



FINANCE & HUMAN RESOURCES / RISK COMMITTEE AGENDA

MEETING
of the
FINANCE & HUMAN RESOURCES / RISK COMMITTEE
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

A Public Agency

Thursday, February 21, 2019

11:00 AM

John G. Britton Auditorium

550 Olive Street, Santa Barbara, CA 93101

1. **CALL TO ORDER**
2. **ROLL CALL OF THE COMMITTEE MEMBERS**
Dave Tabor (Chair), Olivia Rodriguez (Director), Dick Weinberg (Director)
3. **REPORT REGARDING POSTING OF AGENDA**
4. **APPROVAL OF PRIOR MINUTES - (ATTACHMENT - ACTION MAY BE TAKEN)**
The Committee will be asked to waive the reading of and approve the draft minutes for the meeting of October 23, 2018.
5. **PUBLIC COMMENT**
Members of the public may address the Committee on items within the jurisdiction of the Committee that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Committee Chair. If you wish to address the Committee under this item number, please complete and deliver to the MTD Board Clerk a "Request to Speak" form that includes both a description of the subject you wish to address and, if applicable, the agenda item number for which you would like to comment. Additional public comment will be allowed during each agenda item, including closed session items. Forms are available at www.sbmtd.gov and at MTD Administrative offices.
6. **COMMERCIAL AUTO AND GENERAL LIABILITY INSURANCE RENEWAL - (INFORMATIONAL)**
Staff will provide the Committee with a progress update on the renewal of the Commercial Auto and General Liability policy effective April 1, 2019.
7. **Fiscal Year 2019-20 DRAFT BUDGET - (ATTACHMENT - ACTION MAY BE TAKEN)**
Staff will present the first draft of the Fiscal Year 2019-20 budget to the Finance & Human Resources / Risk Committee and seek its direction on the draft for forwarding it to the full board for its review.

The Fiscal Year 2019-20 Draft Budget will be posted on Tuesday, February 19, 2019.

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- 8. OTHER BUSINESS AND REPORTS - (ACTION MAY BE TAKEN)**
Committee members will report on other related issues.
- 9. ADJOURNMENT**

AMERICANS WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 805.963.3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



FINANCE & HUMAN RESOURCES / RISK COMMITTEE DRAFT MINUTES

**Meeting
of the
FINANCE & HUMAN RESOURCES/RISK COMMITTEE
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency
Tuesday, October 23, 2018
9:00 AM
John G. Britton Auditorium
550 Olive Street, Santa Barbara, CA 93101**

- 1. CALL TO ORDER**
Committee Chair Dave Tabor called the meeting to order at 9:02 AM.
 - 2. ROLL CALL OF THE COMMITTEE MEMBERS**
Chair Tabor reported that Director Olivia Rodriguez was present and Director Paula Perotte was absent.
 - 3. REPORT REGARDING POSTING OF AGENDA**
Christina Perry, Administrative Assistant Lead, reported that the agenda was posted on Friday, October 19, 2018 at MTD's Administrative Office, mailed and emailed to those on the distribution list, and posted on MTD's website www.sbmtd.gov.
 - 4. APPROVAL OF PRIOR MINUTES - (ATTACHMENT - ACTION MAY BE TAKEN)**
The Committee was asked to waive the reading of and approve the draft minutes for the meeting of May 24, 2018.

Director Rodriguez moved to approve the prior minutes. Chair Tabor seconded the motion. The motion passed unanimously.
 - 5. PUBLIC COMMENT**
No public comments were made.
- CHAIR TABOR MOVED TO ADDRESS AGENDA ITEM 7 OUT OF ORDER. THE COMMITTEE CONCURRED WITH NO OBJECTIONS.**
- 6. PROCUREMENT POLICY UPDATE BRIEFING - (INFORMATIONAL)**
General Manager Jerry Estrada provided the Committee with an overview of matters related to a proposed update of the District's procurement policy.
 - 7. DRAFT SINGLE AUDIT REPORT FOR FISCAL YEAR 2017-18 - (ATTACHMENT - ACTION MAY BE TAKEN)**
Brad Davis, Assistant General Manager and Controller, and Scott Davis, CPA and Audit and Accounting Partner with McGowan Guntermann, reported key results of the draft

FINANCE & HUMAN RESOURCES / RISK COMMITTEE DRAFT MINUTES

Single Audit Report from fiscal year ending June 30, 2018, with the recommendation to forward to the full Board.

Director Rodriguez moved to forward the report to the full Board. Chair Tabor seconded the motion. The motion passed unanimously.

8. OTHER BUSINESS AND REPORTS - (ACTION MAY BE TAKEN)

No other business was discussed.

9. ADJOURNMENT

Chair Tabor adjourned the meeting at 9:48 AM.



FINANCE & HUMAN RESOURCES / RISK COMMITTEE REPORT
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MEETING DATE:	FEBRUARY 21, 2019	AGENDA ITEM: #6
DEPARTMENT:	RISK	
TYPE:	INFORMATIONAL ITEM	
PREPARED BY:	MARY GREGG	_____
		<i>Signature</i>
REVIEWED BY:	GENERAL MANAGER	_____
		<i>Signature</i>
SUBJECT:	COMMERCIAL AUTO AND GENERAL LIABILITY INSURANCE RENEWAL	

DISCUSSION:

Staff will provide the Committee with a progress update on the renewal for the Commercial Auto and General Liability policy effective April 1, 2019. Formal rate quotes from National Interstate Insurance Company are expected to be presented to MTD by Brown and Brown Insurance in early March.