



**REGULAR MEETING**  
of the  
**SANTA BARBARA METROPOLITAN TRANSIT DISTRICT BOARD OF DIRECTORS**  
a Public Agency  
**Tuesday, September 21, 2021**  
**8:30 AM**  
**VIA TELECONFERENCE**

**IMPORTANT NOTICE REGARDING THIS BOARD MEETING:**

This virtual meeting is being conducted utilizing teleconferencing and electronic means pursuant to State of California Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020, regarding the COVID-19 pandemic. The public may only view a livestream of the meeting online at: <http://tinyurl.com/sbmtdyoutube>

**Public Participation**

To make a general public comment or to comment on a specific agenda item, the following methods are available: Email, Phone, and Zoom webinar.

**All comments will be limited to 3 minutes per speaker.**

**1. Email:**

- Submit public comment to [clerk@sbmtd.gov](mailto:clerk@sbmtd.gov) *before 12 p.m.* on the Monday prior to the Board meeting for advance distribution to the Board of Directors.
- Public comment emails submitted to [clerk@sbmtd.gov](mailto:clerk@sbmtd.gov) *during* the meeting will be recognized *if* the email is received prior to or during the item to be addressed.
- **In ALL emailed Public Comments, please include:**
  - (A) The agenda item(s) to be addressed
  - (B) If you would like your comment read into the record
  - (C) Public Comment text

**2. Phone:** Call the Zoom webinar line 10 minutes prior to the 8:30 a.m. meeting start time:

- Toll-Free Dial-in: **(669) 900-6833.**
  - When prompted, enter Meeting ID **881 8483 7411** and then #.
  - When prompted for a password, dial **233031** and then #.
- When the item you wish to address is announced, dial \*9 to request to comment.

Please mute your phone until called to speak. If you do not have a mute button, you may mute by dialing \*6. You can unmute by pressing the same keys (\*6). When the chair calls for public comment, the clerk will announce you and will unmute your microphone.

**3. Zoom webinar & computer audio:** View the webinar at the following link at 8:30 a.m.:

<https://us06web.zoom.us/j/88184837411?pwd=K3BNcFA2WmZxcIRGOEIld2E5b0ZZdz09>

To give public comment via the Zoom webinar, click the "Raise Hand" button only when the item you wish to speak on has begun. When the chair calls for public comment, the clerk will announce you and will unmute your microphone. The public will not be able to share their video or screen.

<b>BOARD OF DIRECTORS AGENDA</b>
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**BOARD MEMBERS WILL JOIN VIA TELECONFERENCE**

**ITEMS TO BE CONSIDERED:**

**1. CALL TO ORDER**

**2. ROLL CALL OF THE BOARD MEMBERS**

Dave Davis (Chair), David Tabor (Vice Chair), Bill Shelor (Secretary), Chuck McQuary (Director), Paula Perotte (Director), Jenn Lemberger (Director), Arjun Sarkar (Director).

**3. REPORT REGARDING POSTING OF AGENDA**

**CONSENT CALENDAR**

**4. APPROVAL OF PRIOR MINUTES - (ACTION MAY BE TAKEN)**

The Board of Directors will be asked to approve the draft minutes for the meeting of September 7, 2021.

**5. CASH REPORT - (ACTION MAY BE TAKEN)**

The Board of Directors will be asked to review and approve the Cash Report from the following dates: August 28, 2021, through September 10, 2021.

**THIS CONCLUDES THE CONSENT CALENDAR**

**6. PUBLIC COMMENT**

Members of the public may address the Board of Directors on items within the jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, see the above instructions on giving remote public comment. Additional public comment will be allowed during each agenda item, including closed session items.

**7. RECOGNITION OF LEE MOLDAVER - (ATTACHMENT - ACTION MAY BE TAKEN)**

Staff will present Resolution 2021-05 honoring the memory of Lee Moldaver.

**8. SHORT RANGE TRANSIT PLAN UPDATE - (ATTACHMENT - INFORMATIONAL)**

Staff will request that the Board of Directors receive an update regarding the Short Range Transit Plan process.

**9. ADVANCE AUTHORITY TO EXECUTE RENEWABLE DIESEL FUEL CONTRACT - (ACTION MAY BE TAKEN)**

Staff will request that the Board provide advance authority to the General Manager to enter into a renewable diesel (RD) fuel contract for an upcoming bid solicitation subject to listed conditions.

**10. GENERAL MANAGER'S REPORT - (INFORMATIONAL)**

The General Manager will provide an update on district activities.

<b>BOARD OF DIRECTORS AGENDA</b>
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11. **RECESS TO CLOSED SESSION: CONFERENCE WITH LABOR NEGOTIATOR(S) (GOVERNMENT CODE SECTIONS 54957(B)(1); 54957.6) - (ACTION MAY BE TAKEN)**

Agency-designated representatives: MTD General Manager Jerry Estrada.

Unrepresented employees' performance review.

12. **RECESS TO CLOSED SESSION: CONFERENCE WITH LABOR NEGOTIATOR(S) (GOVERNMENT CODE SECTION 54957.6) – (ACTION MAY BE TAKEN)**

Agency-designated representatives: MTD General Manager Jerry Estrada and Interim Chief Operating Officer / Chief Safety Officer Mary Gregg.

Employee organization: International Brotherhood of Teamsters Union, Local 186.

13. **CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (GOVERNMENT CODE § 54956.9, PARAGRAPH (1) OF SUBDIVISION (D))**

Elizabeth De La Torre v. Santa Barbara Metropolitan Transit District, et al. Case no: 21CV03487

**PUBLIC COMMENT RELATED TO CLOSED SESSION ITEM(S) WILL BE ALLOWED BEFORE THE RECESS**

14. **OTHER BUSINESS AND REPORTS - (INFORMATIONAL)**

The Board will report on other related public transit issues and committee meetings.

15. **ADJOURNMENT**

**AMERICANS WITH DISABILITIES ACT:** If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 805.963.3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



<b>BOARD OF DIRECTORS MEETING DRAFT MINUTES</b>
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**REGULAR MEETING**  
of the  
**BOARD OF DIRECTORS**  
of the  
**SANTA BARBARA METROPOLITAN TRANSIT DISTRICT**  
A Public Agency  
**Tuesday, September 7, 2021**  
**8:30 AM**  
**John G. Britton Auditorium**  
550 Olive Street, Santa Barbara, CA 93101

**1. CALL TO ORDER**

Chair Dave Davis called the meeting to order at 8:30 AM.

**2. ROLL CALL OF THE BOARD MEMBERS**

Chair Davis reported that all members were present with the exception of Director Chuck McQuary.

**3. REPORT REGARDING POSTING OF AGENDA**

Christina Perry, Clerk of the Board and Administrative Assistant, reported that the agenda was posted on Thursday, September 7, 2021, at MTD's Administrative office, mailed and emailed to those on the agenda list, and posted on MTD's website.

**CONSENT CALENDAR**

**4. APPROVAL OF PRIOR MINUTES - (ACTION MAY BE TAKEN)**

The Board of Directors was asked to approve the draft minutes for the meeting of July 20, 2021.

**5. CASH REPORT - (ACTION MAY BE TAKEN)**

The Board of Directors was asked to review and approve the Cash Reports from the following dates: July 10, 2021, through July 23, 2021; July 24, 2021, through August 6, 2021; and August 7, 2021, through August 27, 2021.

Chair Davis recommended amendment to the draft minutes to clarify the roll call voting records. Director Paula Perotte moved to approve the consent calendar with suggested amendendments. Vice Chair Dave Tabor seconded the motion. Chair Davis opened a roll call vote and the motion passed with 6 in favor and 1 absent.

**THIS CONCLUDES THE CONSENT CALENDAR**

**6. PUBLIC COMMENT**

No public comments were made.

<b>BOARD OF DIRECTORS DRAFT MINUTES</b>
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**7. APPROVAL OF PUBLIC TRANSPORTATION AGENCY SAFETY PLAN - (ATTACHMENT - ACTION MAY BE TAKEN)**

Interim Chief Operating Officer Mary Gregg recommended that the Board approve MTD's Public Transportation Agency Safety Plan (PTASP).

Vice Chair Tabor moved to approve the PTASP. Director Jen Lemberger seconded the motion. Chair Davis opened a roll call vote and the motion passed with 6 in favor and 1 absent.

**8. FISCAL YEAR (FY) 2020-21 ANNUAL RIDERSHIP & CUSTOMER SERVICE REPORT - (ATTACHMENTS - INFORMATIONAL)**

Planning and Marketing Manager Hillary Blackerby presented a report regarding annual ridership and customer service statistics for FY 2020-21.

**9. SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS (SBCAG) SUBRECIPIENT AGREEMENT - (ATTACHMENTS - ACTION MAY BE TAKEN)**

Grants and Compliance Manager Steve Maas requested that the Board approve an agreement and amendment for SBCAG to be a subrecipient to MTD for \$400,000 of federal Coronavirus Response and Relief Supplemental Appropriations Act of 2021 COVID relief funds. Amendment 1 contains additional information required by the Federal Transit Administration.

Vice Chair Tabor moved to approve the agreement and amendment. Director Arjun Sarkar seconded the motion. Chair Davis opened a roll call vote and the motion passed with 6 in favor and 1 absent.

**10. UPDATE 2021 BOARD COMMITTEE ASSIGNMENTS - (ATTACHMENT - ACTION MAY BE TAKEN)**

By unanimous consent, the Board approved Staff's recommendation to appoint Director Lemberger and Director Sarkar to the Finance and Human Resources / Risk Committee.

**11. GENERAL MANAGER'S REPORT - (INFORMATIONAL)**

General Manager Jerry Estrada provided an update on district activities.

**12. RECESS TO CLOSED SESSION: CONFERENCE WITH LABOR NEGOTIATOR(S) (GOVERNMENT CODE SECTION 54957.6) - (ACTION MAY BE TAKEN)**

Agency-designated representatives: MTD General Manager Jerry Estrada and Interim Chief Operating Officer / Chief Safety Officer Mary Gregg.

Employee organization: International Brotherhood of Teamsters Union, Local 186.

No public comments were made prior to recess. Chair Davis recessed to Closed Session at 9:39 AM.

The Board reconvened at 10:17 AM. Chair Davis noted that no action had been taken.

**13. RECESS TO CLOSED SESSION: REAL PROPERTY NEGOTIATIONS (GOVERNMENT CODE §54956.8) - (ACTION MAY BE TAKEN)**

Property: 4678 Calle Real / 149 North San Antonio Road.

<b>BOARD OF DIRECTORS DRAFT MINUTES</b>
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Agency Negotiators: General Manager Jerry Estrada; District Outside Counsel, Graham Lyons.

Negotiating Parties: Chandler Partners; Con/Am Group

Under Negotiation: Price and terms of payment.

After returning from closed session, Chair Davis noted that no action had been taken.

**14. OTHER BUSINESS AND REPORTS - (INFORMATIONAL)**

The Board will meet on September 21, 2021 as scheduled.

**15. ADJOURNMENT**

Chair Davis adjourned the meeting at 10:18 AM.

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**Santa Barbara Metropolitan Transit District**  
**Cash Report**  
**Board Meeting of September 21, 2021**  
**For the Period August 28, 2021 through September 10, 2021**

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**MONEY MARKET**

**Beginning Balance August 21, 2021** **\$4,370,398.12**

Accounts Receivable	267,389.29
Passenger Fares	128,630.97
Prepays & Advertising	2,206.00
Interest Income	1,767.11
Miscellaneous Income	153.43
Measure A Transfer	.28
<b>Total Deposits</b>	<b>400,147.08</b>

Miscellaneous Transfers	(545.97)
Bank & Credit Card Fees	(3,401.78)
401(k)/Pension Transfer	(35,451.60)
Workers' Compensation	(47,752.56)
Payroll Taxes	(151,394.35)
Accounts Payable	(281,930.77)
Payroll	(331,959.87)
<b>Total Disbursements</b>	<b>(852,436.90)</b>

**Ending Balance** **\$3,918,108.30**

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**CASH INVESTMENTS**

LAIF Account	\$5,880,071.17
Money Market Account	3,918,108.30

**Total Cash Balance** **\$9,798,179.47**

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**SELF INSURED LIABILITY ACCOUNTS**

WC / Liability Reserves	(\$4,587,380.15)
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**Working Capital** **\$5,210,799.32**

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**Santa Barbara Metropolitan Transit District**  
**Cash Receipts of Accounts Receivable**

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<b>Date</b>	<b>Company</b>	<b>Description</b>	<b>Amount</b>
9/1/2021	City of SB Creeks Division	Advertising on Buses	3,888.00
9/1/2021	Moonlight Graphics/Mktg	Advertising on Buses	4,237.20
9/2/2021	Measure A, Section 3 LSTI	Measure A Funds - Aug 2021	258,051.69
9/3/2021	Department of Rehabilitation	Passes/Passports Sales	208.00
9/9/2021	SB Media Architects	Advertising on Buses	1,004.40
<b>Total Accounts Receivable Paid During Period</b>			<b>\$267,389.29</b>

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**Santa Barbara Metropolitan Transit District**  
**Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
127425	9/2/2021	ABC BUS COMPANIES INC	BUS PARTS	125.48	
127426	9/2/2021	AMERICAN BICYCLE SECURITY C	BIKE STORAGE	4,345.24	
127427	9/2/2021	AMERICAN MOVING PARTS, LLC	BUS PARTS	733.90	
127428	9/2/2021	ASBURY ENVIRONMENTAL SERVI	WASTE OIL RECYCLER	190.00	
127429	9/2/2021	AUTOZONE STORES LLC	BUS PARTS	135.93	
127430	9/2/2021	BUNNIN CHEVROLET CADILLAC	SERVICE VEHICLE PARTS	800.42	
127431	9/2/2021	CALIFORNIA ELECTRIC SUPPLY, I	SHOP/B&G SUPPLIES	143.18	
127432	9/2/2021	CITY OF CARPINTERIA	CHARGING STATION ELECTRICITY	30.25	
127433	9/2/2021	CELTIS VENTURES, INC.	MARKETING SERVICES	1,472.50	
127434	9/2/2021	CHK AMERICA INC.	SCHEDULE INFO & SYSTEM MAP	1,479.00	
127435	9/2/2021	CINTAS CORPORATION	FIRST AID SUPPLIES	112.05	
127436	9/2/2021	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	155.41	
127437	9/2/2021	CUMMINS SALES & SERVICE dba	BUS PARTS & REPAIRS	1,255.83	
127438	9/2/2021	DIESEL FORWARD, INC.	BUS PARTS	2,229.81	
127439	9/2/2021	DIVERSIFIED TRANSPORTATION S	FREIGHT CHARGES	174.51	
127440	9/2/2021	FAUVER, LARGE, ARCHBALD&SPR	LEGAL COUNSEL	6,378.36	
127441	9/2/2021	FEDEX dba	FREIGHT CHARGES	261.56	
127442	9/2/2021	GIBBS INTERNATIONAL INC	BUS PARTS	800.94	
127443	9/2/2021	GILLIG LLC	BUS PARTS	8,736.11	
127444	9/2/2021	GOLD COAST BROADCASTING D	EMPLOYMENT ADS	1,225.00	
127445	9/2/2021	GRAPHICINK	PRINTING SERVICES	2,582.81	
127446	9/2/2021	HAYWARD LUMBER	SHOP SUPPLIES	13.05	
127447	9/2/2021	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	61.16	
127448	9/2/2021	KNN PUBLIC FINANCE LLC	CONSULTING SERVICES	2,500.00	
127449	9/2/2021	KXFM DBA	EMPLOYMENT ADS	550.00	
127450	9/2/2021	MARBORG INDUSTRIES (INC)	UTILITIES & RENTAL FEES	555.70	
127451	9/2/2021	MC CORMIX CORP. (OIL)	LUBRICANTS	5,869.33	
127452	9/2/2021	MCMaster-CARR SUPPLY CO.	SHOP/B&G SUPPLIES	112.49	
127453	9/2/2021	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	303.11	
127454	9/2/2021	MUNOZ JANITORIAL	JANITORIAL/DISINFECTANT SERVICE	28,960.00	
127455	9/2/2021	NEWEGG BUSINESS, INC	IT EQUIPMENT & SUPPLIES	629.34	
127456	9/2/2021	NFI PARTS DBA	BUS PARTS	917.25	
127457	9/2/2021	PREVOST CAR (US) INC.	BUS PARTS	1,801.17	
127458	9/2/2021	O'REILLY AUTO PARTS DBA	BUS & SERVICE VEHICLE PARTS	264.76	
127459	9/2/2021	RADIO ACTIVITY DBA	RADIOS SUPPLIES/REPAIRS	279.00	
127460	9/2/2021	SANTA BARBARA FASTENERS, IN	SHOP SUPPLIES	15.21	
127461	9/2/2021	SILVAS OIL CO., INC.	LUBRICANTS	784.96	
127462	9/2/2021	SNAGWOLF, INC	VANDALISM SUPPLIES	605.50	

Check #	Date	Company	Description	Amount	Voids
127463	9/2/2021	SO. CAL. EDISON CO.	UTILITIES	5,489.60	
127464	9/2/2021	SOAP MAN DISTRIBUTIN DBA	BUS CLEANING SUPPLIES	176.07	
127465	9/2/2021	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	27.10	
127466	9/2/2021	SB CITY OF-REFUSE/WATER	UTILITIES	4,755.29	
127467	9/2/2021	TANK TEAM INC.	TANK TESTS	128.00	
127468	9/2/2021	TRUMAN ARNOLD COMPANIES (T	RENEWABLE DIESEL	16,990.48	
127469	9/2/2021	UNITED PARCEL SERVICE, INC.	FREIGHT CHARGES	454.53	
127470	9/2/2021	VALLEY POWER SYSTEMS, INC.	BUS PARTS	122.89	
127471	9/2/2021	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	715.96	
127472	9/2/2021	WURTH USA WEST INC.	SHOP SUPPLIES	355.11	
127473	9/10/2021	AMERICAN MOVING PARTS, LLC	BUS PARTS	1,375.40	
127474	9/10/2021	BRINK'S INCORPORATED	ARMORED TRANSPORTATION SERVIC	1,334.29	
127475	9/10/2021	BYD COACH & BUS LLC	BUS PARTS	1,837.26	
127476	9/10/2021	CUMMINS SALES & SERVICE dba	BUS PARTS & REPAIRS	1,346.89	
127477	9/10/2021	DANIELS TIRE SERVICE	VENDOR BUS REPAIRS	162.30	
127478	9/10/2021	DAVID DAVIS JR.	DIRECTOR FEES	60.00	
127479	9/10/2021	DESTIN THOMAS COMMUNICATIO	RADIOS SUPPLIES/REPAIRS	516.00	
127480	9/10/2021	DIESEL FORWARD, INC.	BUS PARTS	384.34	
127481	9/10/2021	FLEET SERVICES, INC.	BUS PARTS	311.03	
127482	9/10/2021	STATE OF CALIFORNIA	PAYROLL RELATED	200.00	
127483	9/10/2021	GIBBS INTERNATIONAL INC	BUS PARTS	2,844.07	
127484	9/10/2021	GILLIG LLC	BUS PARTS	5,221.85	
127485	9/10/2021	GOLD COAST TRANSPORT REFRIG	BUS A/C MAINTENANCE	404.25	
127486	9/10/2021	GRAINGER, INC.	SHOP/B&G SUPPLIES	103.54	
127487	9/10/2021	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	154.18	
127488	9/10/2021	KIMBALL MIDWEST	SHOP SUPPLIES	467.96	
127489	9/10/2021	LANSPEED DBA	IT SERVICES	1,500.00	
127490	9/10/2021	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	1,230.31	
127491	9/10/2021	MISSION LINEN SUPPLY, INC	UNIFORM & LINEN SERVICE	4,269.54	
127492	9/10/2021	M-M MECHANICAL	B&G REPAIRS	12,734.00	
127493	9/10/2021	MOUNTAIN SPRING WATER	SHOP & OFFICE SUPPLIES	1,009.85	
127494	9/10/2021	NETWRIX CORPORATION	ONLINE SOFTWARE SERVICE	1,419.00	
127495	9/10/2021	NFI PARTS DBA	BUS PARTS	961.06	
127496	9/10/2021	PREVOST CAR (US) INC.	BUS PARTS	53.72	
127497	9/10/2021	OFFICETEAM	TEMPORARY STAFF	3,310.50	
127498	9/10/2021	O'REILLY AUTO PARTS DBA	BUS & SERVICE VEHICLE PARTS	32.61	
127499	9/10/2021	LETICIA RAMIREZ	PAYROLL RELATED	600.00	
127500	9/10/2021	REPUBLIC ELEVATOR, INC	ELEVATOR MAINTENANCE	175.58	
127501	9/10/2021	SANTA BARBARA FASTENERS, IN	SHOP SUPPLIES	16.14	
127502	9/10/2021	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	260.00	
127503	9/10/2021	SCR TTC	MEMBERSHIP - ONLINE MECHANIC TR	1,000.00	

Check #	Date	Company	Description	Amount	Voids
127504	9/10/2021	SCINTECH ASSOCIATES INC.	CONTACTLESS PAYMENT INSTALL	6,850.00	
127505	9/10/2021	WILLIAM JOHN SHELOR	DIRECTOR FEES	60.00	
127506	9/10/2021	SM TIRE, CORP.	BUS TIRE MOUNTING	490.03	
127507	9/10/2021	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	9.49	
127508	9/10/2021	STEWART'S DE-ROOTING & PLUM	PLUMBING REPAIRS	120.00	
127509	9/10/2021	DAVID T. TABOR	DIRECTOR FEES	60.00	
127510	9/10/2021	TEAMSTERS PENSION TRUST	UNION PENSION	86,144.00	
127511	9/10/2021	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	9,144.71	
127512	9/10/2021	TRUMAN ARNOLD COMPANIES (T	RENEWABLE DIESEL	17,140.54	
127513	9/10/2021	VALLEY POWER SYSTEMS, INC.	BUS PARTS	252.68	
127514	9/10/2021	VASQUEZ & COMPANY LLP	ANNUAL AUDIT	9,000.00	
127515	9/10/2021	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	558.30	
				<b>281,930.77</b>	
				<b>Current Cash Report Voided Checks:</b>	0.00
				<b>Prior Cash Report Voided Checks:</b>	0.00
				<b>Grand Total:</b>	<b>\$281,930.77</b>



<b>BOARD OF DIRECTORS REPORT</b>
----------------------------------

**MEETING DATE:** SEPTEMBER 21, 2021

**AGENDA ITEM: #7**

**DEPARTMENT:** BOARD OF DIRECTORS

**TYPE:** ACTION ITEM

**PREPARED BY:** JERRY ESTRADA

\_\_\_\_\_  
*Signature*

**REVIEWED BY:** GENERAL MANAGER

\_\_\_\_\_  
*Signature*

**SUBJECT:** RECOGNITION OF LEE MOLDAVER

**RECOMMENDATION:**

Staff and the Board of Directors will honor the community contributions of the late former Director Lee Moldaver.

**ATTACHMENT:**

- Resolution 2021-05 honoring the memory of Lee Moldaver

**RESOLUTION**  
*of the*  
**BOARD OF DIRECTORS**  
*of the*  
**SANTA BARBARA METROPOLITAN TRANSIT DISTRICT**

IN THE MATTER OF HONORING THE  
MEMORY OF LEE MOLDAVER

**RESOLUTION NO. 2021-05**

**WHEREAS**, Lee Moldaver served on the MTD Board of Directors in the 1980s, 1990s and 2000s, for a combined twenty years of service, and remained a loyal bus rider and supporter of public transit throughout his life; and

**WHEREAS**, In addition to his love for public transit, Mr. Moldaver was a committed community volunteer and dedicated public commenter who engaged in countless organizations and efforts, including housing, land use planning, environmental protection, and land and wildlife conservation; and

**WHEREAS**, A wealth of knowledge and community history, Mr. Moldaver often served as the institutional memory for local non-profits and government agencies, having been involved in so many community planning efforts in his life, always on hand to provide a supportive and flattering word for those doing work behind the scenes and on the front lines; and

**WHEREAS**, Mr. Moldaver passed away on July 28, 2021, and leaves behind a legacy of tremendous civic involvement, intelligent problem solving, and a friendly disposition.

**THEREFORE, BE IT RESOLVED** that the MTD Board of Directors recognizes and honors the memory of Lee Moldaver for his service to MTD and the broader Santa Barbara community.

**PASSED AND ADOPTED** by the Board of Directors of the Santa Barbara Metropolitan Transit District this 21<sup>st</sup> day of September, 2021 by the following vote:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Chair, Board of Directors

ATTEST:

\_\_\_\_\_  
Secretary, Board of Directors



<b>BOARD OF DIRECTORS REPORT</b>
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**MEETING DATE:** SEPTEMBER 21, 2021

**AGENDA ITEM: #8**

**DEPARTMENT:** PLANNING

**TYPE:** INFORMATIONAL

**PREPARED BY:** HILLARY BLACKERBY

\_\_\_\_\_  
*Signature*

**REVIEWED BY:** GENERAL MANAGER

\_\_\_\_\_  
*Signature*

**SUBJECT:** SHORT RANGE TRANSIT PLAN UPDATE

**RECOMMENDATIONS:**

Staff requests that the Board of Directors receive an update regarding the Short Range Transit Plan process.

**DISCUSSION:**

In 2020, MTD was awarded a Sustainable Communities Transportation Planning Grant to develop a new Short Range Transit Plan. This summer, the Board of Directors approved the award of a consulting services contract to Stantec Consulting Services to assist in developing the plan.

Planning and Marketing Manager Hillary Blackerby is leading the project for MTD, with David Verbich managing Stantec's work. Outreach and engagement support will be provided by AIM Consulting, led by Gladys Cornell.

Staff and consultants will present on the project scope and timeline, upcoming outreach and engagement efforts, and initial findings on current conditions.

**ATTACHMENT:**

- Stantec Powerpoint Presentation



# Santa Barbara MTD Short-Range Transit Plan

Project Update  
Sept. 21, 2021





# Presentation Overview

1. Project purpose & goals
2. Project approach & schedule
3. Outreach approach
4. Initial findings
5. Next steps
6. Questions & discussion





# Project purpose & goals



# Project purpose and goals

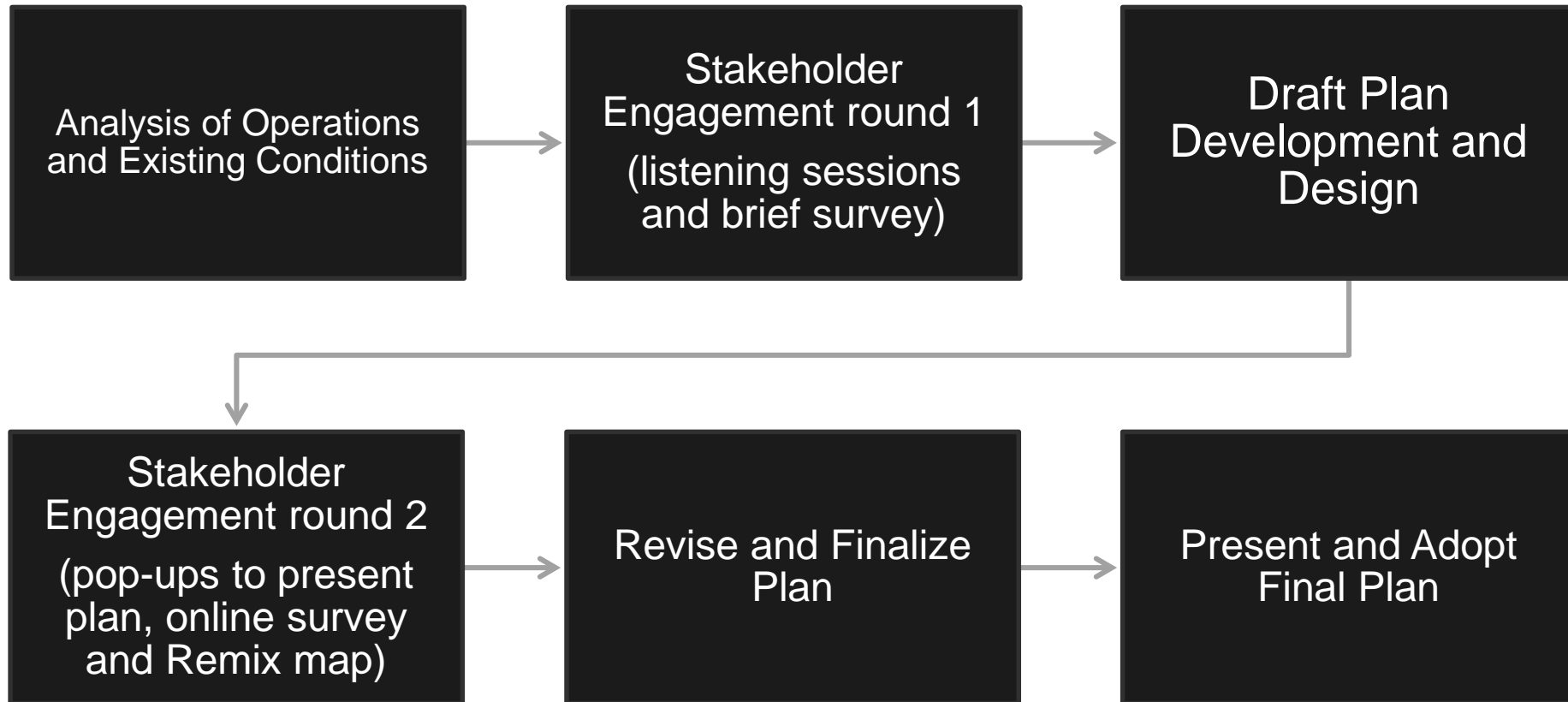
1. Develop a short-range (5 years) plan to guide service development, infrastructure investment, and capital needs
2. Engage with the community and customers to understand ways to better serve the community and to attract more riders from diverse market segments
3. Identify ways to provide more effective services as we emerge from pandemic-induced disruptions
  1. Microtransit
  2. Bus priority infrastructure
  3. Aligning service delivery with demand, growth, and travel behavior changes
4. Develop actions aligned with current Strategic Plan and lay the foundation for the next Strategic Plan
5. Develop service strategies leveraging new vehicle technologies and recently-completed facilities master plan



# Project approach & schedule



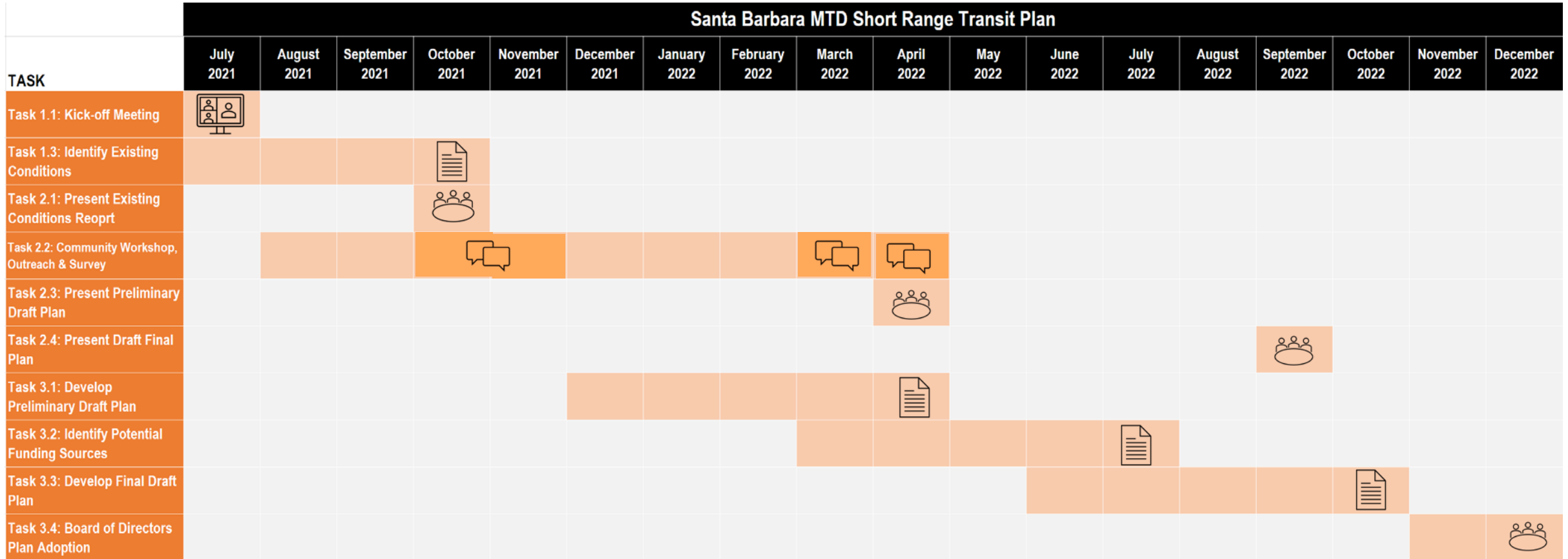
# Project approach





# Project schedule

SBMTD - SHORT-RANGE TRANSIT PLAN



Final deliverable due



Stakeholder engagement activities



Outreach periods



Board presentations/meetings

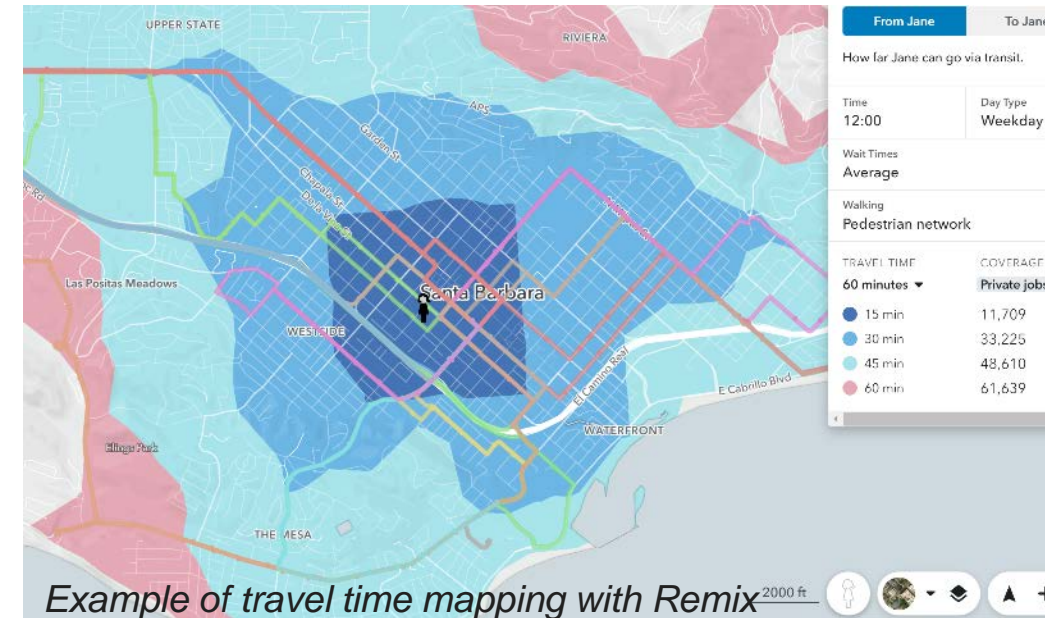


# Outreach approach



# Outreach approach

1. Listening session (October 2021)
  - Virtual session
  - Present project overview and goals
  - Obtain feedback about what works now, what can be better, opinion on trade-offs, and how people want to travel using MTD
  - Short survey asking about trade-offs in service design priorities, potential locations to serve, etc.
    - Operator short survey
2. Informational video – to build awareness and understanding about the plan
3. Pop-ups (March/April 2022)
  - In-person (hopefully)
  - Present initial concepts and recommendations
  - Leverage Remix (and short survey) for interactive content for people to provide feedback and compare current and proposed network concept





# Initial findings





# Key findings about service

Top Lines FY18-19		
Line	Annual boardings	Pct of total boardings
11	1,036,349	16%
<b>24x</b>	<b>576,564</b>	<b>9%</b>
6	570,429	9%
<b>28</b>	<b>512,734</b>	<b>8%</b>
2	491,296	8%
Total annual ridership	6,451,785	49%

**Bold** lines that dropped out or entered the top 5  
*Italic* lines that remained in the top 5

Top Lines FY19-20		
Line	Annual boardings	Pct of total boardings
11	845,053	16%
6	849,724	10%
<b>28</b>	<b>438,362</b>	<b>9%</b>
2	417,016	8%
<b>24X</b>	<b>400,650</b>	<b>8%</b>
Total annual ridership	5,154,750	50%

Top Lines FY20-21		
Line	Annual boardings	Pct of total boardings
11	435,920	18%
6	334,066	14%
2	321,424	14%
<b>20</b>	<b>245,071</b>	<b>10%</b>
<b>1</b>	<b>223,790</b>	<b>9%</b>
Total annual ridership	2,378,588	66%

- About 55% of bus ridership continues to be carried by the most frequent lines (1-2, 6-11)
- 3 of the top 5 busiest lines by boardings in 2019 were still among the top 5 during the pandemic
- Line 20 emerged as a top route during the pandemic
- Lines that lost the least ridership (of lines still operated): 20, 1/2, 14, 6, 25
- Student-focused lines lost the most ridership—Lines 24x, 27, Boosters



# Key findings about service

Top Lines FY18-19		
Rank	Line	Passengers per Revenue Hour
1	Booster	84.4
2	28	71.5
3	90	70.7
4	24x	47.2
5	27	46.9
6	17	40.2
7	16	39.1
8	11	33.9
9	91	33.3
10	15x	31.9

Top Lines FY19-20		
Rank	Line	Passengers per Revenue Hour
1	Booster	90.5
2	90	84.6
3	28	72.0
4	91	47.2
5	27	39.2
6	16	38.7
7	24x	32.6
8	15x	32.3
9	17	30.4
10	11	27.5

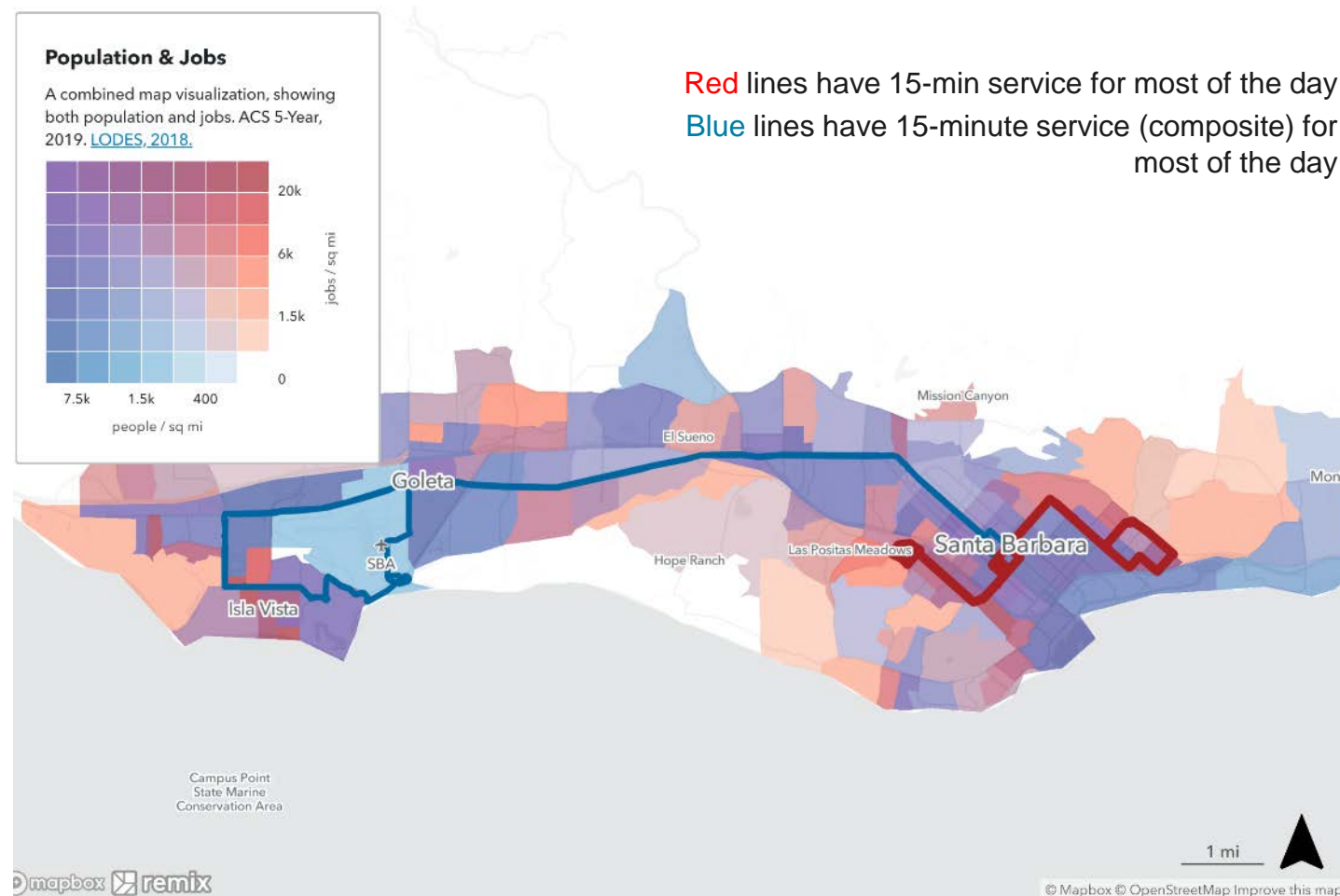
Top Lines FY20-21		
Rank	Line	Passengers per Revenue Hour
1	Booster	21.1
2	1	20.0
3	2	18.5
4	17	17.5
5	6	16.5
6	11	14.1
7	20	13.2
8	25	13.0
9	12x	12.8
10	4	12.7

- Lines 1, 2, 17 and 6 emerged as most productive lines during the pandemic
- While student-dependent lines are no longer the most productive (due to campus closures, line suspensions/service adjustments), returning to in-person learning will likely reverse this trend
- This project will help MTD identify travel patterns that emerged during the pandemic and how we can better serve all trip types throughout the day (beyond the 'peaks')



# Key findings about market

- About 110,900 people live within a 0.5 mile walk to 15-minute midday service (Lines 1/2, 6/11)
- 42% of riders during the pandemic identify as essential workers
- 60% of riders don't drive/have car access
- Apart from cleaning/disinfecting and masking, **80% of riders said more frequent service** was important or very important for getting them to ride in the future





# Key observations & initial thoughts

- MTD has a lot of positives, but going back to business as usual is not good enough—we want a better and more equitable system
- Ridership is dependent on schools, but two-thirds of riders are not students, and many are essential workers
- Currently, lines 1/2 and 6/11 operate at 15-min headways most of the day—Where and when do invest in service? Peak? All day?
- State St. closure and other lasting COVID impacts—Re-think shuttles, Amtrak services and opportunities for bus priority measures
- Aligning service design with demand – Microtransit/on-demand in low-density locations



# Next steps



# Next steps

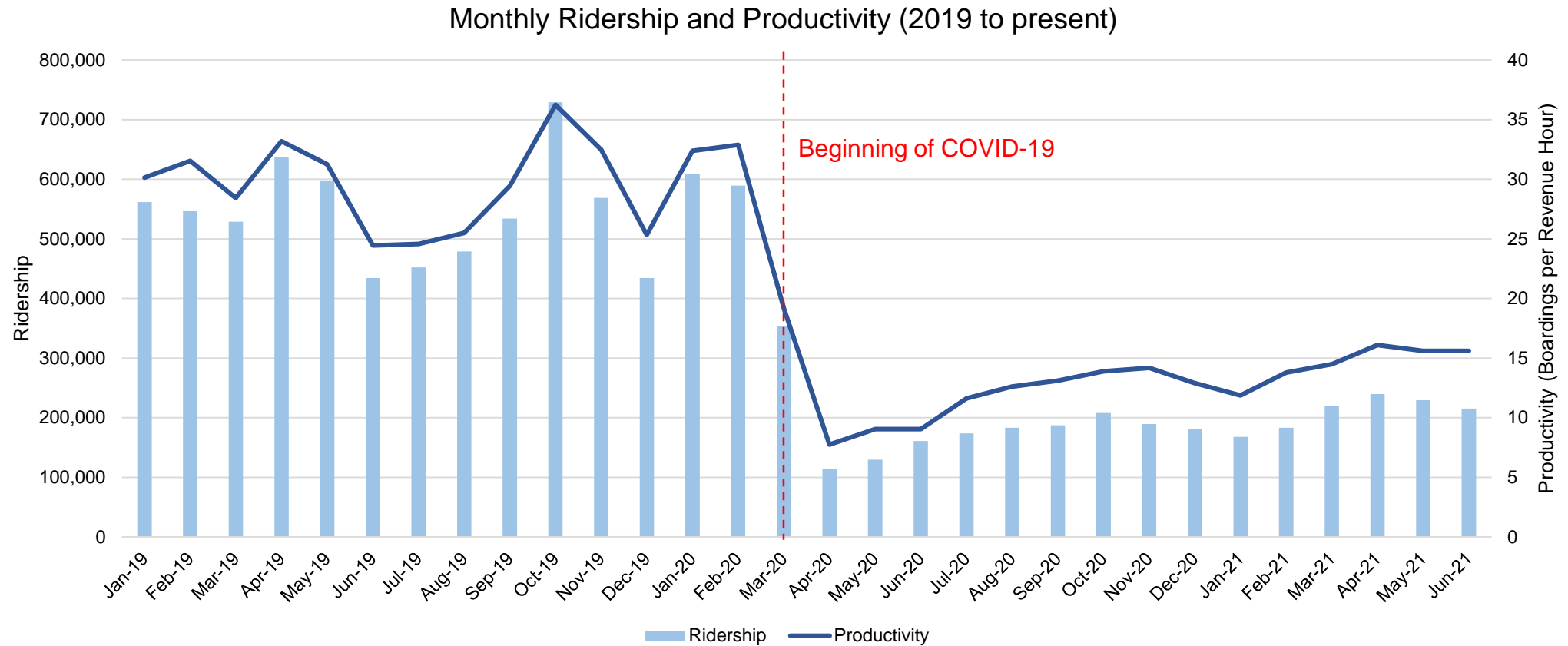
- Complete draft of existing conditions and present main findings and opportunities to the Board
- Launch public awareness of the project and start outreach activities
- Develop stakeholder outreach materials and content



# Questions & discussion



# Key findings about service







<b>BOARD OF DIRECTORS REPORT</b>
----------------------------------

**MEETING DATE:** SEPTEMBER 21, 2021

**AGENDA ITEM: #9**

**DEPARTMENT:** PROCUREMENT

**TYPE:** ACTION ITEM

**PREPARED BY:** VALERIE WHITE

\_\_\_\_\_  
*Signature*

**REVIEWED BY:** GENERAL MANAGER

\_\_\_\_\_  
*Signature*

**SUBJECT:** ADVANCE AUTHORITY TO EXECUTE RENEWABLE DIESEL FUEL CONTRACT

**RECOMMENDATION:**

Staff requests that the Board provide advance authority to the General Manager to enter into a renewable diesel (RD) fuel contract for an upcoming bid solicitation subject to the following conditions:

- The gross price does not exceed \$3.00 per gallon;
- The fixed price contract term will be for up to two years beginning July 1, 2022; and,
- The contract will be awarded to the low bidder found to be responsive and responsible.

**DISCUSSION:**

*Basis of Advance Authority*

The Operating Budget approved by the Board for Fiscal Year 21-22 included \$1.2 million dollars for fuel costs. Under MTD's procurement policy, Board approval is required before entering into contracts exceeding \$250,000. Providing advance authority to enter into the fuel contract, which will exceed this dollar threshold, will allow staff to award the contract the same day that fuel bids are received. This will result in lower bid prices for the reasons discussed below.

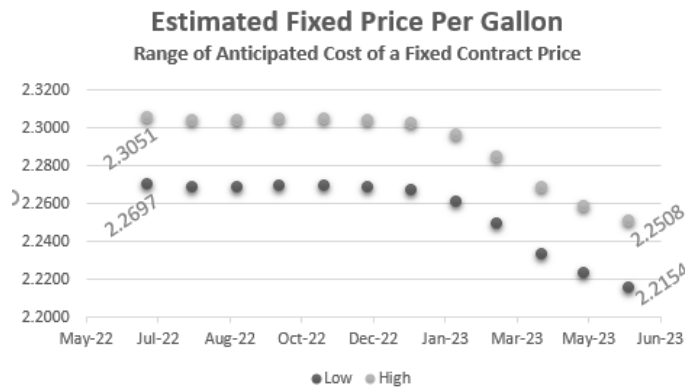
The current fuel contract for the provision of RD fuel was amended July 7, 2020, setting a fixed price per gallon at \$1.65, through June 30, 2022. This price was agreed to at a time fuel prices fell sharply due to anticipated oversupply. In preparation for the next fuel contract, staff intends to qualify bidders toward the end of this calendar year to contract with the lowest, responsive bidder prior to the end of the current agreement's term.

Qualified suppliers are expected to hedge their bid prices by purchasing commodity futures contracts. The winning bidder seeks to enter into its futures contracts as quickly as possible following bid submittal in order to lock in their profit margin. The greater the period of time between bid submittal and MTD contract award notification, the greater the potential for futures contract price changes thereby increasing the price risk to the bidder. MTD's guarantee to make the award decision quickly following the receipt of bids minimizes the risk premium vendors will add to their bid prices.

## BOARD OF DIRECTORS REPORT

### *Price Bid Maximum*

The price of RD is strongly correlated and competitive with ultra-low sulfur diesel (ULSD) in California (this is partly the result of the state's Low Carbon Fuel Standard which offsets some of the production cost through carbon credits). The chart below reflects the range of pricing that MTD may obtain from a fixed price contract based on the margin between ULSD futures trading prices and fixed price fuel contracts MTD has experienced over the years.



Taking into account the average for the entire period of July 2022 through June 2023, Staff anticipates bid prices to come in between \$2.26 and \$2.29 per gallon, when compared to the average monthly ULSD futures of \$2.07 per gallon.

However, the market is volatile and bids will not be received for several months. The U.S. Department of Energy, Alternative Fuel Data Center (AFDC), found from April 2020 through January 2021, fuel prices reported were at near-record 10-year lows. However, since then, fuel prices have substantially increased (an increase of \$0.50 per gallon for diesel in California since April 2021). Therefore, staff is requesting that the Board approve the maximum bid price of \$3.00 per gallon. Note that this price does not include governmental taxes and fees. This recommended price bid maximum level should prevent the necessity of returning to the Board for increased authority, which could extend the bid schedule by several weeks.

### *Renewable Diesel*

MTD changed to RD in advance of the California Air Resources Board (CARB)'s Innovative Clean Transit (ICT) 2020 regulation that requires all public transit diesel fuel contracts must specify RD.

RD is an alternative fuel that is nearly identical to petroleum-based diesel in its performance characteristics yet is not produced from fossil fuels. RD produces fewer greenhouse gas (GHG) and other harmful emissions than ULSD, primarily carbon dioxide (CO<sub>2</sub>), methane (CH<sub>4</sub>), nitrous oxide (N<sub>2</sub>O), and hydrofluorocarbons. RD uses the same fat, oil, and grease feedstocks as biodiesel but differs from biodiesel in its production process, which results in RD being chemically similar to ULSD while eliminating most concerns with biodiesel (e.g., reduced fuel efficiency, increased engine wear and maintenance, and storage system microbe growth). As a result, RD has proven itself for several years by a number of large public agencies, including the State of California, with no negative impacts on diesel engine performance.

To: MTD Board of Directors  
From: Jerry Estrada, General Manager  
Date: September 21, 2021  
Subject: General Manager's Report

### Operations, Fleet and Facilities

MTD participated in Teamsters Local 186 job fair at the union hall this past Saturday in Ventura. Manny Castanon, Safety and Training Administrator and Elsa Perez, Senior Human Resources Analyst helped staff a booth to answer questions. The job fair was held outdoors for better visibility to the public and followed COVID-19 safety protocols. Other attendees included the building trades and one other transit company, MV Transportation.

Southern California Edison's (SCE) design consultant, Black and Veatch, has submitted plans to the City of Santa Barbara for permits related to SCE's portion of the heavy-duty charging infrastructure and charger installation project. MTD's design consultant, Stantec, is wrapping-up the design for the portion of the project MTD is responsible for and intends to submit construction drawings to the City for permitting the week of September 13. Staff is also working on the Invitation for Bid to secure a general contractor to perform the work, for which MTD is responsible.

Staff is working with New Flyer to adjust the build schedule to align with the anticipated completion of the SCE charging infrastructure project. New Flyer submitted a voucher request on behalf of MTD for the California Air Resources Board's (CARB) Hybrid and Zero-Emission Truck and Bus Voucher Incentive Project (HVIP) when the program opened in June. As a result of the foregoing, CARB awarded MTD a voucher for one of the four New Flyer battery-electric buses recently procured. The voucher will provide up to \$138,000 toward the cost of the bus.

Staff executed a grant agreement with the San Joaquin Valley Air Pollution Control District enabling MTD to receive Volkswagen Mitigation Trust monies for three of four New Flyer battery-electric buses recently procured. The grant will provide MTD up to \$180,000 per bus.

After MTD's MD/HD Zero-emission Infrastructure Blueprint Grant project was approved at a California Energy Commission (CEC) Business Meeting in August, the project team has pivoted to project implementation. The first task is a kickoff meeting between the team (personnel from MTD, the City of Santa Barbara, and CALSTART) and CEC staff in early October.

Staff uploaded the requisite Q1 2021 data to MTD's California Air Resources Board Low Carbon Fuel Standard portal. The data reflects the energy used to charge the 30' BYD battery-electric buses and Chevrolet Bolt sedans from January 1, 2021 through March 31, 2021. Based upon the data, it is estimated that MTD will generate 62 credits for Q1 2021 bringing the accumulated total to 229.

Earlier this month, staff received notification from the California Air Resources Board (CARB) that MTD received 14 bonus credits toward the Innovative Clean Transit (ICT) regulation for operating 14 battery-electric vehicles prior to January 1, 2018. In accordance with the ICT regulation,

agencies that were early adopters of EV technology are eligible for bonus credits that can be used toward zero-emission bus purchase requirements that go into effect in 2026 for small transit operators (MTD is a "small transit" operator based upon ICT criteria). While it is unlikely that MTD will utilize said credits due to our effort to meet the Board's 2030 zero-emission bus goal, it's an important recognition of MTD's long history of operating and maintaining battery-electric bus technologies.

### Administration

Line 28 resumed service on Monday, September 20, 2021, after being suspended since March of 2020. We are excited to welcome UCSB students back on board as their campus reopens.

Staff is collecting the information needed for the upcoming FY 2021 National Transit Database (NTD) Annual Report, as mandated by the Federal Transit Administration (FTA). FTA uses NTD data to apportion funding to urbanized and rural areas in the United States. The NTD is FTA's repository of data regarding the financial, operating and asset conditions of American public transit systems. The NTD supports local, state and regional planning efforts and help governments and other decision-makers make multi-year comparisons and perform trend analyses. It includes information such as agency funding sources, inventories of vehicles and maintenance facilities, safety event reports, measures of transit service provided and consumed, and data on transit employees. Transit agencies report data on a number of key metrics including revenue miles, revenue hours, passenger miles traveled, passenger trips, and operating and capital expenses and revenue.

The California Transportation Development Act (TDA) Triennial Performance Audits are underway. Staff completed the first step, collecting the documents requested by the consultant retained by SBCAG to conduct the audits of SBCAG and all of the County transit.

Staff participated in the kick-off meeting for Cycle 5 of the Measure A South Coast "Safe Routes to School Program" and "Bicycle and Pedestrian Program" on September 14. SBCAG estimates that, between the two programs, a total of approximately \$3.4 million will be available over the three-year call for projects (FY 2022-23 through FY 2024-25).

The contactless fare payment validators on the buses received a software update to implement anti-pass back protection similar to that on the electronic fareboxes, which prevents multiple users of the same daily or monthly pass during loading at a given bus stop. The "Tap to Ride" program is similar in that payment by a single credit card is capped at \$6.00 per day and \$52.00 per month after which fares will no longer be charged.

Two bids were received in response to the solicitation for services related to maintenance uniforms, towels, mats and other linen supplies. The bids are under review and a contract award recommendation will be issue once completed. In the last report, it was stated that it may need to be brought to the board for approval but neither of the two bids approached the \$250,000 threshold.