



BOARD OF DIRECTORS APPROVED MINUTES

REGULAR MEETING
of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency
Tuesday, November 7, 2023
8:30 AM
John G. Britton Auditorium
550 Olive Street, Santa Barbara, CA 93101

- 1. CALL TO ORDER**
Chair Davis called the meeting to order at 8:31 AM.
- 2. ROLL CALL OF THE BOARD MEMBERS**
Chair Davis reported that all members were present with the exception of Director Perotte and Vice Chair Tabor.
- 3. REPORT REGARDING THE POSTING OF THE AGENDA**
Lilly Gomez, Interim Clerk of the Board reported that the agenda was posted on Friday, November 3, 2023, at MTD's Administrative office, mailed and emailed to those on the agenda list, and posted on MTD's website.

CONSENT CALENDAR

- 4. APPROVAL OF PRIOR MINUTES - (ACTION MAY BE TAKEN)**
The Board of Directors was asked to approve the draft minutes for the meeting of October 17, 2023.
- 5. CASH REPORTS - (ACTION MAY BE TAKEN)**
The Board of Directors was asked to review and approve the Cash Reports from October 7, 2023 through October 27, 2023.

Chair Davis requested minutes remove the language "Chair Davis held a roll call vote" in the action items as they were voice votes. Director Lapuz moved to approve the consent calendar with the recommended edits. Director Solorzano seconded the motion. Chair Davis held a roll call vote and the consent calendar was approved unanimously with two absent and one abstention on the minutes from Secretary Lemberger.

THIS CONCLUDES THE CONSENT CALENDAR

- 6. PUBLIC COMMENT**
No public comments were made.

Vice Chair Tabor entered the meeting at 8:34am.

BOARD OF DIRECTORS APPROVED MINUTES

7. FY22-23 AUDITED FINANCIAL STATEMENTS AND REPORTS – (ACTION MAY BE TAKEN - ATTACHMENTS)

Nancy Tillie, Director of Finance and Administration, Thais Sayat, Finance Manager and Roger Martinez, Audit Practice Leader with Vasquez + Company LLC provided a presentation and recommended the Board accept the draft FY22-23 Audited Financial Statements and Reports.

Director Lapuz moved to approve. Vice Chair Tabor seconded the motion. The motion was approved unanimously with one absent.

Nancy Tillie applauded Thais Sayat, Cherie Alvarez, Assistant Finance Manager, the Accounting Department, and Pablo Zuniga, Information Technology Systems Supervisor for the work quality and attention to detail that was implied in the audit report.

8. FLEET RENEWAL CAMPAIGN PROJECT UPDATE – (INFORMATIONAL)

David Rzepinski, Temporary Project Development Specialist and Nancy Tillie, Director of Finance and Administration provided a presentation to update the Board on the status of the Fleet Renewal Campaign.

David Rzepinski and Nancy Tillie commended the entire staff of MTD for assistance in the project. Additional gratitude and recognition were given to Nolan Robertson, Fleet & Facilities Manager and the Maintenance Department for their profound attention to costs and execution to the project and day to day operations.

Jerry Estrada, General Manager and Chair Davis echoed being proud of Nolan Robertson, the Maintenance Department and the entire Districts staff.

9. TRANSIT SIGNAL PROPERTY VENDOR CONTRACT – (ACTION MAY BE TAKEN- ATTACHMENT)

Nancy Tillie and Valerie White, Senior Purchasing Agent recommended that the Board of Directors provide advance authority to the General Manager to enter into a contract Agreement with Sinwaves, Inc, DBA LYT for the Centralized Transit Signal Priority Solution (Solution), subject to the following condition: The City of Santa Barbara City Council approves the License Agreement for Transit Signal Priority that MTD Board of Directors approved at its October 17, 2023 Meeting.

Vice Chair Tabor motioned to approve advance authority to the General Manager to enter into a contract Agreement with Sinwaves, Inc, DBA LYT for the Centralized Transit Signal Priority Solution (Solution), subject to the following condition: The City of Santa Barbara City Council approves the License Agreement for Transit Signal Priority that MTD Board of Directors approved at its October 17, 2023 Meeting and a 10% contingency on top of the \$250,000 contracted. Director Lapuz seconded the motion. The motion was approved unanimously with one absent.

10. GENERAL MANAGER'S REPORT – (INFORMATIONAL)

General Manager Estrada acknowledged Nancy Tillie's one year anniversary with MTD. Mr. Estrada recognized Mrs. Tillie's positive impact as a new member of the industry.

11. OTHER BUSINESS AND REPORTS – (INFORMATIONAL)

No other business was discussed.

BOARD OF DIRECTORS APPROVED MINUTES

PUBLIC COMMENT RELATED TO CLOSED SESSION ITEM WILL BE ALLOWED BEFORE THE RECESS

12. RECESS TO CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION - (ACTION MAY BE TAKEN)

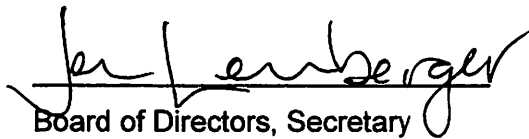
The Board will meet in closed session, pursuant to Government Codes § 54957 and § 54954.5(e), to evaluate the performance of the District's General Manager.

Chair Davis reported no action was taken.

13. ADJOURNMENT

Chair Davis adjourned the meeting at 10:25am.

Approved by the Board of Directors December 5, 2023


Board of Directors, Secretary