



BOARD OF DIRECTORS AGENDA

REGULAR MEETING
of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency
Tuesday, March 18, 2025
8:30 AM
John G. Britton Auditorium
550 Olive Street, Santa Barbara, CA 93101

- 1. CALL TO ORDER**
- 2. ROLL CALL OF THE BOARD MEMBERS**
Dave Davis (Chair), David Tabor (Vice Chair), Jen Lemberger (Secretary), Paula Perotte (Director), Arjun Sarkar (Director), Alberto Lapuz (Director), Monica Solórzano (Director).
- 3. REPORT REGARDING THE POSTING OF THE AGENDA**

CONSENT CALENDAR

- 4. APPROVAL OF PRIOR MINUTES - (ACTION MAY BE TAKEN)**
The Board of Directors will be asked to review and approve the draft minutes for the regular meeting of March 4, 2025.
- 5. CASH REPORTS - (ACTION MAY BE TAKEN)**
The Board of Directors will be asked to review and approve the Cash Reports from February 22, 2025 through March 7, 2025.

THIS CONCLUDES THE CONSENT CALENDAR

- 6. PUBLIC COMMENT**
Members of the public may address the Board of Directors on items within the jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, please complete and deliver to the MTD Board Clerk a "Request to Speak" form that includes both a description of the subject you wish to address and, if applicable, the agenda item number for which you would like to comment. Additional public comment will be allowed during each agenda item, including closed session items. Forms are available at www.sbmttd.gov and at MTD Administrative offices.
- 7. 50-YEAR WORK ANNIVERSARY - CARL FLORES, JACK GRAHAM, AND FRANK REYNOSO (ACTION MAY BE TAKEN - ATTACHMENTS)**
Staff recommends that the Board of Directors adopt the attached Resolutions, formally recognizing Carl Flores, Jack Graham, and Frank Reynoso on their 50th work anniversary in March, 2025.

BOARD OF DIRECTORS AGENDA

8. **RECESS TO CLOSED SESSION: REAL PROPERTY NEGOTIATIONS (GOVERNMENT CODE §54956.8) - (ACTION MAY BE TAKEN)**
Property: 4678 Calle Real / 149 North San Antonio Road.
Agency Negotiators: General Manager Jerry Estrada; District Outside Counsel, Graham Lyons.
Negotiating Parties: Con/Am Group.
Under Negotiation: Price and terms of payment.

PUBLIC COMMENT RELATED TO THE CLOSED SESSION ITEM WILL BE ALLOWED BEFORE THE RECESS

9. **FISCAL YEAR 2025-26 TRANSPORTATION DEVELOPMENT ACT CLAIM (ACTION MAY BE TAKEN - ATTACHMENT)**
Staff recommends that the Board adopt the attached Resolution #2025-05 authorizing the General Manager to claim the Transportation Development Act (TDA) funds apportioned to the Santa Barbara Metropolitan Transit District for FY 2025-26.
10. **MTD-SBCC TRANSIT PASS PROGRAM AGREEMENT AMENDMENT 2 (ACTION MAY BE TAKEN - ATTACHMENT)**
Staff recommends that the Board authorize General Manager Estrada to sign the attached Amendment 2 to the MTD-SBCC Transit Pass Program Agreement to continue the student transit pass program for an additional year.
11. **FREE FARE DAYS FOR SANTA BARBARA EARTH DAY FESTIVAL 2025 (ACTION MAY BE TAKEN)**
Staff recommends that the Board authorize MTD to allow passengers to ride for free on April 26 and 27 during the Santa Barbara Earth Day Festival 2025. The Santa Barbara County Association of Governments will reimburse MTD for the fares.

9:15 A.M. TIME CERTAIN – FFY 2023 & 2024 SECTION 5339(a) PROGRAM OF PROJECTS

12. **FFY 2023 & 2024 SECTION 5339(a) PROGRAM OF PROJECTS (INFORMATIONAL)**
That the Board of Directors receive a presentation and provide feedback regarding the proposed Program of Projects (POP) for MTD's FFY 2023 & FFY 2024 Section 5339(a) capital funding.

9:25 A.M. TIME CERTAIN – FFY 2026 49 USC §5307 PROGRAM OF PROJECTS AND DRAFT SERVICE PLAN FOR FY 2025-26

13. **DRAFT SERVICE PLAN FOR FY 2025-26 (INFORMATIONAL)**
That the Board of Directors receive a presentation and provide feedback regarding the proposed service changes for August 2025, which serve as the Program of Projects (POP) for the estimated MTD FFY 2026 Section 5307 funding.
14. **GENERAL MANAGER'S REPORT – (INFORMATIONAL)**
The General Manager will report on any updates to District activities.
15. **OTHER BUSINESS AND REPORTS – (INFORMATIONAL)**
The Board will report on other related public transit issues and committee meetings.
16. **ADJOURNMENT**

AMERICANS WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 805.963.3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



BOARD OF DIRECTORS DRAFT MINUTES

REGULAR MEETING
of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency
Tuesday, March 4, 2025
8:30 AM
John G. Britton Auditorium
550 Olive Street, Santa Barbara, CA 93101

- 1. CALL TO ORDER**
Vice Chair Tabor called the meeting to order at 8:30 A.M.
- 2. ROLL CALL OF THE BOARD MEMBERS**
Vice Chair Tabor reported that all members were present with the exception of Chair Davis.
- 3. REPORT REGARDING THE POSTING OF THE AGENDA**
Steve Maas, Interim Clerk of the Board/Executive Assistant reported that the agenda was posted on Thursday, February 27, 2025, at MTD's Administrative office, mailed and emailed to those on the agenda list, and posted on MTD's website.

CONSENT CALENDAR

- 4. APPROVAL OF PRIOR MINUTES - (ACTION MAY BE TAKEN)**
The Board of Directors was asked to review and approve the draft minutes for the regular meeting of February 18, 2025.
- 5. CASH REPORTS - (ACTION MAY BE TAKEN)**
The Board of Directors was asked to review and approve the Cash Reports from February 8, 2025 through February 21, 2025.

Director Sarkar moved to approve the consent calendar. Director Solórzano seconded the motion. Director Perotte abstained from the prior minutes. The consent calendar was approved unanimously with one absent.

THIS CONCLUDES THE CONSENT CALENDAR

- 6. PUBLIC COMMENT**
No public comments were made.

BOARD OF DIRECTORS DRAFT MINUTES

7. RECESS TO CLOSED SESSION: REAL PROPERTY NEGOTIATIONS (GOVERNMENT CODE §54956.8) - (ACTION MAY BE TAKEN)

Property: 4678 Calle Real / 149 North San Antonio Road.

Agency Negotiators: General Manager Jerry Estrada; District Outside Counsel, Graham Lyons.

Negotiating Parties: Con/Am Group.

Under Negotiation: Price and terms of payment.

No public comments were made related to the Closed Session.

Vice Chair Tabor recessed the Board to Closed Session at 8:32 A.M.

The Board reconvened from Closed Session at 8:53 A.M.

Vice Chair Tabor reported no action was taken.

8. DRAFT BUDGET FOR FY 2025-26 (INFORMATIONAL)

Staff presented the draft fiscal year (FY) 2025-26 budget to the Board of Directors, seeking input on preparing the final draft to be considered for adoption in June.

9. ADOPTION OF FISCAL YEAR 2025-26 MEASURE A PROGRAM OF PROJECTS SUBMITTAL (ACTION MAY BE TAKEN)

Staff recommended that the Board approve the submittal of the Santa Barbara Metropolitan Transit District (MTD) Measure A Program of Projects for Fiscal Year (FY) 2025-26. Director Perotte moved to approve the staff recommendation. Director Solórzano seconded the motion. The motion was approved unanimously with one absent.

10. LOW CARBON TRANSIT OPERATIONS PROGRAM RESOLUTION (ACTION MAY BE TAKEN)

Staff recommended that the Board adopt Resolution No. 2025-01 authorizing General Manager Jerry Estrada to execute all required documents for an application to the California Department of Transportation (Caltrans) for FY 2024/25 California cap-and-trade funds from the Low Carbon Transit Operations Program (LCTOP). Director Solórzano moved to approve the staff recommendation. Director Lapuz seconded the motion. Resolution No. 2025-01 was approved unanimously with one absent by a rollcall vote.

ITEM 12 WAS TAKEN PRIOR TO ITEM 11

12. COMMERCIAL AUTO AND GENERAL LIABILITY INSURANCE RENEWAL (ACTION MAY BE TAKEN)

Staff recommended renewal of Commercial Automobile and General Liability Insurance coverage and two Excess liability policies with combined limits of \$14.75 million excess of the self-insured retention of \$250,000, with Interstate Insurance Company (NIIC) effective April 1, 2025 - April 1, 2026, with an estimated annual cost of \$1,025,164 for renewal premiums. Director Perotte moved to approve the staff recommendation. Director Lapuz seconded the motion. The motion was approved unanimously with one absent.

AMERICANS WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 805.963.3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.

BOARD OF DIRECTORS DRAFT MINUTES

9:30 A.M. TIME CERTAIN - 2025 FARE STRUCTURE ADJUSTMENT AND EQUITY ANALYSIS

- 11. 2025 FARE STRUCTURE ADJUSTMENT AND EQUITY ANALYSIS (ACTION MAY BE TAKEN)**
Staff recommended that the Board receive a report on the fare structure adjustment outreach process and survey results, and adopt fare structure Alternative 2. Additionally, staff recommends raising the age of eligibility for the senior fare to 65 from 62, in order to bring the cash and pass fare in line with Tap2Ride senior eligibility. Director Lapuz moved to approve the staff recommendation. Secretary Lemberger seconded the motion. The motion was approved unanimously with one absent.
- 13. GENERAL MANAGER'S REPORT – (INFORMATIONAL)**
General Manager Estrada reported on District activities.
- 14. OTHER BUSINESS AND REPORTS – (INFORMATIONAL)**
General Estrada discussed MTD's student pass programs with UCSB and SBCC.
- 15. ADJOURNMENT**
Vice Chair Tabor adjourned the meeting at 10:35 A.M.

AMERICANS WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 805.963.3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.

Santa Barbara Metropolitan Transit District
Cash Report
Board Meeting of March 18, 2025
For the Period February 22, 2025 through March 7, 2025

MONEY MARKET

Beginning Balance February 22, 2025 **\$680,877.47**

Accounts Receivable	1,182,908.32
Measure A Transfer	340,817.88
Passenger Fares	120,222.86
Miscellaneous Income	4,717.45
Interest Income	1,702.90
Prepays & Advertising	<u>(75,873.75)</u>
Total Deposits	1,574,495.66

Miscellaneous Transfers	(3,254.89)
Bank & Credit Card Fees	(4,390.34)
Workers' Compensation	(39,960.56)
401(k)/Pension Transfer	(41,522.82)
Payroll Taxes	(184,991.88)
Payroll	(420,126.43)
Accounts Payable	<u>(528,459.79)</u>
Total Disbursements	(1,222,706.71)

Ending Balance **\$1,032,666.42**

CASH INVESTMENTS

LAIF Account	\$6,412,443.86
Money Market Account	<u>1,032,666.42</u>

Total Cash Balance **\$7,445,110.28**

SELF INSURED LIABILITY ACCOUNTS

WC / Liability Reserves	(\$3,665,867.67)
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Working Capital **\$3,779,242.61**

**Santa Barbara Metropolitan Transit District
Accounts Payable**

Check #	Date	Company	Description	Amount	Voids
136983	2/27/2025	ABC BUS COMPANIES INC	BUS PARTS	357.48	
136984	2/27/2025	ASBURY ENVIRONMENTAL SERVI	WASTE OIL RECYCLER	274.00	
136985	2/27/2025	CLEVER DEVICES LTD	4G MODEM SPARES/WARRANTY	81,520.00	
136986	2/27/2025	CUMMINS SALES & SERVICE DBA	BUS PARTS & REPAIRS	37.56	
136987	2/27/2025	CROSSLINE SUPPLY LLC	BUS PARTS	1,878.11	
136988	2/27/2025	DAVID DAVIS JR.	DIRECTOR FEES	180.00	
136989	2/27/2025	DENMUN OFFICE SOLUTIONS DBA	IT CONTRACT SERVICES	7,695.00	
136990	2/27/2025	ALLIANT POWER DBA	BUS PARTS	4,885.53	
136991	2/27/2025	DOCUPRODUCTS CORPORATION	COPIER MAINTENANCE/SUPPLIES	401.31	
136992	2/27/2025	EKOS DBA	FUELING SYSTEM SOFTWARE	480.00	
136993	2/27/2025	EMERGENCY DRAIN SERVICES DB	B&G REPAIRS & SUPPLIES	408.00	
136994	2/27/2025	GILLIG LLC	BUS PARTS	860.86	
136995	2/27/2025	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	219.02	
136996	2/27/2025	LANSPEED DBA	IT SERVICES	48.30	
136997	2/27/2025	ALBERTO LAPUZ	DIRECTOR FEES	180.00	
136998	2/27/2025	JENNIFER LEMBERGER	DIRECTOR FEES	180.00	
136999	2/27/2025	LIFT-U DIV	BUS PARTS	560.40	
137000	2/27/2025	MC CORMIX CORP. (GAS)	FUEL-SERVICE VEHICLES	731.39	
137001	2/27/2025	MISSION LINEN SUPPLY INC	UNIFORM & LINEN SERVICE	371.47	
137002	2/27/2025	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	133.99	
137003	2/27/2025	NEWEGG BUSINESS INC	IT EQUIPMENT & SUPPLIES	848.63	
137004	2/27/2025	O'REILLY AUTO PARTS DBA	BUS/SERVICE VEHICLE PARTS	78.27	
137005	2/27/2025	PAULA A. PEROTTE	DIRECTOR FEES	180.00	
137006	2/27/2025	RADIO ACTIVITY DBA	RADIOS SUPPLIES/REPAIRS	5,570.00	
137007	2/27/2025	RS DBA	BUS PARTS	163.63	
137008	2/27/2025	SANSUM CLINIC	MEDICAL EXAMS	658.00	
137009	2/27/2025	ARJUN SARKAR	DIRECTOR FEES	180.00	
137010	2/27/2025	SANTA BARBARA FASTENERS INC	BUS PARTS	13.90	
137011	2/27/2025	SB LOCKSMITHS INC	B&G REPAIR & SUPPLIES	3,467.72	
137012	2/27/2025	SILVAS OIL CO. INC.	LUBRICANTS	475.11	
137013	2/27/2025	SMITTY'S TOWING SERVICE DBA	TOWING SERVICES	481.25	
137014	2/27/2025	CITY OF SANTA BARBARA	ALARM REGISTRATION FEE	50.00	
137015	2/27/2025	SMARDAN-HATCHER CO. INC	B&G REPAIRS & SUPPLIES	883.41	
137016	2/27/2025	SOUTHERN CALIFORNIA EDISON	ELECTRIC VEHICLES "FUEL"	1,771.89	
137017	2/27/2025	SOCALGAS	UTILITIES	99.71	
137018	2/27/2025	STANTEC ARCHITECTURE INC.	FACILITIES A&E SERVICES	1,897.49	
137019	2/27/2025	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	114.99	
137020	2/27/2025	TDS SERVICE CORP. DBA TRANSIT	BUS PARTS REPAIRS	2,475.00	

Check #	Date	Company	Description	Amount	Voids
137021	2/27/2025	DAVID T. TABOR	DIRECTOR FEES	180.00	
137022	2/27/2025	TRAPEZE SOFTWARE GROUP INC	ANNUAL SOFTWARE LICENSE FEES	41,775.00	
137023	2/27/2025	TAC ENERGY LLC	RENEWABLE DIESEL	24,892.85	
137024	2/27/2025	J.C.M. AND ASSOCIATES INC.	UNIFORMS	1,191.84	
137025	2/27/2025	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	488.20	
137026	3/7/2025	AMERICAN MOVING PARTS LLC	BUS PARTS	1,514.23	
137027	3/7/2025	CELTIS VENTURES INC.	MARKETING SERVICES	663.00	
137028	3/7/2025	COMMUNITY RADIO INC.	GIBRALTAR SITE RENTAL	320.55	
137029	3/7/2025	CINTAS CORPORATION	SAFETY SUPPLIES	643.23	
137030	3/7/2025	COX COMMUNICATIONS CORP.	INTERNET & CABLE TV	185.95	
137031	3/7/2025	CROCKER REFRIGERATION & AIR	HVAC MAINTENANCE	1,500.00	
137032	3/7/2025	CUMMINS SALES & SERVICE DBA	BUS PARTS & REPAIRS	10,536.75	
137033	3/7/2025	CURVATURE DBA	IT EQUIPMENT	1,472.26	
137034	3/7/2025	ALLIANT POWER DBA	BUS PARTS	745.96	
137035	3/7/2025	EMERGENCY DRAIN SERVICES DB	B&G REPAIRS & SUPPLIES	489.86	
137036	3/7/2025	FIDELITY SECURITY LIFE INS. CO	VISION INSURANCE	555.10	
137037	3/7/2025	FRONTIER CALIFORNIA INC.	TELEPHONE/RADIO SERVICE	834.08	
137038	3/7/2025	GIBBS INTERNATIONAL INC	BUS PARTS	782.78	
137039	3/7/2025	GILLIG LLC	BUS PARTS	842.58	
137040	3/7/2025	GOLETA WATER DISTRICT	UTILITIES	400.55	
137041	3/7/2025	GUARDIAN-APPLETON (DENTAL I	DENTAL INSURANCE	5,742.26	
137042	3/7/2025	GUARDIAN-APPLETON (LIFE INS)	LIFE INSURANCE	1,326.94	
137043	3/7/2025	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	105.68	
137044	3/7/2025	IMPULSE ADVANCED COMMUNIC	INTERNET	500.00	
137045	3/7/2025	KIMBALL MIDWEST	SHOP SUPPLIES	798.33	
137046	3/7/2025	KIRKS AUTOMOTIVE INC	BUS/AUTO PARTS	424.13	
137047	3/7/2025	MAYAN GENERAL CONSTRUCTIO	LANDSCAPE MAINTENANCE SERVIC	2,880.00	
137048	3/7/2025	MISSION LINEN SUPPLY INC	UNIFORM & LINEN SERVICE	346.73	
137049	3/7/2025	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	180.74	
137050	3/7/2025	MOTION INDUSTRIES INC	BUS PARTS	40.74	
137051	3/7/2025	MUNOZ JANITORIAL	JANITORIAL SERVICES	8,100.00	
137052	3/7/2025	NATIONAL DRIVE	PAYROLL DEDUCTION	14.00	
137053	3/7/2025	NEWEGG BUSINESS INC	IT EQUIPMENT & SUPPLIES	173.89	
137054	3/7/2025	NFI PARTS DBA	BUS PARTS	1,195.80	
137055	3/7/2025	O'REILLY AUTO PARTS DBA	BUS/SERVICE VEHICLE PARTS	8.27	
137056	3/7/2025	ORTIZ SCHNEIDER INTERPRETING	TRANSLATION SERVICES	500.00	
137057	3/7/2025	POWERSTRIDE BATTERY CO.	BATTERIES	253.57	
137058	3/7/2025	ROBERT HALF	TEMPORARY LABOR	5,440.53	
137059	3/7/2025	SAFETY-KLEEN CORPORATION	SHOP EQUIPMENT MAINTENANCE	604.42	
137060	3/7/2025	SANSUM CLINIC	MEDICAL EXAMS	540.00	
137061	3/7/2025	SILVAS OIL CO. INC.	LUBRICANTS	8,305.45	

Check #	Date	Company	Description	Amount	Voids
137062	3/7/2025	SPECIAL DISTRICT RISK MGMT	HEALTH INSURANCE	84,296.23	
137063	3/7/2025	SO. CAL. EDISON CO.	UTILITIES	8,126.93	
137064	3/7/2025	SOCALGAS	UTILITIES	48.07	
137065	3/7/2025	SPECIALTY TOOL & BOLT LTD	SHOP SUPPLIES	59.38	
137066	3/7/2025	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	733.46	
137067	3/7/2025	SB CITY OF-REFUSE & WATER	UTILITIES	2,166.62	
137068	3/7/2025	TEAMSTERS PENSION TRUST	UNION PENSION	88,578.16	
137069	3/7/2025	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	12,461.43	
137070	3/7/2025	TAC ENERGY LLC	RENEWABLE DIESEL	65,858.17	
137071	3/7/2025	UNITED WAY OF SB	PAYROLL DEDUCTION	30.00	
137072	3/7/2025	U.S. BANK CORP. PAYMENT SYST	CREDIT CARD PURCHASES	13,217.37	
137073	3/7/2025	VENTURA COUNTY OVERHEAD D	B&G REPAIRS & SUPPLIES	1,440.00	
137074	3/7/2025	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	2,086.36	
137075	3/7/2025	WURTH USA WEST INC.	SHOP SUPPLIES	861.45	
137076	3/7/2025	YACO SCHOLARSHIP FUND	PAYROLL DEDUCTION	35.00	
137077	3/7/2025	FRONTIER CALIFORNIA INC.	TELEPHONE/RADIO SERVICE	153.49	
				528,459.79	
Current Cash Report Voided Checks:				0.00	
Prior Cash Report Voided Checks:				0.00	
Grand Total:				\$528,459.79	

**Santa Barbara Metropolitan Transit District
Cash Receipts of Accounts Receivable**

Date	Company	Description	Amount
2/24/2025	SB School District	Passes/Token Sales	41,250.00
2/24/2025	SB School District	Passes/Token Sales	2,300.00
2/24/2025	Wells Marketing, LLC	Advertising on Buses	3,503.25
2/27/2025	City of SB - Downtown Parking	City of SB My Ride - 3Q 2024	3,565.25
2/28/2025	Taqueria El Bajio	Advertising on Buses	2,010.00
3/4/2025	Department of Rehabilitation	Passes/Passports Sales	624.00
3/5/2025	Cottage Hospital	Passes/Token Sales	945.00
3/5/2025	Local Transportation Fund	SB 325 - Feb 2025	1,128,710.82
Total Accounts Receivable Paid During Period			\$1,182,908.32



BOARD OF DIRECTORS REPORT

MEETING DATE: MARCH 18, 2025 **AGENDA ITEM #: 7**

TYPE: ACTION ITEM

PREPARED BY: HUMAN RESOURCES AND RISK MANAGER DAVID SERRANO
HUMAN RESOURCES GENERALIST ZINNIA GONZALEZ

REVIEWED BY: GENERAL MANAGER, JERRY ESTRADA

SUBJECT: 50-YEAR WORK ANNIVERSARY –
CARL FLORES, JACK GRAHAM, AND FRANK REYNOSO

RECOMMENDATION:

Staff recommends that the Board of Directors adopt the attached Resolutions, formally recognizing Carl Flores, Jack Graham, and Frank Reynoso on their 50th work anniversary in March, 2025.

DISCUSSION:

Transit drivers play a vital role in the success of Santa Barbara Metropolitan Transit District (MTD). Every day, they safely transport passengers to their destinations, assist riders with professionalism and care, and contribute to the efficiency of the public transit system. They play an integral role in our community and impact the lives of those who rely on public transit. Their work is crucial in connecting communities, reducing traffic congestion, and promoting affordable and reliable transportation.

Carl Flores, Operations Supervisor, celebrated his 50th year with the District on March 13, 2025. Carl joined the agency as a bus operator, and spent 11 years providing exceptional customer service to our South Coast riders. In 1986, Carl received a promotion to Operations Supervisor, where he has become an integral part of our operations team. Carl can be found in the early mornings at our dispatch office inside of Terminal 1 ensuring that our fleet and bus operators are set-up for success.

Jack Graham, Customer Service Representative, celebrated his 50th year with the District on March 17, 2025. Jack joined the agency as a bus operator, where he consistently demonstrated commitment to excellence and service. Jack served as a bus operator for 34 years, until he transitioned to a Customer Services Representative in 2009. Jack can be found on a daily basis serving MTD customers at the Transit Center.

Frank Reynoso, a bus operator celebrated his 50th year with the District on March 17, 2025. Frank has driven an impressive 1.2 million revenue service miles. He is conscientious, and diligent about transporting his daily passengers in a safe and efficient manner. Frank is often recognized for his efforts and receives many compliments from his passengers. Over the course of his career,

BOARD OF DIRECTORS REPORT

Frank has adapted to the evolving transportation landscape, driving a diverse range of buses, including diesel, bio-diesel, hybrid, and fully electric models.

Today, the Board congratulates and celebrates Carl Flores, Jack Graham, and Frank Reynoso for each of their 50-years of service to the Santa Barbara Metropolitan Transit District.

ATTACHMENTS:

- Resolution #2025-02: Carl Flores – 50-year anniversary with SBMTD.
- Resolution #2025-03: Jack Graham – 50-year anniversary with SBMTD.
- Resolution #2025-04: Frank Reynoso – 50-year anniversary with SBMTD.



CARL FLORES 50 YEARS OF SERVICE

WHEREAS, Carl Flores began his career with Santa Barbara Metropolitan Transit District in March of 1975 as a Bus Operator; and

WHEREAS, Carl Flores operated a bus for 11 years, providing exceptional customer service; and

WHEREAS, Carl Flores was promoted to Operations Supervisor in 1986; and

WHEREAS, Carl Flores can be found early in the morning at our Dispatch office inside Terminal 1 ensuring that our fleet and bus operators are setup for success; and

WHEREAS, Carl Flores' deep knowledge, leadership, and tireless dedication to SBMTD have played a key role in the continued success of our operations.

THEREFORE BE IT RESOLVED that the Board of Directors of Santa Barbara Metropolitan Transit District recognizes and congratulates Carl Flores for his outstanding service to MTD; and

THE BOARD OF DIRECTORS OF the Santa Barbara Metropolitan Transit District PASSED AND ADOPTED RESOLUTION #2025-02 this 18th day of March 2025.

Dave Davis
Chair

Jen Lemberger
Secretary



**JACK GRAHAM
50 YEARS OF SERVICE**

WHEREAS, Jack Graham began his career with Santa Barbara Metropolitan Transit District in March of 1975 as a Bus Operator; and

WHEREAS, Jack Graham operated a bus for 34 years, providing exceptional customer services; and

WHEREAS, Jack Graham transitioned to Customer Service Representative (CSR) in 2009; and

WHEREAS, Jack Graham currently serves our community from our Transit Center; and

WHEREAS, Jack Graham continues to serve our community with the same passion and commitment at our Transit Center, as he did operating a bus, always going above and beyond for our customers.

THEREFORE BE IT RESOLVED that the Board of Directors of Santa Barbara Metropolitan Transit District recognizes and congratulates Jack Graham for his outstanding service to MTD; and

THE BOARD OF DIRECTORS OF the Santa Barbara Metropolitan Transit District PASSED AND ADOPTED RESOLUTION #2025-03 this 18th day of March 2025.

Dave Davis
Chair

Jen Lemberger
Secretary



FRANK REYNOSO
50 YEARS OF SERVICE

WHEREAS, Frank Reynoso began his career with Santa Barbara Metropolitan Transit District on March 17, 1975 as a Bus Operator; and

WHEREAS, Frank Reynoso has driven an impressive 1.2 million revenue miles; and

WHEREAS, Frank has diligently ensured his passengers reach their destination safely and efficiently; and

WHEREAS, passengers have frequently complimented Frank for his customer service, and his friendly demeanor; and

WHEREAS, Frank has adapted to the evolving transportation landscape, driving a diverse range of buses, including diesel, bio-diesel, hybrid, and fully electric models.

THEREFORE BE IT RESOLVED that the Board of Directors of Santa Barbara Metropolitan Transit District recognizes and congratulates Frank Reynoso for his outstanding service to MTD; and

THE BOARD OF DIRECTORS OF the Santa Barbara Metropolitan Transit District PASSED AND ADOPTED RESOLUTION #2025-04 this 18th day of March 2025.

Dave Davis
Chair

Jen Lemberger
Secretary



BOARD OF DIRECTORS REPORT

MEETING DATE: MARCH 18, 2025 **AGENDA ITEM #: 9**

TYPE: ACTION ITEM

PREPARED BY: DIRECTOR OF FINANCE AND ADMINISTRATION NANCY TILLIE

REVIEWED BY: GENERAL MANAGER JERRY ESTRADA

SUBJECT: FISCAL YEAR 2025-26 TRANSPORTATION DEVELOPMENT ACT CLAIM

RECOMMENDATION:

Staff recommends that the Board adopt attached Resolution #2025-05 authorizing the General Manager to claim the Transportation Development Act (TDA) funds apportioned to the Santa Barbara Metropolitan Transit District for FY 2025-26.

DISCUSSION:

Staff is preparing the Santa Barbara Metropolitan Transit District's FY 2025-26 TDA claim forms. All claims must be submitted to the Santa Barbara County Association of Governments by April 4, 2025.

ATTACHMENT:

- Resolution #2025-05 for the FY 2025-26 Transportation Development Act Claim

RESOLUTION
of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

IN THE MATTER OF AUTHORIZING THE FILING OF A CLAIM WITH THE SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS FOR ALLOCATION OF TRANSPORTATION DEVELOPMENT ACT FUNDS FOR FISCAL YEAR 2025-26

RESOLUTION NO. 2025-05

WHEREAS, the Transportation Development Act (TDA), as amended (Public Utilities Code Section 99200 et seq.), provides for the allocation of funds from the Local Transportation Fund and the State Transit Assistance Fund, for use by eligible claimants for various transportation purposes; and

WHEREAS, pursuant to the provisions of the TDA, as amended, and pursuant to the applicable rules and regulations hereunder (21 Cal. Admin. Code Sections 6600 et seq.) a prospective claimant wishing to receive an allocation from the Local Transportation Fund or the State Transit Assistance Fund shall file its claim with the Santa Barbara County Association of Governments.

NOW, THEREFORE, BE IT RESOLVED that the General Manager, Jerry Estrada, is authorized to execute and file an appropriate claim pursuant to the terms of the Transportation Development Act, as amended, and pursuant to applicable rules and regulations promulgated there under, together with all necessary supporting documents, with the Santa Barbara County Association of Governments for an allocation of TDA funds in Fiscal Year 2025-26.

BE IT FURTHER RESOLVED that the authorized claim includes \$336,224 for regional and transportation planning and \$10,327,636 for transit purposes, plus STA funds to be allocated for mass transportation or local transportation planning.

BE IT FURTHER RESOLVED that a copy of this resolution be transmitted to the Santa Barbara Association of Governments in conjunction with the filing of the claim.

PASSED AND ADOPTED by the Board of Directors of the Santa Barbara Metropolitan Transit District this 18th day of March 2025 by the following vote:

AYES: _____
NAYS: _____
ABSENT: _____

Chair, Board of Directors

ATTEST:

Secretary, Board of Directors



BOARD OF DIRECTORS REPORT

MEETING DATE: MARCH 18, 2025 **AGENDA ITEM #:** 10

TYPE: ACTION ITEM

PREPARED BY: GENERAL MANAGER JERRY ESTRADA

REVIEWED BY: GENERAL MANAGER JERRY ESTRADA

SUBJECT: MTD-SBCC TRANSIT PASS PROGRAM AGREEMENT AMENDMENT 2

RECOMMENDATION:

Staff recommends that the Board authorize General Manager Estrada to sign the attached Amendment 2 to the MTD-SBCC Transit Pass Program Agreement to continue the student transit pass program for an additional year.

DISCUSSION:

The Agreement will continue the long-standing bulk pass program whereby each Santa Barbara City College (SBCC) student (with certain exceptions) pays MTD a fee each term, and in return is allowed to ride MTD buses without paying an additional fare.

Under the terms of Amendment 2, the per-student fee will remain \$32 for each fall and spring term in the 2025-26 academic year. The per-student fee will remain \$23 for each summer term during calendar year 2026. The Agreement will continue through the end of the last summer term of calendar year 2026.

ATTACHMENTS:

- MTD-SBCC Transit Pass Program Agreement Amendment 2

AMENDMENT 2
TRANSIT PASS PROGRAM AGREEMENT
Santa Barbara Metropolitan Transit District and
Santa Barbara City College

This second amendment to the TRANSIT PASS PROGRAM AGREEMENT is entered into by and between the SANTA BARBARA METROPOLITAN TRANSIT DISTRICT (hereinafter "DISTRICT") and the SANTA BARBARA COMMUNITY COLLEGE DISTRICT (hereinafter "SBCC") at Santa Barbara, California, as of the latest execution date set forth below.

WHEREAS:

- A. SBCC is located in the South Coast of Santa Barbara County; and
- B. DISTRICT provides public mass transportation in the South Coast; and
- C. It is in the mutual interest of DISTRICT and SBCC and to the benefit of the South Coast of Santa Barbara County that the Parties hereto mutually and cooperatively promote and encourage students attending SBCC to use public transportation; and
- D. DISTRICT and SBCC desire to implement a program whereby all registered SBCC students shall be eligible to utilize DISTRICT mass transit services; and
- E. The SBCC associated student body must approve by a majority vote any transportation fee that may be imposed to support SBCC's public transit expenditures; and

NOW, THEREFORE, for valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties do hereby agree as follows:

1. SBCC shall pay to DISTRICT \$32.00 per SBCC student for each fall and spring term in the 2025-26 academic years, The SBCC enrollment figure used to calculate the fee due DISTRICT each term shall be the enrollment figure determined on the official census day of the term.
2. SBCC shall pay DISTRICT \$23.00 per SBCC student for each summer term during the calendar year 2026. The SBCC enrollment figure used to calculate the fee due DISTRICT each term shall be the enrollment figure determined on the official census day of the term. Each current summer term is ten weeks in length. If the length of a summer term changes, the summer bus pass fee will be adjusted proportionally.
3. The Agreement shall continue through the end of the last summer term of calendar year 2026.
4. In all other respects, the Agreement shall remain unchanged and in full effect.

IN WITNESS WHEREOF, the undersigned consent to these terms and conditions and have caused this first amendment to the Agreement to be executed.

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT:

Jerry Estrada, General Manager

Date

SANTA BARBARA COMMUNITY COLLEGE DISTRICT:

Christopher D. Renbarger, Vice President of Business Services

Date

SBCCD BoT approved proposal Feb 20, 2025 item 17.1



BOARD OF DIRECTORS REPORT

MEETING DATE: MARCH 18, 2025 **AGENDA ITEM #:** 11

TYPE: ACTION ITEM

PREPARED BY: GENERAL MANAGER JERRY ESTRADA

REVIEWED BY: GENERAL MANAGER JERRY ESTRADA

SUBJECT: FREE FARE DAYS FOR SANTA BARBARA EARTH DAY FESTIVAL 2025

RECOMMENDATION:

Staff recommends that the Board authorize MTD to allow passengers to ride for free on April 26 and 27 during the Santa Barbara Earth Day Festival 2025. The Santa Barbara County Association of Governments will reimburse MTD for the fares.

DISCUSSION:

The Santa Barbara County Association of Governments (SBCAG) has offered to utilize funds from the California cap-and-trade Low Carbon Transit Operations Program (LCTOP) to reimburse fares for local transit agencies that allow passengers to ride for free during the Santa Barbara Earth Day Festival 2025 on April 26 and 27. If approved, MTD and SBCAG will finalize a funding agreement prior to the Festival.



BOARD OF DIRECTORS REPORT

MEETING DATE: MARCH 18, 2025 **AGENDA ITEM #: 12**

TYPE: INFORMATIONAL ITEM

PREPARED BY: DIRECTOR OF FINANCE AND ADMINISTRATION NANCY TILLIE

REVIEWED BY: GENERAL MANAGER JERRY ESTRADA

SUBJECT: **FFY 2023 & 2024 SECTION 5339(a) PROGRAM OF PROJECTS**

RECOMMENDATION:

That the Board of Directors receive a presentation and provide feedback regarding the proposed Program of Projects (POP) for MTD’s FFY 2023 & FFY 2024 Section 5339(a) Grants for Bus and Bus Facilities capital funding.

DISCUSSION:

The District is relying on this public hearing process to satisfy FTA public participation requirements for the POP. Subject to revisions to address comments received during public review periods, the §5339(a) POP will be the final program unless amended.

Below is the description of the POP with the District’s §5339(a) funds. In addition to the list of FTA funded projects, apportionment balances are reflected below:

Federal Fiscal Year (FFY) 5339(a) Formula Funding	
FFY 23	\$479,569
FFY 24	<u>\$508,665</u>
Total	\$988,234

Recommissioning Terminal 2, Phase 2: Construct new Terminal 2 Operations and Maintenance Facility to reduce space constraints at Terminal 1, create efficiencies by eliminating over 16 miles of deadhead, and to be able to house 30-35 buses to prepare MTD for full fleet electrification.



BOARD OF DIRECTORS REPORT

MEETING DATE: MARCH 18, 2025 **AGENDA ITEM #: 13**

TYPE: INFORMATIONAL ITEM

PREPARED BY: PLANNING AND MARKETING MANAGER HILLARY BLACKERBY

REVIEWED BY: GENERAL MANAGER JERRY ESTRADA

SUBJECT: DRAFT SERVICE PLAN FOR FY 2025-26

RECOMMENDATION:

That the Board of Directors receive a presentation and provide feedback regarding the proposed service changes for August 2025, which serve as the Program of Projects (POP) for the estimated MTD FFY 2026 Section 5307 funding.

DISCUSSION:

On January 21, 2025, staff presented the FY 2025-26 planning work plan to the Board of Directors. The approved service level for FY 2024-25 was 180,561 hours. Due to delays in launching the microtransit service, actual revenue hours for the current fiscal year will come in under the budgeted amount.

While microtransit is expected to start this fiscal year, staff is proposing that the service continue through the FY 25-26 year. The budgeted funds for that service come from Low-Carbon Transit Operations Program (LCTOP) grant funds from the State of California. Additionally, last year the Board of Directors approved LCTOP expenditures for a temporary Downtown-Waterfront Shuttle service for the summers of 2024 and 2025. The revenue hours shown for the shuttle below are those that fall within FY 25-26.

Lines	Purpose of Changes	Additional Revenue Hours
Line 24x additional trip	Adding one inbound trip in PM peak	158
The Wave Microtransit- Goleta	New LCTOP funded service	4,976*
Downtown-Waterfront Shuttle	Temporary LCTOP funded service, Summer 2025 only, contingent on bus operator availability	703*
Miscellaneous	Minor OTP adjustments	100
Total		5,937

*Funded via Low-Carbon Transit Operations Program grant funds

Line 24x Additional Trip

In April 2022, in an effort to improve system reliability due to a major dip in bus operators, significant cuts were made to service across the system. Many of those reduced service levels persist to this day, including on Line 24x (UCSB Express). This route is consistently a top performer in ridership, and was the 3rd highest line by ridership in FY 23-24, carrying 433,429 passengers. It also consistently ranks in the top 5 of lines by passengers per hour. In the years since students, staff, and faculty have returned to the UCSB campus following the COVID-19 pandemic lockdown, the public has consistently requested at least one additional inbound trip from UCSB right after the 5:00 p.m. hour. This would accommodate large loads heading back to Downtown Santa Barbara. Currently, the schedule has a departure from North Hall at 4:21 p.m. and 5:31 p.m., with nothing in between. As many employees finish work at 5:00 p.m. and have a short walk to the bus stop, staff believes that adding an additional weekday inbound trip from North Hall around 5:10 p.m. would be very welcome and would help satisfy the demand that exists. This additional trip amounts to 158 revenue hours a year.

Microtransit

As discussed previously, MTD is working to launch a microtransit pilot in a portion of Goleta and Isla Vista. Microtransit is a flexible, on-demand, curbside-to-curb public transportation service provided within a specified zone for a flat fare and operated with smaller vehicles instead of transit buses. This service, known as The Wave, has been in the works for several years now, with intensive testing having taken place in fall of 2023, and currently underway once more in the planned Goleta and Isla Vista zone. A fleet of gasoline Ford Transit vans have arrived to augment the previously acquired battery-electric vans which have not performed with the needed range for the service. The gasoline vans will ensure that we can reliably start the service soon. The start date for the service is unknown at this point, but is expected to begin with a soft launch before the end of FY 24-25. Details on the planned service can be found at sbmtd.gov/thewave

Downtown-Waterfront Shuttle

Staff is working to determine if there is bus operator availability to bring back the Downtown-Waterfront Shuttle in Santa Barbara for the temporary summer service, similar to what ran in summer 2024. Staff is also in conversation with the City of Santa Barbara regarding the need for a Downtown-Waterfront circulator service as part of the mobility landscape in the City.

Terminal 2 Interim Operations

Later in 2025, interim operations with a limited number of buses will commence at MTD's Terminal 2 facility in Goleta thanks to the completion of Phase 1 of construction. Planning staff is working with Operations and Maintenance to work up a plan to originate a number of runs out of Terminal 2. While the public will not notice these differences, it does mean big changes for our internal operations.

Minor On-Time Performance Adjustments

At this time, Planning staff is not recommending any schedule changes to address on-time performance issues. Monitoring will continue as traffic conditions and other variables change, and staff will come to the Board of Directors with a final recommendation in May.

Community Outreach

Community meetings to receive feedback are currently being scheduled for the month of April in Santa Barbara, Carpinteria, Goleta, and virtually. There will also be a virtual meeting on Zoom. The same service change presentation will be given at a meeting of the Isla Vista Community Services District board. To accompany the meetings, staff is again planning to distribute a survey that explains the proposed changes and seeks input from the public. Information on meetings and the survey will be distributed via press releases, social media, email, and community partners.

To: MTD Board of Directors
From: Jerry Estrada, General Manager
Date: March 18, 2025
Subject: General Manager's Report

On March 7 MTD was visited by a delegation from Puerto Vallarta, Mexico, including Mayor Luis Munguía, who were in Santa Barbara on a Sister City trip. A large delegation came with an interest in electric vehicle technology and toured Terminal 1 EV infrastructure.

Operations & Fleet Maintenance

Rain is in the forecast again, and as a standard precautionary measure, Operations continues to place a bus at Carpinteria City Hall, anticipating any needs in our southern area of service.

The Operations Department recently welcomed three new Operators, Alberto, Rigoberto and Vance. They will together make up the newest training class to earn their Commercial Driver's License and be trained on all MTD routes over the next six to eight weeks.

Congratulations to new Temporary Supervisor Gustavo, who has successfully completed the required training for this position and may fill in for any type of Regular Supervisors shift as needed.

Human Resources & Risk

Human Resources has continued to make progress in our Bus Operator recruitment efforts. As referenced above, we have successfully onboarded three new hires who are now in training and made four offers of employment, with those operators expected to start at the end of March/early April. Additionally, we will be participating in a job fair at Santa Barbara City College as part of their School of Extended Learning and continuing our outreach efforts. We have seen an increase in applicants coming in through referrals from current operators, which has been driven by our emphasis on the employee referral bonus program. We remain dedicated to expanding our team with skilled operators who will help us maintain safe, reliable transit service for the community.

We have made progress in our recruitment efforts towards filling the open Fleet Supervisor I (Service) position – we have extended an offer of employment, and our candidate is tentatively scheduled to start in late March. We have opened our recruitment for Assistant Manager of Planning and Marketing, and will begin to evaluate candidate applications. We have conducted our first-round interviews for our Safety Manager position, and will meet with the top three candidates the week of March 17 through March 21, with an offer letter

and onboarding process by end of March (early April). Finally, we finalized the Executive Assistance/Clerk of the Board job description and identified appropriate salary band, and will be posting the position for recruitment on Friday, March 14.

Planning & Marketing

Staff attended meetings of the Santa Barbara County Association of Governments' (SBCAG's) Technical Transportation Advisory Committee (TTAC) and Joint Technical Advisory Committee (JTAC) on March 6. TTAC received a report on the Caltrans biannual SHOPP project list. SBCAG and Caltrans staff presented the impact of state policies on the delivery of remaining Measure A regional projects. These policies that focus on climate action and smart system investment may impact the competitiveness of certain projects for state funding. None of these should impact MTD funding. The Committee recommended the FY 25-26 apportionments for the Local Transportation Fund.

JTAC received a draft of the body of the Connected 2050 Regional Transportation Plan/Sustainable Communities Strategy update, and was asked to provide any input by May 16. The Committee also voted to recommend that the SBCAG Board approve the FY 25-26 Overall Work Program for SBCAG staff.

Finance & Administration

Bids and Bus Stop Sign samples were evaluated for the Bus Stop Sign Replacement Project through a Procurement Solicitation. Contractor clarification is being conducted. Request for Proposals for Comprehensive Banking Services is almost final and is expected to be distributed before the end of March.

The Information Technologies department continues to work with Project Management for the Terminal 2 Recommissioning in Goleta, getting the electronic, security and computer systems procured and installed.

Erika Sanabria, MBA, has joined MTD as the Grants and Compliance Specialist, replacing Matt Snidal, PhD who relocated.