



**NOTICE THAT A SPECIAL TELECONFERENCE MEETING
OF THE BOARD OF DIRECTORS
HAS BEEN SCHEDULED FOR:**

**Tuesday, May 12, 2020
8:30 AM**

*This Virtual Meeting is held pursuant to Executive Order N-29-20 issued by
Governor Gavin Newsom on March 17, 2020*

IMPORTANT NOTICE REGARDING MAY 12, 2020 SPECIAL BOARD MEETING:

This meeting is being conducted utilizing teleconferencing and electronic means consistent with State of California Executive Order N-29-20 dated March 17, 2020, regarding the COVID-19 pandemic. The public may only view a livestream of the meeting online at:

tinyurl.com/sbmtdyoutube

Public Participation

To make a general public comment or to comment on a specific agenda item, the following methods are available: Email, Phone, and Zoom webinar.

All comments will be limited to 3 minutes per speaker.

1. Email:

- Submit public comment to clerk@sbmtd.gov before 12 p.m. on the Monday prior to the Board meeting for advance distribution to the Board of Directors.
- Public comment emails submitted to clerk@sbmtd.gov during the meeting will be recognized if the email is received prior to or during the item to be addressed.
- **In ALL emailed Public Comments, please include:**
 - (A) The agenda item(s) to be addressed
 - (B) if you would like your comment read into the record
 - (C) Public Comment text

2. Phone: Call the Zoom webinar line 10 minutes prior to the 8:30 a.m. meeting start time:

- Toll-Free Dial-in: **(669) 900-6833.**
 - When prompted, enter Meeting ID **959 6715 8209** and then #.
 - When prompted for a password, dial **956284** and then #.
 - When the item you wish to address is announced, dial *9 to request to comment.

Please mute your phone until called to speak. If you do not have a mute button, you may mute by dialing *6. You can unmute by pressing the same keys (*6). When the chair calls for public comment, the clerk will announce you and will unmute your microphone.

3. Zoom webinar & computer audio: View the webinar at the following link at 8:30 a.m.:

- <https://zoom.us/j/95967158209?pwd=d01YQ3ppVWcwR21ZWDB1Tm9KUCtKQT09>
- To give public comment via the Zoom webinar, click the "Raise Hand" button only when the item you wish to speak on has begun. When the chair calls for public comment, the clerk will announce you and will unmute your microphone.
- The public will not be able to share their video or screen.

NOTICE OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS

BOARD MEMBERS WILL JOIN VIA TELECONFERENCE

ITEMS TO BE CONSIDERED:

1. CALL TO ORDER

2. ROLL CALL OF THE BOARD MEMBERS

Dave Davis (Chair), David Tabor (Vice Chair), Bill Shelor (Secretary), Olivia Rodriguez (Director), Dick Weinberg (Director), Chuck McQuary (Director), Paula Perotte (Director).

3. REPORT REGARDING POSTING OF AGENDA

CONSENT CALENDAR

4. APPROVAL OF PRIOR MINUTES - (ACTION MAY BE TAKEN)

The Board of Directors will be asked to approve the draft minutes for the meetings of March 17, 2020, and March 27, 2020.

5. CASH REPORTS - (ACTION MAY BE TAKEN)

The Board of Directors will be asked to review and approve the Cash Reports from the following dates: March 7, 2020, through March 27, 2020; March 28, 2020, through April 10, 2020; and April 11, 2020, through April 24, 2020.

THIS CONCLUDES THE CONSENT CALENDAR

6. PUBLIC COMMENT

Members of the public may address the Board of Directors on items within the jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, see the above instructions on giving remote public comment. Additional public comment will be allowed during each agenda item, including closed session items.

7. FISCAL YEAR 2019-20 THIRD QUARTER PERFORMANCE REPORTS – (INFORMATIONAL)

Staff will present Third Quarter Fiscal Year 2019-20 Performance Reports for the nine-month period ending March 31, 2020.

8. FISCAL YEAR 2019-20 FINANCIAL AUDIT SERVICES - (ATTACHMENT - ACTION MAY BE TAKEN)

Staff will recommend that the Board of Directors approve the attached engagement letter provided by Brown Armstrong for the CPA firm to carry out the Fiscal Year 2019-20 financial audit and compliance review.

9. FISCAL YEAR 2019-20 FINANCIAL UPDATE - (ATTACHMENT - INFORMATIONAL)

Staff will present a financial update concerning the Third Quarter results and the projected effects of the COVID-19 upon the fiscal results for FY19-20 ending this June 30.

10. GENERAL MANAGER'S REPORT - (ATTACHMENTS - INFORMATIONAL)

The General Manager will provide an update on district activities.

11. OTHER BUSINESS AND REPORTS - (INFORMATIONAL)

The Board will report on other related public transit issues and committee meetings.

NOTICE OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS

PUBLIC COMMENT RELATED TO CLOSED SESSION ITEM(S) WILL BE ALLOWED BEFORE THE RECESS

- 12. RECESS TO CLOSED SESSION - CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (SECTION 54956.9 (a)) - (ACTION MAY BE TAKEN)**
One case, with multiple dates of claimed injury: Teresa Ceballos v. SBMTD
- 13. ADJOURNMENT**

AMERICANS WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 805.963.3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



BOARD OF DIRECTORS DRAFT MINUTES

REGULAR MEETING
of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency
Tuesday, March 17, 2020
8:30 AM
John G. Britton Auditorium
550 Olive Street, Santa Barbara, CA 93101

1. CALL TO ORDER

Chair Dave Davis called the meeting to order at 8:30 AM.

2. ROLL CALL OF THE BOARD MEMBERS

Chair Davis reported that all members were present with the exceptions of Director Chuck McQuary and Director Dick Weinberg.

3. REPORT REGARDING THE POSTING OF THE AGENDA

Christina Perry, Clerk of the Board and Administrative Assistant, reported that the agenda was posted on Friday, March 13, 2020, at MTD's Administrative office, mailed and emailed to those on the agenda list, and posted on MTD's website.

CONSENT CALENDAR

4. APPROVAL OF PRIOR MINUTES - (ACTION MAY BE TAKEN)

The Board of Directors was asked to approve the draft minutes for the meeting of March 3, 2020.

5. CASH REPORTS - (ACTION MAY BE TAKEN)

The Board of Directors was asked to review and approve the Cash Reports from February 22, 2020, through March 6, 2020.

Director Paula Perotte moved to approve the consent calendar. Vice Chair Dave Tabor seconded the motion. The motion passed unanimously.

THIS CONCLUDES THE CONSENT CALENDAR

6. PUBLIC COMMENT

No public comments were made.

CHAIR DAVIS MOVED TO ADDRESS ITEM 12 (GENERAL MANAGER'S REPORT) BEFORE PROCEEDING WITH THE REST OF THE AGENDA. VICE CHAIR TABOR SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

12. GENERAL MANAGER'S REPORT - (INFORMATIONAL)

General Manager Estrada provided an update on district activities related to Covid-19.

Chair Davis recommended cancelling all regular meetings of the Board of Directors until further notice due to Covid-19, with the exception of a potential Special Meeting on May 12, 2020. Director Rodriguez moved to approve Chair Davis' recommendation. Director Perotte seconded the motion. The motion passed unanimously.

Howard Green provided public comment regarding teleconferencing during public meetings. Chair Davis requested that Mr. Green's suggestions be made directly to staff.

Mr. Green also requested that the public be notified in real-time of any route suspensions or closures and offered feedback about which routes should be suspended and/or modified.

7. FUNDING AGREEMENT WITH SBCAG FOR NEW LINE 19X SERVICE VIA HIGHWAY 101 PROJECT TRAFFIC MANAGEMENT PLAN FUNDS - (ATTACHMENT - ACTION MAY BE TAKEN)

Planning and Marketing Manager Hillary Blackerby requested that the Board of Directors authorize an agreement with the Santa Barbara County Association of Governments (SBCAG) for the funding of new bus service with Traffic Management Plan funds for Phase 4 of the U.S. Highway 101 Project.

Director Perotte moved to authorize the funding agreement with SBCAG. Vice Chair Tabor seconded the motion. The motion passed unanimously.

8. MICROTRANSIT FARE POLICY - (ACTION MAY BE TAKEN)

Ms. Blackerby recommended that the Board of Directors adopt a fare structure for MTD's microtransit service.

Director Olivia Rodriguez moved to adopt Staff's fare recommendation. Director Perotte seconded the motion. The motion passed unanimously.

9. DRAFT SERVICE PLAN FOR FY 2020-21 - (INFORMATIONAL)

Ms. Blackerby presented the Draft Service Plan for Fiscal Year 2020-21 and received feedback regarding the proposed service changes for August 2020.

Verbal and written public comment was provided by Howard Green. The Board recognized Mr. Green's comments.

10. LOW CARBON TRANSIT OPERATIONS PROGRAM RESOLUTION - (ATTACHMENT - ACTION MAY BE TAKEN)

Ms. Blackerby recommended that the Board adopt Resolution 2020-01 authorizing General Manager Jerry Estrada to execute all required documents for an application to the California Department of Transportation (Caltrans) for FY 2020 California cap-and-trade funds from the Low Carbon Transit Operations Program (LCTOP).

BOARD OF DIRECTORS DRAFT MINUTES

Vice Chair Tabor moved to approve adoption of Resolution 2020-01. Director Rodriguez seconded the motion. Chair Davis initiated a roll call vote. Resolution 2020-01 was unanimously approved by five Board members in favor with two members absent.

11. RESOLUTION FOR FISCAL YEAR 2020-21 TRANSPORTATION DEVELOPMENT ACT CLAIM - (ATTACHMENT - ACTION MAY BE TAKEN)

Ms. Blackerby requested that the Board adopt the attached Resolution 2020-02 authorizing the General Manager to claim the Transportation Development Act (TDA) funds apportioned to Santa Barbara Metropolitan Transit District for FY 2020-21.

Vice Chair Tabor moved to approve adoption of Resolution 2020-02. Director Perotte seconded the motion. Chair Davis initiated a roll call vote. Resolution 2020-02 was unanimously approved by five Board members in favor with two members absent.

13. OTHER BUSINESS AND REPORTS - (INFORMATIONAL)

Chair Davis reported the Planning and Marketing committee met earlier in the month.

The Board commended General Manager Estrada, staff, and bus operators for their work during the unprecedented Covid-19 pandemic.

14. ADJOURNMENT

Director Rodriguez moved to adjourn the meeting. Director Perotte seconded the motion. The motion passed unanimously and the meeting was adjourned at 9:30 AM.



BOARD OF DIRECTORS DRAFT MINUTES

**SPECIAL TELECONFERENCE MEETING
OF THE BOARD OF DIRECTORS**

Friday, March 27, 2020

8:30 AM

Teleconference held in the John G. Britton Auditorium

550 Olive Street, Santa Barbara, CA 93101

1. CALL TO ORDER

Chair Dave Davis called the meeting to order at 8:30 AM.

2. ROLL CALL OF THE BOARD MEMBERS

Chair Davis conducted a roll call and reported that all members were present with the exception of Director Paula Perotte.

3. REPORT REGARDING THE POSTING OF THE AGENDA

Christina Perry, Clerk of the Board and Administrative Assistant, reported that the agenda was posted on Tuesday March 24, 2020, at MTD's Administrative office, mailed and emailed to those on the agenda list, and posted on MTD's website.

DIRECTOR PEROTTE ENTERED THE TELECONFERENCE MEETING AT 8:35 AM

4. PUBLIC COMMENT

No public comments were made.

5. DECLARATION OF FISCAL AND PUBLIC HEALTH EMERGENCY DUE TO COVID-19 PANDEMIC - (ATTACHMENT - ACTION MAY BE TAKEN)

General Manager Jerry Estrada requested that the Board hold a public hearing to consider a finding of a fiscal emergency, and adoption of Resolution 2020-03, declaring a fiscal and public health emergency for the agency, enabling the implementation of emergency service reductions, and delegating to the General Manager/CEO and/or his designee(s) authority to take action to commit District resources and expenditures to respond to the COVID-19 pandemic.

Chair Davis requested public comment. Howard Green submitted written comment, which was read and addressed by General Manager Estrada.

Chair Davis moved to approve the adoption of Resolution 2020-03. Chair Davis initiated a roll call vote, and the resolution passed unanimously with seven Board members in favor.

6. ADVANCE AUTHORITY TO EXECUTE RENEWABLE DIESEL FUEL CONTRACT - (ACTION MAY BE TAKEN)

General Manager Estrada requested that the Board provide advance authority to enter into a renewable diesel fuel contract for an upcoming bid solicitation, subject to conditions.

BOARD OF DIRECTORS DRAFT MINUTES

Chair Davis initiated a roll call vote. Advance authority was unanimously granted to General Manager Estrada to enter into a renewable diesel fuel contract by a roll call vote of seven Board members in favor.

7. ADJOURNMENT

Chair Davis commended all drivers for their work during the health crisis and acknowledged Pablo Zuniga, Information Technology Support Technician, for working diligently to allow for the teleconference meeting and Christina Perry, Clerk of the Board, for her support.

Director Olivia Rodriguez moved to adjourn the meeting. Vice Chair Dave Tabor seconded the motion. The motion passed unanimously and the meeting was adjourned at 9:11 AM.

Santa Barbara Metropolitan Transit District
Cash Report
Board Meeting of April 7, 2020
For the Period March 7, 2020 through March 27, 2020

MONEY MARKET

Beginning Balance March 7, 2020 **\$2,929,495.37**

Accounts Receivable	573,700.01
Passenger Fares	100,876.83
Prepays & Advertising	4,890.00
Miscellaneous Income	200.63
Total Deposits	679,667.47

Miscellaneous Transfers	(621.66)
401(k)/Pension Transfer	(84,974.20)
Payroll Taxes	(329,329.49)
Payroll	(725,111.77)
Accounts Payable	(1,106,639.35)
Total Disbursements	(2,246,676.47)

CERTIFICATES OF DEPOSIT

Institution	Maturity	Rate	
American Riviera Bank	2/28/2021	2.00%	1,513,093.87
Total Certificates of Deposit			1,513,093.87

\$1,513,093.87

Ending Balance **\$2,875,580.24**

CASH INVESTMENTS

LAIF Account	\$8,775,875.26
Money Market Account	2,875,580.24

Total Cash Balance **\$11,651,455.50**

SELF INSURED LIABILITY ACCOUNTS

WC / Liability Reserves	(\$5,426,569.41)
-------------------------	------------------

Working Capital **\$6,224,886.09**

Santa Barbara Metropolitan Transit District
Cash Receipts of Accounts Receivable

Date	Company	Description	Amount
3/9/2020	ASTI Holding Company, LLC	Overpass Property Lease Mar '20	9,197.34
3/9/2020	Goodwin & Thyne Properties	Advertising on Buses	2,080.00
3/9/2020	Handlpartners (McDonalds)	Advertising on Buses	4,889.70
3/10/2020	City of SB - Public Works Director	Downtown Shuttle Feb '20	104,233.50
3/10/2020	Department of Rehabilitation	Passes/Passports Sales	1,300.00
3/11/2020	Farmers Insurance -	Advertising on Buses	232.00
3/11/2020	Farmers Insurance -	Advertising on Buses	232.00
3/11/2020	Jim Haggerty	Retiree - Vision	12.20
3/11/2020	Santa Barbara County - Census	Advertising on Buses	9,996.00
3/13/2020	S.B.C.A.G.	Amtrak Connecting Service Jan '20	13,838.78
3/16/2020	CalPERS	OPEB Reimbursement Jan '20	5,686.54
3/16/2020	UCSB - Parking Services-7001	Passes/Passports Sales	7,200.00
3/18/2020	Moonlight Graphics/Mktg	Advertising on Buses	4,203.00
3/18/2020	Wells Marketing, LLC	Advertising on Buses	1,731.60
3/25/2020	Montecito Bank & Trust	Advertising on Buses	3,247.00
3/27/2020	City of SB Creeks Division	Advertising on Buses	300.00
3/27/2020	Cottage Hospital	Passes/Token Sales	393.75
3/27/2020	Federal Transit Administration	FY 20 FTA Operating Assistance	400,000.00
3/27/2020	Hiltachk Marketing Group/SB Airport	Advertising on Buses	4,926.60
Total Accounts Receivable Paid During Period			\$573,700.01

Santa Barbara Metropolitan Transit District
Accounts Payable

Check #	Date	Company	Description	Amount	Voids
123338	3/13/2020	ABC BUS COMPANIES INC	BUS PARTS	638.23	
123339	3/13/2020	ALLIED ELECTRONICS, INC	BUS PARTS	112.31	
123340	3/13/2020	HENRY ANDREWS	RETIREE HEALTH REIMBURSEMENT	285.00	
123341	3/13/2020	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	158.62	
123342	3/13/2020	KARL BRETZ	RETIREE HEALTH REIMBURSEMENT	781.56	
123343	3/13/2020	ROBERT BURNHAM	RETIREE HEALTH REIMB/SDRMA REF	285.00	
123344	3/13/2020	GILBERT CALLES	RETIREE HEALTH REIMBURSEMENT	356.00	
123345	3/13/2020	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	101.59	
123346	3/13/2020	CITY OF SANTA BARBARA	CSR PARKING PERMITS	40.00	
123347	3/13/2020	STAN CISOWSKI	RETIREE HEALTH REIMBURSEMENT	261.80	
123348	3/13/2020	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	469.20	
123349	3/13/2020	CUMMINS SALES & SERVICE dba	BUS PARTS & REPAIRS	3,264.97	
123350	3/13/2020	NANCY CURTIS	RETIREE HEALTH REIMBURSEMENT	191.12	
123351	3/13/2020	DENMUN OFFICE SOLUTIONS DB	IT CONTRACT SERVICES	3,570.00	
123352	3/13/2020	DIESEL FORWARD, INC.	BUS PARTS	2,209.45	
123353	3/13/2020	FRANCHISE TAX BOARD	PR GARNISHMENT	531.02	
123354	3/13/2020	FRONTIER CALIFORNIA INC.	TELEPHONE SERVICE	100.98	
123355	3/13/2020	GIBBS INTERNATIONAL INC	BUS PARTS	1,336.96	
123356	3/13/2020	GILLIG LLC	BUS PARTS	7,808.46	
123357	3/13/2020	GARY GLEASON	RETIREE HEALTH REIMBURSEMENT	247.95	
123358	3/13/2020	GOLD COAST TRANSPORT REFRIG	BUS A/C MAINTENANCE	982.80	
123359	3/13/2020	GOODYEAR TIRE & RUBBER CO	BUS TIRE LEASE	337.22	
123360	3/13/2020	LAWRENCE GOMOLL	TOOL ALLOWANCE	1,100.00	
123361	3/13/2020	GRAINGER, INC.	SHOP/B&G SUPPLIES	266.83	
123362	3/13/2020	JILL GRISHAM	RETIREE HEALTH REIMB/SDRMA REF	251.36	
123363	3/13/2020	JIM HAGGERTY	RETIREE HEALTH REIMBURSEMENT	444.00	
123364	3/13/2020	ALI HABIBI	RETIREE HEALTH REIMBURSEMENT	285.00	
123365	3/13/2020	ROBERT HARTMAN, JR.	RETIREE HEALTH REIMBURSEMENT	216.52	
123366	3/13/2020	UNITED STATES TREASURY - IRS	PAYROLL RELATED	250.00	
123367	3/13/2020	JAY DANIEL ROBERTSON	RETIREE HEALTH REIMBURSEMENT	285.00	
123368	3/13/2020	DONALD JACKSON	RETIREE HEALTH REIMBURSEMENT	511.00	
123369	3/13/2020	LOUIS JONES	RETIREE HEALTH REIMBURSEMENT	221.00	
123370	3/13/2020	JOY EQUIPMENT PROTECTION, IN	SERVICING FIRE EXTINGUISHERS	190.32	
123371	3/13/2020	LANSPEED DBA	IT SERVICES	62.50	
123372	3/13/2020	LMA ARCHITECTS, CORP.	TC CONSTRUCTION OVERSIGHT	59,731.06	
123373	3/13/2020	STEVEN EDWARD MAAS	REIMBURSEMENT	235.18	
123374	3/13/2020	LOUIS MANDEVILLE	RETIREE HEALTH REIMBURSEMENT	285.00	
123375	3/13/2020	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	2,292.94	

Check #	Date	Company	Description	Amount	Voids
123376	3/13/2020	MCMASTER-CARR SUPPLY CO.	SHOP/B&G SUPPLIES	256.77	
123377	3/13/2020	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	542.45	
123378	3/13/2020	NEOPART TRANSIT LLC	BUS PARTS	418.55	
123379	3/13/2020	NEWEGG BUSINESS, INC	IT EQUIPMENT & SUPPLIES	2,636.82	
123380	3/13/2020	NEWTON CONSTRUCTION & MGM	TRANSIT CENTER RENOVATIONS	430,567.74	
123381	3/13/2020	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	255.75	
123382	3/13/2020	PETTY CASH- PERRY, CHRISTINA	MISC. PURCHASES	250.10	
123383	3/13/2020	PB-RESERVE ACCOUNT	PREPAID POSTAGE	1,500.00	
123384	3/13/2020	CAREY POINDEXTER	RETIREE HEALTH REIMBURSEMENT	285.00	
123385	3/13/2020	POWERSTRIDE BATTERY CO.	EV BATTERIES	1,164.72	
123386	3/13/2020	LETICIA RAMIREZ	PAYROLL RELATED	650.00	
123387	3/13/2020	AL ROMERO SR.	RETIREE HEALTH REIMBURSEMENT	178.00	
123388	3/13/2020	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	260.00	
123389	3/13/2020	SILVAS OIL CO., INC.	LUBRICANTS	278.94	
123390	3/13/2020	SPECIAL DISTRICT RISK MGMT	HEALTH INSURANCE	56,347.86	
123391	3/13/2020	SANTA BARBARA SHERIFF'S DEPT	PAYROLL RELATED	50.00	
123392	3/13/2020	SM TIRE, CORP.	BUS TIRE MOUNTING	112.04	
123393	3/13/2020	SOAP MAN DISTRIBUTIN DBA	CLEANING SUPPLIES	199.56	
123394	3/13/2020	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	302.69	
123395	3/13/2020	STATE BOARD OF EQUALIZATION	PAYROLL RELATED	250.00	
123396	3/13/2020	SB CITY OF-REFUSE/WATER	UTILITIES	1,762.33	
123397	3/13/2020	SB COUNTY AIR POLLUTION	PERMIT FEE	459.31	
123398	3/13/2020	TDS SERVICE CORP. DBA TRANSI	BUS PARTS REPAIRS	2,160.00	
123399	3/13/2020	TEAMSTERS PENSION TRUST	UNION PENSION	90,093.41	
123400	3/13/2020	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	10,131.69	
123401	3/13/2020	TRUMAN ARNOLD COMPANIES (T	DIESEL FUEL	64,340.87	
123402	3/13/2020	VALLEY POWER SYSTEMS, INC.	BUS PARTS	164.54	
123403	3/13/2020	VEHICLE MAINTENANCE PROGRA	BUS PARTS	738.41	
123404	3/13/2020	VERIZON WIRELESS	WIRELESS PHONES & AIM CELLULAR	863.72	
123405	3/13/2020	VISIT SANTA BARBARA	MEMBERSHIP DUES	75.00	
123406	3/13/2020	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	263.38	
123407	3/13/2020	ALEXANDER YOUNG	RETIREE HEALTH REIMBURSEMENT	198.76	
123408	3/19/2020	ABC BUS COMPANIES INC	BUS PARTS	245.85	
123409	3/19/2020	AMERICAN MOVING PARTS, LLC	BUS PARTS	1,525.68	
123410	3/19/2020	ASBURY ENVIRONMENTAL SERVI	WASTE OIL RECYCLER	65.00	
123411	3/19/2020	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	245.12	
123412	3/19/2020	CALIFORNIA ELECTRIC SUPPLY, I	SHOP/B&G SUPPLIES	154.86	
123413	3/19/2020	CELTIS VENTURES, INC.	MARKETING SERVICES	9,832.53	
123414	3/19/2020	CELTIS VENTURES, INC.	MARKETING SERVICES	427.50	
123415	3/19/2020	CUMMINS SALES & SERVICE dba	BUS PARTS & REPAIRS	1,134.01	
123416	3/19/2020	DOCUPRODUCTS CORPORATION	COPIER MAINTENANCE/SUPPLIES	530.77	

Check #	Date	Company	Description	Amount	Voids
123417	3/19/2020	EASY LIFT TRANSPORTATION, IN	MONTHLY ADA SUBSIDY	80,969.50	
123418	3/19/2020	FRONTIER CALIFORNIA INC.	TELEPHONE SERVICE	1,980.87	
123419	3/19/2020	GENFARE, A DIVISION OF SPX CO	FAREBOX REPAIRS & PARTS	590.73	
123420	3/19/2020	GIBBS INTERNATIONAL INC	BUS PARTS	1,452.96	
123421	3/19/2020	GILLIG LLC	BUS PARTS	6,186.17	
123422	3/19/2020	GOGETTERS, LLC DBA	COURIER SERVICES	150.00	
123423	3/19/2020	GRAYBAR ELECTRIC COMPANY, I	REPAIRS & SUPPLIES T1 BLDG/GRDS	361.21	
123424	3/19/2020	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	37.50	
123425	3/19/2020	LAWSON PRODUCTS INC	SHOP SUPPLIES	259.11	
123426	3/19/2020	LUMINATOR TECHNOLOGY GROU	BUS PARTS	671.58	
123427	3/19/2020	MC CORMIX CORP. (OIL)	LUBRICANTS	4,567.41	
123428	3/19/2020	MIKE CUEVAS GARDENING SERVI	LANDSCAPE MAINTENANCE SERVICE	310.00	
123429	3/19/2020	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	186.63	
123430	3/19/2020	NEOPART TRANSIT LLC	BUS PARTS	66.51	
123431	3/19/2020	NFI PARTS DBA	BUS PARTS	2,077.59	
123432	3/19/2020	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	2,829.21	
123433	3/19/2020	N/S CORPORATION	BUS WASHER PARTS	175.51	
123434	3/19/2020	PACIFIC MATERIALS LABORATOR	WELDING INSPECTIONS	680.00	
123435	3/19/2020	REPUBLIC ELEVATOR, INC	ELEVATOR MAINTENANCE	170.00	
123436	3/19/2020	SAFETY-KLEEN CORPORATION	SHOP SUPPLIES	341.82	
123437	3/19/2020	SILVAS OIL CO., INC.	LUBRICANTS	250.76	
123438	3/19/2020	SANTA BARBARA COUNTY EHS	ANNUAL HAZMAT PERMIT FEE	3,653.00	
123439	3/19/2020	SMART & FINAL	OFFICE/MEETING SUPPLIES	65.89	
123440	3/19/2020	SO. CAL. EDISON CO.	UTILITIES	5,396.14	
123441	3/19/2020	SOCALGAS	UTILITIES	526.85	
123442	3/19/2020	SPECIALTY TOOL & BOLT, LTD	SHOP SUPPLIES	1,044.76	
123443	3/19/2020	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	269.82	
123444	3/19/2020	STEWART'S DE-ROOTING & PLUM	PLUMBING REPAIRS	625.00	
123445	3/19/2020	TILFORD WELDING DBA	VENDOR BUS REPAIRS	28.00	
123446	3/19/2020	TRUMAN ARNOLD COMPANIES (T	DIESEL FUEL	21,385.84	
123447	3/19/2020	J.C. M. AND ASSOCIATES INC.	UNIFORMS	871.50	
123448	3/27/2020	ABC BUS COMPANIES INC	BUS PARTS	192.37	
123449	3/27/2020	ACCONTEMPS DBA	CONTRACT EMPLOYMENT	5,697.77	
123450	3/27/2020	BILL ADAMS	DMV/VTT REIMBURSEMENT	58.00	
123451	3/27/2020	AMERICAN MOVING PARTS, LLC	BUS PARTS	304.16	
123452	3/27/2020	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	879.24	
123453	3/27/2020	CALIFORNIA ELECTRIC SUPPLY, I	SHOP/B&G SUPPLIES	1,023.26	
123454	3/27/2020	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	148.97	
123455	3/27/2020	CELTIS VENTURES, INC.	MARKETING SERVICES	3,800.00	
123456	3/27/2020	CINTAS CORPORATION	FIRST AID SUPPLIES	667.35	
123457	3/27/2020	CROCKER REFRIGERATION & AIR	HVAC MAINTENANCE	463.18	

Check #	Date	Company	Description	Amount	Voids
123458	3/27/2020	CUMMINS SALES & SERVICE dba	BUS PARTS & REPAIRS	10,020.87	
123459	3/27/2020	DIESEL FORWARD, INC.	BUS PARTS	915.04	
123460	3/27/2020	ELECTRONIC DATA MAGNETICS, I	BUS PASS PRINTING	10,676.54	
123461	3/27/2020	FEDEX dba	FREIGHT CHARGES	197.72	
123462	3/27/2020	JEFFREY K. FISHER CONSULTING	PROFESSIONAL SERVICES	870.00	
123463	3/27/2020	FLEET SERVICES, INC.	BUS PARTS	227.49	
123464	3/27/2020	GIBBS INTERNATIONAL INC	BUS PARTS	1,763.48	
123465	3/27/2020	GILLIG LLC	BUS PARTS	3,106.45	
123466	3/27/2020	GOODYEAR TIRE & RUBBER CO	BUS TIRE LEASE	13,272.90	
123467	3/27/2020	GRAPHICINK	PRINTING SERVICES	52.20	
123468	3/27/2020	GRAINGER, INC.	SHOP/B&G SUPPLIES	561.48	
123469	3/27/2020	HAYWARD LUMBER	SHOP SUPPLIES	98.11	
123470	3/27/2020	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	142.80	
123471	3/27/2020	HR AUTOGLASS DBA	BUS PARTS/REPAIRS	415.00	
123472	3/27/2020	UNITED STATES TREASURY - IRS	PAYROLL RELATED	250.00	
123473	3/27/2020	KIMBALL MIDWEST	SHOP SUPPLIES	197.34	
123474	3/27/2020	MC CORMIX CORP. (OIL)	LUBRICANTS	2,164.52	
123475	3/27/2020	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	2,517.09	
123476	3/27/2020	MERITOR INC.	BUS PARTS	625.00	
123477	3/27/2020	MIKE CUEVAS GARDENING SERVI	LANDSCAPE MAINTENANCE SERVICE	765.00	
123478	3/27/2020	MURPHY ELECTRIC MAINTENANC	ELECTRICAL REPAIRS/INSTALLATION	164.35	
123479	3/27/2020	NATIONAL DRIVE	PAYROLL DEDUCTION	32.00	
123480	3/27/2020	NATIONAL INTERSTATE INS INC.	LIABILITY INSURANCE	64,429.50	
123481	3/27/2020	NEW PIG CORP.	BUS CLEANING SUPPLIES	1,083.81	
123482	3/27/2020	NFI PARTS DBA	BUS PARTS	387.98	
123483	3/27/2020	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	304.50	
123484	3/27/2020	PACIFIC POWER GROUP	BUS PARTS	11,437.90	
123485	3/27/2020	PITNEY BOWES INC	POSTAGE METER QTRLY CHARGES	146.81	
123486	3/27/2020	POWERSTRIDE BATTERY CO.	EV BATTERIES	1,197.78	
123487	3/27/2020	LETICIA RAMIREZ	PAYROLL RELATED	650.00	
123488	3/27/2020	SAFEGUARD DBA	OFFICE SUPPLIES	1,186.57	
123489	3/27/2020	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	260.00	
123490	3/27/2020	SB LOCKSMITHS, INC.	B&G REPAIR & SUPPLIES	82.29	
123491	3/27/2020	SILVAS OIL CO., INC.	LUBRICANTS	227.46	
123492	3/27/2020	SANTA BARBARA SHERIFF'S DEPT	PAYROLL RELATED	50.00	
123493	3/27/2020	SMARDAN-HATCHER CO., INC	B&G REPAIRS & SUPPLIES	3.47	
123494	3/27/2020	SO. CAL. EDISON CO.	UTILITIES	361.06	
123495	3/27/2020	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	147.68	
123496	3/27/2020	STATE BOARD OF EQUALIZATION	PAYROLL RELATED	250.00	
123497	3/27/2020	STEWART'S DE-ROOTING & PLUM	PLUMBING REPAIRS	1,411.63	
123498	3/27/2020	SB CITY OF-REFUSE/WATER	UTILITIES	445.04	

Check #	Date	Company	Description	Amount	Voids
123499	3/27/2020	TANK TEAM INC.	TANK TESTS	221.96	
123500	3/27/2020	TYLER TEJEDA	REIMBURSEMENT	45.00	
123501	3/27/2020	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	428.69	
123502	3/27/2020	TRUMAN ARNOLD COMPANIES (T	DIESEL FUEL	42,701.35	
123503	3/27/2020	UNITED PARCEL SERVICE, INC.	FREIGHT CHARGES	403.37	
123504	3/27/2020	UNITED WAY OF SB	PAYROLL DEDUCTION	68.00	
123505	3/27/2020	U.S. BANK CORP. PAYMENT SYST	CREDIT CARD PURCHASES	4,014.59	
123506	3/27/2020	VENTURA COUNTY OVERHEAD D	B&G REPAIRS & SUPPLIES	365.00	
123507	3/27/2020	VERIZON WIRELESS	WIRELESS PHONES & AIM CELLULAR	998.83	
123508	3/27/2020	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	211.85	
123509	3/27/2020	YACO SCHOLARSHIP FUND	PAYROLL DEDUCTION	48.00	
				1,106,639.35	
				Current Cash Report Voided Checks:	0.00
				Prior Cash Report Voided Checks:	0.00
				Grand Total:	\$1,106,639.35

Santa Barbara Metropolitan Transit District
Cash Report
Board Meeting of April 21, 2020
For the Period March 28, 2020 through April 10, 2020

MONEY MARKET

Beginning Balance March 28, 2020 **\$1,362,486.37**

Accounts Receivable	882,827.78
Passenger Fares	949.25
Miscellaneous Income	107.50
Measure A Transfer	.15
Total Deposits	883,884.68

Workers' Compensation	7,500.00
Miscellaneous Transfers	(1,016.25)
Payroll Taxes	(150,532.63)
Payroll	(340,570.97)
Accounts Payable	(1,017,530.66)
Total Disbursements	(1,502,150.51)

CERTIFICATES OF DEPOSIT

Institution	Maturity	Rate	
American Riviera Bank	2/28/2021	2.00%	1,513,093.87
Total Certificates of Deposit			1,513,093.87

\$1,513,093.87

Ending Balance **\$2,257,314.41**

CASH INVESTMENTS

LAIF Account	\$8,775,875.26
Money Market Account	2,257,314.41

Total Cash Balance **\$11,033,189.67**

SELF INSURED LIABILITY ACCOUNTS

WC / Liability Reserves	(\$5,426,569.41)
-------------------------	------------------

Working Capital **\$5,606,620.26**

Santa Barbara Metropolitan Transit District
Cash Receipts of Accounts Receivable

Date	Company	Description	Amount
4/3/2020	City of S.B. Waterfront Department	Waterfront Shuttle Service-Cruise Ship 1/25/20	3,338.80
4/3/2020	City of S.B. Waterfront Department	Waterfront Shuttle Service-Cruise Ship 1/23/20	2,741.75
4/3/2020	Local Transportation Fund	SB 325 - March '20	589,064.19
4/3/2020	Measure A, Section 3 LSTI	Measure A Funds March '20	159,081.60
4/3/2020	S.B.C.A.G.	Amtrak Connecting Service Feb '20	13,089.10
4/10/2020	ASTI Holding Company, LLC	Overpass Property Lease April '20	9,197.34
4/10/2020	City of SB - Public Works Director	Downtown Shuttle March '20	105,275.00
4/10/2020	Department of Rehabilitation	Passes/Passports Sales	1,040.00
Total Accounts Receivable Paid During Period			\$882,827.78

Santa Barbara Metropolitan Transit District
Accounts Payable

Check #	Date	Company	Description	Amount	Voids
123510	4/2/2020	ABC BUS COMPANIES INC	BUS PARTS	1,037.48	
123511	4/2/2020	AMERICAN MOVING PARTS, LLC	BUS PARTS	33.91	
123512	4/2/2020	ASBURY ENVIRONMENTAL SERVI	WASTE OIL RECYCLER	175.00	
123513	4/2/2020	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	156.52	
123514	4/2/2020	BUYNAK, FAUVER, ARCHBALD&S	LEGAL COUNSEL	13,054.99	
123515	4/2/2020	CARQUEST AUTO PARTS	BUS PARTS & SUPPLIES	171.99	
123516	4/2/2020	CIO SOLUTIONS, LP	IT SERVICES	516.10	
123517	4/2/2020	CUMMINS SALES & SERVICE dba	BUS PARTS & REPAIRS	202.23	
123518	4/2/2020	DAVID DAVIS JR.	DIRECTOR FEES	180.00	
123519	4/2/2020	DENMUN OFFICE SOLUTIONS DB	IT CONTRACT SERVICES	2,550.00	
123520	4/2/2020	ELECTRONIC DATA MAGNETICS, I	BUS PASS PRINTING	2,153.25	
123521	4/2/2020	GILLIG LLC	BUS PARTS	6,708.61	
123522	4/2/2020	GRAINGER, INC.	SHOP/B&G SUPPLIES	766.76	
123523	4/2/2020	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	7.08	
123524	4/2/2020	LANSPEED DBA	IT SERVICES	3,607.29	
123525	4/2/2020	LAWSON PRODUCTS INC	SHOP SUPPLIES	2,331.97	
123526	4/2/2020	MARBORG INDUSTRIES (INC)	UTILITIES & RENTAL FEES	150.00	
123527	4/2/2020	MC CORMIX CORP. (OIL)	LUBRICANTS	3,505.15	
123528	4/2/2020	MEDICAL EYE SERVICES, INC.	VISION INSURANCE	525.82	
123529	4/2/2020	CHUCK MCQUARY	DIRECTOR FEES	180.00	
123530	4/2/2020	MULLEN & HENZELL	CALLE REAL PROJECT SERVICES	15,755.51	
123531	4/2/2020	MUNOZ JANITORIAL	JANITORIAL SERVICES	16,670.00	
123532	4/2/2020	NEWEGG BUSINESS, INC	IT EQUIPMENT & SUPPLIES	894.01	
123533	4/2/2020	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	497.33	
123534	4/2/2020	PAULA A. PEROTTE	DIRECTOR FEES	180.00	
123535	4/2/2020	PETTY CASH- PERRY, CHRISTINA	MISC. PURCHASES	326.45	
123536	4/2/2020	PITNEY BOWES INC	POSTAGE METER QTRLY CHARGES	87.80	
123537	4/2/2020	OLIVIA RODRIGUEZ	DIRECTOR FEES	180.00	
123538	4/2/2020	NOLAN D ROBERTSON	REIMBURSEMENTS	123.86	
123539	4/2/2020	SILVAS OIL CO., INC.	LUBRICANTS	205.54	
123540	4/2/2020	WILLIAM JOHN SHELOR	DIRECTOR FEES	180.00	
123541	4/2/2020	SO. CAL. EDISON CO.	UTILITIES	10.76	
123542	4/2/2020	STEWART'S DE-ROOTING & PLUM	PLUMBING REPAIRS	475.00	
123543	4/2/2020	SB CITY OF-REFUSE/WATER	UTILITIES	3,160.12	
123544	4/2/2020	THE MEDCENTER	MEDICAL EXAMS	358.00	
123545	4/2/2020	DAVID T. TABOR	DIRECTOR FEES	180.00	
123546	4/2/2020	TRUMAN ARNOLD COMPANIES (T	DIESEL FUEL	20,752.04	
123547	4/2/2020	J.C. M. AND ASSOCIATES INC.	UNIFORMS	1,200.75	

Check #	Date	Company	Description	Amount	Voids
123548	4/2/2020	VENTURA COUNTY OVERHEAD D	B&G REPAIRS & SUPPLIES	420.00	
123549	4/2/2020	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	2,059.70	
123550	4/2/2020	RICHARD WEINBERG	DIRECTOR FEES	120.00	
123551	4/2/2020	WINZER CORPORATION	SHOP SUPPLIES	1,017.58	
123552	4/2/2020	YELLOW (YRC) TRANSPORTATIO	FREIGHT CHARGES	226.95	
123553	4/10/2020	ABC BUS COMPANIES INC	BUS PARTS	107.61	
123554	4/10/2020	ACCONTEMPS DBA	CONTRACT EMPLOYMENT	2,988.80	
123555	4/10/2020	AMERICAN MOVING PARTS, LLC	BUS PARTS	453.58	
123556	4/10/2020	ASBURY ENVIRONMENTAL SERVI	WASTE OIL RECYCLER	150.00	
123557	4/10/2020	BNS ELECTRONICS, INC.	SANTA YNEZ SITE RENTAL	305.00	
123558	4/10/2020	CALIFORNIA ELECTRIC SUPPLY, I	SHOP/B&G SUPPLIES	294.20	
123559	4/10/2020	CENTRAL COAST CIRCULATION, L	BUS BOOK DISTRIBUTION	627.00	
123560	4/10/2020	COMMUNITY RADIO, INC.	GIBRALTAR SITE RENTAL	273.85	
123561	4/10/2020	COMOTION MEDIA, INC.	OTHER PROMOTIONS	3,896.93	
123562	4/10/2020	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	469.20	
123563	4/10/2020	CUMMINS SALES & SERVICE dba	BUS PARTS & REPAIRS	461.43	
123564	4/10/2020	DEPARTMENT OF MOTOR VEHICL	VEHICLE REGISTRATION	450.00	
123565	4/10/2020	DIESEL FORWARD, INC.	BUS PARTS	4,794.29	
123566	4/10/2020	DOCUPRODUCTS CORPORATION	COPIER MAINTENANCE/SUPPLIES	139.99	
123567	4/10/2020	EASY LIFT TRANSPORTATION, IN	MONTHLY ADA SUBSIDY	80,969.50	
123568	4/10/2020	SHERRIE FISHER	RETIREE HEALTH REIMBURSEMENT	320.54	
123569	4/10/2020	FRONTIER CALIFORNIA INC.	TELEPHONE SERVICE	100.98	
123570	4/10/2020	GIBBS INTERNATIONAL INC	BUS PARTS	765.25	
123571	4/10/2020	GILLIG LLC	BUS PARTS	5,643.82	
123572	4/10/2020	GOGETTERS, LLC DBA	COURIER SERVICES	195.00	
123573	4/10/2020	GRAYBAR ELECTRIC COMPANY, I	REPAIRS & SUPPLIES T1 BLDG/GRDS	87.01	
123574	4/10/2020	GUMBALL.COM, INC.	BILL BREAKER MACHINE	12,923.45	
123575	4/10/2020	HI-LINE ELECTRIC COMPANY, INC	BUS PARTS	315.87	
123576	4/10/2020	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	17.95	
123577	4/10/2020	IRON HORSE AUTO BODY OF SB D	SERVICE VEHICLE REPAIRS	681.84	
123578	4/10/2020	UNITED STATES TREASURY - IRS	PAYROLL RELATED	250.00	
123579	4/10/2020	ISSQUARED, INC.	IT CONSULTING SERVICES	225.00	
123580	4/10/2020	LMA ARCHITECTS, CORP.	TC CONSTRUCTION OVERSIGHT	30,938.92	
123581	4/10/2020	MARBORG INDUSTRIES (INC)	UTILITIES & RENTAL FEES	289.18	
123582	4/10/2020	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	2,264.07	
123583	4/10/2020	MCMaster-CARR SUPPLY CO.	SHOP/B&G SUPPLIES	101.07	
123584	4/10/2020	MISSION LINEN SUPPLY, INC	UNIFORM & LINEN SERVICE	6,814.54	
123585	4/10/2020	MOUNTAIN SPRING WATER	SHOP & OFFICE SUPPLIES	1,110.45	
123586	4/10/2020	NEWTON CONSTRUCTION & MGM	TRANSIT CENTER RENOVATIONS	516,863.65	
123587	4/10/2020	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	483.54	
123588	4/10/2020	PETROLEUM MARKETING EQUIP	FUELING SYSTEMS	145.59	

Check #	Date	Company	Description	Amount	Voids
123589	4/10/2020	LETICIA RAMIREZ	PAYROLL RELATED	650.00	
123590	4/10/2020	SAFETY-KLEEN CORPORATION	SHOP SUPPLIES	369.17	
123591	4/10/2020	SANSUM CLINIC	MEDICAL EXAMS	270.00	
123592	4/10/2020	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	260.00	
123593	4/10/2020	SB LOCKSMITHS, INC.	B&G REPAIR & SUPPLIES	471.42	
123594	4/10/2020	SILVAS OIL CO., INC.	LUBRICANTS	195.95	
123595	4/10/2020	SPECIAL DISTRICT RISK MGMT	HEALTH INSURANCE	55,438.02	
123596	4/10/2020	SANTA BARBARA SHERIFF'S DEPT	PAYROLL RELATED	50.00	
123597	4/10/2020	SM TIRE, CORP.	BUS TIRE MOUNTING	744.21	
123598	4/10/2020	SMART & FINAL	OFFICE/MEETING SUPPLIES	154.08	
123599	4/10/2020	SO. CAL. EDISON CO.	UTILITIES	6,264.59	
123600	4/10/2020	SOAP MAN DISTRIBUTIN DBA	CLEANING SUPPLIES	119.63	
123601	4/10/2020	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	1,030.77	
123602	4/10/2020	STATE BOARD OF EQUALIZATION	PAYROLL RELATED	250.00	
123603	4/10/2020	SB CITY OF-REFUSE/WATER	UTILITIES	1,762.33	
123604	4/10/2020	TELCOM, INC.	RADIO PARTS & REPAIRS	441.39	
123605	4/10/2020	TEAMSTERS PENSION TRUST	UNION PENSION	88,818.33	
123606	4/10/2020	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	10,061.69	
123607	4/10/2020	TRUMAN ARNOLD COMPANIES (T	DIESEL FUEL	41,420.00	
123608	4/10/2020	VALLEY POWER SYSTEMS, INC.	BUS PARTS	0.00	V
123609	4/10/2020	VALLEY POWER SYSTEMS, INC.	BUS PARTS	10,176.85	
123610	4/10/2020	VALLEY POWER SYSTEMS, INC.	BUS PARTS	1,961.06	
123611	4/10/2020	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	1,289.29	
123612	4/10/2020	WORKER'S COMPENSATION ADMI	PROFESSIONAL SERVICES	15,263.50	
123613	4/10/2020	WURTH USA WEST INC.	SHOP SUPPLIES	53.73	
				1,017,530.66	
Current Cash Report Voided Checks:				0.00	
Prior Cash Report Voided Checks:				0.00	
Grand Total:				\$1,017,530.66	

Santa Barbara Metropolitan Transit District
Cash Report
Board Meeting of May 5, 2020
For the Period April 11, 2020 through April 24, 2020

MONEY MARKET

Beginning Balance April 11, 2020 **\$744,220.54**

LAIF Withdrawl	2,000,000.00
Passenger Fares	81,715.25
Accounts Receivable	24,899.80
Interest Income	3,126.19
Prepays & Advertising	750.00
Total Deposits	2,110,491.24

Miscellaneous Transfers	(545.97)
Bank & Credit Card Fees	(8,642.42)
401(k)/Pension Transfer	(73,423.64)
Payroll Taxes	(168,217.35)
Workers' Compensation	(257,964.75)
Payroll	(327,217.82)
Accounts Payable	(437,345.57)
Total Disbursements	(1,273,357.52)

CERTIFICATES OF DEPOSIT

Institution	Maturity	Rate	
American Riviera Bank	2/28/2021	2.00%	1,515,141.14
Total Certificates of Deposit			1,515,141.14

\$1,515,141.14

Ending Balance **\$3,096,495.40**

CASH INVESTMENTS

LAIF Account	\$6,822,776.10
Money Market Account	3,096,495.40
Total Cash Balance	\$9,919,271.50

SELF INSURED LIABILITY ACCOUNTS

WC / Liability Reserves	(\$5,163,852.50)
Working Capital	\$4,755,419.00

Santa Barbara Metropolitan Transit District
Cash Receipts of Accounts Receivable

Date	Company	Description	Amount
4/17/2020	Cottage Hospital	Passes/Token Sales	11,500.00
4/17/2020	True Media LLC/Cottage Health	Advertising on Buses	936.00
4/17/2020	UCSB Bookstore	Passes/Passport Sales	9,700.00
4/24/2020	Future Leaders of America	Advertising on Buses	1,020.00
4/24/2020	Jim Haggerty	Retiree - Vision	12.20
4/24/2020	Wells Marketing, LLC	Advertising on Buses	1,731.60
Total Accounts Receivable Paid During Period			\$24,899.80

Santa Barbara Metropolitan Transit District
Accounts Payable

Check #	Date	Company	Description	Amount	Voids
123438	3/19/2020	SANTA BARBARA COUNTY EHS	ANNUAL HAZMAT PERMIT FEE	3,653.00	V
123535	4/2/2020	PETTY CASH- PERRY, CHRISTINA	MISC. PURCHASES	326.45	V
123614	4/16/2020	ABC BUS COMPANIES INC	BUS PARTS	65.53	
123615	4/16/2020	ACCONTEMPS DBA	CONTRACT EMPLOYMENT	1,494.40	
123616	4/16/2020	APPLIED INDUSTRIAL TECHNOLO	BUS WASH PARTS	250.59	
123617	4/16/2020	AMERICAN MOVING PARTS, LLC	BUS PARTS	547.62	
123618	4/16/2020	HENRY ANDREWS	RETIREE HEALTH REIMBURSEMENT	285.00	
123619	4/16/2020	JAMES BRACKETT	RETIREE HEALTH REIMBURSEMENT	285.00	
123620	4/16/2020	ROBERT BURNHAM	RETIREE HEALTH REIMB/SDRMA REF	285.00	
123621	4/16/2020	CALIFORNIA ELECTRIC SUPPLY, I	SHOP/B&G SUPPLIES	36.81	
123622	4/16/2020	CELTIS VENTURES, INC.	MARKETING SERVICES	10,830.00	
123623	4/16/2020	STAN CISOWSKI	RETIREE HEALTH REIMBURSEMENT	261.80	
123624	4/16/2020	CINTAS CORPORATION	FIRST AID SUPPLIES	80.92	
123625	4/16/2020	CUMMINS SALES & SERVICE dba	BUS PARTS & REPAIRS	0.00	V
123626	4/16/2020	CUMMINS SALES & SERVICE dba	BUS PARTS & REPAIRS	9,476.60	
123627	4/16/2020	NANCY CURTIS	RETIREE HEALTH REIMBURSEMENT	191.12	
123628	4/16/2020	FLEET SERVICES, INC.	BUS PARTS	209.68	
123629	4/16/2020	FTI SERVICES, INC.	IT SUPPORT SERVICES	513.00	
123630	4/16/2020	GIBBS INTERNATIONAL INC	BUS PARTS	3,423.25	
123631	4/16/2020	GILLIG LLC	BUS PARTS	6,220.73	
123632	4/16/2020	GARY GLEASON	RETIREE HEALTH REIMBURSEMENT	247.95	
123633	4/16/2020	GRAPHICINK	PRINTING SERVICES	379.28	
123634	4/16/2020	GRAINGER, INC.	SHOP/B&G SUPPLIES	207.47	
123635	4/16/2020	JILL GRISHAM	RETIREE HEALTH REIMB/SDRMA REF	260.23	
123636	4/16/2020	GUARDIAN-APPLETON (DENTAL I	DENTAL INSURANCE	4,691.81	
123637	4/16/2020	GUARDIAN-APPLETON (LIFE INS)	LIFE INSURANCE	1,410.90	
123638	4/16/2020	JIM HAGGERTY	RETIREE HEALTH REIMBURSEMENT	486.00	
123639	4/16/2020	ALI HABIBI	RETIREE HEALTH REIMBURSEMENT	285.00	
123640	4/16/2020	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	556.04	
123641	4/16/2020	JAY DANIEL ROBERTSON	RETIREE HEALTH REIMBURSEMENT	285.00	
123642	4/16/2020	LOUIS JONES	RETIREE HEALTH REIMBURSEMENT	221.00	
123643	4/16/2020	MONTE KIMZEY	RETIREE HEALTH REIMBURSEMENT	120.00	
123644	4/16/2020	LANSPEED DBA	IT SERVICES	500.00	
123645	4/16/2020	LABOR ALLIANCE MANAGED TRU	UNION DENTAL INSURANCE	11,109.00	
123646	4/16/2020	LAWSON PRODUCTS INC	SHOP SUPPLIES	353.30	
123647	4/16/2020	MARTIN AUTO COLOR, INC.	BUS SUPPLIES	68.44	
123648	4/16/2020	LOUIS MANDEVILLE	RETIREE HEALTH REIMBURSEMENT	285.00	
123649	4/16/2020	MARBORG INDUSTRIES (INC)	UTILITIES & RENTAL FEES	289.18	

Check #	Date	Company	Description	Amount	Voids
123650	4/16/2020	MC CORMIX CORP. (OIL)	LUBRICANTS	3,206.78	
123651	4/16/2020	MULLEN & HENZELL	CALLE REAL PROJECT SERVICES	6,839.73	
123652	4/16/2020	NFI PARTS DBA	BUS PARTS	75.29	
123653	4/16/2020	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	822.85	
123654	4/16/2020	O'REILLY AUTO PARTS DBA	BUS PARTS	20.61	
123655	4/16/2020	PETTY CASH - MORRIS, B.	MISC. PURCHASES	326.45	
123656	4/16/2020	PACIFIC MATERIALS LABORATOR	WELDING INSPECTIONS	380.00	
123657	4/16/2020	CAREY POINDEXTER	RETIREE HEALTH REIMBURSEMENT	285.00	
123658	4/16/2020	POWERSTRIDE BATTERY CO.	EV BATTERIES	598.89	
123659	4/16/2020	REPUBLIC ELEVATOR, INC	ELEVATOR MAINTENANCE	170.00	
123660	4/16/2020	AL ROMERO SR.	RETIREE HEALTH REIMBURSEMENT	178.00	
123661	4/16/2020	SANTA BARBARA HOSE & SUPPLY	BUS PARTS	302.29	
123662	4/16/2020	SILVAS OIL CO., INC.	LUBRICANTS	149.36	
123663	4/16/2020	SANTA BARBARA COUNTY EHS	ANNUAL HAZMAT PERMIT FEE	3,550.00	
123664	4/16/2020	SANTA BARBARA TROPHY	DRIVER NAME PLATES	56.11	
123665	4/16/2020	STEWART'S DE-ROOTING & PLUM	PLUMBING REPAIRS	105.00	
123666	4/16/2020	TELCOM, INC.	RADIO PARTS & REPAIRS	607.34	
123667	4/16/2020	TANK TEAM INC.	TANK TESTS	332.50	
123668	4/16/2020	TEAMSTERS MISC SECURITY TRU	UNION MEDICAL INSURANCE	190,999.00	
123669	4/16/2020	TRAPEZE SOFTWARE GROUP, INC.	ANNUAL SOFTWARE LICENSE FEES	7,100.00	
123670	4/16/2020	TRUMAN ARNOLD COMPANIES (T	DIESEL FUEL	21,006.12	
123671	4/16/2020	VALLEY POWER SYSTEMS, INC.	BUS PARTS	650.93	
123672	4/16/2020	VALLEY POWER SYSTEMS, INC.	BUS PARTS	1,961.06	
123673	4/16/2020	JOHN J. VASQUEZ	RETIREE HEALTH REIMBURSEMENT	810.16	
123674	4/16/2020	VEHICLE MAINTENANCE PROGRA	BUS PARTS	1,025.03	
123675	4/16/2020	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	2,248.89	
123676	4/16/2020	YELLOW (YRC) TRANSPORTATIO	FREIGHT CHARGES	569.93	
123677	4/16/2020	ALEXANDER YOUNG	RETIREE HEALTH REIMBURSEMENT	198.76	
123678	4/16/2020	SANTA BARBARA COUNTY EHS	ANNUAL HAZMAT PERMIT FEE	103.00	
123679	4/24/2020	ASBURY ENVIRONMENTAL SERVI	WASTE OIL RECYCLER	110.00	
123680	4/24/2020	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	680.17	
123681	4/24/2020	BROWN ARMSTRONG ACCOUNTA	ANNUAL AUDIT	750.00	
123682	4/24/2020	BYD COACH & BUS LLC	WIP - ELECTRIC BUSES	40.25	
123683	4/24/2020	CALIFORNIA ELECTRIC SUPPLY, I	SHOP/B&G SUPPLIES	455.74	
123684	4/24/2020	CLEVER DEVICES LTD	4G MODEM SPARES/WARRANTY	4,400.00	
123685	4/24/2020	CUMMINS SALES & SERVICE dba	BUS PARTS & REPAIRS	9,833.15	
123686	4/24/2020	CA DEPT. OF TAX & FEE ADMIN.	QTRLY USER FUEL TAX	1,569.00	
123687	4/24/2020	CDTFA	SALES/CONSUMER USE TAX	970.00	
123688	4/24/2020	CA. DEPT. of TAX & FEE ADMINIST	UNDERGROUND STORAGE TANK FEE	3,146.00	
123689	4/24/2020	DOCUPRODUCTS CORPORATION	COPIER MAINTENANCE/SUPPLIES	333.78	
123690	4/24/2020	FEDERAL HOSE MANUFACTURING	BUS PARTS & SUPPLIES	505.87	

Check #	Date	Company	Description	Amount	Voids
123691	4/24/2020	FEDEX dba	FREIGHT CHARGES	127.30	
123692	4/24/2020	FGL ENVIRONMENTAL, INC	STORMWATER TEST	515.00	
123693	4/24/2020	FRONTIER CALIFORNIA INC.	TELEPHONE SERVICE	2,023.34	
123694	4/24/2020	GIBBS INTERNATIONAL INC	BUS PARTS	1,591.68	
123695	4/24/2020	GILLIG LLC	BUS PARTS	13,365.34	
123696	4/24/2020	GRAINGER, INC.	SHOP/B&G SUPPLIES	602.64	
123697	4/24/2020	GRAYBAR ELECTRIC COMPANY, I	REPAIRS & SUPPLIES T1 BLDG/GRDS	180.73	
123698	4/24/2020	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	218.93	
123699	4/24/2020	I/O CONTROLS CORPORATION	ELMS SOFTWARE FOR BYD BUSES	5,880.00	
123700	4/24/2020	UNITED STATES TREASURY - IRS	PAYROLL RELATED	250.00	
123701	4/24/2020	KIMBALL MIDWEST	SHOP SUPPLIES	930.38	
123702	4/24/2020	MC CORMIX CORP. (OIL)	LUBRICANTS	5,669.67	
123703	4/24/2020	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	1,812.72	
123704	4/24/2020	MCMaster-CARR SUPPLY CO.	SHOP/B&G SUPPLIES	200.16	
123705	4/24/2020	MIKE CUEVAS GARDENING SERVI	LANDSCAPE MAINTENANCE SERVICE	765.00	
123706	4/24/2020	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	296.03	
123707	4/24/2020	NATIONAL DRIVE	PAYROLL DEDUCTION	32.00	
123708	4/24/2020	NATIONAL INTERSTATE INS INC.	LIABILITY INSURANCE	36,510.05	
123709	4/24/2020	NEOPART TRANSIT LLC	BUS PARTS	5,171.04	
123710	4/24/2020	NFI PARTS DBA	BUS PARTS	201.27	
123711	4/24/2020	PREVOST CAR INC.- CREDIT DEPT.	BUS PARTS	573.93	
123712	4/24/2020	PACIFIC MATERIALS LABORATOR	WELDING INSPECTIONS	380.00	
123713	4/24/2020	PB-RESERVE ACCOUNT	PREPAID POSTAGE	500.00	
123714	4/24/2020	LETICIA RAMIREZ	PAYROLL RELATED	650.00	
123715	4/24/2020	NOLAN D ROBERTSON	REIMBURSEMENTS	493.15	
123716	4/24/2020	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	260.00	
123717	4/24/2020	SB LOCKSMITHS, INC.	B&G REPAIR & SUPPLIES	3.00	
123718	4/24/2020	SILVAS OIL CO., INC.	LUBRICANTS	182.24	
123719	4/24/2020	SMITTY'S TOWING SERVICE D	TOWING SERVICES	347.00	
123720	4/24/2020	SANTA BARBARA SHERIFF'S DEPT	PAYROLL RELATED	50.00	
123721	4/24/2020	SO. CAL. EDISON CO.	UTILITIES	4,620.61	
123722	4/24/2020	SOCALGAS	UTILITIES	611.06	
123723	4/24/2020	STANTEC ARCHITECTURE INC.	FACILITIES MASTER PLAN	9,358.80	
123724	4/24/2020	STATE BOARD OF EQUALIZATION	PAYROLL RELATED	250.00	
123725	4/24/2020	TANK TEAM INC.	TANK TESTS	632.60	
123726	4/24/2020	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	490.69	
123727	4/24/2020	UNITED PARCEL SERVICE, INC.	FREIGHT CHARGES	280.69	
123728	4/24/2020	UNITED WAY OF SB	PAYROLL DEDUCTION	68.00	
123729	4/24/2020	U.S. BANK CORP. PAYMENT SYST	CREDIT CARD PURCHASES	5,202.83	
123730	4/24/2020	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	2,877.07	
123731	4/24/2020	YACO SCHOLARSHIP FUND	PAYROLL DEDUCTION	58.00	

Check #	Date	Company	Description	Amount	Voids
123732	4/23/2020	VERIZON WIRELESS	WIRELESS PHONES & AIM CELLULAR	13,406.38	
				441,325.02	
			Current Cash Report Voided Checks:	0.00	
			Prior Cash Report Voided Checks:	3,979.45	
			Grand Total:	\$437,345.57	



QUARTERLY REPORT

Fiscal Year 2019-20

For the Nine-Month Period Ending
March 31, 2020



FY 2019-20 THIRD QUARTER PERFORMANCE REPORTS
--

Table of Contents

Planning

Ridership Summary	1-6
System Ridership Report	7-13

Community Relations

Customer Service Statistics	14-15
-----------------------------	-------

Transit Operations & Maintenance

Fleet Maintenance Report	16
Road Calls Report	17

Management and Administration

Liability and Workers' Compensation Claims Reports	18
Transit Finance Compliance Report	19
Organizational Chart	20



FY 2019-20 THIRD QUARTER PERFORMANCE REPORTS

Ridership Summary

For the Nine-Month Period Ending March 31, 2020

Ridership Performance Indicators

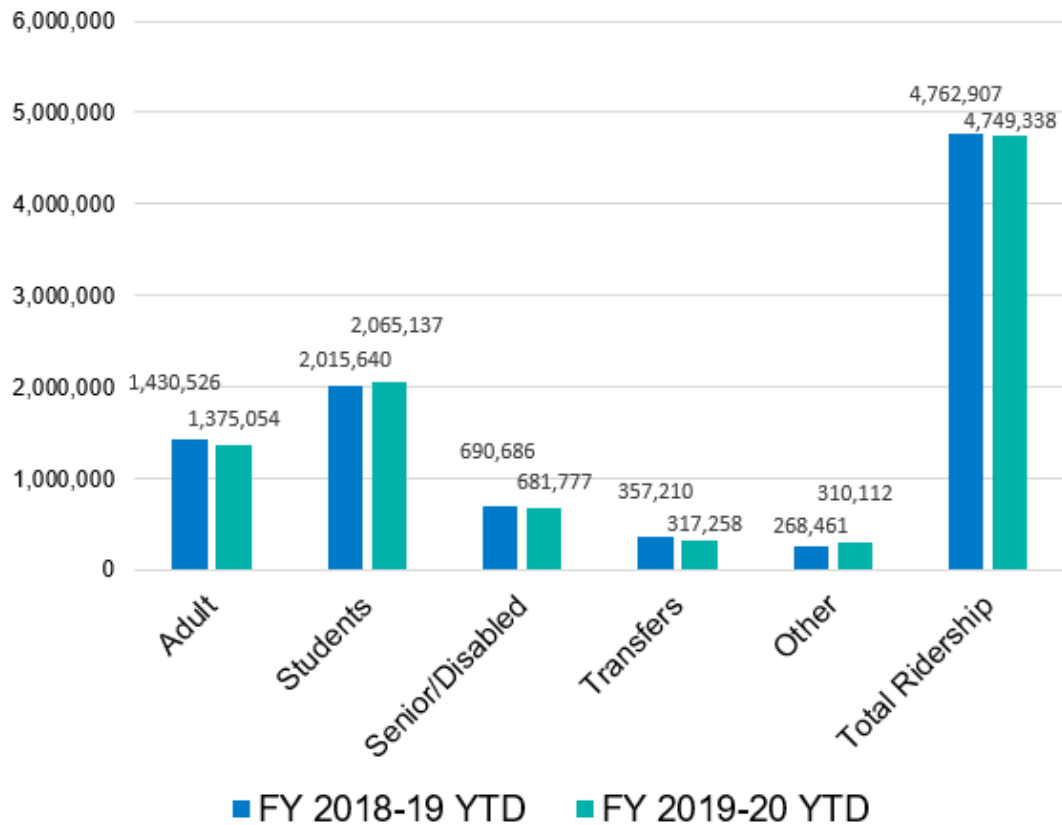
Systemwide ridership decreased during the third quarter (January through March) of Fiscal Year (FY) 2019-20. Third quarter ridership totaled 1,552,319, representing a 5.2% decrease of approximately 84,729 riders from the same period of FY 2018-19.

The numbers in this report reflect the beginning of the effect of the COVID-19 global pandemic on the South Coast region. January and February saw ridership increases, rising by 8.5% and 7.8% respectively. This was in addition to six straight months of ridership increases, July through December. Early March ridership was strong as well. Beginning in the middle of the second week of March, the impacts of COVID-19 orders and testing results began to be reflected in ridership results. Year-to-date ridership in FY 2019-20 is still up 2.3% over FY 2018-19, but continued disruption due to COVID-19 will continue to be a major factor in the 4th quarter.

Major COVID-19 Milestones and Effective Dates	
Milestone	Effective Date
Final day of UCSB on-campus instruction	March 11, 2020
Final day of SBCC school on-campus instruction	March 13, 2020
Final day of K-12 school on-campus instruction	March 13, 2020
First positive case of COVID-19 in Santa Barbara County	March 15, 2020
First day of no booster services to K-12 schools	March 16, 2020
Governor's Stay-at-Home Order	March 19, 2020
First day of MTD rear-door boarding, suspension of fare collection, & limited Transit Center services	March 19, 2020
First day of first wave of reduced MTD service (Suspension of Lines 15x, 16, & 28, and reduction of service on Line 27)	March 19, 2020
First day of restriction of bus loads to a maximum of 8 passengers on 40' buses and 5 passengers on 30' buses	March 23, 2020
First day of second wave of reduced MTD service (first wave changes plus suspension of Lines 10, 30, 34, 36, & 37)	April 6, 2020

The chart above shows major dates of COVID-19 milestones that had major effects on ridership and fare revenue. The closure of UCSB, SBCC, and K-12 campus had a major impact on ridership, and Governor Newsom's stay-at-home order further reduced the number of individuals out and about in the community, and therefore the number of those taking the bus.

Year-to-Date Ridership by Fare Category

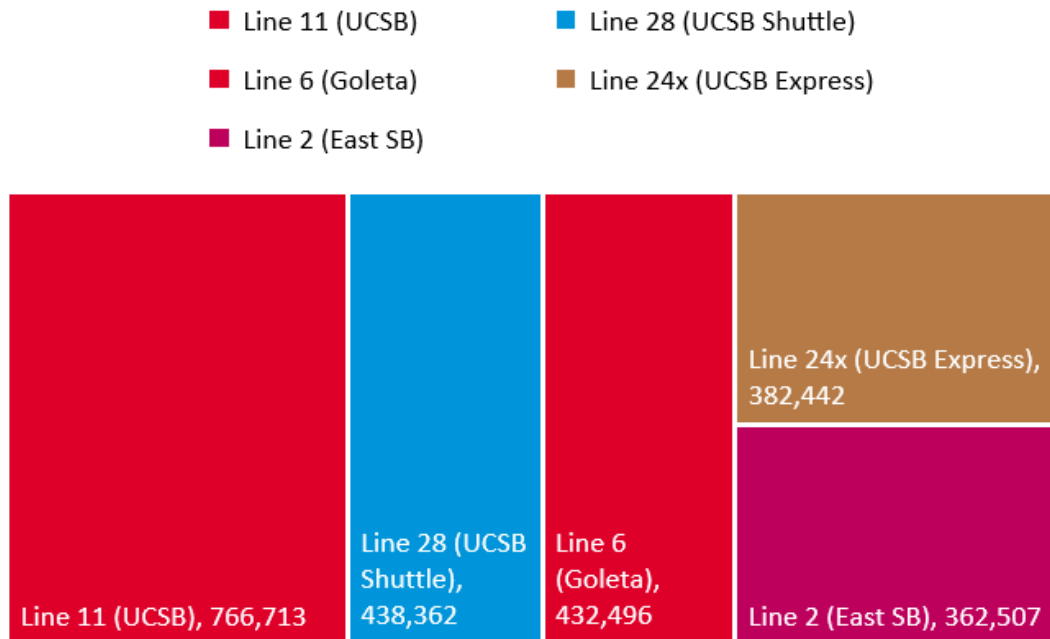


In the third quarter, revenue hours and miles increased by 1.7% over the same period in FY 2018-19. There was a decrease in systemwide passengers per revenue hour from 30.1 to 28.1. The chart below shows passengers, revenue hours and miles, and passengers per revenue hour and mile, both for the quarter and year-to-date.

Time Period	Total Passengers	Revenue Hours	Revenue Miles	Passengers per Revenue Hour	Passengers per Mile
FY 18-19 Q3	1,637,048	54,400	649,409	30.1	2.5
FY 19-20 Q3	1,552,319	55,299	660,335	28.1	2.4
FY 18-19 YTD	4,762,907	163,189	1,934,383	29.2	2.5
FY 19-20 YTD	4,749,338	165,296	1,980,102	28.7	2.4

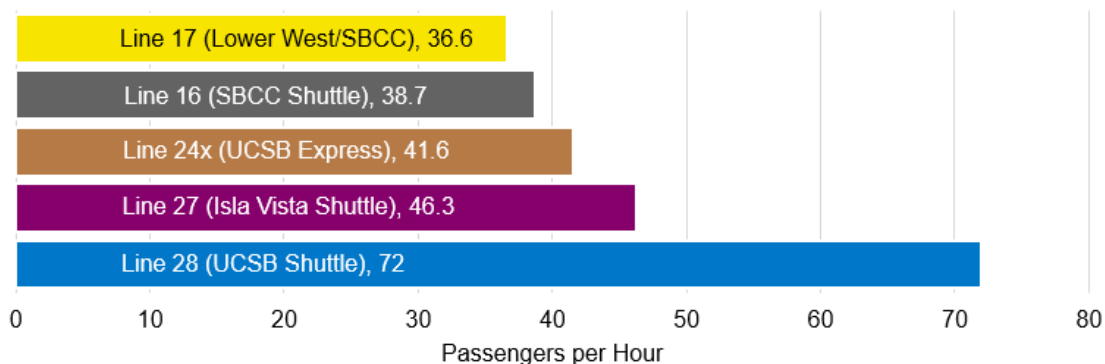
The chart below shows the top 5 lines by ridership year-to-date in FY 19-20. The ridership on these lines (11, 28, 6, 24x, and 2) comprises over 50% of total system ridership, year-to-date.

Top 5 Lines by Ridership Year-to-Date



As stated above, the systemwide average of passengers per revenue hour for the year is down slightly to 28.7 passengers per hour, and 28.1 for the third quarter. The chart below shows the top 5 lines by passengers per hour year-to-date, with the Line 28 (UCSB Express) at 65.5 passengers per hour.



Top 5 Lines by Passengers per Hour Year-to-Date



The ridership on Line 28 continues to be robust, and with UCSB beginning at the end of September, the second quarter is the first time that the new increased frequency

has been in service. Pre-COVID-19 impact, too full to board and at-capacity loads were up, but with the strict load limit of 8 passengers per 40 foot bus and 5 passengers per 30 foot bus as enacted on March 23, 2020, these too full to board loads are slightly skewed. So far, with COVID-19 related restrictions, the lines consistently seeing too full to board conditions are Lines 2, 6, 11, and 20. Wheelchair boardings and bicycles carried are both down slightly, year-to-date.

Year-to-Date Numbers At-A-Glance

Total Ridership -0.3%	At-Capacity Loads +33%	Too Full to Board Loads +67.9%		
			11,388 wheelchairs boarded -3.6%	63,706 bicycles carried -1.1%

Service Days and Student Ridership

As shown in the table below, there was one more weekday service day in the third quarter of FY 2019-20 as compared to the same quarter in FY 2018-19. The numbers below referencing school days for SBCC, UCSB, and secondary (K-12) schools doesn't reveal the full picture as these were the planned school days. With campus closures related to COVID-19, on-campus school instruction days were cut short by the following amounts in the third quarter: UCSB-10 days, SBCC- 7 days, K-12- 7 days. The third quarter does contain a planned Spring Break week for all three educational institutions (this year March 23-27) which occurred after the stay-at-home order went into place. Despite this, year-to-date, K-12, SBCC, and UCSB students make up over one-third of MTD ridership.

MTD SERVICE CALENDAR DAYS

<u>SERVICE DAYS</u>	<u>FY 2020</u>		<u>FY 2019</u>		<u>Year to Date</u>
	<u>Q3</u>	<u>YTD</u>	<u>Q3</u>	<u>YTD</u>	<u>Change</u>
Weekdays	62	186	61	184	2
Saturdays	15	43	15	43	0
Sundays	14	44	14	45	(1)
Total	91	273	90	272	1

<u>SCHOOL DAYS</u>	<u>FY 2020</u>		<u>FY 2019</u>		<u>Year to Date</u>
	<u>Q3</u>	<u>YTD</u>	<u>Q3</u>	<u>YTD</u>	<u>Change</u>
SBCC	49	147	47	144	3
UCSB	55	170	53	168	2
Secondary	54	153	52	150	2

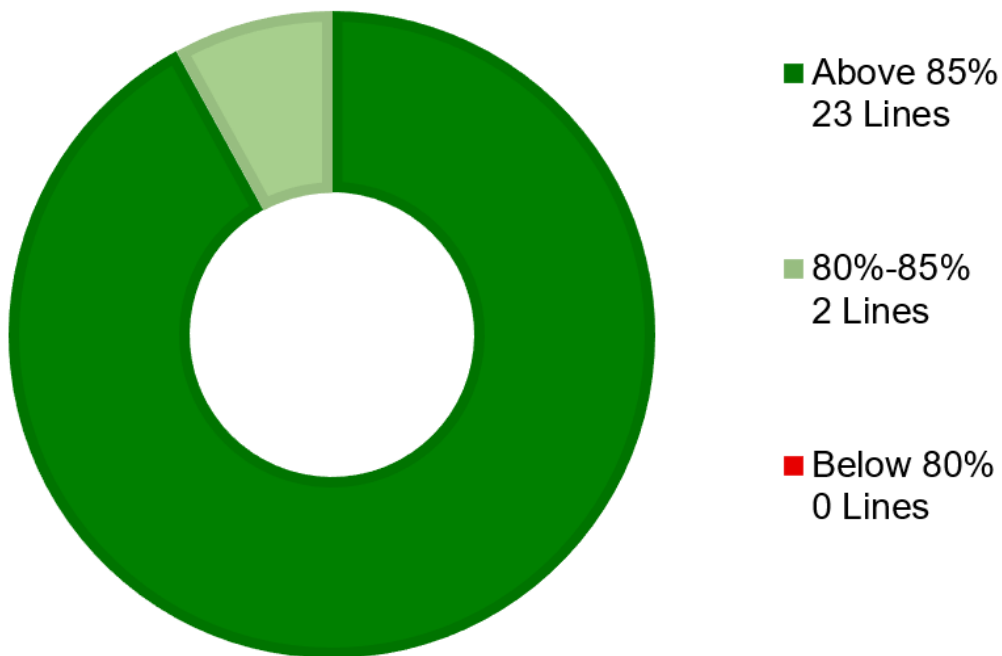
UCSB ridership decreased 2.1% in the third quarter, undoubtedly due to 10 days of the quarter without on-campus instruction. Despite that fact, UCSB student ridership is still up 5.9% year-to-date. SBCC student ridership decreased 11.5% for the quarter, making for a year-to-date decrease of 3.6%. Of note, January and February SBCC student ridership numbers were up, 7.8% and 1.6%, respectively.

On-Time Performance Indicators

Since the acquisition and installation of the Clever Devices AVL system, Planning staff has been refining the tools used to measure on-time performance. MTD's standard is to aim for better than 80% on-time performance. "On-time" is defined as no more than 5 minutes late and no more than 1 minute early. Timeliness is tracked at scheduled timepoints on each line.

The lines included in this assessment are all of MTD's fixed-route lines except for the Downtown and Waterfront Shuttles (no published schedule to measure against) and booster services serving Jr. Highs and High Schools (early departures from the final drop off location skews results).

FY 19-20 3rd Quarter On-Time Performance



Lines with an 85% or over on-time performance for the third quarter of FY 19-20 are: Line 1 (West SB), Line 2 (East SB), Line 3 (Oak Park), Line 4 (Mesa/SBCC), Line 5 (Mesa/La Cumbre), Line 6 (Goleta), Line 7 (Goleta Old Town), Line 11 (UCSB), Line 12x (Goleta Express), Line 14 (Montecito), Line 15x (SBCC/UCSB Express), Line 16

(SBCC), Line 17 (Lower West SB/SBCC), Line 20 (Carpinteria). Line 23 (El Encanto Heights), Line 24x (UCSB Express), Line 25 (Ellwood/Winchester Canyon), Line 27 (Isla Vista Shuttle), 37 (Crosstown Shuttle), Line 90 (West Goleta Amtrak Shuttle) Line 91 (East Goleta Amtrak Shuttle), and Line 92 (Santa Barbara Amtrak Shuttle).

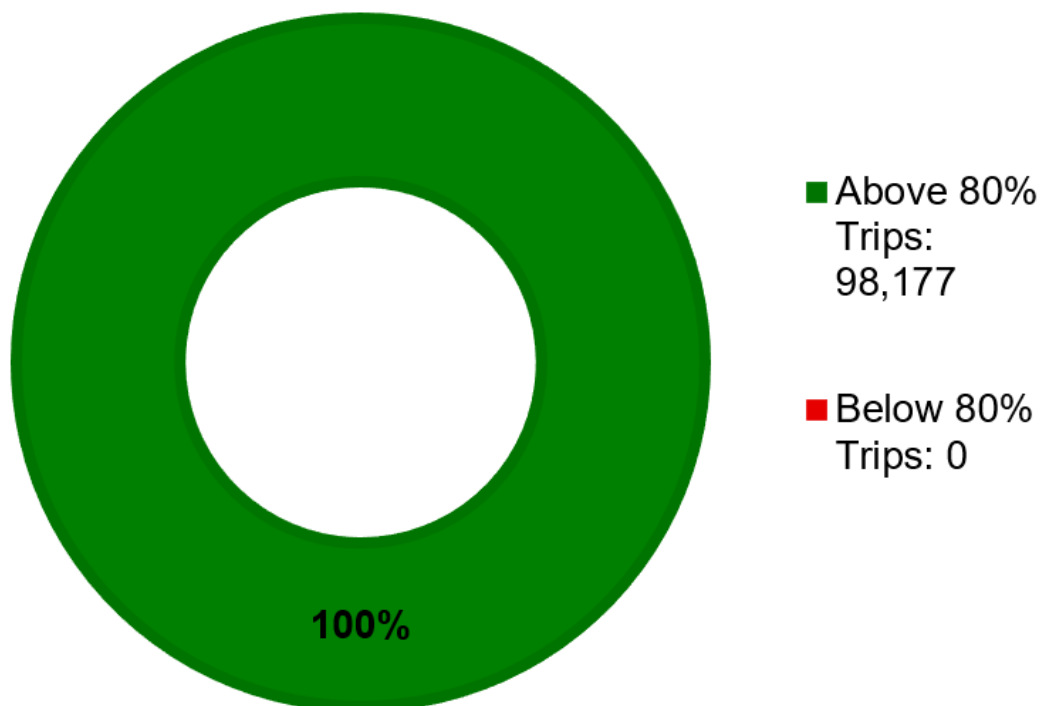
Lines with an on-time performance of between 80 and 84.9% for the third quarter of FY 19-20 are: Line 10 (Cathedral Oaks) and Line 28 (UCSB Shuttle).

For the first time this FY 2019-20, none of the lines tracked had an on-time performance of under 80%.

Variables that generally affect a line's on-time performance include extended road construction projects, heavy congestion, heavy passenger loads, and route detours lasting a number of days. This can vary based on time of day or day of the week.

When assessing the amount of service on a particular line, staff can measure the number of trips that a given line takes in a quarter. The graphic below displays the amount of service provided by the lines hitting MTD's goal of 80% or higher for on-time service in the third quarter of FY 19-20.

3rd Quarter Systemwide On-Time Performance by Amount of Service





FY 2020 System Ridership Report for 3rd Quarter and for the Nine-Month Period Ending March 31, 2020

Ridership by Fare Category (January 2020 – March 2020)

Fare Categories	Quarter			YTD		
	Jan 20 - Mar 20	Jan 19 - Mar 19	% Change	FY 2019-2020	FY2018- 2019	% Change
General Fare	167,415	187,035	-10.5%	599,662	625,011	-4.1%
Transfers	88,721	112,761	-21.3%	317,258	357,210	-11.2%
Full Fare Prepaid ¹	209,858	243,409	-13.8%	761,763	791,584	-3.8%
Santa Barbara City College	147,835	166,975	-11.5%	459,224	476,463	-3.6%
Senior & Disabled Prepaid ²	157,689	169,591	-7.0%	530,635	539,909	-1.7%
Shuttle	29,385	34,938	-15.9%	140,947	146,701	-3.9%
UC Santa Barbara	483,300	493,732	-2.1%	1,164,972	1,100,549	5.9%
Youth Prepaid ³	135,616	144,158	-5.9%	440,941	439,012	0.4%
Free	75,835	23,773	219.0%	133,248	86,794	53.5%
Special Pass Programs	10,986	10,941	0.4%	35,917	34,966	2.7%
Senior Cash	36,915	38,236	-3.5%	133,340	126,402	5.5%
Persons w ith Disabilities Cash	4,696	7,070	-33.6%	17,802	24,375	-27.0%
Tokens	4,068	4,429	-8.2%	13,629	13,931	-2.2%
Total	1,552,319	1,637,048	-5.2%	4,749,338	4,762,907	-0.3%

¹ Includes adult 10-ride and unlimited 30-day Passport use.

² Includes seniors' and persons w ith disabilities' 10-ride and unlimited 30-day Passport use.

³ Includes K-12 Youth 10-ride and unlimited 30-day Passport use.

Source: MTD Passdat Program, MTD Transit Development Department, Planning Section

Revenue Hours and Revenue Miles (January 2020 – March 2020)

Metrics	Quarter			YTD		
	Jan 20 - Mar 20	Jan 19 - Mar 19	%Change	FY 2019-2020	FY2018- 2019	% Change
Passengers	1,552,319	1,637,048	-5.2%	4,749,338	4,762,907	-0.3%
Revenue Hours	55,299	54,400	1.7%	165,296	163,189	1.3%
Passengers per Revenue Hour	28.1	30.1	-6.7%	28.7	29.2	-1.6%
Miles	660,335	649,409	1.7%	1,980,102	1,934,383	2.4%
Passengers per Mile	2.4	2.5	-6.7%	2.4	2.5	-2.6%

Source: MTD Passdat Program, MTD Transit Development Department, Planning Section

MTD System Ridership (January 2020 – March 2020)

		Quarter			YTD		
LINE		Jan 20 - Mar 20	Jan 19 - Mar 19	% Change	FY 2019-2020	FY2018- 2019	% Change
1	West Santa Barbara	73,285	77,559	-5.5%	235,018	246,546	-4.7%
2	East Santa Barbara	112,517	117,094	-3.9%	362,507	366,178	-1.0%
3	Oak Park	42,250	47,419	-10.9%	141,190	146,161	-3.4%
4	Mesa / SBCC	28,190	29,263	-3.7%	95,385	90,500	5.4%
5	Mesa / La Cumbre	28,795	30,172	-4.6%	93,184	95,680	-2.6%
6	Goleta	132,531	135,919	-2.5%	432,496	426,726	1.4%
7	County Health / Fairview	63,377	67,204	-5.7%	208,816	213,603	-2.2%
10	Cathedral Oaks	4,538	4,140	9.6%	14,592	13,553	7.7%
11	UCSB	260,134	269,315	-3.4%	766,713	761,881	0.6%
12x	Goleta Express	39,352	45,559	-13.6%	132,489	145,383	-8.9%
14	Montecito	15,442	17,279	-10.6%	52,467	56,485	-7.1%
15x	SBCC / UCSB Express	60,070	65,702	-8.6%	169,432	174,307	-2.8%
16	City College Shuttle	24,645	28,374	-13.1%	73,523	77,143	-4.7%
17	Low er West / SBCC	26,873	32,035	-16.1%	91,710	97,820	-6.2%
20	Carpinteria	82,449	86,242	-4.4%	272,488	259,188	5.1%
21x	Carpinteria Express	n/a	n/a	n/a	n/a	9,835	n/a
23	Winchester Canyon	11,136	13,421	-17.0%	36,597	40,692	-10.1%
24x	UCSB Express	113,926	145,901	-21.9%	382,442	427,074	-10.5%
25	Elw ood	14,009	15,067	-7.0%	49,019	49,154	-0.3%
27	Isla Vista Shuttle	94,997	100,624	-5.6%	225,880	224,144	0.8%
28	UCSB Shuttle	186,312	156,441	19.1%	438,362	340,879	28.6%
36	Seaside Shuttle	11,993	13,412	-10.6%	45,414	44,229	2.7%
37	Crosstow n Shuttle	19,126	22,369	-14.5%	64,231	72,226	-11.1%
90	West Goleta Amtrak Shuttle	2,504	2,040	22.7%	8,030	6,726	19.4%
91	East Goleta Amtrak Shuttle	1,719	1,240	38.6%	4,481	3,445	30.1%
92	Santa Barbara Amtrak Shuttle	930	1,376	-32.4%	2,945	4,608	-36.1%
	Booster Services	62,151	65,215	-4.7%	175,581	175,353	0.1%
System Subtotal		1,513,251	1,590,382	-4.8%	4,574,992	4,569,519	0.1%
<i>Downtown Waterfront Shuttles</i>							
30	Dow ntow n Shuttle	33,172	39,238	n/a	140,908	158,191	n/a
31	East Beach Waterfront Shuttle	n/a	4,845	n/a	n/a	21,571	n/a
32	West Beach Waterfront Shuttle	n/a	2,583	n/a	n/a	13,626	n/a
34	Waterfront Shuttle	5,896	n/a	n/a	33,438	n/a	n/a
<i>Unknown</i>							
					-		
System Total		1,552,319	1,637,048	-5.2%	4,749,338	4,762,907	-0.3%
<i>Related Routes</i>							
11, 24x, 27, 28 UCSB Lines		655,369	672,281	-2.5%	1,813,397	1,753,978	3.4%
1, 2, 37 East/West & Crosstown		204,928	217,022	-5.6%	661,756	684,950	-3.4%
4, 5, 15x, 16, 17 Mesa Lines		168,573	185,546	-9.1%	523,234	535,450	-2.3%
6, 11 State/Hollister		392,665	405,234	-3.1%	1,199,209	1,188,607	0.9%

Source: MTD Passdat Program, MTD Transit Development Department, Planning Section

MTD Passengers per Revenue Hour (January 2020 – March 2020)

LINE		Quarter			YTD		
		Jan 20 - Mar 20	Jan 19 - Mar 19	% Change	FY 2019-2020	FY2018- 2019	% Change
1	West Santa Barbara	26.5	28.3	-6.5%	28.3	29.8	-5.2%
2	East Santa Barbara	26.1	27.4	-4.9%	28.0	28.4	-1.6%
3	Oak Park	17.7	20.2	-12.1%	19.7	20.6	-4.2%
4	Mesa / SBCC	25.1	25.6	-1.9%	28.1	26.2	7.2%
5	Mesa / La Cumbre	16.3	17.3	-5.8%	17.6	18.3	-3.3%
6	Goleta	26.2	27.1	-3.5%	28.5	28.2	0.9%
7	County Health / Fairview	16.6	17.9	-6.9%	18.3	18.8	-2.9%
10	Cathedral Oaks	10.6	9.9	7.8%	11.4	10.7	6.6%
11	UCSB	34.0	35.6	-4.5%	33.4	33.3	0.2%
12x	Goleta Express	21.4	25.1	-14.6%	24.1	26.5	-9.3%
14	Montecito	12.2	13.8	-11.8%	13.9	15.1	-7.9%
15x	SBCC / UCSB Express	33.6	35.3	-4.7%	32.3	26.5	21.6%
16	City College Shuttle	36.1	37.7	-4.2%	38.7	40.5	-4.4%
17	Lower West / SBCC	32.0	40.1	-20.3%	36.6	40.6	-9.9%
20	Carpinteria	18.0	19.1	-5.5%	19.9	19.8	0.3%
21x	Carpinteria Express	n/a	17.6	n/a	n/a	17.6	n/a
23	Winchester Canyon	18.8	22.9	-18.0%	20.6	23.1	-10.5%
24x	UCSB Express	37.3	48.3	-22.8%	41.6	46.7	-11.0%
25	Elwood	20.6	22.4	-8.1%	24.0	24.2	-0.8%
27	Isla Vista Shuttle	51.7	54.0	-4.4%	46.3	45.8	1.2%
28	UCSB Shuttle	83.0	85.2	-2.6%	72.0	66.9	7.6%
36	Seaside Shuttle	11.4	12.9	-11.7%	14.4	14.0	2.3%
37	Crosstown Shuttle	12.6	15.0	-15.7%	14.1	16.0	-11.9%
90	West Goleta Amtrak Shuttle	85.9	63.1	36.1%	84.6	68.6	23.4%
91	East Goleta Amtrak Shuttle	59.0	38.4	53.8%	47.2	35.1	34.4%
92	Santa Barbara Amtrak Shuttle	21.7	28.9	-25.0%	21.1	31.9	-34.0%
	Booster Services	88.0	82.0	7.3%	90.5	85.2	6.3%
System Subtotal		27.9	30.0	-6.8%	29.6	29.9	-0.9%
<i>Downtown Waterfront Shuttles</i>							
30	Downtown Shuttle	14.0	16.5	n/a	17.6	19.6	n/a
31	East Beach Waterfront Shuttle	n/a	9.9	n/a	n/a	11.7	n/a
32	West Beach Waterfront Shuttle	n/a	10.8	n/a	n/a	15.6	n/a
34	Waterfront Shuttle	7.9	n/a	n/a	12.3	n/a	n/a
<i>Unknown</i>							
		-	-	0.0%	-	-	0.0%
System Total		28.1	29.9	-5.9%	28.7	29.1	-1.2%
<i>Related Routes</i>							
11, 24x, 27, 28 UCSB Lines		44.3	47.1	-5.8%	37.5	40.6	-7.6%
1, 2, 37 East/West & Crosstown		23.8	25.5	-6.6%	28.1	28.5	-1.2%
4, 5, 15x, 16, 17 Mesa Lines		27.2	29.5	-7.7%	23.4	24.3	-3.7%
6, 11 State/Hollister		30.9	32.2	-4.1%	31.4	31.3	0.4%

Source: MTD Passdat Program, MTD Transit Development Department, Planning Section

MTD “At Capacity” Loads * (January 2020 – March 2020)

		Quarter			YTD		
LINE		Jan 20 - Mar 20	Jan 19 - Mar 19	% Change	FY 2019-2020	FY2018- 2019	% Change
1	West Santa Barbara	7	14	-50.0%	33	32	3.1%
2	East Santa Barbara	27	19	42.1%	66	78	-15.4%
3	Oak Park	27	4	575.0%	48	9	433.3%
4	Mesa / SBCC	-	1	-100.0%	5	4	25.0%
5	Mesa / La Cumbre	5	6	-16.7%	28	17	64.7%
6	Goleta	35	35	0.0%	125	106	17.9%
7	County Health / Fairview	8	3	166.7%	19	32	-40.6%
10	Cathedral Oaks	-	1	-100.0%	1	4	-75.0%
11	UCSB	189	111	70.3%	440	297	48.1%
12x	Goleta Express	7	25	-72.0%	25	105	-76.2%
14	Montecito	21	8	162.5%	28	23	21.7%
15x	SBCC / UCSB Express	70	38	84.2%	165	168	-1.8%
16	City College Shuttle	26	22	18.2%	36	39	-7.7%
17	Low er West / SBCC	2	-	100.0%	5	7	-28.6%
20	Carpinteria	8	22	-63.6%	95	71	33.8%
21x	Carpinteria Express	-	-	0.0%	-	1	-100.0%
23	Winchester Canyon	-	2	-100.0%	5	7	-28.6%
24x	UCSB Express	60	147	-59.2%	195	523	-62.7%
25	Elw ood	1	4	-75.0%	5	15	-66.7%
27	Isla Vista Shuttle	258	153	68.6%	572	321	78.2%
28	UCSB Shuttle	342	61	460.7%	487	113	331.0%
36	Seaside Shuttle	-	4	-100.0%	16	1	1500.0%
37	Crosstow n Shuttle	5	-	100.0%	8	7	14.3%
90	West Goleta Amtrak Shuttle	-	-	0.0%	-	-	0.0%
91	East Goleta Amtrak Shuttle	-	-	0.0%	-	-	0.0%
92	Santa Barbara Amtrak Shuttle	-	84	-100.0%	-	-	0.0%
	Booster Services	141	-	100.0%	464	163	184.7%
System Subtotal		1,239	764	62.2%	2,871	2,143	34.0%
<i>Downtown Waterfront Shuttles</i>							
30	Dow ntow n Shuttle	7	1	n/a	45	54	n/a
31	East Beach Waterfront Shuttle	n/a	-	n/a	n/a	1	n/a
32	West Beach Waterfront Shuttle	n/a	n/a	n/a	n/a	n/a	n/a
34	Waterfront Shuttle	1	n/a	n/a	6	n/a	n/a
<i>Related Routes</i>							
11, 24x, 27, 28 UCSB Lines		849	472	79.9%	1,694	1,254	35.1%
1, 2, 37 East/West & Crosstow n		39	33	18.2%	107	117	-8.5%
4, 5, 15x, 16, 17 Mesa Lines		103	67	53.7%	239	235	1.7%
6, 11 State/Hollister		224	146	53.4%	565	403	40.2%
<i>Unknown/Miscellaneous</i>							
		-	-	0.0%	1	-	0.0%
System Total		1,247	765	63.0%	2,923	2,198	33.0%

*Classified as a 30-foot vehicle with 10 or more standees, or a **40-foot vehicle with 20 or more.**

Source: GFI Genfare, MTD Transit Development Department, Planning Section

MTD “Too Full to Board” Loads * (January 2020 – March 2020)

		Quarter			YTD		
LINE		Jan 20 - Mar 20	Jan 19 - Mar 19	% Change	FY 2019-2020	FY2018- 2019	% Change
1	West Santa Barbara	30	1	2900.0%	32	13	146.2%
2	East Santa Barbara	98	3	3166.7%	115	8	1337.5%
3	Oak Park	28	1	2700.0%	31	2	1450.0%
4	Mesa / SBCC	4	-	100.0%	4	-	100.0%
5	Mesa / La Cumbre	20	1	1900.0%	27	6	350.0%
6	Goleta	193	29	565.5%	227	52	336.5%
7	County Health / Fairview	35	1	3400.0%	37	6	516.7%
10	Cathedral Oaks	2	3	-33.3%	12	5	140.0%
11	UCSB	525	365	43.8%	918	692	32.7%
12x	Goleta Express	19	5	280.0%	69	66	4.5%
14	Montecito	16	-	100.0%	17	-	100.0%
15x	SBCC / UCSB Express	104	95	9.5%	243	186	30.6%
16	City College Shuttle	2	1	100.0%	15	4	275.0%
17	Low er West / SBCC	6	-	100.0%	8	-	100.0%
20	Carpinteria	146	5	2820.0%	156	14	1014.3%
21x	Carpinteria Express	1	-	100.0%	1	-	100.0%
23	Winchester Canyon	1	4	-75.0%	7	16	-56.3%
24x	UCSB Express	124	173	-28.3%	520	519	0.2%
25	Elw ood	2	-	100.0%	3	1	200.0%
27	Isla Vista Shuttle	229	128	78.9%	637	323	97.2%
28	UCSB Shuttle	559	250	123.6%	943	480	96.5%
36	Seaside Shuttle	-	3	-100.0%	5	8	-37.5%
37	Crosstow n Shuttle	8	-	100.0%	9	4	125.0%
90	West Goleta Amtrak Shuttle	-	-	0.0%	-	-	0.0%
91	East Goleta Amtrak Shuttle	1	-	100.0%	1	-	100.0%
92	Santa Barbara Amtrak Shuttle	-	50	-100.0%	-	-	0.0%
	Booster Services	37	-	100.0%	198	106	86.8%
System Subtotal		2,190	1,118	95.9%	4,235	2,511	68.7%
<i>Downtown Waterfront Shuttles</i>							
30	Dow ntow n Shuttle	54	1	n/a	125	86	n/a
31	East Beach Waterfront Shuttle	n/a	1	n/a	n/a	3	n/a
32	West Beach Waterfront Shuttle	n/a	-	n/a	n/a	4	n/a
34	Waterfront Shuttle	3	n/a	n/a	8	n/a	n/a
<i>Related Routes</i>							
11, 24x, 27, 28 UCSB Lines		1,437	916	56.9%	3,018	2,014	49.9%
1, 2, 37 East/West & Crosstow n		136	4	3300.0%	156	25	524.0%
4, 5, 15x, 16, 17 Mesa Lines		136	97	40.2%	297	196	51.5%
6, 11 State/Hollister		718	394	82.2%	1,145	744	53.9%
<i>Unknown/Miscellaneous</i>							
		-	-	0.0%	3	-	0.0%
System Total		2,247	1,120	100.6%	4,371	2,604	67.9%

* Indicates that passengers were refused service because a vehicle was too full to safely board.
Source: GFI Genfare, MTD Transit Development Department, Planning Section

MTD Bicycles Carried (January 2020 – March 2020)

		Quarter			YTD		
LINE		Jan 20 - Mar 20	Jan 19 - Mar 19	% Change	FY 2019-2020	FY2018- 2019	% Change
1	West Santa Barbara	448	462	-3.0%	1,426	1,373	3.9%
2	East Santa Barbara	1,344	1,164	15.5%	3,852	3,458	11.4%
3	Oak Park	248	344	-27.9%	884	1,298	-31.9%
4	Mesa / SBCC	334	244	36.9%	993	1,074	-7.5%
5	Mesa / La Cumbre	619	409	51.3%	1,673	1,572	6.4%
6	Goleta	2,530	2,571	-1.6%	8,668	9,179	-5.6%
7	County Health / Fairview	1,322	1,445	-8.5%	4,165	4,944	-15.8%
10	Cathedral Oaks	47	55	-14.5%	303	206	47.1%
11	UCSB	4,447	4,331	2.7%	14,131	15,182	-6.9%
12x	Goleta Express	1,195	1,246	-4.1%	4,178	4,237	-1.4%
14	Montecito	153	284	-46.1%	662	921	-28.1%
15x	SBCC / UCSB Express	898	674	33.2%	2,392	2,345	2.0%
16	City College Shuttle	186	129	44.2%	537	445	20.7%
17	Low er West / SBCC	169	139	21.6%	631	548	15.1%
20	Carpinteria	2,065	1,355	52.4%	6,192	4,892	26.6%
21x	Carpinteria Express	-	-	0.0%	-	199	-100.0%
23	Winchester Canyon	172	202	-14.9%	559	819	-31.7%
24x	UCSB Express	2,242	2,281	-1.7%	7,198	7,960	-9.6%
25	Elw ood	180	186	-3.2%	857	760	12.8%
27	Isla Vista Shuttle	480	396	21.2%	1,367	1,010	35.3%
28	UCSB Shuttle	1,059	619	71.1%	2,769	1,769	56.5%
36	Seaside Shuttle	1	5	-80.0%	4	2	100.0%
37	Crosstow n Shuttle	2	1	100.0%	7	56	-87.5%
90	West Goleta Amtrak Shuttle	1	6	-83.3%	15	14	7.1%
91	East Goleta Amtrak Shuttle	30	-	100.0%	36	33	9.1%
92	Santa Barbara Amtrak Shuttle	1	39	-97.4%	3	5	-40.0%
	Booster Services	65	-	100.0%	195	90	116.7%
System Subtotal		20,238	18,587	8.9%	63,697	64,391	-1.1%
<i>Downtown Waterfront Shuttles</i>							
30	Dow ntow n Shuttle	-	-	0.0%	-	-	0.0%
31	East Beach Waterfront Shuttle	-	-	0.0%	-	-	0.0%
32	West Beach Waterfront Shuttle	-	-	0.0%	-	-	0.0%
34	Waterfront Shuttle	-	-	0.0%	-	-	0.0%
<i>Related Routes</i>							
11, 24x, 27, 28 UCSB Lines		8,228	7,627	7.9%	25,465	25,921	-1.8%
1, 2, 37 East/West & Crosstow n		1,794	1,627	10.3%	5,285	4,887	8.1%
4, 5, 15x, 16, 17 Mesa Lines		2,206	1,595	38.3%	6,226	5,984	4.0%
6, 11 State/Hollister		6,977	6,902	1.1%	22,799	24,361	-6.4%
<i>Unknown/Miscellaneous</i>							
		2	-	0.0%	9	8	0.0%
System Total		20,240	18,587	8.9%	63,706	64,399	-1.1%

¹ MTD electric shuttles cannot carry bicycles.

Source: GFI Genfare, MTD Transit Development Department, Planning Section

MTD Wheelchairs Boarded (January 2020 – March 2020)

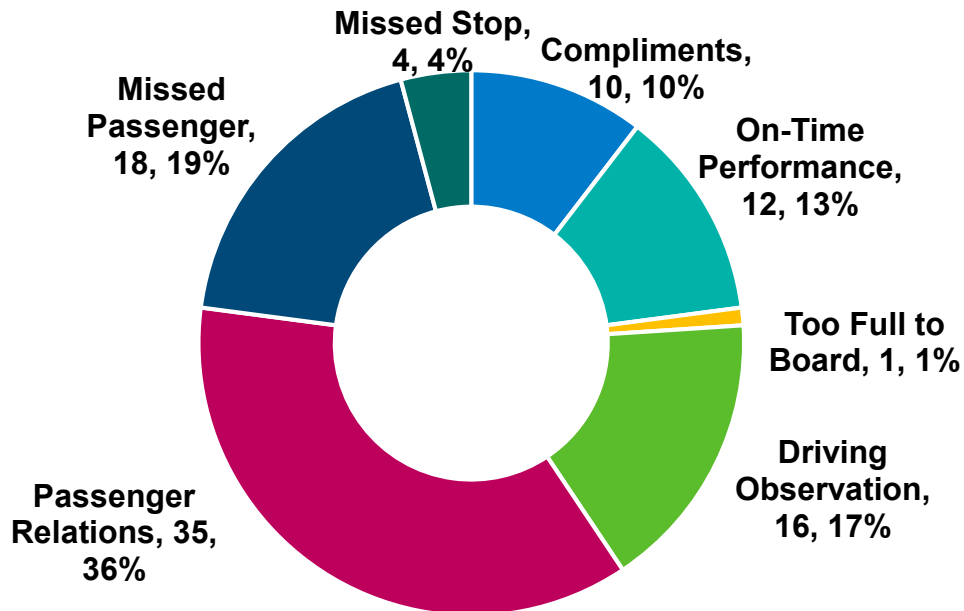
		Quarter			YTD		
LINE		Jan 20 - Mar 20	Jan 19 - Mar 19	% Change	FY 2019-2020	FY2018- 2019	% Change
1	West Santa Barbara	276	363	-24.0%	1,046	1,135	-7.8%
2	East Santa Barbara	355	262	35.5%	1,204	1,057	13.9%
3	Oak Park	129	156	-17.3%	522	634	-17.7%
4	Mesa / SBCC	71	30	136.7%	172	127	35.4%
5	Mesa / La Cumbre	86	92	-6.5%	456	329	38.6%
6	Goleta	382	437	-12.6%	1,324	1,401	-5.5%
7	County Health / Fairview	409	517	-20.9%	1,427	1,614	-11.6%
10	Cathedral Oaks	1	-	100.0%	26	10	160.0%
11	UCSB	488	611	-20.1%	1,646	1,930	-14.7%
12x	Goleta Express	148	117	26.5%	501	429	16.8%
14	Montecito	43	18	138.9%	111	120	-7.5%
15x	SBCC / UCSB Express	2	12	-83.3%	8	68	-88.2%
16	City College Shuttle	115	147	-21.8%	311	382	-18.6%
17	Low er West / SBCC	64	37	73.0%	170	132	28.8%
20	Carpinteria	426	319	33.5%	1,219	847	43.9%
21x	Carpinteria Express	-	-	0.0%	-	27	-100.0%
23	Winchester Canyon	4	5	-20.0%	21	33	-36.4%
24x	UCSB Express	105	159	-34.0%	362	454	-20.3%
25	Elw ood	11	6	83.3%	62	52	19.2%
27	Isla Vista Shuttle	7	4	75.0%	27	29	-6.9%
28	UCSB Shuttle	10	4	150.0%	27	36	-25.0%
36	Seaside Shuttle	9	69	-87.0%	25	22	13.6%
37	Crosstow n Shuttle	24	-	100.0%	111	140	-20.7%
90	West Goleta Amtrak Shuttle	-	-	0.0%	-	-	0.0%
91	East Goleta Amtrak Shuttle	-	1	-100.0%	-	-	0.0%
92	Santa Barbara Amtrak Shuttle	-	1	-100.0%	2	1	100.0%
	Booster Services	-	-	0.0%	1	9	-88.9%
System Subtotal		3,165	3,367	-6.0%	10,781	11,018	-2.2%
<i>Downtown Waterfront Shuttles</i>							
30	Dow ntown Shuttle	160	143	n/a	515	626	n/a
31	East Beach Waterfront Shuttle	-	41	n/a	-	112	n/a
32	West Beach Waterfront Shuttle	-	8	n/a	-	56	n/a
34	Waterfront Shuttle	15	5	n/a	89	-	n/a
<i>Related Routes</i>							
11, 24x, 27, 28 UCSB Lines		610	778	-21.6%	2,062	2,449	-15.8%
1, 2, 37 East/West & Crosstow n		655	625	4.8%	2,361	2,332	1.2%
4, 5, 15x, 16, 17 Mesa Lines		338	318	6.3%	1,117	1,038	7.6%
6, 11 State/Hollister		870	1,048	-17.0%	2,970	3,331	-10.8%
<i>Unknown/Miscellaneous</i>							
		-	-	-100.0%	3	2	-100.0%
System Total		3,340	3,564	-6.3%	11,388	11,814	-3.6%

Source: GFI Genfare, MTD Transit Development Department, Planning Section



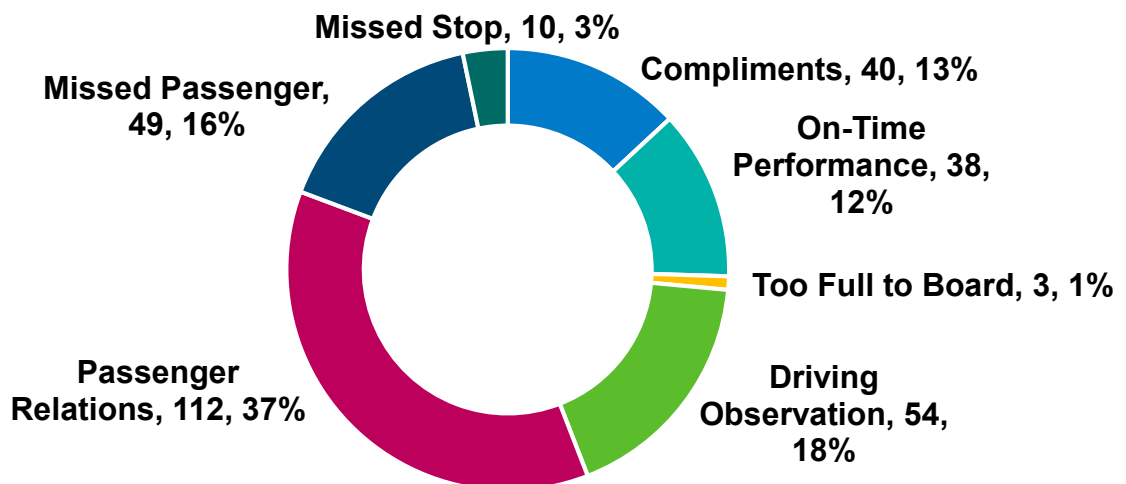
FY 2019-20 THIRD QUARTER PERFORMANCE REPORTS

3rd Quarter Customer Service Statistics



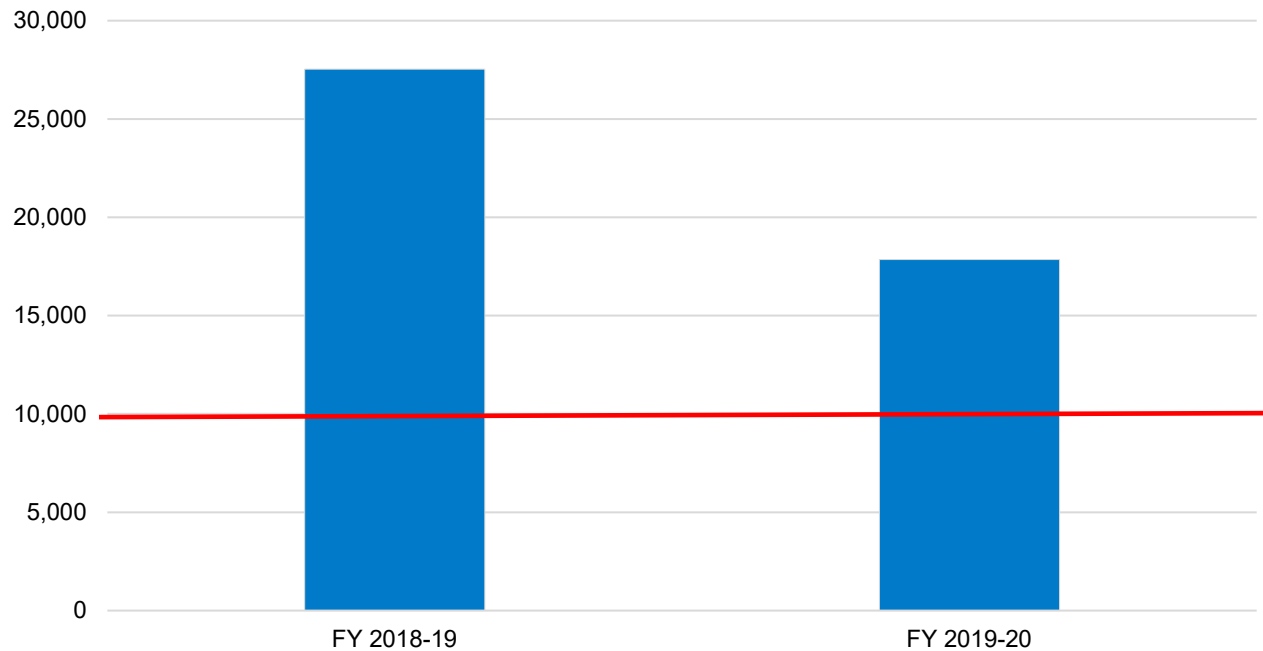
MTD Performance Standard: Passenger complaints shall average no more than 1 complaint per 10,000 MTD passenger boardings.

Year-to-Date Customer Service Statistics



Compliments: Documented praise of MTD Employee's action; **On-Time Performance:** Complaints about buses running late; **Too Full to Board:** Complaints from passengers that could not board the bus; **Driving Observations:** Concerns regarding driving safety; **Passenger Relations:** Perceived negative treatment of passengers by an MTD Employee; **Missed Passengers:** Complaints that passengers were passed up at MTD authorized stops; **Missed Stop:** Complaint from passenger on board a bus where the driver did not stop at requested stop.

FY 2019-20 Year-to-Date Passenger Boardings per Complaint



3rd Quarter Compliments & Complaints



14 Compliments



86 Complaints

FY 2019-20 YTD Compliments & Complaints



30 Compliments



266 Complaints



FY 2019-20 THIRD QUARTER PERFORMANCE REPORTS

Fleet Maintenance Report

For the Nine-Month Period Ending March 31, 2020

	FY 2020 Q1,Q2,Q3 Combined Totals						FY 2019 Q1,Q2,Q3 Combined Totals						Change	
Fleet	Miles	MPG	Fuel/Oil	Parts	Labor	Total Cost per Mile	Miles	MPG	Fuel/Oil	Parts	Labor	Total Cost per Mile	Total Cost per Mile	
Novas	FLEET RETIRED - NO DATA						37,109	4.24	17,708	11,083	11,009	\$1.07	-\$1.07	-100.0%
Gillig 40'	1,646,830	4.63	895,710	369,619	259,973	\$0.93	1,476,721	4.59	688,540	253,127	208,775	\$0.78	\$0.15	18.9%
Gillig 29'	196,811	4.77	102,797	75,136	39,272	\$1.10	231,587	4.82	100,973	69,577	49,099	\$0.95	\$0.16	16.4%
Nova Articulated	68,805	3.73	46,261	16,709	10,689	\$1.07	72,164	3.90	37,663	6,418	8,611	\$0.73	\$0.34	46.6%
Diesel Fleet:	<u>1,912,446</u>	<u>4.38</u>	<u>\$1,044,768</u>	<u>\$461,465</u>	<u>\$309,935</u>	<u>\$0.95</u>	<u>1,817,581</u>	<u>4.39</u>	<u>\$844,883</u>	<u>\$340,205</u>	<u>\$277,494</u>	<u>\$0.80</u>	<u>\$0.14</u>	<u>18.0%</u>
Fleet	Miles	MPG	Fuel/Oil	Parts	Labor	Total Cost per Mile	Miles	MPG	Fuel/Oil	Parts	Labor	Total Cost per Mile	Total Cost per Mile	
Gillig 29' Hybrid	51,520	4.91	25,889	8,372	11,235	\$0.88	48,202	4.87	21,097	20,819	9,806	\$1.07	-\$0.19	-17.7%
Gillig 40' Hybrid	177,456	4.63	95,354	91,778	46,844	\$1.32	277,981	5.06	115,150	97,681	54,716	\$0.96	\$0.36	37.0%
Hybrid Fleet:	<u>228,976</u>	<u>4.77</u>	<u>\$121,243</u>	<u>\$100,150</u>	<u>\$58,078</u>	<u>\$1.22</u>	<u>326,183</u>	<u>4.97</u>	<u>\$136,247</u>	<u>\$118,500</u>	<u>\$64,522</u>	<u>\$0.98</u>	<u>\$0.24</u>	<u>24.7%</u>
Fleet	Miles	MPKW	Elec Cost	Parts	Labor	Total	Miles	MPKW	Elec Cost	Parts	Labor	Total	Total Cost per Mile	
Ebus EV's	16,453	0.65	9,174	4,879	6,976	\$1.28	35,397	0.59	18,289	11,624	21,456	\$1.45	-\$0.17	-11.9%
BYD EV's	128,523	0.71	65,479	2,421	16,563	\$0.66	90,091	0.64	44,115	188	8,199	\$0.58	\$0.07	12.8%
Electric Fleet:	<u>144,976</u>	<u>0.68</u>	<u>\$74,653</u>	<u>\$7,300</u>	<u>\$23,540</u>	<u>\$0.73</u>	<u>125,488</u>	<u>0.62</u>	<u>\$62,404</u>	<u>\$11,813</u>	<u>\$29,654</u>	<u>\$0.83</u>	<u>-\$0.10</u>	<u>-12.1%</u>
Totals:	<u>2,286,398</u>		<u>\$1,240,664</u>	<u>\$568,914</u>	<u>\$391,553</u>	<u>\$0.96</u>	<u>2,269,252</u>		<u>\$1,043,535</u>	<u>\$470,517</u>	<u>\$371,671</u>	<u>\$0.83</u>	<u>\$0.13</u>	<u>15.9%</u>



FY 2019-20 THIRD QUARTER PERFORMANCE REPORTS

Road Calls Report

**National Transit Database Road Calls ("Mechanical System Failures")
For the Nine-Month Period Ending March 31, 2020**

Fleet Category	All Reportable Mechanical System Failures Fiscal YTD	Fiscal YTD Miles	Average Miles Between All Reportable Mechanical System Failures Fiscal YTD
Electric Vehicles (Units 12-29; BYD's 30-43)	23	144,976	18,476
400 Gillig Buses (Units 434-450)	28	233,825	8,454
600 Gillig Buses (Units 600-652)	124	1,413,005	11,963
700 Gillig Buses (Units 700-713)	32	196,811	7,022
700 Gillig Hybrid Buses (Units 715-717)	9	51,520	6,955
900 Gillig Hybrid Buses (Units 900-915)	26	177,456	7,400
1000 Nova Buses (Units 1001-1003)	7	68,805	16,917
System Total Excluding EV's	226	2,141,422	9,579
System Total All Vehicles	249	2,286,398	9,227



FY 2019-20 THIRD QUARTER PERFORMANCE REPORTS

Transit Finance Compliance Report

For the Nine-Month Period Ending March 31, 2020

As a recipient of Federal funds from the Federal Transit Administration (FTA), the Santa Barbara Metropolitan Transit District (MTD) is subject to a number of rules and regulations and reporting requirements. This report describes actions taken between January 1 and March 31, 2020, to address these requirements.

MTD Compliance Actions

Submitted MTD monthly National Transit Database Safety and Security reports to the Federal Transit Administration (FTA).

Submitted MTD monthly National Transit Database Ridership reports to FTA.

Submitted quarterly Milestone Progress Reports and Federal Financial Reports for MTD's FTA grants.

Submitted calendar year 2019 Safety & Security data CEO certification to the FTA, as required.

Submitted calendar year 2019 Drug & Alcohol Management Information System data to the FTA, as required.

Submitted Triennial Equal Employment Opportunity Program to the FTA, as required.

Submitted competitive grant applications to the FTA for FFY 2020 Section 5339(b) Buses and Bus Facilities Program and Section 5339(c) Low or No Emission Grant Program.

Submitted the biennial Motor Carrier Identification Report to the U.S. Department of Transportation Federal Motor Carrier Safety Administration, as required.

Submitted semi-annual reports to the California Department of Transportation (Caltrans) for MTD's Proposition 1B grants from the Public Transportation Modernization, Improvement, and Service Enhancement Account (PTMISEA).

Continued to monitor all FTA compliance areas and ensure that MTD is in compliance, including the Americans with Disabilities Act (ADA) complementary paratransit service operated by Easy Lift Transportation for MTD. *(MTD is responsible for this service, and must ensure that it complies with all FTA requirements.)*



FY 2019-20 THIRD QUARTER PERFORMANCE REPORTS

Liability Report

**Reportable to National Transit Database
For the Nine-Month Period Ending March 31, 2020**

Fiscal Year End June 30	2020	2019	2018	2017	2016
1st Quarter: July - September	2	0	1	1	1
2nd Quarter: October - December	1	0	4	1	2
3rd Quarter: January – March	0	0	1	0	0
Fiscal Year to Date:	3	0	6	2	3

The NTD defines a Reportable Event (Major Incident) as a safety or security event occurring on transit right-of-way, in a transit revenue facility, in a transit maintenance facility, or involving a transit revenue vehicle meeting the following criteria:

- An evacuation for life safety reasons
- Estimated property damage equal to or exceeding \$25,000
- Fatality confirmed within 30 days
- Immediate transport away from the scene for medical attention, except illnesses requiring transport for medical attention
- Collisions involving transit vehicles that require towing away of a transit roadway vehicle or other non-transit roadway vehicle

Workers' Compensation Claims Report

Fiscal Year End June 30	2020	2019	2018	2017	2016
1st Quarter: July - September	1	4	3	4	6
2nd Quarter: October - December	5	6	6	6	9
3rd Quarter: January – March	0	6	7	7	6
Fiscal Year to Date:	6	16	16	17	21

OLIVIA RODRIGUEZ
BOARD DIRECTOR

DICK WEINBERG
BOARD DIRECTOR

BILL SHELOR
SECRETARY

DAVE DAVIS
CHAIR

DAVE TABOR
VICE CHAIR

CHUCK MCQUARY
BOARD DIRECTOR

PAULA PEROTTE
BOARD DIRECTOR

JERRY ESTRADA
GENERAL MANAGER

CHRISTINA PERRY
ADMINISTRATIVE ASSISTANT
(CLERK OF THE BOARD)

RENEE KEEFOVER
ADMINISTRATIVE ASSISTANT

BRAD DAVIS
DIRECTOR OF FINANCE &
ADMINISTRATION
*AGM - PROCUREMENT OFFICER

THAIS SAYAT
FINANCE MANAGER

CHERIE ALVAREZ
ASSISTANT
FINANCE MANAGER

DIANA FLORES
ACCOUNTING ASSISTANT

VACANT
ACCOUNTING ASSISTANT

TOM SHELTON
IT MANAGER

PABLO ZUNIGA
IT SUPPORT TECHNICIAN

VALERIE WHITE
PURCHASING
AGENT

JUAN PEREZ
FARE REVENUE COLLECTION
TECHNICIAN - LEAD

JOSH MARTINEZ
FARE REVENUE COLLECTION
TECHNICIAN

NOLAN ROBERTSON
FLEET & FACILITIES MANAGER

MIKE CARDONA
SUPERINTENDENT
OF MAINTENANCE

RODGER STEVENS
FLEET MAINTENANCE
SUPERVISOR

MECHANICS - 13
UTILITY - 13

STEVE HAHN
ASSISTANT SUPERINTENDENT
OF MAINTENANCE

JOHN HERRERA
PARTS CLERK

DAVID MYERS
MAINTENANCE DATA
ANALYST

FRANK REYNOSO
FACILITIES SPECIALIST

HILLARY BLACKERBY
PLANNING & MARKETING
MANAGER

MARK CLYDE
TRANSIT PLANNER

JENNIFER TANNER
ROUTE SCHEDULER

BOB OLIVERA
BUS STOP MAINTENANCE
SPECIALIST

TONY MENDIBLES
PLANNING & MARKETING
COORDINATOR

LILLY GOMEZ
MARKETING & COMMUNITY
RELATIONS COORDINATOR

JOSE BAUTISTA
PT - ADVERTISING INSTALLER

**CUSTOMER SERVICE
REPRESENTATIVES**

RYAN GRIPP
CAPITAL PROJECTS MANAGER

STEVE MAAS
GRANTS & COMPLIANCE
MANAGER
*DBELO OFFICER

BILL MORRIS
OPERATIONS MANAGER

DAVE MORSE
SUPERINTENDENT
OF OPERATIONS

MANNY CASTANON
SAFETY & TRAINING
ADMINISTRATOR

**OPERATIONS
SUPERVISORS - 13**
DRIVERS - 150

MARY GREGG
DIRECTOR OF HUMAN
RESOURCES & RISK
*CHIEF SAFETY & EEO OFFICER

VACANT
HR GENERALIST

RAFAEL CORTEZ
RISK ADMINISTRATOR

**LYNROSE PARAS-DIMA-
LANTA**
HR SPECIALIST

SANTA BARBARA MTD ORGANIZATIONAL CHART

*Designated Roles Report directly
to General Manager

Updated: 05/05/2020



BOARD OF DIRECTORS REPORT

MEETING DATE: MAY 12, 2020

AGENDA ITEM: #8

DEPARTMENT: FINANCE

TYPE: ACTION ITEM

PREPARED BY: BRAD DAVIS

Signature

REVIEWED BY: GENERAL MANAGER

Signature

SUBJECT: FISCAL YEAR 2019-20 FINANCIAL AUDIT SERVICES

RECOMMENDATION:

Staff recommends that the Board of Directors approve the attached engagement letter provided by Brown Armstrong for the CPA firm to carry out the Fiscal Year 2019-20 financial audit and compliance review.

DISCUSSION:

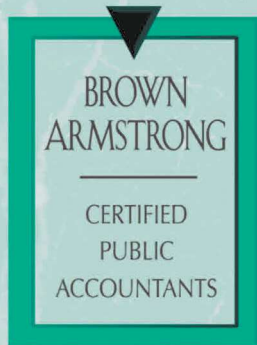
MTD has received the annual engagement letter from Brown Armstrong to provide professional auditing services. The purpose of the audit is to express opinions as to whether MTD's financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the required supplementary information. The audit objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- State compliance on Transportation Development Act (TDA) requirements.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the *Single Audit Act Amendments of 1996* and *Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance)*.

In May 2019, the District entered into a two-year agreement with Brown Armstrong to render financial audit services for fiscal years 2018-19 and 2019-20. Per the District's agreement with Brown Armstrong, the cost of the audit is based on a not-to-exceed amount of \$39,990.

ATTACHMENT:

- Brown Armstrong Engagement Letter for FY2019-20 Financial Audit Services



BROWN ARMSTRONG

Certified Public Accountants

April 29, 2020

Board of Directors and
Jerry Estrada, General Manager
Santa Barbara Metropolitan Transit District
550 Olive Drive
Santa Barbara, California 93101

Dear Mr. Estrada and Board of Directors:

We are pleased to confirm our understanding of the services we are to provide Santa Barbara Metropolitan Transit District (the District) for the year ended June 30, 2020. We will audit the financial statements, including the related notes to the financial statements, which collectively comprise the basic financial statements, of the District as of and for the year ended June 30, 2020. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by accounting principles generally accepted in the United States of America and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Schedule of Changes in the Net Other Postemployment Benefits Liability and Related Ratios

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on—

BAKERSFIELD OFFICE (MAIN OFFICE)

4200 TRUXTUN AVENUE
SUITE 300
BAKERSFIELD, CA 93309
TEL 661.324.4971
FAX 661.324.4997
EMAIL info@bacpas.com

FRESNO OFFICE

10 RIVER PARK PLACE EAST
SUITE 208
FRESNO, CA 93720
TEL 559.476.3592

STOCKTON OFFICE

1919 GRAND CANAL BLVD
SUITE C6
STOCKTON, CA 95207
TEL 888.565.1040

WWW.BACPAS.COM

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our Single Audit. Our reports will be addressed to management and the Board of Directors of the District. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the District or to acts by management or employees acting on behalf of the District. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, an unavoidable risk exists that some material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by auditing standards generally accepted in the United States of America.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the District and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the U.S. Office of Management and Budget (OMB) *Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the District's major programs. For federal programs that are included in the *Compliance Supplement*, our compliance and internal control procedures will relate to the compliance requirements that the *Compliance Supplement* identifies as being subject to audit. The purpose of these procedures will be to express an opinion on the District's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of the District in conformity with accounting principles generally accepted in the United States of America and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, including identification of all related parties and all related-party relationships and transactions, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the District from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the District involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the District received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the District complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the

objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We may from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the District; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Brown Armstrong Accountancy Corporation and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely

manner to the Federal Cognizant Agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Brown Armstrong Accountancy Corporation personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the Cognizant Agency, Oversight Agency for Audit, or Pass-through Entity. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit on approximately July 13, 2020, and to issue our reports no later than October 15, 2020. Ryan L. Nielsen is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed \$39,990. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 90 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

All disputes under this agreement shall be submitted to mediation. Each party shall designate an executive officer empowered to attempt to resolve the dispute. Should the designated representatives be unable to agree on a resolution, a competent and impartial third party acceptable to both parties shall be appointed to mediate. Each disputing party shall pay an equal percentage of the mediator's fees and expenses. No suit or arbitration proceedings shall be commenced under this agreement until at least 60 days after the mediator's first meeting with the involved parties. In the event that the dispute is required to be litigated, the court shall be authorized to assess litigation costs against any party found not to have participated in the mediation process in good faith.

Board of Directors and
Jerry Estrada, General Manager
Santa Barbara Metropolitan Transit District
April 29, 2020
Page Eight

We appreciate the opportunity to be of service to Santa Barbara Metropolitan Transit District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Sincerely,

BROWN ARMSTRONG
ACCOUNTANCY CORPORATION



By: Ryan L. Nielsen

RLN:mlc:jav

Enclosure

Pfx Engagement\74040 Audit 06/30/20\PSR-2-1 Draft Audit Engagement Letter Single Audit

RESPONSE:

This letter correctly sets forth the understanding of Santa Barbara Metropolitan Transit District.

Management signature: _____

Title: _____

Date: _____

Governance signature: _____

Title: _____

Date: _____



BOARD OF DIRECTORS REPORT

MEETING DATE: MAY 12, 2020

AGENDA ITEM: #9

DEPARTMENT: FINANCE

TYPE: INFORMATIONAL ITEM

PREPARED BY: BRAD DAVIS

Signature

REVIEWED BY: GENERAL MANAGER

Signature

SUBJECT: FISCAL YEAR 2019-20 FINANCIAL UPDATE

DISCUSSION:

Staff will present a financial update concerning the Third Quarter results and the projected effects of the COVID-19 upon the fiscal results for FY19-20 ending this June 30.

ATTACHMENT:

- MTD Financial Update Dated May 12, 2020



FISCAL YEAR 2019-20 FINANCIAL UPDATE

May 12, 2020

Executive Summary

The operating results through the 3rd quarter of Fiscal Year 2019-20 (FY19-20) were positive, ending with a small surplus rather than the projected deficit. This outcome stems from higher sales tax revenue and less than expected operating costs, particularly for Vehicle Maintenance. The fiscal effects of the COVID-19 pandemic were relatively limited in the period with the greatest impact coming from the decision to stop collecting fares to reduce employee and customer exposure to the coronavirus disease.

Operating Results 9 Months Ended March 31, 2020 (\$ thousands)

	FY 19-20	FY 19-20	Variance		FY 18-19	Variance	
<u>REVENUE</u>	Actual	Budget	Amt	%	Actual	Amt	%
Fare Revenue	\$5,215	\$5,414	(\$199)	-4%	\$5,354	(\$140)	-3%
Grants & Subsidies	14,985	14,667	318	2%	13,638	1,347	10%
Non-Transportation Income	1,383	1,397	(14)	-1%	779	604	78%
Total Operating Revenue	<u>\$21,583</u>	<u>\$21,478</u>	<u>\$105</u>	0%	<u>\$19,771</u>	<u>\$1,812</u>	9%
<u>EXPENSES</u>							
Route Operations	\$13,351	\$13,372	(\$22)	0%	\$11,465	\$1,885	16%
Vehicle Maintenance	4,316	4,418	(102)	-2%	4,210	106	3%
Passenger Accommodations	1,147	1,233	(86)	-7%	1,115	32	3%
General Overhead	2,556	2,573	(17)	-1%	2,244	312	14%
Total Operating Expense	<u>\$21,370</u>	<u>\$21,597</u>	<u>(\$227)</u>	-1%	<u>\$19,034</u>	<u>\$2,336</u>	12%
Surplus/Deficit	<u>\$213</u>	<u>(\$118)</u>			<u>\$737</u>		

Actions to mitigate the spread of COVID-19 will continue to disrupt the global economic picture through the 4th quarter. This will negatively impact sales tax revenue, which constitutes nearly \$10 million of MTD's operating budget. Although service cutbacks will reduce operating costs, the budget deficit is expected to exceed \$1.3 million. This compares to the predicted \$500,000 deficit in the approved budget.

Operating Budget Projection Fiscal Year Ending June 30, 2020 (\$ thousands)

<u>REVENUE</u>	<u>Projected</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>
Fare Revenue	\$5,422	\$7,228	(\$1,806)	-25%
Grants & Subsidies	18,507	19,391	(885)	-5%
Non-Transportation Income	1,509	1,611	(102)	-6%
Total Operating Revenue	<u>\$25,437</u>	<u>\$28,230</u>	<u>(\$2,793)</u>	-10%
<u>EXPENSES</u>				
Route Operations	\$15,926	\$17,879	(\$1,952)	-11%
Vehicle Maintenance	5,776	5,848	(72)	-1%
Passenger Accommodations	1,614	1,626	(12)	-1%
General Overhead	3,460	3,399	61	2%
Total Operating Expense	<u>\$26,776</u>	<u>\$28,752</u>	<u>(\$1,976)</u>	-7%
Surplus/Deficit	<u>(\$1,339)</u>	<u>(\$522)</u>		

MTD reserve funds are scheduled to be used to balance the \$522,000 budgeted deficit. To address the projected \$800,000 deficit increase, MTD will make use of CARES Act funding. Not reflected in these figures are pandemic-related losses being incurred by Easy Lift. Cares Act funds received by MTD will be allocated to Easy Lift, which fulfills MTD's obligation for the provision of ADA paratransit service.

CARES Act funds are restricted to reimbursements for costs incurred or revenues lost as a result of coronavirus pandemic and may not be used for other purposes.

The District has sufficient working capital with no short-term risk of being unable to continue funding MTD operations. Federal formula funding for this fiscal year has yet to be received. This is typical and MTD has been using its Working Capital Reserve Fund to backfill this key source of operating revenue. Other MTD reserves are available if needed to cover reasonable delays in the allocation of CARES Act funding.

FY19-20 Budget Projection

Revenue Projection – The effect of the pandemic on MTD operating revenue will be pronounced with an expected overall reduction of 10% this year. The dynamics for each funding source are reviewed below.

Revenue Budget Projection
Fiscal Year Ending June 30, 2020
 (\$ thousands)

<u>FARE REVENUE</u>	<u>Projected</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>
Cash Fares	\$1,358	\$1,910	(\$552)	-29%
Pass Sales	1,444	2,080	(636)	-31%
Dwtn-Wtrfrnt Shuttle	942	1,224	(282)	-23%
UCSB Contract Fares	796	1,120	(324)	-29%
SBCC Contract Fares	796	796	0	0%
Special Event & Amtrak Fares	65	67	(2)	-4%
City My Ride Program	21	30	(9)	-30%
Subtotal	<u>\$5,422</u>	<u>\$7,228</u>	<u>(\$1,806)</u>	<u>-25%</u>
<u>GRANTS & SUBSIDIES</u>				
LTF Sales Tax Revenue	\$7,623	\$8,102	(\$479)	-6%
FTA Operating Assistance	6,174	5,574	600	11%
Measure A	2,042	2,130	(88)	-4%
STA Sales Tax Revenue	0	600	(600)	-100%
Property Tax Revenue	1,373	1,342	30	2%
State & Local Op Assistance	1,295	1,643	(347)	-21%
Subtotal	<u>\$18,507</u>	<u>\$19,391</u>	<u>(\$885)</u>	<u>-5%</u>
<u>NON-TRANSPORTATION INCOME</u>				
Advertising on Buses	\$391	\$475	(\$84)	-18%
Interest on Investments	214	232	(18)	-8%
Miscellaneous Revenue	904	904	0	0%
Subtotal	<u>\$1,509</u>	<u>\$1,611</u>	<u>(\$102)</u>	<u>-6%</u>
Total Operating Revenue	<u>\$25,437</u>	<u>\$28,230</u>	<u>(\$2,793)</u>	<u>-10%</u>

Fare Revenue – The non-collection of fares in effect is scheduled to continue at least through this June. The outcome will be a 25% reduction in fare revenue for the fiscal year. Annual fares from the farebox and pass sales will be pared by \$1.3 million. With the Downtown-Waterfront Shuttle part of the service reductions, income from the City of Santa Barbara will be reduced by \$280,000. UCSB contract fares for the spring quarter have been eliminated cutting annual income by \$325,000. Prepaid contract fares for the quarter will impact future fare revenue likely through credits used to offset FY20-21 charges.

Sales Tax Revenue – The nature of the economic downturn will deeply effect sales tax receipts. The damage will be relatively limited this year due to two factors: there is a time lag between sales tax receipts by the state and distribution to local agencies; and such revenue is in excess of the budget through the 3rd quarter. MTD's largest funding source is expected to be down 6% for full fiscal year. The steep declines are expected to begin with the May payment. This projection applies equally to both the State TDA Local Transportation Fund (LTF) and the locally-generated Measure A revenue.

Federal Assistance –MTD's Section 5307 formula apportionment for this fiscal year will not be affected. The recent appropriation of \$5.8 million is actually \$550,000 more than in the budget, which was the based on last year's funding level.

Property Tax Revenue – The health crisis will be of limited magnitude for current year property tax revenue. There will be a slight reduction due to fewer fourth quarter property sales that reset assessments to market values. However, this will be more than offset with previous payments up 4% through March.

State & Local Operating Assistance – Directly subsidized routes effected by service cuts include Line 28 and the Amtrak commuter train first-last mile service. With no service provided in the April to June period, operating revenue be further reduced by \$350,000.

Non-Transportation Income – Budgeted advertising revenue of \$475,000 is predicted to be down 18% in FY19-20 based on a steep decline in 4th quarter ad rentals. Interest income will also diminish markedly in the final months of the fiscal year. Interest rates have been steadily falling since last fall. The return from LAIF, the state pooled fund used by MTD, has fallen over 40% during this time frame to under 1.5%.

Expense Projection – Partially offsetting the large revenue losses are lower operating costs resulting from the service cutbacks necessitated by decreased demand for transit services.¹ Operating outlays are forecast to come in 7% under budget for the fiscal year corresponding to a \$2 million reduction.

Operating Expense Budget Projection

Fiscal Year Ending June 30, 2020

(\$ thousands)

<u>ROUTE OPERATIONS</u>	Projected	Budget	Variance	%
Drivers	\$10,305	\$12,259	(\$1,954)	-16%
Dispatch & Supervision	741	741	1	0%
Hiring & Training	424	424	0	0%
Risk & Safety	3,484	3,484	1	0%
Transportation Subsidies	972	972	0	0%
Subtotal	\$15,926	\$17,879	(\$1,952)	-11%
<u>VEHICLE MAINTENANCE</u>				
Mechanics	\$1,164	\$1,164	\$1	0%
Cleaners & Fuelers	832	831	1	0%
Supervision	757	757	0	0%
Vehicle Consumables	2,151	2,246	(94)	-4%
Bus Parts & Supplies	730	710	20	3%
Vendor Services	78	78	0	0%
Risk & Safety	64	64	0	0%
Subtotal	\$5,776	\$5,848	(\$72)	-1%
<u>PASSENGER ACCOMMODATIONS</u>				
Passenger Facilities	\$559	\$571	(\$12)	-2%
Transit Development	363	363	0	0%
Marketing & Community Relatic	368	368	0	0%
Fare Revenue Collection	324	324	0	0%
Subtotal	\$1,614	\$1,626	(\$12)	-1%
<u>GENERAL OVERHEAD</u>				
Finance	\$561	\$561	\$0	0%
Personnel	214	214	0	0%
Utilities & Communication	250	250	0	0%
Operating Facilities	477	430	47	11%
District Administration	1,958	1,945	13	1%
Subtotal	\$3,460	\$3,399	\$61	2%
Total Operating Cost	\$26,776	\$28,752	(\$1,976)	-7%

¹ In early April, scheduled revenue hours were reduced by 25% with most cuts related to school closures and reduced tourism. Included are Lines 15x, 16, 27, 28; the Downtown-Waterfront, Crosstown, and Seaside Shuttles; and school boosters.

With fewer revenue hours, expenditures for diesel fuel, EV charging, lubricants, tire leasing, and other variable service level costs will be reduced as well. Note that the forecast is limited in scope to the effects of the COVID-19 pandemic. As such, significant operating outlay changes are for the most part restricted to driving and vehicle consumable costs, although operating facility costs are up for PPE supplies and equipment, and equipment disinfecting programs.

YTD Operating Budget Review

A brief review of the six months results and budget revision is helpful. At that time, workers' compensation expenses and claim reserve levels were \$1.1M more than anticipated, creating a significant deficit for the first half of the fiscal year. This was on top of the \$500,000 deficit in the approved budget for the year. Fortunately, MTD received a \$620,000 reimbursement from the state for 2008 underground storage tank removal costs, partially alleviating the higher costs. To maintain the original \$500,000 budget deficit, the Board approved allocating \$775,000 in capital funding to operating revenue in the budget revision.

Operating Revenue – Through March, operating revenue was generally on track with the revised FY19-20 budget. LTF and Measure A sales taxes did both exceed the budget, however, this was mostly offset by reduced fare revenue from not charging fares throughout March. Of lesser magnitude, property tax and interest income were faring well although they are largely negated by discouraging ad space sales.

Operating Revenue Detail 9 Months Ended March 31, 2020 (\$ thousands)

	FY 19-20 Actual	FY 19-20 Budget	Variance Amt	%	FY 18-19 Actual	Variance Amt	%
FAREBOX REVENUE							
Cash Fares & Tokens	\$1,358	\$1,456	(\$98)	-7%	\$1,440	(\$82)	-6%
Adult Passes	798	852	(55)	-6%	853	(55)	-6%
Youth Passes	377	429	(52)	-12%	408	(31)	-8%
Senior Passes	153	157	(4)	-3%	152	1	1%
Mobility Passes	104	106	(2)	-2%	106	(2)	-1%
Day Passes	4	7	(4)	-50%	9	(5)	-61%
Downtown-Waterfront Shuttle	927	918	8	1%	889	38	4%
UCSB Contract Fares	796	798	(2)	0%	780	15	2%
SBCC Contract Fares	613	619	(6)	-1%	644	(31)	-5%
Special Event Fares & Amtrak	65	49	15	31%	52	13	24%
City My Ride Program	21	22	(1)	-4%	22	(1)	-4%
Subtotal	\$5,215	\$5,414	(\$199)	-4%	\$5,354	(\$140)	-3%
GRANTS & SUBSIDIES							
LTF Sales Tax Revenue	\$6,577	\$6,401	\$176	3%	\$6,237	\$339	5%
FTA Formula Assistance	4,193	4,193	0	0%	3,935	258	7%
Measure A	1,786	1,640	146	9%	1,688	98	6%
State & Local Op Assistance	1,200	1,232	(32)	-3%	1,055	146	14%
Property Tax Revenue	779	752	27	4%	722	57	8%
STA Sales Tax Revenue	450	450	0	0%	0	450	n/a
Subtotal	\$14,985	\$14,667	\$318	2%	\$13,638	\$1,347	10%
NON-TRANSPORTATION INCOME							
Advertising on Buses	\$324	\$356	(\$33)	-9%	\$353	(\$29)	-8%
Interest on Investments	191	174	17	9%	171	20	12%
Lease & Other Income	869	867	2	0%	256	614	240%
Subtotal	\$1,383	\$1,397	(\$14)	-1%	\$779	\$604	78%
Total Operating Revenue	\$21,583	\$21,478	\$105	0%	\$19,771	\$1,812	9%

Operating Expenses – Through the 3rd quarter of the current fiscal year, operating expenses are slightly under budget. Variations are concentrated in Vehicle Maintenance and Passenger Accommodations with Route Operation and General Overhead costs generally in line with the budget.

Operating Expense Detail
9 Months Ended March 31, 2020
(\$ thousands)

	FY 19-20 Actual	FY 19-20 Budget	Variance Amt	Variance %	FY 18-19 Actual	Variance Amt	Variance %
ROUTE OPERATIONS							
Drivers	\$9,183	\$9,151	\$32	0%	\$8,855	\$329	4%
Dispatch & Supervision	571	558	12	2%	567	4	1%
Hiring & Training	272	318	(46)	-15%	345	(73)	-21%
Risk & Safety	2,596	2,615	(20)	-1%	942	1,654	176%
Transportation Subsidies	729	729	0	0%	756	(28)	-4%
Subtotal	<u>\$13,351</u>	<u>\$13,372</u>	<u>(\$22)</u>	0%	<u>\$11,465</u>	<u>\$1,885</u>	16%
VEHICLE MAINTENANCE							
Mechanics	\$933	\$881	\$52	6%	\$879	\$54	6%
Cleaners & Fuelers	617	627	(10)	-2%	622	(6)	-1%
Supervision	590	571	19	3%	526	63	12%
Vehicle Consumables	1,678	1,701	(23)	-1%	1,473	206	14%
Bus Parts & Supplies	516	532	(17)	-3%	526	(10)	-2%
Vendor Services	(4)	58	(62)	-106%	89	(93)	-104%
Risk & Safety	(15)	48	(62)	-130%	94	(108)	-115%
Subtotal	<u>\$4,316</u>	<u>\$4,418</u>	<u>(\$102)</u>	-2%	<u>\$4,210</u>	<u>\$106</u>	3%
PASSENGER ACCOMMODATIONS							
Passenger Facilities	\$399	\$430	(\$31)	-7%	\$412	(\$13)	-3%
Transit Development	249	274	(25)	-9%	173	75	43%
Marketing & Community Relation	227	288	(61)	-21%	259	(32)	-13%
Fare Revenue Collection	272	242	31	13%	271	2	1%
Subtotal	<u>\$1,147</u>	<u>\$1,233</u>	<u>(\$86)</u>	-7%	<u>\$1,115</u>	<u>\$32</u>	3%
GENERAL OVERHEAD							
Finance	\$436	\$431	\$5	1%	\$454	(\$18)	-4%
Personnel	141	162	(21)	-13%	130	11	9%
Utilities & Communication	192	187	5	2%	184	7	4%
Operating Facilities	310	323	(13)	-4%	308	1	0%
District Administration	1,477	1,470	7	1%	1,167	310	27%
Subtotal	<u>\$2,556</u>	<u>\$2,573</u>	<u>(\$17)</u>	-1%	<u>\$2,244</u>	<u>\$312</u>	14%
Total Operating Cost	<u>\$21,370</u>	<u>\$21,597</u>	<u>(\$227)</u>	-1%	<u>\$19,034</u>	<u>\$2,336</u>	12%

In the Maintenance Department, there has been a decline in bus repairs carried out by third party vendors. This positive outcome results primarily from a significant increase in mechanic training and technical skills allowing such work to be carried out in-house. Also contributing to departmental cost savings was a reduction in workers' compensation costs resulting from existing claims settled below reserve levels.

With respect to Passenger Accommodations, several factors contributed to lower outlays. These include reduced customer service representative hours stemming mainly from the Transit Center reopening being extended beyond the originally estimated March 1. Expenditures for printed bus schedule guides were significantly down due to lower printing costs and volumes while marketing promotional activities have been less than anticipated.

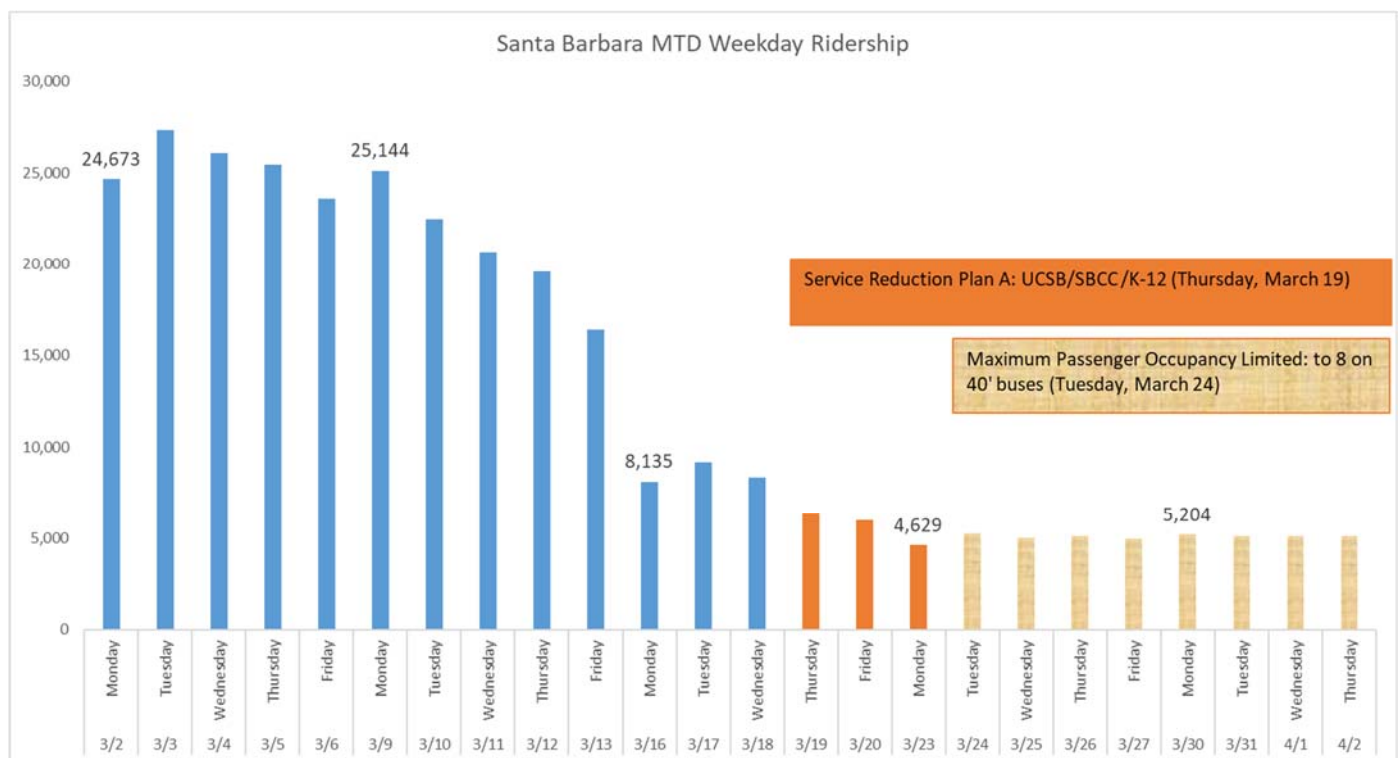
General Manager's Reports

May 12, 2020

To: MTD Board of Directors
From: Jerry Estrada, General Manager
Date: April 3, 2020
Subject: Covid-19 Operational Status Update

System ridership was normal through March 9th with MTD averaging approximately 25,000 rides per weekday. Between March 10 and March 16 ridership began to decrease sharply and appeared to settle in around 8,000 rides per weekday. In response, MTD instituted Service Reduction Plan A that resulted in service to UCSB and SBCC being reduced, while boosters for K-12 schools were completely suspended. To summarize, MTD implemented its Spring Break schedule, with a few additional cuts, three days early and has extended the reduction through this Sunday, April 5th.

On Tuesday March 24th, MTD began restricting passenger loads to eight on its 40' buses and five for the 30' fleet to support social distancing. As the table below illustrates, ridership appeared to level off at approximately 5,000 rides per week day. Last Saturday MTD provided 3,200 rides and on Sunday nearly 2,500.



On Monday April 6, MTD will implement Service Reduction Plan B that suspends shuttle routes and the Line 10 serving Cathedral Oaks. All local city administrators were alerted to the possibility of this action last week and the cuts were confirmed this week. Once Service Reduction Plan B is implemented on Monday, MTD will have reduced service by approximately 40%. Eight of our twenty three core lines along with school boosters and

first last mile Amtrak service will have been suspended. Additionally, the Line 27 Isla Vista is operating on a reduced schedule.

The number of bus operators available for duty has decreased throughout the month of March as we have encouraged those over 65 and all employees with underlying health issues to take a leave of absence. Additionally, some employees with childcare issues have also opted for a leave of absence.

At this point we feel we have a good idea of the service demand for our South Coast transit dependent essential riders. The Planning Department is working to identify which lines and time of day are most impacted by our essential workers that are dependent upon MTD. We are hopeful that the number of active bus operators will remain sufficient over the next few weeks to support unscheduled boosting of lines where we are leaving passengers behind to catch the next bus as a result of the maximum passenger load restriction.

If the number of available bus operators decreases further than anticipated, MTD may opt to make other service reductions to reallocate resources to where they're needed most prior to enacting Service Reduction Plan C, which I will describe next.

The Operations Department conducted two expedited driver bids over the past week. The first driver bid was for Service Reduction Plan B described above. The second driver bid was what we are calling Service Reduction Plan C. Service Reduction Plan C is essentially Service Reduction Plan B, but is Saturday service six days a week (Monday through Saturday), and Sunday service on Sunday.

At this point, we view Service Reduction Plan C as a fall back that would be implemented if MTD did not have the workforce needed to effectively operate the aforementioned service. With the amount of uncertainty that exists, I can't rule out that other unanticipated issues could arise requiring MTD to implement Service Reduction Plan C.

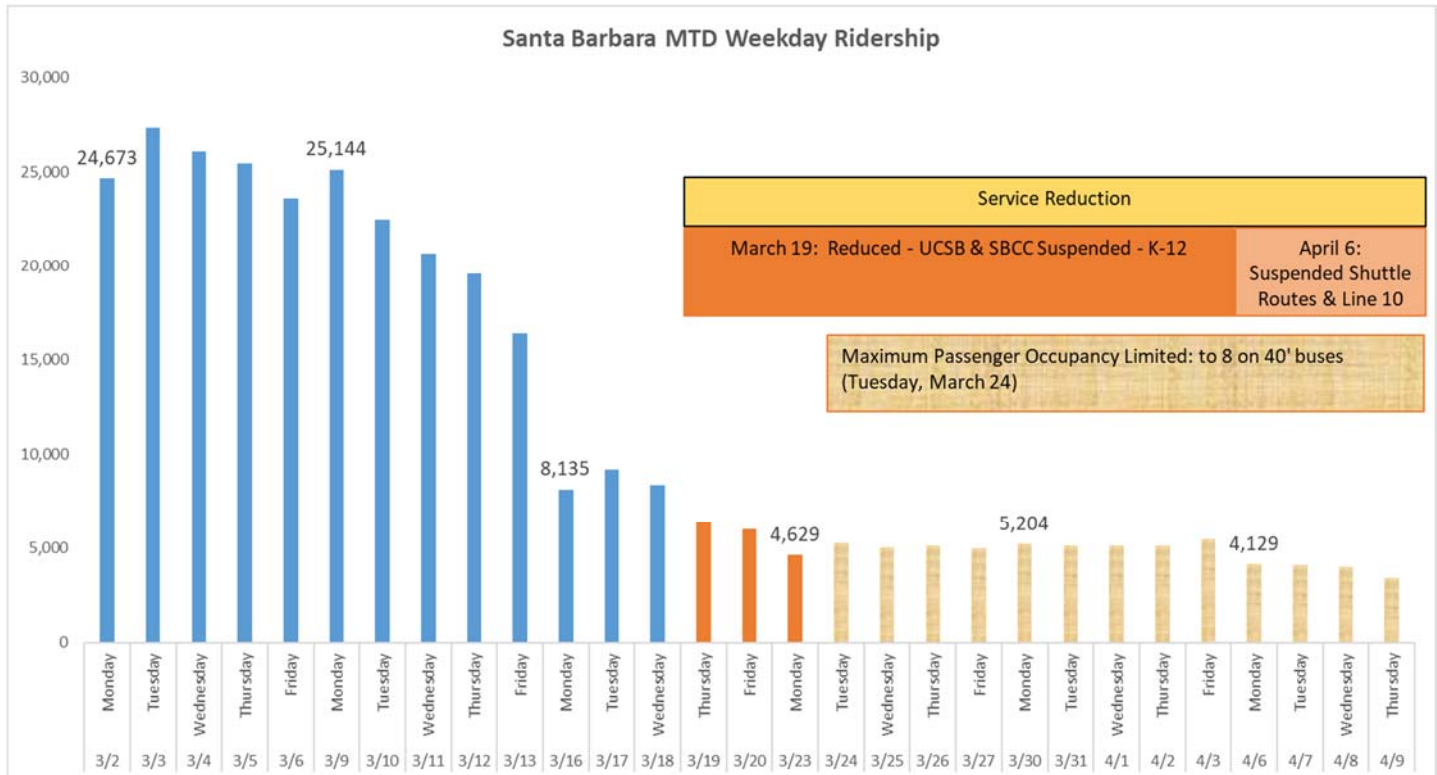
Actions taken to date:

- August service planning: Due to the amount of uncertainty as it pertains to when local schools, businesses and life in general might return to some sense of normalcy, the draft August 2020 Service Plan process has been postponed. Planning staff will continue to focus on the current crisis.
- Service Reduction Plan B: Downtown Waterfront Shuttle, Crosstown Shuttle, Seaside Shuttle and Line 10 serving Cathedral Oaks suspended effective April 6, 2020. This is in addition to Plan A reductions made on March 19: suspension of Lines 15x, 16, 28, and boosters, and alternate service on Line 27.
- Workforce: Extended temporary benefits to employees that may suffer a reduction in work hours. Starting April 1, MTD employees will not incur additional expense toward their health benefits through the month of July of this year. Additionally,

effective March 23 MTD will allow employees to utilize up to 80 hours of negative sick hours for use under existing sick pay policy during the months of April, May and June of this year.

- Board action: Declared Fiscal and Public Health Emergency
- Buses & facilities: Maximum passenger occupancy restricted to 8 for 40' buses and 5 for 30' buses
- Public meetings: Audio conferencing for Board meeting of March 27, 2020
- Workforce: Telecommuting implemented for most of staff
- Workforce: Employees 65+ or employees with underlying health issues encouraged to take leave of absence.
- Workforce: Implemented COVID-19 Management Message Board for employees.
- Administration office: Effective March 19, administration office closed to visitors.
- Service Reduction Plan A: Line 15x (SBCC/UCSB Express), Line 16 (SBCC Shuttle) and Line 28 (UCSB Shuttle) suspended. Line 27 (Isla Vista Shuttle) will operate on the "UCSB out" alternate schedule as published in the schedule guide. Booster service to Junior Highs, High Schools, and Alpha Resource Center suspended.
- Operations: Fare collection halted and rear door passenger entry instituted. Exception for ADA passengers
- Buses and facilities: Disinfecting all high-touch places nightly when buses return from service - supplemental to regular cleaning program. Common areas and restrooms have increased janitorial service, along with antimicrobial soap, and hand sanitizer stations at the driver entrance to the facility.

To: MTD Board of Directors
From: Jerry Estrada, General Manager
Date: April 11, 2020
Subject: Covid-19 Operational Status Update



On Monday April 6, MTD implemented Service Reduction Plan B resulting in the suspension of shuttle routes and the Line 10 serving Cathedral Oaks. As a result, eight of our twenty three core lines along with school boosters and first last mile Amtrak service will have been suspended. Additionally, the Line 27 Isla Vista is operating on a reduced schedule.

This past week, we have seen ridership decrease from approximately 5,000 rides per weekday to roughly 4,000. While some of the decline can be attributed to the implementation of Service Reduction Plan B, it is also a possibility that we are seeing improved public adherence to the essential trips only order.

The number of bus operators available for duty remained steady this past week and MTD was able to make pull out each day. Mechanics and fleet management staff are all on duty as are utility crews responsible for cleaning and fueling of the fleet. Two members of the Operations staff continue to report to the office to support daily activities. Similarly, a few IT, Finance and Human Resources staff report to the office to perform essential administrative tasks. The majority of staff are telecommuting full time, while some do so on a part-time basis.

Critical supplies of bus parts and other essential services continue to be provided at a satisfactory level. A few suppliers and the Transit Center construction contractor have shared their concern about being able to continue to provide adequate support throughout this crisis. Nevertheless, inventory levels are adequate and the Transit Center project is still on schedule.

Led by Human Resources and Risk, the Operations and Maintenance staff have worked together to keep our workforce onsite as safe as is reasonably possible. Protocols and procedures in the event of a COVID-19 incident have been put in place in case of an occurrence.

Staff has participated in stakeholder webinars and conference calls with the Federal Transit Administration and industry partners regarding the CARES Act, which includes financial support for public transit operators like MTD. Once we have a better understanding of the line item eligibility requirements associated with these funds, staff will prepare an analysis for the Board. The federal funds are for the Santa Barbara Urbanized Area to which MTD is the FTA grantee. As such, staff is coordinating with Easy Lift, our ADA Paratransit contractor, and SBCAG on eligible reimbursable expenditures.

Significant actions taken to date:

- August service planning: Due to the amount of uncertainty as it pertains to when local schools, businesses and life in general might return to some sense of normalcy, the draft August 2020 Service Plan process has been postponed. Planning staff will continue to focus on the current crisis.
- Service Reduction Plan B: Downtown Waterfront Shuttle, Crosstown Shuttle, Seaside Shuttle and Line 10 serving Cathedral Oaks suspended effective April 6, 2020. This is in addition to Plan A reductions made on March 19: suspension of Lines 15x, 16, 28, and boosters, and alternate service on Line 27.
- Workforce: Extended temporary benefits to employees that may suffer a reduction in work hours. Starting April 1, MTD employees will not incur additional expense toward their health benefits through the month of July of this year. Additionally, effective March 23 MTD will allow employees to utilize up to 80 hours of negative sick hours for use under existing sick pay policy during the months of April, May and June of this year.
- Board action: Declared Fiscal and Public Health Emergency
- Buses & facilities: Maximum passenger occupancy restricted to 8 for 40' buses and 5 for 30' buses
- Public meetings: Audio conferencing for Board meeting of March 27, 2020
- Workforce: Telecommuting implemented for most of staff

- Workforce: Employees 65+ or employees with underlying health issues encouraged to take leave of absence.
- Workforce: Implemented COVID-19 Management Message Board for employees.
- Administration office: Effective March 19, administration office closed to visitors.
- Service Reduction Plan A: Line 15x (SBCC/UCSB Express), Line 16 (SBCC Shuttle) and Line 28 (UCSB Shuttle) suspended. Line 27 (Isla Vista Shuttle) will operate on the "UCSB out" alternate schedule as published in the schedule guide. Booster service to Junior Highs, High Schools, and Alpha Resource Center suspended.
- Operations: Fare collection halted and rear door passenger entry instituted. Exception for ADA passengers
- Buses and facilities: Disinfecting all high-touch places nightly when buses return from service - supplemental to regular cleaning program. Common areas and restrooms have increased janitorial service, along with antimicrobial soap, and hand sanitizer stations at the driver entrance to the facility.

To: MTD Board of Directors
From: Jerry Estrada, General Manager
Date: April 18, 2020
Subject: Operational Status Update

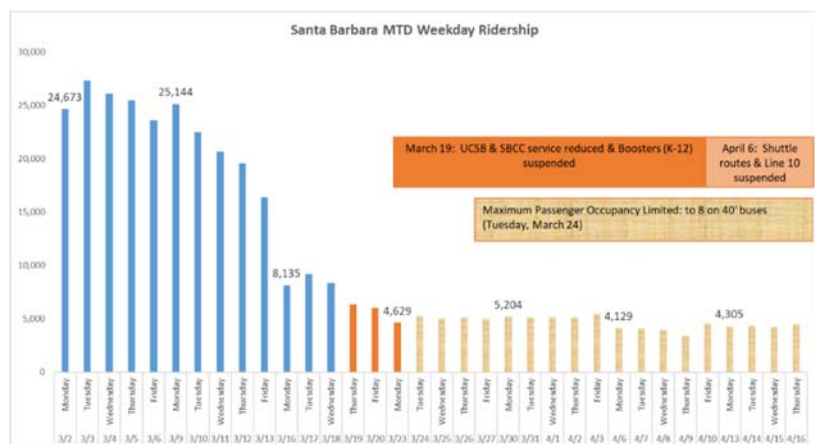
COVID-19 Pandemic

MTD staff continue to participate in partner calls with local health officials to coordinate its response to the pandemic. The American Public Transportation Association and the California Transit Association have hosted conference calls to accommodate information sharing between peer agencies and provided regular updates on issues relevant to the industry's response to the pandemic. The Federal Transit Administration (FTA) has provided resources for grantees to stay up-to-date on new guidance related to federal funding and regulatory issues.

Staff has prepared signage and implemented audio announcements on board MTD's buses encouraging our riders to wear a face covering in public. MTD has been able to acquire various types of face coverings for its employees and is encouraging use consistent with CDC guidelines.

Ridership appears to have leveled off around 4,300 rides per weekday.

The restriction on the maximum number of passengers per trip that went into effect on March 24th continues to result in customers being left to wait for the next bus.



MTD drivers are tracking the aforementioned occurrences via the farebox and Planning staff has analyzed overhead passenger counting data that supports the farebox results.

Planning staff has worked closely with the Operations team to prepare two unscheduled booster packages that were recently put in place to try and accommodate the essential workers that have been left to wait for another bus. Service Reduction Plan B netted Operations a few drivers to fill this need. At this point, it appears that MTD's suspension of eight (8) of its twenty-three (23) routes has coincided fairly well with our reduction in available drivers and the needs of our local transit dependent essential workforce.

Staff officially submitted its FTA grant application for CARES Act funding. MTD is grateful to the federal government for this critical financial assistance. A discussion regarding the CARES Act funding between SBCAG and the three Santa Barbara County FTA grantees is scheduled for next week to share information and begin to identify the potential transit

funding needs throughout the County. Guidance from FTA has continued to evolve as the agency responds to questions from grantees across the nation. One topic that has begun to become clearer is the explanation of how “Lost Revenue” should be addressed by grantees. MTD staff is coordinating closely with Easy Lift, the ADA paratransit contractor for fixed-route services within the South Coast, to address financial concerns and non-ADA services such as Foodbank delivery assistance.

Non COVID-19 Updates

Finance staff is preparing a financial update and continuing to work on next fiscal year’s budget. Planning staff is finalizing the quarterly ridership report, and the Transit Center project continues unabated. Completion of the construction project is anticipated in June. Staff has issued a solicitation for Architectural and Engineering services for the interim Terminal 2 project. At this point, interest in the solicitation is high. Progress toward completing the solicitation documents for the Fleet Renewal Campaign continue with the goal of releasing the project for bid in mid-May. Installation of an upgraded Gasboy Fuel Management System is scheduled for this month.

Significant actions taken since last update:

- CARES Act: With concurrence from SBCAG, MTD submitted a federal 5307 grant application (CARES Act funding) for the Santa Barbara Urbanized Area this past week. MTD requested that the entire Santa Barbara urbanized area allocation be awarded as operating assistance. Staff understands that the grant can be amended if necessary, to address unidentified eligible COVID-19 related expenditures.

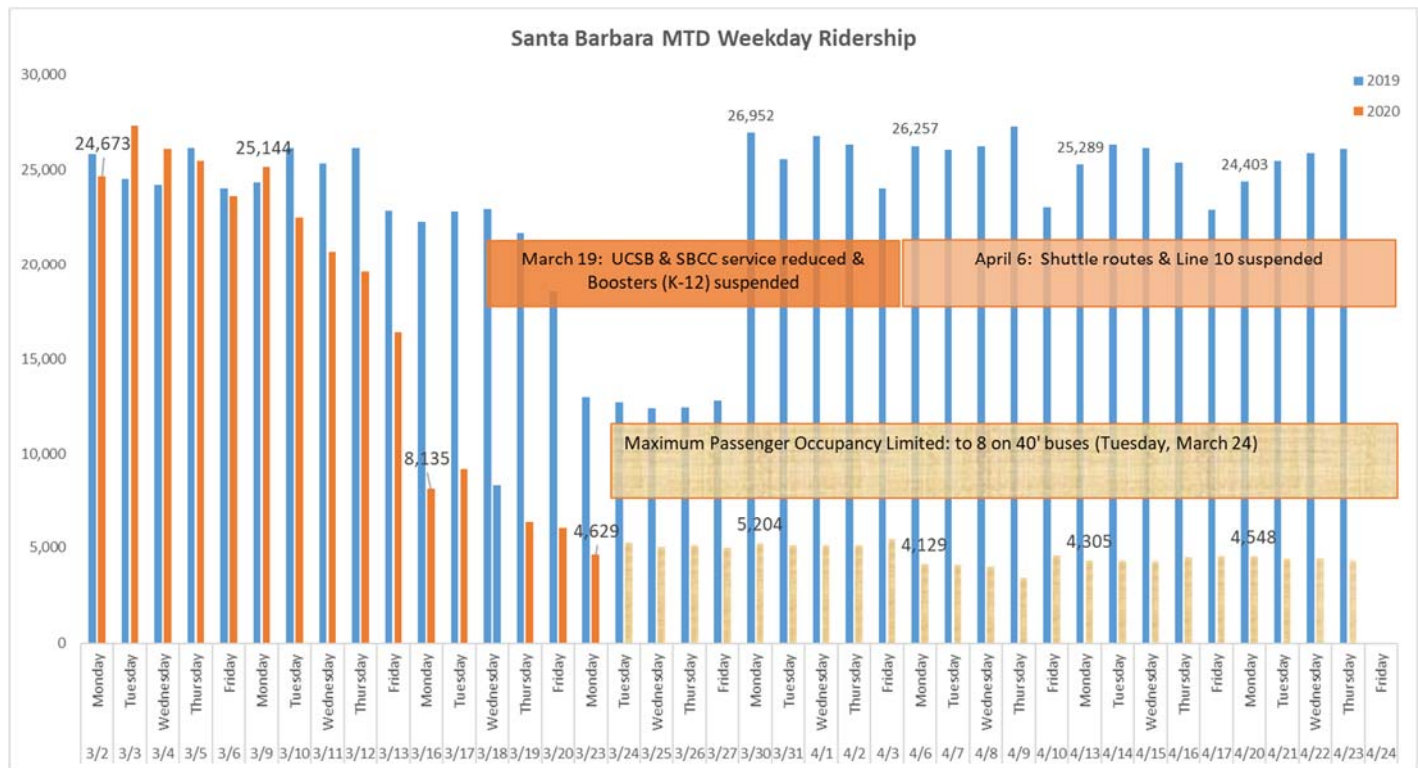
Previously reported actions:

- August service planning: Due to the amount of uncertainty as it pertains to when local schools, businesses and life in general might return to some sense of normalcy, the draft August 2020 Service Plan process has been postponed. Planning staff will continue to focus on the current crisis.
- Service Reduction Plan B: Downtown Waterfront Shuttle, Crosstown Shuttle, Seaside Shuttle and Line 10 serving Cathedral Oaks suspended effective April 6, 2020. This is in addition to Plan A reductions made on March 19: suspension of Lines 15x, 16, 28, and boosters, and alternate service on Line 27.
- Workforce: Extended temporary benefits to employees that may suffer a reduction in work hours. Starting April 1, MTD employees will not incur additional expense toward their health benefits through the month of July of this year. Additionally, effective March 23 MTD will allow employees to utilize up to 80 hours of negative sick hours for use under existing sick pay policy during the months of April, May and June of this year.

- Board action: Declared Fiscal and Public Health Emergency
- Buses & facilities: Maximum passenger occupancy restricted to 8 for 40' buses and 5 for 30' buses
- Public meetings: Audio conferencing for Board meeting of March 27, 2020
- Workforce: Telecommuting implemented for most of staff
- Workforce: Employees 65+ or employees with underlying health issues encouraged to take leave of absence.
- Workforce: Implemented COVID-19 Management Message Board for employees.
- Administration office: Effective March 19, administration office closed to visitors.
- Service Reduction Plan A: Line 15x (SBCC/UCSB Express), Line 16 (SBCC Shuttle) and Line 28 (UCSB Shuttle) suspended. Line 27 (Isla Vista Shuttle) will operate on the "UCSB out" alternate schedule as published in the schedule guide. Booster service to Junior Highs, High Schools, and Alpha Resource Center suspended.
- Operations: Fare collection halted and rear door passenger entry instituted. Exception for ADA passengers
- Buses and facilities: Disinfecting all high-touch places nightly when buses return from service - supplemental to regular cleaning program. Common areas and restrooms have increased janitorial service, along with antimicrobial soap, and hand sanitizer stations at the driver entrance to the facility.

To: MTD Board of Directors
From: Jerry Estrada, General Manager
Date: April 26, 2020
Subject: Operational Status Update

As the graph below illustrates, since the maximum passenger occupancy limit was put in place, ridership on Monday's has declined to a range of 81% to 84% versus prior year.



A discussion regarding the CARES Act funding between the Santa Barbara County Association of Governments (SBCAG) and the three Santa Barbara County Federal Transit Administration (FTA) grantees was held this past week to share information and begin to identify the potential transit funding needs throughout the County. The meeting was productive and all participants agreed to continue to work together and begin the process of identifying expenditures that qualify for reimbursement under CARES Act legislation. Consistent with current 5307 criteria for projects in the Santa Barbara Urbanized Area, MTD will prioritize COVID-19 related local public transit and supplemental ADA paratransit service for reimbursement. Subsequently, eligible inter-regional commuter service funding requests for the Clean Air Express will be considered by all three FTA grantees.

The deadline for certification that transit agencies have established a compliant Agency Safety Plan (ASP) under the Public Transportation Agency Safety Plan (PTASP) regulation, 49 CFR Part 673, is July 20, 2020. On Thursday, April 23, 2020, the FTA announced that transit agencies will be given more time to meet the requirements of the

regulation, recognizing the “extraordinary operational challenges” presented by the COVID-19 public health emergency. While the deadline date remains in place as part of the regulation, the FTA issued a Notice of Enforcement Discretion that will remain in effect until December 31, 2020, effectively providing an additional five months for an agency to meet the compliance and certification requirements.

While it may be necessary to use the additional time now provided by the FTA to complete and certify MTD’s Agency Safety Plan, it is still staff’s objective to present a completed draft plan to MTD’s Board of Directors in early July for approval.

Work on the Transit Center is progressing well and the site looks good. Offsite work is scheduled to begin April 30 and will result in some sidewalk closures. The contractor expects that work to last about four weeks or possibly less if the weather cooperates. A press release is scheduled for distribution Monday along with social media and website information.

Staff is also preparing a press release about our virtual board meeting scheduled for May 12th. IT staff has refined their skills and expertise with the technology required to conduct the virtual board meeting and we feel we are prepared.

Previously reported actions:

- CARES Act: With concurrence from SBCAG, MTD submitted a federal 5307 grant application (CARES Act funding) for the Santa Barbara Urbanized Area this past week. MTD requested that the entire Santa Barbara urbanized area allocation be awarded as operating assistance. Staff understands that the grant can be amended if necessary, to address unidentified eligible COVID-19 related expenditures.
- August service planning: Due to the amount of uncertainty as it pertains to when local schools, businesses and life in general might return to some sense of normalcy, the draft August 2020 Service Plan process has been postponed. Planning staff will continue to focus on the current crisis.
- Service Reduction Plan B: Downtown Waterfront Shuttle, Crosstown Shuttle, Seaside Shuttle and Line 10 serving Cathedral Oaks suspended effective April 6, 2020. This is in addition to Plan A reductions made on March 19: suspension of Lines 15x, 16, 28, and boosters, and alternate service on Line 27.
- Workforce: MTD has extended temporary benefits to employees that may suffer a reduction in work hours. Starting April 1, MTD employees will not incur additional expense toward their health benefits through the month of July of this year. Additionally, effective March 23, MTD will allow employees to utilize up to 80 hours of negative sick hours for use under existing sick pay policy during the months of April, May and June of this year.

- Board action: Declared Fiscal and Public Health Emergency
- Buses & facilities: Maximum passenger occupancy restricted to 8 for 40' buses and 5 for 30' buses
- Public meetings: Audio conferencing for Board meeting of March 27, 2020
- Workforce: Telecommuting implemented for most of staff
- Workforce: Employees 65+ or employees with underlying health issues encouraged to take leave of absence.
- Workforce: Implemented COVID-19 Management Message Board for employees.
- Administration office: Effective March 19, administration office closed to visitors.
- Service Reduction Plan A: Line 15x (SBCC/UCSB Express), Line 16 (SBCC Shuttle) and Line 28 (UCSB Shuttle) suspended. Line 27 (Isla Vista Shuttle) will operate on the "UCSB out" alternate schedule as published in the schedule guide. Booster service to Junior Highs, High Schools, and Alpha Resource Center suspended.
- Operations: Fare collection halted and rear door passenger entry instituted. Exception for ADA passengers
- Buses and facilities: Disinfecting all high-touch places nightly when buses return from service - supplemental to regular cleaning program. Common areas and restrooms have increased janitorial service, along with antimicrobial soap, and hand sanitizer stations at the driver entrance to the facility.

To: MTD Board of Directors
From: Jerry Estrada, General Manager
Date: May 4, 2020
Subject: Operational Status Update

The Gasboy Fuel Management System Installation is nearly complete. The outstanding parts needed by the maintenance team to complete the bus-side installations are scheduled to arrive on Tuesday, May 5th.

A pre-construction meeting for the light-duty charging infrastructure project (relief vehicle replacement) is scheduled for Tuesday, May 5th between MTD staff and SCE's project team. SCE anticipates the onsite work will take approximately four weeks to complete. Once SCE has completed their work, MTD will inform ChargePoint and they will schedule the installation with their installers (charger installation is typically completed within one-week of completion of the make ready infrastructure).

Staff participated in a conference call last Friday with members of SCE's Heavy-Duty Charging Infrastructure team to solidify details of our Charge Ready Transport application. The primary item that needed to be confirmed was the charger. SCE representatives indicated that the Transportation Electrification field team is still conducting site analyses and will be in contact soon to schedule ours for the proposed project.

The finance staff is preparing a financial update for the board meeting of May 12th. The staff report will focus on MTD's financial performance through the nine month period ending March 31st and will include staff's projection for the final quarter of the fiscal year.

Recent COVID-19 actions taken:

- Mandatory Face Coverings: Effective Friday, May 1st, 2020, MTD requires that all passengers wear a cloth face covering or mask in order to ride an MTD bus. A grace period through Tuesday, May 5th will be granted to provide the public with time to obtain an appropriate face covering.

Previously reported actions:

- CARES Act: With concurrence from SBCAG, MTD submitted a federal 5307 grant application (CARES Act funding) for the Santa Barbara Urbanized Area this past week. MTD requested that the entire Santa Barbara urbanized area allocation be awarded as operating assistance. Staff understands that the grant can be amended if necessary, to address unidentified eligible COVID-19 related expenditures.
- August service planning: Due to the amount of uncertainty as it pertains to when local schools, businesses and life in general might return to some sense of

normalcy, the draft August 2020 Service Plan process has been postponed. Planning staff will continue to focus on the current crisis.

- Service Reduction Plan B: Downtown Waterfront Shuttle, Crosstown Shuttle, Seaside Shuttle and Line 10 serving Cathedral Oaks suspended effective April 6, 2020. This is in addition to Plan A reductions made on March 19: suspension of Lines 15x, 16, 28, and boosters, and alternate service on Line 27.
- Workforce: MTD has extended temporary benefits to employees that may suffer a reduction in work hours. Starting April 1, MTD employees will not incur additional expense toward their health benefits through the month of July of this year. Additionally, effective March 23, MTD will allow employees to utilize up to 80 hours of negative sick hours for use under existing sick pay policy during the months of April, May and June of this year.
- Board action: Declared Fiscal and Public Health Emergency
- Buses & facilities: Maximum passenger occupancy restricted to 8 for 40' buses and 5 for 30' buses
- Public meetings: Audio conferencing for Board meeting of March 27, 2020
- Workforce: Telecommuting implemented for most of staff
- Workforce: Employees 65+ or employees with underlying health issues encouraged to take leave of absence.
- Workforce: Implemented COVID-19 Management Message Board for employees.
- Administration office: Effective March 19, administration office closed to visitors.
- Service Reduction Plan A: Line 15x (SBCC/UCSB Express), Line 16 (SBCC Shuttle) and Line 28 (UCSB Shuttle) suspended. Line 27 (Isla Vista Shuttle) will operate on the "UCSB out" alternate schedule as published in the schedule guide. Booster service to Junior Highs, High Schools, and Alpha Resource Center suspended.
- Operations: Fare collection halted and rear door passenger entry instituted. Exception for ADA passengers
- Buses and facilities: Disinfecting all high-touch places nightly when buses return from service - supplemental to regular cleaning program. Common areas and restrooms have increased janitorial service, along with antimicrobial soap, and hand sanitizer stations at the driver entrance to the facility.

COVID-19 Ridership Comparison Through May 1, 2020

