



## BOARD OF DIRECTORS AGENDA

**SPECIAL MEETING**  
of the  
**BOARD OF DIRECTORS**  
of the  
**SANTA BARBARA METROPOLITAN TRANSIT DISTRICT**  
A Public Agency  
**Tuesday, January 24, 2023**  
**8:30 AM**  
**John G. Britton Auditorium**  
550 Olive Street, Santa Barbara, CA 93101

1. **CALL TO ORDER**
2. **ROLL CALL OF THE BOARD MEMBERS**  
Dave Davis (Chair), David Tabor (Vice Chair), Jen Lemberger (Secretary), Chuck McQuary (Director), Paula Perotte (Director), Arjun Sarkar (Director).
3. **REPORT REGARDING THE POSTING OF THE AGENDA**
4. **STATUS REPORT ON THE COVID-19 STATE OF EMERGENCY (ACTION MAY BE TAKEN - ATTACHMENTS)**  
Staff will request that the Board reconsider the circumstances of the COVID-19 State of Emergency.

### CONSENT CALENDAR

5. **APPROVAL OF PRIOR MINUTES - (ACTION MAY BE TAKEN)**  
The Board of Directors will be asked to approve the draft minutes for the meetings of November 15, 2022 and December 13, 2022.
6. **CASH REPORTS - (ACTION MAY BE TAKEN)**  
The Board of Directors will be asked to review and approve the Cash Reports from November 19, 2022 through December 2, 2022, December 3, 2022 through December 23, 2022, and December 24, 2022 through January 6, 2023.

### THIS CONCLUDES THE CONSENT CALENDAR

7. **PUBLIC COMMENT**  
Members of the public may address the Board of Directors on items within the jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, please complete and deliver to the MTD Board Clerk a "Request to Speak" form that includes both a description of the subject you wish to address and, if applicable, the agenda item number for which you would like to comment. Additional public comment will

<b>BOARD OF DIRECTORS AGENDA</b>
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be allowed during each agenda item, including closed session items. Forms are available at [www.sbmttd.gov](http://www.sbmttd.gov) and at MTD Administrative offices.

8. **AT LARGE BOARD POSITION – (ACTION MAY BE TAKEN)**  
Board of Directors will consider appointment of Mr. Alberto Lapuz to complete the current term of the “At-large” board position vacated by Mr. Shelor.
9. **401(k) PLAN AMENDMENT– (ACTION MAY BE TAKEN–ATTACHMENT)**  
Staff requests that the Santa Barbara Metropolitan Transit District Profit Sharing and Salary Deferral Plan (401k Plan) be amended to include Transit Center Advisors/Customer Service Representatives eligible to participate in the 401k Retirement Plan for the 2023 Plan Year.
10. **FIRST QUARTER FINANCIAL REPORTS– (INFORMATIONAL)**  
Staff will present an update to the Board on the current financial outlook and the first quarter results for Fiscal Year 2022-23.
11. **FIRST QUARTER PERFORMANCE REPORTS – (INFORMATIONAL)**  
The Board of Directors will receive a report regarding performance reports for the first quarter of FY 2022-23.
12. **GENERAL MANAGER’S REPORT – (INFORMATIONAL)**  
The General Manager will report on any updates to district activities.
13. **OTHER BUSINESS AND REPORTS – (INFORMATIONAL)**  
The Board will report on other related public transit issues and committee meetings.
14. **ADJOURNMENT**

**AMERICANS WITH DISABILITIES ACT:** If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 805.963.3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



<b>BOARD OF DIRECTORS REPORT</b>
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<b>MEETING DATE:</b>	JANUARY 24, 2023	<b>AGENDA ITEM: #4</b>
<b>DEPARTMENT:</b>	ADMINISTRATION	
<b>TYPE:</b>	ACTION ITEM	
<b>PREPARED BY:</b>	JERRY ESTRADA	
<b>REVIEWED BY:</b>	GENERAL MANAGER	
<b>SUBJECT:</b>	STATUS REPORT ON THE COVID-19 STATE OF EMERGENCY	

**RECOMENDATION:**

Staff requests that the Board reconsider the circumstances of the COVID-19 State of Emergency:

1. Consider whether state or local officials continue to impose or recommend measures to promote social distancing;
2. Find that the MTD Board has reconsidered the circumstances of the state of emergency, and that State or local officials continue to impose or recommend measures to promote social distancing; and
3. Direct staff to continue to notice and hold hearings as remote hearings consistent with Government Code § 54953(e)(3).

**DISCUSSION:**

On January 5, 2022, Governor Gavin Newsom issued Executive Order N-1-22, which among other things set a date of April 1, 2022 for public agencies to transition back to public meetings held in full compliance with the Brown Act, including how remote participation is conducted. In September 2021, the California State Legislature passed, and the Governor signed, Assembly Bill 361 (Rivas, 2021) (AB 361), which amends the Government Code to allow Brown Act bodies to continue to meet remotely if certain elements are met. AB 361 took effect immediately, but does not supersede Executive Order N-1-22. It applies to all Brown Act boards, committees, and commissions.

On January 31, 2020, the Secretary of Health and Human Services (HHS) declared a public health emergency under section 319 of the Public Health Service Act (42 USC § 247d) in response to COVID-19. On March 13, 2020, the US President declared a national emergency concerning the COVID-19 pandemic, which has been extended until February 24, 2022. On March 4, 2020, Governor Newsom declared a state of emergency for conditions caused by COVID-19, which has been extended until March 31, 2022. On March 12, 2020, the Santa Barbara County Director of Emergency Services proclaimed a Local Emergency as a result of the COVID-19 and the Santa Barbara County Health Officer declared a Local Health Emergency, due to the imminent and proximate threat to public health from the introduction of COVID-19. Thereafter, on March 17,

<b>BOARD OF DIRECTORS REPORT</b>
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2020, the Santa Barbara County Board of Supervisors ratified the Proclamation of a Local Emergency and the Declaration of a Local Health Emergency, which remain in effect.

As of February 15, 2022, Santa Barbara County Public Health Officials continue to recommend utilizing teleconferencing options for public meetings as an effective social distancing measure to facilitate participation in public affairs and encourage participants to protect themselves and others from the COVID-19 disease (attached). As of January 12, 2023, the COVID-19 community transmission level is categorized as “low” in Santa Barbara County by the Centers for Disease Control & Prevention (CDC). As of January 12, 2023, the Santa Barbara County Public Health Department reports a case rate of 9.6 per 100,000 and a 6.8% test positivity rate. The County Health Officer and the California Department of Public Health continue to recommend all individuals wear a face covering in public indoor settings.

**ATTACHMENTS:**

- Health Officials AB 361 Social Distance Recommendation
- State of California Executive Order N-1-22

# ATTACHMENT A



## Public Health Administration

300 North San Antonio Road ♦ Santa Barbara, CA 93110-1316  
805/681-5100 ♦ FAX 805/681-5191

Van Do-Reynoso, MPH, PhD *Director*  
Suzanne Jacobson, CPA *Chief Financial Officer*  
Paige Batson, MA, PHN, RN *Deputy Director*  
Darrin Eisenbarth *Deputy Director*  
Dana Gamble, LCSW *Interim Deputy Director*  
Polly Baldwin, MD, MPH *Medical Director*  
Henning Ansorg, MD *Health Officer*

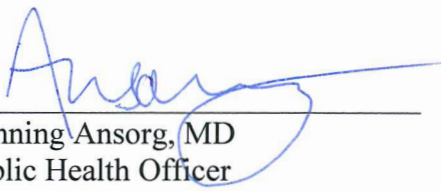
## HEALTH OFFICIALS AB 361 SOCIAL DISTANCE RECOMMENDATION

**Issued: September 28, 2021**

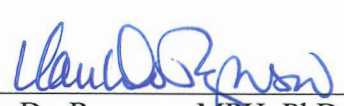
COVID-19 disease prevention measures, endorsed by the Centers for Disease Control and Prevention, include vaccinations, facial coverings, increased indoor ventilation, handwashing, and physical distancing (particularly indoors).

Since March 2020, local legislative bodies-such as commissions, committees, boards, and councils- have successfully held public meetings with teleconferencing as authorized by Executive Orders issued by the Governor. Using technology to allow for virtual participation in public meetings is a social distancing measure that may help control transmission of the SARS-CoV-2 virus. Public meetings bring together many individuals (both vaccinated and potentially unvaccinated), from multiple households, in a single indoor space for an extended time. For those at increased risk for infection, or subject to an isolation or quarantine order, teleconferencing allows for full participation in public meetings, while protecting themselves and others from the COVID-19 virus.

Utilizing teleconferencing options for public meetings is an effective and recommended social distancing measure to facilitate participation in public affairs and encourage participants to protect themselves and others from the COVID-19 disease. This recommendation is further intended to satisfy the requirement of the Brown Act (specifically Gov't Code Section 54953(e)(1)(A)), which allows local legislative bodies in the County of Santa Barbara to use certain available teleconferencing options set forth in the Brown Act.



Henning Ansorg, MD  
Public Health Officer  
County of Santa Barbara



Van Do-Reynoso, MPH, PhD  
Public Health Director  
County of Santa Barbara

**EXECUTIVE DEPARTMENT  
STATE OF CALIFORNIA**

**EXECUTIVE ORDER N-1-22**

**WHEREAS** on March 4, 2020, I proclaimed a State of Emergency to exist in California as a result of the threat of COVID-19; and

**WHEREAS** on March 12, 2021, I issued Executive Order N-25-20, paragraph 11, and on March 17, 2020, I issued Executive Order N-29-20, paragraph 3, waiving certain requirements that public meetings of state bodies occur in-person; and

**WHEREAS** on June 11, 2021, I issued Executive Order N-08-21 to roll back certain provisions of my COVID-19-related Executive Orders and to clarify that other provisions remained necessary to help California respond to, recover from, and mitigate the impacts of the COVID-19 pandemic; and

**WHEREAS** paragraph 42 of Executive Order N-08-21 specified that the waiver of requirements that public meetings of state bodies occur in-person would be valid through September 30, 2021; and

**WHEREAS** on September 16, 2021, I signed into law Assembly Bill 361 (AB 361), which amended the Government Code and Education Code to provide additional flexibility for state bodies to conduct public meetings via teleconference through January 31, 2022; and

**WHEREAS** since Thanksgiving, the statewide seven-day average case rate has increased by 805% and the number of COVID-19 hospitalized patients has increased by 154%; and

**WHEREAS** this surge is being driven by the recent emergence of the Omicron variant, which has recently been estimated to account for approximately 70% of cases sequenced nationally; and

**WHEREAS** early data suggest that the Omicron variant is more transmissible than the Delta variant; and

**WHEREAS** requiring large numbers of individuals to gather, and potentially travel long distances, for in-person public meetings could potentially, and unnecessarily, expose numerous people to COVID-19, further contribute to the ongoing surge in cases caused by the Omicron variant, compound disruptions to our economy, and undermine public health measures during the current State of Emergency; and

**WHEREAS** when the Legislature considered AB 361 this past fall, the Omicron variant had not emerged, and the virus had not demonstrated the ability to evade immunity; and

**WHEREAS** in light of the present surge in cases due to the Omicron variant, and to protect the public health and safety, it is necessary to temporarily extend the flexibilities for state bodies to conduct teleconferences under AB 361 beyond January 31, 2022, to provide state bodies the option of conducting public meetings remotely to reduce the risk of in-person exposure to members of the staff body, staff, and members of the public; and



**WHEREAS** under the provisions of Government Code section 8571, I find that strict compliance with the statutes specified in this Order would prevent, hinder, or delay appropriate actions to prevent and mitigate the effects of the COVID-19 pandemic.

**NOW, THEREFORE, I, GAVIN NEWSOM**, Governor of the State of California, in accordance with the authority vested in me by the State Constitution and statutes, and in particular, Government Code sections 8567, 8571, and 8627 do hereby issue the following Order to become effective immediately:

**IT IS HEREBY ORDERED THAT:**

1. The sunset dates in Education Code section 89305.6, subdivision (g), and Government Code section 11133, subdivision (g), are suspended until March 31, 2022.
2. This Order shall expire at 11:59 p.m. on April 1, 2022.

**I FURTHER DIRECT** that as soon as hereafter possible, this Order be filed in the Office of the Secretary of State and that widespread publicity and notice be given of this Order.

This Order is not intended to, and does not, create any rights or benefits, substantive or procedural, enforceable at law or in equity, against the State of California, its agencies, departments, entities, officers, employees, or any other person.

**IN WITNESS WHEREOF** I have hereunto set my hand and caused the Great Seal of the State of California to be affixed this 5th day of January 2022.



GAVIN NEWSOM  
Governor of California

**ATTEST:**

SHIRLEY WEBER, PH.D.  
Secretary of State



<b>BOARD OF DIRECTORS DRAFT MINUTES</b>
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**REGULAR MEETING**  
of the  
**BOARD OF DIRECTORS**  
of the  
**SANTA BARBARA METROPOLITAN TRANSIT DISTRICT**  
A Public Agency  
**Tuesday, November 15, 2022**  
**8:30 AM**  
**John G. Britton Auditorium**  
550 Olive Street, Santa Barbara, CA 93101

**1. CALL TO ORDER**

Chair Davis called the meeting to order at 8:30 AM.

**2. ROLL CALL OF THE BOARD MEMBERS**

Chair Davis reported that all members were present with the exception of Director Sarkar.

**3. REPORT REGARDING THE POSTING OF THE AGENDA**

Lilly Gomez, Marketing and Communications Coordinator and Interim Clerk of the Board reported that the agenda was posted on Thursday November 10, 2022, at MTD's Administrative office, mailed and emailed to those on the agenda list, and posted on MTD's website.

**4. STATUS REPORT ON THE COVID-19 STATE OF EMERGENCY (ACTION MAY BE TAKEN - ATTACHMENTS)**

The Board reconsidered the circumstances of the COVID-19 State of Emergency.

Vice Chair Tabor moved to approve staff's recommendation to continue to allow noticing and holding remote hearings, consistent with Government Code § 54953(e)(3). Director McQuary seconded the motion. Chair Davis held a roll call vote and the motion passed unanimously with one absent.

**CONSENT CALENDAR**

**5. APPROVAL OF PRIOR MINUTES - (ACTION MAY BE TAKEN)**

The Board of Directors was asked to approve the draft minutes for the meeting of November 1, 2022.

**6. CASH REPORTS - (ACTION MAY BE TAKEN)**

The Board of Directors was asked to review and approve the Cash Reports from October 22, 2022 through November 4, 2022.

Director Perotte moved to approve the consent calendar. Secretary Lemberger seconded the motion. Chair Davis held a roll call vote and the consent calendar was approved unanimously with one absent.



**THIS CONCLUDES THE CONSENT CALENDAR**

**7. PUBLIC COMMENT**

Mr. Howard Green commented that the Short Range Transit Plan did not have information regarding the Line 16 that he would have liked to see.

**8. TRANSIT AND INTERCITY RAIL CAPITAL PROGRAM (TIRCP) –SANTA BARBARA METROPOLITAN TRANSIT DISTRICT (MTD) - NEXT WAVE PROJECT UPDATE – (INFORMATIONAL)**

Planning and Marketing Manager, Hillary Blackerby provided a presentation to the Board on the California State Transportation Agency (CalSTA) award of 2022 Cycle 5 Transit and Intercity Rail Capital Program funding to MTD.

**9:00 AM TIME CERTAIN**

**9. AT-LARGE BOARD MEMBER POSITION – (INFORMATIONAL)**

The Board conducted interviews with Alberto Lapuz and Jacob Lesner-Buxton for the “At-large” Director position.

**ITEM 11 ADDRESSED OUT OF ORDER AT 9:31AM TO MEET TIME CERTAIN OF 9:45**

**11. CAPITALIZATION THRESHOLD INCREASE – (ACTION MAY BE TAKEN)**

Director of Finance, Nancy Tillie requested that the Santa Barbara Metropolitan Transit District Procurement Policy minimum Capitalization threshold increase from \$500 to \$1,000.

Secretary Lemberger moved to increase the minimum Capitalization threshold. Vice Chair Tabor seconded the motion. Chair Davis held a roll call vote and motion was approved unanimously with one absent.

**9:45 AM TIME CERTAIN**

**10. FY21-22 AUDITED FINANCIAL STATEMENTS AND REPORTS – (INFORMATIONAL - ATTACHMENTS)**

Vasquez & Company LLP Auditor, Roger Martinez presented to the board the draft FY 21-22 Audited Financial Statements and Reports.

**12. SANTA BARBARA METROPOLITAN TRANSIT DISTRICT NON-REPRESENTED EMPLOYEES SALARY RANGES – (ACTION MAY BE TAKEN-ATTACHMENTS)**

General Manager, Jerry Estrada recommended that the Board of Directors approve the Proposed Non-Represented Employee Salary Range Schedule 2023 (Exhibit A) and Proposed Non-Represented Positions and Annual Salary Ranges 2023 (Exhibit B), effective January 1, 2023.

Director Perotte moved to approve the Proposed Non-Represented Employee Salary Range Schedule 2023 (Exhibit A) and proposed Non-Represented Positions and Annual Salary Ranges 2023 (Exhibit B). Director McQuary seconded the motion. Chair Davis held a roll call vote and motion was approved unanimously with one absent.

<b>BOARD OF DIRECTORS DRAFT MINUTES</b>
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**13. TITLE VI PROGRAM: 2023 – 2025 – (ACTION MAY BE TAKEN-ATTACHMENT)**

Grants & Compliance Manager, Steve Maas recommended the Board approve Resolution number 2022-05 regarding the “Santa Barbara Metropolitan Transit District Title VI Program: 2023 - 2025”.

Chair Davis held a roll call vote and motion was approved unanimously with one absent to adopt resolution number 2022-05.

**14. GENERAL MANAGER’S REPORT – (INFORMATIONAL)**

General Manager Estrada provided an update on district activities.

**15. OTHER BUSINESS AND REPORTS – (INFORMATIONAL)**

No other business was discussed.

**16. RECESS TO CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION - (ACTION MAY BE TAKEN)**

The Board will meet in closed session, pursuant to Government Codes § 54957 and § 54954.5(e), to evaluate the performance of the District’s General Manager.

No public comments regarding the closed session item were made.

Chair Davis recessed the Board to Closed Session at 10:16 AM.

The Board reconvened from Closed Session at 10:41AM. Chair Davis reported that the Board of Directors gave General Manager Jerry Estrada a very positive performance evaluation with an adjusted salary of \$228,000 per year effective January 1, 2023.

**17. ADJOURNMENT**

Chair Davis recommended the Board adjourn the meeting in honor of Martha Almanza.

Director Perotte moved to adjourn the meeting in honor of Martha Almanza. Vice Chair Tabor seconded the motion.

Chair Davis held a roll call vote, motion, and adjournment was approved unanimously with one absent at 10:47am.



<b>BOARD OF DIRECTORS DRAFT MINUTES</b>
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**SPECIAL MEETING**  
of the  
**BOARD OF DIRECTORS**  
of the  
**SANTA BARBARA METROPOLITAN TRANSIT DISTRICT**  
A Public Agency  
**Tuesday, December 13, 2022**  
**8:30 AM**  
**John G. Britton Auditorium**  
550 Olive Street, Santa Barbara, CA 93101

**1. CALL TO ORDER**

Chair Dave Davis called the meeting to order at 8:30 AM.

**2. ROLL CALL OF THE BOARD MEMBERS**

Chair Davis reported that all members were present except Director McQuary.

**3. REPORT REGARDING POSTING OF AGENDA**

Lilly Gomez, Interim Clerk of the Board and Marketing and Community Relations Coordinator reported that the agenda was posted on Thursday, December 8, 2022, at MTD's Administrative office, mailed and emailed to those on the agenda list, and posted on MTD's website.

**4. STATUS REPORT ON THE COVID-19 STATE OF EMERGENCY (ACTION MAY BE TAKEN - ATTACHMENTS)**

The Board reconsidered the circumstances of the COVID-19 State of Emergency.

Secretary Lemberger moved to approve staff's recommendation to continue to allow noticing and holding remote hearings, consistent with Government Code § 54953(e)(3). Director Perotte seconded the motion. Chair Davis held a roll call vote and the consent calendar was approved unanimously.

**5. PUBLIC COMMENT**

No public comments were made.

**6. ADJOURNMENT**

The meeting was adjourned at 8:34 AM.

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**Santa Barbara Metropolitan Transit District**  
**Cash Report**  
**Board Meeting of December 9, 2022**  
**For the Period November 19, 2022 through December 2, 2022**

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**MONEY MARKET**

**Beginning Balance November 19, 2022** **\$4,167,436.97**

Property Tax Revenue	229,875.91
Passenger Fares	37,214.84
Miscellaneous Income	24,169.93
Accounts Receivable	20,463.60
Prepays & Advertising	3,964.00
<b>Total Deposits</b>	<b>315,688.28</b>

Bank & Credit Card Fees	(80.68)
Miscellaneous Transfers	(1,916.50)
401(k)/Pension Transfer	(28,788.08)
Payroll Taxes	(161,898.55)
Payroll	(361,536.78)
Accounts Payable	(845,508.24)
<b>Total Disbursements</b>	<b>(1,399,728.83)</b>

**Ending Balance** **\$3,083,396.42**

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**CASH INVESTMENTS**

LAIF Account	\$5,922,793.23
Money Market Account	3,083,396.42

**Total Cash Balance** **\$9,006,189.65**

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**SELF INSURED LIABILITY ACCOUNTS**

WC / Liability Reserves	(\$4,481,377.63)
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**Working Capital** **\$4,524,812.02**

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**Santa Barbara Metropolitan Transit District**  
**Cash Receipts of Accounts Receivable**

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<b>Date</b>	<b>Company</b>	<b>Description</b>	<b>Amount</b>
11/22/2022	Foodbank of Santa Barbara County	Advertising on Buses	1,982.00
11/22/2022	Moonlight Graphics/Mktg	Advertising on Buses	5,364.00
11/28/2022	SB School District	Passes/Token Sales	4,125.00
11/28/2022	SB School District	Passes/Token Sales	4,125.00
11/29/2022	City of SB Creeks Division	Advertising on Buses	300.00
11/29/2022	UCSB - Parking Services-7001	Passes/Passports Sales	2,836.00
11/29/2022	Wells Marketing, LLC	Advertising on Buses	1,731.60
<b>Total Accounts Receivable Paid During Period</b>			<b>\$20,463.60</b>

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**Santa Barbara Metropolitan Transit District**  
**Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
130919	11/23/2022	HENRY ANDREWS	RETIREE HEALTH REIMBURSEMENT	285.00	
130920	11/23/2022	ASBURY ENVIRONMENTAL SERVI	WASTE OIL RECYCLER	95.00	
130921	11/23/2022	JAMES BRACKETT	RETIREE HEALTH REIMBURSEMENT	178.00	
130922	11/23/2022	KARL BRETZ	RETIREE HEALTH REIMBURSEMENT	285.00	
130923	11/23/2022	ROBERT BURNHAM	RETIREE HEALTH REIMBURSEMENT	285.00	
130924	11/23/2022	CABRERA, RICARDO	RETIREE HEALTH REIMBURSEMENT	180.90	
130925	11/23/2022	GILBERT CALLES	RETIREE HEALTH REIMBURSEMENT	178.00	
130926	11/23/2022	MIKE CARDONA	RETIREE HEALTH REIMBURSEMENT	285.00	
130927	11/23/2022	STAN CISOWSKI	RETIREE HEALTH REIMBURSEMENT	1,710.00	
130928	11/23/2022	COMPLETE COACH WORKS	FLEET RENEWAL CAMPAIGN	479,277.32	
130929	11/23/2022	CROCKER REFRIGERATION & AIR	HVAC MAINTENANCE	1,055.12	
130930	11/23/2022	NANCY CURTIS	RETIREE HEALTH REIMBURSEMENT	222.86	
130931	11/23/2022	4 IMPRINT, INC.	EMPLOYEE RELATIONS	3,687.33	
130932	11/23/2022	FRONTIER CALIFORNIA INC.	TELEPHONE SERVICE	2,074.43	
130933	11/23/2022	GARY GLEASON	RETIREE HEALTH REIMBURSEMENT	247.95	
130934	11/23/2022	JILL GRISHAM	RETIREE HEALTH REIMBURSEMENT	285.00	
130935	11/23/2022	GOLETA SANITRY DISTRICT	UTILITIES	68.00	
130936	11/23/2022	JIM HAGGERTY	RETIREE HEALTH REIMBURSEMENT	479.80	
130937	11/23/2022	ALI HABIBI	RETIREE HEALTH REIMBURSEMENT	285.00	
130938	11/23/2022	RICHARD HARRIGAN	RETIREE HEALTH REIMBURSEMENT	122.00	
130939	11/23/2022	ROBERT HARTMAN, JR.	RETIREE HEALTH REIMBURSEMENT	276.98	
130940	11/23/2022	JAY DANIEL ROBERTSON	RETIREE HEALTH REIMBURSEMENT	285.00	
130941	11/23/2022	JAVIER JIMENEZ	RETIREE HEALTH REIMBURSEMENT	89.00	
130942	11/23/2022	LOUIS JONES	RETIREE HEALTH REIMBURSEMENT	89.00	
130943	11/23/2022	WILLIAM MORRIS	RETIREE HEALTH REIMBURSEMENT	230.80	
130944	11/23/2022	MULLEN & HENZELL	CALLE REAL PROJECT SERVICES	222.48	
130945	11/23/2022	O'REILLY AUTO PARTS DBA	BUS/SERVICE VEHICLE PARTS	66.10	
130946	11/23/2022	CARLOS ORNELAS	RETIREE HEALTH REIMBURSEMENT	243.00	
130947	11/23/2022	CAREY POINDEXTER	RETIREE HEALTH REIMBURSEMENT	285.00	
130948	11/23/2022	AL ROMERO SR.	RETIREE HEALTH REIMBURSEMENT	89.00	
130949	11/23/2022	SANTA BARBARA NEWSPRESS D	PUBLIC NOTICE ADS	147.50	
130950	11/23/2022	SANTA BARBARA COUNTY EHS	CHARGE READY CONFERENCE CALL	226.60	
130951	11/23/2022	SO. CAL. EDISON CO.	UTILITIES	9,058.47	
130952	11/23/2022	SOCALGAS	UTILITIES	559.67	
130953	11/23/2022	SB CITY OF-REFUSE/WATER	UTILITIES	714.93	
130954	11/23/2022	TREAS.TAX COLLECTOR,Harry E. H	PROPERTY TAXES	483.07	
130955	11/23/2022	TAC ENERGY LLC	RENEWABLE DIESEL	73,433.56	
130956	11/23/2022	JOHN J. VASQUEZ	RETIREE HEALTH REIMBURSEMENT	231.44	



Check #	Date	Company	Description	Amount	Voids
130957	11/23/2022	VC STAR / DESK SPINCO, INC	PUBLIC NOTICE ADS	208.40	
130958	11/23/2022	ALEXANDER YOUNG	RETIREE HEALTH REIMBURSEMENT	226.95	
130959	11/28/2022	RALPH'S GROCERY	SAFETY AWARDS	8,481.60	
130960	12/2/2022	ABC BUS COMPANIES INC	BUS PARTS	1,336.74	
130961	12/2/2022	AMERICAN MOVING PARTS, LLC	BUS PARTS	509.77	
130962	12/2/2022	AUTOZONE STORES LLC	BUS/SERVICE VEHICLE PARTS	21.73	
130963	12/2/2022	MARIO R. BEAS	HR CONSULTANT	12,360.00	
130964	12/2/2022	BYD COACH & BUS LLC	BUS PARTS	4,878.51	
130965	12/2/2022	CUMMINS SALES & SERVICE dba	BUS PARTS & REPAIRS	67,168.83	
130966	12/2/2022	CROSSLINE SUPPLY LLC	BUS PARTS	337.14	
130967	12/2/2022	COUNTY OF S.B.PUBLIC WORKS D	WASTE DISPOSAL	74.95	
130968	12/2/2022	EMERGENCY DRAIN SERVICES DB	DRAIN SERVICES	382.50	
130969	12/2/2022	EDM TECHNOLOGY, INC	BUS PASS PRINTING	4,075.00	
130970	12/2/2022	STATE OF CALIFORNIA	PAYROLL RELATED	687.85	V
130971	12/2/2022	GENFARE LLC	FAREBOX REPAIRS & PARTS	2,361.93	
130972	12/2/2022	GIBBS INTERNATIONAL INC	BUS PARTS	817.66	
130973	12/2/2022	GILLIG LLC	BUS PARTS	9,955.20	
130974	12/2/2022	GOODYEAR TIRE & RUBBER CO	BUS TIRE LEASE	276.85	
130975	12/2/2022	GRAINGER, INC.	SHOP/B&G SUPPLIES	1,589.75	
130976	12/2/2022	GUARDIAN-APPLETON (DENTAL I	DENTAL INSURANCE	4,410.64	
130977	12/2/2022	GUARDIAN-APPLETON (LIFE INS)	LIFE INSURANCE	996.52	
130978	12/2/2022	HAYWARD LUMBER	SHOP/B&G SUPPLIES	113.04	
130979	12/2/2022	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	379.46	
130980	12/2/2022	HR AUTOGLASS DBA	BUS PARTS/REPAIRS	250.00	
130981	12/2/2022	KOFF & ASSOCIATES, A DIVISION	PROFESSIONAL SERVICES	4,166.25	
130982	12/2/2022	LUMINATOR TECHNOLOGY GROU	BUS PARTS	3,967.40	
130983	12/2/2022	MC CORMIX CORP. (OIL)	LUBRICANTS	4,841.71	
130984	12/2/2022	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	2,011.15	
130985	12/2/2022	MEDICAL EYE SERVICES, INC.	VISION INSURANCE	447.74	
130986	12/2/2022	NATIONAL INTERSTATE INS INC.	LIABILITY INSURANCE	62,204.02	
130987	12/2/2022	PREVOST CAR (US) INC.	BUS/SERVICE VEHICLE PARTS	541.47	
130988	12/2/2022	O'REILLY AUTO PARTS DBA	BUS/SERVICE VEHICLE PARTS	192.27	
130989	12/2/2022	POWERSTRIDE BATTERY CO.	BATTERIES	901.33	
130990	12/2/2022	SANSUM CLINIC	MEDICAL EXAMS	245.00	
130991	12/2/2022	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	260.00	
130992	12/2/2022	SB LOCKSMITHS, INC.	B&G REPAIR & SUPPLIES	51.86	
130993	12/2/2022	SILVAS OIL CO., INC.	LUBRICANTS	1,519.07	
130994	12/2/2022	SEIFERT GRAPHICS, INC.	BUS PARTS	173.20	
130995	12/2/2022	SM TIRE, CORP.	BUS TIRE MOUNTING	328.00	
130996	12/2/2022	SMARDAN-HATCHER CO., INC	B&G REPAIRS & SUPPLIES	1,448.55	
130997	12/2/2022	SOUTHWEST LIFT & EQUIPMENT,	LIFT REPAIRS & SUPPLIES	742.21	

Check #	Date	Company	Description	Amount	Voids
130998	12/2/2022	STANTEC CONSULTING SERVICES	CONSULTING SERVICES	10,338.75	
130999	12/2/2022	SB CITY OF-REFUSE/WATER	UTILITIES	1,438.12	
131000	12/2/2022	THE MEDCENTER	MEDICAL EXAMS	2,775.00	
131001	12/2/2022	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	245.00	
131002	12/2/2022	TAC ENERGY LLC	RENEWABLE DIESEL	36,739.54	
131003	12/2/2022	VALLEY POWER SYSTEMS, INC.	BUS PARTS	418.99	
131004	12/2/2022	VALLEY POWER SYSTEMS, INC.	LUBRICANTS	442.17	
131005	12/2/2022	VASQUEZ & COMPANY LLP	ANNUAL AUDIT	6,000.00	
131006	12/2/2022	VEHICLE MAINTENANCE PROGRA	BUS PARTS	751.03	
131007	12/2/2022	VENTURA COUNTY OVERHEAD D	B&G REPAIRS & SUPPLIES	360.00	
131008	12/2/2022	VENTURA BREEZE	EMPLOYMENT ADS	510.00	
131009	12/2/2022	VERIZON WIRELESS	WIRELESS PHONES & AIM CELLULAR	394.08	
131010	12/2/2022	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	1,135.00	
131011	12/2/2022	STATE OF CALIFORNIA	PAYROLL RELATED	477.50	
131012	12/2/2022	RUIZ, ANTONIO	PAYROLL RELATED	210.35	
				<b>846,196.09</b>	
				<b>Current Cash Report Voided Checks:</b>	687.85
				<b>Prior Cash Report Voided Checks:</b>	0.00
				<b>Grand Total:</b>	<b>\$845,508.24</b>

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**Santa Barbara Metropolitan Transit District**  
**Cash Report**  
**Board Meeting of January 3, 2023**  
**For the Period December 3, 2022 through December 23, 2022**

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**MONEY MARKET**

**Beginning Balance December 3, 2022** **\$3,083,396.42**

Accounts Receivable	1,314,339.20
Passenger Fares	169,559.08
Interest Income	2,754.71
Prepays & Advertising	1,958.40
Miscellaneous Income	793.17
Measure A Transfer	.71
<b>Total Deposits</b>	<b>1,489,405.27</b>

Bank & Credit Card Fees	(4,313.55)
Miscellaneous Transfers	(11,699.85)
401(k)/Pension Transfer	(29,220.35)
Workers' Compensation	(40,556.02)
Payroll Taxes	(161,663.91)
Payroll	(352,214.12)
Accounts Payable	(1,279,021.16)
<b>Total Disbursements</b>	<b>(1,878,688.96)</b>

**Ending Balance** **\$2,694,112.73**

**CASH INVESTMENTS**

LAIF Account	\$5,922,793.23
Money Market Account	2,694,112.73

**Total Cash Balance** **\$8,616,905.96**

**SELF INSURED LIABILITY ACCOUNTS**

WC / Liability Reserves	(\$4,571,895.50)
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**Working Capital** **\$4,045,010.46**

**Santa Barbara Metropolitan Transit District**  
**Cash Receipts of Accounts Receivable**

<b>Date</b>	<b>Company</b>	<b>Description</b>	<b>Amount</b>
12/5/2022	CA Transportation Commission	Bus Passes	30.00
12/5/2022	Idea Engineering, Inc.	Advertising on Buses	0.30
12/6/2022	Local Transportation Fund	SB 325 - Nov 2022	983,541.96
12/6/2022	Measure A, Section 3 LSTI	Measure A Funds - Nov 2022	288,640.34
12/7/2022	True Media LLC/Cottage Health	Advertising on Buses	1,054.80
12/12/2022	Caltrans Sustainable Trans. Plan.	FTA Operating Assistance - FY23 Q1	21,293.30
12/12/2022	SB School District	Passes/Token Sales	2,640.00
12/13/2022	Goodwin & Thyne Properties	Advertising on Buses	520.00
12/14/2022	SB School District	Passes/Token Sales	2,475.00
12/14/2022	SB School District	Passes/Token Sales	6,675.00
12/14/2022	UCSB - Parking Services-7001	Passes/Passports Sales	2,784.00
12/20/2022	LOSSAN Rail Corridor Agency	LOSSAN Contract Revenue	559.50
12/21/2022	SB School District	Passes/Token Sales	4,125.00
<b>Total Accounts Receivable Paid During Period</b>			<b>\$1,314,339.20</b>

**Santa Barbara Metropolitan Transit District**  
**Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
130836	11/10/2022	JERRY ESTRADA	REIMBURSEMENT - MILEAGE	359.25	V
131013	12/8/2022	ABC BUS COMPANIES INC	BUS PARTS	3,672.60	
131014	12/8/2022	ALBERTO CALVILLO	RETIREE HEALTH REIMURSEMENT	467.64	
131015	12/8/2022	AMERICAN MOVING PARTS, LLC	BUS PARTS	19.55	
131016	12/8/2022	HENRY ANDREWS	RETIREE HEALTH REIMBURSEMENT	285.00	
131017	12/8/2022	ASBURY ENVIRONMENTAL SERVI	WASTE OIL RECYCLER	95.00	
131018	12/8/2022	JAMES BRACKETT	RETIREE HEALTH REIMBURSEMENT	178.00	
131019	12/8/2022	KARL BRETZ	RETIREE HEALTH REIMBURSEMENT	285.00	
131020	12/8/2022	ROBERT BURNHAM	RETIREE HEALTH REIMBURSEMENT	285.00	
131021	12/8/2022	CABRERA, RICARDO	RETIREE HEALTH REIMBURSEMENT	2,751.23	
131022	12/8/2022	GILBERT CALLES	RETIREE HEALTH REIMBURSEMENT	178.00	
131023	12/8/2022	CALIFORNIA SPECIAL DISTRICTS	MEMBERSHIP	1,881.00	
131024	12/8/2022	CALSTART, INC.	MEMBERSHIP	7,927.62	
131025	12/8/2022	MIKE CARDONA	RETIREE HEALTH REIMBURSEMENT	285.00	
131026	12/8/2022	STAN CISOWSKI	RETIREE HEALTH REIMBURSEMENT	285.00	
131027	12/8/2022	COMPLETE COACH WORKS	FLEET RENEWAL CAMPAIGN	50,708.94	
131028	12/8/2022	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	155.44	
131029	12/8/2022	CROCKER REFRIGERATION & AIR	HVAC MAINTENANCE	927.85	
131030	12/8/2022	CUMMINS SALES & SERVICE dba	BUS PARTS & REPAIRS	104.94	
131031	12/8/2022	NANCY CURTIS	RETIREE HEALTH REIMBURSEMENT	299.30	
131032	12/8/2022	CROSSLINE SUPPLY LLC	BUS PARTS	878.70	
131033	12/8/2022	ALLIANT POWER DBA	BUS PARTS	1,295.31	
131034	12/8/2022	DOCUPRODUCTS CORPORATION	COPIER MAINTENANCE/SUPPLIES	111.03	
131035	12/8/2022	ESP LOCKSMITH DBA	B&G REPAIRS & SUPPLIES	120.00	
131036	12/8/2022	JERRY ESTRADA	REIMBURSEMENT - MILEAGE	181.25	
131037	12/8/2022	FAUVER, LARGE, ARCHBALD&SPR	LEGAL COUNSEL	32,892.80	
131038	12/8/2022	FEDEX dba	FREIGHT CHARGES	32.77	
131039	12/8/2022	GIBBS INTERNATIONAL INC	BUS PARTS	621.30	
131040	12/8/2022	GILLIG LLC	BUS PARTS	819.93	
131041	12/8/2022	GARY GLEASON	RETIREE HEALTH REIMBURSEMENT	247.95	
131042	12/8/2022	GOGETTERS, LLC DBA	COURIER SERVICES	200.00	
131043	12/8/2022	GRAFFITI SHIELD, INC	GRAFFITI GUARDS TOOL KIT	373.33	
131044	12/8/2022	GRAINGER, INC.	SHOP/B&G SUPPLIES	1,020.33	
131045	12/8/2022	JILL GRISHAM	RETIREE HEALTH REIMBURSEMENT	285.00	
131046	12/8/2022	ALI HABIBI	RETIREE HEALTH REIMBURSEMENT	285.00	
131047	12/8/2022	RICHARD HARRIGAN	RETIREE HEALTH REIMBURSEMENT	147.00	
131048	12/8/2022	ROBERT HARTMAN, JR.	RETIREE HEALTH REIMBURSEMENT	276.98	
131049	12/8/2022	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	27.15	

Check #	Date	Company	Description	Amount	Voids
131050	12/8/2022	DONALD JACKSON	RETIREE HEALTH REIMBURSEMENT	356.00	
131051	12/8/2022	JAVIER JIMENEZ	RETIREE HEALTH REIMBURSEMENT	356.00	
131052	12/8/2022	JOHNSON CONTROLS FIRE PROTE	FIRE ALARM SERVICES	900.00	
131053	12/8/2022	MONTE KIMZEY	RETIREE HEALTH REIMBURSEMENT	336.00	
131054	12/8/2022	LINDA LEE LACKEY	RETIREE HEALTH REIMBURSEMENT	855.00	
131055	12/8/2022	MAYAN LANDSCAPING	LANDSCAPE MAINTENANCE SERVICE	3,420.00	
131056	12/8/2022	MC CORMIX CORP. (OIL)	LUBRICANTS	1,620.57	
131057	12/8/2022	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	1,708.07	
131058	12/8/2022	MCMASTER-CARR SUPPLY CO.	SHOP/B&G SUPPLIES	255.06	
131059	12/8/2022	MISSION LINEN SUPPLY, INC	UNIFORM & LINEN SERVICE	1,512.92	
131060	12/8/2022	MOUNTAIN SPRING WATER	SHOP & OFFICE SUPPLIES	925.20	
131061	12/8/2022	WILLIAM MORRIS	RETIREE HEALTH REIMBURSEMENT	230.80	
131062	12/8/2022	MUNOZ JANITORIAL	JANITORIAL/DISINFECTANT SERVICE	16,920.00	
131063	12/8/2022	NEWEGG BUSINESS, INC	IT EQUIPMENT & SUPPLIES	919.46	
131064	12/8/2022	O'REILLY AUTO PARTS DBA	BUS/SERVICE VEHICLE PARTS	175.77	
131065	12/8/2022	CARLOS ORNELAS	RETIREE HEALTH REIMBURSEMENT	243.00	
131066	12/8/2022	CAREY POINDEXTER	RETIREE HEALTH REIMBURSEMENT	285.00	
131067	12/8/2022	REPUBLIC ELEVATOR, INC	ELEVATOR MAINTENANCE	182.95	
131068	12/8/2022	AL ROMERO SR.	RETIREE HEALTH REIMBURSEMENT	89.00	
131069	12/8/2022	SAFETY-KLEEN CORPORATION	SHOP SUPPLIES	521.23	
131070	12/8/2022	SILVAS OIL CO., INC.	LUBRICANTS	1,222.29	
131071	12/8/2022	SM TIRE, CORP.	BUS TIRE MOUNTING	222.00	
131072	12/8/2022	SMART & FINAL	OFFICE/MEETING SUPPLIES	29.85	
131073	12/8/2022	SO. CAL. EDISON CO.	UTILITIES	6,206.57	
131074	12/8/2022	ROBIN SORIA	RETIREE HEALTH REIMBURSEMENT	690.00	
131075	12/8/2022	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	510.50	
131076	12/8/2022	SB CITY OF-REFUSE/WATER	UTILITIES	2,075.45	
131077	12/8/2022	THE COUNTRY MEAT MARKET IN	HOLIDAY LUNCHEON	5,135.18	
131078	12/8/2022	TAC ENERGY LLC	RENEWABLE DIESEL	36,776.13	
131079	12/8/2022	ULINE, INC	OFFICE FURNITURE	782.19	
131080	12/8/2022	UNITED PARCEL SERVICE, INC.	FREIGHT CHARGES	689.81	
131081	12/8/2022	J.C.M. AND ASSOCIATES INC.	UNIFORMS	974.59	
131082	12/8/2022	U.S. BANK CORP. PAYMENT SYST	CREDIT CARD PURCHASES	6,008.52	
131083	12/8/2022	VALLEY POWER SYSTEMS, INC.	BUS PARTS	107.36	
131084	12/8/2022	VALLEY POWER SYSTEMS, INC.	LUBRICANTS	372.49	
131085	12/8/2022	VEHICLE MAINTENANCE PROGRA	BUS PARTS	364.95	
131086	12/8/2022	ALEXANDER YOUNG	RETIREE HEALTH REIMBURSEMENT	235.79	
131087	12/16/2022	ABC BUS COMPANIES INC	BUS PARTS	2,027.84	
131088	12/16/2022	AMERICAN MOVING PARTS, LLC	BUS PARTS	1,113.77	
131089	12/16/2022	BNS ELECTRONICS, INC.	SANTA YNEZ SITE RENTAL	322.50	
131090	12/16/2022	BYD MOTORS LLC	CAPITAL LEASE PAYMENT	31,625.22	



Check #	Date	Company	Description	Amount	Voids
131091	12/16/2022	CENTRAL COAST TANK TESTING	TANK TESTS	130.00	
131092	12/16/2022	COMMUNITY RADIO, INC.	GIBRALTAR SITE RENTAL	289.44	
131093	12/16/2022	COMPLETE COACH WORKS	FLEET RENEWAL CAMPAIGN	238,193.32	
131094	12/16/2022	CINTAS CORPORATION	FIRST AID SUPPLIES	82.56	
131095	12/16/2022	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	513.07	
131096	12/16/2022	CUMMINS SALES & SERVICE dba	BUS PARTS & REPAIRS	1,098.38	
131097	12/16/2022	CROSSLINE SUPPLY LLC	BUS PARTS	984.19	
131098	12/16/2022	ALLIANT POWER DBA	BUS PARTS	5,729.93	
131099	12/16/2022	DUNN EDWARDS CORPORATION	B&G SUPPLIES	58.91	
131100	12/16/2022	EASY LIFT TRANSPORTATION, IN	MONTHLY ADA SUBSIDY	88,399.00	
131101	12/16/2022	ECO-T TIRE & RETREADING, LLC	BUS TIRE MOUNTING	700.65	
131102	12/16/2022	EMERGENCY DRAIN SERVICES DB	DRAIN SERVICES	579.46	
131103	12/16/2022	EVERSHADE LLC DBA	STEAM CLEANING TC/EXPRESS ZONE	2,900.00	
131104	12/16/2022	FAUVER, LARGE, ARCHBALD&SPR	LEGAL COUNSEL	38,792.92	
131105	12/16/2022	STATE OF CALIFORNIA	PAYROLL RELATED	477.50	
131106	12/16/2022	GIBBS INTERNATIONAL INC	BUS PARTS	1,291.39	
131107	12/16/2022	GILLIG LLC	BUS PARTS	4,511.77	
131108	12/16/2022	GOLETA WATER DISTRICT	UTILITIES	215.80	
131109	12/16/2022	GRAINGER, INC.	SHOP/B&G SUPPLIES	50.24	
131110	12/16/2022	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	531.02	
131111	12/16/2022	IMPULSE ADVANCED COMMUNIC	INTERNET	400.00	
131112	12/16/2022	KIMBALL MIDWEST	SHOP SUPPLIES	747.76	V
131113	12/16/2022	LANSPEED DBA	IT SERVICES	2,898.30	
131114	12/16/2022	NATIONAL TESTING NETWORK, I	DRIVER TRAINING	1,180.00	
131115	12/16/2022	PREVOST CAR (US) INC.	BUS/SERVICE VEHICLE PARTS	226.22	
131116	12/16/2022	ROBERT HALF	TEMPORARY LABOR	9,014.00	
131117	12/16/2022	SANSUM CLINIC	MEDICAL EXAMS	135.00	
131118	12/16/2022	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	260.00	
131119	12/16/2022	SB LOCKSMITHS, INC.	B&G REPAIR & SUPPLIES	23.90	
131120	12/16/2022	SPECIAL DISTRICT RISK MGMT	HEALTH INSURANCE	60,956.43	
131121	12/16/2022	SMITTY'S TOWING SERVICE D	TOWING SERVICES	270.00	
131122	12/16/2022	SANTA BARBARA COUNTY EHS	CHARGE READY CONFERENCE CALLS	1,730.40	
131123	12/16/2022	SOAP MAN DISTRIBUTIN DBA	BUS CLEANING SUPPLIES	130.50	
131124	12/16/2022	TEAMSTERS MISC SECURITY TRU	UNION MEDICAL INSURANCE	192,967.00	
131125	12/16/2022	TEAMSTERS PENSION TRUST	UNION PENSION	80,917.53	
131126	12/16/2022	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	9,368.00	
131127	12/16/2022	TAC ENERGY LLC	RENEWABLE DIESEL	73,525.23	
131128	12/16/2022	VALLEY POWER SYSTEMS, INC.	BUS PARTS	286.54	
131129	12/16/2022	VERIZON WIRELESS	WIRELESS PHONES & AIM CELLULAR	1,343.95	
131130	12/16/2022	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	2,417.94	
131131	12/16/2022	WURTH USA WEST INC.	SHOP SUPPLIES	389.08	

Check #	Date	Company	Description	Amount	Voids
131132	12/22/2022	ABC BUS COMPANIES INC	BUS PARTS	1,217.87	
131133	12/22/2022	AMERICAN MOVING PARTS, LLC	BUS PARTS	1,715.22	
131134	12/22/2022	BYD COACH & BUS LLC	BUS PARTS	146.15	
131135	12/22/2022	CENTRAL COAST CIRCULATION, L	BUS BOOK DISTRIBUTION	627.00	
131136	12/22/2022	COMPLETE COACH WORKS	FLEET RENEWAL CAMPAIGN	30,502.98	
131137	12/22/2022	CINTAS CORPORATION	FIRST AID SUPPLIES	456.94	
131138	12/22/2022	CUMMINS SALES & SERVICE dba	BUS PARTS & REPAIRS	64,313.51	
131139	12/22/2022	DENMUN OFFICE SOLUTIONS DB	IT CONTRACT SERVICES	7,932.50	
131140	12/22/2022	ALLIANT POWER DBA	BUS PARTS	764.32	
131141	12/22/2022	EDWARDS CONSTRUCTION GROU	CHARGE READY BRIDGE	30,640.36	
131142	12/22/2022	ESP LOCKSMITH DBA	B&G REPAIRS & SUPPLIES	597.04	
131143	12/22/2022	FEDEX dba	FREIGHT CHARGES	43.22	
131144	12/22/2022	FRONTIER CALIFORNIA INC.	TELEPHONE SERVICE	2,128.42	
131145	12/22/2022	GENFARE LLC	FAREBOX REPAIRS & PARTS	671.54	
131146	12/22/2022	GIBBS INTERNATIONAL INC	BUS PARTS	668.83	
131147	12/22/2022	GILLIG LLC	BUS PARTS	2,082.06	
131148	12/22/2022	HAYWARD LUMBER	SHOP/B&G SUPPLIES	249.36	
131149	12/22/2022	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	180.69	
131150	12/22/2022	I-NETT	PHONE SYSTEM MAINTENANCE CONT	271.66	
131151	12/22/2022	I/O CONTROLS CORPORATION	HAMS SOFTWARE FOR BYD BUSES	8,400.00	
131152	12/22/2022	KIMBALL MIDWEST	SHOP SUPPLIES	474.76	
131153	12/22/2022	LNI CUSTOM MANUFACTURING, I	BUS SHELTERS	33,922.97	
131154	12/22/2022	PREVOST CAR (US) INC.	BUS/SERVICE VEHICLE PARTS	206.11	
131155	12/22/2022	O'REILLY AUTO PARTS DBA	BUS/SERVICE VEHICLE PARTS	28.46	
131156	12/22/2022	ROBERT HALF	TEMPORARY LABOR	688.00	
131157	12/22/2022	SANTA BARBARA FASTENERS, IN	SHOP SUPPLIES	77.85	
131158	12/22/2022	SO. CAL. EDISON CO.	UTILITIES	6,490.99	
131159	12/22/2022	SOCALGAS	UTILITIES	2,244.87	
131160	12/22/2022	STANTEC CONSULTING SERVICES	CONSULTING SERVICES	15,158.25	
131161	12/22/2022	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	167.63	
131162	12/22/2022	SB CITY OF-REFUSE/WATER	UTILITIES	714.93	
131163	12/22/2022	J.C.M. AND ASSOCIATES INC.	UNIFORMS	1,094.74	
131164	12/22/2022	VAPOR BUS INTERNATIONAL DBA	BUS PARTS	226.28	
131165	12/22/2022	VERIZON WIRELESS	WIRELESS PHONES & AIM CELLULAR	392.36	
				<b>1,280,128.17</b>	
				<b>Current Cash Report Voided Checks:</b>	747.76
				<b>Prior Cash Report Voided Checks:</b>	359.25
				<b>Grand Total:</b>	<b>\$1,279,021.16</b>

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**Santa Barbara Metropolitan Transit District**  
**Cash Report**  
**Board Meeting of January 17, 2023**  
**For the Period December 24, 2022 through January 6, 2023**

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**MONEY MARKET**

**Beginning Balance December 24, 2022** **\$2,694,112.73**

Accounts Receivable	860,675.83
Property Tax Revenue	585,410.29
Passenger Fares	60,991.27
Prepays & Advertising	9,428.00
Miscellaneous Income	425.58
<b>Total Deposits</b>	<b>1,516,930.97</b>

Bank & Credit Card Fees	(71.47)
Miscellaneous Transfers	(1,326.43)
401(k)/Pension Transfer	(27,486.32)
Payroll Taxes	(178,062.09)
Payroll	(378,061.82)
Accounts Payable	(407,067.83)
<b>Total Disbursements</b>	<b>(992,075.96)</b>

**Ending Balance** **\$3,218,967.74**

**CASH INVESTMENTS**

LAIF Account	\$5,922,793.23
Money Market Account	3,218,967.74

**Total Cash Balance** **\$9,141,760.97**

**SELF INSURED LIABILITY ACCOUNTS**

WC / Liability Reserves	(\$4,566,353.06)
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**Working Capital** **\$4,575,407.91**

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**Santa Barbara Metropolitan Transit District**  
**Cash Receipts of Accounts Receivable**

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<b>Date</b>	<b>Company</b>	<b>Description</b>	<b>Amount</b>
12/28/2022	UCSB Bookstore	Passes/Passport Sales	7,400.00
12/29/2022	Cottage Hospital	Passes/Token Sales	787.50
12/30/2022	California Energy Commission	CEC Reimbursement	7,927.62
1/4/2023	Outdoor24 (SCE)	Advertising on Buses	5,250.00
1/5/2023	Local Transportation Fund	SB 325 - Dec 2022	833,946.71
1/5/2023	Moonlight Graphics/Mktg	Advertising on Buses	5,364.00
<b>Total Accounts Receivable Paid During Period</b>			<b>\$860,675.83</b>

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Check #	Date	Company	Description	Amount	Voids
				<b>407,127.83</b>	
			Current Cash Report Voided Checks:	0.00	
			Prior Cash Report Voided Checks:	60.00	
			<b>Grand Total:</b>	<b>\$407,067.83</b>	

**Santa Barbara Metropolitan Transit District**  
**Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
129536	5/12/2022	CHUCK MCQUARY	DIRECTOR FEES	60.00	V
131167	12/30/2022	BRINK'S INCORPORATED	ARMORED TRANSPORTATION SERVIC	766.41	
131168	12/30/2022	MARIO R. BEAS	HR CONSULTANT	1,080.00	
131169	12/30/2022	BROWN & BROWN INSURANCE SE	D&O AND EPLI INSURANCE	104,482.29	
131170	12/30/2022	COASTAL HOUSING PARTNERSHIP	MEMBERSHIP DUES	2,000.00	
131171	12/30/2022	COMPLETE COACH WORKS	FLEET RENEWAL CAMPAIGN	49,607.77	
131172	12/30/2022	CUMMINS SALES & SERVICE dba	ENGINES & AFTERTREATMENT	64,240.18	
131173	12/30/2022	DAVID DAVIS JR.	DIRECTOR FEES	180.00	
131174	12/30/2022	DOCUPRODUCTS CORPORATION	COPIER MAINTENANCE/SUPPLIES	419.17	
131175	12/30/2022	FEDEX dba	FREIGHT CHARGES	79.86	
131176	12/30/2022	STATE OF CALIFORNIA	PAYROLL RELATED	477.50	
131177	12/30/2022	INTELLICORP RECORD INC.	PRE-EMPLOYMENT CHECK	119.20	
131178	12/30/2022	JENNIFER LEMBERGER	DIRECTOR FEES	300.00	
131179	12/30/2022	CHUCK MCQUARY	DIRECTOR FEES	180.00	
131180	12/30/2022	NATIONAL DRIVE	PAYROLL DEDUCTION	33.00	
131181	12/30/2022	NATIONAL TESTING NETWORK, I	DRIVER TRAINING	135.00	
131182	12/30/2022	O'REILLY AUTO PARTS DBA	BUS/SERVICE VEHICLE PARTS	549.42	
131183	12/30/2022	PAULA A. PEROTTE	DIRECTOR FEES	300.00	
131184	12/30/2022	PETTY CASH - MANNY CASTANON	MISC. PURCHASES	256.94	
131185	12/30/2022	SANSUM CLINIC	MEDICAL EXAMS	1,280.00	
131186	12/30/2022	SARKAR, ARJUN	DIRECTOR FEES	120.00	
131187	12/30/2022	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	260.00	
131188	12/30/2022	SO. CAL. EDISON CO.	UTILITIES	1,626.43	
131189	12/30/2022	SOCALGAS	UTILITIES	56.44	
131190	12/30/2022	STANTEC ARCHITECTURE INC.	FACILITIES A&E SERVICES	1,561.00	
131191	12/30/2022	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	893.25	
131192	12/30/2022	DAVID T. TABOR	DIRECTOR FEES	180.00	
131193	12/30/2022	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	250.00	
131194	12/30/2022	UNITED WAY OF SB	PAYROLL DEDUCTION	45.00	
131195	12/30/2022	J.C.M. AND ASSOCIATES INC.	UNIFORMS	63.91	
131196	12/30/2022	YACO SCHOLARSHIP FUND	PAYROLL DEDUCTION	50.00	
131197	1/5/2023	ABC BUS COMPANIES INC	BUS PARTS	3,233.82	
131198	1/5/2023	AMERICAN MOVING PARTS, LLC	BUS PARTS	689.17	
131199	1/5/2023	BNS ELECTRONICS, INC.	SANTA YNEZ SITE RENTAL	414.95	
131200	1/5/2023	CALACT	SEMINAR	1,220.00	
131201	1/5/2023	CALIFORNIA TRANSIT ASSOCIATI	ANNUAL MEMBERSHIP DUES	13,000.00	
131202	1/5/2023	CENTRAL COAST CIRCULATION, L	BUS BOOK DISTRIBUTION	627.00	
131203	1/5/2023	COMMUNITY RADIO, INC.	GIBRALTAR SITE RENTAL	304.70	



Check #	Date	Company	Description	Amount	Voids
131204	1/5/2023	JESUS CONTRERAS	REIMBURSEMENT DMV/VTT	60.00	
131205	1/5/2023	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	155.44	
131206	1/5/2023	CROCKER REFRIGERATION & AIR	HVAC MAINTENANCE	140.00	
131207	1/5/2023	CUMMINS SALES & SERVICE dba	ENGINES & AFTERTREATMENT	5,089.29	
131208	1/5/2023	ALLIANT POWER DBA	BUS PARTS	1,799.66	
131209	1/5/2023	DOCUPRODUCTS CORPORATION	COPIER MAINTENANCE/SUPPLIES	208.33	
131210	1/5/2023	ESP LOCKSMITH DBA	B&G REPAIRS & SUPPLIES	270.00	
131211	1/5/2023	EVERSHADE LLC DBA	STEAM CLEANING TC/EXPRESS ZONE	190.00	
131212	1/5/2023	FIDELITY SECURITY LIFE INS. CO	VISION INSURANCE	435.54	
131213	1/5/2023	GOGETTERS, LLC DBA	COURIER SERVICES	110.00	
131214	1/5/2023	GRAPHICINK	PRINTING SERVICES	978.75	
131215	1/5/2023	GUARDIAN-APPLETON (DENTAL I	DENTAL INSURANCE	4,629.62	
131216	1/5/2023	GUARDIAN-APPLETON (LIFE INS)	LIFE INSURANCE	994.55	
131217	1/5/2023	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	91.76	
131218	1/5/2023	IMPULSE ADVANCED COMMUNIC	INTERNET	400.00	
131219	1/5/2023	MAYAN LANDSCAPING	LANDSCAPE MAINTENANCE SERVICE	4,140.00	
131220	1/5/2023	MISSION LINEN SUPPLY, INC	UNIFORM & LINEN SERVICE	1,851.51	
131221	1/5/2023	MUNOZ JANITORIAL	JANITORIAL/DISINFECTANT SERVICE	18,320.00	
131222	1/5/2023	NEWEGG BUSINESS, INC	IT EQUIPMENT & SUPPLIES	1,141.24	
131223	1/5/2023	CIPRIANO OCAMPO	TOOL ALLOWANCE	1,100.00	
131224	1/5/2023	PITNEY BOWES INC	POSTAGE METER QTRLY CHARGES	146.81	
131225	1/5/2023	SANTA BARBARA NEWSPRESS D	ROUTE SCHEDULES	14,349.07	
131226	1/5/2023	SMITTY'S TOWING SERVICE D	TOWING SERVICES	495.00	
131227	1/5/2023	SANTA BARBARA COUNTY EHS	CHARGE READY CONFERENCE CALL	61.80	
131228	1/5/2023	SO. CAL. EDISON CO.	UTILITIES	6,103.97	
131229	1/5/2023	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	107.27	
131230	1/5/2023	SWRCB ACCOUNTING OFFICE	STORM WATER PERMITS	3,476.00	
131231	1/5/2023	STARWIND SOFTWARE, INC.	COMPUTER SUPPLIES	7,952.54	
131232	1/5/2023	SB CITY OF-REFUSE/WATER	UTILITIES	2,214.73	
131233	1/5/2023	SWIFTLY, INC.	TRANSIT DASHBOARDS	58,212.00	
131234	1/5/2023	THE MEDCENTER	MEDICAL EXAMS	900.00	
131235	1/5/2023	TRAPEZE SOFTWARE GROUP, INC.	ANNUAL SOFTWARE LICENSE FEES	7,070.00	
131236	1/5/2023	J.C.M. AND ASSOCIATES INC.	UNIFORMS	259.93	
131237	1/5/2023	U.S. BANK CORP. PAYMENT SYST	CREDIT CARD PURCHASES	10,067.34	
131238	1/5/2023	DONALD WARNER	TOOL ALLOWANCE	1,100.00	
131239	1/5/2023	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	1,423.27	



<b>BOARD OF DIRECTORS REPORT</b>
----------------------------------

**MEETING DATE:** JANUARY 24, 2023

**AGENDA ITEM: #8**

**DEPARTMENT:** ADMINISTRATION

**TYPE:** ACTION ITEM

**PREPARED BY:** JERRY ESTRADA

\_\_\_\_\_  
*Signature*

**REVIEWED BY:** GENERAL MANAGER

\_\_\_\_\_  
*Signature*

**SUBJECT:** AT-LARGE BOARD MEMBER POSITION

**RECOMMENDATION:**

That the Board of Directors appoint Mr. Alberto Lapuz to complete the current term of the "At-large" board position vacated by Mr. Shelor.

**DISCUSSION:**

In November, the Board of Directors conducted interviews of two of the three applicants that submitted their interest in the "At-large" Director position consistent with the requirements outlined for consideration. Following the two interviews, the Board referred the matter back to the ad-hoc committee to recommend further action.

The ad hoc committee met and considered allowing the position to remain vacant and have staff re-issue the solicitation closer to the start of the full term this summer. Ultimately, the ad hoc committee decided to recommend that Mr. Alberto Lapuz be selected to fill the final few months of the vacant "At-large" board position term.



## BOARD OF DIRECTORS REPORT

**MEETING DATE:** JANUARY 24, 2023

**AGENDA ITEM: 9**

**DEPARTMENT:** FINANCE

**TYPE:** ACTION ITEM

**PREPARED BY:** NANCY TILLIE

\_\_\_\_\_  
*Signature*

**REVIEWED BY:** GENERAL MANAGER

\_\_\_\_\_  
*Signature*

**SUBJECT:** 401(k) PLAN AMENDMENT

### RECOMMENDATION

Staff requests that the Santa Barbara Metropolitan Transit District Profit Sharing and Salary Deferral Plan (401k Plan) be amended to include Transit Center Advisors/Customer Service Representatives eligible to participate in the 401k Retirement Plan for the 2023 Plan Year.

### DISCUSSION

The Retirement Plan Committee met in December to elect new members to the Plan Committee, discuss 401k Plan amendments, schedule employee education meetings for 401(k) and 457(b) eligible employees, receive a market update and investment reviews.

The Director of Finance and Administration was added to the Plan Committee and the Materials Manager confirmed his interest in continuing to serve on the committee.

Plan advisors reported the current Santa Barbara Metropolitan Transit District Profit Sharing and Salary Deferral Plan (401k Retirement Plan) specifically excludes Transit Center Advisors/Customer Service Representatives. There was no documented reason or recollection why the classification of staff was excluded. The Committee voted in favor of amending the SBMTD 401k Retirement Plan to remove the exclusion of the Transit Advisors/Customer Service Representatives from the plan.

Multiple times were agreed upon to provide employee education meetings so most scheduled shifts can have an opportunity to attend, during the week of January 26. Sessions will be recorded to permit for staff who are unable to attend and advisors will make themselves available to meet individually with employees.

### IMPACT ON BUDGET, FUNDING AND ACCOUNTING

The FY 2022-23 operating expense budget was devoid of a pension contribution for Transit Center Advisors/Customer Service Representatives as the classification of employees were specifically excluded from participation in the SBMTD 401(k) Pension Plan. Annual Gross pay for this classification of employees is budgeted at \$153,308 for FY 2022-23. Estimated SBMTD Employer Contributions of 10% for the entire year would total \$15,330, if the employees opted for complete participation. Given the unfilled vacancies for some of those positions, it is estimated

that the funding of a Pension contribution for FY 2022-23 could be absorbed out of current year budget variances and future year contributions would be included in the Operating Budget.

Incorporating eligibility for the Transit Center Advisors/Customer Service Representatives to the SBMTD 401(k) Pension Plan will provide equity to this classification of staff. Pension Plan availability is a highly sought after employee benefit and this measure will enhance recruitment and retention of staff.

**RESOLUTION**  
*of the*  
**BOARD OF DIRECTORS**  
*of the*  
**SANTA BARBARA METROPOLITAN TRANSIT DISTRICT**

IN THE MATTER OF ADOPTING THE AMENDMENT  
OF THE SANTA BARBARA METROPOLITAN TRANSIT  
DISTRICT'S PROFIT SHARING AND SALARY  
DEFERRAL PLAN TO ELIMINATE THE JOB  
CATEGORY EXCLUSION FOR TRANSIT CENTER  
ADVISORS / CUSTOMER SERVICE  
REPRESENTATIVES.

**RESOLUTION NO. 2023-01**

**WHEREAS**, the Santa Barbara Metropolitan Transit District (the "District") adopted the Profit Sharing and Salary Deferral Plan (the "Plan") effective 7/1/1984 and the most recent restatement effective 3/21/22 to provide retirement plan benefits to the District's non-union employees; and

**WHEREAS**, Under the terms of the Plan, certain job categories are excluded from eligibility, namely, TC Advisors and Customer Service Representatives who were not grandfathered participants on 6/30/2001; and

**WHEREAS**, the District has determined that it is the best interests of the District and the District's stakeholders (including District employees and community members) to provide retirement plan benefits to all TC Advisors and Customer Service Representatives who otherwise meet the general eligibility conditions under the Plan (e.g., six months of service).

**NOW, THEREFORE, BE IT RESOLVED** that the District hereby amends the Plan to eliminate the job category exclusion for TC Advisors/Customer Service Representatives (CSRs) who were not participants under the Plan on 6/30/2001.

**BE IT FURTHER RESOLVED** the District's General Manager is authorized and directed to execute any documents and take any actions necessary to carry out the foregoing Plan amendment.

**BE IT FURTHER RESOLVED** the effective date of the Plan amendment shall be as soon as administratively feasible, but no earlier than 1/1/2023.

**PASSED AND ADOPTED** by the Board of Directors of the Santa Barbara Metropolitan Transit District this 24th day of January 2023 by the following vote:

AYES: \_\_\_\_\_  
NAYS: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Chair, Board of Directors

ATTEST:

\_\_\_\_\_  
Secretary, Board of Directors



<b>BOARD OF DIRECTORS REPORT</b>
----------------------------------

**MEETING DATE:** JANUARY 24, 2022

**AGENDA ITEM: #10**

**DEPARTMENT:** FINANCE

**TYPE:** INFORMATIONAL ITEM

**PREPARED BY:** NANCY TILLIE

\_\_\_\_\_  
*Signature*

**APPROVED BY:** GENERAL MANAGER

\_\_\_\_\_  
*Signature*

**SUBJECT:** FINANCIAL UPDATE & FIRST QUARTER REVIEW OF FISCAL YEAR 2022-23

**RECOMMENDATION**

Staff requests that the Board accept and file the financial report for the Santa Barbara Metropolitan Transit District first quarter of the 2022-23 fiscal year. The period being July 1, 2022 through September 30, 2022.

**DISCUSSION**

Staff will present an update to the Board on the current financial outlook and the first quarter results for Fiscal Year 2022-23.

Attachment: Attachment 1 – Fiscal Year 2022-23 Financial Update





## Fiscal Year 2022-23 Financial Update

### First Quarter

#### Executive Summary

This financial update includes a review of the first quarter of Fiscal Year 2023 (FY22-23) ending September 30, 2022. The Covid-19 Pandemic continues to impact all aspects of operations, from Service to Staffing along with Procurement challenges of supply chain shortfalls and higher than anticipated inflation levels leading to price increases. The Consumer Price Index for the year ending September 30, 2022 rose by 6.9%. Budget assumptions included cost levels of less than the inflationary levels, conservative increases to collection of fares, a new service plan, as well as filling several vacancies. Overall, the District's financial position was better than anticipated; the deficit for the period was favorable from budget estimates in that it was \$1,274K less than anticipated, even with an unbudgeted Covid-19 Payment to Bargaining Unit Employees. As this activity is limited to the first three months of the year, it is early to make projections with much certainty, however, the level of fare revenue received and the increase Sales Tax Revenues was most certainly welcomed and were the key factor in this quarter's financial outcome. It also compensated for the growth in expenses over the prior year. As in the previous years, the operating deficit will be balanced with federal relief funding.

#### Santa Barbara Metropolitan Transit District

#### Operating Summary

**3 Months Ended September 30, 2022**

(\$ thousands)

	FY 22-23 Actual	FY 22-23 Budget	Variance Amt	%	FY 21-22 Actual	Variance Amt	%
<u>REVENUES</u>							
Fare Revenue	\$1,006	\$910	\$96	11%	\$746	\$260	35%
Grants & Subsidies	5,062	3,723	1,339	36%	3,904	1,158	30%
Other Income	120	101	19	19%	109	11	10%
Total Operating Revenue	<u>\$6,188</u>	<u>\$4,734</u>	<u>\$1,454</u>	31%	<u>\$4,759</u>	<u>\$1,430</u>	30%
<u>EXPENSES</u>							
Route Operations	\$4,502	\$4,194	\$308	7%	\$3,801	\$702	18%
Vehicle Maintenance	1,616	1,702	(86)	-5%	1,265	351	28%
Passenger Accommodations	497	463	33	7%	395	101	26%
General Overhead	983	1,058	(75)	-7%	929	53	6%
Total Operating Expense	<u>\$7,598</u>	<u>\$7,418</u>	<u>\$180</u>	2%	<u>\$6,390</u>	<u>\$1,207</u>	19%
Surplus / (Deficit)	<u>(\$1,409)</u>	<u>(\$2,683)</u>	<u>\$1,274</u>		<u>(\$1,632)</u>	<u>\$223</u>	

#### Federal Relief Funding

The District has been allocated federal economic relief funding through the Coronavirus Aid, Relief, and Economic Security (CARES) Act, the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA), and the American Rescue Plan Act of 2021 (ARPA). These funds were made available to reimburse operating and capital expenses incurred and revenues lost as a result of the pandemic. The District will utilize

\$1.4M in CARES Act funds to offset the first quarter deficit. These funds are not included in any Operating Revenues.

### **Operating Revenue**

Total operating revenue of nearly \$6.2 million—excluding the budget balancing Care Act funding—exceeded budget projections by 31%. Fare revenues were budgeted conservatively for the year, however, the actual volume of bus passes sold and cash fares collected surpassed projections for the period as students returned to class and workers to offices. Grants and Subsidies represented 36% of total operating revenue during the period.

#### **Operating Revenue Detail 3 Months Ended September 30, 2022 (\$ thousands)**

	<b>FY 22-23 Actual</b>	<b>FY 22-23 Budget</b>	<b>Variance Amt</b>	<b>%</b>	<b>FY 21-22 Actual</b>	<b>Variance Amt</b>	<b>%</b>
<b><u>FAREBOX REVENUE</u></b>							
Cash Fares	\$363	\$338	\$24	7%	\$373	(\$10)	-3%
Pass Sales	383	349	33	10%	372	10	3%
Contract Fares	260	221	39	18%	(0)	260	-1858765%
Other Fare Programs	1	1	(1)	-52%	1	(1)	-49%
Subtotal	<u>\$1,006</u>	<u>\$910</u>	<u>\$96</u>	<u>11%</u>	<u>\$746</u>	<u>\$260</u>	<u>35%</u>
<b><u>GRANTS &amp; SUBSIDIES</u></b>							
LTF Sales Tax Revenue	\$2,087	\$1,507	\$580	39%	\$1,600	\$487	30%
FTA Operating Assistance	1,951	1,319	632	48%	1,459	492	34%
Measure A Sales Tax	787	688	99	14%	703	84	12%
Other Operating Assistance	237	209	28	13%	142	95	67%
Property Tax Revenue	0	0	0	n/a	0	0	n/a
Subtotal	<u>\$5,062</u>	<u>\$3,723</u>	<u>\$1,339</u>	<u>36%</u>	<u>\$3,904</u>	<u>\$1,158</u>	<u>30%</u>
<b><u>OTHER INCOME</u></b>							
Advertising on Buses	\$92	\$90	\$2	2%	\$90	\$1	2%
Interest on Investments	25	7	19	287%	8	17	197%
Other Income	3	4	(1)	-31%	10	(7)	-69%
Subtotal	<u>\$120</u>	<u>\$101</u>	<u>\$19</u>	<u>19%</u>	<u>\$109</u>	<u>\$11</u>	<u>10%</u>
<b>Total Operating Revenue</b>	<b><u>\$6,188</u></b>	<b><u>\$4,734</u></b>	<b><u>\$1,454</u></b>	<b><u>31%</u></b>	<b><u>\$4,759</u></b>	<b><u>\$1,430</u></b>	<b><u>30%</u></b>

**Grants & Subsidies**– The largest impact was collections from statewide sales tax activity and Measure A sales tax income generated locally being significantly more than anticipated. Most of the positive variance can be attributed to the reimbursement of Covid-19 expenses from FTA ARPA Grant. Federal Transit Administration Section 5307 operating assistance is reflected at budget levels which was based on prior year's revenue. Adjustments to FTA Operating Assistance will coincide with the passing of the federal budget. Increases in Sales Tax based on consumer spending and higher prices positively impacted the Measure A Sales Tax Income. Other Operating Assistance is based on UCSB's agreement with the District to provide assistance for L28 and Lines 12x/24x. Property Tax Revenue is typically received in the second quarter, hence none are listed for this period.

**Other Income**– Advertising income is slightly above projections. Interest income increased in comparison with the prior year due to an increase in cash on hand and interest rates driven by the Federal Reserve actions to halt inflation. The bulk of the Other Income was the auction proceeds on a service vehicle trailer and some residual rent from the Overpass property.

**Santa Barbara Metropolitan Transit District**  
**Operating Expense Detail**  
**3 Months Ended September 30, 2022**  
(\$ thousands)

	<b>FY 22-23 Actual</b>	<b>FY 22-23 Budget</b>	<b>Variance Amt</b>	<b>%</b>	<b>FY 21-22 Actual</b>	<b>Variance Amt</b>	<b>%</b>
<b><u>ROUTE OPERATIONS</u></b>							
Drivers	\$3,221	\$3,003	\$218	7%	\$2,724	\$497	18%
Dispatch & Supervision	206	171	35	20%	216	(10)	-5%
Hiring & Training	119	140	(21)	-15%	100	19	19%
Risk & Safety	691	615	76	12%	508	183	36%
Transportation Subsidies	265	265	0	0%	253	13	5%
Subtotal	<u>\$4,502</u>	<u>\$4,194</u>	<u>\$308</u>	<u>7%</u>	<u>\$3,801</u>	<u>\$702</u>	<u>18%</u>
<b><u>VEHICLE MAINTENANCE</u></b>							
Mechanics	\$342	\$348	(\$5)	-2%	\$269	\$73	27%
Cleaners & Fuelers	224	217	7	3%	183	41	22%
Supervision	193	219	(27)	-12%	215	(22)	-10%
Vehicle Consumables	692	693	(1)	0%	385	308	80%
Bus Parts & Supplies	156	179	(23)	-13%	215	(59)	-27%
Vendor Services	(0)	12	(13)	-101%	9	(10)	-101%
Risk & Safety	9	34	(24)	-73%	(10)	19	-190%
Subtotal	<u>\$1,616</u>	<u>\$1,702</u>	<u>(\$86)</u>	<u>-5%</u>	<u>\$1,265</u>	<u>\$351</u>	<u>28%</u>
<b><u>PASSENGER ACCOMMODATIONS</u></b>							
Passenger Facilities	\$203	\$180	\$24	13%	\$170	\$33	19%
Transit Development	76	81	(5)	-6%	77	(1)	-1%
Marketing & Community Relat	99	108	(9)	-9%	67	31	47%
Fare Revenue Collection	119	95	24	26%	81	38	47%
Subtotal	<u>\$497</u>	<u>\$463</u>	<u>\$33</u>	<u>7%</u>	<u>\$395</u>	<u>\$101</u>	<u>26%</u>
<b><u>GENERAL OVERHEAD</u></b>							
Finance	\$159	\$231	(\$72)	-31%	\$122	\$37	30%
Personnel	13	58	(45)	-77%	26	(13)	-49%
Utilities & Communication	90	71	19	27%	88	2	3%
Operating Facilities	114	111	3	3%	115	(1)	-1%
District Administration	606	587	20	3%	578	28	5%
Subtotal	<u>\$983</u>	<u>\$1,058</u>	<u>(\$75)</u>	<u>-7%</u>	<u>\$929</u>	<u>\$53</u>	<u>6%</u>
<b>Total Operating Expenses</b>	<u><b>\$7,598</b></u>	<u><b>\$7,418</b></u>	<u><b>\$180</b></u>	<u><b>2%</b></u>	<u><b>\$6,390</b></u>	<u><b>\$1,207</b></u>	<u><b>19%</b></u>

### **Operating Expenses**

Total operating expenses of \$7.598 million were 2% or \$180k over budget for the first quarter FY22-23 and increased 18.9% over the prior year. The Board's decision to recognize the District's front-line workers during the early days of the pandemic, resulted in a Covid-19 Payment made to those employees in July. As previously mentioned the FTA ARPA Grant funding covered those expenses. Without that cost being reflected in the first quarter, the agency would have been under budget by \$420k, attributable to vacant positions. Vacancies impacted Route Operations, Vehicle Maintenance, and General Overhead. Budget overruns were generated in

General Liability and Worker's Compensation due to the higher than anticipated liability and workers compensation outlays and changes to claim reserves

Other Expenses– As a service industry almost 70% of expenses are staffing related. The next largest cost overall is bus fuel. During the first quarter bus fuel was slightly over budget, \$3,011 approximately .5%. A fixed price contract creates more budgeting certainty with less deviation other than usage. Additional notable expenditures and variations from expectations include the following:

- Fare Revenue Collection expenses were over budget \$24k due to the replenishment of Tickets and Transfers passes that had not been necessary since prior to the pandemic and farebox parts and repairs. The usage being down due to suspension of fares during the 2020 & 2021 periods significantly reduced these costs in prior years. Staff will monitor costs closely in the upcoming months.
- Miscellaneous services had an uptick due to utilizing contract labor and acquiring professional service to assist with recruitment and was overbudget \$50k. This is expected to continue through Quarter 3 and will be offset with underbudget line items in Personnel Costs.
- Utilities are overbudget \$20k. Electricity cost rates are higher in the Summer months and the budget was prepared on a straight line level. While electric costs are expected to level out, colder temperatures has increased natural gas use. Thermostat controls are in place to curtail overuse.

### **Capital Budget**

The District's capital outlays for the period were \$805K. The Fleet Renewal Campaign ramped up and used \$486k during the quarter. \$13K was attributable to improvements in Radio and Ticketing Systems. In the category of Operating Facilities, \$200k was attributable to the charging infrastructure improvements, \$22k was invested in the Overpass T-2 Recommissioning, with the remainder related to the Calle Real project. Approximately \$9k was invested into Bus Stop Improvements and Other Equipment included some new Bus Lifts at T-1 on Olive Street. Expenditures will be primarily reimbursed by FTA, Measure A and STA funds.

### **Capital Expenditures by Category 3 Months Ended September 30, 2022 (\$ thousands)**

<u>Category</u>	FY22-23	FY22-23	Variance	
	Actual	Budget	Amt	%
Bus Improvements	\$486	\$142	\$344	242%
Information Systems	13	53	(\$39)	-75%
Operating Facilities	249	54	\$195	365%
Passenger Facilities	9	142	(\$134)	-94%
Other Equipment	29	142	(\$113)	-80%
<b>Total Capital Expenditures</b>	<b>\$805</b>	<b>\$533</b>	<b>\$253</b>	



# QUARTERLY REPORT

**Fiscal Year 2022-23**

**For the Three-Month Period Ending  
September 30, 2022**



FY 2022-23 FIRST QUARTER PERFORMANCE REPORTS
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## FY 2022-23 FIRST QUARTER PERFORMANCE REPORTS

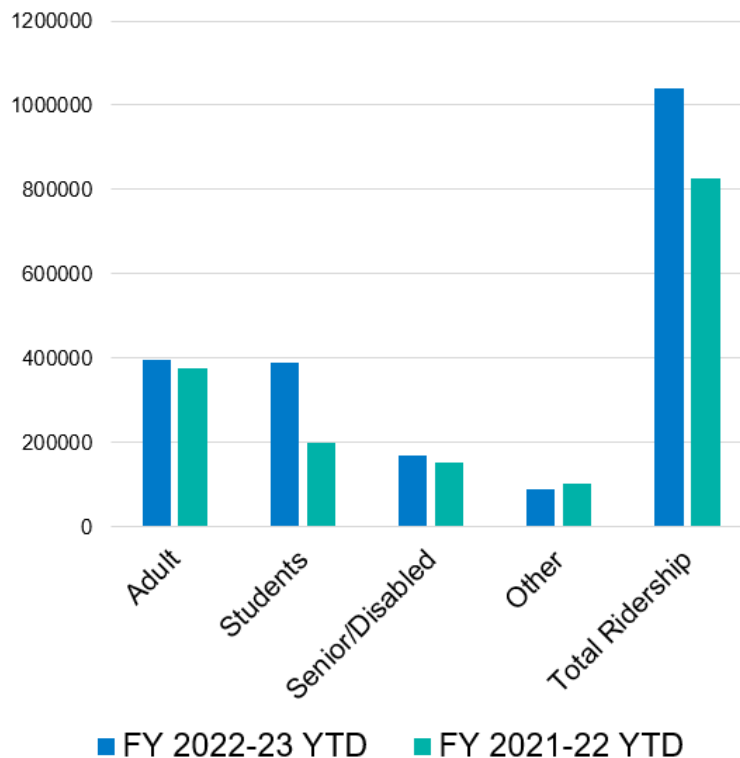
# Ridership Summary

For the Three-Month Period Ending September 30, 2022

### Ridership Performance Indicators

Systemwide ridership during the first quarter (July through September) of FY 2022-23 totaled 1,039,764 representing a 25.7% increase of approximately 212,453 riders from the same period of FY 2021-22. This represents a continued climb from unprecedented impacts caused by the COVID-19 pandemic in 2020 and 2021.

### 1st Quarter Ridership by Fare Category



In the first quarter, revenue hours and miles were down as compared to the same period in FY 2021-22. On April 25, 2022, due to a bus operator shortage, service was reduced by approximately 12.9%. This included reduction of frequency on several lines and the suspension of the Line 16 (SBCC Shuttle). Despite a reduction in service over the same quarter in the prior year, we still saw ridership grow by 25.7%.

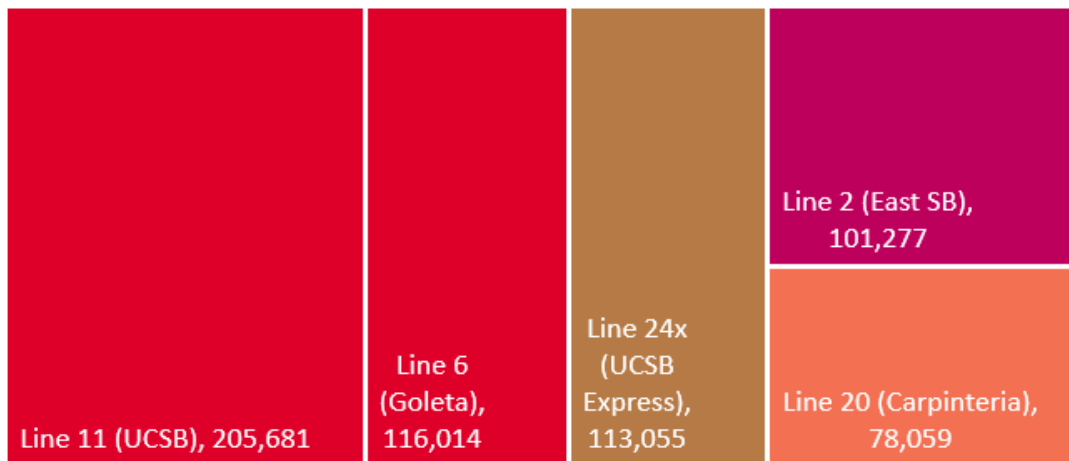
## FY 2022-23 FIRST QUARTER PERFORMANCE REPORTS

Time Period	Total Passengers	Revenue Hours	Revenue Miles	Passengers per Revenue Hour	Passengers per Mile
FY 21-22 Q1	827,311	45,342	554,314	18.2	1.5
FY 22-23 Q1	1,039,764	42,680	517,554	24.4	2.0
FY 21-22 YTD	827,311	45,342	554,314	18.2	1.5
FY 22-23 YTD	1,039,764	42,680	517,554	24.4	2.0

The chart below shows the top 5 lines by ridership in the first quarter of FY 22-23. Top lines by ridership in the first quarter were, in order from highest ridership, Lines 11, 6, 24x, 2, and 20.

### Top 5 Lines by Ridership, 1st Quarter

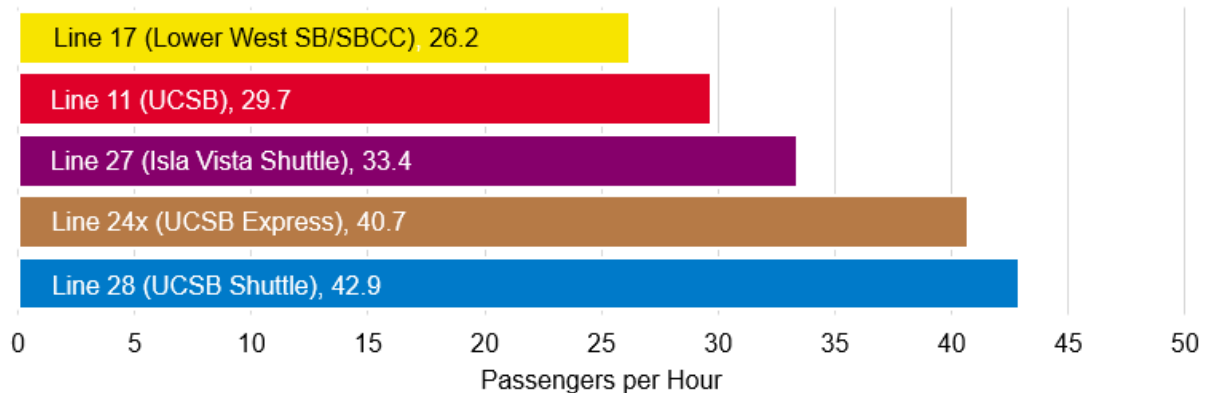
- Line 11 (UCSB)
- Line 6 (Goleta)
- Line 24x (UCSB Express)
- Line 2 (East SB)
- Line 20 (Carpinteria)



As stated above, the systemwide average of passengers per revenue hour for the quarter is at 24.4 passengers per hour. The chart below shows the top 5 lines by passengers per hour in the first quarter, with the Line 28 (UCSB Shuttle) coming in first with 42.9 passengers per hour, followed by Line 24x (40.7), Line 27 (33.4), Line 11 (29.7), and Line 17 (26.2). The first quarter of the year generally sees lower numbers due to UCSB, SBCC, and K-12 schools either out of session or on a much lighter summer enrollment for the majority of the quarter.



## Top 5 Lines by Passengers per Hour, 1<sup>st</sup> Quarter



The Fiscal Year Numbers At-A-Glance below show the numbers for the complete FY 2022-23 over FY 2021-22, which is only the first quarter of the year.

## Fiscal Year Numbers At-A-Glance

Total  
Ridership  
**+25.7%**

At-Capacity  
Loads  
**+561.8%**

Too Full to  
Board  
Loads  
**+45.7%**

  
2,629  
wheelchairs  
boarded  
**+6.3%**

  
18,026  
bicycles  
carried  
**+7.3%**

## Service Days and Student Ridership

As shown in the table below, the total number of service days in the first quarter of FY 2022-23 was the same as FY 2021-22. K-12 schools, SBCC, and UCSB were all open to in-person learning for the first quarter, though SBCC enrollment continues to be well below pre-pandemic numbers.

### MTD SERVICE CALENDAR DAYS

<b><u>SERVICE DAYS</u></b>	<b><u>FY 2023</u></b>		<b><u>FY 2022</u></b>		<b><u>Year to Date</u></b>
	<b><u>Q1</u></b>	<b><u>YTD</u></b>	<b><u>Q1</u></b>	<b><u>YTD</u></b>	<b><u>Change</u></b>
Weekdays	64	64	64	64	0
Saturdays	13	13	13	13	0
Sundays	15	15	15	15	0
<b>Total</b>	<b>92</b>	<b>92</b>	<b>92</b>	<b>92</b>	<b>0</b>

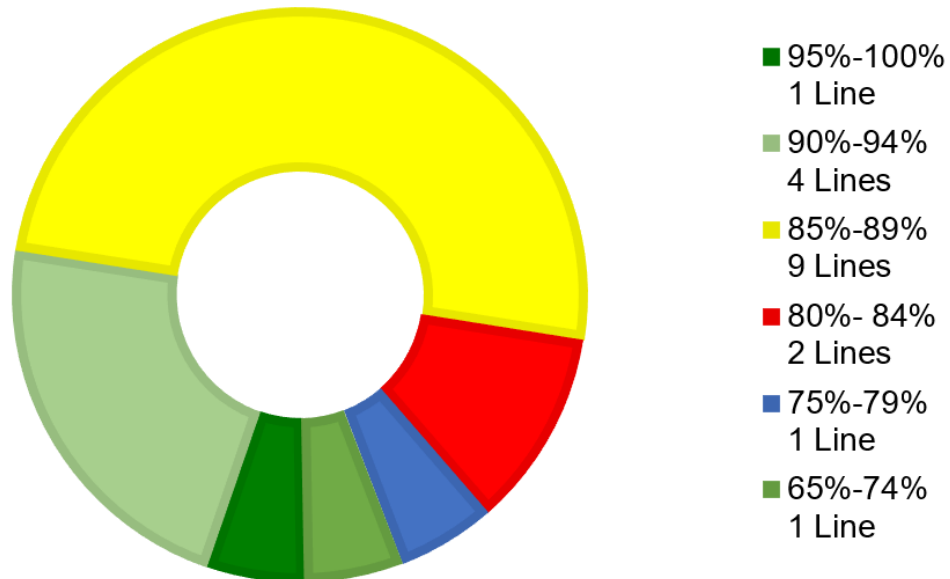
<b><u>SCHOOL DAYS</u></b>	<b><u>FY 2023</u></b>		<b><u>FY 2022</u></b>		<b><u>Year to Date</u></b>
	<b><u>Q1</u></b>	<b><u>YTD</u></b>	<b><u>Q1</u></b>	<b><u>YTD</u></b>	<b><u>Change</u></b>
SBCC	29	29	28	28	1
UCSB	10	10	9	9	1
Secondary	46	46	45	45	1

## On-Time Performance Indicators

Since the acquisition and installation of the Clever Devices AVL system, Planning staff has been refining the tools used to measure on-time performance. MTD's standard is to aim for better than 80% on-time performance (OTP). "On-time" is defined as no more than 5 minutes late and no more than 1 minute early. Timeliness is tracked at scheduled timepoints on each line. The lines included in this assessment are all of MTD's fixed-route lines (not counting booster services) in operation during the first quarter of FY 2022-23.

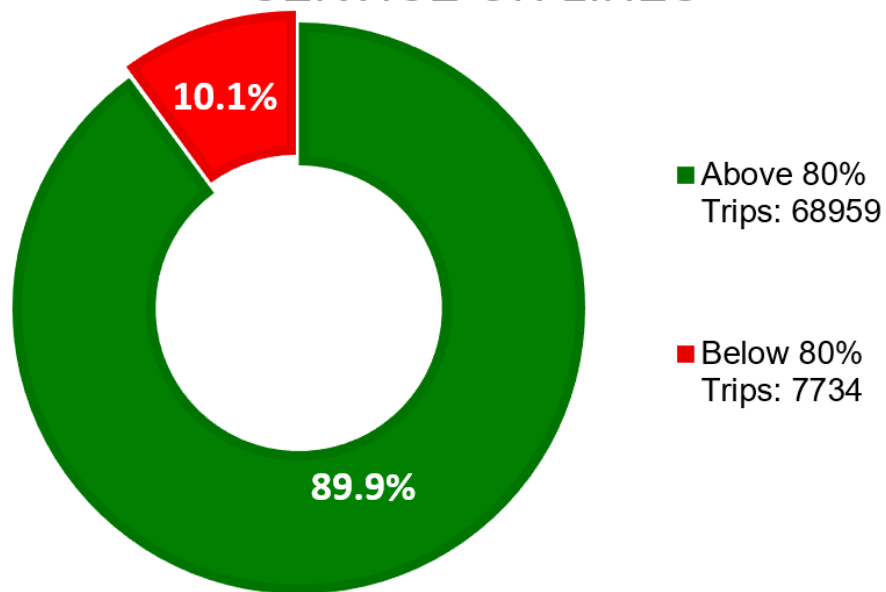
In the fourth quarter, two lines fell below the 80% mark. The two lines that experienced lower on-time performance were the Lines 20 (Carpinteria) and 27 (Isla Vista Shuttle). While staff is investigating the causes, some contributing factors are freeway construction and heavy loads in Isla Vista, respectively. Variables that generally affect a line's on-time performance include extended road construction projects, high passenger loads, heavy congestion, and route detours lasting a number of days. This can vary based on time of day.

## FY 22-23 1ST QUARTER ON-TIME PERFORMANCE



When assessing the amount of service on a particular line, we can measure the number of trips that a given line takes in a quarter. The graphic below displays the amount of service provided by the lines hitting MTD's goal of 80% or higher for on-time service in the first quarter of FY 22-23.

## SYSTEMWIDE TRIP ON-TIME PERFORMANCE BY AMOUNT OF SERVICE ON LINES





## FY 2023 System Ridership Report for 1st Quarter and for the Three-Month Period Ending September 30, 2022

### Ridership by Fare Category (July 2022 – September 2022)

Fare Categories	Quarter			YTD		
	Jul 22 - Sep 22	Jul 21 - Sep 21	% Change	FY 2022 - 2023	FY2021 - 2022	% Change
General Fare	175,254	176,400	-0.6%	175,254	176,400	-0.6%
Transfers	69,963	80,652	-13.3%	69,963	80,652	-13.3%
Full Fare Prepaid <sup>1</sup>	213,710	195,787	9.2%	213,710	195,787	9.2%
Santa Barbara City College	45,220	20,282	123.0%	45,220	20,282	123.0%
Senior & Disabled Prepaid <sup>2</sup>	134,993	122,885	9.9%	134,993	122,885	9.9%
Shuttle	-	-	0.0%	-	-	0.0%
UC Santa Barbara	220,519	81,405	170.9%	220,519	81,405	170.9%
Youth Prepaid <sup>3</sup>	123,926	96,022	29.1%	123,926	96,022	29.1%
Free	16,098	19,351	-16.8%	16,098	19,351	-16.8%
Special Pass Programs	422	716	-41.1%	422	716	-41.1%
Senior Cash	28,268	26,029	8.6%	28,268	26,029	8.6%
Persons with Disabilities Cash	3,660	3,989	-8.2%	3,660	3,989	-8.2%
Tokens	4,882	2,888	69.0%	4,882	2,888	69.0%
Tap to Ride Transactions	2,849	905	100.0%	2,849	905	100.0%
<b>Total</b>	<b>1,039,764</b>	<b>827,311</b>	<b>25.7%</b>	<b>1,039,764</b>	<b>827,311</b>	<b>25.7%</b>

<sup>1</sup> Includes adult 10-ride and unlimited 30-day Passport use.

<sup>2</sup> Includes seniors' and persons with disabilities' 10-ride and unlimited 30-day Passport use.

<sup>3</sup> Includes K-12 Youth 10-ride and unlimited 30-day Passport use.

Source: MTD Passdat Program, MTD Transit Development Department, Planning Section

### Revenue Hours and Revenue Miles (July 2022 – September 2022)

Metrics	Quarter			YTD		
	Jul 22 - Sep 22	Jul 21 - Sep 21	%Change	FY 2022 - 2023	FY2021 - 2022	% Change
Passengers	1,039,764	827,311	25.7%	1,039,764	827,311	25.7%
Revenue Hours	42,680	45,342	-5.9%	42,680	45,342	-5.9%
Passengers per Revenue Hour	24.4	18.2	33.5%	24.4	18.2	33.5%
Miles	517,693	554,314	-6.6%	517,693	554,314	-6.6%
Passengers per Mile	2.0	1.5	34.6%	2.0	1.5	34.6%

Source: MTD Passdat Program, MTD Transit Development Department, Planning Section

### MTD System Ridership (July 2022 – September 2022)

LINE		Jul 22 - Sep 22	Jul 21 - Sep 21	% Change	FY 2022 - 2023	FY2021 - 2022	% Change
1	West Santa Barbara	57,978	61,747	-6.1%	57,978	61,747	-6.1%
2	East Santa Barbara	101,277	94,899	6.7%	101,277	94,899	6.7%
3	Oak Park	33,661	29,357	14.7%	33,661	29,357	14.7%
4	Mesa / SBCC	19,040	18,064	5.4%	19,040	18,064	5.4%
5	Mesa / La Cumbre	19,678	18,135	8.5%	19,678	18,135	8.5%
6	Goleta	116,014	102,492	13.2%	116,014	102,492	13.2%
7	County Health / Fairview	55,331	46,222	19.7%	55,331	46,222	19.7%
10	Cathedral Oaks	-	-	0.0%	-	-	0.0%
11	UCSB	205,681	151,861	35.4%	205,681	151,861	35.4%
12x	Goleta Express	32,985	30,674	7.5%	32,985	30,674	7.5%
14	Montecito	14,782	13,211	11.9%	14,782	13,211	11.9%
15x	SBCC / UCSB Express	20,906	9,012	132.0%	20,906	9,012	132.0%
16	City College Shuttle	-	4,617	-100.0%	-	4,617	-100.0%
17	Lower West / SBCC	22,397	19,301	16.0%	22,397	19,301	16.0%
20	Carpinteria	72,059	72,508	-0.6%	72,059	72,508	-0.6%
23	Winchester Canyon	10,571	6,593	60.3%	10,571	6,593	60.3%
24x	UCSB Express	113,055	67,195	68.2%	113,055	67,195	68.2%
25	Ellwood	12,876	10,208	26.1%	12,876	10,208	26.1%
27	Isla Vista Shuttle	37,492	18,143	106.6%	37,492	18,143	106.6%
28	UCSB Shuttle	56,907	18,632	205.4%	56,907	18,632	205.4%
36	Seaside Shuttle	-	-	0.0%	-	-	0.0%
37	Crosstown Shuttle	-	-	0.0%	-	-	0.0%
90	West Goleta Amtrak Shuttle	-	-	0.0%	-	-	0.0%
91	East Goleta Amtrak Shuttle	-	-	0.0%	-	-	0.0%
92	Santa Barbara Amtrak Shuttle	-	-	0.0%	-	-	0.0%
	Booster Services	37,074	34,440	7.6%	37,074	34,440	7.6%
System Subtotal		1,039,764	827,311	25.7%	1,039,764	827,311	25.7%
<i>Downtown Waterfront Shuttles</i>							
30	Downtown Shuttle	-	-	0.0%	-	-	0.0%
34	Waterfront Shuttle	-	-	0.0%	-	-	0.0%
<i>Unknown</i>							
		-			-		
<b>System Total</b>		<b>1,039,764</b>	<b>827,311</b>	<b>25.7%</b>	<b>1,039,764</b>	<b>827,311</b>	<b>25.7%</b>
<i>Related Routes</i>							
11, 24x, 27, 28 UCSB Lines		413,135	255,831	61.5%	413,135	255,831	61.5%
1, 2 East/West		159,255	156,646	1.7%	159,255	156,646	1.7%
4, 5, 15x, 16, 17 Mesa Lines		82,021	69,129	18.6%	82,021	69,129	18.6%
6, 11 State/Hollister		321,695	254,353	26.5%	321,695	254,353	26.5%

Source: MTD Passdat Program, MTD Transit Development Department, Planning Section

## MTD Passengers per Revenue Hour (July 2022 – September 2022)

LINE		Quarter			YTD		
		Jul 22 - Sep 22	Jul 21 - Sep 21	% Change	FY 2022 - 2023	FY2021 - 2022	% Change
1	West Santa Barbara	22.8	21.9	3.9%	22.8	21.9	3.9%
2	East Santa Barbara	25.3	21.6	17.1%	25.3	21.6	17.1%
3	Oak Park	14.0	12.1	16.2%	14.0	12.1	16.2%
4	Mesa / SBCC	16.6	15.7	5.7%	16.6	15.7	5.7%
5	Mesa / La Cumbre	12.6	10.1	23.9%	12.6	10.1	23.9%
6	Goleta	25.6	20.0	28.1%	25.6	20.0	28.1%
7	County Health / Fairview	14.4	12.0	20.5%	14.4	12.0	20.5%
10	Cathedral Oaks	-	-	0.0%	-	-	0.0%
11	UCSB	29.7	19.5	51.8%	29.7	19.5	51.8%
12x	Goleta Express	20.2	16.9	19.9%	20.2	16.9	19.9%
14	Montecito	11.7	10.4	13.3%	11.7	10.4	13.3%
15x	SBCC / UCSB Express	22.0	13.8	58.7%	22.0	13.8	58.7%
16	City College Shuttle	-	14.3	-100.0%	-	14.3	-100.0%
17	Lower West / SBCC	26.2	22.5	16.6%	26.2	22.5	16.6%
20	Carpinteria	17.8	15.4	15.8%	17.8	15.4	15.8%
23	Winchester Canyon	17.2	11.0	56.5%	17.2	11.0	56.5%
24x	UCSB Express	40.7	21.1	92.9%	40.7	21.1	92.9%
25	Ellwood	17.3	14.8	17.2%	17.3	14.8	17.2%
27	Isla Vista Shuttle	33.4	16.2	106.7%	33.4	16.2	106.7%
28	UCSB Shuttle	42.9	69.7	-38.5%	42.9	69.7	-38.5%
36	Seaside Shuttle	-	-	0.0%	-	-	0.0%
37	Crosstown Shuttle	-	-	0.0%	-	-	0.0%
90	West Goleta Amtrak Shuttle	-	-	0.0%	-	-	0.0%
91	East Goleta Amtrak Shuttle	-	-	0.0%	-	-	0.0%
92	Santa Barbara Amtrak Shuttle	-	-	0.0%	-	-	0.0%
	Booster Services	76.4	65.1	17.2%	76.4	65.1	17.2%
System Subtotal		24.3	18.2	33.3%	24.3	18.2	33.3%
<i>Downtown Waterfront Shuttles</i>							
30	Downtown Shuttle	-	-	0.0%	-	-	0.0%
34	Waterfront Shuttle	-	-	0.0%	-	-	0.0%
<i>Unknown</i>							
		-	-	0.0%	-	-	0.0%
<b>System Total</b>		<b>24.3</b>	<b>18.2</b>	<b>33.3%</b>	<b>24.3</b>	<b>18.2</b>	<b>33.3%</b>
<i>Related Routes</i>							
11, 24x, 27, 28 UCSB Lines		34.0	20.7	63.9%	11.7	33.1	-64.8%
1, 2 East/West		24.3	21.7	12.0%	16.4	26.2	-37.1%
4, 5, 15x, 16, 17 Mesa Lines		18.1	14.5	25.2%	11.2	27.1	-58.8%
6, 11 State/Hollister		28.0	19.7	42.3%	13.9	29.0	-52.2%

Source: MTD Passdat Program, MTD Transit Development Department, Planning Section

## MTD “At Capacity” Loads (July 2022 – September 2022)

		Quarter			YTD		
LINE		Jul 22 - Sep 22	Jul 21 - Sep 21	% Change	FY 2022 - 2023	FY2021 - 2022	% Change
1	West Santa Barbara	10	2	400.0%	10	2	400.0%
2	East Santa Barbara	24	5	380.0%	24	5	380.0%
3	Oak Park	9	-	100.0%	9	-	100.0%
4	Mesa / SBCC	2	-	100.0%	2	-	100.0%
5	Mesa / La Cumbre	5	-	100.0%	5	-	100.0%
6	Goleta	22	-	100.0%	22	-	100.0%
7	County Health / Fairview	6	1	500.0%	6	1	500.0%
10	Cathedral Oaks	-	-	0.0%	-	-	0.0%
11	UCSB	95	24	295.8%	95	24	295.8%
12x	Goleta Express	12	1	1100.0%	12	1	1100.0%
14	Montecito	2	-	100.0%	2	-	100.0%
15x	SBCC / UCSB Express	16	9	77.8%	16	9	77.8%
16	City College Shuttle	-	-	0.0%	-	-	0.0%
17	Lower West / SBCC	3	-	100.0%	3	-	100.0%
20	Carpinteria	16	2	700.0%	16	2	700.0%
23	Winchester Canyon	4	-	100.0%	4	-	100.0%
24x	UCSB Express	107	6	1683.3%	107	6	1683.3%
25	Ellwood	-	1	-100.0%	-	1	-100.0%
27	Isla Vista Shuttle	38	-	100.0%	38	-	100.0%
28	UCSB Shuttle	7	2	250.0%	7	2	250.0%
36	Seaside Shuttle	-	-	0.0%	-	-	0.0%
37	Crosstown Shuttle	-	-	0.0%	-	-	0.0%
90	West Goleta Amtrak Shuttle	-	-	0.0%	-	-	0.0%
91	East Goleta Amtrak Shuttle	-	-	0.0%	-	-	0.0%
92	Santa Barbara Amtrak Shuttle	-	-	0.0%	-	-	0.0%
	Booster Services	72	15	380.0%	72	15	380.0%
System Subtotal		450	68	561.8%	450	68	561.8%
<i>Downtown Waterfront Shuttles</i>							
30	Downtown Shuttle	-	-	0.0%	-	-	0.0%
34	Waterfront Shuttle	-	-	0.0%	-	-	0.0%
<i>Related Routes</i>							
11, 24x, 27, 28 UCSB Lines		247	32	671.9%	247	32	671.9%
1, 2 East/West		34	7	385.7%	34	7	385.7%
4, 5, 15x, 16, 17 Mesa Lines		26	9	188.9%	26	9	188.9%
6, 11 State/Hollister		117	24	387.5%	117	24	387.5%
<i>Unknown/Miscellaneous</i>		-	-	0.0%	-	-	0.0%
System Total		450	68	561.8%	450	68	561.8%

\*Classified as a 30-foot vehicle with 10 or more standees, or a **40-foot vehicle with 20 or more**.  
Source: GFI Genfare, MTD Transit Development Department, Planning Section

## MTD “Too Full to Board” Loads (July 2022 – September 2022)

		Quarter			YTD		
LINE		Jul 22 - Sep 22	Jul 21 - Sep 21	% Change	FY 2022 - 2023	FY2021 - 2022	% Change
1	West Santa Barbara	2	26	-92.3%	2	26	-92.3%
2	East Santa Barbara	16	64	-75.0%	16	64	-75.0%
3	Oak Park	2	2	0.0%	2	2	0.0%
4	Mesa / SBCC	-	1	-100.0%	-	1	-100.0%
5	Mesa / La Cumbre	1	2	-50.0%	1	2	-50.0%
6	Goleta	9	33	-72.7%	9	33	-72.7%
7	County Health / Fairview	1	-	100.0%	1	-	100.0%
10	Cathedral Oaks	-	-	0.0%	-	-	0.0%
11	UCSB	226	89	153.9%	226	89	153.9%
12x	Goleta Express	29	12	141.7%	29	12	141.7%
14	Montecito	-	2	-100.0%	-	2	-100.0%
15x	SBCC / UCSB Express	27	4	575.0%	27	4	575.0%
16	City College Shuttle	-	-	0.0%	-	-	0.0%
17	Lower West / SBCC	1	2	-50.0%	1	2	-50.0%
20	Carpinteria	5	29	-82.8%	5	29	-82.8%
23	Winchester Canyon	5	1	400.0%	5	1	400.0%
24x	UCSB Express	260	166	56.6%	260	166	56.6%
25	Ellwood	-	1	-100.0%	-	1	-100.0%
27	Isla Vista Shuttle	45	8	462.5%	45	8	462.5%
28	UCSB Shuttle	67	14	378.6%	67	14	378.6%
36	Seaside Shuttle	-	-	0.0%	-	-	0.0%
37	Crosstown Shuttle	-	-	0.0%	-	-	0.0%
90	West Goleta Amtrak Shuttle	-	-	0.0%	-	-	0.0%
91	East Goleta Amtrak Shuttle	-	-	0.0%	-	-	0.0%
92	Santa Barbara Amtrak Shuttle	-	-	0.0%	-	-	0.0%
	Booster Services	18	34	-47.1%	18	34	-47.1%
System Subtotal		714	490	45.7%	714	490	45.7%
<i>Downtown Waterfront Shuttles</i>							
30	Downtown Shuttle	-	-	0.0%	-	-	0.0%
34	Waterfront Shuttle	-	-	0.0%	-	-	0.0%
<i>Related Routes</i>							
11, 24x, 27, 28 UCSB Lines		598	277	115.9%	598	277	115.9%
1, 2 East/West		18	90	-80.0%	18	90	-80.0%
4, 5, 15x, 16, 17 Mesa Lines		29	9	222.2%	29	9	222.2%
6, 11 State/Hollister		235	122	92.6%	235	122	92.6%
<i>Unknown/Miscellaneous</i>		-	-	0.0%	-	-	0.0%
System Total		714	490	45.7%	714	490	45.7%

\* Indicates that passengers were refused service because a vehicle was too full to safely board.  
Source: GFI Genfare, MTD Transit Development Department, Planning Section



## MTD Bicycles Carried (July 2022 – September 2022)

		Quarter			YTD		
LINE		Jul 22 - Sep 22	Jul 21 - Sep 21	% Change	FY 2022 - 2023	FY2021 - 2022	% Change
1	West Santa Barbara	455	424	7.3%	455	424	7.3%
2	East Santa Barbara	1,004	1,150	-12.7%	1,004	1,150	-12.7%
3	Oak Park	4	6	-33.3%	4	6	-33.3%
4	Mesa / SBCC	277	244	13.5%	277	244	13.5%
5	Mesa / La Cumbre	358	336	6.5%	358	336	6.5%
6	Goleta	2,501	2,570	-2.7%	2,501	2,570	-2.7%
7	County Health / Fairview	1,482	1,277	16.1%	1,482	1,277	16.1%
10	Cathedral Oaks	-	-	0.0%	-	-	0.0%
11	UCSB	4,561	3,764	21.2%	4,561	3,764	21.2%
12x	Goleta Express	1,246	1,513	-17.6%	1,246	1,513	-17.6%
14	Montecito	346	206	68.0%	346	206	68.0%
15x	SBCC / UCSB Express	410	193	112.4%	410	193	112.4%
16	City College Shuttle	-	42	-100.0%	-	42	-100.0%
17	Lower West / SBCC	178	164	8.5%	178	164	8.5%
20	Carpinteria	1,878	1,972	-4.8%	1,878	1,972	-4.8%
23	Winchester Canyon	123	82	50.0%	123	82	50.0%
24x	UCSB Express	2,496	2,456	1.6%	2,496	2,456	1.6%
25	Ellwood	198	171	15.8%	198	171	15.8%
27	Isla Vista Shuttle	166	129	28.7%	166	129	28.7%
28	UCSB Shuttle	309	73	323.3%	309	73	323.3%
36	Seaside Shuttle	-	-	0.0%	-	-	0.0%
37	Crosstown Shuttle	-	-	0.0%	-	-	0.0%
90	West Goleta Amtrak Shuttle	-	-	0.0%	-	-	0.0%
91	East Goleta Amtrak Shuttle	-	-	0.0%	-	-	0.0%
92	Santa Barbara Amtrak Shuttle	-	-	0.0%	-	-	0.0%
	Booster Services	34	30	13.3%	34	30	13.3%
System Subtotal		18,026	16,802	7.3%	18,026	16,802	7.3%
<i>Downtown Waterfront Shuttles</i>							
30	Downtown Shuttle	-	-	0.0%	-	-	0.0%
34	Waterfront Shuttle	-	-	0.0%	-	-	0.0%
<i>Related Routes</i>							
11, 24x, 27, 28 UCSB Lines		7,532	6,422	17.3%	7,532	6,422	17.3%
1, 2 East/West		1,459	1,574	-7.3%	1,459	1,574	-7.3%
4, 5, 15x, 16, 17 Mesa Lines		1,223	979	24.9%	1,223	979	24.9%
6, 11 State/Hollister		7,062	6,334	11.5%	7,062	6,334	11.5%
<i>Unknown/Miscellaneous</i>		-	5	-100.0%	-	5	-100.0%
System Total		18,026	16,807	7.3%	18,026	16,807	7.3%

<sup>1</sup> MTD electric shuttles cannot carry bicycles.

Source: GFI Genfare, MTD Transit Development Department, Planning Section

## MTD Wheelchairs Boarded (July 2022 – September 2022)

LINE		Quarter			YTD		
		Jul 22 - Sep 22	Jul 21 - Sep 21	% Change	FY 2022 - 2023	FY2021 - 2022	% Change
1	West Santa Barbara	271	177	53.1%	271	177	53.1%
2	East Santa Barbara	560	514	8.9%	560	514	8.9%
3	Oak Park	90	57	57.9%	90	57	57.9%
4	Mesa / SBCC	34	62	-45.2%	34	62	-45.2%
5	Mesa / La Cumbre	30	47	-36.2%	30	47	-36.2%
6	Goleta	326	333	-2.1%	326	333	-2.1%
7	County Health / Fairview	322	287	12.2%	322	287	12.2%
10	Cathedral Oaks	-	-	0.0%	-	-	0.0%
11	UCSB	387	365	6.0%	387	365	6.0%
12x	Goleta Express	75	111	-32.4%	75	111	-32.4%
14	Montecito	65	40	62.5%	65	40	62.5%
15x	SBCC / UCSB Express	7	1	600.0%	7	1	600.0%
16	City College Shuttle	-	44	-100.0%	-	44	-100.0%
17	Lower West / SBCC	54	77	-29.9%	54	77	-29.9%
20	Carpinteria	297	282	5.3%	297	282	5.3%
23	Winchester Canyon	4	4	0.0%	4	4	0.0%
24x	UCSB Express	54	53	1.9%	54	53	1.9%
25	Ellwood	7	4	75.0%	7	4	75.0%
27	Isla Vista Shuttle	27	13	107.7%	27	13	107.7%
28	UCSB Shuttle	19	-	100.0%	19	-	100.0%
36	Seaside Shuttle	-	-	0.0%	-	-	0.0%
37	Crosstown Shuttle	-	-	0.0%	-	-	0.0%
90	West Goleta Amtrak Shuttle	-	-	0.0%	-	-	0.0%
91	East Goleta Amtrak Shuttle	-	-	0.0%	-	-	0.0%
92	Santa Barbara Amtrak Shuttle	-	-	0.0%	-	-	0.0%
	Booster Services	-	3	-100.0%	-	3	-100.0%
System Subtotal		2,629	2,474	6.3%	2,629	2,474	6.3%
<i>Downtown Waterfront Shuttles</i>							
30	Downtown Shuttle	-	-	0.0%	-	-	0.0%
34	Waterfront Shuttle	-	-	0.0%	-	-	0.0%
<i>Related Routes</i>							
11, 24x, 27, 28 UCSB Lines		487	431	13.0%	487	431	13.0%
1, 2 East/West		831	691	20.3%	831	691	20.3%
4, 5, 15x, 16, 17 Mesa Lines		125	231	-45.9%	125	231	-45.9%
6, 11 State/Hollister		713	698	2.1%	713	698	2.1%
<i>Unknown/Miscellaneous</i>		-	-	0.0%	-	-	0.0%
System Total		2,629	2,474	6.3%	2,629	2,474	6.3%

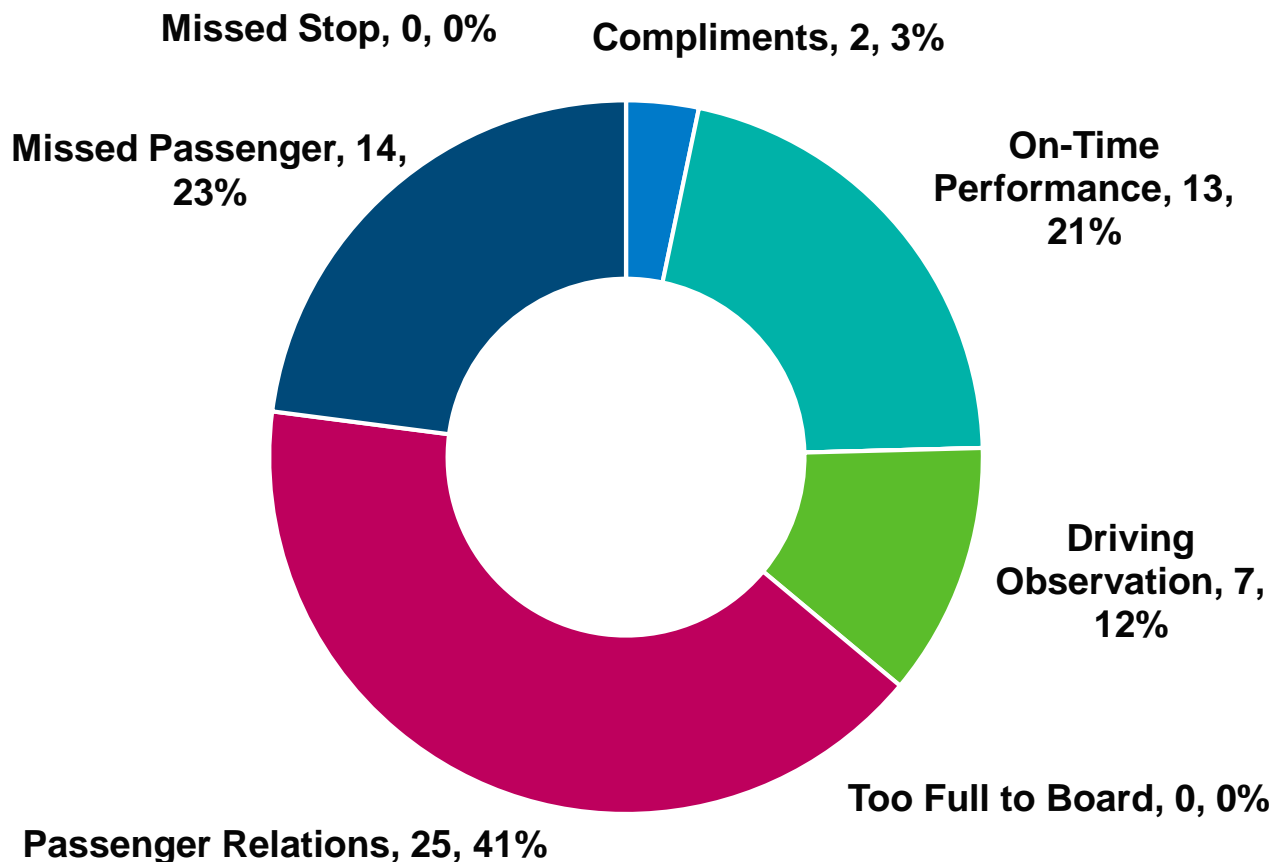
Source: GFI Genfare, MTD Transit Development Department, Planning Section



FY 2022-23 FIRST QUARTER PERFORMANCE REPORTS

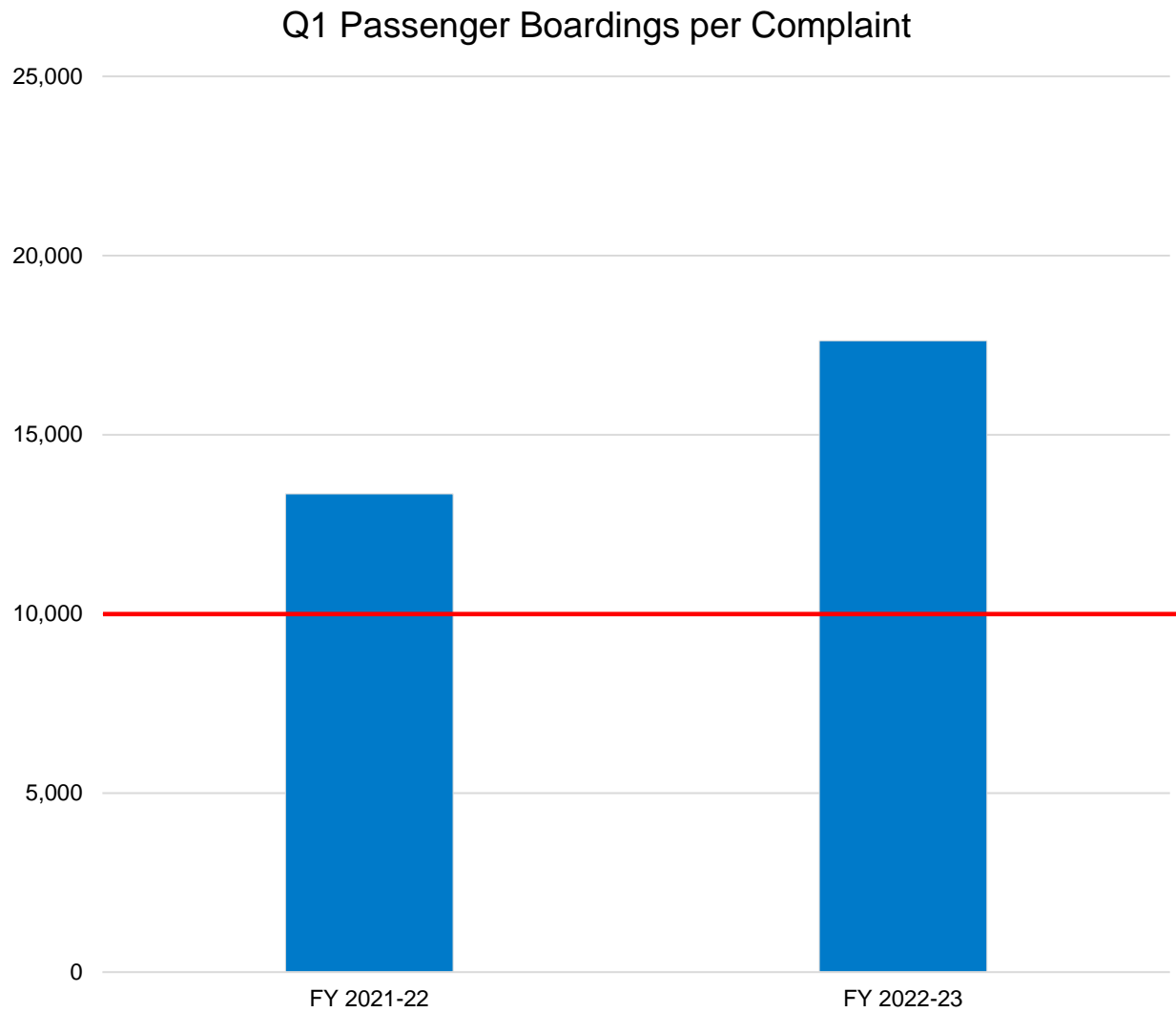
## Customer Service Report

### First Quarter Customer Service Statistics



**MTD Performance Standard:** Passenger complaints shall average no more than 1 complaint per 10,000 MTD passenger boardings.

**Compliments:** Documented praise of MTD Employee's action; **On-Time Performance:** Complaints about buses running late; **Too Full to Board:** Complaints from passengers that could not board the bus; **Driving Observations:** Concerns regarding driving safety; **Passenger Relations:** Perceived negative treatment of passengers by an MTD Employee; **Missed Passengers:** Complaints that passengers were passed up at MTD authorized stops; **Missed Stop:** Complaint from passenger on board a bus where the driver did not stop at requested stop.



**1st Quarter  
Compliments  
& Complaints**



2 Compliments



59 Complaints

# Fleet Maintenance Report

## Performance Indicators

### For Fiscal Years 2023-2022



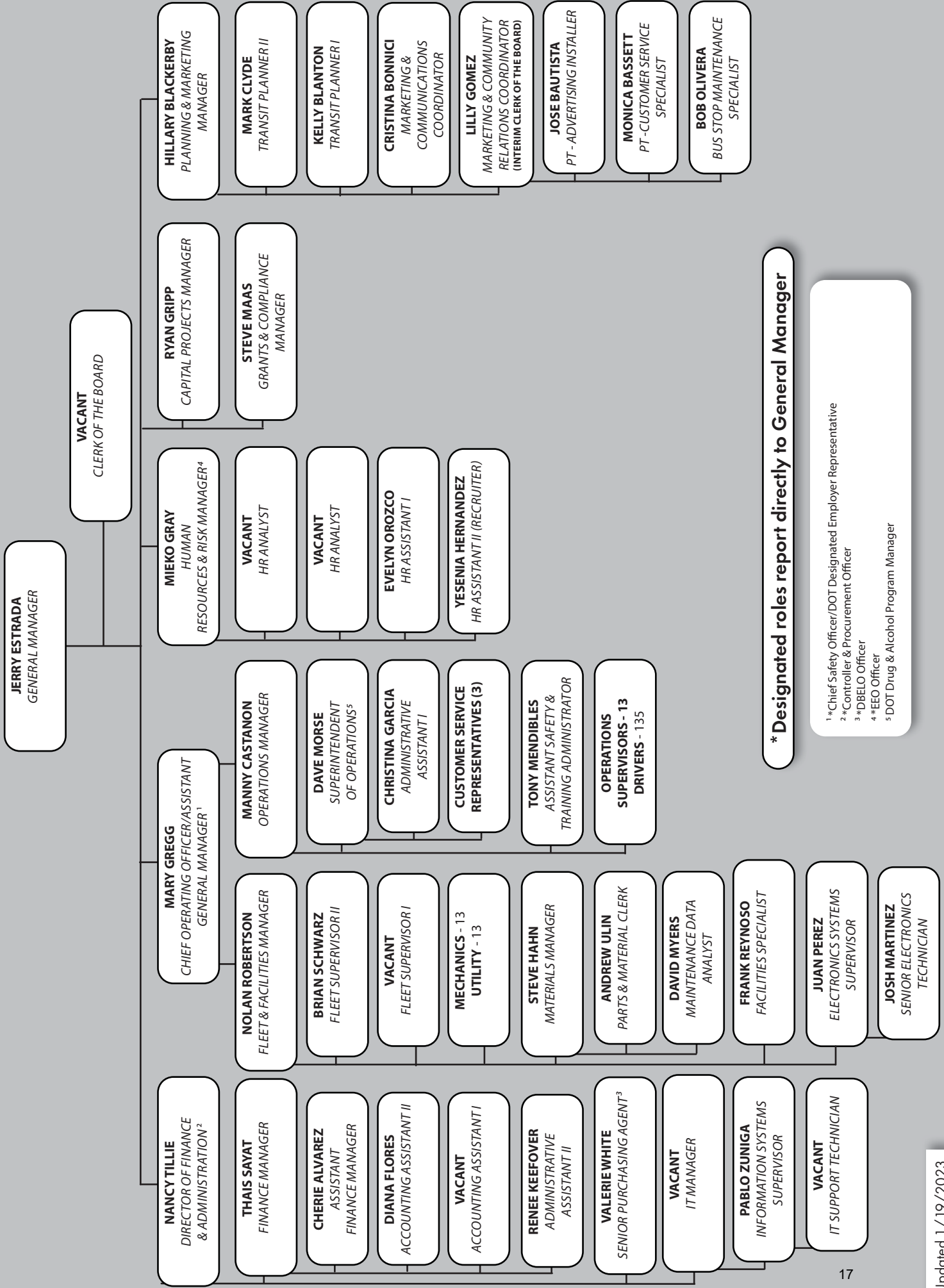
FY 2023 Q1 Totals											FY 2022 Q1 Totals			Change	
Fleet	Miles	MPG	Fuel/Oil	Parts	Labor	Parts & Labor	Total Cost per Mile	Miles	MPG	Fuel/Oil	Parts	Labor	Parts & Labor	Total Cost per Mile	Total Cost per Mile
Gillig 40'	430,019	4.49	\$403,212	\$97,067	\$95,612	\$192,679	\$1.39	490,387	4.76	\$192,948	\$163,388	\$93,177	\$256,565	\$0.92	\$0.47
Gillig 29'	44,628	4.97	\$36,403	\$6,881	\$9,268	\$16,149	\$1.18	52,656	4.95	\$19,137	\$22,365	\$11,212	\$33,577	\$1.00	\$0.18
Nova Articulated	26,290	4.02	\$26,979	\$5,005	\$6,650	\$11,655	\$1.47	3,297	2.45	\$2,958	\$10,354	\$5,953	\$16,307	\$5.84	-\$4.37
<b>Diesel Fleet:</b>	<b>500,937</b>	<b>4.49</b>	<b>\$466,594</b>	<b>\$108,954</b>	<b>\$111,530</b>	<b>\$220,484</b>	<b>\$1.37</b>	<b>546,340</b>	<b>4.05</b>	<b>\$215,042</b>	<b>\$196,108</b>	<b>\$110,342</b>	<b>\$306,450</b>	<b>\$0.95</b>	<b>\$0.42</b>
<b>Fleet</b>	<b>Miles</b>	<b>MPG</b>	<b>Fuel/Oil</b>	<b>Parts</b>	<b>Labor</b>	<b>Parts &amp; Labor</b>	<b>Total Cost per Mile</b>	<b>Miles</b>	<b>MPG</b>	<b>Fuel/Oil</b>	<b>Parts</b>	<b>Labor</b>	<b>Parts &amp; Labor</b>	<b>Total Cost per Mile</b>	<b>Total Cost per Mile</b>
Gillig 29' Hybrid	0	0.00	\$0	\$0	\$0	\$0	\$0	1,744	3.51	\$1,134	\$433	\$1,777	\$2,210	\$1.92	-\$1.92
Gillig 40' Hybrid	61,627	4.38	\$57,952	\$14,434	\$15,061	\$29,495	\$1.42	71,343	4.49	\$28,541	\$32,796	\$19,444	\$52,240	\$1.13	\$0.29
<b>Hybrid Fleet:</b>	<b>61,627</b>	<b>2.19</b>	<b>\$57,952</b>	<b>\$14,434</b>	<b>\$15,061</b>	<b>\$29,495</b>	<b>\$1.42</b>	<b>73,087</b>	<b>4.00</b>	<b>\$29,674</b>	<b>\$33,229</b>	<b>\$21,221</b>	<b>\$54,450</b>	<b>\$1.15</b>	<b>\$0.27</b>
<b>Fleet</b>	<b>Miles</b>	<b>MPKW</b>	<b>Elec Cost</b>	<b>Parts</b>	<b>Labor</b>	<b>Parts &amp; Labor</b>	<b>Total Cost per Mile</b>	<b>Miles</b>	<b>MPKW</b>	<b>Elec Cost</b>	<b>Parts</b>	<b>Labor</b>	<b>Parts &amp; Labor</b>	<b>Total Cost per Mile</b>	<b>Total Cost per Mile</b>
BYD EV's	27,049	0.60	\$10,538	\$1,483	\$7,512	\$8,995	\$0.72	24,136	0.60	\$8,464	\$21,963	\$5,548	\$27,511	\$1.49	-\$0.77
Ford EV Vans	0	0	\$0	\$0	\$0	\$0	\$0.00	0	0.00	\$0	\$0	\$0	\$0	\$0.00	\$0.00
<b>Electric Fleet:</b>	<b>27,049</b>	<b>0.60</b>	<b>\$10,538</b>	<b>\$1,483</b>	<b>\$7,512</b>	<b>\$8,995</b>	<b>\$0.72</b>	<b>24,136</b>	<b>0.60</b>	<b>\$8,464</b>	<b>\$21,963</b>	<b>\$5,548</b>	<b>\$27,511</b>	<b>\$1.49</b>	<b>-\$0.77</b>
<b>Totals:</b>	<b>589,613</b>		<b>\$535,084</b>	<b>\$124,871</b>	<b>\$134,103</b>	<b>\$258,974</b>	<b>\$1.35</b>	<b>643,563</b>		<b>\$253,181</b>	<b>\$251,300</b>	<b>\$137,111</b>	<b>\$388,411</b>	<b>\$1.00</b>	<b>\$0.35</b>



**Santa Barbara Metropolitan Transit District**  
**FY 2023 Q1 National Transit Database Road Calls ("Mechanical System Failures")**

Fleet Category	Quarter (FY 2023)	All Reportable Mechanical System Failures	Quarterly Miles	Miles Between All Reportable Mechanical System Failures	Mileage Variance Between Roadcalls for FY 2023 Q1
BYD's 30-43	Q4				
	Q3				
	Q2				
	Q1	5	27,049	5,410	(569)
400 Gillig's Buses 434-450	Q4				
	Q3				
	Q2				
	Q1	8	78,094	9,762	3,381
600 Gillig's Buses 600-652	Q4				
	Q3				
	Q2				
	Q1	22	351,925	15,997	771
700 Gillig's Buses 700-713	Q4				
	Q3				
	Q2				
	Q1	6	44,628	7,438	(5,547)
700 Gillig Hybrid's Buses 715-717	Q4				
	Q3				
	Q2				
	Q1	0	0	N/A	NA
900 Gillig Hybrid's Buses 900-915	Q4				
	Q3				
	Q2				
	Q1	7	61,627	8,804	(4,204)
1000 Nova's Buses 1001-1003	Q4				
	Q3				
	Q2				
	Q1	3	26,290	8,763	3,123
System Total Excluding EV's	Q4				
	Q3				
	Q2				
	Q1	46	562,564	12,230	(264)
System Total All Buses	Q4				
	Q3				
	Q2				
	Q1	51	589,613	11,561	(422)

# Santa Barbara Metropolitan Transit District Management Organizational Chart



**\* Designated roles report directly to General Manager**

- <sup>1</sup>\*Chief Safety Officer/DOT Designated Employer Representative
- <sup>2</sup>\*Controller & Procurement Officer
- <sup>3</sup>\*DBELO Officer
- <sup>4</sup>\*EEO Officer
- <sup>5</sup>DOT Drug & Alcohol Program Manager

To: MTD Board of Directors  
From: Jerry Estrada, General Manager  
Date: January 24, 2023  
Subject: General Manager's Report

Update of recent rainstorm impacts:

The intensity of recent rainstorms caused road closures throughout the South Coast resulting in temporary detours, cancellation of a few routes and ultimately suspension of service. The South Coast absorbed the brunt of the storm on Monday, January 9. MTD employees worked throughout the morning and mid-day to safely navigate the aforementioned detours and road closures. By mid-afternoon, the decision was made to notify the public that service would be temporarily suspended at 6pm as local authorities were requesting that resident's shelter-in-place.

Highway 101 and 154 were closed. Some employees had to stay in Santa Barbara, as they were unable to traverse to their homes, north or south. MTD's Terminal 1 facility was made available to all employees and transportation to a local shelter was offered. Food and drinks were provided to those that chose to stay on-site overnight. A few were able to stay with co-workers and local family. Unfortunately, with the evacuation order issued to the community of Montecito and the Santa Barbara Airport closure, there was no available hotel space in the surrounding area. On Tuesday, January 10, 2023, a modified Sunday schedule was put into place at noon; bus operators that live within the Santa Barbara area primarily assumed those runs.

MTD was in regular communication with Santa Barbara County Office of Emergency Management throughout the day on January 9. By late morning, evacuation orders were in place for threatened areas of Summerland, Carpinteria, Santa Barbara and the community of Montecito. Soon thereafter OEM requested MTD's assistance to provide two buses for transportation to support the evacuation efforts for the Montecito area. MTD responded quickly, identifying and organizing the buses to bring to the area safely in coordination with the Sherriff's Department. The evacuation route in and out of the area was assessed, and it was determined that three buses were best to use to coordinate a rotating effort for the evacuations if needed. Three MTD Bus Operators and one Supervisor staged the buses at the designated area in the Vons parking lot. This is the same area where MTD assisted with evacuations during the Montecito debris flow five years earlier.

In preparation for rising water on the surrounding streets at Terminal 1, buses, service vehicles and equipment were relocated to high ground spots within the yard. By mid-day, as water continued to rise and enter the yard, it was determined that there would not be enough space in the yard for all the buses to be parked overnight. Bus operators on stand-by, supervisors and maintenance personnel moved 22 buses to MTD's Terminal 2 at Overpass Road in Goleta for storage overnight until waters receded in the area surrounding Terminal 1.

Prior to the January 9 rainstorm, as the first wave of the winter storms approached Santa Barbara, a 40-foot diesel bus was staged in the city of Carpinteria in front of City Hall to assist with evacuations and provide service to the area if needed. Service to Carpinteria on Line 20 was suspended on January 9. In order to resume service to the city the following day, the bus staged at City Hall was used as a special "Carpinteria Shuttle" to provide the area with modified service.



MTD bus operators who live in Carpinteria were asked to review the route options and provide service to the area until full service could be returned.

#### General Activity Report:

MTD is making substantial positive progress with the Fleet Renewal Campaign (FRC) project. To date we have received and returned to revenue service 15 of the 51 vehicles in the Campaign. The FRC is broken down into three groupings or levels of refurbishment effort. The vehicles going through the most refurbishment work and extending their useful life are the seven buses in Group 1 of the FRC. Each of the Group 1 buses, when completed, are refurbished with new engine, transmissions, front console A/C, new painting and decals, passenger seating, ADA restraint systems, and other improvements. Four of these vehicles are included in the 15 buses completed, with the remaining three Group 1 buses anticipated to be completed by March 2023.

The next grouping of vehicles actively being refurbished are the 20 vehicles in Group 3. The refurbishment work being performed varies, with a minimum level of refurbishment on some consisting of new paint and decaling, ADA restraint systems, and driver seating. Seven of these buses will also receive new front console A/C. To date, 11 of the Group 3 buses have been received and returned to revenue service. The remaining nine buses are anticipated to be completed by March 2023.

Group 2 of the FRC is made up of 24 buses. Work is anticipated to begin on Group 2 at the end of March 2023 and to be completed by March 2024. The refurbishment work that will be done on these buses is the same as that being done on the Group 1 buses, with the exception that no new engines or transmissions will be installed on these buses.

MTD's contractor, Edwards Construction Group (ECG), has completed the work related to the installation of the chargers, including the installation of flood barriers and bollards. For the next phase of construction, Southern California Edison's crews will be trenching between MTD's existing transformer at the Salsipuedes Street driveway and new switchgear to be installed by SCE adjacent MTD's maintenance offices. Commencement of that work is subject to the completion of the portion of the City of Santa Barbara's Desal Link Pipeline project along the block of Salsipuedes Street between Cota and Haley.

New Flyer provided an updated production schedule indicating that the first of MTD's nine 40-ft. electric buses will be completed in late February. The delays are a result of ongoing parts shortages and supply chain bottlenecks. New Flyer has cautioned that such issues have not been resolved and may continue to affect MTD's production schedule. Staff will keep the Board apprised of any additional changes to the build timeline.

Staff is in communication with Santa Barbara Unified School District leadership regarding bell schedules and booster service for the 2023-24 school year, in an effort to reduce the strain on MTD resources.

Human Resources recruitment efforts for bus operators is continuing to see success. One new bus operator will start on January 30 and another candidate has accepted MTD's offer of employment and is completing the pre-employment process. Staff has been actively recruiting for Fleet Supervisor I. This is a Staff position for the evening supervisory shift in the Maintenance

Department that has been open due to a retirement. Other open positions are Accounting Assistant, Customer Service Representative, and Utility.

MTD's General Liability and Commercial Auto insurance carrier, National Interstate Insurance Company, conducted their annual Loss Control Site Visit with Risk in advance of the upcoming renewal of the policy. Staff is working with MTD's insurance Broker, Brown & Brown, on that renewal and will present a recommendation to the Board in March.

MTD's California Energy Commission (CEC) Blueprint Grant project team submitted its latest deliverable to the CEC, a report on community engagement and outreach activities related to the project. Outreach and engagement completed to date includes surveys, brainstorming sessions, conferences, highlights of the project on the City of Santa Barbara's website, neighborhood listening sessions and a rack card, among others. Community outreach and engagement will continue throughout the duration of MTD's Blueprint project.

Four Allocation Payment Requests for MTD's Transit and Intercity Rail Capital Program (TIRCP) award were made to the California Transportation Commission for consideration at their January 2023 meeting. Projects included were Plans, Specifications, and Estimates for the Goleta Terminal 2 Recommissioning, the Haley Street Terminal 1 Zero Emission Vehicle upgrades, the Purchase of eight battery electric buses, and the Transit Signal Priority System software.

The Stantec team developing MTD's Zero-Emission Bus (ZEB) Rollout Plan is working with staff to finalize the version that will be submitted to the California Air Resources Board (CARB), which is due by June 30, 2023.

MTD was awarded a not-to-exceed amount of \$68,500 under the Santa Barbara County Air Pollution Control District's (SBCAPCD) 2022 Clean Air Grants for On-Road Trucks and Buses funding opportunity. The grant provides partial funding for a zero-emission or near zero emission heavy-duty vehicle. Staff plans to apply the funding toward one of the eight battery-electric buses to be purchased under the TIRCP grant.

Staff submitted the annual California State of Good Repair (SGR) Project Status and Expenditure Report for FY 2021-22. This report provides updates to Caltrans on MTD's open SGR projects. MTD's two projects comprise 1) partial funding for four of the 40-ft. New Flyer electric buses that are on order, and 2) partial funding for MTD's ongoing Terminal 1 and Terminal 2 modernization projects.

Staff attended Zoom meetings of the Santa Barbara County Association of Governments' (SBCAG's) Technical Transportation Advisory Committee (TTAC) and Joint Technical Advisory Committee (JTAC) on December 1. TTAC recommended that the SBCAG Board approve the FY 2020-21 Measure A Audit Reports and the FY 2023-24 to FY 2027-28 Measure A revenue estimates. TTAC also received an update on recent activities of the California Transportation Commission. JTAC recommended that the SBCAG Board approve several projects for funding from the California Regional Early Action Planning Grants (REAP) funding program, and that the Board adopt the Broadband Strategic Plan.

MTD received estimates of the FY 2022-23 funding from the Low Carbon Transit Operations Program (LCTOP). Staff recommends combining these funds with the FY 2021-22 LCTOP

apportionment to purchase one 40-ft. electric bus and charger. Staff will bring this item to the Board at a future meeting.

The Procurement Department attended a virtual “Best Procurement Practices for FTA Recipients” Training Presentation. Contracting has been completed for the Contactless Payment System vendors as approved by the Board of Directors.

The FY2021-2022 Audit was filed with the Federal Clearinghouse and submitted to agencies to meet required timely compliance. The Finance Department is finalizing 12/31/22 Quarter End Grant and Government Reports as well as 2022 Calendar Year End Tax Filings.

Information Technologies completed negotiating 2023 licensing infrastructure contracts for Operating Systems, Fleet Communications Data, Firewall protection, System Backups and various hardware warranties requirements. A pilot upgrade program to Office 2019 was initiated with a select group of MTD computer users representing various departments prior to rolling it out organization-wide.