



<b>BOARD OF DIRECTORS AGENDA</b>
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**REGULAR MEETING**  
of the  
**BOARD OF DIRECTORS**  
of the  
**SANTA BARBARA METROPOLITAN TRANSIT DISTRICT**  
A Public Agency  
**Tuesday, February 21, 2023**  
**8:30 AM**  
**John G. Britton Auditorium**  
550 Olive Street, Santa Barbara, CA 93101

- 1. CALL TO ORDER**
- 2. ROLL CALL OF THE BOARD MEMBERS**  
Dave Davis (Chair), David Tabor (Vice Chair), Jen Lemberger (Secretary), Paula Perotte (Director), Arjun Sarkar (Director).
- 3. REPORT REGARDING THE POSTING OF THE AGENDA**
- 4. OATH OF OFFICE FOR NEW DIRECTORS – (ACTION MAY BE TAKEN)**  
Newly appointed Board members Alberto Lapuz and Monica Solorzano will be sworn in as Directors for the Santa Barbara Metropolitan Transit District.
- 5. STATUS REPORT ON THE COVID-19 STATE OF EMERGENCY (ACTION MAY BE TAKEN - ATTACHMENTS)**  
Staff will request that the Board reconsider the circumstances of the COVID-19 State of Emergency.

**CONSENT CALENDAR**

- 6. APPROVAL OF PRIOR MINUTES - (ACTION MAY BE TAKEN)**  
The Board of Directors will be asked to approve the draft minutes for the special meeting of January 24, 2023.
- 7. CASH REPORTS - (ACTION MAY BE TAKEN)**  
The Board of Directors will be asked to review and approve the Cash Reports from January 7, 2023 through January 27, 2023 and January 28<sup>th</sup> through February 10<sup>th</sup>, 2023.

**THIS CONCLUDES THE CONSENT CALENDAR**

- 8. PUBLIC COMMENT**  
Members of the public may address the Board of Directors on items within the jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, please complete and deliver to the MTD Board Clerk a "Request to Speak" form

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that includes both a description of the subject you wish to address and, if applicable, the agenda item number for which you would like to comment. Additional public comment will be allowed during each agenda item, including closed session items. Forms are available at [www.sbmtd.gov](http://www.sbmtd.gov) and at MTD Administrative offices.

**9. IMPACTS OF 2020 DECENNIAL CENSUS RESULTS – SANTA BARBARA UZA – (INFORMATIONAL)**

Staff recommends that the Board receive a report on the expected impacts resulting from the Santa Barbara urbanized area (UZA) population exceeding 200,000 persons in the 2020 Census.

**10. SECOND QUARTER PERFORMANCE REPORTS – (INFORMATIONAL)**

The Board of Directors will receive a report regarding performance reports for the second quarter of FY 2022-2023.

**11. PLANNING DEPARTMENT WORK PLAN – (INFORMATIONAL)**

That the Board of Directors receive an update from the Planning Department on the service change work plan for FY 2023-24.

**12. ADOPTION OF FISCAL YEAR 2023-24 MEASURE A PROGRAM OF PROJECTS SUBMITTAL – (ACTION MAY BE TAKEN- ATTACHMENT)**

Staff is requesting the Board approve the submittal of Santa Barbara Metropolitan Transit District Measure A Program of Projects for Fiscal Year 2023-24.

**13. FINANCIAL UPDATE AND SECOND QUARTER REVIEW OF FISCAL YEAR 2022-23 – (INFORMATIONAL- ATTACHMENT)**

Staff will present the financial report for the second quarter of the 2022-23 fiscal year, and the six-month period of July 1, 2022 through December 31, 2022.

**14. CAL OES DESIGNATION OF AUTHORIZED AGENT FOR FEMA ASSISTANCE – (ACTION MAY BE TAKEN- ATTACHMENT)**

Staff requests that the Board approve a resolution designating General Manager Estrada as the authorized agent to execute and file agreements with the California Governor's Office of Emergency Services for federal financial assistance for disaster relief.

**15. AMENDMENT OF EXISTING TRANSIT PASS PROGRAM AGREEMENT BETWEEN MTD AND SANTA BARBARA CITY COLLEGE – (ACTION MAY BE TAKEN- ATTACHMENT)**

Staff recommends that the Board authorize General Manager Estrada to sign the attached Amendment to the existing Transit Pass Program Agreement with the SBCC to continue the student transit pass program.

**16. GENERAL MANAGER'S REPORT – (INFORMATIONAL)**

The General Manager will report on any updates to district activities.

**17. OTHER BUISNESS AND REPORTS – (INFORMATIONAL)**

The Board of Directors will report on other related public transit issues and committee meetings.

**AMERICANS WITH DISABILITIES ACT:** If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 805.963.3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.

<b>BOARD OF DIRECTORS AGENDA</b>
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**18. ADJOURNMENT**

**AMERICANS WITH DISABILITIES ACT:** If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 805.963.3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



<b>BOARD OF DIRECTORS REPORT</b>
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<b>MEETING DATE:</b>	FEBRUARY 21, 2023	<b>AGENDA ITEM: #5</b>
<b>DEPARTMENT:</b>	ADMINISTRATION	
<b>TYPE:</b>	ACTION ITEM	
<b>PREPARED BY:</b>	JERRY ESTRADA	
<b>REVIEWED BY:</b>	GENERAL MANAGER	
<b>SUBJECT:</b>	STATUS REPORT ON THE COVID-19 STATE OF EMERGENCY	

**RECOMENDATION:**

Staff requests that the Board reconsider the circumstances of the COVID-19 State of Emergency:

1. Consider whether state or local officials continue to impose or recommend measures to promote social distancing;
2. Find that the MTD Board has reconsidered the circumstances of the state of emergency, and that State or local officials continue to impose or recommend measures to promote social distancing; and
3. Direct staff to continue to notice and hold hearings as remote hearings consistent with Government Code § 54953(e)(3).

**DISCUSSION:**

On January 5, 2022, Governor Gavin Newsom issued Executive Order N-1-22, which among other things set a date of April 1, 2022 for public agencies to transition back to public meetings held in full compliance with the Brown Act, including how remote participation is conducted. In September 2021, the California State Legislature passed, and the Governor signed, Assembly Bill 361 (Rivas, 2021) (AB 361), which amends the Government Code to allow Brown Act bodies to continue to meet remotely if certain elements are met. AB 361 took effect immediately, but does not supersede Executive Order N-1-22. It applies to all Brown Act boards, committees, and commissions.

On January 31, 2020, the Secretary of Health and Human Services (HHS) declared a public health emergency under section 319 of the Public Health Service Act (42 USC § 247d) in response to COVID-19. On March 13, 2020, the US President declared a national emergency concerning the COVID-19 pandemic, which has been extended until February 24, 2022. On March 4, 2020, Governor Newsom declared a state of emergency for conditions caused by COVID-19, which has been extended until March 31, 2022. On March 12, 2020, the Santa Barbara County Director of Emergency Services proclaimed a Local Emergency as a result of the COVID-19 and the Santa Barbara County Health Officer declared a Local Health Emergency, due to the imminent and proximate threat to public health from the introduction of COVID-19. Thereafter, on March 17,

<b>BOARD OF DIRECTORS REPORT</b>
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2020, the Santa Barbara County Board of Supervisors ratified the Proclamation of a Local Emergency and the Declaration of a Local Health Emergency, which remain in effect.

As of February 15, 2022, Santa Barbara County Public Health Officials continue to recommend utilizing teleconferencing options for public meetings as an effective social distancing measure to facilitate participation in public affairs and encourage participants to protect themselves and others from the COVID-19 disease (attached). As of December 7, 2022, the COVID-19 community transmission level is categorized as “low” in Santa Barbara County by the Centers for Disease Control & Prevention (CDC). As of December 7, 2022, the Santa Barbara County Public Health Department reports a case rate of 76.6 per 100,000 and a 5.8% test positivity rate. The County Health Officer and the California Department of Public Health continue to recommend all individuals wear a face covering in public indoor settings.

**ATTACHMENTS:**

- Health Officials AB 361 Social Distance Recommendation
- State of California Executive Order N-1-22

# ATTACHMENT A



## Public Health Administration

300 North San Antonio Road ♦ Santa Barbara, CA 93110-1316  
805/681-5100 ♦ FAX 805/681-5191

Van Do-Reynoso, MPH, PhD *Director*  
Suzanne Jacobson, CPA *Chief Financial Officer*  
Paige Batson, MA, PHN, RN *Deputy Director*  
Darrin Eisenbarth *Deputy Director*  
Dana Gamble, LCSW *Interim Deputy Director*  
Polly Baldwin, MD, MPH *Medical Director*  
Henning Ansorg, MD *Health Officer*

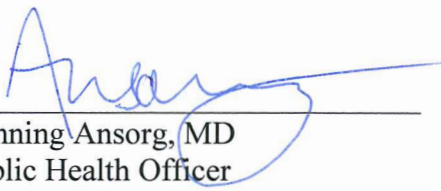
## HEALTH OFFICIALS AB 361 SOCIAL DISTANCE RECOMMENDATION

**Issued: September 28, 2021**

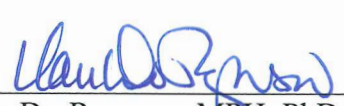
COVID-19 disease prevention measures, endorsed by the Centers for Disease Control and Prevention, include vaccinations, facial coverings, increased indoor ventilation, handwashing, and physical distancing (particularly indoors).

Since March 2020, local legislative bodies-such as commissions, committees, boards, and councils- have successfully held public meetings with teleconferencing as authorized by Executive Orders issued by the Governor. Using technology to allow for virtual participation in public meetings is a social distancing measure that may help control transmission of the SARS-CoV-2 virus. Public meetings bring together many individuals (both vaccinated and potentially unvaccinated), from multiple households, in a single indoor space for an extended time. For those at increased risk for infection, or subject to an isolation or quarantine order, teleconferencing allows for full participation in public meetings, while protecting themselves and others from the COVID-19 virus.

Utilizing teleconferencing options for public meetings is an effective and recommended social distancing measure to facilitate participation in public affairs and encourage participants to protect themselves and others from the COVID-19 disease. This recommendation is further intended to satisfy the requirement of the Brown Act (specifically Gov't Code Section 54953(e)(1)(A)), which allows local legislative bodies in the County of Santa Barbara to use certain available teleconferencing options set forth in the Brown Act.



Henning Ansorg, MD  
Public Health Officer  
County of Santa Barbara



Van Do-Reynoso, MPH, PhD  
Public Health Director  
County of Santa Barbara



**EXECUTIVE DEPARTMENT  
STATE OF CALIFORNIA**

**EXECUTIVE ORDER N-1-22**

**WHEREAS** on March 4, 2020, I proclaimed a State of Emergency to exist in California as a result of the threat of COVID-19; and

**WHEREAS** on March 12, 2021, I issued Executive Order N-25-20, paragraph 11, and on March 17, 2020, I issued Executive Order N-29-20, paragraph 3, waiving certain requirements that public meetings of state bodies occur in-person; and

**WHEREAS** on June 11, 2021, I issued Executive Order N-08-21 to roll back certain provisions of my COVID-19-related Executive Orders and to clarify that other provisions remained necessary to help California respond to, recover from, and mitigate the impacts of the COVID-19 pandemic; and

**WHEREAS** paragraph 42 of Executive Order N-08-21 specified that the waiver of requirements that public meetings of state bodies occur in-person would be valid through September 30, 2021; and

**WHEREAS** on September 16, 2021, I signed into law Assembly Bill 361 (AB 361), which amended the Government Code and Education Code to provide additional flexibility for state bodies to conduct public meetings via teleconference through January 31, 2022; and

**WHEREAS** since Thanksgiving, the statewide seven-day average case rate has increased by 805% and the number of COVID-19 hospitalized patients has increased by 154%; and

**WHEREAS** this surge is being driven by the recent emergence of the Omicron variant, which has recently been estimated to account for approximately 70% of cases sequenced nationally; and

**WHEREAS** early data suggest that the Omicron variant is more transmissible than the Delta variant; and

**WHEREAS** requiring large numbers of individuals to gather, and potentially travel long distances, for in-person public meetings could potentially, and unnecessarily, expose numerous people to COVID-19, further contribute to the ongoing surge in cases caused by the Omicron variant, compound disruptions to our economy, and undermine public health measures during the current State of Emergency; and

**WHEREAS** when the Legislature considered AB 361 this past fall, the Omicron variant had not emerged, and the virus had not demonstrated the ability to evade immunity; and

**WHEREAS** in light of the present surge in cases due to the Omicron variant, and to protect the public health and safety, it is necessary to temporarily extend the flexibilities for state bodies to conduct teleconferences under AB 361 beyond January 31, 2022, to provide state bodies the option of conducting public meetings remotely to reduce the risk of in-person exposure to members of the staff body, staff, and members of the public; and

**WHEREAS** under the provisions of Government Code section 8571, I find that strict compliance with the statutes specified in this Order would prevent, hinder, or delay appropriate actions to prevent and mitigate the effects of the COVID-19 pandemic.

**NOW, THEREFORE, I, GAVIN NEWSOM**, Governor of the State of California, in accordance with the authority vested in me by the State Constitution and statutes, and in particular, Government Code sections 8567, 8571, and 8627 do hereby issue the following Order to become effective immediately:

**IT IS HEREBY ORDERED THAT:**

1. The sunset dates in Education Code section 89305.6, subdivision (g), and Government Code section 11133, subdivision (g), are suspended until March 31, 2022.
2. This Order shall expire at 11:59 p.m. on April 1, 2022.

**I FURTHER DIRECT** that as soon as hereafter possible, this Order be filed in the Office of the Secretary of State and that widespread publicity and notice be given of this Order.

This Order is not intended to, and does not, create any rights or benefits, substantive or procedural, enforceable at law or in equity, against the State of California, its agencies, departments, entities, officers, employees, or any other person.

**IN WITNESS WHEREOF** I have hereunto set my hand and caused the Great Seal of the State of California to be affixed this 5th day of January 2022.



GAVIN NEWSOM  
Governor of California

**ATTEST:**

SHIRLEY WEBER, PH.D.  
Secretary of State





<b>BOARD OF DIRECTORS DRAFT MINUTES</b>
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**SPECIAL MEETING**  
of the  
**BOARD OF DIRECTORS**  
of the  
**SANTA BARBARA METROPOLITAN TRANSIT DISTRICT**  
A Public Agency  
**Tuesday, January 24, 2023**  
**8:30 AM**  
**John G. Britton Auditorium**  
550 Olive Street, Santa Barbara, CA 93101

1. **CALL TO ORDER**  
Chair Dave Davis called the meeting to order at 8:30 AM.
2. **ROLL CALL OF THE BOARD MEMBERS**  
Chair Davis reported that all members were present with the exception of Director Perotte.
3. **REPORT REGARDING THE POSTING OF THE AGENDA**  
Evelyn Orozco, Human Resources Assistant reported that the agenda was posted on Friday, January 20, 2023 at MTD's Administrative office, mailed and emailed to those on the agenda list, and posted on MTD's website.
4. **STATUS REPORT ON THE COVID-19 STATE OF EMERGENCY (ACTION MAY BE TAKEN - ATTACHMENTS)**  
The Board reconsidered the circumstances of the COVID-19 State of Emergency.

Director Sarkar moved to approve staff's recommendation to continue to allow noticing and holding remote hearings, consistent with Government Code § 54953(e)(3). Secretary Lemberger seconded the motion. Chair Davis held a roll call vote and the motion passed unanimously with one absent.

**CONSENT CALENDAR**

5. **APPROVAL OF PRIOR MINUTES - (ACTION MAY BE TAKEN)**  
The Board of Directors was asked to approve the draft minutes for the meetings of November 15, 2022 and December 13, 2022.
6. **CASH REPORTS - (ACTION MAY BE TAKEN)**  
The Board of Directors was asked to review and approve the Cash Reports from November 19, 2022 through December 2, 2022, December 3, 2022 through December 23, 2022 and December 24, 2022 through January 6, 2023.

Vice Chair Tabor moved to approve the consent calendar with an edit to December 13, 2022 minutes to reflect that the meeting was held via teleconference, not in the auditorium.

<b>BOARD OF DIRECTORS DRAFT MINUTES</b>
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Secretary Lemberger seconded the motion. Chair Davis held a roll call vote and the consent calendar was approved unanimously with one absent.

**THIS CONCLUDES THE CONSENT CALENDAR**

**7. PUBLIC COMMENT**

No public comments were made.

**8. AT LARGE BOARD POSITION – (ACTION MAY BE TAKEN)**

Board of Directors considered appointment of Mr. Alberto Lapuz to complete the current term of the “At-large” board position vacated by Mr. Shelor.

Director Sarkar moved to approve appointment of Mr. Lapuz and Board will reconsider in spring. Vice Chair Tabor seconded the motion. Chair Davis held a roll call vote and the motion was approved unanimously with one absent.

**9. 401(k) PLAN AMENDMENT – (ACTION MAY BE TAKEN–ATTACHMENT)**

Nancy Tillie, Director of Finance and Administration requested that the Santa Barbara Metropolitan Transit District Profit Sharing and Salary Deferral Plan (401k Plan) be amended to include Transit Center Advisors/Customer Service Representatives eligible to participate in the 401(k) Retirement Plan for the 2023 Plan Year.

Secretary Lemberger moved to approve the inclusion of Transit Center Advisors/Customer Service Representatives to participate in the 401(k) Retirement Plan. Vice Chair Tabor seconded the motion. Chair Davis held a roll call vote and the motion was approved unanimously with one absent.

**10. FIRST QUARTER FINANCIAL REPORTS – (INFORMATIONAL)**

Nancy Tillie, Director of Finance and Administration provided a presentation updating the Board on current financial outlook and the first quarter results for Fiscal Year 2022-23.

**11. FIRST QUARTER PERFORMANCE REPORTS– (INFORMATIONAL)**

Hillary Blackerby, Planning and Marketing Manager provided a presentation informing the Board of performance reports for the first quarter results for Fiscal Year 2022-23.

**12. GENERAL MANAGER’S REPORT – (INFORMATIONAL)**

General Manager Estrada provided an update on district activities.

**13. OTHER BUSINESSES AND REPORTS - (ACTION MAY BE TAKEN)**

Chair Davis asked to reopen item #9 as the Board had missed the need to adopt resolution 2023-01 regarding 401(k) Plan Amendment.

Chair Davis moved to reopen item #9 and moved to approve adoption of Resolution 2023-01. Vice Chair Tabor seconded the motion. Chair Davis held a roll call vote and the motion was approved unanimously with one absent.

**14. ADJOURNMENT**

The meeting was adjourned at 9:32 AM.

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**Santa Barbara Metropolitan Transit District**  
**Cash Report**  
**Board Meeting of February 7, 2023**  
**For the Period January 7, 2023 through January 27, 2023**

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**MONEY MARKET**

**Beginning Balance January 7, 2023** **\$3,218,967.74**

Accounts Receivable	2,948,530.95
Passenger Fares	158,144.21
Miscellaneous Income	100,282.78
Property Tax Revenue	27,316.40
Prepays & Advertising	11,158.40
Interest Income	1,929.37
Measure A Transfer	902.92
<b>Total Deposits</b>	<b>3,248,265.03</b>

Bank & Credit Card Fees	(4,054.71)
Miscellaneous Transfers	(12,253.36)
Workers' Compensation	(52,281.93)
401(k)/Pension Transfer	(75,809.65)
Payroll Taxes	(339,516.59)
Payroll	(785,067.77)
Accounts Payable	(1,208,348.67)
<b>Total Disbursements</b>	<b>(2,477,332.68)</b>

**Ending Balance** **\$3,989,900.09**

**CASH INVESTMENTS**

LAIF Account	\$5,953,733.70
Money Market Account	3,989,900.09

**Total Cash Balance** **\$9,943,633.79**

**SELF INSURED LIABILITY ACCOUNTS**

WC / Liability Reserves	(\$4,612,868.51)
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**Working Capital** **\$5,330,765.28**

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**Santa Barbara Metropolitan Transit District**  
**Cash Receipts of Accounts Receivable**

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<b>Date</b>	<b>Company</b>	<b>Description</b>	<b>Amount</b>
1/9/2023	Idea Engineering, Inc.	Advertising on Buses	2,574.00
1/9/2023	Measure A, Section 3 LSTI	Measure A Funds Dec 2022	236,729.13
1/12/2023	State Transit Assistance	STA - Capital FY22 Reimbursements	2,175,328.52
1/13/2023	Goodwin & Thyne Properties	Advertising on Buses	520.00
1/18/2023	Measure A, Section 3 LSTI	Measure A Funds Capital FY22 Reimbursement	499,172.70
1/18/2023	SB School District	Passes/Token Sales	4,125.00
1/23/2023	Moonlight Graphics/Mktg	Advertising on Buses	5,364.00
1/23/2023	True Media LLC/Cottage Health	Advertising on Buses	1,054.80
1/23/2023	Wells Marketing, LLC	Advertising on Buses	1,958.40
1/24/2023	Handlpartners (McDonalds)	Advertising on Buses	9,329.40
1/24/2023	SB School District	Passes/Token Sales	8,250.00
1/24/2023	SB School District	Passes/Token Sales	4,125.00
<b>Total Accounts Receivable Paid During Period</b>			<b>\$2,948,530.95</b>

**Santa Barbara Metropolitan Transit District**  
**Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
131240	1/13/2023	ABC BUS COMPANIES INC	BUS PARTS	548.06	
131241	1/13/2023	805 AVIT DBA	CAMERA REPAIRS/INSTALLATION	416.46	
131242	1/13/2023	ERNIE ACOSTA	RETIREE HEALTH REIMBURSEMENT	1,710.00	
131243	1/13/2023	HENRY ANDREWS	RETIREE HEALTH REIMBURSEMENT	285.00	
131244	1/13/2023	ASBURY ENVIRONMENTAL SERVI	WASTE OIL RECYCLER	385.00	
131245	1/13/2023	JAMES BRACKETT	RETIREE HEALTH REIMBURSEMENT	178.00	
131246	1/13/2023	KARL BRETZ	RETIREE HEALTH REIMBURSEMENT	285.00	
131247	1/13/2023	ARTHUR BURNS	RETIREE HEALTH REIMBURSEMENT	954.60	
131248	1/13/2023	ROBERT BURNHAM	RETIREE HEALTH REIMBURSEMENT	285.00	
131249	1/13/2023	GILBERT CALLES	RETIREE HEALTH REIMBURSEMENT	178.00	
131250	1/13/2023	MIKE CARDONA	RETIREE HEALTH REIMBURSEMENT	161.10	
131251	1/13/2023	CITY OF CARPINTERIA	CHARGING STATION ELECTRICITY	75.65	
131252	1/13/2023	STAN CISOWSKI	RETIREE HEALTH REIMBURSEMENT	134.00	
131253	1/13/2023	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	537.05	
131254	1/13/2023	CUMMINS SALES & SERVICE dba	BUS PARTS & REPAIRS	750.00	
131255	1/13/2023	NANCY CURTIS	RETIREE HEALTH REIMBURSEMENT	222.86	
131256	1/13/2023	DAVID DAVIS JR.	DIRECTOR FEES	120.00	
131257	1/13/2023	EMERGENCY DRAIN SERVICES DB	DRAIN SERVICES	203.59	
131258	1/13/2023	FEDEX dba	FREIGHT CHARGES	62.67	
131259	1/13/2023	FAIRVIEW CHEVRON/TOM PRICE	SMOG TESTING	101.50	
131260	1/13/2023	STATE OF CALIFORNIA	PAYROLL RELATED	477.50	
131261	1/13/2023	GIBBS INTERNATIONAL INC	BUS PARTS	922.05	
131262	1/13/2023	GILLIG LLC	BUS PARTS	0.00	V
131263	1/13/2023	GILLIG LLC	BUS PARTS	8,174.42	
131264	1/13/2023	GARY GLEASON	RETIREE HEALTH REIMBURSEMENT	247.95	
131265	1/13/2023	GOLETA WATER DISTRICT	UTILITIES	215.80	
131266	1/13/2023	GOODYEAR TIRE & RUBBER CO	BUS TIRE LEASE	10,776.35	
131267	1/13/2023	JILL GRISHAM	RETIREE HEALTH REIMBURSEMENT	285.00	
131268	1/13/2023	JIM HAGGERTY	RETIREE HEALTH REIMBURSEMENT	285.00	
131269	1/13/2023	ALI HABIBI	RETIREE HEALTH REIMBURSEMENT	285.00	
131270	1/13/2023	RICHARD HARRIGAN	RETIREE HEALTH REIMBURSEMENT	147.00	
131271	1/13/2023	HAYWARD LUMBER	SHOP/B&G SUPPLIES	47.09	
131272	1/13/2023	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	75.17	
131273	1/13/2023	HR AUTOGLASS DBA	BUS PARTS/REPAIRS	800.00	
131274	1/13/2023	DONALD JACKSON	RETIREE HEALTH REIMBURSEMENT	89.00	
131275	1/13/2023	JAVIER JIMENEZ	RETIREE HEALTH REIMBURSEMENT	174.00	
131276	1/13/2023	LOUIS JONES	RETIREE HEALTH REIMBURSEMENT	89.00	
131277	1/13/2023	KIMBALL MIDWEST	SHOP SUPPLIES	109.36	

Check #	Date	Company	Description	Amount	Voids
131278	1/13/2023	MONTE KIMZEY	RETIREE HEALTH REIMBURSEMENT	384.00	
131279	1/13/2023	LANSPEED DBA	IT SERVICES	2,850.00	
131280	1/13/2023	JENNIFER LEMBERGER	DIRECTOR FEES	120.00	
131281	1/13/2023	LENZ PEST CONTROL DBA	FUMIGATION SERVICES	70.00	
131282	1/13/2023	MC CORMIX CORP. (OIL)	LUBRICANTS	11,802.38	
131283	1/13/2023	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	3,050.70	
131284	1/13/2023	CHUCK MCQUARY	DIRECTOR FEES	120.00	
131285	1/13/2023	MURPHY ELECTRIC MAINTENANC	ELECTRICAL REPAIRS/INSTALLATION	1,361.60	
131286	1/13/2023	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	283.62	
131287	1/13/2023	MOUNTAIN SPRING WATER	SHOP & OFFICE SUPPLIES	1,042.80	
131288	1/13/2023	WILLIAM MORRIS	RETIREE HEALTH REIMBURSEMENT	218.10	
131289	1/13/2023	NATIONAL INTERSTATE INS INC.	LIABILITY INSURANCE	62,204.02	
131290	1/13/2023	NEWEGG BUSINESS, INC	IT EQUIPMENT & SUPPLIES	65.97	
131291	1/13/2023	NFI PARTS DBA	BUS PARTS	225.80	
131292	1/13/2023	O'REILLY AUTO PARTS DBA	BUS/SERVICE VEHICLE PARTS	238.02	
131293	1/13/2023	CARLOS ORNELAS	RETIREE HEALTH REIMBURSEMENT	243.00	
131294	1/13/2023	PAULA A. PEROTTE	DIRECTOR FEES	120.00	
131295	1/13/2023	PACIFIC MATERIALS LABORATOR	TESTING & INSPECTIONS	245.00	
131296	1/13/2023	CAREY POINDEXTER	RETIREE HEALTH REIMBURSEMENT	285.00	
131297	1/13/2023	POWERSTRIDE BATTERY CO.	BATTERIES	1,978.74	
131298	1/13/2023	AL ROMERO SR.	RETIREE HEALTH REIMBURSEMENT	39.00	
131299	1/13/2023	SAFETY-KLEEN CORPORATION	SHOP SUPPLIES	525.18	
131300	1/13/2023	SARKAR, ARJUN	DIRECTOR FEES	120.00	
131301	1/13/2023	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	260.00	
131302	1/13/2023	SILVAS OIL CO., INC.	LUBRICANTS	1,395.44	
131303	1/13/2023	SPECIAL DISTRICT RISK MGMT	HEALTH INSURANCE	66,592.59	
131304	1/13/2023	SM TIRE, CORP.	BUS TIRE MOUNTING	528.00	
131305	1/13/2023	SMART & FINAL	OFFICE/MEETING SUPPLIES	86.74	
131306	1/13/2023	SOAP MAN DISTRIBUTIN DBA	BUS CLEANING SUPPLIES	65.25	
131307	1/13/2023	SPECIALTY TOOL & BOLT, LTD	SHOP SUPPLIES	294.84	
131308	1/13/2023	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	1,085.10	
131309	1/13/2023	SB CITY OF-REFUSE/WATER	UTILITIES	2,130.39	
131310	1/13/2023	DAVID T. TABOR	DIRECTOR FEES	120.00	
131311	1/13/2023	TEAMSTERS PENSION TRUST	UNION PENSION	80,243.72	
131312	1/13/2023	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	9,152.00	
131313	1/13/2023	TAC ENERGY LLC	RENEWABLE DIESEL	110,839.61	
131314	1/13/2023	UNITED PARCEL SERVICE, INC.	FREIGHT CHARGES	463.91	
131315	1/13/2023	VALLEY POWER SYSTEMS, INC.	BUS PARTS	50.37	
131316	1/13/2023	JOHN J. VASQUEZ	RETIREE HEALTH REIMBURSEMENT	231.44	
131317	1/13/2023	VEHICLE MAINTENANCE PROGRA	BUS PARTS	754.55	
131318	1/13/2023	VERIZON WIRELESS	WIRELESS PHONES & AIM CELLULAR	1,348.22	



Check #	Date	Company	Description	Amount	Voids
131319	1/13/2023	VERITECH, INC.	BUS PARTS	1,471.00	
131320	1/13/2023	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	911.36	
131321	1/13/2023	ALEXANDER YOUNG	RETIREE HEALTH REIMBURSEMENT	268.76	
131322	1/19/2023	ABC BUS COMPANIES INC	BUS PARTS	203.35	
131323	1/19/2023	ASBURY ENVIRONMENTAL SERVI	WASTE OIL RECYCLER	95.00	
131324	1/19/2023	BYD MOTORS LLC	CAPITAL LEASE PAYMENT	31,625.22	
131325	1/19/2023	CALIFORNIA ELECTRIC SUPPLY, I	SHOP/B&G SUPPLIES	221.85	
131326	1/19/2023	CENTRAL COAST TANK TESTING	TANK TESTS	145.00	
131327	1/19/2023	COMPLETE COACH WORKS	FLEET RENEWAL CAMPAIGN	48,109.25	
131328	1/19/2023	CINTAS CORPORATION	FIRST AID SUPPLIES	437.50	
131329	1/19/2023	CUMMINS SALES & SERVICE dba	BUS PARTS & REPAIRS	2,026.47	
131330	1/19/2023	CA DEPT. OF TAX & FEE ADMIN.	QTRLY USER FUEL TAX	1,215.00	
131331	1/19/2023	CA. DEPT. of TAX & FEE ADMINIST	UNDERGROUND STORAGE TANK FEE	2,392.00	
131332	1/19/2023	ALLIANT POWER DBA	BUS PARTS	1,251.69	
131333	1/19/2023	EASY LIFT TRANSPORTATION, IN	MONTHLY ADA SUBSIDY	88,399.00	
131334	1/19/2023	ECO-T TIRE & RETREADING, LLC	BUS TIRE MOUNTING	661.96	
131335	1/19/2023	EVERSHADE LLC DBA	STEAM CLEANING TC/EXPRESS ZONE	3,150.00	
131336	1/19/2023	GIBBS INTERNATIONAL INC	BUS PARTS	996.66	
131337	1/19/2023	GILLIG LLC	BUS PARTS	701.25	
131338	1/19/2023	I-NETT	PHONE SYSTEM MAINTENANCE CONTI	271.66	
131339	1/19/2023	LAWSON PRODUCTS INC	SHOP SUPPLIES	2,279.19	
131340	1/19/2023	MC CORMIX CORP. (OIL)	LUBRICANTS	1,620.57	
131341	1/19/2023	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	227.72	
131342	1/19/2023	NATIONAL INTERSTATE INS INC.	LIABILITY INSURANCE	62,204.02	
131343	1/19/2023	O'REILLY AUTO PARTS DBA	BUS/SERVICE VEHICLE PARTS	103.60	
131344	1/19/2023	OIL PRICE INFORMATION SERVIC	DIESEL FUEL PRICE INFORMATION	1,248.00	
131345	1/19/2023	REPUBLIC ELEVATOR, INC	ELEVATOR MAINTENANCE	182.95	
131346	1/19/2023	NOLAN D ROBERTSON	CELLPHONE/EV POWER REIMB	26.40	
131347	1/19/2023	SANSUM CLINIC	MEDICAL EXAMS	1,130.00	
131348	1/19/2023	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	100.00	
131349	1/19/2023	SANTA BARBARA NEWSPRESS D	PUBLIC NOTICE ADS	105.00	
131350	1/19/2023	SILVAS OIL CO., INC.	LUBRICANTS	1,179.79	
131351	1/19/2023	SOCALGAS	UTILITIES	4,701.94	
131352	1/19/2023	STANTEC ARCHITECTURE INC.	FACILITIES A&E SERVICES	6,491.00	
131353	1/19/2023	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	329.23	
131354	1/19/2023	TEAMSTERS MISC SECURITY TRU	UNION MEDICAL INSURANCE	186,917.00	
131355	1/19/2023	TAC ENERGY LLC	RENEWABLE DIESEL	60,567.40	
131356	1/19/2023	J.C.M. AND ASSOCIATES INC.	UNIFORMS	418.75	
131357	1/19/2023	VALLEY POWER SYSTEMS, INC.	BUS PARTS	1,984.11	
131358	1/19/2023	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	446.88	
131359	12/27/2023	ABC BUS COMPANIES INC	BUS PARTS	1,223.45	V

Check #	Date	Company	Description	Amount	Voids
131360	12/27/2023	AMERICAN MOVING PARTS, LLC	BUS PARTS	890.33	V
131361	12/27/2023	BRINK'S INCORPORATED	ARMORED TRANSPORTATION SERVIC	750.77	V
131362	12/27/2023	COMPLETE COACH WORKS	FLEET RENEWAL CAMPAIGN	50,308.98	V
131363	12/27/2023	CDTFA	SALES/CONSUMER USE TAX	1,751.00	V
131364	12/27/2023	DENMUN OFFICE SOLUTIONS DB	IT CONTRACT SERVICES	7,695.00	V
131365	12/27/2023	DOCUPRODUCTS CORPORATION	COPIER MAINTENANCE/SUPPLIES	225.71	V
131366	12/27/2023	DOMINANCE SOFTWARE DEVELO	SOFTWARE SUPPORT SERVICES	450.00	V
131367	12/27/2023	JERRY ESTRADA	REIMBURSEMENT	199.67	V
131368	12/27/2023	STATE OF CALIFORNIA	PAYROLL RELATED	477.50	V
131369	12/27/2023	FRONTIER CALIFORNIA INC.	TELEPHONE SERVICE	2,390.84	V
131370	12/27/2023	GILLIG LLC	BUS PARTS	3,086.74	V
131371	12/27/2023	GRAPHICINK	PRINTING SERVICES	284.71	V
131372	12/27/2023	GRAYPHICS DIGITAL IMAGING D	PRINTING SERVICES	332.44	V
131373	12/27/2023	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	619.25	V
131374	12/27/2023	HR AUTOGLASS DBA	BUS PARTS/REPAIRS	260.00	V
131375	12/27/2023	Dept. INDUSTRIAL RELATIONS, Stat	ANNUAL SELF INSURANCE FEE	15,508.33	V
131376	12/27/2023	JOY EQUIPMENT PROTECTION, IN	SERVICING FIRE EXTINGUISHERS	1,040.12	V
131377	12/27/2023	KIMBALL MIDWEST	SHOP SUPPLIES	493.35	V
131378	12/27/2023	KUBA INC	TAP TO PAY VALIDATORS	142,813.59	V
131379	12/27/2023	LANSPEED DBA	IT SERVICES	48.30	V
131380	12/27/2023	MC CORMIX CORP. (OIL)	LUBRICANTS	2,252.57	V
131381	12/27/2023	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	1,588.37	V
131382	12/27/2023	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	186.33	V
131383	12/27/2023	NATIONAL DRIVE	PAYROLL DEDUCTION	22.00	V
131384	12/27/2023	NEW PIG CORP.	BUS CLEANING SUPPLIES	1,921.38	V
131385	12/27/2023	NFI PARTS DBA	BUS PARTS	689.50	V
131386	12/27/2023	NOLAN D ROBERTSON	CELLPHONE/EV POWER REIMB	300.00	V
131387	12/27/2023	SANSUM CLINIC	MEDICAL EXAMS	265.00	V
131388	12/27/2023	SANTA BARBARA FASTENERS, IN	SHOP SUPPLIES	7.40	V
131389	12/27/2023	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	260.00	V
131390	12/27/2023	SM TIRE, CORP.	BUS TIRE MOUNTING	416.00	V
131391	12/27/2023	SO. CAL. EDISON CO.	UTILITIES	7,264.07	V
131392	12/27/2023	SOFTCHOICE CORP, INC.	CORECAL ALNG LICENSES	793.00	V
131393	12/27/2023	SOAP MAN DISTRIBUTIN DBA	BUS CLEANING SUPPLIES	162.96	V
131394	12/27/2023	SOCALGAS	UTILITIES	146.86	V
131395	12/27/2023	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	249.16	V
131396	12/27/2023	THE MEDCENTER	MEDICAL EXAMS	650.00	V
131397	12/27/2023	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	396.00	V
131398	12/27/2023	TRI COUNTY BLINDS AND DRAPE	OFFICE BLINDS	2,915.00	V
131399	12/27/2023	TAC ENERGY LLC	RENEWABLE DIESEL	30,356.89	V
131400	12/27/2023	UNITED WAY OF SB	PAYROLL DEDUCTION	30.00	V

Check #	Date	Company	Description	Amount	Voids
131401	12/27/2023	VALLEY POWER SYSTEMS, INC.	BUS PARTS	40.59	V
131402	12/27/2023	VASQUEZ & COMPANY LLP	ANNUAL AUDIT	12,000.00	V
131403	12/27/2023	VEHICLE MAINTENANCE PROGRA	BUS PARTS	372.27	V
131404	12/27/2023	VERIZON WIRELESS	WIRELESS PHONES & AIM CELLULAR	386.38	V
131405	12/27/2023	WHITE ASSOCIATES DBA	BUS PARTS & REPAIRS	2,946.00	V
131406	12/27/2023	YACO SCHOLARSHIP FUND	PAYROLL DEDUCTION	35.00	V
131407	1/27/2023	ABC BUS COMPANIES INC	BUS PARTS	1,223.45	V
131408	1/27/2023	ABC BUS COMPANIES INC	BUS PARTS	1,223.45	
131409	1/27/2023	AMERICAN MOVING PARTS, LLC	BUS PARTS	890.33	
131410	1/27/2023	BRINK'S INCORPORATED	ARMORED TRANSPORTATION SERVIC	750.77	
131411	1/27/2023	COMPLETE COACH WORKS	FLEET RENEWAL CAMPAIGN	50,308.98	
131412	1/27/2023	CDTFA	SALES/CONSUMER USE TAX	1,751.00	
131413	1/27/2023	DENMUN OFFICE SOLUTIONS DB	IT CONTRACT SERVICES	7,695.00	
131414	1/27/2023	DOCUPRODUCTS CORPORATION	COPIER MAINTENANCE/SUPPLIES	225.71	
131415	1/27/2023	DOMINANCE SOFTWARE DEVELO	SOFTWARE SUPPORT SERVICES	450.00	
131416	1/27/2023	JERRY ESTRADA	REIMBURSEMENT	199.67	
131417	1/27/2023	STATE OF CALIFORNIA	PAYROLL RELATED	477.50	
131418	1/27/2023	FRONTIER CALIFORNIA INC.	TELEPHONE SERVICE	2,390.84	
131419	1/27/2023	GILLIG LLC	BUS PARTS	3,086.74	
131420	1/27/2023	GRAPHICINK	PRINTING SERVICES	284.71	
131421	1/27/2023	GRAYPHICS DIGITAL IMAGING D	PRINTING SERVICES	332.44	
131422	1/27/2023	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	619.25	
131423	1/27/2023	HR AUTOGLASS DBA	BUS PARTS/REPAIRS	260.00	
131424	1/27/2023	Dept. INDUSTRIAL RELATIONS, Stat	ANNUAL SELF INSURANCE FEE	15,508.33	
131425	1/27/2023	JOY EQUIPMENT PROTECTION, IN	SERVICING FIRE EXTINGUISHERS	1,040.12	
131426	1/27/2023	KIMBALL MIDWEST	SHOP SUPPLIES	493.35	
131427	1/27/2023	KUBA INC	TAP TO PAY VALIDATORS	142,813.59	
131428	1/27/2023	LANSPEED DBA	IT SERVICES	48.30	
131429	1/27/2023	MC CORMIX CORP. (OIL)	LUBRICANTS	2,252.57	
131430	1/27/2023	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	1,588.37	
131431	1/27/2023	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	186.33	
131432	1/27/2023	NATIONAL DRIVE	PAYROLL DEDUCTION	22.00	
131433	1/27/2023	NEW PIG CORP.	BUS CLEANING SUPPLIES	1,921.38	
131434	1/27/2023	NFI PARTS DBA	BUS PARTS	689.50	
131435	1/27/2023	NOLAN D ROBERTSON	CELLPHONE/EV POWER REIMB	300.00	
131436	1/27/2023	SANSUM CLINIC	MEDICAL EXAMS	265.00	
131437	1/27/2023	SANTA BARBARA FASTENERS, IN	SHOP SUPPLIES	7.40	
131438	1/27/2023	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	260.00	
131439	1/27/2023	SM TIRE, CORP.	BUS TIRE MOUNTING	416.00	
131440	1/27/2023	SO. CAL. EDISON CO.	UTILITIES	7,264.07	
131441	1/27/2023	SOFTCHOICE CORP, INC.	CORECAL ALNG LICENSES	793.00	

Check #	Date	Company	Description	Amount	Voids
131442	1/27/2023	SOAP MAN DISTRIBUTIN DBA	BUS CLEANING SUPPLIES	162.96	
131443	1/27/2023	SOCALGAS	UTILITIES	146.86	
131444	1/27/2023	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	249.16	
131445	1/27/2023	THE MEDCENTER	MEDICAL EXAMS	650.00	
131446	1/27/2023	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	396.00	
131447	1/27/2023	TRI COUNTY BLINDS AND DRAPE	OFFICE BLINDS	2,915.00	
131448	1/27/2023	TAC ENERGY LLC	RENEWABLE DIESEL	30,356.89	
131449	1/27/2023	UNITED WAY OF SB	PAYROLL DEDUCTION	30.00	
131450	1/27/2023	VALLEY POWER SYSTEMS, INC.	BUS PARTS	40.59	
131451	1/27/2023	VASQUEZ & COMPANY LLP	ANNUAL AUDIT	12,000.00	
131452	1/27/2023	VEHICLE MAINTENANCE PROGRA	BUS PARTS	372.27	
131453	1/27/2023	VERIZON WIRELESS	WIRELESS PHONES & AIM CELLULAR	386.38	
131454	1/27/2023	WHITE ASSOCIATES DBA	BUS PARTS & REPAIRS	2,946.00	
131455	1/27/2023	YACO SCHOLARSHIP FUND	PAYROLL DEDUCTION	35.00	
				<b>1,507,074.93</b>	
Current Cash Report Voided Checks:				298,726.26	
Prior Cash Report Voided Checks:				0.00	
Grand Total:				<b>\$1,208,348.67</b>	

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**Santa Barbara Metropolitan Transit District**  
**Cash Report**  
**Board Meeting of February 21, 2023**  
**For the Period January 28, 2023 through February 10, 2023**

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**MONEY MARKET**

**Beginning Balance January 28, 2023** **\$3,989,900.09**

Accounts Receivable	987,383.98
Passenger Fares	123,060.09
Miscellaneous Income	6,413.24
Prepays & Advertising	2,722.00
Measure A Transfer	14.49
<b>Total Deposits</b>	<b>1,119,593.80</b>

Bank & Credit Card Fees	(1,229.99)
Miscellaneous Transfers	(1,326.43)
401(k)/Pension Transfer	(34,860.73)
Payroll Taxes	(150,497.63)
Payroll	(346,419.46)
Accounts Payable	(518,146.15)
<b>Total Disbursements</b>	<b>(1,052,480.39)</b>

**Ending Balance** **\$4,057,013.50**

**CASH INVESTMENTS**

LAIF Account	\$5,953,733.70
Money Market Account	4,057,013.50

**Total Cash Balance** **\$10,010,747.20**

**SELF INSURED LIABILITY ACCOUNTS**

WC / Liability Reserves	(\$4,507,792.85)
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**Working Capital** **\$5,502,954.35**

**Santa Barbara Metropolitan Transit District**  
**Cash Receipts of Accounts Receivable**

<b>Date</b>	<b>Company</b>	<b>Description</b>	<b>Amount</b>
1/31/2023	Department of Rehabilitation	Passes/Passports Sales	416.00
1/31/2023	LOSSAN Rail Corridor Agency	LOSSAN Contract Revenue 3Q 2022	558.00
2/1/2023	Local Transportation Fund	SB 325 - Jan 2023	778,791.69
2/1/2023	Montecito Bank & Trust	Advertising on Buses	2,722.00
2/2/2023	Measure A, Section 3 LSTI	Measure A Funds - Jan 2023	198,215.04
2/2/2023	SB School District	Passes/Token Sales	2,300.00
2/2/2023	UCSB - Parking Services-7001	Passes/Passports Sales	2,836.00
2/7/2023	City of SB Creeks Division	Advertising on Buses	300.00
2/9/2023	Sansum Clinic	Overpass Property Lease Jan-Dec 2023	1,245.25
<b>Total Accounts Receivable Paid During Period</b>			<b>\$987,383.98</b>



**Santa Barbara Metropolitan Transit District**  
**Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
131456	2/2/2023	ABC BUS COMPANIES INC	BUS PARTS	945.87	
131457	2/2/2023	JOEL BAILON ARZETA	REIMB DMV RENEWAL	158.46	
131458	2/2/2023	ASBURY ENVIRONMENTAL SERVI	WASTE OIL RECYCLER	235.00	
131459	2/2/2023	BAY ALARM COMPANY, INC	ALARM CONTRACT	237.66	
131460	2/2/2023	BUNNIN CHEVROLET CADILLAC	SERVICE VEHICLE MAINTENANCE	370.00	
131461	2/2/2023	BYD COACH & BUS LLC	BUS PARTS	205.48	
131462	2/2/2023	CALIFORNIA ELECTRIC SUPPLY, I	SHOP/B&G SUPPLIES	52.55	
131463	2/2/2023	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	155.44	
131464	2/2/2023	CUMMINS SALES & SERVICE dba	280HP ENGINES & AFTERTREATMENT	12,387.82	
131465	2/2/2023	FSX EQUIPMENT, INC	DPF CLEANING SYSTEM	39,116.57	
131466	2/2/2023	FEDEX dba	FREIGHT CHARGES	35.00	
131467	2/2/2023	FLEET SERVICES, INC.	BUS PARTS	6.95	
131468	2/2/2023	GENFARE LLC	FAREBOX REPAIRS & PARTS	2,008.65	
131469	2/2/2023	GIBBS INTERNATIONAL INC	BUS PARTS	1,783.61	
131470	2/2/2023	GILLIG LLC	BUS PARTS	3,456.69	
131471	2/2/2023	GOODYEAR TIRE & RUBBER CO	BUS TIRE LEASE	11,027.06	
131472	2/2/2023	GRAYBAR ELECTRIC COMPANY, I	REPAIRS & SUPPLIES T1 BLDG/GRDS	612.19	
131473	2/2/2023	GUARDIAN-APPLETON (DENTAL I	DENTAL INSURANCE	4,774.94	
131474	2/2/2023	GUARDIAN-APPLETON (LIFE INS)	LIFE INSURANCE	1,039.79	
131475	2/2/2023	HAYWARD LUMBER	SHOP/B&G SUPPLIES	32.85	
131476	2/2/2023	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	117.48	
131477	2/2/2023	IMPULSE ADVANCED COMMUNIC	INTERNET	400.00	
131478	2/2/2023	LENZ PEST CONTROL DBA	FUMIGATION SERVICES	70.00	
131479	2/2/2023	MC CORMIX CORP. (OIL)	LUBRICANTS	5,300.10	
131480	2/2/2023	MCMaster-CARR SUPPLY CO.	SHOP/B&G SUPPLIES	69.53	
131481	2/2/2023	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	479.59	
131482	2/2/2023	MUNOZ JANITORIAL	JANITORIAL/DISINFECTANT SERVICE	18,600.00	
131483	2/2/2023	NEOPART TRANSIT LLC	BUS PARTS	224.91	
131484	2/2/2023	NEWEGG BUSINESS, INC	IT EQUIPMENT & SUPPLIES	1,555.55	
131485	2/2/2023	NFI PARTS DBA	BUS PARTS	239.11	
131486	2/2/2023	PREVOST CAR (US) INC.	BUS/SERVICE VEHICLE PARTS	139.66	
131487	2/2/2023	POWERSTRIDE BATTERY CO.	BATTERIES	1,802.66	
131488	2/2/2023	QUINN POWER SYSTEMS DBA	GENERATOR REPAIRS	6,923.80	
131489	2/2/2023	NOLAN D ROBERTSON	CELLPHONE REIMBURSEMENT	147.50	
131490	2/2/2023	ROBERT HALF	TEMPORARY LABOR	3,394.42	
131491	2/2/2023	SAFETY-KLEEN CORPORATION	SHOP SUPPLIES	514.98	
131492	2/2/2023	SM TIRE, CORP.	BUS TIRE MOUNTING	230.00	
131493	2/2/2023	SO. CAL. EDISON CO.	UTILITIES	1,488.90	

Check #	Date	Company	Description	Amount	Voids
131494	2/2/2023	SB CITY OF-REFUSE/WATER	UTILITIES	4,294.33	
131495	2/2/2023	TAC ENERGY LLC	RENEWABLE DIESEL	60,677.42	
131496	2/2/2023	U.S. BANK CORP. PAYMENT SYST	CREDIT CARD PURCHASES	6,240.70	
131497	2/2/2023	VALLEY POWER SYSTEMS, INC.	BUS PARTS	126.26	
131498	2/2/2023	VALLEY POWER SYSTEMS, INC.	LUBRICANTS	4,242.71	
131499	2/2/2023	VC STAR / DESK SPINCO, INC	PUBLIC NOTICE ADS	40.68	
131500	2/2/2023	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	728.82	
131501	2/2/2023	WURTH USA WEST INC.	SHOP SUPPLIES	789.51	
131502	2/10/2023	MARIO R. BEAS	HR CONSULTANT	960.00	
131503	2/10/2023	BNS ELECTRONICS, INC.	SANTA YNEZ SITE RENTAL	345.19	
131504	2/10/2023	MANUEL CASTANON	DMV REIMBURSEMENT	203.91	
131505	2/10/2023	CENTRAL COAST CIRCULATION, L	BUS BOOK DISTRIBUTION	627.00	
131506	2/10/2023	CENTRAL COAST TANK TESTING	TANK TESTS	145.00	
131507	2/10/2023	COMMUNITY RADIO, INC.	GIBRALTAR SITE RENTAL	304.70	
131508	2/10/2023	COMPLETE COACH WORKS	FLEET RENEWAL CAMPAIGN	48,327.75	
131509	2/10/2023	CUMMINS SALES & SERVICE dba	280HP ENGINES & AFTERTREATMENT	18,021.70	
131510	2/10/2023	DAVID DAVIS JR.	DIRECTOR FEES	120.00	
131511	2/10/2023	EMERGENCY DRAIN SERVICES DB	DRAIN SERVICES	868.83	
131512	2/10/2023	FIDELITY SECURITY LIFE INS. CO	VISION INSURANCE	446.52	
131513	2/10/2023	STATE OF CALIFORNIA	PAYROLL RELATED	477.50	
131514	2/10/2023	GIBBS INTERNATIONAL INC	BUS PARTS	583.97	
131515	2/10/2023	GILLIG LLC	BUS PARTS	1,652.37	
131516	2/10/2023	GOLETA WATER DISTRICT	UTILITIES	215.80	
131517	2/10/2023	LAWRENCE GOMOLL	TOOL ALLOWANCE	1,100.00	
131518	2/10/2023	GRAPHICINK	PRINTING SERVICES	535.32	
131519	2/10/2023	GRAINGER, INC.	SHOP/B&G SUPPLIES	660.48	
131520	2/10/2023	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	70.57	
131521	2/10/2023	LANSPEED DBA	IT SERVICES	2,935.00	
131522	2/10/2023	JENNIFER LEMBERGER	DIRECTOR FEES	60.00	
131523	2/10/2023	JUAN MARTINEZ	TOOL ALLOWANCE	1,100.00	
131524	2/10/2023	MAYAN LANDSCAPING	LANDSCAPE MAINTENANCE SERVICE	3,420.00	
131525	2/10/2023	MC CORMIX CORP. (OIL)	LUBRICANTS	3,241.14	
131526	2/10/2023	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	1,929.52	
131527	2/10/2023	CHUCK MCQUARY	DIRECTOR FEES	60.00	
131528	2/10/2023	MISSION LINEN SUPPLY, INC	UNIFORM & LINEN SERVICE	1,360.00	
131529	2/10/2023	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	170.75	
131530	2/10/2023	MOUNTAIN SPRING WATER	SHOP & OFFICE SUPPLIES	858.00	
131531	2/10/2023	NATIONWIDE TRANSIT SALES	BUS PARTS	870.00	
131532	2/10/2023	NFI PARTS DBA	BUS PARTS	532.61	
131533	2/10/2023	PREVOST CAR (US) INC.	BUS/SERVICE VEHICLE PARTS	24.97	
131534	2/10/2023	O'REILLY AUTO PARTS DBA	BUS/SERVICE VEHICLE PARTS	111.11	

Check #	Date	Company	Description	Amount	Voids
131535	2/10/2023	PB-RESERVE ACCOUNT	PREPAID POSTAGE	1,500.00	
131536	2/10/2023	SARKAR, ARJUN	DIRECTOR FEES	60.00	
131537	2/10/2023	SANTA BARBARA FASTENERS, IN	SHOP SUPPLIES	17.40	
131538	2/10/2023	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	260.00	
131539	2/10/2023	SILVAS OIL CO., INC.	LUBRICANTS	1,358.07	
131540	2/10/2023	SPECIAL DISTRICT RISK MGMT	HEALTH INSURANCE	64,551.13	
131541	2/10/2023	SMITTY'S TOWING SERVICE D	TOWING SERVICES	85.00	
131542	2/10/2023	SM TIRE, CORP.	BUS TIRE MOUNTING	451.32	
131543	2/10/2023	SO. CAL. EDISON CO.	UTILITIES	4,368.40	
131544	2/10/2023	SOFTWARE GENERATION DBA	IT SERVICES	262.50	
131545	2/10/2023	STANTEC ARCHITECTURE INC.	FACILITIES A&E SERVICES	5,999.25	
131546	2/10/2023	STANTEC CONSULTING SERVICES	CONSULTING SERVICES	13,733.75	
131547	2/10/2023	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	194.73	
131548	2/10/2023	STARWIND SOFTWARE, INC.	COMPUTER SUPPLIES	3,996.00	
131549	2/10/2023	SB CITY OF-REFUSE/WATER	UTILITIES	1,989.38	
131550	2/10/2023	DAVID T. TABOR	DIRECTOR FEES	120.00	
131551	2/10/2023	TEAMSTERS PENSION TRUST	UNION PENSION	82,077.98	
131552	2/10/2023	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	9,276.00	
131553	2/10/2023	TAC ENERGY LLC	RENEWABLE DIESEL	30,315.24	
131554	2/10/2023	UNITED PARCEL SERVICE, INC.	FREIGHT CHARGES	551.98	
131555	2/10/2023	VEHICLE MAINTENANCE PROGRA	BUS PARTS	1,462.75	
131556	2/10/2023	VENTURA COUNTY REPORTER	EMPLOYMENT ADS	2,890.00	
131557	2/10/2023	VERIZON WIRELESS	WIRELESS PHONES & AIM CELLULAR	1,350.10	
131558	2/10/2023	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	955.26	
131559	2/10/2023	WHITE ASSOCIATES DBA	BUS PARTS & REPAIRS	499.00	
				<b>518,146.15</b>	
Current Cash Report Voided Checks:				0.00	
Prior Cash Report Voided Checks:				0.00	
Grand Total:				<b>\$518,146.15</b>	



## BOARD OF DIRECTORS REPORT

**MEETING DATE:** FEBRUARY 21, 2023 **AGENDA ITEM: #9**

**DEPARTMENT:** GRANTS & COMPLIANCE

**TYPE:** INFORMATIONAL ITEM

**PREPARED BY:** STEVE MAAS

\_\_\_\_\_  
*Signature*

**REVIEWED BY:** GENERAL MANAGER

\_\_\_\_\_  
*Signature*

**SUBJECT:** IMPACTS TO SANTA BARBARA URBANIZED AREA TRANSIT SERVICE  
DUE TO THE 2020 POPULATION EXCEEDING 200,000 PERSONS

### RECOMMENDATION:

Staff recommends that the Board receive a report on the expected impacts resulting from the Santa Barbara urbanized area (UZA) population exceeding 200,000 persons in the 2020 Census.

### DISCUSSION:

Because MTD is a direct recipient of federal funding from the Federal Transit Administration (FTA), the agency is subject to numerous FTA rules and regulations. Various impacts to MTD are expected due to the population of MTD's service area (i.e., the Santa Barbara urbanized area) exceeding 200,000 persons as of the 2020 Census. Some of these impacts are discussed below, under the following headings:

- Funding
- Compliance
- Administration

### Funding

#### Section 5307 Urbanized Area Formula Program Apportionments

MTD received approximately \$8.58 million in funds from the 5307 Program in FY 2022, and the Santa Barbara UZA has been apportioned approximately \$8.77 million in FY 2023. These amounts are substantially greater than the funds apportioned in prior fiscal years, due to transit funding increases included in the Infrastructure Investment and Jobs Act (IIJA). In FY 2021, the fiscal year prior to the IIJA, the Santa Barbara UZA was apportioned \$5.81 million.

Beginning in FY 2024 (July 1, 2023 to June 30, 2024), FTA intends to utilize the 2020 Census results to determine FTA formula funding apportionments. Under this scenario, staff estimates that MTD's FY 2024 apportionment will decrease to approximately \$5.12 million (a 41.7 percent decrease of approximately \$3.65 million). This expected FY 2024 (and ongoing) decrease in

## BOARD OF DIRECTORS REPORT

Section 5307 apportionments is due to the reclassification of the Santa Barbara urbanized area from a small UZA to a large UZA. Section 5307 funding is expected to decrease for two reasons:

- MTD will no longer be eligible for the Small Transit Intensive Cities (STIC) portion of the Section 5307 Program, because STIC is limited to small UZAs. The Santa Barbara UZA was apportioned approximately \$3.30 million in STIC funds in FY 2023.
- The apportionment formula for “base” Section 5307 apportionments is different for large UZAs than for small UZAs. The large UZA formula is less advantageous for MTD’s service.

A summary of FTA Section 5307 funds apportioned to the Santa Barbara UZA (actual or estimated) from FY 2021 to FY 2024 is presented below:

- FY 2021 = \$5.81 million
- FY 2022 = \$8.58 million
- FY 2023 = \$8.77 million
- FY 2024 = \$5.12 million (estimated)

MTD has historically used the entire Santa Barbara UZA apportionment of Section 5307 funds for operating expenses. However, in FY 2022, and planned for FY 2023, MTD set aside approximately \$3.30 million of the funds for capital expenses, in anticipation of decreased funding beginning in FY 2024. Thus, the impact to MTD’s operating revenue of the anticipated decrease will be significantly less than the entire \$3.65 million decrease. When compared to the FY 2021 apportionment of \$5.81 million, the estimated FY 2024 apportionment of \$5.12 million represents nearly a \$700,000 decrease in operating revenue. The remaining estimated decrease of nearly \$3.0 million represents a decrease in capital revenue.

### Section 5307 Urbanized Area Formula Program Allowable Uses

The change from a small UZA to a large UZA also impacts the allowable uses of Section 5307 funds. Agencies operating in small UZAs are allowed to use the entire Section 5307 apportionment for operating expenses. As stated above, MTD has historically done so. Agencies operating in large UZAs are generally required to use their Section 5307 funds for capital expenses. However, there are several exceptions to this rule:

- An agency that serves a large UZA and operates between 76 and 100 buses in peak service is allowed to use up to 50 percent of its apportionment for operating expenses. MTD qualifies under this exception.
- An agency can utilize up to 10 percent of its apportionment for Americans with Disabilities Act (ADA) complementary paratransit service, such as the service that Easy Lift operates for MTD.
- Maintenance costs related to vehicles, equipment, and facilities are considered eligible capital expenses for the purpose of Section 5307 funds.
- Lease payments for capital assets are considered eligible capital expenses for the purpose of Section 5307 funds.

## BOARD OF DIRECTORS REPORT

Due to these exceptions, staff believes that MTD will continue to be allowed to use most or all of its Section 5307 funds for costs that are considered operating costs as defined in Title 49, Section 5307, of the United States Code (49USC5307).

### Compliance

#### Title VI of the Civil Rights Act of 1964

Title VI requires that MTD ensure that no person shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity provided by MTD. In addition to these requirements, MTD is also committed to ensure these same protections for all persons on the grounds of limited English proficiency, religion, age, marital status, sexual orientation, and disability.

Every three years, MTD must prepare a Title VI Program that describes how the agency ensures that it is in compliance with the protections required under Title VI. The requirements for complying with Title VI are substantially more labor-intensive for agencies that serve a large UZA and operate 50 or more fixed-route buses at peak, than for those serving a small UZA. Examples of the increased workload required of an agency that serves a large UZA and operates 50 or more buses at peak include:

- Collect and report demographic data.
- Prepare demographic and service profile maps and charts.
- Collect survey data regarding customer demographic data and travel patterns.
- Prepare and submit service and fare equity analyses prior to implementing changes.
- Monitor transit service relative to system-wide service standards and policies.

MTD's next triennial Title VI Program is due December 1, 2025., Staff does not know whether MTD will be required to update its current program to comply with the additional requirements listed above prior to that date.

#### Other Compliance Issues

Staff expects that other changes to compliance requirements due to the transition from a small UZA to a large UZA will be identified. FTA intends to provide one or more webinars to discuss this topic. Updates will be provided to the Board as information becomes available.

The requirements to comply with two relatively new FTA programs (Transit Asset Management and Public Transportation Agency Safety Plan) are dependent on the number of buses operated in peak service, rather than on UZA population. If MTD operated more than 100 buses at peak, additional requirements under these two programs would fall on the agency. These additional requirements would apply regardless if the UZA were large or small.

### Administration

#### Metropolitan Planning Organization Membership

Each urbanized area is required to designate a Metropolitan Planning Organization (MPO) to carry out the transportation planning process required by Title 23, Section 134, of the United States Code (23USC134). The Santa Barbara County Association of Governments (SBCAG) is



## BOARD OF DIRECTORS REPORT

designated as the MPO for the three urbanized areas in Santa Barbara County (Santa Barbara, Santa Maria, and Lompoc).

Every large urbanized area is designated in 23USC134 as a “transportation management area” (TMA). In addition, small UZAs may be designated as TMAs by request. In 1992, at the request of SBCAG, and with the support of Caltrans acting on behalf of the governor, the Santa Barbara, Santa Maria, and Lompoc urbanized areas were also designated as a TMA. The membership of the Board of an MPO that serves a TMA, as defined in 23USC134(d)(2), includes:

- (B) Officials of public agencies that administer or operate major modes of transportation in the metropolitan area, including representation by providers of public transportation.

The membership is further defined in 23USC134(d)(3) as follows:

- (B) Public transportation representative: Subject to the bylaws or enabling statute of the metropolitan planning organization, a representative of a provider of public transportation may also serve as a representative of a local municipality.

### Designated Recipient

The FTA requires all UZAs to have a “designated recipient” for FTA funds. The designated recipient is responsible for allocating FTA formula funds apportioned to the UZA. For small UZAs (fewer than 200,000 persons), the state (Caltrans in California) is the default designated recipient. For large UZAs (more than 200,000 persons), the affected agencies must decide which agency will serve as the designated recipient.

MTD is currently a “direct recipient” of FTA funds. Thus, once the designated recipient (currently Caltrans) approves the allocation of the apportioned funds to MTD, and the MPO (SBCAG) programs the funds into the Federal Transportation Improvement Program (FTIP), MTD directly receives the funds from FTA. (If MTD were not an FTA direct recipient, MTD would be a subrecipient to Caltrans for the funds.)

Under the “Transit Project Selection Procedures for FTA 5307 Funding” adopted by SBCAG on May 19, 2005, transit operators in the three UZAs in Santa Barbara County (MTD, Santa Maria Area Transit, and City of Lompoc Transit) score transit projects proposed for their respective UZA and recommend projects to SBCAG. The SBCAG Board is then requested to approve an amendment to the FTIP reflecting the recommendations received. Thus, the transit operators are in many respects acting as designated recipients.

Because the Santa Barbara UZA is transitioning to a large UZA, the affected South Coast agencies will need to choose a designated recipient for FTA funds. The likely potential designated recipients are MTD or SBCAG. The agency selected as the designated recipient will direct the allocation of FTA formula funds, including Section 5307 and Section 5339(a), apportioned to the Santa Barbara UZA. A designated recipient is not required to allocate the funds to the transit agency serving the UZA to which the funds were apportioned. If MTD is selected as the designated recipient, the process for selecting transit projects would remain much as it is now. Regardless of which agency is selected as the designated recipient, the requirement for the MPO to program federal funds into the FTIP will remain.



# QUARTERLY REPORT

**Fiscal Year 2022-23**

**For the Six Month Period Ending  
December 31, 2022**



<b>FY 2022-23 SECOND QUARTER PERFORMANCE REPORTS</b>
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## FY 2022-23 SECOND QUARTER PERFORMANCE REPORTS

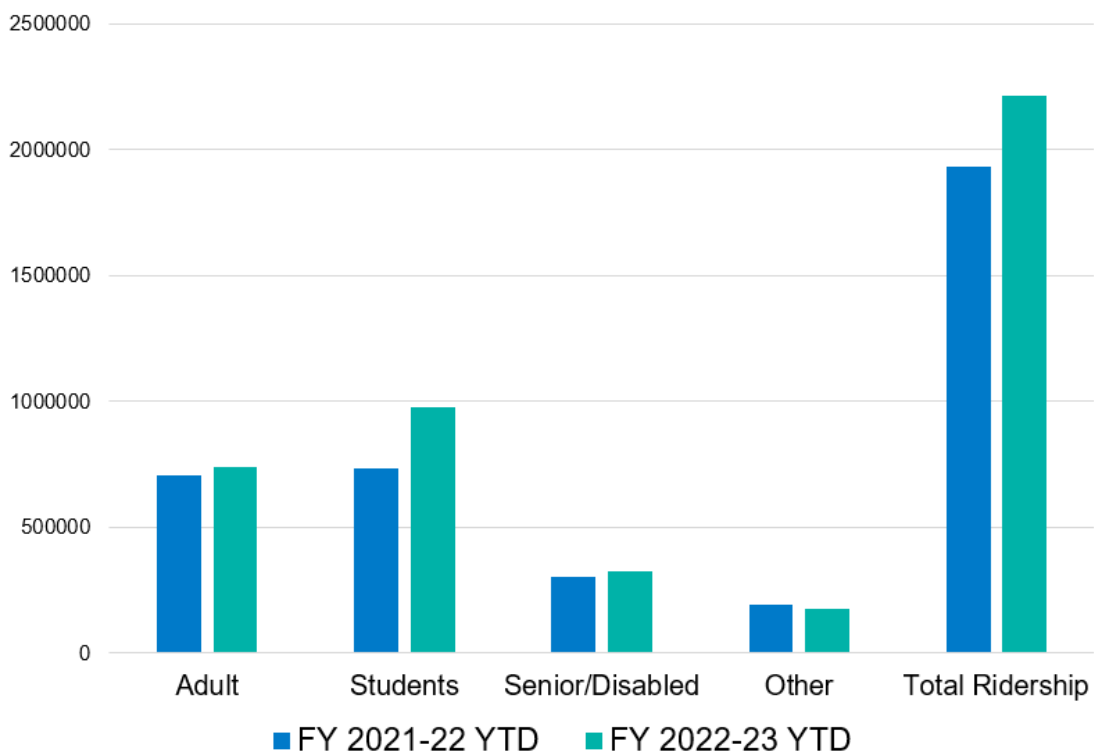
# Ridership Summary

For the Six-Month Period Ending December 31, 2022

### Ridership Performance Indicators

Systemwide ridership during the second quarter (October through December) of FY 2022-23 totaled 1,173,271 representing a 6.4% increase of approximately 70,577 riders from the same period of FY 2021-22. This represents a continued climb from unprecedented impacts caused by the COVID-19 pandemic in 2020 and 2021.

### Year-to-Date Ridership by Fare Category



In the second quarter, revenue hours and miles were down as compared to the same period in FY 2021-22. On April 25, 2022, due to a bus operator shortage, service was reduced by approximately 12.9%. This included reduction of frequency on several lines and the suspension of the Line 16 (SBCC Shuttle). Despite a reduction in service over the same quarter in the prior year, ridership still grew by 6.4%.

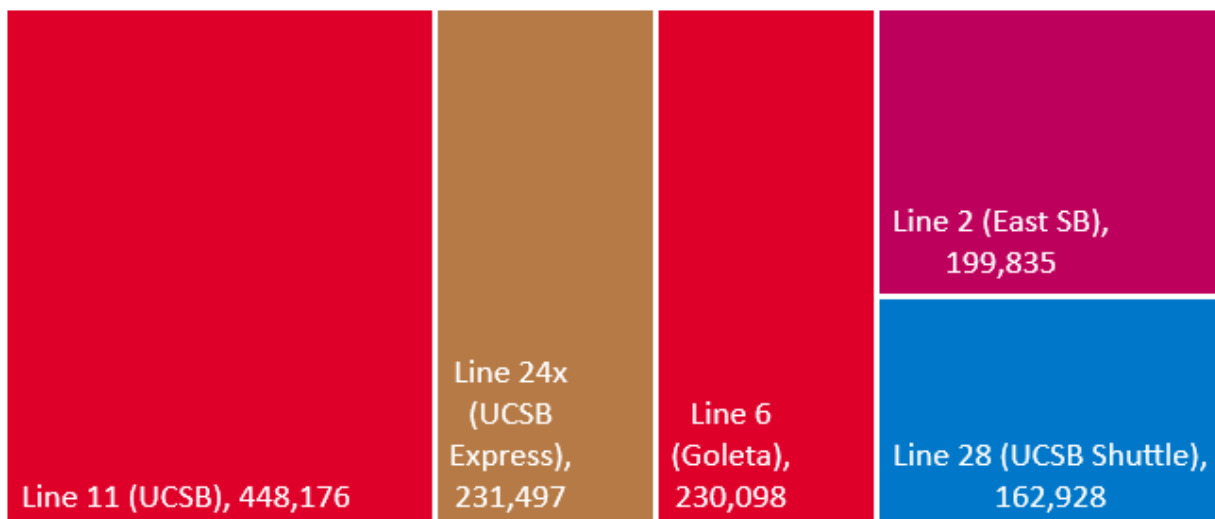
## FY 2022-23 SECOND QUARTER PERFORMANCE REPORTS

Time Period	Total Passengers	Revenue Hours	Revenue Miles	Passengers per Revenue Hour	Passengers per Mile
FY 21-22 Q2	1,102,694	47,708	588,032	23.1	1.9
FY 22-23 Q2	1,173,271	42,576	517,239	27.6	2.3
FY 21-22 YTD	1,930,005	93,050	1,142,346	20.7	1.7
FY 22-23 YTD	2,213,035	85,256	1,034,932	26.0	2.1

The chart below shows the top 5 lines by ridership in FY 22-23, year-to-date. Top lines by ridership in the second quarter alone were, in order from highest ridership, Lines 11, 6, 24x, 28, and 2. For the first six months of the fiscal year, the top five were Lines 11, 24x, 6, 2, and 28.

### Top 5 Lines by Ridership, Year-to-Date

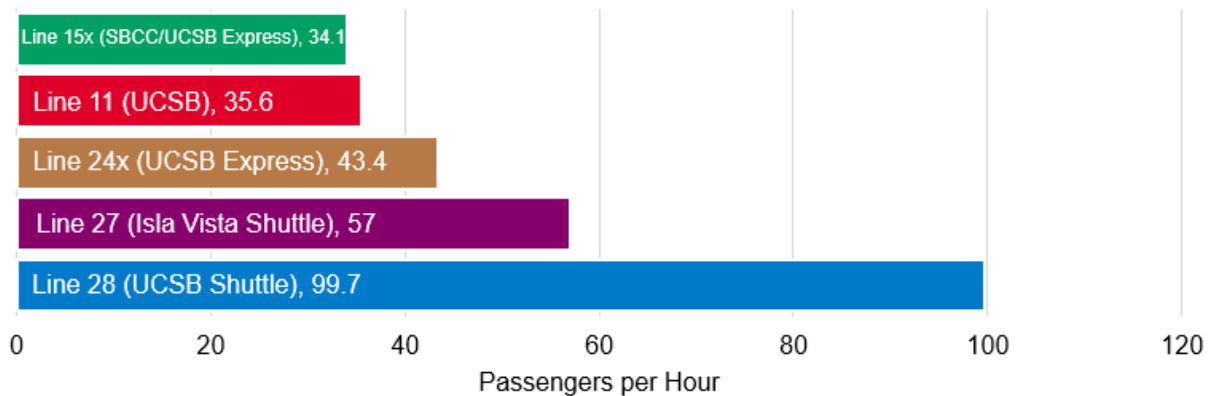
- Line 11 (UCSB)
- Line 24x (UCSB Express)
- Line 6 (Goleta)
- Line 2 (East SB)
- Line 28 (UCSB Shuttle)



## FY 2022-23 SECOND QUARTER PERFORMANCE REPORTS

As stated above, the systemwide average of passengers per revenue hour for the quarter is at 27.6 passengers per hour. The chart below shows the top 5 lines by passengers per hour in the second quarter, with the Line 28 (UCSB Shuttle) coming in first with 99.7 passengers per hour, followed by Line 27 (57.0), Line 24x (43.4), Line 11 (35.6), and Line 15x (34.1).

### Top 5 Lines by Passengers per Hour, 2<sup>nd</sup> Quarter



The Fiscal Year Numbers At-A-Glance below show the numbers for the fiscal year-to-date for FY 2022-23 over FY 2021-22.

### Fiscal Year Numbers At-A-Glance

Total  
Ridership  
**+14.7%**

At-Capacity  
Loads  
**+184.3%**

Too Full to  
Board  
Loads  
**+61.4%**



4,612  
wheelchairs  
boarded  
**-4.0%**



34,947  
bicycles  
carried  
**+3.2%**

## Service Days and Student Ridership

As shown in the table below, the total number of service days in the second quarter of FY 2022-23 was the same as FY 2021-22. K-12 schools, SBCC, and UCSB were all open to in-person learning for the second quarter, though SBCC enrollment continues to be well below pre-pandemic numbers.

### MTD SERVICE CALENDAR DAYS

<u>SERVICE DAYS</u>	<u>FY 2023</u>		<u>FY 2022</u>		<u>Year to Date</u>
	<u>Q2</u>	<u>YTD</u>	<u>Q2</u>	<u>YTD</u>	<u>Change</u>
Weekdays	61	125	61	125	0
Saturdays	15	28	14	27	1
Sundays	14	29	15	30	(1)
<b>Total</b>	<b>90</b>	<b>182</b>	<b>90</b>	<b>182</b>	<b>0</b>

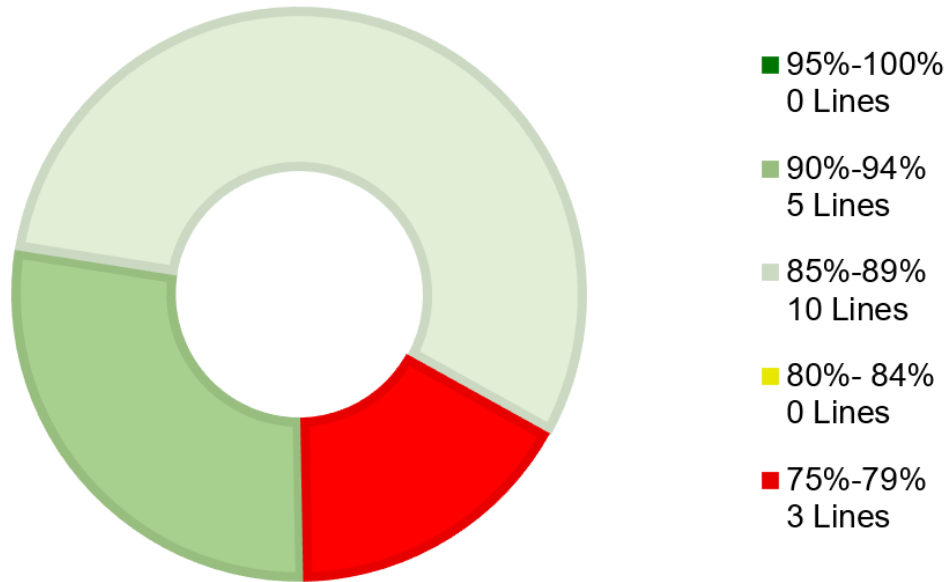
<u>SCHOOL DAYS</u>	<u>FY 2023</u>		<u>FY 2022</u>		<u>Year to Date</u>
	<u>Q2</u>	<u>YTD</u>	<u>Q2</u>	<u>YTD</u>	<u>Change</u>
SBCC	52	81	53	81	0
UCSB	47	57	53	62	(5)
Secondary	47	103	49	94	9

## On-Time Performance Indicators

Since the acquisition and installation of the Clever Devices AVL system, Planning staff has been refining the tools used to measure on-time performance. MTD's standard is to aim for better than 80% on-time performance (OTP). "On-time" is defined as no more than 5 minutes late and no more than 1 minute early. Timeliness is tracked at scheduled timepoints on each line. The lines included in this assessment are all of MTD's fixed-route lines (not counting booster services) in operation during the second quarter of FY 2022-23.

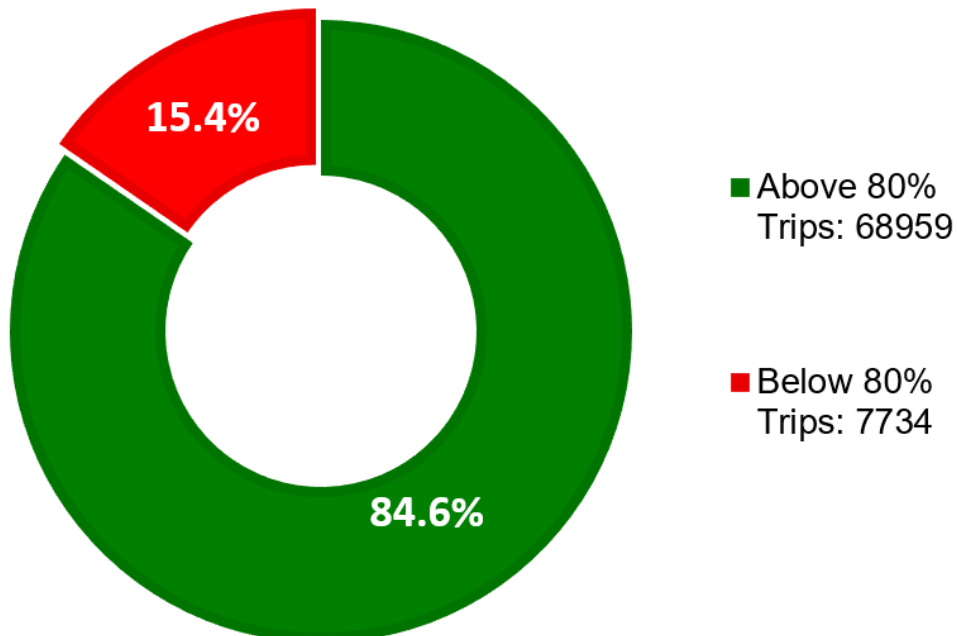
In the second quarter, three lines fell below the 80% mark. The lines that experienced lower on-time performance were the Lines 20 (Carpinteria), 27 (Isla Vista Shuttle), and 28 (UCSB Shuttle). Likely contributing factors are freeway construction in the Carpinteria/Summerland/Montecito corridor and extremely heavy loads on infrequent service in Isla Vista, respectively. Variables that generally affect a line's on-time performance include extended road construction projects, high passenger loads, heavy congestion, and route detours lasting a number of days. This can vary based on time of day.

## FY 22-23 2ND QUARTER ON-TIME PERFORMANCE



When assessing the amount of service on a particular line, we can measure the number of trips that a given line takes in a quarter. The graphic below displays the amount of service provided by the lines hitting MTD's goal of 80% or higher for on-time service in the second quarter of FY 22-23.

## SYSTEMWIDE TRIP ON-TIME PERFORMANCE BY AMOUNT OF SERVICE ON LINES







## FY 2023 System Ridership Report for 2<sup>nd</sup> Quarter and for the Three-Month Period Ending December 31, 2022

### Ridership by Fare Category (October 2022 – December 2022)

Fare Categories	Quarter			YTD		
	Oct 22 - Dec 22	Oct 21 - Dec 21	% Change	FY 2022 - 2023	FY2021 - 2022	% Change
General Fare	158,012	151,904	4.0%	333,266	328,304	1.5%
Transfers	67,575	73,655	-8.3%	137,538	154,307	-10.9%
Full Fare Prepaid <sup>1</sup>	182,691	175,546	4.1%	396,401	371,333	6.8%
Santa Barbara City College	72,007	38,300	88.0%	117,227	58,582	100.1%
Senior & Disabled Prepaid <sup>2</sup>	129,213	119,060	8.5%	264,206	241,945	9.2%
Shuttle	-	-	0.0%	-	-	0.0%
UC Santa Barbara	403,402	379,956	6.2%	623,921	461,361	35.2%
Youth Prepaid <sup>3</sup>	109,520	114,566	-4.4%	233,446	210,588	10.9%
Free	14,567	15,585	-6.5%	30,665	34,936	-12.2%
Special Pass Programs	527	600	-12.2%	949	1,316	-27.9%
Senior Cash	26,028	24,434	6.5%	54,296	50,463	7.6%
Persons with Disabilities Cash	3,426	3,864	-11.3%	7,086	7,853	-9.8%
Tokens	4,538	3,925	15.6%	9,420	6,813	38.3%
Tap to Ride Transactions	1,765	1,299	100.0%	4,614	2,204	100.0%
<b>Total</b>	<b>1,173,271</b>	<b>1,102,694</b>	<b>6.4%</b>	<b>2,213,035</b>	<b>1,930,005</b>	<b>14.7%</b>

<sup>1</sup> Includes adult 10-ride and unlimited 30-day Passport use.

<sup>2</sup> Includes seniors' and persons with disabilities' 10-ride and unlimited 30-day Passport use.

<sup>3</sup> Includes K-12 Youth 10-ride and unlimited 30-day Passport use.

Source: MTD Passdat Program, MTD Transit Development Department, Planning Section

### Revenue Hours and Revenue Miles (October 2022 – December 2022)

Metrics	Quarter			YTD		
	Oct 22 - Dec 22	Oct 21 - Dec 21	%Change	FY 2022 - 2023	FY2021 - 2022	% Change
Passengers	1,173,271	1,102,694	6.4%	2,213,035	1,930,005	14.7%
Revenue Hours	42,576	47,708	-10.8%	85,256	93,050	-8.4%
Passengers per Revenue Hour	27.6	23.1	19.2%	26.0	20.7	25.1%
Miles	517,239	588,032	-12.0%	1,034,932	1,142,346	-9.4%
Passengers per Mile	2.3	1.9	21.0%	2.1	1.7	26.6%

Source: MTD Passdat Program, MTD Transit Development Department, Planning Section

## MTD System Ridership (October 2022 – December 2022)

LINE		Oct 22 - Dec 22	Oct 21 - Dec 21	% Change	FY 2022 - 2023	FY2021 - 2022	% Change
1	West Santa Barbara	58,138	60,244	-3.5%	116,116	121,991	-4.8%
2	East Santa Barbara	98,558	95,583	3.1%	199,835	190,482	4.9%
3	Oak Park	34,179	30,231	13.1%	67,840	59,588	13.8%
4	Mesa / SBCC	21,484	15,757	36.3%	40,524	33,821	19.8%
5	Mesa / La Cumbre	19,823	17,381	14.0%	39,501	35,516	11.2%
6	Goleta	114,084	107,932	5.7%	230,098	210,424	9.3%
7	County Health / Fairview	52,833	47,671	10.8%	108,164	93,893	15.2%
10	Cathedral Oaks	-	-	0.0%	-	-	0.0%
11	UCSB	242,495	224,476	8.0%	448,176	376,337	19.1%
12x	Goleta Express	32,228	33,017	-2.4%	65,213	63,691	2.4%
14	Montecito	13,933	13,157	5.9%	28,715	26,368	8.9%
15x	SBCC / UCSB Express	26,468	23,703	11.7%	47,374	32,715	44.8%
16	City College Shuttle	-	8,671	-100.0%	-	13,288	-100.0%
17	Low er West / SBCC	25,681	17,405	47.5%	48,078	36,706	31.0%
20	Carpinteria	65,752	69,456	-5.3%	137,811	141,964	-2.9%
23	Winchester Canyon	12,484	9,383	33.0%	23,055	15,976	44.3%
24x	UCSB Express	118,442	97,283	21.7%	231,497	164,478	40.7%
25	Elw ood	13,764	11,271	22.1%	26,640	21,479	24.0%
27	Isla Vista Shuttle	62,003	48,192	28.7%	99,495	66,335	50.0%
28	UCSB Shuttle	106,021	116,285	-8.8%	162,928	134,917	20.8%
36	Seaside Shuttle	-	-	0.0%	-	-	0.0%
37	Crosstow n Shuttle	-	-	0.0%	-	-	0.0%
90	West Goleta Amtrak Shuttle	-	-	0.0%	-	-	0.0%
91	East Goleta Amtrak Shuttle	-	-	0.0%	-	-	0.0%
92	Santa Barbara Amtrak Shuttle	-	-	0.0%	-	-	0.0%
	Booster Services	54,901	55,596	-1.3%	91,975	90,036	2.2%
System Subtotal		1,173,271	1,102,694	6.4%	2,213,035	1,930,005	14.7%
<i>Downtown Waterfront Shuttles</i>							
30	Dow ntow n Shuttle	-	-	0.0%	-	-	0.0%
34	Waterfront Shuttle	-	-	0.0%	-	-	0.0%
<i>Unknown</i>							
		-			-		
<b>System Total</b>		<b>1,173,271</b>	<b>1,102,694</b>	<b>6.4%</b>	<b>2,213,035</b>	<b>1,930,005</b>	<b>14.7%</b>
<i>Related Routes</i>							
11, 24x, 27, 28 UCSB Lines		528,961	486,236	8.8%	942,096	742,067	27.0%
1, 2 East/West		156,696	155,827	0.6%	315,951	312,473	1.1%
4, 5, 15x, 16, 17 Mesa Lines		93,456	82,917	12.7%	175,477	152,046	15.4%
6, 11 State/Hollister		356,579	332,408	7.3%	678,274	586,761	15.6%

Source: MTD Passdat Program, MTD Transit Development Department, Planning Section

## MTD Passengers per Revenue Hour (October 2022 – December 2022)

LINE		Oct 22 - Dec 22	Oct 21 - Dec 21	% Change	FY 2022 - 2023	FY2021 - 2022	% Change
1	West Santa Barbara	23.2	22.0	5.1%	23.0	22.0	4.5%
2	East Santa Barbara	25.0	22.4	11.6%	25.2	22.0	14.4%
3	Oak Park	14.6	12.9	13.0%	14.3	12.5	14.7%
4	Mesa / SBCC	19.3	14.2	36.0%	17.9	15.0	19.9%
5	Mesa / La Cumbre	13.0	10.0	29.5%	12.8	10.1	26.6%
6	Goleta	25.6	21.5	19.1%	25.6	20.7	23.5%
7	County Health / Fairview	14.2	12.8	10.8%	14.3	12.4	15.5%
10	Cathedral Oaks	-	-	0.0%	-	-	0.0%
11	UCSB	35.6	29.7	20.1%	32.6	24.5	32.9%
12x	Goleta Express	19.6	18.6	5.1%	19.9	17.7	12.2%
14	Montecito	11.3	10.6	5.8%	11.5	10.5	9.6%
15x	SBCC / UCSB Express	34.1	19.2	77.4%	27.4	17.4	57.9%
16	City College Shuttle	-	14.2	-100.0%	-	14.2	-100.0%
17	Lower West / SBCC	30.9	21.0	47.5%	28.5	21.7	31.3%
20	Carpinteria	16.6	15.2	9.3%	17.2	15.3	12.5%
23	Winchester Canyon	20.6	16.1	28.6%	18.9	13.5	40.2%
24x	UCSB Express	43.4	31.5	37.8%	42.0	26.2	60.3%
25	Elwood	19.1	16.8	13.9%	18.2	15.7	15.4%
27	Isla Vista Shuttle	57.0	44.2	29.0%	45.0	30.0	50.2%
28	UCSB Shuttle	99.7	65.8	51.6%	68.2	66.3	2.9%
36	Seaside Shuttle	-	-	0.0%	-	-	0.0%
37	Crosstown Shuttle	-	-	0.0%	-	-	0.0%
90	West Goleta Amtrak Shuttle	-	-	0.0%	-	-	0.0%
91	East Goleta Amtrak Shuttle	-	-	0.0%	-	-	0.0%
92	Santa Barbara Amtrak Shuttle	-	-	0.0%	-	-	0.0%
	Booster Services	77.8	70.7	10.0%	77.2	68.5	12.7%
System Subtotal		28.1	23.6	19.0%	26.2	20.9	24.9%
<i>Downtown Waterfront Shuttles</i>							
30	Downtown Shuttle	-	-	0.0%	-	-	0.0%
34	Waterfront Shuttle	-	-	0.0%	-	-	0.0%
<i>Unknown</i>							
		-	-	0.0%	-	-	0.0%
<b>System Total</b>		<b>28.1</b>	<b>23.6</b>	<b>19.0%</b>	<b>26.2</b>	<b>20.9</b>	<b>24.9%</b>
<i>Related Routes</i>							
11, 24x, 27, 28 UCSB Lines		45.3	36.0	25.8%	11.7	33.1	-64.8%
1, 2 East/West		24.3	22.3	9.1%	16.4	26.2	-37.1%
4, 5, 15x, 16, 17 Mesa Lines		22.0	15.0	46.4%	11.2	27.1	-58.8%
6, 11 State/Hollister		31.7	26.4	19.9%	13.9	29.0	-52.2%

Source: MTD Passdat Program, MTD Transit Development Department, Planning Section

### MTD “At Capacity” Loads (October 2022 – December 2022)

LINE		Oct 22 - Dec 22	Oct 21 - Dec 21	% Change	FY 2022 - 2023	FY2021 - 2022	% Change
1	West Santa Barbara	13	3	333.3%	23	5	360.0%
2	East Santa Barbara	16	7	128.6%	40	12	233.3%
3	Oak Park	6	-	100.0%	15	-	100.0%
4	Mesa / SBCC	1	-	100.0%	3	-	100.0%
5	Mesa / La Cumbre	5	-	100.0%	10	-	100.0%
6	Goleta	24	12	100.0%	46	12	283.3%
7	County Health / Fairview	2	1	100.0%	8	2	300.0%
10	Cathedral Oaks	-	-	0.0%	-	-	0.0%
11	UCSB	119	83	43.4%	214	107	100.0%
12x	Goleta Express	1	1	0.0%	13	2	550.0%
14	Montecito	1	-	100.0%	3	-	100.0%
15x	SBCC / UCSB Express	32	32	0.0%	48	41	17.1%
16	City College Shuttle	-	1	-100.0%	-	1	-100.0%
17	Low er West / SBCC	-	-	0.0%	3	-	100.0%
20	Carpinteria	12	3	300.0%	28	5	460.0%
23	Winchester Canyon	4	-	100.0%	8	-	100.0%
24x	UCSB Express	107	57	87.7%	214	63	239.7%
25	Elw ood	-	-	0.0%	-	1	-100.0%
27	Isla Vista Shuttle	103	13	692.3%	141	13	984.6%
28	UCSB Shuttle	19	42	-54.8%	26	44	-40.9%
36	Seaside Shuttle	-	-	0.0%	-	-	0.0%
37	Crosstow n Shuttle	-	-	0.0%	-	-	0.0%
90	West Goleta Amtrak Shuttle	-	-	0.0%	-	-	0.0%
91	East Goleta Amtrak Shuttle	-	-	0.0%	-	-	0.0%
92	Santa Barbara Amtrak Shuttle	-	-	0.0%	-	-	0.0%
	Booster Services	100	34	194.1%	172	49	251.0%
System Subtotal		565	289	95.5%	1,015	357	184.3%
<i>Downtown Waterfront Shuttles</i>							
30	Dow ntow n Shuttle	-	-	0.0%	-	-	0.0%
34	Waterfront Shuttle	-	-	0.0%	-	-	0.0%
<i>Related Routes</i>							
11, 24x, 27, 28 UCSB Lines		348	195	78.5%	595	227	162.1%
1, 2 East/West		29	10	190.0%	63	17	270.6%
4, 5, 15x, 16, 17 Mesa Lines		38	33	15.2%	64	42	52.4%
6, 11 State/Hollister		143	95	50.5%	260	119	118.5%
<i>Unknown/Miscellaneous</i>		-	-	0.0%	-	-	0.0%
System Total		565	289	95.5%	1,015	357	184.3%

\*Classified as a 30-foot vehicle with 10 or more standees, or a **40-foot vehicle with 20 or more**.  
Source: GFI Genfare, MTD Transit Development Department, Planning Section

### **MTD “Too Full to Board” Loads (October 2022 – December 2022)**

LINE		Oct 22 - Dec 22	Oct 21 - Dec 21	% Change	FY 2022 - 2023	FY2021 - 2022	% Change
1	West Santa Barbara	4	3	33.3%	6	29	-79.3%
2	East Santa Barbara	13	15	-13.3%	29	79	-63.3%
3	Oak Park	5	3	66.7%	7	5	40.0%
4	Mesa / SBCC	-	-	0.0%	-	1	-100.0%
5	Mesa / La Cumbre	2	1	100.0%	3	3	0.0%
6	Goleta	10	10	0.0%	19	43	-55.8%
7	County Health / Fairview	-	-	0.0%	1	-	100.0%
10	Cathedral Oaks	-	-	0.0%	-	-	0.0%
11	UCSB	395	201	96.5%	621	290	114.1%
12x	Goleta Express	6	3	100.0%	35	15	133.3%
14	Montecito	-	-	0.0%	-	2	-100.0%
15x	SBCC / UCSB Express	35	13	169.2%	62	17	264.7%
16	City College Shuttle	-	-	0.0%	-	-	0.0%
17	Low er West / SBCC	-	-	0.0%	1	2	-50.0%
20	Carpinteria	5	5	0.0%	10	34	-70.6%
23	Winchester Canyon	7	3	133.3%	12	4	200.0%
24x	UCSB Express	188	125	50.4%	448	291	54.0%
25	Elw ood	1	-	100.0%	1	1	0.0%
27	Isla Vista Shuttle	134	35	282.9%	179	43	316.3%
28	UCSB Shuttle	113	113	0.0%	180	127	41.7%
36	Seaside Shuttle	-	-	0.0%	-	-	0.0%
37	Crosstow n Shuttle	-	-	0.0%	-	-	0.0%
90	West Goleta Amtrak Shuttle	-	-	0.0%	-	-	0.0%
91	East Goleta Amtrak Shuttle	-	-	0.0%	-	-	0.0%
92	Santa Barbara Amtrak Shuttle	-	-	0.0%	-	-	0.0%
	Booster Services	38	15	153.3%	56	49	14.3%
System Subtotal		956	545	75.4%	1,670	1,035	61.4%
<i>Downtown Waterfront Shuttles</i>							
30	Dow ntow n Shuttle	-	-	0.0%	-	-	0.0%
34	Waterfront Shuttle	-	-	0.0%	-	-	0.0%
<i>Related Routes</i>							
11, 24x, 27, 28 UCSB Lines		830	474	75.1%	1,428	751	90.1%
1, 2 East/West		17	18	-5.6%	35	108	-67.6%
4, 5, 15x, 16, 17 Mesa Lines		37	14	164.3%	66	23	187.0%
6, 11 State/Hollister		405	211	91.9%	640	333	92.2%
<i>Unknown/Miscellaneous</i>		-	-	0.0%	-	-	0.0%
System Total		956	545	75.4%	1,670	1,035	61.4%

\* Indicates that passengers were refused service because a vehicle was too full to safely board.  
Source: GFI Genfare, MTD Transit Development Department, Planning Section

### MTD Bicycles Carried (October 2022 – December 2022)

LINE		Oct 22 - Dec 22	Oct 21 - Dec 21	% Change	FY 2022 - 2023	FY2021 - 2022	% Change
1	West Santa Barbara	412	346	19.1%	867	770	12.6%
2	East Santa Barbara	1,036	1,145	-9.5%	2,040	2,295	-11.1%
3	Oak Park	7	9	-22.2%	11	15	-26.7%
4	Mesa / SBCC	342	154	122.1%	619	398	55.5%
5	Mesa / La Cumbre	274	314	-12.7%	632	650	-2.8%
6	Goleta	2,313	2,495	-7.3%	4,814	5,065	-5.0%
7	County Health / Fairview	1,519	1,239	22.6%	3,001	2,516	19.3%
10	Cathedral Oaks	-	-	0.0%	-	-	0.0%
11	UCSB	4,378	4,188	4.5%	8,939	7,952	12.4%
12x	Goleta Express	1,212	1,370	-11.5%	2,458	2,883	-14.7%
14	Montecito	257	261	-1.5%	603	467	29.1%
15x	SBCC / UCSB Express	266	300	-11.3%	676	493	37.1%
16	City College Shuttle	-	57	-100.0%	-	99	-100.0%
17	Low er West / SBCC	224	122	83.6%	402	286	40.6%
20	Carpinteria	1,475	1,635	-9.8%	3,353	3,607	-7.0%
23	Winchester Canyon	154	155	-0.6%	277	237	16.9%
24x	UCSB Express	2,265	2,413	-6.1%	4,761	4,869	-2.2%
25	Elw ood	170	168	1.2%	368	339	8.6%
27	Isla Vista Shuttle	228	148	54.1%	394	277	42.2%
28	UCSB Shuttle	345	493	-30.0%	654	566	15.5%
36	Seaside Shuttle	-	-	0.0%	-	-	0.0%
37	Crosstow n Shuttle	-	-	0.0%	-	-	0.0%
90	West Goleta Amtrak Shuttle	-	-	0.0%	-	-	0.0%
91	East Goleta Amtrak Shuttle	-	-	0.0%	-	-	0.0%
92	Santa Barbara Amtrak Shuttle	-	-	0.0%	-	-	0.0%
	Booster Services	44	48	-8.3%	78	78	0.0%
System Subtotal		16,921	17,060	-0.8%	34,947	33,862	3.2%
<i>Downtown Waterfront Shuttles</i>							
30	Dow ntow n Shuttle	-	-	0.0%	-	-	0.0%
34	Waterfront Shuttle	-	-	0.0%	-	-	0.0%
<i>Related Routes</i>							
11, 24x, 27, 28 UCSB Lines		7,216	7,242	-0.4%	14,748	13,664	7.9%
1, 2 East/West		1,448	1,491	-2.9%	2,907	3,065	-5.2%
4, 5, 15x, 16, 17 Mesa Lines		1,106	947	16.8%	2,329	1,926	20.9%
6, 11 State/Hollister		6,691	6,683	0.1%	13,753	13,017	5.7%
<i>Unknown/Miscellaneous</i>		-	12	-100.0%	-	17	-100.0%
System Total		16,921	17,072	-0.9%	34,947	33,879	3.2%

<sup>1</sup> MTD electric shuttles cannot carry bicycles.

Source: GFI Genfare, MTD Transit Development Department, Planning Section

## MTD Wheelchairs Boarded (October 2022 – December 2022)

LINE		Oct 22 - Dec 22	Oct 21 - Dec 21	% Change	FY 2022 - 2023	FY2021 - 2022	% Change
1	West Santa Barbara	198	201	-1.5%	469	378	24.1%
2	East Santa Barbara	346	502	-31.1%	906	1,016	-10.8%
3	Oak Park	61	89	-31.5%	151	146	3.4%
4	Mesa / SBCC	23	30	-23.3%	57	92	-38.0%
5	Mesa / La Cumbre	31	55	-43.6%	61	102	-40.2%
6	Goleta	240	272	-11.8%	566	605	-6.4%
7	County Health / Fairview	308	349	-11.7%	630	636	-0.9%
10	Cathedral Oaks	-	-	0.0%	-	-	0.0%
11	UCSB	287	315	-8.9%	674	680	-0.9%
12x	Goleta Express	60	84	-28.6%	135	195	-30.8%
14	Montecito	42	47	-10.6%	107	87	23.0%
15x	SBCC / UCSB Express	3	7	-57.1%	10	8	25.0%
16	City College Shuttle	-	73	-100.0%	-	117	-100.0%
17	Low er West / SBCC	79	44	79.5%	133	121	9.9%
20	Carpinteria	167	178	-6.2%	464	460	0.9%
23	Winchester Canyon	1	3	-66.7%	5	7	-28.6%
24x	UCSB Express	61	51	19.6%	115	104	10.6%
25	Elw ood	4	14	-71.4%	11	18	-38.9%
27	Isla Vista Shuttle	30	4	650.0%	57	17	235.3%
28	UCSB Shuttle	41	6	583.3%	60	6	900.0%
36	Seaside Shuttle	-	-	0.0%	-	-	0.0%
37	Crosstow n Shuttle	-	-	0.0%	-	-	0.0%
90	West Goleta Amtrak Shuttle	-	-	0.0%	-	-	0.0%
91	East Goleta Amtrak Shuttle	-	-	0.0%	-	-	0.0%
92	Santa Barbara Amtrak Shuttle	-	-	0.0%	-	-	0.0%
	Booster Services	1	2	-50.0%	1	5	-80.0%
System Subtotal		1,983	2,326	-14.7%	4,612	4,800	-3.9%
<i>Downtown Waterfront Shuttles</i>							
30	Dow ntown Shuttle	-	-	0.0%	-	-	0.0%
34	Waterfront Shuttle	-	-	0.0%	-	-	0.0%
<i>Related Routes</i>							
11, 24x, 27, 28 UCSB Lines		419	376	11.4%	906	807	12.3%
1, 2 East/West		544	703	-22.6%	1,375	1,394	-1.4%
4, 5, 15x, 16, 17 Mesa Lines		136	209	-34.9%	261	440	-40.7%
6, 11 State/Hollister		527	587	-10.2%	1,240	1,285	-3.5%
<i>Unknown/Miscellaneous</i>		-	2	0.0%	-	2	0.0%
System Total		1,983	2,328	-14.8%	4,612	4,802	-4.0%

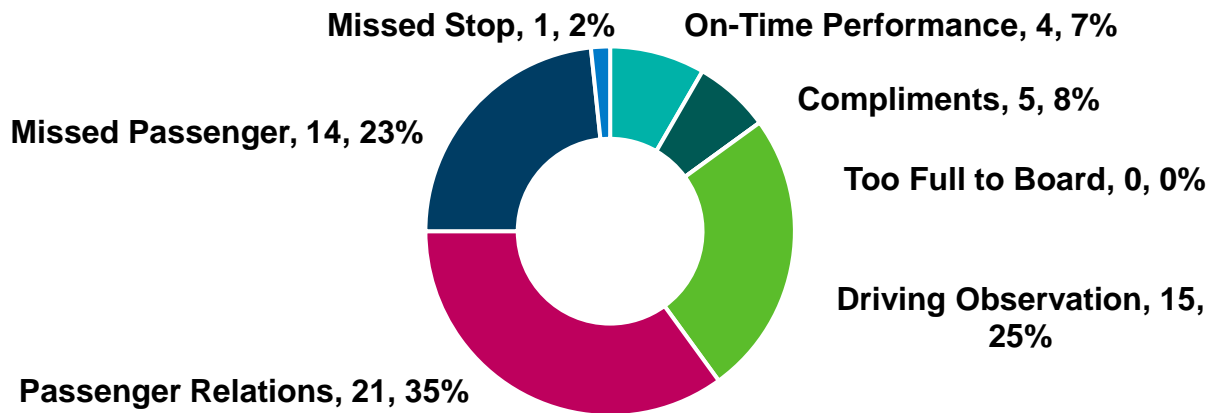
Source: GFI Genfare, MTD Transit Development Department, Planning Section



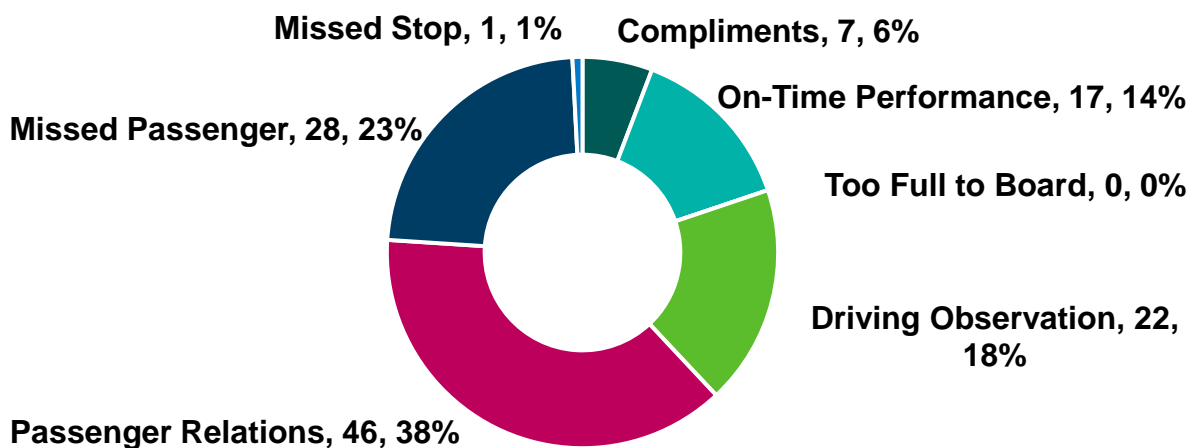
## FY 2022-23 SECOND QUARTER PERFORMANCE REPORTS

# Customer Service Report

## Second Quarter Customer Service Statistics



## FY 2022-23 Year-to-Date Customer Service Statistics for the Six-Month Period Ending December 31, 2021



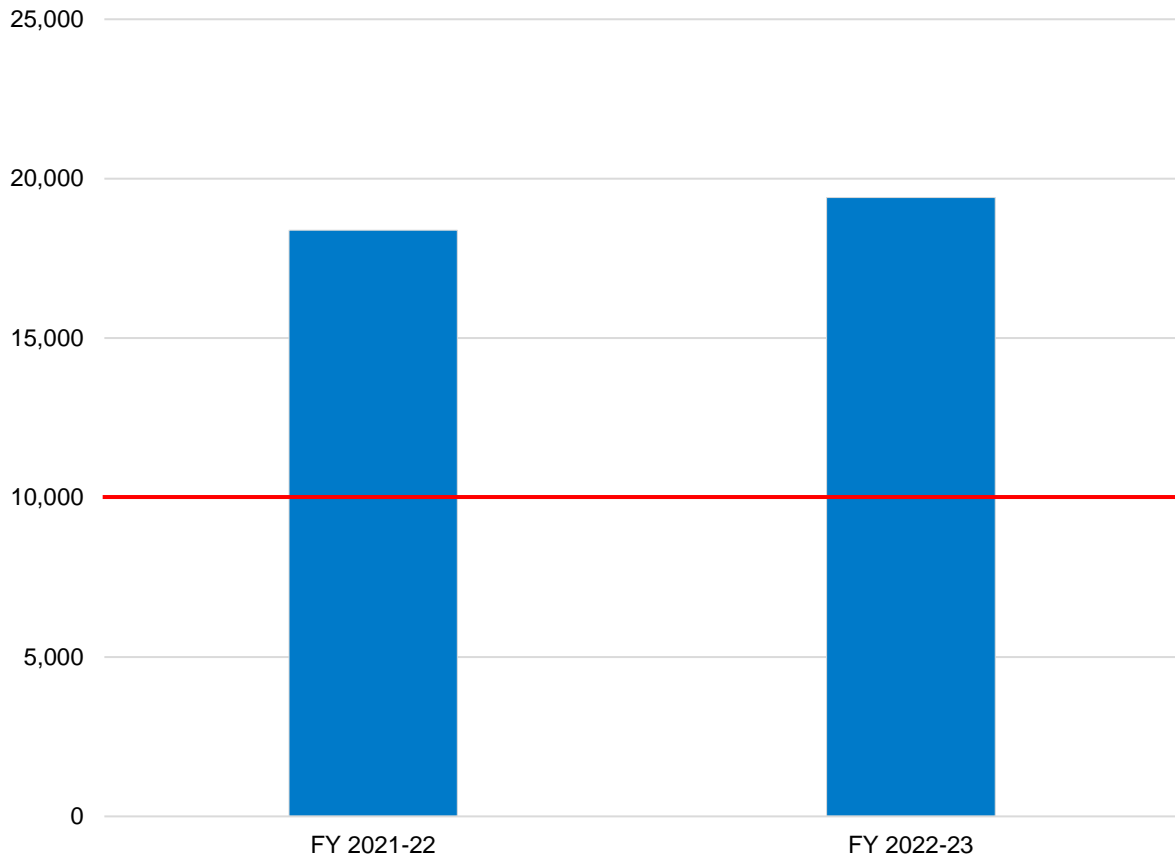
**MTD Performance Standard:** Passenger complaints shall average no more than 1 complaint per 10,000 MTD passenger boardings.

**Compliments:** Documented praise of MTD Employee's action; **On-Time Performance:** Complaints about buses running late; **Too Full to Board:** Complaints from passengers that could not board the bus; **Driving Observations:** Concerns regarding driving safety; **Passenger Relations:** Perceived negative treatment of passengers by an MTD Employee; **Missed Passengers:** Complaints that passengers were passed up at MTD authorized stops; **Missed Stop:** Complaint from passenger on board a bus where the driver did not stop at requested stop.



## FY 2022-23 SECOND QUARTER PERFORMANCE REPORTS

### Q2 Passenger Boardings per Complaint



### 2nd Quarter Compliments & Complaints



5 Compliments



55 Complaints

### FY 2022-23 YTD Compliments & Complaints



7 Compliments



114 Complaints

**Compliments:** Documented praise of MTD Employee's action; **On-Time Performance:** Complaints about buses running late; **Too Full to Board:** Complaints from passengers that could not board the bus; **Driving Observations:** Concerns regarding driving safety; **Passenger Relations:** Perceived negative treatment of passengers by an MTD Employee; **Missed Passengers:** Complaints that passengers were passed up at MTD authorized stops; **Missed Stop:** Complaint from passenger on board a bus where the driver did not stop at requested stop.

# Fleet Maintenance Report

## Performance Indicators

### For Fiscal Years 2023-2022



FY 2023 Q2 Totals														FY 2022 Q2 Totals														Change	
Fleet	Miles	MPG	Fuel/Oil	Parts	Labor	Parts & Labor	Total Cost per Mile	Miles	MPG	Fuel/Oil	Parts	Labor	Parts & Labor	Total Cost per Mile	Total Cost per Mile	Total Cost per Mile													
Gillig 40'	453,125	4.59	\$448,380	\$103,284	\$84,569	\$187,853	\$1.40	505,565	4.77	\$200,658	\$128,729	\$94,254	\$222,983	\$0.84	\$0.57	67.6%													
Gillig 29'	33,759	4.89	\$31,178	\$5,933	\$6,608	\$12,541	\$1.30	51,072	4.77	\$19,211	\$9,607	\$11,255	\$20,862	\$0.78	\$0.51	65.0%													
Nova Articulated	7,822	2.74	\$12,439	\$1,492	\$3,053	\$4,544	\$2.17	12,679	2.90	\$7,550	\$3,515	\$4,177	\$7,692	\$1.20	\$0.97	80.6%													
Diesel Fleet:	494,706	4.07	\$491,997	\$110,709	\$94,229	\$204,938	\$1.41	569,316	4.14	\$227,419	\$141,851	\$109,686	\$251,537	\$0.84	\$0.57	67.5%													
Fleet	Miles	MPG	Fuel/Oil	Parts	Labor	Parts & Labor	Total Cost per Mile	Miles	MPG	Fuel/Oil	Parts	Labor	Parts & Labor	Total Cost per Mile	Total Cost per Mile	Total Cost per Mile													
Gillig 29' Hybrid	49	1.78	\$109	\$1,332	\$1,337	\$2,669	\$56.71	1,867	3.57	\$888	\$4,685	\$1,561	\$6,246	\$3.82	\$52.89	1384.2%													
Gillig 40' Hybrid	64,455	4.60	\$63,395	\$27,232	\$17,606	\$44,839	\$1.68	74,046	4.67	\$28,647	\$7,053	\$13,253	\$20,306	\$0.66	\$1.02	154.0%													
Hybrid Fleet:	64,504	3.19	\$63,504	\$28,565	\$18,943	\$47,508	\$1.72	75,913	4.12	\$29,534	\$11,738	\$14,814	\$26,552	\$0.74	\$0.98	132.9%													
Fleet	Miles	MPKW	Elec Cost	Parts	Labor	Parts & Labor	Total Cost per Mile	Miles	MPKW	Elec Cost	Parts	Labor	Parts & Labor	Total Cost per Mile	Total Cost per Mile	Total Cost per Mile													
BYD EV's	26,673	0.60	\$12,549	\$10,913	\$9,068	\$19,981	\$1.22	21,858	0.60	\$7,863	\$1,661	\$5,769	\$7,430	\$0.70	\$0.52	74.3%													
Ford EV Vans	0	0	\$10	\$0	\$0	\$0	\$0.00	0	0.00	\$0	\$0	\$110	\$110	N/A	NA	NA													
Electric Fleet:	26,673	0.60	\$12,559	\$10,913	\$9,068	\$19,981	\$1.22	21,858	0.60	\$7,863	\$1,661	\$5,879	\$7,540	\$0.70	\$0.52	73.1%													
Totals:	585,883		\$568,060	\$150,187	\$122,240	\$272,427	\$1.43	667,087		\$264,817	\$155,250	\$130,379	\$285,629	\$0.83	\$0.61	73.9%													
FY 2023 YTD Totals (Q1-Q2)														FY 2022 YTD Totals (Q1-Q2)														Change	
Fleet	Miles	MPG	Fuel/Oil	Parts	Labor	Parts & Labor	Total Cost per Mile	Miles	MPG	Fuel/Oil	Parts	Labor	Parts & Labor	Total Cost per Mile	Total Cost per Mile	Total Cost per Mile													
Gillig 40'	883,144	4.54	\$851,592	\$200,351	\$180,181	\$380,532	\$1.40	995,952	4.77	\$393,606	\$292,117	\$187,431	\$479,548	\$0.88	\$0.52	59.1%													
Gillig 29'	78,387	4.93	\$67,581	\$12,814	\$15,876	\$28,690	\$1.23	103,728	4.86	\$38,347	\$31,973	\$22,467	\$54,440	\$0.89	\$0.33	37.3%													
Nova Articulated	34,112	3.63	\$39,418	\$6,497	\$9,703	\$16,200	\$1.63	15,976	2.79	\$10,508	\$13,869	\$10,130	\$23,999	\$2.16	-\$0.53	-24.5%													
Diesel Fleet:	995,643	4.37	\$958,591	\$219,663	\$205,759	\$425,422	\$1.39	1,115,656	4.14	\$442,462	\$337,959	\$220,028	\$557,987	\$0.90	\$0.49	55.0%													
Fleet	Miles	MPG	Fuel/Oil	Parts	Labor	Parts & Labor	Total Cost per Mile	Miles	MPG	Fuel/Oil	Parts	Labor	Parts & Labor	Total Cost per Mile	Total Cost per Mile	Total Cost per Mile													
Gillig 29' Hybrid	49	1.78	\$109	\$1,332	\$1,337	\$2,669	\$56.71	3,611	3.54	\$2,021	\$5,118	\$3,338	\$8,456	\$2.90	\$53.81	1854.4%													
Gillig 40' Hybrid	126,082	4.49	\$121,347	\$41,666	\$32,667	\$74,333	\$1.55	145,389	4.58	\$57,187	\$39,849	\$32,697	\$72,546	\$0.89	\$0.66	73.9%													
Hybrid Fleet:	126,131	3.14	\$121,456	\$42,999	\$34,004	\$77,003	\$1.57	149,000	4.06	\$59,209	\$44,966	\$36,035	\$81,001	\$0.94	\$0.63	67.2%													
Fleet	Miles	MPKW	Elec Cost	Parts	Labor	Parts & Labor	Total Cost per Mile	Miles	MPKW	Elec Cost	Parts	Labor	Parts & Labor	Total Cost per Mile	Total Cost per Mile	Total Cost per Mile													
BYD EV's	53,722	0.60	\$23,086	\$12,396	\$16,580	\$28,976	\$0.97	45,994	0.60	\$16,328	\$23,624	\$11,317	\$34,941	\$1.11	-\$0.15	-13.1%													
Ford EV Vans	0	0	\$10	\$0	\$0	\$0	\$0.00	0	0.00	\$0	\$0	\$110	\$110	N/A	0	0													
Electric Fleet:	53,722	0.60	\$23,097	\$12,396	\$16,580	\$28,976	\$0.97	45,994	0.60	\$16,328	\$23,624	\$11,427	\$35,051	\$1.12	-\$0.15	-13.2%													
Totals:	1,175,496		\$1,103,144	\$275,057	\$256,343	\$531,400	\$1.39	1,310,650		\$517,998	\$406,550	\$267,490	\$674,040	\$0.91	\$0.48	52.9%													



**Santa Barbara Metropolitan Transit District**  
**FY 2023 Q2 National Transit Database Road Calls ("Mechanical System Failures")**

Fleet Category	Quarter (FY 2023)	All Reportable Mechanical System Failures	Quarterly Miles	Miles Between All Reportable Mechanical System Failures	Mileage Variance Between Roadcalls for FY 2023 Q2
BYD's 30-43	Q4				
	Q3				
	Q2	4	26,673	6,668	1,258
	Q1	5	27,049	5,410	(569)
400 Gillig's Buses 434-450	Q4				
	Q3				
	Q2	3	88,601	29,534	19,772
	Q1	8	78,094	9,762	3,381
600 Gillig's Buses 600-652	Q4				
	Q3				
	Q2	20	364,524	18,226	2,230
	Q1	22	351,925	15,997	771
700 Gillig's Buses 700-713	Q4				
	Q3				
	Q2	5	33,759	6,752	(686)
	Q1	6	44,628	7,438	(5,547)
700 Gillig Hybrid's Buses 715-717	Q4				
	Q3				
	Q2	0	49	N/A	N/A
	Q1	0	0	N/A	NA
900 Gillig Hybrid's Buses 900-915	Q4				
	Q3				
	Q2	10	64,455	6,446	(2,358)
	Q1	7	61,627	8,804	(4,204)
1000 Nova's Buses 1001-1003	Q4				
	Q3				
	Q2	9	7,822	869	(7,894)
	Q1	3	26,290	8,763	3,123
System Total Excluding EV's	Q4				
	Q3				
	Q2	47	559,210	11,898	(332)
	Q1	46	562,564	12,230	(264)
System Total All Buses	Q4				
	Q3				
	Q2	51	585,883	11,488	(73)
	Q1	51	589,613	11,561	(422)

# Management & Administration

## Liability: Reportable to National Transit Database

Fiscal Year End June 30	2023	2022	2021	2020	2019
1st Quarter: July - September	0	0	0	1	0
2nd Quarter: October - December	0	1	0	2	0
Fiscal Year to Date:	0	1	0	3	0

The NTD defines a Reportable Event (Major Incident) as a safety or security event occurring on transit right-of-way, in a transit revenue

- An evacuation for life safety reasons
- Estimated property damage equal to or exceeding \$25,000
- Fatality confirmed within 30 days
- Immediate transport away from the scene for medical attention, except illnesses requiring transport for medical attention
- Collisions involving transit vehicles that require towing away of a transit roadway vehicle or other non transit roadway vehicle

## Workers' Compensation Claims

Fiscal Year End June 30	2023	2022	2021	2020	2019
1st Quarter: July - September	3	5	0	0	4
2nd Quarter: October - December	1	4	1	6	6
Fiscal Year to Date:	4	9	1	6	10

# Transit Finance

## Compliance Report for Quarter Ending December 31, 2022

As a recipient of Federal funds from the Federal Transit Administration (FTA), the Santa Barbara Metropolitan Transit District (MTD) is subject to a number of rules and regulations and reporting requirements. This report describes actions taken between October 1 and December 31, 2022, to address these requirements.

### MTD Compliance Actions

Submitted MTD FY 2022 National Transit Database Annual Report to FTA.

Submitted MTD monthly National Transit Database Safety and Security reports to the Federal Transit Administration (FTA).

Submitted MTD monthly National Transit Database Ridership reports to FTA.

Submitted quarterly Milestone Progress Reports and Federal Financial Reports for MTD's FTA grants.

Submitted Semiannual "Uniform Report of Disadvantaged Business Enterprise (DBE) Commitments/ Awards and Payments" to FTA.

Completed update to MTD's Transit Asset Management Plan for FTA.

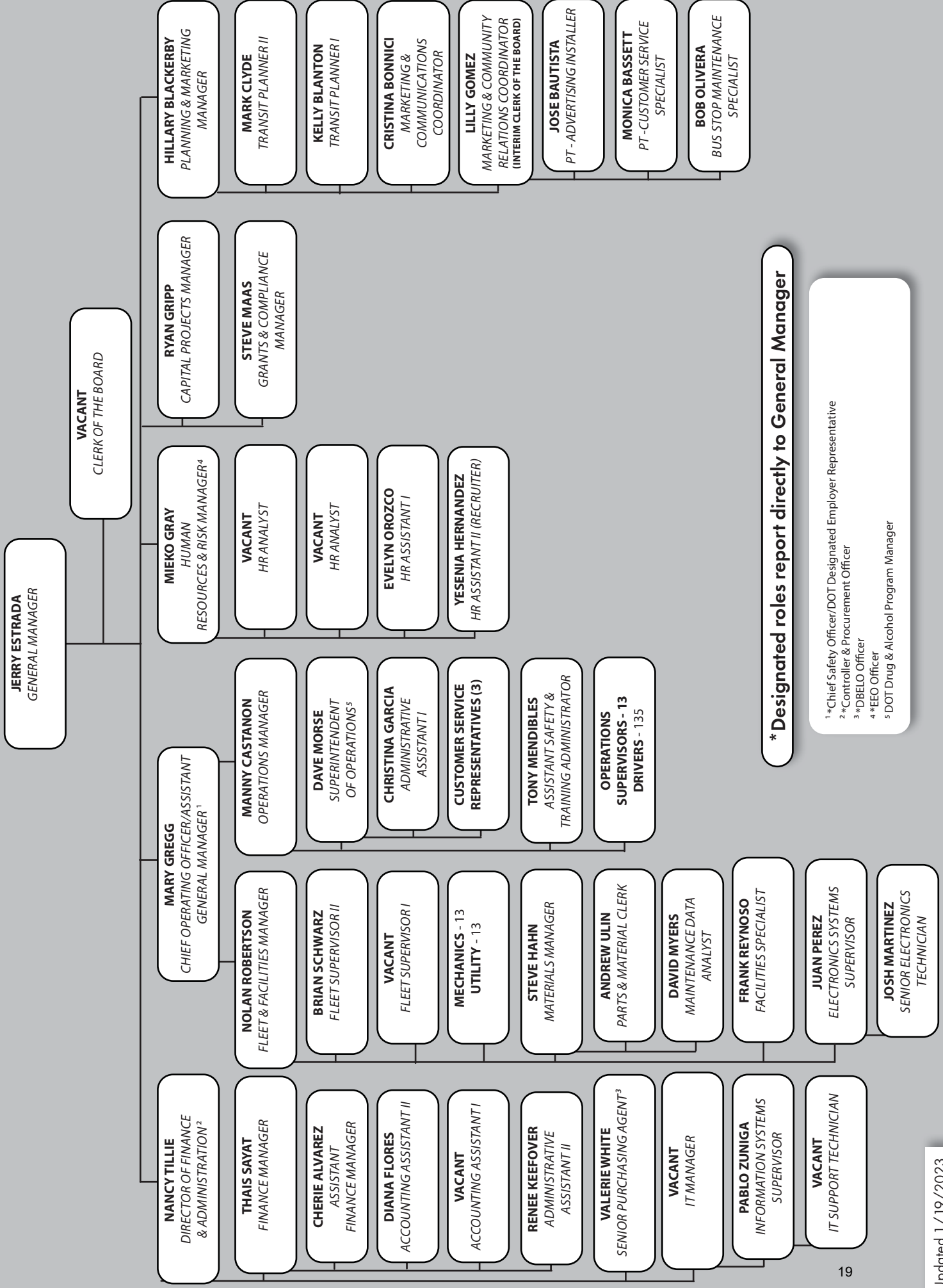
Completed annual recertification of appropriate MTD employees in FTA's Transit Award Management System (TrAMS) website.

Submitted annual report to Caltrans for the cap-and-trade Low Carbon Transit Operations Program (LCTOP) program.

Submitted monthly reports to the California Energy Commission for MTD's CEC Blueprint Project.

Continued to monitor all FTA compliance areas and ensure that MTD is in compliance, including the Americans with Disabilities Act (ADA) complementary paratransit service that is operated by Easy Lift Transportation for MTD. *(MTD is responsible for this service, and must ensure that it complies with all FTA requirements.)*

# Santa Barbara Metropolitan Transit District Management Organizational Chart



**\* Designated roles report directly to General Manager**

- <sup>1</sup>\*Chief Safety Officer/DOT Designated Employer Representative
- <sup>2</sup>\*Controller & Procurement Officer
- <sup>3</sup>\*DBELO Officer
- <sup>4</sup>\*EEO Officer
- <sup>5</sup>DOT Drug & Alcohol Program Manager



## BOARD OF DIRECTORS STAFF REPORT

**MEETING DATE:** FEBRUARY 21, 2023

**AGENDA ITEM: #11**

**DEPARTMENT:** PLANNING

**TYPE:** INFORMATIONAL ITEM

**PREPARED BY:** HILLARY BLACKERBY

\_\_\_\_\_  
*Signature*

**REVIEWED BY:** GENERAL MANAGER

\_\_\_\_\_  
*Signature*

**SUBJECT:** PLANNING WORK PLAN FOR FY 2023-24

### RECOMMENDATION:

That the Board of Directors receive an update from the Planning Department on the service change work plan for FY 2023-24.

### DISCUSSION:

#### Introduction

MTD's bus service has adapted and changed in response to the COVID-19 pandemic, as it has impacted community institutions, the economy, and MTD's own workforce. This staff report and presentation will provide a look at current service levels and what Planning staff is analyzing and developing for possible service changes to be enacted as of August 14, 2023.

In the past year, MTD developed and adopted MTD Moves Ahead, a new five-year Short Range Transit Plan. As the Board is aware, this plan is intended to inform service development and investment for the next five years as we stabilize and rebuild from the impacts of the pandemic. The items in this year's work plan are informed by the near-term priorities set out in the Plan.

#### Summary of Service Change Items under Consideration

- Booster services
- Restoration of service
- Start of new service
- Lines 23 & 25 endpoint connection
- On-time performance

#### Pandemic Service Adjustments and Current Service Levels

MTD suspended service on several lines in March and April 2020 in response to the pandemic and closure of school campuses. The lines suspended at that time were: lines that serve the SBCC and UCSB campuses (Lines 15x, 16, and 28), Junior Highs and High Schools (booster services and Line 10), first/last mile Amtrak shuttles (Lines 90, 91, and 92), and Downtown,

## **BOARD OF DIRECTORS STAFF REPORT**

Waterfront, Crosstown, and Seaside Shuttle routes (Lines 30, 34, 36 and 37). Additionally, Line 27 service levels were reduced to the less frequent “UCSB Out” schedule.

When SBCC and UCSB campuses reopened in fall of 2021, service returned on Lines 15x, 16, and 28, though at lower levels than pre-pandemic service. Unfortunately, the Omicron surge of COVID-19 exacerbated the bus operator shortage and in an effort to improve system reliability, service was reduced by approximately 13% in April of 2022. This included reductions to most routes, and the suspension of Line 16. That same level of service persists today.

### **Booster Services**

MTD provides booster services to 3 area junior highs and 2 high schools in the weekday morning and afternoon when school is in session. This service is provided in order to handle large peak loads of students that would certainly overload MTD’s regular routes—in FY 21-22 booster services carried over 200,000 riders. MTD currently operates 17 trips on 15 routes in the morning, and 22 trips on 18 routes in the afternoon. This service takes a great deal of bus operator and fleet bandwidth and due to incremental changes to bell schedules over the past few years, the structure of the service has become unsustainable. For example, currently on Tuesdays and Thursdays, 17 separate buses and operators handle the 17 morning booster trips. This represents nearly 20 percent of MTD’s bus operator workforce.

MTD Planning staff has worked to develop a scenario for the 2023-24 school year that preserves all current service, but requires minor changes to either bell schedules or the allowance of students being dropped off earlier than the current schedule, depending on the campus. This scenario also reduces the number of operators needed to complete all the booster trips due to pairing junior high campuses with high school campuses in a staggered fashion. This draft has been shared with Santa Barbara Unified School District’s leadership and as of this writing, MTD staff awaits answers regarding bell schedule changes.

### **Restoration of Service**

#### **Line 28 (UCSB Shuttle)**

Line 28 serves the UCSB campus, Isla Vista, and Goleta’s Camino Real Marketplace. The operation of the Line 28 is funded by UC Santa Barbara via an agreement with MTD. Pre-pandemic, this line operated on 10 to 12 minute headways with extremely high ridership. The route was suspended during the UCSB campus closure in the heart of the pandemic lockdown, and was brought back with 18 minute headways in the fall of 2021. With the service reduction in April 2022 due to the bus operator shortage, weekday headways were reduced to approximately every 36 minutes, where it remains today.

As shown in recent performance reports, Line 28 ridership in specific and UCSB ridership in general demonstrate exceptional demand for regular transit service in the Storke and El Colegio corridors. It is the intention of Planning staff to propose an increase in Line 28 service for August 2023.

### **Starting New Service**

#### **Line 19x (Carpinteria/SBCC Express)**



## BOARD OF DIRECTORS STAFF REPORT

In 2020, MTD was planning to start a new Line 19x (Carpinteria/SBCC Express) thanks to an agreement with SBCAG as part of the Traffic Management Plan (TMP) associated with the forthcoming Phase IV of the Highway 101 High-Occupancy Vehicle Lane Project. This funding agreement provides for a new express bus route, to operate for at least the next few years of the highway project in an effort to mitigate traffic congestion in the 101 corridor.

This new line, to be named the Line 19x, will have two northbound AM peak trips, one midday round trip, and two southbound PM peak trips. The northbound route will originate in Carpinteria, serve Santa Barbara's Eastside, and terminate at the Santa Barbara City College campus. The southbound route will do the opposite. This route is still planned and budgeted for as part of the freeway project, but has been on hold until bus operator availability improved and the SBCC campus opened after pandemic closures. Staff expects to be able to add this service in August 2023.

### Microtransit

MTD has been allocated funding for 3 years' worth of operating funds for a microtransit pilot through a State of California Low Carbon Transit Operations Program. Microtransit is a flexible, on-demand, curb-to-curb public transportation service provided within a specified zone for a flat fare and operated with smaller vehicles instead of transit buses. Trips will be paid for in one of two ways: through the TransLoc smartphone application, or via cash onboard.

Planning for the project is complete, with the first microtransit zone slated for a portion of the City of Goleta. Unfortunately, the project was delayed due to a difficulty in procuring the appropriate vehicles. Finally in December 2021, the three battery-electric Ford Transit Vans were delivered. In the past year, the delay in launching was due to the shortage of bus operators to do the work. The plan is to also launch this service in August 2023 if the workforce grows sufficiently.

### Lines 23 & 25 Endpoint Connection

During the *MTD Moves Ahead* planning process, an opportunity was identified to link Lines 23 and 25 at Calle Real and Winchester Canyon Road so that one line becomes the other line. This will give riders in Western Goleta a one-seat ride through the area and further into Goleta, Isla Vista, or Santa Barbara without having to rely on confusing transfers, and MTD can make this operational change that will improve service and the customer experience without additional operating resources.



**On-Time Performance**

On-time performance before and during the pandemic has been at high levels, generally meeting and beating agency performance standards. Planning staff analyzes on-time performance on a monthly and quarterly basis, and considers changes based on route conditions (such as construction or heavy loads). This monitoring helps investigate whether issues are related to traffic conditions, run structure, or other operational items. While no specific on-time performance fixes are currently recommended, staff will continue to monitor conditions and may recommend minor changes to further refine schedule timing in August.

**Upcoming Bus Stop Changes**

Throughout the year, MTD works with local jurisdictions to make sure that bus stops are improved and that our agencies coordinate around any construction projects or active transportation improvements.

Sometime this year, likely prior to August, the outbound Line 1 bus stop at San Andres and Sola Streets will move to the far side of the intersection as part of a safety improvement by the City of Santa Barbara to improve sightlines for pedestrians.

Several years ago, the City of Goleta and MTD were jointly awarded Measure A funds for bus stop improvements near the intersection of Storke Road and Hollister Avenue. The plan is to consolidate the Storke and Hollister stop at McDonald's with the Storke and Marketplace Drive stop near Home Depot. The new consolidated stop will provide better passenger amenities, faster crossings for pedestrians near the stop, and operational improvements for the numerous buses that serve the area. The project is being led by City of Goleta staff, is at 100% design, and is in the right-of-way phase. While construction is targeted for summer of 2023, it may not be completed by the date that August service changes go into effect.

**Next Steps**

In March, staff will return to the Board with more defined proposals for service to be enacted in August 2023. Staff will then go to the public with those proposed changes in April to receive input for the final service plan.



<b>BOARD OF DIRECTORS REPORT</b>
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<b>MEETING DATE:</b>	FEBRUARY 21, 2023	<b>AGENDA ITEM: #12</b>
<b>DEPARTMENT:</b>	FINANCE	
<b>TYPE:</b>	ACTION ITEM	
<b>PREPARED BY:</b>	THAIS SAYAT	
<b>REVIEWED BY:</b>	GENERAL MANAGER	
<b>SUBJECT:</b>	ADOPTION OF FISCAL YEAR 2023-24 MEASURE A PROGRAM OF PROJECTS SUBMITTAL	

**RECOMMENDATION:**

Staff is requesting that the Board approve the submittal of Santa Barbara Metropolitan Transit District (MTD) Measure A Program of Projects for Fiscal Year 2023-24 (FY23-24).

**DISCUSSION:**

Consistent with the Measure A ordinance, MTD prepared its Program of Projects for FY23-24. Attached is the submittal form provided by SBCAG including MTD's estimated appropriation for the next five years. The Program of Projects must be submitted to the Santa Barbara County Association of Governments by February 28, 2023.

**ATTACHMENT:**

- Five year Measure A Program of Projects



**SANTA BARBARA METROPOLITAN TRANSIT DISTRICT**  
**Five Year Measure A Program of Projects (FYs 23/24 to 27/28)**  
**Measure A Local Street and Transportation Improvements Submittal Form**  
**(Figures in \$1000's)**

[illegible]

Alternative Transportation Expenditures				Measure A Revenues						Non-Measure A Revenues				Total Project Cost
Project Descriptions		FY 2021/22 Actual Expenditures	Carry-over from FY 21/22	Carry-over from FY 22/23	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	TOTAL Measure A Revenues	Local	State	Federal	TOTAL Non-Measure A Revenues
Maintenance, Repair, Construction & Improvement of Bike & Ped Facilities										\$0				\$0
Safe Routes to School Improvements										\$0				\$0
Reduced Transit Fares for Seniors & Disabled										\$0				\$0
Bus and Rail Transit Services and Facilities														\$0
Santa Barbara MTD-Operations	\$2,885	\$0	\$2,768	\$2,842	\$2,636	\$2,752	\$2,856	\$70,790	\$52,276	\$13,854	\$26,386	\$149,451	\$163,305	\$28,188
Santa Barbara MTD-Capital	\$499	\$909	\$1,298	\$1,333	\$1,236	\$1,290	\$1,339	\$0	\$13,691	\$6,497	\$8,000	\$21,691	\$28,188	\$0
Programs, Education, & Incentives to Reduce Single Occupant Auto Trips or Transportation Demand														
										\$0				\$0
										\$0				\$0
										\$0				\$0
<b>TOTAL ALTERNATIVE TRANSPORTATION EXPENDITURES</b>			<b>0</b>	<b>0</b>	<b>4,175</b>	<b>3,872</b>	<b>4,042</b>	<b>4,195</b>	<b>20,351</b>	<b>70,790</b>	<b>65,967</b>	<b>34,386</b>	<b>171,143</b>	<b>191,493</b>
<b>TOTAL EXPENDITURES</b>			<b>0</b>	<b>\$0</b>	<b>\$4,175</b>	<b>\$3,872</b>	<b>\$4,042</b>	<b>\$4,195</b>	<b>\$20,351</b>	<b>\$70,790</b>	<b>\$65,967</b>	<b>\$34,386</b>	<b>\$171,143</b>	<b>\$191,493</b>

Alternative Transportation Summary				
TOTAL MEASURE A ALLOCATION (FY 2021/22 TO 2025/26)				\$20,351
MINIMUM ALTERNATIVE PERCENTAGE PRESCRIBED BY INVESTMENT PLAN TO BE MET BY FY 2021/22 FOR FISCAL YEARS 2016/17 THROUGH 2021/22				Enter Percentage
TOTAL MEASURE A ALLOCATION TO ALTERNATIVE TRANSPORTATION			\$20,351	\$20,351
PERCENTAGE OF MEASURE A ALLOCATION TO ALTERNATIVE TRANSPORTATION				Enter Percentage

[illegible]

Santa Barbara Metropolitan Transit District  
Measure A Program of Projects  
(Figures in \$1000's)

Capital Projects Detail	Five Year Total
Revenue Vehicle Purchases	\$3,501
Revenue Vehicle Improvements	875
Operating Facilities	15,550
Passenger Facilities	3,885
Intelligent Transportation Systems	655
Information Systems	2,000
Other Equipment	1,722
	<u>\$28,188</u>



<b>BOARD OF DIRECTORS REPORT</b>
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**MEETING DATE:** FEBRUARY 21, 2023

**AGENDA ITEM: #13**

**DEPARTMENT:** FINANCE

**TYPE:** INFORMATIONAL ITEM

**PREPARED BY:** NANCY TILLIE

\_\_\_\_\_  
*Signature*

**APPROVED BY:** GENERAL MANAGER

\_\_\_\_\_  
*Signature*

**SUBJECT:** FINANCIAL UPDATE & SECOND QUARTER REVIEW OF FISCAL YEAR 2022-23

**RECOMMENDATION**

Staff requests that the Board accept and file the financial report for the Santa Barbara Metropolitan Transit District second quarter of the 2022-23 fiscal year. The period being July 1, 2022 through December 31, 2022.

**DISCUSSION**

Staff will present an update to the Board on the current financial outlook and the second quarter results for Fiscal Year 2022-23.

Attachment: Attachment 1 – Fiscal Year 2022-23 Financial Update



## Fiscal Year 2022-23 Financial Update

### Second Quarter

#### Executive Summary

This financial update includes a review of the second quarter/first half of Fiscal Year 2023 (FY22-23) ending December 31, 2022. The Covid-19 Pandemic continues to impact all aspects of operations, from Service to Staffing along with Procurement challenges of supply chain shortfalls and higher than anticipated inflation levels leading to price increases. Budget assumptions included cost levels of less than the inflationary levels, conservative increases to collection of fares, a new service plan, as well as filling several vacancies. Overall, the District's financial position was better than anticipated; the deficit for the period was favorable from budget estimates in that it was \$2,535K less than anticipated, even with an unbudgeted Covid-19 Payment to Bargaining Unit Employees. As this activity is limited to the first half of the year, preliminary projections lead to continuance of the level of fare revenue received. The increase in Sales Tax Revenues are expected to continue for the year and are a key factor in the mid-year's financial outcome. It also compensated for the growth in expenses over the prior year. As in the previous years, the operating deficit will be balanced with federal relief funding.

#### Santa Barbara Metropolitan Transit District

#### Operating Summary

**6 Months Ended December 31 2022**

(\$ thousands)

	FY 22-23 Actual	FY 22-23 Budget	Variance		FY 21-22 Actual	Variance	
			Amt	%		Amt	%
<u>REVENUES</u>							
Fare Revenue	\$2,243	\$2,141	\$102	5%	\$2,183	\$60	3%
Grants & Appropriations	10,985	9,207	1,778	19%	9,843	1,142	12%
Other Income	237	181	56	31%	188	49	26%
Total Operating Revenue	<u>\$13,466</u>	<u>\$11,530</u>	<u>\$1,936</u>	17%	<u>\$12,214</u>	<u>\$1,251</u>	10%
<u>EXPENSES</u>							
Route Operations	\$8,466	\$8,579	(\$113)	-1%	\$7,749	\$717	9%
Vehicle Maintenance	3,185	3,472	(287)	-8%	2,625	560	21%
Passenger Accommodations	944	929	14	2%	851	93	11%
General Overhead	1,941	2,155	(214)	-10%	1,870	71	4%
Total Operating Expense	<u>\$14,536</u>	<u>\$15,135</u>	<u>(\$599)</u>	-4%	<u>\$13,095</u>	<u>\$1,441</u>	11%
Surplus / (Deficit)	<u><u>(\$1,070)</u></u>	<u><u>(\$3,605)</u></u>	<u><u>\$2,535</u></u>		<u><u>(\$881)</u></u>	<u><u>(\$189)</u></u>	

#### Federal Relief Funding

The District has been allocated federal economic relief funding through the Coronavirus Aid, Relief, and Economic Security (CARES) Act, the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA), and the American Rescue Plan Act of 2021 (ARPA). These funds were made available to reimburse operating and capital expenses incurred and revenues lost as a result of the pandemic. The District will utilize \$1.070M in CARES Act funds to offset the first half deficit. These funds are not included in any Operating Revenues.

**Santa Barbara Metropolitan Transit District**  
**Operating Revenue Detail**  
**6 Months Ended December 31 2022**  
(\$ thousands)

	<b>FY 22-23 Actual</b>	<b>FY 22-23 Budget</b>	<b>Variance Amt</b>	<b>%</b>	<b>FY 21-22 Actual</b>	<b>Variance Amt</b>	<b>%</b>
<b><u>FAREBOX REVENUE</u></b>							
Cash Fares	\$694	\$677	\$17	2%	\$691	\$3	0%
Pass Sales	722	699	24	3%	727	(4)	-1%
Contract Fares	826	764	62	8%	764	62	8%
Other Fare Programs	1	2	(1)	-38%	2	(1)	-35%
Subtotal	<u>\$2,243</u>	<u>\$2,141</u>	<u>\$102</u>	<u>5%</u>	<u>\$2,183</u>	<u>\$60</u>	<u>3%</u>
<b><u>GRANTS &amp; APPROPRIATIONS</u></b>							
LTF Sales Tax Revenue	\$4,817	\$4,018	\$799	20%	\$4,221	\$596	14%
FTA Operating Assistance	3,270	2,639	632	24%	2,950	321	11%
Measure A Sales Tax	1,568	1,376	192	14%	1,425	143	10%
Other Operating Assistance	453	418	35	8%	486	(33)	-7%
Property Tax Revenue	877	756	120	16%	761	116	15%
Subtotal	<u>\$10,985</u>	<u>\$9,207</u>	<u>\$1,778</u>	<u>19%</u>	<u>\$9,843</u>	<u>\$1,142</u>	<u>12%</u>
<b><u>OTHER INCOME</u></b>							
Advertising on Buses	\$168	\$162	\$6	4%	\$163	\$5	3%
Interest on Investments	64	11	53	486%	14	49	339%
Other Income	6	8	(2)	-28%	10	(5)	-44%
Subtotal	<u>\$237</u>	<u>\$181</u>	<u>\$56</u>	<u>31%</u>	<u>\$188</u>	<u>\$49</u>	<u>26%</u>
<b>Total Operating Revenue</b>	<b><u>\$13,466</u></b>	<b><u>\$11,530</u></b>	<b><u>\$1,936</u></b>	<b><u>17%</u></b>	<b><u>\$12,214</u></b>	<b><u>\$1,251</u></b>	<b><u>10%</u></b>

### **Operating Revenue**

Total operating revenue of \$13.4 million—excluding the budget balancing Care Act funding—exceeded budget projections by 17%. Fare revenues were budgeted conservatively for the year, however, the actual volume of bus passes sold and cash fares collected surpassed projections for the period as students returned to class and workers to offices. Grants and appropriations represented 81% of total operating revenue during the period.

**Other Income**— Advertising income is slightly above projections. Interest income increased in comparison with the prior year due to an increase in cash on hand and interest rates driven by the Federal Reserve actions to halt inflation. The bulk of the Other Income was the auction proceeds on a service vehicle trailer, the sales of some scrap materials and some residual rent from the Overpass property.

**Grants & Appropriations**— The largest impact was collections from statewide sales tax activity and Measure A sales tax income generated locally being significantly more than anticipated. The positive variance in FTA Operating Assistance can be attributed to the reimbursement of Covid-19 expenses from FTA ARPA Grant. Federal Transit Administration Section 5307 operating assistance is reflected at budget levels which was based on prior year's revenue. Adjustments to FTA Operating Assistance will coincide with award documentation which is slightly more than the budget. Increases in Sales Tax based on consumer spending and higher prices positively impacted the Measure A Sales Tax Income. Other Operating Assistance is based on UCSB's agreement with the District to provide assistance for L28 and Lines 12x/24x. Property Tax Revenue is also above budget, as real estate sale prices continue to increase in Santa Barbara County.



**Santa Barbara Metropolitan Transit District**  
**Operating Expense Detail**  
**6 Months Ended December 31 2022**  
(\$ thousands)

	<b>FY 22-23</b>	<b>FY 22-23</b>	<b>Variance</b>		<b>FY 21-22</b>	<b>Variance</b>	
	<b>Actual</b>	<b>Budget</b>	<b>Amt</b>	<b>%</b>	<b>Actual</b>	<b>Amt</b>	<b>%</b>
<b><u>ROUTE OPERATIONS</u></b>							
Drivers	\$5,876	\$6,181	(\$305)	-5%	\$5,564	\$312	6%
Dispatch & Supervision	395	347	48	14%	436	(40)	-9%
Hiring & Training	275	285	(10)	-4%	212	63	30%
Risk & Safety	1,389	1,235	154	12%	1,033	357	35%
Transportation Subsidies	530	530	0	0%	505	25	5%
Subtotal	<u>\$8,466</u>	<u>\$8,579</u>	<u>(\$113)</u>	<u>-1%</u>	<u>\$7,749</u>	<u>\$717</u>	<u>9%</u>
<b><u>VEHICLE MAINTENANCE</u></b>							
Mechanics	\$635	\$705	(\$70)	-10%	\$592	\$43	7%
Cleaners & Fuelers	423	439	(16)	-4%	386	37	10%
Supervision	373	443	(70)	-16%	424	(51)	-12%
Vehicle Consumables	1,400	1,435	(35)	-2%	816	585	72%
Bus Parts & Supplies	313	359	(46)	-13%	390	(77)	-20%
Vendor Services	(17)	25	(42)	-167%	19	(36)	-187%
Risk & Safety	58	67	(9)	-14%	(2)	59	-3183%
Subtotal	<u>\$3,185</u>	<u>\$3,472</u>	<u>(\$287)</u>	<u>-8%</u>	<u>\$2,625</u>	<u>\$560</u>	<u>21%</u>
<b><u>PASSENGER ACCOMMODATIONS</u></b>							
Passenger Facilities	\$398	\$359	\$39	11%	\$331	\$67	20%
Transit Development	136	164	(28)	-17%	189	(53)	-28%
Marketing & Community Relat	186	216	(30)	-14%	148	38	25%
Fare Revenue Collection	224	191	33	17%	182	41	23%
Subtotal	<u>\$944</u>	<u>\$929</u>	<u>\$14</u>	<u>2%</u>	<u>\$851</u>	<u>\$93</u>	<u>11%</u>
<b><u>GENERAL OVERHEAD</u></b>							
Finance	\$328	\$468	(\$139)	-30%	\$253	\$75	30%
Personnel	43	117	(75)	-64%	71	(28)	-39%
Utilities & Communication	153	143	11	7%	151	2	1%
Operating Facilities	231	222	9	4%	214	17	8%
District Administration	1,186	1,205	(19)	-2%	1,182	5	0%
Subtotal	<u>\$1,941</u>	<u>\$2,155</u>	<u>(\$214)</u>	<u>-10%</u>	<u>\$1,870</u>	<u>\$71</u>	<u>4%</u>
<b>Total Operating Expenses</b>	<u><b>\$14,536</b></u>	<u><b>\$15,135</b></u>	<u><b>(\$599)</b></u>	<u><b>-4%</b></u>	<u><b>\$13,095</b></u>	<u><b>\$1,441</b></u>	<u><b>11%</b></u>

### **Operating Expenses**

Total operating expenses of \$14.536 million were 4% or \$599k under budget for the first half FY22-23 and increased 11% over the prior year. The Board's decision to recognize the District's front-line workers during the early days of the pandemic, resulted in a Covid-19 Payment made to those employees in July. As previously mentioned the FTA ARPA Grant funding covered those expenses. Passenger Accommodations were over budget due to increased Supervision Hours. Staff vacancies impacted Route Operations, Vehicle Maintenance, and General Overhead and were the reason these functions are under the budgeted expense. A number of hirings occurred in December for January 2023 starts. The Board approved Collective Bargaining Agreements and a Compensation study; Wages were increased at January 1, 2023.

**Other Expenses**– As a service industry almost 70% of expenses are staffing related. The next largest cost overall is bus fuel. During the first half of the year, bus fuel was 2% under budget. The Board authorized the General Manager to contract for a fixed rate of fuel. For the 2023 fiscal year, prices are locked in at \$.90 less per gallon than the first six months of the year. This is less than the budgeted amount and lends itself to more budgeting certainty with less deviation other than usage. Additional notable expenditures and variations from expectations include the following:

- Fare Revenue Collection expenses were over budget \$33k due to the replenishment of Tickets and Transfers passes that had not been necessary since prior to the pandemic and farebox parts and repairs. The usage being down due to suspension of fares during the 2020 & 2021 periods significantly reduced these costs in prior years.
- Miscellaneous services had an uptick due to utilizing contract labor and acquiring professional service to assist with recruitment and was overbudget \$85k. This is expected to continue through Quarter 3 and will be offset with underbudget line items in Personnel Costs.
- Vendor Bus Repairs are under budget \$41k due to Accident Claim Collections of \$24k and some of the bus repairs being covered through the Fleet Refurbishment Project.

### **Capital Budget**

The District's capital outlays for the period were \$2.413M. The Fleet Renewal Campaign ramped up to an additional \$1.2M during the quarter for a total of \$1.7M. Four out of the Seven Group 1 Buses, Gillig Diesel's with full engine replacements are already back in service. One additional vehicle has been returned and the other 2 are expected to be completed over the next 3 months. \$19K was attributable to improvements in Radio and Ticketing Systems. In the category of Operating Facilities, \$393k was attributable to the charging infrastructure improvements, \$39k was invested in the Overpass T-2 Recommissioning, with the remainder related to the Calle Real project. Approximately \$77k was invested into Bus Stop Improvements and Other Equipment included some new Bus Lifts at T-1 on Olive Street. Expenditures will be primarily reimbursed by FTA, Measure A and STA funds.

## **Capital Expenditures by Category 6 Months Ended December 31 2022 (\$ thousands)**

<b><u>Category</u></b>	<b>FY22-23</b>	<b>FY22-23</b>	<b>Variance</b>	
	<b>Actual</b>	<b>Budget</b>	<b>Amt</b>	<b>%</b>
Bus Improvements	\$1,725	\$2,684	(\$958)	-36%
Information Systems	19	116	(\$96)	-83%
Operating Facilities	461	750	(\$289)	-39%
Passenger Facilities	77	125	(\$48)	-39%
Other Equipment	86	125	(\$39)	-31%
<b>Total Capital Expenditures</b>	<b>\$2,413</b>	<b>\$3,799</b>	<b>(\$1,431)</b>	



<b>BOARD OF DIRECTORS REPORT</b>
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<b>MEETING DATE:</b>	FEBRUARY 21, 2023	<b>AGENDA ITEM: #14</b>
<b>DEPARTMENT:</b>	FINANCE	
<b>TYPE:</b>	ACTION ITEM	
<b>PREPARED BY:</b>	NANCY TILLIE	
<b>REVIEWED BY:</b>	GENERAL MANAGER	
<b>SUBJECT:</b>	Cal OES Designation of Authorized Agent for FEMA Assistance	

**RECOMMENDATION:**

Staff requests that the Board approve the attached resolution designating General Manager Jerry Estrada as the authorized agent to execute and file agreements with the California Governor's Office of Emergency Services for federal financial assistance for disaster relief.

**DISCUSSION:**

In January 2023, President Biden approved an emergency declaration related to California's severe storms and flooding. The County of Santa Barbara was included in this major federal disaster declaration. MTD intends to submit a Federal Emergency Management Agency (FEMA) claim for assistance pertaining to damages or losses as a direct result of the January 2023 storm, which caused flooding at and around MTD property.

The California Governor's Office of Emergency Services (Cal OES) is the applicant with FEMA for disaster relief for all California local public agencies. Cal OES requires MTD submit a resolution naming MTD's authorizing official for submitting the claim. The resolution provides the choice of naming a designated person specifically for a specified disaster/grant or for any claims filed in the next three years, of which staff recommends the latter.

**ATTACHMENT:**

- Designation for Applicant's Agent Resolution for Non-State Agencies – OES PFD 130



Cal OES ID No: \_\_\_\_\_

## DESIGNATION OF APPLICANT'S AGENT RESOLUTION FOR NON-STATE AGENCIES

BE IT RESOLVED BY THE \_\_\_\_\_ OF THE \_\_\_\_\_  
(Governing Body) (Name of Applicant)

THAT \_\_\_\_\_, OR  
(Title of Authorized Agent)

\_\_\_\_\_, OR  
(Title of Authorized Agent)

\_\_\_\_\_  
(Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the \_\_\_\_\_,  
(Name of Applicant)

a public entity established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining federal financial assistance for any existing or future grant program, including, but not limited to any of the following:

- **Federally declared Disaster (DR), Fire Mitigation Assistance Grant (FMAG), California State Only Disaster (CDAA), Immediate Services Program (ISP), Hazard Mitigation Grant Program (HMGP), Building Resilient Infrastructure and Communities (BRIC), Legislative Pre-Disaster Mitigation Program (LPDM),** under
- Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.
- **Flood Mitigation Assistance Program (FMA),** under Section 1366 of the National Flood Insurance Act of 1968.
- **National Earthquake Hazards Reduction Program (NEHRP)** 42 U.S. Code 7704 (b) ((2) (A) (ix) and 42 U.S. Code 7704 (b) (2) (B) National Earthquake Hazards Reduction Program, and also The Consolidated Appropriations Act, 2018, Div. F, Department of Homeland Security Appropriations Act, 2018, Pub. L. No. 115-141
- **California Early Earthquake Warning (CEEW)** under CA Gov Code – Gov, Title 2, Div. 1, Chapter 7, Article 5, Sections 8587.8, 8587.11, 8587.12

That the \_\_\_\_\_, a public entity established under the  
(Name of Applicant)

laws of the State of California, hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.



**Please check the appropriate box below**

- ☐ This is a universal resolution and is effective for all open and future disasters/grants declared up to three (3) years following the date of approval.
- ☐ This is a disaster/grant specific resolution and is effective for only disaster/grant number(s): \_\_\_\_\_

Passed and approved this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_

\_\_\_\_\_  
(Name and Title of Governing Body Representative)

\_\_\_\_\_  
(Name and Title of Governing Body Representative)

\_\_\_\_\_  
(Name and Title of Governing Body Representative)

**CERTIFICATION**

I, \_\_\_\_\_, duly appointed and \_\_\_\_\_ of  
(Name) (Title)

\_\_\_\_\_, do hereby certify that the above is a true and  
(Name of Applicant)

correct copy of a resolution passed and approved by the \_\_\_\_\_  
(Governing Body)

of the \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.  
(Name of Applicant)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)



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### **Cal OES Form 130 Instructions**

**A Designation of Applicant's Agent Resolution for Non-State Agencies is required of all Applicants to be eligible to receive funding. A new resolution must be submitted if a previously submitted resolution is older than three (3) years from the last date of approval, is invalid, or has not been submitted.**

When completing the Cal OES Form 130, Applicants should fill in the blanks on pages 1 and 2. The blanks are to be filled in as follows:

#### **Resolution Section:**

**Governing Body:** This is the group responsible for appointing and approving the Authorized Agents.

Examples include: Board of Directors, City Council, Board of Supervisors, Board of Education, etc.

**Name of Applicant:** The public entity established under the laws of the State of California.

Examples include: School District, Office of Education, City, County or Non-profit agency that has applied for the grant, such as: City of San Diego, Sacramento County, Burbank Unified School District, Napa County Office of Education, University Southern California.

**Authorized Agent:** These are the individuals that are authorized by the Governing Body to engage with the Federal Emergency Management Agency and the California Governor's Office of Emergency Services regarding grants for which they have applied. There are two ways of completing this section:

1. **Titles Only:** The titles of the Authorized Agents should be entered here, not their names. This allows the document to remain valid if an Authorized Agent leaves the position and is replaced by another individual. If "Titles Only" is the chosen method, this document must be accompanied by either a cover letter naming the Authorized Agents by name and title, or the Cal OES AA Names document. The supporting document can be completed by any authorized person within the Agency (e.g., administrative assistant, the Authorized Agent, secretary to the Director). It does not require the Governing Body's signature.
2. **Names and Titles:** If the Governing Body so chooses, the names **and** titles of the Authorized Agents would be listed. A new Cal OES Form 130 will be required if any of the Authorized Agents are replaced, leave the position listed on the document, or their title changes.



**Checking Universal or Disaster-Specific Box:** A Universal resolution is effective for all past disasters and for those declared up to three (3) years following the date of approval. Upon expiration it is no longer effective for new disasters, but it remains in effect for disasters declared prior to expiration. It remains effective until the disaster goes through closeout unless it is superseded by a newer resolution.

**Governing Body Representative:** These are the names and titles of the approving Board Members.

Examples include: Chairman of the Board, Director, Superintendent, etc. The names and titles **cannot** be one of the designated Authorized Agents. A minimum of three (3) approving board members must be listed. If less than three are present, meeting minutes must be attached in order to verify a quorum was met.

**Certification Section:**

**Name and Title:** This is the individual in attendance who recorded the creation and approval of this resolution.

Examples include: City Clerk, Secretary to the Board of Directors, County Clerk, etc. This person **cannot** be one of the designated Authorized Agents or Approving Board Member. If a person holds two positions (such as City Manager and Secretary to the Board) and the City Manager is to be listed as an Authorized Agent, then that person could sign the document as Secretary to the Board (not City Manager) to eliminate "Self-Certification."



<b>BOARD OF DIRECTORS REPORT</b>
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**MEETING DATE:** FEBRUARY 21, 2023

**AGENDA ITEM: #15**

**DEPARTMENT:** FINANCE

**TYPE:** ACTION ITEM

**PREPARED BY:** JERRY ESTRADA

\_\_\_\_\_  
*Signature*

**REVIEWED BY:** GENERAL MANAGER

\_\_\_\_\_  
*Signature*

**SUBJECT:** AMENDMENT TO EXISTING TRANSIT PASS PROGRAM AGREEMENT  
BETWEEN MTD AND SANTA BARBARA CITY COLLEGE (SBCC)

**RECOMMENDATION:**

Staff recommends that the Board authorize General Manager Estrada to sign the attached Amendment to the existing Transit Pass Program Agreement with SBCC to continue the student transit pass program.

**DISCUSSION:**

The Amendment to the existing Agreement will continue the long-standing bulk pass program whereby each SBCC student (with certain exceptions) pays MTD a fee each term, and in return is allowed to ride MTD buses without paying an additional fare. The proposed Amendment will begin in the 2023 summer term and extend the Agreement through the end of the last summer term of calendar year 2025.

Under the terms of the Amendment, the per-student fee will remain \$32 for each fall and spring semester in the 2023-24 and 2024-25 academic years. The per-student summer semester fee in calendar years 2023, 2024, and 2025 will increase to \$23 for each summer semester. The summer semester proportional increase is due to the SBCC change from two annual summer semesters of six weeks each to one annual summer semester of ten weeks.

MTD staff recommends extending the Agreement with no increase in the per-student fee (beyond the proportional summer fee increase) because, on average, the fare received per SBCC student ride continues to meet MTD's goal for the program. The goal is that the program should generate sufficient revenue so that the average fare per student ride is at least equal to the average fare paid by an MTD rider who purchases a full-fare 30-day pass.

**ATTACHMENTS:**

- Existing Transit Pass Program Agreement
- Proposed Amendment to the Existing Transit Pass Program Agreement



# **TRANSIT PASS PROGRAM AGREEMENT**

## **Santa Barbara Metropolitan Transit District and Santa Barbara City College**

This TRANSIT PASS PROGRAM AGREEMENT is entered into by and between the SANTA BARBARA METROPOLITAN TRANSIT DISTRICT (hereinafter "DISTRICT") and the SANTA BARBARA COMMUNITY COLLEGE DISTRICT (hereinafter "SBCC") at Santa Barbara, California, as of the later date set forth below.

### **WHEREAS:**

- A. SBCC is located in the South Coast of Santa Barbara County; and
- B. DISTRICT provides public mass transportation in the South Coast; and
- C. It is in the mutual interest of DISTRICT and SBCC and to the benefit of the South Coast of Santa Barbara County that the Parties hereto mutually and cooperatively promote and encourage students attending SBCC to use public transportation; and
- D. DISTRICT and SBCC desire to implement a program whereby all registered SBCC students shall be eligible to utilize DISTRICT mass transit services; and
- E. The SBCC associated student body must approve by a majority vote any transportation fee that may be imposed to support SBCC's public transit expenditures; and

NOW, THEREFORE, for valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties do hereby agree as follows:

- 1. SBCC shall pay to DISTRICT \$32.00 per SBCC student for each fall and spring term in the 2021-22 and 2022-2023 academic years, The SBCC enrollment figure used to calculate the fee due DISTRICT each term shall be the enrollment figure determined on the official census day of the term.
- 2. SBCC shall pay DISTRICT \$14.00 per SBCC student for each summer term during the calendar years 2022 and 2023. The SBCC enrollment figure used to calculate the fee due DISTRICT each term shall be the enrollment figure determined on the official census day of the term. Each current summer term is six weeks in length. If the length of a summer term changes, the summer bus pass fee will be adjusted proportionally.
- 3. It is understood by both parties that all fee-paying students must participate in this program. Furthermore, it is agreed to by both parties that bus passes will not be issued to anyone not paying the appropriate transit fee payable to DISTRICT. For purposes of this Agreement, SBCC will pay for registered students that are enrolled in one or more classes and have paid the appropriate fees but shall specifically exclude the following students:
  - a. Students enrolled exclusively in distance learning and residing outside of

- the District;
  - b. High school students enrolled exclusively in SBCC classes taught at high schools;
  - c. Students enrolled exclusively in study abroad classes;
  - d. Students enrolled exclusively in contract education classes;
  - e. Students enrolled exclusively in employee university or employee professional development classes;
  - f. Students enrolled exclusively in classes taught at community-based sites;
4. If a classification of students not listed above is established that will not be required to participate in the transit program or pay the transportation fee, SBCC will request DISTRICT's approval of the classification which will not be unreasonably withheld by DISTRICT.
  5. Upon boarding any DISTRICT bus in regular transit service - exclusive of the Downtown-Waterfront Shuttle and interregional bus lines - DISTRICT shall accept the presentation of a valid SBCC registration card from an SBCC-registered student in lieu of the appropriate public fare during the time period specified below. This privilege shall not apply to those SBCC-registered students identified in Paragraph 3.a through 3.e above. A valid SBCC registration card shall be defined as a registration card used by the student to whom it is issued that has a photo identifying the student and is encoded as a Smart Card that integrates with DISTRICT fare boxes.
  6. Payment shall be made by SBCC to DISTRICT each term no later than forty- five (45) days after the final day to drop classes during that term. In the event of non-payment in the allotted time, a late payment charge of one percent (1%) per month shall be assessed.
  7. For the life of this agreement, fall term passes shall be valid seven (7) calendar days before the start of fall classes until seven (7) calendar days before the start of spring classes. Spring term passes shall be valid seven (7) calendar days before the start of spring classes until the last day of final examinations of the spring term. Summer term passes shall be valid seven (7) calendar days before the start of summer classes until the last day of final examinations of the summer term.
  8. This Agreement shall be in effect 7 days prior to the beginning of the 2021 Fall term date, August 16, 2021, and shall continue through the end of the last 2023 Summer term, ending approximately, August 9, 2023.
  9. Either party may, by written notice terminate this agreement whether for convenience or because of the failure of the other party to fulfill the obligations herein. If the agreement is terminated for convenience, the termination date will be at the end of the school term following the term then in session. If the agreement is terminated because of the failure of one of the parties to fulfill their obligations, the agreement will continue until the end of the term then in session.

10. If the student transportation fee policy adopted by SBCC to support this agreement is found to be invalid by a court of law, this agreement shall immediately be re-negotiated in an attempt to cure the contractual defect. Failure to cure the contractual defect within 90 days may result in termination of the agreement at DISTRICT's discretion.
11. Neither SBCC, nor any officer or employee thereof, shall be responsible for any damage or liability occurring by reason of anything done or omitted to be done by the District under, or in connection with, any work, authority or jurisdiction delegated to the District herein. It is also agreed that, pursuant to California Government Code Section 895.4, the District shall fully indemnify and hold SBCC harmless from any liability imposed for injury (as defined by Government Code Section 810.8) occurring by reason of anything done or omitted to be done by the District under or in connection with any work, authority or jurisdiction delegated to the District hereunder. Neither the District nor any officer or employee thereof shall be responsible for any damage or liability occurring by reason of anything done or omitted to be done by SBCC under or in connection with any work, authority or jurisdiction delegated to SBCC herein. It is also agreed that, pursuant to California Government Code Section 895.4, SBCC shall fully indemnify and hold the District harmless from any liability imposed for injury (as defined by Government Code Section 810.8) occurring by reason of anything done or omitted to be done by SBCC under, or in connection with, any work, authority or jurisdiction delegated to SBCC hereunder.

IN WITNESS WHERE OF, the undersigned consent to the terms and conditions and have caused this Agreement to be executed.

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT:

*Jerry Estrada*

\_\_\_\_\_  
Jerry Estrada, General Manager

**Aug 18, 2021**

\_\_\_\_\_  
Date

SANTA BARBARA COMMUNITY COLLEGE DISTRICT:

*Lyndsay M. Maas*

\_\_\_\_\_  
Lyndsay Maas, Vice President Business Services

**Aug 18, 2021**

\_\_\_\_\_  
Date

**AMENDMENT 1**  
**TRANSIT PASS PROGRAM AGREEMENT**  
**Santa Barbara Metropolitan Transit District**  
**and Santa Barbara City College**

This first amendment to the TRANSIT PASS PROGRAM AGREEMENT is entered into by and between the SANTA BARBARA METROPOLITAN TRANSIT DISTRICT (hereinafter "DISTRICT") and the SANTA BARBARA COMMUNITY COLLEGE DISTRICT (hereinafter "SBCC") at Santa Barbara, California, as of the latest execution date set forth below.

**WHEREAS:**

- A. SBCC is located in the South Coast of Santa Barbara County; and
- B. DISTRICT provides public mass transportation in the South Coast; and
- C. It is in the mutual interest of DISTRICT and SBCC and to the benefit of the South Coast of Santa Barbara County that the Parties hereto mutually and cooperatively promote and encourage students attending SBCC to use public transportation; and
- D. DISTRICT and SBCC desire to implement a program whereby all registered SBCC students shall be eligible to utilize DISTRICT mass transit services; and
- E. The SBCC associated student body must approve by a majority vote any transportation fee that may be imposed to support SBCC's public transit expenditures; and

NOW, THEREFORE, for valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties do hereby agree as follows:

- 1. SBCC shall pay to DISTRICT \$32.00 per SBCC student for each fall and spring term in the 2023-24 and 2024-25 academic years, The SBCC enrollment figure used to calculate the fee due DISTRICT each term shall be the enrollment figure determined on the official census day of the term.
- 2. SBCC shall pay DISTRICT \$23.00 per SBCC student for each summer term during the calendar years 2023, 2024, and 2025. The SBCC enrollment figure used to calculate the fee due DISTRICT each term shall be the enrollment figure determined on the official census day of the term. Each current summer term is ten weeks in length. If the length of a summer term changes, the summer bus pass fee will be adjusted proportionally.
- 3. The Agreement shall continue through the end of the last summer term of calendar year 2025.
- 4. In all other respects, the Agreement shall remain unchanged and in full effect.

IN WITNESS WHEREOF, the undersigned consent to these terms and conditions and have caused this first amendment to the Agreement to be executed.

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT:

\_\_\_\_\_  
Jerry Estrada, General Manager

\_\_\_\_\_  
Date

SANTA BARBARA COMMUNITY COLLEGE DISTRICT:

\_\_\_\_\_  
Brian Fahnestock

\_\_\_\_\_  
Date

To: MTD Board of Directors  
From: Jerry Estrada, General Manager  
Date: February 21, 2023  
Subject: General Manager's Report

Bidding for our next service change effective February 27<sup>th</sup> was successfully completed the last week of January. Operations typically completes each bid a couple of weeks or so in advance of the bid start date to review and confirm everything is set in place. We recently held our first Supervisor meeting of 2023. Due to various work schedules, and to ensure there is supervisor coverage at all times during operating hours, these were held on two consecutive days. Some of the items covered at the meeting included review of MTD's response to the recent rainstorm events, the District's Public Transportation Agency Safety Plan (ASP), and upcoming CPR training.

Fleet and Facilities Manager, Nolan Robertson, visited New Flyer's Crookston, Minnesota plant on February 7 to inspect the progress of MTD's buses on the production line. Mr. Robertson reviewed a couple buses that were in advanced stages of production to evaluate overall build quality and conformance to MTD's specifications. He also met with MTD's third party in-plant inspectors to impart MTD's expectations and desired outcomes as it pertains to the fit and finish of each bus.

Members of the Procurement Department attended Procurement Training webinars; one on scholarship from Cal Trans. The Director of Finance and Administration completed a Project Management for Transit Professionals course. January is a heavy compliance reporting month for Finance and Grants; staff focused on submitting a number of federal grant, financial, and tax reports. The FY2021-2022 State Controller's Office Report for Transit Agencies was prepared and filed.

Staff attended a Zoom meeting of the Santa Barbara County Association of Governments' (SBCAG's) Technical Transportation Advisory Committee (TTAC) on February 2. TTAC recommended that the SBCAG Board approve the final allocations for the FY 2021-22 Transportation Development Act/Local Transportation Fund (TDA/LTF), and provided feedback on SBCAG's draft 2023 state and federal legislative advocacy platform. TTAC also received updates on Caltrans' Active Transportation Program and on recent activities of the California Transportation Commission.

Staff prepared and submitted the FTA federal fiscal year (FFY) 2023 first quarter Federal Financial Reports (FFRs) and Milestone Progress Reports (MPRs) covering the period from October 1 through December 31 for six of MTD's nine current FTA awards. The other three FTA awards only require annual FFR and MPR submittals.

Staff submitted the December Safety and Security Summary Report to the National Transit Database (NTD), as required by FTA; no reportable incidents occurred during the month. General

Manager Estrada submitted the required calendar year 2022 Safety and Security CEO Certification Form.

I along with several other staff members attended the Central Coast Transit summit hosted by SLO on January 31<sup>st</sup>. It was nice to see their new facility and meet with peers from other agencies to build relationships and share experiences.

Currently, three bus operators are in various stages of the recruitment process, with an additional candidate beginning employment in February. The accounting assistant position is currently filled with a temp-to-hire employee with the expectation to convert this to a MTD hire before the end of May. The Manager of Human Resources and Risk as well as the Human Resource Analyst positions have been filled. The tentative start date for the Analyst is 2/21/23. The HR team is in the final interview process for the second HR analyst position. Lastly, Staff has been actively recruiting for Customer Service Representative, Utility and Fleet Supervisor.

Planning and Marketing Manager Hillary Blackerby participated in the kickoff meeting for SBCAG's Coordinated Public Transit-Human Services Plan Update. MTD will participate as part of the Advisory Committee for this effort which is intended to improve mobility for seniors, individuals with disabilities and those with low incomes across Santa Barbara County.