



## BOARD OF DIRECTORS AGENDA

**SPECIAL MEETING**  
of the  
**BOARD OF DIRECTORS**  
of the  
**SANTA BARBARA METROPOLITAN TRANSIT DISTRICT**  
A Public Agency  
**Tuesday, December 5, 2023**  
**8:30 AM**  
**John G. Britton Auditorium**  
550 Olive Street, Santa Barbara, CA 93101

1. **CALL TO ORDER**
2. **ROLL CALL OF THE BOARD MEMBERS**  
Dave Davis (Chair), David Tabor (Vice Chair), Jen Lemberger (Secretary), Paula Perotte (Director), Arjun Sarkar (Director), Alberto Lapuz (Director), Monica Solorzano (Director).
3. **REPORT REGARDING THE POSTING OF THE AGENDA**

### CONSENT CALENDAR

4. **APPROVAL OF PRIOR MINUTES - (ACTION MAY BE TAKEN)**  
The Board of Directors will be asked to approve the draft minutes for the meeting of November 7, 2023.
5. **CASH REPORTS - (ACTION MAY BE TAKEN)**  
The Board of Directors will be asked to review and approve the Cash Reports from October 28, 2023 through November 10, 2023 and November 11, 2023 through November 24, 2023

### THIS CONCLUDES THE CONSENT CALENDAR

6. **PUBLIC COMMENT**  
Members of the public may address the Board of Directors on items within the jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, please complete and deliver to the MTD Board Clerk a "Request to Speak" form that includes both a description of the subject you wish to address and, if applicable, the agenda item number for which you would like to comment. Additional public comment will be allowed during each agenda item, including closed session items. Forms are available at [www.sbmtd.gov](http://www.sbmtd.gov) and at MTD Administrative offices.

<b>BOARD OF DIRECTORS AGENDA</b>
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**PUBLIC COMMENT RELATED TO CLOSED SESSION ITEM WILL BE ALLOWED BEFORE THE RECESS**

**7. RECESS TO CLOSED SESSION: CALLE REAL PROPERTY NEGOTIATIONS (GOVERNMENT CODE §54956.8)- (ACTION MAY BE TAKEN)**

Property: 4678 Calle Real / 149 North San Antonio Road

Agency Negotiators: General Manager Jerry Estrada; District Outside Counsel, Graham Lyons

Negotiating Parties: Chandler Partners; Con/Am Group

Under Negotiation: Price and terms of payment.

**8. RECESS TO CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (GOVERNMENT CODE § 54956.9, PARAGRAPH (1) OF SUBDIVISION (D)) - (ACTION MAY BE TAKEN)**

Elizabeth De La Torre v. Santa Barbara Metropolitan Transit District, et al. Case no: 21CV03487

**9. RECESS TO CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION - (ACTION MAY BE TAKEN)**

The Board will meet in closed session, pursuant to Government Codes § 54957 and § 54954.5(e), to evaluate the performance of the District's General Manager.

**10. FISCAL YEAR 2023-24 FIRST QUARTER PERFORMANCE REPORTS – (INFORMATIONAL - ATTACHMENT)**

Staff will present the first quarter fiscal year 2023-24 performance reports for the three-month period ending September 30, 2023.

**11. CLEVER DEVICES SYSTEM UPGRADE – (ACTION MAY BE TAKEN)**

Staff requests the Board authorize the General Manager to enter into a contract with Clever Devices, LTD., for an upgrade of the District's Computer Aided Dispatch/ Automated Vehicle Location and Voice Communications System.

**12. FIRST QUARTER FINANCIAL REVIEW OF FISCAL YEAR 2023-24 (INFORMATIONAL - ATTACHMENT)**

Staff will present the financial report, impact on budget, funding and accounting for the Santa Barbara Metropolitan Transit District first quarter of the 2023-2024 fiscal year. The three-month period being July 1, 2023 through September 30, 2023.

**13. ANNUAL ELECTION OF BOARD OFFICERS - (ACTION MAY BE TAKEN)**

The Board will hold elections for Board officer assignments.

**14. GENERAL MANAGER'S REPORT – (INFORMATIONAL)**

The General Manager will report on any updates to district activities.

**15. OTHER BUSINESS AND REPORTS – (INFORMATIONAL)**

The Board will report on other related public transit issues and committee meetings.

**16. ADJOURNMENT**

**AMERICANS WITH DISABILITIES ACT:** If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 805.963.3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



<b>BOARD OF DIRECTORS DRAFT MINUTES</b>
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**REGULAR MEETING**  
of the  
**BOARD OF DIRECTORS**  
of the  
**SANTA BARBARA METROPOLITAN TRANSIT DISTRICT**  
A Public Agency  
**Tuesday, November 7, 2023**  
**8:30 AM**  
**John G. Britton Auditorium**  
550 Olive Street, Santa Barbara, CA 93101

1. **CALL TO ORDER**  
Chair Davis called the meeting to order at 8:31 AM.
2. **ROLL CALL OF THE BOARD MEMBERS**  
Chair Davis reported that all members were present with the exception of Director Perotte and Vice Chair Tabor.
3. **REPORT REGARDING THE POSTING OF THE AGENDA**  
Lilly Gomez, Interim Clerk of the Board reported that the agenda was posted on Friday, November 3, 2023, at MTD's Administrative office, mailed and emailed to those on the agenda list, and posted on MTD's website.

**CONSENT CALENDAR**

4. **APPROVAL OF PRIOR MINUTES - (ACTION MAY BE TAKEN)**  
The Board of Directors was asked to approve the draft minutes for the meeting of October 17, 2023.
5. **CASH REPORTS - (ACTION MAY BE TAKEN)**  
The Board of Directors was asked to review and approve the Cash Reports from October 7, 2023 through October 27, 2023.

Chair Davis requested minutes remove the language "Chair Davis held a roll call vote" in the action items as they were voice votes. Director Lapuz moved to approve the consent calendar with the recommended edits. Director Solorzano seconded the motion. Chair Davis held a roll call vote and the consent calendar was approved unanimously with two absent and one abstention on the minutes from Secretary Lemberger.

**THIS CONCLUDES THE CONSENT CALENDAR**

6. **PUBLIC COMMENT**  
No public comments were made.

*Vice Chair Tabor entered the meeting at 8:34am.*

<b>BOARD OF DIRECTORS DRAFT MINUTES</b>
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**7. FY22-23 AUDITED FINANCIAL STATEMENTS AND REPORTS – (ACTION MAY BE TAKEN - ATTACHMENTS)**

Nancy Tillie, Director of Finance and Administration, Thais Sayat, Finance Manager and Roger Martinez, Audit Practice Leader with Vasquez + Company LLC provided a presentation and recommended the Board accept the draft FY22-23 Audited Financial Statements and Reports.

Director Lapuz moved to approve. Vice Chair Tabor seconded the motion. The motion was approved unanimously with one absent.

Nancy Tillie applauded Thais Sayat, Cherie Alvarez, Assistant Finance Manager, the Accounting Department, and Pablo Zuniga, Information Technology Systems Supervisor for the work quality and attention to detail that was implied in the audit report.

**8. FLEET RENEWAL CAMPAIGN PROJECT UPDATE – (INFORMATIONAL)**

David Rzepinski, Temporary Project Development Specialist and Nancy Tillie, Director of Finance and Administration provided a presentation to update the Board on the status of the Fleet Renewal Campaign.

David Rzepinski and Nancy Tillie commended the entire staff of MTD for assistance in the project. Additional gratitude and recognition were given to Nolan Robertson, Fleet & Facilities Manager and the Maintenance Department for their profound attention to costs and execution to the project and day to day operations.

Jerry Estrada, General Manager and Chair Davis echoed being proud of Nolan Robertson, the Maintenance Department and the entire Districts staff.

**9. TRANSIT SIGNAL PROPERTY VENDOR CONTRACT – (ACTION MAY BE TAKEN- ATTACHMENT)**

Nancy Tillie and Valerie White, Senior Purchasing Agent recommended that the Board of Directors provide advance authority to the General Manager to enter into a contract Agreement with Sinwaves, Inc, DBA LYT for the Centralized Transit Signal Priority Solution (Solution), subject to the following condition: The City of Santa Barbara City Council approves the License Agreement for Transit Signal Priority that MTD Board of Directors approved at its October 17, 2023 Meeting.

Vice Chair Tabor motioned to approve advance authority to the General Manager to enter into a contract Agreement with Sinwaves, Inc, DBA LYT for the Centralized Transit Signal Priority Solution (Solution), subject to the following condition: The City of Santa Barbara City Council approves the License Agreement for Transit Signal Priority that MTD Board of Directors approved at its October 17, 2023 Meeting and a 10% contingency on top of the \$250,000 contracted. Director Lapuz seconded the motion. The motion was approved unanimously with one absent.

**10. GENERAL MANAGER'S REPORT – (INFORMATIONAL)**

General Manager Estrada acknowledged Nancy Tillie's one year anniversary with MTD. Mr. Estrada recognized Mrs. Tillie's positive impact as a new member of the industry.

**11. OTHER BUSINESS AND REPORTS – (INFORMATIONAL)**

No other business was discussed.

<b>BOARD OF DIRECTORS DRAFT MINUTES</b>
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**PUBLIC COMMENT RELATED TO CLOSED SESSION ITEM WILL BE ALLOWED BEFORE THE RECESS**

**12. RECESS TO CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION - (ACTION MAY BE TAKEN)**

The Board will meet in closed session, pursuant to Government Codes § 54957 and § 54954.5(e), to evaluate the performance of the District's General Manager.

Chair Davis reported no action was taken.

**13. ADJOURNMENT**

Chair Davis adjourned the meeting at 10:25am

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**Santa Barbara Metropolitan Transit District**  
**Cash Report**  
**Board Meeting of November 21, 2023**  
**For the Period October 28, 2023 through November 10, 2023**

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**MONEY MARKET**

**Beginning Balance October 28, 2023** **\$4,609,495.03**

Accounts Receivable	1,190,689.88
UCSB Fares	111,696.91
Prepays & Advertising	111,696.91
Passenger Fares	86,384.11
Miscellaneous Income	1,912.37
Measure A Transfer	2.53
<b>Total Deposits</b>	<b>1,502,382.71</b>

Workers' Compensation	.00
Miscellaneous Transfers	(11,493.59)
401(k)/Pension Transfer	(36,588.73)
Payroll Taxes	(167,390.17)
Payroll	(391,234.72)
Accounts Payable	(464,126.90)
<b>Total Disbursements</b>	<b>(1,070,834.11)</b>

**Ending Balance** **\$5,041,043.63**

**CASH INVESTMENTS**

LAIF Account	\$6,043,960.44
Money Market Account	5,041,043.63

**Total Cash Balance** **\$11,085,004.07**

**SELF INSURED LIABILITY ACCOUNTS**

WC / Liability Reserves	(\$4,076,144.71)
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**Working Capital** **\$7,008,859.36**

**Santa Barbara Metropolitan Transit District**  
**Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
133233	9/28/2023	ALLIANT POWER DBA	BUS PARTS	69.58	V
133458	11/3/2023	ABC BUS COMPANIES INC	BUS PARTS	2,460.13	
133459	11/3/2023	AMERICAN MOVING PARTS, LLC	BUS PARTS	1,093.48	
133460	11/3/2023	ASBURY ENVIRONMENTAL SERVI	WASTE OIL RECYCLER	5.00	
133461	11/3/2023	CITY OF CARPINTERIA	CHARGING STATION ELECTRICITY	8.46	
133462	11/3/2023	COMPLETE COACH WORKS	FLEET RENEWAL CAMPAIGN	1,298.50	
133463	11/3/2023	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	171.10	
133464	11/3/2023	CUMMINS SALES & SERVICE dba	BUS PARTS & REPAIRS	5,922.18	
133465	11/3/2023	CROSSLINE SUPPLY LLC	BUS PARTS	201.19	
133466	11/3/2023	DAVID DAVIS JR.	DIRECTOR FEES	120.00	
133467	11/3/2023	ALLIANT POWER DBA	BUS PARTS	3,091.39	
133468	11/3/2023	FEDEX dba	FREIGHT CHARGES	32.95	
133469	11/3/2023	FIDELITY SECURITY LIFE INS. CO	VISION INSURANCE	481.90	
133470	11/3/2023	STATE OF CALIFORNIA	PAYROLL RELATED	525.00	
133471	11/3/2023	GIBBS INTERNATIONAL INC	BUS PARTS	686.94	
133472	11/3/2023	GILLIG LLC	BUS PARTS	2,618.40	
133473	11/3/2023	GRAPHICINK	PRINTING SERVICES	1,674.76	
133474	11/3/2023	GRAYBAR ELECTRIC COMPANY, I	B&G REPAIRS & SUPPLIES	78.78	
133475	11/3/2023	GUARDIAN-APPLETON (DENTAL I	DENTAL INSURANCE	5,036.36	
133476	11/3/2023	GUARDIAN-APPLETON (LIFE INS)	LIFE INSURANCE	1,069.31	
133477	11/3/2023	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	249.16	
133478	11/3/2023	ALBERTO LAPUZ	DIRECTOR FEES	60.00	
133479	11/3/2023	MAYAN LANDSCAPING	LANDSCAPE MAINTENANCE SERVICE	3,420.00	
133480	11/3/2023	MC CORMIX CORP. (OIL)	LUBRICANTS	3,241.39	
133481	11/3/2023	ADRIAN MELENDEZ	DMVVTT REIMBURSEMENT	54.12	
133482	11/3/2023	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	2,297.32	
133483	11/3/2023	MUNOZ JANITORIAL	JANITORIAL/DISINFECTANT SERVICE	7,800.00	
133484	11/3/2023	NFI PARTS DBA	BUS PARTS	1,421.35	
133485	11/3/2023	PREVOST CAR (US) INC.	BUS/SERVICE VEHICLE PARTS	665.22	
133486	11/3/2023	SANSUM CLINIC	MEDICAL EXAMS	1,147.00	
133487	11/3/2023	SARKAR, ARJUN	DIRECTOR FEES	60.00	
133488	11/3/2023	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	260.00	
133489	11/3/2023	SB HUMAN RESOURCES (SBHRA)	MEMBERSHIP DUES	145.00	
133490	11/3/2023	SO. CAL. EDISON CO.	UTILITIES	7,762.01	
133491	11/3/2023	MONICA JUANITA SOLORZANO	DIRECTOR FEES	60.00	
133492	11/3/2023	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	274.62	
133493	11/3/2023	SB CITY OF-REFUSE/WATER	UTILITIES	3,591.67	
133494	11/3/2023	DAVID T. TABOR	DIRECTOR FEES	120.00	

Check #	Date	Company	Description	Amount	Voids
133495	11/3/2023	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	401.00	
133496	11/3/2023	TAC ENERGY LLC	RENEWABLE DIESEL	63,860.15	
133497	11/3/2023	UNITED PARCEL SERVICE, INC.	FREIGHT CHARGES	464.07	
133498	11/3/2023	J.C.M. AND ASSOCIATES INC.	UNIFORMS	1,545.32	
133499	11/3/2023	U.S. BANK CORP. PAYMENT SYST	CREDIT CARD PURCHASES	5,708.68	
133500	11/3/2023	VALLEY POWER SYSTEMS, INC.	BUS PARTS	19.68	
133501	11/3/2023	VEHICLE MAINTENANCE PROGRA	BUS PARTS	7,329.40	
133502	11/3/2023	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	939.09	
133503	11/3/2023	WHITE ROCK SECURITY GROUP, L	ESET SECURITY SOFTWARE LICENSE	642.00	
133504	11/9/2023	ABC BUS COMPANIES INC	BUS PARTS	760.79	
133505	11/9/2023	BNS ELECTRONICS, INC.	SANTA YNEZ SITE RENTAL	345.19	
133506	11/9/2023	JAMES BRACKETT	RETIREE HEALTH REIMBURSEMENT	174.00	
133507	11/9/2023	KARL BRETZ	RETIREE HEALTH REIMBURSEMENT	279.00	
133508	11/9/2023	ARTHUR BURNS	RETIREE HEALTH REIMBURSEMENT	256.00	
133509	11/9/2023	ROBERT BURNHAM	RETIREE HEALTH REIMBURSEMENT	285.00	
133510	11/9/2023	CALIFORNIA ELECTRIC SUPPLY, I	SHOP/B&G SUPPLIES	112.88	
133511	11/9/2023	GILBERT CALLES	RETIREE HEALTH REIMBURSEMENT	78.00	
133512	11/9/2023	MIKE CARDONA	RETIREE HEALTH REIMBURSEMENT	205.30	
133513	11/9/2023	STAN CISOWSKI	RETIREE HEALTH REIMBURSEMENT	143.00	
133514	11/9/2023	COMMUNITY RADIO, INC.	GIBRALTAR SITE RENTAL	304.70	
133515	11/9/2023	COMPLETE COACH WORKS	FLEET RENEWAL CAMPAIGN	42,011.64	
133516	11/9/2023	CINTAS CORPORATION	FIRST AID SUPPLIES	199.93	
133517	11/9/2023	COX COMMUNICATIONS, CORP.	INTERNET & CABLE TV	537.08	
133518	11/9/2023	CUMMINS SALES & SERVICE dba	BUS PARTS & REPAIRS	1,075.91	
133519	11/9/2023	DAVID DAVIS JR.	DIRECTOR FEES	339.81	
133520	11/9/2023	ALLIANT POWER DBA	BUS PARTS	69.58	
133521	11/9/2023	DOCUPRODUCTS CORPORATION	COPIER MAINTENANCE/SUPPLIES	233.98	
133522	11/9/2023	EAST PENN MANUFACTURING CO	BUS PARTS	926.68	
133523	11/9/2023	JERRY ESTRADA	TRAVEL EXPENSE REIMBURSEMENT	240.89	
133524	11/9/2023	FAUVER, LARGE, ARCHBALD&SPR	LEGAL COUNSEL	93,955.25	
133525	11/9/2023	GIBBS INTERNATIONAL INC	BUS PARTS	1,178.61	
133526	11/9/2023	GILLIG LLC	BUS PARTS	786.17	
133527	11/9/2023	GARY GLEASON	RETIREE HEALTH REIMBURSEMENT	247.95	
133528	11/9/2023	GOLETA WATER DISTRICT	UTILITIES	273.02	
133529	11/9/2023	GRAPHICINK	PRINTING SERVICES	130.79	
133530	11/9/2023	GRAINGER, INC.	SHOP/B&G SUPPLIES	169.85	
133531	11/9/2023	MARY GREGG	TRAVEL EXPENSE REIMBURSEMENT	324.09	
133532	11/9/2023	RYAN GRIPP	TRAVEL EXPENSE REIMBURSEMENT	867.70	
133533	11/9/2023	JILL GRISHAM	RETIREE HEALTH REIMBURSEMENT	285.00	
133534	11/9/2023	JIM HAGGERTY	RETIREE HEALTH REIMBURSEMENT	285.00	
133535	11/9/2023	ALI HABIBI	RETIREE HEALTH REIMBURSEMENT	285.00	



Check #	Date	Company	Description	Amount	Voids
133536	11/9/2023	RICHARD HARRIGAN	RETIREE HEALTH REIMBURSEMENT	202.10	
133537	11/9/2023	HAYWARD LUMBER	SHOP/B&G SUPPLIES	31.94	
133538	11/9/2023	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	23.60	
133539	11/9/2023	IMPULSE ADVANCED COMMUNIC	INTERNET	400.00	
133540	11/9/2023	LOUIS JONES	RETIREE HEALTH REIMBURSEMENT	81.30	
133541	11/9/2023	KUBA INC	TAP TO PAY VALIDATORS	62,172.41	
133542	11/9/2023	LANSPEED DBA	IT SERVICES	2,935.00	
133543	11/9/2023	IVETTE MARTINEZ	TRAVEL EXPENSE REIMBURSEMENT	468.99	
133544	11/9/2023	ADRIAN MELENDEZ	DMVVTT REIMBURSEMENT	10.00	
133545	11/9/2023	MISSION LINEN SUPPLY, INC	UNIFORM & LINEN SERVICE	1,941.65	
133546	11/9/2023	MOUNTAIN SPRING WATER	SHOP & OFFICE SUPPLIES	1,093.50	
133547	11/9/2023	WILLIAM MORRIS	RETIREE HEALTH REIMBURSEMENT	267.10	
133548	11/9/2023	NEWEGG BUSINESS, INC	IT EQUIPMENT & SUPPLIES	647.11	
133549	11/9/2023	NFI PARTS DBA	BUS PARTS	219.37	
133550	11/9/2023	CARLOS ORNELAS	RETIREE HEALTH REIMBURSEMENT	294.00	
133551	11/9/2023	CAREY POINDEXTER	RETIREE HEALTH REIMBURSEMENT	285.00	
133552	11/9/2023	AL ROMERO SR.	RETIREE HEALTH REIMBURSEMENT	39.00	
133553	11/9/2023	SPECIAL DISTRICT RISK MGMT	HEALTH INSURANCE	71,153.43	
133554	11/9/2023	SEIFERT GRAPHICS, INC.	BUS PARTS	61.04	
133555	11/9/2023	SMARDAN-HATCHER CO., INC	B&G REPAIRS & SUPPLIES	198.11	
133556	11/9/2023	ROBIN SORIA	RETIREE HEALTH REIMBURSEMENT	1,059.20	
133557	11/9/2023	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	18.22	
133558	11/9/2023	SB CITY OF-REFUSE/WATER	UTILITIES	2,120.48	
133559	11/9/2023	THE COUNTRY MEAT MARKET IN	VETERAN'S DAY BBQ	7,259.25	
133560	11/9/2023	THE MEDCENTER	MEDICAL EXAMS	1,175.00	
133561	11/9/2023	JOHN J. VASQUEZ	RETIREE HEALTH REIMBURSEMENT	258.40	
133562	11/9/2023	VASQUEZ & COMPANY LLP	ANNUAL AUDIT	19,000.00	
133563	11/9/2023	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	3,056.65	
133564	11/9/2023	ALEXANDER YOUNG	RETIREE HEALTH REIMBURSEMENT	242.76	
				<b>464,196.48</b>	
Current Cash Report Voided Checks:				0.00	
Prior Cash Report Voided Checks:				69.58	
Grand Total:				<b>\$464,126.90</b>	

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**Santa Barbara Metropolitan Transit District**  
**Cash Receipts of Accounts Receivable**

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<b>Date</b>	<b>Company</b>	<b>Description</b>	<b>Amount</b>
11/2/2023	UCSB - Contract Fares	Contract Fares Fall 2023	111,696.91
11/3/2023	Goodland BBQ	Advertising on Buses	284.00
11/3/2023	Local Transportation Fund	SB 325 - Oct 2023	836,798.37
11/6/2023	Wells Marketing, LLC	Advertising on Buses	1,958.40
11/9/2023	Measure A, Section 3 LSTI	Measure A Funds - Oct 2023	239,952.20
<b>Total Accounts Receivable Paid During Period</b>			<b>\$1,190,689.88</b>

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**Santa Barbara Metropolitan Transit District**  
**Cash Report**  
**Board Meeting of December 5, 2023**  
**For the Period November 11, 2023 through November 24, 2023**

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**MONEY MARKET**

**Beginning Balance November 11, 2023** **\$5,041,043.63**

Property Tax Revenue	197,241.46
Passenger Fares	71,614.00
Accounts Receivable	21,725.90
Miscellaneous Income	693.08
LCTOP Transfer	.00
<b>Total Deposits</b>	<b>291,274.44</b>

Miscellaneous Transfers	(1,126.59)
401(k)/Pension Transfer	(33,705.29)
Payroll Taxes	(169,153.47)
Payroll	(381,301.06)
Accounts Payable	(765,255.27)
<b>Total Disbursements</b>	<b>(1,350,541.68)</b>

**Ending Balance** **\$3,981,776.39**

**CASH INVESTMENTS**

LAIF Account	\$6,043,960.44
Money Market Account	3,981,776.39

**Total Cash Balance** **\$10,025,736.83**

**SELF INSURED LIABILITY ACCOUNTS**

WC / Liability Reserves	(\$3,864,138.01)
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**Working Capital** **\$6,161,598.82**

## Santa Barbara Metropolitan Transit District Accounts Payable

Check #	Date	Company	Description	Amount	Voids
132541	6/22/2023	CELTIS VENTURES, INC.	MARKETING SERVICES	1,530.00	V
133009	8/25/2023	KAITLYN KONG	REIMBURSEMENT	419.20	V
133565	11/17/2023	ABC BUS COMPANIES INC	BUS PARTS	5,486.66	
133566	11/17/2023	AQUA-FLO	B&G REPAIRS & SUPPLIES	100.50	
133567	11/17/2023	AMERICAN MOVING PARTS, LLC	BUS PARTS	486.33	
133568	11/17/2023	ASBURY ENVIRONMENTAL SERVI	WASTE OIL RECYCLER	200.00	
133569	11/17/2023	BRINK'S INCORPORATED	ARMORED TRANSPORTATION SERVIC	796.17	
133570	11/17/2023	RIDE COACH & BUS DBA	BUS PARTS	2,593.61	
133571	11/17/2023	BYD MOTORS LLC	CAPITAL LEASE PAYMENT	31,625.22	
133572	11/17/2023	CROCKER REFRIGERATION & AIR	HVAC SYSTEM	11,215.00	
133573	11/17/2023	CUMMINS SALES & SERVICE dba	BUS PARTS	308.12	
133574	11/17/2023	CROSSLINE SUPPLY LLC	BUS PARTS	4,458.75	
133575	11/17/2023	ALLIANT POWER DBA	BUS PARTS	381.37	
133576	11/17/2023	EASY LIFT TRANSPORTATION, IN	MONTHLY ADA SUBSIDY	92,818.95	
133577	11/17/2023	EDM TECHNOLOGY, INC	BUS PASS PRINTING	4,500.00	
133578	11/17/2023	EVERSHADE LLC DBA	STEAM CLEANING TC/EXPRESS ZONE	3,150.00	
133579	11/17/2023	STATE OF CALIFORNIA	PAYROLL RELATED	525.00	
133580	11/17/2023	GIBBS INTERNATIONAL INC	BUS PARTS	1,335.98	
133581	11/17/2023	GILLIG LLC	BUS PARTS	4,704.68	
133582	11/17/2023	GLOBAL INDUSTRIAL DBA	B&G REPAIRS & SUPPLIES	128.04	
133583	11/17/2023	GOODYEAR TIRE & RUBBER CO	BUS TIRE LEASE	409.94	
133584	11/17/2023	GRAINGER, INC.	SHOP/B&G SUPPLIES	422.94	
133585	11/17/2023	GOLETA SANITRY DISTRICT	UTILITIES	73.00	
133586	11/17/2023	KAITLYN KONG	REIMBURSEMENT	419.20	
133587	11/17/2023	LAWSON PRODUCTS INC	SHOP SUPPLIES	1,239.10	
133588	11/17/2023	MC CORMIX CORP. (OIL)	LUBRICANTS	10,425.15	
133589	11/17/2023	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	1,748.29	
133590	11/17/2023	JOSEPH MENDOZA	DMV REIMBURSEMENT	53.00	
133591	11/17/2023	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	490.88	
133592	11/17/2023	NATIONAL DRIVE	PAYROLL DEDUCTION	22.00	
133593	11/17/2023	NFI PARTS DBA	BUS PARTS	389.87	
133594	11/17/2023	PREVOST CAR (US) INC.	BUS PARTS	355.91	
133595	11/17/2023	O'REILLY AUTO PARTS DBA	SHOP SUPPLIES	17.50	
133596	11/17/2023	Q AIR CALIFORNIA	SHOP EQUIPMENT REPAIRS	1,044.94	
133597	11/17/2023	REPUBLIC ELEVATOR, INC	ELEVATOR MAINTENANCE	192.10	
133598	11/17/2023	SANSUM CLINIC	MEDICAL EXAMS	654.00	
133599	11/17/2023	SB COUNTY FEDERAL CREDIT UNI	PAYROLL DEDUCTION	260.00	
133600	11/17/2023	SILVAS OIL CO., INC.	LUBRICANTS	1,056.98	

Check #	Date	Company	Description	Amount	Voids
133601	11/17/2023	SM TIRE, CORP.	BUS TIRE MOUNTING	2,036.05	
133602	11/17/2023	SMART & FINAL	OFFICE/MEETING SUPPLIES	174.39	
133603	11/17/2023	SOAP MAN DISTRIBUTIN DBA	BUS CLEANING SUPPLIES	304.28	
133604	11/17/2023	SPECIALTY TOOL & BOLT, LTD	SHOP SUPPLIES	157.91	
133605	11/17/2023	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	141.92	
133606	11/17/2023	TDS SERVICE CORP. DBA TRANSI	BUS PARTS REPAIRS	2,820.00	
133607	11/17/2023	TILFORD WELDING DBA	VENDOR BUS REPAIRS	90.00	
133608	11/17/2023	TEAMSTERS MISC SECURITY TRU	UNION MEDICAL INSURANCE	205,289.00	
133609	11/17/2023	TEAMSTERS PENSION TRUST	UNION PENSION	87,091.91	
133610	11/17/2023	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	10,709.80	
133611	11/17/2023	TAC ENERGY LLC	RENEWABLE DIESEL	64,141.57	
133612	11/17/2023	UNITED WAY OF SB	PAYROLL DEDUCTION	30.00	
133613	11/17/2023	J.C.M. AND ASSOCIATES INC.	UNIFORMS	1,516.07	
133614	11/17/2023	VALLEY POWER SYSTEMS, INC.	BUS PARTS	101.51	
133615	11/17/2023	VEHICLE MAINTENANCE PROGRA	BUS PARTS	1,456.90	
133616	11/17/2023	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	282.76	
133617	11/17/2023	YACO SCHOLARSHIP FUND	PAYROLL DEDUCTION	40.00	
133618	11/21/2023	ABC BUS COMPANIES INC	BUS PARTS	132.67	V
133619	11/21/2023	AT&T WIRELESS	COMMUNICATIONS	843.22	V
133620	11/21/2023	AMERICAN MOVING PARTS, LLC	BUS PARTS	1,525.91	V
133621	11/21/2023	ASBURY ENVIRONMENTAL SERVI	WASTE OIL RECYCLER	100.00	V
133622	11/21/2023	BAY ALARM COMPANY, INC	ALARM CONTRACT	255.00	V
133623	11/21/2023	CITY OF GOLETA	BUILDING PERMIT FEE	2,632.25	V
133624	11/21/2023	CELTIS VENTURES, INC.	MARKETING SERVICES	1,530.00	V
133625	11/21/2023	COMPLETE COACH WORKS	FLEET RENEWAL CAMPAIGN	45,278.95	V
133626	11/21/2023	CINTAS CORPORATION	FIRST AID SUPPLIES	280.15	V
133627	11/21/2023	CUMMINS SALES & SERVICE dba	BUS PARTS	1,732.66	V
133628	11/21/2023	DEPARTMENT OF MOTOR VEHICL	ETP REGISTRATION	45.00	V
133629	11/21/2023	DENMUN OFFICE SOLUTIONS DB	IT CONTRACT SERVICES	7,980.00	V
133630	11/21/2023	ALLIANT POWER DBA	BUS PARTS	2,472.25	V
133631	11/21/2023	EMERGENCY DRAIN SERVICES DB	DRAIN SERVICES	1,079.50	V
133632	11/21/2023	GIBBS INTERNATIONAL INC	BUS PARTS	589.29	V
133633	11/21/2023	GILLIG LLC	BUS PARTS	4,172.44	V
133634	11/21/2023	GLOBAL INDUSTRIAL DBA	B&G REPAIRS & SUPPLIES	184.60	V
133635	11/21/2023	GOODYEAR TIRE & RUBBER CO	BUS TIRE LEASE	12,319.09	V
133636	11/21/2023	GRAINGER, INC.	SHOP/B&G SUPPLIES	115.22	V
133637	11/21/2023	SB SOUTH COAST CHAMBER OF C	MEMBERSHIP RENEWAL	1,300.00	V
133638	11/21/2023	HAYNES SALES DBA	B&G REPAIRS & SUPPLIES	876.25	V
133639	11/21/2023	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	68.96	V
133640	11/21/2023	INTELLICORP RECORD INC.	PRE-EMPLOYMENT CHECK	87.30	V
133641	11/21/2023	JOHNSON CONTROLS FIRE PROTE	FIRE ALARM SERVICES	900.00	V

Check #	Date	Company	Description	Amount	Voids
133642	11/21/2023	KIMBALL MIDWEST	SHOP SUPPLIES	759.67	V
133643	11/21/2023	KIRKS AUTOMOTIVE, INC	BUS/AUTO PARTS	2,827.50	V
133644	11/21/2023	LANSPEED DBA	IT SERVICES	71.40	V
133645	11/21/2023	MOUNTAIN CONSTRUCTION DBA	LEAK DETECTION SERVICES	400.00	V
133646	11/21/2023	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	1,358.97	V
133647	11/21/2023	MCMASTER-CARR SUPPLY CO.	BUS STOP SUPPLIES	139.13	V
133648	11/21/2023	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	5,263.87	V
133649	11/21/2023	NFI PARTS DBA	BUS PARTS	2,379.14	V
133650	11/21/2023	O'REILLY AUTO PARTS DBA	SHOP SUPPLIES	29.87	V
133651	11/21/2023	OILFIELD ELECTRIC & MOTOR DB	CHARGE POINT BRIDGE PROJECT	655.00	V
133652	11/21/2023	PB-RESERVE ACCOUNT	PREPAID POSTAGE	1,500.00	V
133653	11/21/2023	RADIO ACTIVITY DBA	RADIOS SUPPLIES/REPAIRS	842.00	V
133654	11/21/2023	RALPH'S GROCERY	SAFETY AWARDS	7,660.80	V
133655	11/21/2023	REED PRINTING INC	PRINTING SERVICES	9,172.12	V
133656	11/21/2023	SAFETY-KLEEN CORPORATION	SHOP SUPPLIES	518.80	V
133657	11/21/2023	SANTA BARBARA FASTENERS, IN	BUS STOP SUPPLIES	32.30	V
133658	11/21/2023	SILVAS OIL CO., INC.	LUBRICANTS	2,140.69	V
133659	11/21/2023	SMITTY'S TOWING SERVICE D	TOWING SERVICES	400.00	V
133660	11/21/2023	SO. CAL. EDISON CO.	UTILITIES	9,300.46	V
133661	11/21/2023	SOCALGAS	UTILITIES	227.20	V
133662	11/21/2023	THE COUNTRY MEAT MARKET IN	HOLIDAY EVENT	6,394.60	V
133663	11/21/2023	TAC ENERGY LLC	RENEWABLE DIESEL	64,400.19	V
133664	11/21/2023	VALLEY POWER SYSTEMS, INC.	BUS PARTS	471.17	V
133665	11/21/2023	VC STAR / DESK SPINCO, INC	PUBLIC NOTICE ADS	357.56	V
133666	11/21/2023	VERIZON WIRELESS	WIRELESS PHONES & AIM CELLULAR	1,342.89	V
133667	11/21/2023	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	1,009.43	V
133668	11/21/2023	WURTH USA WEST INC.	SHOP SUPPLIES	575.75	V
133669	11/21/2023	ABC BUS COMPANIES INC	BUS PARTS	132.67	
133670	11/21/2023	AT&T WIRELESS	COMMUNICATIONS	843.22	
133671	11/21/2023	AMERICAN MOVING PARTS, LLC	BUS PARTS	1,525.91	
133672	11/21/2023	ASBURY ENVIRONMENTAL SERVI	WASTE OIL RECYCLER	100.00	
133673	11/21/2023	BAY ALARM COMPANY, INC	ALARM CONTRACT	255.00	
133674	11/21/2023	CITY OF GOLETA	BUILDING PERMIT FEE	2,632.25	
133675	11/21/2023	CELTIS VENTURES, INC.	MARKETING SERVICES	1,530.00	
133676	11/21/2023	COMPLETE COACH WORKS	FLEET RENEWAL CAMPAIGN	45,278.95	
133677	11/21/2023	CINTAS CORPORATION	FIRST AID SUPPLIES	280.15	
133678	11/21/2023	CUMMINS SALES & SERVICE dba	BUS PARTS	1,732.66	
133679	11/21/2023	DEPARTMENT OF MOTOR VEHICL	ETP REGISTRATION	45.00	
133680	11/21/2023	DENMUN OFFICE SOLUTIONS DB	IT CONTRACT SERVICES	7,980.00	
133681	11/21/2023	ALLIANT POWER DBA	BUS PARTS	2,472.25	
133682	11/21/2023	EMERGENCY DRAIN SERVICES DB	DRAIN SERVICES	1,079.50	

Check #	Date	Company	Description	Amount	Voids
133683	11/21/2023	GIBBS INTERNATIONAL INC	BUS PARTS	589.29	
133684	11/21/2023	GILLIG LLC	BUS PARTS	4,172.44	
133685	11/21/2023	GLOBAL INDUSTRIAL DBA	B&G REPAIRS & SUPPLIES	184.60	
133686	11/21/2023	GOODYEAR TIRE & RUBBER CO	BUS TIRE LEASE	12,319.09	
133687	11/21/2023	GRAINGER, INC.	SHOP/B&G SUPPLIES	115.22	
133688	11/21/2023	SB SOUTH COAST CHAMBER OF C	MEMBERSHIP RENEWAL	1,300.00	
133689	11/21/2023	HAYNES SALES DBA	B&G REPAIRS & SUPPLIES	876.25	
133690	11/21/2023	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	68.96	
133691	11/21/2023	INTELLICORP RECORD INC.	PRE-EMPLOYMENT CHECK	87.30	
133692	11/21/2023	JOHNSON CONTROLS FIRE PROTE	FIRE ALARM SERVICES	900.00	
133693	11/21/2023	KIMBALL MIDWEST	SHOP SUPPLIES	759.67	
133694	11/21/2023	KIRKS AUTOMOTIVE, INC	BUS/AUTO PARTS	2,827.50	
133695	11/21/2023	LANSPEED DBA	IT SERVICES	71.40	
133696	11/21/2023	MOUNTAIN CONSTRUCTION DBA	LEAK DETECTION SERVICES	400.00	
133697	11/21/2023	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	1,358.97	
133698	11/21/2023	MCMaster-CARR SUPPLY CO.	BUS STOP SUPPLIES	139.13	
133699	11/21/2023	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	5,263.87	
133700	11/21/2023	NFI PARTS DBA	BUS PARTS	2,379.14	
133701	11/21/2023	O'REILLY AUTO PARTS DBA	SHOP SUPPLIES	29.87	
133702	11/21/2023	OILFIELD ELECTRIC & MOTOR DB	CHARGE POINT BRIDGE PROJECT	655.00	
133703	11/21/2023	PB-RESERVE ACCOUNT	PREPAID POSTAGE	1,500.00	
133704	11/21/2023	RADIO ACTIVITY DBA	RADIOS SUPPLIES/REPAIRS	842.00	
133705	11/21/2023	RALPH'S GROCERY	SAFETY AWARDS	7,660.80	
133706	11/21/2023	REED PRINTING INC	PRINTING SERVICES	9,172.12	
133707	11/21/2023	SAFETY-KLEEN CORPORATION	SHOP SUPPLIES	518.80	
133708	11/21/2023	SANTA BARBARA FASTENERS, IN	BUS STOP SUPPLIES	32.30	
133709	11/21/2023	SILVAS OIL CO., INC.	LUBRICANTS	2,140.69	
133710	11/21/2023	SMITTY'S TOWING SERVICE D	TOWING SERVICES	400.00	
133711	11/21/2023	SO. CAL. EDISON CO.	UTILITIES	9,300.46	
133712	11/21/2023	SOCALGAS	UTILITIES	227.20	
133713	11/21/2023	THE COUNTRY MEAT MARKET IN	HOLIDAY EVENT	6,394.60	
133714	11/21/2023	TAC ENERGY LLC	RENEWABLE DIESEL	64,400.19	
133715	11/21/2023	VALLEY POWER SYSTEMS, INC.	BUS PARTS	471.17	
133716	11/21/2023	VC STAR / DESK SPINCO, INC	PUBLIC NOTICE ADS	357.56	
133717	11/21/2023	VERIZON WIRELESS	WIRELESS PHONES & AIM CELLULAR	1,342.89	
133718	11/21/2023	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	1,009.43	
133719	11/21/2023	WURTH USA WEST INC.	SHOP SUPPLIES	575.75	

Check #	Date	Company	Description	Amount	Voids
				<b>973,935.69</b>	
			Current Cash Report Voided Checks:	206,731.22	
			Prior Cash Report Voided Checks:	1,949.20	
			Grand Total:	<b>\$765,255.27</b>	



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**Santa Barbara Metropolitan Transit District**  
**Cash Receipts of Accounts Receivable**

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<b>Date</b>	<b>Company</b>	<b>Description</b>	<b>Amount</b>
11/13/2023	Mental Wellness Center	Advertising on Buses	3,440.00
11/13/2023	UCSB - Parking Services-7001	Passes/Passports Sales	4,552.00
11/14/2023	Wells Marketing, LLC	Advertising on Buses	1,553.40
11/16/2023	UCSB - Regents of the University	Advertising on Buses	1,046.00
11/17/2023	Department of Rehabilitation	Passes/Passports Sales	520.00
11/20/2023	Yona Redz	Advertising on Buses	426.00
11/20/2023	Yona Redz	Advertising on Buses	426.00
11/21/2023	Montecito Bank & Trust	Advertising on Buses	2,722.00
11/21/2023	Wells Marketing, LLC	Advertising on Buses	5,359.50
11/22/2023	LOSSAN Rail Corridor Agency	LOSSAN Contract Revenue	1,161.00
11/22/2023	Sol Wave Water	Advertising on Buses	520.00
<b>Total Accounts Receivable Paid During Period</b>			<b>\$21,725.90</b>





# QUARTERLY REPORT

Fiscal Year 2023-24

For the Three Month Period Ending  
September 30, 2023



FY 2023-24 FIRST QUARTER PERFORMANCE REPORTS
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## FY 2023-24 FIRST QUARTER PERFORMANCE REPORT

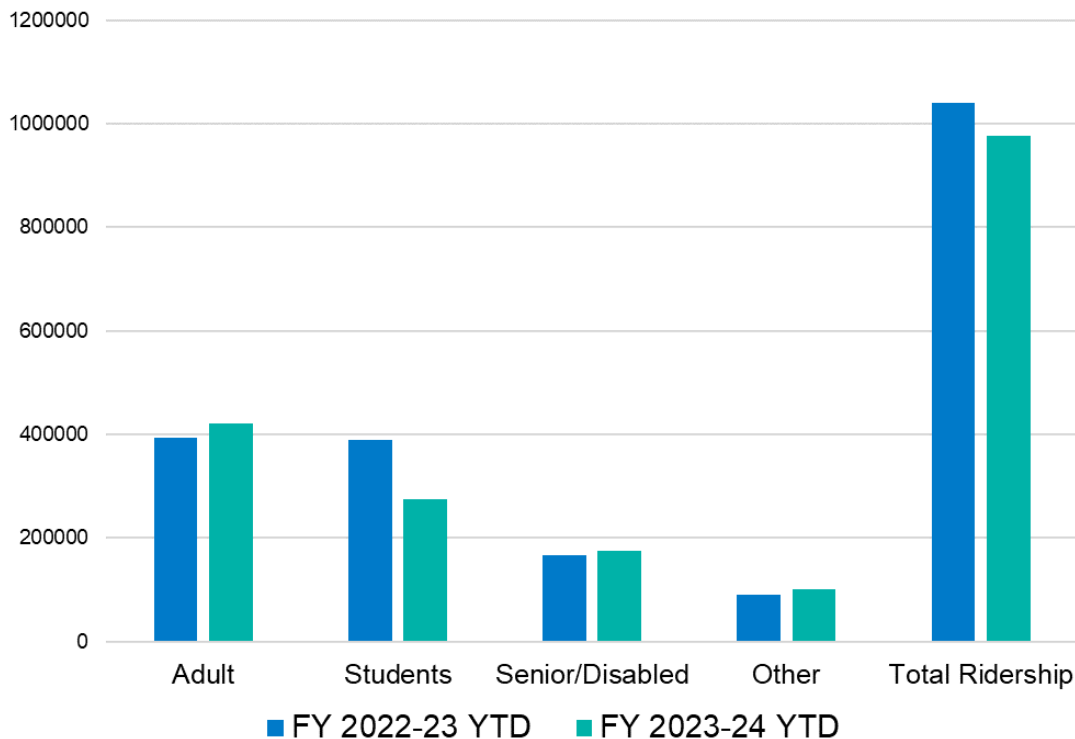
# Ridership Summary

For the Three-Month Period Ending on September 30<sup>th</sup>, 2023

### Ridership Performance Indicators

Systemwide ridership year-to-date (August through September) for FY 2023-24 totaled 977,031, representing a 6.0% decrease of approximately 62,733 riders from the same period of FY 2022-23. Staff believes that this decrease in ridership is largely a result of a one-week later start date of UCSB and the delayed issuance of student identification cards for incoming UCSB students. The graph below illustrates a slight increase in ridership for all categories excluding students, which is comprised of UCSB, SBCC and K-12 student bus pass usage. The weather this quarter was not characterized by significant precipitation, storms, or flooding.

### Year-to-Date Ridership by Fare Category



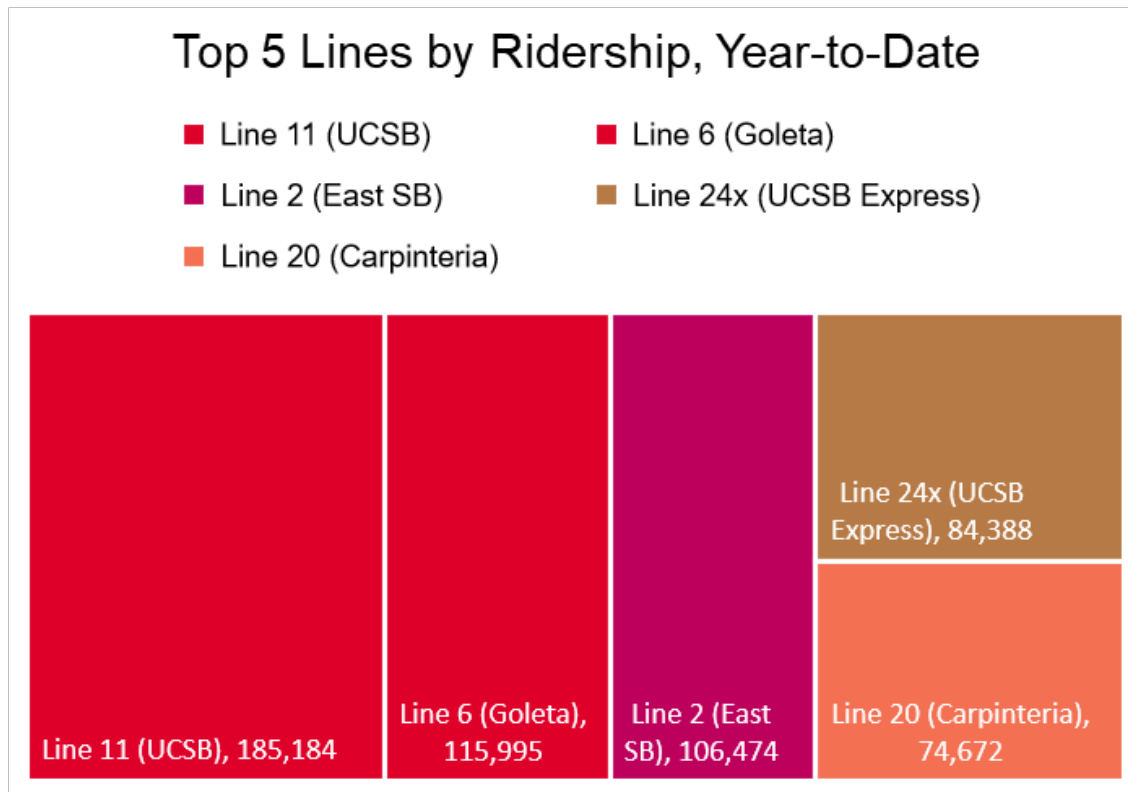
In the first quarter, revenue hours and miles were higher when compared to the same period in FY 2022-23. The 0.14% increase in revenue hours and 0.7% increase in revenue miles were a

## FY 2023-24 FIRST QUARTER PERFORMANCE REPORTS

result of the implementation of the new Line 19x service, which provides a direct link between Carpinteria and Santa Barbara Community College. With the exception of Line 19x, service remained similar to the previous year. The table below presents various data for the quarter.

<u>Service Metrics</u>	Fiscal Year to Date		
	FY 23-24	FY 22-23	%Change
Total Passengers	977,031	1,039,764	-6.0%
Revenue Hours	42,743	42,680	0.1%
Revenue Miles	521,300	517,693	0.7%
Passengers per Revenue Hour	22.9	24.4	-6.1%
Passengers per Mile	1.9	2.0	-5.0%

The chart below shows the top 5 lines by ridership in the first quarter of FY 23-24. Top lines by ridership were Lines 11, 6, 2, 24x, and 20. While UCSB ridership decreased by 44.6% (likely due to the reasons discussed above), it is important to note that Lines 1, 2, 3, 4, 7, 12x, 14, 17, and 20 all achieved increases in ridership compared to the same quarter of the previous year. For Lines 19x and 20, the 101 HOV project continues to impact reliability and on-time performance.



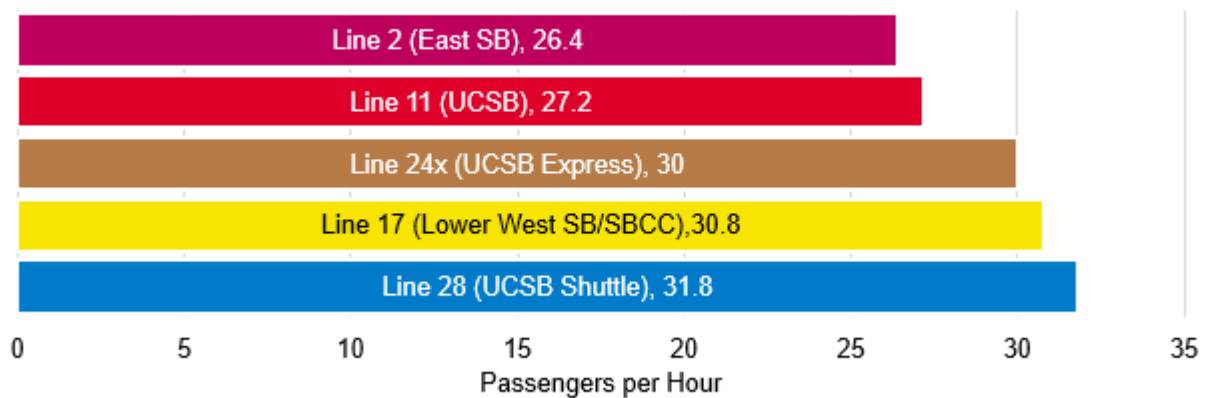
The systemwide average of passengers per revenue hour for the quarter is at 22.9 passengers per hour. Ridership per revenue hour decreased by 6.1% year-to-date, highlighting the decrease in UCSB ridership. However, the 6.1% decrease is lower than expected due to increasing ridership on other MTD bus routes. While demand is slowly increasing, the continued bus operator

## FY 2023-24 FIRST QUARTER PERFORMANCE REPORTS

shortage has left MTD unable to fully meet the demand through the introduction of increased service.

The chart below shows the top 5 lines by passengers per hour in the first quarter, with the Line 28 (UCSB Shuttle) coming in first with 31.8 passengers per hour, followed by Line 17 (30.8), Line 24x (30), Line 11 (27.2), and Line 2 (26.4). Line 28 continues to illustrate that the route is an integral link for riders of the Storke/ El Colegio corridor.

### Top 5 Lines by Passengers per Hour, 1<sup>st</sup> Quarter



The Fiscal Year Numbers At-A-Glance below show the numbers for the first quarter of FY 2023-24 compared to FY 2022-23.


### Fiscal Year Numbers At-A-Glance

Total  
Ridership  
**-6.0%**

At-Capacity  
Loads  
**-60.4%**

Too Full to  
Board  
Loads  
**-67.6%**

  
6,717  
wheelchairs  
boarded  
**-1.3%**

  
49,739  
bicycles  
carried  
**+6.6%**

## FY 2023-24 FIRST QUARTER PERFORMANCE REPORTS

### Service Days and Student Ridership

As shown in the table below, the total number of service days in the first quarter of FY 2023-24 was identical to the same period in FY 2022-23. While UCSB enrollment has been strong and at or above pre-pandemic numbers since fall of 2021, SBCC enrollment has been slower to climb. That said, SBCC ridership is up 8.4% from the same quarter last year, and SBCC students are requesting later service on Line 15x and the return of Line 16. Also note that the number of days with UCSB in session for this quarter is 50% lower than the same period last year. The number of school days at SBCC and secondary schools also decreased.

#### MTD SERVICE CALENDAR DAYS

<u>SERVICE DAYS</u>	<u>FY 2023</u>		<u>FY 2024</u>		<u>Year to Date</u>
	<u>Q1</u>	<u>YTD</u>	<u>Q1</u>	<u>YTD</u>	<u>Variance</u>
Weekdays	64	64	63	63	1.5%
Saturdays	13	13	14	14	7.7%
Sundays	15	15	15	15	0.0%
<b>Total</b>	<b>92</b>	<b>92</b>	<b>92</b>	<b>92</b>	<b>0.0%</b>

<u>SCHOOL DAYS</u>	<u>FY 2023</u>		<u>FY 2024</u>		<u>Year to Date</u>
	<u>Q1</u>	<u>YTD</u>	<u>Q1</u>	<u>YTD</u>	<u>Variance</u>
SBCC	29	29	24	24	-17.2%
UCSB	10	10	5	5	-50.0%
Secondary	46	46	28	28	-39.1%

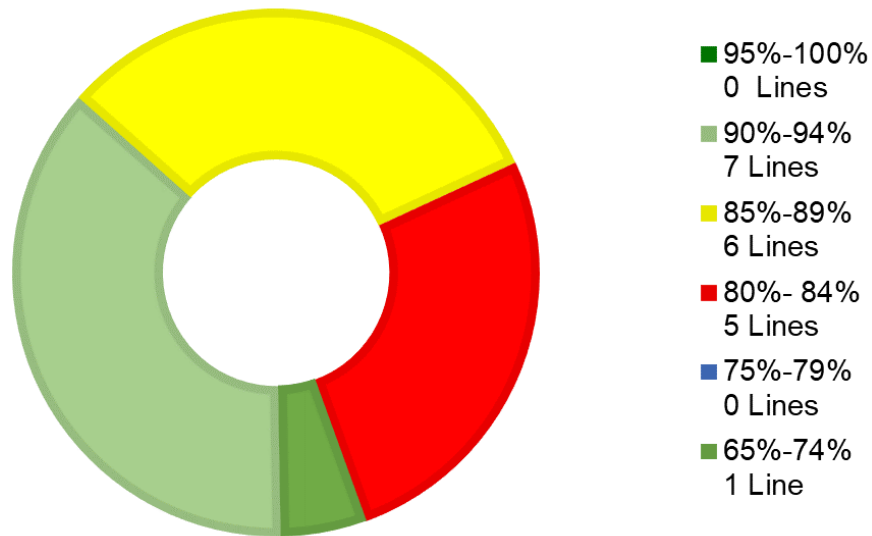
### On-Time Performance Indicators

Since the acquisition and installation of the Clever Devices AVL system, Planning staff has been refining the tools used to measure on-time performance. MTD's standard is to aim for better than 80% on-time performance (OTP). "On-time" is defined as no more than 5 minutes late and no more than 1 minute early. Timeliness is tracked at scheduled timepoints on each line. The lines included in this assessment are all of MTD's fixed-route lines (not counting booster services) in operation during the first quarter of FY 2023-24.

In the first quarter, one line fell below the 80% mark. The line that experienced lower on-time performance was Line 20 (Carpinteria). The likely contributing factor was freeway construction in Carpinteria, Summerland, and Montecito for the 101 HOV project. Variables that generally affect a line's on-time performance include extended road construction projects, high passenger loads, heavy congestion, and route detours lasting a number of days. This can vary based on time of day.

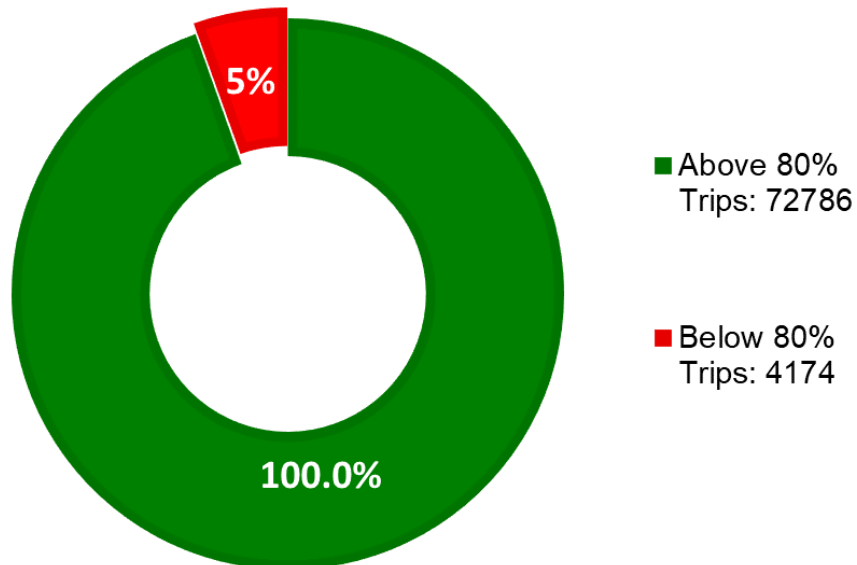


## FY 23-24 1ST QUARTER ON-TIME PERFORMANCE



When assessing the amount of service on a particular line, we can measure the number of trips that a given line takes in a quarter. The graphic below displays the amount of service provided by the lines hitting MTD's goal of 80% or higher for on-time service in the first quarter of FY 23-24.

## SYSTEMWIDE TRIP ON-TIME PERFORMANCE BY AMOUNT OF SERVICE ON LINES





## FY 2024 System Ridership Report for 1<sup>st</sup> Quarter and for the Three-Month Period Ending September 30, 2023

### Ridership by Fare Category (July 2023 – September 2023)

Fare Categories	Quarter			YTD		
	Jul 23 - Sep 23	Jul 22 - Sep 22	% Change	FY 2023 - 2024	FY2022 - 2023	% Change
General Fare	193,151	175,254	10.2%	193,151	175,254	10.2%
Transfers	81,133	69,963	16.0%	81,133	69,963	16.0%
Full Fare Prepaid <sup>1</sup>	220,803	213,710	3.3%	220,803	213,710	3.3%
Santa Barbara City College	49,017	45,220	8.4%	49,017	45,220	8.4%
Senior & Disabled Prepaid <sup>2</sup>	142,916	134,993	5.9%	142,916	134,993	5.9%
Shuttle	1	-	0.0%	1	-	0.0%
UC Santa Barbara	122,209	220,519	-44.6%	122,209	220,519	-44.6%
Youth Prepaid <sup>3</sup>	102,404	123,926	-17.4%	102,404	123,926	-17.4%
Free	19,452	16,098	20.8%	19,452	16,098	20.8%
Special Pass Programs	1,646	422	290.0%	1,646	422	290.0%
Senior Cash	29,013	28,268	2.6%	29,013	28,268	2.6%
Persons with Disabilities Cash	3,761	3,660	2.8%	3,761	3,660	2.8%
Tokens	6,910	4,882	41.5%	6,910	4,882	41.5%
Tap to Ride Transactions	4,615	2,849	62.0%	4,615	2,849	62.0%
Total	977,031	1,039,764	-6.0%	977,031	1,039,764	-6.0%

<sup>1</sup> Includes adult 10-ride and unlimited 30-day Passport use.

<sup>2</sup> Includes seniors' and persons with disabilities' 10-ride and unlimited 30-day Passport use.

<sup>3</sup> Includes K-12 Youth 10-ride and unlimited 30-day Passport use.

Source: MTD Passdat Program, MTD Transit Development Department, Planning Section

### Revenue Hours and Revenue Miles (July 2023 – September 2023)

Metrics	Quarter			YTD		
	Jul 23 - Sep 23	Jul 22 - Sep 22	%Change	FY 2023 - 2024	FY2022 - 2023	% Change
Passengers	977,031	1,039,764	-6.0%	977,031	1,039,764	-6.0%
Revenue Hours	42,743	42,680	0.1%	42,743	42,680	0.1%
Passengers per Revenue Hour	22.9	24.4	-6.2%	22.9	24.4	-6.2%
Miles	521,300	517,693	0.7%	521,300	517,693	0.7%
Passengers per Mile	1.9	2.0	-6.7%	1.9	2.0	-6.7%

Source: MTD Passdat Program, MTD Transit Development Department, Planning Section

## MTD System Ridership (July 2023 – September 2023)

Quarter					YTD		
LINE		Jul 23 - Sep 23	Jul 22 - Sep 22	% Change	FY 2023 - 2024	FY2022 - 2023	% Change
1	West Santa Barbara	59,647	57,978	2.9%	59,647	57,978	2.9%
2	East Santa Barbara	106,474	101,277	5.1%	106,474	101,277	5.1%
3	Oak Park	37,240	33,661	10.6%	37,240	33,661	10.6%
4	Mesa / SBCC	23,557	19,040	23.7%	23,557	19,040	23.7%
5	Mesa / La Cumbre	19,078	19,678	-3.0%	19,078	19,678	-3.0%
6	Goleta	115,995	116,014	0.0%	115,995	116,014	0.0%
7	County Health / Fairview	60,668	55,331	9.6%	60,668	55,331	9.6%
10	Cathedral Oaks	-	-	0.0%	-	-	0.0%
11	UCSB	185,184	205,681	-10.0%	185,184	205,681	-10.0%
12x	Goleta Express	33,441	32,985	1.4%	33,441	32,985	1.4%
14	Montecito	16,605	14,782	12.3%	16,605	14,782	12.3%
15x	SBCC / UCSB Express	16,043	20,906	-23.3%	16,043	20,906	-23.3%
16	City College Shuttle	-	-	0.0%	-	-	0.0%
17	Lower West / SBCC	26,270	22,397	17.3%	26,270	22,397	17.3%
19x	SBCC / East SB Express	1,058	-	100.0%	1,058	-	100.0%
20	Carpinteria	74,672	72,059	3.6%	74,672	72,059	3.6%
23	Winchester Canyon	8,454	10,571	-20.0%	8,454	10,571	-20.0%
24x	UCSB Express	84,388	113,055	-25.4%	84,388	113,055	-25.4%
25	Ellwood	12,769	12,876	-0.8%	12,769	12,876	-0.8%
27	Isla Vista Shuttle	18,966	37,492	-49.4%	18,966	37,492	-49.4%
28	UCSB Shuttle	45,572	56,907	-19.9%	45,572	56,907	-19.9%
36	Seaside Shuttle	-	-	0.0%	-	-	0.0%
37	Crosstown Shuttle	-	-	0.0%	-	-	0.0%
90	West Goleta Amtrak Shuttle	-	-	0.0%	-	-	0.0%
91	East Goleta Amtrak Shuttle	-	-	0.0%	-	-	0.0%
92	Santa Barbara Amtrak Shuttle	-	-	0.0%	-	-	0.0%
	Booster Services	30,950	37,074	-16.5%	30,950	37,074	-16.5%
System Subtotal		977,031	1,039,764	-6.0%	977,031	1,039,764	-6.0%
<i>Downtown Waterfront Shuttles</i>							
30	Downtown Shuttle	-	-	0.0%	-	-	0.0%
34	Waterfront Shuttle	-	-	0.0%	-	-	0.0%
<i>Unknown</i>							
		-			-		
<b>System Total</b>		<b>977,031</b>	<b>1,039,764</b>	<b>-6.0%</b>	<b>977,031</b>	<b>1,039,764</b>	<b>-6.0%</b>
<i>Related Routes</i>							
11, 24x, 27, 28 UCSB Lines		334,110	413,135	-19.1%	334,110	413,135	-19.1%
1, 2 East/West		166,121	159,255	4.3%	166,121	159,255	4.3%
4, 5, 15x, 16, 17, 19x Mesa Lines		86,006	82,021	4.9%	86,006	82,021	4.9%
6, 11 State/Hollister		301,179	321,695	-6.4%	301,179	321,695	-6.4%

Source: MTD Passdat Program, MTD Transit Development Department, Planning Section

## MTD Passengers per Revenue Hour (July 2023 – September 2023)

LINE		Quarter			YTD		
		Jul 23 - Sep 23	Jul 22 - Sep 22	% Change	FY 2023 - 2024	FY2022 - 2023	% Change
1	West Santa Barbara	23.2	22.8	2.0%	23.2	22.8	2.0%
2	East Santa Barbara	26.4	25.3	4.5%	26.4	25.3	4.5%
3	Oak Park	15.5	14.0	10.6%	15.5	14.0	10.6%
4	Mesa / SBCC	20.6	16.6	24.2%	20.6	16.6	24.2%
5	Mesa / La Cumbre	12.2	12.6	-3.1%	12.2	12.6	-3.1%
6	Goleta	26.0	25.6	1.6%	26.0	25.6	1.6%
7	County Health / Fairview	15.8	14.4	9.8%	15.8	14.4	9.8%
10	Cathedral Oaks	-	-	0.0%	-	-	0.0%
11	UCSB	27.2	29.7	-8.3%	27.2	29.7	-8.3%
12x	Goleta Express	19.8	20.2	-2.0%	19.8	20.2	-2.0%
14	Montecito	13.2	11.7	12.8%	13.2	11.7	12.8%
15x	SBCC / UCSB Express	17.2	22.0	-21.6%	17.2	22.0	-21.6%
16	City College Shuttle	-	-	0.0%	-	-	0.0%
17	Lower West / SBCC	30.8	26.2	17.7%	30.8	26.2	17.7%
19x	SBCC / East SB Express	10.7	-	100.0%	10.7	-	100.0%
20	Carpinteria	18.4	17.8	3.1%	18.4	17.8	3.1%
23	Winchester Canyon	11.2	17.2	-34.9%	11.2	17.2	-34.9%
24x	UCSB Express	30.0	40.7	-26.2%	30.0	40.7	-26.2%
25	Ellwood	19.2	17.3	10.9%	19.2	17.3	10.9%
27	Isla Vista Shuttle	17.0	33.4	-49.2%	17.0	33.4	-49.2%
28	UCSB Shuttle	31.8	42.9	-25.9%	31.8	42.9	-25.9%
36	Seaside Shuttle	-	-	0.0%	-	-	0.0%
37	Crosstown Shuttle	-	-	0.0%	-	-	0.0%
90	West Goleta Amtrak Shuttle	-	-	0.0%	-	-	0.0%
91	East Goleta Amtrak Shuttle	-	-	0.0%	-	-	0.0%
92	Santa Barbara Amtrak Shuttle	-	-	0.0%	-	-	0.0%
	Booster Services	69.3	76.4	-9.3%	69.3	76.4	-9.3%
System Subtotal		22.7	24.3	-6.4%	22.7	24.3	-6.4%
<i>Downtown Waterfront Shuttles</i>							
30	Downtown Shuttle	-	-	0.0%	-	-	0.0%
34	Waterfront Shuttle	-	-	0.0%	-	-	0.0%
<i>Unknown</i>							
		-	-	0.0%	-	-	0.0%
<b>System Total</b>		<b>22.7</b>	<b>24.3</b>	<b>-6.4%</b>	<b>22.7</b>	<b>24.3</b>	<b>-6.4%</b>
<i>Related Routes</i>							
11, 24x, 27, 28 UCSB Lines		27.4	34.0	-19.2%	27.4	34.0	-19.2%
1, 2 East/West		25.2	24.3	3.5%	25.2	24.3	3.5%
4, 5, 15x, 16, 17, 19x Mesa Lines		18.7	18.1	3.3%	18.7	18.1	3.3%
6, 11 State/Hollister		26.7	28.0	-4.7%	26.7	28.0	-4.7%

Source: MTD Passdat Program, MTD Transit Development Department, Planning Section

## MTD “At Capacity” Loads (July 2023 – September 2023)

		Quarter			YTD		
LINE		Jul 23 - Sep 23	Jul 22 - Sep 22	% Change	FY 2023 - 2024	FY2022 - 2023	% Change
1	West Santa Barbara	4	10	-60.0%	4	10	-60.0%
2	East Santa Barbara	9	24	-62.5%	9	24	-62.5%
3	Oak Park	1	9	-88.9%	1	9	100.0%
4	Mesa / SBCC	-	2	-100.0%	-	2	-100.0%
5	Mesa / La Cumbre	1	5	-80.0%	1	5	-80.0%
6	Goleta	13	22	-40.9%	13	22	-40.9%
7	County Health / Fairview	-	6	-100.0%	-	6	-100.0%
10	Cathedral Oaks	-	-	0.0%	-	-	0.0%
11	UCSB	54	95	-43.2%	54	95	-43.2%
12x	Goleta Express	-	12	-100.0%	-	12	-100.0%
14	Montecito	6	2	200.0%	6	2	200.0%
15x	SBCC / UCSB Express	6	16	-62.5%	6	16	-62.5%
16	City College Shuttle	-	-	0.0%	-	-	0.0%
17	Lower West / SBCC	5	3	66.7%	5	3	100.0%
19x	SBCC / East SB Express	-	-	0.0%	-	-	0.0%
20	Carpinteria	11	16	-31.3%	11	16	-31.3%
23	Winchester Canyon	-	4	-100.0%	-	4	-100.0%
24x	UCSB Express	31	107	-71.0%	31	107	-71.0%
25	Ellwood	-	-	0.0%	-	-	0.0%
27	Isla Vista Shuttle	5	38	-86.8%	5	38	-86.8%
28	UCSB Shuttle	-	7	-100.0%	-	7	-100.0%
36	Seaside Shuttle	-	-	0.0%	-	-	0.0%
37	Crosstown Shuttle	-	-	0.0%	-	-	0.0%
90	West Goleta Amtrak Shuttle	-	-	0.0%	-	-	0.0%
91	East Goleta Amtrak Shuttle	-	-	0.0%	-	-	0.0%
92	Santa Barbara Amtrak Shuttle	-	-	0.0%	-	-	0.0%
	Booster Services	32	72	-55.6%	32	72	-55.6%
System Subtotal		178	450	-60.4%	178	450	-60.4%
<i>Downtown Waterfront Shuttles</i>							
30	Downtown Shuttle	-	-	0.0%	-	-	0.0%
34	Waterfront Shuttle	-	-	0.0%	-	-	0.0%
<i>Related Routes</i>							
11, 24x, 27, 28 UCSB Lines		90	247	-63.6%	90	247	-63.6%
1, 2 East/West		13	34	-61.8%	13	34	-61.8%
4, 5, 15x, 16, 17 Mesa Lines		12	26	-53.8%	12	26	-53.8%
6, 11 State/Hollister		67	117	-42.7%	67	117	-42.7%
<i>Unknown/Miscellaneous</i>		-	-	0.0%	-	-	0.0%
System Total		178	450	-60.4%	178	450	-60.4%

\*Classified as a 30-foot vehicle with 10 or more standees, or a **40-foot vehicle with 20 or more.**

Source: GFI Genfare, MTD Transit Development Department, Planning Section

## MTD “Too Full to Board” Loads (July 2023 – September 2023)

		Quarter			YTD		
LINE		Jul 23 - Sep 23	Jul 22 - Sep 22	% Change	FY 2023 - 2024	FY2022 - 2023	% Change
1	West Santa Barbara	2	2	0.0%	2	2	0.0%
2	East Santa Barbara	3	16	-81.3%	3	16	-81.3%
3	Oak Park	1	2	-50.0%	1	2	-50.0%
4	Mesa / SBCC	-	-	0.0%	-	-	0.0%
5	Mesa / La Cumbre	1	1	0.0%	1	1	0.0%
6	Goleta	14	9	55.6%	14	9	55.6%
7	County Health / Fairview	-	1	-100.0%	-	1	-100.0%
10	Cathedral Oaks	-	-	0.0%	-	-	0.0%
11	UCSB	50	226	-77.9%	50	226	-77.9%
12x	Goleta Express	1	29	-96.6%	1	29	-96.6%
14	Montecito	3	-	100.0%	3	-	100.0%
15x	SBCC / UCSB Express	3	27	-88.9%	3	27	-88.9%
16	City College Shuttle	-	-	0.0%	-	-	0.0%
17	Lower West / SBCC	-	1	-100.0%	-	1	-100.0%
19x	SBCC / East SB Express	-	-	0.0%	-	-	0.0%
20	Carpinteria	4	5	-20.0%	4	5	-20.0%
23	Winchester Canyon	-	5	-100.0%	-	5	-100.0%
24x	UCSB Express	111	260	-57.3%	111	260	-57.3%
25	Ellwood	-	-	0.0%	-	-	0.0%
27	Isla Vista Shuttle	6	45	-86.7%	6	45	-86.7%
28	UCSB Shuttle	17	67	-74.6%	17	67	-74.6%
36	Seaside Shuttle	-	-	0.0%	-	-	0.0%
37	Crosstown Shuttle	-	-	0.0%	-	-	0.0%
90	West Goleta Amtrak Shuttle	-	-	0.0%	-	-	0.0%
91	East Goleta Amtrak Shuttle	-	-	0.0%	-	-	0.0%
92	Santa Barbara Amtrak Shuttle	-	-	0.0%	-	-	0.0%
	Booster Services	15	18	-16.7%	15	18	-16.7%
System Subtotal		231	714	-67.6%	231	714	-67.6%
<i>Downtown Waterfront Shuttles</i>							
30	Downtown Shuttle	-	-	0.0%	-	-	0.0%
34	Waterfront Shuttle	-	-	0.0%	-	-	0.0%
<i>Related Routes</i>							
11, 24x, 27, 28 UCSB Lines		184	598	-69.2%	184	598	-69.2%
1, 2 East/West		5	18	-72.2%	5	18	-72.2%
4, 5, 15x, 16, 17 Mesa Lines		4	29	-86.2%	4	29	-86.2%
6, 11 State/Hollister		64	235	-72.8%	64	235	-72.8%
<i>Unknown/Miscellaneous</i>		-	-	0.0%	-	-	0.0%
System Total		231	714	-67.6%	231	714	-67.6%

\* Indicates that passengers were refused service because a vehicle was too full to safely board.  
Source: GFI Genfare, MTD Transit Development Department, Planning Section

## MTD Bicycles Carried (July 2023 – September 2023)

		Quarter			YTD		
LINE		Jul 23 - Sep 23	Jul 22 - Sep 22	% Change	FY 2023 - 2024	FY2022 - 2023	% Change
1	West Santa Barbara	630	455	38.5%	630	455	38.5%
2	East Santa Barbara	1,151	1,004	14.6%	1,151	1,004	14.6%
3	Oak Park	23	4	475.0%	23	4	475.0%
4	Mesa / SBCC	272	277	-1.8%	272	277	-1.8%
5	Mesa / La Cumbre	316	358	-11.7%	316	358	-11.7%
6	Goleta	2,999	2,501	19.9%	2,999	2,501	19.9%
7	County Health / Fairview	1,835	1,482	23.8%	1,835	1,482	23.8%
10	Cathedral Oaks	-	-	0.0%	-	-	0.0%
11	UCSB	4,547	4,561	-0.3%	4,547	4,561	-0.3%
12x	Goleta Express	1,562	1,246	25.4%	1,562	1,246	25.4%
14	Montecito	331	346	-4.3%	331	346	-4.3%
15x	SBCC / UCSB Express	475	410	15.9%	475	410	15.9%
16	City College Shuttle	-	-	0.0%	-	-	0.0%
17	Lower West / SBCC	207	178	16.3%	207	178	16.3%
19x	SBCC / East SB Express	24	-	100.0%	24	-	100.0%
20	Carpinteria	1,924	1,878	2.4%	1,924	1,878	2.4%
23	Winchester Canyon	114	123	-7.3%	114	123	-7.3%
24x	UCSB Express	2,164	2,496	-13.3%	2,164	2,496	-13.3%
25	Ellwood	203	198	2.5%	203	198	2.5%
27	Isla Vista Shuttle	119	166	-28.3%	119	166	-28.3%
28	UCSB Shuttle	285	309	-7.8%	285	309	-7.8%
36	Seaside Shuttle	-	-	0.0%	-	-	0.0%
37	Crosstown Shuttle	-	-	0.0%	-	-	0.0%
90	West Goleta Amtrak Shuttle	-	-	0.0%	-	-	0.0%
91	East Goleta Amtrak Shuttle	-	-	0.0%	-	-	0.0%
92	Santa Barbara Amtrak Shuttle	-	-	0.0%	-	-	0.0%
	Booster Services	27	34	-20.6%	27	34	-20.6%
System Subtotal		19,208	18,026	6.6%	19,208	18,026	6.6%
<i>Downtown Waterfront Shuttles</i>							
30	Downtown Shuttle	-	-	0.0%	-	-	0.0%
34	Waterfront Shuttle	-	-	0.0%	-	-	0.0%
<i>Related Routes</i>							
11, 24x, 27, 28 UCSB Lines		7,115	7,532	-5.5%	7,115	7,532	-5.5%
1, 2 East/West		1,781	1,459	22.1%	1,781	1,459	22.1%
4, 5, 15x, 16, 17 Mesa Lines		1,270	1,223	3.8%	1,270	1,223	3.8%
6, 11 State/Hollister		7,546	7,062	6.9%	7,546	7,062	6.9%
<i>Unknown/Miscellaneous</i>		-	-	0.0%	-	-	0.0%
System Total		19,208	18,026	6.6%	19,208	18,026	6.6%

<sup>1</sup> MTD electric shuttles cannot carry bicycles.

Source: GFI Genfare, MTD Transit Development Department, Planning Section

## MTD Wheelchairs Boarded (July 2023 – September 2023)

		Quarter			YTD		
LINE		Jul 23 - Sep 23	Jul 22 - Sep 22	% Change	FY 2023 - 2024	FY2022 - 2023	% Change
1	West Santa Barbara	225	271	-17.0%	225	271	-17.0%
2	East Santa Barbara	401	560	-28.4%	401	560	-28.4%
3	Oak Park	121	90	34.4%	121	90	34.4%
4	Mesa / SBCC	42	34	23.5%	42	34	23.5%
5	Mesa / La Cumbre	62	30	106.7%	62	30	106.7%
6	Goleta	298	326	-8.6%	298	326	-8.6%
7	County Health / Fairview	409	322	27.0%	409	322	27.0%
10	Cathedral Oaks	-	-	0.0%	-	-	0.0%
11	UCSB	470	387	21.4%	470	387	21.4%
12x	Goleta Express	59	75	-21.3%	59	75	-21.3%
14	Montecito	35	65	-46.2%	35	65	-46.2%
15x	SBCC / UCSB Express	4	7	-42.9%	4	7	-42.9%
16	City College Shuttle	-	-	0.0%	-	-	0.0%
17	Lower West / SBCC	103	54	90.7%	103	54	90.7%
19x	SBCC / East SB Express	1	-	100.0%	1	-	100.0%
20	Carpinteria	319	297	7.4%	319	297	7.4%
23	Winchester Canyon	2	4	-50.0%	2	4	-50.0%
24x	UCSB Express	27	54	-50.0%	27	54	-50.0%
25	Ellwood	6	7	-14.3%	6	7	-14.3%
27	Isla Vista Shuttle	5	27	-81.5%	5	27	-81.5%
28	UCSB Shuttle	5	19	-73.7%	5	19	-73.7%
36	Seaside Shuttle	-	-	0.0%	-	-	0.0%
37	Crosstown Shuttle	-	-	0.0%	-	-	0.0%
90	West Goleta Amtrak Shuttle	-	-	0.0%	-	-	0.0%
91	East Goleta Amtrak Shuttle	-	-	0.0%	-	-	0.0%
92	Santa Barbara Amtrak Shuttle	-	-	0.0%	-	-	0.0%
	Booster Services	1	-	0.0%	1	-	100.0%
System Subtotal		2,595	2,629	-1.3%	2,595	2,629	-1.3%
<i>Downtown Waterfront Shuttles</i>							
30	Downtown Shuttle	-	-	0.0%	-	-	0.0%
34	Waterfront Shuttle	-	-	0.0%	-	-	0.0%
<i>Related Routes</i>							
11, 24x, 27, 28 UCSB Lines		507	487	4.1%	507	487	4.1%
1, 2 East/West		626	831	-24.7%	626	831	-24.7%
4, 5, 15x, 16, 17 Mesa Lines		211	125	68.8%	211	125	68.8%
6, 11 State/Hollister		768	713	7.7%	768	713	7.7%
<i>Unknown/Miscellaneous</i>		-	-	0.0%	-	-	0.0%
System Total		2,595	2,629	-1.3%	2,595	2,629	-1.3%

Source: GFI Genfare, MTD Transit Development Department, Planning Section

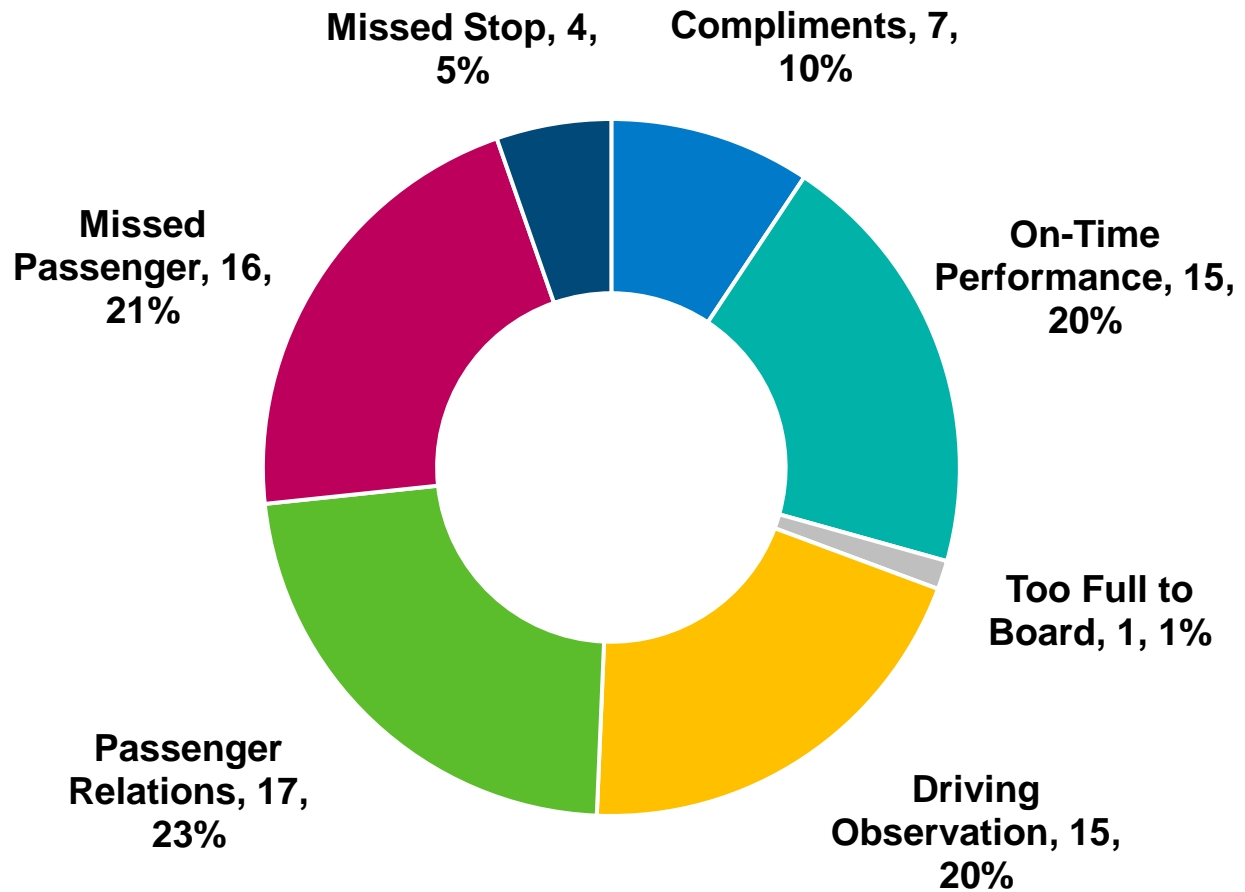




FY 2023-24 FIRST QUARTER PERFORMANCE REPORTS

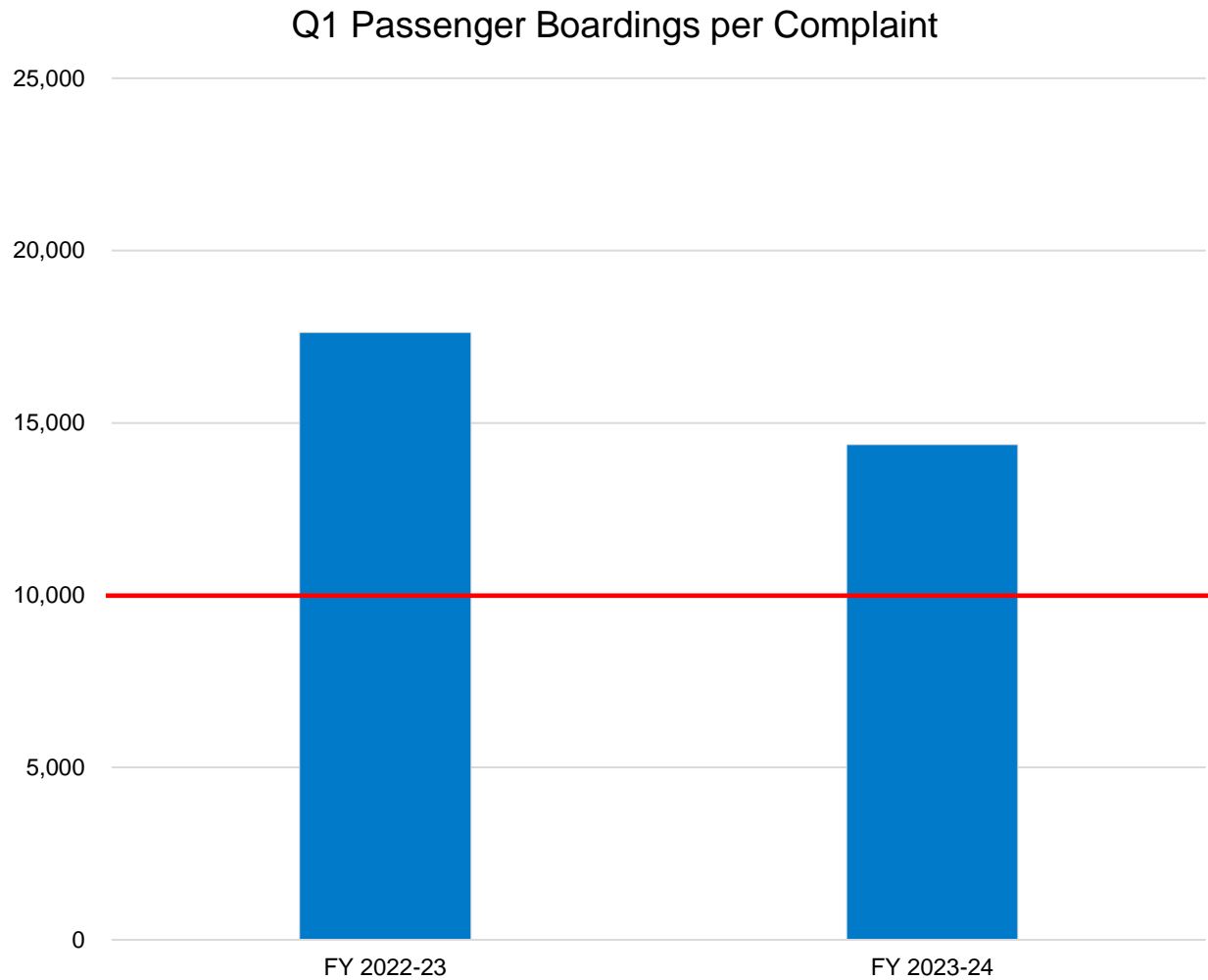
## Customer Service Report

### First Quarter Customer Service Statistics



**MTD Performance Standard:** Passenger complaints shall average no more than 1 complaint per 10,000 MTD passenger boardings.

## FY 2023-24 FIRST QUARTER PERFORMANCE REPORTS



### 1st Quarter Compliments & Complaints



7 Compliments



68 Complaints

# Fleet Maintenance Report

## Performance Indicators

### For Fiscal Years 2024-2023



	FY 2024 Q1 Totals							FY 2023 Q1 Totals							Change	
Fleet	Miles	MPG	Fuel/Oil	Parts	Labor	Parts & Labor	Total Cost per Mile	Miles	MPG	Fuel/Oil	Parts	Labor	Parts & Labor	Total Cost per Mile	Total Cost per Mile	
Gillig 40'	433,738	4.47	\$360,044	\$130,395	\$87,408	\$217,803	\$1.33	430,019	4.49	\$403,212	\$97,067	\$95,748	\$192,815	\$1.39	-\$0.05	-3.9%
Gillig 29'	29,914	4.92	\$22,619	\$7,250	\$6,828	\$14,078	\$1.23	44,628	4.97	\$36,403	\$6,881	\$9,268	\$16,149	\$1.18	\$0.05	4.2%
Nova Articulated	33,838	4.34	\$28,776	\$21,783	\$6,621	\$28,404	\$1.69	26,290	4.02	\$26,979	\$5,005	\$6,673	\$11,678	\$1.47	\$0.22	14.9%
<b>Diesel Fleet:</b>	<b>497,490</b>	<b>4.57</b>	<b>\$411,440</b>	<b>\$159,428</b>	<b>\$100,857</b>	<b>\$260,285</b>	<b>\$1.35</b>	<b>500,937</b>	<b>4.49</b>	<b>\$466,594</b>	<b>\$108,954</b>	<b>\$111,689</b>	<b>\$220,643</b>	<b>\$1.37</b>	<b>-\$0.02</b>	<b>-1.6%</b>
Fleet	Miles	MPG	Fuel/Oil	Parts	Labor	Parts & Labor	Total Cost per Mile	Miles	MPG	Fuel/Oil	Parts	Labor	Parts & Labor	Total Cost per Mile	Total Cost per Mile	
Gillig 29' Hybrid	12,841	5.02	\$9,180	\$1,144	\$2,572	\$3,716	\$1.00	0	0.00	\$0	\$0	\$0	\$0	N/A	N/A	N/A
Gillig 40' Hybrid	58,445	4.37	\$48,902	\$43,281	\$16,573	\$59,854	\$1.86	61,627	4.38	\$57,952	\$14,434	\$15,081	\$29,515	\$1.42	\$0.44	31.1%
<b>Hybrid Fleet:</b>	<b>71,286</b>	<b>4.69</b>	<b>\$58,082</b>	<b>\$44,426</b>	<b>\$19,145</b>	<b>\$63,570</b>	<b>\$1.71</b>	<b>61,627</b>	<b>4.38</b>	<b>\$57,952</b>	<b>\$14,434</b>	<b>\$15,081</b>	<b>\$29,515</b>	<b>\$1.42</b>	<b>\$0.29</b>	<b>20.2%</b>
Fleet	Miles	MPKW	Elec Cost	Parts	Labor	Parts & Labor	Total Cost per Mile	Miles	MPKW	Elec Cost	Parts	Labor	Parts & Labor	Total Cost per Mile	Total Cost per Mile	
BYD EV's	23,611	0.59	\$11,386	\$1,573	\$5,581	\$7,154	\$0.79	27,049	0.60	\$10,537	\$1,483	\$7,526	\$9,009	\$0.72	\$0.07	9.3%
Ford EV Vans	0	0.00	\$2	\$0	\$987	\$987	\$0.00	0	0.00	\$0	\$0	\$0	\$0	N/A	NA	0
<b>Electric Fleet:</b>	<b>23,611</b>	<b>0.59</b>	<b>\$11,388</b>	<b>\$1,573</b>	<b>\$6,568</b>	<b>\$8,141</b>	<b>\$0.83</b>	<b>27,049</b>	<b>0.60</b>	<b>\$10,537</b>	<b>\$1,483</b>	<b>\$7,526</b>	<b>\$9,009</b>	<b>\$0.72</b>	<b>\$0.11</b>	<b>14.9%</b>
<b>Totals:</b>	<b>592,387</b>		<b>\$480,910</b>	<b>\$205,427</b>	<b>\$126,570</b>	<b>\$331,996</b>	<b>\$1.37</b>	<b>589,613</b>		<b>\$535,083</b>	<b>\$124,871</b>	<b>\$134,296</b>	<b>\$259,167</b>	<b>\$1.35</b>	<b>\$0.02</b>	<b>1.5%</b>



**Santa Barbara Metropolitan Transit District**  
**FY 2024 Q1 National Transit Database Road Calls ("Mechanical System Failures")**

Fleet Category	Quarter (FY 2024)	All Reportable Mechanical System Failures	Quarterly Miles	Miles Between All Reportable Mechanical System Failures	Mileage Variance Between Roadcalls for FY 2024 Q1
BYD's 30-43	Q4				
	Q3				
	Q2				
	Q1	3	23,611	7,870	(3,889)
400 Gillig's Buses 434-450	Q4				
	Q3				
	Q2				
	Q1	12	92,471	7,706	1,304
600 Gillig's Buses 600-652	Q4				
	Q3				
	Q2				
	Q1	22	341,267	15,512	(1,242)
700 Gillig's Buses 700-713	Q4				
	Q3				
	Q2				
	Q1	4	29,914	7,479	(769)
700 Gillig Hybrid's Buses 715-717	Q4				
	Q3				
	Q2				
	Q1	2	12,841	6,421	6,421
900 Gillig Hybrid's Buses 900-915	Q4				
	Q3				
	Q2				
	Q1	5	58,445	11,689	1,507
1000 Nova's Buses 1001-1003	Q4				
	Q3				
	Q2				
	Q1	3	33,838	11,279	4,513
System Total Excluding EV's	Q4				
	Q3				
	Q2				
	Q1	48	568,776	11,850	(108)
System Total All Buses	Q4				
	Q3				
	Q2				
	Q1	51	592,387	11,615	(334)



<b>FY 2023-24 FIRST QUARTER PERFORMANCE REPORTS</b>
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## **Liability Report**

**Reportable to National Transit Database (NTD)  
For the Three-Month Period Ending September 30, 2023**

<b>Fiscal Year End June 30</b>	<b>2024</b>	<b>2023</b>	<b>2022</b>	<b>2021</b>	<b>2020</b>
1st Quarter: July - September	0	0	0	0	1
Fiscal Year to Date:	0	0	0	0	1

The NTD defines a Reportable Event (Major Incident) as a safety or security event occurring on transit right-of-way, in a transit revenue facility, in a transit maintenance facility, or involving a transit revenue vehicle meeting the following criteria:

- An evacuation for life safety reasons
- Estimated property damage equal to or exceeding \$25,000
- Fatality confirmed within 30 days
- Immediate transport away from the scene for medical attention, except illnesses requiring transport for medical attention
- Collisions involving transit vehicles that require towing away of a transit roadway vehicle or other non-transit roadway vehicle

## **Workers' Compensation Claims Report**

<b>Fiscal Year End June 30</b>	<b>2024</b>	<b>2023</b>	<b>2022</b>	<b>2021</b>	<b>2020</b>
1st Quarter: July - September	1	3	5	0	0
Fiscal Year to Date:	1	3	5	0	0



## FY 2023-24 FIRST QUARTER PERFORMANCE REPORTS

# Transit Finance Compliance Report

As a recipient of Federal funds from the Federal Transit Administration (FTA), the Santa Barbara Metropolitan Transit District (MTD) is subject to a number of rules and regulations. This report describes actions taken between July 1 and September 30, 2023, to address these requirements.

### MTD Compliance Actions

Submitted MTD weekly National Transit Database System Statistics reports to FTA, as required (estimated statistics for one week each month).

Submitted MTD monthly National Transit Database System Statistics reports to FTA, as required (actual monthly total).

Submitted MTD monthly National Transit Database Safety and Security reports to FTA, as required.

Submitted quarterly Milestone Progress Reports and Federal Financial Reports for each MTD open FTA award, as required.

Submitted California Transit and Intercity Rail Capital Program (TIRCP) Quarterly Report to Caltrans, as required.

Submitted FY 2023-24 Project List for the California State of Good Repair program to Caltrans, as required.

Continued to monitor all FTA compliance areas and ensure that MTD is in compliance, including the Americans with Disabilities Act (ADA) complementary paratransit service that is operated by Easy Lift Transportation for MTD. *(MTD is responsible for this service, and must ensure that it complies with all FTA requirements.)*

## Santa Barbara Metropolitan Transit District Governing Body Board of Directors

### Officers of the Board

**DAVE DAVIS**  
CHAIR

First appointed by County of Santa Barbara on 6/3/2003  
Current Term: 5/16/2023-5/21/2027

**DAVE TABOR**  
VICE CHAIR

First appointed by City of Santa Barbara on 3/6/2013  
Current Term: 12/8/2020-12/8/2024

**JENNIFER LEMBERGER**  
SECRETARY

First appointed by City of Santa Barbara on 12/8/2020  
Current Term: 12/8/2020-12/8/2024

### Directors

**PAULA PEROTTE**  
BOARD DIRECTOR

First appointed by City of Goleta on 12/20/2016  
Current Term: 1/17/2023-1/17/2027

**MONICA SOLORZANO**  
BOARD DIRECTOR

First appointed by City of Carpinteria on 1/23/2023  
Current Term: 1/23/2023-1/23/2027

**ARJUN SARKAR**  
BOARD DIRECTOR

First appointed by County of Santa Barbara on 6/22/2021  
Current Term: 6/22/2021-6/21/2025

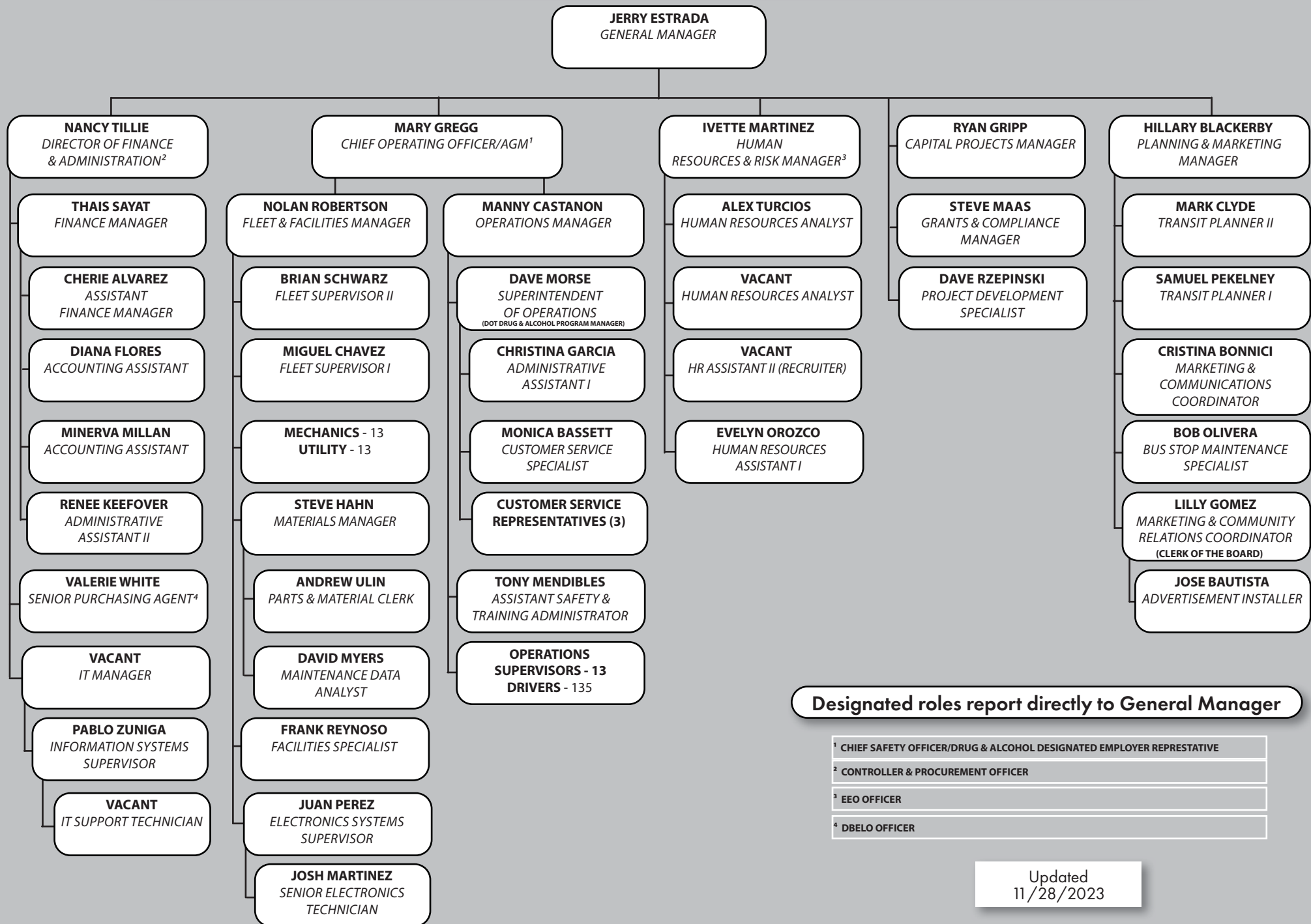
**ALBERTO LAPUZ**  
BOARD DIRECTOR

First appointed by At Large on 7/3/2023  
Current Term: 7/3/2023-7/3/2027

**\* Board appoints the General Manager**

Updated  
11/28/2023

# Santa Barbara Metropolitan Transit District Management Organizational Chart



Updated  
11/28/2023





<b>BOARD OF DIRECTORS REPORT</b>
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<b>MEETING DATE:</b>	DECEMBER 5, 2023	<b>AGENDA ITEM: #11</b>
<b>DEPARTMENT:</b>	INFORMATION TECHNOLOGIES	
<b>TYPE:</b>	ACTION ITEM	
<b>PREPARED BY:</b>	PABLO ZUNIGA	_____ <i>Signature</i>
<b>REVIEWED BY:</b>	DIRECTOR OF FINANCE & ADMINISTRATION	_____ <i>Signature</i>
<b>SUBJECT:</b>	CLEVER DEVICES SYSTEM UPGRADE	

### ***Recommendations***

Staff requests the Board authorize the General Manager to enter into a contract with Clever Devices, LTD., for an upgrade of the District's Computer Aided Dispatch/ Automated Vehicle Location and Voice Communications System in an amount not-to exceed \$400,000.

### ***Discussion***

This project will upgrade the District's Computer Aided Dispatch/ Automated Vehicle Location (CAD/AVL) and bus radio communication systems.

### ***Background***

Clever Devices Ltd. is a technology company that specializes in providing intelligent transportation systems (ITS) and solutions. Clever Devices Ltd. develops software and hardware solutions for public transportation agencies to improve the efficiency, reliability, and safety of their services. Some of their products and services include real-time passenger information systems, fleet management and tracking, automated vehicle location (AVL) systems, and communication tools for public transit. Clever Devices' solutions are designed to help public transportation agencies better manage their operations, enhance the passenger experience, and optimize their services. These technologies often involve GPS tracking, data analytics, and communication platforms to ensure that public transit services run smoothly and efficiently.

In 2014, the Santa Barbara Metropolitan Transit District signed a contract with Clever Devices Ltd. to improve the passenger experience and optimize their transportation services. Since then, the hardware and software provided by Clever Devices Ltd have

been running smoothly with only minor interruptions for software updates. However, the current hardware is now vulnerable to failures and cyber-attacks due to the age of the hardware and the lack of new technology, such as Trusted Platform Module (TPM) and Secure Boot, which would protect them from such attacks. The technologies provided by Clever Devices play a crucial role in the infrastructure of the Santa Barbara Metropolitan Transit District, not only by providing operational management and enhancing the passenger experience but also by providing advanced tools to generate critical reports and statistics.

## ***Applications & Process***

### **CleverCAD- Used by Operations**

- Frontline communications tool for MTD Supervisors.
- Provides Instant messaging to drivers.
- Allows real-time GPS locations with route adherence information.
- Gives instant route feedback (hot routes) to MTD dispatchers
- Quiet call feature for Emergency purposes

### **Clever Reports- Used by Planning**

- Report writing tool for Planning.
- Uses vehicle-collected data (GPS, time points, bus, and driver information)
- examples of reports: On-time route performance, Schedule adherence, & Time points information.

### **CleverWorks- Used by Planning**

- Critical application for Clever Devices function
- Ingests Trapeze Bid information used in various Clever Devices applications.
- Populates information for CleverCAD and gets pushed to fleet vehicles to be used for various automated tasks, such as exterior/ interior head-signs and bus stop announcements.

### **BusTime information**

- Gives route and stop information in real-time to passengers through mobile or web applications.
- Allows passengers to check bus eta for specific stop locations.
- Allows arrival times to be displayed at our Transit Center.

### ***Proposal Information / Tasks***

Clever Devices Ltd is proposing a scope of work for the Santa Barbara MTD ITS Server Refresh project. Clever Device's proposed solution includes support for the update of the ITS central server environment, which involves replacing the physical hardware and migrating all Clever Devices' products. Additionally, Clever Devices will upgrade the deployed versions. Clever Devices will handle the migration of existing applications and databases from the old application servers and SQL server to the new SQL server.

The following servers are included in the upgrade:

<b>Server Name</b>	<b>Description</b>
CD-DCC	Data Communications Controller Server
CD-BTPred	BusTime Predict Server
CD-BTWeb	BusTime Web Server
CD-CR	Clever Reports Server
CD-CAD	CleverCAD Server
CD-VoIP	Voice Over IP Server
CD-MGMT	Management Server
CD-CWorks	CleverWorks Server
CD-OBS	On-Board Systems Server
CD-SQL1	Primary Database Server
CD-SQL2	Secondary Database Server

Clever Devices presented an IT solution that aligns with the requirements of updating the on-premises, hosted server system. After evaluating the cloud-based versus hosted solution, Staff is recommending a hosted solution based on cost, control over security, ownership of data, and system consistency. Their hosted solution one, and the subsequent sections describe why it is the most suitable option for Santa Barbara MTD.

- **Application Server Sizing:** Hardware resources will be allocated for the following servers:

Server Name	CPU Cores	Memory (GB)	Storage (BG)
Clever Server Manager	2	4	200
CleverCAD	4	8	180
BusTime Prediction	4	8	180
BusTime Web	4	8	180
Datalink	2	4	170
Clever Reports	4	8	180
CleverWorks	4	16	180
DCC	4	12	180
Disruption Manager	4	8	180

- **Data Base Server:** Microsoft SQL 2019 Server technologies.

The SQL Standard Edition is a comprehensive package that includes the core database engine and additional services, along with various tools that enable efficient management of an SQL Server cluster. To facilitate application access to the SQL databases stored on the SAN, Clever Devices' solution involves configuring the SQL Server in the virtual environment.

The server resources are optimized to support 120 vehicles with a data retention period of one year. The sizing of the servers ensures adequate resources to accommodate a 10% increase in the number of vehicles. The databases are designed to handle a 30-second poll rate, while CADStore is sized for one-year retention at a 30-second poll interval.

SQL Edition	CPU Cores	Memory (GB)	Disk Storage	Windows OS
Standard	12	64	2300	2019 Server

- **On-Premise Hardware:**

Clever Devices is set to provide server and storage hardware to support the Santa Barbara MTD solution in the primary data center. Additionally, they will replace the current Santa Barbara MTD server and network infrastructure to improve end-user connectivity and connectivity between PDT Anchorage data centers with their on-premise solution.

- **Project management / Implementation:** For this project, Clever Devices will assign a project manager who will be responsible for managing the coordination

of the internal Clever Devices team. Their duties will include tracking deliverables, scheduling meetings, handling invoicing, and facilitating communication between Clever Devices and the Santa Barbara-MTD Project Manager.

### ***Tasks***

<b>Tasks</b>	<b>On-Prem</b>
Hardware Procurement and Configuration	Clever Devices
Operating System Installation	Clever Devices
Host and Virtual Environment Creation	Clever Devices
Clever Devices Software Updates	Clever Devices
Database migration to new systems	Clever Devices
Transition Planning	Clever Devices
Transition Execution	Clever Devices
Upgrade Execution	Clever Devices

The Information Technology team of Santa Barbara Metropolitan Transit District will oversee the replacement of old on-premises servers with new ones, coordinate with the Clever Devices project manager, and monitor all software migration and upgrades.

### ***Budget***

The Board approved FY 23-24 Capital Budget included the ITS upgrade of \$400,000.

### **Procurement**

When the decision was made to implement an ITS system, Clever Devices was awarded the contract through a competitive proposal, advertised solicitation in 2014. The upgrade project is being processed under a Non-Competitive Negotiation (Sole Source) Procurement as this system is proprietary and upgrades can only be acquired through Clever Devices, Ltd. The MTD Procurement Manual Section 7.4.1, allows for the use of Procurement by non-competitive negotiation when “The item to be procured is available only from a single source.”

### Cost Analyses

As this project is not funded through FTA, Price reasonableness is being established for the equipment based on: “A catalog or market price of a commercial product sold in substantial quantities to the general public.”

A review of the Dell Website and Microsoft Licensing Agreement was conducted. Staff independently built a server system based on the products being sold and costed out

the elements through Dell. As MTD has an existing contract with Softchoice for Microsoft Licensing, staff prepared an estimate of the licensing costs based on the current contract. The total cost arrived at is approximately \$100,000.

The balance of the contract, \$300,000, is for Design, Configuration, Setup and Testing with 3 years of Technical Services and Support. The fair and reasonable hourly rate of \$150/hour for Basic Services was established during the original contract solicitation and that rate has not changed. At the rate of \$150/hour the remaining contract time for installation and three years of support is the equivalent of 2,000 hours, which is a reasonable amount of time for these installation services and technical support for over 3 years. Staff also located a one-year Clever Devices support agreement with Pinellas Suncoast Transit Authority (PSTA) in an amount not-to-exceed \$245,517. PSTA runs 317 vehicles which averages to \$774.50/vehicle. MTD will run no more than 100 vehicles during peak which under this scenario for support, cost approximately \$77,450/year for a total of \$232,350. This leaves the remaining \$67,650 (\$300,000-\$232,650), for the upgrade project (\$67,650/\$150/hr.), approximately 450 hours over 8 months. The contract price Clever Devices is charging is fair and reasonable.

#### Contract Price

The Contract Price shall not exceed \$400,000, which in the previous paragraph is noted as being fair and reasonable.

#### ***Conclusion & Recommendation***

The Santa Barbara Metropolitan Transit District relies heavily on the hardware and software provided by Clever Devices for their day-to-day operations. However, the current technology has been running non-stop for over five years and is now outdated. The hardware is running on old technology with mechanical hard drives and slow processors, and the operating system (Windows Server 2012) is no longer supported, with no security updates. The Clever Devices software is also reaching its end-of-life support and upgrades.

It is important to upgrade the hardware and software to ensure reliability and security. Cybercriminals can infiltrate old server hardware (Bios) and deploy a trojan that can result in a ransomware takeover. Upgrading the server will prevent security breaches with TPM (Trusted Platform Module) and Secure Boot. The new server uses SSDs (Solid State Drives), which are faster and more environmentally friendly than their predecessor mechanical drives. This results in faster data processing and less power consumption.

Keeping the current system as is without an upgrade will pose a significant risk to the daily operations of the Santa Barbara MTD. MTD receives a Cyber Hygiene Assessment weekly from the Cybersecurity & Infrastructure Security Agency (CISA), operating under the Department of Homeland Security which reports vulnerabilities in this system. Upgrading the hardware and software is essential to ensure optimal performance and security

BOARD OF DIRECTORS REPORT
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Therefore it is requested that the Board authorize the General Manager to enter into a contract with Clever Devices, LTD., for an upgrade of the District's Computer Aided Dispatch/ Automated Vehicle Location and Voice Communications System in an amount not-to exceed \$400,000.







<b>BOARD OF DIRECTORS REPORT</b>
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**MEETING DATE:** DECEMBER 5, 2023

**AGENDA ITEM: #12**

**DEPARTMENT:** FINANCE

**TYPE:** INFORMATIONAL ITEM

**PREPARED BY:** NANCY TILLIE

\_\_\_\_\_  
*Signature*

**APPROVED BY:** GENERAL MANAGER

\_\_\_\_\_  
*Signature*

**SUBJECT:** FIRST QUARTER FINANCIAL REVIEW OF FISCAL YEAR 2023-24

**DISCUSSION**

Staff will present the financial report, impact on budget, funding and accounting for the Santa Barbara Metropolitan Transit District first quarter of the 2023-2024 fiscal year. The three-month period being July 1, 2023 through September 30, 2023.

**ATTACHMENT:**

- Financial Update for First Quarter



## Fiscal Year 2023-24 Financial Update

### First Quarter

#### Executive Summary

This financial update includes a review of the first quarter of Fiscal Year 2024 (FY23-24) ending September 30, 2023. The Consumer Price Index for the year ending September 30, 2023 was 3.7%. Budget assumptions included cost levels estimating conservative inflationary levels, conservative increases to collection of fares, a new service plan, as well as filling several vacancies. Overall, the District's financial position was better than anticipated; the deficit for the period was favorable from budget estimates in that it was \$842K less than anticipated. As this activity is limited to the first three months of the year, it is early to make projections with much certainty, however, the level of fare revenue received, 14% over budget and Interest on Investments, \$35k over budget, were most certainly welcomed and played a role in this quarter's financial outcome. Another key factor was the Operating Expenses being under budget, \$779k. As in the previous years, the operating deficit will be balanced with federal relief funding.

#### Santa Barbara Metropolitan Transit District

##### Operating Summary

3 Months Ended September 30, 2023

(\$ thousands)

	FY 23-24 Actual	FY 23-24 Budget	Variance Amt	%	FY 22-23 Actual	Variance Amt	%
<b><u>REVENUES</u></b>							
Fare Revenue	\$1,127	\$992	\$134	14%	\$1,006	\$120	12%
Grants & Appropriations	4,521	4,632	(112)	-2%	5,062	(541)	-11%
Other Income	149	109	40	37%	120	29	24%
Total Operating Revenue	<u>\$5,797</u>	<u>\$5,733</u>	<u>\$63</u>	1%	<u>\$6,188</u>	<u>(\$392)</u>	-6%
<b><u>EXPENSES</u></b>							
Route Operations	\$4,165	\$4,222	(\$58)	-1%	\$4,502	(\$338)	-8%
Vehicle Maintenance	1,452	1,768	(315)	-18%	1,616	(164)	-10%
Passenger Accommodations	471	565	(95)	-17%	497	(26)	-5%
General Overhead	953	1,265	(311)	-25%	983	(29)	-3%
Total Operating Expense	<u>\$7,041</u>	<u>\$7,820</u>	<u>(\$779)</u>	-10%	<u>\$7,598</u>	<u>(\$557)</u>	-7%
Surplus / (Deficit)	<u><u>(\$1,244)</u></u>	<u><u>(\$2,087)</u></u>	<u><u>\$842</u></u>		<u><u>(\$1,409)</u></u>	<u><u>\$165</u></u>	

#### Federal Relief Funding

The District has been allocated federal economic relief funding through the Coronavirus Aid, Relief, and Economic Security (CARES) Act, the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA), and the American Rescue Plan Act of 2021 (ARPA). These funds were made available to reimburse operating and capital expenses incurred and revenues lost as a result of the pandemic. The District will utilize \$1.244M in CARES Act funds to offset the first quarter deficit. These funds are not included in any Operating Revenues.

**Operating Revenue**

Total operating revenue of nearly \$5.8 million—excluding the budget balancing Care Act funding—exceeded budget projections by 1%. Fare revenues were budgeted conservatively for the year, however, the actual volume of bus passes sold and cash fares collected surpassed projections for the period. Grants and Appropriations represented 78% of total operating revenue during the period, although lower than FY 22-23, when Covid-19 grant payments were made to represented employees and reimbursed from those funds.

**Operating Revenue Detail**  
**3 Months Ended September 30, 2023**  
(\$ thousands)

	<b>FY 23-24 Actual</b>	<b>FY 23-24 Budget</b>	<b>Variance Amt</b>	<b>%</b>	<b>FY 22-23 Actual</b>	<b>Variance Amt</b>	<b>%</b>
<b><u>FAREBOX REVENUE</u></b>							
Cash Fares	\$406	\$356	\$50	14%	\$363	\$44	12%
Pass Sales	454	375	79	21%	383	71	19%
Contract Fares	264	260	4	2%	260	4	2%
Other Fare Programs	2	1	1	116%	1	2	284%
Subtotal	<u>\$1,127</u>	<u>\$992</u>	<u>\$134</u>	14%	<u>\$1,006</u>	<u>\$120</u>	12%
<b><u>GRANTS &amp; APPROPRIATIONS</u></b>							
LTF Sales Tax Revenue	\$2,186	\$2,305	(\$118)	-5%	\$2,087	\$99	5%
FTA Operating Assistance	1,319	1,319	(0)	0%	1,951	(632)	-32%
Measure A Sales Tax	752	694	58	8%	787	(35)	-4%
Other Operating Assistance	263	315	(52)	-16%	237	26	11%
Property Tax Revenue	0	0	0	n/a	0	0	n/a
Subtotal	<u>\$4,521</u>	<u>\$4,632</u>	<u>(\$112)</u>	-2%	<u>\$5,062</u>	<u>(\$541)</u>	-11%
<b><u>OTHER INCOME</u></b>							
Advertising on Buses	\$80	\$84	(\$3)	-4%	\$92	(\$11)	-12%
Interest on Investments	56	21	35	167%	25	30	120%
Other Income	13	4	9	204%	3	10	337%
Subtotal	<u>\$149</u>	<u>\$109</u>	<u>\$40</u>	37%	<u>\$120</u>	<u>\$29</u>	24%
<b>Total Operating Revenue</b>	<b><u>\$5,797</u></b>	<b><u>\$5,733</u></b>	<b><u>\$63</u></b>	<b>1%</b>	<b><u>\$6,188</u></b>	<b><u>(\$392)</u></b>	<b>-6%</b>

**Grants & Subsidies**— Local Sales Tax Revenue was down this quarter as sales tax revenues collected fell across the City, County and State. Budgeted revenues were very conservative in this area as there were strong projections that the sales tax revenues would decrease after some of the largest increases due to inflationary prices. The greatest positive impact were collections from Measure A sales tax income generated locally being more than anticipated. Federal Transit Administration Section 5307 operating assistance is reflected at budget levels which was based on prior year's revenue. Adjustments to FTA Operating Assistance will coincide with the passing of the federal budget. Other Operating Assistance is based on UCSB's agreement with the District to provide assistance for L28 and Lines 12x/24x and special project grant revenue. The negative variance is a timing of being able to invoice for reimbursement of expenses under the California Energy Commission (CEC) Blueprint Grant and expected to be resolved during the second quarter. Property Tax Revenue is typically received in the second quarter, hence none are listed for this period.

**Other Income**— Advertising income is slightly below projections. Interest income increased in comparison with the prior year due to an increase in cash on hand and interest rates driven by the Federal Reserve actions to halt inflation. The bulk of the Other Income was the auction proceeds on bus parts and equipment.

**Santa Barbara Metropolitan Transit District****Operating Expense Detail****3 Months Ended September 30, 2023**

(\$ thousands)

	<b>FY 23-24</b>	<b>FY 23-24</b>	<b>Variance</b>		<b>FY 22-23</b>	<b>Variance</b>	
	<b>Actual</b>	<b>Budget</b>	<b>Amt</b>	<b>%</b>	<b>Actual</b>	<b>Amt</b>	<b>%</b>
<b><u>ROUTE OPERATIONS</u></b>							
Drivers	\$2,787	\$2,858	(\$71)	-2%	\$3,221	(\$434)	-13%
Dispatch & Supervision	220	219	2	1%	206	14	7%
Hiring & Training	142	151	(9)	-6%	119	22	19%
Risk & Safety	737	717	20	3%	691	46	7%
Transportation Subsidies	278	278	0	0%	265	13	5%
Subtotal	<u>\$4,165</u>	<u>\$4,222</u>	<u>(\$58)</u>	<u>-1%</u>	<u>\$4,502</u>	<u>(\$338)</u>	<u>-8%</u>
<b><u>VEHICLE MAINTENANCE</u></b>							
Mechanics	\$289	\$359	(\$69)	-19%	\$342	(\$53)	-15%
Cleaners & Fuelers	176	226	(50)	-22%	224	(48)	-22%
Supervision	197	238	(41)	-17%	193	5	2%
Vehicle Consumables	624	717	(94)	-13%	692	(68)	-10%
Bus Parts & Supplies	134	175	(41)	-24%	156	(22)	-14%
Vendor Services	4	19	(15)	-80%	(0)	4	-4496%
Risk & Safety	24	34	(9)	-28%	9	15	164%
Microtransit	4	0	0	n/a	0	0	n/a
Subtotal	<u>\$1,452</u>	<u>\$1,768</u>	<u>(\$320)</u>	<u>-18%</u>	<u>\$1,616</u>	<u>(\$168)</u>	<u>-10%</u>
<b><u>PASSENGER ACCOMMODATIONS</u></b>							
Passenger Facilities	\$198	\$210	(\$11)	-5%	\$203	(\$5)	-2%
Transit Development	56	109	(53)	-49%	76	(20)	-27%
Marketing & Community Relati	110	132	(22)	-17%	99	11	11%
Fare Revenue Collection	107	115	(8)	-7%	119	(12)	-10%
Subtotal	<u>\$471</u>	<u>\$565</u>	<u>(\$95)</u>	<u>-17%</u>	<u>\$497</u>	<u>(\$26)</u>	<u>-5%</u>
<b><u>GENERAL OVERHEAD</u></b>							
Finance	\$210	\$217	(\$7)	-3%	\$159	\$50	32%
Personnel	63	61	3	5%	13	50	385%
Utilities & Communication	80	80	0	0%	90	(10)	-11%
Operating Facilities	116	123	(8)	-6%	114	2	2%
District Administration	485	784	(299)	-38%	606	(122)	-20%
Subtotal	<u>\$953</u>	<u>\$1,265</u>	<u>(\$311)</u>	<u>-25%</u>	<u>\$983</u>	<u>(\$29)</u>	<u>-3%</u>
<b>Total Operating Expenses</b>	<b><u>\$7,041</u></b>	<b><u>\$7,820</u></b>	<b><u>(\$784)</u></b>	<b><u>-10%</u></b>	<b><u>\$7,598</u></b>	<b><u>(\$557)</u></b>	<b><u>-7%</u></b>

**Operating Expenses**

Total operating expenses of \$7 million were 10% or \$784k under budget for the first quarter FY23-24 and decreased 7% from the prior year. In the previous fiscal year front-line workers were recognized with a Covid-19 Payment made to them in first quarter 2022-2023. As previously mentioned, the FTA ARPA Grant funding covered those expenses. Vacancies impacted Drivers, Hiring & Training, Vehicle Maintenance, Passenger Accommodations and District Administration. Budget overruns were generated in General Liability and Worker's Compensation due to the higher than anticipated liability and workers compensation outlays and changes to claim reserves.

**Other Expenses**– As a service industry almost 70% of expenses are staffing related. The next largest cost overall is bus fuel. During the first quarter bus fuel was under budget, \$87k approximately 14%. A fixed price contract creates more budgeting certainty with less deviation other than usage. In the case of the first quarter variance, less 25k less gallons were used than budgeted. This volume is expected to level out throughout the year, however a contract solicitation was conducted and the price of fuel for the latter six months of the fiscal year will be less than budgeted. Additional notable expenditures and variations from expectations include the following:

- Bus parts issued is under budget \$41,721 or 28%. The Fleet Renewal Campaign (FRC) has been in full swing for a year now and many of these items are being taken care of within the campaign. The FRC is expected to be completed by January 2024, at which time we will see some greater expenses in this category throughout the remainder of the fiscal year.
- Miscellaneous services were far below budget, \$133k, or 94%. It was anticipated that the CEC Blueprint Grant partners would have billed out their expenses during the 1st quarter. An updated expectation is for the requests for reimbursement to be made in the 2<sup>nd</sup> Quarter. The City of Santa Barbara has already submitted two invoices.

### **Capital Budget**

The District's capital outlays for the period were \$713K. The Fleet Renewal Campaign ramped up and used \$575k during the quarter and there were \$6k in Three Position Bicycle Racks installed. In the category of Operating Facilities, \$75k was attributable to the charging infrastructure improvements, \$15k was invested in the Overpass T-2 Recommissioning, with the remainder related to the Calle Real project. Information Systems had \$21k for Remix cloud-based Route-testing software. Approximately \$5k was invested into Bus Stop Improvements and Other Equipment included Service Vehicle Security Systems and HVAC for the Shop Compressor area. Expenditures will be primarily reimbursed by FTA, Measure A and STA funds.

### **Capital Expenditures by Category 3 Months Ended September 30, 2023 (\$ thousands)**

<b><u>Category</u></b>	<b>FY 23-24</b>	<b>FY 23-24</b>	<b>Variance</b>	
	<b>Actual</b>	<b>Budget</b>	<b>Amt</b>	<b>%</b>
Vehicle Acquisitions	\$0	\$7,997	(\$7,997)	-100%
Bus Improvements	581	\$598	(\$17)	-3%
Information & Intelligent Transport. Systems	21	859	(\$838)	-98%
Operating Facilities	98	2,240	(\$2,142)	-96%
Passenger Facilities	5	119	(\$113)	-96%
Other Equipment	8	75	(\$67)	-89%
<b>Total Capital Expenditures</b>	<b><u>\$713</u></b>	<b><u>\$11,888</u></b>	<b><u>(\$11,175)</u></b>	

**ROUTE OPERATIONS**  
**3 Months Ended September 30, 2023**

	FY 23-24	FY 23-24	Variance		FY 22-23	Variance	
	Actual	Budget	Amt	%	Actual	Amt	%
<b><u>DRIVERS</u></b>							
Scheduled	\$1,616,680	\$1,587,508	\$29,172	2%	\$1,517,857	\$98,823	7%
Scheduled Overtime	98,198	125,271	(27,073)	-22%	112,872	(14,675)	-13%
Unscheduled Pay	52,181	52,663	(482)	-1%	52,487	(306)	-1%
Driver Lite Duty	0	253	(253)	-100%	0	0	n/a
FICA	153,710	152,372	1,338	1%	186,202	(32,492)	-17%
Pension	191,619	196,241	(4,622)	-2%	186,302	5,317	3%
Health	434,565	499,415	(64,850)	-13%	398,043	36,522	9%
Sick Pay	34,240	44,704	(10,464)	-23%	56,922	(22,682)	-40%
Vacation Pay	142,477	139,196	3,281	2%	137,150	5,326	4%
Holiday Pay	47,525	47,072	453	1%	42,427	5,097	12%
Other Paid Leave	9,800	8,960	840	9%	526,009	(516,210)	-98%
Unemployment Insurance	302	425	(123)	-29%	392	(89)	-23%
Uniforms	5,823	4,125	1,698	41%	4,073	1,750	43%
Drivers Subtotal	\$2,787,118	\$2,858,205	(\$71,087)	-2%	\$3,220,737	(\$433,619)	-13%
<b><u>DISPATCH &amp; SUPERVISION</u></b>							
Supervisors	\$71,485	\$69,896	\$1,589	2%	\$71,307	179	0%
Staff	67,236	69,211	(1,975)	-3%	52,668	14,568	28%
FICA	12,566	11,682	884	8%	10,946	1,620	15%
Pension	14,908	15,357	(449)	-3%	14,964	(56)	0%
Health	29,993	33,354	(3,361)	-10%	26,364	3,629	14%
Sick Pay	2,512	2,707	(195)	-7%	4,649	(2,137)	-46%
Vacation Pay	15,751	9,742	6,009	62%	10,265	5,486	53%
Holiday Pay	4,458	3,809	649	17%	3,482	976	28%
Other Paid Leave	1,430	2,759	(1,329)	-48%	11,481	(10,051)	-88%
Unemployment Insurance	0	0	0	n/a	0	0	n/a
Supervision Subtotal	\$220,339	\$218,517	\$1,822	1%	\$206,128	14,211	7%
<b><u>HIRING &amp; TRAINING</u></b>							
Staff	\$17,319	\$22,347	(\$5,028)	-23%	\$17,352	(33)	0%
Student Drivers	66,211	41,813	24,398	58%	39,740	26,471	67%
Existing Drivers/Supers	8,258	31,320	(23,062)	-74%	13,886	(5,628)	-41%
FICA	6,153	8,650	(2,497)	-29%	5,220	933	18%
Pension	5,443	5,741	(298)	-5%	4,828	615	13%
Health	18,355	18,238	117	1%	14,894	3,461	23%
Sick Pay	1,066	1,522	(456)	-30%	2,873	(1,807)	-63%
Vacation Pay	5,232	4,913	319	6%	1,253	3,980	318%
Holiday Pay	1,627	1,616	11	1%	1,071	556	52%
Other Paid Leave	457	751	(294)	-39%	5,456	(4,999)	-92%
Unemployment Insurance	0	(1)	1	-100%	0	0	n/a
Medical Exams & License Fees	10,854	7,500	3,354	45%	7,842	3,012	38%
Employment Advertising	500	4,997	(4,497)	-90%	4,679	(4,179)	-89%
Training, Travel & Meetings	105	1,125	(1,020)	-91%	79	25	32%
Hiring & Training Subtotal	\$141,580	\$150,532	(\$8,952)	-6%	\$119,173	22,407	19%

**ROUTE OPERATIONS**  
**3 Months Ended September 30, 2023**

	FY 23-24 Actual	FY 23-24 Budget	Variance Amt	%	FY 22-23 Actual	Variance Amt	%
<b><u>Public Liability</u></b>							
Professional Services	\$140,293	\$95,244	\$45,049	47%	\$65,227	75,066	115%
Insurance	204,423	209,689	(5,266)	-3%	172,973	31,451	18%
Current Year Incident Payouts	8,274	18,750	(10,476)	-56%	0	8,274	n/a
Current Year Incident Reserves	0	25,003	(25,003)	-100%	0	0	n/a
Prior Years Incident Payouts	63,026	12,497	50,529	404%	87,575	(24,549)	-28%
Change in Prior Years Reserves	(49,500)	(12,497)	(37,003)	296%	(15,000)	(34,500)	230%
Public Liability Subtotal	\$366,517	\$348,686	\$17,831	5%	\$310,775	55,743	18%
<b><u>Workers' Compensation</u></b>							
Professional Services	\$81,749	\$64,994	\$16,755	26%	\$82,761	(1,013)	-1%
Insurance	45,307	51,410	(6,103)	-12%	38,778	6,529	17%
Current Year Incident Payouts	0	12,497	(12,497)	-100%	1,173	(1,173)	-100%
Current Year Incident Reserves	0	31,247	(31,247)	-100%	83,449	(83,449)	-100%
Prior Years Incident Payouts	113,391	106,247	7,144	7%	86,368	27,023	31%
Change in Prior Years Reserves	(38,739)	(106,247)	67,508	-64%	(89,652)	50,914	-57%
Miscellaneous Risk & Safety	5,199	4,997	202	4%	3,508	1,691	48%
Workers' Comp Subtotal	\$206,907	\$165,145	\$41,762	25%	\$206,385	522	0%
Risk & Safety Subtotal	\$737,030	\$716,747	\$20,283	3%	\$690,992	46,038	7%
<b><u>TRANSPORTATION SUBSIDIES</u></b>							
ADA Paratransit Service	\$278,457	\$278,456	\$1	0%	\$265,197	13,260	5%
Transp. Subsidies Subtotal	\$278,457	\$278,456	\$1	0%	\$265,197	\$13,260	5%
TOTAL ROUTE OPERATIONS	\$4,164,524	\$4,222,457	(\$57,933)	-1%	\$4,502,227	(337,703)	-8%



**Vehicle Maintenance Detail**  
**3 Months Ended September 30, 2023**

	FY 23-24 Actual	FY 23-24 Budget	Variance Amt	%	FY 22-23 Actual	Variance Amt	%
<b>MECHANICS</b>							
Mechanics	\$184,206	\$218,065	(\$33,859)	-16%	\$177,130	7,076	4%
Less Mechanic Labor Capitalizat	(21,499)	(8,760)	(12,739)	145%	(612)	(20,887)	3414%
Mechanics-OT	19,792	19,193	599	3%	19,232	561	3%
FICA	17,165	20,245	(3,080)	-15%	19,735	(2,570)	-13%
Pension	20,307	25,013	(4,706)	-19%	21,185	(879)	-4%
Health	46,077	57,708	(11,631)	-20%	38,385	7,692	20%
Sick Pay	1,975	5,691	(3,716)	-65%	7,025	(5,050)	-72%
Vacation Pay	11,946	12,145	(199)	-2%	16,722	(4,776)	-29%
Holiday Pay	6,008	7,291	(1,283)	-18%	5,768	240	4%
Other Paid Leave	1,077	455	622	137%	36,201	(35,124)	-97%
Unemployment Insurance	40	(1)	41	-4149%	0	40	n/a
Uniforms	1,250	1,610	(360)	-22%	1,361	(112)	-8%
Tool Allowance	1,100	0	1,100	n/a	0	1,100	n/a
<b>Mechanics Subtotal</b>	<b>\$289,443</b>	<b>\$358,655</b>	<b>(\$69,212)</b>	<b>-19%</b>	<b>\$342,131</b>	<b>(52,688)</b>	<b>-15%</b>
<b>CLEANERS &amp; FUELERS</b>							
Service Workers	\$96,760	\$124,985	(\$28,225)	-23%	\$105,201	(8,441)	-8%
FICA	8,310	11,155	(2,845)	-26%	11,402	(3,091)	-27%
Pension	14,151	18,940	(4,789)	-25%	15,583	(1,432)	-9%
Health	42,221	48,834	(6,613)	-14%	41,732	489	1%
Sick Pay	2,703	4,280	(1,577)	-37%	2,886	(183)	-6%
Vacation Pay	6,840	10,896	(4,056)	-37%	7,269	(429)	-6%
Holiday Pay	3,041	4,190	(1,149)	-27%	3,277	(236)	-7%
Other Paid Leave	0	382	(382)	-100%	34,500	(34,500)	-100%
Unemployment Insurance	0	0	0	n/a	0	0	n/a
Uniforms	646	1,111	(465)	-42%	704	(58)	-8%
Medical Exams & License Fees	881	1,061	(180)	-17%	1,427	(546)	-38%
<b>Cleaners &amp; Fuelers Subtotal</b>	<b>\$175,555</b>	<b>\$225,834</b>	<b>(\$50,279)</b>	<b>-22%</b>	<b>\$223,981</b>	<b>(48,426)</b>	<b>-22%</b>
<b>SUPERVISION</b>							
Staff	\$121,971	\$143,100	(\$21,129)	-15%	\$122,033	(63)	0%
FICA	10,382	12,386	(2,004)	-16%	10,317	64	1%
Pension	13,605	16,105	(2,500)	-16%	11,953	1,652	14%
Health	35,657	46,686	(11,029)	-24%	33,515	2,141	6%
Sick Pay	3,798	2,872	926	32%	0	3,798	n/a
Vacation Pay	6,264	8,478	(2,215)	-26%	7,760	(1,497)	-19%
Holiday Pay	4,180	4,594	(414)	-9%	4,137	43	1%
Other Paid Leave	344	1,725	(1,381)	-80%	1,586	(1,242)	-78%
Unemployment Insurance	0	0	0	n/a	0	0	n/a
Training, Travel & Meetings	1,200	2,503	(1,303)	-52%	1,473	(273)	-19%
<b>Supervision Subtotal</b>	<b>\$197,400</b>	<b>\$238,449</b>	<b>(\$41,049)</b>	<b>-17%</b>	<b>\$192,775</b>	<b>4,625</b>	<b>2%</b>
<b>VEHICLE CONSUMABLES</b>							
Bus Fuel	\$517,065	\$604,677	(87,612)	-14%	\$589,034	(71,969)	-12%
Oil & Lubricants	47,850	53,675	(5,825)	-11%	48,757	(907)	-2%
Electric Vehicle Power	18,386	17,415	971	6%	14,315	4,071	28%
Tire Lease	37,286	37,982	(696)	-2%	35,338	1,948	6%
Tire Mounting	3,385	3,750	(365)	-10%	4,798	(1,414)	-29%
<b>Vehicle Consumables Subtotal</b>	<b>\$623,971</b>	<b>\$717,499</b>	<b>(\$93,528)</b>	<b>-13%</b>	<b>\$692,242</b>	<b>(68,270)</b>	<b>-10%</b>



**Vehicle Maintenance Detail**  
**3 Months Ended September 30, 2023**

	FY 23-24 Actual	FY 23-24 Budget	Variance		FY 22-23 Actual	Variance	
			Amt	%		Amt	%
<b>VEHICLE PARTS &amp; SUPPLIES</b>							
Bus Parts Issued	\$108,279	\$150,000	(\$41,721)	-28%	\$131,911	(23,632)	-18%
Shop Supplies	10,507	17,503	(6,996)	-40%	16,614	(6,107)	-37%
Bus Servicing Supplies	467	2,503	(2,036)	-81%	3,706	(3,239)	-87%
Hazmat Disposal & Compliance	14,301	4,997	9,304	186%	3,662	10,639	291%
<i>Vehicle Part &amp; Supplies Subtotal</i>	<u>\$133,553</u>	<u>\$175,003</u>	<u>(\$41,450)</u>	-24%	<u>\$155,893</u>	<u>(22,340)</u>	-14%
<b>VENDOR BUS REPAIRS</b>							
Vandalism Repairs	\$412	\$1,247	(\$836)	-67%	\$825	(413)	-50%
Accident Damage Repairs	0	1,247	(1,247)	-100%	0	0	n/a
Accident Claim Collections	0	(2,503)	2,503	-100%	0	0	n/a
Other Vendor Repairs	3,427	18,750	(15,323)	-82%	(912)	4,339	-476%
<i>Vendor Bus Repairs Subtotal</i>	<u>\$3,839</u>	<u>\$18,741</u>	<u>(\$14,902)</u>	-80%	<u>(\$87)</u>	<u>3,926</u>	-4496%
<b>RISK &amp; SAFETY</b>							
Workers' Comp Services	\$1,556	\$3,422	(\$1,866)	-55%	\$6,176	(4,620)	-75%
Workers' Comp Insurance	2,385	2,704	(319)	-12%	2,031	354	17%
Current Year Incident Payouts	2,708	2,503	205	8%	0	2,708	n/a
Current Year Incident Reserves	18,220	6,253	11,967	191%	0	18,220	n/a
Prior Years Incident Payouts	568	12,497	(11,929)	-95%	1,273	(706)	-55%
Change in Prior Years Reserves	(1,209)	6,253	(7,462)	-119%	(308)	(901)	293%
<i>Risk &amp; Safety Subtotal</i>	<u>\$24,227</u>	<u>\$33,632</u>	<u>(\$9,405)</u>	-28%	<u>\$9,172</u>	<u>15,055</u>	164%
<b>MICROTRANSIT</b>							
Microtransit Services	0	0	(0)	-100%	0	0	n/a
Microtransit Materials	4,389	0	4,389	43887300%	0	4,389	n/a
<i>Microtransit Subtotal</i>	<u>\$4,389</u>	<u>\$0</u>	<u>\$4,389</u>		<u>\$0</u>	<u>\$4,389</u>	
<b>TOTAL VEHICLE MAINTENANCE</b>	<u><u>\$1,452,377</u></u>	<u><u>\$1,767,813</u></u>	<u><u>(\$315,436)</u></u>	-18%	<u><u>\$1,616,106</u></u>	<u><u>(\$163,729)</u></u>	-10.1%

**Passenger Accommodations Detail**  
**3 Months Ended September 30, 2023**

	FY 23-24 Actual	FY 23-24 Budget	Variance		FY 22-23 Actual	Variance	
			Amt	%		Amt	%
<b>PASSENGER FACILITIES</b>							
<b>Wages &amp; Benefits</b>							
Supervisors	\$60,275	\$55,867	\$4,408	8%	\$55,376	4,899	9%
TC Advisors	25,973	36,472	(10,499)	-29%	31,117	(5,143)	-17%
Staff	13,248	11,600	1,648	14%	12,738	510	4%
FICA	7,824	9,567	(1,743)	-18%	8,682	(858)	-10%
Pension	8,322	8,285	37	0%	6,402	1,921	30%
Health	34,345	36,757	(2,412)	-7%	31,733	2,612	8%
Sick Pay	2,524	4,098	(1,574)	-38%	5,190	(2,667)	-51%
Vacation Pay	3,757	6,125	(2,368)	-39%	2,110	1,647	78%
Holiday Pay	2,655	3,502	(847)	-24%	2,846	(191)	-7%
Other Paid Leave	414	1,699	(1,285)	-76%	11,758	(11,344)	-96%
Unemployment Insurance	0	69	(69)	-100%	84	(84)	-100%
Wages & Benefits Subtotal	\$159,339	\$174,041	(\$14,702)	-8%	\$168,036	(8,697)	-5%
<b>Buildings &amp; Grounds</b>							
TC Contract Maintenance	\$28,635	\$28,247	\$388	1%	\$29,592	(957)	-3%
TC Repairs/Supplies	5,923	1,875	4,048	216%	781	5,141	658%
Bus Stop Repairs/Supplies	220	1,753	(1,533)	-87%	2,293	(2,073)	-90%
TC Property Insurance	4,140	3,711	429	12%	2,437	1,703	70%
Buildings & Grounds Subtotal	\$38,918	\$35,586	\$3,332	9%	\$35,103	3,815	11%
<b>Passenger Facilities Subtotal</b>	<b>\$198,256</b>	<b>\$209,627</b>	<b>(\$11,371)</b>	<b>-5%</b>	<b>\$203,139</b>	<b>(4,883)</b>	<b>-2%</b>
<b>TRANSIT DEVELOPMENT</b>							
Staff	\$35,953	\$64,766	(\$28,813)	-44%	\$34,192	1,761	5%
FICA	3,204	5,609	(2,406)	-43%	2,753	451	16%
Pension	3,662	7,336	(3,674)	-50%	3,617	45	1%
Health	6,674	17,515	(10,841)	-62%	9,031	(2,357)	-26%
Sick Pay	3,088	1,975	1,113	56%	0	3,088	n/a
Vacation Pay	1,301	2,917	(1,616)	-55%	442	859	194%
Holiday Pay	1,127	1,975	(848)	-43%	1,317	(190)	-14%
Other Paid Leave	563	1,203	(640)	-53%	0	563	n/a
Unemployment Insurance	36	0	36	n/a	0	36	n/a
Training, Travel & Meetings	0	750	(750)	-100%	0	0	n/a
Planning Services & Supplies	0	4,500	(4,500)	-100%	24,659	(24,659)	-100%
<b>Transit Development Subtotal</b>	<b>\$55,609</b>	<b>\$108,546</b>	<b>(\$52,937)</b>	<b>-49%</b>	<b>\$76,012</b>	<b>(20,403)</b>	<b>-27%</b>

**Passenger Accommodations Detail**  
**3 Months Ended September 30, 2023**

	FY 23-24 Actual	FY 23-24 Budget	Variance		FY 22-23 Actual	Variance	
			Amt	%		Amt	%
<b>MARKETING &amp; COMMUNITY RELATIONS</b>							
Wages & Benefits							
Staff	\$45,177	\$47,610	(\$2,433)	-5%	\$41,489	3,688	9%
FICA	3,969	4,122	(153)	-4%	3,838	131	3%
Pension	4,241	5,388	(1,147)	-21%	4,002	239	6%
Health	9,591	10,509	(918)	-9%	10,216	(624)	-6%
Sick Pay	1,691	846	845	100%	4,530	(2,839)	-63%
Vacation Pay	3,140	2,981	159	5%	2,961	179	6%
Holiday Pay	1,300	1,324	(24)	-2%	1,263	37	3%
Other Paid Leave	237	787	(550)	-70%	577	(340)	-59%
Unemployment Insurance	39	80	(41)	-51%	152	(114)	-74%
Wages & Benefits Subtotal	\$69,385	\$73,647	(\$4,262)	-6%	\$69,028	357	1%
Outside Services							
Media Ad Placement	0	\$4,997	(4,997)	-100%	0	0	n/a
Brochures & Publications	0	1,500	(1,500)	-100%	0	0	n/a
Market Research	0	628	(628)	-100%	0	0	n/a
Promotional Giveaways	0	1,500	(1,500)	-100%	0	0	n/a
Other Promotions	9,676	16,997	(7,321)	-43%	8,558	1,119	13%
Route Schedules & Information	30,497	31,850	(1,353)	-4%	20,986	9,511	45%
Training, Travel & Meetings	30	750	(721)	-96%	0	30	n/a
Outside Services Subtotal	\$40,203	\$58,222	(\$18,019)	-31%	\$29,543	10,660	36%
Marketing & Community Relations	<u>\$109,588</u>	<u>\$131,869</u>	<u>(\$22,281)</u>	-17%	<u>\$98,571</u>	<u>11,017</u>	11%
<b>FARE REVENUE COLLECTION</b>							
Wages & Benefits							
Staff	\$44,327	\$36,912	\$7,415	20%	\$40,840	3,487	9%
FICA	3,696	3,456	240	7%	3,200	496	16%
Pension	4,850	4,514	336	7%	4,216	634	15%
Health	16,335	18,586	(2,251)	-12%	14,947	1,388	9%
Sick Pay	686	1,648	(962)	-58%	36	650	1804%
Vacation Pay	1,514	4,116	(2,602)	-63%	0	1,514	n/a
Holiday Pay	1,292	1,317	(25)	-2%	1,231	61	5%
Other Paid Leave	831	820	11	1%	54	777	1438%
Unemployment Insurance	0	0	0	n/a	0	0	n/a
Wages & Benefits Subtotal	\$73,532	\$71,369	\$2,163	3%	\$64,524	9,008	14%
Outside Services							
Fare Processing	\$10,807	\$26,399	(\$15,592)	-59%	\$18,870	(8,063)	-43%
Farebox Parts & Repairs	6,869	12,497	(5,628)	-45%	21,912	(15,043)	-69%
Tickets, Tokens & Transfers	15,964	4,997	10,967	219%	13,594	2,370	17%
Outside Services Subtotal	\$33,640	\$43,893	(\$10,253)	-23%	\$54,375	(20,736)	-38%
Fare Revenue Collection Subtotal	<u>\$107,172</u>	<u>\$115,262</u>	<u>(\$8,090)</u>	-7%	<u>\$118,899</u>	<u>(\$11,727)</u>	-10%
TOTAL PSNGR ACCOMMODATIONS	<u>\$470,625</u>	<u>\$565,304</u>	<u>(\$94,679)</u>	-17%	<u>\$496,621</u>	<u>(25,996)</u>	-5%

**General Overhead Detail**  
**3 Months Ended September 30, 2023**

	FY 23-24	FY 23-24	Variance		FY 22-23	Variance	
	Actual	Budget	Amt	%	Actual	Amt	%
<b>FINANCE</b>							
Staff	\$113,543	\$112,944	\$599	1%	\$83,123	30,420	37%
FICA	9,470	9,675	(205)	-2%	6,992	2,478	35%
Pension	10,918	12,645	(1,727)	-14%	8,388	2,530	30%
Health	45,605	47,963	(2,358)	-5%	31,610	13,995	44%
Sick Pay	1,452	885	567	64%	1,139	313	27%
Vacation Pay	3,172	6,890	(3,718)	-54%	4,694	(1,522)	-32%
Holiday Pay	3,819	3,538	281	8%	2,656	1,163	44%
Other Paid Leave	2,690	1,331	1,359	102%	342	2,348	686%
Unemployment Insurance	5	(1)	6	-578%	0	5	#DIV/0!
Financial Audit Services	19,000	21,000	(2,000)	-10%	20,250	(1,250)	-6%
<b>Finance Subtotal</b>	<b>\$209,673</b>	<b>\$216,870</b>	<b>(\$7,197)</b>	<b>-3%</b>	<b>\$159,193</b>	<b>50,479</b>	<b>32%</b>
<b>PERSONNEL</b>							
Staff	\$38,206	\$33,724	\$4,482	13%	\$9,912	28,294	285%
FICA	3,362	3,125	237	8%	774	2,588	334%
Pension	3,019	4,080	(1,061)	-26%	0	3,019	#DIV/0!
Health	12,627	12,937	(310)	-2%	1,966	10,661	542%
Sick Pay	1,013	738	275	37%	74	938	n/a
Vacation Pay	2,713	2,879	(166)	-6%	0	2,713	n/a
Holiday Pay	1,441	1,974	(533)	-27%	213	1,228	577%
Other Paid Leave	1,010	987	23	2%	0	1,010	n/a
Unemployment Insurance	0	90	(90)	-100%	126	(126)	n/a
<b>Personnel Subtotal</b>	<b>\$63,391</b>	<b>\$60,534</b>	<b>\$2,857</b>	<b>5%</b>	<b>\$13,066</b>	<b>50,326</b>	<b>385%</b>
<b>UTILITIES</b>							
Telephone & Data Communicat	\$16,004	\$21,750	(\$5,746)	-26%	\$27,224	(11,220)	-41%
Power, Water & Refuse	59,399	54,497	4,902	9%	61,126	(1,728)	-3%
Two-Way Radios	4,719	3,750	969	26%	1,836	2,883	157%
<b>Utilities Subtotal</b>	<b>\$80,122</b>	<b>\$79,997</b>	<b>\$125</b>	<b>0%</b>	<b>\$90,187</b>	<b>(10,065)</b>	<b>-11%</b>
<b>OPERATING FACILITIES</b>							
<b>Wages &amp; Benefits</b>							
Staff	\$14,912	\$16,619	(\$1,707)	-10%	\$17,459	(2,547)	-15%
FICA	1,435	1,507	(72)	-5%	1,599	(164)	-10%
Pension	1,891	1,970	(79)	-4%	2,106	(215)	-10%
Health	3,327	3,492	(165)	-5%	3,039	289	9%
Sick Pay	1,091	224	867	387%	0	1,091	n/a
Vacation Pay	1,455	1,857	(402)	-22%	2,771	(1,316)	-48%
Holiday Pay	582	592	(10)	-2%	549	33	6%
Other Paid Leave	873	224	649	290%	277	596	215%
Unemployment Insurance	0	0	0	n/a	0	0	n/a
<b>Wages &amp; Benefits Subtotal</b>	<b>\$25,566</b>	<b>\$26,485</b>	<b>(\$919)</b>	<b>-3%</b>	<b>\$27,799</b>	<b>(2,233)</b>	<b>-8%</b>

**General Overhead Detail**  
**3 Months Ended September 30, 2023**

	FY 23-24	FY 23-24	Variance		FY 22-23	Variance	
	Actual	Budget	Amt	%	Actual	Amt	%
<b>OPERATING FACILITIES (cont'd)</b>							
Service Vehicles							
Parts & Repairs	\$2,478	\$3,750	(\$1,272)	-34%	\$1,597	882	55%
Fuel	13,883	16,247	(2,364)	-15%	16,300	(2,416)	-15%
Service Vehicles Subtotal	\$16,362	\$19,997	(\$3,635)	-18%	\$17,896	(1,535)	-9%
Buildings & Grounds							
Contract Maintenance	\$38,108	\$29,747	\$8,361	28%	\$29,484	8,624	29%
Overpass Site Maintenance	1,985	2,503	(518)	-21%	1,890	95	5%
B&G Repairs/Supplies	11,720	21,253	(9,533)	-45%	19,585	(7,865)	-40%
Property Insurance	21,942	23,476	(1,534)	-7%	17,052	4,889	29%
Buildings & Grounds Subtotal	\$73,755	\$76,979	(\$3,224)	-4%	\$68,011	5,744	8%
Operating Facilities Subtotal	\$115,683	\$123,461	(\$7,778)	-6%	\$113,706	1,976	2%
<b>DISTRICT ADMINISTRATION</b>							
Wages & Benefits							
Staff	\$174,163	\$214,165	(\$40,002)	-19%	\$145,587	28,576	20%
Bus Ad Revenue Placement	0	0	0	n/a	0	0	n/a
FICA	12,957	18,524	(5,567)	-30%	12,222	735	6%
Pension	19,096	27,304	(8,208)	-30%	15,356	3,740	24%
Health	32,482	46,955	(14,473)	-31%	29,351	3,130	11%
Sick Pay	2,210	2,980	(770)	-26%	5,288	(3,079)	-58%
Vacation Pay	8,227	12,622	(4,395)	-35%	6,323	1,904	30%
Holiday Pay	5,607	6,784	(1,177)	-17%	4,759	849	18%
Other Paid Leave	7,305	2,591	4,714	182%	5,244	2,061	39%
Unemployment Insurance	0	56	(56)	-100%	126	(126)	-100%
Wages & Benefits Subtotal	\$262,047	\$331,981	(\$69,934)	-21%	\$224,256	\$37,791	
Administrative Services							
Directors Fees	\$2,914	\$2,923	(\$9)	0%	2,520	394	16%
Public Officials Insurance	29,864	32,245	(2,381)	-7%	29,621	243	1%
Legal Counsel	3,066	31,247	(28,181)	-90%	36,745	(33,680)	-92%
Pension Administration	808	253	555	219%	0	808	n/a
Office Equipment Maintenance	106,510	111,019	(4,509)	-4%	106,817	(306)	0%
Interest Expense - GASB96	(677)	0	(677)	-6770100%	0	(677)	#DIV/0!
Miscellaneous Services	8,038	141,037	(132,999)	-94%	87,978	(79,940)	-91%
Office & Computer Supplies	6,754	15,000	(8,246)	-55%	7,621	(867)	-11%
Dues & Subscriptions	12,238	12,497	(259)	-2%	9,750	2,488	26%
Conferences & Training	2,095	4,997	(2,902)	-58%	6,930	(4,836)	-70%
Employee Relations	256	2,216	(1,960)	-88%	1,799	(1,543)	-86%
Retiree Health Insurance	21,856	22,753	(897)	-4%	20,043	1,813	9%
Mandated Fees & Permits	2,381	8,747	(6,366)	-73%	6,110	(3,729)	-61%
Miscellaneous Expenses	2,397	3,750	(1,353)	-36%	1,933	465	24%
Bad Debt Expense	0	628	(628)	-100%	0	0	n/a
COVID-19 Expenses	120	62,503	(62,383)	-100%	64,365	(64,245)	-100%
Subscription Amortization Expense	23,843	0	23,842	238424900%	0	23,843	#DIV/0!
Administrative Services Subtotal	\$222,463	\$451,815	(\$229,352)	-51%	\$382,231	(\$159,769)	-42%
District Administration Subtotal	\$484,510	\$783,796	(\$299,286)	-38%	\$606,488	(\$121,978)	-20%
TOTAL GENERAL OVERHEAD	\$953,378	\$1,264,658	(\$311,280)	-25%	\$982,639	(\$29,262)	-3%



<b>BOARD OF DIRECTORS REPORT</b>
----------------------------------

**MEETING DATE:** DECEMBER 5, 2023

**AGENDA ITEM: #13**

**DEPARTMENT:** BOARD OF DIRECTORS

**TYPE:** ACTION ITEM

**PREPARED BY:** JERRY ESTRADA

\_\_\_\_\_  
*Signature*

**REVIEWED BY:** GENERAL MANAGER

\_\_\_\_\_  
*Signature*

**SUBJECT:** ANNUAL ELECTION OF BOARD OFFICERS

**DISCUSSION:**

The Board will hold elections for the following Board assignments:

- Chair
- Vice Chair
- Secretary



To: MTD Board of Directors  
From: Jerry Estrada, General Manager  
Date: December 5, 2023  
Subject: General Manager's Report

Two of our Operators in Training have successfully completed all of their training, and have been released into revenue service. We congratulate Jorge and Leonardo (Leo). Other Operators in Training continue on schedule for an eventual release into revenue service and Oscar is scheduled for a behind the wheel drive test on December 6, 2023. Maria came to MTD already licensed and is progressing through our training program very well also. MTD's Employer Testing Program (ETP) has been very successful and instrumental in licensing our new Operators upon completion of their training. The ETP authorizes qualified commercial employers to administer the drive test portion of the DMV's commercial driver license requirement for commercial driver's licenses (CDLs). MTD's program certification is scheduled for renewal within the next month, a process required every 3 years as required under California Code of Regulations (CCR), Title 13, Division 1, Chapter 1, Article 2.1. Manny Castanon, Operation Manager, is MTD's ETP Examiner and to be compliant with the DMV program, must maintain the appropriate class of CDL with the appropriate endorsements and/or restrictions to operate company vehicles, have passed DMV's Departmental Training Branch ETP Examiner training class, and have an approved Employer Testing Program Examiner Certification Application on file with the DMV. In addition to this, all the requirements for the renewal have been met and the packet has been completed and submitted. MTD is on schedule for a successful re-certification.

Facilities maintenance has been very busy with multiple projects. At Terminal 1, a replacement of the main water shut off was completed to address a leak. The 20-year-old roof top HVAC unit for the shop breakroom failed and required a replacement of the entire unit, which has been completed and is up and running. The Carpinteria site formerly used by MTD for the Seaside Shuttle service, maintenance staff de-energized and removed the three old shuttle charges in preparation to turn the area back over to the City of Carpinteria in coordination with their public works department.

The final bus to go through the Fleet Renewal Campaign, 1003, is currently at CCW undergoing new paint and decals as well as receiving new seat inserts. The three micro-transit vans for The Wave pilot program had been undergoing field testing and driver training by the Operations department until recently, in preparation to roll out a soft launch of the service. Unfortunately, all three encountered system errors that required they be removed from service until those errors could be fixed. One van required a display replaced and was just recently put back into service. The other two vans remain out of service. Lightning E Motors was on site to troubleshoot and determined both vans will need their battery packs replaced. New batteries have shipped from the manufacturer and are currently in transit.

Seven of the nine New Flyer battery-electric buses have arrived to Terminal 1. MTD's maintenance team continues to perform post-delivery inspections (PDI) on the vehicles to ensure that all systems and components are functional, fit and finish was completed in a workmanlike

manner, and all of the vehicle equipment meets MTD's specifications. When issues with the buses are discovered, New Flyer technicians that have been onsite during the PDI process have remedied them to MTD's satisfaction. To date, three of the seven New Flyer buses have received full acceptance. The two New Flyer buses that have yet to be delivered are anticipated to arrive to MTD by the end of the year.

Staff has begun the process of closing out the grants associated with the New Flyer bus build. There are three different grants, administered by three separate agencies, and just over \$1.4 million in discretionary grant funding tied to the project. Two of the grants, Clean Air Grants for On-Road Trucks and Buses and Volkswagen Mitigation Trust, require existing diesel buses in MTD's fleet to be destroyed. Staff is working with the agencies that administer those grants, Santa Barbara Air Pollution Control District and San Joaquin Valley Air Pollution Control District, to facilitate that process. The five existing Gillig diesel buses to be destroyed are all well beyond their useful life (2003 and 2004 model years).

MTD's California Energy Commission (CEC) Blueprint Grant Project team is currently working on the last deliverable, the Final Report. The Final Report is a review of the project goals, objectives and outcomes. It also highlights lessons learned from the project and potential topics for further exploration in future studies. The Final Report is due to the CEC by December 29.

MTD's FY 2023 National Transit Database (NTD) Annual Report was reviewed by NTD staff, and MTD staff responded to a few questions. The report is now in final review by NTD staff, and it is possible that there will be another round of questions before the report is accepted and closed. Staff also submitted the October monthly Ridership report and Safety and Security report, and the November weekly Ridership report to NTD.

Staff has been meeting with SBCAG staff and County transit operators to discuss the division of the SB 125 one-time transit funding available to Santa Barbara County agencies. MTD expects to be awarded a total of \$21.4 million in SB 125 funds over the four-year period from FY 2022-23 through FY 2026-27, and is proposing to allocate those funds to various capital projects.

The Digi Modems have been updated on all functioning buses ahead of the December 31, 2023 deadline. Coordinated teamwork by IT and Farebox Management brought this project to an early finish.

The Fuel Bid Contract is in the award status after receiving three (3) bids. The lowest and responsible bidder, Mansfield Oil Company submitted a fixed price below our current budget for the next six (6) months beginning January 1, 2024 after the current contract expires. There will be another solicitation in late Spring. Procurement also completed the Solicitation for the Bus Stop Shelter Repairs with three (3) bidders responding and will be awarding a contract soon for the two (2) Santa Barbara Airport Bus Stops on Moffett Road across from the Terminal and one near 4554 Hollister Avenue to the lowest, most responsive and responsible bidder. The HRIS/Payroll System solicitation process has been completed. Procurement is performing due diligence on the cloud-based solution identified as the lowest, most responsive and responsible



provider. The Construction Solicitation for Bids on the Terminal 2 Recommissioning, Phase I had a successful mandatory job walk on the T2 premises November 8 @ 10AM, with over 25 attendees. Bids are due, Thursday, December 7, 2023 @ 10AM. Three (3) Addendums have been issued. The Transit Priority Signal Software License Agreement with the City of Santa Barbara is scheduled for City Council review at its meeting on December 5. Once the agreement is approved by that body, contracting with Sinwaves Inc. dba LYT will commence.

The Fiscal Year 2023 Financial and Single Audit Reports were filed with the Federal Clearinghouse and other stakeholders. First Quarter FY 2023-2024 Financial Reports are completed. They will be presented to the Board of Directors. Additional claims were made for the Transportation Development Act State Transit Assistance and Local Transportation Fund from the FY 22-23 as actual funding was higher than estimates that the initial claims were based on.

Alexander Turcios, Jr. started in his new position as an HR Analyst on Monday, November 27, 2023. He has extensive knowledge on leave of absences, recruitment, compensation, benefits, amongst other areas. We are very excited to have him on board.

Directors and Officers insurance with Indian Harbor Insurance Company (\$27,443), Employment Practices Liability insurance with Ironshore Specialty Insurance Company (\$72,781 at a \$250k SIR) and Fiduciary insurance with Travelers (\$5,529) are all on track to be affirmed by the end of the year.