



**REGULAR MEETING**  
of the  
**SANTA BARBARA METROPOLITAN TRANSIT DISTRICT BOARD OF DIRECTORS**  
a Public Agency  
**Tuesday, February 16, 2021**  
**8:30 AM**  
**VIA TELECONFERENCE**

**IMPORTANT NOTICE REGARDING THIS BOARD MEETING:**

This virtual meeting is being conducted utilizing teleconferencing and electronic means pursuant to State of California Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020, regarding the COVID-19 pandemic. The public may only view a livestream of the meeting online at: <http://tinyurl.com/sbmtdyoutube>

**Public Participation**

To make a general public comment or to comment on a specific agenda item, the following methods are available: Email, Phone, and Zoom webinar.

**All comments will be limited to 3 minutes per speaker.**

**1. Email:**

- Submit public comment to [clerk@sbmtd.gov](mailto:clerk@sbmtd.gov) *before 12 p.m.* on the Monday prior to the Board meeting for advance distribution to the Board of Directors.
- Public comment emails submitted to [clerk@sbmtd.gov](mailto:clerk@sbmtd.gov) *during* the meeting will be recognized *if* the email is received prior to or during the item to be addressed.
- **In ALL emailed Public Comments, please include:**
  - (A) The agenda item(s) to be addressed
  - (B) If you would like your comment read into the record
  - (C) Public Comment text

**2. Phone:** Call the Zoom webinar line 10 minutes prior to the 8:30 a.m. meeting start time:

- Toll-Free Dial-in: **(669) 900-6833.**
  - When prompted, enter Meeting ID **926 8741 4642** and then #.
  - When prompted for a password, dial **155497** and then #.
- When the item you wish to address is announced, dial \*9 to request to comment.

Please mute your phone until called to speak. If you do not have a mute button, you may mute by dialing \*6. You can unmute by pressing the same keys (\*6). When the chair calls for public comment, the clerk will announce you and will unmute your microphone.

**3. Zoom webinar & computer audio:** View the webinar at the following link at 8:30 a.m.:

<https://zoom.us/j/92687414642?pwd=QVhKaGJSdXNlNnZmRDBXck9tbmF6dz09>

To give public comment via the Zoom webinar, click the "Raise Hand" button only when the item you wish to speak on has begun. When the chair calls for public comment, the clerk will announce you and will unmute your microphone. The public will not be able to share their video or screen.

## BOARD OF DIRECTORS AGENDA

### BOARD MEMBERS WILL JOIN VIA TELECONFERENCE

#### ITEMS TO BE CONSIDERED:

**1. CALL TO ORDER**

**2. ROLL CALL OF THE BOARD MEMBERS**

Dave Davis (Chair), David Tabor (Vice Chair), Bill Shelor (Secretary), Dick Weinberg (Director), Chuck McQuary (Director), Paula Perotte (Director), Jen Lemberger (Director).

**3. REPORT REGARDING POSTING OF AGENDA**

#### CONSENT CALENDAR

**4. APPROVAL OF PRIOR MINUTES - (ACTION MAY BE TAKEN)**

The Board of Directors will be asked to approve the draft minutes for the meeting of January 19, 2020.

**5. CASH REPORT - (ACTION MAY BE TAKEN)**

The Board of Directors will be asked to review and approve the Cash Report from the following dates: January 9, 2021 through January 22, 2021; January 23, 2021 through February 5, 2021.

#### THIS CONCLUDES THE CONSENT CALENDAR

**6. PUBLIC COMMENT**

Members of the public may address the Board of Directors on items within the jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, see the above instructions on giving remote public comment. Additional public comment will be allowed during each agenda item, including closed session items.

**7. ADOPTION OF FISCAL YEAR 2021-22 MEASURE A PROGRAM OF PROJECTS SUBMITTAL - (ATTACHMENT - ACTION MAY BE TAKEN)**

Staff will request that the Board approve the submittal of Santa Barbara Metropolitan Transit District (MTD) Measure A Program of Projects for Fiscal Year 2021-22 (FY 2021-22).

**8. FISCAL YEAR 2020-21 BUDGET REVISION - (ATTACHMENTS - ACTION MAY BE TAKEN)**

Staff will recommend that the Board adopt the attached draft Fiscal Year (FY) 2020-21 Budget Revision.

**9. UPCOMING CAPITAL FUNDING OPPORTUNITIES - (INFORMATIONAL)**

Staff will request that the Board receive update from staff on upcoming funding opportunities and provide feedback.

**10. GENERAL MANAGER'S REPORT - (INFORMATIONAL)**

The General Manager will provide an update on district activities.

**11. OTHER BUSINESS AND REPORTS - (INFORMATIONAL)**

The Board will report on other related public transit issues and committee meetings.

<b>BOARD OF DIRECTORS AGENDA</b>
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**12. ADJOURNMENT**

**AMERICANS WITH DISABILITIES ACT:** If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 805.963.3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



**BOARD OF DIRECTORS DRAFT MINUTES**

**REGULAR MEETING**  
of the  
**BOARD OF DIRECTORS**  
of the  
**SANTA BARBARA METROPOLITAN TRANSIT DISTRICT**  
A Public Agency  
**Tuesday, January 19, 2021**  
**8:30 AM**  
**John G. Britton Auditorium**  
550 Olive Street, Santa Barbara, CA 93101

**ITEMS TO BE CONSIDERED:**

- 1. CALL TO ORDER**  
Chair Dave Davis called the meeting to order at 8:30 AM.
- 2. ROLL CALL OF THE BOARD MEMBERS**  
Chair Davis reported that all members were present.
- 3. REPORT REGARDING POSTING OF AGENDA**  
Christina Perry, Clerk of the Board and Administrative Assistant, reported that the agenda was posted on Friday, January 15, 2021, at MTD's Administrative office, mailed and emailed to those on the agenda list, and posted on MTD's website.
- 4. OATH OF OFFICE - (ACTION MAY BE TAKEN)**  
Newly appointed Board member Jennifer Lemberger was welcomed and sworn in as Director for the Santa Barbara Metropolitan Transit District.

**CONSENT CALENDAR**

- 5. APPROVAL OF PRIOR MINUTES - (ACTION MAY BE TAKEN)**  
The Board of Directors was asked to approve the draft minutes for the meeting of December 8, 2020.
- 6. CASH REPORT - (ACTION MAY BE TAKEN)**  
The Board of Directors was asked to review and approve the Cash Report from the following dates: November 28, 2020, through December 11, 2020; December 12, 2020, through December 25, 2020; December 26, 2020, through January 8, 2021.

Vice Chair Dave Tabor moved to approve the consent calendar. Director Chuck McQuary seconded the motion. Director Lemberger abstained from voting on the prior minutes. Chair Davis opened a roll call vote and the motion passed unanimously.

**THIS CONCLUDES THE CONSENT CALENDAR**

**BOARD OF DIRECTORS DRAFT MINUTES**

**7. PUBLIC COMMENT**

No public comments were made.

**8. PLANNING UPDATE FOR 2021 - (INFORMATIONAL)**

Planning and Marketing Manager Hillary Blackerby presented the Board of Directors with an update from the Planning Department on MTD service and planning efforts.

**9. FTA SECTION 5307 APPLICATION - (ATTACHMENT - ACTION MAY BE TAKEN)**

Grants & Compliance Manager Steve Maas requested that the Board approve MTD's "Public Transit Operating & Capital Assistance" application to be awarded all Federal Transit Administration (FTA) Section 5307 funding apportioned to the Santa Barbara Urbanized Area for Fiscal Year (FY) 2022, FY 2023, and FY 2024.

Director Paula Perotte moved to approve MTD's application. Director Lemberger seconded the motion. Chair Davis opened a roll call vote and the motion passed unanimously.

**10. GENERAL MANAGER'S REPORT - (INFORMATIONAL)**

General Manager Jerry Estrada provided an update on district activities.

**11. OTHER BUSINESS AND REPORTS - (INFORMATIONAL)**

Members of the Board introduced themselves to Director Lemberger.

**12. RECESS TO CLOSED SESSION: CONFERENCE WITH LABOR NEGOTIATOR(S) (GOVERNMENT CODE SECTIONS 54957(B)(1); 54957.6) - (ACTION MAY BE TAKEN)**

Agency-designated representatives: MTD General Manager Jerry Estrada.

Unrepresented employees' performance review.

No public comments were made prior to recess. The Board recessed at 10:15 AM.

The Board returned from recess at 10:25 AM. Chair Davis reported that no action was taken.

**PUBLIC COMMENT RELATED TO CLOSED SESSION ITEM(S) WILL BE ALLOWED BEFORE THE RECESS**

**13. ADJOURNMENT**

Chair Davis noted that the meeting was adjourned in honor of Poli Perez. The meeting was adjourned at 10:26 AM.

**Santa Barbara Metropolitan Transit District**  
**Cash Report**  
**Board Meeting of February 16, 2021**  
**For the Period January 9, 2021 through January 22, 2021**

**MONEY MARKET**

**Beginning Balance January 9, 2021** **\$2,787,118.72**

Property Tax Revenue	79,852.10
Accounts Receivable	4,203.00
<b>Total Deposits</b>	<b>84,055.10</b>

Miscellaneous Transfers	(621.66)
401(k)/Pension Transfer	(83,656.55)
Payroll Taxes	(146,601.94)
Payroll	(323,045.26)
Accounts Payable	(443,939.37)
<b>Total Disbursements</b>	<b>(997,864.78)</b>

**CERTIFICATES OF DEPOSIT**

<b>Institution</b>	<b>Maturity</b>	<b>Rate</b>	
American Riviera Bank	2/28/2021	2.00%	1,525,874.80
<b>Total Certificates of Deposit</b>			<b>1,525,874.80</b>

**\$1,525,874.80**

**Ending Balance**

**\$3,399,183.84**

**CASH INVESTMENTS**

LAIF Account	\$5,868,862.51
Money Market Account	3,399,183.84

**Total Cash Balance**

**\$9,268,046.35**

**SELF INSURED LIABILITY ACCOUNTS**

WC / Liability Reserves	(\$4,842,809.75)
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**Working Capital**

**\$4,425,236.60**

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**Santa Barbara Metropolitan Transit District  
Cash Receipts of Accounts Receivable**

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<b>Date</b>	<b>Company</b>	<b>Description</b>	<b>Amount</b>
1/22/2021	Moonlight Graphics/Mktg	Advertising on Buses	4,203.00
<b>Total Accounts Receivable Paid During Period</b>			<b>\$4,203.00</b>

**Santa Barbara Metropolitan Transit District**  
**Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
125702	1/15/2021	ABC BUS COMPANIES INC	BUS PARTS	1,051.81	
125703	1/15/2021	AMERICAN MOVING PARTS, LLC	BUS PARTS	608.35	
125704	1/15/2021	ASBURY ENVIRONMENTAL SERVI	WASTE OIL RECYCLER	140.00	
125705	1/15/2021	JAMES BRACKETT	RETIREE HEALTH REIMBURSEMENT	178.00	
125706	1/15/2021	KARL BRETZ	RETIREE HEALTH REIMBURSEMENT	78.30	
125707	1/15/2021	CALIFORNIA ELECTRIC SUPPLY, I	SHOP/B&G SUPPLIES	15.12	
125708	1/15/2021	GILBERT CALLES	RETIREE HEALTH REIMBURSEMENT	356.00	
125709	1/15/2021	CENTRAL COAST CIRCULATION, L	BUS BOOK DISTRIBUTION	627.00	
125710	1/15/2021	COBOS FIRE & SAFETY DBA	FIRE SUPPRESSION SYSTEM MAINTEN	2,820.00	
125711	1/15/2021	STAN CISOWSKI	RETIREE HEALTH REIMBURSEMENT	412.35	
125712	1/15/2021	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	488.62	
125713	1/15/2021	CUMMINS SALES & SERVICE dba	BUS PARTS & REPAIRS	1,710.82	
125714	1/15/2021	DOMINANCE SOFTWARE DEVELO	SOFTWARE SUPPORT SERVICES	150.00	
125715	1/15/2021	EVERSHADE LLC DBA	STEAM CLEANING BUS STOPS	2,250.00	
125716	1/15/2021	FIRST LOAN	PAYROLL RELATED	50.00	
125717	1/15/2021	FAIRVIEW CHEVRON/TOM PRICE	SMOG TESTING	243.75	
125718	1/15/2021	STATE OF CALIFORNIA	PAYROLL RELATED	32.50	
125719	1/15/2021	FRONTIER CALIFORNIA INC.	TELEPHONE SERVICE	100.98	
125720	1/15/2021	GIBBS INTERNATIONAL INC	BUS PARTS	821.12	
125721	1/15/2021	GILLIG LLC	BUS PARTS	5,372.91	
125722	1/15/2021	GRAPHICINK	PRINTING SERVICES	148.17	
125723	1/15/2021	GRAINGER, INC.	SHOP/B&G SUPPLIES	39.52	
125724	1/15/2021	JIM HAGGERTY	RETIREE HEALTH REIMBURSEMENT	254.56	
125725	1/15/2021	STEPHEN HAHN	SHOP SUPPLIES REIMBURSEMENT	149.95	
125726	1/15/2021	ROBERT HARTMAN, JR.	RETIREE HEALTH REIMBURSEMENT	204.02	
125727	1/15/2021	HAYNES SALES DBA	B&G REPAIRS & SUPPLIES	658.00	
125728	1/15/2021	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	45.65	
125729	1/15/2021	JAY DANIEL ROBERTSON	RETIREE HEALTH REIMBURSEMENT	285.00	
125730	1/15/2021	LANSPEED DBA	IT SERVICES	1,500.00	
125731	1/15/2021	LMA ARCHITECTS, CORP.	FINAL TC CONSTRUCTION OVERSIGH	624.02	
125732	1/15/2021	LUMINATOR TECHNOLOGY GROU	BUS PARTS	969.31	
125733	1/15/2021	MARBORG INDUSTRIES (INC)	UTILITIES & RENTAL FEES	1,024.75	
125734	1/15/2021	MC CORMIX CORP. (OIL)	LUBRICANTS	1,082.26	
125735	1/15/2021	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	1,025.48	
125736	1/15/2021	MELENDRES MEDINA	DMV REIMBURSEMENT	48.00	
125737	1/15/2021	MIKE CUEVAS GARDENING SERVI	LANDSCAPE MAINTENANCE SERVICE	1,045.00	
125738	1/15/2021	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	69.12	
125739	1/15/2021	PREVOST CAR (US) INC.	BUS PARTS	268.09	



Check #	Date	Company	Description	Amount	Voids
125740	1/15/2021	O'REILLY AUTO PARTS DBA	BUS PARTS	4.67	
125741	1/15/2021	PETTY CASH - MORRIS, B.	MISC. PURCHASES	411.89	
125742	1/15/2021	CAREY POINDEXTER	RETIREE HEALTH REIMBURSEMENT	285.00	
125743	1/15/2021	LETICIA RAMIREZ	PAYROLL RELATED	650.00	
125744	1/15/2021	AL ROMERO SR.	RETIREE HEALTH REIMBURSEMENT	89.00	
125745	1/15/2021	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	360.00	
125746	1/15/2021	SILVAS OIL CO., INC.	LUBRICANTS	473.61	
125747	1/15/2021	SM TIRE, CORP.	BUS TIRE MOUNTING	500.75	
125748	1/15/2021	SMARDAN-HATCHER CO., INC	B&G REPAIRS & SUPPLIES	41.42	
125749	1/15/2021	SMART & FINAL	OFFICE/MEETING SUPPLIES	74.62	
125750	1/15/2021	STATE BOARD OF EQUALIZATION	PAYROLL RELATED	250.00	
125751	1/15/2021	THOMAS TOWING, INC	TOWING SERVICE	90.00	
125752	1/15/2021	TEAMSTERS PENSION TRUST	UNION PENSION	87,600.09	
125753	1/15/2021	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	9,854.32	
125754	1/15/2021	TRUMAN ARNOLD COMPANIES (T	DIESEL FUEL	16,663.22	
125755	1/15/2021	VALLEY POWER SYSTEMS, INC.	BUS PARTS	61.14	
125756	1/15/2021	VALLEY POWER SYSTEMS, INC.	BUS PARTS	1,961.06	
125757	1/15/2021	JOHN J. VASQUEZ	RETIREE HEALTH REIMBURSEMENT	512.48	
125758	1/15/2021	PHILIP VELEZ	REIMBURSEMENT	59.00	
125759	1/15/2021	VENTURA COUNTY OVERHEAD D	B&G REPAIRS & SUPPLIES	465.00	
125760	1/15/2021	VERIZON WIRELESS	WIRELESS PHONES & AIM CELLULAR	3,060.18	
125761	1/15/2021	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	787.03	
125762	1/15/2021	WURTH USA WEST INC.	SHOP SUPPLIES	283.97	
125763	1/15/2021	ALEXANDER YOUNG	RETIREE HEALTH REIMBURSEMENT	222.24	
125764	1/21/2021	ASBURY ENVIRONMENTAL SERVI	WASTE OIL RECYCLER	160.00	
125765	1/21/2021	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	1,904.89	
125766	1/21/2021	WILLIAM BREWER	TOOL ALLOWANCE	1,100.00	
125767	1/21/2021	BYD MOTORS LLC	CAPITAL LEASE PAYMENT	31,625.22	
125768	1/21/2021	CITY OF CARPINTERIA	CHARGING STATION ELECTRICITY	289.48	
125769	1/21/2021	CELTIS VENTURES, INC.	MARKETING SERVICES	2,018.75	
125770	1/21/2021	DIESEL FORWARD, INC.	BUS PARTS	3,351.58	
125771	1/21/2021	DIVERSIFIED TRANSPORTATION S	FREIGHT CHARGES	292.21	
125772	1/21/2021	DOCUPRODUCTS CORPORATION	COPIER MAINTENANCE/SUPPLIES	198.12	
125773	1/21/2021	EASY LIFT TRANSPORTATION, IN	MONTHLY ADA SUBSIDY	83,463.33	
125774	1/21/2021	FEDEX dba	FREIGHT CHARGES	127.03	
125775	1/21/2021	SHERRIE FISHER	RETIREE HEALTH REIMBURSEMENT	328.07	
125776	1/21/2021	CARLOS FLORES	TOOL ALLOWANCE	1,100.00	
125777	1/21/2021	FRONTIER CALIFORNIA INC.	TELEPHONE SERVICE	1,951.69	
125778	1/21/2021	GIBBS INTERNATIONAL INC	BUS PARTS	382.63	
125779	1/21/2021	GOGETTERS, LLC DBA	COURIER SERVICES	120.00	
125780	1/21/2021	HAYNES SALES DBA	B&G REPAIRS & SUPPLIES	1,105.48	

Check #	Date	Company	Description	Amount	Voids
125781	1/21/2021	JUAN MARTINEZ	TOOL ALLOWANCE	1,100.00	
125782	1/21/2021	MC CORMIX CORP. (OIL)	LUBRICANTS	111.80	
125783	1/21/2021	NATIONAL INTERSTATE INS INC.	LIABILITY INSURANCE	37,819.31	
125784	1/21/2021	NEWEGG BUSINESS, INC	IT EQUIPMENT & SUPPLIES	718.48	
125785	1/21/2021	PB-RESERVE ACCOUNT	PREPAID POSTAGE	1,500.00	
125786	1/21/2021	SILVAS OIL CO., INC.	LUBRICANTS	3,186.59	
125787	1/21/2021	SO. CAL. EDISON CO.	UTILITIES	4,975.94	
125788	1/21/2021	SOCALGAS	UTILITIES	989.73	
125789	1/21/2021	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	222.29	
125790	1/21/2021	STARWIND SOFTWARE, INC.	COMPUTER SUPPLIES	2,287.84	
125791	1/21/2021	TRAPEZE SOFTWARE GROUP, INC.	ANNUAL SOFTWARE LICENSE FEES	70,161.00	
125792	1/21/2021	TRUMAN ARNOLD COMPANIES (T	DIESEL FUEL	33,989.62	
125793	1/21/2021	UNITED PARCEL SERVICE, INC.	FREIGHT CHARGES	238.38	
125794	1/21/2021	U.S. BANK CORP. PAYMENT SYST	CREDIT CARD PURCHASES	5,410.69	
				<b>443,939.37</b>	
			<b>Current Cash Report Voided Checks:</b>	0.00	
			<b>Prior Cash Report Voided Checks:</b>	0.00	
			<b>Grand Total:</b>	<b>\$443,939.37</b>	

**Santa Barbara Metropolitan Transit District**  
**Cash Report**  
**Board Meeting of February 16, 2021**  
**For the Period January 23, 2021 through February 5, 2021**

**MONEY MARKET**

**Beginning Balance January 23, 2021** **\$1,873,309.04**

Accounts Receivable	3,201,888.73
Prepays & Advertising	4,233.00
Miscellaneous Income	2,970.26
Interest Income	1,058.53
Measure A Transfer	.00
<b>Total Deposits</b>	<b>3,210,150.52</b>

Miscellaneous Transfers	(545.97)
Bank & Credit Card Fees	(2,762.10)
401(k)/Pension Transfer	(42,054.90)
Payroll Taxes	(157,048.67)
Accounts Payable	(250,858.63)
Payroll	(358,672.76)
<b>Total Disbursements</b>	<b>(811,943.03)</b>

**CERTIFICATES OF DEPOSIT**

<b>Institution</b>	<b>Maturity</b>	<b>Rate</b>	
American Riviera Bank	2/28/2021	2.00%	1,525,874.80
<b>Total Certificates of Deposit</b>			<b>1,525,874.80</b>

**\$1,525,874.80**

**Ending Balance**

**\$5,797,391.33**

**CASH INVESTMENTS**

LAIF Account	\$5,868,862.51
Money Market Account	5,797,391.33

**Total Cash Balance**

**\$11,666,253.84**

**SELF INSURED LIABILITY ACCOUNTS**

WC / Liability Reserves	(\$4,842,809.75)
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**Working Capital**

**\$6,823,444.09**

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**Santa Barbara Metropolitan Transit District  
Cash Receipts of Accounts Receivable**

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<b>Date</b>	<b>Company</b>	<b>Description</b>	<b>Amount</b>
1/15/2021	Blue Line Media LLC	Advertising on Buses	2,088.00
1/15/2021	Goodwin & Thyne Properties	Advertising on Buses	1,040.00
1/15/2021	Wells Marketing, LLC	Advertising on Buses	1,328.40
1/29/2021	Wells Marketing, LLC	Advertising on Buses	1,731.60
2/3/2021	Federal Transit Administration	FY20 FTA Operating Assist. Cares Act	527,833.00
2/3/2021	Federal Transit Administration	FY20 FTA Operating Assist. Cares Act	4,669.00
2/4/2021	Federal Transit Administration	FY21 FTA Operating Assist. Cares Act	1,746,717.00
2/4/2021	Local Transportation Fund	SB 325 - Jan 2021	717,594.80
2/4/2021	Measure A, Section 3 LSTI	Measure A Funds - Jan 2021	198,886.93
<b>Total Accounts Receivable Paid During Period</b>			<b>\$3,201,888.73</b>

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**Santa Barbara Metropolitan Transit District  
Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
125795	1/29/2021	ABC BUS COMPANIES INC	BUS PARTS	3,541.32	
125796	1/29/2021	AMERICAN MOVING PARTS, LLC	BUS PARTS	1,350.38	
125797	1/29/2021	AON CONSULTING INC. (NJ)	OPEB ACTUARIAL VALUATION	5,300.00	
125798	1/29/2021	ASBURY ENVIRONMENTAL SERVI	WASTE OIL RECYCLER	160.00	
125799	1/29/2021	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	552.29	
125800	1/29/2021	RICHARD CARRADINE	VTT REIMBURSEMENT	10.00	
125801	1/29/2021	CMS COMMUNICATIONS, INC.	REFURBISHED ROUTER	88.73	
125802	1/29/2021	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	295.00	
125803	1/29/2021	CUMMINS SALES & SERVICE dba	BUS PARTS & REPAIRS	4,599.21	
125804	1/29/2021	CUNNINGHAM, CHARLES	DMV/VTT REIMBURSEMENT	59.00	
125805	1/29/2021	CA DEPT. OF TAX & FEE ADMIN.	QTRLY USER FUEL TAX	1,463.00	
125806	1/29/2021	CA. DEPT. of TAX & FEE ADMINIST	UNDERGROUND STORAGE TANK FEE	2,389.00	
125807	1/29/2021	DIESEL FORWARD, INC.	BUS PARTS	4,784.62	
125808	1/29/2021	DIVERSIFIED TRANSPORTATION S	FREIGHT CHARGES	329.52	
125809	1/29/2021	ESP LOCKSMITH DBA	B&G REPAIRS & SUPPLIES	592.69	
125810	1/29/2021	FAUVER, LARGE, ARCHBALD&SPR	LEGAL COUNSEL	19,024.09	
125811	1/29/2021	FIRST LOAN	PAYROLL RELATED	50.00	
125812	1/29/2021	FLEET SERVICES, INC.	BUS PARTS	1,338.74	
125813	1/29/2021	STATE OF CALIFORNIA	PAYROLL RELATED	32.50	
125814	1/29/2021	GIBBS INTERNATIONAL INC	BUS PARTS	1,879.72	
125815	1/29/2021	GILLIG LLC	BUS PARTS	10,622.84	
125816	1/29/2021	GOODYEAR TIRE & RUBBER CO	BUS TIRE LEASE	409.94	
125817	1/29/2021	LAWRENCE GOMOLL	TOOL ALLOWANCE	1,100.00	
125818	1/29/2021	GRAINGER, INC.	SHOP/B&G SUPPLIES	46.04	
125819	1/29/2021	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	45.21	
125820	1/29/2021	JOY EQUIPMENT PROTECTION, IN	FIRE ALARM TESTING	450.00	
125821	1/29/2021	LAWSON PRODUCTS INC	SHOP SUPPLIES	2,871.00	
125822	1/29/2021	MC CORMIX CORP. (OIL)	LUBRICANTS	4,309.04	
125823	1/29/2021	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	1,006.80	
125824	1/29/2021	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	78.82	
125825	1/29/2021	NATIONAL DRIVE	PAYROLL DEDUCTION	42.00	
125826	1/29/2021	ARTURO NAVARRO	TOOL ALLOWANCE	1,077.50	
125827	1/29/2021	NFI PARTS DBA	BUS PARTS	731.90	
125828	1/29/2021	PREVOST CAR (US) INC.	BUS PARTS	1,286.02	
125829	1/29/2021	O'REILLY AUTO PARTS DBA	SERVICE VEHICLE PARTS	60.05	
125830	1/29/2021	JOSEPH PERREAULT	DMV/VTT REIMBURSEMENT	59.00	
125831	1/29/2021	PERRY LINCOLN MERCURY MAZD	SERVICE VEHICLE PARTS / REPAIRS	233.37	
125832	1/29/2021	POWERSTRIDE BATTERY CO.	BATTERIES	100.89	

Check #	Date	Company	Description	Amount	Voids
125833	1/29/2021	ENRIQUE RAMIREZ	PAYROLL RELATED	650.00	
125834	1/29/2021	SAFETY-KLEEN CORPORATION	SHOP SUPPLIES	376.04	
125835	1/29/2021	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	260.00	
125836	1/29/2021	SILVAS OIL CO., INC.	LUBRICANTS	392.59	
125837	1/29/2021	BRIAN SCHWARZ	TOOL ALLOWANCE	1,100.00	
125838	1/29/2021	SO. CAL. EDISON CO.	UTILITIES	386.75	
125839	1/29/2021	SOAP MAN DISTRIBUTIN DBA	CLEANING SUPPLIES	144.47	
125840	1/29/2021	SOCALGAS	UTILITIES	176.21	
125841	1/29/2021	SPECIALTY TOOL & BOLT, LTD	SHOP SUPPLIES	46.77	
125842	1/29/2021	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	291.18	
125843	1/29/2021	STATEWIDE SAFETY SYSTEMS	SAFETY SIGNS	460.08	
125844	1/29/2021	SB CITY OF-REFUSE/WATER	UTILITIES	946.86	
125845	1/29/2021	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	206.32	
125846	1/29/2021	TOOL DISCOUNTER.COM DB	SHOP SUPPLIES	201.11	
125847	1/29/2021	TRUMAN ARNOLD COMPANIES (T	DIESEL FUEL	16,971.71	
125848	1/29/2021	UNITED WAY OF SB	PAYROLL DEDUCTION	60.00	
125849	1/29/2021	VALLEY POWER SYSTEMS, INC.	BUS PARTS	850.57	
125850	1/29/2021	VEHICLE MAINTENANCE PROGRA	BUS PARTS	209.02	
125851	1/29/2021	VENTURA COUNTY OVERHEAD D	B&G REPAIRS & SUPPLIES	330.00	
125852	1/29/2021	VERIZON WIRELESS	WIRELESS PHONES & AIM CELLULAR	580.97	
125853	1/29/2021	VERITECH, INC.	BUS PARTS	1,044.00	
125854	1/29/2021	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	121.94	
125855	1/29/2021	YACO SCHOLARSHIP FUND	PAYROLL DEDUCTION	77.00	
125856	2/4/2021	ABC BUS COMPANIES INC	BUS PARTS	717.86	
125857	2/4/2021	AMERICAN MOVING PARTS, LLC	BUS PARTS	146.79	
125858	2/4/2021	BEST HYBRID BATTERIES DBA	REFURBISH ELECTRIC VEHICLE BATT	4,800.00	
125859	2/4/2021	BNS ELECTRONICS, INC.	SANTA YNEZ SITE RENTAL	307.00	
125860	2/4/2021	COASTAL HOUSING PARTNERSHIP	MEMBERSHIP DUES	1,825.00	
125861	2/4/2021	COMMUNITY RADIO, INC.	GIBRALTAR SITE RENTAL	275.63	
125862	2/4/2021	COMPLETE COACH WORKS	DRIVER BARRIERS	80,884.35	
125863	2/4/2021	CINTAS CORPORATION	FIRST AID SUPPLIES	282.59	
125864	2/4/2021	CUMMINS SALES & SERVICE dba	BUS PARTS & REPAIRS	976.94	
125865	2/4/2021	DAVID DAVIS JR.	DIRECTOR FEES	180.00	
125866	2/4/2021	DENMUN OFFICE SOLUTIONS DB	IT CONTRACT SERVICES	5,907.50	
125867	2/4/2021	DESTIN THOMAS COMMUNICATIO	RADIOS SUPPLIES/REPAIRS	3,179.74	
125868	2/4/2021	GIBBS INTERNATIONAL INC	BUS PARTS	1,159.66	
125869	2/4/2021	GILLIG LLC	BUS PARTS	967.38	
125870	2/4/2021	GRAINGER, INC.	SHOP/B&G SUPPLIES	258.93	
125871	2/4/2021	HAYWARD LUMBER	FAREBOX SUPPLIES	456.20	
125872	2/4/2021	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	518.69	
125873	2/4/2021	INTELLICORP RECORD INC.	PRE-EMPLOYMENT CHECK	74.85	

Check #	Date	Company	Description	Amount	VOIDS
125874	2/4/2021	JOY EQUIPMENT PROTECTION, IN	FIRE ALARM TESTING	250.00	
125875	2/4/2021	LANSPEED DBA	IT SERVICES	1,500.00	
125876	2/4/2021	MC CORMIX CORP. (OIL)	LUBRICANTS	2,422.89	
125877	2/4/2021	MEDICAL EYE SERVICES, INC.	VISION INSURANCE	557.54	
125878	2/4/2021	CHUCK MCQUARY	DIRECTOR FEES	60.00	
125879	2/4/2021	MISSION LINEN SUPPLY, INC	UNIFORM & LINEN SERVICE	4,288.19	
125880	2/4/2021	MOUNTAIN SPRING WATER	SHOP & OFFICE SUPPLIES	944.10	
125881	2/4/2021	MULLEN & HENZELL	CALLE REAL PROJECT SERVICES	6,583.76	
125882	2/4/2021	NATIONAL TESTING NETWORK, I	DRIVER TRAINING	41.00	
125883	2/4/2021	NFI PARTS DBA	BUS PARTS	2,197.12	
125884	2/4/2021	O'REILLY AUTO PARTS DBA	SERVICE VEHICLE PARTS	40.99	
125885	2/4/2021	PAULA A. PEROTTE	DIRECTOR FEES	60.00	
125886	2/4/2021	POWERSTRIDE BATTERY CO.	BATTERIES	2,395.54	
125887	2/4/2021	SANSUM CLINIC	MEDICAL EXAMS	2,290.00	
125888	2/4/2021	SILVAS OIL CO., INC.	LUBRICANTS	741.74	
125889	2/4/2021	WILLIAM JOHN SHELOR	DIRECTOR FEES	180.00	
125890	2/4/2021	SO. CAL. EDISON CO.	UTILITIES	2,843.30	
125891	2/4/2021	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	357.51	
125892	2/4/2021	SB CITY OF-REFUSE/WATER	UTILITIES	3,868.55	
125893	2/4/2021	DAVID T. TABOR	DIRECTOR FEES	180.00	
125894	2/4/2021	TRUMAN ARNOLD COMPANIES (T	DIESEL FUEL	16,978.80	
125895	2/4/2021	VALLEY POWER SYSTEMS, INC.	BUS PARTS	844.67	
125896	2/4/2021	RICHARD WEINBERG	DIRECTOR FEES	60.00	
				<b>250,858.63</b>	
				<b>Current Cash Report Voided Checks:</b>	0.00
				<b>Prior Cash Report Voided Checks:</b>	0.00
				<b>Grand Total:</b>	<b>\$250,858.63</b>



**BOARD OF DIRECTORS REPORT**

**MEETING DATE:** FEBRUARY 16, 2021 **AGENDA ITEM: #7**  
**DEPARTMENT:** FINANCE  
**TYPE:** ACTION ITEM  
**PREPARED BY:** THAIS SAYAT \_\_\_\_\_  
*Signature*  
**REVIEWED BY:** GENERAL MANAGER \_\_\_\_\_  
*Signature*  
**SUBJECT:** ADOPTION OF FISCAL YEAR 2021-22 MEASURE A PROGRAM OF PROJECTS SUBMITTAL

**RECOMMENDATION:**

Staff is requesting that the Board approve the submittal of Santa Barbara Metropolitan Transit District (MTD) Measure A Program of Projects for Fiscal Year 2021-22 (FY 2021-22).

**DISCUSSION:**

Consistent with the Measure A ordinance, MTD prepared its Program of Projects for FY 2021-22. Attached is the submittal form provided by SBCAG including MTD's estimated appropriation for the next five years. The Program of Projects must be submitted to the Santa Barbara County Association of Governments by March 30, 2021.

**ATTACHMENT:**

- Five Year Measure A Program of Projects





Santa Barbara Metropolitan Transit District  
Measure A Program of Projects  
(Figures in \$1000's)

<u>Capital Projects Detail</u>	<u>Five Year Total</u>
Revenue Vehicle Purchases	\$3,281
Revenue Vehicle Improvements	8,847
Operating Facilities	9,433
Passenger Facilities	1,119
Intelligent Transportation Systems	2,607
Information Systems	4,871
Other Equipment	760
	<u>\$30,918</u>



<b>BOARD REPORT</b>
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**MEETING DATE:** FEBRUARY 16, 2021 **AGENDA ITEM: #8**  
**DEPARTMENT:** FINANCE  
**TYPE:** ACTION ITEM  
**PREPARED BY:** BRAD DAVIS \_\_\_\_\_  
*Signature*  
**REVIEWED BY:** GENERAL MANAGER \_\_\_\_\_  
*Signature*  
**SUBJECT:** FISCAL YEAR 2020-21 BUDGET REVISION

**RECOMMENDATION:**

Staff is recommending that the Board adopt the attached draft Fiscal Year (FY) 2020-21 Budget Revision.

**DISCUSSION:**

Staff will present a proposed budget revision for the 2020-21 fiscal year to the Board for its consideration of approval.

**ATTACHMENTS:**

- Draft Fiscal Year 2020-21 Budget Revision Report
- FY 20-21 Budget Revision Tables
- FY 20-21 Six Month Financial Tables



## Fiscal Year 2020-21 Budget Revision February 16, 2021

### Executive Summary

Staff is proposing a midyear budget revision to both the operating and capital budgets. The results for the first half of fiscal year 2020-21 (FY20-21) are covered as well, providing support for the budget revisions. Not surprisingly, the Covid-19 pandemic continues to dominate the discussion of the District's financial outlook. Of greatest consequence to the budget revision are the following circumstances:

- A delay in restarting fare collection due to the ongoing coronavirus health emergency
- Continued unexpected strength in sales tax revenue relative to a projected large decrease
- A reduction in operating costs from deferring new transit routes and the restart of suspended services

The proposed changes to the operating budget result in slightly more than a half million dollar reduction in the projected deficit prior to the application of federal relief funding. It is roughly comprised of a \$1 million decrease in operating revenue and a \$1.5 million fall in operating expenses.

### Operating Summary FY 2020-21 Budget Revision (\$ thousands)

	FY 20-21 <u>Revised</u>	FY 20-21 <u>Original</u>	<u>Variance</u>		FY 19-20 <u>Actual</u>	<u>Variance</u>	
			<u>Amt</u>	<u>%</u>		<u>Amt</u>	<u>%</u>
<i><u>Revenues</u></i>							
Fare Revenue	\$168	\$1,038	(\$870)	-84%	\$5,276	(\$5,108)	-97%
Grants & Subsidies	17,507	17,533	(26)	0%	19,209	(1,702)	-9%
Other Income	399	458	(58)	-13%	1,517	(1,118)	-74%
	<u>\$18,074</u>	<u>\$19,029</u>	<u>(\$955)</u>	-5%	<u>\$26,002</u>	<u>(\$7,927)</u>	-30%
<i><u>Expenses</u></i>							
Route Operations	\$15,740	\$16,909	(\$1,169)	-7%	\$16,676	(\$936)	-6%
Vehicle Maintenance	5,103	5,285	(182)	-3%	5,761	(658)	-11%
Passenger Accommodations	1,640	1,688	(48)	-3%	1,501	139	9%
General Overhead	3,619	3,698	(78)	-2%	3,373	246	7%
	<u>\$26,103</u>	<u>\$27,580</u>	<u>(\$1,477)</u>	-5%	<u>\$27,311</u>	<u>(\$1,208)</u>	-4%
<b>Revenue Less Expenses</b>	<b>(\$8,028)</b>	<b>(\$8,551)</b>	<b>\$523</b>		<b>(\$1,309)</b>	<b>(\$822)</b>	
Cares Act Funding	\$8,028	\$8,551			\$1,309		
Net Surplus / (Deficit)	<u>\$0</u>	<u>\$0</u>			<u>\$0</u>		

While the budget revision reflects an improvement in the financial outlook for the year, the District will realize an unprecedented budget deficit of \$8 million—before taking into account federal emergency relief funding. With CARES Act funding sufficient to make up the entire operating shortfall, the District has been able to avoid the need for transit service and workforce reductions. With the receipt of the relief funding and a minimal reduction in sales tax revenue, MTD has maintained adequate working capital to cover operating costs. Cash flow projections indicate that working capital will remain strong at least through the end of next fiscal year with no current visible signs of concern beyond this. Additionally, the District continues to maintain cash reserves that are available if conditions do turn for the worse. The rainy day fund should avoid the need for abrupt budget cuts and allow a more measured transition to a smaller transit footprint in the community if this were to become necessary.

### Federal Relief Funding

The federal CARES Act approved last March resulted in emergency relief funding of \$16,390,496 for the District. The follow-up Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) signed into law last December provided MTD with an additional \$4,481,888. The nearly \$21 million in relief funding is for the reimbursement of costs incurred and revenues lost as a result of the COVID-19 pandemic. The funds are also available for capital improvements that enhance public safety and will be used this year to cover the cost of the driver barriers being installed in the fleet. The federal relief is also available to backfill pandemic-related losses

for Easy Lift's paratransit service and the Clean Air Express administered by SBCAG. Based on these needs, it is anticipated that approximately half of the \$21 million will have been utilized by the end of FY20-21.

### Operating Revenue

Total operating revenue has been revised downward by 5% from the approved budget. This is chiefly due to the delay in the collection of fares and the elimination of revenue for subsidized transit services tempered by enhanced sales tax revenue. Further details on these and other revenue sources are reviewed below.

Fare Revenue—The budget for passenger fares was developed under the assumption that onboard fare collection would restart in January 2021. With the continued severity of the pandemic, transit health protection protocols will continue, deferring the ability to safely begin charging fares. Other factors in the decision include the status of on-campus teaching and completion of the installation of driver barriers. The effectiveness and speed of Covid-19 vaccination will also play a key role in the decision. The budget revision assumes fare collection will restart this May. As this effects the ability to reinstitute contracts fare programs as well, the projected fare revenue budget for FY20-21 is being revised to under \$200,000. To put this in context, FY19-20 fare revenue was \$5.3 million without any fare revenue in the final quarter of the year.

#### Operating Revenue Detail FY 2020-21 Budget Revision (\$ thousands)

	FY 20-21 Revised	FY 20-21 Original	Variance		FY 19-20 Actual	Variance		
			Amt	%		Amt	%	
<u>Farebox Revenue</u>								
Cash Fares	\$79	\$238	(\$159)	-67%	\$1,358	(\$1,279)	-94%	
Pass Sales	83	250	(167)	-67%	1,453	(1,370)	-94%	
Contract Fares	0	505	(505)	-100%	2,379	(2,379)	-100%	
Other Fare Programs	5	44	(39)	-89%	86	(81)	-94%	
	<u>\$168</u>	<u>\$1,038</u>	<u>(\$870)</u>	<u>-84%</u>	<u>\$5,276</u>	<u>(\$5,108)</u>	<u>-97%</u>	
<u>Grants &amp; Subsidies</u>								
LTF Sales Tax Revenue	\$7,977	\$6,560	\$1,417	22%	\$8,074	(\$97)	-1%	
FTA Operating Assistance	5,813	5,917	(104)	-2%	6,250	(437)	-7%	
Measure A Sales Tax	2,202	1,716	486	28%	2,217	(15)	-1%	
Other State/Local Subsidies	100	2,007	(1,907)	-95%	1,283	(1,183)	-92%	
Property Tax Revenue	1,415	1,334	81	6%	1,385	30	2%	
	<u>\$17,507</u>	<u>\$17,533</u>	<u>(\$26)</u>	<u>0%</u>	<u>\$19,209</u>	<u>(\$1,702)</u>	<u>-9%</u>	
<u>Other Income</u>								
Advertising on Buses	\$300	\$238	\$63	26%	\$398	(\$98)	-25%	
Interest on Investments	64	185	(121)	-65%	222	(158)	-71%	
Other Operating Revenue	35	35	0	0%	898	(863)	-96%	
	<u>\$399</u>	<u>\$458</u>	<u>(\$58)</u>	<u>-13%</u>	<u>\$1,517</u>	<u>(\$1,118)</u>	<u>-74%</u>	
<b>Total Operating Revenue</b>	<b><u>\$18,074</u></b>	<b><u>\$19,029</u></b>	<b><u>(955)</u></b>	<b><u>-5%</u></b>	<b><u>\$26,002</u></b>	<b><u>(7,927)</u></b>	<b><u>-30%</u></b>	

Sales Tax Revenue—Contrary to an anticipated steep decline in sales tax revenue, actual receipts for the first half of the fiscal year are down less than 4% from the prior year. This includes both the state Local Transportation Fund (LTF) and Measure A generated locally. With the rapid spread of Covid-19 and the statewide shutdown at the time the budget was prepared, the decrease in District LTF revenue was projected at 22% for FY20-21. Based on the Governor's updated budget last August, LTF estimates for the county were adjusted accordingly. With the change, the District's overall sales tax revenue budget is being revised upwards by \$1.9 million.

Federal Assistance—This section is limited to MTD's regular formula assistance as emergency relief funding is addressed separately. The Consolidated Appropriations Act signed into law last December provided a one-year extension to the Fixing America's Surface Transportation (FAST) Act. As a result, the District will receive \$5.8 million in FTA Section 5307 operating assistance in FY20-21, the same level as last year. As the District budget assumed a 2% increase in such funding, it is being revised back to the FY19-20 figure.

Other State/Local Subsidies—The Lines 12/24 expanded express service is being provided this year as budgeted. However, the UCSB subsidy to support the service is fully offset by a credit from last year for prepaid Line 28 service cancelled due to the pandemic. While the Line 28 was also fully budgeted for FY20-21, a number of factors have led to the suspension of the route for the fiscal year. Similarly, the Amtrak commuter train first/last

mile service has been postponed for the year while the microtransit service will not begin this year due to delays in the receipt of the microtransit vans. The net effect of these changes is to eliminate the \$2 million in state and local operating subsidies. Limiting the effect of the decrease is a fall in operating expenses from reduced transit services.

**Property Tax Revenue**—District revenue generated from property taxes was expected to be somewhat tempered by the economic effects of the coronavirus. In the first half of the fiscal year, such revenue actually exceeded that of the prior year. Hence, budgeted property tax receipts are being revised upwards by 6% to \$1.4 million.

**Other Income**—As anticipated, income from advertising income is down significantly from last year due to reduced private sector expenditures. However, the loss is not as severe as expected and budgeted ad income is being increased 25% to \$300,000. With the plummet in interest rates in the last year, the rate of return on the state Local Agency Investment Fund (LAIF) used by MTD is currently 0.42%, down from a high of 2.45% last fiscal year. The District's money market account has experienced a similar drop. As a result, budgeted interest income is being lowered by 65%. This takes into account a certificate of deposit earning 2%, which matures this month.

### **Operating Expenses**

Operating expenses in the first half of FY20-21 are more than 10% under budget. While this trend is not expected to continue at the same rate all year, budget changes do result in a 5% reduction for the year. This is reflective of several factors including a lower service level, unfilled positions, and reduce marketing outlays. Further details on these and other notable expense deviations incorporated in the proposed budget revision are reviewed below.

#### **Operating Expense Detail FY 2020-21 Budget Revision (\$ thousands)**

	<b>FY 20-21</b>	<b>FY 20-21</b>	<b>Variance</b>		<b>FY 19-20</b>	<b>Variance</b>	
	<b>Revised</b>	<b>Original</b>	<b>Amt</b>	<b>%</b>	<b>Actual</b>	<b>Amt</b>	<b>%</b>
<b><u>Route Operations</u></b>							
Drivers	\$10,662	\$11,574	(\$912)	-8%	\$11,733	(\$1,071)	-9%
Dispatch & Supervision	681	680	1	0%	746	(65)	-9%
Hiring & Training	376	410	(34)	-8%	348	28	8%
Risk & Safety	2,653	2,511	142	6%	2,877	(224)	-8%
Transportation Subsidies	1,368	1,734	(366)	-21%	972	396	41%
	<u>\$15,740</u>	<u>\$16,909</u>	<u>(\$1,169)</u>	<u>-7%</u>	<u>\$16,676</u>	<u>(\$936)</u>	<u>-6%</u>
<b><u>Vehicle Maintenance</u></b>							
Mechanics	\$1,119	\$1,168	(\$49)	-4%	\$1,212	(\$93)	-8%
Cleaners & Fuelers	775	923	(148)	-16%	802	(27)	-3%
Supervision	740	770	(30)	-4%	790	(49)	-6%
Vehicle Consumables	1,580	1,673	(94)	-6%	2,107	(528)	-25%
Bus Parts & Supplies	700	621	80	13%	856	(156)	-18%
Vendor Services	55	45	10	22%	10	45	427%
Risk & Safety	134	85	48	56%	(16)	150	-910%
	<u>\$5,103</u>	<u>\$5,285</u>	<u>(\$182)</u>	<u>-3%</u>	<u>\$5,761</u>	<u>(\$658)</u>	<u>-11%</u>
<b><u>Passenger Accommodations</u></b>							
Passenger Facilities	\$645	\$636	\$10	2%	\$532	\$114	21%
Transit Development	489	376	113	30%	342	147	43%
Marketing & Community Rela	211	349	(138)	-40%	279	(68)	-24%
Fare Revenue Collection	295	327	(32)	-10%	349	(54)	-15%
	<u>\$1,640</u>	<u>\$1,688</u>	<u>(\$48)</u>	<u>-3%</u>	<u>\$1,501</u>	<u>\$139</u>	<u>9%</u>
<b><u>General Overhead</u></b>							
Finance	\$535	\$535	\$0	0%	\$526	\$9	2%
Personnel	225	322	(97)	-30%	189	36	19%
Utilities & Communication	265	250	15	6%	251	13	5%
Operating Facilities	425	613	(188)	-31%	408	17	4%
District Administration	2,170	1,978	192	10%	1,998	172	9%
	<u>\$3,619</u>	<u>\$3,698</u>	<u>(\$78)</u>	<u>-2%</u>	<u>\$3,373</u>	<u>\$246</u>	<u>7%</u>
<b>Total Operating Expenses</b>	<b><u>\$26,103</u></b>	<b><u>\$27,580</u></b>	<b><u>(\$1,477)</u></b>	<b><u>-5%</u></b>	<b><u>\$27,311</u></b>	<b><u>(\$1,208)</u></b>	<b><u>-4%</u></b>

**Service Level**–The budgeted service level for this year is 200,000 revenue hours, an 11% decline from the hours scheduled for FY19-20. The reduction was in response to reduced service demand stemming from the pandemic. The scheduled service did include the new 19x and microtransit routes, a full year of Line 28 service, and the first/last mile service for six months. Under the current environment, the decision has been made to defer these services until next year. The projected service level for FY20-21 is now estimated at 187,000 revenue hours. This decreased level will reduce expenses by nearly \$500,000 in driver wages and benefits, fuel, lubricants, tire leasing, and other variable costs, which are reflected in the budget revision.

**Employment Level**–Several departments are experiencing reduced employment or hours for various reasons which have been incorporated into the proposed budget revision:

- As discussed above, the decrease in the amount of public transit services directly impacts driver work hours. With this change, both scheduled and unscheduled overtime have fallen substantially. Nonetheless, with driver attrition, hiring and training efforts have actually increased.
- As in the past, challenges remain in maintaining the budgeted levels for mechanics and service workers. Presently, only 10 of the 13 mechanic positions are filled. Mechanic overtime has increased to make up for the workforce shortage although the lower service level has led to a decrease in required maintenance. Two service worker positions remain unfilled as well. The reduced revenue hours has also eased the workload for servicers with a drop in the daily peak bus usage. While hiring efforts continue, the budget has been revised to account for the lower employment levels.
- Staffing has for the most part remained at budgeted levels although a human resources position did remain vacant until February and an employee was on leave for several months. With the September reopening of the Transit Center, customer service representative work hours are also down for the year. Additionally, the need for administrative support is lessened with the office closure, resulting in decreased pay hours.

**Risk & Safety**–In contrast to recent years, aggregate workers' compensation costs and reserves are relatively in line with the budget through December. While there are individual line item reserve changes of significance, these for the most part offset one another with the total budget revision limited to 1%. Regarding public liability costs, the professional services budget is being adjusted to account for higher claim defense costs while general liability insurance premiums grew by 25% with the decision to increase the maximum coverage of claims.

**Other Expenses**–Other cost trends and budgetary adjustments of significance include the following:

- With reduced revenue hours, Vehicle Maintenance has taken advantage of the greater availability of the fleet to catch up on deferred maintenance. This has resulted in larger usage of bus parts thus increasing such expenses, which is reflected in the budget revision.
- With the dedication of resources to developing multiple service plan scenarios in response to varying Covid-19 service needs, marketing programs were largely curtailed in the first half of the year. Coupled with a staff member leave of absence, Marketing & Communications expenditures were less than half of budgeted levels in the July to December period. Even with the return to full staffing in February, department costs are projected to be down 40% from the initial budget.
- Within General Overhead, an expense line item has been added to track all Covid-19 related outlays for services and supplies. With this change, a large portion of the Operating Facilities contract maintenance budget has been moved to the new Covid-19 account as part of the budget revision.
- Professional services to assist with development of the Short Range Transit Plan have been added to the Transit Development budget. The estimated \$113,000 cost will be mostly offset with a state Sustainable Communities grant of \$100,000.
- The approved budget for transportation subsidies, part of Route Operations, includes projected Cares Act funding to be distributed to Easy Lift and SBCAG. The \$366,000 allocation was inadvertently included in the budget twice, which the revision corrects.

### **Capital Budget**

As indicated in the table on the following page, the capital budget revision includes a substantial reduction from the original \$33 million down to \$13 million. The largest change to the capital budget is the removal of nearly \$17 million in bus replacements because discretionary fund grant proposals to support the acquisitions were not approved. What remains are the four 40' New Flyer electric buses and three microtransit vans approved by the board late last calendar year.

**Capital Projects Summary**  
**FY 2020-21 Revision**  
(\$ thousands)

<u>Project Category</u>	<b>FY 20-21</b>	<b>FY 20-21</b>	<u>Variance</u>	
	<u>Revised</u>	<u>Original</u>	<u>Amt</u>	<u>%</u>
Revenue Vehicle Purchases	\$5,989	\$23,514	(\$17,525)	-75%
Revenue Vehicle Improvements	2,575	5,395	(2,820)	-52%
Operating Facilities	3,135	2,100	1,035	49%
Passenger Facilities	985	1,075	(90)	-8%
Intelligent Transportation Systems	125	125	0	0%
Information Systems	150	150	0	0%
Other Equipment	189	189	0	0%
<b>Total Capital Projects</b>	<b><u>\$13,148</u></b>	<b><u>\$32,548</u></b>	<b><u>(\$19,400)</u></b>	<b>-60%</b>

The decrease in Revenue Vehicle Improvements is the result of moving part of the fleet renewal campaign budget to FY21-22 and FY22-23. While the full budget of a multiyear project typically remains in the year of encumbrance, the allocation to future years is necessary to accommodate future capital funding allocations. The Operating Facilities budget has been increased to reflect the charging infrastructure costs approved by the Board last December as part of the SCE Charge Ready project to add 14 charging stations at Olive Terminal.



## Operating Summary FY 2020-21 Budget Revision

	FY 2020-21	FY 2020-21	<u>Revision Variance</u>		FY 2019-20	<u>Revision Variance</u>	
	Revised	Original	Amount	%	Actual	Amount	%
<i>OPERATING REVENUE</i>							
Fare Revenue	\$167,929	\$1,038,002	(\$870,073)	-84%	\$5,275,643	(\$5,107,714)	-97%
Sales Tax Revenue	10,179,200	8,275,850	1,903,350	23%	10,290,773	(111,573)	-1%
FTA Operating Assistance	5,812,679	5,916,709	(104,030)	-2%	6,249,684	(437,005)	-7%
State & Local Op Assistance	100,039	2,006,700	(1,906,661)	-95%	1,282,986	(1,182,947)	-92%
Property Tax Revenue	1,415,357	1,334,182	81,175	6%	1,385,447	29,910	2%
Non-Transportation Income	399,083	457,500	(58,417)	-13%	1,517,087	(1,118,004)	-74%
<i>Total Operating Revenue</i>	<u>\$18,074,287</u>	<u>\$19,028,943</u>	<u>(\$954,656)</u>	<u>-5%</u>	<u>\$26,001,620</u>	<u>(\$7,927,333)</u>	<u>-30%</u>
<i>OPERATING EXPENSES</i>							
Route Operations	\$15,740,258	\$16,909,186	(\$1,168,928)	-7%	\$16,675,796	(\$935,538)	-6%
Vehicle Maintenance	5,103,043	5,285,410	(182,367)	-3%	5,760,953	(657,910)	-11%
Passenger Accommodations	1,640,056	1,687,638	(47,582)	-3%	1,500,906	139,150	9%
General Overhead	3,619,392	3,697,808	(78,416)	-2%	3,373,004	246,388	7%
<i>Total Operating Expense</i>	<u>\$26,102,749</u>	<u>\$27,580,042</u>	<u>(\$1,477,293)</u>	<u>-5%</u>	<u>\$27,310,659</u>	<u>(\$1,207,910)</u>	<u>-4%</u>
Revenue Less Expenses	(\$8,028,462)	(\$8,551,099)			(\$1,309,039)		
Cares Act Funding	\$8,028,462	\$8,551,099			\$1,309,039		
Net Surplus / (Deficit)	<u>\$0</u>	<u>\$0</u>			<u>\$0</u>		

## Operating Revenue Detail FY 2020-21 Budget Revision

	FY 2020-21	FY 2020-21	Revision Variance		FY 2019-20	Revision Variance	
	Revised	Original	Amount	%	Actual	Amount	%
<b>FAREBOX REVENUE</b>							
Cash Fares & Tokens	\$79,482	\$238,446	(\$158,964)	-67%	\$1,358,000	(\$1,278,518)	-94%
Adult Passes	45,841	137,523	(91,682)	-67%	810,343	(764,502)	-94%
Youth Passes	22,592	67,775	(45,183)	-67%	379,516	(356,924)	-94%
Senior Passes	8,891	26,673	(17,782)	-67%	154,614	(145,723)	-94%
Mobility Passes	5,926	17,777	(11,851)	-67%	104,881	(98,955)	-94%
Day Passes	197	591	(394)	-67%	3,605	(3,408)	-95%
Microtransit Fares	0	29,376	(29,376)	-100%	0	0	n/a
Downtown-Waterfront Shuttle	0	0	0	n/a	942,426	(942,426)	-100%
UCSB Contract Fares	0	327,664	(327,664)	-100%	795,809	(795,809)	-100%
SBCB Contract Fares	0	177,177	(177,177)	-100%	640,743	(640,743)	-100%
Special Event Fares & Amtrak	2,500	7,500	(5,000)	-67%	64,726	(62,226)	-96%
City My Ride Program	2,500	7,500	(5,000)	-67%	20,980	(18,480)	-88%
<i>Subtotal</i>	<u>\$167,929</u>	<u>\$1,038,002</u>	<u>(\$870,073)</u>	<u>-84%</u>	<u>\$5,275,643</u>	<u>(\$5,107,714)</u>	<u>-97%</u>
<b>GRANTS &amp; SUBSIDIES</b>							
LTF Sales Tax Revenue	\$7,977,460	\$6,560,328	\$1,417,132	22%	\$8,074,222	(\$96,762)	-1%
FTA Operating Assistance	5,812,679	5,916,709	(104,030)	-2%	6,249,684	(437,005)	-7%
Measure A Sales Tax	2,201,740	1,715,522	486,218	28%	2,216,551	(14,811)	-1%
Other State/Local Subsidies	100,039	2,006,700	(1,906,661)	-95%	1,282,986	(1,182,947)	-92%
Property Tax Revenue	1,415,357	1,334,182	81,175	6%	1,385,447	29,910	2%
<i>Subtotal</i>	<u>\$17,507,275</u>	<u>\$17,533,441</u>	<u>(\$26,166)</u>	<u>0%</u>	<u>\$19,208,890</u>	<u>(\$1,701,615)</u>	<u>-9%</u>
<b>OTHER INCOME</b>							
Advertising on Buses	\$300,000	\$237,500	\$62,500	26%	\$397,599	(\$97,599)	-25%
Interest on Investments	64,083	185,000	(120,917)	-65%	221,630	(157,547)	-71%
Other Operating Revenue	35,000	35,000	0	0%	897,858	(862,858)	-96%
<i>Subtotal</i>	<u>\$399,083</u>	<u>\$457,500</u>	<u>(\$58,417)</u>	<u>-13%</u>	<u>\$1,517,087</u>	<u>(\$1,118,004)</u>	<u>-74%</u>
<b>Total Operating Revenue</b>	<u><u>\$18,074,287</u></u>	<u><u>\$19,028,943</u></u>	<u><u>(\$954,656)</u></u>	<u><u>-5%</u></u>	<u><u>\$26,001,620</u></u>	<u><u>(\$7,927,333)</u></u>	<u><u>-30%</u></u>

## Operating Expense Detail FY 2020-21 Budget Revision

	FY 2020-21	FY 2020-21	Revision Variance		FY 2019-20	Revision Variance	
	Revised	Original	Amount	%	Actual	Amount	%
<b>ROUTE OPERATIONS</b>							
Drivers	\$10,662,456	\$11,574,405	(\$911,949)	-8%	\$11,733,242	(\$1,070,786)	-9%
Dispatch & Supervision	680,818	680,299	519	0%	745,905	(65,087)	-9%
Hiring & Training	376,195	409,765	(33,570)	-8%	348,118	28,077	8%
Risk & Safety	2,653,229	2,511,157	142,072	6%	2,876,897	(223,668)	-8%
Transportation Subsidies	1,367,560	1,733,560	(366,000)	-21%	971,634	395,926	41%
<i>Subtotal</i>	<u>\$15,740,258</u>	<u>\$16,909,186</u>	<u>(\$1,168,928)</u>	-7%	<u>\$16,675,796</u>	<u>(\$935,538)</u>	-6%
<b>VEHICLE MAINTENANCE</b>							
Mechanics	\$1,119,276	\$1,168,155	(\$48,879)	-4%	\$1,212,319	(\$93,043)	-8%
Cleaners & Fuelers	775,192	923,181	(147,989)	-16%	801,870	(26,678)	-3%
Supervision	740,089	769,863	(29,774)	-4%	789,500	(49,411)	-6%
Vehicle Consumables	1,579,562	1,673,275	(93,713)	-6%	2,107,366	(527,804)	-25%
Bus Parts & Supplies	700,400	620,600	79,800	13%	855,948	(155,548)	-18%
Vendor Services	55,000	45,000	10,000	22%	10,428	44,572	427%
Risk & Safety	133,524	85,336	48,188	56%	(16,478)	150,002	-910%
<i>Subtotal</i>	<u>\$5,103,043</u>	<u>\$5,285,410</u>	<u>(\$182,367)</u>	-3%	<u>\$5,760,953</u>	<u>(\$657,910)</u>	-11%
<b>PASSENGER ACCOMMODATIONS</b>							
Passenger Facilities	\$645,338	\$635,609	\$9,729	2%	\$531,619	\$113,719	21%
Transit Development	489,111	376,111	113,000	30%	342,060	147,051	43%
Marketing & Community Relations	210,627	348,861	(138,234)	-40%	278,659	(68,032)	-24%
Fare Revenue Collection	294,980	327,057	(32,077)	-10%	348,568	(53,588)	-15%
<i>Subtotal</i>	<u>\$1,640,056</u>	<u>\$1,687,638</u>	<u>(\$47,582)</u>	-3%	<u>\$1,500,906</u>	<u>\$139,150</u>	9%
<b>GENERAL OVERHEAD</b>							
Finance	\$535,114	\$535,114	\$0	0%	\$526,161	\$8,953	2%
Personnel	224,743	322,020	(97,277)	-30%	189,019	35,724	19%
Utilities & Communication	264,600	250,000	14,600	6%	251,434	13,166	5%
Operating Facilities	424,917	612,780	(187,863)	-31%	407,925	16,992	4%
District Administration	2,170,018	1,977,894	192,124	10%	1,998,465	171,553	9%
<i>Subtotal</i>	<u>\$3,619,392</u>	<u>\$3,697,808</u>	<u>(\$78,416)</u>	-2%	<u>\$3,373,004</u>	<u>\$246,388</u>	7%
<b>Total Operating Expenses</b>	<u><u>\$26,102,749</u></u>	<u><u>\$27,580,042</u></u>	<u><u>(\$1,477,293)</u></u>	-5%	<u><u>\$27,310,659</u></u>	<u><u>(\$1,207,910)</u></u>	-4%

## Route Operations Detail FY 2020-21 Budget Revision

	FY 2020-21	FY 2020-21	Revision Variance		FY 2019-20	Revision Variance	
	Revised	Original	Amount	%	Actual	Amount	%
<b>DRIVERS</b>							
Scheduled	\$5,839,999	\$6,354,231	(\$514,232)	-8%	\$6,755,825	(\$915,826)	-14%
Scheduled Overtime	381,421	487,546	(106,125)	-22%	510,729	(129,308)	-25%
Unscheduled Pay	161,711	262,051	(100,340)	-38%	256,135	(94,424)	-37%
Driver Lite Duty	4,152	8,857	(4,705)	-53%	0	4,152	n/a
Paid Absences	930,400	996,405	(66,005)	-7%	871,810	58,590	7%
Health Benefits	1,865,123	1,865,123	0	0%	1,793,521	71,602	4%
Pension Contributions	877,239	937,239	(60,000)	-6%	868,363	8,876	1%
Payroll Taxes	586,911	647,453	(60,542)	-9%	659,778	(72,867)	-11%
Uniforms	15,500	15,500	0	0%	17,081	(1,581)	-9%
<i>Drivers Subtotal</i>	<u>\$10,662,456</u>	<u>\$11,574,405</u>	<u>(\$911,949)</u>	<u>-8%</u>	<u>\$11,733,242</u>	<u>(\$1,070,786)</u>	<u>-9%</u>
<b>DISPATCH &amp; SUPERVISION</b>							
Supervisors	\$235,660	\$235,660	\$0	0%	\$299,363	(\$63,703)	-21%
Staff	184,621	184,621	0	0%	188,807	(4,186)	-2%
Paid Absences	77,630	77,148	482	1%	70,925	6,705	9%
Health Benefits	108,568	108,568	0	0%	98,702	9,866	10%
Pension Contributions	35,295	35,295	0	0%	47,036	(11,741)	-25%
Payroll Taxes	39,044	39,007	37	0%	41,072	(2,028)	-5%
<i>Dispatch &amp; Supe. Subtotal</i>	<u>\$680,818</u>	<u>\$680,299</u>	<u>\$519</u>	<u>0%</u>	<u>\$745,905</u>	<u>(\$65,087)</u>	<u>-9%</u>
<b>HIRING &amp; TRAINING</b>							
Staff	\$39,245	\$39,245	0	0%	\$38,691	554	1%
Student Drivers	155,930	129,550	26,380	20%	137,552	18,378	13%
Existing Drivers/Supers	66,853	124,417	(57,564)	-46%	43,400	23,453	54%
Paid Absences	14,016	14,016	0	0%	13,738	278	2%
Health Benefits	30,470	30,470	0	0%	33,051	(2,581)	-8%
Pension Contributions	11,476	11,476	0	0%	12,348	(872)	-7%
Payroll Taxes	21,205	23,591	(2,386)	-10%	12,874	8,331	65%
Medical Exams & License Fees	22,000	22,000	0	0%	31,919	(9,919)	-31%
Employment Advertising	10,000	10,000	0	0%	19,803	(9,803)	-50%
Training, Travel & Meetings	5,000	5,000	0	0%	4,742	258	5%
<i>Hiring &amp; Training Subtotal</i>	<u>\$376,195</u>	<u>\$409,765</u>	<u>(\$33,570)</u>	<u>-8%</u>	<u>\$348,118</u>	<u>\$28,077</u>	<u>8%</u>
<b>RISK &amp; SAFETY</b>							
<u>Wages &amp; Benefits</u>							
Staff	\$159,079	\$157,294	\$1,785	1%	\$133,245	\$25,834	19%
Supervisors	310,732	310,732	0	0%	320,684	(9,952)	-3%
Driver Accident Pay	1,938	1,938	0	0%	1,628	310	19%
Paid Absences	68,773	59,272	9,501	16%	59,173	9,600	16%
Health Benefits	123,372	123,372	0	0%	94,569	28,803	30%
Pension Contributions	48,544	48,344	200	0%	38,173	10,371	27%
Payroll Taxes	42,437	41,574	863	2%	39,247	3,190	8%
<i>Wages &amp; Benefits Subtotal</i>	<u>\$754,875</u>	<u>\$742,526</u>	<u>\$12,349</u>	<u>2%</u>	<u>\$686,719</u>	<u>\$68,156</u>	<u>10%</u>

## Route Operations Detail FY 2020-21 Budget Revision

	FY 2020-21	FY 2020-21	Revision Variance		FY 2019-20	Revision Variance	
	Revised	Original	Amount	%	Actual	Amount	%
<i>RISK &amp; SAFETY (cont'd)</i>							
<u>Public Liability</u>							
Professional Services	\$164,823	\$121,418	\$43,405	36%	\$105,021	\$59,802	57%
Insurance	416,574	336,579	79,995	24%	323,696	92,878	29%
Current Year Incident Payouts	50,000	50,000	0	0%	21,143	28,857	136%
Current Year Incident Reserves	100,000	100,000	0	0%	250,000	(150,000)	-60%
Prior Years Incident Payouts	25,000	25,000	0	0%	8,436	16,564	196%
Change in Prior Years Reserves	(25,000)	(25,000)	0	0%	(14,000)	(11,000)	79%
Public Liability Subtotal	\$731,397	\$607,997	\$123,400	20%	\$694,296	\$37,101	5%
<u>Workers' Compensation</u>							
Professional Services	\$303,040	\$301,709	\$1,331	0%	\$337,747	(\$34,707)	-10%
Insurance	143,917	179,684	(35,767)	-20%	114,619	29,298	26%
Current Year Incident Payouts	50,000	59,241	(9,241)	-16%	100,439	(50,439)	-50%
Current Year Incident Reserves	250,000	400,000	(150,000)	-38%	608,239	(358,239)	-59%
Prior Years Incident Payouts	400,000	400,000	0	0%	593,158	(193,158)	-33%
Change in Prior Years Reserves	0	(200,000)	200,000	-100%	(275,759)	275,759	-100%
Miscellaneous Risk & Safety	20,000	20,000	0	0%	17,439	2,561	15%
Workers' Comp Subtotal	\$1,166,957	\$1,160,634	6,323	1%	\$1,495,882	(\$328,925)	-22%
<i>Risk &amp; Safety Subtotal</i>	<u>\$2,653,229</u>	<u>\$2,511,157</u>	<u>\$142,072</u>	6%	<u>\$2,876,897</u>	<u>(\$223,668)</u>	-8%
<u>TRANSPORTATION SUBSIDIES</u>							
ADA Paratransit Service	\$1,001,560	\$1,367,560	(\$366,000)	-27%	\$971,634	\$29,926	3%
Pandemic-Related Loss Relief	366,000	366,000	0	0%	0	366,000	n/a
<i>Transportation Subsidies Sbtl</i>	<u>\$1,367,560</u>	<u>\$1,733,560</u>	<u>(\$366,000)</u>	-21%	<u>\$971,634</u>	<u>\$395,926</u>	41%
<i>Total Route Operations</i>	<u>\$15,740,258</u>	<u>\$16,909,186</u>	<u>(\$1,168,928)</u>	-7%	<u>\$16,675,796</u>	<u>(\$935,538)</u>	-6%

## Vehicle Maintenance Detail FY 2020-21 Budget Revision

	FY 2020-21	FY 2020-21	Revision Variance		FY 2019-20	Revision Variance	
	Revised	Original	Amount	%	Actual	Amount	%
<b>MECHANICS</b>							
Mechanics	\$652,443	\$660,448	(\$8,005)	-1%	\$711,828	(\$59,385)	-8%
Less Mechanic Capital Labor	(31,165)	(24,949)	(6,216)	25%	(38,112)	6,947	-18%
Mechanics-OT	57,788	39,107	18,681	48%	55,866	1,922	3%
Paid Absences	87,930	92,091	(4,161)	-5%	108,734	(20,804)	-19%
Health Benefits	178,431	210,873	(32,442)	-15%	186,702	(8,271)	-4%
Pension Contributions	80,765	95,449	(14,684)	-15%	87,018	(6,253)	-7%
Payroll Taxes	62,984	62,836	148	0%	69,923	(6,939)	-10%
Uniforms	18,000	18,000	0	0%	19,360	(1,360)	-7%
Tool Allowance	12,100	14,300	(2,200)	-15%	11,000	1,100	10%
<i>Mechanics Subtotal</i>	<u>\$1,119,276</u>	<u>\$1,168,155</u>	<u>(\$48,879)</u>	<u>-4%</u>	<u>\$1,212,319</u>	<u>(\$93,043)</u>	<u>-8%</u>
<b>CLEANERS &amp; FUELERS</b>							
Service Workers	\$430,371	\$517,828	(\$87,457)	-17%	\$421,396	\$8,975	2%
Paid Absences	72,378	78,442	(6,064)	-8%	73,228	(850)	-1%
Health Benefits	158,155	190,597	(32,442)	-17%	191,803	(33,648)	-18%
Pension Contributions	64,810	78,083	(13,273)	-17%	64,564	246	0%
Payroll Taxes	40,238	47,743	(7,505)	-16%	38,872	1,366	4%
Uniforms	6,240	7,488	(1,248)	-17%	9,774	(3,534)	-36%
Medical Exams & License Fees	3,000	3,000	0	0%	2,233	767	34%
<i>Cleaners &amp; Fuelers Subtotal</i>	<u>\$775,192</u>	<u>\$923,181</u>	<u>(\$147,989)</u>	<u>-16%</u>	<u>\$801,870</u>	<u>(\$26,678)</u>	<u>-3%</u>
<b>SUPERVISION</b>							
Staff	\$451,142	\$475,221	(\$24,079)	-5%	\$474,646	(\$23,504)	-5%
Paid Absences	63,929	60,907	3,022	5%	76,090	(12,161)	-16%
Health Benefits	123,411	123,411	0	0%	125,482	(2,071)	-2%
Pension Contributions	51,147	53,253	(2,106)	-4%	55,813	(4,666)	-8%
Payroll Taxes	40,460	42,071	(1,611)	-4%	43,717	(3,257)	-7%
Training, Travel & Meetings	10,000	15,000	(5,000)	-33%	13,752	(3,752)	-27%
<i>Supervision Subtotal</i>	<u>\$740,089</u>	<u>\$769,863</u>	<u>(\$29,774)</u>	<u>-4%</u>	<u>\$789,500</u>	<u>(\$49,411)</u>	<u>-6%</u>
<b>VEHICLE CONSUMABLES</b>							
Bus Fuel	\$1,242,565	\$1,317,310	(\$74,745)	-6%	\$1,703,118	(\$460,553)	-27%
Oil & Lubricants	128,779	128,779	0	0%	178,135	(49,356)	-28%
Electric Vehicle Power	60,000	60,000	0	0%	52,416	7,584	14%
Tire Lease	139,098	158,066	(18,968)	-12%	163,387	(24,289)	-15%
Tire Mounting	9,120	9,120	0	0%	10,310	(1,190)	-12%
<i>Vehicle Consumables Subtotal</i>	<u>\$1,579,562</u>	<u>\$1,673,275</u>	<u>(\$93,713)</u>	<u>-6%</u>	<u>\$2,107,366</u>	<u>(\$527,804)</u>	<u>-25%</u>
<b>VEHICLE PARTS &amp; SUPPLIES</b>							
Bus Parts Issued	\$587,100	\$507,300	\$79,800	16%	\$612,160	(\$25,060)	-4%
Obsolete Bus Parts Inventory	0	0	0	n/a	129,734	(129,734)	-100%
Shop Supplies	77,250	77,250	0	0%	87,933	(10,683)	-12%
Bus Servicing Supplies	15,450	15,450	0	0%	4,234	11,216	265%
Hazmat Disposal & Compliance	20,600	20,600	0	0%	21,887	(1,287)	-6%
<i>Veh. Parts &amp; Supplies Subtotal</i>	<u>\$700,400</u>	<u>\$620,600</u>	<u>\$79,800</u>	<u>13%</u>	<u>\$855,948</u>	<u>(\$155,548)</u>	<u>-18%</u>

**Vehicle Maintenance Detail  
FY 2020-21 Budget Revision**

	FY 2020-21	FY 2020-21	Revision Variance		FY 2019-20	Revision Variance	
	Revised	Original	Amount	%	Actual	Amount	%
<i><b>VENDOR BUS REPAIRS</b></i>							
Vandalism Repairs	\$5,000	\$5,000	\$0	0%	\$3,597	\$1,403	39%
Accident Damage Repairs	5,000	5,000	0	0%	227	4,773	2103%
Accident Claim Collections	(15,000)	(15,000)	0	0%	(31,271)	16,271	-52%
Other Vendor Repairs	60,000	50,000	10,000	20%	37,875	22,125	58%
<i>Vendor Bus Repairs Subtotal</i>	<u>\$55,000</u>	<u>\$45,000</u>	<u>\$10,000</u>	<u>22%</u>	<u>\$10,428</u>	<u>\$44,572</u>	<u>427%</u>
<i><b>RISK &amp; SAFETY</b></i>							
Workers' Comp Services	\$15,949	\$15,879	\$70	0%	\$8,971	\$6,978	78%
Workers' Comp Insurance	7,575	9,457	(1,882)	-20%	6,115	1,460	24%
Current Year Incident Payouts	10,000	10,000	0	0%	1,446	8,554	592%
Current Year Incident Reserve	25,000	25,000	0	0%	0	25,000	n/a
Prior Years Incident Payouts	50,000	50,000	0	0%	9,203	40,797	443%
Change in Prior Years Reserves	25,000	(25,000)	50,000	-200%	(42,213)	67,213	-159%
<i>Risk &amp; Safety Subtotal</i>	<u>\$133,524</u>	<u>\$85,336</u>	<u>\$48,188</u>	<u>56%</u>	<u>(\$16,478)</u>	<u>\$150,002</u>	<u>-910%</u>
<i>Total Vehicle Maintenance</i>	<u>\$5,103,043</u>	<u>\$5,285,410</u>	<u>(\$182,367)</u>	<u>-3%</u>	<u>\$5,760,953</u>	<u>(\$657,910)</u>	<u>-11%</u>

## Passenger Accommodations Detail FY 2020-21 Budget Revision

	FY 2020-21	FY 2020-21	Revision Variance		FY 2019-20	Revision Variance	
	Revised	Original	Amount	%	Actual	Amount	%
<b>PASSENGER FACILITIES</b>							
<u>Wages &amp; Benefits</u>							
Supervisors	\$160,249	\$160,249	\$0	0%	\$171,013	(\$10,764)	-6%
TC Advisors	114,599	114,599	0	0%	91,579	23,020	25%
Staff	41,532	41,532	0	0%	34,857	6,675	19%
Paid Absences	35,760	35,760	0	0%	50,639	(14,879)	-29%
Health Benefits	115,769	115,769	0	0%	99,657	16,112	16%
Pension Contributions	27,470	27,470	0	0%	19,815	7,655	39%
Payroll Taxes	28,225	28,225	0	0%	27,962	263	1%
Wages & Benefits Subtotal	\$523,604	\$523,604	\$0	0%	\$495,522	\$28,082	6%
<u>Buildings &amp; Grounds</u>							
TC Contract Maintenance	\$98,200	\$98,200	\$0	0%	\$27,557	\$70,643	256%
TC Repairs/Supplies	5,000	5,000	0	0%	5,394	(394)	-7%
Bus Stop Repairs/Supplies	5,000	5,000	0	0%	1,833	3,167	173%
TC Property Insurance	13,534	3,805	9,729	256%	1,313	12,221	931%
Buildings & Grounds Subtotal	\$121,734	\$112,005	\$9,729	9%	\$36,097	\$85,637	237%
<i>Passenger Facilities Subtotal</i>	<i>\$645,338</i>	<i>\$635,609</i>	<i>\$9,729</i>	<i>2%</i>	<i>\$531,619</i>	<i>\$113,719</i>	<i>21%</i>
<b>TRANSIT DEVELOPMENT</b>							
Staff	\$226,187	\$226,187	\$0	0%	\$201,656	\$24,531	12%
Paid Absences	29,631	29,631	0	0%	35,150	(5,519)	-16%
Health Benefits	66,528	66,528	0	0%	63,128	3,400	5%
Pension Contributions	25,582	25,582	0	0%	23,452	2,130	9%
Payroll Taxes	20,183	20,183	0	0%	18,259	1,924	11%
Training, Travel & Meetings	3,000	3,000	0	0%	415	2,585	623%
Planning Services & Supplies	118,000	5,000	113,000	2260%	0	118,000	n/a
<i>Transit Development Subtotal</i>	<i>\$489,111</i>	<i>\$376,111</i>	<i>\$113,000</i>	<i>30%</i>	<i>\$342,060</i>	<i>\$147,051</i>	<i>43%</i>
<b>MARKETING &amp; COMMUNITY RELATIONS</b>							
<u>Wages &amp; Benefits</u>							
Staff	\$68,609	\$102,502	(\$33,893)	-33%	\$97,902	(\$29,293)	-30%
Paid Absences	16,137	14,837	1,300	9%	11,912	4,225	35%
Health Benefits	21,981	40,370	(18,389)	-46%	20,238	1,743	9%
Pension Contributions	8,243	11,502	(3,259)	-28%	10,548	(2,305)	-22%
Payroll Taxes	6,657	9,150	(2,493)	-27%	8,465	(1,808)	-21%
Wages & Benefits Subtotal	121,627	178,361	(56,734)	-32%	149,065	(27,438)	-18%
<u>Outside Services</u>							
Media Ad Placement	\$5,000	\$16,000	(\$11,000)	-69%	\$11,949	(\$6,949)	-58%
Brochures & Publications	5,000	10,000	(5,000)	-50%	383	4,617	1205%
Market Research	2,500	5,000	(2,500)	-50%	558	1,942	348%
Promotional Giveaways	5,000	10,000	(5,000)	-50%	5,242	(242)	-5%
Bus/Shuttle Decorations	1,500	1,500	0	0%	205	1,295	632%
Other Promotions	25,000	75,000	(50,000)	-67%	65,830	(40,830)	-62%
Route Schedules & Information	42,000	50,000	(8,000)	-16%	39,113	2,887	7%
Training, Travel & Meetings	3,000	3,000	0	0%	6,314	(3,314)	-52%
Outside Services Subtotal	\$89,000	\$170,500	(\$81,500)	-48%	\$129,594	(\$40,594)	-31%
<i>Marketing &amp; Comm. Relations</i>	<i>\$210,627</i>	<i>\$348,861</i>	<i>(\$138,234)</i>	<i>-40%</i>	<i>\$278,659</i>	<i>(\$68,032)</i>	<i>-24%</i>



**Passenger Accommodations Detail**  
**FY 2020-21 Budget Revision**

	FY 2020-21	FY 2020-21	Revision Variance		FY 2019-20	Revision Variance	
	Revised	Original	Amount	%	Actual	Amount	%
<i>FARE REVENUE COLLECTION</i>							
<u>Wages &amp; Benefits</u>							
Staff	\$121,132	\$128,525	(\$7,393)	-6%	\$125,846	(\$4,714)	-4%
Paid Absences	25,391	22,993	2,398	10%	18,138	7,253	40%
Health Benefits	58,446	58,446	0	0%	56,415	2,031	4%
Pension Contributions	14,652	15,152	(500)	-3%	14,349	303	2%
Payroll Taxes	11,559	11,941	(382)	-3%	11,198	361	3%
Wages & Benefits Subtotal	\$231,180	\$237,057	(\$5,877)	-2%	\$225,946	\$5,234	2%
<u>Outside Services</u>							
Fare Processing	\$43,800	\$55,000	(\$11,200)	-20%	\$65,191	(\$21,391)	-33%
Farebox Parts & Repairs	15,000	20,000	(5,000)	-25%	25,869	(10,869)	-42%
Tickets, Tokens & Transfers	5,000	15,000	(10,000)	-67%	31,562	(26,562)	-84%
Outside Services Subtotal	\$63,800	\$90,000	(\$26,200)	-29%	\$122,622	(\$58,822)	-48%
<i>Fare Revenue Collection Sbtl</i>	<u>\$294,980</u>	<u>\$327,057</u>	<u>(\$32,077)</u>	-10%	<u>\$348,568</u>	<u>(\$53,588)</u>	-15%
<i>Total Pssnger Accommodations</i>	<u>\$1,640,056</u>	<u>\$1,687,638</u>	<u>(\$47,582)</u>	-3%	<u>\$1,500,906</u>	<u>\$139,150</u>	9%

**General Overhead Detail  
FY 2020-21 Budget Revision**

	FY 2020-21	FY 2020-21	Revision Variance		FY 2019-20	Revision Variance	
	Revised	Original	Amount	%	Actual	Amount	%
<b>FINANCE</b>							
Staff	\$297,602	\$297,602	0	0%	\$286,573	\$11,029	4%
Paid Absences	37,120	37,120	0	0%	41,051	(3,931)	-10%
Health Benefits	93,501	93,501	0	0%	73,680	19,821	27%
Pension Contributions	33,472	33,472	0	0%	32,730	742	2%
Payroll Taxes	26,219	26,219	0	0%	26,137	82	0%
Financial Audit Services	47,200	47,200	0	0%	65,990	(18,790)	-28%
<i>Finance Subtotal</i>	<i>\$535,114</i>	<i>\$535,114</i>	<i>\$0</i>	<i>0%</i>	<i>\$526,161</i>	<i>\$8,953</i>	<i>2%</i>
<b>PERSONNEL</b>							
Staff	\$138,521	\$197,352	(\$58,831)	-30%	\$115,722	\$22,799	20%
Paid Absences	18,637	19,829	(1,192)	-6%	15,077	3,560	24%
Health Benefits	45,455	66,069	(20,614)	-31%	35,274	10,181	29%
Pension Contributions	9,669	21,718	(12,049)	-55%	12,924	(3,255)	-25%
Payroll Taxes	12,461	17,052	(4,591)	-27%	10,022	2,439	24%
<i>Personnel Subtotal</i>	<i>\$224,743</i>	<i>\$322,020</i>	<i>(\$97,277)</i>	<i>-30%</i>	<i>\$189,019</i>	<i>\$35,724</i>	<i>19%</i>
<b>UTILITIES</b>							
Phone & Data Communications	\$89,600	\$80,000	\$9,600	12%	\$92,541	(\$2,941)	-3%
Power, Water & Refuse	160,000	160,000	0	0%	149,984	10,016	7%
Two-Way Radios	15,000	10,000	5,000	50%	8,909	6,091	68%
<i>Utilities Subtotal</i>	<i>\$264,600</i>	<i>\$250,000</i>	<i>\$14,600</i>	<i>6%</i>	<i>\$251,434</i>	<i>\$13,166</i>	<i>5%</i>
<b>OPERATING FACILITIES</b>							
<u>Wages &amp; Benefits</u>							
Staff	\$61,512	\$61,512	\$0	0%	\$59,474	\$2,038	3%
Paid Absences	7,923	7,923	0	0%	11,021	(3,098)	-28%
Health Benefits	10,952	10,952	0	0%	10,539	413	4%
Pension Contributions	6,943	6,943	0	0%	7,037	(94)	-1%
Payroll Taxes	5,487	5,487	0	0%	5,498	(11)	0%
<i>Wages &amp; Benefits Subtotal</i>	<i>\$92,817</i>	<i>\$92,817</i>	<i>\$0</i>	<i>0%</i>	<i>\$93,569</i>	<i>(\$752)</i>	<i>-1%</i>
<u>Service Vehicles</u>							
Parts & Repairs	\$15,000	\$15,000	\$0	0%	\$21,913	(\$6,913)	-32%
Fuel	40,000	50,000	(10,000)	-20%	58,878	(18,878)	-32%
<i>Service Vehicles Subtotal</i>	<i>\$55,000</i>	<i>\$65,000</i>	<i>(\$10,000)</i>	<i>-15%</i>	<i>\$80,791</i>	<i>(\$25,791)</i>	<i>-32%</i>
<u>Buildings &amp; Grounds</u>							
Contract Maintenance	\$107,680	\$280,480	(\$172,800)	-62%	\$105,944	\$1,736	2%
Overpass Site Maintenance	10,000	10,000	0	0%	4,600	5,400	117%
B&G Repairs/Supplies	100,000	100,000	0	0%	72,609	27,391	38%
Property Insurance	59,420	64,483	(5,063)	-8%	50,412	9,008	18%
<i>Buildings &amp; Grounds Subtotal</i>	<i>\$277,100</i>	<i>\$454,963</i>	<i>(\$177,863)</i>	<i>-39%</i>	<i>\$233,565</i>	<i>\$43,535</i>	<i>19%</i>
<i>Operating Facilities Subtotal</i>	<i>\$424,917</i>	<i>\$612,780</i>	<i>(\$187,863)</i>	<i>-31%</i>	<i>\$407,925</i>	<i>\$16,992</i>	<i>4%</i>

**General Overhead Detail**  
**FY 2020-21 Budget Revision**

	FY 2020-21	FY 2020-21	Revision Variance		FY 2019-20	Revision Variance	
	Revised	Original	Amount	%	Actual	Amount	%
<i>DISTRICT ADMINISTRATION</i>							
<u>Wages &amp; Benefits</u>							
Staff	\$651,679	\$679,767	(\$28,088)	-4%	\$601,858	\$49,821	8%
Paid Absences	118,032	124,270	(6,238)	-5%	105,725	12,307	12%
Health Benefits	181,809	182,010	(201)	0%	155,673	26,136	17%
Pension Contributions	91,431	94,864	(3,433)	-4%	97,317	(5,886)	-6%
Payroll Taxes	60,222	62,997	(2,775)	-4%	53,374	6,848	13%
Wages & Benefits Subtotal	\$1,103,173	\$1,143,908	(\$40,735)	-4%	\$1,013,947	\$89,226	9%
<u>Administrative Services</u>							
Directors Fees	\$10,000	\$10,000	\$0	0%	\$10,800	(\$800)	-7%
Public Officials Insurance	88,845	85,986	2,859	3%	70,139	18,706	27%
Legal Counsel	75,000	100,000	(25,000)	-25%	100,000	(25,000)	-25%
Pension Administration	3,000	3,000	0	0%	4,000	(1,000)	-25%
Office Equipment Maintenance	215,000	215,000	0	0%	200,000	15,000	8%
Miscellaneous Services	100,000	120,000	(20,000)	-17%	333,093	(233,093)	-70%
Office & Computer Supplies	35,000	50,000	(15,000)	-30%	55,000	(20,000)	-36%
Dues & Subscriptions	55,000	55,000	0	0%	53,448	1,552	3%
Conferences, Meetings, Training	5,000	15,000	(10,000)	-67%	16,917	(11,917)	-70%
Employee Relations	30,000	30,000	0	0%	29,890	110	0%
Retiree Health Insurance	70,000	70,000	0	0%	0	70,000	n/a
Mandated Fees & Permits	40,000	40,000	0	0%	32,661	7,339	22%
Bus Ad Revenue Program	0	0	0	n/a	7,408	(7,408)	-100%
Misc. Expenses & Losses	30,000	30,000	0	0%	40,510	(10,510)	-26%
Bad Debts	10,000	10,000	0	0%	0	10,000	n/a
Covid-19 Expenses	300,000	0	300,000	n/a	107,383	192,617	179%
Admin. Services Subtotal	\$1,066,845	\$833,986	\$232,859	28%	\$1,061,249	\$5,596	1%
<i>District Admin. Subtotal</i>	<u>\$2,170,018</u>	<u>\$1,977,894</u>	<u>\$192,124</u>	<u>10%</u>	<u>\$2,075,196</u>	<u>\$94,822</u>	<u>5%</u>
<i>Total General Overhead</i>	<u>\$3,619,392</u>	<u>\$3,697,808</u>	<u>(\$78,416)</u>	<u>-2%</u>	<u>\$3,449,735</u>	<u>\$169,657</u>	<u>5%</u>

## Capital Budget Detail

### FY 2020-21 Revision

	FY 2020-21	FY 2020-21	Revision Variance	
	Revised	Original	Amount	%
<i>REVENUE VEHICLE PURCHASES</i>				
40' Electric Buses (4)	\$4,780,000	\$16,724,000	(\$11,944,000)	-71%
30' Electric Buses (4)	175,000	6,150,000	(5,975,000)	-97%
30' Electric Bus Capital Lease (6)	380,000	380,000	0	0%
Microtransit Vans (3)	654,000	260,000	394,000	152%
Subtotal	<u>\$5,989,000</u>	<u>\$23,514,000</u>	<u>(\$17,525,000)</u>	-75%
<i>REVENUE VEHICLE IMPROVEMENTS</i>				
Bus Refurbishing Program	\$1,725,000	\$4,845,000	(\$3,120,000)	-64%
COVID-19 Safety Improvements	700,000	500,000	200,000	40%
Component Replacements Allowance	150,000	50,000	100,000	200%
Subtotal	<u>\$2,575,000</u>	<u>\$5,395,000</u>	<u>(\$2,820,000)</u>	-52%
<i>OPERATING FACILITIES</i>				
Overpass Facility Recommissioning	\$1,500,000	\$1,200,000	\$300,000	25%
Operating Facility Improvements	50,000	500,000	(450,000)	-90%
Charging Infrastructure Allowance	1,400,000	100,000	1,300,000	1300%
Calle Real Property Development	35,000	250,000	(215,000)	-86%
Facilities Master Plan	150,000	50,000	100,000	200%
Subtotal	<u>\$3,135,000</u>	<u>\$2,100,000</u>	<u>\$1,035,000</u>	49%
<i>PASSENGER FACILITIES</i>				
Transit Center Improvements	\$735,000	\$75,000	\$660,000	880%
Bus Stop Improvements	250,000	1,000,000	(750,000)	-75%
Subtotal	<u>\$985,000</u>	<u>\$1,075,000</u>	<u>(\$90,000)</u>	-8%
<i>INTELLIGENT TRANSPORTATION SYS.</i>				
AVL & ITS Systems Allowance	\$75,000	\$75,000	\$0	0%
Fare Collection Systems Allowance	50,000	50,000	0	0%
Subtotal	<u>\$125,000</u>	<u>\$125,000</u>	<u>\$0</u>	0%
<i>INFORMATION SYSTEMS</i>				
Business Software Allowance	\$50,000	\$50,000	\$0	0%
IT Systems & Security Allowance	100,000	100,000	0	0%
Subtotal	<u>\$150,000</u>	<u>\$150,000</u>	<u>\$0</u>	0%
<i>OTHER EQUIPMENT</i>				
Shop Equipment Allowance	\$25,000	\$25,000	\$0	0%
Service Vehicles	154,000	154,000	0	0%
Office Furniture Allowance	10,000	10,000	0	0%
Subtotal	<u>\$189,000</u>	<u>\$189,000</u>	<u>\$0</u>	0%
Total Capital Projects	<u>\$13,148,000</u>	<u>\$32,548,000</u>	<u>(\$19,400,000)</u>	-60%

**Santa Barbara Metropolitan Transit District**

**Operating Summary**

**6 Months Ended December 31, 2020**

(\$ thousands)

	<b>FY 20-21</b>	<b>FY 20-21</b>	<b>Variance</b>		<b>FY 19-20</b>	<b>Variance</b>	
	<b>Actual</b>	<b>Budget</b>	<b>Amt</b>	<b>%</b>	<b>Actual</b>	<b>Amt</b>	<b>%</b>
<i><u>REVENUES</u></i>							
Fare Revenue	\$10	\$0	\$10	n/a	\$3,539	(\$3,529)	-100%
Grants & Subsidies	9,113	8,220	893	11%	10,006	(893)	-9%
Other Income	212	230	(18)	-8%	950	(738)	-78%
Total Operating Revenue	<u>\$9,334</u>	<u>\$8,450</u>	<u>\$884</u>	10%	<u>\$14,495</u>	<u>(\$5,161)</u>	-36%
<i><u>EXPENSES</u></i>							
Route Operations	\$7,099	\$8,202	(\$1,102)	-13%	\$9,308	(\$2,209)	-24%
Vehicle Maintenance	2,524	2,716	(192)	-7%	2,862	(339)	-12%
Passenger Accommodations	676	864	(188)	-22%	750	(74)	-10%
General Overhead	1,646	1,885	(239)	-13%	1,671	(25)	-1%
Total Operating Expense	<u>\$11,946</u>	<u>\$13,667</u>	<u>(\$1,721)</u>	-13%	<u>\$14,592</u>	<u>(\$2,647)</u>	-18%
<b>Surplus / (Deficit)</b>	<b><u>(\$2,611)</u></b>	<b><u>(\$5,217)</u></b>	<b><u>\$2,606</u></b>		<b><u>(\$97)</u></b>	<b><u>(\$2,514)</u></b>	

**Santa Barbara Metropolitan Transit District**

**Operating Revenue Detail  
6 Months Ended December 31, 2020  
(\$ thousands)**

	<b>FY 20-21 Actual</b>	<b>FY 20-21 Budget</b>	<b>Variance</b>		<b>FY 19-20 Actual</b>	<b>Variance</b>	
			<b>Amt</b>	<b>%</b>		<b>Amt</b>	<b>%</b>
<b><u>FAREBOX REVENUE</u></b>							
Cash Fares	\$0	\$0	\$0	n/a	\$966	(\$966)	-100%
Pass Sales	10	0	10	n/a	991	(982)	-99%
Contract Fares	0	0	0	n/a	1,517	(1,517)	-100%
Other Fare Programs	0	0	0	n/a	64	(64)	-100%
Subtotal	<u>\$10</u>	<u>\$0</u>	<u>\$10</u>	n/a	<u>\$3,539</u>	<u>(\$3,529)</u>	-100%
<b><u>GRANTS &amp; SUBSIDIES</u></b>							
LTF Sales Tax Revenue	\$4,229	\$2,945	\$1,284	44%	\$4,388	(\$160)	-4%
FTA Operating Assistance	2,958	2,958	(0)	0%	2,924	34	1%
Measure A Sales Tax	1,202	757	445	59%	1,180	22	2%
Other Operating Assistance	0	880	(880)	-100%	812	(812)	-100%
Property Tax Revenue	724	680	44	6%	702	22	3%
Subtotal	<u>\$9,113</u>	<u>\$8,220</u>	<u>\$893</u>	11%	<u>\$10,006</u>	<u>(\$893)</u>	-9%
<b><u>OTHER INCOME</u></b>							
Advertising on Buses	\$175	\$120	\$55	46%	\$220	(\$45)	-21%
Interest on Investments	35	92	(58)	-62%	133	(98)	-74%
Other Income	2	18	(16)	-91%	597	(595)	-100%
Subtotal	<u>\$212</u>	<u>\$230</u>	<u>(\$18)</u>	-8%	<u>\$950</u>	<u>(\$738)</u>	-78%
<b>Total Operating Revenue</b>	<b><u>\$9,334</u></b>	<b><u>\$8,450</u></b>	<b><u>\$884</u></b>	<b>10%</b>	<b><u>\$14,495</u></b>	<b><u>(\$5,161)</u></b>	<b>-36%</b>

**Santa Barbara Metropolitan Transit District**

**Operating Expense Detail  
6 Months Ended December 31, 2020  
(\$ thousands)**

	<b>FY 20-21 Actual</b>	<b>FY 20-21 Budget</b>	<b>Variance</b>		<b>FY 19-20 Actual</b>	<b>Variance</b>	
			<b>Amt</b>	<b>%</b>		<b>Amt</b>	<b>%</b>
<u><b>ROUTE OPERATIONS</b></u>							
Drivers	\$4,895	\$5,715	(\$819)	-14%	\$6,129	(\$1,233)	-20%
Dispatch & Supervision	324	341	(17)	-5%	394	(70)	-18%
Hiring & Training	177	205	(28)	-14%	173	4	3%
Risk & Safety	1,202	1,257	(54)	-4%	2,128	(925)	-43%
Transportation Subsidies	501	684	(183)	-27%	486	15	3%
Subtotal	<u>\$7,099</u>	<u>\$8,202</u>	<u>(\$1,102)</u>	-13%	<u>\$9,308</u>	<u>(\$2,209)</u>	-24%
<u><b>VEHICLE MAINTENANCE</b></u>							
Mechanics	\$523	\$579	(\$56)	-10%	\$606	(\$83)	-14%
Cleaners & Fuelers	353	463	(110)	-24%	413	(60)	-15%
Supervision	351	386	(35)	-9%	389	(38)	-10%
Vehicle Consumables	840	912	(72)	-8%	1,123	(283)	-25%
Bus Parts & Supplies	368	310	57	18%	342	26	7%
Vendor Services	29	22	7	31%	(11)	41	-362%
Risk & Safety	60	43	17	40%	1	59	5740%
Subtotal	<u>\$2,524</u>	<u>\$2,716</u>	<u>(\$192)</u>	-7%	<u>\$2,862</u>	<u>(\$339)</u>	-12%
<u><b>PASSENGER ACCOMMODATIONS</b></u>							
Passenger Facilities	\$284	\$319	(\$35)	-11%	\$267	\$16	6%
Transit Development	182	189	(6)	-3%	156	27	17%
Marketing & Community Relatio	77	193	(116)	-60%	152	(75)	-49%
Fare Revenue Collection	133	164	(31)	-19%	175	(42)	-24%
Subtotal	<u>\$676</u>	<u>\$864</u>	<u>(\$188)</u>	-22%	<u>\$750</u>	<u>(\$74)</u>	-10%
<u><b>GENERAL OVERHEAD</b></u>							
Finance	\$284	\$289	(\$6)	-2%	\$290	(\$6)	-2%
Personnel	87	161	(74)	-46%	92	(5)	-5%
Utilities & Communication	134	125	9	7%	132	2	2%
Operating Facilities	196	307	(111)	-36%	203	(7)	-4%
District Administration	945	1,003	(57)	-6%	954	(9)	-1%
Subtotal	<u>\$1,646</u>	<u>\$1,885</u>	<u>(\$239)</u>	-13%	<u>\$1,671</u>	<u>(\$25)</u>	-1%
<b>Total Operating Expenses</b>	<u><b>\$11,946</b></u>	<u><b>\$13,667</b></u>	<u><b>(\$1,721)</b></u>	<b>-13%</b>	<u><b>\$14,592</b></u>	<u><b>(\$2,647)</b></u>	<b>-18%</b>



**BOARD OF DIRECTORS REPORT**

**MEETING DATE:** FEBRUARY 16, 2021 **AGENDA ITEM: #9**  
**DEPARTMENT:** GRANTS  
**TYPE:** INFORMATIONAL ITEM  
**PREPARED BY:** STEVE MAAS \_\_\_\_\_  
*Signature*  
**REVIEWED BY:** GENERAL MANAGER \_\_\_\_\_  
*Signature*  
**SUBJECT:** UPCOMING CAPITAL FUNDING OPPORTUNITIES

**RECOMMENDATION:**

Staff requests that the Board receive update from staff on upcoming funding opportunities and provide feedback.

**DISCUSSION:**

Various opportunities for MTD to apply for grant funding are underway or are expected to be available soon. Staff intends to pursue funding from each of these opportunities.

California State of Good Repair Program

The California State of Good Repair (SGR) program is authorized by “The Road Repair and Accountability Act of 2017” (Senate Bill 1). The source of funding for the SGR Program is a portion of the Transportation Improvement Fee on vehicle registrations. SGR is a transit capital program intended to maintain the public transit system in a state of good repair. Transit operations, transit agency administration, program management, and capital projects that solely expand capacity are not eligible projects under SGR. The SGR Program provides formula funds directly to transit agencies such as MTD based on the agency’s percentage of statewide fare revenue, and to regional transportation planning agencies (RTPAs) such as the Santa Barbara County Association of Governments (SBCAG) based on the area’s percentage of statewide population.

SBCAG has chosen to conduct a four-year call for projects for the population-based portion of the funding, comprising the funding expected for fiscal year (FY) 2022 through FY 2025. SBCAG has estimated that funding for the four years will total \$2,673,048. All transit operators in the county were eligible to apply for funding. MTD applied for \$1,336,534, which is 15% of the \$8,833,000 cost of Phase 1 of MTD’s Facility Modernization Project. (In the previous four-year call for projects, MTD applied for 50% of the funds to assist with a bus replacement project and SBCAG awarded 43% of the funds to MTD.)



## BOARD OF DIRECTORS REPORT

### California Low Carbon Transit Operations Program

The California Low Carbon Transit Operations Program (LCTOP) is one of several programs that are part of the “Transit, Affordable Housing, and Sustainable Communities Program” established in 2014 (Senate Bill 862). The source of LCTOP funds is California cap-and-trade auction proceeds, which are appropriated to LCTOP and several other programs. Caltrans and the California Air Resources Board administer LCTOP. All projects funded with cap-and-trade auction proceeds must demonstrate greenhouse gas reduction. As with SGR above, LCTOP provides formula funds to transit agencies such as MTD based on the agency’s percentage of statewide fare revenue, and to RTPAs such as SBCAG based on the area’s percentage of statewide population.

MTD has received LCTOP funding each year since the inception of the program in FY 2015, and the program has funded various capital and operating projects for MTD. Typically, MTD requests 50% of the population-based share. The percent of funding actually awarded to MTD by SBCAG annually has varied greatly. Most recently, the FY 2019 and FY 2020 LCTOP funds will provide operating assistance for MTD’s new Microtransit project. It is expected that the FY 2021 LCTOP program will begin in March.

### Federal Transit Administration 5339(b) Bus and Bus Facilities Program

The 5339(b) Bus and Bus Facilities Program is a nationwide competitive funding opportunity conducted annually by the Federal Transit Administration (FTA). The goals of the 5339(b) Program are to improve the condition of the nation’s public transportation bus fleets, expand transportation access to employment, educational, and healthcare facilities, and improve mobility options throughout the country.

MTD has applied for funds from this program each year since its implementation of the program in FY 2016. MTD was successful in its FY 2016 application, and received nearly \$5.7 million towards the purchase of 14 replacement buses. In the following years, MTD has not received an award. We will apply again in FY 2021.

### Federal Transit Administration 5339(c) Low or No Emission Program

As with the 5339(b) Program above, the 5339(c) Low or No Emission Program is a nationwide competitive funding opportunity conducted annually by the FTA. The 5339(c) Program provides funding to state and local governmental authorities for the purchase or lease of zero-emission and low-emission transit buses, as well as acquisition, construction, and leasing of required support facilities.

MTD applied for funding from this program in FY 2019 and FY 2020, but was not awarded funding in either year. As with 5339(b) above, we will apply again in FY 2021.

To: MTD Board of Directors  
From: Jerry Estrada, General Manager  
Date: February 16, 2021  
Subject: General Manager's Report

### **Operations, Fleet and Facilities**

The Operations team is excited to have the Bus Operator Protective Barrier Project underway with nearly 40 buses completed. The installation schedule projects fifteen installations being completed per week until the entire diesel fleet is concluded. Configuration of the barriers has been widely accepted by our bus operators. This improvement to the units for the safety of our bus operators is greatly appreciated.

Staff met with several design professionals from Stantec Architecture Inc. at Terminal 2 to discuss the T2 Reactivation project. The project comprises improvements to MTD's Terminal 2 facility, including a new aboveground fuel tank; lighting repairs and security system installation; minor updates to the existing office building; pavement repairs; and perimeter fence upgrades. Initially, staff intends to operate about 10 buses from the facility after the work is complete. The first major step in the project, planned for the coming weeks, is to have structural engineering and surveying crews come out to the facility to perform detailed assessments that will lay the groundwork for the design team.

MTD's heavy-duty charging infrastructure project through Southern California Edison's (SCE) Charge Ready program is now underway. Two survey teams will be at Terminal 1 the week of February 14, one studying the topography and the other focused on underground conditions at the project site. The results will be provided to the SCE project engineers, who will develop the construction drawings for the project.

On February 4, staff participated in a Pre-Production Meeting (PPM) with the New Flyer build team assigned to the production of MTD's four New Flyer Xcelsior CHARGE battery-electric buses. The purpose of the PPM was to make selections for all elements of the buses, from mechanical to cosmetic. The anticipated delivery of the buses is the first quarter of 2022.

Staff provided all paperwork requested by the San Joaquin Valley Air Pollution Control District for MTD's three VW Mitigation Trust grant applications. If awarded, each application will provide up to \$180,000 for three of the New Flyer battery-electric buses. Staff anticipates a determination of award in the coming weeks.

Luminator (which acquired Apollo Video) is phasing out their analog surveillance systems that are currently on MTD's buses, and has introduced new surveillance equipment that is faster, more efficient, and provides superior video quality. MTD's legacy system will continue to be supported, but is no longer available for purchase. As a result, Luminator outfitted one of MTD's buses with their latest AHD surveillance system so MTD personnel can get familiar with the new equipment.

The AHD system is spec'd on MTD's current vehicle builds, including the four New Flyer battery-electric buses and the three electric Ford Transit passenger vans.

### **Administration**

Designs for the livery on the New Flyer 40-foot electric buses have been narrowed down to 3 designs, which are currently out to the public on a survey to receive feedback on the proposed designs.

The Federal Transit Administration (FTA) has tentatively scheduled MTD's Triennial Review to take place in April; the dates remain unknown. The Triennial Review is one of FTA's management tools for examining grantee performance and adherence to current FTA requirements and policies. Each recipient of FTA Urbanized Area Formula Program (Section 5307) funds undergoes a Triennial Review once every three years. It examines how recipients of those funds meet statutory and administrative requirements. The review currently examines up to 21 areas. In addition to helping evaluate grantees, the review gives FTA an opportunity to provide technical assistance on FTA requirements and aids FTA in reporting to the Transportation Secretary, Congress, other oversight agencies, and the transit community on the Urbanized Area Formula Program. FTA had originally scheduled MTD's review for May 2020; however, the agency delayed all spring 2020 reviews due to the pandemic. Staff is in contact with the reviewer, and continues to prepare for the review.

Staff submitted Revision 3 to MTD's FY 2020 National Transit Database (NTD) Annual Report to FTA. The Revision addressed questions asked by the NTD analyst. It is typical for the NTD Annual Report to go through several revisions before "closeout" by FTA. In addition to the Annual Report, MTD is also required to report certain data to the NTD each month. The NTD is the repository of data about the financial, operating and asset conditions of American transit systems. The NTD is designed to support local, state and regional planning efforts and help governments and other decision-makers make multi-year comparisons and perform trend analyses. It contains a wealth of information such as agency funding sources, inventories of vehicles and maintenance facilities, safety event reports, measures of transit service provided and consumed, and data on transit employees.

Staff submitted quarterly Federal Financial Reports (FFRs) and Milestone Progress Reports (MPRs) on each of MTD's open Federal awards, as required by the FTA. The FFRs and MPRs provide FTA with information of an agency's progress in completing the projects for which the agency was awarded the funds.

Staff will participate in a Low Carbon Transit Operations Program (LCTOP) Allocation Request Workshop on Wednesday, February 17. LCTOP is a state of California cap-and-trade program. California appropriates cap-and-trade auction proceeds to several programs, including the LCTOP, which is administered by Caltrans and the California Air Resources Board. All projects funded with auction proceeds must demonstrate greenhouse gas reduction. LCTOP provides formula funds to transit agencies such as MTD based on the agency's percentage of statewide fare revenue, and to regional transportation planning agencies such as the Santa Barbara County

Association of Governments (SBCAG) based on the area's percentage of statewide population. MTD is also eligible to receive the population-based funds from SBCAG.

The HR & Risk Department has recently welcomed a new member to its team, Elsa Perez. Ms. Perez has joined MTD as Senior Human Resources Analyst. Ms. Perez is local to Santa Barbara and has over 14 years of HR experience, having worked in various industries including hospitality, manufacturing, and agriculture. She has been a long-term member of the Santa Barbara HR Association, the local chapter of the Society for Human Resource Management (SHRM), and an active volunteer with several non-profit organizations in her community. Ms. Perez will have responsibility for overseeing the day-to-day human resources activities including the areas of recruitment and onboarding, benefits administration, employee relations, leave management, and EEO compliance. A top priority for HR is the recruitment of open positions for Bus Operators, Mechanics, and Marketing and Communications Coordinator. Risk is working with MTD's insurance broker Robert Fatch, of Brown & Brown Insurance, to secure quotes for Commercial Auto General Liability insurance up for renewal with National Interstate Insurance Company in April 2021.