

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

Request for Proposals for Bus Stop Blade and Decal Fabrication & Installation

Addendum Number 1 – Issued January 2, 2025

The Santa Barbara Metropolitan Transit District (MTD) issues this Addendum No. 1 to its *Request for Proposals for Bus Stop Blade and Decal Fabrication & Installation* (RFP) issued December 5, 2024.

This addendum includes the attached Amended Bidder's Information form, dated January 2, 2025: The Bidder's Information form originally set forth in the RFP is hereby superseded in its entirety by the Amended Bidder's Information form. The *Amended Bidder's Information* form now allows Offeror's to describe their recommended sign materials (aluminum, steel, etc.) and how it best achieves MTD project goals.

This addendum includes the attached Amended Scope of Services, dated January 2, 2025: The Scope of Services originally set forth in the RFP is hereby superseded in its entirety by the Amended Scope of Services. This Amended Scope of Services shall govern the performance of the awarded Offeror's obligations to the RFP and awarded contract. This *Amended Scope of Services* allows Offeror's to submit their recommended sign material solution(s): aluminum, steel, etc. Note: this addendum does not amend/make changes to SBMTD Exhibit A Bus Stop Inventory, Decal, and Sign Database or SBMTD Exhibit B Decal Quantities.

This addendum does address questions and requests for change (Q) and provides a response (A) which are also now revisions to the RFP documents and shall be taken into full consideration when providing a submittal.

Submittals without *Acknowledgement of Addenda* and use of the most recent version of forms may be considered non-responsive and may be rejected. Except as modified by addenda, all other terms and conditions of the RFP remain in full force and effect.

Questions & Answers

Q1 - I'd like to get clarification on your request for "baked enamel" to make sure we're on the same page, as different processes can sometimes have different names.

A1 - MTD is seeking a "baked enamel sign" typical of street signs, made from metal (most commonly aluminum or steel) that has been coated with a layer of enamel paint, then baked in a high-temperature oven, fusing it to the metal surface.

Q2 - RFP requires enamel coated on 0.080" aluminum. Aluminum is not commonly used in enameled products. Saying that, will you consider alternate bids?

A2 – Yes, the attached *Amended Scope of Services*, expands on the sign materials (allowing for alternates such as aluminum and steel of different thickness, or other materials that achieve the same goal). An Offeror may submit as many fully complete proposals with work sample (a sample sign) that has the salient characteristics of a baked enamel sign meeting the project objectives to be highly resistant to wear and tear, weathering, chemicals and provides excellent color retention.

The *Amended Scope of Services* calls for approximately 0.080” thick aluminum, or 18-gauge steel (.0478”), or alternate material and/or weight evidencing with a sample sign that the material will result in a condition equal to or better than what is stated in the RFP and addenda without a significant increase in project cost or time.

Consider the following revision to the RFP Solicitation Instructions.

RFP Solicitation Instructions, 3.3 Sample Sign

3.3 SAMPLE SIGN

Work Sample – Offerors will be responsible for the cost of producing and shipping a sample MTD Bus Stop Sign Blade.

Offerors must submit one (1) sample baked enamel bus stop blade that demonstrates their ability to meet the *Amended Scope of Services* design and fabrication standards. The ideal sample sign should feature:

- 10”W x 14.5”H
- **Aluminum, steel, or alternate proposed sign material**
- 3/4” radius corners
- Logo on plain white background
- Route decal, ADA/No Smoking info decal

Also to be evaluated:

- MTD-branded colors
- ability to reproduce MTD logo
- style and/or design form of fonts and symbols
- the durability (MTD shall assess if the sign will withstand Santa Barbara’s coastal environment).

Sample sign may be used, mounted and tested in the outdoors for up to 30-days. After evaluation, the used sample sign will only be returned if it is requested and there are instructions with return address provided at that time of submittal.

Q3 - I wanted to check if you’d be open to other options, such as direct-to-substrate printing with liquid lamination. This method is something we regularly use to ensure weather durability and could potentially expedite the printing process and be a more cost-effective solution.

A3 – MTD is unfamiliar with this production method, but shall allow an Offerors to submit a complete proposal with sample sign for consideration. Offerors may submit more than one proposal to reflect their variant solutions.

Q4 - The sign blanks we get from suppliers are Aluminum 0.08 thick baked white color, we will then screen print two color logo and put them through about 250 - 300 degrees to bake. Is that correct?

A4 - MTD is unfamiliar with this production method, but for consideration, Offeror should complete submittal with a sample sign. Offerors may submit more than one proposal to reflect their variant solutions.

Q5 - Did I understand correctly that the decal will go over the anti-graffiti overlay? If so, the decal will not stay long because of the anti-graffiti overlay.

A5 – See attached *Amended Scope of Services*.

Yes. Contractor shall print reflective and anti-graffiti coated decals and apply the decals to the new bus stop signs. Specifications call for Clear Anti-Graffiti Film: 3M Anti-Graffiti Protective Overlay Series 1160 or approved equivalent. The adhesive for the decals shall be strong enough to withstand the elements outdoors. The decals will need to be able to adhere to an anti-graffiti overlay that will be on the bus stop signs.

Q6 - Do you require that we apply the decal on the sign at each bus stop at the time of the installation or can we do it at our location (shop) before the installation (That can save installation time).

A6 –It is MTD’s understanding that all the decaling work will be performed at the shop location and once approved shall be installed. In *Amended Scope of Services*, under “Acceptance,” Each fabricated sign with applied decals must be signed off by MTD before acceptance and installation, and each installed sign must be photographed and signed off by MTD prior to acceptance. Note: the use of subcontractors for any aspect of the work is allowed.

Q7 - Are the new signs that will go on the bus stop the same size as the old ones?

A7 – Not necessarily. Due to permanent service changes signs to show the routes served require signs to be bigger or smaller than what is currently displayed system-wide. Refer to the Amended Scope of Services, Part 1: Manufacture of New Bus Stop Signs, “DIMENSIONS.”

Q8 - For the 10% blank blade, is it 69 or 70?

A8: - Consider this following clarification to RFP:

Amended Scope of Services, Part 1: Manufacture of New Bus Stop Signs

DIMENSIONS:

Size 1: 10”W x 12.25”H (QTY 90)	(9 spares)
Size 2: 10”W x 14.5”H (QTY 300)	(30 spares)
Size 3: 10”W x 16.75”H (QTY 150)	(15 spares)
Size 4: 10”W x 19”H (QTY 101)	(10 spares)
Size 5: 10”W x 21.25”H (QTY 30)	(3 spares)
Size 6: 10”W x <u>23.5”H (QTY 25)</u>	<u>(3 spares)</u>
Total signs 696	70 spares

Q9 - What happens if there are delays caused by external factors (e.g., fires or landslides)?

A9 - Any event or circumstance beyond the reasonable control of either party that prevents or significantly delays the performance of its obligations under this RFP, including, but not limited to: Acts of God, including but not limited to fires, landslides and other natural disasters, shall allow the time of performance to be extended for a negotiated period at least equal to the period of such delay but not in excess of 365 days. This does not invalidate Public Contract Code 7105, where applicable, or MTD’s Master Agreement clause on Termination (paragraph 20).

Q10 - Who handles change orders, and how are they priced?

A10 - Under certain unforeseeable circumstances it may become necessary to redirect the Contractor’s effort to prevent an adverse impact on a project. In such instances, MTD may issue directions to the Contractor by means of a unilateral Change Order. If such direction causes a change in pricing, the Contractor shall provide a price proposal for MTD consideration.

Q11 - Should we include maintenance or support services as part of our proposal?

A11 - No, there is no on-going or recurring services necessary outside the scope of services. MTD has staff to provide sign maintenance and account for service changes. This does not relieve the Contractor from the 5-Year Warranty requirements.

End of Addendum Number 1 text
See Attachments

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AMENDED BIDDER INFORMATION (continued)

Company Introduction and Experience:

Include any experience with public transit agencies and/or projects subject to Public Works.

Proposed Sign Material and Information:

Pertinent information evidencing that the proposed sign will result in a condition equal to or better than materials and project goals referenced in the *Amended Scope of Services*.

Work Plan for the Project as described in the Amended Scope of Services:

Include a proposed schedule to complete the Project over a four-month period.

Describe any subcontractor use and the relationships:

Certification

- I have read, understand, and agree to the terms and conditions of this solicitation and any ensuing contract that is awarded as a result of this solicitation. *Such documents include Addenda, Solicitation Instructions, Amended Scope of Services, MTD Master Agreement, and any other documents, terms, or conditions cited within them. MTD will not negotiate or modify contractual terms and conditions unless it is in its best interest to do so.*
- The company has the ability and willingness to obtain insurance meeting the requirements indicated in paragraph 18 of the Master Agreement and that a Certificate of Liability Insurance and endorsements meeting such requirements must be provided to MTD prior to contract implementation.

Authorized Official Signature

Date of Signature

Authorized Official Name

Authorized Official Title

Business Name of Bidder