



**FINANCE & HUMAN RESOURCES / RISK COMMITTEE APPROVED MINUTES**

**Meeting  
of the  
FINANCE & HUMAN RESOURCES/RISK COMMITTEE  
of the  
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT  
A Public Agency  
Tuesday, October 23, 2018  
9:00 AM  
John G. Britton Auditorium  
550 Olive Street, Santa Barbara, CA 93101**

- 1. CALL TO ORDER**  
Committee Chair Dave Tabor called the meeting to order at 9:02 AM.
  - 2. ROLL CALL OF THE COMMITTEE MEMBERS**  
Chair Tabor reported that Director Olivia Rodriguez was present and Director Paula Perotte was absent.
  - 3. REPORT REGARDING POSTING OF AGENDA**  
Christina Perry, Administrative Assistant Lead, reported that the agenda was posted on Friday, October 19, 2018 at MTD's Administrative Office, mailed and emailed to those on the distribution list, and posted on MTD's website [www.sbmtd.gov](http://www.sbmtd.gov).
  - 4. APPROVAL OF PRIOR MINUTES - (ATTACHMENT - ACTION MAY BE TAKEN)**  
The Committee was asked to waive the reading of and approve the draft minutes for the meeting of May 24, 2018.  
  
Director Rodriguez moved to approve the prior minutes. Chair Tabor seconded the motion. The motion passed unanimously.
  - 5. PUBLIC COMMENT**  
No public comments were made.
- CHAIR TABOR MOVED TO ADDRESS AGENDA ITEM 7 OUT OF ORDER. THE COMMITTEE CONCURRED WITH NO OBJECTIONS.**
- 6. PROCUREMENT POLICY UPDATE BRIEFING - (INFORMATIONAL)**  
General Manager Jerry Estrada provided the Committee with an overview of matters related to a proposed update of the District's procurement policy.
  - 7. DRAFT SINGLE AUDIT REPORT FOR FISCAL YEAR 2017-18 - (ATTACHMENT - ACTION MAY BE TAKEN)**  
Brad Davis, Assistant General Manager and Controller, and Scott Davis, CPA and Audit and Accounting Partner with McGowan Guntermann, reported key results of the draft

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Single Audit Report from fiscal year ending June 30, 2018, with the recommendation to forward to the full Board.

Director Rodriguez moved to forward the report to the full Board. Chair Tabor seconded the motion. The motion passed unanimously.

**8. OTHER BUSINESS AND REPORTS - (ACTION MAY BE TAKEN)**

No other business was discussed.

**9. ADJOURNMENT**

Chair Tabor adjourned the meeting at 9:48 AM.