those that worked extra hours and their day's off to cover shifts that would have otherwise been unfilled.

In preparation for the second week, I informed Chair Davis that we intended to utilize our Emergency Reserve to ensure safe and reliable public transit service would be made available the coming week. By Monday the 15<sup>th</sup>, most of our drivers and maintenance personnel from south of the incident had reported for duty. As a result, all of MTD's routes, with the exception of those directly impacted by the mudslide, were in operation the second week. Drivers scheduled to work the suspended routes were redeployed allowing MTD to implement the aforementioned Emergency First / Last Mile bus service.

## Facilities & Capital Projects

Staff met with City of Santa Barbara personnel for a second time to discuss changes to MTD's Interim Facility and Operations Plan that were prompted by City staff feedback from the first meeting. City staff expressed support for the changes, which reduces congestion on Chapala Street between Carrillo and Figueroa by spreading out some of MTD's boarding and alighting to adjacent blocks. The Interim Facilities and Operations Plan will need to be reviewed by HLC prior to resubmitting the full plans back to the City of SB Building Department. Once resubmitted to the Building Department Staff believes the project will be approved and permits issued. Staff is currently working with a consultant on the Invitation for Bids documents so the project can go out to bid once the City has approved the plans.

Frank Schipper Construction Company completed the repairs to the portion of the canopy roof damaged by a semi last May. Additionally, Wi-Fi access points have been installed in MTD's maintenance yard to support Wi-Fi farebox probing and remote management of battery-electric bus charging.

BYD aftersales technicians have begun repairing issues identified by MTD's maintenance staff during their vehicle inspections. As the repairs are made, more of the buses will be rolled-out into revenue service. However, some items will need to be addressed back at the BYD factory in Lancaster. One bus has already gone back for those repairs. MTD's trainers continue to provide operators with instruction on how to properly operate the new buses.

MTD's electrical engineer consultant developed drawings and specifications for upgrading the existing 208V charging infrastructure to 480V to support BYD chargers at the Carpinteria site. Drawings and specs are currently being evaluated by Staff.

The transaction to purchase 17 retired 40' Gillig diesel buses from SamTrans is complete. Now that ownership has transferred to MTD, the buses will be taken from SamTrans' yard to a body shop nearby. The SamTrans paint and decals will be stripped and MTD's applied. Since the body shop can only handle three buses at a time, and the work on each bus will take about one week, it will be several months for MTD to take delivery of all 17 buses.

## Planning & Administration

The Line 16 reverted to its standard route serving the SBCC West Campus circle the week of January 22, the first day of SBCC Spring Semester. A major construction project closed the circle for two years causing the route to be detoured. As part of the detour, a former bus stop on Loma Alta near the SBCC gym was used as a temporary bus stop for the detour. It will be closed once the route reverts to its standard route. Noticing has been posted at all Line 16 bus stops and online.

During the Thomas Fire, in addition to the incredible work done by our Operations Department to keep service running at almost full strength, our Marketing and Community Relations Manager Hillary Blackerby assisted in the Joint Information Center of the County's Emergency Operations Center. The development of a new MTD website is nearing completion and we hope to launch it in the month of January.

Senate Bill (SB) 1 created a new “State of Good Repair” (SGR) transit capital program. The SGR funds are apportioned using the same formula as State Transit Assistance (STA) funds, with ½ based on the operator’s share of statewide fare revenue and ½ based on the area’s share of statewide population. The fare revenue share goes to the operator and the population share goes to SBCAG for apportionment.

On Wednesday, January 3, Staff attended a meeting of Santa Barbara County transit operators and Santa Barbara County Association of Governments (SBCAG) staff to recommend projects to be funded through the population-based share of SGR funds. The attendees had previously scored the submitted projects, and MTD’s project had scored above the cutoff line for full funding (approximately \$1.2 million).

At the meeting, it was agreed to reduce the awards to MTD, Santa Maria Area Transit, and City of Lompoc Transit in order to provide additional funding to SBCAG for the Clean Air Express. MTD’s award was reduced by approximately \$170,000. The SBCAG Board approved the recommendations at their January meeting.

As scheduled, the new bus pass ticket vending machine (TVM) was activated at the City of Santa Barbara Eastside Library Branch in-mid December. There was a ribbon cutting ceremony on December 18 attended by members of COAST as well as representatives from the City and MTD.

Bids for the hybrid bus battery replacements project were received in late December. A contract in the amount of \$362,813 was awarded to EnerDel, the low bidder. This price was well below the \$450,000 budget and includes acceptance of the extended five-year warranty option. The notice to proceed will be issued upon receipt of the Certificate of Insurance compliant with MTD’ requirements.