



BOARD OF DIRECTORS APPROVED MINUTES

REGULAR MEETING
of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency
Tuesday, November 17, 2020
8:30 AM
John G. Britton Auditorium
550 Olive Street, Santa Barbara, CA 93101

ITEMS TO BE CONSIDERED:

- 1. CALL TO ORDER**
Chair Dave Davis called the meeting to order at 8:30 AM.
- 2. ROLL CALL OF THE BOARD MEMBERS**
Chair Davis reported that all members were present, with the exception of Director Dick Weinberg.
- 3. REPORT REGARDING POSTING OF AGENDA**
Christina Perry, Clerk of the Board and Administrative Assistant, reported that the agenda was posted on Friday, November 13, 2020, at MTD's Administrative office, mailed and emailed to those on the agenda list, and posted on MTD's website.

CONSENT CALENDAR

- 4. APPROVAL OF PRIOR MINUTES - (ACTION MAY BE TAKEN)**
The Board of Directors was asked to approve the draft minutes for the meeting of November 3, 2020.
- 5. CASH REPORT - (ACTION MAY BE TAKEN)**
The Board of Directors was asked to review and approve the Cash Report from the following dates: October 24, 2020 through November 6, 2020.

Vice Chair Dave Tabor moved to approve the consent calendar. Director Olivia Rodriguez seconded the motion. Chair Davis opened a roll call vote and the motion passed unanimously with abstention from Director Chuck McQuary for the Prior Minutes.

THIS CONCLUDES THE CONSENT CALENDAR

- 6. PUBLIC COMMENT**
No public comments were made.

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7. FY 2019-20 AUDITED FINANCIAL STATEMENTS AND REPORTS - (ATTACHMENTS - INFORMATIONAL)

Director of Finance and Administration Brad Davis presented the Single Audit Report for the fiscal year ended June 30, 2020 to the Board. Mr. Brad Davis was assisted in his presentation by Brown Armstrong Partner Ryan Nielsen.

Chair Dave Davis requested a motion to accept receipt of the report. Director Paula Perotte made the motion as suggested. Director Chuck McQuary seconded the motion. The motion passed unanimously in a roll call vote.

8. FINANCIAL UPDATE & FIRST QUARTER REVIEW OF FISCAL YEAR 2020-21 - (ATTACHMENT - INFORMATIONAL)

Mr. Brad Davis presented an update to the Board on the current financial outlook and the first quarter results for Fiscal Year 2020-21.

9. FLEET RENEWAL CAMPAIGN RFP CONTRACT AWARD RECOMMENDATION - (ACTION MAY BE TAKEN)

Capital Projects Manager Ryan Gripp requested that the Board authorize the General Manager to enter into a contract with Complete Coach Works for a bus refurbishment campaign.

Director Perotte moved to grant authorization to General Manager Jerry Estrada to enter into the contract as recommended. Vice Chair Tabor seconded the motion. The motion passed after a unanimous roll call vote.

10. RECOMMENDATION TO AWARD A SOLE SOURCE CONTRACT TO CUMMINS PACIFIC - (ACTION MAY BE TAKEN)

Mr. Gripp requested that the Board authorize the General Manager to award a contract to Cummins Pacific for the procurement of seven Cummins EPA2017 L9 diesel engines.

Director Rodriguez moved to grant authorization to General Manager Estrada to enter into the contract as recommended. Vice Chair Tabor seconded the motion. The motion passed after a unanimous roll call vote.

11. AWARD AGREEMENT FOR A WORKERS' COMPENSATION THIRD PARTY ADMINISTRATOR - (ATTACHMENTS - ACTION MAY BE TAKEN)

Staff recommended that the Board authorize the General Manager to award and execute an agreement with Tristar Risk Management for Third-Party Administration (TPA) Services for MTD's self-insured Workers' Compensation Program. Presentation to the Board was made by Mary Gregg, Director of Human Resources and Risk, Valerie White, Purchasing Agent, and Adrian Garcia, representing Tristar Risk Management.

Vice Chair Tabor moved to authorize General Manager Estrada to award and execute the recommended agreement. Director Rodriguez seconded the motion. The motion passed after a unanimous roll call vote.

12. GENERAL MANAGER'S REPORT - (INFORMATIONAL)

General Manager Estrada provided an update on district activities.

13. COMMUNICATIONS - (INFORMATIONAL)

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General Manager Estrada noted correspondence regarding Measure A Investment Plan Amendment Letter.

14. OTHER BUSINESS AND REPORTS - (INFORMATIONAL)

Chair Davis reminded the Board that a Special Meeting will convene on December 8, 2020.

15. ADJOURNMENT

Director Rodriguez moved to adjourn the meeting. Director Perotte seconded the motion. The motion was approved after a roll call vote and the meeting was adjourned at 10:29 AM.