



REGULAR MEETING
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT BOARD OF DIRECTORS
a Public Agency
Tuesday, March 1, 2022
8:30 AM
VIA TELECONFERENCE

IMPORTANT NOTICE REGARDING THIS BOARD MEETING:

This virtual meeting is being conducted utilizing teleconferencing and electronic means pursuant to Assembly Bill 361 (Rivas, 2021), which amends the Government Code to allow Brown Act bodies to continue to meet remotely if certain elements are met. The public may only view a livestream of the meeting online at:

<http://tinyurl.com/sbmtdyoutube>

Public Participation

To make a general public comment or to comment on a specific agenda item, the following methods are available: Email, Phone, and Zoom webinar.

All comments will be limited to 3 minutes per speaker.

1. Email:

- Submit public comment to clerk@sbmtd.gov *before 12 p.m.* on the Monday prior to the Board meeting for advance distribution to the Board of Directors.
- Public comment emails submitted to clerk@sbmtd.gov *during* the meeting will be recognized *if* the email is received prior to or during the item to be addressed.
- **In ALL emailed Public Comments, please include:**
 - (A) The agenda item(s) to be addressed
 - (B) If you would like your comment read into the record
 - (C) Public Comment text

2. Phone: Call the Zoom webinar line 10 minutes prior to the 8:30 a.m. meeting start time:

- Toll-Free Dial-in: **(669) 900-6833.**
 - When prompted, enter Meeting ID **823 7482 6363** and then #.
 - When prompted for a password, dial **740965** and then #.
 - When the item you wish to address is announced, dial *9 to request to comment.

Please mute your phone until called to speak. If you do not have a mute button, you may mute by dialing *6. You can unmute by pressing the same keys (*6). To “raise your hand” on the phone, dial *9 when the item you wish to speak on has begun. When the chair calls for public comment, the clerk will announce you and allow participation.

3. Zoom webinar & computer audio: View the webinar at the following link at 8:30 a.m.:

<https://us06web.zoom.us/j/82374826363?pwd=WXloSzBRK1E5Y091NmNGcEEzSzJQQT09>

To give public comment via the Zoom webinar, click the “Raise Hand” button only when the item you wish to speak on has begun. When the chair calls for public comment, the clerk will announce you and will unmute your microphone. The public will not be able to share their video or screen.

BOARD OF DIRECTORS AGENDA

BOARD MEMBERS WILL JOIN VIA TELECONFERENCE

ITEMS TO BE CONSIDERED:

- 1. CALL TO ORDER**
- 2. ROLL CALL OF THE BOARD MEMBERS**
Dave Davis (Chair), David Tabor (Vice Chair), Jen Lemberger (Secretary), Chuck McQuary (Director), Paula Perotte (Director), Arjun Sarkar (Director).
- 3. REPORT REGARDING POSTING OF AGENDA**
- 4. STATUS REPORT ON THE COVID-19 STATE OF EMERGENCY (ACTION MAY BE TAKEN - ATTACHMENTS)**
Staff will request that the Board reconsider the circumstances of the COVID-19 State of Emergency.

CONSENT CALENDAR

- 5. APPROVAL OF PRIOR MINUTES (ACTION MAY BE TAKEN)**
The Board of Directors will be asked to approve the draft minutes for the meeting of February 1, 2022.
- 6. CASH REPORTS (ACTION MAY BE TAKEN)**
The Board of Directors will be asked to review and approve the Cash Reports from the following dates: January 22, 2022 through February 4, 2022; and February 5, 2022 through February 18, 2022.

THIS CONCLUDES THE CONSENT CALENDAR

- 7. PUBLIC COMMENT**
Members of the public may address the Board of Directors on items within the jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, see the above instructions on giving remote public comment. Additional public comment will be allowed during each agenda item, including closed session items.
- 8. PRESENTATION OF FISCAL YEAR 2021-22 YEAR END ESTIMATES AND FIRST DRAFT OF FISCAL YEAR 2022-23 BUDGET (INFORMATIONAL - ATTACHMENT)**
Staff will present updated Fiscal Year 2021-22 (FY 2021-22) year-end financial estimates and the first draft of the Fiscal Year 2022-23 (FY 2022-23) budget to the Board and seek input on preparing the final draft to be considered for adoption in June.
- 9. COMMERCIAL AUTO AND GENERAL LIABILITY INSURANCE RENEWAL (ACTION MAY BE TAKEN)**
Staff will recommend renewal of Commercial Auto and General Liability Insurance coverage with National Interstate Insurance Company (NIIC) effective April 1, 2022 – April 1, 2023.
- 10. GENERAL MANAGER'S REPORT (INFORMATIONAL)**
The General Manager will provide an update on district activities.

BOARD OF DIRECTORS AGENDA

11. OTHER BUSINESS AND REPORTS (INFORMATIONAL)

The Board will report on other related public transit issues and committee meetings.

12. RECESS TO CLOSED SESSION: REAL PROPERTY NEGOTIATIONS (GOVERNMENT CODE §54956.8) (ACTION MAY BE TAKEN)

Property: 4678 Calle Real / 149 North San Antonio Road.

Agency Negotiators: General Manager Jerry Estrada; District Outside Counsel, Graham Lyons.

Negotiating Parties: Con/Am Group.

Under Negotiation: Price and terms of payment.

13. RECESS TO CLOSED SESSION: CONFERENCE WITH LABOR NEGOTIATOR(S) (GOVERNMENT CODE § 54957.6) (ACTION MAY BE TAKEN)

Agency-designated representatives: MTD General Manager Estrada and Chief Operating Officer Mary Gregg.

Employee organization: International Brotherhood of Teamsters Union, Local 186.

14. RECESS TO CLOSED SESSION: CONFERENCE WITH LABOR NEGOTIATOR(S) (GOVERNMENT CODE § 54957(B)(1); § 54957.6) (ACTION MAY BE TAKEN)

Agency-designated representatives: MTD General Manager Estrada and Chief Operating Officer Mary Gregg.

Unrepresented employees' performance review.

15. RECESS TO CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION (ACTION MAY BE TAKEN)

The Board will meet in closed session, pursuant to Government Codes § 54957 and § 54954.5(e), to evaluate the performance of the District's General Manager.

PUBLIC COMMENT RELATED TO CLOSED SESSION ITEM(S) WILL BE ALLOWED PRIOR TO RECESS

16. ADJOURNMENT

AMERICANS WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 805.963.3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



BOARD OF DIRECTORS REPORT

MEETING DATE:	FEBRUARY 1, 2022	AGENDA ITEM: #4
DEPARTMENT:	ADMINISTRATION	
TYPE:	ACTION ITEM	
PREPARED BY:	JERRY ESTRADA	
REVIEWED BY:	GENERAL MANAGER	
SUBJECT:	STATUS REPORT ON THE COVID-19 STATE OF EMERGENCY	

RECOMENDATION:

Staff requests that the Board reconsider the circumstances of the COVID-19 State of Emergency:

1. Consider whether state or local officials continue to impose or recommend measures to promote social distancing;
2. Find that the MTD Board has reconsidered the circumstances of the state of emergency, and that State or local officials continue to impose or recommend measures to promote social distancing; and
3. Direct staff to continue to notice and hold hearings as remote hearings consistent with Government Code § 54953(e)(3).

DISCUSSION:

On January 5, 2022, Governor Gavin Newsom issued Executive Order N-1-22, which among other things set a date of April 1, 2022 for public agencies to transition back to public meetings held in full compliance with the Brown Act, including how remote participation is conducted. The California State Legislature recently passed, and the Governor signed, Assembly Bill 361 (Rivas, 2021) (AB 361), which amends the Government Code to allow Brown Act bodies to continue to meet remotely if certain elements are met. AB 361 took effect immediately, but does not supersede Executive Order N-1-22. It applies to all Brown Act boards, committees, and commissions.

On January 31, 2020, the Secretary of Health and Human Services (HHS) declared a public health emergency under section 319 of the Public Health Service Act (42 USC § 247d) in response to COVID-19. On March 13, 2020, the US President declared a national emergency concerning the COVID-19 pandemic, which has been extended until February 24, 2022. On March 4, 2020, Governor Newsom declared a state of emergency for conditions caused by COVID-19, which has been extended until March 31, 2022. On March 12, 2020, the Santa Barbara County Director of Emergency Services proclaimed a Local Emergency as a result of the COVID-19 and the Santa Barbara County Health Officer declared a Local Health Emergency, due to the imminent and proximate threat to public health from the introduction of COVID-19. Thereafter, on March 17,

BOARD OF DIRECTORS REPORT

2020, the Santa Barbara County Board of Supervisors ratified the Proclamation of a Local Emergency and the Declaration of a Local Health Emergency, which remain in effect.

On September 28, 2021, the Santa Barbara County Public Health Officials recommended utilizing teleconferencing options for public meetings as an effective social distancing measure to facilitate participation in public affairs and encourage participants to protect themselves and others from the COVID-19 disease (attached). As of February 24, 2022, the COVID-19 community transmission level is categorized as “High” in California and Santa Barbara County by the Centers for Disease 2 Control & Prevention (CDC). As of February 19, 2022, the Santa Barbara County Public Health Department reports a case rate of 21.60 per 100,000 and a 7.4% test positivity rate. The CDC continues to recommend fully vaccinated individuals wear a face covering in public indoor settings in areas with Substantial or High community transmission rates.

ATTACHMENT:

- Health Officials AB 361 Social Distance Recommendation
- State of California Executive Order N-1-22

ATTACHMENT A



Public Health Administration

300 North San Antonio Road ♦ Santa Barbara, CA 93110-1316
805/681-5100 ♦ FAX 805/681-5191

Van Do-Reynoso, MPH, PhD *Director*
Suzanne Jacobson, CPA *Chief Financial Officer*
Paige Batson, MA, PHN, RN *Deputy Director*
Darrin Eisenbarth *Deputy Director*
Dana Gamble, LCSW *Interim Deputy Director*
Polly Baldwin, MD, MPH *Medical Director*
Henning Ansorg, MD *Health Officer*

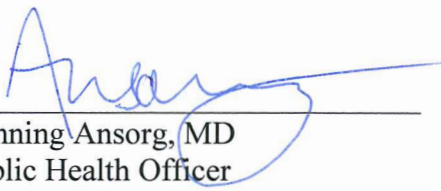
HEALTH OFFICIALS AB 361 SOCIAL DISTANCE RECOMMENDATION

Issued: September 28, 2021

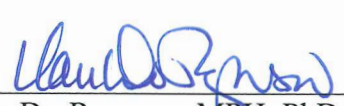
COVID-19 disease prevention measures, endorsed by the Centers for Disease Control and Prevention, include vaccinations, facial coverings, increased indoor ventilation, handwashing, and physical distancing (particularly indoors).

Since March 2020, local legislative bodies-such as commissions, committees, boards, and councils- have successfully held public meetings with teleconferencing as authorized by Executive Orders issued by the Governor. Using technology to allow for virtual participation in public meetings is a social distancing measure that may help control transmission of the SARS-CoV-2 virus. Public meetings bring together many individuals (both vaccinated and potentially unvaccinated), from multiple households, in a single indoor space for an extended time. For those at increased risk for infection, or subject to an isolation or quarantine order, teleconferencing allows for full participation in public meetings, while protecting themselves and others from the COVID-19 virus.

Utilizing teleconferencing options for public meetings is an effective and recommended social distancing measure to facilitate participation in public affairs and encourage participants to protect themselves and others from the COVID-19 disease. This recommendation is further intended to satisfy the requirement of the Brown Act (specifically Gov't Code Section 54953(e)(1)(A)), which allows local legislative bodies in the County of Santa Barbara to use certain available teleconferencing options set forth in the Brown Act.



Henning Ansorg, MD
Public Health Officer
County of Santa Barbara



Van Do-Reynoso, MPH, PhD
Public Health Director
County of Santa Barbara

EXECUTIVE DEPARTMENT
STATE OF CALIFORNIA

EXECUTIVE ORDER N-1-22

WHEREAS on March 4, 2020, I proclaimed a State of Emergency to exist in California as a result of the threat of COVID-19; and

WHEREAS on March 12, 2021, I issued Executive Order N-25-20, paragraph 11, and on March 17, 2020, I issued Executive Order N-29-20, paragraph 3, waiving certain requirements that public meetings of state bodies occur in-person; and

WHEREAS on June 11, 2021, I issued Executive Order N-08-21 to roll back certain provisions of my COVID-19-related Executive Orders and to clarify that other provisions remained necessary to help California respond to, recover from, and mitigate the impacts of the COVID-19 pandemic; and

WHEREAS paragraph 42 of Executive Order N-08-21 specified that the waiver of requirements that public meetings of state bodies occur in-person would be valid through September 30, 2021; and

WHEREAS on September 16, 2021, I signed into law Assembly Bill 361 (AB 361), which amended the Government Code and Education Code to provide additional flexibility for state bodies to conduct public meetings via teleconference through January 31, 2022; and

WHEREAS since Thanksgiving, the statewide seven-day average case rate has increased by 805% and the number of COVID-19 hospitalized patients has increased by 154%; and

WHEREAS this surge is being driven by the recent emergence of the Omicron variant, which has recently been estimated to account for approximately 70% of cases sequenced nationally; and

WHEREAS early data suggest that the Omicron variant is more transmissible than the Delta variant; and

WHEREAS requiring large numbers of individuals to gather, and potentially travel long distances, for in-person public meetings could potentially, and unnecessarily, expose numerous people to COVID-19, further contribute to the ongoing surge in cases caused by the Omicron variant, compound disruptions to our economy, and undermine public health measures during the current State of Emergency; and

WHEREAS when the Legislature considered AB 361 this past fall, the Omicron variant had not emerged, and the virus had not demonstrated the ability to evade immunity; and

WHEREAS in light of the present surge in cases due to the Omicron variant, and to protect the public health and safety, it is necessary to temporarily extend the flexibilities for state bodies to conduct teleconferences under AB 361 beyond January 31, 2022, to provide state bodies the option of conducting public meetings remotely to reduce the risk of in-person exposure to members of the staff body, staff, and members of the public; and

WHEREAS under the provisions of Government Code section 8571, I find that strict compliance with the statutes specified in this Order would prevent, hinder, or delay appropriate actions to prevent and mitigate the effects of the COVID-19 pandemic.

NOW, THEREFORE, I, GAVIN NEWSOM, Governor of the State of California, in accordance with the authority vested in me by the State Constitution and statutes, and in particular, Government Code sections 8567, 8571, and 8627 do hereby issue the following Order to become effective immediately:

IT IS HEREBY ORDERED THAT:

1. The sunset dates in Education Code section 89305.6, subdivision (g), and Government Code section 11133, subdivision (g), are suspended until March 31, 2022.
2. This Order shall expire at 11:59 p.m. on April 1, 2022.

I FURTHER DIRECT that as soon as hereafter possible, this Order be filed in the Office of the Secretary of State and that widespread publicity and notice be given of this Order.

This Order is not intended to, and does not, create any rights or benefits, substantive or procedural, enforceable at law or in equity, against the State of California, its agencies, departments, entities, officers, employees, or any other person.

IN WITNESS WHEREOF I have hereunto set my hand and caused the Great Seal of the State of California to be affixed this 5th day of January 2022.



GAVIN NEWSOM
Governor of California

ATTEST:

SHIRLEY WEBER, PH.D.
Secretary of State



BOARD OF DIRECTORS MEETING DRAFT MINUTES

REGULAR MEETING
of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency
Tuesday, February 1, 2022
8:30 AM
John G. Britton Auditorium
550 Olive Street, Santa Barbara, CA 93101

1. CALL TO ORDER

Chair Dave Davis called the meeting to order at 8:30 AM.

2. ROLL CALL OF THE BOARD MEMBERS

Chair Davis reported that all members were present.

3. REPORT REGARDING POSTING OF AGENDA

Christina Perry, Clerk of the Board and Administrative Assistant, reported that the agenda was posted on Friday, January 28, 2022, at MTD's Administrative office, mailed and emailed to those on the agenda list, and posted on MTD's website.

4. STATUS REPORT ON THE COVID-19 STATE OF EMERGENCY (ACTION MAY BE TAKEN - ATTACHMENTS)

The Board reconsidered the circumstances of the COVID-19 State of Emergency.

Director Paula Perotte moved to approve staff's recommendation to continue noticing and holding remote hearings, consistent with Government Code § 54953(e)(3). Vice Chair Dave Tabor seconded the motion. Chair Davis held a roll call vote and the motion was approved unanimously.

CONSENT CALENDAR

5. APPROVAL OF PRIOR MINUTES (ACTION MAY BE TAKEN)

The Board of Directors was asked to approve the draft minutes for the meeting of January 18, 2022.

6. CASH REPORT (ACTION MAY BE TAKEN)

The Board of Directors was asked to review and approve the Cash Report from the following dates: January 8, 2022 through January 21, 2022.

Director Chuck McQuary exited the meeting at 8:34 AM due to technical difficulties.

BOARD OF DIRECTORS DRAFT MINUTES

Vice Chair Tabor moved to approve the consent calendar. Director Arjun Sarkar seconded the motion. Chair Davis opened a roll call vote. The consent calendar was approved with 5 in favor; Director McQuary was absent.

THIS CONCLUDES THE CONSENT CALENDAR

7. PUBLIC COMMENT

No public comments were made.

8. SERVICE CHANGE WORK PLAN UPDATE FISCAL YEAR 2022-23 (INFORMATIONAL)

Planning and Marketing Manager Hillary Blackerby presented an update from the Planning Department on the Service Change Work Plan for Fiscal Year (FY) 2022-23.

Director Chuck McQuary re-entered the meeting at 8:37 AM.

9. FISCAL YEAR 2021-22 SECOND QUARTER PERFORMANCE REPORTS (INFORMATIONAL - ATTACHMENT)

Ms. Blackerby presented Second Quarter FY 2021-22 Performance Reports for the six-month period ending December 31, 2021.

10. ADOPTION OF FISCAL YEAR 2022-23 MEASURE A PROGRAM OF PROJECTS SUBMITTAL (ACTION MAY BE TAKEN - ATTACHMENT)

Finance Manager and Interim Controller Thais Sayat requested that the Board approve the submittal of the Santa Barbara Metropolitan Transit District (MTD) Measure A Program of Projects for FY 2022-23.

Director McQuary moved to approve the submittal of MTD's Measure A Program of Projects for FY 2022-23. Director Perotte seconded the motion. Chair Davis opened a roll call vote. The motion was approved unanimously.

11. GENERAL MANAGER'S REPORT (INFORMATIONAL)

General Manager Jerry Estrada provided an update on district activities.

12. OTHER BUSINESS AND REPORTS (INFORMATIONAL)

No other business was discussed.

13. RECESS TO CLOSED SESSION: REAL PROPERTY NEGOTIATIONS (GOVERNMENT CODE §54956.8) (ACTION MAY BE TAKEN)

Property: 4678 Calle Real / 149 North San Antonio Road.

Agency Negotiators: General Manager Jerry Estrada; District Outside Counsel, Graham Lyons.

Negotiating Parties: Con/Am Group.

Under Negotiation: Price and terms of payment.

Chair Davis recessed to Closed Session at 9:15 AM.

BOARD OF DIRECTORS DRAFT MINUTES

The Board reconvened at 10:08 AM. Chair Davis reported that no action had been taken on this item.

14. RECESS TO CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION (ACTION MAY BE TAKEN)

The Board met in Closed Session, pursuant to Government Codes § 54957 and § 54954.5(e), to evaluate the performance of the District's General Manager.

Director Perotte exited the meeting during Closed Session at 9:50 AM.

Chair Davis reported that no action had been taken on this item.

15. ADJOURNMENT

The meeting was adjourned at 10:10 AM.

Santa Barbara Metropolitan Transit District
Cash Report
Board Meeting of February 15, 2022
For the Period January 22, 2022 through February 4, 2022

MONEY MARKET

Beginning Balance January 22, 2022 **\$4,950,079.74**

Accounts Receivable	1,399,844.05
SB-325 (LTF)	772,077.32
Measure A Transfer	205,184.81
Passenger Fares	113,665.20
Prepays & Advertising	111,412.30
UCSB Fares	110,760.30
Miscellaneous Income	5,192.44
Interest Income	1,721.92
Total Deposits	2,719,858.34

Miscellaneous Transfers	(904.70)
Bank & Credit Card Fees	(4,777.50)
401(k)/Pension Transfer	(38,243.97)
Workers' Compensation	(43,612.71)
Payroll Taxes	(153,838.50)
Accounts Payable	(173,571.15)
Payroll	(341,415.92)
Total Disbursements	(756,364.45)

Ending Balance **\$6,913,573.63**

CASH INVESTMENTS

LAIF Account	\$5,887,038.89
Money Market Account	6,913,573.63

Total Cash Balance **\$12,800,612.52**

SELF INSURED LIABILITY ACCOUNTS

WC / Liability Reserves	(\$4,569,834.47)
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Working Capital **\$8,230,778.05**

Santa Barbara Metropolitan Transit District
Cash Receipts of Accounts Receivable

Date	Company	Description	Amount
1/25/2022	Moonlight Graphics/Mktg	Advertising on Buses	4,237.20
1/26/2022	SB School District	Passes/Token Sales	1,725.00
1/26/2022	UCSB - Parking Services-7001	Passes/Passports Sales	3,324.00
1/27/2022	SBCAG	Passes/Token Sales	4,991.00
1/31/2022	Blue Line Media LLC	Advertising on Buses	2,088.00
2/1/2022	City of SB Creeks Division	Advertising on Buses	300.00
2/3/2022	UCSB - Parking Services-7001	Passes/Passports Sales	2,752.00
2/4/2022	UCSB - Contract Fares	Contract Fares	110,760.31
2/4/2022	UCSB Administration Services Div.	Transit Enhancement - L28	865,339.74
2/4/2022	UCSB Administration Services Div.	Transit Enhancement - L12x/24x	404,326.80
Total Accounts Receivable Paid During Period			\$1,399,844.05

Santa Barbara Metropolitan Transit District
Accounts Payable

Check #	Date	Company	Description	Amount	Voids
128680	1/28/2022	ABC BUS COMPANIES INC	BUS PARTS	905.39	
128681	1/28/2022	CUMMINS SALES & SERVICE dba	BUS PARTS & REPAIRS	6,302.39	
128682	1/28/2022	CDTFA	SALES/CONSUMER USE TAX	1,592.00	
128683	1/28/2022	COUNTY OF S.B.PUBLIC WORKS D	WASTE DISPOSAL	45.00	
128684	1/28/2022	DIESEL FORWARD, INC.	BUS PARTS	1,149.64	
128685	1/28/2022	ESP LOCKSMITH DBA	B&G REPAIRS & SUPPLIES	35.00	
128686	1/28/2022	FEDEX dba	FREIGHT CHARGES	69.76	
128687	1/28/2022	STATE OF CALIFORNIA	PAYROLL RELATED	200.00	
128688	1/28/2022	GIBBS INTERNATIONAL INC	BUS PARTS	750.37	
128689	1/28/2022	GILLIG LLC	BUS PARTS	7,688.92	
128690	1/28/2022	H&H WHOLESALE PARTS	BUS PARTS	1,050.18	
128691	1/28/2022	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	23.91	
128692	1/28/2022	LAWSON PRODUCTS INC	SHOP SUPPLIES	3,378.43	
128693	1/28/2022	MC CORMIX CORP. (OIL)	LUBRICANTS	2,762.64	
128694	1/28/2022	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	1,115.03	
128695	1/28/2022	MOTION INDUSTRIES, INC.	BUS PARTS	299.27	
128696	1/28/2022	MUNOZ JANITORIAL	JANITORIAL/DISINFECTANT SERVICE	28,260.00	
128697	1/28/2022	NATIONWIDE TRANSIT SALES	BUS PARTS	1,653.75	
128698	1/28/2022	NATIONAL DRIVE	PAYROLL DEDUCTION	22.00	
128699	1/28/2022	NEOPART TRANSIT LLC	BUS PARTS	1,556.97	
128700	1/28/2022	NEW PIG CORP.	BUS CLEANING SUPPLIES	119.48	
128701	1/28/2022	NFI PARTS DBA	BUS PARTS	150.15	
128702	1/28/2022	O'REILLY AUTO PARTS DBA	SERVICE VEHICLE PARTS	108.07	
128703	1/28/2022	PB-RESERVE ACCOUNT	PREPAID POSTAGE	1,500.00	
128704	1/28/2022	PROFORMA COLOR PRESS DBA	SAFETY VESTS	5,338.56	
128705	1/28/2022	LETICIA RAMIREZ	PAYROLL RELATED	600.00	
128706	1/28/2022	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	260.00	
128707	1/28/2022	SILVAS OIL CO., INC.	LUBRICANTS	1,209.08	
128708	1/28/2022	SOCALGAS	UTILITIES	216.36	
128709	1/28/2022	SPECIALTY TOOL & BOLT, LTD	SHOP SUPPLIES	60.52	
128710	1/28/2022	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	326.28	
128711	1/28/2022	TRUMAN ARNOLD COMPANIES (T	RENEWABLE DIESEL	35,612.87	
128712	1/28/2022	UNITED PARCEL SERVICE, INC.	FREIGHT CHARGES	259.17	
128713	1/28/2022	UNITED WAY OF SB	PAYROLL DEDUCTION	40.00	
128714	1/28/2022	J.C.M. AND ASSOCIATES INC.	UNIFORMS	1,195.67	
128715	1/28/2022	VALLEY POWER SYSTEMS, INC.	BUS PARTS	314.68	
128716	1/28/2022	VEHICLE MAINTENANCE PROGRA	BUS PARTS	859.07	
128717	1/28/2022	VERIZON WIRELESS	WIRELESS PHONES & AIM CELLULAR	1,351.89	

Check #	Date	Company	Description	Amount	Voids
128718	1/28/2022	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	1,517.56	
128719	1/28/2022	YACO SCHOLARSHIP FUND	PAYROLL DEDUCTION	49.00	
128720	1/28/2022	VERIZON WIRELESS	WIRELESS PHONES & AIM CELLULAR	555.48	
128721	2/3/2022	ABC BUS COMPANIES INC	BUS PARTS	2,462.60	
128722	2/3/2022	ASBURY ENVIRONMENTAL SERVI	WASTE OIL RECYCLER	95.00	
128723	2/3/2022	BAY ALARM COMPANY, INC	ALARM CONTRACT	272.34	
128724	2/3/2022	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	82.51	
128725	2/3/2022	RICHARD CARRADINE	DMV/VTT REIMBURSEMENT	60.00	
128726	2/3/2022	CITY OF SANTA BARBARA	TC ANNUAL ALARM PERMIT	40.00	V
128727	2/3/2022	CENTRAL COAST CIRCULATION, L	BUS BOOK DISTRIBUTION	627.00	
128728	2/3/2022	CINTAS CORPORATION	FIRST AID SUPPLIES	188.65	
128729	2/3/2022	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	155.41	
128730	2/3/2022	CUMMINS SALES & SERVICE dba	BUS PARTS & REPAIRS	1,018.33	
128731	2/3/2022	DEPARTMENT OF INDUSTRIAL RE	ANNUAL ELEVATOR PERMIT FEE	225.00	
128732	2/3/2022	DENMUN OFFICE SOLUTIONS DB	IT CONTRACT SERVICES	7,820.00	
128733	2/3/2022	FEDEX dba	FREIGHT CHARGES	46.52	
128734	2/3/2022	FLEET SERVICES, INC.	BUS PARTS	622.05	
128735	2/3/2022	GIBBS INTERNATIONAL INC	BUS PARTS	292.48	
128736	2/3/2022	GILLIG LLC	BUS PARTS	1,677.65	
128737	2/3/2022	H&H WHOLESALE PARTS	BUS PARTS	166.78	
128738	2/3/2022	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	33.25	
128739	2/3/2022	IMPULSE ADVANCED COMMUNIC	INTERNET	400.00	
128740	2/3/2022	IRON HORSE AUTO BODY OF SB D	BUS REPAIRS	885.89	
128741	2/3/2022	LANSPEED DBA	IT SERVICES	1,500.00	
128742	2/3/2022	MC CORMIX CORP. (OIL)	LUBRICANTS	2,742.64	
128743	2/3/2022	MISSION LINEN SUPPLY, INC	UNIFORM & LINEN SERVICE	1,430.52	
128744	2/3/2022	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	310.24	
128745	2/3/2022	NFI PARTS DBA	BUS PARTS	1,058.71	
128746	2/3/2022	PRECISION WELDING DBA	BUS REPAIRS	2,861.25	
128747	2/3/2022	REPUBLIC ELEVATOR, INC	ELEVATOR MAINTENANCE	175.58	
128748	2/3/2022	RICON CORPORATION	BUS PARTS	72.89	
128749	2/3/2022	SANTA BARBARA FASTENERS, IN	SHOP SUPPLIES	8.03	
128750	2/3/2022	SET SOLUTIONS, INC.	IT SERVICES	1,250.00	
128751	2/3/2022	SM TIRE, CORP.	BUS TIRE MOUNTING	916.50	
128752	2/3/2022	SO. CAL. EDISON CO.	UTILITIES	4,428.72	
128753	2/3/2022	SPECIALTY TOOL & BOLT, LTD	SHOP SUPPLIES	41.41	
128754	2/3/2022	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	222.82	
128755	2/3/2022	SB CITY OF-REFUSE/WATER	UTILITIES	3,036.09	
128756	2/3/2022	TRUMAN ARNOLD COMPANIES (T	RENEWABLE DIESEL	17,670.27	
128757	2/3/2022	U.S. BANK CORP. PAYMENT SYST	CREDIT CARD PURCHASES	4,878.18	
128758	2/3/2022	VALLEY POWER SYSTEMS, INC.	BUS PARTS	1,710.20	

Check #	Date	Company	Description	Amount	Voids
128759	2/3/2022	WAXIE SANITARY SUPPLY	DBA JANITORIAL SUPPLIES	1,581.10	
128760	2/3/2022	CITY OF SANTA BARBARA	TC ANNUAL ALARM PERMIT	40.00	V
128761	2/3/2022	CITY OF SANTA BARBARA	TC ANNUAL ALARM PERMIT	40.00	
				173,651.15	
Current Cash Report Voided Checks:				80.00	
Prior Cash Report Voided Checks:				0.00	
Grand Total:				\$173,571.15	

Santa Barbara Metropolitan Transit District
Cash Report
Board Meeting of March 1, 2022
For the Period February 5, 2022 through February 18, 2022

MONEY MARKET

Beginning Balance February 5, 2022 **\$6,913,573.63**

Accounts Receivable	1,026,305.60
Passenger Fares	77,584.50
Prepays & Advertising	4,880.00
Miscellaneous Income	4.25
Total Deposits	1,108,774.35

Miscellaneous Transfers	(1,799.88)
Payroll Taxes	(158,897.56)
Payroll	(345,174.58)
Accounts Payable	(870,135.12)
Total Disbursements	(1,376,007.14)

Ending Balance **\$6,646,340.84**

CASH INVESTMENTS

LAIF Account	\$5,887,038.89
Money Market Account	6,646,340.84

Total Cash Balance **\$12,533,379.73**

SELF INSURED LIABILITY ACCOUNTS

WC / Liability Reserves	(\$4,491,096.70)
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Working Capital **\$8,042,283.03**

Santa Barbara Metropolitan Transit District
Cash Receipts of Accounts Receivable

Date	Company	Description	Amount
1/24/2022	Wells Marketing, LLC	Advertising on Buses	1,731.60
2/15/2022	Department of Rehabilitation	Passes/Passports Sales	520.00
2/15/2022	Measure A, Section 3 LSTI	Meas. A - Capital Reimb.	1,024,054.00
Total Accounts Receivable Paid During Period			\$1,026,305.60

Santa Barbara Metropolitan Transit District
Accounts Payable

Check #	Date	Company	Description	Amount	Voids
128762	2/11/2022	ABC BUS COMPANIES INC	BUS PARTS	271.04	
128763	2/11/2022	ERNIE ACOSTA	RETIREE HEALTH REIMBURSEMENT	285.00	
128764	2/11/2022	AMERICAN MOVING PARTS, LLC	BUS PARTS	763.06	
128765	2/11/2022	HENRY ANDREWS	RETIREE HEALTH REIMBURSEMENT	285.00	
128766	2/11/2022	ASBURY ENVIRONMENTAL SERVI	WASTE OIL RECYCLER	95.00	
128767	2/11/2022	BNS ELECTRONICS, INC.	SANTA YNEZ SITE RENTAL	322.50	
128768	2/11/2022	JAMES BRACKETT	RETIREE HEALTH REIMBURSEMENT	178.00	
128769	2/11/2022	WILLIAM BREWER	TOOL ALLOWANCE	1,100.00	
128770	2/11/2022	KARL BRETZ	RETIREE HEALTH REIMBURSEMENT	300.00	
128771	2/11/2022	ROBERT BURNHAM	RETIREE HEALTH REIMB/SDRMA REF	285.00	
128772	2/11/2022	CALIFORNIA ELECTRIC SUPPLY, I	SHOP/B&G SUPPLIES	62.97	
128773	2/11/2022	GILBERT CALLES	RETIREE HEALTH REIMBURSEMENT	178.00	
128774	2/11/2022	MIKE CARDONA	RETIREE HEALTH REIMBURSEMENT	277.90	
128775	2/11/2022	STAN CISOWSKI	RETIREE HEALTH REIMBURSEMENT	285.00	
128776	2/11/2022	COMMUNITY RADIO, INC.	GIBRALTAR SITE RENTAL	289.44	
128777	2/11/2022	CRISISGO INC.	CRISIS MANAGEMENT SOFTWARE	3,965.00	
128778	2/11/2022	NANCY CURTIS	RETIREE HEALTH REIMBURSEMENT	222.86	
128779	2/11/2022	DAVID DAVIS JR.	DIRECTOR FEES	120.00	
128780	2/11/2022	FEDEX dba	FREIGHT CHARGES	485.20	
128781	2/11/2022	STATE OF CALIFORNIA	PAYROLL RELATED	200.00	
128782	2/11/2022	GALDINO MONTES GARDEN&LAN	LANDSCAPE MAINTENANCE SERVICE	1,950.00	
128783	2/11/2022	GIBBS INTERNATIONAL INC	BUS PARTS	659.00	
128784	2/11/2022	GILLIG LLC	BUS PARTS	5,625.91	
128785	2/11/2022	GARY GLEASON	RETIREE HEALTH REIMBURSEMENT	247.95	
128786	2/11/2022	GOLETA WATER DISTRICT	UTILITIES	198.01	
128787	2/11/2022	GOODYEAR TIRE & RUBBER CO	BUS TIRE LEASE	11,735.55	
128788	2/11/2022	LAWRENCE GOMOLL	TOOL ALLOWANCE	1,100.00	
128789	2/11/2022	GRAINGER, INC.	SHOP/B&G SUPPLIES	13.43	
128790	2/11/2022	JILL GRISHAM	RETIREE HEALTH REIMBURSEMENT	285.00	
128791	2/11/2022	JIM HAGGERTY	RETIREE HEALTH REIMBURSEMENT	453.12	
128792	2/11/2022	ALI HABIBI	RETIREE HEALTH REIMBURSEMENT	285.00	
128793	2/11/2022	ROBERT HARTMAN, JR.	RETIREE HEALTH REIMBURSEMENT	252.78	
128794	2/11/2022	HAYNES SALES DBA	B&G REPAIRS & SUPPLIES	876.87	
128795	2/11/2022	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	60.32	
128796	2/11/2022	JAVIER JIMENEZ	RETIREE HEALTH REIMBURSEMENT	178.00	
128797	2/11/2022	LOUIS JONES	RETIREE HEALTH REIMBURSEMENT	223.00	
128798	2/11/2022	GARRETT KAUFMAN	TOOL ALLOWANCE	1,100.00	
128799	2/11/2022	KOFF & ASSOCIATES, A DIVISION	PROFESSIONAL SERVICES	82.50	

Check #	Date	Company	Description	Amount	Voids
128800	2/11/2022	LARRY'S 8 DAY AUTO PARTS	LUBRICANTS	335.34	
128801	2/11/2022	JENNIFER LEMBERGER	DIRECTOR FEES	60.00	
128802	2/11/2022	MARTIN AUTO COLOR, INC.	BUS SUPPLIES	497.11	
128803	2/11/2022	JUAN MARTINEZ	TOOL ALLOWANCE	1,100.00	
128804	2/11/2022	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	1,078.61	
128805	2/11/2022	MCMASTER-CARR SUPPLY CO.	SHOP/B&G SUPPLIES	62.76	
128806	2/11/2022	CHUCK MCQUARY	DIRECTOR FEES	60.00	
128807	2/11/2022	MOUNTAIN SPRING WATER	SHOP & OFFICE SUPPLIES	800.60	
128808	2/11/2022	WILLIAM MORRIS	RETIREE HEALTH REIMBURSEMENT	224.80	
128809	2/11/2022	ARTURO NAVARRO	TOOL ALLOWANCE	1,100.00	
128810	2/11/2022	NEOPART TRANSIT LLC	BUS PARTS	3,968.77	
128811	2/11/2022	NFI PARTS DBA	BUS PARTS	12.25	
128812	2/11/2022	PAULA A. PEROTTE	DIRECTOR FEES	60.00	
128813	2/11/2022	PACIFIC POWER GROUP	BUS PARTS	350.49	
128814	2/11/2022	CAREY POINDEXTER	RETIREE HEALTH REIMBURSEMENT	285.00	
128815	2/11/2022	POWERSTRIDE BATTERY CO.	BATTERIES	598.89	
128816	2/11/2022	LETICIA RAMIREZ	PAYROLL RELATED	600.00	
128817	2/11/2022	BERNHARD RUDOLPH	REIMBURSEMENT	1,233.01	
128818	2/11/2022	AL ROMERO SR.	RETIREE HEALTH REIMBURSEMENT	89.00	
128819	2/11/2022	ROBERT HALF	TEMPORARY LABOR	13,008.49	
128820	2/11/2022	SAFETY-KLEEN CORPORATION	SHOP SUPPLIES	407.87	
128821	2/11/2022	SARKAR, ARJUN	BOARD OF DIRECTOR FEES	60.00	
128822	2/11/2022	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	260.00	
128823	2/11/2022	SMART & FINAL	OFFICE/MEETING SUPPLIES	23.88	
128824	2/11/2022	SO. CAL. EDISON CO.	UTILITIES	410.71	
128825	2/11/2022	STANTEC ARCHITECTURE INC.	FACILITIES A&E SERVICES	35,030.07	
128826	2/11/2022	STANTEC CONSULTING SERVICES	CONSULTING SERVICES	5,281.25	
128827	2/11/2022	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	36.43	
128828	2/11/2022	STEWART'S DE-ROOTING & PLUM	PLUMBING REPAIRS	390.00	
128829	2/11/2022	SB CITY OF-REFUSE/WATER	UTILITIES	2,014.01	
128830	2/11/2022	SB COUNTY ASSOCIATION OF GO	CAE OPERATING ASSISTANCE	82,102.67	
128831	2/11/2022	TILFORD WELDING DBA	BUS PARTS	485.00	
128832	2/11/2022	DAVID T. TABOR	DIRECTOR FEES	120.00	
128833	2/11/2022	TEAMSTERS PENSION TRUST	UNION PENSION	83,270.78	
128834	2/11/2022	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	9,190.20	
128835	2/11/2022	TRUMAN ARNOLD COMPANIES (T	RENEWABLE DIESEL	17,556.18	
128836	2/11/2022	J.C.M. AND ASSOCIATES INC.	UNIFORMS	1,205.27	
128837	2/11/2022	VALLEY POWER SYSTEMS, INC.	BUS PARTS	12.51	
128838	2/11/2022	JOHN J. VASQUEZ	RETIREE HEALTH REIMBURSEMENT	648.81	
128839	2/11/2022	VERITECH, INC.	BUS PARTS	1,471.00	
128840	2/11/2022	ALEXANDER YOUNG	RETIREE HEALTH REIMBURSEMENT	230.96	

Check #	Date	Company	Description	Amount	Voids
128841	2/17/2022	ASBURY ENVIRONMENTAL SERVI	WASTE OIL RECYCLER	95.00	
128842	2/17/2022	BRINK'S INCORPORATED	ARMORED TRANSPORTATION SERVIC	1,461.17	
128843	2/17/2022	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	83.52	
128844	2/17/2022	BYD COACH & BUS LLC	BUS PARTS	15.22	
128845	2/17/2022	BYD MOTORS LLC	CAPITAL LEASE PAYMENT	31,625.22	
128846	2/17/2022	MANUEL CASTANON	PER DIEM	310.50	
128847	2/17/2022	CALIFORNIA TRANSIT ASSOCIATI	ANNUAL MEMBERSHIP DUES	13,000.00	
128848	2/17/2022	CINTAS CORPORATION	FIRST AID SUPPLIES	107.26	
128849	2/17/2022	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	538.55	
128850	2/17/2022	CUMMINS SALES & SERVICE dba	BUS PARTS & REPAIRS	2,736.08	
128851	2/17/2022	DIESEL FORWARD, INC.	BUS PARTS	201.34	
128852	2/17/2022	DOCUPRODUCTS CORPORATION	COPIER MAINTENANCE/SUPPLIES	326.72	
128853	2/17/2022	EASY LIFT TRANSPORTATION, IN	MONTHLY ADA SUBSIDY	84,189.50	
128854	2/17/2022	EVERSHADE LLC DBA	STEAM CLEANING TC/EXPRESS ZONE	3,150.00	
128855	2/17/2022	FAUVER, LARGE, ARCHBALD&SPR	LEGAL COUNSEL	34,833.41	
128856	2/17/2022	FEDEX dba	FREIGHT CHARGES	37.12	
128857	2/17/2022	FLEET SERVICES, INC.	BUS PARTS	48.52	
128858	2/17/2022	GIBBS INTERNATIONAL INC	BUS PARTS	1,752.21	
128859	2/17/2022	GILLIG LLC	BUS PARTS	4,280.60	
128860	2/17/2022	GOGETTERS, LLC DBA	COURIER SERVICES	220.00	
128861	2/17/2022	GOODYEAR TIRE & RUBBER CO	BUS TIRE LEASE	11,094.27	
128862	2/17/2022	GUARDIAN-APPLETON (DENTAL I	DENTAL INSURANCE	5,011.54	
128863	2/17/2022	GUARDIAN-APPLETON (LIFE INS)	LIFE INSURANCE	1,388.32	
128864	2/17/2022	HR AUTOGLASS DBA	BUS PARTS/REPAIRS	500.00	
128865	2/17/2022	JANEK CORP	BUS PARTS	1,250.63	
128866	2/17/2022	KIMBALL MIDWEST	SHOP SUPPLIES	409.24	
128867	2/17/2022	LANSPEED DBA	IT SERVICES	750.00	
128868	2/17/2022	LABOR ALLIANCE MANAGED TRU	UNION DENTAL INSURANCE	9,933.00	
128869	2/17/2022	MC CORMIX CORP. (OIL)	LUBRICANTS	4,967.18	
128870	2/17/2022	MEDICAL EYE SERVICES, INC.	VISION INSURANCE	624.64	
128871	2/17/2022	MULLEN & HENZELL	CALLE REAL PROJECT SERVICES	10,145.09	
128872	2/17/2022	NATIONAL INTERSTATE INS INC.	LIABILITY INSURANCE	26,915.01	
128873	2/17/2022	NFI PARTS DBA	BUS PARTS	1,959.22	
128874	2/17/2022	POWERSTRIDE BATTERY CO.	BATTERIES	299.44	
128875	2/17/2022	PRECISION WELDING DBA	BUS REPAIRS	980.79	
128876	2/17/2022	RICON CORPORATION	BUS PARTS	462.45	
128877	2/17/2022	SAFEGUARD DBA	OFFICE SUPPLIES	1,311.67	
128878	2/17/2022	SILVAS OIL CO., INC.	LUBRICANTS	1,616.11	
128879	2/17/2022	SPECIAL DISTRICT RISK MGMT	HEALTH INSURANCE	71,248.19	
128880	2/17/2022	SM TIRE, CORP.	BUS TIRE MOUNTING	780.49	
128881	2/17/2022	SOFTCHOICE CORP, INC.	MICROSOFT LICENSES	21,342.65	

Check #	Date	Company	Description	Amount	Voids
128882	2/17/2022	SOAP MAN DISTRIBUTIN DBA	BUS CLEANING SUPPLIES	157.52	
128883	2/17/2022	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	81.30	
128884	2/17/2022	THE MEDCENTER	MEDICAL EXAMS	606.00	
128885	2/17/2022	TANK TEAM INC.	TANK TESTS	128.00	
128886	2/17/2022	TEAMSTERS MISC SECURITY TRU	UNION MEDICAL INSURANCE	178,464.00	
128887	2/17/2022	TRUMAN ARNOLD COMPANIES (T	RENEWABLE DIESEL	35,089.85	
128888	2/17/2022	J.C.M. AND ASSOCIATES INC.	UNIFORMS	651.85	
128889	2/17/2022	VALLEY POWER SYSTEMS, INC.	BUS PARTS	272.26	
128890	2/17/2022	VERIZON WIRELESS	WIRELESS PHONES & AIM CELLULAR	1,357.24	
128891	2/17/2022	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	271.20	
128892	2/17/2022	WEST MARINE PRO DBA	BUS PARTS	23.90	
				870,135.12	
				Current Cash Report Voided Checks:	0.00
				Prior Cash Report Voided Checks:	0.00
				Grand Total:	\$870,135.12



BOARD OF DIRECTORS REPORT

MEETING DATE:	MARCH 1, 2022	AGENDA ITEM: #8
DEPARTMENT:	FINANCE	
TYPE:	INFORMATIONAL ITEM	
PREPARED BY:	THAIS SAYAT	
REVIEWED BY:	GENERAL MANAGER	
SUBJECT:	PRESENTATION OF FISCAL YEAR 2021-22 YEAR END ESTIMATES AND FIRST DRAFT OF FISCAL YEAR 2022-23 BUDGET	

DISCUSSION:

Staff will present updated Fiscal Year 2021-22 (FY 2021-22) year-end financial estimates and the first draft of the Fiscal Year 2022-23 (FY 2022-23) budget to the Board and seek input on preparing the final draft to be considered for adoption in June.

Fiscal Year 2021-22 - Operating Estimates

In reviewing the first six months of FY 2021-22, the District's finances are faring better than anticipated. Initially an operating deficit of six million was budgeted, but the shortfall is estimated to be closer to one million. The estimated improvement to the current fiscal year financial result of five million primarily consists of three factors; a higher volume of fares collected (\$2 million), better than anticipated sales tax receipts (\$1 million) and unfilled positons. (\$1 million)

The six month's activity in workers' compensation and liability outlays/claim reserves were much lower than anticipated by approximately eight hundred thousand. Staff will continue to monitor revenue and expenses as changes will impact the estimated deficit. In turn, the District's use of its Coronavirus Aid, Relief, and Economic Security Act (CARES Act) will also be impacted because the District utilizes a portion of federal stimulus funds to offset the operating deficit. The Operating Summary table on the following page provides a simplified format of both the FY 2021-22 operating budget and the year-end estimate for FY 2021-22.

Fiscal Year 2022-23 Draft Operating Budget

The preparation of the new fiscal year's draft operating budget is based on estimated results for the current year and then adjusted for applicable budget assumptions such as changes to service levels, employment levels, risk related expenses, fuel costs, etc. For the FY 2022-23 draft operating budget, a deficit of four million (\$4 million) is projected based on revenues of twenty five million (\$25 million) and expenses of twenty nine million (\$29 million). Over the next couple of months staff will refine the draft operating budget in preparation for presentation of the final draft fiscal year 2022-23 budget in June.

BOARD OF DIRECTORS REPORT

Operating Summary (\$ thousands)

	FY 22-23	FY 21-22			FY 21-22		
	Draft	Budget	Amt	Var %	Estimate	Amt	Var %
<u>Revenues</u>							
Fare Revenue	\$4,545	\$2,503	\$2,042	82%	\$4,415	\$130	3%
Grants & Subsidies	20,297	18,954	1,342	7%	20,718	(421)	-2%
Other Income	347	423	(76)	-18%	295	52	18%
Total Revenues	<u>\$25,188</u>	<u>\$21,881</u>	<u>\$3,308</u>	15%	<u>\$25,428</u>	<u>(\$239)</u>	-1%
<u>Expenses</u>							
Wages & Fringe Benefits	\$20,696	\$20,042	\$654	3%	\$18,908	\$1,788	9%
Risk	2,165	2,165	0	0%	1,301	864	66%
Fuel	1,991	1,181	810	69%	1,242	749	60%
Services	1,530	1,498	31	2%	1,502	28	2%
Materials & Supplies	1,667	1,633	35	2%	1,706	(39)	-2%
Transportation Subsidies	1,061	1,376	(315)	-23%	1,458	(398)	-27%
Utilities	290	271	19	7%	282	8	3%
Total Expenses	<u>\$29,400</u>	<u>\$28,166</u>	<u>\$1,233</u>	4%	<u>\$26,400</u>	<u>\$3,000</u>	11%
Revenue Less Expenses	(\$4,211)	(\$6,286)	\$2,075		(\$972)	(\$3,239)	
Federal Stimulus Funds	<u>\$4,211</u>	<u>\$6,286</u>			<u>\$972</u>		
Net Surplus / (Deficit)	<u>\$0</u>	<u>\$0</u>			<u>\$0</u>		

Total FY 2022-23 draft operating revenues are flat with the FY 2021-22 estimates based on several budget assumptions. Fare revenue as a whole, which consists of cash and pass sales along with contract fare revenue is projected to return to just above 70% of pre-pandemic levels. It is important to note that UCSB and SBCC contract fares are driven by student enrollment. UCSB is budgeted to be at slightly more than pre-pandemic levels based on enrollment information received through the current Winter quarter. SBCC enrollment is budgeted to be closer to 60% of pre-pandemic levels based on student enrollment through the current Spring semester.

Grants and subsidies compose more than 80% of the total operating revenue of twenty five million. The largest contributing source of operating revenue is Transportation Development Act – Local Transportation Fund (TDA-LTF), which is generated from sales tax. At this point in time, the District has not been notified of its TDA-LTF estimated appropriation amount from Santa Barbara County Association of Governments (SBCAG). Therefore, the draft budget reflects the FY 2021-22 estimate of nine million. Measure A is another sales tax subsidy and reflects SBCAG's estimate of nearly three million.

The District is a recipient of the Federal Transit Administration Section 5307 formula assistance funds (FTA 5307). It is anticipated that the annual amount apportioned to the District will increase from approximately five million eight hundred thousand (\$5.8) in FY 2021-22 to eight million three hundred thousand (\$8.3 million) in FY 2022-23 as a result of increased federal funding associated with the Infrastructure Investment and Jobs Act (IIJA). The \$8.3 million estimate consists of two components of the 5307 formula funding program, the first is the base formula amount apportioned to urbanized areas (\$5.4 million) and the second is the Small Transit Intensive Cities (STIC) (\$2.9 million) program that allocated additional funds based on quantifiable performance results.

BOARD OF DIRECTORS REPORT

While the additional funds are welcomed, the increase is likely only temporary. Eligibility for the aforementioned STIC funding is based on the fact that the urbanized area served remains under 200,000 in population each decennial census. The results of the 2020 Decennial Census for the Santa Barbara urbanized area (SB- UZA) is expected to be released in 2023 and early indications are that the SB-UZA will exceed 200,000 in population. As a result, the District would lose \$2.9 million in federal transit formula funds. This is a very complex issue and staff is preparing a presentation to discuss the matter in depth in the near future.

In preparation for the anticipated decrease in federal formula funding in FY 2022-23, staff is budgeting base formula funding for operations and reallocating the increase in STIC funds toward the Terminal 2 Recommissioning project.

The FY 2022-23 draft operating expense totaling twenty nine million (\$29 million) assumes full employment, and an increase to diesel fuel costs of seven hundred fifty thousand (\$750 thousand). Risk related expenses will be adjusted upon a thorough review by management in conjunction with data provided by the District's third party administrators for workers' compensation and liability. Service levels are assumed to remain flat with FY 2021-22.

Fiscal Year 2021-22 Capital Budget Estimate

The District has updated its original FY 2021-22 capital budget to sixteen million five hundred thousand (\$16.5 million) based on projects planned for the year. The bulk of the expenditures pertain to the acquisition of nine (9) 40' battery electric buses. Operating Facilities expenses primarily consist of the Terminal 2 Recommissioning (\$250 thousand) and Terminal 1 Electric Infrastructure projects (\$1.5 million). A contactless payment system estimated at \$1.5 million is included in the Information Systems line item. Approximately 75% of the estimated capital budget for FY 2021-22 estimate is funded by federal grants and TDA-State Transit Assistance.

Capital Projects Summary (\$ thousands)

<u>Project Category</u>	<u>FY 22-23 Budget</u>	<u>FY 21-22 Estimated</u>	<u>Variance</u>	
			<u>Amt</u>	<u>%</u>
Revenue Vehicle Purchases	\$9,670	\$11,041	(\$1,371)	-12%
Revenue Vehicle Improvements	5,327	845	4,482	530%
Operating Facilities	5,150	2,149	3,002	140%
Passenger Facilities	178	425	(247)	-58%
Intelligent Transportation Systems	433	1,579	(1,146)	-73%
Information Systems	1,731	210	1,521	724%
Other Equipment	154	289	(135)	-47%
Total Capital Projects	<u>\$22,644</u>	<u>\$16,538</u>	<u>\$6,106</u>	37%

Fiscal Year 2022-23 Draft Capital Budget

The FY 2022-23 draft capital budget reflects expenditures of twenty two million six hundred thousand (\$22.6 million), of which nearly 80% of the budgeted funding is allocated to federal grants and TDA – State Transit Assistance. Eight (8) 40' battery electric buses are budgeted at a cost of nine million three hundred thousand (\$9.3 million). Outlays totaling four million eight hundred thousand (\$4.8 million) for the Fleet Renewal Campaign are within Revenue Vehicle Improvements line item. Four million six hundred thousand (\$4.6 million) in capital expenditures

BOARD OF DIRECTORS REPORT

for the recommissioning of Terminal 2 is included in Operating Facilities. As with all capital projects that do not have secured funding, there is a possibility some projects will be delayed until funding is secured or will not occur due to insufficient funding. The District continues to apply for discretionary capital funding as formula funds are not sufficient to cover capital projects in its entirety.

ATTACHMENT:

- Draft Fiscal Year 2022-23 Operating & Capital Budget



FISCAL YEAR 2022-23

OPERATING & CAPITAL BUDGET

DRAFT

Santa Barbara Metropolitan Transit District
550 Olive Street * Santa Barbara, CA 93101
Phone: (805) 963-3364 * Website: sbmtd.gov

March 1, 2022

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

OPERATING & CAPITAL BUDGET FISCAL YEAR 2022-23

DRAFT

March 1, 2022

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Operating Summary

FY 2022-23

	Draft FY 2022-23 Budget	Approved FY 2021-22 Budget	<u>Budget Change</u>		FY 2021-22 Estimate	<u>Variance</u>	
			Amount	%		Amount	%
OPERATING REVENUE							
Fare Revenue	\$4,544,659	\$2,502,973	\$2,041,686	82%	\$4,415,011	\$129,648	3%
Sales Tax Revenue	11,871,288	10,440,181	1,431,107	14%	11,688,228	183,060	2%
FTA 5307 Operating Assist.	5,233,000	5,812,679	(579,679)	-10%	5,814,700	(581,700)	-10%
Other Federal Assistance	448,000	0	448,000	n/a	448,100	(100)	0%
State & Local Op Assist.	1,215,783	1,257,918	(42,135)	-3%	1,268,224	(52,441)	-4%
Property Tax Revenue	1,528,572	1,443,664	84,908	6%	1,498,600	29,972	2%
Non-Transportation Income	347,096	423,096	(76,000)	-18%	294,900	52,196	18%
<i>Total Operating Revenue</i>	<u>\$25,188,398</u>	<u>\$21,880,511</u>	<u>\$3,307,887</u>	<u>15%</u>	<u>\$25,427,762</u>	<u>(\$239,364)</u>	<u>-1%</u>
OPERATING EXPENSES							
Route Operations	\$16,717,201	\$16,822,210	(\$105,009)	-1%	\$15,760,090	\$957,111	6%
Vehicle Maintenance	6,478,026	5,557,107	920,919	17%	5,285,749	1,192,277	23%
Passenger Accommodations	1,873,104	1,820,945	52,159	3%	1,699,605	173,499	10%
General Overhead	4,331,180	3,966,045	365,135	9%	3,654,260	676,920	19%
<i>Total Operating Expense</i>	<u>\$29,399,511</u>	<u>\$28,166,307</u>	<u>\$1,233,204</u>	<u>4%</u>	<u>\$26,399,704</u>	<u>\$2,999,807</u>	<u>11%</u>
Revenue Less Expenses	(\$4,211,113)	(\$6,285,796)			(\$971,941)		
Federal Stimulus Funds	\$4,211,113	\$6,285,796			\$971,941		
Net Surplus / (Deficit)	<u>\$0</u>	<u>\$0</u>			<u>\$0</u>		

Operating Revenue Summary

FY 2022-23

	Draft FY 2022-23 Budget	Approved FY 2021-22 Budget	Budget Change		FY 2021-22 Estimate	Variance	
			Amount	%		Amount	%
FAREBOX REVENUE							
Cash Fares & Tokens	\$1,455,479	\$572,269	\$883,210	154%	1,406,260	\$49,219	3%
Adult Passes	770,957	330,056	440,901	134%	744,886	26,071	3%
Youth Passes	330,403	162,659	167,744	103%	319,230	11,173	3%
Senior Passes	152,457	64,015	88,442	138%	147,302	5,155	3%
Mobility Passes	132,017	42,664	89,353	209%	127,552	4,465	4%
Day Passes	7,537	1,418	6,119	432%	7,282	255	4%
Microtransit Fares	0	0	0	n/a	0	0	n/a
Downtown-Waterfront Shuttle	0	0	0	n/a	0	0	n/a
UCSB Contract Fares	1,163,171	876,138	287,033	33%	1,140,364	22,807	2%
SBCC Contract Fares	528,497	433,754	94,743	22%	518,134	10,363	2%
Special Event Fares & Amtrak	1,553	10,000	(8,447)	-84%	1,500	53	4%
City My Ride Program	2,588	10,000	(7,412)	-74%	2,500	88	4%
<i>Subtotal</i>	<u>\$4,544,659</u>	<u>\$2,502,973</u>	<u>\$2,041,686</u>	<u>82%</u>	<u>\$4,415,011</u>	<u>\$129,648</u>	<u>3%</u>
GRANTS & SUBSIDIES							
LTF Sales Tax Revenue	\$9,118,424	\$8,190,872	\$927,552	11%	\$9,118,424	\$0	0%
FTA 5307 Operating Assist.	5,233,000	5,812,679	(579,679)	-10%	5,814,700	(581,700)	-10%
Other Federal Assistance	448,000	0	448,000	n/a	448,100	(100)	0%
Measure A Sales Tax	2,752,864	2,249,309	503,555	22%	2,569,804	183,060	7%
Other State/Local Subsidies	1,215,783	1,257,918	(42,135)	-3%	1,268,224	(52,441)	-4%
Property Tax Revenue	1,528,572	1,443,664	84,908	6%	1,498,600	29,972	2%
<i>Subtotal</i>	<u>\$20,296,643</u>	<u>\$18,954,442</u>	<u>\$1,342,201</u>	<u>7%</u>	<u>\$20,717,852</u>	<u>(\$421,209)</u>	<u>-2%</u>
OTHER INCOME							
Advertising on Buses	\$300,000	\$350,000	(\$50,000)	-14%	\$250,000	\$50,000	20%
Interest on Investments	31,000	37,000	(6,000)	-16%	29,000	2,000	7%
Other Operating Revenue	16,096	36,096	(20,000)	-55%	15,900	196	1%
<i>Subtotal</i>	<u>\$347,096</u>	<u>\$423,096</u>	<u>(\$76,000)</u>	<u>-18%</u>	<u>\$294,900</u>	<u>\$52,196</u>	<u>18%</u>
Total Operating Revenue	<u><u>\$25,188,398</u></u>	<u><u>\$21,880,511</u></u>	<u><u>\$3,307,887</u></u>	<u><u>15%</u></u>	<u><u>\$25,427,762</u></u>	<u><u>(\$239,364)</u></u>	<u><u>-1%</u></u>

Operating Expense Detail FY 2022-23

	Draft	Approved					
	FY 2022-23	FY 2021-22	Budget Change		FY 2021-22	Variance	
	Budget	Budget	Amount	%	Estimate	Amount	%
ROUTE OPERATIONS							
Drivers	\$11,702,283	\$11,412,412	\$289,871	3%	\$11,007,002	\$695,281	6%
Dispatch & Supervision	732,106	847,859	(115,753)	-14%	878,643	(146,537)	-17%
Hiring & Training	455,526	455,804	(278)	0%	420,554	34,972	8%
Risk & Safety	2,766,498	2,729,861	36,637	1%	1,995,517	770,981	39%
Transportation Subsidies	1,060,788	1,376,274	(315,486)	-23%	1,458,374	(397,586)	-27%
Subtotal	\$16,717,201	\$16,822,210	(\$105,009)	-1%	\$15,760,090	\$957,111	6%
VEHICLE MAINTENANCE							
Mechanics	\$1,411,526	\$1,370,021	\$41,505	3%	\$1,175,201	\$236,325	20%
Cleaners & Fuelers	885,063	856,299	28,764	3%	766,376	118,687	15%
Supervision	875,604	874,211	1,393	0%	895,542	(19,938)	-2%
Vehicle Consumables	2,396,789	1,547,532	849,257	55%	1,631,286	765,503	47%
Bus Parts & Supplies	713,300	713,300	0	0%	780,248	(66,948)	-9%
Vendor Services	60,000	60,000	0	0%	44,334	15,666	35%
Risk & Safety	135,744	135,744	0	0%	(7,238)	142,982	-1975%
Subtotal	\$6,478,026	\$5,557,107	\$920,919	17%	\$5,285,749	\$1,192,277	23%
PASSENGER ACCOMMODATIONS							
Passenger Facilities	\$695,060	\$658,974	\$36,086	5%	\$660,174	\$34,886	5%
Transit Development	411,184	403,695	7,489	2%	378,079	33,105	9%
Marketing & Community Relatic	431,464	444,302	(12,838)	-3%	295,218	136,246	46%
Fare Revenue Collection	335,396	313,974	21,422	7%	366,133	(30,737)	-8%
Subtotal	\$1,873,104	\$1,820,945	\$52,159	3%	\$1,699,605	\$173,499	10%
GENERAL OVERHEAD							
Finance	\$864,400	\$721,324	\$143,076	20%	\$465,006	\$399,394	86%
Personnel	346,017	210,448	135,569	64%	136,736	209,281	153%
Utilities & Communication	290,000	270,590	19,410	7%	282,264	7,736	3%
Operating Facilities	438,614	436,018	2,596	1%	423,279	15,335	4%
District Administration	2,392,149	2,327,665	64,484	3%	2,346,974	45,175	2%
Subtotal	\$4,331,180	\$3,966,045	\$365,135	9%	\$3,654,260	\$676,920	19%
Total Operating Expenses	\$29,399,511	\$28,166,307	\$1,233,204	4%	\$26,399,704	\$2,999,807	11%

Route Operations Detail FY 2022-23

	FY 2022-23	FY 2021-22	<u>Budget Change</u>		FY 2021-22	<u>Variance</u>	
	Budget	Budget	Amount	%	Estimate	Amount	%
DRIVERS							
Scheduled	\$6,574,119	\$6,242,408	\$331,711	5%	6,256,466	\$317,653	5%
Scheduled Overtime	456,715	324,724	131,991	41%	530,000	(73,285)	-14%
Unscheduled Pay	172,647	115,214	57,433	50%	207,770	(35,123)	-17%
Driver Lite Duty	1,000	1,000	0	0%	0	1,000	n/a
FICA	628,437	588,396	40,041	7%	603,640	24,797	4%
Pension	892,383	1,019,284	(126,901)	-12%	831,624	60,759	7%
Health	1,932,190	2,069,996	(137,806)	-7%	1,690,500	241,690	14%
Sick Pay	134,999	142,270	(7,271)	-5%	157,976	(22,977)	-15%
Vacation Pay	578,352	562,606	15,746	3%	431,084	147,268	34%
Holiday Pay	259,605	267,979	(8,374)	-3%	228,762	30,843	13%
Other Pay	37,420	35,246	2,174	6%	44,994	(7,574)	-17%
Unemployment Insurance	18,916	23,289	(4,373)	-19%	14,716	4,200	29%
Uniforms	15,500	20,000	(4,500)	-23%	9,470	6,030	64%
<i>Drivers Subtotal</i>	<u>\$11,702,283</u>	<u>\$11,412,412</u>	<u>\$289,871</u>	<u>3%</u>	<u>\$11,007,002</u>	<u>\$695,281</u>	<u>6%</u>
DISPATCH & SUPERVISION							
Supervisors	\$253,298	\$245,920	\$7,378	3%	\$261,738	(\$8,440)	-3%
Staff	201,054	241,253	(40,199)	-17%	306,330	(105,276)	-34%
FICA	40,052	46,829	(6,777)	-14%	47,356	(7,304)	-15%
Pension	49,815	57,605	(7,790)	-14%	53,726	(3,911)	-7%
Health	117,927	130,283	(12,356)	-9%	107,312	10,615	10%
Sick Pay	9,224	40,524	(31,300)	-77%	37,000	(27,776)	-75%
Vacation Pay	35,837	57,070	(21,233)	-37%	38,118	(2,281)	-6%
Holiday Pay	14,853	17,006	(2,153)	-13%	19,205	(4,352)	-23%
Other Pay	9,294	10,366	(1,072)	-10%	7,258	2,036	28%
Unemployment Insurance	752	1,003	(251)	-25%	600	152	25%
<i>Dispatch & Supe. Subtotal</i>	<u>\$732,106</u>	<u>\$847,859</u>	<u>(\$115,753)</u>	<u>-14%</u>	<u>\$878,643</u>	<u>(\$146,537)</u>	<u>-17%</u>
HIRING & TRAINING							
Staff	\$76,484	\$67,432	\$9,052	13%	\$68,020	\$8,464	12%
Student Drivers	145,744	159,820	(14,076)	-9%	110,238	35,506	32%
Existing Drivers/Supers	62,339	68,418	(6,079)	-9%	54,004	8,335	15%
FICA	23,762	24,292	(530)	-2%	17,270	6,492	38%
Pension	16,853	15,606	1,247	8%	16,064	789	5%
Health	59,157	50,516	8,641	17%	53,292	5,865	11%
Sick Pay	5,216	5,108	108	2%	6,494	(1,278)	-20%
Vacation Pay	12,528	11,582	946	8%	12,944	(416)	-3%
Holiday Pay	6,252	5,925	327	6%	6,073	179	3%
Other Pay	2,054	1,951	103	5%	2,754	(700)	-25%
Unemployment Insurance	137	154	(17)	-11%	123	14	11%
Medical Exams & License Fee	30,000	30,000	0	0%	26,796	3,204	12%
Employment Advertising	10,000	10,000	0	0%	34,920	(24,920)	-71%
Training, Travel & Meetings	5,000	5,000	0	0%	11,562	(6,562)	-57%
<i>Hiring & Training Subtotal</i>	<u>\$455,526</u>	<u>\$455,804</u>	<u>(\$278)</u>	<u>0%</u>	<u>\$420,554</u>	<u>\$34,972</u>	<u>8%</u>

Route Operations Detail FY 2022-23

	FY 2022-23	FY 2021-22	<u>Budget Change</u>		FY 2021-22	<u>Variance</u>	
	Budget	Budget	Amount	%	Estimate	Amount	%
<i>RISK & SAFETY</i>							
<u>Wages & Benefits</u>							
Staff	\$115,821	\$101,009	\$14,812	15%	\$97,762	\$18,059	18%
Supervisors	322,637	313,240	9,397	3%	331,466	(8,829)	-3%
Driver Accident Pay	2,096	1,974	122	6%	598	1,498	251%
FICA	38,854	36,761	2,093	6%	35,760	3,094	9%
Pension	45,261	42,680	2,581	6%	38,196	7,065	18%
Health	124,710	120,006	4,704	4%	109,652	15,058	14%
Sick Pay	15,637	15,146	491	3%	9,156	6,481	71%
Vacation Pay	32,268	30,845	1,423	5%	34,498	(2,230)	-6%
Holiday Pay	15,250	14,442	808	6%	10,228	5,022	49%
Other Pay	4,182	3,878	304	8%	7,194	(3,012)	-42%
Unemployment Insurance	770	868	(98)	-11%	546	224	41%
Wages & Benefits Subtotal	\$717,486	\$680,849	\$36,637	5%	\$675,056	\$42,430	6%
<u>Public Liability</u>							
Professional Services	\$169,886	\$169,886	\$0	0%	\$75,000	\$94,886	127%
Insurance	539,995	539,995	0	0%	537,230	2,765	1%
Current Year Incident Payouts	50,000	50,000	0	0%	2,000	48,000	2400%
Current Year Incident Reserve	100,000	100,000	0	0%	75,000	25,000	33%
Prior Years Incident Payouts	150,000	150,000	0	0%	55,000	95,000	173%
Change in Prior Years Reserve	(120,000)	(120,000)	0	0%	50,000	(170,000)	-340%
Public Liability Subtotal	\$889,881	\$889,881	\$0	0%	\$794,230	\$95,651	12%
<u>Workers' Compensation</u>							
Professional Services	\$303,881	\$303,881	\$0	0%	\$256,104	\$47,777	19%
Insurance	185,250	185,250	0	0%	177,818	7,432	4%
Current Year Incident Payouts	50,000	50,000	0	0%	25,018	24,982	100%
Current Year Incident Reserve	400,000	400,000	0	0%	76,958	323,042	420%
Prior Years Incident Payouts	500,000	500,000	0	0%	238,152	261,848	110%
Change in Prior Years Reserve	(300,000)	(300,000)	0	0%	(259,828)	(40,172)	15%
Miscellaneous Risk & Safety	20,000	20,000	0	0%	12,009	7,991	67%
Workers' Comp Subtotal	\$1,159,131	\$1,159,131	\$0	0%	\$526,231	\$632,900	120%
<i>Risk & Safety Subtotal</i>	<u>\$2,766,498</u>	<u>\$2,729,861</u>	<u>\$36,637</u>	<u>1%</u>	<u>\$1,995,517</u>	<u>\$770,981</u>	<u>39%</u>
<i>TRANSPORTATION SUBSIDIES</i>							
ADA Paratransit Service	\$1,060,788	\$1,010,274	\$50,514	5%	\$1,010,274	\$50,514	5%
Pandemic-Related Loss Relief	0	366,000	(366,000)	-100%	448,100	(448,100)	-100%
Transportation Subsidies Subtotal	<u>\$1,060,788</u>	<u>\$1,376,274</u>	<u>(\$315,486)</u>	<u>-23%</u>	<u>\$1,458,374</u>	<u>(\$397,586)</u>	<u>-27%</u>
<i>Total Route Operations</i>	<u>\$16,717,201</u>	<u>\$16,822,210</u>	<u>(\$105,009)</u>	<u>-1%</u>	<u>\$15,760,090</u>	<u>\$957,111</u>	<u>6%</u>

Vehicle Maintenance Detail

FY 2022-23

	FY 2022-23	FY 2021-22	Budget Change		FY 2021-22	Variance	
	Budget	Budget	Amount	%	Estimate	Amount	%
MECHANICS							
Mechanics	\$816,847	\$794,972	\$21,875	3%	\$658,572	\$158,275	24%
Less Mechanic Capital Labor	(33,020)	(32,132)	(888)	3%	(24,446)	(8,574)	35%
Mechanics-OT	72,952	71,288	1,664	2%	80,902	(7,950)	-10%
FICA	76,521	74,490	2,031	3%	65,992	10,529	16%
Pension	101,098	98,153	2,945	3%	78,438	22,660	29%
Health	232,578	221,481	11,097	5%	173,050	59,528	34%
Sick Pay	27,902	27,152	750	3%	30,000	(2,098)	-7%
Vacation Pay	46,515	45,226	1,289	3%	58,490	(11,975)	-20%
Holiday Pay	34,341	33,418	923	3%	26,225	8,116	31%
Other Paid Leave	1,717	1,671	46	3%	1,990	(273)	-14%
Unemployment Insurance	1,775	2,002	(227)	-11%	1,400	375	27%
Uniforms	18,000	18,000	0	0%	11,588	6,412	55%
Tool Allowance	14,300	14,300	0	0%	13,000	1,300	10%
<i>Mechanics Subtotal</i>	<u>\$1,411,526</u>	<u>\$1,370,021</u>	<u>\$41,505</u>	3%	<u>\$1,175,201</u>	<u>\$236,325</u>	20%
CLEANERS & FUELERS							
Service Workers	\$495,068	\$480,785	\$14,283	3%	\$425,130	\$69,938	16%
FICA	42,553	41,324	1,229	3%	36,086	6,467	18%
Pension	78,067	75,794	2,273	3%	62,238	15,829	25%
Health	196,797	187,407	9,390	5%	173,114	23,683	14%
Sick Pay	12,946	12,569	377	3%	15,354	(2,408)	-16%
Vacation Pay	25,581	24,836	745	3%	24,528	1,053	4%
Holiday Pay	20,304	19,713	591	3%	16,860	3,444	20%
Other Paid Leave	2,353	2,285	68	3%	1,646	707	43%
Unemployment Insurance	1,530	1,722	(192)	-11%	262	1,268	484%
Uniforms	6,864	6,864	0	0%	4,494	2,370	53%
Medical Exams & License Fee	3,000	3,000	0	0%	6,664	(3,664)	-55%
<i>Cleaners & Fuelers Subtotal</i>	<u>\$885,063</u>	<u>\$856,299</u>	<u>\$28,764</u>	3%	<u>\$766,376</u>	<u>\$118,687</u>	15%
SUPERVISION							
Staff	\$529,128	\$528,182	\$946	0%	\$504,314	\$24,814	5%
FICA	45,336	46,048	(712)	-2%	44,926	410	1%
Pension	58,902	59,834	(932)	-2%	56,686	2,216	4%
Health	167,855	155,381	12,474	8%	147,126	20,729	14%
Sick Pay	10,506	11,749	(1,243)	-11%	48,000	(37,494)	-78%
Vacation Pay	27,776	33,966	(6,190)	-18%	46,344	(18,568)	-40%
Holiday Pay	21,012	23,370	(2,358)	-10%	19,310	1,702	9%
Other Paid Leave	4,202	4,674	(472)	-10%	11,980	(7,778)	-65%
Unemployment Insurance	887	1,007	(120)	-12%	1,000	(113)	-11%
Training, Travel & Meetings	10,000	10,000	0	0%	15,856	(5,856)	-37%
<i>Supervision Subtotal</i>	<u>\$875,604</u>	<u>\$874,211</u>	<u>\$1,393</u>	0%	<u>\$895,542</u>	<u>(\$19,938)</u>	-2%

Vehicle Maintenance Detail

FY 2022-23

	FY 2022-23 Budget	FY 2021-22 Budget	Budget Change		FY 2021-22 Estimate	Variance	
			Amount	%		Amount	%
VEHICLE CONSUMABLES							
Bus Fuel	\$1,991,082	\$1,181,463	\$809,619	69%	\$1,242,324	\$748,758	60%
Oil & Lubricants	176,260	136,622	39,638	29%	171,470	4,790	3%
Electric Vehicle Power	65,000	65,000	0	0%	44,750	20,250	45%
Tire Lease	152,447	152,447	0	0%	158,278	(5,831)	-4%
Tire Mounting	12,000	12,000	0	0%	14,464	(2,464)	-17%
<i>Vehicle Consumables Subtotal</i>	<u>\$2,396,789</u>	<u>\$1,547,532</u>	<u>\$849,257</u>	55%	<u>\$1,631,286</u>	<u>\$765,503</u>	47%
VEHICLE PARTS & SUPPLIES							
Bus Parts Issued	\$600,000	\$600,000	\$0	0%	\$651,922	(\$51,922)	-8%
Obsolete Parts Write Down	0	0	0	n/a	0	0	n/a
Shop Supplies	77,250	77,250	0	0%	57,066	20,184	35%
Bus Servicing Supplies	15,450	15,450	0	0%	1,860	13,590	731%
Hazmat Disposal & Compliance	20,600	20,600	0	0%	69,400	(48,800)	-70%
<i>Veh. Parts & Supplies Subtotal</i>	<u>\$713,300</u>	<u>\$713,300</u>	<u>\$0</u>	0%	<u>\$780,248</u>	<u>(\$66,948)</u>	-9%
VENDOR BUS REPAIRS							
Vandalism Repairs	\$5,000	\$5,000	\$0	0%	\$1,528	\$3,472	227%
Accident Damage Repairs	5,000	5,000	0	0%	6,218	(1,218)	-20%
Accident Claim Collections	(10,000)	(10,000)	0	0%	(6,180)	(3,820)	62%
Other Vendor Repairs	60,000	60,000	0	0%	42,768	17,232	40%
<i>Vendor Bus Repairs Subtotal</i>	<u>\$60,000</u>	<u>\$60,000</u>	<u>\$0</u>	0%	<u>\$44,334</u>	<u>\$15,666</u>	35%
RISK & SAFETY							
Workers' Comp Services	\$15,994	\$15,994	\$0	0%	\$9,338	\$6,656	71%
Workers' Comp Insurance	9,750	9,750	0	0%	9,358	392	4%
Current Year Incident Payouts	10,000	10,000	0	0%	0	10,000	n/a
Current Year Incident Reserve	25,000	25,000	0	0%	9,380	15,620	167%
Prior Years Incident Payouts	50,000	50,000	0	0%	4,566	45,434	995%
Change in Prior Years Reserve	25,000	25,000	0	0%	(39,880)	64,880	-163%
<i>Risk & Safety Subtotal</i>	<u>\$135,744</u>	<u>\$135,744</u>	<u>\$0</u>	0%	<u>(\$7,238)</u>	<u>\$142,982</u>	-1975%
<i>Total Vehicle Maintenance</i>	<u><u>\$6,478,026</u></u>	<u><u>\$5,557,107</u></u>	<u><u>\$920,919</u></u>	17%	<u><u>\$5,285,749</u></u>	<u><u>\$1,192,277</u></u>	23%

FY 2022-23

	Draft	Approved					
	FY 2022-23	FY 2021-22	Budget Change		FY 2021-22	Variance	
	Budget	Budget	Amount	%	Estimate	Amount	%
PASSENGER FACILITIES							
Wages & Benefits							
Supervisors	\$169,466	\$164,530	\$4,936	3%	\$186,022	(\$16,556)	-9%
TC Advisors	136,290	121,653	14,637	12%	108,790	27,500	25%
Bus Stop Maintenance	47,180	45,909	1,271	3%	45,926	1,254	3%
FICA	30,517	28,762	1,755	6%	28,034	2,483	9%
Pension	20,593	20,005	588	3%	20,878	(285)	-1%
Health	128,052	125,205	2,847	2%	116,374	11,678	10%
Sick Pay	12,600	11,818	782	7%	7,578	5,022	66%
Vacation Pay	17,951	17,064	887	5%	16,054	1,897	12%
Holiday Pay	13,128	12,761	367	3%	11,570	1,558	13%
Other Paid Leave	2,304	2,241	63	3%	4,878	(2,574)	-53%
Unemployment Insurance	1,003	1,132	(129)	-11%	800	203	25%
Wages & Benefits Subtotal	\$579,084	\$551,080	\$28,004	5%	\$546,904	\$32,180	6%
Buildings & Grounds							
TC Contract Maintenance	\$88,901	\$80,819	\$8,082	10%	\$97,330	(\$8,429)	-9%
TC Repairs/Supplies	5,000	5,000	0	0%	7,338	(2,338)	-32%
Bus Stop Repairs/Supplies	5,000	5,000	0	0%	3,908	1,092	28%
TC Property Insurance	17,075	17,075	0	0%	4,694	12,381	264%
Buildings & Grounds Subtotal	\$115,976	\$107,894	\$8,082	7%	\$113,270	\$2,706	2%
Passenger Facilities Subtotal	\$695,060	\$658,974	\$36,086	5%	\$660,174	\$34,886	5%
TRANSIT DEVELOPMENT							
Staff	\$176,674	\$171,935	\$4,739	3%	\$167,900	\$8,774	5%
FICA	15,381	14,968	413	3%	15,018	363	2%
Pension	20,106	19,566	540	3%	19,822	284	1%
Health	51,299	50,113	1,186	2%	51,644	(345)	-1%
Sick Pay	2,417	2,352	65	3%	8,450	(6,033)	-71%
Vacation Pay	13,105	12,753	352	3%	10,550	2,555	24%
Holiday Pay	6,444	6,271	173	3%	1,858	4,586	247%
Other Paid Leave	2,417	2,352	65	3%	3,798	(1,381)	-36%
Unemployment Insurance	341	385	(44)	-11%	309	32	10%
Training, Travel & Meetings	3,000	3,000	0	0%	2,456	544	22%
Planning Services & Supplies	120,000	120,000	0	0%	96,274	23,726	25%
Transit Development Subtotal	\$411,184	\$403,695	\$7,489	2%	\$378,079	\$33,105	9%
MARKETING & COMMUNITY RELATIONS							
Wages & Benefits							
Staff	\$163,509	\$159,347	\$4,162	3%	\$130,934	\$32,575	25%
FICA	14,287	13,823	464	3%	11,598	2,689	23%
Pension	15,554	15,095	459	3%	10,494	5,060	48%
Health	38,030	57,804	(19,774)	-34%	35,352	2,678	8%
Sick Pay	5,699	5,506	193	4%	4,746	953	20%
Vacation Pay	9,708	8,271	1,437	17%	7,464	2,244	30%
Holiday Pay	5,699	5,506	193	4%	5,408	291	5%
Other Paid Leave	2,137	2,065	72	3%	3,828	(1,691)	-44%
Unemployment Insurance	341	385	(44)	-11%	340	1	0%
Wages & Benefits Subtotal	\$254,964	\$267,802	(\$12,838)	-5%	\$210,164	\$44,800	21%

Passenger Accommodations Detail

FY 2022-23

	Draft	Approved					
	FY 2022-23	FY 2021-22	Budget Change		FY 2021-22	Variance	
	Budget	Budget	Amount	%	Estimate	Amount	%
MARKETING & COMMUNITY RELATIONS (cont'd)							
Outside Services							
Media Ad Placement	16,000	16,000	0	0%	0	16,000	n/a
Brochures & Publications	10,000	10,000	0	0%	766	9,234	1205%
Market Research	2,500	2,500	0	0%	768	1,732	226%
Promotional Giveaways	5,000	5,000	0	0%	0	5,000	n/a
Bus/Shuttle Decorations	0	0	0	n/a	0	0	n/a
Other Promotions	75,000	75,000	0	0%	24,280	50,720	209%
Route Schedules & Information	65,000	65,000	0	0%	58,672	6,328	11%
Training, Travel & Meetings	3,000	3,000	0	0%	568	2,432	428%
Outside Services Subtotal	\$176,500	\$176,500	\$0	0%	\$85,054	\$91,446	108%
Marketing & Comm. Relations	\$431,464	\$444,302	(\$12,838)	-3%	\$295,218	\$136,246	46%
FARE REVENUE COLLECTION							
Wages & Benefits							
Staff	\$139,929	\$122,361	\$17,568	14%	\$125,058	\$14,871	12%
FICA	13,093	11,449	1,644	14%	12,178	915	8%
Pension	17,115	14,967	2,148	14%	16,094	1,021	6%
Health	61,960	65,783	(3,823)	-6%	62,854	(894)	-1%
Sick Pay	6,245	5,461	784	14%	4,681	1,564	33%
Vacation Pay	15,613	13,653	1,960	14%	19,798	(4,185)	-21%
Holiday Pay	6,245	5,461	784	14%	5,900	345	6%
Other Paid Leave	3,123	2,731	392	14%	3,404	(281)	-8%
Unemployment Insurance	273	308	(35)	-11%	250	23	9%
Wages & Benefits Subtotal	\$263,596	\$242,174	\$21,422	9%	\$250,217	\$13,379	5%
Outside Services							
Bank Processing Fees	\$51,800	\$51,800	\$0	0%	\$26,072	\$25,728	99%
Farebox Parts & Repairs	15,000	15,000	0	0%	69,704	(54,704)	-78%
Tickets, Tokens & Transfers	5,000	5,000	0	0%	20,140	(15,140)	-75%
Outside Services Subtotal	\$71,800	\$71,800	\$0	0%	\$115,916	(\$44,116)	-38%
Fare Revenue Collection Sbtl	\$335,396	\$313,974	\$21,422	7%	\$366,133	(\$30,737)	-8%
Total Pssnger Accommodations	\$1,873,104	\$1,820,945	\$52,159	3%	\$1,699,605	\$173,499	10%

General Overhead Detail

FY 2022-23

	Draft FY 2022-23 Budget	Approved FY 2021-22 Budget	Budget Change		FY 2021-22 Estimate	Variance	
			Amount	%		Amount	%
FINANCE							
Staff	\$478,446	\$400,403	\$78,043	19%	\$250,956	\$227,490	91%
FICA	41,274	34,494	6,780	20%	21,478	19,796	92%
Pension	43,703	36,091	7,612	21%	28,296	15,407	54%
Health	194,876	154,862	40,014	26%	94,360	100,516	107%
Sick Pay	6,199	5,179	1,020	20%	0	6,199	n/a
Vacation Pay	25,181	20,511	4,670	23%	20,644	4,537	22%
Holiday Pay	20,662	17,262	3,400	20%	8,632	12,030	139%
Other Paid Leave	9,040	7,552	1,488	20%	1,000	8,040	804%
Unemployment Insurance	819	770	49	6%	0	819	n/a
Financial Audit Services	44,200	44,200	0	0%	39,640	4,560	12%
<i>Finance Subtotal</i>	<u>\$864,400</u>	<u>\$721,324</u>	<u>\$143,076</u>	20%	<u>\$465,006</u>	<u>\$399,394</u>	86%
PERSONNEL							
Staff	\$210,364	\$134,370	\$75,994	57%	\$115,510	\$94,854	82%
FICA	18,102	11,502	6,600	57%	9,468	8,634	91%
Pension	23,062	15,036	8,026	53%	3,596	19,466	541%
Health	67,820	33,247	34,573	104%	98	67,722	69104%
Sick Pay	4,652	2,891	1,761	61%	1,846	2,806	152%
Vacation Pay	7,652	4,420	3,232	73%	0	7,652	n/a
Holiday Pay	9,303	5,783	3,520	61%	4,518	4,785	106%
Other Paid Leave	4,652	2,891	1,761	61%	1,308	3,344	256%
Unemployment Insurance	410	308	102	33%	392	18	5%
<i>Personnel Subtotal</i>	<u>\$346,017</u>	<u>\$210,448</u>	<u>\$135,569</u>	64%	<u>\$136,736</u>	<u>\$209,281</u>	153%
UTILITIES							
Phone & Data Communications	\$95,000	\$95,000	\$0	0%	\$91,790	\$3,210	3%
Power, Water & Refuse	180,000	160,590	19,410	12%	175,692	4,308	2%
Two-Way Radios	15,000	15,000	0	0%	14,782	218	1%
<i>Utilities Subtotal</i>	<u>\$290,000</u>	<u>\$270,590</u>	<u>\$19,410</u>	7%	<u>\$282,264</u>	<u>\$7,736</u>	3%
OPERATING FACILITIES							
<u>Wages & Benefits</u>							
Staff	\$63,358	\$61,651	\$1,707	3%	\$59,808	\$3,550	6%
FICA	5,595	5,444	151	3%	5,644	(49)	-1%
Pension	7,313	7,116	197	3%	7,440	(127)	-2%
Health	12,650	12,356	294	2%	11,756	894	8%
Sick Pay	1,055	1,026	29	3%	540	515	95%
Vacation Pay	5,626	5,474	152	3%	10,272	(4,646)	-45%
Holiday Pay	2,813	2,737	76	3%	2,703	110	4%
Other Paid Leave	281	274	7	3%	540	(259)	-48%
Unemployment Insurance	137	154	(17)	-11%	0	137	n/a
<i>Wages & Benefits Subtotal</i>	<u>\$98,828</u>	<u>\$96,232</u>	<u>\$2,596</u>	3%	<u>\$98,703</u>	<u>\$125</u>	0%

General Overhead Detail

FY 2022-23

	Draft	Approved					
	FY 2022-23	FY 2021-22	Budget Change		FY 2021-22	Variance	
	Budget	Budget	Amount	%	Estimate	Amount	%
OPERATING FACILITIES (cont'd)							
Service Vehicles							
Parts & Repairs	\$15,000	\$15,000	\$0	0%	\$21,002	(\$6,002)	-29%
Fuel	38,400	38,400	0	0%	44,628	(6,228)	-14%
Service Vehicles Subtotal	\$53,400	\$53,400	\$0	0%	\$65,630	(\$12,230)	-19%
Buildings & Grounds							
Contract Maintenance	\$107,680	\$107,680	\$0	0%	\$103,890	\$3,790	4%
Overpass Site Maintenance	20,000	20,000	0	0%	5,876	14,124	240%
B&G Repairs/Supplies	80,000	80,000	0	0%	76,618	3,382	4%
Property Insurance	78,706	78,706	0	0%	72,562	6,144	8%
Buildings & Grounds Subtotal	\$286,386	\$286,386	\$0	0%	\$258,946	\$27,440	11%
Operating Facilities Subtotal	\$438,614	\$436,018	\$2,596	1%	\$423,279	\$15,335	4%
DISTRICT ADMINISTRATION							
Wages & Benefits							
Staff	\$779,926	\$635,870	\$144,056	23%	\$740,378	\$39,548	5%
Bus Ad Revenue Placement	0	0	0	n/a	0	0	n/a
FICA	67,594	66,074	1,520	2%	55,344	12,250	22%
Pension	101,049	96,931	4,118	4%	81,192	19,857	24%
Health	199,846	215,934	(16,088)	-7%	190,102	9,744	5%
Sick Pay	16,863	51,913	(35,050)	-68%	4,890	11,973	245%
Vacation Pay	42,946	100,888	(57,942)	-57%	48,216	(5,270)	-11%
Holiday Pay	33,725	29,183	4,542	16%	24,898	8,827	35%
Other Paid Leave	10,118	9,076	1,042	11%	22,624	(12,506)	-55%
Unemployment Insurance	1,331	1,309	22	2%	310	1,021	329%
Wages & Benefits Subtotal	\$1,253,398	\$1,207,178	\$46,220	4%	\$1,167,954	\$85,444	7%
Administrative Services							
Directors Fees	\$9,180	\$10,800	(\$1,620)	-15%	\$5,040	\$4,140	82%
Public Officials Insurance	106,687	106,687	0	0%	99,916	6,771	7%
Legal Counsel	80,000	80,000	0	0%	125,000	(45,000)	-36%
Pension Administration	3,000	3,000	0	0%	0	3,000	n/a
Software Licenses & Equip Maint	275,000	250,000	25,000	10%	287,916	(12,916)	-4%
Miscellaneous Services	99,884	100,000	(116)	0%	137,360	(37,476)	-27%
Office & Computer Supplies	35,000	35,000	0	0%	36,350	(1,350)	-4%
Dues & Subscriptions	55,000	55,000	0	0%	43,888	11,112	25%
Conferences, Meetings, Training	5,000	5,000	0	0%	7,452	(2,452)	-33%
Employee Relations	30,000	30,000	0	0%	47,902	(17,902)	-37%
Retiree Health Insurance	70,000	70,000	0	0%	70,000	0	0%
Mandated Fees & Permits	35,000	35,000	0	0%	35,558	(558)	-2%
Misc. Expenses & Losses	30,000	30,000	0	0%	7,638	22,362	293%
Bad Debts	5,000	10,000	(5,000)	-50%	0	5,000	n/a
Covid-19 Expenses	300,000	300,000	0	0%	275,000	25,000	9%
Admin. Services Subtotal	\$1,138,751	\$1,120,487	\$18,264	2%	\$1,179,020	(\$40,269)	-3%
District Admin. Subtotal	\$2,392,149	\$2,327,665	\$64,484	3%	\$2,346,974	\$45,175	2%
Total General Overhead	\$4,331,180	\$3,966,045	\$365,135	9%	\$3,654,260	\$676,920	19%

Capital Budget Detail

FY 2022-23

	Draft FY 2022-23 Budget	Approved FY 2021-22 Budget	Budget Change		FY 2021-22 Estimated	Variance	
			Amount	%		Amount	%
REVENUE VEHICLE PURCHASES							
40' Electric Buses	\$9,305,334	\$4,780,000	\$4,525,334	95%	\$9,772,784	(\$467,450)	-5%
30' Electric Capital Lease (6)	365,008	380,000	(14,992)	-4%	365,008	0	0%
Microtransit Vans (3)	0	654,000	(654,000)	-100%	680,218	(680,218)	-100%
Paratransit Vans (4)	0	223,000	(223,000)	-100%	223,000	(223,000)	-100%
Subtotal	<u>\$9,670,342</u>	<u>\$6,037,000</u>	<u>\$3,633,342</u>	60%	<u>\$11,041,010</u>	<u>(\$1,370,668)</u>	-12%
REVENUE VEHICLE IMPROVEMENTS							
Fleet Renewal Campaign	\$4,806,068	\$2,471,000	\$2,335,068	94%	\$498,722	\$4,307,346	864%
COVID-19 Safety Improvements	250,000	1,500,000	(1,250,000)	-83%	221,689	28,311	13%
Ongoing Component Replacement	271,008	125,000	146,008	117%	125,000	146,008	117%
Subtotal	<u>\$5,327,076</u>	<u>\$4,096,000</u>	<u>\$1,231,076</u>	30%	<u>\$845,411</u>	<u>\$4,481,666</u>	530%
OPERATING FACILITIES							
T2 Facility Improvements	\$4,611,437	\$1,700,000	\$2,911,437	171%	\$250,000	\$4,361,437	1745%
T1 Facility Improvements	100,000	208,000	(108,000)	-52%	208,000	(108,000)	-52%
Electric Bus Infrastructure	339,000	50,000	289,000	578%	1,540,723	(1,201,723)	-78%
Calle Real Development	100,000	150,000	(50,000)	-33%	150,000	(50,000)	-33%
Subtotal	<u>\$5,150,437</u>	<u>\$2,108,000</u>	<u>\$3,042,437</u>	144%	<u>\$2,148,723</u>	<u>\$3,001,714</u>	140%
PASSENGER FACILITIES							
Passenger Facility Improvements	\$28,000	\$25,000	\$3,000	12%	\$25,000	\$3,000	12%
Bus Stop Improvements	150,000	500,000	(350,000)	-70%	400,000	(250,000)	-63%
Subtotal	<u>\$178,000</u>	<u>\$525,000</u>	<u>(\$347,000)</u>	-66%	<u>\$425,000</u>	<u>(\$247,000)</u>	-58%
INTELLIGENT TRANSPORTATION SYS.							
AVL & ITS Systems	\$83,000	\$79,000	\$4,000	5%	\$79,000	\$4,000	5%
LYT Transit Signal Priority	\$250,000	\$0	\$250,000	n/a	\$0	\$250,000	n/a
Contactless Fare Payment System	100,000	100,000	0	0%	1,500,000	(1,400,000)	-93%
Subtotal	<u>\$433,000</u>	<u>\$179,000</u>	<u>\$254,000</u>	142%	<u>\$1,579,000</u>	<u>(\$1,146,000)</u>	-73%
INFORMATION SYSTEMS							
Business Software	\$1,500,000	\$1,500,000	\$0	0%	\$0	\$1,500,000	n/a
IT Systems & Security	231,000	110,000	121,000	110%	210,000	21,000	10%
Subtotal	<u>\$1,731,000</u>	<u>\$1,610,000</u>	<u>\$121,000</u>	8%	<u>\$210,000</u>	<u>\$1,521,000</u>	724%
OTHER EQUIPMENT							
Shop Equipment	\$33,000	\$29,000	\$4,000	14%	\$29,000	\$4,000	14%
Service Vehicles	0	150,000	(150,000)	-100%	150,000	(150,000)	-100%
Office Equipment & Furniture	121,000	11,000	110,000	1000%	110,000	11,000	10%
Subtotal	<u>\$154,000</u>	<u>\$190,000</u>	<u>(\$36,000)</u>	-19%	<u>\$289,000</u>	<u>(\$135,000)</u>	-47%
Total Capital Projects	<u>\$22,643,855</u>	<u>\$14,745,000</u>	<u>\$7,898,855</u>	54%	<u>\$16,538,144</u>	<u>\$6,105,712</u>	37%



BOARD OF DIRECTORS REPORT

MEETING DATE: MARCH 1, 2022 **AGENDA ITEM: #9**
DEPARTMENT: RISK
TYPE: ACTION ITEM
PREPARED BY: RAFAEL CORTEZ
REVIEWED BY: GENERAL MANAGER
SUBJECT: COMMERCIAL AUTO AND GENERAL LIABILITY INSURANCE RENEWAL

RECOMMENDATION:

Staff recommends renewal of Commercial Auto and General Liability Insurance coverage with National Interstate Insurance Company (NIIC) effective April 1, 2022 – April 1, 2023 at \$4,750,000 Excess Indemnity over a \$250,000 Self Insured Retention (SIR) and \$10,000,000 Excess/Umbrella, for an annual premium of \$731,812.

FINANCIAL:

The quote for the first layer SIR Excess Indemnity is based on a rate established by NIIC for each vehicle type, then calculated by the total number of each vehicle type in MTD's fleet as of the submission of the renewal application:

- 111 Transit Buses (29 ft., 40 ft., and BYD Electric Vehicles),
- 3 Articulated Buses (60 ft.)
- 34 Private Passenger/Service cars

The final cost for the policy at the end of the policy period is subject to endorsement as vehicles are added and/or deleted.

Per Unit Pricing	Renewal FY 22-23	Expiring FY 21-22	Prior FY 20-21
Transit Bus	\$3,344	\$2,572	\$2,009
Articulated Bus	\$3,678	\$2,829	\$2,210
Service/Private Passenger	\$1,411	\$1,228	\$959
"Spare" Transit Bus	N/A	N/A	\$503

The \$10,000,000 Excess coverage is quoted per \$5,000,000 layer, with each layer a flat annual rate and not subject to increase by changes in fleet size. MTD's expiring policy is a \$10,000,000 Excess for a total coverage limit of \$15,000,000 (\$14,750,000 excess of \$250,000).

BOARD OF DIRECTORS REPORT

Line of Coverage	Renewal FY 22-23	Expiring FY 21-22	Prior FY 20-21
SIR Excess Indemnity	\$430,192	\$333,521	\$254,566
Excess \$5,000,000 x \$5,000,000	\$150,365	\$118,880	\$91,130
Excess \$5,000,000 x \$10,000,000	\$111,333	\$86,667	\$59,196
Claims Services Agreement	\$39,922	\$29,661	\$24,638
Totals	\$731,812	\$561,980	\$429,530

SUMMARY:

The overall insurance market has been experiencing a hard market phase for the past few years that has resulted in substantially increased reinsurance costs. A hard market is a period of time when there is a high demand for insurance but a lower supply of coverage available. According to MTD broker, Robert Fatch, with Brown & Brown Insurance, the combination of higher frequency and severity of claims has resulted in a shortage in the amount of insurance coverage that the insurance market is allowed to write (sell) resulting in increased pricing across the board.

HISTORICAL:

For the 2019-20 policy renewal, Staff conducted a detailed review of current trends in the Commercial Auto and General Liability Insurance market in conjunction with Brown & Brown Insurance, through benchmarking reports and survey of trends in the transportation industry. As an outcome of this research Staff recommended to the board the policy move from \$10M to \$15M.

To: MTD Board of Directors
From: Jerry Estrada, General Manager
Date: March 1, 2022
Subject: General Manager's Report

The Operations Department commenced bidding for the next service change, effective February 28. We started this process approximately 2 weeks ago, with modifications to the process to ensure the safety of our Operators, due to the current COVID conditions. We are nearing completion, which is expected by the end of this week.

We have been fortunate to have Operators that have been out, due to quarantine and sick issues, return. Our dispatchers are still struggling to cover service, but we do see vast improvement with returning employees.

Utility Worker, Sean Anderson successfully completed his 40-hour HAZWOPER course online. Facilities Specialist, Frank Reynoso is currently working through this online course. The 40-Hour HAZWOPER training course is designed for employees who are involved in clean-up operations, voluntary clean-up operations, emergency response operations, and storage, disposal, or treatment of hazardous substances or uncontrolled hazardous waste sites. Four Mechanics are scheduled to attend five days of Allison Factory training in City of Industry at Valley Power Systems to build upon their knowledge of Allison transmissions.

After resubmitting their plans in response to plan check corrections from the City of Santa Barbara, Black and Veatch (SCE's design consultant) received additional comments. Black and Veatch intends to make the appropriate corrections to their plans and resubmit. Staff issued a Notice to Proceed to MTD's general contractor, Edwards Construction Group (ECG), for MTD's portion of the Charge Ready project. Staff also met with the ECG team assigned to MTD's project to discuss how SCE's delay in getting their project approved by the City could affect their work. It was determined that there are elements of ECG's scope that can move forward without SCE. As a result, a project kick-off meeting is scheduled with ECG and MTD staff on February 24 and mobilization to the site is anticipated on March 14.

The Salsipuedes driveway maintenance work that will take place during the Charge Ready Bridge project will necessitate closure of the driveway for approximately 30-days. During the closure, the Cota Street driveway will serve as the primary egress for buses. To aid in safe and efficient bus flow out of Terminal 1 onto Cota Street, staff released an Invitation for Bids for Traffic Control Services. The contractor selected will provide a flag person and necessary signage at the Cota Street driveway during the Salsipuedes Street driveway closure. Staff hosted a pre-bid meeting/job walk on February 16 and bids are due by March 2.

The firm that submitted the only proposal received in response to MTD's Request for Qualifications (RFQ) for On-Call Construction Management Services has chosen to withdraw from the RFQ process. Staff will review its RFQ and make changes as may be necessary to elicit more interest.

MTD's community partner non-profit COAST + SBBike merged into one organization this past year. They are continuing their work on sustainable transportation modes, but are increasing their focus on transit. To that end, the organization applied for a grant American Public Transportation Association (APTA) Local Coalition Grant Program. This program funds grants to local public transportation coalitions who have a focus of promoting public transit. COAST + SBBike plan to use this grant funding for organizing work to advocate for transit priority projects throughout the South Coast.

Staff attended a Zoom meeting of the Technical Transportation Advisory Committee (TTAC) of the Santa Barbara County Association of Governments (SBCAG) on February 3. TTAC received updates on SBCAG's application for a Transportation Infrastructure Finance and Innovation Act (TIFIA) loan, recent activities of the California Transportation Commission, the Bipartisan Infrastructure Bill (aka the IIJA), and Caltrans District 5 projects included in the State Highway Operations and Protection Program (SHOPP) for 2022.

AON Global Risk Consulting Services has concluded their annual Excess Workers Compensation Audit of MTD's Third Party Administrator (TPA) TRISTAR. 2021 is the first full year review with TRISTAR. TRISTAR manages claims for the district in accordance with PRISM (Public Risk Innovation, Solutions, and Management) guidelines. The final Audit Report will be provided to the district in the next few weeks.