



REGULAR MEETING
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT BOARD OF DIRECTORS
a Public Agency
Tuesday, June 15, 2021
8:30 AM
VIA TELECONFERENCE

IMPORTANT NOTICE REGARDING THIS BOARD MEETING:

This virtual meeting is being conducted utilizing teleconferencing and electronic means pursuant to State of California Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020, regarding the COVID-19 pandemic. The public may only view a livestream of the meeting online at: <http://tinyurl.com/sbmtdyoutube>

Public Participation

To make a general public comment or to comment on a specific agenda item, the following methods are available: Email, Phone, and Zoom webinar.

All comments will be limited to 3 minutes per speaker.

1. Email:

- Submit public comment to clerk@sbmtd.gov *before 12 p.m.* on the Monday prior to the Board meeting for advance distribution to the Board of Directors.
- Public comment emails submitted to clerk@sbmtd.gov *during* the meeting will be recognized *if* the email is received prior to or during the item to be addressed.
- **In ALL emailed Public Comments, please include:**
 - (A) The agenda item(s) to be addressed
 - (B) If you would like your comment read into the record
 - (C) Public Comment text

2. Phone: Call the Zoom webinar line 10 minutes prior to the 8:30 a.m. meeting start time:

- Toll-Free Dial-in: **(669) 900-6833.**
 - When prompted, enter Meeting ID **952 6545 9435** and then #.
 - When prompted for a password, dial **601481** and then #.
- When the item you wish to address is announced, dial *9 to request to comment.

Please mute your phone until called to speak. If you do not have a mute button, you may mute by dialing *6. You can unmute by pressing the same keys (*6). When the chair calls for public comment, the clerk will announce you and will unmute your microphone.

3. Zoom webinar & computer audio: View the webinar at the following link at 8:30 a.m.:

<https://zoom.us/j/95265459435?pwd=ZGtiR2xiR2ErejBycjlSbkZtVEc5Zz09>

To give public comment via the Zoom webinar, click the "Raise Hand" button only when the item you wish to speak on has begun. When the chair calls for public comment, the clerk will announce you and will unmute your microphone. The public will not be able to share their video or screen.

BOARD OF DIRECTORS MEETING AGENDA
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BOARD MEMBERS WILL JOIN VIA TELECONFERENCE

ITEMS TO BE CONSIDERED:

1. CALL TO ORDER

2. ROLL CALL OF THE BOARD MEMBERS

Dave Davis (Chair), David Tabor (Vice Chair), Bill Shelor (Secretary), Chuck McQuary (Director), Paula Perotte (Director), Jen Lemberger (Director).

3. REPORT REGARDING POSTING OF AGENDA

CONSENT CALENDAR

4. APPROVAL OF PRIOR MINUTES - (ACTION MAY BE TAKEN)

The Board of Directors will be asked to approve the draft minutes for the meeting of June 1, 2021.

5. CASH REPORT - (ACTION MAY BE TAKEN)

The Board of Directors will be asked to review and approve the Cash Report from the following dates: May 22, 2021, through June 4, 2021.

THIS CONCLUDES THE CONSENT CALENDAR

6. PUBLIC COMMENT

Members of the public may address the Board of Directors on items within the jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, see the above instructions on giving remote public comment. Additional public comment will be allowed during each agenda item, including closed session items.

7. UPDATE REGARDING COVID-19 RELATED REQUIREMENTS AND MTD'S DECLARATION OF FISCAL AND PUBLIC HEALTH EMERGENCY DUE TO COVID-19 PANDEMIC - (INFORMATIONAL)

Staff will provide an update on actions relating to the state of emergency declared by MTD due to the Covid-19 pandemic.

8. GENERAL MANAGER'S REPORT - (INFORMATIONAL)

The General Manager will provide an update on district activities.

9. RECESS TO CLOSED SESSION: REAL PROPERTY NEGOTIATIONS (GOVERNMENT CODE §54956.8) - (ACTION MAY BE TAKEN)

Property: 4678 Calle Real / 149 North San Antonio Road

Agency Negotiators: General Manager Jerry Estrada; District Outside Counsel, Graham Lyons

Negotiating Parties: Chandler Partners; Con/Am Group

Under Negotiation: Price and terms of payment.

BOARD OF DIRECTORS MEETING AGENDA
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PUBLIC COMMENT RELATED TO CLOSED SESSION ITEM(S) WILL BE ALLOWED BEFORE THE RECESS

10. OTHER BUSINESS AND REPORTS - (INFORMATIONAL)

The Board will report on other related public transit issues and committee meetings.

11. ADJOURNMENT

AMERICANS WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 805.963.3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



BOARD OF DIRECTORS MEETING DRAFT MINUTES

REGULAR MEETING
of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency
Tuesday, June 1, 2021
8:30 AM
John G. Britton Auditorium
550 Olive Street, Santa Barbara, CA 93101

- 1. CALL TO ORDER**
Chair Dave Davis opened the meeting at 8:30 AM.
- 2. ROLL CALL OF THE BOARD MEMBERS**
Chair Davis reported that all members were present with the exception of Vice Chair Dave Tabor.
- 3. REPORT REGARDING POSTING OF AGENDA**
Christina Perry, Clerk of the Board and Administrative Assistant, reported that the agenda was posted on Friday, May 28, 2021, at MTD's Administrative office, mailed and emailed to those on the agenda list, and posted on MTD's website.

CONSENT CALENDAR

Vice Chair Tabor joined the meeting at 8:31 AM

- 4. APPROVAL OF PRIOR MINUTES - (ACTION MAY BE TAKEN)**
The Board of Directors was asked to approve the draft minutes for the meeting of May 18, 2021.
- 5. CASH REPORT - (ACTION MAY BE TAKEN)**
The Board of Directors was asked to review and approve the Cash Report from the following dates: May 8, 2021, through May 21, 2021.

Director Paula Perotte moved to approve the consent calendar. Director Jen Lemberger seconded the motion. Chair Davis opened a roll call vote and the motion passed unanimously.

THIS CONCLUDES THE CONSENT CALENDAR

- 6. PUBLIC COMMENT**
No public comments were made.

BOARD OF DIRECTORS DRAFT MINUTES

7. OPERATING & CAPITAL BUDGET FOR FISCAL YEAR 2021-22 - (ATTACHMENT - ACTION MAY BE TAKEN)

Director of Finance and Administration Brad Davis recommended that the Board adopt the draft Operating and Capital Budget for Fiscal Year 2021-22.

Vice Chair Tabor moved to adopt the Operating and Capital Budget for Fiscal Year 2021-22. Director Perotte seconded the motion. Chair Davis opened a roll call vote and the motion passed unanimously.

8. SHORT RANGE TRANSIT PLAN CONTRACT RECOMMENDATION - (ATTACHMENT - ACTION MAY BE TAKEN)

Purchasing Agent Valerie White recommended that the Board authorize a contract award to Stantec Consulting Services (Stantec) to identify the necessary resources and priorities for MTD to continue to provide quality transit services for the five-year planning horizon by developing a Short Range Transit Plan (SRTP) for a firm, fixed fee of \$114,999.

Director Chuck McQuary moved to authorize a contract award to Stantec Consulting Services (Stantec) as recommended by staff. Vice Chair Tabor seconded the motion. Chair Davis opened a roll call vote and the motion passed unanimously.

9. FISCAL YEAR 2020-21 THIRD QUARTER PERFORMANCE REPORTS – (INFORMATIONAL)

Planning and Marketing Manager Hillary Blackerby presented Third Quarter Fiscal Year 2020-21 Performance Reports for the nine-month period ending March 31, 2021.

10. GENERAL MANAGER’S REPORT - (INFORMATIONAL)

General Manager Jerry Estrada provided an update on district activities.

11. RECESS TO CLOSED SESSION: REAL PROPERTY NEGOTIATIONS (GOVERNMENT CODE §54956.8) - (ACTION MAY BE TAKEN)

Property: 4678 Calle Real / 149 North San Antonio Road

Agency Negotiators: General Manager Jerry Estrada; District Outside Counsel, Graham Lyons

Negotiating Parties: Chandler Partners; Con/Am Group

Under Negotiation: Price and terms of payment.

No public comments were made prior to recess. Chair Davis recessed to Closed Session at 10:13 AM.

The Board reconvened at 10:22 AM with no action taken.

12. OTHER BUSINESS AND REPORTS - (INFORMATIONAL)

The next regular Board meeting is scheduled for June 15, 2021.

13. ADJOURNMENT

Chair Davis adjourned the meeting at 10:25 AM.

Santa Barbara Metropolitan Transit District
Cash Report
Board Meeting of June 15, 2021
For the Period May 22, 2021 through June 4, 2021

MONEY MARKET

Beginning Balance May 22, 2021 **\$1,791,488.07**

Passenger Fares	31,747.75
Accounts Receivable	12,757.50
Property Tax Revenue	2,118.71
Measure A Transfer	1,361.62
Miscellaneous Income	195.06
Total Deposits	48,180.64

Miscellaneous Transfers	(545.97)
401(k)/Pension Transfer	(41,190.89)
Payroll Taxes	(152,321.91)
Accounts Payable	(263,112.87)
Payroll	(341,895.65)
Total Disbursements	(799,067.29)

Ending Balance **\$1,040,601.42**

CASH INVESTMENTS

LAIF Account	\$5,875,274.18
Money Market Account	1,040,601.42

Total Cash Balance **\$6,915,875.60**

SELF INSURED LIABILITY ACCOUNTS

WC / Liability Reserves	(\$4,892,924.11)
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Working Capital **\$2,022,951.49**

**Santa Barbara Metropolitan Transit District
Cash Receipts of Accounts Receivable**

Date	Company	Description	Amount
5/24/2021	Moonlight Graphics/Mktg	Advertising on Buses	4,237.20
5/24/2021	Wells Marketing, LLC	Advertising on Buses	1,731.60
5/25/2021	Sansum Clinic	Advertising on Buses	2,934.00
6/2/2021	Hiltachk Marketing Group/SB Airport	Advertising on Buses	3,854.70
Total Accounts Receivable Paid During Period			\$12,757.50

**Santa Barbara Metropolitan Transit District
Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
126345	4/9/2021	ELECTRO-MECHANICAL REPAIR, I	BUS PARTS & REPAIRS	234.04	V
126712	5/27/2021	ABC BUS COMPANIES INC	BUS PARTS	501.97	
126713	5/27/2021	AMERICAN MOVING PARTS, LLC	BUS PARTS	77.32	
126714	5/27/2021	APPLEONE EMPLOYMENT SERVIC	CONTRACT EMPLOYMENT	2,943.72	
126715	5/27/2021	ALL PHASE ELECTRIC SUPPLY D	B&G SUPPLIES	395.34	
126716	5/27/2021	BEST HYBRID BATTERIES DBA	REFURBISH ELECTRIC VEHICLE BATT	4,700.00	
126717	5/27/2021	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	159.25	
126718	5/27/2021	BROWN & BROWN INSURANCE SE	EARTHQUAKE INSURANCE	29,358.38	
126719	5/27/2021	CALIFORNIA ELECTRIC SUPPLY, I	SHOP/B&G SUPPLIES	8.36	
126720	5/27/2021	CUMMINS SALES & SERVICE dba	BUS PARTS & REPAIRS	847.07	
126721	5/27/2021	DIESEL FORWARD, INC.	BUS PARTS	334.08	
126722	5/27/2021	DIVERSIFIED TRANSPORTATION S	FREIGHT CHARGES	310.63	
126723	5/27/2021	EVERSHADE LLC DBA	STEAM CLEANING TC/EXPRESS ZONE	900.00	
126724	5/27/2021	FAUVER, LARGE, ARCHBALD&SPR	LEGAL COUNSEL	5,037.20	
126725	5/27/2021	FEDEX dba	FREIGHT CHARGES	216.01	
126726	5/27/2021	GIBBS INTERNATIONAL INC	BUS PARTS	200.27	
126727	5/27/2021	GILLIG LLC	BUS PARTS	2,623.46	
126728	5/27/2021	GLOBAL HEALTHCARE PRODUCT	COVID-19 MASKS	1,228.88	
126729	5/27/2021	GOODYEAR TIRE & RUBBER CO	BUS TIRE LEASE	11,300.51	
126730	5/27/2021	GRAINGER, INC.	SHOP/B&G SUPPLIES	112.46	
126731	5/27/2021	GRAYBAR ELECTRIC COMPANY, I	REPAIRS & SUPPLIES T1 BLDG/GRDS	300.03	
126732	5/27/2021	HAYWARD LUMBER	SHOP SUPPLIES	51.10	
126733	5/27/2021	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	32.80	
126734	5/27/2021	LANSPEED DBA	IT SERVICES	735.50	
126735	5/27/2021	MARTIN AUTO COLOR, INC.	BUS SUPPLIES	109.69	
126736	5/27/2021	MC CORMIX CORP. (OIL)	LUBRICANTS	2,403.77	
126737	5/27/2021	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	1,247.40	
126738	5/27/2021	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	142.85	
126739	5/27/2021	NEOPART TRANSIT LLC	BUS PARTS	1,737.01	
126740	5/27/2021	NFI PARTS DBA	BUS PARTS	1,958.33	
126741	5/27/2021	POWERSTRIDE BATTERY CO.	BATTERIES	598.89	
126742	5/27/2021	SOCALGAS	UTILITIES	50.11	
126743	5/27/2021	STEWART'S DE-ROOTING & PLUM	PLUMBING REPAIRS	130.00	
126744	5/27/2021	SB CITY OF-REFUSE/WATER	UTILITIES	991.44	
126745	5/27/2021	TRUMAN ARNOLD COMPANIES (T	DIESEL FUEL	16,872.00	
126746	5/27/2021	U.S. BANK CORP. PAYMENT SYST	CREDIT CARD PURCHASES	6,467.00	
126747	5/27/2021	VERIZON WIRELESS	WIRELESS PHONES & AIM CELLULAR	616.59	
126748	5/27/2021	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	628.93	

Check #	Date	Company	Description	Amount	Voids
126749	6/4/2021	ABC BUS COMPANIES INC	BUS PARTS	1,677.14	
126750	6/4/2021	AMERICAN MOVING PARTS, LLC	BUS PARTS	2,916.31	
126751	6/4/2021	APTA	MEMBERSHIP DUES	26,000.00	
126752	6/4/2021	ASBURY ENVIRONMENTAL SERVI	WASTE OIL RECYCLER	160.00	
126753	6/4/2021	BNS ELECTRONICS, INC.	SANTA YNEZ SITE RENTAL	614.00	
126754	6/4/2021	CALIFORNIA ELECTRIC SUPPLY, I	SHOP/B&G SUPPLIES	93.34	
126755	6/4/2021	COMMUNITY RADIO, INC.	GIBRALTAR SITE RENTAL	275.63	
126756	6/4/2021	CINTAS CORPORATION	FIRST AID SUPPLIES	257.17	
126757	6/4/2021	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	155.41	
126758	6/4/2021	CROCKER REFRIGERATION & AIR	HVAC MAINTENANCE	325.00	
126759	6/4/2021	CUMMINS SALES & SERVICE dba	BUS PARTS & REPAIRS	391.75	
126760	6/4/2021	DENMUN OFFICE SOLUTIONS DB	IT CONTRACT SERVICES	7,055.00	
126761	6/4/2021	DIESEL FORWARD, INC.	BUS PARTS	2,531.20	
126762	6/4/2021	DIVERSIFIED TRANSPORTATION S	FREIGHT CHARGES	208.30	
126763	6/4/2021	ELECTRO-MECHANICAL REPAIR, I	BUS PARTS & REPAIRS	234.04	
126764	6/4/2021	EVERSHADE LLC DBA	STEAM CLEANING TC/EXPRESS ZONE	2,250.00	
126765	6/4/2021	FLEET SERVICES, INC.	BUS PARTS	556.74	
126766	6/4/2021	STATE OF CALIFORNIA	PAYROLL RELATED	731.12	
126767	6/4/2021	GIBBS INTERNATIONAL INC	BUS PARTS	431.62	
126768	6/4/2021	GILLIG LLC	BUS PARTS	5,266.68	
126769	6/4/2021	GOGETTERS, LLC DBA	COURIER SERVICES	230.00	
126770	6/4/2021	GRAYBAR ELECTRIC COMPANY, I	REPAIRS & SUPPLIES T1 BLDG/GRDS	63.53	
126771	6/4/2021	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	12.68	
126772	6/4/2021	HR AUTOGLASS DBA	BUS PARTS/REPAIRS	650.00	
126773	6/4/2021	LAWSON PRODUCTS INC	SHOP SUPPLIES	723.30	
126774	6/4/2021	MARTIN AUTO COLOR, INC.	BUS SUPPLIES	220.47	
126775	6/4/2021	MARBORG INDUSTRIES (INC)	UTILITIES & RENTAL FEES	1,403.50	
126776	6/4/2021	MC CORMIX CORP. (OIL)	LUBRICANTS	3,605.66	
126777	6/4/2021	MEDICAL EYE SERVICES, INC.	VISION INSURANCE	536.80	
126778	6/4/2021	MIKE CUEVAS GARDENING SERVI	LANDSCAPE MAINTENANCE SERVICE	280.00	
126779	6/4/2021	MISSION LINEN SUPPLY, INC	UNIFORM & LINEN SERVICE	4,470.04	
126780	6/4/2021	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	275.66	
126781	6/4/2021	MUNOZ JANITORIAL	JANITORIAL/DISINFECTANT SERVICE	57,220.00	
126782	6/4/2021	NATIONWIDE GENERAL INSURAN	COMMERCIAL INSURANCE	17,588.00	
126783	6/4/2021	NFI PARTS DBA	BUS PARTS	465.41	
126784	6/4/2021	O'REILLY AUTO PARTS DBA	BUS PARTS	98.22	
126785	6/4/2021	LETICIA RAMIREZ	PAYROLL RELATED	600.00	
126786	6/4/2021	REPUBLIC ELEVATOR, INC	ELEVATOR MAINTENANCE	175.58	
126787	6/4/2021	SANTA BARBARA FASTENERS, IN	SHOP SUPPLIES	10.60	
126788	6/4/2021	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	260.00	
126789	6/4/2021	SHERWIN-WILLIAMS CORP.	BUS STOP MAINTENANCE	59.02	

Check #	Date	Company	Description	Amount	Voids
126790	6/4/2021	SM TIRE, CORP.	BUS TIRE MOUNTING	392.01	
126791	6/4/2021	SO. CAL. EDISON CO.	UTILITIES	883.44	
126792	6/4/2021	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	992.46	
126793	6/4/2021	SB CITY OF-REFUSE/WATER	UTILITIES	3,939.42	
126794	6/4/2021	THE MEDCENTER	MEDICAL EXAMS	1,824.00	
126795	6/4/2021	TANK TEAM INC.	TANK TESTS	213.70	
126796	6/4/2021	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	299.93	
126797	6/4/2021	TRUMAN ARNOLD COMPANIES (T	DIESEL FUEL	16,907.59	
126798	6/4/2021	J.C.M. AND ASSOCIATES INC.	UNIFORMS	455.90	
126799	6/4/2021	VALLEY POWER SYSTEMS, INC.	BUS PARTS	31.19	
				263,346.91	
Current Cash Report Voided Checks:				0.00	
Prior Cash Report Voided Checks:				234.04	
Grand Total:				\$263,112.87	



BOARD OF DIRECTORS REPORT

MEETING DATE: JUNE 15, 2021 **AGENDA ITEM: #7**

DEPARTMENT: ADMINISTRATION

TYPE: INFORMATIONAL ITEM

PREPARED BY: JERRY ESTRADA

Signature

REVIEWED BY: GENERAL MANAGER

Signature

SUBJECT: UPDATE REGARDING COVID-19 RELATED REQUIREMENTS AND MTD's DECLARATION OF FISCAL AND PUBLIC HEALTH EMERGENCY DUE TO COVID-19 PANDEMIC

BACKGROUND:

The Santa Barbara Metropolitan Transit District (MTD) declared a state of emergency regarding the COVID-19 global pandemic early in calendar year 2020. At that time, the State of California had directed residents to shelter in place and eliminate non-essential travel. Mass transportation was designated an essential service and MTD continued to provide service to our community. In line with the State of California's directive, MTD maintained frequency on all of its core routes to support our local essential service workers. To maximize passenger capacity on those lines while also adhering to physical distancing policies nearly a third of MTD's routes were suspended.

The service suspension focused primarily on lines dedicated to serving K-12, SBCC and UCSB along with a number of coverage routes. It is MTD's intent to gradually restore these services with emphasis placed on serving our educational institutions.

Throughout the pandemic MTD developed, implemented and refined strategies to best address a variety of public and workplace health scenarios. Management communicated with local public health officials to remain aware of best practices and current guidance being provided by county officials. Additionally, MTD remained in regular contact with Teamsters Local 186 leadership to consult on decisions that affected working conditions.

Ultimately, MTD followed the guidance of the Centers for Disease Control and the State of California's Blueprint for a Safer Economy, which implemented colored tiers to help manage COVID-19 by county.

DISCUSSION:

Face masks and physical distancing

As our state begins to move beyond the Blueprint for a Safer Economy on June 15, MTD as a public transit provider is still subject to the Transportation Security Administration (TSA) face mask requirement for individuals across all transportation networks throughout the United States. That requirement extends through September 13.

Additionally, the Centers for Disease Control and Prevention (CDC) recently announced that fully vaccinated travelers with an FDA-authorized vaccine can travel safely within the U.S., but the CDC guidelines still require individuals to wear a face mask, socially distance, and wash their hands or use hand sanitizer. The TSA extension of the face mask requirement is consistent with the CDC's official order "Requirement for Persons to Wear Masks While on Conveyances and at Transportation Hubs". It was issued by the CDC / Department of Health and Human Services under Section 361 of the Public Health Service Act (42 U.S.C. 264) and 42 CFR 70.2, 71.3 (b), 71.321(b). There is no sunset date on the Order.

To better clarify the face mask requirement as it related to public transportation the California Department of Public Health (CDPH) recently released new guidance that as of June 15 face coverings will no longer be required for fully vaccinated Californians in public settings, ***except in the settings where CDC advises or requires that individuals wear face coverings regardless of vaccination status, such as public transit vehicles and in transportation hubs.***

CDPH has also clarified that, in workplaces, employers are subject to the Cal/OSHA COVID-19 Emergency Temporary Standards (ETS) or the Cal/OSHA Aerosol Transmissible Diseases Standard.

On the evening of June 9, the California Occupational Health and Safety Standards Board rescinded its June 3 "Readoption of the Employer Temporary Standards". The rescission followed a briefing by CDPH on its new guidance related to face coverings in public settings, which included encouragement to the board to further conform the ETS to CDPH guidance.

Cal/OSHA staff noted that they will bring revisions to the ETS to the board at its forthcoming meeting on June 17. The revisions to the ETS are not expected to change face covering requirements for employees on public transit vehicles and in transportation hubs, irrespective of vaccination status. With the rescission, the original ETS, adopted in November 2020, remains in effect.

Furthermore, as it pertains to physical distancing the State's revised "Industry Guidance webpage" specifies that industry-specific guidance, including for public transit and intercity passenger rail, is valid only through June 14. MTD raised its limitation on the maximum number of passengers to a seated load equivalent when Santa Barbara County reached the "yellow" tier of the Blueprint for a Safer Economy.

BOARD OF DIRECTORS REPORT

Restoration of transit services & workforce limitations

The federal government has passed three funding bills to provide financial assistance to the country, with public transit being a recipient of relief funds from each of the three acts. In order of enactment, these are the Coronavirus Aid, Relief, and Economic Security (CARES) Act, the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA), and the American Rescue Plan Act of 2021 (ARPA). The funds provide support for all South Coast public transit operations and will include allocations to Easy Lift for paratransit services and SBCAG for the Clean Air Express. With the greater pandemic-related outlays and losses in these early years, projections show the consumption of \$20 million in relief by the end of FY21-22. Fortunately, the federal subsidies provide for the restoration of service for a few years while ridership is expected to return.

However, a shortage of bus operators effectively serves as a limit to the level of transit services at this time. Our Human Resources staff is currently recruiting for about 20 Bus Operators, 3 to 4 Mechanics and 2 Service Person positions. Staff anticipates bringing onboard a temporary Human Resource recruiter next week to focus on re-vamping our recruitment flyers, sourcing candidates, posting job positions on various websites, cold calling, and handling of the complete application process. Additionally, MTD will be running hiring ads with Rincon Broadcasting on their Spanish language radio station.

Staff is confident that working off of the foundation of our current hiring process, improving some areas such as moving to online testing, and with a new and refreshed marketing campaign that includes identified target audiences, that we can be on track to hire on average 2 operators per month in the last half of the year. With the current candidates receiving offers next week, that would put us just around 20 by the end of the year.

Historical Recruitment of Bus Operators:

In 2015 we hired 9 operators, launching the beginning of a concentrated focus on filling positions left open over the prior (few) years due to PEPRAs and retirements. The hiring process at that time took almost two months from application to first day on the job for each new hire. Over the course of 2016 and into 2017, the process was significantly streamlined and much more personalized to the individual candidate, without sacrificing all components of the process – two rounds of interviews, transit skills and customer service testing by a third party provider, reference checks/prior employment verifications, background screens, and DOT D&A testing.

Hires by the numbers:

2016 = 16
2017 = 21
2018 = 14
2019 = 20
2020 = 8

BOARD OF DIRECTORS REPORT

Board and Committee meetings.

The Governor's Office recently confirmed the continued authority, past the reopening date of June 15, for local agencies to hold public meetings via teleconferencing. Governor Newsom signed N-29-20 which, among other things, authorized legislative bodies of local agencies to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body or state body. The Executive Order waived all requirements in the Brown Act expressly or impliedly requiring the physical presence of members, the clerk or other personnel of the body, or of the public as a condition of participation in or quorum for a public meeting.

Staff has recommended that the first regularly scheduled meeting in September be the first person meeting of the board of directors but guidance from the board of directors on how to proceed with regular scheduled meetings and board committee meetings after the June 15 reopening is requested. It is likely that the administration building will remain available by appointment only into the fall to provide staff with sufficient time to understand and implement any workplace restrictions that may remain in place beyond June 15.

Declaration of a Fiscal and Public Health Emergency, effective March 27, 2020

The Board resolution declaring a fiscal and public health emergency is still in effect. Below are the actions authorized by the Board of Directors of Santa Barbara Metropolitan Transit District via the aforementioned resolution:

1. Declares a Fiscal and Public Health Emergency, effective March 27, 2020
2. Authorizes the General Manager and/or his designee(s) to take all actions necessary or intended to protect MTD employees and the public from this health emergency
3. Authorizes the General Manager and/or his designee(s) to begin emergency bus service reductions as may be necessary
4. Authorizes the General Manager and/or his designee(s), in consultation with the Board Chairperson and/or his designee(s), to implement employee policy changes that have budgetary impacts, and that such changes will be brought to the board at a later date with any necessary budget or policy amendments.
5. Directs that responses to suggestions made by the public at the meeting of March 27, 2020, if any, be made within 30 days at a scheduled public meeting

Staff is not recommending any changes to the Resolution at this time but suggests that the delegation of authority extended to the General Manager to implement employee policy changes that have budgetary impacts be rescinded in September.

To: MTD Board of Directors
From: Jerry Estrada, General Manager
Date: June 15, 2021
Subject: General Manager's Report

Our summer bid (driver shifts) commenced recently and will extend through August 15. The summer bid includes four new booster routes serving area Junior Highs and High Schools, which begin service on Monday, June 14. This booster service is to support the higher levels of summer school attendance this year, as Santa Barbara Unified is providing expanded "Summer Learning" to address learning loss and credit recovery needs resulting from the COVID-19 pandemic.

In addition, we will be starting the bidding process again for our fall service changes. The Operations and Planning teams conduct a "roundtable" to fine-tune runs prior to commencing the bid process. The fall bid will go from August 15 through December. It appears that our local schools will resume a closer to normal schedule in the fall. Therefore, that bid should reflect the additional lines and boosters that serve secondary schools, Santa Barbara City College, and UCSB.

Staff attended Zoom meetings of the Santa Barbara County Association of Governments' (SBCAG's) Technical Transportation Advisory Committee (TTAC) and Joint Technical Advisory Committee (JTAC) on June 3. TTAC recommended that the SBCAG Board approve the draft Measure A Program of Projects for FYs 2021-22 through 2025-26. JTAC received an update on the ongoing "Connected 2050" Regional Transportation Plan and Sustainable Communities Strategy (RTP-SCS). SBCAG staff plans to bring the RTP-SCS back to JTAC in July with a recommendation that JTAC recommend that the SBCG Board approve the document.

County transit operators met via Zoom with SBCAG staff for a follow-up discussion of the distribution formulas for future State of Good Repair (SGR) and Low Carbon Transit Operations Program (LCTOP) funds. The proposed formulas were worked out in a series of meetings between the County's transit operators. However, at the May meeting of SBCAG's North County Subregional Planning Committee, an SBCAG Board member requested that staff consider a different option. At the follow-up meeting, the transit operators again unanimously agreed to support the original proposal.

MTD's Excess Workers' Compensation insurance policy is written through a pooled program offered by PRISM (Public Risk Innovation, Solutions, and Management), a joint powers authority formerly known as CSAC Excess Insurance Authority (EIA). For over 40 years, PRISM has been a leader in risk management solutions for public entities, representing over 2,000 public entity members. PRISM remains one of the largest, most successful member-directed risk sharing pools in the nation.

MTD currently has a Self-Insured Retention (SIR) of \$250,000. Formal rate quotes from PRISM Insurance Company will be provided to MTD in late June. As of today, we do not know what the exact cost will be but early estimates provided by PRISM indicate an estimated premium of

\$147,000, an increase of about 9% from the expiring policy. PRISM believes these estimates to be conservative (high). Staff intends to renew the coverage later this month prior to the effective renewal date of July 1, 2021.

Bus operator Arthur "Art" Rodriguez has chosen to retire as of Friday, May 21. MTD was fortunate to have an individual like Art representing the agency in his role of bus operator. Art exemplified the professionalism and courtesy required to successfully serve our community for nearly 24 years. While we will certainly miss Art, we congratulate him on reaching such an important milestone in one's life. Thank you, Art!