



FINANCE & HUMAN RESOURCES / RISK COMMITTEE AGENDA

**Meeting
of the
FINANCE & HUMAN RESOURCES/RISK COMMITTEE
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT**

A Public Agency

Wednesday, January 30, 2019

9:00 AM

John G. Britton Auditorium

550 Olive Street, Santa Barbara, CA 93101

- 1. CALL TO ORDER**
- 2. ROLL CALL OF THE COMMITTEE MEMBERS**
Dave Tabor (Chair), Paula Perotte (Director), Olivia Rodriguez (Director)
- 3. REPORT REGARDING POSTING OF AGENDA**
- 4. APPROVAL OF PRIOR MINUTES - (ATTACHMENT - ACTION MAY BE TAKEN)**
The Committee will be asked to waive the reading of and approve the draft minutes for the meeting of October 23, 2018.
- 5. PUBLIC COMMENT**
Members of the public may address the Committee on items within the jurisdiction of the Committee that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Committee Chair. Please complete and deliver a *Request to Speak* form, including a description of the subject you wish to address, to the MTD Board Clerk before the meeting is convened. These forms are available at the meeting or on our website www.sbmtd.gov.
- 6. DRAFT FY 2018-19 BUDGET REVISION - (ATTACHMENT - ACTION MAY BE TAKEN)**
Staff recommends that the Finance & Human Resources Committee authorize forwarding the proposed fiscal year 2018-19 budget revision to the full board for its consideration.
- 7. OTHER BUSINESS AND REPORTS - (ACTION MAY BE TAKEN)**
Committee members will report on other related issues.
- 8. ADJOURNMENT**

AMERICANS WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 805.963.3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



FINANCE & HUMAN RESOURCES / RISK COMMITTEE DRAFT MINUTES

**Meeting
of the
FINANCE & HUMAN RESOURCES/RISK COMMITTEE
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency
Tuesday, October 23, 2018
9:00 AM
John G. Britton Auditorium
550 Olive Street, Santa Barbara, CA 93101**

- 1. CALL TO ORDER**
Committee Chair Dave Tabor called the meeting to order at 9:02 AM.
 - 2. ROLL CALL OF THE COMMITTEE MEMBERS**
Chair Tabor reported that Director Olivia Rodriguez was present and Director Paula Perotte was absent.
 - 3. REPORT REGARDING POSTING OF AGENDA**
Christina Perry, Administrative Assistant Lead, reported that the agenda was posted on Friday, October 19, 2018 at MTD's Administrative Office, mailed and emailed to those on the distribution list, and posted on MTD's website www.sbmtd.gov.
 - 4. APPROVAL OF PRIOR MINUTES - (ATTACHMENT - ACTION MAY BE TAKEN)**
The Committee was asked to waive the reading of and approve the draft minutes for the meeting of May 24, 2018.

Director Rodriguez moved to approve the prior minutes. Chair Tabor seconded the motion. The motion passed unanimously.
 - 5. PUBLIC COMMENT**
No public comments were made.
- CHAIR TABOR MOVED TO ADDRESS AGENDA ITEM 7 OUT OF ORDER. THE COMMITTEE CONCURRED WITH NO OBJECTIONS.**
- 6. PROCUREMENT POLICY UPDATE BRIEFING - (INFORMATIONAL)**
General Manager Jerry Estrada provided the Committee with an overview of matters related to a proposed update of the District's procurement policy.
 - 7. DRAFT SINGLE AUDIT REPORT FOR FISCAL YEAR 2017-18 - (ATTACHMENT - ACTION MAY BE TAKEN)**
Brad Davis, Assistant General Manager and Controller, and Scott Davis, CPA and Audit and Accounting Partner with McGowan Guntermann, reported key results of the draft

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| FINANCE & HUMAN RESOURCES / RISK COMMITTEE DRAFT MINUTES |
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Single Audit Report from fiscal year ending June 30, 2018, with the recommendation to forward to the full Board.

Director Rodriguez moved to forward the report to the full Board. Chair Tabor seconded the motion. The motion passed unanimously.

8. OTHER BUSINESS AND REPORTS - (ACTION MAY BE TAKEN)

No other business was discussed.

9. ADJOURNMENT

Chair Tabor adjourned the meeting at 9:48 AM.



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| FINANCE & HUMAN RESOURCES / RISK COMMITTEE REPORT |
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MEETING DATE: JANUARY 30, 2019 **AGENDA ITEM: #6**

DEPARTMENT: FINANCE

TYPE: ACTION ITEM

PREPARED BY: BRAD DAVIS _____
Signature

REVIEWED BY: GENERAL MANAGER _____
Signature

SUBJECT: DRAFT FY 2018-19 BUDGET REVISION

RECOMMENDATION:

Staff is recommending that the Finance & Human Resources Committee authorize forwarding the proposed fiscal year 2018-19 budget revision to the full board for its consideration.

DISCUSSION:

Staff will be presenting the attached draft budget revision to the Committee. Taking into account any adjustments directed by the Committee, staff is requesting authorization to take the budget revision to the full Board for its consideration at its next board meeting.

The revision covers both the operating and capital budgets. Following are some key points and assumptions about the proposed changes.

- With an increase in projected revenues and a reduction in budgeted operating costs of less than 1% each, the budget revision as whole is minor in scope. The net effect of these changes does however bring the projected deficit down by nearly \$200,000 to \$292,375.
- For the operating revenue budget, increased property tax and interest income is expected to more than offset reduced cash fares and advertising revenue.
- Projected operating expenditures are most affected by lower health benefit costs and risk reserves; and an increase in fuel costs due to the fixed price bid exceeding the budget estimate.
- The capital budget is being increased by \$1.5 million. There are a number of adjustments in both directions. Of particular note are adding back four BYD buses expected to have been paid for last fiscal year; and an increase in the expected cost of the Transit Center renovation.

These and other significant factors affecting the budget will be further discussed at the meeting.

ATTACHMENT:

- Draft FY18-19 Operating & Capital Budget Revision

Operating Budget Summary Fiscal Year 2018-19

| | FY 2018-19 | FY 2018-19 | Change | | FY 2017-18 | Change | |
|---------------------------------|---------------------|---------------------|--------------------|-----------|---------------------|--------------------|-----------|
| | Revision | Original | Amount | % | Actual | Amount | % |
| <i>OPERATING REVENUE</i> | | | | | | | |
| Fare Revenue | \$6,996,703 | \$7,049,629 | (\$52,926) | -1% | \$6,990,788 | \$5,915 | 0% |
| LTF Sale Tax Revenue | 7,921,258 | 7,921,258 | 0 | 0% | 7,664,362 | 256,896 | 3% |
| FTA Operating Assistance | 5,220,966 | 5,220,966 | 0 | 0% | 5,215,206 | 5,760 | 0% |
| Measure A Sale Tax Revenue | 2,090,776 | 2,090,776 | 0 | 0% | 2,119,067 | (28,291) | -1% |
| State & Local Operating Assist. | 1,388,308 | 1,439,568 | (51,260) | -4% | 1,260,750 | 127,558 | 10% |
| Property Tax Revenue | 1,303,139 | 1,180,124 | 123,015 | 10% | 1,287,046 | 16,093 | 1% |
| Non-Transportation Income | 1,016,253 | 947,533 | 68,720 | 7% | 1,008,261 | 7,992 | 1% |
| <i>Total Operating Revenue</i> | <u>\$25,937,402</u> | <u>\$25,849,854</u> | <u>\$87,548</u> | <u>0%</u> | <u>\$25,545,480</u> | <u>\$391,922</u> | <u>2%</u> |
| <i>OPERATING EXPENSES</i> | | | | | | | |
| Route Operations | \$15,808,969 | \$16,100,251 | (\$291,283) | -2% | \$16,692,160 | (\$883,191) | -5% |
| Vehicle Maintenance | 5,846,228 | 5,659,180 | 187,047 | 3% | 4,941,543 | 904,685 | 18% |
| Passenger Accommodations | 1,555,313 | 1,533,541 | 21,772 | 1% | 1,460,877 | 94,436 | 6% |
| General Overhead | 3,019,268 | 3,040,515 | (21,247) | -1% | 2,120,740 | 898,528 | 42% |
| <i>Total Operating Expense</i> | <u>\$26,229,778</u> | <u>\$26,333,488</u> | <u>(\$103,710)</u> | <u>0%</u> | <u>\$25,215,320</u> | <u>\$1,014,457</u> | <u>4%</u> |
| Surplus / (Deficit) | <u>(\$292,375)</u> | <u>(\$483,634)</u> | | | <u>\$330,160</u> | | |

Operating Revenue Summary

Fiscal Year 2018-19

| | FY 2018-19 Revision | FY 2018-19 Original | <u>Change</u> | | FY 2017-18 Actual | <u>Change</u> | |
|----------------------------------|----------------------------|----------------------------|------------------------|------|----------------------------|-------------------------|------|
| | | | Amount | % | | Amount | % |
| <i>FAREBOX REVENUE</i> | | | | | | | |
| Cash Fares & Tokens | \$1,890,103 | \$1,995,563 | (\$105,460) | -5% | \$1,985,946 | (\$95,843) | -5% |
| Adult Passes | 1,063,473 | 1,022,633 | 40,840 | 4% | 1,056,555 | 6,918 | 1% |
| Youth Passes | 522,515 | 495,595 | 26,920 | 5% | 474,504 | 48,011 | 10% |
| Senior Passes | 193,165 | 189,276 | 3,889 | 2% | 185,681 | 7,484 | 4% |
| Mobility Passes | 142,607 | 150,898 | (8,291) | -5% | 148,596 | (5,989) | -4% |
| Day Passes | 8,533 | 4,309 | 4,224 | 98% | 4,252 | 4,281 | 101% |
| Downtown-Waterfront Shuttle | 1,155,490 | 1,155,490 | 0 | 0% | 1,119,687 | 35,803 | 3% |
| UCSB Contract Fares | 1,088,628 | 1,076,497 | 12,131 | 1% | 1,055,389 | 33,239 | 3% |
| SBCC Contract Fares | 827,050 | 868,068 | (41,018) | -5% | 868,068 | (41,018) | -5% |
| Special Event Fares & Amtrak | 80,139 | 66,300 | 13,839 | 21% | 64,987 | 15,152 | 23% |
| City My Ride Program | 25,000 | 25,000 | 0 | 0% | 27,123 | (2,123) | -8% |
| <i>Subtotal</i> | <u>\$6,996,703</u> | <u>\$7,049,629</u> | <u>(\$52,926)</u> | -1% | <u>\$6,990,788</u> | <u>\$5,915</u> | 0% |
| <i>GRANTS & SUBSIDIES</i> | | | | | | | |
| TDA Sales Tax Revenue | \$7,921,258 | \$7,921,258 | \$0 | 0% | \$7,664,362 | \$256,896 | 3% |
| FTA Formula Assistance | 5,220,966 | 5,220,966 | 0 | 0% | 5,215,206 | 5,760 | 0% |
| Measure A | 2,090,776 | 2,090,776 | 0 | 0% | 2,119,067 | (28,291) | -1% |
| State & Local Operating Assist. | 1,388,308 | 1,439,568 | (51,260) | -4% | 1,260,750 | 127,558 | 10% |
| Property Tax Revenue | 1,303,139 | 1,180,124 | 123,015 | 10% | 1,287,046 | 16,093 | 1% |
| <i>Subtotal</i> | <u>\$17,924,447</u> | <u>\$17,852,692</u> | <u>\$71,755</u> | 0% | <u>\$17,546,431</u> | <u>\$378,016</u> | 2% |
| <i>NON-TRANSPORTATION INCOME</i> | | | | | | | |
| Advertising on Buses | \$525,000 | \$600,000 | (\$75,000) | -13% | \$601,636 | (\$76,636) | -13% |
| Lease & Other Income | 267,337 | 233,971 | 33,366 | 14% | 318,269 | (50,932) | -16% |
| Interest Income | 223,916 | 113,562 | 110,354 | 97% | 88,356 | 135,560 | 153% |
| <i>Subtotal</i> | <u>\$1,016,253</u> | <u>\$947,533</u> | <u>\$68,720</u> | 7% | <u>\$1,008,261</u> | <u>\$7,992</u> | 1% |
| <i>Total Operating Revenue</i> | <u><u>\$25,937,402</u></u> | <u><u>\$25,849,854</u></u> | <u><u>\$87,548</u></u> | 0% | <u><u>\$25,545,480</u></u> | <u><u>\$391,922</u></u> | 2% |
| Cash & Token Fares | 1,890,103 | 1,995,563 | (105,460) | -5% | 1,985,946 | (95,843) | -5% |
| Pass Fares | 1,930,293 | 1,862,711 | 67,582 | 4% | 1,869,588 | 60,705 | 3% |
| Contract Fares | 3,176,307 | 3,191,355 | (15,048) | 0% | 3,135,254 | 41,053 | 1% |
| | <u>6,996,703</u> | <u>7,049,629</u> | <u>(52,926)</u> | -1% | <u>6,990,788</u> | <u>5,915</u> | 0% |

Operating Expense Summary Fiscal Year 2018-19

| | FY 2018-19 | FY 2018-19 | Change | | FY 2017-18 | Change | |
|---------------------------------|----------------------------|----------------------------|---------------------------|------|----------------------------|---------------------------|------|
| | Revision | Original | Amount | % | Actual | Amount | % |
| <i>ROUTE OPERATIONS</i> | | | | | | | |
| Drivers | \$11,941,006 | \$12,037,734 | (\$96,728) | -1% | \$11,806,099 | \$134,907 | 1% |
| Dispatch & Supervision | 751,456 | 724,974 | 26,481 | 4% | 734,390 | 17,066 | 2% |
| Hiring & Training | 403,643 | 366,986 | 36,658 | 10% | 457,938 | (54,295) | -12% |
| Risk & Safety | 1,763,302 | 2,070,995 | (307,693) | -15% | 2,824,675 | (1,061,373) | -38% |
| Transportation Subsidies | 949,562 | 899,562 | 50,000 | 6% | 869,058 | 80,504 | 9% |
| <i>Subtotal</i> | <u>\$15,808,969</u> | <u>\$16,100,251</u> | <u>(\$291,283)</u> | -2% | <u>\$16,692,160</u> | <u>(\$883,191)</u> | -5% |
| <i>VEHICLE MAINTENANCE</i> | | | | | | | |
| Mechanics | \$1,196,169 | \$1,226,520 | (\$30,351) | -2% | \$1,100,390 | \$95,779 | 9% |
| Cleaners & Fuelers | 848,166 | 888,234 | (40,069) | -5% | 820,125 | 28,041 | 3% |
| Supervision | 712,060 | 752,128 | (40,068) | -5% | 529,570 | 182,490 | 34% |
| Vehicle Consumables | 2,052,762 | 1,912,726 | 140,035 | 7% | 1,733,920 | 318,842 | 18% |
| Bus Parts & Supplies | 715,000 | 715,000 | 0 | 0% | 638,662 | 76,338 | 12% |
| Vendor Services | 132,500 | 107,500 | 25,000 | 23% | 73,930 | 58,570 | 79% |
| Risk & Safety | 189,571 | 57,071 | 132,500 | 232% | 44,946 | 144,625 | 322% |
| <i>Subtotal</i> | <u>\$5,846,228</u> | <u>\$5,659,180</u> | <u>\$187,047</u> | 3% | <u>\$4,941,543</u> | <u>\$904,685</u> | 18% |
| <i>PASSENGER ACCOMMODATIONS</i> | | | | | | | |
| Passenger Facilities | \$554,538 | \$567,338 | (\$12,801) | -2% | \$516,648 | \$37,890 | 7% |
| Transit Development | 242,216 | 201,404 | 40,812 | 20% | 289,684 | (47,468) | -16% |
| Marketing & Community Relations | 406,929 | 438,019 | (31,090) | -7% | 379,250 | 27,679 | 7% |
| Fare Revenue Collection | 351,631 | 326,780 | 24,851 | 8% | 275,295 | 76,336 | 28% |
| <i>Subtotal</i> | <u>\$1,555,313</u> | <u>\$1,533,541</u> | <u>\$21,772</u> | 1% | <u>\$1,460,877</u> | <u>\$94,436</u> | 6% |
| <i>GENERAL OVERHEAD</i> | | | | | | | |
| Finance | \$581,071 | \$580,032 | \$1,038 | 0% | \$589,285 | (\$8,214) | -1% |
| Personnel | 175,353 | 172,822 | 2,531 | 1% | 165,616 | 9,737 | 6% |
| Utilities & Communication | 262,763 | 262,763 | 0 | 0% | 244,051 | 18,712 | 8% |
| Operating Facilities | 401,136 | 386,298 | 14,838 | 4% | 386,941 | 14,195 | 4% |
| District Administration | 1,598,945 | 1,638,600 | (39,655) | -2% | 734,847 | 864,098 | 118% |
| <i>Subtotal</i> | <u>\$3,019,268</u> | <u>\$3,040,515</u> | <u>(\$21,247)</u> | -1% | <u>\$2,120,740</u> | <u>\$898,528</u> | 42% |
| <i>Total Operating Expenses</i> | <u><u>\$26,229,778</u></u> | <u><u>\$26,333,488</u></u> | <u><u>(\$103,710)</u></u> | 0% | <u><u>\$25,215,320</u></u> | <u><u>\$1,014,457</u></u> | 4% |

Route Operations Fiscal Year 2018-19

| | FY 2018-19 | FY 2018-19 | Change | | FY 2017-18 | Change | |
|---------------------------------------|---------------------|---------------------|-------------------|------------|---------------------|-------------------|-------------|
| | Revision | Original | Amount | % | Actual | Amount | % |
| DRIVERS | | | | | | | |
| Scheduled | \$6,660,794 | \$6,660,794 | \$0 | 0% | \$6,617,092 | \$43,702 | 1% |
| Scheduled Overtime | 524,482 | 524,482 | 0 | 0% | 491,517 | 32,965 | 7% |
| Unscheduled Pay | 274,998 | 274,998 | 0 | 0% | 272,317 | 2,681 | 1% |
| Driver Lite Duty | 9,457 | 9,457 | 0 | 0% | 28,907 | (19,450) | -67% |
| FICA | 646,415 | 646,415 | 0 | 0% | 635,325 | 11,090 | 2% |
| Pension | 964,440 | 964,440 | 0 | 0% | 914,100 | 50,340 | 6% |
| Health | 1,837,845 | 1,934,574 | (96,728) | -5% | 1,808,588 | 29,257 | 2% |
| Sick Pay | 198,833 | 198,833 | 0 | 0% | 117,611 | 81,222 | 69% |
| Vacation Pay | 497,357 | 497,357 | 0 | 0% | 458,850 | 38,507 | 8% |
| Holiday Pay | 248,238 | 248,238 | 0 | 0% | 238,075 | 10,163 | 4% |
| Other Pay | 35,715 | 35,715 | 0 | 0% | 119,939 | (84,224) | -70% |
| Unemployment Insurance | 33,932 | 33,932 | 0 | 0% | 33,048 | 884 | 3% |
| Uniforms | 8,500 | 8,500 | 0 | 0% | 70,730 | (62,230) | -88% |
| <i>Drivers Subtotal</i> | <u>\$11,941,006</u> | <u>\$12,037,734</u> | <u>(\$96,728)</u> | <u>-1%</u> | <u>\$11,806,099</u> | <u>\$134,907</u> | <u>1%</u> |
| DISPATCH & SUPERVISION | | | | | | | |
| Supervisors | \$299,885 | \$281,168 | \$18,717 | 7% | \$287,178 | \$12,707 | 4% |
| Staff | 176,908 | 176,538 | 370 | 0% | 175,456 | 1,452 | 1% |
| FICA | 42,475 | 40,854 | 1,621 | 4% | 38,452 | 4,023 | 10% |
| Pension | 33,745 | 33,702 | 42 | 0% | 48,181 | (14,436) | -30% |
| Health | 118,607 | 115,042 | 3,566 | 3% | 107,784 | 10,823 | 10% |
| Sick Pay | 6,887 | 6,882 | 5 | 0% | 8,400 | (1,513) | -18% |
| Vacation Pay | 34,850 | 34,809 | 41 | 0% | 37,001 | (2,151) | -6% |
| Holiday Pay | 18,677 | 17,977 | 700 | 4% | 16,843 | 1,834 | 11% |
| Other Pay | 18,022 | 16,664 | 1,358 | 8% | 13,876 | 4,146 | 30% |
| Unemployment Insurance | 1,401 | 1,340 | 61 | 5% | 1,219 | 182 | 15% |
| <i>Dispatch & Supe. Subtotal</i> | <u>\$751,456</u> | <u>\$724,974</u> | <u>\$26,481</u> | <u>4%</u> | <u>\$734,390</u> | <u>\$17,066</u> | <u>2%</u> |
| HIRING & TRAINING | | | | | | | |
| Staff | \$36,135 | \$36,135 | \$0 | 0% | \$32,371 | \$3,764 | 12% |
| Student Drivers | 125,000 | 92,750 | 32,250 | 35% | 99,669 | 25,331 | 25% |
| Existing Drivers/Supers | 139,450 | 139,450 | 0 | 0% | 195,234 | (55,784) | -29% |
| FICA | 24,021 | 21,410 | 2,611 | 12% | 19,881 | 4,140 | 21% |
| Pension | 10,909 | 10,909 | 0 | 0% | 17,291 | (6,382) | -37% |
| Health | 20,056 | 20,137 | (81) | 0% | 34,098 | (14,042) | -41% |
| Sick Pay | 1,972 | 1,972 | 0 | 0% | 2,109 | (137) | -6% |
| Vacation Pay | 7,293 | 5,415 | 1,878 | 35% | 13,370 | (6,077) | -45% |
| Holiday Pay | 3,422 | 3,422 | 0 | 0% | 5,242 | (1,820) | -35% |
| Other Pay | 729 | 729 | 0 | 0% | 3,815 | (3,086) | -81% |
| Unemployment Insurance | 106 | 106 | 0 | 0% | 490 | (384) | -78% |
| Medical Exams & License Fees | 22,090 | 22,090 | 0 | 0% | 27,725 | (5,635) | -20% |
| Employment Advertising | 6,000 | 6,000 | 0 | 0% | 5,901 | 99 | 2% |
| Training, Travel & Meetings | 6,460 | 6,460 | 0 | 0% | 742 | 5,718 | 771% |
| <i>Hiring & Training Subtotal</i> | <u>\$403,643</u> | <u>\$366,986</u> | <u>\$36,658</u> | <u>10%</u> | <u>\$457,938</u> | <u>(\$54,295)</u> | <u>-12%</u> |

Route Operations Fiscal Year 2018-19

| | FY 2018-19 Revision | FY 2018-19 Original | Change | | FY 2017-18 Actual | Change | |
|-----------------------------------|------------------------|------------------------|--------------------|-------------|----------------------|----------------------|-------------|
| | | | Amount | % | | Amount | % |
| RISK & SAFETY | | | | | | | |
| <u>Wages & Benefits</u> | | | | | | | |
| Staff | \$129,433 | \$151,021 | (\$21,588) | -14% | \$144,144 | (\$14,711) | -10% |
| Supervisors | 246,519 | 246,519 | 0 | 0% | 301,537 | (55,018) | -18% |
| Driver Accident Pay | 1,839 | 1,839 | 0 | 0% | 1,964 | (125) | -6% |
| FICA | 35,104 | 35,018 | 86 | 0% | 40,858 | (5,754) | -14% |
| Pension | 36,981 | 41,569 | (4,588) | -11% | 47,734 | (10,753) | -23% |
| Health | 79,248 | 81,058 | (1,810) | -2% | 84,731 | (5,483) | -6% |
| Sick Pay | 25,921 | 5,697 | 20,224 | 355% | 9,611 | 16,310 | 170% |
| Vacation Pay | 38,092 | 34,813 | 3,279 | 9% | 31,663 | 6,429 | 20% |
| Holiday Pay | 13,110 | 13,996 | (886) | -6% | 16,265 | (3,155) | -19% |
| Other Pay | 3,963 | 3,874 | 89 | 2% | 26,522 | (22,559) | -85% |
| Unemployment Insurance | 1,156 | 1,156 | 0 | 0% | 1,304 | (148) | -11% |
| Wages & Benefits Subtotal | \$611,366 | \$616,559 | (\$5,193) | -1% | \$706,333 | (\$94,967) | -13% |
| <u>Public Liability</u> | | | | | | | |
| Professional Services | \$115,900 | \$115,900 | \$0 | 0% | \$137,395 | (\$21,495) | -16% |
| Insurance | 308,437 | 308,437 | 0 | 0% | 285,794 | 22,643 | 8% |
| Current Year Incident Payouts | 50,000 | 50,000 | 0 | 0% | 28,424 | 21,576 | 76% |
| Current Year Incident Reserve: | 100,000 | 100,000 | 0 | 0% | 28,000 | 72,000 | 257% |
| Prior Years Incident Payouts | 50,000 | 50,000 | 0 | 0% | 9,015 | 40,985 | 455% |
| Change in Prior Years Reserves | (50,000) | (50,000) | 0 | 0% | (43,002) | (6,998) | 16% |
| Public Liability Subtotal | \$574,337 | \$574,337 | \$0 | 0% | \$445,626 | \$128,711 | 29% |
| <u>Workers' Compensation</u> | | | | | | | |
| Professional Services | \$348,099 | \$300,599 | \$47,500 | 16% | \$314,162 | \$33,937 | 11% |
| Insurance | 85,500 | 85,500 | 0 | 0% | 100,326 | (14,826) | -15% |
| Current Year Incident Payouts | 75,000 | 75,000 | 0 | 0% | 73,476 | 1,524 | 2% |
| Current Year Incident Reserve: | 250,000 | 250,000 | 0 | 0% | 808,890 | (558,890) | -69% |
| Prior Years Incident Payouts | 400,000 | 350,000 | 50,000 | 14% | 297,338 | 102,662 | 35% |
| Change in Prior Years Reserves | (600,000) | (200,000) | (400,000) | 200% | 58,921 | (658,921) | -1118% |
| Miscellaneous Risk & Safety | 19,000 | 19,000 | 0 | 0% | 19,603 | (603) | -3% |
| Workers' Comp Subtotal | \$577,599 | \$880,099 | (\$302,500) | -34% | \$1,672,716 | (\$1,095,117) | -65% |
| Risk & Safety Subtotal | \$1,763,302 | \$2,070,995 | (\$307,693) | -15% | \$2,824,675 | (\$1,061,373) | -38% |
| TRANSPORTATION SUBSIDIES | | | | | | | |
| ADA Paratransit Service | \$949,562 | \$899,562 | \$50,000 | 6% | \$869,058 | \$80,504 | 9% |
| Transportation Sub. Subtotal | \$949,562 | \$899,562 | \$50,000 | 6% | \$869,058 | \$80,504 | 9% |
| Total Route Operations | \$15,808,969 | \$16,100,251 | (\$291,283) | -2% | \$16,692,160 | (\$883,191) | -5% |

Vehicle Maintenance Detail

Fiscal Year 2018-19

| | FY 2018-19 | FY 2018-19 | Change | | FY 2017-18 | Change | |
|--|--------------------|--------------------|-------------------|------------|--------------------|------------------|------------|
| | Revision | Original | Amount | % | Actual | Amount | % |
| MECHANICS | | | | | | | |
| Mechanics | \$683,763 | \$745,006 | (\$61,243) | -8% | \$640,554 | \$43,209 | 7% |
| Less Mechanic Capital Labor | (7,478) | (31,191) | 23,713 | -76% | (21,923) | 14,445 | -66% |
| Mechanics-OT | 51,419 | 38,032 | 13,387 | 35% | 61,826 | (10,407) | -17% |
| FICA | 63,812 | 67,384 | (3,572) | -5% | 62,239 | 1,573 | 3% |
| Pension | 96,032 | 92,475 | 3,557 | 4% | 80,955 | 15,077 | 19% |
| Health | 175,290 | 183,958 | (8,668) | -5% | 141,651 | 33,639 | 24% |
| Sick Pay | 6,640 | 6,645 | (5) | 0% | 17,130 | (10,490) | -61% |
| Vacation Pay | 58,402 | 58,402 | 0 | 0% | 59,998 | (1,596) | -3% |
| Holiday Pay | 32,304 | 31,191 | 1,112 | 4% | 28,391 | 3,913 | 14% |
| Other Paid Leave | 1,615 | 1,560 | 56 | 4% | 1,206 | 409 | 34% |
| Unemployment Insurance | 2,969 | 2,757 | 212 | 8% | 3,273 | (304) | -9% |
| Uniforms | 16,000 | 16,000 | 0 | 0% | 17,390 | (1,390) | -8% |
| Tool Allowance | 15,400 | 14,300 | 1,100 | 8% | 7,700 | 7,700 | 100% |
| <i>Mechanics Subtotal</i> | <u>\$1,196,169</u> | <u>\$1,226,520</u> | <u>(\$30,351)</u> | <u>-2%</u> | <u>\$1,100,390</u> | <u>\$95,779</u> | <u>9%</u> |
| CLEANERS & FUELERS | | | | | | | |
| Service Workers | \$456,775 | \$486,298 | (\$29,523) | -6% | \$454,441 | \$2,334 | 1% |
| FICA | 40,302 | 42,815 | (2,512) | -6% | 38,358 | 1,944 | 5% |
| Pension | 74,419 | 80,164 | (5,746) | -7% | 68,779 | 5,640 | 8% |
| Health | 195,822 | 194,033 | 1,788 | 1% | 182,530 | 13,292 | 7% |
| Sick Pay | 11,193 | 11,193 | 0 | 0% | 9,016 | 2,177 | 24% |
| Vacation Pay | 35,303 | 37,004 | (1,702) | -5% | 32,881 | 2,422 | 7% |
| Holiday Pay | 21,431 | 23,048 | (1,617) | -7% | 18,503 | 2,928 | 16% |
| Other Paid Leave | 2,125 | 2,125 | 0 | 0% | 998 | 1,127 | 113% |
| Unemployment Insurance | 2,573 | 2,785 | (212) | -8% | 2,495 | 78 | 3% |
| Uniforms | 6,552 | 7,098 | (546) | -8% | 9,313 | (2,761) | -30% |
| Medical Exams & License Fees | 1,671 | 1,671 | 0 | 0% | 2,811 | (1,140) | -41% |
| <i>Cleaners & Fuelers Subtotal</i> | <u>\$848,166</u> | <u>\$888,234</u> | <u>(\$40,069)</u> | <u>-5%</u> | <u>\$820,125</u> | <u>\$28,041</u> | <u>3%</u> |
| SUPERVISION | | | | | | | |
| Staff | \$454,855 | \$487,637 | (\$32,781) | -7% | \$346,834 | \$108,021 | 31% |
| FICA | 38,599 | 41,099 | (2,500) | -6% | 29,894 | 8,705 | 29% |
| Pension | 50,456 | 53,724 | (3,267) | -6% | 34,709 | 15,747 | 45% |
| Health | 102,983 | 104,620 | (1,636) | -2% | 66,698 | 36,285 | 54% |
| Sick Pay | 4,087 | 4,040 | 47 | 1% | 6,120 | (2,033) | -33% |
| Vacation Pay | 25,999 | 26,168 | (168) | -1% | 25,480 | 519 | 2% |
| Holiday Pay | 16,349 | 16,160 | 189 | 1% | 10,333 | 6,016 | 58% |
| Other Paid Leave | 3,270 | 3,232 | 38 | 1% | 5,439 | (2,169) | -40% |
| Unemployment Insurance | 1,336 | 1,326 | 11 | 1% | 1,260 | 76 | 6% |
| Training, Travel & Meetings | 14,125 | 14,125 | 0 | 0% | 2,803 | 11,322 | 404% |
| <i>Supervision Subtotal</i> | <u>\$712,060</u> | <u>\$752,128</u> | <u>(\$40,068)</u> | <u>-5%</u> | <u>\$529,570</u> | <u>\$182,490</u> | <u>34%</u> |

Vehicle Maintenance Detail

Fiscal Year 2018-19

| | FY 2018-19 Revision | FY 2018-19 Original | <u>Change</u> | | FY 2017-18 Actual | <u>Change</u> | |
|---|---------------------------|---------------------------|-------------------------|------|---------------------------|-------------------------|-------|
| | | | Amount | % | | Amount | % |
| VEHICLE CONSUMABLES | | | | | | | |
| Bus Fuel | \$1,611,870 | \$1,496,835 | \$115,035 | 8% | \$1,330,035 | \$281,835 | 21% |
| Oil & Lubricants | 135,934 | 135,934 | 0 | 0% | 135,202 | 732 | 1% |
| Electric Vehicle Power | 125,000 | 100,000 | 25,000 | 25% | 91,983 | 33,017 | 36% |
| Tire Lease | 169,957 | 169,957 | (0) | 0% | 165,888 | 4,069 | 2% |
| Tire Mounting | 10,000 | 10,000 | 0 | 0% | 10,812 | (812) | -8% |
| <i>Vehicle Consumables Subtotal</i> | <u>\$2,052,762</u> | <u>\$1,912,726</u> | <u>\$140,035</u> | 7% | <u>\$1,733,920</u> | <u>\$318,842</u> | 18% |
| VEHICLE PARTS & SUPPLIES | | | | | | | |
| Bus Parts Issued | \$625,000 | \$625,000 | \$0 | 0% | \$554,210 | \$70,790 | 13% |
| Shop Supplies | 65,000 | 65,000 | 0 | 0% | 61,430 | 3,570 | 6% |
| Bus Servicing Supplies | 15,000 | 15,000 | 0 | 0% | 17,403 | (2,403) | -14% |
| Hazmat Disposal & Compliance | 10,000 | 10,000 | 0 | 0% | 5,619 | 4,381 | 78% |
| <i>Veh. Parts & Supplies Subtotal</i> | <u>\$715,000</u> | <u>\$715,000</u> | <u>\$0</u> | 0% | <u>\$638,662</u> | <u>\$76,338</u> | 12% |
| VENDOR BUS REPAIRS | | | | | | | |
| Vandalism Repairs | \$5,000 | \$5,000 | \$0 | 0% | \$2,043 | \$2,957 | 145% |
| Accident Damage Repairs | 5,000 | 5,000 | 0 | 0% | 2,045 | 2,955 | 144% |
| Accident Claim Collections | (2,500) | (2,500) | 0 | 0% | (8,292) | 5,792 | -70% |
| Other Vendor Repairs | 125,000 | 100,000 | 25,000 | 25% | 78,134 | 46,866 | 60% |
| <i>Vendor Bus Repairs Subtotal</i> | <u>\$132,500</u> | <u>\$107,500</u> | <u>\$25,000</u> | 23% | <u>\$73,930</u> | <u>\$58,570</u> | 79% |
| RISK & SAFETY | | | | | | | |
| Workers' Comp Services | \$25,071 | \$22,571 | \$2,500 | 11% | \$22,449 | \$2,622 | 12% |
| Workers' Comp Insurance | 4,500 | 4,500 | 0 | 0% | 5,149 | (649) | -13% |
| Current Year Incident Payouts | 25,000 | 10,000 | 15,000 | 150% | 6,772 | 18,228 | 269% |
| Current Year Incident Reserve: | 135,000 | 20,000 | 115,000 | 575% | 27,880 | 107,120 | 384% |
| Prior Years Incident Payouts | 150,000 | 150,000 | 0 | 0% | 5,434 | 144,566 | 2660% |
| Change in Prior Years Reserves | (150,000) | (150,000) | 0 | 0% | (22,738) | (127,262) | 560% |
| <i>Risk & Safety Subtotal</i> | <u>\$189,571</u> | <u>\$57,071</u> | <u>\$132,500</u> | 232% | <u>\$44,946</u> | <u>\$144,625</u> | 322% |
| Total Vehicle Maintenance | <u><u>\$5,846,228</u></u> | <u><u>\$5,659,180</u></u> | <u><u>\$187,047</u></u> | 3% | <u><u>\$4,941,543</u></u> | <u><u>\$904,685</u></u> | 18% |

Passenger Accommodations Detail

Fiscal Year 2018-19

| | FY 2018-19 | FY 2018-19 | Change | | FY 2017-18 | Change | |
|--------------------------------------|------------------|------------------|-------------------|------------|------------------|-------------------|-------------|
| | Revision | Original | Amount | % | Actual | Amount | % |
| PASSENGER FACILITIES | | | | | | | |
| <u>Wages & Benefits</u> | | | | | | | |
| Supervisors | \$162,093 | \$162,093 | \$0 | 0% | \$156,496 | \$5,597 | 4% |
| TC Advisors | 103,121 | 109,762 | (6,641) | -6% | 88,421 | 14,700 | 17% |
| Staff | 40,318 | 39,777 | 541 | 1% | 41,471 | (1,153) | -3% |
| FICA | 26,059 | 26,642 | (583) | -2% | 24,215 | 1,844 | 8% |
| Pension | 26,769 | 26,769 | 0 | 0% | 20,075 | 6,694 | 33% |
| Health | 114,271 | 118,875 | (4,603) | -4% | 87,618 | 26,653 | 30% |
| Sick Pay | 4,090 | 4,103 | (13) | 0% | 5,482 | (1,392) | -25% |
| Vacation Pay | 16,773 | 17,393 | (620) | -4% | 18,901 | (2,128) | -11% |
| Holiday Pay | 12,149 | 13,011 | (862) | -7% | 9,487 | 2,662 | 28% |
| Other Paid Leave | 2,102 | 2,123 | (21) | -1% | 2,255 | (153) | -7% |
| Unemployment Insurance | 1,589 | 1,589 | 0 | 0% | 2,047 | (458) | -22% |
| Wages & Benefits Subtotal | \$509,335 | \$522,135 | (\$12,801) | -2% | \$456,468 | \$52,867 | 12% |
| <u>Buildings & Grounds</u> | | | | | | | |
| TC Contract Maintenance | \$31,533 | \$31,533 | \$0 | 0% | \$42,136 | (\$10,604) | -25% |
| TC Repairs/Supplies | 6,000 | 6,000 | 0 | 0% | 10,710 | (4,710) | -44% |
| Bus Stop Repairs/Supplies | 5,000 | 5,000 | 0 | 0% | 5,336 | (336) | -6% |
| TC Property Insurance | 2,671 | 2,671 | 0 | 0% | 1,998 | 673 | 34% |
| Buildings & Grounds Subtotal | \$45,203 | \$45,203 | \$0 | 0% | \$60,180 | (\$14,977) | -25% |
| <i>Passenger Facilities Subtotal</i> | <i>\$554,538</i> | <i>\$567,338</i> | <i>(\$12,801)</i> | <i>-2%</i> | <i>\$516,648</i> | <i>\$37,890</i> | <i>7%</i> |
| TRANSIT DEVELOPMENT | | | | | | | |
| Staff | \$134,929 | \$116,205 | \$18,723 | 16% | \$176,227 | (\$41,298) | -23% |
| FICA | 11,949 | 10,064 | 1,885 | 19% | 15,751 | (3,802) | -24% |
| Pension | 15,620 | 13,156 | 2,463 | 19% | 18,095 | (2,475) | -14% |
| Health | 49,710 | 38,198 | 11,511 | 30% | 44,112 | 5,598 | 13% |
| Sick Pay | 2,718 | 1,982 | 736 | 37% | 4,117 | (1,399) | -34% |
| Vacation Pay | 12,534 | 8,988 | 3,545 | 39% | 12,835 | (301) | -2% |
| Holiday Pay | 4,627 | 3,373 | 1,253 | 37% | 6,576 | (1,949) | -30% |
| Other Paid Leave | 1,388 | 1,012 | 376 | 37% | 2,853 | (1,465) | -51% |
| Unemployment Insurance | 742 | 424 | 318 | 75% | 630 | 112 | 18% |
| Training, Travel & Meetings | 3,000 | 3,000 | 0 | 0% | 8,488 | (5,488) | n/a |
| Planning Services & Supplies | 5,000 | 5,000 | 0 | 0% | 0 | 5,000 | n/a |
| <i>Transit Development Subtotal</i> | <i>\$242,216</i> | <i>\$201,404</i> | <i>\$40,812</i> | <i>20%</i> | <i>\$289,684</i> | <i>(\$47,468)</i> | <i>-16%</i> |

Passenger Accommodations Detail

Fiscal Year 2018-19

| | FY 2018-19 | FY 2018-19 | Change | | FY 2017-18 | Change | |
|--|-------------|-------------|------------|------|-------------|------------|-------|
| | Revision | Original | Amount | % | Actual | Amount | % |
| MARKETING & COMMUNITY RELATIONS | | | | | | | |
| <u>Wages & Benefits</u> | | | | | | | |
| Staff | \$108,844 | \$118,581 | (\$9,737) | -8% | \$111,643 | (\$2,799) | -3% |
| FICA | 9,166 | 10,177 | (1,012) | -10% | 9,952 | (786) | -8% |
| Pension | 11,981 | 13,304 | (1,323) | -10% | 13,132 | (1,151) | -9% |
| Health | 15,303 | 20,728 | (5,425) | -26% | 20,049 | (4,746) | -24% |
| Sick Pay | 2,691 | 2,942 | (252) | -9% | 2,258 | 433 | 19% |
| Vacation Pay | 3,890 | 5,117 | (1,227) | -24% | 9,697 | (5,807) | -60% |
| Holiday Pay | 3,509 | 5,117 | (1,607) | -31% | 4,979 | (1,470) | -30% |
| Other Paid Leave | 877 | 1,279 | (402) | -31% | 2,902 | (2,025) | -70% |
| Unemployment Insurance | 318 | 424 | (106) | -25% | 420 | (102) | -24% |
| Wages & Benefits Subtotal | \$156,579 | \$177,669 | (\$21,090) | -12% | \$175,032 | (\$18,453) | -11% |
| <u>Outside Services</u> | | | | | | | |
| Media Ad Placement | 16,000 | 16,000 | 0 | 0% | 11,504 | 4,496 | 39% |
| Brochures & Publications | 19,200 | 19,200 | 0 | 0% | 10,474 | 8,726 | 83% |
| Market Research | 7,500 | 7,500 | 0 | 0% | 385 | 7,115 | 1848% |
| Promotional Giveaways | 15,000 | 15,000 | 0 | 0% | 2,214 | 12,786 | 578% |
| Bus/Shuttle Decorations | 1,500 | 1,500 | 0 | 0% | 630 | 870 | 138% |
| Other Promotions | 92,300 | 92,300 | 0 | 0% | 80,008 | 12,292 | 15% |
| Route Schedules & Information | 94,850 | 104,850 | (10,000) | -10% | 96,628 | (1,778) | -2% |
| Training, Travel & Meetings | 4,000 | 4,000 | 0 | 0% | 2,375 | 1,625 | 68% |
| Outside Services Subtotal | \$250,350 | \$260,350 | (\$10,000) | -4% | \$204,218 | \$46,132 | 23% |
| Marketing & Comm. Relations | \$406,929 | \$438,019 | (\$31,090) | -7% | \$379,250 | \$27,679 | 7% |
| FARE REVENUE COLLECTION | | | | | | | |
| <u>Wages & Benefits</u> | | | | | | | |
| Staff | \$120,079 | \$138,181 | (\$18,102) | -13% | \$119,079 | \$1,000 | 1% |
| FICA | 10,706 | 12,117 | (1,411) | -12% | 10,395 | 311 | 3% |
| Pension | 13,995 | 15,839 | (1,844) | -12% | 13,125 | 870 | 7% |
| Health | 54,555 | 58,792 | (4,237) | -7% | 53,388 | 1,167 | 2% |
| Sick Pay | 2,484 | 2,755 | (271) | -10% | 2,969 | (485) | -16% |
| Vacation Pay | 9,936 | 10,290 | (354) | -3% | 9,971 | (35) | 0% |
| Holiday Pay | 4,968 | 4,779 | 188 | 4% | 4,576 | 392 | 9% |
| Other Paid Leave | 2,484 | 2,390 | 94 | 4% | 2,191 | 293 | 13% |
| Unemployment Insurance | 424 | 636 | (212) | -33% | 685 | (261) | -38% |
| Wages & Benefits Subtotal | \$219,631 | \$245,780 | (\$26,149) | -11% | \$216,379 | \$3,252 | 2% |
| <u>Outside Services</u> | | | | | | | |
| Fare Processing | \$75,000 | \$36,000 | \$39,000 | 108% | \$24,850 | \$50,150 | 202% |
| Farebox Parts & Repairs | 25,000 | 25,000 | 0 | 0% | 11,561 | 13,439 | 116% |
| Tickets, Tokens & Transfers | 32,000 | 20,000 | 12,000 | 60% | 22,505 | 9,495 | 42% |
| Outside Services Subtotal | \$132,000 | \$81,000 | \$51,000 | 63% | \$58,916 | \$73,084 | 124% |
| Fare Revenue Collection Sbtl | \$351,631 | \$326,780 | \$24,851 | 8% | \$275,295 | \$76,336 | 28% |
| Total Pssnger Accommodations | \$1,555,313 | \$1,533,541 | \$21,772 | 1% | \$1,460,877 | \$94,436 | 6% |

General Overhead Detail

Fiscal Year 2018-19

| | FY 2018-19 | FY 2018-19 | <u>Change</u> | | FY 2017-18 | <u>Change</u> | |
|--------------------------------------|------------------|------------------|----------------|-----------|------------------|------------------|------------|
| | Revision | Original | Amount | % | Actual | Amount | % |
| <i>FINANCE</i> | | | | | | | |
| Staff | \$328,491 | \$324,418 | \$4,073 | 1% | \$316,759 | \$11,732 | 4% |
| FICA | 29,184 | 29,033 | 151 | 1% | 28,115 | 1,069 | 4% |
| Pension | 38,149 | 37,951 | 197 | 1% | 37,015 | 1,134 | 3% |
| Health | 80,297 | 81,579 | (1,282) | -2% | 78,170 | 2,127 | 3% |
| Sick Pay | 6,344 | 6,591 | (247) | -4% | 4,080 | 2,264 | 55% |
| Vacation Pay | 27,986 | 27,875 | 112 | 0% | 29,669 | (1,683) | -6% |
| Holiday Pay | 12,984 | 14,352 | (1,367) | -10% | 13,918 | (934) | -7% |
| Other Paid Leave | 5,681 | 6,279 | (598) | -10% | 8,009 | (2,328) | -29% |
| Unemployment Insurance | 954 | 954 | 0 | 0% | 945 | 9 | 1% |
| Financial Audit Services | 51,000 | 51,000 | 0 | 0% | 72,605 | (21,605) | -30% |
| <i>Finance Subtotal</i> | <u>\$581,071</u> | <u>\$580,032</u> | <u>\$1,038</u> | <u>0%</u> | <u>\$589,285</u> | <u>(\$8,214)</u> | <u>-1%</u> |
| <i>PERSONNEL</i> | | | | | | | |
| Staff | \$108,729 | \$104,293 | \$4,436 | 4% | \$100,466 | \$8,263 | 8% |
| FICA | 9,154 | 8,954 | 200 | 2% | 8,604 | 550 | 6% |
| Pension | 11,966 | 11,705 | 261 | 2% | 11,382 | 584 | 5% |
| Health | 34,256 | 34,797 | (541) | -2% | 33,357 | 899 | 3% |
| Sick Pay | 1,151 | 1,501 | (350) | -23% | 3,344 | (2,193) | -66% |
| Vacation Pay | 4,602 | 4,502 | 100 | 2% | 1,809 | 2,793 | 154% |
| Holiday Pay | 3,452 | 4,502 | (1,050) | -23% | 4,366 | (914) | -21% |
| Other Paid Leave | 1,726 | 2,251 | (525) | -23% | 1,973 | (247) | -13% |
| Unemployment Insurance | 318 | 318 | 0 | 0% | 315 | 3 | 1% |
| <i>Personnel Subtotal</i> | <u>\$175,353</u> | <u>\$172,822</u> | <u>\$2,531</u> | <u>1%</u> | <u>\$165,616</u> | <u>\$9,737</u> | <u>6%</u> |
| <i>UTILITIES</i> | | | | | | | |
| Phone & Data Communications | \$76,111 | \$76,111 | \$0 | 0% | \$72,930 | \$3,181 | 4% |
| Power, Water & Refuse | 171,652 | 171,652 | 0 | 0% | 159,951 | 11,701 | 7% |
| Two-Way Radios | 15,000 | 15,000 | 0 | 0% | 11,170 | 3,830 | 34% |
| <i>Utilities Subtotal</i> | <u>\$262,763</u> | <u>\$262,763</u> | <u>\$0</u> | <u>0%</u> | <u>\$244,051</u> | <u>\$18,712</u> | <u>8%</u> |
| <i>OPERATING FACILITIES</i> | | | | | | | |
| <u>Wages & Benefits</u> | | | | | | | |
| Staff | \$58,453 | \$58,453 | \$0 | 0% | \$55,102 | \$3,351 | 6% |
| FICA | 5,044 | 5,044 | 0 | 0% | 4,885 | 159 | 3% |
| Pension | 6,593 | 6,593 | 0 | 0% | 6,449 | 144 | 2% |
| Health | 10,202 | 10,364 | (162) | -2% | 9,913 | 289 | 3% |
| Sick Pay | 886 | 886 | 0 | 0% | 1,786 | (900) | -50% |
| Vacation Pay | 3,804 | 3,804 | 0 | 0% | 4,832 | (1,028) | -21% |
| Holiday Pay | 2,536 | 2,536 | 0 | 0% | 2,448 | 88 | 4% |
| Other Paid Leave | 254 | 254 | 0 | 0% | 0 | 254 | n/a |
| Unemployment Insurance | 212 | 212 | 0 | 0% | 210 | 2 | 1% |
| <i>Wages & Benefits Subtotal</i> | <u>\$87,984</u> | <u>\$88,146</u> | <u>(\$162)</u> | <u>0%</u> | <u>\$85,625</u> | <u>\$2,359</u> | <u>3%</u> |

General Overhead Detail

Fiscal Year 2018-19

| | FY 2018-19 <u>Revision</u> | FY 2018-19 <u>Original</u> | <u>Change</u> | | FY 2017-18 <u>Actual</u> | <u>Change</u> | |
|--------------------------------------|-------------------------------|-------------------------------|-------------------|-------|-----------------------------|------------------|-------|
| | | | Amount | % | | Amount | % |
| <i>OPERATING FACILITIES (cont'd)</i> | | | | | | | |
| <u>Service Vehicles</u> | | | | | | | |
| Parts & Repairs | \$30,000 | \$30,000 | \$0 | 0% | \$33,769 | (\$3,769) | -11% |
| Fuel | 69,600 | 69,600 | 0 | 0% | 57,402 | 12,198 | 21% |
| Service Vehicles Subtotal | \$99,600 | \$99,600 | \$0 | 0% | \$91,171 | \$8,429 | 9% |
| <u>Buildings & Grounds</u> | | | | | | | |
| Contract Maintenance | \$80,720 | \$80,720 | \$0 | 0% | \$88,060 | (\$7,340) | -8% |
| Overpass Site Maintenance | 5,500 | 5,500 | 0 | 0% | 108 | 5,392 | 4993% |
| B&G Repairs/Supplies | 75,000 | 60,000 | 15,000 | 25% | 76,323 | (1,323) | -2% |
| Property Insurance | 52,332 | 52,332 | 0 | 0% | 45,654 | 6,678 | 15% |
| Buildings & Grounds Subtotal | \$213,552 | \$198,552 | \$15,000 | 8% | \$210,145 | \$3,407 | 2% |
| <i>Operating Facilities Subtotal</i> | <u>\$401,136</u> | <u>\$386,298</u> | <u>\$14,838</u> | 4% | <u>\$386,941</u> | <u>\$14,195</u> | 4% |
| <i>DISTRICT ADMINISTRATION</i> | | | | | | | |
| <u>Wages & Benefits</u> | | | | | | | |
| Staff | \$557,095 | \$583,030 | (\$25,935) | -4% | \$525,557 | \$31,538 | 6% |
| Bus Ad Revenue Placement | 0 | 2,314 | (2,314) | -100% | 0 | 0 | n/a |
| FICA | 49,974 | 52,229 | (2,255) | -4% | 44,514 | 5,460 | 12% |
| Pension | 65,325 | 68,274 | (2,948) | -4% | 59,671 | 5,654 | 9% |
| Health | 136,533 | 161,688 | (25,155) | -16% | 123,804 | 12,729 | 10% |
| Sick Pay | 8,696 | 8,670 | 26 | 0% | 4,702 | 3,994 | 85% |
| Vacation Pay | 59,208 | 59,630 | (422) | -1% | 39,565 | 19,643 | 50% |
| Holiday Pay | 20,990 | 24,160 | (3,170) | -13% | 22,030 | (1,040) | -5% |
| Other Paid Leave | 7,266 | 7,248 | 18 | 0% | 7,228 | 38 | 1% |
| Unemployment Insurance | 1,591 | 1,591 | 0 | 0% | 1,365 | 226 | 17% |
| Wages & Benefits Subtotal | \$906,678 | \$968,832 | (\$62,155) | -6% | \$828,436 | \$78,242 | 9% |
| <u>Administrative Services</u> | | | | | | | |
| Directors Fees | \$12,600 | \$12,600 | \$0 | 0% | \$9,660 | \$2,940 | 30% |
| Public Officials Insurance | 67,143 | 67,143 | 0 | 0% | 65,577 | 1,566 | 2% |
| Legal Counsel | 100,000 | 85,000 | 15,000 | 18% | 105,301 | (5,301) | -5% |
| Pension Administration | 2,500 | 2,500 | 0 | 0% | 2,168 | 332 | 15% |
| Office Equipment Maintenance | 188,930 | 188,930 | 0 | 0% | 168,620 | 20,310 | 12% |
| Miscellaneous Services | 76,694 | 69,194 | 7,500 | 11% | 101,404 | (24,710) | -24% |
| Office & Computer Supplies | 60,000 | 60,000 | 0 | 0% | 61,399 | (1,399) | -2% |
| Dues & Subscriptions | 52,400 | 52,400 | 0 | 0% | 52,785 | (385) | -1% |
| Conferences, Meetings, Training | 19,000 | 19,000 | 0 | 0% | 8,714 | 10,286 | 118% |
| Employee Relations | 19,365 | 19,365 | 0 | 0% | 31,312 | (11,947) | -38% |
| Retiree Health Insurance | 0 | 0 | 0 | n/a | (856,782) | 856,782 | -100% |
| Mandated Fees & Permits | 40,000 | 40,000 | 0 | 0% | 34,738 | 5,262 | 15% |
| Bus Ad Revenue Program | 15,000 | 15,000 | 0 | 0% | 12,885 | 2,115 | 16% |
| Misc. Expenses & Losses | 38,636 | 38,636 | 0 | 0% | 108,630 | (69,994) | -64% |
| Admin. Services Subtotal | \$692,268 | \$669,768 | \$22,500 | 3% | (\$93,589) | \$785,857 | -840% |
| <i>District Admin. Subtotal</i> | <u>\$1,598,945</u> | <u>\$1,638,600</u> | <u>(\$39,655)</u> | -2% | <u>\$734,847</u> | <u>\$864,098</u> | 118% |
| <i>Total General Overhead</i> | <u>\$3,019,268</u> | <u>\$3,040,515</u> | <u>(\$21,247)</u> | -1% | <u>\$2,120,740</u> | <u>\$898,528</u> | 42% |

Capital Project Detail

Fiscal Year 2018-19

| | FY 2018-19 Revision | FY 2018-19 Original | Variance |
|---|----------------------------|----------------------------|---------------------------|
| <i>REVENUE VEHICLE PURCHASES</i> | | | |
| 40' Diesel Buses (10) | \$5,300,000 | \$5,300,000 | \$0 |
| 40' Electric Buses (4) | 3,750,000 | 3,750,000 | 0 |
| 30' Electric Buses (8) | 3,200,000 | 1,600,000 | 1,600,000 |
| 30' Electric Buses-Capital Lease (6) | 2,329,000 | 2,329,000 | 0 |
| Subtotal | <u>\$14,579,000</u> | <u>\$12,979,000</u> | <u>\$1,600,000</u> |
| <i>REVENUE VEHICLE IMPROVEMENTS</i> | | | |
| Bus Refurbishing Allowance | \$250,000 | \$100,000 | \$150,000 |
| Bus Component Replacements | 250,000 | 250,000 | 0 |
| Hybrid Bus Battery Replacements | 150,000 | 150,000 | 0 |
| Subtotal | <u>\$650,000</u> | <u>\$500,000</u> | <u>\$150,000</u> |
| <i>OPERATING FACILITIES</i> | | | |
| Shop Structural & Roof Upgrades | \$0 | \$225,000 | (\$225,000) |
| Charging Infrastructure | 50,000 | 250,000 | (200,000) |
| Security Upgrades | 10,000 | 83,000 | (73,000) |
| Operating Facilities Allowance | 100,000 | 100,000 | 0 |
| Calle Real Property Development | 200,000 | 200,000 | 0 |
| Subtotal | <u>\$360,000</u> | <u>\$858,000</u> | <u>(\$498,000)</u> |
| <i>PASSENGER FACILITIES</i> | | | |
| Transit Center Improvements | \$3,200,000 | \$2,500,000 | \$700,000 |
| Bus Stop Improvements | 400,000 | 800,000 | (400,000) |
| Subtotal | <u>\$3,600,000</u> | <u>\$3,300,000</u> | <u>\$300,000</u> |
| <i>INTELLIGENT TRANSPORTATION SYSTEMS</i> | | | |
| AVL Systems (AIM) | \$400,000 | \$100,000 | \$300,000 |
| Advanced Fare Collection System | 0 | 400,000 | (400,000) |
| Subtotal | <u>\$400,000</u> | <u>\$500,000</u> | <u>(\$100,000)</u> |
| <i>INFORMATION SYSTEMS</i> | | | |
| Fuel & Mileage Monitoring System | \$100,000 | \$100,000 | \$0 |
| Software Systems | 50,000 | 50,000 | 0 |
| IT Systems & Infrastructure | 75,000 | 75,000 | 0 |
| Subtotal | <u>\$225,000</u> | <u>\$225,000</u> | <u>\$0</u> |
| <i>OTHER EQUIPMENT</i> | | | |
| Shop Equipment Allowance | \$50,000 | \$50,000 | \$0 |
| Service Vehicles | 250,000 | 250,000 | 0 |
| Farebox & Radio Allowance | 75,000 | 25,000 | 50,000 |
| Office Furniture Allowance | 25,000 | 25,000 | 0 |
| Subtotal | <u>\$400,000</u> | <u>\$350,000</u> | <u>\$50,000</u> |
| Total Capital Projects | <u><u>\$20,214,000</u></u> | <u><u>\$18,712,000</u></u> | <u><u>\$1,502,000</u></u> |