



**REGULAR MEETING**  
of the  
**SANTA BARBARA METROPOLITAN TRANSIT DISTRICT BOARD OF DIRECTORS**  
a Public Agency  
**Tuesday, May 3, 2022**  
**8:30 AM**  
**VIA TELECONFERENCE**

**IMPORTANT NOTICE REGARDING THIS BOARD MEETING:**

This virtual meeting is being conducted utilizing teleconferencing and electronic means pursuant to Assembly Bill 361 (Rivas, 2021), which amends the Government Code to allow Brown Act bodies to continue to meet remotely if certain elements are met. The public may only view a livestream of the meeting online at:

<http://tinyurl.com/sbmtdyoutube>

**Public Participation**

To make a general public comment or to comment on a specific agenda item, the following methods are available: Email, Phone, and Zoom webinar.

**All comments will be limited to 3 minutes per speaker.**

**1. Email:**

- Submit public comment to [clerk@sbmtd.gov](mailto:clerk@sbmtd.gov) *before 12 p.m.* on the Monday prior to the Board meeting for advance distribution to the Board of Directors.
- Public comment emails submitted to [clerk@sbmtd.gov](mailto:clerk@sbmtd.gov) *during* the meeting will be recognized *if* the email is received prior to or during the item to be addressed.
- **In ALL emailed Public Comments, please include:**
  - (A) The agenda item(s) to be addressed
  - (B) If you would like your comment read into the record
  - (C) Public Comment text

**2. Phone:** Call the Zoom webinar line 10 minutes prior to the 8:30 a.m. meeting start time:

- Toll-Free Dial-in: **(669) 900-6833.**
  - When prompted, enter Meeting ID **889 8068 6177** and then #.
  - When prompted for a password, dial **063166** and then #.
  - When the item you wish to address is announced, dial \*9 to request to comment.

Please mute your phone until called to speak. If you do not have a mute button, you may mute by dialing \*6. You can unmute by pressing the same keys (\*6). To “raise your hand” on the phone, dial \*9 when the item you wish to speak on has begun. When the chair calls for public comment, the clerk will announce you and allow participation.

**3. Zoom webinar & computer audio:** View the webinar at the following link at 8:30 a.m.:

<https://us06web.zoom.us/j/88980686177?pwd=c0RGUVJwdnIJMTJ5bnFYc1dLbVI4QT09>

To give public comment via the Zoom webinar, click the “Raise Hand” button only when the item you wish to speak on has begun. When the chair calls for public comment, the clerk will announce you and will unmute your microphone. The public will not be able to share their video or screen.

<b>BOARD OF DIRECTORS AGENDA</b>
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**BOARD MEMBERS WILL JOIN VIA TELECONFERENCE**

**ITEMS TO BE CONSIDERED:**

1. **CALL TO ORDER**
2. **ROLL CALL OF THE BOARD MEMBERS**  
Dave Davis (Chair), David Tabor (Vice Chair), Jen Lemberger (Secretary), Chuck McQuary (Director), Paula Perotte (Director), Arjun Sarkar (Director).
3. **REPORT REGARDING POSTING OF AGENDA**
4. **STATUS REPORT ON THE COVID-19 STATE OF EMERGENCY (ACTION MAY BE TAKEN - ATTACHMENTS)**  
Staff will request that the Board reconsider the circumstances of the COVID-19 State of Emergency.

**CONSENT CALENDAR**

5. **APPROVAL OF PRIOR MINUTES (ACTION MAY BE TAKEN)**  
The Board will be asked to approve the draft minutes for the meeting of April 5, 2022.
6. **CASH REPORTS (ACTION MAY BE TAKEN)**  
The Board will be asked to review and approve the Cash Reports from the following dates: March 26, 2022, through April 8, 2022; and April 9, 2022, through April 22, 2022.

**THIS CONCLUDES THE CONSENT CALENDAR**

7. **PUBLIC COMMENT**  
Members of the public may address the Board on items within the jurisdiction of the District that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, see the above instructions on giving remote public comment. Additional public comment will be allowed during each agenda item, including closed session items.
8. **TEMPORARY SERVICE REDUCTION UPDATE AND SERVICE PLAN FOR FISCAL YEAR (FY) 2022-23 (ACTION MAY BE TAKEN)**  
Staff will present an update on Temporary Service Reductions implemented on April 25, 2022, and a draft final service plan for FY 2022-23. Furthermore, staff requests that the Board approve the proposed service level for FY 2022-23 of 186,179 revenue hours.
9. **MODIFY ADVANCE AUTHORITY TO EXECUTE RENEWABLE DIESEL FUEL CONTRACT (ACTION MAY BE TAKEN)**  
Staff will request that the Board modify its advance authority to the General Manager to enter into a Renewable Diesel (RD) contract with recommended conditions.
10. **COMMERCIAL PROPERTY INSURANCE RENEWAL - EFFECTIVE MAY 24, 2022 (ACTION MAY BE TAKEN)**  
Staff will recommend binding coverage of Commercial Property Insurance with Nationwide Insurance Company effective May 24, 2022 through May 24, 2023.

<b>BOARD OF DIRECTORS AGENDA</b>
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**11. EARTHQUAKE INSURANCE RENEWAL - EFFECTIVE MAY 24, 2022 (ACTION MAY BE TAKEN)**

Staff will recommend that the Board authorize MTD staff to bind coverage and renew earthquake insurance with Lloyds of London Insurance Company, effective May 24, 2022 through May 24, 2023.

**12. GENERAL MANAGER'S REPORT (INFORMATIONAL)**

The General Manager will provide an update on district activities.

**13. OTHER BUSINESS AND REPORTS (INFORMATIONAL)**

The Board will report on other related public transit issues and committee meetings.

**14. RECESS TO CLOSED SESSION: CONFERENCE WITH LABOR NEGOTIATOR(S) (GOVERNMENT CODE § 54957.6) (ACTION MAY BE TAKEN)**

Agency-designated representatives: MTD General Manager Estrada and Chief Operating Officer Mary Gregg.

Employee organization: International Brotherhood of Teamsters Union, Local 186.

**15. RECESS TO CLOSED SESSION: REAL PROPERTY NEGOTIATIONS (GOVERNMENT CODE §54956.8) (ACTION MAY BE TAKEN)**

Property: 4678 Calle Real / 149 North San Antonio Road.

Agency Negotiators: General Manager Jerry Estrada; District Outside Counsel, Graham Lyons.

Negotiating Parties: Con/Am Group.

Under Negotiation: Price and terms of payment.

**PUBLIC COMMENT RELATED TO CLOSED SESSION ITEM(S) WILL BE ALLOWED PRIOR TO RECESS**

**16. ADJOURNMENT**

**AMERICANS WITH DISABILITIES ACT:** If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 805.963.3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



<b>BOARD OF DIRECTORS REPORT</b>
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<b>MEETING DATE:</b>	MAY 3, 2022	<b>AGENDA ITEM: #4</b>
<b>DEPARTMENT:</b>	ADMINISTRATION	
<b>TYPE:</b>	ACTION ITEM	
<b>PREPARED BY:</b>	JERRY ESTRADA	
<b>REVIEWED BY:</b>	GENERAL MANAGER	
<b>SUBJECT:</b>	STATUS REPORT ON THE COVID-19 STATE OF EMERGENCY	

**RECOMMENDATION:**

Staff requests that the Board reconsider the circumstances of the COVID-19 State of Emergency:

1. Consider whether state or local officials continue to impose or recommend measures to promote social distancing;
2. Find that the MTD Board has reconsidered the circumstances of the state of emergency, and that State or local officials continue to impose or recommend measures to promote social distancing; and
3. Direct staff to continue to notice and hold hearings as remote hearings consistent with Government Code § 54953(e)(3).

**DISCUSSION:**

On January 5, 2022, Governor Gavin Newsom issued Executive Order N-1-22, which among other things set a date of April 1, 2022 for public agencies to transition back to public meetings held in full compliance with the Brown Act, including how remote participation is conducted. In September 2021, the California State Legislature passed, and the Governor signed, Assembly Bill 361 (Rivas, 2021) (AB 361), which amends the Government Code to allow Brown Act bodies to continue to meet remotely if certain elements are met. AB 361 took effect immediately, but does not supersede Executive Order N-1-22. It applies to all Brown Act boards, committees, and commissions.

On January 31, 2020, the Secretary of Health and Human Services (HHS) declared a public health emergency under section 319 of the Public Health Service Act (42 USC § 247d) in response to COVID-19. On March 13, 2020, the US President declared a national emergency concerning the COVID-19 pandemic, which has been extended until February 24, 2022. On March 4, 2020, Governor Newsom declared a state of emergency for conditions caused by COVID-19, which has been extended until March 31, 2022. On March 12, 2020, the Santa Barbara County Director of Emergency Services proclaimed a Local Emergency as a result of the COVID-19 and the Santa Barbara County Health Officer declared a Local Health Emergency, due to the imminent and proximate threat to public health from the introduction of COVID-19. Thereafter, on March 17,

<b>BOARD OF DIRECTORS REPORT</b>
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2020, the Santa Barbara County Board of Supervisors ratified the Proclamation of a Local Emergency and the Declaration of a Local Health Emergency, which remain in effect.

As of February 15, 2022, Santa Barbara County Public Health Officials continue to recommend utilizing teleconferencing options for public meetings as an effective social distancing measure to facilitate participation in public affairs and encourage participants to protect themselves and others from the COVID-19 disease (attached). As of April 25, 2022, the COVID-19 community transmission level is categorized as “Substantial” in Santa Barbara County by the Centers for Disease Control & Prevention (CDC). As of April 22, 2022, the Santa Barbara County Public Health Department reports a case rate of 8.83 per 100,000 and a 2.7% test positivity rate. The County Health Officer and the California Department of Public Health continue to recommend all individuals wear a face covering in public indoor settings.

**ATTACHMENTS:**

- Health Officials AB 361 Social Distance Recommendation
- State of California Executive Order N-1-22

# ATTACHMENT A



## Public Health Administration

300 North San Antonio Road ♦ Santa Barbara, CA 93110-1316  
805/681-5100 ♦ FAX 805/681-5191

Van Do-Reynoso, MPH, PhD *Director*  
Suzanne Jacobson, CPA *Chief Financial Officer*  
Paige Batson, MA, PHN, RN *Deputy Director*  
Darrin Eisenbarth *Deputy Director*  
Dana Gamble, LCSW *Interim Deputy Director*  
Polly Baldwin, MD, MPH *Medical Director*  
Henning Ansorg, MD *Health Officer*

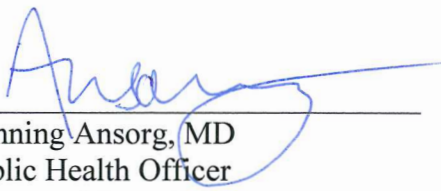
## HEALTH OFFICIALS AB 361 SOCIAL DISTANCE RECOMMENDATION

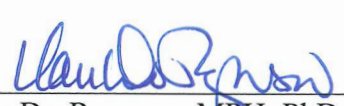
**Issued: September 28, 2021**

COVID-19 disease prevention measures, endorsed by the Centers for Disease Control and Prevention, include vaccinations, facial coverings, increased indoor ventilation, handwashing, and physical distancing (particularly indoors).

Since March 2020, local legislative bodies-such as commissions, committees, boards, and councils- have successfully held public meetings with teleconferencing as authorized by Executive Orders issued by the Governor. Using technology to allow for virtual participation in public meetings is a social distancing measure that may help control transmission of the SARS-CoV-2 virus. Public meetings bring together many individuals (both vaccinated and potentially unvaccinated), from multiple households, in a single indoor space for an extended time. For those at increased risk for infection, or subject to an isolation or quarantine order, teleconferencing allows for full participation in public meetings, while protecting themselves and others from the COVID-19 virus.

Utilizing teleconferencing options for public meetings is an effective and recommended social distancing measure to facilitate participation in public affairs and encourage participants to protect themselves and others from the COVID-19 disease. This recommendation is further intended to satisfy the requirement of the Brown Act (specifically Gov't Code Section 54953(e)(1)(A)), which allows local legislative bodies in the County of Santa Barbara to use certain available teleconferencing options set forth in the Brown Act.

  
\_\_\_\_\_  
Henning Ansorg, MD  
Public Health Officer  
County of Santa Barbara

  
\_\_\_\_\_  
Van Do-Reynoso, MPH, PhD  
Public Health Director  
County of Santa Barbara

EXECUTIVE DEPARTMENT  
STATE OF CALIFORNIA

EXECUTIVE ORDER N-1-22

**WHEREAS** on March 4, 2020, I proclaimed a State of Emergency to exist in California as a result of the threat of COVID-19; and

**WHEREAS** on March 12, 2021, I issued Executive Order N-25-20, paragraph 11, and on March 17, 2020, I issued Executive Order N-29-20, paragraph 3, waiving certain requirements that public meetings of state bodies occur in-person; and

**WHEREAS** on June 11, 2021, I issued Executive Order N-08-21 to roll back certain provisions of my COVID-19-related Executive Orders and to clarify that other provisions remained necessary to help California respond to, recover from, and mitigate the impacts of the COVID-19 pandemic; and

**WHEREAS** paragraph 42 of Executive Order N-08-21 specified that the waiver of requirements that public meetings of state bodies occur in-person would be valid through September 30, 2021; and

**WHEREAS** on September 16, 2021, I signed into law Assembly Bill 361 (AB 361), which amended the Government Code and Education Code to provide additional flexibility for state bodies to conduct public meetings via teleconference through January 31, 2022; and

**WHEREAS** since Thanksgiving, the statewide seven-day average case rate has increased by 805% and the number of COVID-19 hospitalized patients has increased by 154%; and

**WHEREAS** this surge is being driven by the recent emergence of the Omicron variant, which has recently been estimated to account for approximately 70% of cases sequenced nationally; and

**WHEREAS** early data suggest that the Omicron variant is more transmissible than the Delta variant; and

**WHEREAS** requiring large numbers of individuals to gather, and potentially travel long distances, for in-person public meetings could potentially, and unnecessarily, expose numerous people to COVID-19, further contribute to the ongoing surge in cases caused by the Omicron variant, compound disruptions to our economy, and undermine public health measures during the current State of Emergency; and

**WHEREAS** when the Legislature considered AB 361 this past fall, the Omicron variant had not emerged, and the virus had not demonstrated the ability to evade immunity; and

**WHEREAS** in light of the present surge in cases due to the Omicron variant, and to protect the public health and safety, it is necessary to temporarily extend the flexibilities for state bodies to conduct teleconferences under AB 361 beyond January 31, 2022, to provide state bodies the option of conducting public meetings remotely to reduce the risk of in-person exposure to members of the staff body, staff, and members of the public; and

**WHEREAS** under the provisions of Government Code section 8571, I find that strict compliance with the statutes specified in this Order would prevent, hinder, or delay appropriate actions to prevent and mitigate the effects of the COVID-19 pandemic.

**NOW, THEREFORE, I, GAVIN NEWSOM**, Governor of the State of California, in accordance with the authority vested in me by the State Constitution and statutes, and in particular, Government Code sections 8567, 8571, and 8627 do hereby issue the following Order to become effective immediately:

**IT IS HEREBY ORDERED THAT:**

1. The sunset dates in Education Code section 89305.6, subdivision (g), and Government Code section 11133, subdivision (g), are suspended until March 31, 2022.
2. This Order shall expire at 11:59 p.m. on April 1, 2022.

**I FURTHER DIRECT** that as soon as hereafter possible, this Order be filed in the Office of the Secretary of State and that widespread publicity and notice be given of this Order.

This Order is not intended to, and does not, create any rights or benefits, substantive or procedural, enforceable at law or in equity, against the State of California, its agencies, departments, entities, officers, employees, or any other person.

**IN WITNESS WHEREOF** I have hereunto set my hand and caused the Great Seal of the State of California to be affixed this 5th day of January 2022.



GAVIN NEWSOM  
Governor of California

**ATTEST:**

SHIRLEY WEBER, PH.D.  
Secretary of State



<b>BOARD OF DIRECTORS MEETING DRAFT MINUTES</b>
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**REGULAR MEETING**  
of the  
**BOARD OF DIRECTORS**  
of the  
**SANTA BARBARA METROPOLITAN TRANSIT DISTRICT**  
A Public Agency  
**Tuesday, April 5, 2022**  
**8:30 AM**  
**John G. Britton Auditorium**  
550 Olive Street, Santa Barbara, CA 93101

**1. CALL TO ORDER**

Chair Dave Davis called the meeting to order at 8:30 AM.

**2. ROLL CALL OF THE BOARD MEMBERS**

Chair Davis reported that all members were present with the exception of Director Paula Perotte.

**3. REPORT REGARDING POSTING OF AGENDA**

Christina Perry, Clerk of the Board and Administrative Assistant, reported that the agenda was posted on Friday, April 1, 2022, at MTD's Administrative office, mailed and emailed to those on the agenda list, and posted on MTD's website.

**4. STATUS REPORT ON THE COVID-19 STATE OF EMERGENCY (ACTION MAY BE TAKEN - ATTACHMENTS)**

The Board reconsidered the circumstances of the COVID-19 State of Emergency.

Vice Chair Dave Tabor moved to approve staff's recommendation to continue noticing and holding remote hearings, noting that Executive Order N-1-22 expired on April 1, 2022. Director Arjun Sarkar seconded the motion. Chair Davis held a roll call vote and the motion was approved with 5 in favor and 1 absent.

**CONSENT CALENDAR**

**5. APPROVAL OF PRIOR MINUTES (ACTION MAY BE TAKEN)**

The Board was asked to approve the draft minutes for the meetings of March 15, 2022, and March 29, 2022.

**6. CASH REPORT (ACTION MAY BE TAKEN)**

The Board was asked to review and approve the Cash Report from the following dates: March 5, 2022 through March 25, 2022.

Director Chuck McQuary moved to approve the Consent Calendar. Director Jen Lemberger seconded the motion. Chair Davis held a roll call vote and the motion was approved with 5 in favor and 1 absent.

**THIS CONCLUDES THE CONSENT CALENDAR**

<b>BOARD OF DIRECTORS DRAFT MINUTES</b>
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**7. PUBLIC COMMENT**

No public comments were made.

**8. GENERAL MANAGER'S REPORT (INFORMATIONAL)**

General Manager Jerry Estrada expanded on the written report, noting that staff were scheduling a temporary service reduction at the end of April due to driver shortage.

**9. OTHER BUSINESS AND REPORTS (INFORMATIONAL)**

No other business was discussed.

**10. RECESS TO CLOSED SESSION: REAL PROPERTY NEGOTIATIONS (GOVERNMENT CODE §54956.8) (ACTION MAY BE TAKEN)**

Property: 4678 Calle Real / 149 North San Antonio Road.

Agency Negotiators: General Manager Jerry Estrada; District Outside Counsel, Graham Lyons.

Negotiating Parties: Con/Am Group.

Under Negotiation: Price and terms of payment.

Chair Davis recessed to Closed Session at 8:39 AM.

The Board reconvened at 10:48 AM. Chair Davis reported that no action was taken.

**11. RECESS TO CLOSED SESSION: CONFERENCE WITH LABOR NEGOTIATOR(S) (GOVERNMENT CODE § 54957.6) (ACTION MAY BE TAKEN)**

Agency-designated representatives: MTD General Manager Estrada and Chief Operating Officer Mary Gregg.

Employee organization: International Brotherhood of Teamsters Union, Local 186.

Chair Davis reported that no action was taken.

**12. ADJOURNMENT**

Chair Davis adjourned the meeting at 10:49 AM.

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**Santa Barbara Metropolitan Transit District**  
**Cash Report**  
**Board Meeting of May 3, 2022**  
**For the Period March 26, 2022 through April 8, 2022**

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**MONEY MARKET**

**Beginning Balance March 26, 2022** **\$6,346,730.40**

Accounts Receivable	1,383,833.58
Passenger Fares	143,607.81
Prepays & Advertising	14,845.80
Interest Income	1,621.84
Miscellaneous Income	103.03
Measure A Transfer	.80
<b>Total Deposits</b>	<b>1,544,012.86</b>

Miscellaneous Transfers	(930.43)
Bank & Credit Card Fees	(4,307.56)
Workers' Compensation	(29,764.20)
401(k)/Pension Transfer	(34,775.17)
Payroll Taxes	(178,666.35)
Accounts Payable	(285,305.00)
Payroll	(341,093.91)
<b>Total Disbursements</b>	<b>(874,842.62)</b>

**Ending Balance** **\$7,015,900.64**

**CASH INVESTMENTS**

LAIF Account	\$5,887,038.89
Money Market Account	7,015,900.64

**Total Cash Balance** **\$12,902,939.53**

**SELF INSURED LIABILITY ACCOUNTS**

WC / Liability Reserves	(\$4,430,008.27)
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**Working Capital** **\$8,472,931.26**

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**Santa Barbara Metropolitan Transit District**  
**Cash Receipts of Accounts Receivable**

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<b>Date</b>	<b>Company</b>	<b>Description</b>	<b>Amount</b>
3/28/2022	Montecito Bank & Trust	Advertising on Buses	2,722.00
3/28/2022	Montecito Bank & Trust	Advertising on Buses	2,722.00
3/28/2022	True Media LLC/Cottage Health	Advertising on Buses	1,054.80
3/30/2022	Federal Transit Administration	FTA Operating Assistance FY22	400,000.00
3/30/2022	SB School District	Passes/Token Sales	41,250.00
4/1/2022	UCSB - Parking Services-7001	Passes/Passports Sales	3,064.00
4/4/2022	Local Transportation Fund	SB 325 - Mar '22	725,020.21
4/4/2022	Measure A, Section 3 LSTI	Measure A Funds Mar '22	196,939.57
4/5/2022	Handlpartners (McDonalds)	Advertising on Buses	9,329.40
4/6/2022	Wells Marketing, LLC	Advertising on Buses	1,731.60
<b>Total Accounts Receivable Paid During Period</b>			<b>\$1,383,833.58</b>

**Santa Barbara Metropolitan Transit District**  
**Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
129153	3/31/2022	ABC BUS COMPANIES INC	BUS PARTS	369.37	
129154	3/31/2022	ALLIED ELECTRONICS, INC.	BUS PARTS	18.55	
129155	3/31/2022	ALTRO USA INC	SHOP SUPPLIES	99.83	
129156	3/31/2022	BIG BRAND TIRES, BRANDCO BILL	SERVICE VEHICLE MAINTENANCE	115.17	
129157	3/31/2022	CALIFORNIA ELECTRIC SUPPLY, I	SHOP/B&G SUPPLIES	240.34	
129158	3/31/2022	CINTAS CORPORATION	FIRST AID SUPPLIES	197.49	
129159	3/31/2022	CUMMINS SALES & SERVICE dba	BUS PARTS & REPAIRS	1,510.80	
129160	3/31/2022	DEBBIES DELIGHTS	EE RELATIONS	268.84	
129161	3/31/2022	DOMINANCE SOFTWARE DEVELO	SOFTWARE SUPPORT SERVICES	150.00	
129162	3/31/2022	FAUVER, LARGE, ARCHBALD&SPR	LEGAL COUNSEL	26,236.03	
129163	3/31/2022	FEDEX dba	FREIGHT CHARGES	171.63	
129164	3/31/2022	FLEET SERVICES, INC.	BUS PARTS	251.39	
129165	3/31/2022	GIBBS INTERNATIONAL INC	BUS PARTS	827.57	
129166	3/31/2022	GILLIG LLC	BUS PARTS	1,561.77	
129167	3/31/2022	GOODYEAR TIRE & RUBBER CO	BUS TIRE LEASE	11,477.65	
129168	3/31/2022	GRAPHICINK	PRINTING SERVICES	187.27	
129169	3/31/2022	GRAINGER, INC.	SHOP/B&G SUPPLIES	116.15	
129170	3/31/2022	HAYNES SALES DBA	B&G REPAIRS & SUPPLIES	1,257.00	
129171	3/31/2022	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	16.86	
129172	3/31/2022	IMPULSE ADVANCED COMMUNIC	INTERNET	400.00	
129173	3/31/2022	KIMBALL MIDWEST	SHOP SUPPLIES	538.38	
129174	3/31/2022	LPI	EMPLOYMENT ADS	1,266.30	
129175	3/31/2022	JUAN MARTINEZ	DMV/VTI REIMBURSEMENT	49.00	
129176	3/31/2022	MC CORMIX CORP. (OIL)	LUBRICANTS	4,822.77	
129177	3/31/2022	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	1,401.06	
129178	3/31/2022	MCMaster-CARR SUPPLY CO.	SHOP/B&G SUPPLIES	69.17	
129179	3/31/2022	NEWARK ELEMENT14	BUS PARTS	55.55	
129180	3/31/2022	NFI PARTS DBA	BUS PARTS	199.53	
129181	3/31/2022	NORTHWEST PUMP & EQUIPMENT	FUEL ISLAND SUPPLIES	318.18	
129182	3/31/2022	O'REILLY AUTO PARTS DBA	BUS PARTS	210.16	
129183	3/31/2022	ROBERT HALF	TEMPORARY LABOR	3,233.52	
129184	3/31/2022	SANSUM CLINIC	MEDICAL EXAMS	1,993.06	
129185	3/31/2022	SANTA MARIA TIMES, INC	EMPLOYMENT ADS	1,400.00	
129186	3/31/2022	SILVAS OIL CO., INC.	LUBRICANTS	1,488.21	
129187	3/31/2022	SM TIRE, CORP.	BUS TIRE MOUNTING	145.00	
129188	3/31/2022	SO. CAL. EDISON CO.	UTILITIES	5,085.66	
129189	3/31/2022	SOAP MAN DISTRIBUTIN DBA	BUS CLEANING SUPPLIES	277.15	
129190	3/31/2022	SOCALGAS	UTILITIES	95.46	

Check #	Date	Company	Description	Amount	Voids
129191	3/31/2022	SPECIALTY TOOL & BOLT, LTD	SHOP SUPPLIES	489.26	
129192	3/31/2022	SB CITY OF-REFUSE/WATER	UTILITIES	2,823.10	
129193	3/31/2022	TRUMAN ARNOLD COMPANIES (T	RENEWABLE DIESEL	34,303.00	
129194	3/31/2022	UNITED PARCEL SERVICE, INC.	FREIGHT CHARGES	249.23	
129195	3/31/2022	U.S. BANK CORP. PAYMENT SYST	CREDIT CARD PURCHASES	4,644.27	
129196	3/31/2022	VALLEY POWER SYSTEMS, INC.	BUS PARTS	5,557.86	
129197	3/31/2022	VEHICLE MAINTENANCE PROGRA	BUS PARTS	734.28	
129198	3/31/2022	VC STAR / DESK SPINCO, INC	EMPLOYMENT ADS	633.76	
129199	3/31/2022	VENTURA COUNTY REPORTER	PUBLIC NOTICES/EMPLOYMENT ADS	262.00	
129200	3/31/2022	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	1,927.22	
129201	3/31/2022	WURTH USA WEST INC.	SHOP SUPPLIES	883.45	V
129202	3/31/2022	WURTH USA WEST INC.	SHOP SUPPLIES	883.45	
129203	4/8/2022	ABC BUS COMPANIES INC	BUS PARTS	2,101.21	
129204	4/8/2022	AMERICAN MOVING PARTS, LLC	BUS PARTS	774.43	
129205	4/8/2022	BNS ELECTRONICS, INC.	SANTA YNEZ SITE RENTAL	322.50	
129206	4/8/2022	BYD COACH & BUS LLC	BUS PARTS	55.97	
129207	4/8/2022	CALIFORNIA ELECTRIC SUPPLY, I	SHOP/B&G SUPPLIES	68.12	
129208	4/8/2022	CENTRAL COAST CIRCULATION, L	BUS BOOK DISTRIBUTION	627.00	
129209	4/8/2022	CINTAS CORPORATION	FIRST AID SUPPLIES	252.87	
129210	4/8/2022	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	155.41	
129211	4/8/2022	DAVID DAVIS JR.	DIRECTOR FEES	180.00	
129212	4/8/2022	DENMUN OFFICE SOLUTIONS DB	IT CONTRACT SERVICES	5,355.00	
129213	4/8/2022	DIESEL FORWARD, INC.	BUS PARTS	3,294.99	
129214	4/8/2022	DIVERSIFIED TRANSPORTATION S	FREIGHT CHARGES	219.35	
129215	4/8/2022	DOCUPRODUCTS CORPORATION	COPIER MAINTENANCE/SUPPLIES	229.96	
129216	4/8/2022	FEDEX dba	FREIGHT CHARGES	149.62	
129217	4/8/2022	STATE OF CALIFORNIA	PAYROLL RELATED	200.00	
129218	4/8/2022	GENFARE, A DIVISION OF SPX CO	FAREBOX REPAIRS & PARTS	700.99	
129219	4/8/2022	GIBBS INTERNATIONAL INC	BUS PARTS	1,067.68	
129220	4/8/2022	GILLIG LLC	BUS PARTS	3,438.84	
129221	4/8/2022	GOLD COAST TRANSPORT REFRIG	BUS A/C MAINTENANCE	1,218.84	
129222	4/8/2022	GRAINGER, INC.	SHOP/B&G SUPPLIES	666.84	
129223	4/8/2022	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	84.29	
129224	4/8/2022	HR AUTOGLASS DBA	BUS PARTS/REPAIRS	500.00	
129225	4/8/2022	IMPULSE ADVANCED COMMUNIC	INTERNET	400.00	
129226	4/8/2022	INTELLICORP RECORD INC.	PRE-EMPLOYMENT CHECK	268.84	
129227	4/8/2022	LANSPEED DBA	IT SERVICES	2,850.00	
129228	4/8/2022	JENNIFER LEMBERGER	DIRECTOR FEES	120.00	
129229	4/8/2022	LUBRICATION ENGINEERS, INC.	LUBRICANTS	231.24	
129230	4/8/2022	MC CORMIX CORP. (OIL)	LUBRICANTS	2,742.64	
129231	4/8/2022	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	1,576.79	

Check #	Date	Company	Description	Amount	Voids
129232	4/8/2022	MCMASTER-CARR SUPPLY CO.	SHOP/B&G SUPPLIES	398.19	
129233	4/8/2022	CHUCK MCQUARY	DIRECTOR FEES	180.00	
129234	4/8/2022	MISSION LINEN SUPPLY, INC	UNIFORM & LINEN SERVICE	2,138.41	
129235	4/8/2022	MOUNTAIN SPRING WATER	SHOP & OFFICE SUPPLIES	1,275.55	
129236	4/8/2022	NFI PARTS DBA	BUS PARTS	184.39	
129237	4/8/2022	PAULA A. PEROTTE	DIRECTOR FEES	180.00	
129238	4/8/2022	REPUBLIC ELEVATOR, INC	ELEVATOR MAINTENANCE	182.95	
129239	4/8/2022	SARKAR, ARJUN	DIRECTOR FEES	180.00	
129240	4/8/2022	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	260.00	
129241	4/8/2022	SB LOCKSMITHS, INC.	B&G REPAIR & SUPPLIES	14.00	
129242	4/8/2022	SILVAS OIL CO., INC.	LUBRICANTS	4,167.06	
129243	4/8/2022	SET SOLUTIONS, INC.	IT SERVICES	500.00	
129244	4/8/2022	SM TIRE, CORP.	BUS TIRE MOUNTING	284.50	
129245	4/8/2022	SMART & FINAL	EE RELATIONS	21.70	
129246	4/8/2022	SO. CAL. EDISON CO.	UTILITIES	5,365.38	
129247	4/8/2022	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	20.86	
129248	4/8/2022	SB CITY OF-REFUSE/WATER	UTILITIES	2,014.01	
129249	4/8/2022	T&H COMPRESSOR REPAIR CO, IN	COMPRESSOR REPAIRS	815.92	
129250	4/8/2022	DAVID T. TABOR	DIRECTOR FEES	180.00	
129251	4/8/2022	TANK TEAM INC.	TANK TESTS	128.00	
129252	4/8/2022	TEAMSTERS PENSION TRUST	UNION PENSION	85,109.09	
129253	4/8/2022	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	9,518.63	
129254	4/8/2022	TRUMAN ARNOLD COMPANIES	RENEWABLE DIESEL	17,150.34	
129255	4/8/2022	J.C.M. AND ASSOCIATES INC.	UNIFORMS	1,419.20	
129256	4/8/2022	VALLEY POWER SYSTEMS, INC.	BUS PARTS	2,491.58	
129257	4/8/2022	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	642.52	
				<b>286,188.45</b>	
				<b>Current Cash Report Voided Checks:</b>	883.45
				<b>Prior Cash Report Voided Checks:</b>	0.00
				<b>Grand Total:</b>	<b>\$285,305.00</b>

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**Santa Barbara Metropolitan Transit District**  
**Cash Report**  
**Board Meeting of May 3, 2022**  
**For the Period April 9, 2022 through April 22, 2022**

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**MONEY MARKET**

**Beginning Balance April 9, 2022** **\$7,015,900.64**

Passenger Fares	59,226.83
Miscellaneous Income	21,889.27
Accounts Receivable	8,405.40
Prepays & Advertising	<u>2,846.60</u>
<b>Total Deposits</b>	<b>92,368.10</b>

Miscellaneous Transfers	(2,704.29)
401(k)/Pension Transfer	(34,927.46)
Payroll Taxes	(161,043.68)
Payroll	(359,861.21)
Accounts Payable	<u>(713,092.19)</u>
<b>Total Disbursements</b>	<b>(1,271,628.83)</b>

**Ending Balance** **\$5,836,639.91**

**CASH INVESTMENTS**

LAIF Account	\$5,891,678.03
Money Market Account	<u>5,836,639.91</u>

**Total Cash Balance** **\$11,728,317.94**

**SELF INSURED LIABILITY ACCOUNTS**

WC / Liability Reserves	(\$4,351,352.48)
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**Working Capital** **\$7,376,965.46**

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**Santa Barbara Metropolitan Transit District**  
**Cash Receipts of Accounts Receivable**

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<b>Date</b>	<b>Company</b>	<b>Description</b>	<b>Amount</b>
4/13/2022	Imprenta Communications Group	Advertising on Buses	1,686.60
4/18/2022	True Media LLC/Cottage Health	Advertising on Buses	1,054.80
4/19/2022	City of SB Creeks Division	Advertising on Buses	300.00
4/20/2022	Moonlight Graphics/Mktg	Advertising on Buses	5,364.00
<b>Total Accounts Receivable Paid During Period</b>			<b>\$8,405.40</b>

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**Santa Barbara Metropolitan Transit District**  
**Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
129258	4/14/2022	ABC BUS COMPANIES INC	BUS PARTS	815.63	
129259	4/14/2022	ALBERTO CALVILLO	RETIREE HEALTH REIMURSEMENT	221.60	
129260	4/14/2022	AQUA-FLO	B&G SUPPLIES	103.46	
129261	4/14/2022	HENRY ANDREWS	RETIREE HEALTH REIMBURSEMENT	285.00	
129262	4/14/2022	BRINK'S INCORPORATED	ARMORED TRANSPORTATION SERVIC	1,666.47	
129263	4/14/2022	JAMES BRACKETT	RETIREE HEALTH REIMBURSEMENT	178.00	
129264	4/14/2022	KARL BRETZ	RETIREE HEALTH REIMBURSEMENT	315.00	
129265	4/14/2022	ROBERT BURNHAM	RETIREE HEALTH REIMB/SDRMA REF	285.00	
129266	4/14/2022	BYD MOTORS LLC	CAPITAL LEASE PAYMENT	21,083.48	
129267	4/14/2022	GILBERT CALLES	RETIREE HEALTH REIMBURSEMENT	178.00	
129268	4/14/2022	CALSTART, INC.	MEMBERSHIP	1,950.00	
129269	4/14/2022	MIKE CARDONA	RETIREE HEALTH REIMBURSEMENT	277.90	
129270	4/14/2022	STAN CISOWSKI	RETIREE HEALTH REIMBURSEMENT	285.00	
129271	4/14/2022	COMMUNITY RADIO, INC.	GIBRALTAR SITE RENTAL	289.44	
129272	4/14/2022	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	538.69	
129273	4/14/2022	CUMMINS SALES & SERVICE dba	BUS PARTS & REPAIRS	702.18	
129274	4/14/2022	NANCY CURTIS	RETIREE HEALTH REIMBURSEMENT	222.86	
129275	4/14/2022	CA DEPT. OF TAX & FEE ADMIN.	QTRLY USER FUEL TAX	1,327.00	
129276	4/14/2022	CDTFA	SALES/CONSUMER USE TAX	490.00	
129277	4/14/2022	CA. DEPT. of TAX & FEE ADMINIST	UNDERGROUND STORAGE TANK FEE	2,545.00	
129278	4/14/2022	DENMUN OFFICE SOLUTIONS DB	IT CONTRACT SERVICES	8,415.00	
129279	4/14/2022	DIESEL FORWARD, INC.	BUS PARTS	857.01	
129280	4/14/2022	DUNN EDWARDS CORPORATION	B&G SUPPLIES	58.64	
129281	4/14/2022	EASY LIFT TRANSPORTATION, IN	MONTHLY ADA SUBSIDY	84,189.50	
129282	4/14/2022	FEDEX dba	FREIGHT CHARGES	38.84	
129283	4/14/2022	GALDINO MONTES GARDEN&LAN	LANDSCAPE MAINTENANCE SERVICE	1,805.00	
129284	4/14/2022	GILLIG LLC	BUS PARTS	2,668.19	
129285	4/14/2022	GARY GLEASON	RETIREE HEALTH REIMBURSEMENT	247.95	
129286	4/14/2022	GLOBAL EQUIPMENT COMPANY	SHOP SUPPLIES	272.90	
129287	4/14/2022	GOLETA WATER DISTRICT	UTILITIES	198.01	
129288	4/14/2022	LAWRENCE GOMOLL	PER DEIM	425.50	
129289	4/14/2022	GRAPHICINK	PRINTING SERVICES	106.47	
129290	4/14/2022	GRAINGER, INC.	SHOP/B&G SUPPLIES	74.47	
129291	4/14/2022	JILL GRISHAM	RETIREE HEALTH REIMBURSEMENT	285.00	
129292	4/14/2022	GUARDIAN-APPLETON (DENTAL I	DENTAL INSURANCE	4,147.34	
129293	4/14/2022	GUARDIAN-APPLETON (LIFE INS)	LIFE INSURANCE	1,281.90	
129294	4/14/2022	ALI HABIBI	RETIREE HEALTH REIMBURSEMENT	285.00	
129295	4/14/2022	RICHARD HARRIGAN	RETIREE HEALTH REIMBURSEMENT	107.00	

Check #	Date	Company	Description	Amount	Voids
129296	4/14/2022	ROBERT HARTMAN, JR.	RETIREE HEALTH REIMBURSEMENT	252.78	
129297	4/14/2022	JOHN HERNANDEZ	PER DEIM	425.50	
129298	4/14/2022	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	21.79	
129299	4/14/2022	JAY DANIEL ROBERTSON	RETIREE HEALTH REIMBURSEMENT	855.00	
129300	4/14/2022	JANEK CORP	BUS PARTS	978.75	
129301	4/14/2022	JAVIER JIMENEZ	RETIREE HEALTH REIMBURSEMENT	178.00	
129302	4/14/2022	GARRETT KAUFMAN	PER DEIM	425.50	
129303	4/14/2022	MONTE KIMZEY	RETIREE HEALTH REIMBURSEMENT	336.00	
129304	4/14/2022	LARRY'S 8 DAY AUTO PARTS	BUS PARTS	103.30	
129305	4/14/2022	LABOR ALLIANCE MANAGED TRU	UNION DENTAL INSURANCE	11,796.25	
129306	4/14/2022	MANRIQUEZ, RUDY	DMV/VTT REIMBURSEMENT	60.00	
129307	4/14/2022	MCMaster-CARR SUPPLY CO.	SHOP/B&G SUPPLIES	50.49	
129308	4/14/2022	MEDICAL EYE SERVICES, INC.	VISION INSURANCE	533.14	
129309	4/14/2022	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	12.67	
129310	4/14/2022	WILLIAM MORRIS	RETIREE HEALTH REIMBURSEMENT	224.80	
129311	4/14/2022	NEOPART TRANSIT LLC	BUS PARTS	901.76	
129312	4/14/2022	NEWEGG BUSINESS, INC	IT EQUIPMENT & SUPPLIES	2,326.30	
129313	4/14/2022	NFI PARTS DBA	BUS PARTS	988.38	
129314	4/14/2022	NORTHWEST PUMP & EQUIPMENT	SHOP SUPPLIES	69.46	
129315	4/14/2022	CAREY POINDEXTER	RETIREE HEALTH REIMBURSEMENT	285.00	
129316	4/14/2022	POWERSTRIDE BATTERY CO.	BATTERIES	600.89	
129317	4/14/2022	AL ROMERO SR.	RETIREE HEALTH REIMBURSEMENT	89.00	
129318	4/14/2022	SANTA BARBARA NEWSPRESS D	PUBLIC NOTICE ADS	63.75	
129319	4/14/2022	BRIAN SCHWARZ	PER DEIM	425.50	
129320	4/14/2022	SPECIAL DISTRICT RISK MGMT	HEALTH INSURANCE	37,752.59	
129321	4/14/2022	SANTA BARBARA COUNTY EHS	SITE MITIGATION SERVICES	103.00	
129322	4/14/2022	SET SOLUTIONS, INC.	SECURITY SOFTWARE LICENSES	2,285.50	
129323	4/14/2022	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	1,266.24	
129324	4/14/2022	TDS SERVICE CORP. DBA TRANSI	BUS PARTS REPAIRS	1,584.00	
129325	4/14/2022	TEAMSTERS MISC SECURITY TRU	UNION MEDICAL INSURANCE	186,923.00	
129326	4/14/2022	VALLEY POWER SYSTEMS, INC.	BUS PARTS	19.41	
129327	4/14/2022	JOHN J. VASQUEZ	RETIREE HEALTH REIMBURSEMENT	216.27	
129328	4/14/2022	WAGER COMPANY DBA	SHOP SUPPLIES	143.75	
129329	4/14/2022	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	133.86	
129330	4/14/2022	ALEXANDER YOUNG	RETIREE HEALTH REIMBURSEMENT	230.96	
129331	4/22/2022	ABC BUS COMPANIES INC	BUS PARTS	831.78	
129332	4/22/2022	AQUA-FLO	B&G SUPPLIES	121.06	
129333	4/22/2022	AMERICAN MOVING PARTS, LLC	BUS PARTS	454.86	
129334	4/22/2022	ASBURY ENVIRONMENTAL SERVI	WASTE OIL RECYCLER	190.00	
129335	4/22/2022	AUTOZONE STORES LLC	BUS PARTS	63.90	
129336	4/22/2022	CENTRAL COAST CIRCULATION, L	BUS BOOK DISTRIBUTION	627.00	

Check #	Date	Company	Description	Amount	Voids
129337	4/22/2022	CHK AMERICA INC.	BUS STOP SCHEDULE INFO UPDATES	15,159.75	
129338	4/22/2022	CINTAS CORPORATION	FIRST AID SUPPLIES	94.47	
129339	4/22/2022	CUMMINS SALES & SERVICE dba	BUS PARTS & REPAIRS	1,408.44	
129340	4/22/2022	DEPARTMENT OF MOTOR VEHICL	VEHICLE REGISTRATION	163.00	
129341	4/22/2022	DIESEL FORWARD, INC.	BUS PARTS	55.94	
129342	4/22/2022	DOCUPRODUCTS CORPORATION	COPIER MAINTENANCE/SUPPLIES	321.03	
129343	4/22/2022	EDWARDS CONSTRUCTION GROU	CHARGE READY CONSTRUCTION	43,801.12	
129344	4/22/2022	EVERSHADE LLC DBA	STEAM CLEANING TC/EXPRESS ZONE	3,730.00	
129345	4/22/2022	FAUVER, LARGE, ARCHBALD&SPR	LEGAL COUNSEL	24,269.33	
129346	4/22/2022	STATE OF CALIFORNIA	PAYROLL RELATED	400.00	
129347	4/22/2022	FRONTIER CALIFORNIA INC.	TELEPHONE SERVICE	2,798.17	
129348	4/22/2022	GIBBS INTERNATIONAL INC	BUS PARTS	2,540.88	
129349	4/22/2022	GILLIG LLC	BUS PARTS	2,592.29	
129350	4/22/2022	GOLD COAST TRANSPORT REFRIG	BUS A/C MAINTENANCE	1,073.03	
129351	4/22/2022	GOODYEAR TIRE & RUBBER CO	BUS TIRE LEASE	12,574.93	
129352	4/22/2022	GRAPHICINK	PRINTING SERVICES	1,182.68	
129353	4/22/2022	HI-LINE ELECTRIC COMPANY, INC	BUS PARTS	289.02	
129354	4/22/2022	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	13.84	
129355	4/22/2022	JOY EQUIPMENT PROTECTION, IN	SERVICING FIRE EXTINGUISHERS	242.07	
129356	4/22/2022	KIMBALL MIDWEST	SHOP SUPPLIES	140.29	
129357	4/22/2022	KIRKS AUTOMOTIVE, INC	BUS PARTS	240.90	
129358	4/22/2022	MARBORG INDUSTRIES (INC)	UTILITIES & RENTAL FEES	235.50	
129359	4/22/2022	MC CORMIX CORP. (OIL)	LUBRICANTS	7,605.41	
129360	4/22/2022	MCMASTER-CARR SUPPLY CO.	SHOP/B&G SUPPLIES	82.74	
129361	4/22/2022	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	330.17	
129362	4/22/2022	NATIONAL DRIVE	PAYROLL DEDUCTION	22.00	
129363	4/22/2022	NEWEGG BUSINESS, INC	IT EQUIPMENT & SUPPLIES	855.31	
129364	4/22/2022	NFI PARTS DBA	BUS PARTS	68.10	
129365	4/22/2022	NORTHWEST PUMP & EQUIPMENT	SHOP SUPPLIES	150.72	
129366	4/22/2022	PREVOST CAR (US) INC.	BUS PARTS	6,329.84	
129367	4/22/2022	RAL COMPANY DBA	FUEL ISLAND REPAIRS	547.76	
129368	4/22/2022	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	260.00	
129369	4/22/2022	SILVAS OIL CO., INC.	LUBRICANTS	1,771.71	
129370	4/22/2022	SM TIRE, CORP.	BUS TIRE MOUNTING	180.00	
129371	4/22/2022	SOUTHLAND PRINTING	BUS INSPECTION FORMS	2,997.12	
129372	4/22/2022	SOCALGAS	UTILITIES	390.26	
129373	4/22/2022	SPECIALTY TOOL & BOLT, LTD	SHOP SUPPLIES	466.05	
129374	4/22/2022	STANTEC ARCHITECTURE INC.	FACILITIES A&E SERVICES	89,825.31	
129375	4/22/2022	STANTEC CONSULTING SERVICES	CONSULTING SERVICES	6,495.75	
129376	4/22/2022	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	442.19	
129377	4/22/2022	SB CITY OF-REFUSE/WATER	UTILITIES	653.36	

Check #	Date	Company	Description	Amount	Voids
129378	4/22/2022	TANK TEAM INC.	TANK TESTS	397.05	
129379	4/22/2022	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	603.71	
129380	4/22/2022	TRISTAR RISK MANAGEMENT	WORKERS COMPENSATION ADMINIST	30,937.50	
129381	4/22/2022	TRUMAN ARNOLD COMPANIES	RENEWABLE DIESEL	52,115.20	
129382	4/22/2022	UNITED WAY OF SB	PAYROLL DEDUCTION	10.00	
129383	4/22/2022	J.C.M. AND ASSOCIATES INC.	UNIFORMS	675.91	
129384	4/22/2022	VALLEY POWER SYSTEMS, INC.	BUS PARTS	15.69	
129385	4/22/2022	VEHICLE MAINTENANCE PROGRA	BUS PARTS	1,015.64	
129386	4/22/2022	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	143.39	
129387	4/22/2022	YACO SCHOLARSHIP FUND	PAYROLL DEDUCTION	40.00	
129388	4/22/2022	DEPARTMENT OF MOTOR VEHICL	VEHICLE REGISTRATION	163.00	
				<b>713,092.19</b>	
				<b>Current Cash Report Voided Checks:</b>	0.00
				<b>Prior Cash Report Voided Checks:</b>	0.00
				<b>Grand Total:</b>	<b>\$713,092.19</b>



<b>BOARD OF DIRECTORS STAFF REPORT</b>
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<b>MEETING DATE:</b>	MAY 3, 2022	<b>AGENDA ITEM: #8</b>
<b>DEPARTMENT:</b>	PLANNING	
<b>TYPE:</b>	ACTION ITEM	
<b>PREPARED BY:</b>	HILLARY BLACKERBY	
<b>REVIEWED BY:</b>	GENERAL MANAGER	
<b>SUBJECT:</b>	TEMPORARY SERVICE REDUCTION UPDATE AND SERVICE PLAN FOR FISCAL YEAR (FY) 2022-23	

**RECOMMENDATION:**

Staff recommends that the Board of Directors receive a presentation on the Temporary Service Reduction implemented on April 25, 2022 and draft final service plan for FY 2022-23. Furthermore, staff requests that the Board of Directors approve the proposed service level for FY 2022-23 of 186,179 revenue hours.

**DISCUSSION:**

On March 15, 2022, the Board of Directors received a presentation on proposed service changes for August 15, 2022. This proposed plan recommended maintaining service levels at status quo, and making a minor routing change to Line 17 (Lower West/SBCC).

Shortly after that Board meeting, it was determined that, due to the continuing bus operator workforce shortage, temporary service reductions were needed as soon as possible to improve system reliability. Instead of continuing to cancel trips of scheduled service, service would be temporarily reduced with a new published schedule. Planning and Operations staff worked to develop a reduction in service that would ease the immediate demand for bus operators. This reduction reflects an approximate 12.9% reduction from March service levels.

The public was informed via social media, website, email newsletter, flyers at stops, Instagram Live, and a press release that was covered broadly by local media. Staff also shared details in person at Santa Barbara and Isla Vista Earth Day celebrations on April 23, 2022. Details about the reductions can be found at [sbmtd.gov/reduced](https://sbmtd.gov/reduced) in Spanish and English. The table below describes the temporary service reductions that went into effect on Monday, April 25<sup>th</sup>, 2022.

## BOARD OF DIRECTORS STAFF REPORT

Summary of Temporary Service Reductions	
Route	What is changing?
Line 1 (West SB)	Reducing weekday PM peak headways from 10 minutes to 15 minutes
Line 2 (East SB)	Reducing weekday PM peak headways from 10 minutes to 15 minutes
Line 3 (Oak Park)	No reduction in service.
Line 4 (Mesa/SBCC)	No reduction in service.
Line 5 (Mesa/La Cumbre)	Reduced span of service and frequency on weekdays.
Line 6 (Goleta)	Reducing combined Lines 6 & 11 weekday AM and PM peak headways from 10 minutes to 15 minutes
Line 7 (Goleta Old Town)	No reduction in service.
Line 10 (Cathedral Oaks)	Service to remain suspended.
Line 11 (UCSB)	Reducing combined Lines 6 & 11 weekday AM and PM peak headways from 10 minutes to 15 minutes
Line 12x (Goleta Express)	Operating on Saturday service levels on weekdays
Line 14 (Montecito)	Reduced frequency on weekdays.
Line 15x (SBCC/UCSB Express)	Operating on a Limited Service schedule.
Line 16 (SBCC Shuttle)	Service temporarily suspended.
Line 17 (Lower West SB/SBCC)	No reduction in service.
Line 20 (Carpinteria)	Reduced frequency in weekday AM & PM peak from 15 minutes to 30 minutes, midday headways reduced from 40 minutes to 1 hour.
Line 23 (El Encanto Heights)	Small changes to weekday schedule times, no change to headways.
Line 24x (UCSB Express)	Reduced frequency on weekdays.
Line 25 (Ellwood/Winchester Canyon)	Small changes to weekday schedule times, no change to headways.
Line 27 (Isla Vista Shuttle)	Continuing to operate on UCSB Out schedule.
Line 28 (UCSB Shuttle)	Reduced weekday headways from 18 minutes to 36 minutes.

## BOARD OF DIRECTORS STAFF REPORT

Lines 30 & 34 (Downtown/Waterfront Shuttle)	Service to remain suspended.
Line 36 (Seaside Shuttle)	Service to remain suspended.
Line 37 (Crosstown Shuttle)	Service to remain suspended.
Booster Services for Jr. Highs & High Schools	No reduction in service.

These temporary reductions will allow MTD to maintain system reliability while aggressively recruiting to expand the bus operator ranks.

### **Looking Forward to August**

In March, staff recommended a status quo service level of 186,179 revenue hours for the service year beginning August 15, 2022, with continued suspension of Lines 10, 36, 37, and Downtown/Waterfront Shuttle. Additionally, staff recommended maintaining the less frequent service that was running on Lines 15x, 27 and 28. Since temporary reductions below that service level are now in place, there is uncertainty about what service MTD will be able to restore between the reduced level and March service levels. Staff is paying close attention to public input regarding the impact of the reductions. In June, staff will come back to the Board of Directors to provide an update on where the workforce is trending and will provide updates on capacity for service restoration.

Regardless of service levels, staff recommends that the minor routing change to Line 17 be made effective with any changes made in August 2022. No schedule changes are currently recommended for on-time performance (OTP) reasons, as OTP continues to meet expectations.

The details of what service is recommended to be restored or launched will be further explored in the Short Range Transit Plan agenda item.

### **Minor Routing Change to Line 17 (Lower West/SBCC)**

Staff has developed a proposal to make one small routing change to the Line 17 (Lower West/SBCC) to improve operational efficiency due to recent improvements to the intersection of San Andres and Carrillo in Santa Barbara. The outbound route would remain the same, but the inbound trip towards the Transit Center would be rerouted by one block to match the outbound route. This means buses would travel on the 900 block of San Andres instead of the 900 block of San Pascual. No bus stops would be moved or affected.

The reason for this change is due to a soon to be completed project in the area by the City of Santa Barbara. This safety project has installed a midblock crosswalk and pedestrian refuge island on Carrillo at San Pascual, improving safety for bus riders needing to reach the Carrillo and San Pascual bus stops. Additionally, intersection improvements at San Andres and Carrillo include a protected left turn from Carrillo onto San Andres which will be of large benefit to the efficiency of Line 17, which currently must wait for a gap in downhill traffic to turn onto San Andres. There is also a new island that allows for an easier right turn from San Andres east onto Carrillo.

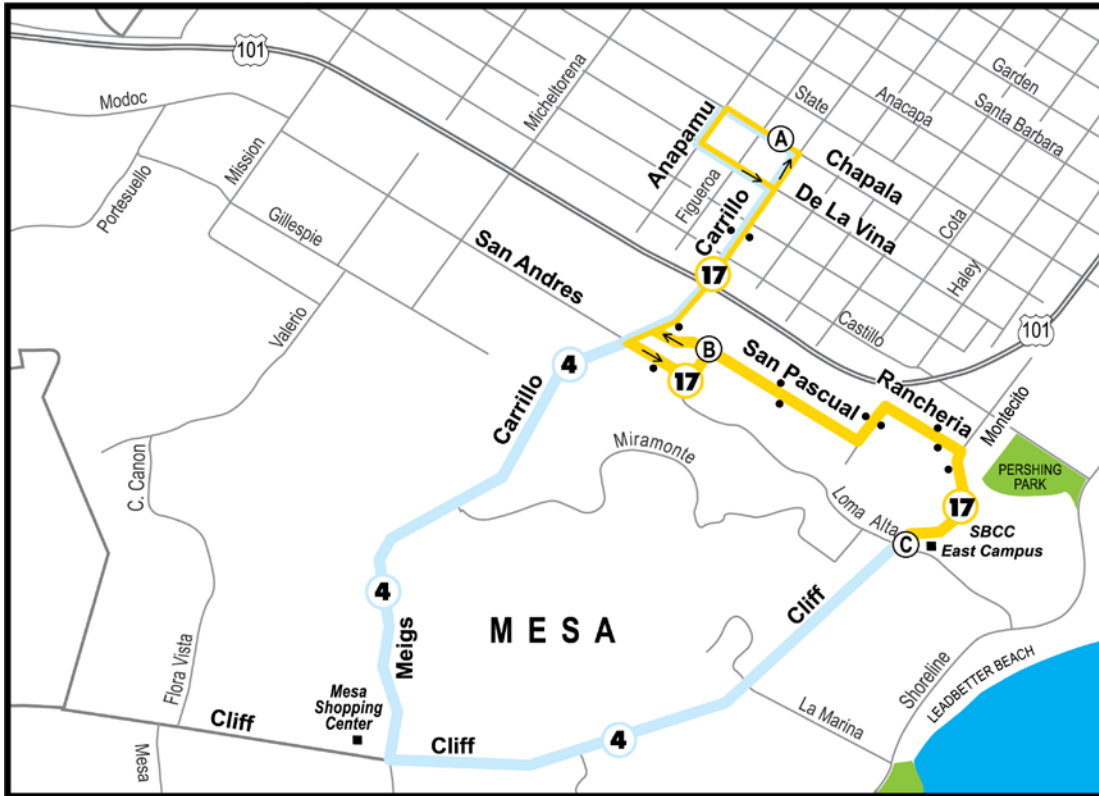
Instead of having to turn a sharp acute angle from San Pascual to Carrillo and then pull into the bus stop, this will give the bus the ability to turn at a signalized intersection and easily pull parallel

## BOARD OF DIRECTORS STAFF REPORT

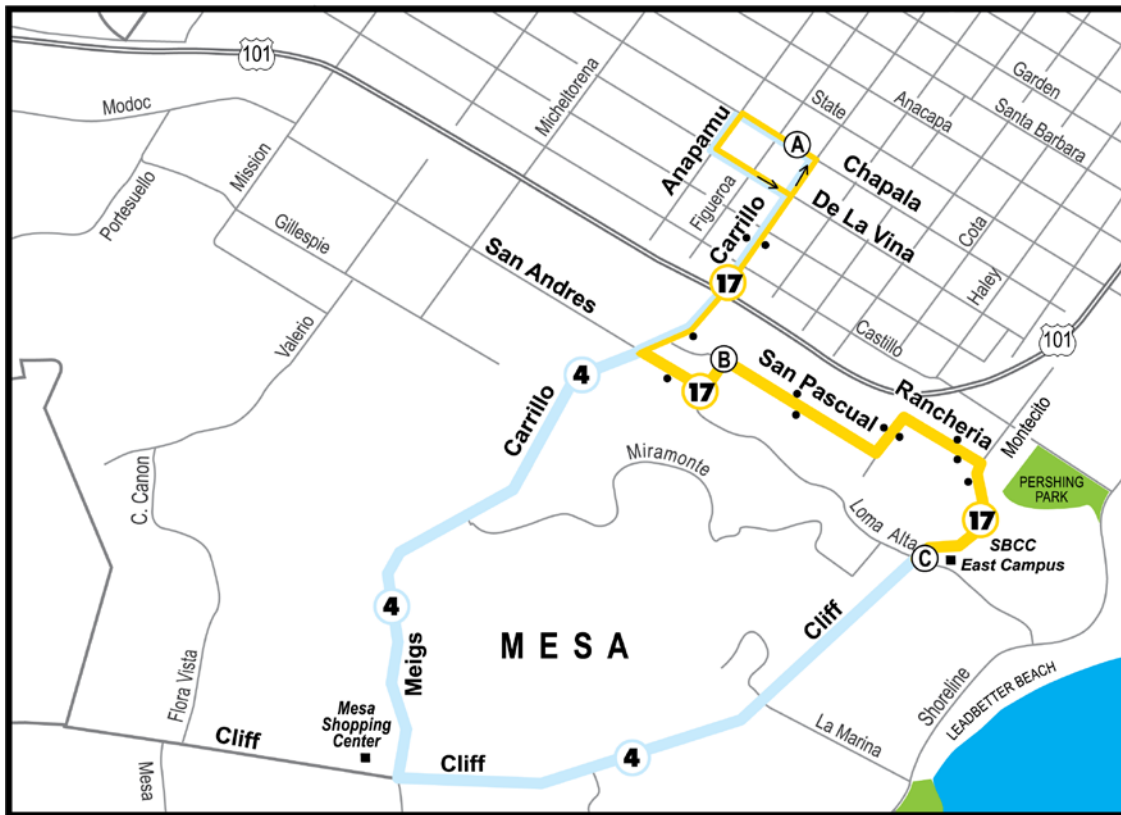
to the curb at the Carrillo and San Pascual stop. On the next page are maps of the existing route of the Line 17 and the proposed new route.

This routing change is not expected to require any schedule changes, and the new intersection components are likely to save time on the route in the future.

### Existing Routing of Line 17 (Lower West/SBCC)



## Proposed Routing of Line 17 (Lower West/SBCC)



## Public Outreach on August Changes

When service changes are proposed or planned, MTD staff makes a significant effort to notify the public, seek feedback, and answer questions. When the service capacity for the Fall is better known, all the usual channels will be used to get the word to the riding public.

Beginning the first week of May, staff will be engaging with the public on the next round of *MTD Moves Ahead*, the Short Range Transit Plan effort. While service has experienced a temporary setback with the recently effected reductions, staff is still planning for the future. This will provide the opportunity to hear about what the public sees as a priority for service improvements and transitions. While that will inform our 5 year plan, it can also assist in prioritizing near-term service restoration.

Additionally, targeted outreach on the Line 17 routing change will be conducted at that line's stops and via MTD's usual channels.



<b>BOARD OF DIRECTORS REPORT</b>
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<b>MEETING DATE:</b>	MAY 3, 2022	<b>AGENDA ITEM: #9</b>
<b>DEPARTMENT:</b>	PROCUREMENT	
<b>TYPE:</b>	ACTION ITEM	
<b>PREPARED BY:</b>	VALERIE WHITE	
<b>REVIEWED BY:</b>	GENERAL MANAGER	
<b>SUBJECT:</b>	MODIFY ADVANCE AUTHORITY TO EXECUTE RENEWABLE DIESEL FUEL CONTRACT	

**RECOMMENDATION:**

Staff requests that the Board modify its advance authority to the General Manager to enter into a Renewable Diesel (RD) contract with the following conditions:

- Award an Agreement to the lowest responsive and responsible bidder;
- Extend the allowance to accept bids from a maximum gross price of \$3.00 per gallon to \$3.82 per gallon.
- Execute a fixed-price contract with the base period of one year beginning July 1, 2022.

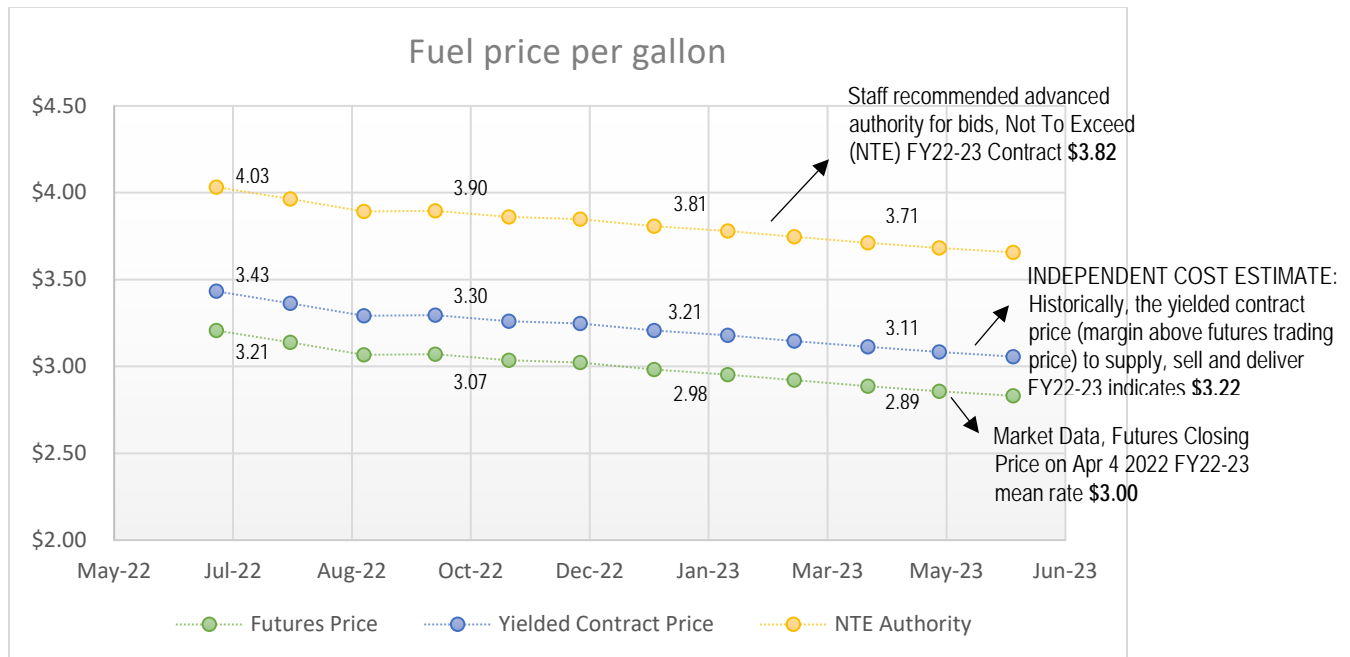
**DISCUSSION:**

To support the Zero-Emission Bus fleet, MTD operates annually with approximately 610,000 gallons of RD. RD is an alternative fuel nearly identical to petroleum-based diesel in its performance characteristics yet is not produced from fossil fuels. RD produces fewer greenhouse gas (GHG) and other harmful emissions than ULSD, primarily carbon dioxide (CO<sub>2</sub>), methane (CH<sub>4</sub>), nitrous oxide (N<sub>2</sub>O), and hydrofluorocarbons. The current fuel contract for the provision of RD, amended July 7, 2020, set a fixed price per gallon at \$1.65 through June 30, 2022. This price was agreed to when fuel prices fell sharply due to anticipated oversupply.

In preparation for the next contract, on September 21, 2021, the Board approved General Manager authority to pre-qualify fuel suppliers, issue an Invitation for Bid and accept the lowest responsive and responsible bid not to exceed \$3.00 per gallon. The 2021 conditions and the staff analysis of the oil prices exchanged in the commodity futures markets determined that rate, anticipating that suppliers will hedge and purchase commodity futures contracts, mitigating price risk to MTD and the supplier.

The fuel market, including commodity futures contracts, has since been subject to global limited supply and high demand issues, resulting in rising inflation. The following chart indicates the more current range of prices Staff anticipates contracting for a one-year term.

## BOARD OF DIRECTORS REPORT



Note that these prices do not include governmental taxes and fees.

Providing the General Manager advanced authority to accept a maximum bid price of **\$3.82 per gallon** will allow MTD protection from any unforeseen spikes and still be able to promptly obtain the lowest responsive and responsible price. This advanced authority is necessitated by the volatility of fuel pricing, as suppliers will not hold fixed pricing long enough for staff to return to the Board for approvals or increased authority. However, as a contingency, if no bid is a fair and reasonable price, staff will return to the Board with alternatives for fuel procurement, including state contract opportunities that MTD can be assigned the rights.

The firms pre-qualified for the Invitation for Bids to Supply RD are Mansfield Oil Company of Gainesville Inc., Pinnacle Petroleum, Western States Oil and incumbent Truman Arnold Companies dba TACenergy. Each firm has agreed to MTD's Master Agreement terms and conditions and provided satisfactory work and credit references.



<b>BOARD OF DIRECTORS REPORT</b>
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**MEETING DATE:** MAY 03, 2022 **AGENDA ITEM: #10**  
**DEPARTMENT:** RISK  
**TYPE:** ACTION ITEM  
**PREPARED BY:** RAFAEL CORTEZ  
**REVIEWED BY:** GENERAL MANAGER  
**SUBJECT:** COMMERCIAL PROPERTY INSURANCE RENEWAL - EFFECTIVE MAY 24, 2022

**RECOMMENDATION:**

Staff recommends binding coverage of Commercial Property Insurance with Nationwide Insurance Company effective May 24, 2022 through May 24, 2023 at a Blanket Building coverage of \$14,039,000.00, Blanket Business Personal Property coverage of \$2,493,601.00, Business Income coverage of \$859,560.00, for an annual premium of \$16,431.00.

**DISCUSSION:**

The District's property insurance policy is currently written by Nationwide Insurance Company and renews on annual basis. Staff is recommending to keep the policy at Nationwide Insurance based on a reduction of premium and enhanced coverage limits. Nationwide Insurance Company has an AM Best rating of A+XV (Superior). In today's hard property market, we are pleased to present a reduction from the expiring premium amount. Bob Fatch at Brown and Brown has also recommended that coverage remain in place with Nationwide Insurance Company. The Commercial Property insurance policy covers all MTD locations as follows:

- 550 Olive Street - six buildings
- 5353 Overpass Road - three buildings
- 5775 Carpinteria Ave - charging station
- 1020 Chapala St - Transit Center

**BUDGET/FINANCIAL:**

	2022-2023 Renewal	2021-2022 Expiring	2020-2021 Prior Year	2019-2020 Prior Year
Blanket Building and Blanket Business Personal Property	\$16,431	\$17,588	\$18,277	\$13,164

*The Per Occurrence deductible amount is \$25,000.*



<b>BOARD OF DIRECTORS REPORT</b>
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**MEETING DATE:** MAY 03, 2022 **AGENDA ITEM: #11**  
**DEPARTMENT:** RISK  
**TYPE:** ACTION ITEM  
**PREPARED BY:** RAFAEL CORTEZ  
**REVIEWED BY:** GENERAL MANAGER  
**SUBJECT:** EARTHQUAKE INSURANCE RENEWAL - EFFECTIVE MAY 24, 2022

**RECOMMENDATION:**

Staff recommends the Board of Directors authorize MTD staff to bind coverage and renew earthquake insurance with Lloyds of London Insurance Company, effective May 24, 2022 through May 24, 2023, at a total annual premium plus tax and fees of \$32,868.88.

**DISCUSSION:**

The current earthquake policy is issued with Lloyd's of London Insurance through managing underwriter Catalytic, and has an AM Best rating of A XV (Excellent), according to MTD's insurance broker Robert Fatch of Brown & Brown Insurance. Brown & Brown's marketing summary included four other quotes, all either were higher priced or had less favorable coverage terms. Earthquake pricing continues to go up with the "hard" property market. Brown & Brown's recommendation is to remain with Lloyds of London Insurance Company through Catalytic.

The terms of the renewal are identical to the expiring policy. Coverage fully insures the Administrative building, Maintenance building, Transit Center, and Overpass location for Real Property including Foundations, Business Personal Property, Business Income, Extra Expense and Building Ordinance. The Total Insurable Value (TIV) is \$12,295,199 Per Occurrence and in Policy Term Aggregate, with a 5% deductible per unit, per building, subject to a \$25,000 minimum.

**FINANCIAL INFORMATION:**

2022-2023 Renewal	2021-2022 Expiring	2020-2021 Prior Year	2019-2020 Prior Year	2018-2019 Prior Year
\$32,868.88	\$29,358.38	\$26,652.75	\$14,225.00	\$13,658.00

To: MTD Board of Directors  
From: Jerry Estrada, General Manager  
Date: May 3, 2022  
Subject: General Manager's Report

On April 25<sup>th</sup>, four Mechanics are scheduled to attend five days of Allison Factory training in City of Industry at Valley Power Systems to build upon their knowledge of Allison transmissions.

MTD's California Energy Commission (CEC) Blueprint Grant project team has continued to work with our project partners, the City of Santa Barbara and CALSTART, to complete the first few deliverables for the project: a Blueprint Research Report and Summary of Medium- and Heavy-Duty Infrastructure Development and Deployment. Both are due to the CEC mid-summer 2022. In addition, the project team continues to report regularly to the CEC's Commission Agreement Manager (CAM) through monthly project update calls and quarterly reports.

Staff participated in a kick-off meeting with the Stantec team tasked with developing MTD's Zero-Emission Bus Rollout Plan to comply with the California Air Resources Board's (CARB) Innovative Clean Transit (ICT) regulation. The Stantec team's first deliverable is to develop a Fleet Transition Plan in accordance with the Bipartisan Infrastructure Law's amended statutory provision for the Buses and Bus Facilities Competitive Program (5339(b)) and the Low or No Emission Program (5339(c)). An application to either program requesting funding related to zero-emission vehicles must include a Zero-Emission Transition Plan. The Transition Plan developed by Stantec will be an abridged version of the larger Rollout Plan. Stantec anticipates completing the Transition Plan by May 13, providing MTD staff with sufficient time to include it with the Buses and Bus Facilities and Low or No Emission grant application(s) by the May 31, 2022 deadline.

MTD's general contractor, Edwards Construction Group (ECG), is currently on-hold as a result of flood elevation issues. As a result, MTD's design team, Stantec, had to develop a flood barrier solution for each of the 14 chargers. The design documents for the flood barriers have been submitted to the City of Santa Barbara for review and approval. Construction will resume after City approval.

The next round of outreach on the MTD Moves Ahead Short Range Transit Plan kicks off in May with a day of pop up engagements on May 5<sup>th</sup>. Staff will be at the Transit Center, UCSB bus loop, Hollister and Nectarine in Old Town Goleta, and the Downtown Promenade Market at various times throughout the day sharing network concepts and improvements with residents.

Staff attended Zoom meetings of the Technical Transportation Advisory Committee (TTAC) and the Joint Technical Advisory Committee (JTAC) of the Santa Barbara County Association of Governments (SBCAG) on April 7. TTAC recommended that the SBCAG Board approve the FTA Section 5311 non-urbanized area transit funds Program of Projects. TTAC also received updates on the Draft Measure A Program of Projects for fiscal years 2023 to 2027, the Bipartisan Infrastructure Bill (aka the Infrastructure Investment and Jobs Act), California Transportation

Commission actions, and Caltrans' Active Transportation Program. JTAC recommended that the SBCAG Board adopt SBCAG's proposed FY 2023 Overall Work Program and Budget.

Staff prepared and submitted a request to Representative Carbajal's office for FY 2023 Community Project Funding to procure two 40-ft. electric buses and chargers, and partial funding for Phase 2 of MTD's Terminal 2 rehabilitation.

Human Resources staff are focused on recruiting for vacant roles. Currently vacancies exist in the roles of HR Generalist (1), Accounting Assistant (1), Fleet Maintenance Supervisor (1), and an upcoming vacancy for Marketing and Communications Coordinator (1). Ongoing recruitment continues for Bus Operators and Technicians.

Staff is reviewing advertising modes as well as participation in local job-fairs in order to increase application rates. Additionally, a review of the selection and onboarding process for Bus Operators will be conducted to examine efficiency and the time from application to hire.