



BOARD OF DIRECTORS REPORT

MEETING DATE: JULY 16, 2024 **AGENDA ITEM #:** 11
TYPE: ACTION ITEM
PREPARED BY: SENIOR PURCHASING AGENT VALERIE WHITE
REVIEWED BY: GENERAL MANAGER, JERRY ESTRADA
SUBJECT: MTD FY 2025 - FY 2027 OVERALL GOAL FOR DBE PARTICIPATION

RECOMMENDATION:

Staff requests that the Board review and consider approval of MTD's draft "FY 2025 - FY 2027 Overall Goal for Disadvantaged Business Enterprise Participation in Federal Transit Administration Assisted Programs."

DISCUSSION:

MTD is required to submit an overall goal for Disadvantaged Business Enterprise (DBE) participation to the Federal Transit Administration (FTA) every three years. The FTA defines a DBE as a for-profit small business concern that is at least 51 percent owned by one or more individuals who are members of a group that is historically both socially and economically disadvantaged. For FY 2025 - FY 2027, based on the analysis detailed in the attached report, staff proposes an annual goal for DBE participation of 1.82 percent of the FTA operating assistance that is available for contracting (approximately \$50,700 of nearly \$2.8 million of FTA operating assistance that is expected to be available for contracting in FY 2025). MTD's adopted FY 2025 budget does not include any capital projects with newly-programmed federal money that are relevant to the DBE goal-setting process (FTA-funded revenue vehicle purchases are not relevant to this process).

As recommended by FTA, the annual goal for DBE participation is based on the most recent information available regarding the total number of firms and the number of certified DBE firms that are available as potential contractors for various categories of work. The total number of firms is determined based on US Census County Business Patterns, categorized by North American Industry Classification System codes (NAICS Codes). The number of certified DBE firms is determined using the California Unified Certification Program (CUCP) maintained by Caltrans to find certified DBE firms in the same NAICS categories.

The draft DBE overall goal document was posted on MTD's website on June 28, and on July 11 staff held a Zoom webinar that was open to any interested parties. The announcement of the webinar was sent to more than 65 media sources and other stakeholders. No participants chose to join the webinar and MTD received no comments regarding the proposed goal. The overall goal document must be submitted to FTA by August 1, 2024.

BOARD OF DIRECTORS REPORT

ATTACHMENT:

- MTD's draft "FY 2025 - FY 2027 Overall Goal for Disadvantaged Business Enterprise Participation in Federal Transit Administration Assisted Programs."