



**REGULAR MEETING**  
of the  
**SANTA BARBARA METROPOLITAN TRANSIT DISTRICT BOARD OF DIRECTORS**  
a Public Agency  
**Tuesday, May 18, 2021**  
**8:30 AM**  
**VIA TELECONFERENCE**

**IMPORTANT NOTICE REGARDING THIS BOARD MEETING:**

This virtual meeting is being conducted utilizing teleconferencing and electronic means pursuant to State of California Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020, regarding the COVID-19 pandemic. The public may only view a livestream of the meeting online at: <http://tinyurl.com/sbmtdyoutube>

**Public Participation**

To make a general public comment or to comment on a specific agenda item, the following methods are available: Email, Phone, and Zoom webinar.

**All comments will be limited to 3 minutes per speaker.**

**1. Email:**

- Submit public comment to [clerk@sbmtd.gov](mailto:clerk@sbmtd.gov) *before 12 p.m.* on the Monday prior to the Board meeting for advance distribution to the Board of Directors.
- Public comment emails submitted to [clerk@sbmtd.gov](mailto:clerk@sbmtd.gov) *during* the meeting will be recognized *if* the email is received prior to or during the item to be addressed.
- **In ALL emailed Public Comments, please include:**
  - (A) The agenda item(s) to be addressed
  - (B) If you would like your comment read into the record
  - (C) Public Comment text

**2. Phone:** Call the Zoom webinar line 10 minutes prior to the 8:30 a.m. meeting start time:

- Toll-Free Dial-in: **(669) 900-6833.**
  - When prompted, enter Meeting ID **970 6789 0414** and then #.
  - When prompted for a password, dial **239872** and then #.
- When the item you wish to address is announced, dial \*9 to request to comment.

Please mute your phone until called to speak. If you do not have a mute button, you may mute by dialing \*6. You can unmute by pressing the same keys (\*6). When the chair calls for public comment, the clerk will announce you and will unmute your microphone.

**3. Zoom webinar & computer audio:** View the webinar at the following link at 8:30 a.m.:

<https://zoom.us/j/97067890414?pwd=bTc2L1FRREJEZjBhRUZUQ0VZUnJTdz09>

To give public comment via the Zoom webinar, click the "Raise Hand" button only when the item you wish to speak on has begun. When the chair calls for public comment, the clerk will announce you and will unmute your microphone. The public will not be able to share their video or screen.

## BOARD OF DIRECTORS AGENDA

### BOARD MEMBERS WILL JOIN VIA TELECONFERENCE

#### ITEMS TO BE CONSIDERED:

1. **CALL TO ORDER**
2. **ROLL CALL OF THE BOARD MEMBERS**  
Dave Davis (Chair), David Tabor (Vice Chair), Bill Shelor (Secretary), Chuck McQuary (Director), Paula Perotte (Director), Jen Lemberger (Director).
3. **REPORT REGARDING POSTING OF AGENDA**

#### CONSENT CALENDAR

4. **APPROVAL OF PRIOR MINUTES - (ACTION MAY BE TAKEN)**  
The Board of Directors will be asked to approve the draft minutes for the meeting of April 20, 2021.
5. **CASH REPORT - (ACTION MAY BE TAKEN)**  
The Board of Directors will be asked to review and approve the Cash Reports from the following dates: April 10, 2021, through April 23, 2021, and April 24, 2021, through May 7, 2021.

#### THIS CONCLUDES THE CONSENT CALENDAR

6. **PUBLIC COMMENT**  
Members of the public may address the Board of Directors on items within the jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, see the above instructions on giving remote public comment. Additional public comment will be allowed during each agenda item, including closed session items.
7. **ANNUAL SERVICE PLAN - (ACTION MAY BE TAKEN)**  
Staff will recommend that the Board of Directors receive a presentation on the draft final service plan for Fiscal Year (FY) 2021-22 and consider approval of the plan.
8. **GENERAL MANAGER'S REPORT - (INFORMATIONAL)**  
The General Manager will provide an update on district activities.
9. **RECESS TO CLOSED SESSION: REAL PROPERTY NEGOTIATIONS (GOVERNMENT CODE §54956.8) - (ACTION MAY BE TAKEN)**

Property: 4678 Calle Real / 149 North San Antonio Road

Agency Negotiators: General Manager Jerry Estrada; District Outside Counsel, Graham Lyons

Negotiating Parties: Chandler Partners; Con/Am Group

Under Negotiation: Price and terms of payment.

<b>BOARD OF DIRECTORS AGENDA</b>
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**PUBLIC COMMENT RELATED TO CLOSED SESSION ITEM(S) WILL BE ALLOWED BEFORE THE RECESS**

**10. OTHER BUSINESS AND REPORTS - (INFORMATIONAL)**

The Board will report on other related public transit issues and committee meetings.

**11. ADJOURNMENT**

**AMERICANS WITH DISABILITIES ACT:** If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 805.963.3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



**BOARD OF DIRECTORS DRAFT MINUTES**

**REGULAR MEETING**  
of the  
**BOARD OF DIRECTORS**  
of the  
**SANTA BARBARA METROPOLITAN TRANSIT DISTRICT**  
A Public Agency  
**Tuesday, April 20, 2021**  
**8:30 AM**  
**John G. Britton Auditorium**  
550 Olive Street, Santa Barbara, CA 93101

**1. CALL TO ORDER**

Chair Dave Davis opened the meeting at 8:30 AM.

**2. ROLL CALL OF THE BOARD MEMBERS**

Chair Davis reported that all members were present.

**3. REPORT REGARDING POSTING OF AGENDA**

Christina Perry, Clerk of the Board and Administrative Assistant, reported that the agenda was posted on Friday, April 16, 2021, at MTD's Administrative office, mailed and emailed to those on the agenda list, and posted on MTD's website.

**CONSENT CALENDAR**

**4. APPROVAL OF PRIOR MINUTES - (ACTION MAY BE TAKEN)**

The Board of Directors was asked to approve the draft minutes for the meetings of March 16, 2021, and March 30, 2021.

**5. CASH REPORT - (ACTION MAY BE TAKEN)**

The Board of Directors was asked to review and approve the Cash Reports from the following dates: March 5, 2021, through March 26, 2021, and March 27, 2021, through April 9, 2021.

Director Paula Perotte moved to approve the consent calendar. Vice Chair Dave Tabor seconded the motion. Chair Davis opened a roll call vote and the motion passed unanimously.

**THIS CONCLUDES THE CONSENT CALENDAR**

**6. PUBLIC COMMENT**

No public comments were made.

**BOARD OF DIRECTORS DRAFT MINUTES**

**7. FINANCIAL AUDIT SERVICES CONTRACT AWARD RECOMMENDATION - (ATTACHMENT - ACTION MAY BE TAKEN)**

Purchasing Agent Valerie White and Director of Finance and Administration Brad Davis recommended that the Board authorize an award of the contract for Financial Audit Services to Vasquez & Company to perform the annual financial and compliance audits of the District for a base term covering the next three fiscal years, with two renewal option years. Roger Martinez, Audit Practice & Quality Control Partner with Vasquez & Company LLP, answered the Board's questions.

Director Perotte moved to award the contract for Financial Audit Services to Vasquez & Company LLP. Directory Chuck McQuary seconded the motion. Chair Davis opened a roll call vote and the motion passed unanimously.

**8. COMMERCIAL PROPERTY INSURANCE RENEWAL - (ACTION MAY BE TAKEN)**

Risk Administrator Rafael Cortez recommended binding coverage of Commercial Property Insurance with Nationwide Insurance Company effective May 24, 2021 through May 24, 2022.

Vice Chair Tabor moved to approve binding coverage of Commercial Property Insurance with Nationwide Insurance Company. Directory Chuck McQuary seconded the motion. Chair Davis opened a roll call vote and the motion passed 5-0-1 absent as Director McQuary was unable to vote due to technical issues.

**BY BOARD CONSENSUS ITEM 10 WAS ADDRESSED PRIOR TO TIME CERTAIN ITEM 9**

**10. GENERAL MANAGER'S REPORT - (INFORMATIONAL)**

The General Manager provided an update on district activities.

**TIME CERTAIN 9:00 AM**

**9. DRAFT SERVICE PLAN FOR FISCAL YEAR 2021-22 - (ACTION MAY BE TAKEN)**

Planning and Marketing Manager Hillary Blackerby presented the proposed service changes for August 2021.

The following members of the public offered verbal public comment: Anna Marie Gott, Jim Eaton, Jacob Lesner-Buxton, Natalia Govoni, and Christel Barros.

The following members of the public offered written public comment: Marilyn Brewer, Anna Marie Gott, Christel Barros, Dawn Dunn, Lisa Reifel, Meriwether Clarke, Jim Marston, Kathleen Dagg, Ann Hefferman, Mary Robles, and Lesley Gonzalez.

With the consensus of the Board, no action was taken for this item. Chair Davis encouraged the public to continue to comment.

**11. OTHER BUSINESS AND REPORTS - (INFORMATIONAL)**

Director McQuary reminded the Board of future discussions regarding the short-term transit plan and strategic plan workshop. Chair Davis noted that both topics will be discussed within committee and then be brought back to the Board for feedback.

**12. ADJOURNMENT**

Chair Davis adjourned the meeting at 10:21 AM.

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**Santa Barbara Metropolitan Transit District**  
**Cash Report**  
**Board Meeting of May 18, 2021**  
**For the Period April 10, 2021 through April 23, 2021**

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**MONEY MARKET**

**Beginning Balance April 10, 2021** **\$3,463,850.45**

Prepays & Advertising 13,458.40

Miscellaneous Income 7,061.57

Accounts Receivable 5,968.80

Passenger Fares 56.15

**Total Deposits** **26,544.92**

Miscellaneous Transfers (874.04)

401(k)/Pension Transfer (37,644.51)

Payroll Taxes (140,385.18)

Payroll (325,250.33)

Accounts Payable (585,894.88)

**Total Disbursements** **(1,090,048.94)**

**Ending Balance** **\$2,400,346.43**

**CASH INVESTMENTS**

LAIF Account \$5,875,274.18

Money Market Account 2,400,346.43

**Total Cash Balance** **\$8,275,620.61**

**SELF INSURED LIABILITY ACCOUNTS**

WC / Liability Reserves (\$4,974,554.72)

**Working Capital** **\$3,301,065.89**

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**Santa Barbara Metropolitan Transit District  
Cash Receipts of Accounts Receivable**

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<b>Date</b>	<b>Company</b>	<b>Description</b>	<b>Amount</b>
4/16/2021	Moonlight Graphics/Mktg	Advertising on Buses	4,237.20
4/16/2021	Wells Marketing, LLC	Advertising on Buses	1,731.60
<b>Total Accounts Receivable Paid During Period</b>			<b>\$5,968.80</b>

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**Santa Barbara Metropolitan Transit District**  
**Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
126388	4/15/2021	ABC BUS COMPANIES INC	BUS PARTS	1,294.72	
126389	4/15/2021	HENRY ANDREWS	RETIREE HEALTH REIMBURSEMENT	285.00	
126390	4/15/2021	ASBURY ENVIRONMENTAL SERVI	WASTE OIL RECYCLER	320.00	
126391	4/15/2021	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	611.69	
126392	4/15/2021	JAMES BRACKETT	RETIREE HEALTH REIMBURSEMENT	177.00	
126393	4/15/2021	ROBERT BURNHAM	RETIREE HEALTH REIMB/SDRMA REF	285.00	
126394	4/15/2021	BYD MOTORS LLC	CAPITAL LEASE PAYMENT	22,401.20	
126395	4/15/2021	GILBERT CALLES	RETIREE HEALTH REIMBURSEMENT	178.00	
126396	4/15/2021	CITY OF CARPINTERIA	CHARGING STATION ELECTRICITY	13.18	
126397	4/15/2021	CENTRAL COAST CIRCULATION, L	BUS BOOK DISTRIBUTION	627.00	
126398	4/15/2021	STAN CISOWSKI	RETIREE HEALTH REIMBURSEMENT	285.00	
126399	4/15/2021	CINTAS CORPORATION	FIRST AID SUPPLIES	460.12	
126400	4/15/2021	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	1,240.23	
126401	4/15/2021	CROCKER REFRIGERATION & AIR	HVAC AIR SCRUBBERS	21,464.21	
126402	4/15/2021	CUMMINS SALES & SERVICE dba	BUS PARTS & REPAIRS	4,361.60	
126403	4/15/2021	NANCY CURTIS	RETIREE HEALTH REIMBURSEMENT	431.50	
126404	4/15/2021	DIESEL FORWARD, INC.	BUS PARTS	1,087.28	
126405	4/15/2021	DIVERSIFIED TRANSPORTATION S	FREIGHT CHARGES	234.13	
126406	4/15/2021	DOCUPRODUCTS CORPORATION	COPIER MAINTENANCE/SUPPLIES	165.06	
126407	4/15/2021	EASY LIFT TRANSPORTATION, IN	MONTHLY ADA SUBSIDY	83,463.33	
126408	4/15/2021	EVERSHADE LLC DBA	STEAM CLEANING TC/EXPRESS ZONE	3,150.00	
126409	4/15/2021	FLEET SERVICES, INC.	BUS PARTS	607.46	
126410	4/15/2021	FRONTIER CALIFORNIA INC.	TELEPHONE SERVICE	100.98	
126411	4/15/2021	GIBBS INTERNATIONAL INC	BUS PARTS	1,201.87	
126412	4/15/2021	GILLIG LLC	BUS PARTS	5,654.42	
126413	4/15/2021	GARY GLEASON	RETIREE HEALTH REIMBURSEMENT	247.95	
126414	4/15/2021	GOLD COAST TRANSPORT REFRIG	BUS A/C MAINTENANCE	1,208.88	
126415	4/15/2021	GOODYEAR TIRE & RUBBER CO	BUS TIRE LEASE	369.09	
126416	4/15/2021	JILL GRISHAM	RETIREE HEALTH REIMB/SDRMA REF	275.17	
126417	4/15/2021	GUARDIAN-APPLETON (DENTAL I	DENTAL INSURANCE	4,975.42	
126418	4/15/2021	GUARDIAN-APPLETON (LIFE INS)	LIFE INSURANCE	1,412.21	
126419	4/15/2021	JIM HAGGERTY	RETIREE HEALTH REIMBURSEMENT	226.00	
126420	4/15/2021	ALI HABIBI	RETIREE HEALTH REIMBURSEMENT	285.00	
126421	4/15/2021	STEPHEN HAHN	TRS75 REPAIRS / TRAINING REIMB	624.00	
126422	4/15/2021	ROBERT HARTMAN, JR.	RETIREE HEALTH REIMBURSEMENT	437.54	
126423	4/15/2021	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	94.59	
126424	4/15/2021	IRON HORSE AUTO BODY OF SB D	SERVICE VEHICLE REPAIRS	595.29	
126425	4/15/2021	JAY DANIEL ROBERTSON	RETIREE HEALTH REIMBURSEMENT	285.00	



Check #	Date	Company	Description	Amount	Voids
126426	4/15/2021	JERRY'S PLUMBING & HEATING, I	PLUMBING REPAIRS	725.00	
126427	4/15/2021	JAVIER JIMENEZ	RETIREE HEALTH REIMBURSEMENT	178.00	
126428	4/15/2021	LOUIS JONES	RETIREE HEALTH REIMBURSEMENT	223.00	
126429	4/15/2021	LANSPEED DBA	IT SERVICES	4,375.00	
126430	4/15/2021	LABOR ALLIANCE MANAGED TRU	UNION DENTAL INSURANCE	10,200.50	
126431	4/15/2021	MARTIN AUTO COLOR, INC.	BUS SUPPLIES	44.59	
126432	4/15/2021	MARBORG INDUSTRIES (INC)	UTILITIES & RENTAL FEES	213.75	
126433	4/15/2021	MC CORMIX CORP. (OIL)	LUBRICANTS	4,853.84	
126434	4/15/2021	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	1,412.17	
126435	4/15/2021	MCMASTER-CARR SUPPLY CO.	SHOP/B&G SUPPLIES	292.00	
126436	4/15/2021	MEDICAL EYE SERVICES, INC.	VISION INSURANCE	536.80	
126437	4/15/2021	MIKE CUEVAS GARDENING SERVI	LANDSCAPE MAINTENANCE SERVICE	1,045.00	
126438	4/15/2021	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	57.66	
126439	4/15/2021	MOTION INDUSTRIES, INC.	BUS PARTS	83.49	
126440	4/15/2021	NEOPART TRANSIT LLC	BUS PARTS	496.78	
126441	4/15/2021	O'REILLY AUTO PARTS DBA	SHOP SUPPLIES	54.35	
126442	4/15/2021	CAREY POINDEXTER	RETIREE HEALTH REIMBURSEMENT	285.00	
126443	4/15/2021	POWERSTRIDE BATTERY CO.	BATTERIES	232.33	
126444	4/15/2021	AL ROMERO SR.	RETIREE HEALTH REIMBURSEMENT	89.00	
126445	4/15/2021	SAFETY-KLEEN CORPORATION	SHOP SUPPLIES	376.04	
126446	4/15/2021	SANTA BARBARA HOSE & SUPPLY	B&G SUPPLIES	286.03	
126447	4/15/2021	SILVAS OIL CO., INC.	LUBRICANTS	948.47	
126448	4/15/2021	SPECIAL DISTRICT RISK MGMT	HEALTH INSURANCE	66,190.89	
126449	4/15/2021	SM TIRE, CORP.	BUS TIRE MOUNTING	903.96	
126450	4/15/2021	SOUTHWEST LIFT & EQUIPMENT,	LIFT REPAIRS & SUPPLIES	4,091.50	
126451	4/15/2021	TEAMSTERS MISC SECURITY TRU	UNION MEDICAL INSURANCE	196,200.00	
126452	4/15/2021	TRUMAN ARNOLD COMPANIES (T	DIESEL FUEL	50,435.70	
126453	4/15/2021	UPS FREIGHT	FREIGHT SHIPPING	456.12	
126454	4/15/2021	VALLEY POWER SYSTEMS, INC.	BUS PARTS	441.16	
126455	4/15/2021	VALLEY POWER SYSTEMS, INC.	LUBRICANTS	1,809.94	
126456	4/15/2021	JOHN J. VASQUEZ	RETIREE HEALTH REIMBURSEMENT	198.48	
126457	4/15/2021	VERITECH, INC.	BUS PARTS	705.00	
126458	4/15/2021	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	1,317.85	
126459	4/15/2021	WURTH USA WEST INC.	SHOP SUPPLIES	484.20	
126460	4/23/2021	ABC BUS COMPANIES INC	BUS PARTS	6,517.77	
126461	4/23/2021	AMERICAN MOVING PARTS, LLC	BUS PARTS	467.30	
126462	4/23/2021	BYD COACH & BUS LLC	BUS PARTS	157.96	
126463	4/23/2021	CA DEPT. OF TAX & FEE ADMIN.	QTRLY USER FUEL TAX	1,197.00	
126464	4/23/2021	CDTFA	SALES/CONSUMER USE TAX	166.00	
126465	4/23/2021	CA. DEPT. of TAX & FEE ADMINIST	UNDERGROUND STORAGE TANK FEE	2,400.00	
126466	4/23/2021	DIVERSIFIED TRANSPORTATION S	FREIGHT CHARGES	481.61	

Check #	Date	Company	Description	Amount	Voids
126467	4/23/2021	DOCUPRODUCTS CORPORATION	COPIER MAINTENANCE/SUPPLIES	369.33	
126468	4/23/2021	FEDEX dba	FREIGHT CHARGES	184.41	
126469	4/23/2021	FLEET SERVICES, INC.	BUS PARTS	622.06	
126470	4/23/2021	STATE OF CALIFORNIA	PAYROLL RELATED	712.64	
126471	4/23/2021	FRONTIER CALIFORNIA INC.	TELEPHONE SERVICE	2,001.64	
126472	4/23/2021	GIBBS INTERNATIONAL INC	BUS PARTS	348.35	
126473	4/23/2021	GILLIG LLC	BUS PARTS	4,039.08	
126474	4/23/2021	HAYWARD LUMBER	BUS STOP SUPPLIES	115.84	
126475	4/23/2021	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	29.34	
126476	4/23/2021	GARRETT KAUFMAN	TOOL ALLOWANCE	1,100.00	
126477	4/23/2021	KIMBALL MIDWEST	SHOP SUPPLIES	427.17	
126478	4/23/2021	LAWSON PRODUCTS INC	SHOP SUPPLIES	5,078.08	
126479	4/23/2021	MC CORMIX CORP. (OIL)	LUBRICANTS	2,264.14	
126480	4/23/2021	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	1,037.75	
126481	4/23/2021	MURPHY ELECTRIC MAINTENANC	ELECTRICAL REPAIRS/INSTALLATION	2,251.29	
126482	4/23/2021	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	108.75	
126483	4/23/2021	MOTION INDUSTRIES, INC.	BUS PARTS	103.11	
126484	4/23/2021	NATIONAL DRIVE	PAYROLL DEDUCTION	26.00	
126485	4/23/2021	NFI PARTS DBA	BUS PARTS	2,816.48	
126486	4/23/2021	PREVOST CAR (US) INC.	BUS PARTS	444.39	
126487	4/23/2021	EDWARD XAVIER PACHECO	TSI TRAINER COURSE FEE REIMB	145.00	
126488	4/23/2021	LETICIA RAMIREZ	PAYROLL RELATED	600.00	
126489	4/23/2021	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	260.00	
126490	4/23/2021	SANTA BARBARA TROPHY	DRIVER NAME PLATES	22.78	
126491	4/23/2021	SM TIRE, CORP.	BUS TIRE MOUNTING	252.59	
126492	4/23/2021	SO. CAL. EDISON CO.	UTILITIES	6,504.24	
126493	4/23/2021	SOUTHLAND PRINTING	BUS INSPECTION FORMS	2,842.00	
126494	4/23/2021	SOCALGAS	UTILITIES	574.18	
126495	4/23/2021	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	144.69	
126496	4/23/2021	STEWART'S DE-ROOTING & PLUM	PLUMBING REPAIRS	105.00	
126497	4/23/2021	TANK TEAM INC.	TANK TESTS	816.01	
126498	4/23/2021	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	411.22	
126499	4/23/2021	TOOL DISCOUNTER.COM DB	SHOP SUPPLIES	335.83	
126500	4/23/2021	TRUMAN ARNOLD COMPANIES (T	DIESEL FUEL	16,787.20	
126501	4/23/2021	UNITED PARCEL SERVICE, INC.	FREIGHT CHARGES	357.92	
126502	4/23/2021	UNITED WAY OF SB	PAYROLL DEDUCTION	40.00	
126503	4/23/2021	VALLEY POWER SYSTEMS, INC.	BUS PARTS	4,989.95	
126504	4/23/2021	VENTURA STEEL, INC.	BUS STOP REPAIRS & SUPPLIES	141.38	
126505	4/23/2021	VERIZON WIRELESS	WIRELESS PHONES & AIM CELLULAR	3,073.90	
126506	4/23/2021	YACO SCHOLARSHIP FUND	PAYROLL DEDUCTION	53.00	
126507	4/23/2021	VERIZON WIRELESS	WIRELESS PHONES & AIM CELLULAR	590.78	

Check #	Date	Company	Description	Amount	Voids
				<u>585,894.88</u>	
			Current Cash Report Voided Checks:	0.00	
			Prior Cash Report Voided Checks:	0.00	
			<b>Grand Total:</b>	<u><u>\$585,894.88</u></u>	

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**Santa Barbara Metropolitan Transit District**  
**Cash Report**  
**Board Meeting of May 18, 2021**  
**For the Period April 24, 2021 through May 7, 2021**

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**MONEY MARKET**

**Beginning Balance April 24, 2021** **\$2,400,346.43**

Accounts Receivable	877,098.84
Property Tax Revenue	506,420.23
Passenger Fares	7,949.85
Interest Income	1,331.11
Prepays & Advertising	250.00
Measure A Transfer	.19
Miscellaneous Income	<u>(2,092.00)</u>
<b>Total Deposits</b>	<b>1,390,958.22</b>

Miscellaneous Transfers	(874.04)
Bank & Credit Card Fees	(2,692.64)
401(k)/Pension Transfer	(38,038.59)
Payroll Taxes	(169,510.72)
Accounts Payable	(303,014.02)
Payroll	<u>(318,089.69)</u>
<b>Total Disbursements</b>	<b>(832,219.70)</b>

**Ending Balance** **\$2,959,084.95**

**CASH INVESTMENTS**

LAIF Account	\$5,875,274.18
Money Market Account	<u>2,959,084.95</u>

**Total Cash Balance** **\$8,834,359.13**

**SELF INSURED LIABILITY ACCOUNTS**

WC / Liability Reserves	(\$4,892,924.11)
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**Working Capital** **\$3,941,435.02**

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**Santa Barbara Metropolitan Transit District  
Cash Receipts of Accounts Receivable**

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<b>Date</b>	<b>Company</b>	<b>Description</b>	<b>Amount</b>
4/30/2021	Sansum Clinic	Advertising on Buses	2,934.00
4/30/2021	True Media LLC/Cottage Health	Advertising on Buses	1,054.80
5/3/2021	Local Transportation Fund	SB 325 - Apr 2021	677,194.55
5/3/2021	Measure A, Section 3 LSTI	Measure A Funds - Apr 2021	192,060.79
5/5/2021	Hiltachk Marketing Group/SB Airport	Advertising on Buses	3,854.70
<b>Total Accounts Receivable Paid During Period</b>			<b>\$877,098.84</b>

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**Santa Barbara Metropolitan Transit District**  
**Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
126508	4/29/2021	ABC BUS COMPANIES INC	BUS PARTS	2,449.60	
126509	4/29/2021	APPLEONE EMPLOYMENT SERVIC	CONTRACT EMPLOYMENT	9,339.49	
126510	4/29/2021	AUTOZONE STORES LLC	BUS PARTS	899.12	
126511	4/29/2021	BAY ALARM COMPANY, INC	ALARM CONTRACT	255.00	
126512	4/29/2021	BYD COACH & BUS LLC	BUS PARTS	20.89	
126513	4/29/2021	CALIFORNIA ELECTRIC SUPPLY, I	SHOP/B&G SUPPLIES	104.55	
126514	4/29/2021	CELTIS VENTURES, INC.	MARKETING SERVICES	6,008.75	
126515	4/29/2021	CUMMINS SALES & SERVICE dba	BUS PARTS & REPAIRS	1,348.38	
126516	4/29/2021	DIESEL EMISSIONS SERVICE DB	BUS PARTS	1,223.44	
126517	4/29/2021	DIESEL FORWARD, INC.	BUS PARTS	1,463.51	
126518	4/29/2021	DIVERSIFIED TRANSPORTATION S	FREIGHT CHARGES	254.85	
126519	4/29/2021	ESP LOCKSMITH DBA	B&G REPAIRS & SUPPLIES	376.38	
126520	4/29/2021	FEDEX dba	FREIGHT CHARGES	167.87	
126521	4/29/2021	GIBBS INTERNATIONAL INC	BUS PARTS	936.37	
126522	4/29/2021	GILLIG LLC	BUS PARTS	5,357.21	
126523	4/29/2021	GRAINGER, INC.	SHOP/B&G SUPPLIES	7.32	
126524	4/29/2021	MC CORMIX CORP. (OIL)	LUBRICANTS	2,284.14	
126525	4/29/2021	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	401.61	
126526	4/29/2021	MOLINA MANUFACTURING D	REFURBISH BUS SEATS	1,942.65	
126527	4/29/2021	NEOPART TRANSIT LLC	BUS PARTS	347.41	
126528	4/29/2021	NFI PARTS DBA	BUS PARTS	1,632.03	
126529	4/29/2021	PREVOST CAR (US) INC.	BUS PARTS	349.94	
126530	4/29/2021	POWERSTRIDE BATTERY CO.	BATTERIES	351.91	
126531	4/29/2021	SB LOCKSMITHS, INC.	B&G REPAIR & SUPPLIES	67.16	
126532	4/29/2021	SM TIRE, CORP.	BUS TIRE MOUNTING	242.62	
126533	4/29/2021	SO. CAL. EDISON CO.	UTILITIES	112.88	
126534	4/29/2021	SOCALGAS	UTILITIES	38.07	
126535	4/29/2021	SPECIALTY TOOL & BOLT, LTD	SHOP SUPPLIES	20.12	
126536	4/29/2021	STANTEC ARCHITECTURE INC.	T2 RECOMMISSIONING	4,080.94	
126537	4/29/2021	STEWART'S DE-ROOTING & PLUM	PLUMBING REPAIRS	341.65	
126538	4/29/2021	SB CITY OF-REFUSE/WATER	UTILITIES	536.59	
126539	4/29/2021	THE MEDCENTER	MEDICAL EXAMS	860.00	
126540	4/29/2021	TK SERVICE, INC.	BUS PARTS & REPAIRS	212.19	
126541	4/29/2021	TANK TEAM INC.	TANK TESTS	128.00	
126542	4/29/2021	TRUMAN ARNOLD COMPANIES (T	DIESEL FUEL	33,414.39	
126543	4/29/2021	ULTIMATE BLIND CLEANING DB	REPAIR BLINDS	105.00	
126544	4/29/2021	J.C.M. AND ASSOCIATES INC.	UNIFORMS	1,145.36	
126545	4/29/2021	U.S. BANK CORP. PAYMENT SYST	CREDIT CARD PURCHASES	3,096.44	

Check #	Date	Company	Description	Amount	Voids
126546	5/7/2021	ABC BUS COMPANIES INC	BUS PARTS	2,853.51	
126547	5/7/2021	ERICKA J. ADAMS	DMV/VTT REIMBURSEMENT	58.00	
126548	5/7/2021	ASBURY ENVIRONMENTAL SERVI	WASTE OIL RECYCLER	160.00	
126549	5/7/2021	AUTOZONE STORES LLC	BUS PARTS	43.38	
126550	5/7/2021	BNS ELECTRONICS, INC.	SANTA YNEZ SITE RENTAL	307.00	
126551	5/7/2021	CELTIS VENTURES, INC.	MARKETING SERVICES	950.00	
126552	5/7/2021	COMMUNITY RADIO, INC.	GIBRALTAR SITE RENTAL	275.63	
126553	5/7/2021	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	155.41	
126554	5/7/2021	CROCKER REFRIGERATION & AIR	HVAC MAINTENANCE	109.61	
126555	5/7/2021	CUMMINS SALES & SERVICE dba	BUS PARTS & REPAIRS	2,039.33	
126556	5/7/2021	DAVID DAVIS JR.	DIRECTOR FEES	60.00	
126557	5/7/2021	DENMUN OFFICE SOLUTIONS DB	IT CONTRACT SERVICES	6,077.50	
126558	5/7/2021	DESTIN THOMAS COMMUNICATIO	RADIOS SUPPLIES/REPAIRS	1,078.14	
126559	5/7/2021	FAUVER, LARGE, ARCHBALD&SPR	LEGAL COUNSEL	7,285.73	
126560	5/7/2021	STATE OF CALIFORNIA	PAYROLL RELATED	733.71	
126561	5/7/2021	GIBBS INTERNATIONAL INC	BUS PARTS	487.79	
126562	5/7/2021	GILLIG LLC	BUS PARTS	1,395.01	
126563	5/7/2021	GOODYEAR TIRE & RUBBER CO	BUS TIRE LEASE	10,982.94	
126564	5/7/2021	GRAPHICINK	PRINTING SERVICES	241.36	
126565	5/7/2021	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	60.10	
126566	5/7/2021	LANSPEED DBA	IT SERVICES	1,500.00	
126567	5/7/2021	JENNIFER LEMBERGER	DIRECTOR FEES	60.00	
126568	5/7/2021	MC CORMIX CORP. (OIL)	LUBRICANTS	4,015.90	
126569	5/7/2021	MCMaster-CARR SUPPLY CO.	SHOP/B&G SUPPLIES	199.39	
126570	5/7/2021	CHUCK MCQUARY	DIRECTOR FEES	60.00	
126571	5/7/2021	MISSION LINEN SUPPLY, INC	UNIFORM & LINEN SERVICE	5,376.82	
126572	5/7/2021	MURPHY ELECTRIC MAINTENANC	ELECTRICAL REPAIRS/INSTALLATION	257.50	
126573	5/7/2021	MOUNTAIN SPRING WATER	SHOP & OFFICE SUPPLIES	968.90	
126574	5/7/2021	NATIONAL INTERSTATE INS INC.	LIABILITY INSURANCE	47,768.30	
126575	5/7/2021	NFI PARTS DBA	BUS PARTS	1,261.14	
126576	5/7/2021	PREVOST CAR (US) INC.	BUS PARTS	173.17	
126577	5/7/2021	PAULA A. PEROTTE	DIRECTOR FEES	60.00	
126578	5/7/2021	LETICIA RAMIREZ	PAYROLL RELATED	600.00	
126579	5/7/2021	REPUBLIC ELEVATOR, INC	ELEVATOR MAINTENANCE	175.58	
126580	5/7/2021	SANTA BARBARA FASTENERS, IN	SHOP SUPPLIES	19.58	
126581	5/7/2021	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	260.00	
126582	5/7/2021	SB LOCKSMITHS, INC.	B&G REPAIR & SUPPLIES	24.00	
126583	5/7/2021	SILVAS OIL CO., INC.	LUBRICANTS	845.42	
126584	5/7/2021	WILLIAM JOHN SHELOR	DIRECTOR FEES	60.00	
126585	5/7/2021	SO. CAL. EDISON CO.	UTILITIES	2,344.83	
126586	5/7/2021	SOAP MAN DISTRIBUTIN DBA	CLEANING SUPPLIES	259.37	

Check #	Date	Company	Description	Amount	Voids
126587	5/7/2021	SPECIALTY TOOL & BOLT, LTD	SHOP SUPPLIES	347.62	
126588	5/7/2021	SOUTHWEST LIFT & EQUIPMENT,	LIFT REPAIRS & SUPPLIES	1,638.46	
126589	5/7/2021	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	110.01	
126590	5/7/2021	SB CITY OF-REFUSE/WATER	UTILITIES	4,265.68	
126591	5/7/2021	DAVID T. TABOR	DIRECTOR FEES	60.00	
126592	5/7/2021	TEAMSTERS PENSION TRUST	UNION PENSION	85,633.25	
126593	5/7/2021	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	9,718.97	
126594	5/7/2021	TRUMAN ARNOLD COMPANIES (T	DIESEL FUEL	16,724.53	
126595	5/7/2021	VALLEY POWER SYSTEMS, INC.	BUS PARTS	101.62	
126596	5/7/2021	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	787.00	
126597	5/7/2021	JAY WETHERALL	DMV/VTT REIMBURSEMENT	59.00	
				<b>303,014.02</b>	
				<b>Current Cash Report Voided Checks:</b>	0.00
				<b>Prior Cash Report Voided Checks:</b>	0.00
				<b>Grand Total:</b>	<b>\$303,014.02</b>





**BOARD OF DIRECTORS STAFF REPORT**

**MEETING DATE:** MAY 18, 2021 **AGENDA ITEM: #7**  
**DEPARTMENT:** PLANNING  
**TYPE:** ACTION ITEM  
**PREPARED BY:** HILLARY BLACKERBY \_\_\_\_\_  
*Signature*  
**REVIEWED BY:** GENERAL MANAGER \_\_\_\_\_  
*Signature*  
**SUBJECT:** DRAFT FINAL SERVICE PLAN FOR FISCAL YEAR 2021-22

**RECOMMENDATION:**

Staff recommends that the Board of Directors receive a presentation on the draft final service plan for Fiscal Year (FY) 2021-22 and consider approval of the plan.

**DISCUSSION:**

Annual service changes are due to take place on August 16, 2021. Due to the uncertainty caused by the COVID-19 pandemic, staff is recommending restoring service in a gradual manner. Staff is constantly analyzing ridership, capacity limits, bus operator availability, fleet availability, and K-12, SBCC and UCSB plans to return students to campus. In the fall semester/quarter, SBCC is expected to come back with at least 40% on-campus classes, and UCSB is expected to come back with 2/3rds to full enrollment, in person. Santa Barbara Unified is also expected to return to normal operations in the fall.

**Community outreach and feedback**

Planning staff held two public virtual community meetings to receive feedback on the proposals in April and May. The service change presentation was also given at a meeting of the Isla Vista Community Services District board, and at a COAST general meeting. In addition to the meetings, which saw a combined attendee number of 28, the online survey that explained and solicited feedback on the changes saw impressive engagement, receiving over 110 responses. Outside of the survey and meetings, MTD received several additional emails specifically asking to maintain the Downtown and Waterfront Shuttle service. Finally, staff also received a community petition addressed to the MTD Board of Directors and the Santa Barbara City Council in support of the Downtown and Waterfront Shuttles, signed by 76 individuals.

**BOARD OF DIRECTORS STAFF REPORT**

**Recommended 2021 changes**

The following restorations, continued suspensions, or terminations in service are recommended for August 16, 2021.

<b>Full Restoration</b>	<b>Partial Restoration</b>	<b>Continued Suspension</b>	<b>Termination</b>
Line 16 (SBCC Shuttle)	Line 15x (SBCC/UCSB Express)	Line 10 (Cathedral Oaks)	Line 30 (Downtown Shuttle)
Line 27 (Isla Vista Shuttle)	Line 28 (UCSB Shuttle)	Line 36 (Seaside Shuttle)	Line 34 (Waterfront Shuttle)
		Line 37 (Crosstown Shuttle)	
		Line 90 (East Goleta Amtrak)	
		Line 91 (West Goleta/UCSB Amtrak)	
		Line 92 (Santa Barbara Amtrak)	

The recommendations for levels of restoration or continued suspension are mainly dependent on two factors: to what extent will SBCC and UCSB campuses have students attending classes on campus in the fall semester/quarter, and how much service can MTD's workforce, fleet, and budget sustainably provide?

**Full Restoration of Lines 16 and 27**

Full restoration is recommended on Line 16 (SBCC Shuttle) and Line 27 (Isla Vista Shuttle). The Line 16 connects Downtown Santa Barbara and the SBCC campus, including West Campus. As campus reopens, this is a vital link for campus bound students and staff coming from Downtown or connecting from other lines. Line 27 is the only route that goes into the heart of Isla Vista, and while it has been running on a reduced schedule throughout the pandemic, it is well used by both long-term Isla Vista residents and students.

**Partial Restoration of Lines 15x and 28**

Line 15x (SBCC/UCSB Express) and Line 28 (UCSB Shuttle) are recommended for partial restoration in fall. Line 15x would be partially restored with the start of SBCC's fall semester (August 23, 2021). Line 28 would be partially restored with the start of UCSB's fall quarter (September 20, 2021). In pre-pandemic times, these routes were workhorse routes with very high ridership and high passengers per revenue hour. With 15-30 minute headways on Line 15x and 10 minute headways on Line 28, this adds up to a high number of bus operators and buses to execute that level of service.

For this reason, staff recommends restarting these services with the beginning of the fall terms, but with less frequent service than prior to the pandemic. While the schedules still need to be built, it is likely that the Line 15x will operate on 30 minute headways until around 7pm and then every hour until 10pm. This service would run at this level Monday through Thursday, with a reduced span of service on Fridays, as was the custom before the pandemic.

Line 28 will likely operate on 18 minute headways on weekdays for most of the day. Headways will be around 30 minutes on weekends.

As conditions improve and MTD's capacity to increase service grows, these lines will likely be targeted later in the year for increasing frequency.

**Continued Suspension of Lines 10, 36, 37, 90, 91, and 92**

Staff recommends the continued suspension of Lines 10, 36, and 37. Line 10 (Cathedral Oaks) is MTD's least productive line and when it runs, it has only 12 one-way trips a day, in the AM and PM peak. In pre-pandemic times, Line 10 functionally served as an additional booster service in the Cathedral Oaks corridor. To address this loss, MTD has added additional service and capacity on the booster Line 2730 which has stops near La Colina Junior High, Goleta Valley Junior High, and Dos Pueblos High School. This seems to have been sufficient for the school population thus far.

Line 36 (Seaside Shuttle) is a circulator route that serves Carpinteria's neighborhoods and Downtown. There has been a great deal of community feedback that the Seaside Shuttle is missed and was a vital part of the transportation ecosystem in Carpinteria. Should more operator resources come available, restoration of this service will be considered later in the year.

Line 37 (Crosstown Shuttle) serves Santa Barbara's East and Westside neighborhoods and Downtown. Due to the robust and regular service on Lines 1 (West SB) and 2 (East SB), it is staff's recommendation to maintain this suspension for the time being. Should more operator resources come available, restoration of this service will be considered later in the year.

Peak hour Pacific Surfliner trains have been suspended throughout the pandemic as well, meaning that MTD's first/last mile service (Lines 90, 91 and 92) has not been necessary. Staff understands that both peak hour trains will likely not return until early 2022.

**Termination of Downtown and Waterfront Shuttle Service (Lines 30 and 34)**

The recommendation to terminate the Downtown and Waterfront Shuttle service is based on the fact that the City of Santa Barbara Public Works Department has pulled the annual subsidy for the service (just over \$1 million). The current contract with the City of Santa Barbara expires in June 2022. The Board has the option to continue the suspension of service due to the lack of subsidy provided by the City instead of terminating the service a year prior to expiration of the agreement. The electric vehicles allocated to this service have been repurposed to other lines. Due to the physical distancing limitations for each bus the excess buses are serving a useful purpose at this time and will likely continue to do so for the next year.

Staff expects for transit service to be a topic of discussion for the State Street Advisory Committee, currently in the process of formation by the City Council. MTD intends to be involved in those discussions about the future of the Downtown.

**Line 36 (Seaside Shuttle) routing change**

While Line 36 (Seaside Shuttle) is currently suspended, if and when it returns, staff is recommending a change in routing. With the current route, Line 36 acts as a circulator route and travels along Ogan Road between Casitas Pass and Camino Trillado. There has been interest in the neighborhood in changing the route alignment in this section of the neighborhood as Ogan Road has received increased traffic volumes as vehicles try to avoid Highway 101 during construction. In early 2020, Planning and Operations staff assessed routing via either Shemara

## BOARD OF DIRECTORS STAFF REPORT

Street or El Carro Lane. If the alignment should shift to Shemara, there is a possible location for a stop on Shemara at Haida St.

Several members of the public were ambivalent to the change, or preferred the El Carro realignment or the current routing. The majority of input supported the Shemara alignment because it maintains a stop inside the neighborhood.

Staff recommends realigning the routing for the Seaside Shuttle off of Ogan Road and onto Shemara Street, with the addition of a stop at Shemara and Haida.

### **Future services**

While MTD generally tries to only make service changes once a year in August, the current conditions will likely necessitate a mid-year change where certain lines and/or service levels may be restored or adjusted.

Additionally, MTD had planned to start a new service, Line 19x (Carpinteria/SBCC Express) in 2020, but the pandemic also paused that launch. This service is funded by Highway 101 HOV project mitigation funds, and will provide peak hour service from Carpinteria to Santa Barbara's Eastside and the SBCC campus in the morning, and back in the evening. Staff recommends starting this service back up when SBCC's campus is more fully opened in 2022 so that the route can find success.

MTD's planned on-demand microtransit pilot is also on hold as the procurement of the appropriate vehicles for the service is underway after significant delays. As vehicles become available and bus operator availability improves, microtransit service will be scheduled to begin.

Staff plans to come back to the board later in 2021 to bring updates regarding workforce availability and possible mid-year service level augmentation.

To: MTD Board of Directors  
From: Jerry Estrada, General Manager  
Date: May 18, 2021  
Subject: General Manager's Report

Southern California Edison's (SCE) Ventura planning office has completed the preliminary designs for the power feed and charging equipment infrastructure. Staff is reviewing the designs, along with those provided earlier by SCE's engineering consultant, Black and Veatch. Once approved by MTD, SCE and their consultant will develop the final design and prepare the permit package for submittal to the City of Santa Barbara.

Staff has submitted the requisite documentation to New Flyer for the California Air Resources Board's (CARB) Hybrid and Zero-Emission Truck and Bus Voucher Incentive Project (HVIP). If received, the voucher will provide up to \$138,000 toward the acquisition of one of the New Flyer battery-electric buses.

Staff is working with members of the City of Santa Barbara's Energy and Climate team to develop a strategy for incorporating MTD's microgrid planning project (California Energy Commission Blueprints for Medium- and Heavy-Duty Zero-Emission Vehicle Infrastructure grant) into the City's robust public outreach effort for their various sustainability initiatives.

Staff uploaded the requisite Q1 2021 data to MTD's California Air Resources Board Low Carbon Fuel Standard portal. The data reflects the energy used to charge the 30' BYD battery-electric buses and Chevrolet Bolt sedans from January 1, 2021 through March 31, 2021. Based upon the data, it is estimated that MTD will generate 62 credits for Q1 2021.

Personnel from Complete Coach Works, Cummins Corporation, and MTD worked together to complete the spec for the new engines and exhaust aftertreatment systems that will be installed on seven of MTD's 2011 40' Gillig buses during the Fleet Renewal Campaign project. In spite of industry-wide supply constraints, the Cummins plant anticipates having the engines completed by mid-June, which is sooner than originally estimated.

The Transit Center reopened to the public on Monday, April 26, 2021, in order to give passengers time to purchase passes prior to the resumption of fare collection on Monday, May 10, 2021. The Transit Center is limited to passengers needing to conduct a transaction or seek information, and there is a capacity limit of 20 people to allow for physical distancing.

Staff attended Zoom meetings of the Santa Barbara County Association of Governments' (SBCAG's) Technical Transportation Advisory Committee (TTAC) and Joint Technical Advisory Committee (JTAC) on May 6. TTAC received an update on the draft Measure A Program of Projects for FYs 2021-22 through 2025-26. TTAC recommended that the SBCAG Board approve the distribution of Federal Highway Administration (FHWA) Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (CRRSAA) funds to the Highway 101 widening and local jurisdictions, and the distribution of Federal Transit Administration (FTA) Section 5311 CRRSAA funds to the County's non-urban transit services. TTAC also recommended that the Board

approve the distribution of FY 2021-22 Local Surface Transportation Program funds to local jurisdictions. Additionally, TTAC recommended that the Board approve the distribution formulas for future State of Good Repair (SGR) and Low Carbon Transit Operations Program (LCTOP) allocations. The formulas were worked out in a series of meetings between the County's transit operators. JTAC received updates on changes to the definition of urban areas proposed by Census Bureau, and on the California State Transportation Agency's draft "Climate Action Plan for Transportation Infrastructure" (CAPTI). The draft CAPTI details how the state recommends investing billions of discretionary transportation dollars annually to aggressively combat and adapt to climate change, while supporting public health, safety, and equity.

MTD's Triennial Review by the FTA was completed on May 7, with no findings of deficiencies. This suggests that MTD's operations were compliant with all FTA rules in all of the 19 subject areas that FTA reviewed. This result is a compliment to the hard work of MTD employees.

Staff submitted the April monthly COVID-19 report. This was the second month of this new monthly report required by FTA that includes information on service impacts, the number of employees by function, and the number of cases of COVID-19. Staff also submitted the April monthly safety and security and ridership reports to FTA.

Human Resources is currently moving forward on many different fronts, with recruitment of unfilled positions a top priority. The primary focus is the hiring of Bus Operators to fill positions left open during the start of the pandemic, as well as to hire up for anticipated future service levels. HR has also begun recruitment for two Mechanic positions and one Service Worker position, and has recently completed a recruitment for a Marketing and Communications Coordinator, a staff position that became open with the recent promotion of Anthony Mendibles from this position to Assistant Safety and Training Administrator.

HR is pleased to report that an offer was accepted by candidate Ms. Allison Hall, who will join the MTD team effective May 24, 2021 and will report directly to Hillary Blackerby, Planning and Marketing Manager.

The financial auditor contract with Vasquez & Company has been executed following their provision of required insurance documentation. MTD's audit team will be meeting with the firm in late May to begin the annual audit process with the end of the 2020-21 fiscal year nearing quickly. A similar meeting is also being scheduled with DFA-actuaries for preparation of the OPEB actuarial valuation. This year a full valuation will be completed, which is required every other year under Government Accounting Standards Board (GASB) requirements. The recommendation for the Short Range Transit Plan contract award is being pushed back to the June 1 board meeting.

The Cal-ITP sponsored mobile payment demonstration project is making progress. The contactless payment system will accept fares via mobile devices (i.e., cell phones) as well as credit cards through near-field communications "tap" technology. The pilot demonstration will involve 10 buses serving the West Goleta/UCSB area. MTD staff is in the process of testing communications of the validator device that will serve as the onboard customer interface. The

public-facing screens are also being finalized while marketing plans are being developed. Finalization of contracts with the three primary parties providing the hardware, software, and credit card processing is expected shortly. System “go-live” is anticipated for late June.