



**BOARD OF DIRECTORS APPROVED MINUTES**

**REGULAR MEETING**  
of the  
**BOARD OF DIRECTORS**  
of the  
**SANTA BARBARA METROPOLITAN TRANSIT DISTRICT**  
A Public Agency  
**Tuesday, November 19, 2019**  
**8:30 AM**  
**John G. Britton Auditorium**  
550 Olive Street, Santa Barbara, CA 93101

- 1. CALL TO ORDER**  
Chair Dave Davis called the meeting to order at 8:32 AM.
- 2. ROLL CALL OF THE BOARD MEMBERS**  
Chair Davis reported that all members were present.
- 3. REPORT REGARDING THE POSTING OF THE AGENDA**  
Christina Perry, Administrative Assistant Lead, reported that the agenda was posted on Friday, November 15, 2019, at MTD's Administrative office, mailed and emailed to those on the agenda list, and posted on MTD's website.

**CONSENT CALENDAR**

- 4. APPROVAL OF PRIOR MINUTES - (ATTACHMENT - ACTION MAY BE TAKEN)**  
The Board was asked to approve the draft minutes for the meeting of November 5, 2019.
- 5. CASH REPORT - (ATTACHMENT - ACTION MAY BE TAKEN)**  
The Board of Directors was asked to review and approve the Cash Report from October 26, 2019, through November 8, 2019.

Director Olivia Rodriguez moved to approve the consent calendar. Director Paula Perotte seconded the motion. The motion passed unanimously with abstention from Vice Chair Dave Tabor for prior minutes.

**THIS CONCLUDES THE CONSENT CALENDAR**

- 6. PUBLIC COMMENT**  
No public comments were made.
- 7. FACILITIES MASTER PLAN EXECUTIVE SUMMARY REPORT - (ATTACHMENT - INFORMATIONAL)**  
Stantec representatives Will Todd and David Verbich presented the Board with an update on the Draft "Facilities Master Plan Executive Summary Report."

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The Board thanked the staff of both Stantec and MTD for the presentation.

**8. PUBLIC TRANSPORTATION AGENCY SAFETY PLAN - (INFORMATIONAL)**

Mary Gregg, Manager of Human Resources and Risk, presented the Board with an update on the Federal Transit Administration requirement to prepare a Public Transportation Agency Safety Plan (PTASP).

**9. DIRECTORS AND OFFICERS (D&O) INSURANCE / EMPLOYMENT PRACTICES LIABILITY (EPL) / FIDUCIARY LIABILITY - (ACTION MAY BE TAKEN)**

Ms. Gregg recommended that the Board approve binding coverage for Directors and Officers (D&O) insurance, Employment Practices Liability insurance (EPL), and Fiduciary Liability insurance for policy period January 3, 2020 – January 3, 2021.

Director Chuck McQuary moved to approve binding coverage for all insurance policies. Director Perotte seconded the motion. The motion passed unanimously.

**10. OTHER BUSINESS AND REPORTS - (INFORMATIONAL)**

Director McQuary requested a meeting of the Planning and Marketing Committee.

**11. RECESS TO CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION - (ACTION MAY BE TAKEN)**

The Board met in closed session, pursuant to Government Codes § 54957 and § 54954.5(e), to evaluate the performance of the District's General Manager.

No public comments regarding the Closed Session were made prior to recess.

Chair Davis recessed the Board to Closed Session at 9:52 AM.

The Board reconvened at 10:40 AM. No action was taken in the Closed Session.

**PUBLIC COMMENT RELATED TO CLOSED SESSION ITEM(S) WILL BE ALLOWED BEFORE THE RECESS**

**12. ADJOURNMENT**

Vice Chair Tabor moved to adjourn the meeting. Secretary Bill Shelor seconded the motion. The motion passed unanimously and the meeting was adjourned at 10:44 AM.