



BOARD OF DIRECTORS APPROVED MINUTES

REGULAR MEETING
of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency
Tuesday, November 15, 2022
8:30 AM
John G. Britton Auditorium
550 Olive Street, Santa Barbara, CA 93101

1. CALL TO ORDER

Chair Davis called the meeting to order at 8:30 AM.

2. ROLL CALL OF THE BOARD MEMBERS

Chair Davis reported that all members were present with the exception of Director Sarkar.

3. REPORT REGARDING THE POSTING OF THE AGENDA

Lilly Gomez, Marketing and Communications Coordinator and Interim Clerk of the Board reported that the agenda was posted on Thursday November 10, 2022, at MTD's Administrative office, mailed and emailed to those on the agenda list, and posted on MTD's website.

4. STATUS REPORT ON THE COVID-19 STATE OF EMERGENCY (ACTION MAY BE TAKEN - ATTACHMENTS)

The Board reconsidered the circumstances of the COVID-19 State of Emergency.

Vice Chair Tabor moved to approve staff's recommendation to continue to allow noticing and holding remote hearings, consistent with Government Code § 54953(e)(3). Director McQuary seconded the motion. Chair Davis held a roll call vote and the motion passed unanimously with one absent.

CONSENT CALENDAR

5. APPROVAL OF PRIOR MINUTES - (ACTION MAY BE TAKEN)

The Board of Directors was asked to approve the draft minutes for the meeting of November 1, 2022.

6. CASH REPORTS - (ACTION MAY BE TAKEN)

The Board of Directors was asked to review and approve the Cash Reports from October 22, 2022 through November 4, 2022.

Director Perotte moved to approve the consent calendar. Secretary Lemberger seconded the motion. Chair Davis held a roll call vote and the consent calendar was approved unanimously with one absent.

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THIS CONCLUDES THE CONSENT CALENDAR**7. PUBLIC COMMENT**

Mr. Howard Green commented that the Short Range Transit Plan did not have information regarding the Line 16 that he would have liked to see.

8. TRANSIT AND INTERCITY RAIL CAPITAL PROGRAM (TIRCP) –SANTA BARBARA METROPOLITAN TRANSIT DISTRICT (MTD) - NEXT WAVE PROJECT UPDATE – (INFORMATIONAL)

Planning and Marketing Manager, Hillary Blackerby provided a presentation to the Board on the California State Transportation Agency (CalSTA) award of 2022 Cycle 5 Transit and Intercity Rail Capital Program funding to MTD.

9:00 AM TIME CERTAIN**9. AT-LARGE BOARD MEMBER POSITION – (INFORMATIONAL)**

The Board conducted interviews with Alberto Lapuz and Jacob Lesner-Buxton for the “At-large” Director position.

ITEM 11 ADDRESSED OUT OF ORDER AT 9:31AM TO MEET TIME CERTAIN OF 9:45**11. CAPITALIZATION THRESHOLD INCREASE – (ACTION MAY BE TAKEN)**

Director of Finance, Nancy Tillie requested that the Santa Barbara Metropolitan Transit District Procurement Policy minimum Capitalization threshold increase from \$500 to \$1,000.

Secretary Lemberger moved to increase the minimum Capitalization threshold. Vice Chair Tabor seconded the motion. Chair Davis held a roll call vote and motion was approved unanimously with one absent.

9:45 AM TIME CERTAIN**10. FY21-22 AUDITED FINANCIAL STATEMENTS AND REPORTS – (INFORMATIONAL - ATTACHMENTS)**

Vasquez & Company LLP Auditor, Roger Martinez presented to the board the draft FY 21-22 Audited Financial Statements and Reports.

12. SANTA BARBARA METROPOLITAN TRANSIT DISTRICT NON-REPRESENTED EMPLOYEES SALARY RANGES – (ACTION MAY BE TAKEN-ATTACHMENTS)

General Manager, Jerry Estrada recommended that the Board of Directors approve the Proposed Non-Represented Employee Salary Range Schedule 2023 (Exhibit A) and Proposed Non-Represented Positions and Annual Salary Ranges 2023 (Exhibit B), effective January 1, 2023.

Director Perotte moved to approve the Proposed Non-Represented Employee Salary Range Schedule 2023 (Exhibit A) and proposed Non-Represented Positions and Annual Salary Ranges 2023 (Exhibit B). Director McQuary seconded the motion. Chair Davis held a roll call vote and motion was approved unanimously with one absent.

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13. TITLE VI PROGRAM: 2023 – 2025 – (ACTION MAY BE TAKEN-ATTACHMENT)

Grants & Compliance Manager, Steve Maas recommended the Board approve Resolution number 2022-05 regarding the “Santa Barbara Metropolitan Transit District Title VI Program: 2023 - 2025”.

Chair Davis held a roll call vote and motion was approved unanimously with one absent to adopt resolution number 2022-05.

14. GENERAL MANAGER’S REPORT – (INFORMATIONAL)

General Manager Estrada provided an update on district activities.

15. OTHER BUSINESS AND REPORTS – (INFORMATIONAL)

No other business was discussed.

16. RECESS TO CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION - (ACTION MAY BE TAKEN)

The Board will meet in closed session, pursuant to Government Codes § 54957 and § 54954.5(e), to evaluate the performance of the District’s General Manager.

No public comments regarding the closed session item were made.

Chair Davis recessed the Board to Closed Session at 10:16 AM.

The Board reconvened from Closed Session at 10:41AM. Chair Davis reported that the Board of Directors gave General Manager Jerry Estrada a very positive performance evaluation with an adjusted salary of \$228,000 per year effective January 1, 2023.

17. ADJOURNMENT

Chair Davis recommended the Board adjourn the meeting in honor of Martha Almanza.

Director Perotte moved to adjourn the meeting in honor of Martha Almanza. Vice Chair Tabor seconded the motion.

Chair Davis held a roll call vote, motion, and adjournment was approved unanimously with one absent at 10:47am.