



REGULAR MEETING
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT BOARD OF DIRECTORS
a Public Agency
Tuesday, October 20, 2020
8:30 AM
VIA TELECONFERENCE

IMPORTANT NOTICE REGARDING THIS BOARD MEETING:

This virtual meeting is being conducted utilizing teleconferencing and electronic means pursuant to State of California Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020, regarding the COVID-19 pandemic. The public may only view a livestream of the meeting online at: <http://tinyurl.com/sbmtdyoutube>

Public Participation

To make a general public comment or to comment on a specific agenda item, the following methods are available: Email, Phone, and Zoom webinar.

All comments will be limited to 3 minutes per speaker.

1. Email:

- Submit public comment to clerk@sbmtd.gov *before 12 p.m.* on the Monday prior to the Board meeting for advance distribution to the Board of Directors.
- Public comment emails submitted to clerk@sbmtd.gov *during* the meeting will be recognized *if* the email is received prior to or during the item to be addressed.
- **In ALL emailed Public Comments, please include:**
 - (A) The agenda item(s) to be addressed
 - (B) If you would like your comment read into the record
 - (C) Public Comment text

2. Phone: Call the Zoom webinar line *10 minutes prior* to the 8:30 a.m. meeting start time:

- Toll-Free Dial-in: **(669) 900-6833.**
 - When prompted, enter Meeting ID **947 3970 3515** and then #.
 - When prompted for a password, dial **956284** and then #.
 - When the item you wish to address is announced, dial *9 to request to comment.

Please mute your phone until called to speak. If you do not have a mute button, you may mute by dialing *6. You can unmute by pressing the same keys (*6). When the chair calls for public comment, the clerk will announce you and will unmute your microphone.

3. Zoom webinar & computer audio: View the webinar at the following link at 8:30 a.m.:

<https://zoom.us/j/94739703515?pwd=bDZCVnJlUW5MNHZ5d0Z2L3ltM3FKUT09>

To give public comment via the Zoom webinar, click the "Raise Hand" button only when the item you wish to speak on has begun. When the chair calls for public comment, the clerk will announce you and will unmute your microphone. The public will not be able to share their video or screen.

BOARD OF DIRECTORS AGENDA

BOARD MEMBERS WILL JOIN VIA TELECONFERENCE

ITEMS TO BE CONSIDERED:

1. CALL TO ORDER

2. ROLL CALL OF THE BOARD MEMBERS

Dave Davis (Chair), David Tabor (Vice Chair), Bill Shelor (Secretary), Olivia Rodriguez (Director), Dick Weinberg (Director), Chuck McQuary (Director), Paula Perotte (Director).

3. REPORT REGARDING POSTING OF AGENDA

CONSENT CALENDAR

4. APPROVAL OF PRIOR MINUTES - (ACTION MAY BE TAKEN)

The Board of Directors will be asked to approve the draft minutes for the meeting of October 6, 2020.

5. CASH REPORT - (ACTION MAY BE TAKEN)

The Board of Directors will be asked to review and approve the Cash Report from the following dates: September 19, 2020 through October 9, 2020.

THIS CONCLUDES THE CONSENT CALENDAR

6. PUBLIC COMMENT

Members of the public may address the Board of Directors on items within the jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, see the above instructions on giving remote public comment. Additional public comment will be allowed during each agenda item, including closed session items.

7. FISCAL YEAR 2019-20 ANNUAL RIDERSHIP REPORT - (ATTACHEMENTS - INFORMATIONAL)

Staff will present a report regarding annual ridership statistics for FY 2019-20.

8. COMMUNITY SURVEY RESULTS & HEALTH & SAFETY COMMITMENTS CAMPAIGN - (INFORMATIONAL)

Staff will present results from a COVID-19 related community survey and provide an update on its participation in the American Public Transportation Association's Health and Safety Commitments Program.

9. ANNUAL ELECTION OF BOARD OFFICERS - (ACTION MAY BE TAKEN)

The Board will hold elections for Board of Directors assignments.

10. GENERAL MANAGER'S REPORT - (INFORMATIONAL)

The General Manager will provide an update on district activities.

11. OTHER BUSINESS AND REPORTS - (INFORMATIONAL)

The Board will report on other related public transit issues and committee meetings.

BOARD OF DIRECTORS AGENDA

12. RECESS TO CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION - (ACTION MAY BE TAKEN)

The Board will meet in closed session, pursuant to Government Codes § 54957 and § 54954.5(e), to evaluate the performance of the District's General Manager.

PUBLIC COMMENT RELATED TO CLOSED SESSION ITEM(S) WILL BE ALLOWED BEFORE THE RECESS

13. ADJOURNMENT

AMERICANS WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 805.963.3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



BOARD OF DIRECTORS DRAFT MINUTES

REGULAR MEETING
of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency
Tuesday, October 6, 2019
8:30 AM
John G. Britton Auditorium
550 Olive Street, Santa Barbara, CA 93101

1. CALL TO ORDER

Chair Dave Davis called the meeting to order at 8:30 AM.

2. ROLL CALL OF THE BOARD MEMBERS

Chair Davis reported that all members were present.

3. REPORT REGARDING POSTING OF AGENDA

Christina Perry, Administrative Assistant Lead, reported that the agenda was posted on Friday, October 2, 2020, at MTD's Administrative office, mailed and emailed to those on the agenda list, and posted on MTD's website.

CONSENT CALENDAR

4. APPROVAL OF PRIOR MINUTES - (ATTACHMENT - ACTION MAY BE TAKEN)

The Board was asked to approve the draft minutes for the meeting of September 15, 2020.

5. CASH REPORT - (ATTACHMENT - ACTION MAY BE TAKEN)

The Board was asked to review and approve the Cash Report from the following dates: September 6, 2020 through September 18, 2020.

Vice Chair Dave Tabor moved to approve the consent calendar. Director Olivia Rodriguez seconded the motion. Director Paula Perotte abstained from voting on the prior minutes. Chair Davis opened a roll call vote and the motion passed unanimously.

THIS CONCLUDES THE CONSENT CALENDAR

6. PUBLIC COMMENT

No public comments were made.

7. CALIFORNIA ENERGY COMMISSION BLUEPRINTS FOR MEDIUM AND HEAVY-DUTY ZERO-EMISSION VEHICLE INFRASTRUCTURE GRANT SOLICITATION UPDATE - (INFORMATIONAL)

Capital Projects Manager Ryan Gripp and Planning and Marketing Manager Hillary Blackerby presented an update on the California Energy Commission's (CEC) Blueprints

BOARD OF DIRECTORS DRAFT MINUTES

for Medium and Heavy-Duty Zero-Emission Vehicle Infrastructure (GFO-20-601) grant (“Blueprint Planning Grant”).

8. TRANSIT CENTER RENOVATIONS UPDATE - (INFORMATIONAL)

Steve Maas, Grants and Compliance Manager, presented an update on the Transit Center Renovations Project.

9. GENERAL MANAGER’S REPORT - (INFORMATIONAL)

General Manager Jerry Estrada provided an update on district activities, including:

- Upcoming contracts
- ZEB modeling and facilities master plan
- Fleet renewal
- Calle Real project

10. COMMUNICATIONS - (INFORMATIONAL)

General Manager Estrada introduced unsolicited correspondence from the California-Nevada Labor Management Cooperation Committee.

11. OTHER BUSINESS AND REPORTS - (INFORMATIONAL)

No additional business was discussed.

12. ADJOURNMENT

Director Rodriguez moved to adjourn the meeting. Chair Davis seconded the motion. The motion passed unanimously and the meeting was adjourned at 9:38 AM.

Santa Barbara Metropolitan Transit District
Cash Report
Board Meeting of October 20, 2020
For the Period September 19, 2020 through October 9, 2020

MONEY MARKET

Beginning Balance September 19, 2020 **\$1,666,688.56**

Accounts Receivable	2,344,300.65
LCTOP Transfer	33,094.40
Prepays & Advertising	2,771.00
Miscellaneous Income	53.58
Measure A Transfer	.00
Total Deposits	2,380,219.63

Miscellaneous Transfers	(1,091.94)
401(k)/Pension Transfer	(70,434.60)
Wire Transfer	(154,803.36)
Payroll Taxes	(287,106.50)
Accounts Payable	(492,688.43)
Payroll	(661,965.93)
Total Disbursements	(1,668,090.76)

CERTIFICATES OF DEPOSIT

Institution	Maturity	Rate	
American Riviera Bank	2/28/2021	2.00%	1,522,080.94
Total Certificates of Deposit			1,522,080.94

\$1,522,080.94

Ending Balance

\$3,900,898.37

CASH INVESTMENTS

LAIF Account	\$5,845,344.98
Money Market Account	3,900,898.37

Total Cash Balance

\$9,746,243.35

SELF INSURED LIABILITY ACCOUNTS

WC / Liability Reserves	(\$4,765,512.46)
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Working Capital

\$4,980,730.89

**Santa Barbara Metropolitan Transit District
Cash Receipts of Accounts Receivable**

Date	Company	Description	Amount
9/22/2020	State of Good Repair	FY20 SGR - Capital Reimbursement	123,829.00
9/25/2020	City of SB Creeks Division	Advertising on Buses	300.00
9/25/2020	Moonlight Graphics/Mktg	Advertising on Buses	4,203.00
9/25/2020	Wells Marketing, LLC	Advertising on Buses	1,328.40
10/1/2020	Measure A, Section 3 LSTI	FY20 Measure A Capital Reimbursement	968,048.00
10/1/2020	Montecito Bank & Trust	Advertising on Buses	3,247.00
10/6/2020	Local Transportation Fund	SB 325 - Sep 2020	742,210.41
10/6/2020	Measure A, Section 3 LSTI	Measure A Funds - Sep 2020	201,134.84
10/6/2020	S.B.C.A.G.	FY20 TIRCP- Capital Reimbursement	300,000.00
Total Accounts Receivable Paid During Period			\$2,344,300.65

Santa Barbara Metropolitan Transit District
Accounts Payable

Check #	Date	Company	Description	Amount	Voids
124911	9/25/2020	ABC BUS COMPANIES INC	BUS PARTS	322.56	
124912	9/25/2020	ADVANCED CABLE SYSTEMS COR	TC CAMERA INSTALLATION	2,076.56	
124913	9/25/2020	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	291.10	
124914	9/25/2020	BYD COACH & BUS LLC	BUS PARTS	556.94	
124915	9/25/2020	CELTIS VENTURES, INC.	MARKETING SERVICES	807.50	
124916	9/25/2020	CERTIFIED ENVIRONMENTAL	PROFESSIONAL SERVICES	1,083.95	
124917	9/25/2020	CINTAS CORPORATION	FIRST AID SUPPLIES	495.88	
124918	9/25/2020	CUMMINS SALES & SERVICE dba	BUS PARTS & REPAIRS	10,901.42	
124919	9/25/2020	FAUVER, LARGE, ARCHBALD&SPR	LEGAL COUNSEL	32,133.27	
124920	9/25/2020	FEDEX dba	FREIGHT CHARGES	110.88	
124921	9/25/2020	FIRST LOAN	PAYROLL RELATED	50.00	
124922	9/25/2020	STATE OF CALIFORNIA	PAYROLL RELATED	32.50	
124923	9/25/2020	FRONTIER CALIFORNIA INC.	TELEPHONE SERVICE	1,989.34	
124924	9/25/2020	GIBBS INTERNATIONAL INC	BUS PARTS	1,498.63	
124925	9/25/2020	GILLIG LLC	BUS PARTS	61.40	
124926	9/25/2020	GOLD COAST TRANSPORT REFRIG	BUS A/C MAINTENANCE	404.25	
124927	9/25/2020	GRAINGER, INC.	SHOP/B&G SUPPLIES	177.99	
124928	9/25/2020	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	48.74	
124929	9/25/2020	JOY EQUIPMENT PROTECTION, IN	SERVICING FIRE EXTINGUISHERS	35.00	
124930	9/25/2020	MC CORMIX CORP. (OIL)	LUBRICANTS	3,246.78	
124931	9/25/2020	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	1,008.85	
124932	9/25/2020	MULLEN & HENZELL	CALLE REAL PROJECT SERVICES	2,447.28	
124933	9/25/2020	NATIONAL DRIVE	PAYROLL DEDUCTION	28.00	
124934	9/25/2020	NEOPART TRANSIT LLC	BUS PARTS	100.22	
124935	9/25/2020	NFI PARTS DBA	BUS PARTS	1,008.52	
124936	9/25/2020	PREVOST CAR (US) INC.	BUS PARTS	473.90	
124937	9/25/2020	PITNEY BOWES INC	POSTAGE METER QTRLY CHARGES	146.81	
124938	9/25/2020	LETICIA RAMIREZ	PAYROLL RELATED	650.00	
124939	9/25/2020	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	260.00	
124940	9/25/2020	SB LOCKSMITHS, INC.	B&G REPAIR & SUPPLIES	1,964.78	
124941	9/25/2020	SO. CAL. EDISON CO.	UTILITIES	6,744.03	
124942	9/25/2020	SOAP MAN DISTRIBUTIN DBA	CLEANING SUPPLIES	56.44	
124943	9/25/2020	SOCALGAS	UTILITIES	16.86	
124944	9/25/2020	STATE BOARD OF EQUALIZATION	PAYROLL RELATED	250.00	
124945	9/25/2020	SB CITY OF-REFUSE/WATER	UTILITIES	477.15	
124946	9/25/2020	TK SERVICE, INC.	BUS PARTS & REPAIRS	3,001.41	
124947	9/25/2020	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	460.25	
124948	9/25/2020	TRUMAN ARNOLD COMPANIES (T	DIESEL FUEL	21,209.75	

Check #	Date	Company	Description	Amount	Voids
124949	9/25/2020	UNITED WAY OF SB	PAYROLL DEDUCTION	40.00	
124950	9/25/2020	J.C.M. AND ASSOCIATES INC.	UNIFORMS	142.01	
124951	9/25/2020	U.S. BANK CORP. PAYMENT SYST	CREDIT CARD PURCHASES	1,425.13	
124952	9/25/2020	VALLEY POWER SYSTEMS, INC.	BUS PARTS	117.97	
124953	9/25/2020	VEHICLE MAINTENANCE PROGRA	BUS PARTS	807.31	
124954	9/25/2020	VERIZON WIRELESS	WIRELESS PHONES & AIM CELLULAR	588.94	
124955	9/25/2020	YACO SCHOLARSHIP FUND	PAYROLL DEDUCTION	53.00	
124956	10/1/2020	ABC BUS COMPANIES INC	BUS PARTS	163.07	
124957	10/1/2020	ACCONTEMPS DBA	CONTRACT EMPLOYMENT	1,727.90	
124958	10/1/2020	ASBURY ENVIRONMENTAL SERVI	WASTE OIL RECYCLER	160.00	
124959	10/1/2020	BROWN ARMSTRONG ACCOUNTA	ANNUAL AUDIT	8,000.00	
124960	10/1/2020	BROWN & BROWN INSURANCE SE	EARTHQUAKE INSURANCE	5,758.46	
124961	10/1/2020	BYD COACH & BUS LLC	BUS PARTS	594.66	
124962	10/1/2020	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	295.00	
124963	10/1/2020	CUMMINS SALES & SERVICE dba	BUS PARTS & REPAIRS	1,148.16	
124964	10/1/2020	DIESEL FORWARD, INC.	BUS PARTS	1,073.96	
124965	10/1/2020	DIVERSIFIED TRANSPORTATION S	FREIGHT CHARGES	185.93	
124966	10/1/2020	DOCUPRODUCTS CORPORATION	COPIER MAINTENANCE/SUPPLIES	156.14	
124967	10/1/2020	ERGOMETRICS, INC.	DRIVER TEST SCORING	15.00	
124968	10/1/2020	GIBBS INTERNATIONAL INC	BUS PARTS	750.42	
124969	10/1/2020	GILLIG LLC	BUS PARTS	5,729.73	
124970	10/1/2020	GOLD COAST TRANSPORT REFRIG	BUS A/C MAINTENANCE	466.28	
124971	10/1/2020	GOODYEAR TIRE & RUBBER CO	BUS TIRE LEASE	11,079.60	
124972	10/1/2020	GRAINGER, INC.	SHOP/B&G SUPPLIES	36.70	
124973	10/1/2020	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	50.45	
124974	10/1/2020	INTELLICORP RECORD INC.	PRE-EMPLOYMENT CHECK	133.80	
124975	10/1/2020	IRON HORSE AUTO BODY OF SB D	SERVICE VEHICLE REPAIRS	619.04	
124976	10/1/2020	JANEK CORP	BUS PARTS	2,718.75	
124977	10/1/2020	JOHNSON CONTROLS FIRE PROTE	FIRE ALARM SERVICES	639.00	
124978	10/1/2020	JOY EQUIPMENT PROTECTION, IN	SERVICING FIRE EXTINGUISHERS	408.45	
124979	10/1/2020	KIMBALL MIDWEST	SHOP SUPPLIES	275.14	
124980	10/1/2020	MARBORG INDUSTRIES (INC)	UTILITIES & RENTAL FEES	1,563.18	
124981	10/1/2020	MC CORMIX CORP. (OIL)	LUBRICANTS	3,505.15	
124982	10/1/2020	MEDICAL EYE SERVICES, INC.	VISION INSURANCE	579.50	
124983	10/1/2020	NATIONAL TESTING NETWORK, I	DRIVER TRAINING	164.00	
124984	10/1/2020	NFI PARTS DBA	BUS PARTS	1,104.88	
124985	10/1/2020	PREVOST CAR (US) INC.	BUS PARTS	146.81	
124986	10/1/2020	O'REILLY AUTO PARTS DBA	BUS PARTS	26.08	
124987	10/1/2020	PAPE MATERIAL HANDLING, INC.	FORKLIFT REPAIR	94.28	
124988	10/1/2020	POWERSTRIDE BATTERY CO.	BATTERIES	598.89	
124989	10/1/2020	SAFETY-KLEEN CORPORATION	SHOP SUPPLIES	341.82	

Check #	Date	Company	Description	Amount	Voids
124990	10/1/2020	SANSUM CLINIC	MEDICAL EXAMS	2,711.00	
124991	10/1/2020	SB LOCKSMITHS, INC.	B&G REPAIR & SUPPLIES	116.63	
124992	10/1/2020	SILVAS OIL CO., INC.	LUBRICANTS	384.74	
124993	10/1/2020	SM TIRE, CORP.	BUS TIRE MOUNTING	423.63	
124994	10/1/2020	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	215.59	
124995	10/1/2020	STEWART'S DE-ROOTING & PLUM	PLUMBING REPAIRS	185.44	
124996	10/1/2020	SB CITY OF-REFUSE/WATER	UTILITIES	432.56	
124997	10/1/2020	TRAVELERS INS	PROPERTY INSURANCE	4,512.00	
124998	10/1/2020	TANK TEAM INC.	TANK TESTS	3,277.31	
124999	10/1/2020	TRUMAN ARNOLD COMPANIES (T	DIESEL FUEL	42,295.39	
125000	10/1/2020	UNITED REFRIGERATION INC.	BUS AIR CONDITIONING SUPPLIES	1,033.13	
125001	10/1/2020	UNITED PARCEL SERVICE, INC.	FREIGHT CHARGES	392.80	
125002	10/1/2020	VEHICLE MAINTENANCE PROGRA	BUS PARTS	190.31	
125003	10/1/2020	VERITECH, INC.	BUS PARTS	2,678.00	
125004	10/1/2020	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	1,101.25	
125005	10/1/2020	WURTH USA WEST INC.	SHOP SUPPLIES	217.33	
125006	10/9/2020	ABC BUS COMPANIES INC	BUS PARTS	974.34	
125007	10/9/2020	AMERICAN MOVING PARTS, LLC	BUS PARTS	173.21	
125008	10/9/2020	HENRY ANDREWS	RETIREE HEALTH REIMBURSEMENT	285.00	
125009	10/9/2020	ASBURY ENVIRONMENTAL SERVI	WASTE OIL RECYCLER	330.00	
125010	10/9/2020	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	85.66	
125011	10/9/2020	BNS ELECTRONICS, INC.	SANTA YNEZ SITE RENTAL	305.00	
125012	10/9/2020	JAMES BRACKETT	RETIREE HEALTH REIMBURSEMENT	178.00	
125013	10/9/2020	KARL BRETZ	RETIREE HEALTH REIMBURSEMENT	61.80	
125014	10/9/2020	ROBERT BURNHAM	RETIREE HEALTH REIMB/SDRMA REF	285.00	
125015	10/9/2020	CALIFORNIA ELECTRIC SUPPLY, I	SHOP/B&G SUPPLIES	167.37	
125016	10/9/2020	GILBERT CALLES	RETIREE HEALTH REIMBURSEMENT	356.00	
125017	10/9/2020	CITY OF SANTA BARBARA	CSR PARKING PERMITS	40.00	
125018	10/9/2020	STAN CISOWSKI	RETIREE HEALTH REIMBURSEMENT	412.35	
125019	10/9/2020	COMMUNITY RADIO, INC.	GIBRALTAR SITE RENTAL	273.85	
125020	10/9/2020	CINTAS CORPORATION	FIRST AID SUPPLIES	508.91	
125021	10/9/2020	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	469.23	
125022	10/9/2020	CUMMINS SALES & SERVICE dba	BUS PARTS & REPAIRS	8,355.10	
125023	10/9/2020	NANCY CURTIS	RETIREE HEALTH REIMBURSEMENT	191.12	
125024	10/9/2020	DAVID DAVIS JR.	DIRECTOR FEES	120.00	
125025	10/9/2020	FIRST LOAN	PAYROLL RELATED	50.00	
125026	10/9/2020	SHERRIE FISHER	RETIREE HEALTH REIMBURSEMENT	328.07	
125027	10/9/2020	FLEET SERVICES, INC.	BUS PARTS	843.17	
125028	10/9/2020	STATE OF CALIFORNIA	PAYROLL RELATED	32.50	
125029	10/9/2020	GIBBS INTERNATIONAL INC	BUS PARTS	382.63	
125030	10/9/2020	GILLIG LLC	BUS PARTS	6,687.46	

Check #	Date	Company	Description	Amount	Voids
125031	10/9/2020	GARY GLEASON	RETIREE HEALTH REIMBURSEMENT	210.90	
125032	10/9/2020	GRAINGER, INC.	SHOP/B&G SUPPLIES	137.03	
125033	10/9/2020	JILL GRISHAM	RETIREE HEALTH REIMB/SDRMA REF	260.23	
125034	10/9/2020	GUARDIAN-APPLETON (DENTAL I	DENTAL INSURANCE	5,081.94	
125035	10/9/2020	GUARDIAN-APPLETON (LIFE INS)	LIFE INSURANCE	1,080.70	
125036	10/9/2020	ALI HABIBI	RETIREE HEALTH REIMBURSEMENT	285.00	
125037	10/9/2020	STEPHEN HAHN	BUS PARTS REIMBURSEMENT	102.45	
125038	10/9/2020	ROBERT HARTMAN, JR.	RETIREE HEALTH REIMBURSEMENT	204.02	
125039	10/9/2020	HI-LINE ELECTRIC COMPANY, INC	BUS PARTS	241.87	
125040	10/9/2020	JAY DANIEL ROBERTSON	RETIREE HEALTH REIMBURSEMENT	285.00	
125041	10/9/2020	JERRY'S PLUMBING & HEATING, I	PLUMBING REPAIRS	75.00	
125042	10/9/2020	JOHNSON CONTROLS FIRE PROTE	FIRE ALARM SERVICES	1,837.66	
125043	10/9/2020	LOUIS JONES	RETIREE HEALTH REIMBURSEMENT	221.00	
125044	10/9/2020	MONTE KIMZEY	RETIREE HEALTH REIMBURSEMENT	120.00	
125045	10/9/2020	LAWSON PRODUCTS INC	SHOP SUPPLIES	1,958.26	
125046	10/9/2020	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	2,249.87	
125047	10/9/2020	CHUCK MCQUARY	DIRECTOR FEES	120.00	
125048	10/9/2020	MISSION LINEN SUPPLY, INC	UNIFORM & LINEN SERVICE	6,783.44	
125049	10/9/2020	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	189.53	
125050	10/9/2020	MOUNTAIN SPRING WATER	SHOP & OFFICE SUPPLIES	1,013.60	
125051	10/9/2020	MUNOZ JANITORIAL	JANITORIAL/DISINFECTANT SERVICE	18,920.00	
125052	10/9/2020	NEWARK ELEMENT14	BUS PARTS	731.67	
125053	10/9/2020	NFI PARTS DBA	BUS PARTS	631.76	
125054	10/9/2020	PAULA A. PEROTTE	DIRECTOR FEES	60.00	
125055	10/9/2020	LETICIA RAMIREZ	PAYROLL RELATED	650.00	
125056	10/9/2020	OLIVIA RODRIGUEZ	DIRECTOR FEES	120.00	
125057	10/9/2020	AL ROMERO SR.	RETIREE HEALTH REIMBURSEMENT	89.00	
125058	10/9/2020	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	260.00	
125059	10/9/2020	SILVAS OIL CO., INC.	LUBRICANTS	190.86	
125060	10/9/2020	SPECIAL DISTRICT RISK MGMT	HEALTH INSURANCE	63,093.12	
125061	10/9/2020	SANTA BARBARA SHERIFF'S DEPT	PAYROLL RELATED	50.00	
125062	10/9/2020	WILLIAM JOHN SHELOR	DIRECTOR FEES	120.00	
125063	10/9/2020	SM TIRE, CORP.	BUS TIRE MOUNTING	160.00	
125064	10/9/2020	SMART & FINAL	OFFICE/MEETING SUPPLIES	129.50	
125065	10/9/2020	SNAGWOLF, INC	VANDALISM SUPPLIES	1,195.40	
125066	10/9/2020	SO. CAL. EDISON CO.	UTILITIES	4,215.53	
125067	10/9/2020	STANTEC ARCHITECTURE INC.	FACILITIES MASTER PLAN	8,313.25	
125068	10/9/2020	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	45.54	
125069	10/9/2020	STATE BOARD OF EQUALIZATION	PAYROLL RELATED	250.00	
125070	10/9/2020	STEWART'S DE-ROOTING & PLUM	PLUMBING REPAIRS	341.65	
125071	10/9/2020	SB CITY OF-REFUSE/WATER	UTILITIES	4,246.49	

Check #	Date	Company	Description	Amount	Voids
125072	10/9/2020	DAVID T. TABOR	DIRECTOR FEES	120.00	
125073	10/9/2020	TEAMSTERS PENSION TRUST	UNION PENSION	86,414.36	
125074	10/9/2020	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	9,624.25	
125075	10/9/2020	TRUMAN ARNOLD COMPANIES (T	DIESEL FUEL	21,204.84	
125076	10/9/2020	VALLEY POWER SYSTEMS, INC.	BUS PARTS	348.18	
125077	10/9/2020	RICHARD WEINBERG	DIRECTOR FEES	120.00	
125078	10/9/2020	WORKER'S COMPENSATION ADMI	PROFESSIONAL SERVICES	15,797.50	
125079	10/9/2020	ALEXANDER YOUNG	RETIREE HEALTH REIMBURSEMENT	611.62	
				492,688.43	
				Current Cash Report Voided Checks:	0.00
				Prior Cash Report Voided Checks:	0.00
				Grand Total:	\$492,688.43



BOARD OF DIRECTORS REPORT

MEETING DATE:	OCTOBER 20, 2020	AGENDA ITEM: #7
DEPARTMENT:	PLANNING	
TYPE:	INFORMATIONAL	
PREPARED BY:	HILLARY BLACKERBY	_____
		<i>Signature</i>
REVIEWED BY:	GENERAL MANAGER	_____
		<i>Signature</i>
SUBJECT:	FISCAL YEAR 2019-20 ANNUAL RIDERSHIP REPORT	

RECOMMENDATIONS:

Staff requests that the Board of Directors receive a report regarding annual ridership statistics for FY 2019-20.

DISCUSSION:

Staff will discuss factors affecting MTD's system wide ridership in FY 2019-20. Staff will also discuss recent ridership trends.

ATTACHMENT:

- Ridership Summary Report: FY 2019-20
- System Ridership Report: FY 2019-20



Ridership Summary
Fiscal Year 2019-20, 4th Quarter
& 12 Month Period Ending June 30, 2020

Ridership Performance Indicators

Systemwide annual ridership totaled 5,154,750 in FY 2019-20, representing a 19.9% decrease of approximately 1,277,440 riders from FY 2018-19.

The COVID-19 pandemic has had an unprecedented effect on MTD’s service and ridership. The first 8 months of FY 2019-20 saw strong monthly ridership increases, with strong ridership numbers in early March as well. Beginning in the middle of the second week of March, the impacts of COVID-19 orders and testing results began to be reflected in ridership results.

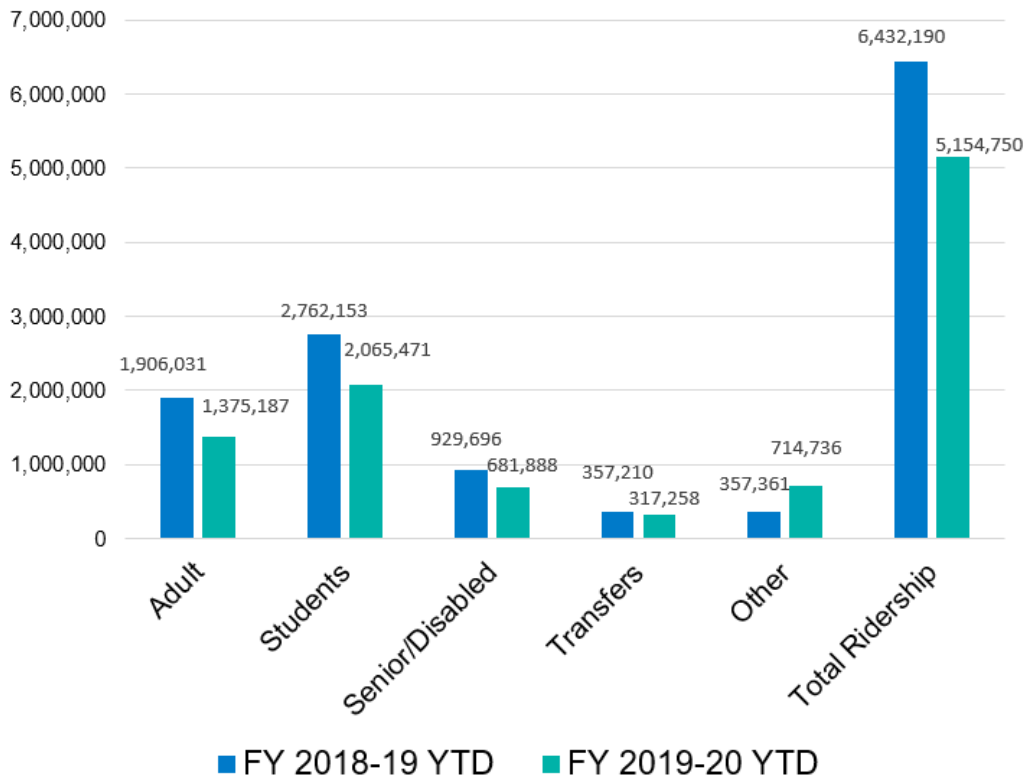
The chart below shows major dates of COVID-19 milestones that had major effects on ridership and fare revenue. The closure of UCSB, SBCC, and K-12 campus had a major impact on ridership, and Governor Newsom’s stay-at-home order further reduced the number of individuals out and about in the community, and therefore the number of those taking the bus.

Major COVID-19 Milestones and Effective Dates	
Milestone	Effective Date
Final day of UCSB on-campus instruction	March 11, 2020
Final day of SBCC school on-campus instruction	March 13, 2020
Final day of K-12 school on-campus instruction	March 13, 2020
First positive case of COVID-19 in Santa Barbara County	March 15, 2020
First day of no booster services to K-12 schools	March 16, 2020
Governor’s Stay-at-Home Order	March 19, 2020
First day of MTD rear-door boarding, suspension of fare collection, & limited Transit Center services	March 19, 2020
First day of first wave of reduced MTD service (Suspension of Lines 15x, 16, & 28, and reduction of service on Line 27)	March 19, 2020
First day of restriction of bus loads to a maximum of 8 passengers on 40’ buses and 5 passengers on 30’ buses	March 23, 2020
First day of second wave of reduced MTD service (first wave changes plus suspension of Lines 10, 30, 34, 36, 37, 90, 91, & 92)	April 6, 2020

Systemwide ridership during the fourth quarter of FY 2019-20 (April through June) totaled 405,412 representing a 75.7% decrease of approximately 1,263,871 riders from the same period of FY 2018-19.

The graph below shows ridership for the fiscal year by fare category, as compared with the prior fiscal year.

Year-to-Date Ridership by Fare Category

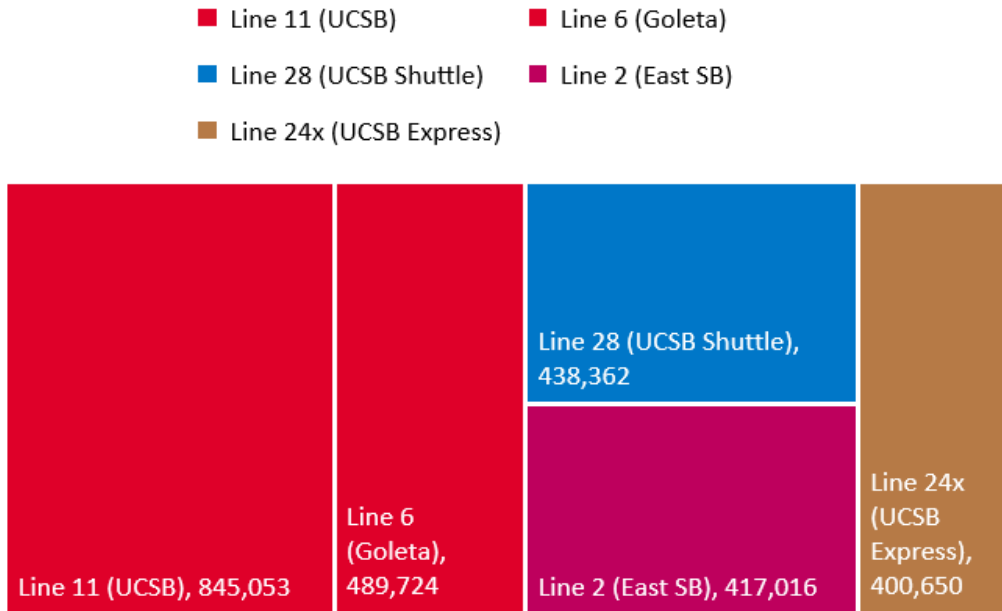


The chart below shows passengers, revenue hours and miles, and passengers per revenue hour and mile, for both the quarter and fiscal year. With the suspension of service on routes listed in the milestones table above, revenue hours and miles were down for the year for obvious reasons. For the year, revenue hours decreased by 4.7% over FY 2018-19. There was a decrease in systemwide passengers per revenue hour from 29.5 to 23.4.

Time Period	Total Passengers	Revenue Hours	Revenue Miles	Passengers per Revenue Hour	Passengers per Mile
FY 18-19 Q4	1,669,283	56,092	660,270	29.8	2.5
FY 19-20 Q4	405,412	43,610	529,827	9.3	0.8
FY 18-19 YTD	6,432,190	217,740	2,583,792	29.5	2.5
FY 19-20 YTD	5,154,750	208,906	2,509,929	23.4	2.0

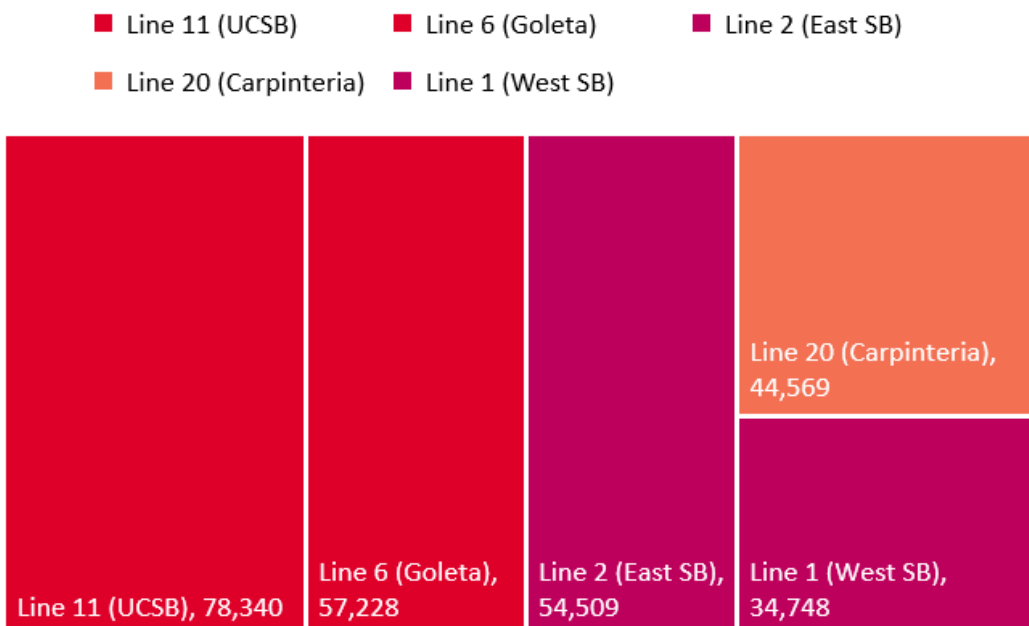
The chart below shows the top 5 lines by ridership for FY 19-20. The ridership numbers on these lines (11, 6, 28, 2, and 24x) are heavily influenced by the first three quarters of the year, where there was robust UCSB based ridership prior to campus closure.

Top 5 Lines by Ridership Year-to-Date



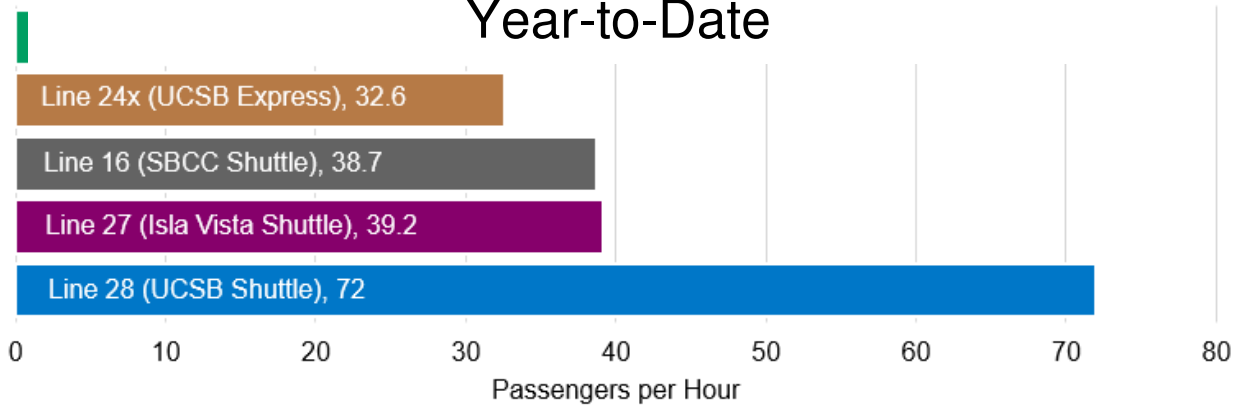
The numbers from the 4th quarter tell a different story—one of essential workers and their riding habits. Lines 11, 6, 2, 20, and 1 serve as MTD’s workhorse, core service lines. Ridership on these lines, while down along with the rest of the service, have proven robust in demand. There have been no reductions in service on these lines, and some of them are being supplemented with boosters when possible and as needed due to the maximum passenger occupancy restriction.

Top 5 Lines by Ridership, 4th Quarter



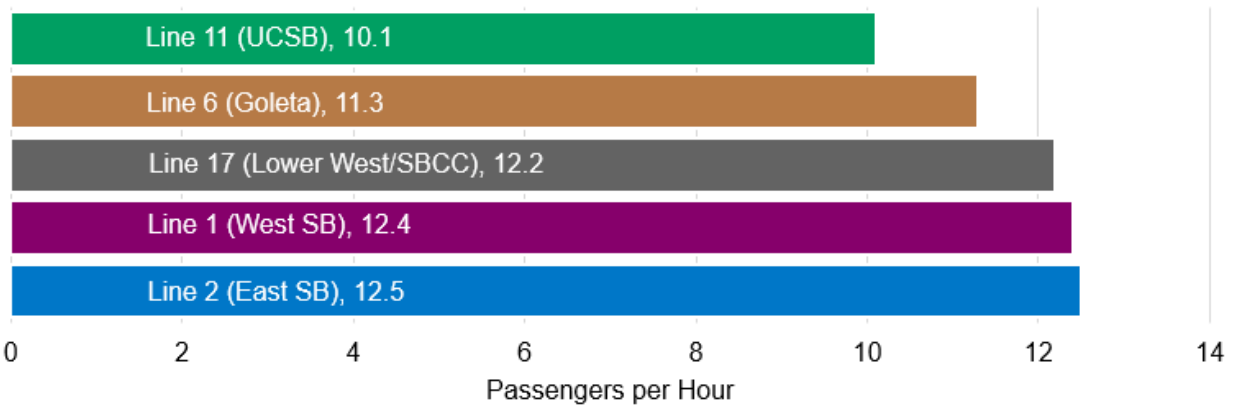
As stated above, the systemwide average of passengers per revenue hour for the year is down to 23.5 passengers per hour, and to 9.3 for the 4th quarter. MTD buses have been operating on limited capacity since mid-March, capping the ability for growth in passengers per hour. The chart below shows the top 5 lines by passengers per hour for the fiscal year, with the Line 28 (UCSB Shuttle) at 72 passengers per hour.

Top 5 Lines by Passengers per Hour Year-to-Date





The top 5 lines by passengers per hour in the 4th quarter are shown in the chart below, with the Line 2 coming in first at 12.5 passengers per hour.

Top 5 Lines by Passengers per Hour 4th Quarter



Pre-COVID-19 impact, too full to board and at-capacity loads were up, but with the strict load limit of 15 passengers per 40 foot bus and 10 passengers per 30 foot bus, these too full to board loads are slightly skewed. So far, with COVID-19 related restrictions, the lines consistently seeing too full to board conditions are Lines 2, 6, 11, and 20. Wheelchair boardings and bicycles carried are both down, year-to-date. Remarkably, even with such a dramatic drop in ridership, bicycles on the bus have stayed fairly flat.

Year-to-Date Numbers At-A-Glance

Total Ridership -19.9%	At-Capacity Loads +5.2%	Too Full to Board Loads +159.4%		
			12,286 wheelchairs boarded -18.9%	80,888 bicycles carried -5.8%

Service Days and Student Ridership

In FY 2018-19, student ridership accounted for 33.9% of MTD’s annual ridership. In FY 2019-20, students made up 40% of ridership. When fares are collected, students are identified when they board with either a youth pass or an SBCC or UCSB student ID card. With fare collection ceasing in mid-March, different categories of riders ceased to be tallied and student ridership cannot be measured in that period.

University of California, Santa Barbara (UCSB) students accounted for 22.6% of MTD’s FY 2019-20 ridership, and Santa Barbara City College (SBCC) students accounted for 8.9%. Thus, students of the two institutions combined make up over one-third of MTD’s riders. Booster routes that serve Santa Barbara Unified School District (SBUSD) secondary schools accounted for an additional 3.5% of MTD’s ridership.

Generally, MTD’s quarterly reports present number of school days for SBCC, UCSB, and Secondary, year over year, in order to normalize the data and present trends in increase or decrease of school days. In the 4th quarter of FY 19-20, while school was technically “in session” remotely, there were no in person school days. This makes it unhelpful to compare past years to this year.

For the first three quarters of FY 19-20, UCSB student ridership was up 5.9% over FY 18-19, continuing a multiyear trend. When the pandemic began and the UCSB campus closed to students, those gains were made invisible by 4th quarter ridership losses, ending the year with a 26.6% drop in UCSB student ridership.

At the midway point of FY 19-20, SBCC student ridership saw modest gains, after many years of decline. SBCC was affected similarly by the pandemic, and ended the fiscal year with a 22.9% decline from the previous year.

At the midway point of the year, boosters serving the Junior Highs and High Schools were enjoying a 3% increase in ridership over FY 18-19. With the closure of school campuses and the suspension of booster service in mid-March, booster services ended the year down 25.4%.

As shown in the table below, FY 2019-20 had two more weekday service days than FY 2018-19, and one less Sunday service day.

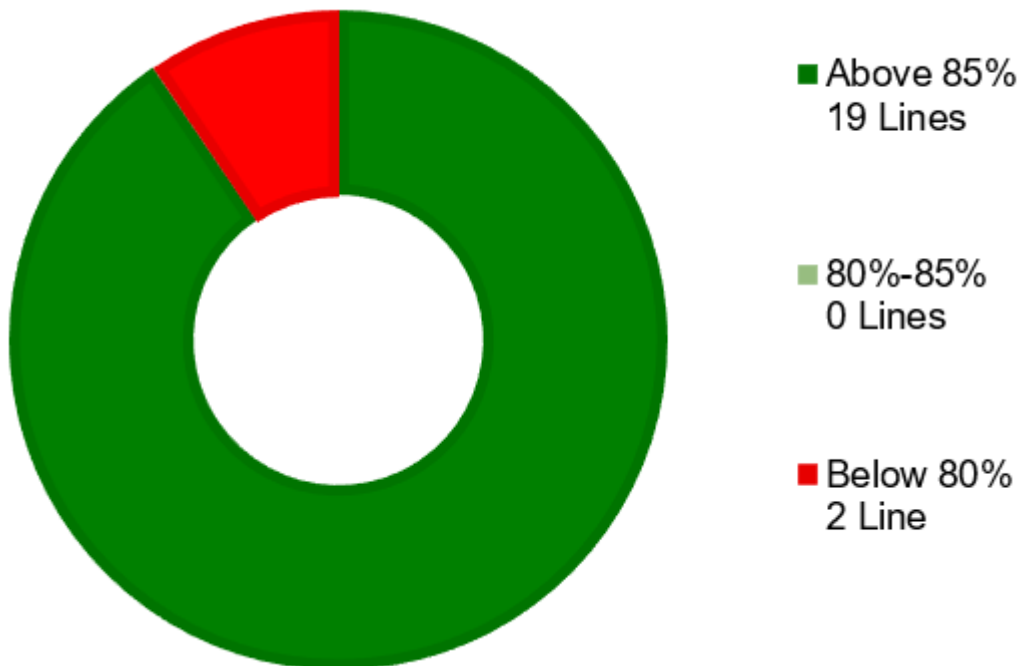
SERVICE DAYS	FY 2020	FY 2019	Variance
	Annual Total	Annual Total	Annual Total
Weekdays	250	248	2
Saturdays	56	56	0
Sundays	58	59	(1)
Total	364	363	1

On-Time Performance Indicators

Since the acquisition and installation of the Clever Devices AVL system, Planning staff has been refining the tools used to measure on-time performance. MTD’s standard is to aim for better than 80% on-time performance. “On-time” is defined as no more than 5 minutes late and no more than 1 minute early. Timeliness is tracked at scheduled timepoints on each line.

The lines included in this assessment are all of MTD’s fixed-route lines except for the Downtown and Waterfront Shuttles (no published schedule to measure against) and booster services serving Jr. Highs and High Schools (early departures from the final drop off location skews results). Of the lines measured, Lines 10 and 37 ran for 4 days in April, while Line 36 ran for the first 6 days of April.

FY 19-20 4th Quarter On-Time Performance



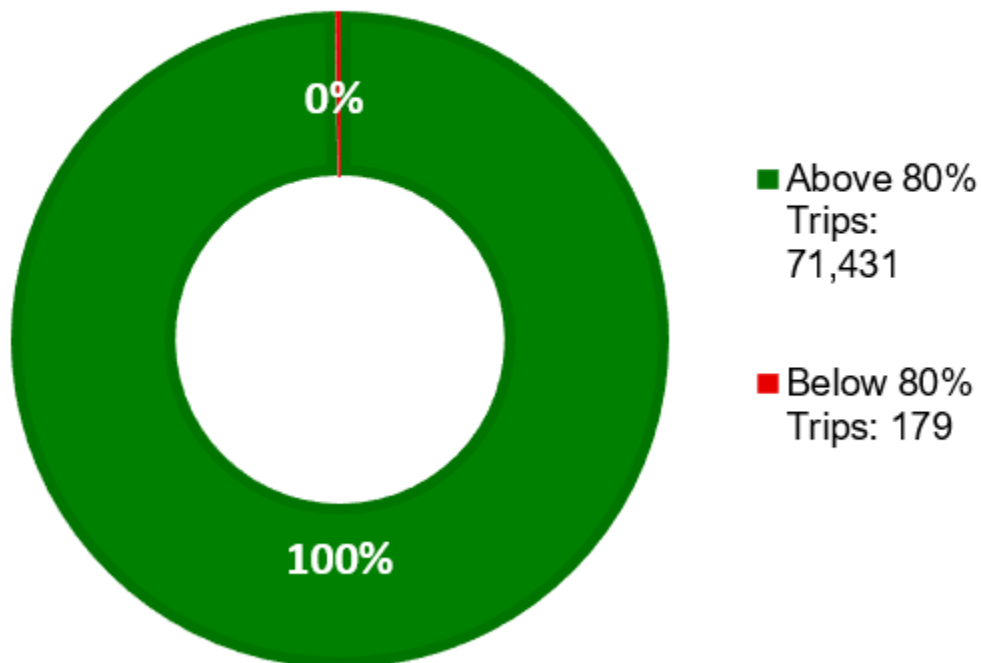
Lines with an 85% or over on-time performance for the fourth quarter of FY 19-20 are: Line 1 (West SB), Line 2 (East SB), Line 3 (Oak Park), Line 4 (Mesa/SBCC), Line 5 (Mesa/La Cumbre), Line 6 (Goleta), Line 7 (Goleta Old Town), Line 11 (UCSB), Line 12x (Goleta Express), Line 14 (Montecito), Line 17 (Lower West SB/SBCC), Line 20 (Carpinteria), Line 23 (El Encanto Heights), Line 24x (UCSB Express), Line 25 (Ellwood/Winchester Canyon), Line 27 (Isla Vista Shuttle), and Line 37 (Crosstown Shuttle).

Lines with an on-time performance of between 75 and 79% for the 4th quarter of FY 19-20 are: Line 10 (Cathedral Oaks) and Line 36 (Seaside Shuttle). These lines only ran for the first 3 and 6 days of April, respectively.

Variables that generally affect a line's on-time performance include extended road construction projects, heavy congestion, heavy passenger loads, and route detours lasting a number of days. This can vary based on time of day or day of the week.

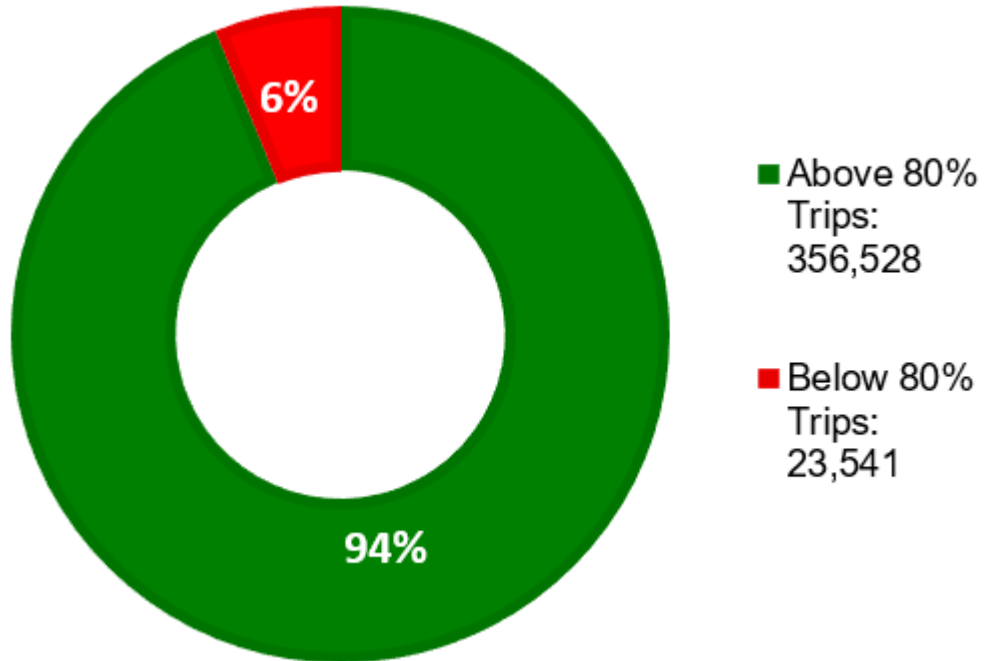
When assessing the amount of service on a particular line, staff can measure the number of trips that a given line takes in a quarter. The graphic below displays the amount of service provided by the lines hitting MTD's goal of 80% or higher for on-time service in the 4th quarter of FY 19-20.

4th Quarter Systemwide On-Time Performance by Amount of Service



FY 19-20 was the first year that MTD has reported on on-time performance. The results and progress are positive. The graphic below displays the on-time performance on-time performance by amount of service for the full fiscal year.

FY 19-20 Systemwide On-Time Performance by Amount of Service





FY 2020 System Ridership Report for 4th Quarter and for the Twelve-Month Period Ending June 30, 2020

Ridership by Fare Category (April 2020 – June 2020)

Fare Categories	Apr 20 - Jun 20	Apr 19 - Jun 19	% Change	FY 2019-2020	FY2018- 2019	% Change
General Fare	15	208,614	-100.0%	599,677	833,625	-28.1%
Transfers	210	119,355	-99.8%	317,468	476,565	-33.4%
Full Fare Prepaid ¹	104	262,326	-100.0%	761,867	1,053,910	-27.7%
Santa Barbara City College	155	119,519	-99.9%	459,379	595,982	-22.9%
Senior & Disabled Prepaid ²	106	188,216	-99.9%	530,741	728,125	-27.1%
Shuttle	13	47,577	-100.0%	140,960	194,278	-27.4%
UC Santa Barbara	99	486,629	-100.0%	1,165,071	1,587,178	-26.6%
Youth Prepaid ³	80	140,365	-99.9%	441,021	579,377	-23.9%
Free	404,547	28,669	1311.1%	537,795	115,463	365.8%
Special Pass Programs	64	12,654	-99.5%	35,981	47,620	-24.4%
Senior Cash	3	43,481	-100.0%	133,343	169,883	-21.5%
Persons with Disabilities Cash	2	7,313	-100.0%	17,804	31,688	-43.8%
Tokens	14	4,565	-99.7%	13,643	18,496	-26.2%
Total	405,412	1,669,283	-75.7%	5,154,750	6,432,190	-19.9%

¹ Includes adult 10-ride and unlimited 30-day Passport use.

² Includes seniors' and persons with disabilities' 10-ride and unlimited 30-day Passport use.

³ Includes K-12 Youth 10-ride and unlimited 30-day Passport use.

Source: MTD Passdat Program, MTD Transit Development Department, Planning Section

Revenue Hours and Revenue Miles (April 2020 – June 2020)

Metrics	Quarter			YTD		
	Apr 20 - Jun 20	Apr 19 - Jun 19	%Change	FY 2019-2020	FY2018- 2019	% Change
Passengers	405,412	1,669,283	-75.7%	5,154,750	6,432,190	-19.9%
Revenue Hours	43,610	56,092	-22.3%	208,906	219,281	-4.7%
Passengers per Revenue Hour	9.3	29.8	-68.8%	24.7	29.3	-15.9%
Miles	529,827	660,270	-19.8%	2,509,929	2,594,653	-3.3%
Passengers per Mile	0.8	2.5	-69.7%	2.1	2.5	-17.2%

Source: MTD Passdat Program, MTD Transit Development Department, Planning Section

MTD System Ridership (April 2020 – June 2020)

		Quarter			YTD		
LINE		Apr 20 - Jun 20	Apr 19 - Jun 19	% Change	FY 2019-2020	FY2018- 2019	% Change
1	West Santa Barbara	34,748	82,959	-58.1%	269,766	329,505	-18.1%
2	East Santa Barbara	54,509	125,118	-56.4%	417,016	491,296	-15.1%
3	Oak Park	17,471	50,016	-65.1%	158,661	196,177	-19.1%
4	Mesa / SBCC	10,631	30,421	-65.1%	106,016	120,921	-12.3%
5	Mesa / La Cumbre	11,273	30,025	-62.5%	104,457	125,705	-16.9%
6	Goleta	57,228	143,703	-60.2%	489,724	570,429	-14.1%
7	County Health / Fairview	26,698	72,818	-63.3%	235,514	286,421	-17.8%
10	Cathedral Oaks	17	4,511	-99.6%	14,609	18,064	-19.1%
11	UCSB	78,340	274,468	-71.5%	845,053	1,036,349	-18.5%
12x	Goleta Express	14,776	44,914	-67.1%	147,265	190,297	-22.6%
14	Montecito	8,783	18,888	-53.5%	61,250	75,373	-18.7%
15x	SBCC / UCSB Express	-	45,080	-100.0%	169,432	219,387	-22.8%
16	City College Shuttle	-	16,131	-100.0%	73,523	93,274	-21.2%
17	Low er West / SBCC	10,459	32,115	-67.4%	102,169	129,935	-21.4%
20	Carpinteria	44,569	90,592	-50.8%	317,057	349,780	-9.4%
21x	Carpinteria Express	n/a	n/a	n/a	n/a	9,835	n/a
23	Winchester Canyon	3,029	10,240	-70.4%	39,626	50,932	-22.2%
24x	UCSB Express	18,208	149,490	-87.8%	400,650	576,564	-30.5%
25	Elw ood	5,414	15,218	-64.4%	54,433	64,372	-15.4%
27	Isla Vista Shuttle	7,741	94,305	-91.8%	233,621	318,449	-26.6%
28	UCSB Shuttle	-	171,855	-100.0%	438,362	512,734	-14.5%
36	Seaside Shuttle	207	15,253	-98.6%	45,621	59,482	-23.3%
37	Crosstow n Shuttle	255	24,532	-99.0%	64,486	96,758	-33.4%
90	West Goleta Amtrak Shuttle	-	2,665	-100.0%	8,030	9,391	-14.5%
91	East Goleta Amtrak Shuttle	-	1,129	-100.0%	4,481	4,574	-2.0%
92	Santa Barbara Amtrak Shuttle	-	1,022	-100.0%	2,945	5,630	-47.7%
	Booster Services	-	59,920	-100.0%	175,581	235,273	-25.4%
System Subtotal		404,356	1,607,388	-74.8%	4,979,348	6,176,907	-19.4%
<i>Downtown Waterfront Shuttles</i>							
30	Dow ntow n Shuttle	916	49,010	n/a	141,824	207,201	n/a
31	East Beach Waterfront Shuttle	n/a	5,490	n/a	n/a	27,061	n/a
32	West Beach Waterfront Shuttle	n/a	3,850	n/a	n/a	17,476	n/a
34	Waterfront Shuttle	140	3,545	n/a	33,578	3,545	n/a
<i>Unknown</i>							
					-		
System Total		405,412	1,669,283	-75.7%	5,154,750	6,432,190	-19.9%
<i>Related Routes</i>							
11, 24x, 27, 28 UCSB Lines		104,289	690,118	-84.9%	1,917,686	2,444,096	-21.5%
1, 2, 37 East/West & Crosstown		89,512	232,609	-61.5%	751,268	917,559	-18.1%
4, 5, 15x, 16, 17 Mesa Lines		32,363	153,772	-79.0%	555,597	689,222	-19.4%
6, 11 State/Hollister		135,568	418,171	-67.6%	1,334,777	1,606,778	-16.9%

Source: MTD Passdat Program, MTD Transit Development Department, Planning Section

MTD Passengers per Revenue Hour (April 2020 – June 2020)

LINE		Quarter			YTD		
		Apr 20 - Jun 20	Apr 19 - Jun 19	% Change	FY 2019-2020	FY2018- 2019	% Change
1	West Santa Barbara	12.4	29.6	-58.1%	24.3	29.8	-18.5%
2	East Santa Barbara	12.5	28.6	-56.5%	24.1	28.5	-15.5%
3	Oak Park	7.2	20.6	-64.9%	16.6	20.6	-19.6%
4	Mesa / SBCC	9.3	25.8	-64.1%	23.4	26.1	-10.6%
5	Mesa / La Cumbre	6.4	16.9	-62.4%	14.8	17.9	-17.4%
6	Goleta	11.3	28.1	-59.8%	24.2	28.2	-14.2%
7	County Health / Fairview	6.9	18.8	-63.3%	15.4	18.8	-18.2%
10	Cathedral Oaks	0.8	10.2	-92.0%	11.2	10.6	6.2%
11	UCSB	10.1	35.6	-71.6%	27.5	33.9	-18.9%
12x	Goleta Express	8.0	24.4	-67.1%	20.0	26.0	-22.9%
14	Montecito	6.9	14.8	-53.5%	12.1	15.0	-19.3%
15x	SBCC / UCSB Express	-	27.6	-100.0%	32.3	26.0	24.1%
16	City College Shuttle	-	33.6	-100.0%	38.7	39.1	-1.0%
17	Low er West / SBCC	12.2	39.0	-68.6%	30.4	40.2	-24.4%
20	Carpinteria	9.6	19.6	-50.9%	17.3	19.7	-12.5%
23	Winchester Canyon	5.1	17.2	-70.4%	16.7	21.6	-22.5%
24x	UCSB Express	5.9	48.5	-87.8%	32.6	47.2	-30.8%
25	Elw ood	7.9	22.2	-64.4%	20.0	23.7	-15.8%
27	Isla Vista Shuttle	7.1	49.6	-85.7%	39.2	46.9	-16.4%
28	UCSB Shuttle	-	82.8	-100.0%	72.0	71.5	0.7%
36	Seaside Shuttle	3.7	14.4	-74.4%	14.2	14.1	0.4%
37	Crosstow n Shuttle	3.5	15.6	-77.8%	13.9	15.9	-12.5%
90	West Goleta Amtrak Shuttle	-	76.7	-100.0%	84.6	70.7	19.7%
91	East Goleta Amtrak Shuttle	-	28.7	-100.0%	47.2	33.3	41.9%
92	Santa Barbara Amtrak Shuttle	-	19.4	-100.0%	21.1	28.6	-26.3%
	Booster Services	-	82.1	-100.0%	90.5	84.4	7.3%
System Subtotal		9.3	29.9	-68.9%	25.1	30.1	-16.5%
<i>Downtown Waterfront Shuttles</i>							
30	Dow ntow n Shuttle	6.7	17.2	n/a	17.5	18.9	n/a
31	East Beach Waterfront Shuttle	n/a	11.6	n/a	n/a	11.7	n/a
32	West Beach Waterfront Shuttle	n/a	17.2	n/a	n/a	15.9	n/a
34	Waterfront Shuttle	3.4	n/a	n/a	12.1	n/a	n/a
<i>Unknown</i>							
		-	-	0.0%	-	-	0.0%
System Total		9.3	29.8	-68.8%	24.7	29.3	-15.7%
<i>Related Routes</i>							
11, 24x, 27, 28 UCSB Lines		8.7	46.7	-81.3%	33.4	39.7	-16.0%
1, 2, 37 East/West & Crosstown		12.3	26.6	-53.6%	24.1	28.5	-15.3%
4, 5, 15x, 16, 17 Mesa Lines		8.6	26.1	-67.2%	20.1	23.7	-15.1%
6, 11State/Hollister		10.6	32.6	-67.6%	26.2	31.6	-17.2%

Source: MTD Passdat Program, MTD Transit Development Department, Planning Section

MTD "At Capacity" Loads * (April 2020 – June 2020)

LINE	Quarter			YTD			
	Apr 20 - Jun 20	Apr 19 - Jun 19	% Change	FY 2019-2020	FY2018- 2019	% Change	
1	West Santa Barbara	6	21	-71.4%	39	53	-26.4%
2	East Santa Barbara	27	19	42.1%	93	97	-4.1%
3	Oak Park	3	10	-70.0%	51	19	168.4%
4	Mesa / SBCC	-	-	0.0%	5	4	25.0%
5	Mesa / La Cumbre	-	7	-100.0%	28	24	16.7%
6	Goleta	16	23	-30.4%	141	129	9.3%
7	County Health / Fairview	10	-	100.0%	29	32	-9.4%
10	Cathedral Oaks	-	2	-100.0%	1	6	-83.3%
11	UCSB	13	118	-89.0%	453	415	9.2%
12x	Goleta Express	3	3	0.0%	28	108	-74.1%
14	Montecito	2	12	-83.3%	30	35	-14.3%
15x	SBCC / UCSB Express	-	15	-100.0%	165	183	-9.8%
16	City College Shuttle	-	2	-100.0%	36	41	-12.2%
17	Low er West / SBCC	-	1	-100.0%	5	8	-37.5%
20	Carpinteria	15	18	-16.7%	110	89	23.6%
21x	Carpinteria Express	-	-	0.0%	-	1	-100.0%
23	Winchester Canyon	-	7	-100.0%	5	14	-64.3%
24x	UCSB Express	-	164	-100.0%	195	687	-71.6%
25	Ellw ood	-	1	-100.0%	5	16	-68.8%
27	Isla Vista Shuttle	2	85	-97.6%	574	406	41.4%
28	UCSB Shuttle	-	51	-100.0%	487	164	197.0%
36	Seaside Shuttle	-	2	-100.0%	16	1	1500.0%
37	Crosstow n Shuttle	-	-	0.0%	8	9	-11.1%
90	West Goleta Amtrak Shuttle	-	-	0.0%	-	-	0.0%
91	East Goleta Amtrak Shuttle	-	-	0.0%	-	-	0.0%
92	Santa Barbara Amtrak Shuttle	-	104	-100.0%	-	-	0.0%
	Booster Services	-	-	100.0%	464	267	73.8%
System Subtotal		97	665	-85.4%	2,968	2,808	5.7%
<i>Downtown Waterfront Shuttles</i>							
30	Dow ntown Shuttle	1	6	n/a	46	60	n/a
31	East Beach Waterfront Shuttle	n/a	3	n/a	n/a	4	n/a
32	West Beach Waterfront Shuttle	n/a	n/a	n/a	n/a	n/a	n/a
34	Waterfront Shuttle	-	n/a	n/a	6	n/a	n/a
<i>Related Routes</i>							
11, 24x, 27, 28 UCSB Lines		15	418	-96.4%	1,709	1,672	2.2%
1, 2, 37 East/West & Crosstow n		33	40	-17.5%	140	159	-11.9%
4, 5, 15x, 16, 17 Mesa Lines		-	25	-100.0%	239	260	-8.1%
6, 11 State/Hollister		29	141	-79.4%	594	544	9.2%
<i>Unknown/Miscellaneous</i>							
		-	-	0.0%	1	-	0.0%
System Total		98	674	-85.5%	3,021	2,872	5.2%

*Classified as a 30-foot vehicle with 10 or more standees, or a **40-foot vehicle with 20 or more**.
Source: GFI Genfare, MTD Transit Development Department, Planning Section

MTD “Too Full to Board” Loads * (April 2020 – June 2020)

LINE	Quarter			YTD			
	Apr 20 - Jun 20	Apr 19 - Jun 19	% Change	FY 2019-2020	FY2018- 2019	% Change	
1	West Santa Barbara	201	3	6600.0%	233	16	1356.3%
2	East Santa Barbara	666	6	11000.0%	781	14	5478.6%
3	Oak Park	261	2	12950.0%	292	4	7200.0%
4	Mesa / SBCC	28	-	100.0%	32	-	100.0%
5	Mesa / La Cumbre	100	1	9900.0%	127	7	1714.3%
6	Goleta	1,035	11	9309.1%	1,262	63	1903.2%
7	County Health / Fairview	124	-	100.0%	161	6	2583.3%
10	Cathedral Oaks	-	7	-100.0%	12	12	0.0%
11	UCSB	1,394	323	331.6%	2,312	1,015	127.8%
12x	Goleta Express	101	7	1342.9%	170	73	132.9%
14	Montecito	257	-	100.0%	274	-	100.0%
15x	SBCC / UCSB Express	-	37	-100.0%	243	223	9.0%
16	City College Shuttle	-	1	-100.0%	15	5	200.0%
17	Low er West / SBCC	54	1	5300.0%	62	1	6100.0%
20	Carpinteria	620	7	8757.1%	776	21	3595.2%
21x	Carpinteria Express	-	-	100.0%	1	-	100.0%
23	Winchester Canyon	10	11	-9.1%	17	27	-37.0%
24x	UCSB Express	15	148	-89.9%	535	667	-19.8%
25	Elw ood	27	2	100.0%	30	3	900.0%
27	Isla Vista Shuttle	40	68	-41.2%	677	391	73.1%
28	UCSB Shuttle	-	256	-100.0%	943	736	28.1%
36	Seaside Shuttle	-	-	0.0%	5	14	-64.3%
37	Crosstow n Shuttle	5	-	100.0%	14	4	250.0%
90	West Goleta Amtrak Shuttle	-	-	0.0%	-	-	0.0%
91	East Goleta Amtrak Shuttle	-	-	0.0%	1	-	100.0%
92	Santa Barbara Amtrak Shuttle	-	74	-100.0%	-	-	0.0%
	Booster Services	-	-	0.0%	198	180	10.0%
System Subtotal		4,938	965	411.7%	9,173	3,482	163.4%
<i>Downtown Waterfront Shuttles</i>							
30	Dow ntow n Shuttle	30	24	n/a	155	110	n/a
31	East Beach Waterfront Shuttle	n/a	-	n/a	n/a	3	n/a
32	West Beach Waterfront Shuttle	n/a	1	n/a	n/a	5	n/a
34	Waterfront Shuttle	1	n/a	n/a	9	n/a	n/a
<i>Related Routes</i>							
11, 24x, 27, 28 UCSB Lines		1,449	795	82.3%	4,467	2,809	59.0%
1, 2, 37 East/West & Crosstow n		872	9	9588.9%	1,028	34	2923.5%
4, 5, 15x, 16, 17 Mesa Lines		182	40	355.0%	479	236	103.0%
6, 11 State/Hollister		2,429	334	627.2%	3,574	1,078	231.5%
<i>Unknown/Miscellaneous</i>							
		-	-	0.0%	3	-	0.0%
System Total		4,969	990	401.9%	9,340	3,600	159.4%

* Indicates that passengers were refused service because a vehicle was too full to safely board.
Source: GFI Genfare, MTD Transit Development Department, Planning Section

MTD Bicycles Carried (April 2020 – June 2020)

LINE		Quarter			YTD		
		Apr 20 - Jun 20	Apr 19 - Jun 19	% Change	FY 2019-2020	FY2018- 2019	% Change
1	West Santa Barbara	533	566	-5.8%	1,959	1,939	1.0%
2	East Santa Barbara	1,230	1,490	-17.4%	5,082	4,948	2.7%
3	Oak Park	141	413	-65.9%	1,025	1,711	-40.1%
4	Mesa / SBCC	389	365	6.6%	1,382	1,439	-4.0%
5	Mesa / La Cumbre	521	458	13.8%	2,194	2,030	8.1%
6	Goleta	2,845	2,791	1.9%	11,513	11,970	-3.8%
7	County Health / Fairview	1,288	1,528	-15.7%	5,453	6,472	-15.7%
10	Cathedral Oaks	4	95	-95.8%	307	301	2.0%
11	UCSB	4,172	4,553	-8.4%	18,303	19,735	-7.3%
12x	Goleta Express	1,140	1,394	-18.2%	5,318	5,631	-5.6%
14	Montecito	246	254	-3.1%	908	1,175	-22.7%
15x	SBCC / UCSB Express	-	631	-100.0%	2,392	2,976	-19.6%
16	City College Shuttle	-	97	-100.0%	537	542	-0.9%
17	Low er West / SBCC	235	274	-14.2%	866	822	5.4%
20	Carpinteria	2,276	2,079	9.5%	8,468	6,971	21.5%
21x	Carpinteria Express	-	-	0.0%	-	199	-100.0%
23	Winchester Canyon	168	136	23.5%	727	955	-23.9%
24x	UCSB Express	1,695	2,766	-38.7%	8,893	10,726	-17.1%
25	Elw ood	190	199	-4.5%	1,047	959	9.2%
27	Isla Vista Shuttle	118	482	-75.5%	1,485	1,492	-0.5%
28	UCSB Shuttle	-	890	-100.0%	2,769	2,659	4.1%
36	Seaside Shuttle	-	2	-100.0%	4	2	100.0%
37	Crosstow n Shuttle	-	2	-100.0%	7	58	-87.9%
90	West Goleta Amtrak Shuttle	-	11	-100.0%	15	16	-6.3%
91	East Goleta Amtrak Shuttle	-	4	100.0%	36	44	-18.2%
92	Santa Barbara Amtrak Shuttle	-	38	-100.0%	3	9	-66.7%
	Booster Services	65	1	6400.0%	195	128	52.3%
System Subtotal		17,256	21,519	-19.8%	80,888	85,909	-5.8%
<i>Downtown Waterfront Shuttles</i>							
30	Dow ntown Shuttle	-	-	0.0%	-	-	0.0%
31	East Beach Waterfront Shuttle	-	-	0.0%	-	-	0.0%
32	West Beach Waterfront Shuttle	-	-	0.0%	-	-	0.0%
34	Waterfront Shuttle	-	-	0.0%	-	-	0.0%
<i>Related Routes</i>							
11, 24x, 27, 28 UCSB Lines		5,985	8,691	-31.1%	31,450	34,612	-9.1%
1, 2, 37 East/West & Crosstow n		1,763	2,058	-14.3%	7,048	6,945	1.5%
4, 5, 15x, 16, 17 Mesa Lines		1,145	1,825	-37.3%	7,371	7,809	-5.6%
6, 11 State/Hollister		7,017	7,344	-4.5%	29,816	31,705	-6.0%
<i>Unknown/Miscellaneous</i>							
		2	-	0.0%	9	8	0.0%
System Total		17,258	21,519	-19.8%	80,897	85,917	-5.8%

¹ MTD electric shuttles cannot carry bicycles.

Source: GFI Genfare, MTD Transit Development Department, Planning Section

MTD Wheelchairs Boarded (April 2020 – June 2020)

LINE		Quarter			YTD		
		Apr 20 - Jun 20	Apr 19 - Jun 19	% Change	FY 2019-2020	FY2018- 2019	% Change
1	West Santa Barbara	88	352	-75.0%	1,134	1,487	-23.7%
2	East Santa Barbara	352	334	5.4%	1,556	1,391	11.9%
3	Oak Park	55	234	-76.5%	577	868	-33.5%
4	Mesa / SBCC	5	51	-90.2%	177	178	-0.6%
5	Mesa / La Cumbre	14	153	-90.8%	470	482	-2.5%
6	Goleta	181	478	-62.1%	1,505	1,879	-19.9%
7	County Health / Fairview	163	539	-69.8%	1,590	2,153	-26.1%
10	Cathedral Oaks	-	2	-100.0%	26	12	116.7%
11	UCSB	263	642	-59.0%	1,909	2,572	-25.8%
12x	Goleta Express	49	161	-69.6%	550	590	-6.8%
14	Montecito	48	25	92.0%	159	145	9.7%
15x	SBCC / UCSB Express	-	6	-100.0%	8	74	-89.2%
16	City College Shuttle	-	100	-100.0%	311	482	-35.5%
17	Low er West / SBCC	4	40	-90.0%	174	172	1.2%
20	Carpinteria	249	382	-34.8%	1,468	1,229	19.4%
21x	Carpinteria Express	-	-	0.0%	-	27	-100.0%
23	Winchester Canyon	2	13	-84.6%	23	46	-50.0%
24x	UCSB Express	13	219	-94.1%	375	673	-44.3%
25	Elw ood	5	16	-68.8%	67	68	-1.5%
27	Isla Vista Shuttle	13	9	44.4%	40	38	5.3%
28	UCSB Shuttle	-	7	-100.0%	27	43	-37.2%
36	Seaside Shuttle	-	71	-100.0%	25	29	-13.8%
37	Crosstow n Shuttle	1	-	100.0%	112	211	-46.9%
90	West Goleta Amtrak Shuttle	-	1	-100.0%	-	-	0.0%
91	East Goleta Amtrak Shuttle	-	-	0.0%	-	1	-100.0%
92	Santa Barbara Amtrak Shuttle	-	5	-100.0%	2	1	100.0%
	Booster Services	-	1	-100.0%	1	14	-92.9%
System Subtotal		1,505	3,841	-60.8%	12,286	14,865	-17.3%
<i>Downtown Waterfront Shuttles</i>							
30	Dow ntown Shuttle	6	174	n/a	521	800	n/a
31	East Beach Waterfront Shuttle	-	29	n/a	-	141	n/a
32	West Beach Waterfront Shuttle	-	19	n/a	-	75	n/a
34	Waterfront Shuttle	1	7	n/a	90	15	n/a
<i>Related Routes</i>							
11, 24x, 27, 28 UCSB Lines		289	877	-67.0%	2,351	3,326	-29.3%
1, 2, 37 East/West & Crosstow n		441	686	-35.7%	2,802	3,089	-9.3%
4, 5, 15x, 16, 17 Mesa Lines		23	350	-93.4%	1,140	1,388	-17.9%
6, 11 State/Hollister		444	1,120	-60.4%	3,414	4,451	-23.3%
<i>Unknown/Miscellaneous</i>							
		-	-	-100.0%	3	3	-100.0%
System Total		1,512	4,070	-62.9%	12,900	15,899	-18.9%

Source: GFI Genfare, MTD Transit Development Department, Planning Section



BOARD OF DIRECTORS REPORT

MEETING DATE: OCTOBER 20, 2020 **AGENDA ITEM: #8**
DEPARTMENT: MARKETING
TYPE: INFORMATIONAL ITEM
PREPARED BY: HILLARY BLACKERBY _____
Signature
REVIEWED BY: GENERAL MANAGER _____
Signature
SUBJECT: COMMUNITY SURVEY RESULTS & HEALTH & SAFETY
COMMITMENTS CAMPAIGN

DISCUSSION:

Community Survey Results

When it became clear that the COVID-19 pandemic would continue into the summer of 2020 and beyond, MTD staff decided to conduct a survey of the public. The goal was to survey both bus riders and non-bus riders to gauge their reasons for riding (or not riding) MTD buses at that time, and what might make them feel more confident in taking the bus in the future.

The survey was open from June 29, 2020 to July 19, 2020, was available in English and Spanish, and was conducted entirely online in an effort to minimize person-to-person contact. The public was notified of the survey in the following ways: MTD social media channels (Facebook, Instagram, Twitter), press release, partner agency distribution lists, flyers with QR codes at bus stops, and a splash survey prompt on the MTD website.

MTD received a total of 935 survey responses, with 46 in Spanish and the rest in English. This marks the largest number of responses in Spanish for any of MTD's surveys in recent years. 388 respondents (41.5%) were taking MTD buses at the time of survey. The rest of the respondents (58.5%) were not taking the bus at that time for one reason or another. Some of those respondents were not taking it at the moment due to COVID-19 related reasons (working from home, job loss, health concerns), and others said they do not generally take the bus in normal times.

Over a third of those currently riding said they used MTD buses daily (35%), with another 31.8% stating they used the bus 2 or 3 times a week. Of the folks using the bus, 56.9% were using it to get to work, 50% were traveling on the bus to get groceries and/or visit the bank, and 40.7% were using it for medical appointments and/or pharmacy visits. 43% of individuals riding the bus identified as essential workers. The majority of these essential workers were in either grocery, food service, or health care professions. While it has long been suspected that MTD provides a vital service to people in our community, it is rare to see the system stripped down to those riders who work in critical industries that keep us fed and healthy.

BOARD OF DIRECTORS REPORT

Respondents not taking the bus at the time of survey were asked “when state and local stay-at-home orders are lifted, how soon will you feel comfortable riding MTD buses again?” The largest response was “I don’t know” with 40.5%, 21.2% said they would feel comfortable when there was a COVID-19 vaccine, 14.8% said immediately, 7% said within 2 to 3 weeks, with the rest of the respondents feeling comfortable at two months, six months, or over a year. As a reminder, this survey was in the field at a time when parts of the economy had opened up, and a new spike in cases was taking place. Face coverings were mandatory on MTD buses starting on May 1st, but they weren’t mandatory community wide until late July.

All respondents were asked when public health orders are lifted, what would make them more likely to ride MTD buses, and they were invited to check all that apply. 88.6% of respondents said enhanced cleaning and disinfecting of buses would make them more likely to ride. Other responses included limiting capacity on the bus to allow for physical distancing (57.9%), more frequent service (42.6%), amenities like WiFi (20.6%), and other (25%). Those selecting other were asked to describe what else would make them more likely to ride.

When asked to rate the importance of current and future practices on board, the following were rated as very important or important at the listed percentages: cleaning and disinfecting of buses (93%), requiring face coverings of all passengers and bus operators (90%), limiting the number of passengers allowed on board/physical distancing on the bus (85%), keeping riders informed of service changes (85%), more frequent bus service (69%), the ability to pay your fare directly with your smartphone or credit/debit card (62%), and onboard WiFi (35%).

All of this customer and community feedback has informed MTD’s continued efforts to protect the health and safety of our riders and employees.

APTA Health and Safety Commitments Program

Santa Barbara MTD is a member of the American Public Transportation Association (APTA), a nonprofit professional international association representing all modes of public transportation, comprised of public and private sector members. In response to the COVID-19 pandemic, APTA has provided a wealth of best practices, webinars, virtual meetings, and other resources for public transit agencies. The challenges of the pandemic for public transit spurred the creation of the APTA Health & Safety Commitments Program. This program is designed to help public transit agencies put in place their own, individualized policies and practices that transit users have told us they want and expect. The Program defines four core categories of responsibilities – for every transit agency and for their passengers – making this a true partnership for health and safety. The four core categories of the APTA program are:

- Following public health guidelines from official sources
- Protecting each other by requiring face coverings and other protection
- Keeping passengers informed and empowered to choose the safest times and routes to ride
- Putting health first by requiring riders and employees to avoid public transit if they have been exposed to COVID-19 or feel ill

Santa Barbara MTD signed the program pledge in late August, and Chief Safety Officer and Director of HR and Risk Mary Gregg has been managing these rigorous health and safety practices already implemented earlier in the spring.

BOARD OF DIRECTORS REPORT

As part of the program, APTA has provided a toolkit of materials for participating agencies to use to communicate that commitment to the public. The public component of MTD's campaign is set to launch in mid-October, complete with interior and exterior bus ads, videos demonstrating behind the scenes cleaning and disinfecting, social media posts, press releases, and a dedicated page on MTD's website to find the latest COVID-19 updates. The purpose of this campaign is to share what MTD is doing to make every ride safer, and what every rider can do to help.



BOARD OF DIRECTORS REPORT

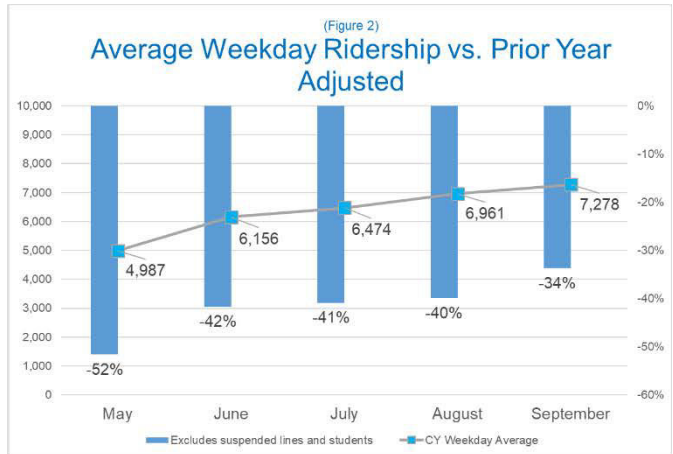
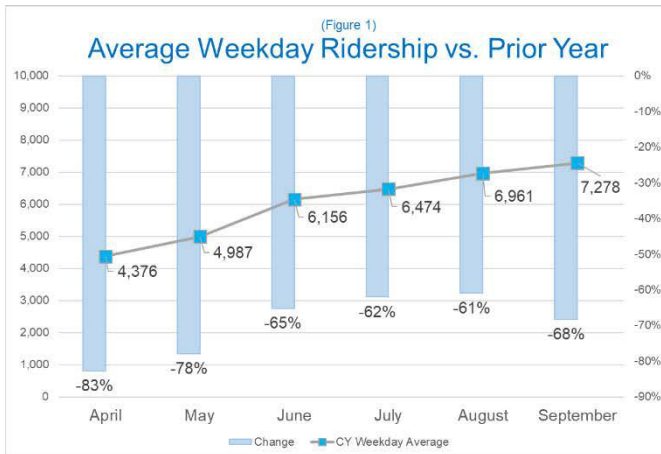
MEETING DATE:	OCTOBER 20, 2020	AGENDA ITEM: #9
DEPARTMENT:	BOARD OF DIRECTORS	
TYPE:	ACTION ITEM	
PREPARED BY:	JERRY ESTRADA	_____
		<i>Signature</i>
REVIEWED BY:	GENERAL MANAGER	_____
		<i>Signature</i>
SUBJECT:	ANNUAL ELECTION OF BOARD OFFICERS	

DISCUSSION:

The Board will hold elections for the following Board assignments:

- Chair
- Vice Chair
- Secretary

To: MTD Board of Directors
 From: Jerry Estrada, General Manager
 Date: October 20, 2020
 Subject: General Manager's Report



The two graphs above provide the average weekday ridership in each month between April and September and the corresponding percentage decline versus the prior year ridership results. Figure 1 shares the percentage decline in total ridership, which initially decreased by 83% in April and has improved to 68% in September. Figure 2's prior year ridership figures were adjusted to account for suspended routes, and the lack of in person instruction at educational institutions. As such, prior year ridership from the aforementioned suspended routes and UCSB, SBCC and Youth 10-ride were deducted from the totals for Figure 2. As the reader can see in Figure 2, as of September, the Lines that are currently operational are down by 34% versus prior year statistics, less students.

The steady rise in ridership coupled with the maximum passenger occupancy restriction currently in place for physical distancing has resulted in the regular deployment of booster buses in September. MTD's ability to hire additional drivers over the past few months has allowed for regular boosting to take place.

The Operations and Planning departments are preparing for their scheduled "Round Table" on October 27 in preparation for the November driver bid. At this meeting, both departments will be reviewing the different scenarios for our next bid, which will commence on November 30. Generally, we begin bidding approximately one week after the round table; the entire bidding process normally takes 3-4 weeks. This particular bidding session, will include bus operators choosing runs on our upcoming holidays that land within this bid period. In addition, folks will be bidding for their vacation times for the next vacation year. Additionally, we have commenced the bidding process for our two upcoming holidays: Veteran's Day and the day after Thanksgiving.

Our new mechanic, Allen Warner, started Monday, October 5 and he is working on familiarizing himself with our fleet. Our new utility worker Miguel Rico Tapia is scheduled to start Monday, October 19.

On September 6, we began using electrostatic sprayers to further enhance our disinfecting efforts. Every night all buses and relief cars returning from service are disinfected using electrostatic sprayers to apply an EPA certified solution with a one-minute kill claim for corona virus.

The Charge Ready Transport Agreement has been executed, paving the way for staff to begin working with SCE's consultants to develop a formal design for make ready infrastructure for 14 heavy-duty charge ports.

Staff conducted interviews on October 13 for the Fleet Renewal Campaign RFP. Based upon the interviews, one firm will be selected to enter into negotiations with MTD. If Staff is able to negotiate fair and reasonable pricing with the vendor, a recommendation for award will be brought to the Board.

Staff is continuing to work with the City of Santa Barbara and CALSTART on the California Energy Commission Blueprints for Medium- and Heavy-Duty Zero-Emission Vehicle Infrastructure (GFO-20-601) grant application. It is anticipated that the application will be submitted in advance of the November 13 deadline.

Staff submitted the monthly ridership and safety and security reports for MTD service and the quarterly Federal Financial Reports and Milestone Progress Reports for MTD's open federal awards to the Federal Transit Administration, as required.

On Wednesday, October 14, staff will participate with SBCAG staff and the other urbanized area transit providers in Santa Barbara County in a kick-off meeting for the Federal Section 5307 regional call for projects. The agencies conduct this process every three years to plan for programming the Section 5307 funds in the Federal Transportation Improvement Program (FTIP). The upcoming process will cover FY 2022, FY 2023, & FY 2024.

On Monday, October 19, staff will participate with SBCAG staff and the other transit providers in Santa Barbara County in a kick-off meeting for the California State of Good Repair (SGR) regional call for projects. This process is expected to result in programming four years of SGR population-based funding for Santa Barbara County transit projects.