



FINANCE AND HUMAN RESOURCES / RISK COMMITTEE REPORT
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MEETING DATE: FEBRUARY 21, 2019 **AGENDA ITEM: #7**

DEPARTMENT: FINANCE

TYPE: ACTION ITEM

PREPARED BY: BRAD DAVIS _____
Signature

REVIEWED BY: GENERAL MANAGER _____
Signature

SUBJECT: FIRST DRAFT OF FISCAL YEAR 2019-20 BUDGET

RECOMMENDATION:

Staff will present the first draft of the Fiscal Year 2019-20 budget to the Finance and Human Resources / Risk Committee and seek its direction on the draft for forwarding it to the full board for its review.

DISCUSSION:

The first draft of the operating and capital budget for next fiscal year is attached for Committee review. It incorporates the major assumptions for the year such as projected fares and sales tax revenue, the employment level, and wage and benefit rates. As with recent budgets, there is a projected funding gap. Staff will review the assumptions and options with the Committee. After taking into account direction from the Committee, staff requests the authority to present the draft budget to the full Board for its review and guidance.

ATTACHMENT:

- Draft Operating & Capital Budget for Fiscal Year 2019-20



DRAFT

FISCAL YEAR 2019-20

OPERATING & CAPITAL BUDGET

for

Finance, Human Resources & Risk Committee

Santa Barbara Metropolitan Transit District
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February 21, 2019

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

DRAFT

**OPERATING & CAPITAL BUDGET
FISCAL YEAR 2019-20**

For Finance, Human Resources & Risk Committee

February 21, 2019

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Operating Budget Summary

Fiscal Year 2019-20

	Draft FY 2019-20 Budget	Approved FY 2018-19 Budget	<u>Budget Change</u>	
			Amount	%
<i>OPERATING REVENUE</i>				
Fare Revenue	\$7,119,452	\$6,996,703	\$122,750	2%
LTF Sale Tax Revenue	8,214,345	7,921,258	293,087	4%
FTA Operating Assistance	5,335,000	5,220,966	114,034	2%
Measure A Sale Tax Revenue	2,092,252	2,090,776	1,476	0%
State & Local Operating Assist.	1,417,214	1,388,308	28,906	2%
Property Tax Revenue	1,355,264	1,303,139	52,126	4%
Non-Transportation Income	896,380	1,016,253	(119,873)	-12%
<i>Total Operating Revenue</i>	<u>\$26,429,907</u>	<u>\$25,937,402</u>	<u>\$492,505</u>	<u>2%</u>
<i>OPERATING EXPENSES</i>				
Route Operations	\$16,308,541	\$15,808,969	\$499,572	3%
Vehicle Maintenance	5,791,393	5,846,228	(54,835)	-1%
Passenger Accommodations	1,637,682	1,569,358	68,324	4%
General Overhead	3,347,038	3,019,268	327,770	11%
<i>Total Operating Expense</i>	<u>\$27,084,654</u>	<u>\$26,243,822</u>	<u>\$840,832</u>	<u>3%</u>
Surplus / (Deficit)	<u>(\$654,747)</u>	<u>(\$306,420)</u>		

Operating Revenue Summary Fiscal Year 2019-20

	Draft	Approved	Budget Change	
	FY 2019-20 Budget	FY 2018-19 Budget	Amount	%
<i>FAREBOX REVENUE</i>				
Cash Fares & Tokens	\$1,890,103	\$1,890,103	\$0	0%
Adult Passes	1,094,269	1,063,473	30,796	3%
Youth Passes	526,836	522,515	4,321	1%
Senior Passes	198,960	193,165	5,795	3%
Mobility Passes	142,876	142,607	269	0%
Day Passes	10,666	8,533	2,133	25%
Downtown-Waterfront Shuttle	1,187,588	1,155,490	32,098	3%
UCSB Contract Fares	1,111,104	1,088,628	22,476	2%
SBCC Contract Fares	827,050	827,050	0	0%
Special Event Fares & Amtrak	105,000	80,139	24,861	31%
City My Ride Program	25,000	25,000	0	0%
<i>Subtotal</i>	<u>\$7,119,452</u>	<u>\$6,996,703</u>	<u>\$122,750</u>	<u>2%</u>
<i>GRANTS & SUBSIDIES</i>				
TDA Sales Tax Revenue	\$8,214,345	\$7,921,258	\$293,087	4%
FTA Formula Assistance	5,335,000	5,220,966	114,034	2%
Measure A	2,092,252	2,090,776	1,476	0%
State & Local Operating Assist.	1,417,214	1,388,308	28,906	2%
Property Tax Revenue	1,355,264	1,303,139	52,126	4%
<i>Subtotal</i>	<u>\$18,414,075</u>	<u>\$17,924,447</u>	<u>\$489,628</u>	<u>3%</u>
<i>NON-TRANSPORTATION INCOME</i>				
Advertising on Buses	\$550,000	\$525,000	\$25,000	5%
Lease & Other Income	118,250	267,337	(149,087)	-56%
Interest Income	228,130	223,916	4,214	2%
<i>Subtotal</i>	<u>\$896,380</u>	<u>\$1,016,253</u>	<u>(\$119,873)</u>	<u>-12%</u>
<i>Total Operating Revenue</i>	<u>\$26,429,907</u>	<u>\$25,937,402</u>	<u>\$492,505</u>	<u>2%</u>

Fare Revenue by Category

Cash & Token Fares	1,890,103	1,890,103	0	0%
Pass Sales	1,973,607	1,930,293	43,314	2%
Contract Fares	3,255,742	3,176,307	79,436	3%
<i>Total Farebox Revenue</i>	<u>7,119,452</u>	<u>6,996,703</u>	<u>122,750</u>	<u>2%</u>

Operating Expense Summary Fiscal Year 2019-20

	Draft	Approved	<u>Budget Change</u>	
	FY 2019-20 Budget	FY 2018-19 Budget	Amount	%
<i>ROUTE OPERATIONS</i>				
Drivers	\$12,236,088	\$11,941,006	\$295,083	2%
Dispatch & Supervision	770,972	751,456	19,517	3%
Hiring & Training	423,341	403,643	19,698	5%
Risk & Safety	1,903,114	1,763,302	139,811	8%
Transportation Subsidies	975,025	949,562	25,463	3%
<i>Subtotal</i>	<u>\$16,308,541</u>	<u>\$15,808,969</u>	<u>\$499,572</u>	3%
<i>VEHICLE MAINTENANCE</i>				
Mechanics	\$1,285,896	\$1,196,169	\$89,727	8%
Cleaners & Fuelers	873,093	848,166	24,927	3%
Supervision	732,981	712,060	20,921	3%
Vehicle Consumables	1,996,938	2,052,762	(55,823)	-3%
Bus Parts & Supplies	705,000	715,000	(10,000)	-1%
Vendor Services	132,500	132,500	0	0%
Risk & Safety	64,984	189,571	(124,587)	-66%
<i>Subtotal</i>	<u>\$5,791,393</u>	<u>\$5,846,228</u>	<u>(\$54,835)</u>	-1%
<i>PASSENGER ACCOMMODATIONS</i>				
Passenger Facilities	\$569,647	\$554,538	\$15,109	3%
Transit Development	364,337	256,260	108,077	42%
Marketing & Community Relations	378,577	406,929	(28,352)	-7%
Fare Revenue Collection	325,121	351,631	(26,509)	-8%
<i>Subtotal</i>	<u>\$1,637,682</u>	<u>\$1,569,358</u>	<u>\$68,324</u>	4%
<i>GENERAL OVERHEAD</i>				
Finance	\$615,166	\$581,071	\$34,095	6%
Personnel	264,439	175,353	89,086	51%
Utilities & Communication	267,718	262,763	4,955	2%
Operating Facilities	421,074	401,136	19,938	5%
District Administration	1,778,641	1,598,945	179,696	11%
<i>Subtotal</i>	<u>\$3,347,038</u>	<u>\$3,019,268</u>	<u>\$327,770</u>	11%
<i>Total Operating Expenses</i>	<u><u>\$27,084,654</u></u>	<u><u>\$26,243,822</u></u>	<u><u>\$840,832</u></u>	3%

Route Operations
Fiscal Year 2019-20

	Draft	Approved	<u>Budget Change</u>	
	FY 2019-20	FY 2018-19	Amount	%
	<u>Budget</u>	<u>Budget</u>		
<i>DRIVERS</i>				
Scheduled	\$6,804,570	\$6,660,794	\$143,775	2%
Scheduled Overtime	535,803	524,482	11,321	2%
Unscheduled Pay	280,934	274,998	5,936	2%
Driver Lite Duty	9,646	9,457	189	2%
FICA	660,279	646,415	13,863	2%
Pension	983,729	964,440	19,289	2%
Health	1,920,548	1,837,845	82,703	5%
Sick Pay	202,809	198,833	3,977	2%
Vacation Pay	507,698	497,357	10,341	2%
Holiday Pay	253,203	248,238	4,965	2%
Other Pay	36,429	35,715	714	2%
Unemployment Insurance	31,941	33,932	(1,991)	-6%
Uniforms	8,500	8,500	0	0%
<i>Drivers Subtotal</i>	<u>\$12,236,088</u>	<u>\$11,941,006</u>	<u>\$295,083</u>	<u>2%</u>
<i>DISPATCH & SUPERVISION</i>				
Supervisors	\$305,883	\$299,885	\$5,998	2%
Staff	182,585	176,908	5,677	3%
FICA	43,340	42,475	865	2%
Pension	34,663	33,745	918	3%
Health	125,119	118,607	6,512	5%
Sick Pay	4,483	6,887	(2,403)	-35%
Vacation Pay	35,763	34,850	913	3%
Holiday Pay	19,144	18,677	467	3%
Other Pay	18,675	18,022	653	4%
Unemployment Insurance	1,318	1,401	(83)	-6%
<i>Dispatch & Supe. Subtotal</i>	<u>\$770,972</u>	<u>\$751,456</u>	<u>\$19,517</u>	<u>3%</u>
<i>HIRING & TRAINING</i>				
Staff	\$37,219	\$36,135	\$1,084	3%
Student Drivers	126,843	125,000	1,843	1%
Existing Drivers/Supers	142,239	139,450	2,789	2%
FICA	24,479	24,021	458	2%
Pension	11,167	10,909	258	2%
Health	26,605	20,056	6,549	33%
Sick Pay	1,983	1,972	11	1%
Vacation Pay	7,461	7,293	169	2%
Holiday Pay	3,498	3,422	76	2%
Other Pay	746	729	17	2%
Unemployment Insurance	100	106	(6)	-6%
Medical Exams & License Fees	30,000	22,090	7,910	36%
Employment Advertising	6,000	6,000	0	0%
Training, Travel & Meetings	5,000	6,460	(1,460)	-23%
<i>Hiring & Training Subtotal</i>	<u>\$423,341</u>	<u>\$403,643</u>	<u>\$19,698</u>	<u>5%</u>

Route Operations
Fiscal Year 2019-20

	Draft	Approved	<u>Budget Change</u>	
	FY 2019-20	FY 2018-19	Amount	%
	<u>Budget</u>	<u>Budget</u>		
<i>RISK & SAFETY</i>				
<u>Wages & Benefits</u>				
Staff	\$150,244	\$129,433	\$20,811	16%
Supervisors	251,449	246,519	4,930	2%
Driver Accident Pay	1,876	1,839	37	2%
FICA	34,861	35,104	(243)	-1%
Pension	41,393	36,981	4,412	12%
Health	101,263	79,248	22,014	28%
Sick Pay	5,706	25,921	(20,215)	-78%
Vacation Pay	29,561	38,092	(8,531)	-22%
Holiday Pay	13,007	13,110	(103)	-1%
Other Pay	3,860	3,963	(103)	-3%
Unemployment Insurance	1,087	1,156	(69)	-6%
Wages & Benefits Subtotal	\$634,306	\$611,366	\$22,940	4%
<u>Public Liability</u>				
Professional Services	\$120,498	\$115,900	\$4,597	4%
Insurance	311,856	308,437	3,419	1%
Current Year Incident Payouts	50,000	50,000	0	0%
Current Year Incident Reserves	100,000	100,000	0	0%
Prior Years Incident Payouts	75,000	50,000	25,000	50%
Change in Prior Years Reserves	(75,000)	(50,000)	(25,000)	50%
Public Liability Subtotal	\$582,354	\$574,337	\$8,016	1%
<u>Workers' Compensation</u>				
Professional Services	\$349,209	\$348,099	\$1,110	0%
Insurance	92,245	85,500	6,745	8%
Current Year Incident Payouts	75,000	75,000	0	0%
Current Year Incident Reserves	200,000	250,000	(50,000)	-20%
Prior Years Incident Payouts	350,000	400,000	(50,000)	-13%
Change in Prior Years Reserves	(400,000)	(600,000)	200,000	-33%
Miscellaneous Risk & Safety	20,000	19,000	1,000	5%
Workers' Comp Subtotal	\$686,454	\$577,599	\$108,855	19%
<i>Risk & Safety Subtotal</i>	<u>\$1,903,114</u>	<u>\$1,763,302</u>	<u>\$139,811</u>	8%
<i>TRANSPORTATION SUBSIDIES</i>				
ADA Paratransit Service	\$975,025	\$899,562	\$75,463	8%
Easy Lift Van	0	50,000	(50,000)	-100%
Transportation Subsidies Sbtl	<u>\$975,025</u>	<u>\$949,562</u>	<u>\$25,463</u>	3%
<i>Total Route Operations</i>	<u>\$16,308,541</u>	<u>\$15,808,969</u>	<u>\$499,572</u>	3%

Vehicle Maintenance Detail

Fiscal Year 2019-20

	Draft	Approved		
	FY 2019-20 Budget	FY 2018-19 Budget	<u>Budget Change</u> Amount %	
<i>MECHANICS</i>				
Mechanics	\$718,964	\$683,763	\$35,201	5%
Less Mechanic Capital Labor	(7,597)	(7,478)	(120)	2%
Mechanics-OT	52,066	51,419	646	1%
FICA	66,490	63,812	2,678	4%
Pension	101,580	96,032	5,549	6%
Health	222,083	175,290	46,793	27%
Sick Pay	6,746	6,640	106	2%
Vacation Pay	55,633	58,402	(2,769)	-5%
Holiday Pay	34,036	32,304	1,733	5%
Other Paid Leave	1,702	1,615	87	5%
Unemployment Insurance	2,793	2,969	(176)	-6%
Uniforms	16,000	16,000	0	0%
Tool Allowance	15,400	15,400	0	0%
<i>Mechanics Subtotal</i>	<u>\$1,285,896</u>	<u>\$1,196,169</u>	<u>\$89,727</u>	8%
<i>CLEANERS & FUELERS</i>				
Service Workers	\$465,817	\$456,775	\$9,042	2%
FICA	41,101	40,302	799	2%
Pension	75,907	74,419	1,488	2%
Health	208,170	195,822	12,348	6%
Sick Pay	11,417	11,193	224	2%
Vacation Pay	36,009	35,303	706	2%
Holiday Pay	21,860	21,431	429	2%
Other Paid Leave	2,167	2,125	42	2%
Unemployment Insurance	2,422	2,573	(151)	-6%
Uniforms	6,552	6,552	0	0%
Medical Exams & License Fees	1,671	1,671	0	0%
<i>Cleaners & Fuelers Subtotal</i>	<u>\$873,093</u>	<u>\$848,166</u>	<u>\$24,927</u>	3%
<i>SUPERVISION</i>				
Staff	\$453,199	\$454,855	(\$1,656)	0%
FICA	38,938	38,599	339	1%
Pension	50,899	50,456	443	1%
Health	117,999	102,983	15,016	15%
Sick Pay	4,220	4,087	132	3%
Vacation Pay	31,318	25,999	5,319	20%
Holiday Pay	16,878	16,349	529	3%
Other Paid Leave	3,376	3,270	106	3%
Unemployment Insurance	1,155	1,336	(181)	-14%
Training, Travel & Meetings	15,000	14,125	875	6%
<i>Supervision Subtotal</i>	<u>\$732,981</u>	<u>\$712,060</u>	<u>\$20,921</u>	3%

Vehicle Maintenance Detail

Fiscal Year 2019-20

	Draft	Approved		
	FY 2019-20 Budget	FY 2018-19 Budget	<u>Budget Change</u> Amount %	
<i>VEHICLE CONSUMABLES</i>				
Bus Fuel	\$1,544,698	\$1,611,870	(\$67,172)	-4%
Oil & Lubricants	135,934	135,934	0	0%
Electric Vehicle Power	131,250	125,000	6,250	5%
Tire Lease	175,056	169,957	5,099	3%
Tire Mounting	10,000	10,000	0	0%
<i>Vehicle Consumables Subtotal</i>	<u>\$1,996,938</u>	<u>\$2,052,762</u>	<u>(\$55,823)</u>	-3%
<i>VEHICLE PARTS & SUPPLIES</i>				
Bus Parts Issued	\$600,000	\$625,000	(\$25,000)	-4%
Shop Supplies	75,000	65,000	10,000	15%
Bus Servicing Supplies	15,000	15,000	0	0%
Hazmat Disposal & Compliance	15,000	10,000	5,000	50%
<i>Veh. Parts & Supplies Subtotal</i>	<u>\$705,000</u>	<u>\$715,000</u>	<u>(\$10,000)</u>	-1%
<i>VENDOR BUS REPAIRS</i>				
Vandalism Repairs	\$5,000	\$5,000	\$0	0%
Accident Damage Repairs	5,000	5,000	0	0%
Accident Claim Collections	(2,500)	(2,500)	0	0%
Other Vendor Repairs	125,000	125,000	0	0%
<i>Vendor Bus Repairs Subtotal</i>	<u>\$132,500</u>	<u>\$132,500</u>	<u>\$0</u>	0%
<i>RISK & SAFETY</i>				
Workers' Comp Services	\$25,129	\$25,071	\$58	0%
Workers' Comp Insurance	4,855	4,500	355	8%
Current Year Incident Payouts	10,000	25,000	(15,000)	-60%
Current Year Incident Reserve:	25,000	135,000	(110,000)	-81%
Prior Years Incident Payouts	150,000	150,000	0	0%
Change in Prior Years Reserves	(150,000)	(150,000)	0	0%
<i>Risk & Safety Subtotal</i>	<u>\$64,984</u>	<u>\$189,571</u>	<u>(\$124,587)</u>	-66%
<i>Total Vehicle Maintenance</i>	<u>\$5,791,393</u>	<u>\$5,846,228</u>	<u>(\$54,835)</u>	-1%

Passenger Accommodations Detail

Fiscal Year 2019-20

	Draft	Approved	<u>Budget Change</u>	
	FY 2019-20 Budget	FY 2018-19 Budget	Amount	%
<i>PASSENGER FACILITIES</i>				
<u>Wages & Benefits</u>				
Supervisors	\$165,335	\$162,093	\$3,242	2%
TC Advisors	111,692	103,121	8,571	8%
Staff	41,315	40,318	997	2%
FICA	27,108	26,059	1,048	4%
Pension	27,191	26,769	421	2%
Health	121,747	114,271	7,476	7%
Sick Pay	4,184	4,090	95	2%
Vacation Pay	17,212	16,773	439	3%
Holiday Pay	12,451	12,149	303	2%
Other Paid Leave	2,159	2,102	57	3%
Unemployment Insurance	1,494	1,589	(94)	-6%
Wages & Benefits Subtotal	\$531,888	\$509,335	\$22,553	4%
<u>Buildings & Grounds</u>				
TC Contract Maintenance	\$25,000	\$31,533	(\$6,533)	-21%
TC Repairs/Supplies	5,000	6,000	(1,000)	-17%
Bus Stop Repairs/Supplies	5,000	5,000	0	0%
TC Property Insurance	2,759	2,671	88	3%
Buildings & Grounds Subtotal	\$37,759	\$45,203	(\$7,444)	-16%
<i>Passenger Facilities Subtotal</i>	<u>\$569,647</u>	<u>\$554,538</u>	<u>\$15,109</u>	3%
<i>TRANSIT DEVELOPMENT</i>				
Staff	\$217,817	\$144,549	\$73,267	51%
FICA	18,827	12,862	5,965	46%
Pension	24,610	16,813	7,797	46%
Health	66,101	49,710	16,391	33%
Sick Pay	2,780	2,949	(169)	-6%
Vacation Pay	14,737	14,108	630	4%
Holiday Pay	8,282	5,020	3,262	65%
Other Paid Leave	2,485	1,506	979	65%
Unemployment Insurance	698	742	(44)	-6%
Training, Travel & Meetings	3,000	3,000	0	0%
Planning Services & Supplies	5,000	5,000	0	0%
Transit Development Subtotal	<u>\$364,337</u>	<u>\$256,260</u>	<u>\$108,077</u>	42%

Passenger Accommodations Detail

Fiscal Year 2019-20

	Draft	Approved	<u>Budget Change</u>	
	FY 2019-20	FY 2018-19	Amount	%
	<u>Budget</u>	<u>Budget</u>		
MARKETING & COMMUNITY RELATIONS				
<u>Wages & Benefits</u>				
Staff	\$92,374	\$108,844	(\$16,470)	-15%
FICA	7,918	9,166	(1,247)	-14%
Pension	10,351	11,981	(1,630)	-14%
Health	16,000	15,303	697	5%
Sick Pay	2,289	2,691	(401)	-15%
Vacation Pay	5,113	3,890	1,223	31%
Holiday Pay	2,986	3,509	(524)	-15%
Other Paid Leave	746	877	(131)	-15%
Unemployment Insurance	299	318	(19)	-6%
Wages & Benefits Subtotal	\$138,077	\$156,579	(\$18,502)	-12%
<u>Outside Services</u>				
Media Ad Placement	16,000	16,000	0	0%
Brochures & Publications	19,200	19,200	0	0%
Market Research	7,500	7,500	0	0%
Promotional Giveaways	15,000	15,000	0	0%
Bus/Shuttle Decorations	1,500	1,500	0	0%
Other Promotions	92,300	92,300	0	0%
Route Schedules & Information	85,000	94,850	(9,850)	-10%
Training, Travel & Meetings	4,000	4,000	0	0%
Outside Services Subtotal	\$240,500	\$250,350	(\$9,850)	-4%
<i>Marketing & Comm. Relations</i>	<u>\$378,577</u>	<u>\$406,929</u>	<u>(\$28,352)</u>	-7%
FARE REVENUE COLLECTION				
<u>Wages & Benefits</u>				
Staff	\$125,969	\$120,079	\$5,890	5%
FICA	11,231	10,706	525	5%
Pension	14,681	13,995	686	5%
Health	56,995	54,555	2,440	4%
Sick Pay	2,606	2,484	122	5%
Vacation Pay	10,423	9,936	487	5%
Holiday Pay	5,211	4,968	244	5%
Other Paid Leave	2,606	2,484	122	5%
Unemployment Insurance	399	424	(25)	-6%
Wages & Benefits Subtotal	\$230,121	\$219,631	\$10,491	5%
<u>Outside Services</u>				
Fare Processing	\$50,000	\$75,000	(\$25,000)	-33%
Farebox Parts & Repairs	25,000	25,000	0	0%
Tickets, Tokens & Transfers	20,000	32,000	(12,000)	-38%
Outside Services Subtotal	\$95,000	\$132,000	(\$37,000)	-28%
<i>Fare Revenue Collection Sbtl</i>	<u>\$325,121</u>	<u>\$351,631</u>	<u>(\$26,509)</u>	-8%
<i>Total Pssnger Accommodations</i>	<u><u>\$1,637,682</u></u>	<u><u>\$1,569,358</u></u>	<u><u>\$68,324</u></u>	4%

General Overhead Detail
Fiscal Year 2019-20

	Draft	Approved	<u>Budget Change</u>	
	FY 2019-20	FY 2018-19	Amount	%
	<u>Budget</u>	<u>Budget</u>		
<i>FINANCE</i>				
Staff	\$339,298	\$328,491	\$10,807	3%
FICA	30,130	29,184	946	3%
Pension	39,385	38,149	1,237	3%
Health	83,899	80,297	3,602	4%
Sick Pay	6,421	6,344	76	1%
Vacation Pay	28,864	27,986	878	3%
Holiday Pay	13,406	12,984	422	3%
Other Paid Leave	5,865	5,681	185	3%
Unemployment Insurance	898	954	(57)	-6%
Financial Audit Services	67,000	51,000	16,000	31%
<i>Finance Subtotal</i>	<u>\$615,166</u>	<u>\$581,071</u>	<u>\$34,095</u>	6%
<i>PERSONNEL</i>				
Staff	\$159,738	\$108,729	\$51,010	47%
FICA	13,438	9,154	4,284	47%
Pension	17,566	11,966	5,600	47%
Health	57,277	34,256	23,021	67%
Sick Pay	1,689	1,151	538	47%
Vacation Pay	5,787	4,602	1,184	26%
Holiday Pay	5,630	3,452	2,178	63%
Other Paid Leave	2,815	1,726	1,089	63%
Unemployment Insurance	499	318	181	57%
<i>Personnel Subtotal</i>	<u>\$264,439</u>	<u>\$175,353</u>	<u>\$89,086</u>	51%
<i>UTILITIES</i>				
Phone & Data Communications	\$77,633	\$76,111	\$1,522	2%
Power, Water & Refuse	175,085	171,652	3,433	2%
Two-Way Radios	15,000	15,000	0	0%
<i>Utilities Subtotal</i>	<u>\$267,718</u>	<u>\$262,763</u>	<u>\$4,955</u>	2%
<i>OPERATING FACILITIES</i>				
<u>Wages & Benefits</u>				
Staff	\$59,923	\$58,453	\$1,470	3%
FICA	5,170	5,044	126	3%
Pension	6,758	6,593	165	3%
Health	10,667	10,202	465	5%
Sick Pay	901	886	15	2%
Vacation Pay	3,899	3,804	95	3%
Holiday Pay	2,599	2,536	63	3%
Other Paid Leave	260	254	6	3%
Unemployment Insurance	200	212	(13)	-6%
<i>Wages & Benefits Subtotal</i>	<u>\$90,377</u>	<u>\$87,984</u>	<u>\$2,393</u>	3%

General Overhead Detail
Fiscal Year 2019-20

	Draft	Approved	<u>Budget Change</u>	
	FY 2019-20	FY 2018-19	Amount	%
	<u>Budget</u>	<u>Budget</u>		
<i>OPERATING FACILITIES (cont'd)</i>				
<u>Service Vehicles</u>				
Parts & Repairs	\$30,000	\$30,000	\$0	0%
Fuel	66,000	69,600	(3,600)	-5%
Service Vehicles Subtotal	\$96,000	\$99,600	(\$3,600)	-4%
<u>Buildings & Grounds</u>				
Contract Maintenance	\$80,720	\$80,720	\$0	0%
Overpass Site Maintenance	25,000	5,500	19,500	355%
B&G Repairs/Supplies	75,000	75,000	0	0%
Property Insurance	53,977	52,332	1,644	3%
Buildings & Grounds Subtotal	\$234,697	\$213,552	\$21,144	10%
<i>Operating Facilities Subtotal</i>	<u>\$421,074</u>	<u>\$401,136</u>	<u>\$19,938</u>	5%
<i>DISTRICT ADMINISTRATION</i>				
<u>Wages & Benefits</u>				
Staff	\$669,488	\$557,095	\$112,393	20%
FICA	59,653	49,974	9,679	19%
Pension	77,978	65,325	12,652	19%
Health	187,787	136,533	51,254	38%
Sick Pay	10,289	8,696	1,593	18%
Vacation Pay	63,785	59,208	4,578	8%
Holiday Pay	27,860	20,990	6,869	33%
Other Paid Leave	8,358	7,266	1,092	15%
Unemployment Insurance	1,696	1,591	105	7%
Wages & Benefits Subtotal	\$1,106,893	\$906,678	\$200,215	22%
<u>Administrative Services</u>				
Directors Fees	\$12,600	\$12,600	\$0	0%
Public Officials Insurance	69,248	67,143	2,106	3%
Legal Counsel	100,000	100,000	0	0%
Pension Administration	2,500	2,500	0	0%
Office Equipment Maintenance	200,000	188,930	11,070	6%
Miscellaneous Services	50,000	76,694	(26,694)	-35%
Office & Computer Supplies	50,000	60,000	(10,000)	-17%
Dues & Subscriptions	52,400	52,400	0	0%
Conferences, Meetings, Training	20,000	19,000	1,000	5%
Employee Relations	25,000	19,365	5,635	29%
Mandated Fees & Permits	40,000	40,000	0	0%
Bus Ad Revenue Program	10,000	15,000	(5,000)	-33%
Misc. Expenses & Losses	40,000	38,636	1,364	4%
Admin. Services Subtotal	\$671,748	\$692,268	(\$20,519)	-3%
<i>District Admin. Subtotal</i>	<u>\$1,778,641</u>	<u>\$1,598,945</u>	<u>\$179,696</u>	11%
<i>Total General Overhead</i>	<u>\$3,347,038</u>	<u>\$3,019,268</u>	<u>\$327,770</u>	11%

Capital Budget
Fiscal Year 2019-20

	FY 2019-20 Budget	FY 2018-19 Budget	Budget Change
<i>REVENUE VEHICLE PURCHASES</i>			
40' Diesel Buses (10)	\$0	\$5,300,000	(\$5,300,000)
40' Electric Buses (4)	3,750,000	3,750,000	0
30' Electric Buses (8)	0	3,200,000	(3,200,000)
30' Electric Buses (Capital Lease)	380,000	2,329,000	(1,949,000)
Paratransit Vans (4)	0	210,000	(210,000)
Subtotal	<u>\$4,130,000</u>	<u>\$14,789,000</u>	<u>(\$10,659,000)</u>
<i>REVENUE VEHICLE IMPROVEMENTS</i>			
Bus Refurbishing/Repainting	\$300,000	\$250,000	\$50,000
Bus Component Replacements	250,000	250,000	0
Hybrid Bus Battery Replacements	0	150,000	(150,000)
Subtotal	<u>\$550,000</u>	<u>\$650,000</u>	<u>(\$100,000)</u>
<i>OPERATING FACILITIES</i>			
Shop Structural Upgrades	\$250,000	\$0	\$250,000
Charging Infrastructure	100,000	50,000	50,000
Security Upgrades	0	10,000	(10,000)
Operating Facilities Allowance	100,000	100,000	0
Calle Real Property Development	200,000	200,000	0
Subtotal	<u>\$650,000</u>	<u>\$360,000</u>	<u>\$290,000</u>
<i>PASSENGER FACILITIES</i>			
Transit Center Improvements	\$300,000	\$3,200,000	(\$2,900,000)
Bus Stop Improvements	400,000	400,000	0
Subtotal	<u>\$700,000</u>	<u>\$3,600,000</u>	<u>(\$2,900,000)</u>
<i>INTELLIGENT TRANSPORTATION SYSTEMS</i>			
AVL Systems (AIM)	\$50,000	\$500,000	(\$450,000)
Advanced Fare Payment System	400,000	0	400,000
Subtotal	<u>\$450,000</u>	<u>\$500,000</u>	<u>(\$50,000)</u>
<i>INFORMATION SYSTEMS</i>			
Fuel & Mileage Monitoring System	\$0	\$100,000	(\$100,000)
Business Software Applications	50,000	50,000	0
IT Systems & Security	85,000	75,000	10,000
Subtotal	<u>\$135,000</u>	<u>\$225,000</u>	<u>(\$90,000)</u>
<i>OTHER EQUIPMENT</i>			
Shop Equipment Allowance	\$50,000	\$50,000	\$0
Service Vehicles	200,000	250,000	(50,000)
Farebox & Radio Allowance	30,000	75,000	(45,000)
Office Furniture Allowance	10,000	25,000	(15,000)
Subtotal	<u>\$290,000</u>	<u>\$400,000</u>	<u>(\$110,000)</u>
Total Capital Projects	<u>\$6,905,000</u>	<u>\$20,524,000</u>	<u>(\$13,619,000)</u>