



BOARD OF DIRECTORS MEETING AGENDA

Meeting
of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency
Tuesday, April 24, 2018
8:30 AM
John G. Britton Auditorium
550 Olive Street, Santa Barbara, CA 93101

1. CALL TO ORDER

2. ROLL CALL OF THE BOARD MEMBERS

Dave Davis (Chair), David Tabor (Vice Chair), Bill Shelor (Secretary), Olivia Rodriguez (Director), Dick Weinberg (Director), Chuck McQuary (Director), Paula Perotte (Director).

3. REPORT REGARDING POSTING OF AGENDA

CONSENT CALENDAR

4. APPROVAL OF PRIOR MINUTES - (ATTACHMENT- ACTION MAY BE TAKEN)

The Board will be asked to waive the reading of and approve the draft minutes for the meeting of March 27, 2018.

5. CASH REPORT - (ATTACHMENTS - ACTION MAY BE TAKEN)

The Board will be asked to review and approve the Cash Report from March 20, 2018 through April 2, 2018 and April 3, 2018 through April 16, 2018.

THIS CONCLUDES THE CONSENT CALENDAR

6. PUBLIC COMMENT

Members of the public may address the Board on items within jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, please complete and deliver to the MTD Board Clerk, a "Request to Speak" form that includes both a description of the subject you wish to address and, if applicable, the agenda item number for which you would like to comment. Additional public comment will be allowed during each agenda item, including closed session items. Forms are available at www.sbmtd.com and at MTD Administrative offices.

7. ADVANCE AUTHORITY TO EXECUTE DIESEL FUEL CONTRACT - (ACTION MAY BE TAKEN)

Staff requests that the Board provide advance authorization for the General Manager to enter into a diesel fuel contract from the upcoming bid solicitation.

BOARD OF DIRECTORS MEETING AGENDA
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8. FUNDING OF OPEB TRUST - (ACTION MAY BE TAKEN)

Staff recommends that the Board authorize: The use of OPEB trust funds to pay current retiree health benefits costs on an ongoing basis beginning in fiscal year 2018-19; and the prefunding of MTD's OPEB obligation an additional \$500,000 this fiscal year through the deposit of such amount into its CERBT OPEB irrevocable trust.

9. GENERAL MANAGER'S REPORT UPDATE - (INFORMATIONAL - NO ACTION WILL BE TAKEN)

- a. FLM - Amtrak
- b. San Mateo Buses
- c. Easy Lift Agreement
- d. Diesel Fuel Bid

10. OTHER BUSINESS AND REPORTS - (ACTION MAY BE TAKEN)

The Board will report on other related public transit issues and Committee meetings.

11. ADJOURNMENT

AMERICAN WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 805.963.3364 at least 48 hours in advance of the meeting to allow time for MTD to attempt a reasonable accommodation.



BOARD OF DIRECTORS MEETING MINUTES

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SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency
Tuesday, March 27, 2018
8:30 AM
John G. Britton Auditorium
550 Olive Street, Santa Barbara, CA 93101**

1. CALL TO ORDER

Chair Davis called the meeting to order at 8:30am.

2. ROLL CALL OF THE BOARD OF DIRECTORS

Chair Davis reported all members were present.

3. REPORT REGARDING POSTING OF AGENDA

Rachel Brichan, Board Clerk, reported that the agenda was posted on Friday, March 23, 2018 at MTD's Administrative office, mailed and emailed to those on the agenda list, and posted on MTD's website at: www.sbmtd.gov.

CONSENT CALENDAR

4. APPROVAL OF PRIOR MINUTES - (ATTACHMENT- ACTION MAY BE TAKEN)

The Board was asked to approve the draft minutes from the meeting of March 13, 2018.

5. CASH REPORT- (ATTACHMENTS – ACTION MAY BE TAKEN)

The Board was asked to review the cash report from March 6, 2018 through March 19, 2018.

Director Tabor moved to approve the consent calendar. Director Perotte seconded the motion. The minutes were approved, with Director Weinberg, Chair Davis and Director McQuary abstaining. The motion to approve the Cash Reports passed unanimously with the request to expand narrative and specific tracking of legal expenses on the A/P reports.

THIS CONCLUDED THE CONSENT CALENDAR

6. PUBLIC COMMENT

Mr. Howard Green advised staff of some issues he encountered with the real time BusTracker App including data not being available on regional sites and other internet applications and requested detour information that is currently posted on Twitter to be available seven days a week on the BusTracker App.

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7. DRAFT FY 2019 SERVICE PLAN - (ATTACHMENT - ACTION MAY BE TAKEN)

Manager of Government Relations and Compliance, Steve Maas presented the FY 2019 draft service plan to the Board seeking authorization to begin public outreach on the draft plan. The significant service adjustments recommended by staff were the Line 15x reroute and Line 20 & 21x schedule adjustments. The Line 15x was proposed be rerouted off of the Mesa and would circle around the Santa Barbara City College main campus. The route would travel in a consistent one-way direction all day from the University of California, Santa Barbara toward Isla Vista and Camino Real Marketplace, rather than reversing in the afternoon. Staff also recommended suspending Line 21x for the duration of Highway 101 construction activities, and adding service to Line 20.

In addition, minor schedule adjustments were proposed to Lines 7, 10, and 27 to improve on-time performance. These schedule adjustments are expected to result in the loss of approximately three round trips on Line 27 on weekday afternoon and evenings when UCSB is in session.

A member of the public, Mr. Howard Green, requested that the (temporary) bus stop located on Loma Alta be considered as a permanent bus stop for students looking to reach Santa Barbara City College's West Campus.

Director Rodriguez moved to authorize staff to begin public outreach for the proposed changes. Director McQuary seconded the motion. The motion passed unanimously.

8. RESOLUTION FOR FY 2018-19 TRANSPORTATION DEVELOPMENT ACT CLAIM - (ATTACHMENT - ACTION MAY BE TAKEN)

Assistant Controller, Thais Sayat, requested that the Board adopt Resolution 2018-2 authorizing the General Manager to claim the Transportation Development Act (TDA) funds apportioned to Santa Barbara Metropolitan Transit District for FY 2018-19.

Director Rodriguez moved to authorize General Manager to claim the Transportation Development Act (TDA) funds. Director Tabor seconded the motion. A roll call was taken and the motion passed unanimously.

After roll call was taken, Chair Davis introduced Marjorie Kirn, Executive Director of the Santa Barbara County Association of Governments (SBCAG) to the Full Board.

9. REPORT ON COMMUNITY SURVEY RESULTS – (INFORMATIONAL - NO ACTION WILL BE TAKEN)

Marketing and Community Relations Manager, Hillary Blackerby provided a presentation to the Board on the results of the Community Survey conducted in the fall of 2017.

Director Weinberg congratulated staff on the results of the survey. The full Board thanked Ms. Blackerby for the detailed report and positive feedback.

10. GENERAL MANAGER'S REPORT UPDATE - (INFORMATIONAL - NO ACTION WILL BE TAKEN)

General Manager Jerry Estrada reported that supervisor and driver training is in effect in preparation for the First/Last Mile (FLM) Amtrak connecting service beginning April 2.

Mr. Estrada reported that MTD has taken delivery of 13 of the 17 SamTrans buses. Two additional buses are anticipated to arrive to MTD the week of March 26th and the final two

BOARD OF DIRECTORS MEETING MINUTES

buses the week of April 9th. During the week of March 26th MTD will install fareboxes on the two additional Gilligs from SamTrans bringing the total number of active "SamTrans Gilligs" to four. At this time, these buses will be designated for Amtrak first and last mile and school booster service only since they are not equipped with Clever Devices ITS hardware

A member of the public, Mr. Howard Green, requested that the public be notified and shown the Transit Center Renovation plans.

11. OTHER BUSINESS AND REPORTS - (ACTION MAY BE TAKEN)

Director McQuary reported that the Planning and Development Committee met and discussed the service changes that were proposed in today's meeting.

Chair Davis requested an External Affairs Committee meeting be held to discuss Proposition 69 per a request from the California Transit Association. April 10th was a proposed date. Final meeting time to be determined.

AT THIS TIME, 9:42AM DIRECTOR RODRIGUEZ EXITED THE MEETING.

12. ADJOURNMENT

Director Tabor moved to adjourn the meeting at 10:04am. Director Perotte seconded the motion. The motion passed unanimously.

Santa Barbara Metropolitan Transit District
Cash Report
Board Meeting of April 10, 2018
For the Period March 20, 2018 through April 2, 2018

MONEY MARKET

Beginning Balance March 20, 2018 **\$6,717,382.37**

SB-325 (LTF)	662,145.98
Accounts Receivable	100,651.61
Passenger Fares	92,643.26
Prepays & Advertising	10,144.00
Miscellaneous Income	567.52
Measure A Transfer	.00
Total Deposits	866,152.37

Garn/Escrow Transfers	(965.27)
401(k)/Pension Transfer	(30,051.73)
Payroll Taxes	(151,978.96)
Payroll	(360,915.85)
Accounts Payable	(645,292.51)
Total Disbursements	(1,189,204.32)

Ending Balance **\$6,394,330.42**

CASH INVESTMENTS

LAIF Account	\$6,412,734.58
Money Market Account	6,394,330.42

Total Cash Balance **\$12,807,065.00**

SELF INSURED LIABILITY ACCOUNTS

WC / Liability Reserves	(\$4,077,172.51)
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Working Capital **\$8,729,892.49**

**Santa Barbara Metropolitan Transit District
Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
117636	3/22/2018	ABC BUS COMPANIES INC	BUS PARTS	957.85	
117637	3/22/2018	BILL ADAMS	DMV/VTT REIMBURSEMENT	138.00	
117638	3/22/2018	ALLIED ELECTRONICS, INC	BUS PARTS	411.78	
117639	3/22/2018	HENRY ANDREWS	RETIREE HEALTH REIMBURSEMENT	282.06	
117640	3/22/2018	APOLLO VIDEO TECHNOLOGY, LL	AIM SYSTEM HARDWARE	6,072.87	
117641	3/22/2018	APPLEONE EMPLOYMENT SERVIC	CONTRACT EMPLOYMENT	2,703.80	
117642	3/22/2018	ALTRO USA INC	SHOP SUPPLIES	312.39	
117643	3/22/2018	ASBURY ENVIRONMENTAL	WASTE OIL RECYCLER	165.00	
117644	3/22/2018	JOSE BAUTISTA	AD MOUNTING/DISMOUNTING	672.00	
117645	3/22/2018	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	1,212.70	
117646	3/22/2018	JAMES BRACKETT	RETIREE HEALTH REIMBURSEMENT	98.00	
117647	3/22/2018	KARL BRETZ	RETIREE HEALTH REIMBURSEMENT	646.71	
117648	3/22/2018	BUENA TOOL, INC.	SHOP/B&G SUPPLIES	59.46	
117649	3/22/2018	ROBERT BURNHAM	RETIREE HEALTH REIMBURSEMENT	285.00	
117650	3/22/2018	BUYNAK, FAUVER, ARCHBALD&S	LEGAL COUNSEL	35,013.07	
117651	3/22/2018	CALIFORNIA ELECTRIC SUPPLY, I	SHOP/B&G SUPPLIES	523.93	
117652	3/22/2018	CALSTART, INC.	MEMBERSHIP	1,950.00	
117653	3/22/2018	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	115.90	
117654	3/22/2018	CELTIS VENTURES, INC.	MARKETING SERVICES & WEBSITE	36,123.80	V
117655	3/22/2018	STAN CISOWSKI	RETIREE HEALTH REIMBURSEMENT	352.83	V
117656	3/22/2018	CLASSIC GRAPHICS DBA	BUS PAINTING	12,814.66	V
117657	3/22/2018	CINTAS CORPORATION	FIRST AID SUPPLIES	523.64	V
117658	3/22/2018	CIO SOLUTIONS, LP	IT SERVICES	600.00	V
117659	3/22/2018	CURTIS, NANCY	RETIREE HEALTH REIMBURSEMENT	308.30	V
117660	3/22/2018	DENMUN OFFICE SOLUTIONS DB	IT CONTRACT SERVICES	6,290.00	V
117661	3/22/2018	DOCUPRODUCTS CORPORATION	COPIER MAINTENANCE/SUPPLIES	501.46	V
117662	3/22/2018	DOMINANCE SOFTWARE DEVELO	SOFTWARE SUPPORT SERVICES	750.00	V
117663	3/22/2018	EASY LIFT TRANSPORTATION, INC	MONTHLY ADA SUBSIDY	72,421.50	V
117664	3/22/2018	EBUS, INC.	BUS PARTS	382.17	V
117665	3/22/2018	ERGOMETRICS, INC.	DRIVER TEST SCORING	86.11	V
117666	3/22/2018	FEDEX dba	FREIGHT CHARGES	178.02	V
117667	3/22/2018	SHERRIE FISHER	RETIREE HEALTH REIMBURSEMENT	570.00	V
117668	3/22/2018	FLEET SERVICES, INC.	BUS PARTS	181.30	V
117669	3/22/2018	MELVIN FOUNTAIN	RETIREE HEALTH REIMBURSEMENT	98.00	V
117670	3/22/2018	FRONTIER CALIFORNIA INC.	TELEPHONES	1,957.86	V
117671	3/22/2018	GIBBS INTERNATIONAL INC	BUS PARTS	2,614.53	V
117672	3/22/2018	GILLIG LLC	BUS PARTS	9,115.26	V
117673	3/22/2018	GARY GLEASON	RETIREE HEALTH REIMBURSEMENT	247.95	V

Check #	Date	Company	Description	Amount	Voids
117674	3/22/2018	GOODYEAR TIRE & RUBBER CO	LEASED TIRES	12,031.69	V
117675	3/22/2018	GOTCHA MEDIA HOLDINGS, LLC	ADVERTISING AT UCSB KIOSKS	1,200.00	V
117676	3/22/2018	GRAINGER, INC.	SHOP/B&G SUPPLIES	57.18	V
117677	3/22/2018	GOLETA VALLEY CHAMBER OF C	MEMBERSHIP / MEETINGS	1,250.00	V
117678	3/22/2018	JIM HAGGERTY	RETIREE HEALTH REIMBURSEMENT	260.84	V
117679	3/22/2018	ALI HABIBI	RETIREE HEALTH REIMBURSEMENT	264.77	V
117680	3/22/2018	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	182.18	V
117681	3/22/2018	HR AUTOGLASS DBA	BUS PARTS/REPAIRS	220.00	V
117682	3/22/2018	INTELLICORP RECORD INC.	PRE-EMPLOYMENT CHECK	92.02	V
117683	3/22/2018	INTEGRATED SOFTWARE SYSTEM	WEB SITE CONSULTING	467.50	V
117684	3/22/2018	JAY DANIEL ROBERTSON	RETIREE HEALTH REIMBURSEMENT	277.61	V
117685	3/22/2018	LOUIS JONES	RETIREE HEALTH REIMBURSEMENT	137.00	V
117686	3/22/2018	KIRKS AUTOMOTIVE, INC	BUS/AUTO PARTS	109.59	V
117687	3/22/2018	LANSPEED DBA	IT SERVICES	125.00	V
117688	3/22/2018	LARA'S AUTO REPAIR DBA	BUS REPAIRS	110.00	V
117689	3/22/2018	LMA ARCHITECTS, CORP.	ARCHITECTURAL SERVICES	1,634.05	V
117690	3/22/2018	LORI'S MOBILE NOTARY&FINGERP	MOBILE NOTARY	210.00	V
117691	3/22/2018	LOUIS MANDEVILLE	RETIREE HEALTH REIMBURSEMENT	272.84	V
117692	3/22/2018	JUAN MARTINEZ	TOOL ALLOWANCE	138.00	V
117693	3/22/2018	MC CORMIX CORP. (OIL)	LUBRICANTS	3,803.25	V
117694	3/22/2018	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	1,993.19	V
117695	3/22/2018	MCMASTER-CARR SUPPLY CO.	SHOP/B&G SUPPLIES	410.56	V
117696	3/22/2018	MIKE CUEVAS GARDENING SERVI	LANDSCAPE MAINTENANCE SERVICE	1,036.00	V
117697	3/22/2018	KENNETH B. MILLS	PROCUREMENT SERVICES	1,408.00	V
117698	3/22/2018	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	7.05	V
117699	3/22/2018	MOUSER ELECTRONICS	VEHICLE BUS PARTS	39.05	V
117700	3/22/2018	NEWEGG, INC	IT EQUIPMENT & SUPPLIES	623.04	V
117701	3/22/2018	NU-COOL REDI GREEN, INC	COOLANTS & SHOP SUPPLIES	145.46	V
117702	3/22/2018	NORTHWEST PUMP & EQUIPMENT	FUEL ISLAND SUPPLIES	466.57	V
117703	3/22/2018	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	1,367.20	V
117704	3/22/2018	DAVID PENTLAND	DMV-VTT REIMBURSEMENT	55.00	V
117705	3/22/2018	PETTY CASH - GOMEZ, LILLY	MISC. PURCHASES	431.88	V
117706	3/22/2018	CAREY POINDEXTER	RETIREE HEALTH REIMBURSEMENT	282.34	V
117707	3/22/2018	PRISCILLA REID	RETIREE HEALTH REIMBURSEMENT	294.00	V
117708	3/22/2018	REPUBLIC ELEVATOR, INC	ELEVATOR MAINTENANCE	158.58	V
117709	3/22/2018	AL ROMERO SR.	RETIREE HEALTH REIMBURSEMENT	196.00	V
117710	3/22/2018	SANSUM CLINIC	MEDICAL EXAMS	2,389.00	V
117711	3/22/2018	SANTA BARBARA COUNTY SELPA	TRANSITION FAIR VENDOR BOOTH FE	10.00	V
117712	3/22/2018	SILVAS OIL CO., INC.	LUBRICANTS	487.69	V
117713	3/22/2018	SM TIRE, CORP.	BUS TIRE MOUNTING	227.50	V
117714	3/22/2018	SO. CAL. EDISON CO.	UTILITIES	5,191.85	V

Check #	Date	Company	Description	Amount	Voids
117715	3/22/2018	SOAP MAN DISTRIBUTIN DBA	CLEANING SUPPLIES	207.96	V
117716	3/22/2018	SOCALGAS	UTILITIES	877.91	V
117717	3/22/2018	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	2,063.51	V
117718	3/22/2018	STEWART'S DE-ROOTING & PLUM	PLUMBING REPAIRS	289.25	V
117719	3/22/2018	TELCOM, INC.	VENTURA REPEATER SERVICES	816.46	V
117720	3/22/2018	THE MEDCENTER	MEDICAL EXAMS	652.00	V
117721	3/22/2018	TRUMAN ARNOLD COMPANIES (T	DIESEL FUEL	15,323.08	V
117722	3/22/2018	J.C. M. AND ASSOCIATES INC.	UNIFORMS	1,592.10	V
117723	3/22/2018	U.S. BANK CORP. PAYMENT SYSTE	CREDIT CARD PURCHASES	1,579.38	V
117724	3/22/2018	NICKOLAS G. URIBE SR.	RETIREE HEALTH REIMBURSEMENT	570.00	V
117725	3/22/2018	VALLEY POWER SYSTEMS, INC.	BUS PARTS	9,005.13	V
117726	3/22/2018	VALLEY POWER SYSTEMS, INC.	BUS PARTS	1,791.95	V
117727	3/22/2018	JOHN J. VASQUEZ	RETIREE HEALTH REIMBURSEMENT	581.49	V
117728	3/22/2018	VERIZON WIRELESS	WIRELESS PHONES & AIM CELLULAR	693.45	V
117729	3/22/2018	VIDEO VOICE DATA COMMUNICA	CHARGEPOINT CHARGING STATION	750.00	V
117730	3/22/2018	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	1,649.08	V
117731	3/22/2018	ALEXANDER YOUNG	RETIREE HEALTH REIMBURSEMENT	260.40	V
117732	3/22/2018	CELTIS VENTURES, INC.	MARKETING SERVICES & WEBSITE	36,123.80	
117733	3/22/2018	STAN CISOWSKI	RETIREE HEALTH REIMBURSEMENT	352.83	
117734	3/22/2018	CLASSIC GRAPHICS DBA	BUS PAINTING	12,814.66	
117735	3/22/2018	CINTAS CORPORATION	FIRST AID SUPPLIES	523.64	
117736	3/22/2018	CIO SOLUTIONS, LP	IT SERVICES	600.00	
117737	3/22/2018	CURTIS, NANCY	RETIREE HEALTH REIMBURSEMENT	308.30	
117738	3/22/2018	DENMUN OFFICE SOLUTIONS DB	IT CONTRACT SERVICES	6,290.00	
117739	3/22/2018	DOCUPRODUCTS CORPORATION	COPIER MAINTENANCE/SUPPLIES	501.46	
117740	3/22/2018	DOMINANCE SOFTWARE DEVELO	SOFTWARE SUPPORT SERVICES	750.00	
117741	3/22/2018	EASY LIFT TRANSPORTATION, INC	MONTHLY ADA SUBSIDY	72,421.50	
117742	3/22/2018	EBUS, INC.	BUS PARTS	382.17	
117743	3/22/2018	ERGOMETRICS, INC.	DRIVER TEST SCORING	86.11	
117744	3/22/2018	FEDEX dba	FREIGHT CHARGES	178.02	
117745	3/22/2018	SHERRIE FISHER	RETIREE HEALTH REIMBURSEMENT	570.00	
117746	3/22/2018	FLEET SERVICES, INC.	BUS PARTS	181.30	
117747	3/22/2018	MELVIN FOUNTAIN	RETIREE HEALTH REIMBURSEMENT	98.00	
117748	3/22/2018	FRONTIER CALIFORNIA INC.	TELEPHONES	1,957.86	
117749	3/22/2018	GIBBS INTERNATIONAL INC	BUS PARTS	2,614.53	
117750	3/22/2018	GILLIG LLC	BUS PARTS	9,115.26	
117751	3/22/2018	GARY GLEASON	RETIREE HEALTH REIMBURSEMENT	247.95	
117752	3/22/2018	GOODYEAR TIRE & RUBBER CO	LEASED TIRES	12,031.69	
117753	3/22/2018	GOTCHA MEDIA HOLDINGS, LLC	ADVERTISING AT UCSB KIOSKS	1,200.00	
117754	3/22/2018	GRAINGER, INC.	SHOP/B&G SUPPLIES	57.18	
117755	3/22/2018	GOLETA VALLEY CHAMBER OF C	MEMBERSHIP / MEETINGS	1,250.00	

Check #	Date	Company	Description	Amount	Voids
117756	3/22/2018	JIM HAGGERTY	RETIREE HEALTH REIMBURSEMENT	260.84	
117757	3/22/2018	ALI HABIBI	RETIREE HEALTH REIMBURSEMENT	264.77	
117758	3/22/2018	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	182.18	
117759	3/22/2018	HR AUTOGLASS DBA	BUS PARTS/REPAIRS	220.00	
117760	3/22/2018	INTELLICORP RECORD INC.	PRE-EMPLOYMENT CHECK	92.02	
117761	3/22/2018	INTEGRATED SOFTWARE SYSTEM	WEB SITE CONSULTING	467.50	
117762	3/22/2018	JAY DANIEL ROBERTSON	RETIREE HEALTH REIMBURSEMENT	277.61	
117763	3/22/2018	LOUIS JONES	RETIREE HEALTH REIMBURSEMENT	137.00	
117764	3/22/2018	KIRKS AUTOMOTIVE, INC	BUS/AUTO PARTS	109.59	
117765	3/22/2018	LANSPEED DBA	IT SERVICES	125.00	
117766	3/22/2018	LARA'S AUTO REPAIR DBA	BUS REPAIRS	110.00	
117767	3/22/2018	LMA ARCHITECTS, CORP.	ARCHITECTURAL SERVICES	1,634.05	
117768	3/22/2018	LORI'S MOBILE NOTARY&FINGERP	MOBILE NOTARY	210.00	
117769	3/22/2018	LOUIS MANDEVILLE	RETIREE HEALTH REIMBURSEMENT	272.84	
117770	3/22/2018	JUAN MARTINEZ	TOOL ALLOWANCE	138.00	
117771	3/22/2018	MC CORMIX CORP. (OIL)	LUBRICANTS	3,803.25	
117772	3/22/2018	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	1,993.19	
117773	3/22/2018	MCMASTER-CARR SUPPLY CO.	SHOP/B&G SUPPLIES	410.56	
117774	3/22/2018	MIKE CUEVAS GARDENING SERVI	LANDSCAPE MAINTENANCE SERVICE	1,036.00	
117775	3/22/2018	KENNETH B. MILLS	PROCUREMENT SERVICES	1,408.00	
117776	3/22/2018	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	7.05	
117777	3/22/2018	MOUSER ELECTRONICS	VEHICLE BUS PARTS	39.05	
117778	3/22/2018	NEWEGG, INC	IT EQUIPMENT & SUPPLIES	623.04	
117779	3/22/2018	NU-COOL REDI GREEN, INC	COOLANTS & SHOP SUPPLIES	145.46	
117780	3/22/2018	NORTHWEST PUMP & EQUIPMENT	FUEL ISLAND SUPPLIES	466.57	V
117781	3/22/2018	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	1,367.20	
117782	3/22/2018	DAVID PENTLAND	DMV-VTT REIMBURSEMENT	55.00	
117783	3/22/2018	PETTY CASH - GOMEZ, LILLY	MISC. PURCHASES	431.88	
117784	3/22/2018	CAREY POINDEXTER	RETIREE HEALTH REIMBURSEMENT	282.34	
117785	3/22/2018	PRISCILLA REID	RETIREE HEALTH REIMBURSEMENT	294.00	
117786	3/22/2018	REPUBLIC ELEVATOR, INC	ELEVATOR MAINTENANCE	158.58	
117787	3/22/2018	AL ROMERO SR.	RETIREE HEALTH REIMBURSEMENT	196.00	
117788	3/22/2018	SANSUM CLINIC	MEDICAL EXAMS	2,389.00	
117789	3/22/2018	SANTA BARBARA COUNTY SELPA	TRANSITION FAIR VENDOR BOOTH FE	10.00	
117790	3/22/2018	SILVAS OIL CO., INC.	LUBRICANTS	487.69	
117791	3/22/2018	SM TIRE, CORP.	BUS TIRE MOUNTING	227.50	
117792	3/22/2018	SO. CAL. EDISON CO.	UTILITIES	5,191.85	
117793	3/22/2018	SOAP MAN DISTRIBUTIN DBA	CLEANING SUPPLIES	207.96	
117794	3/22/2018	SOCALGAS	UTILITIES	877.91	
117795	3/22/2018	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	2,063.51	
117796	3/22/2018	STEWART'S DE-ROOTING & PLUM	PLUMBING REPAIRS	289.25	

Check #	Date	Company	Description	Amount	Voids
117797	3/22/2018	TELCOM, INC.	VENTURA REPEATER SERVICES	816.46	
117798	3/22/2018	THE MEDCENTER	MEDICAL EXAMS	652.00	
117799	3/22/2018	TRUMAN ARNOLD COMPANIES (T	DIESEL FUEL	15,323.08	
117800	3/22/2018	J.C. M. AND ASSOCIATES INC.	UNIFORMS	1,592.10	
117801	3/22/2018	U.S. BANK CORP. PAYMENT SYSTE	CREDIT CARD PURCHASES	1,579.38	
117802	3/22/2018	NICKOLAS G. URIBE SR.	RETIREE HEALTH REIMBURSEMENT	570.00	
117803	3/22/2018	VALLEY POWER SYSTEMS, INC.	BUS PARTS	9,005.13	
117804	3/22/2018	VALLEY POWER SYSTEMS, INC.	BUS PARTS	1,791.95	
117805	3/22/2018	JOHN J. VASQUEZ	RETIREE HEALTH REIMBURSEMENT	581.49	
117806	3/22/2018	VERIZON WIRELESS	WIRELESS PHONES & AIM CELLULAR	693.45	
117807	3/22/2018	VIDEO VOICE DATA COMMUNICA	CHARGEPOINT CHARGING STATION	750.00	
117808	3/22/2018	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	1,649.08	
117809	3/22/2018	ALEXANDER YOUNG	RETIREE HEALTH REIMBURSEMENT	260.40	
117810	3/30/2018	JOSE BAUTISTA	AD MOUNTING/DISMOUNTING	480.00	
117811	3/30/2018	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	579.76	
117812	3/30/2018	STATE OF CALIFORNIA	PAYROLL RELATED	644.91	
117813	3/30/2018	ROBIN GONZALEZ	PR RELATED	250.00	
117814	3/30/2018	NATIONAL DRIVE	PAYROLL DEDUCTION	74.00	
117815	3/30/2018	ANN BRADY OTTIERI	PAYROLL RELATED	277.00	
117816	3/30/2018	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	260.00	
117817	3/30/2018	SANTA BARBARA SHERIFF'S DEPT	PAYROLL RELATED	596.54	
117818	3/30/2018	SOCALGAS	UTILITIES	45.73	
117819	3/30/2018	SB CITY OF-REFUSE/WATER	UTILITIES	666.00	
117820	3/30/2018	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	717.80	
117821	3/30/2018	UNITED WAY OF SB	PAYROLL DEDUCTION	102.00	
117822	3/30/2018	YACO SCHOLARSHIP FUND	PAYROLL DEDUCTION	72.00	
117823	4/3/2018	CLEVER DEVICES LTD	CONTRACT FINAL PAYMENT	356,818.80	
117824	4/3/2018	MARDAN FABRICATION, INC.	TEMPORARY TC TICKET BOOTH	7,670.00	
				870,643.10	
Current Cash Report Voided Checks:				225,350.59	
Prior Cash Report Voided Checks:				0.00	
Grand Total:				\$645,292.51	

**Santa Barbara Metropolitan Transit District
Cash Receipts of Accounts Receivable**

Date	Company	Description	Amount
3/20/2018	Department of Rehabilitation	Passes/Passports Sales	908.00
3/26/2018	County of Santa Barbara	Passes/Token Sales	1,202.00
3/27/2018	Cottage Hospital	Passes/Token Sales	393.75
3/28/2018	City of SB - Public Works Director	Downtown Shuttle	96,330.00
3/30/2018	21st Century Insurance	Accident Claim	1,817.86
Total Accounts Receivable Paid During Period			\$100,651.61

Santa Barbara Metropolitan Transit District
Cash Report
Board Meeting of April 24, 2018
For the Period April 3, 2018 through April 16, 2018

MONEY MARKET

Beginning Balance April 3, 2018 **\$6,394,330.42**

Measure A Transfer	178,448.53
Passenger Fares	161,209.31
Accounts Receivable	155,167.55
Miscellaneous Income	809.64
Total Deposits	495,635.03

Garn/Escrow Transfers	(965.27)
401(k)/Pension Transfer	(31,319.69)
Payroll Taxes	(194,286.36)
Payroll	(340,963.72)
Accounts Payable	(423,577.08)
Total Disbursements	(991,112.12)

Ending Balance **\$5,898,853.33**

CASH INVESTMENTS

LAIF Account	\$6,412,734.58
Money Market Account	5,898,853.33

Total Cash Balance **\$12,311,587.91**

SELF INSURED LIABILITY ACCOUNTS

WC / Liability Reserves	(\$4,407,656.81)
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Working Capital **\$7,903,931.10**

**Santa Barbara Metropolitan Transit District
Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
117825	4/5/2018	ABC BUS COMPANIES INC	BUS PARTS	430.32	
117826	4/5/2018	BILL ADAMS	DMV/VTT REIMBURSEMENT	138.00	
117827	4/5/2018	AMERICAN MOVING PARTS, LLC	BUS PARTS	506.10	
117828	4/5/2018	APPLEONE EMPLOYMENT SERVIC	CONTRACT EMPLOYMENT	2,869.62	
117829	4/5/2018	ASBURY ENVIRONMENTAL	WASTE OIL RECYCLER	35.00	
117830	4/5/2018	AXLE TECH INTERNATIONAL D	BUS PARTS & REPAIRS	668.91	
117831	4/5/2018	JOSE BAUTISTA	AD MOUNTING/DISMOUNTING	672.00	
117832	4/5/2018	BAY ALARM COMPANY, INC	ALARM CONTRACT	342.87	
117833	4/5/2018	BUENA TOOL, INC.	SHOP/B&G SUPPLIES	57.11	
117834	4/5/2018	CALIFORNIA ELECTRIC SUPPLY, I	SHOP/B&G SUPPLIES	491.25	
117835	4/5/2018	CAPITOL HARDWARE & BUILDING	B&G SUPPLIES	1,032.25	
117836	4/5/2018	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	168.19	
117837	4/5/2018	CLASSIC GRAPHICS DBA	BUS PAINTING	14,598.10	
117838	4/5/2018	CIO SOLUTIONS, LP	IT SERVICES	350.00	
117839	4/5/2018	CROCKER REFRIGERATION & AIR	HVAC MAINTENANCE	654.80	
117840	4/5/2018	CUMMINS PACIFIC, LLC	BUS PARTS & REPAIRS	0.00	V
117841	4/5/2018	CUMMINS PACIFIC, LLC	BUS PARTS & REPAIRS	0.00	V
117842	4/5/2018	CUMMINS PACIFIC, LLC	BUS PARTS & REPAIRS	2.29	
117843	4/5/2018	CUMMINS-ALLISON CORPORATIO	OFFICE MACHINE PARTS/REPAIRS	601.78	
117844	4/5/2018	DAVID DAVIS JR.	DIRECTOR FEES	60.00	
117845	4/5/2018	DIESEL FORWARD, INC.	BUS PARTS	212.74	
117846	4/5/2018	DIESEL MARINE ELECTRIC, INC.	BUS PARTS	91.59	
117847	4/5/2018	LYNROSE PARAS DIMALANTA	REIMBURSEMENTS	426.61	
117848	4/5/2018	DOWNTOWN ORGANIZATION, INC.	TC MAINTENANCE	450.00	
117849	4/5/2018	EBUS, INC.	BUS PARTS	4,638.64	
117850	4/5/2018	FLEET SERVICES, INC.	BUS PARTS	522.70	
117851	4/5/2018	FTI SERVICES, INC.	IT SUPPORT SERVICES	85.50	
117852	4/5/2018	GIBBS INTERNATIONAL INC	BUS PARTS	948.19	
117853	4/5/2018	GILLIG LLC	BUS PARTS	5,903.65	
117854	4/5/2018	GRAINGER, INC.	SHOP/B&G SUPPLIES	277.36	
117855	4/5/2018	GRAYBAR ELECTRIC COMPANY, I	REPAIRS & SUPPLIES T1 BLDG/GRDS	48.24	
117856	4/5/2018	GOLETA VALLEY COMMUNITY CE	HALL RENTAL/DEPOSIT	99.00	
117857	4/5/2018	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	272.88	
117858	4/5/2018	INTERCON TECHNOLOGIES DBA	EV/CHARGER REPAIRS	3,965.31	
117859	4/5/2018	JANICARE DBA	JANITORIAL SERVICES	175.00	
117860	4/5/2018	LENZ PEST CONTROL DBA	FUMIGATION SERVICES	40.00	
117861	4/5/2018	LORI'S MOBILE NOTARY&FINGER	MOBILE NOTARY	355.00	
117862	4/5/2018	LUBRICATION ENGINEERS, INC.	LUBRICANTS	178.75	

Check #	Date	Company	Description	Amount	Voids
117863	4/5/2018	MARBORG INDUSTRIES (INC)	UTILITIES & RENTAL FEES	364.55	
117864	4/5/2018	JUAN MARTINEZ	TOOL ALLOWANCE	138.00	
117865	4/5/2018	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	2,621.76	
117866	4/5/2018	MCMASTER-CARR SUPPLY CO.	SHOP/B&G SUPPLIES	56.96	
117867	4/5/2018	CHUCK MCQUARY	DIRECTOR FEES	60.00	
117868	4/5/2018	MURPHY ELECTRIC MAINTENANC	T1 PATIO LIGHTING	5,133.64	
117869	4/5/2018	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	524.24	
117870	4/5/2018	MOUNTAIN SPRING WATER	SHOP & OFFICE SUPPLIES	1,214.95	
117871	4/5/2018	NEWEGG, INC	IT EQUIPMENT & SUPPLIES	1,258.80	
117872	4/5/2018	NEWARK ELEMENT14	BUS PARTS	81.15	
117873	4/5/2018	NUVATION ENERGY DBA	BATTERY MANAGEMENT SYSTEMS - I	2,000.00	
117874	4/5/2018	NORTHWEST PUMP & EQUIPMENT	FUEL ISLAND SUPPLIES	336.06	
117875	4/5/2018	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	593.25	
117876	4/5/2018	N/S CORPORATION	BUS WASHER PARTS	274.20	
117877	4/5/2018	PAULA A. PEROTTE	DIRECTOR FEES	180.00	
117878	4/5/2018	PETTY CASH- HAHN, STEVE	MISC SHOP NEEDS	104.02	
117879	4/5/2018	PITNEY BOWES INC	POSTAGE METER QTRLY CHARGES	145.46	
117880	4/5/2018	RILEY'S FLOWERS DBA	SYMPATHY/GET WELL BOUQUETS	98.91	
117881	4/5/2018	OLIVIA RODRIGUEZ	DIRECTOR FEES	180.00	
117882	4/5/2018	SAFETY-KLEEN CORPORATION	SHOP SUPPLIES	258.76	
117883	4/5/2018	SILVAS OIL CO., INC.	LUBRICANTS	261.32	
117884	4/5/2018	SANTA BARBARA COUNTY EHS	ANNUAL HAZMAT PERMIT FEE	3,215.00	
117885	4/5/2018	SANTA BARBARA, CITY OF	ALARM REGISTRATION FEE	225.00	
117886	4/5/2018	WILLIAM JOHN SHELOR	DIRECTOR FEES	120.00	
117887	4/5/2018	SM TIRE, CORP.	BUS TIRE MOUNTING	187.50	
117888	4/5/2018	SO. CAL. EDISON CO.	UTILITIES	9,933.93	
117889	4/5/2018	SPECIALTY TOOL & BOLT, LTD	SHOP SUPPLIES	241.19	
117890	4/5/2018	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	383.41	
117891	4/5/2018	STAPLES CREDIT PLAN	OFFICE & COMPUTER SUPPLIES	102.33	
117892	4/5/2018	STEWART'S DE-ROOTING & PLUM	PLUMBING REPAIRS	270.00	
117893	4/5/2018	SB PUBLIC LIBRARY	HALL RENTAL- PUBLIC HEARING	50.00	
117894	4/5/2018	SB CITY OF-REFUSE/WATER	UTILITIES	6,609.48	
117895	4/5/2018	SUZANNE ELLEDGE PLANNING &	CALLE REAL PERMIT SERVICES	4,604.60	
117896	4/5/2018	TDS SERVICE CORP. DBA TRANSI	BUS PARTS REPAIRS	628.50	
117897	4/5/2018	TILFORD WELDING DBA	VENDOR BUS REPAIRS	582.00	
117898	4/5/2018	DAVID T. TABOR	DIRECTOR FEES	180.00	
117899	4/5/2018	TANK TEAM INC.	TANK TESTS	123.00	
117900	4/5/2018	TRC ENGINEERING SERVICES, LLC	BUS INSPECTION SERVICES	1,575.00	
117901	4/5/2018	TRUMAN ARNOLD COMPANIES (T	DIESEL FUEL	61,340.25	
117902	4/5/2018	UNITED PARCEL SERVICE, INC.	FREIGHT CHARGES	381.52	
117903	4/5/2018	J.C. M. AND ASSOCIATES INC.	UNIFORMS	184.57	

Check #	Date	Company	Description	Amount	Voids
117904	4/5/2018	U.S. BANK CORP. PAYMENT SYSTE	CREDIT CARD PURCHASES	7,349.26	
117905	4/5/2018	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	1,641.38	
117906	4/5/2018	RICHARD WEINBERG	DIRECTOR FEES	60.00	
117907	4/13/2018	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	440.17	
117908	4/13/2018	STATE OF CALIFORNIA	PAYROLL RELATED	674.11	
117909	4/13/2018	FRONTIER CALIFORNIA INC.	TELEPHONES	96.98	
117910	4/13/2018	ROBIN GONZALEZ	PR RELATED	250.00	
117911	4/13/2018	GUARDIAN-APPLETON (DENTAL I	DENTAL INSURANCE	4,150.19	
117912	4/13/2018	GUARDIAN-APPLETON (LIFE INS)	LIFE INSURANCE	1,795.98	
117913	4/13/2018	LABOR ALLIANCE MANAGED TRU	DENTAL INSURANCE	9,996.00	
117914	4/13/2018	MEDICAL EYE SERVICES, INC.	VISION INSURANCE	468.48	
117915	4/13/2018	ANN BRADY OTTIERI	PAYROLL RELATED	277.00	
117916	4/13/2018	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	260.00	
117917	4/13/2018	SPECIAL DISTRICT RISK MGMT	MEDICAL HEALTH INSURANCE	42,935.20	
117918	4/13/2018	SANTA BARBARA SHERIFF'S DEPT	PAYROLL RELATED	706.84	
117919	4/13/2018	SO. CAL. EDISON CO.	UTILITIES	818.62	
117920	4/13/2018	TEAMSTERS MISC SECURITY TRU	UNION MEDICAL INSURANCE	189,710.00	
117921	4/13/2018	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	10,419.80	
117922	4/13/2018	VERIZON WIRELESS	WIRELESS PHONES & AIM CELLULAR	2,334.01	
				423,577.08	
				Current Cash Report Voided Checks:	0.00
				Prior Cash Report Voided Checks:	0.00
				Grand Total:	\$423,577.08

**Santa Barbara Metropolitan Transit District
Cash Receipts of Accounts Receivable**

Date	Company	Description	Amount
4/3/2018	ASTI Holding Company, LLC	Overpass Property Lease April 18	16,070.25
4/3/2018	City of S.B. Waterfront Department	Waterfront Shuttle Service-Cruise Ship 2/23/18	4,138.40
4/6/2018	Jim Haggerty	Retiree - Vision	12.20
4/6/2018	Wells Marketing, LLC	Advertising on Buses	1,344.60
4/9/2018	County of Santa Barbara	Passes/Token Sales	1,285.00
4/9/2018	Montecito Bank & Trust	Advertising on Buses	2,840.00
4/9/2018	UCSB - Parking Services-7001	Passes/Passports Sales	6,940.00
4/10/2018	City of SB - Public Works Director	Downtown Shuttle March 18	95,901.50
4/10/2018	Goodwin & Thyne Properties	Advertising on Buses	2,080.00
4/12/2018	Moonlight Graphics/Mktg	Advertising on Buses	7,236.00
4/16/2018	MacDonald Media/MUFG Union Ban	Advertising on Buses	16,383.60
4/16/2018	True Media LLC/Cottage Health	Advertising on Buses	936.00
Total Accounts Receivable Paid During Period			\$155,167.55



BOARD OF DIRECTORS REPORT

MEETING DATE: APRIL 24, 2018 **AGENDA ITEM: #7**
DEPARTMENT: FINANCE
TYPE: ACTION ITEM
PREPARED BY: BRAD DAVIS _____
Signature
REVIEWED BY: GENERAL MANAGER _____
Signature
SUBJECT: ADVANCE AUTHORITY TO EXECUTE DIESEL FUEL CONTRACT

RECOMMENDATION:

Staff requests that the Board provide advance authorization for the General Manager to enter into a diesel fuel contract from the upcoming bid solicitation subject to the following conditions:

1. The gross price does not exceed \$2.35 per gallon.
2. The fixed price contract term is for one year beginning December 1, 2018, with an option for a second year.
3. The contract is awarded to the low bidder found to be responsive and responsible.

DISCUSSION:

Staff has released a request for qualifications for the provision and delivery of ultra-low sulfur diesel fuel (ULSD). The firms will be pre-qualified to bid in order to expedite the contract award process. Bids will be requested at some time prior to the expiration of the current contract, which terminates after November 30, 2018. The winning bidder typically locks in its purchase price as quickly as possible following award in order to protect its profit margin. The greater the period between bid submittal and contract award, the greater the risk premium the bidder will add to its bid price. This is to account for potential increases in ULSD futures contract prices before award. Thus, MTD's ability to make the award decision quickly minimizes the vendor risk premium.

MTD currently pays a fixed price of \$1.68 per gallon from a contract entered into 11 months ago. That contract took advantage of a sizeable fall in oil prices occurring at the time. Since then, prices have gone back up and are now 40% higher. A figure of \$2.00 per gallon was used in the draft FY18-19 budget prepared in late February. Taking into account current market conditions and including a 10% margin for possible further increases, staff is requesting authority for awarding a contract with a maximum ULSD price of \$2.35 per gallons. MTD consumes approximately 600,000 gallons of diesel fuel per year, which results in an annual contract amount of \$1.6 million¹ using the \$2.35 price cap.

¹ The contract price includes estimated taxes and fees of 20%.



BOARD OF DIRECTORS REPORT

MEETING DATE: APRIL 24, 2018 **AGENDA ITEM: #8**
DEPARTMENT: FINANCE
TYPE: ACTION ITEM
PREPARED BY: BRAD DAVIS _____
Signature
REVIEWED BY: GENERAL MANAGER _____
Signature
SUBJECT: FUNDING OF OPEB TRUST

RECOMMENDATIONS:

Staff is recommending that the Board authorize:

- The use of OPEB trust funds to pay current retiree health benefits costs on an ongoing basis beginning in fiscal year 2018-19; and,
- The prefunding of MTD's OPEB obligation an additional \$500,000 this fiscal year through the deposit of such amount into its CERBT OPEB irrevocable trust.

DISCUSSION:

The above recommendations would provide several benefits to MTD's the short and long term financial condition:

- Eliminate retiree health benefits from the operating budget aiding in balancing the budget.
- Allow the continued generation of investment income to reduce long term OPEB outlays.
- Reduce the annual charge to unrestricted net position for growth in the liability.

The District provides post-employment health benefits in the form of reimbursements to retirees for health insurance premium payments. This promise of future benefits is considered a current financial obligation of the District. Since 2009, the Government Accounting Standards Board (GASB) has required the measurement and reporting of OPEB liabilities. A biannual actuarial valuation is carried out to determine the liability, which is included in the District's statement of net position each year. The OPEB liability at June 30, 2017, the date of the last measurement, was \$2,286,000.

Last year, the Board authorized the establishment of an irrevocable trust¹ to begin prefunding the District's future OPEB costs. That authorization provided for the initial prefunding of one million dollars. Future prefunding of the trust was not determined at that time with staff directed to bring back a recommendation to the Board for its consideration this fiscal year.

¹ MTD joined the California Employers' Benefit Trust (CERBT), a multi-employer trust fund administered by CalPERS that was established specifically for California public agencies to prefund OPEB costs.

BOARD OF DIRECTORS REPORT

MTD currently covers retiree premium reimbursements on a “pay-as-you-go basis.” The benefit is budgeted each year and recorded as an operating expense. Last fiscal year, the cost was \$61,258 and it is projected to increase at approximately 5% per year. The OPEB trust is projected to earn sufficient income to pay the current operating expense. Using it to do so will offset the cash outlays for retiree benefits and assist in balancing the budget each year.

To continue earning trust income to pay for the growth in future OPEB costs, additional prefunding would be necessary. It is more advantageous to earn such income in the trust because investment options are less restrictive than those directly available to public agencies resulting in higher rates of return.² The recommendation for this year is to fund the trust with an additional \$500,000. Staff would bring the matter back to the Board to consider additional prefunding after the next actuarial valuation following fiscal year 2019-20.

While fully funding the trust at this time to cover all future OPEB liabilities was considered, to do so runs the risk of overfunding it. This is because the OPEB liability is based on numerous assumptions looking well into the future. Because the OPEB trust is irrevocable, the ability to return overfunding in the future is greatly restricted and would require considerable legal effort.

The actuarially determined liability increases each year as MTD employees become closer to or attain eligibility for the benefit. The liability growth is recognized at the end of each year through a direct charge to the District’s unrestricted net position.³ The annual charge has fluctuated between \$150,000 and \$200,000 in recent years. The additional prefunding would provide income to partially compensate for this eligibility related liability growth. As a result, the annual charge to unrestricted net position would be reduced as well.

Prefunding OPEB has no effect on unrestricted net position and, by extension, to the level of reserves. This is because unrestricted net position is already reduced each time the OPEB liability is recorded. Unrestricted net position serves as the source of the MTD reserves established under the Board’s Cash Reserves Policy. At the end of FY 16-17, the District’s unrestricted net position was \$11.1 million, which was more than sufficient to cover the target reserve level of \$8.2 million.

² MTD currently earns 1.65% in the State’s Local Agency Investment Fund. The expected rate of return in CERBT Investment Strategy 2 used by MTD is 6.73%. To date, MTD’s annualized trust income is 7.26%.

³ The District’s net position is equal to its assets minus its liabilities. There are three net position types: capital, restricted, and unrestricted. Capital net position represents the value of MTD’s fixed assets; restricted net position reflects funds mandated for a specific purpose (i.e., capital and operating revenue received in advance); the remaining net position is unrestricted and its use is at the Board’s discretion.

To: MTD Board of Directors
From: Jerry Estrada, General Manager
Date: April 24, 2018
Subject: General Manager's Report

Operations, Fleet & Facilities

MTD's operations department began operation of the new First / Last Mile service to support the retimed Amtrak train on April 2. MTD stages buses for passenger transport, at both Santa Barbara and Goleta Amtrak stations. Two buses are staged at each location in the mornings when Train 759 arrives. In the afternoon, when Train 792 departs each station, MTD buses have scheduled stops and pickups to facilitate transportation of passengers in time for departures. We sincerely hope this new service works, to help mitigate the traffic on Highway 101.

More of our new all electric BYD shuttles are in use and one might see these vehicles in the downtown Santa Barbara area. Most often, they are used on the Downtown-Waterfront Shuttle routes. The additional capacity of the BYD shuttles was advantageous during the most recent cruise ship visit. Extra shuttles and supervision are added for cruise ship visits, to mitigate the large influx of visitors to these areas.

We welcome our newest operators in training Jesus Hernandez and Alex Bautista. Both Jesus and Alex have successfully passed their DMV testing, and are well on their way to completing our rigorous and complete training program. The bidding process has started for our summer 2018 bid. This next schedule change lasts from June 11-August 19.

The 2013 Gillig fleet is now exiting its Cummins extended five-year warranties and the 2016 Gilligs are exiting the Cummins two year base warranty period. Several turbo actuator repairs were pushed through the Cummins shop in the final days of the warranties. Bus 1003 became the third articulated bus to fail its B500R transmission at only 127,000 miles. The transmission was removed here and shipped to Valley Power. It was returned and installed this week. Bus 600, a 2004 Gillig 40' Detroit Diesel Series 50 bus, is down for an engine overhaul.

The eleven-year-old Donaldson diesel particulate filter Thermal Regenerator (cleaner) has failed and support has dried up as Donaldson has spun off the DPF division. The shop has managed to order two of the failed parts needed to put it back into service. In the meantime, the County of Santa Barbara has assisted the MTD by cleaning several DPF's; their support is greatly appreciated.

MTD has taken delivery of 16 of the 17 SamTrans buses that have been rebranded with MTD's paint scheme and decals. Unfortunately, the 17th bus did not make the trip due to a mechanical malfunction, and will be towed to MTD. Five of the Gilligs from SamTrans have been equipped with fare boxes and radios, and are assigned exclusively to the first

and last mile service for the commuter rail since they are not equipped with Clever Devices ITS hardware.

Clever Devices staff are scheduled to arrive at MTD the week of April 23 to prep for the installation of ITS hardware on three of the SamTrans buses, and installation of wiring harnesses on the remaining 14. Clever Devices technicians will also train MTD personnel to remove the existing ITS hardware from the Nova buses and install it onto the 14 SamTrans buses with the new wiring harnesses. The project is scheduled to be completed by the end of May.

Staff met with Easy Lift personnel to gather data needed for MTD's upcoming Transit Asset Management (TAM) Plan. The only Easy Lift fixed assets that fall within TAM reporting guidelines are their fleet of 25 vehicles used for MTD's ADA paratransit service.

ADMINISTRATION

Public outreach regarding proposed service changes took place with a series of four MTD led public meetings, and presentations to other community groups. In addition to these presentations, staff held a Facebook Live broadcast presenting the proposed changes, which can be viewed on MTD's Facebook page. We also continue to solicit feedback via our online survey at sbmtd.gov/service changes through the end of the month.

Staff attended a Community Workshop for the Goleta Bicycle and Pedestrian Master Plan the evening of April 4. The workshop was well attended, and City staff received several comments regarding proposed bicycle and pedestrian improvements throughout the City.

Staff attended meetings of the Santa Barbara County Association of Governments' (SBCAG's) Joint Technical Advisory Committee (JTAC) and Technical Transportation Advisory Committee (TTAC) on Thursday, April 5. MTD is a voting member of both committees. JTAC recommended that the SBCAG board approve SBGAG's FY 2019 Overall Work Program and Budget. JTAC also received a report on an SBCAG Request for Proposal for a consultant to prepare a Multi-Modal Transportation Network Resiliency Assessment, funded through an SB 1 Adaptation Planning Program grant. TTAC recommended that the SBCAG board approve the projects proposed for funding through the FTA Section 5307 program for fiscal years 2019, 2020, and 2021. Under the proposal, MTD will continue to receive the Section 5307 funds apportioned to the Santa Barbara urbanized area. TTAC reviewed the draft Measure A Program of Projects for fiscal years 2019 to 2023, and received an update on the schedule for development of the 2019 Federal Transportation Improvement Program.

Staff attended a City of Santa Barbara Funk Zone Parking "Listening Session" the evening of April 11. City employees staffed several tables where interested residents could provide input regarding Funk Zone parking and other issues. The event was well-attended and many ideas were suggested.

Human Resources is pleased to report that the recent change to the recruiting process for bus operators has had a positive result. In order to give every qualified candidate an

opportunity for timely consideration, the monthly group orientation was replaced with weekly individual orientations and testing. This has provided a quicker turn-around time to bring new employees on board. Two bus operators joined MTD in March and are currently in training, two more are scheduled to start in the next week, and three more candidates will be extended offers of employment by the date of this report. Active recruitment also continues for mechanics, utility workers, fare revenue clerk, and fleet maintenance manager.

MTD staff recently met with SBCC to finalize the process for live field-testing of smart cards during the summer session. If determined a success, all students will be issued new student ID cards with encoded chips this fall for full implementation. A similar process is in the works with UCSB.

Thursday, April 19, was the deadline for vendors to submit their qualifications for participating in MTD's next fixed price diesel fuel invitation for bids. The proposals are currently under review to determine the vendors that have the technical and financial capacity to fulfill the contract requirements. Those found qualified will be eligible to submit a bid. As indicated in the staff report for the agenda item requesting advance authority to award a diesel fuel contract, the purpose of the prequalification process is to enable contract award the same day that bids are due.

Accounting staff met with MTD's assigned FEMA claim representative last week for a final review of the documentation supporting the claim for reimbursement of costs incurred as a result of the Thomas fire and Montecito debris flow. The majority of the documents have been uploaded to FEMA's website and the process will be completed by the April 29 deadline. As some costs MTD is seeking reimbursement for are still being tabulated at the time of this writing, the amount of the claim will be reported following the claim submittal.

Planning continues to work with Clever Devices to optimize "Ridecheck Plus" reports that analyze data from the Automated Passenger Counters (APCs). Once finalized, these data will provide MTD with a wealth of data regarding origins and destinations of our riders.