



**BOARD OF DIRECTORS APPROVED MINUTES**

**REGULAR MEETING**  
of the  
**BOARD OF DIRECTORS**  
of the  
**SANTA BARBARA METROPOLITAN TRANSIT DISTRICT**  
A Public Agency  
**Tuesday, May 7, 2019**  
**8:30 AM**  
**John G. Britton Auditorium**  
550 Olive Street, Santa Barbara, CA 93101

**1. CALL TO ORDER**

Chair Dave Davis called the meeting to order at 8:30 AM.

**2. ROLL CALL OF THE BOARD MEMBERS**

Chair Davis reported that all members were present with the exceptions of Director Olivia Rodriguez and Director Chuck McQuary.

**3. REPORT REGARDING POSTING OF AGENDA**

Christina Perry, Administrative Assistant Lead, reported that the agenda was posted on Thursday, May 2, 2019, at MTD's Administrative office, mailed and emailed to those on the agenda list, and posted on MTD's website.

**CHAIR DAVIS PRESENTED A MOTION TO INCLUDE A CEREMONIAL ITEM**

Vice Chair Dave Tabor moved to approve the inclusion. Secretary Bill Shelor seconded the motion. The motion passed unanimously.

The Board recognized General Manager Jerry Estrada for 30 years of service to the District.

**CONSENT CALENDAR**

**4. APPROVAL OF PRIOR MINUTES - (ATTACHMENT - ACTION MAY BE TAKEN)**

The Board of Directors was asked to approve the draft minutes for the meeting of April 16, 2019.

Director Paula Perotte moved to approve the minutes. Vice Chair Tabor seconded the motion. The motion passed with abstention from Secretary Shelor.

**5. CASH REPORT - (ATTACHMENT - ACTION MAY BE TAKEN)**

The Board of Directors was asked to review and approve the Cash Reports from April 6, 2019, through April 26, 2019.

Vice Chair Tabor moved to approve the consent calendar. Director Perotte seconded the motion. The motion passed unanimously.

**THIS CONCLUDES THE CONSENT CALENDAR**

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**6. PUBLIC COMMENT**

No public comments were made.

**7. FUNDING AGREEMENT WITH SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS FOR MTD FACILITY IMPROVEMENTS - (ATTACHMENT - ACTION MAY BE TAKEN)**

General Manager Estrada recommended that the Board authorize execution of the attached agreement with the Santa Barbara County Association of Governments (SBCAG) to provide Transit and Intercity Rail Capital Program (TIRCP) funds to assist with MTD facility improvement projects.

The Board thanked Marjie Kirn, Executive Director of SBCAG, and Scott Spaulding, Director of Rail and Transit Programs for SBCAG, for their attendance.

Vice Chair Tabor moved to authorize execution of the agreement. Director Perotte seconded the motion. The motion passed unanimously.

**CHAIR DAVIS PRESENTED A MOTION TO ADDRESS ITEM 11 PRIOR TO 9 AM**

Vice Chair Tabor moved to address Item 11. Director Perotte seconded the motion. The motion passed unanimously.

**11. TRANSIT CENTER RENOVATIONS REBID CONTRACT AWARD RECOMMENDATION - (ACTION MAY BE TAKEN)**

Capital Projects Manager Ryan Gripp requested that the Board give the General Manager authority to enter into a contract with Newton Construction & Management, Inc. for the Transit Center Renovations Project and that the Board authorize the revision of the capital budget to include an additional \$395,000 for the project.

Vice Chair Tabor moved to give the General Manager authority to enter into a contract with Newton Construction & Management, Inc. and authorize the revision of the capital budget. Director Perotte seconded the motion. The motion passed unanimously.

**TIME CERTAIN 9:00 AM**

**8. DRAFT FINAL SERVICE PLAN FOR FISCAL YEAR 2019-20 - (ACTION MAY BE TAKEN)**

Interim Planning and Marketing Manager Hillary Blackerby recommended that the Board receive a presentation on the draft final service plan for FY 2019-20 and consider approval of the plan.

The Board acknowledged MTD Planning staff for their efforts in drafting the plan.

Vice Chair Tabor moved to approve the FY 2019-20 Final Service Plan. Director Dick Weinberg seconded the motion. The motion passed unanimously.

**9. EARTHQUAKE INSURANCE RENEWAL - EFFECTIVE MAY 24, 2019 - (ACTION MAY BE TAKEN)**

Manager of Human Resources and Risk Mary Gregg recommended that the Board of Directors authorize MTD staff to bind coverage and place earthquake insurance with StarStone Specialty Insurance Company.

Vice Chair Tabor moved to bind coverage with StarStone Specialty Insurance Company. Director Perotte seconded the motion. The motion passed unanimously.

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**10. COMMERCIAL PROPERTY INSURANCE RENEWAL - EFFECTIVE MAY 24, 2019 - (ACTION MAY BE TAKEN)**

Ms. Gregg recommended that the Board of Directors authorize MTD staff to bind coverage and place commercial property insurance with Travelers Indemnity Company of Connecticut.

Vice Chair Tabor moved to bind coverage with Travelers Indemnity Company of Connecticut. Director Perotte seconded the motion. The motion passed unanimously.

**12. FINANCIAL UPDATE FOR THE NINE MONTHS ENDED MARCH 31, 2019 - (ATTACHMENT - INFORMATIONAL)**

Assistant Controller Thais Sayat presented the Fiscal Year 2018-19 financial results for the nine-month period.

The Board thanked Ms. Sayat for her report.

**13. GENERAL MANAGER'S REPORT - (INFORMATIONAL)**

General Manager Estrada provided an update on district activities, including: relief vehicle replacement, MTD's proposal to SBCAG and Caltrans for a new service to mitigate traffic during Highway 101 widening as part of Caltrans' Transportation Management Plan, and technical updates to buses.

**14. OTHER BUSINESS AND REPORTS - (INFORMATIONAL)**

The Board discussed recent Earth Day activities and Funk Zone Parking.

**15. ADJOURNMENT**

Vice Chair Tabor moved to adjourn the meeting at 10:22 AM. Chair Davis seconded the motion. The motion passed unanimously.