



BOARD OF DIRECTORS AGENDA

REGULAR MEETING
of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency
Tuesday, October 7, 2025
8:30 AM
John G. Britton Auditorium
550 Olive Street, Santa Barbara, CA 93101

1. **CALL TO ORDER**
2. **ROLL CALL OF THE BOARD MEMBERS**
Dave Davis (Chair), David Tabor (Vice Chair), Jen Lemberger (Secretary), Paula Perotte (Director), Mónica Solórzano (Director), Arjun Sarkar (Director), Alberto Lapuz (Director).
3. **REPORT REGARDING THE POSTING OF THE AGENDA**

CONSENT CALENDAR

4. **APPROVAL OF PRIOR MINUTES – (ACTION MAY BE TAKEN)**
The Board of Directors will be asked to review and approve the draft minutes for the special meeting of September 16, 2025.
5. **CASH REPORTS – (ACTION MAY BE TAKEN)**
The Board of Directors will be asked to review and approve the Cash Reports from September 6, 2025 through September 26, 2025.

THIS CONCLUDES THE CONSENT CALENDAR

6. **PUBLIC COMMENT**
Members of the public may address the Board of Directors on items within the jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, please complete and deliver to the MTD Board Clerk a "Request to Speak" form that includes both a description of the subject you wish to address and, if applicable, the agenda item number for which you would like to comment. Additional public comment will be allowed during each agenda item, including closed session items. Forms are available at www.sbmtd.gov and at MTD Administrative offices.
7. **STATE AND FEDERAL LEGISLATIVE UPDATE - (INFORMATIONAL)**
Staff recommends that the Board of Directors receive a State and Federal legislative update.

BOARD OF DIRECTORS AGENDA

8. **FTA 5310 FY 25/26 DRAFT GUIDELINES FOR THE SANTA BARBARA URBANIZED AREA - (ACTION - ATTACHMENT)**
Staff recommends that the Board of Directors review the draft FTA 5310 Guidelines and Application for the Santa Barbara Urbanized Area, provide comments, and approve final guidelines
9. **GENERAL MANAGER'S REPORT – (INFORMATIONAL)**
The General Manager will report on updates to District activities.
10. **OTHER BUSINESS AND REPORTS – (INFORMATIONAL)**
The Board will report on other related public transit issues and committee meetings.
11. **RECESS TO CLOSED SESSION: REAL PROPERTY NEGOTIATIONS (GOVERNMENT CODE §54956.8) – (ACTION MAY BE TAKEN)**
Property: 4678 Calle Real / 149 North San Antonio Road.
Agency Negotiators: General Manager Jerry Estrada; District Outside Counsel Graham Lyons.
Negotiating Parties: Con/Am Group.
Under Negotiation: Price and terms of payment.
12. **RECESS TO CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION (GOVERNMENT CODES §54957 AND §54954.5(e)) - (ACTION MAY BE TAKEN)**
The Board will meet in closed session to evaluate the performance of the District's General Manager.

PUBLIC COMMENT RELATED TO CLOSED SESSION ITEM WILL BE ALLOWED BEFORE THE RECESS

13. **ADJOURNMENT**

AMERICANS WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 805.963.3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



BOARD OF DIRECTORS DRAFT MINUTES

REGULAR MEETING
of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency
Tuesday, September 16, 2025
8:30 AM
John G. Britton Auditorium
550 Olive Street, Santa Barbara, CA 93101

1. CALL TO ORDER

Chair Davis called the meeting to order at 8:30 A.M.

2. ROLL CALL OF THE BOARD MEMBERS

Chair Davis reported that all members were present.

3. REPORT REGARDING THE POSTING OF THE AGENDA

Steve Maas, Interim Clerk of the Board/Executive Assistant reported that the agenda was posted on Thursday, September 11, 2025, at MTD's Administrative office, emailed to those on the agenda list, and posted on MTD's website.

CONSENT CALENDAR

4. APPROVAL OF PRIOR MINUTES – (ACTION MAY BE TAKEN)

The Board of Directors were asked to review and approve the draft minutes for the special meeting of August 26, 2025.

5. CASH REPORTS – (ACTION MAY BE TAKEN)

The Board of Directors were asked to review and approve the Cash Reports from August 9, 2025, through August 22, 2025 and August 23, 2025, through September 5, 2025.

There was no public comment. Vice Chair Tabor moved to approve the consent calendar. Director Lapuz seconded the motion. The consent calendar was approved unanimously.

THIS CONCLUDES THE CONSENT CALENDAR

6. PUBLIC COMMENT

There was no public comment.

7. RECESS TO CLOSED SESSION: CONFERENCE WITH LABOR NEGOTIATORS (GOVERNMENT CODE §54957.6) – (ACTION MAY BE TAKEN)

Agency-Designated Representatives: General Manager Jerry Estrada; Chief Operating Officer/ AGM Mary Gregg.

Employee Organization: International Brotherhood of Teamsters Union, Local 186.

No public comments were made related to Closed Session Item 7.

BOARD OF DIRECTORS DRAFT MINUTES

Chair Davis recessed the Board to Closed Session at 8:33 A.M.
The Board reconvened from Closed Session at 9:32 A.M.

Chair Davis reported that on September 12, 2025, the Drivers and Supervisors Bargaining Units each ratified their collective bargaining agreements with Santa Barbara Metropolitan Transit District. In closed session, the Board took action and unanimously approved the ratified collective bargaining agreements for the Drivers and Supervisors Units.

8. FISCAL YEAR 2024-25 ANNUAL RIDERSHIP REPORT - (INFORMATIONAL - ATTACHMENT)

The Board of Directors received a report regarding annual ridership statistics for FY 2024-25.

9. GENERAL MANAGER'S REPORT – (INFORMATIONAL)

The General Manager reported on updates to District activities.

10. OTHER BUSINESS AND REPORTS – (INFORMATIONAL)

No other business or reports were discussed.

11. ADJOURNMENT

Chair Davis adjourned the meeting at 9:51 A.M.

AMERICANS WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 805.963.3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.

Santa Barbara Metropolitan Transit District
Cash Report
Board Meeting of October 7, 2025
For the Period September 6, 2025 through September 26, 2025

MONEY MARKET

Beginning Balance September 6, 2025 **\$1,532,238.04**

Accounts Receivable	3,962,084.47
Passenger Fares	192,418.87
Prepays & Advertising	3,879.00
Miscellaneous Income	619.62
Total Deposits	4,159,001.96

Bank & Credit Card Fees	(1,803.36)
Miscellaneous Transfers	(19,010.08)
401(k)/Pension Transfer	(42,494.70)
Payroll Taxes	(191,689.41)
Payroll	(431,377.93)
Accounts Payable	(1,473,265.89)
Total Disbursements	(2,159,641.37)

Ending Balance **\$3,531,598.63**

CASH INVESTMENTS

LAIF Account	\$3,549,205.91
Money Market Account	3,531,598.63

Total Cash Balance **\$7,080,804.54**

SELF INSURED LIABILITY ACCOUNTS

WC / Liability Reserves	(\$3,781,246.82)
-------------------------	------------------

Working Capital **\$3,299,557.72**

Santa Barbara Metropolitan Transit District
Accounts Payable

Check #	Date	Company	Description	Amount	Voids
138475	9/12/2025	ABC BUS COMPANIES INC	BUS PARTS	7,566.43	
138476	9/12/2025	HENRY ANDREWS	RETIREE HEALTH REIMBURSEMENT	285.00	
138477	9/12/2025	AUTOZONE STORES LLC	BUS/SERVICE VEHICLE PARTS	72.04	
138478	9/12/2025	JAMES BRACKETT	RETIREE HEALTH REIMBURSEMENT	152.00	
138479	9/12/2025	KARL BRETZ	RETIREE HEALTH REIMBURSEMENT	285.00	
138480	9/12/2025	ARTHUR BURNS	RETIREE HEALTH REIMBURSEMENT	285.00	
138481	9/12/2025	ROBERT BURNHAM	RETIREE HEALTH REIMBURSEMENT	285.00	
138482	9/12/2025	GILBERT CALLES	RETIREE HEALTH REIMBURSEMENT	108.00	
138483	9/12/2025	MIKE CARDONA	RETIREE HEALTH REIMBURSEMENT	155.00	
138484	9/12/2025	CENTRAL COAST CIRCULATION L	BUS BOOK DISTRIBUTION	788.00	
138485	9/12/2025	CHARGEPOINT INC.	CHARGE READY BRIDGE PROJECT	10,800.00	
138486	9/12/2025	STAN CISOWSKI	RETIREE HEALTH REIMBURSEMENT	76.00	
138487	9/12/2025	COMMUNITY RADIO INC.	GIBRALTAR SITE RENTAL	320.55	
138488	9/12/2025	COX COMMUNICATIONS CORP.	INTERNET & CABLE TV	751.27	
138489	9/12/2025	CROCKER REFRIGERATION & AIR	HVAC MAINTENANCE	259.28	
138490	9/12/2025	CUMMINS SALES & SERVICE DBA	BUS PARTS & REPAIRS	877.98	
138491	9/12/2025	NANCY CURTIS	RETIREE HEALTH REIMBURSEMENT	285.00	
138492	9/12/2025	CROSSLINE SUPPLY LLC	BUS PARTS	3,154.05	
138493	9/12/2025	ALLIANT POWER DBA	BUS PARTS	2,146.81	
138494	9/12/2025	EVERSHADE LLC DBA	STEAM CLEANING TC/EXPRESS ZON	200.00	
138495	9/12/2025	FIDELITY SECURITY LIFE INS. CO	VISION INSURANCE	535.58	
138496	9/12/2025	GENFARE LLC	FAREBOX REPAIRS & PARTS	2,369.82	
138497	9/12/2025	GIBBS INTERNATIONAL INC	BUS PARTS	1,093.32	
138498	9/12/2025	GILLIG LLC	BUS PARTS	5,289.46	
138499	9/12/2025	GARY GLEASON	RETIREE HEALTH REIMBURSEMENT	247.95	
138500	9/12/2025	GOLETA WATER DISTRICT	UTILITIES	1,174.07	
138501	9/12/2025	GRAINGER INC.	SHOP/B&G SUPPLIES	8.33	
138502	9/12/2025	GRAYBAR ELECTRIC COMPANY I	B&G REPAIRS & SUPPLIES	52.85	
138503	9/12/2025	JILL GRISHAM	RETIREE HEALTH REIMBURSEMENT	285.00	
138504	9/12/2025	GUARDIAN-APPLETON (DENTAL I	DENTAL INSURANCE	5,225.22	
138505	9/12/2025	GUARDIAN-APPLETON (LIFE INS)	LIFE INSURANCE	1,345.55	
138506	9/12/2025	JIM HAGGERTY	RETIREE HEALTH REIMBURSEMENT	285.00	
138507	9/12/2025	ALI HABIBI	RETIREE HEALTH REIMBURSEMENT	152.00	
138508	9/12/2025	RICHARD HARRIGAN	RETIREE HEALTH REIMBURSEMENT	202.00	
138509	9/12/2025	HAYWARD LUMBER	SHOP/B&G SUPPLIES	109.24	
138510	9/12/2025	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	7.98	
138511	9/12/2025	JAVIER JIMENEZ	RETIREE HEALTH REIMBURSEMENT	304.00	
138512	9/12/2025	JOHNSON CONTROLS FIRE PROTE	FIRE ALARM SERVICES	751.74	

Check #	Date	Company	Description	Amount	Voids
138513	9/12/2025	KITCHELL CEM INC.	TERMINAL 2	691.18	
138514	9/12/2025	MONTE KIMZEY	RETIREE HEALTH REIMBURSEMENT	426.00	
138515	9/12/2025	LENZ PEST CONTROL INC	FUMIGATION SERVICES	76.00	
138516	9/12/2025	LITTLEPAY INC	TAP2PAY	1,355.73	
138517	9/12/2025	MC CORMIX CORP. (GAS)	FUEL-SV/MICROTRANSIT	1,484.86	
138518	9/12/2025	MCMaster-CARR SUPPLY CO.	SHOP/B&G SUPPLIES	157.15	
138519	9/12/2025	MISSION LINEN SUPPLY INC	UNIFORM & LINEN SERVICE	670.57	
138520	9/12/2025	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	474.82	
138521	9/12/2025	WILLIAM MORRIS	RETIREE HEALTH REIMBURSEMENT	855.00	
138522	9/12/2025	MUNOZ JANITORIAL	JANITORIAL SERVICES	8,250.00	
138523	9/12/2025	NEWEGG BUSINESS INC	IT EQUIPMENT & SUPPLIES	1,003.61	
138524	9/12/2025	NEW PIG CORP.	BUS CLEANING SUPPLIES	1,762.90	
138525	9/12/2025	NFI PARTS DBA	BUS PARTS	1,834.60	
138526	9/12/2025	O'REILLY AUTO PARTS DBA	BUS/SERVICE VEHICLE PARTS	75.65	
138527	9/12/2025	CARLOS ORNELAS	RETIREE HEALTH REIMBURSEMENT	285.00	
138528	9/12/2025	LUIGI OTTIERI	RETIREE HEALTH REIMBURSEMENT	570.00	
138529	9/12/2025	SILVAS OIL CO. INC.	LUBRICANTS	3,658.82	
138530	9/12/2025	SPECIAL DISTRICT RISK MGMT	HEALTH INSURANCE	87,384.17	
138531	9/12/2025	ENVIRONMENTAL HEALTH SERVI	CORRESPONDENCE FEE	107.00	
138532	9/12/2025	SHI INTERNATIONAL CORP	COMPUTER REPLACEMENTS	3,083.80	
138533	9/12/2025	SO. CAL. EDISON CO.	UTILITIES	398.92	
138534	9/12/2025	SOUTHWEST LIFT & EQUIPMENT I	LIFT REPAIRS & SUPPLIES	3,144.95	
138535	9/12/2025	STANTEC CONSULTING SERVICES	FACILITIES A & E SERVICES	71,533.46	
138536	9/12/2025	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	860.75	
138537	9/12/2025	THE MEDCENTER	MEDICAL EXAMS	1,125.00	
138538	9/12/2025	TEAMSTERS PENSION TRUST	UNION PENSION	35.50	
138539	9/12/2025	TAC ENERGY LLC	RENEWABLE DIESEL	24,172.03	
138540	9/12/2025	U.S. BANK CORP. PAYMENT SYST	CREDIT CARD PURCHASES	5,398.15	
138541	9/12/2025	JOHN J. VASQUEZ	RETIREE HEALTH REIMBURSEMENT	277.09	
138542	9/12/2025	DANIEL WALKER	RETIREE HEALTH REIMBURSEMENT	285.00	
138543	9/12/2025	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	1,716.67	
138544	9/12/2025	ALEXANDER YOUNG	RETIREE HEALTH REIMBURSEMENT	283.81	
138545	9/19/2025	ABC BUS COMPANIES INC	BUS PARTS	928.04	
138546	9/19/2025	ADVANCED CABLE SYSTEMS COR	SURVEILLANCE INSTALLATION	4,897.58	
138547	9/19/2025	AT&T MOBILITY-CC	TAP2PAY COMMUNICATIONS	1,075.06	
138548	9/19/2025	AMERICAN MOVING PARTS LLC	BUS PARTS	3,236.02	
138549	9/19/2025	ASEVA LLC	INTERNET	515.75	
138550	9/19/2025	BRINK'S INCORPORATED	ARMORED TRANSPORTATION SERVI	1,006.62	
138551	9/19/2025	RIDE COACH & BUS DBA	BUS PARTS	129.32	
138552	9/19/2025	BYD MOTORS LLC	CAPITAL LEASE PAYMENT/PAY OFF	496,223.85	
138553	9/19/2025	CAPITAL EDGE ADVOCACY INC.	PROFESSIONAL CONSULTING SERVI	6,000.00	

Check #	Date	Company	Description	Amount	Voids
138554	9/19/2025	CAPITOL HARDWARE & BUILDING	B&G SUPPLIES	57.36	
138555	9/19/2025	CPS HR CONSULTING DBA	CONSULTING SERVICES	4,952.50	
138556	9/19/2025	CUMMINS SALES & SERVICE DBA	BUS PARTS & REPAIRS	2,321.44	
138557	9/19/2025	CROSSLINE SUPPLY LLC	BUS PARTS	336.49	
138558	9/19/2025	DAVID DAVIS JR.	DIRECTOR FEES	120.00	
138559	9/19/2025	DENMUN OFFICE SOLUTIONS DBA	IT CONTRACT SERVICES	11,305.00	
138560	9/19/2025	EAST PENN MANUFACTURING CO	BUS PARTS	998.40	
138561	9/19/2025	EMERGENCY DRAIN SERVICES DB	DRAIN SERVICES	327.25	
138562	9/19/2025	FRONTIER CALIFORNIA INC.	TELEPHONE/RADIO/FIBER OPTIC INT	153.60	
138563	9/19/2025	GIBBS INTERNATIONAL INC	BUS PARTS	1,603.47	
138564	9/19/2025	GILLIG LLC	BUS PARTS	7,312.18	
138565	9/19/2025	GRAINGER INC.	SHOP/B&G SUPPLIES	66.25	
138566	9/19/2025	H&H WHOLESALE PARTS	BUS PARTS & SHOP SUPPLIES	53.54	
138567	9/19/2025	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	93.12	
138568	9/19/2025	INTELLICORP RECORD INC.	PRE-EMPLOYMENT CHECK	55.90	
138569	9/19/2025	INVESTMENT '77	CARRILLO REPEATER RENTAL SPAC	440.00	
138570	9/19/2025	KIRKS AUTOMOTIVE INC	BUS/AUTO PARTS	825.93	
138571	9/19/2025	ALBERTO LAPUZ	DIRECTOR FEES	120.00	
138572	9/19/2025	JENNIFER LEMBERGER	DIRECTOR FEES	120.00	
138573	9/19/2025	MAYAN GENERAL CONSTRUCTIO	LANDSCAPE MAINTENANCE SERVIC	3,160.00	
138574	9/19/2025	MISSION LINEN SUPPLY INC	UNIFORM & LINEN SERVICE	339.09	
138575	9/19/2025	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	675.67	
138576	9/19/2025	MOUNTAIN SPRING WATER	SHOP & OFFICE SUPPLIES	1,240.15	
138577	9/19/2025	NATIONAL DRIVE	PAYROLL DEDUCTION	82.00	
138578	9/19/2025	NATIONAL INTERSTATE INS INC.	LIABILITY INSURANCE	95,997.86	
138579	9/19/2025	NEOPART TRANSIT LLC	BUS PARTS	441.74	
138580	9/19/2025	NFI PARTS DBA	BUS PARTS	572.15	
138581	9/19/2025	NS CORPORATION	BUS WASHER PARTS	295.91	
138582	9/19/2025	PAULA A. PEROTTE	DIRECTOR FEES	120.00	
138583	9/19/2025	ROBERT HALF	TEMPORARY LABOR	2,456.50	
138584	9/19/2025	SANSUM CLINIC	MEDICAL EXAMS	165.00	
138585	9/19/2025	ARJUN SARKAR	DIRECTOR FEES	120.00	
138586	9/19/2025	SB LOCKSMITHS INC	B&G REPAIR & SUPPLIES	69.92	
138587	9/19/2025	SILVAS OIL CO. INC.	LUBRICANTS	924.26	
138588	9/19/2025	SMITTY'S TOWING SERVICE DBA	TOWING SERVICES	371.25	
138589	9/19/2025	SM TIRE CORP.	BUS TIRE MOUNTING	2,567.70	
138590	9/19/2025	SO. CAL. EDISON CO.	UTILITIES	9,358.89	
138591	9/19/2025	SOAP MAN DISTRIBUTIN DBA	BUS CLEANING SUPPLIES	223.85	
138592	9/19/2025	SOUTHERN CALIFORNIA EDISON	ELECTRIC VEHICLES "FUEL"	12,271.26	
138593	9/19/2025	SOCALGAS	UTILITIES	192.16	
138594	9/19/2025	MONICA JUANITA SOLORZANO	DIRECTOR FEES	120.00	

Check #	Date	Company	Description	Amount	Voids
138595	9/19/2025	SB CITY OF-REFUSE & WATER	UTILITIES	3,098.73	
138596	9/19/2025	DAVID T. TABOR	DIRECTOR FEES	120.00	
138597	9/19/2025	TEAMSTERS MISC SECURITY TRU	UNION MEDICAL INSURANCE	221,236.00	
138598	9/19/2025	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	11,406.83	
138599	9/19/2025	TAC ENERGY LLC	RENEWABLE DIESEL	48,167.35	
138600	9/19/2025	ULINE INC	B&G/SHOP SUPPLIES	68.86	
138601	9/19/2025	UNITED REFRIGERATION INC.	BUS AIR CONDITIONING SUPPLIES	2,637.25	
138602	9/19/2025	UNITED WAY OF SB	PAYROLL DEDUCTION	30.00	
138603	9/19/2025	J.C.M. AND ASSOCIATES INC.	UNIFORMS	1,506.66	
138604	9/19/2025	VALLEY POWER SYSTEMS INC	BUS PARTS	0.00	V
138605	9/19/2025	VALLEY POWER SYSTEMS INC	BUS PARTS	0.00	V
138606	9/19/2025	VALLEY POWER SYSTEMS INC	BUS PARTS	7,679.26	
138607	9/19/2025	VERIZON WIRELESS	CELLULAR/WIRELESS SERVICE	1,041.24	
138608	9/19/2025	YACO SCHOLARSHIP FUND	PAYROLL DEDUCTION	40.00	
138609	9/26/2025	LORENA GANTEZ A.	SETTLEMENT	456.55	
138610	9/26/2025	ABC BUS COMPANIES INC	BUS PARTS	1,777.18	
138611	9/26/2025	AMERICAN MOVING PARTS LLC	BUS PARTS	168.12	
138612	9/26/2025	ASBURY ENVIRONMENTAL SERVI	WASTE OIL RECYCLER	153.00	
138613	9/26/2025	AUTOZONE STORES LLC	BUS/SERVICE VEHICLE PARTS	70.64	
138614	9/26/2025	CROCKER REFRIGERATION & AIR	HVAC MAINTENANCE	1,403.83	
138615	9/26/2025	CUMMINS SALES & SERVICE DBA	BUS PARTS & REPAIRS	627.73	
138616	9/26/2025	CROSSLINE SUPPLY LLC	BUS PARTS	1,136.20	
138617	9/26/2025	DIVERSIFIED TRANSPORTATION S	FREIGHT CHARGES	208.09	
138618	9/26/2025	EASY LIFT TRANSPORTATION INC	MONTHLY ADA SUBSIDY	100,676.07	
138619	9/26/2025	FAUVER LARGE ARCHBALD&SPR	LEGAL COUNSEL	24,607.48	
138620	9/26/2025	FRONTIER CALIFORNIA INC.	TELEPHONE/RADIO/FIBER OPTIC INT	772.40	
138621	9/26/2025	GILLIG LLC	BUS PARTS	8,800.45	
138622	9/26/2025	GOODYEAR TIRE & RUBBER CO	BUS TIRE LEASE	13,184.04	
138623	9/26/2025	HAYWARD LUMBER	SHOP/B&G SUPPLIES	305.31	
138624	9/26/2025	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	34.61	
138625	9/26/2025	IRON HORSE AUTO BODY OF SB D	VEHICLE REPAIRS	1,981.00	
138626	9/26/2025	KIMBALL MIDWEST	SHOP SUPPLIES	2,131.81	
138627	9/26/2025	KITCHELL CEM INC.	TERMINAL 2	2,609.49	
138628	9/26/2025	KIRKS AUTOMOTIVE INC	BUS/AUTO PARTS	842.32	
138629	9/26/2025	KENT AUTOMOTIVE DBA	SHOP SUPPLIES	873.13	
138630	9/26/2025	MARBORG INDUSTRIES (INC)	UTILITIES & RENTAL FEES	965.52	
138631	9/26/2025	MC CORMIX CORP. (GAS)	FUEL-SV/MICROTRANSIT	642.81	
138632	9/26/2025	MCMASTER-CARR SUPPLY CO.	SHOP/B&G SUPPLIES	289.48	
138633	9/26/2025	MOLINA MANUFACTURING DBA	REFURBISH BUS SEATS	2,199.44	
138634	9/26/2025	MOUSER ELECTRONICS	VEHICLE BUS PARTS	76.85	
138635	9/26/2025	MULLEN & HENZELL	CALLE REAL PROJECT SERVICES	7,182.40	

Check #	Date	Company	Description	Amount	Voids
138636	9/26/2025	NEOPART TRANSIT LLC	BUS PARTS	90.56	
138637	9/26/2025	NEWEGG BUSINESS INC	IT EQUIPMENT & SUPPLIES	700.70	
138638	9/26/2025	NEWARK ELEMENT14	BUS PARTS	85.37	
138639	9/26/2025	NFI PARTS DBA	BUS PARTS	77.44	
138640	9/26/2025	NORTHWEST PUMP & EQUIPMENT	FUEL ISLAND PARTS	171.13	
138641	9/26/2025	PREVOST CAR (US) INC.	BUS/SERVICE VEHICLE PARTS	315.32	
138642	9/26/2025	O'REILLY AUTO PARTS DBA	BUS/SERVICE VEHICLE PARTS	212.77	
138643	9/26/2025	ROBERT HALF	TEMPORARY LABOR	1,258.00	
138644	9/26/2025	SAFETY-KLEEN CORPORATION	SHOP EQUIPMENT MAINTENANCE	623.43	
138645	9/26/2025	SANSUM CLINIC	MEDICAL EXAMS	165.00	
138646	9/26/2025	SILVAS OIL CO. INC.	LUBRICANTS	4,638.93	
138647	9/26/2025	SCHINDLER ELEVATOR CORPORA	ELEVATOR MAINTENANCE	207.23	
138648	9/26/2025	SOUTHERN CALIFORNIA EDISON	ELECTRIC VEHICLES "FUEL"	1,693.50	
138649	9/26/2025	SOCALGAS	UTILITIES	16.73	
138650	9/26/2025	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	1,941.58	
138651	9/26/2025	THE MEDCENTER	MEDICAL EXAMS	600.00	
138652	9/26/2025	TAC ENERGY LLC	RENEWABLE DIESEL	24,383.87	
138653	9/26/2025	ULINE INC	B&G/SHOP SUPPLIES	1,116.88	
138654	9/26/2025	UNIVERSITY OF CALIFORNIA REG	COMMUNICATION SERVICES	103.92	
138655	9/26/2025	VERIZON WIRELESS	CELLULAR/WIRELESS SERVICE	1,077.01	
138656	9/26/2025	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	1,916.38	
138657	9/26/2025	WURTH USA WEST INC.	SHOP SUPPLIES	1,835.48	
138658	9/26/2025	FRONTIER CALIFORNIA INC.	TELEPHONE/RADIO/FIBER OPTIC INT	748.39	
138659	9/26/2025	FRONTIER CALIFORNIA INC.	TELEPHONE/RADIO/FIBER OPTIC INT	150.00	
138660	9/26/2025	FRONTIER CALIFORNIA INC.	TELEPHONE/RADIO/FIBER OPTIC INT	843.40	
138661	9/26/2025	SESPE CONSULTING, INC.	CONSULTING SERVICES	8,315.00	
				1,473,265.89	
				Current Cash Report Voided Checks:	0.00
				Prior Cash Report Voided Checks:	0.00
				Grand Total:	\$1,473,265.89

Santa Barbara Metropolitan Transit District
Cash Receipts of Accounts Receivable

Date	Company	Description	Amount
9/8/2025	UCSB - Parking Services-7001	Passes/Passports Sales	2,928.00
9/9/2025	City of SB Creeks Division	Advertising on Buses	4,750.00
9/12/2025	Department of Rehabilitation	Passes/Passports Sales	572.00
9/12/2025	Measure A, Section 3 LSTI	Measure A Funds - Capital Reimb.	916,078.73
9/12/2025	Montecito Bank & Trust	Advertising on Buses	3,141.00
9/15/2025	Outselling Inc.	Advertising on Buses	9,450.00
9/15/2025	UCSB - Parking Services-7001	Passes/Passports Sales	4,406.00
9/17/2025	S.B.C.A.G.	19X Operations Jul 24 - Feb 25	184,367.36
9/17/2025	S.B.C.A.G.	19X Operations Apr - June 24	52,047.58
9/19/2025	LOSSAN Rail Corridor Agency	LOSSAN Contract Revenue	581.00
9/22/2025	SBHS - All Dons Reunion	Advertising on Buses	275.00
9/22/2025	SBHS - All Dons Reunion	Advertising on Buses	464.00
9/23/2025	Federal Transit Administration	FTA Operating Assistance	2,500,000.00
9/23/2025	Moonlight Graphics/Mktg	Advertising on Buses	6,241.05
9/23/2025	S.B.C.A.G.	TIRCP Reimbursement	78,344.66
9/23/2025	Womens Economic Ventures	Advertising on Buses	356.25
9/24/2025	City of SB - Downtown Parking	City of SB My Ride Mar '25 - June '25	3,449.25
9/24/2025	City of SB Creeks Division	Advertising on Buses	325.00
9/26/2025	Measure A, Section 3 LSTI	Measure A Funds	2,330.24
9/26/2025	S.B.C.A.G.	TIRCP Reimbursement	76,860.58
9/26/2025	S.B.C.A.G.	TIRCP Reimbursement	115,116.77
Total Accounts Receivable Paid During Period			\$3,962,084.47



BOARD OF DIRECTORS REPORT

MEETING DATE: OCTOBER 7, 2025 **AGENDA ITEM #: 7**

TYPE: INFORMATIONAL ITEM

PREPARED BY: PLANNING AND MARKETING MANAGER HILLARY BLACKERBY

REVIEWED BY: GENERAL MANAGER JERRY ESTRADA

SUBJECT: STATE AND FEDERAL LEGISLATIVE UPDATE

RECOMMENDATION:

Staff recommends that the Board of Directors receive a State and Federal legislative update.

DISCUSSION:

State Legislative Update

Santa Barbara MTD has long been an active member of the California Transit Association (CTA) which represents 240 member organizations and advocates for transit-friendly policy, for protecting and increasing transit funding, and for supporting a balanced transportation system. CTA employs a professional advocacy staff in Sacramento who represent transit's interests before the Legislature, Governor, and executive administration.

General Manager Jerry Estrada serves on the California Transit Association (CTA) Executive Committee, Zero Emissions Bus Task Force and is the Chair of the CTA Small Operators Committee. Planning and Marketing Manager Hillary Blackerby serves as the Vice Chair of CTA's State Legislative Committee and is a member of the Ad-Hoc Cap-and-Trade Subcommittee.

The State Legislative Committee tracks and takes positions on bills going through the legislative process, state budget issues, and other regulatory matters that impact public transit.

Faced with a difficult budget year in 2025-26, the legislature was forced to make cuts to many programs, but due to strong advocacy, transit remained essentially unscathed. Additionally, several bills supported by CTA are awaiting signature on the Governor's desk. He has until October 12, 2025 to sign or veto them.

In the second half of 2025, Governor Gavin Newsom and the California State Legislature undertook the extension of California's Cap-and-Trade program (now Cap-and-Invest). Over the first ten years of the Cap-and-Trade program, transit has benefited in significant ways. The two transit funding programs funded by Cap-and-Trade are the Transit and Intercity Rail Capital Program (TIRCP) and Low-Carbon Transit Operations Program (LCTOP). From these two

BOARD OF DIRECTORS REPORT

programs, \$4 billion has been invested statewide in transit thus far, and MTD has benefited from both pots of money. Those 4 billion dollars have leveraged many billion more across the state in transformative transit and rail projects.

As a member of the Cap-and-Trade Subcommittee, Blackerby participated in meetings with key legislative members and staff in Sacramento and virtually, representing the importance of these funding programs for the success of public transit.

With many competing priorities for the Cap-and-Invest proceeds, and the Legislature and Governor with different goals for the extension, the negotiation process was tense and went right down to the wire with a deal being struck just a day before the Legislature adjourned for the year.

CTA's efforts were, for the most part, successful. The TIRCP and LCTOP programs were continued, under continuous appropriation. This is vital as it provides certainty, especially when these funds are so vital for leveraging other funding sources and for completing multi-phase capital projects. The only concern is that the amounts for these programs are now set at a dollar amount annually--\$400 million for TIRCP and \$200 million for LCTOP, as opposed to the previous 10% and 5% allocations. There is still advocacy to be done around implementation, and CTA and MTD will remain engaged.

The bills that extend the program and recast how the proceeds are spent were AB 1207 (Irwin) and SB 840 (Limón), and they have been signed by Governor Newsom.

Federal Legislative Update

As of October 1, 2025, the Federal government is formally without an enacted budget, and it has been shut down.

It is unclear how long this shutdown might last. Congress and the Trump Administration will continue to negotiate a solution, but the main sticking points reportedly revolve around extending expiring tax credits for health care premiums purchased on state Affordable Health Care Act exchanges, and the ability of the Executive Branch to cancel, terminate, or otherwise prevent expenditures that have already been enacted by Congress. The last major federal government shutdown lasted about six weeks from 2018 into 2019.

As for what impact this may have on MTD, the Federal Transit Administration (FTA) operations continue through this shutdown and none of its employees are furloughed at this time. FTA is technically able to reimburse transit agencies for previously approved grants, but it is expected that this process could be much slower.

Surface Transportation Reauthorization Process

The Federal Surface Transportation bill is generally reauthorized every five to seven years. The most recent reauthorization was part of the Infrastructure Investment and Jobs Act (IIJA), and it expires on September 30, 2026.

In an effort to address MTD's funding gap, staff has developed a proposal to be included in the upcoming reauthorization of federal surface transportation programs. As the Board of Directors is aware, after urbanized areas (UZAs) were re-designated after the 2020 Census, MTD lost \$3 million in annual federal formula funds only because the Census Bureau found its UZA to exceed 200,000 in population.

BOARD OF DIRECTORS REPORT

Those dollars previously came from the Small Transit-Intensive Cities (STIC) program, which rewards small UZA transit providers for investing in service and providing service commensurate with what is provided in medium-sized UZAs.

Medium-Sized Transit Intensive Cities Proposal

MTD's proposal is to create a new Medium-Sized Transit Intensive Cities (MTIC) program that would be modeled after the STIC program, and any of the 331 transit agencies serving 147 medium-sized UZAs across 44 states could qualify for funds if they exceed any of the statutory service factors. The benchmark for MTIC qualification would be for a medium-sized agency to exceed the average service levels provided in UZAs of 1 million or more in population, as determined by FTA.

The MTIC would be funded through a 1.5 percent set-aside of the annual allocation provided to the existing federal Section 5307 transit formula program. This program is necessary to provide incentives for transit agencies serving mid-sized UZAs to invest locally in their systems and provide higher levels of service.

Mid-sized UZAs would qualify for additional federal formula funds if they exceed the average service levels, measured by six categories, or their larger counterparts (those serving populations over 1 million). The performance categories for the MTIC would be the same as the six currently used for the STIC program: passenger miles per revenue mile, per revenue hour, and per capita, as well as passenger trips per capita, revenue miles per capita, and revenue hours per capita.

Congressmember Salud Carbajal and his office have been extremely helpful in working with MTD on championing this idea as a member of the Transportation and Infrastructure Committee.



BOARD OF DIRECTORS REPORT

MEETING DATE: OCTOBER 7, 2025

AGENDA ITEM #: 8

TYPE: INFORMATIONAL ITEM

PREPARED BY: PLANNING AND MARKETING MANAGER HILLARY BLACKERBY

REVIEWED BY: GENERAL MANAGER JERRY ESTRADA

SUBJECT: FTA 5310 FY 25/26 DRAFT GUIDELINES FOR THE SANTA BARBARA URBANIZED AREA

RECOMMENDATION:

That the Board of Directors review the draft FTA 5310 Guidelines and Application for the Santa Barbara Urbanized Area, provide comments, and approve final guidelines.

DISCUSSION:

The Federal Transit Administration's (FTA) Section 5310 (FTA 5310) Grant Program provides annual funding to non-profit organizations and local public transportation agencies, enhancing mobility and transportation services for seniors and individuals with disabilities.

Before 2024, Caltrans administered the FTA 5310 program for Santa Barbara County, as there were only small Urbanized Areas (UZA). In 2020, the Santa Barbara UZA expanded to become a large UZA. FTA requires one or more designated recipients to administer FTA funds for large UZAs. MTD and the Santa Barbara County Association of Governments (SBCAG) are dual designated recipients for FTA funds, and have agreed to have SBCAG administer the program this year.

As such, SBCAG is responsible for conducting a Call for Projects for the FTA 5310 program. Any agencies receiving FTA 5310 funding will be considered sub-recipients.

2025 Call for Projects

This cycle will provide approximately \$267,541 for FY 25/26. Per program guidelines, as the fund administrator, SBCAG can use 10%, or \$26,754, for administration.

During the FY 24/25-26 two-year Call for Projects, the total ask was less than the total amount available. The SBCAG Board approved programming all of FY 24/25 funds and partial FY 25/26 funds, and conducting a Call for Projects for the remaining FY 25/26 balance of \$203,750. SBCAG has developed draft guidelines and applications (Attachments) and requests review and approval by MTD.

Attachments:

- Attachment 1: FTA 5310 Draft Guidelines
- Attachment 2: FTA 5310 Application

SBCAG Guidelines for Federal Transit Administration Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program

Program Background

The Federal Transit Administration's (FTA) Section 5310 (FTA 5310) Grant Program funding offers funding to non-profit organizations, state or local government authorities, and local operators of public transportation¹ to enhance the mobility and transportation services for seniors and individuals with disabilities.

Prior to 2024, Caltrans administered the FTA 5310 Grant program for Santa Barbara Urbanized Area (UZA) as it was only a small UZA. In 2020, the Santa Barbara UZA became a large UZA. FTA requires that one or more designated recipients administer FTA funds for large UZAs.

As the regional transportation planning agency for Santa Barbara County and dual-designated recipient of FTA 5310 funds in the Santa Barbara UZA alongside Santa Barbara Metropolitan Transit District, SBCAG is responsible for conducting a Call for Projects. Any agencies receiving FTA 5310 funding from SBCAG will be considered subrecipients.

2025 Call for Projects

This Call for Projects is the primary funding source to support projects and strategies identified in SBCAG's Coordinated Public Transit-Human Services Transportation Plan. This cycle will provide approximately \$267,541 for FY 25/26. Per program guidelines, as the fund administrator, SBCAG is able to use 10%, or \$26,754 for administration.

During the FY 24/25-26 two-year Call for Projects, the total ask was less than the total amount available. The SBCAG Board approved programming all of FY 24/25 funds and partial FY 25/26 funds and conducting a Call for Projects for the remaining FY 25/26 balance of \$203,750.

For this call for projects, approximately \$203,750 will be available for eligible projects in the Santa Barbara UZA.

Program Goal

The FTA 5310 Grant Program is intended to improve mobility for seniors and individuals with disabilities by removing barriers to transportation services and expanding the transportation mobility options available.

¹ Operators of public transportation are entities that provide regular continuing shared-ride surface transportation services that are open to the general public or open to a segment of the general public defined by age, disability, or low-income.

The Program provides funding for:

- a. Public transportation projects planned, designed, and carried out to meet the special needs of seniors and individuals with disabilities when public transportation is insufficient, inappropriate, or unavailable;
- b. Public transportation projects that exceed the requirements of the Americans with Disabilities Act (ADA);
- c. Public transportation projects that improve access to fixed-route service and decrease reliance on complementary paratransit; and
- d. Alternatives to public transportation projects that assist seniors and individuals with disabilities and with transportation.

Eligible Applicants

Eligible applicants, or subrecipients, include:

- a. A private nonprofit organization
- b. A state or local governmental authority that:
 1. Is approved by a state to coordinate services for seniors and individuals with disabilities; or
 2. Certifies there are no nonprofit organizations readily available in the area to provide the service.
- c. Operators of public transportation (Expanded projects only).

Coordinated Plan

Proposed projects MUST address one or more of the goals included in Santa Barbara County's [Coordinated Public Transit – Human Services Transportation Plan](#) (Coordinated Plan). The Coordinated Plan was approved by the SBCAG Board of Directors on March 21, 2024. The plan can also be found on SBCAG's website: <https://www.sbcag.org/planning-programming/document-directory/>

Goals in the Coordinated Plan include:

1. Develop a Comprehensive Plan for communication, education, and awareness throughout the county;
2. Strengthen provider resources and create sustainable funding streams;
3. Establish a County-wide plan for coordinated advocacy and policy development;
4. Support ongoing planning, coordination, and collaboration, while creating new community partnerships; and
5. Ensure consistent operation of safe, accessible, and affordable services for county residents.

Projects that do not address any goals in the Coordinated Plan will not be considered for funding.

Eligible Activities – Traditional and Expanded Projects

Eligible projects include capital, mobility management, and operating expenses.

Section 5310 funding can be used for traditional or expanded projects with descriptions on traditional and expanded projects provided below.

Traditional Section 5310 project examples include:

- a. buses and vans
- b. wheelchair lifts, ramps, and securement devices
- c. transit-related information technology systems, including scheduling/routing/one-call systems
- d. mobility management programs which can include travel training and volunteer driver programs
- e. acquisition of transportation services under a contract, lease, or other arrangement

Expanded Section 5310 project examples include:

- a. travel training
- b. volunteer driver programs
- c. building an accessible path to a bus stop, including curb-cuts, sidewalks, accessible pedestrian signals or other accessible features
- d. improving signage, or way-finding technology
- e. incremental cost of providing same day service or door-to-door service
- f. purchasing vehicles to support new accessible taxi, rides sharing and/or vanpooling programs
- g. mobility management programs

FTA's Section 5310 program allows grantees to coordinate and assist in regularly providing meal delivery service for homebound individuals if the delivery service does not conflict with providing public transportation service or reduce service to public transportation.

At least 55% of 5310 funds will be allocated to Traditional projects.

Match Requirements

At least 20% match using non-USDOT funds is required for traditional projects and at least 50% match using non-USDOT funds is required for expanded projects.

Federal Grant Requirements

The recipient agency must be able to meet the Federal Transit Administration's conditions for use of its funds. These conditions include but are not limited to: annual outside audit; triennial FTA audit; five-year grant records retention development of a written maintenance plan for FTA-funded vehicles, facilities, and equipment; competitive procurement; buy America; ADA; and civil rights. (Drug and alcohol testing is not a requirement for these

programs.) Agencies receiving funds will need to have in place a signed agreement committing to meeting FTA requirements.

Evaluation Criteria

SBCAG will use the following evaluation criteria to score and select projects with projects evaluated on a 100 point scale as shown below:

Criteria	Points
1. Goals and Objectives: Degree to which project supports new, enhancement, or expansion of service or system capacity for the targeted populations. The application should clearly state how the project addresses the program goals and the goals and service gaps identified in the Coordinated Plan.	10
2. Project Implementation Plan: Degree to which the project implementation has been well designed. Proposals must state who will be responsible for the implementation, and implementation steps and timeline. Sponsors should describe how the project will improve service delivery, coordination, and cost-effectiveness.	10
3. Communication and Outreach: Degree to which applicants coordinate with other community transportation and/or social service resources. Application should describe efforts to keep stakeholders involved in and informed of project activities. There should be demonstrated public support for the project (including letters of support), as well as a plan to promote awareness of the project to the target population.	10
4. Emergency Planning and Preparedness: Applicant should describe emergency planning and any participation in emergency drills.	10
5. Ability of Applicant: Applicant should provide existing experience in providing transportation service or social services for elderly or disabled individuals.	20
6. Transportation Service: Determination that existing fleet is fully utilized based on days and hours, passenger trips, and service area.	20

<p>7. Proposed Project: Applicant will be scored based on project type—vehicle replacement/expansion and equipment. Replacement and expansion vehicles will receive ratings based on mileage, service hours per week, and number of people served. Equipment will be scored based on number of vehicles within the fleet which are coordinated and service efficiency enhancement with the new equipment. Operating Assistance and Mobility Management Projects will be scored based on the extent to which the applicant provides clear, measurable, and outcome-based performance measures with quantifiable methodology to track the effectiveness of the project.</p>	<p>20</p>
--	------------------

Schedule

Milestone	Date
Draft Guidelines presented to SBCTAC	September 6, 2025
Comments on guidelines due	October 1
Final Guidelines approved by SBCAG Board and Call for Projects announced	October 18
Applications due to SBCAG	November 30
Program of Projects approved by SBCAG Board	January 15

Reporting Requirements

The following reporting requirements will be due to SBCAG on the dates or frequency provided below. If awarded FTA 5310 funds, reporting will be specific to the year of apportionment.

- a. **Milestone Progress Reports:** recipient must provide SBCAG with updates on the milestone dates (as provided in the application) annually by October 3.
- b. **Program Measures:** recipient must provide SBCAG with information available on each of the following measures annually:

Traditional Projects

1. Gaps in Service Filled: Provision of transportation options that would not otherwise be available for seniors and individuals with disabilities, measured in numbers of seniors and individuals with disabilities afforded mobility they would not have without program support as a result of traditional Section 5310 projects implemented in the current reporting year.
2. Ridership: Actual or estimated number of rides (as measured by one-way trips) provided annually for seniors or individuals with disabilities on Section

5310 supported vehicles and services as a result of traditional Section 5310 projects implemented in the current reporting year.

Expanded Projects

1. Service Improvements: related to geographic coverage, service quality, and/or service times that impact availability of transportation services for seniors and individuals with disabilities as a result of other Section 5310 projects implemented in the current reporting year
 2. Physical Improvements: Additions or changes to environmental infrastructure (e.g., transportation facilities, sidewalks, etc.), technology, and vehicles that impact availability of transportation services for seniors and individuals with disabilities as a result of other section 5310 projects implemented in the current reporting year.
 3. Ridership: Actual or estimated number of rides (as measured by one-way trips) provided annually for seniors or individuals with disabilities on Section 5310 supported vehicles and services as a result of other Section 5310 projects implemented in the current reporting year.
- c. **National Transit Database**: 49 United States Code (USC) Section 5335(c) requires all FTA grant recipients that provide public transportation, including grant recipients under Section 5310, to report an asset inventory or condition assessment conducted by the recipient to the National Transit Database (NTD). Recipients that provide services only to their own clients are exempt from this requirement, as such services are not public transportation.
- d. **Disadvantaged Business Enterprise (DBE) Reports**. If the state or designated recipient receives planning, capital, and/or operating assistance and awards prime contracts exceeding \$250,000 in FTA funds in a federal fiscal year, DOT regulations require the state or designated recipient to have a DBE program and establish a DBE goal methodology that applies to all direct and subrecipient contracting activity resulting from those funds. Subrecipients must follow the recipient's established DBE program. FTA recipients that meet the above thresholds must submit a DBE goal to FTA for review by August 1 at three-year intervals, based on a schedule established by FTA.



SBCAG Application for Federal Transit Administration Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program

Applications due to SBCAG by 5:00 pm on November 30, 2025

Please complete all sections of this application. Incomplete and/or missing information will not be considered for funding. Instructions and other guidance documents are available on SBCAGs website at sbcag.org. Completed applications should not exceed 35 pages, excluding required attachments.

Send application and supporting documents to Maya Kulkarni mkulkarni@sbacag.org by November 30, 2025 at 5PM. Late applications will not be accepted.

Section 1: Applicant Information

Applicant Agency:

Physical Address (No P.O. Box)

City

County

Zip

Agency Contact

Phone

E-Mail Address

Authorizing Representative must certify the information contained in this application is true and accurate and has signature authority to enter into grant agreements on behalf of the applicant organization.

Printed Name: Title:

Signature: Email Address:

Service Area (briefly indicate areas served by the proposed project, additional detail should be provided in the required map attachment)

Section 2: Agency Purpose

Briefly describe your agency's purpose.

Click or tap here to enter text.

Describe the services that your agency provides, as well as the service area. Please attach a map delineating the service boundaries to your application.

Click or tap here to enter text.

Section 3: Project Information

Select the project category for this application: ☐ Traditional ☐ Expanded

Amount of Section 5310 funds requested for the project: \$

Match requirement: at least 20% match is required for traditional projects, and at least 50% match is required for expanded projects.

Please provide the amounts and funding sources you will be using for the match:

Fund Source 1:	Amount \$	Percentage:	%
----------------	-----------	-------------	---

Fund Source 2:	Amount \$	Percentage:	%
----------------	-----------	-------------	---

Fund Source 3:	Amount \$	Percentage:	%
----------------	-----------	-------------	---

Total Project Cost: \$

Project Scope: Please provide a detailed scope of your project. If you are applying for a Traditional project, please include the project type (Replacement/Expansion or Other Equipment).

Click or tap here to enter text.

Project Schedule: Provide project milestones and dates that these milestones will be completed. These milestones will be used to provide the annual Milestone Progress Reports as described in the guidelines.

Milestone

Date Completed

Section 4: Evaluation Criteria

Goals and Objectives (10 Points): *Degree to which project supports new, enhancement, or expansion of service or system capacity for the targeted populations.*

1. How does your project address the goals of this program? (5 points)
Click or tap here to enter text.
2. Describe how your project addresses one or more of the goals and service gaps identified in the Coordinated Plan. (5 points)
Click or tap here to enter text.

Project Implementation Plan (10 Points): *Degree to which the project implementation has been well designed.*

1. Describe the project implementation plan. Please include who will be responsible for the implementation steps and timeline. (5 points)
Click or tap here to enter text.
2. How will the project improve service delivery, coordination, and cost-effectiveness? (5 points)
Click or tap here to enter text.

Communication and Outreach (10 Points): *Degree to which applicants coordinate with stakeholders and other community transportation and/or social service resources.*

1. Describe your outreach methods with your senior and disabled clients to ensure their needs are being met and adjustments to service are made accordingly. (5 points)
Click or tap here to enter text.
2. Describe the efforts you will make to keep stakeholders and community transportation providers informed of project activities. Please attach letters of support. (5 points)
Click or tap here to enter text.

Emergency Planning and Preparedness (10 Points): *Applicant should describe emergency planning and any participation in emergency drills.*

1. Describe the steps you have taken to identify available accessible vehicles for potential use during an emergency. (5 points)
Attachment(s) included? ☐ Yes ☐ No
Click or tap here to enter text.
2. Describe the emergency planning and drill activities within your agency and in coordination with the county. Indicate the drill(s) you have participated in, or are scheduled to participate in. Provide proof your agency is included in the County Office of Emergency Services response plan. (5 points)
Attachment(s) included? ☐ Yes ☐ No
Click or tap here to enter text.

Ability of Applicant (20 Points): *Applicant should provide existing experience in providing transportation service or social services for elderly or disabled individuals.*

1. Describe your organization's experience and history in providing efficient and effective transit services. Please state how many years your organization has provided services to seniors and individuals with disabilities. If you will be a first-time provider of transportation services, provide the number of years you have provided social services to seniors and individuals with disabilities. (5 points)
Click or tap here to enter text.
2. Describe your agency's driver training program by specifically discussing each of the following components indicating whether they will be performed in-house or under contract and the staff or position(s) responsible (4 points):
 - a. New Driver Orientation and Training; including classroom and behind the wheel and testing. Including ongoing training.
Click or tap here to enter text.
 - b. Sensitivity Training, Emergency Preparedness, First Aid and CPR.
Click or tap here to enter text.

3. Describe your agency's system for dispatching vehicles and discuss training of staff in the dispatching function. (3 points)

Attachment(s) included? ☐ Yes ☐ No

Click or tap here to enter text.

4. Describe your agency's vehicle maintenance program, addressing each of the following components. **Please attach pre-trip and post-trip inspection forms and maintenance forms as an appendix.** (6 points)

- a. Daily pre-trip and post-trip inspection description

Click or tap here to enter text.

- b. Preventative and routine maintenance description

Click or tap here to enter text.

- c. Contingency plan for when equipment is not available for service

Click or tap here to enter text.

5. If your agency operates vehicles with more than 10 passengers (includes driver), attach a copy of your most recent CHP vehicle and terminal inspection report. If your agency is not required to have a CHP inspection attach your agency's most current vehicle inspection reports. (2 points).

Attachment(s) included? ☐ Yes ☐ No

Transportation Service (20 Points): *Determination that existing fleet is fully utilized based on days and hours, passenger trips, and service area.* (20 Points)

1. Complete the table on **Page 6** – Existing Transportation Services. Instructions to complete the table are in Appendix A.

Proposed Project (20 Points): *Applicant will be scored based on project type.* (20 Points)

1. If you have a **Replacement/Expansion** project: Complete the table on **Page 8**.
2. If you are requesting **Other Equipment**: Complete the information on **Page 9**.
3. If you are requesting **Operating Assistance**: Complete the information on **Page 10**.
4. If you have a **Mobility Management Project**: Complete the information on **Page 11**.

Transportation Service

To complete the chart below, list all vehicles your agency currently owns or leases that provide passenger service to seniors and/or individuals with disabilities. Include backup vehicles and those to be removed from service if a new vehicle is awarded. **Also list any vehicles you have on order or for which you have received a grant or commitment from any source (e.g., Section 5310, Department of Aging, city or county.)**

If this information is not tracked per vehicle (volunteer vehicles), please fill out columns 5,6,10, and 11 to reflect the scope and scale of the transportation services you provide. If this information is not tracked per vehicle, please provide estimates and include an attachment that provides proof of the total trips and hours.

For additional instructions, refer to Appendix A.

For replacement vehicle requests: Replacement vehicles are identified as those needing replacement in order for the Agency to continue their existing services. For each new vehicle requested, a current vehicle in active service **must** be placed in backup or sold.

Answer the following questions and complete the chart below.

- A. Total miles traveled per day for all active vehicles in fleet (excluding the vehicles indicated as backup in Column 7) .
- B. Days of Service (e.g., Monday thru Sunday) .
- C. Percentage of current wheelchair/lift users %
 - a. To compute, divide total riders (Applicant Profile Table, Page 4) by wheelchair/lift clients.

	*1	2	3	4	5	6	7	8	9	*10	*11	12
	List All VINs in Fleet (Last 5 digits)	Replacement Requests Vehicle Type /Disposition	List All Active Vehicles by Year/Make	Current Mileage	Passenger Capacity Ambulatory/ Wheelchair	Number of Fold Down Seats	Current Backup Vehicle Y/N	Date Purchased or Leased (indicate if leased)	Registered Owner (not lienholder)	Vehicle Service Hours Per Day	Total One- Way Passenger Trips Per Day	12 Month Maintenance & Repair Costs
Ex	12345	Van/BK	2003 Ford	252,899	6A/2W	3	N	1-1-01	Agency X	6	16	\$1,000
1												
2												
3												
4												
5												
6												

7												
8												
9												
10												
11												
12												
13												
14												
15												
Total for Columns 10 & 11												

Proposed Project – Vehicle Expansion/Replacement

New or Service Expansion: This table is to be completed by agencies starting a new transportation service or adding new or additional service to their current program. See instructions for information on how to fill out the chart.

To complete the chart provide the information below in the respective column:

1. Indicate if vehicle request is for New (N) transportation agency or Service Expansion (SE) for an existing agency.
2. Indicate type of requested vehicle, such as Modified Van, Small Bus, etc. as shown on the Funding Request

Note: if the requested vehicle(s) will be used in coordination to transport another agency's clients on a regular basis, include those trips in the calculations of the proposed service for columns 3-7

3. Indicate the number of days of vehicle service (eg. Monday-Friday = 5, Monday-Sunday = 7)
4. Indicate the average number of vehicle service hours per day (exclude idle time when the vehicle is not in direct passenger service). Use whole hours; do not use ranges or portions of hours.
5. Calculate vehicle service hours by multiplying column 3 with column 4 (e.g. 5 days per week X 8 hours per day = 40 hours per week)
6. Indicate the projected number of one-way passenger trips per day (each time a passenger boards the vehicle, round trips would be counted as 2 passenger trips) and of the total how many are wheelchair/lift users.
7. Indicate the projected average number of miles that the vehicle will travel per day.

Complete following question and the chart below:

Compute the total percentage of current and projected wheelchair/lift users %

For Expanded Service: Use the total number of wheelchair/lift users in your current program (page 3 of this application), add the projected number of lift users for this expanded service, then divide by the total number of existing and projected passengers from column 6 below.

For New Service: Use the total number of projected wheelchair/lift users then divide by total projected passengers from column 6 below.

	1	2	3	4	5	6	7
	Type of Request N – New agency SE – Service	Vehicle Type	Days of Service	Total Service Hours Per Day	Total Service Hours Per Week	Total one-way passenger Trips Per Day (number of lift users)	Projected Mileage Per Day
Ex	N or SE	Small Bus	5	6	30	25(5)	400
1							
2							
3							
4							
5							
6							
7							

Proposed Project – Other Equipment

Other Equipment: This section is to be completed by agencies requesting other equipment such as a computer system, software and or communication. For the 2021 Call, this category also includes COVID-19 Response Equipment.

If you are making a request for new equipment based on the inadequacy of your old equipment, please include a detailed description of the make and year model of the equipment to be replaced consistent with the scoring worksheet. The equipment must be used to support your transportation operation, that is, the number of vehicles you operate in your transportation program.

a. How many vehicles are in the existing Service Fleet (including back up)? (15 pts)	_____
b. Is the applicant currently using a manual system for scheduling, vehicle tracking, etc. and/or has no dispatch communication equipment? (5 points)	_____
OR	
c. Does the applicant need to replace inadequate equipment to improve efficiency? Equipment more than 5 years old – 5 pts 3 to 5 years old – 3 pts Less than 3 years old – 0 pts	_____
Total (20 Points)	<div style="background-color: #cccccc; width: 40px; height: 15px;"></div>

Fleet utilization determination

- a. What are the total service hours per week for your existing or projected fleet? _____
- b. What is the existing or projected number of passengers per hour? _____
- c. What are the total vehicle miles per day? _____

Proposed Project – Operating Assistance

1. Please provide performance measures and objectives for your proposed project below. (2 points)

Annual Performance Measures and Objectives		
Existing Service		
<input type="checkbox"/> Current Geographic Coverage	Number of one-way trips per day:	
<input type="checkbox"/> Current Service Hours/Days	Number of new one-way miles on weekdays:	
<input type="checkbox"/> Current System Capacity	Number of new one-way miles on weekends:	
<input type="checkbox"/> Current Access/Connections	Click or tap here to enter text.	
Service Expansion		
<input type="checkbox"/> Current Geographic Coverage	Number of one-way trips per day:	
<input type="checkbox"/> Current Service Hours/Days	Number of new one-way miles on weekdays:	
<input type="checkbox"/> Current System Capacity	Number of new one-way miles on weekends:	
<input type="checkbox"/> Current Access/connections	Click or tap here to enter text.	

2. Identify the performance measures/indicators to track the effectiveness of your project and include the number of people you anticipate being served, and the number and purpose of trips that the project will provide (and other measurable units of service). Include the desired outcome (impact) that the project will have on the target community. (5 points)

Click or tap here to enter text.

3. Based on the performance objectives/outcomes that you provided in the previous question, describe methodologies and procedures for ongoing monitoring and evaluation of the project or service. (3 points)

Click or tap here to enter text.

Proposed Project – Mobility Management

1. Please provide performance measures and objectives for your proposed project below. (2 points)

Mobility Management		
<input type="checkbox"/> Mobility Management	Number of customer contacts:	
	Number of one-way trips:	
<input type="checkbox"/> One Stop Center/Customer Referral	Number of customer contacts:	
<input type="checkbox"/> Trip/Itinerary Planning	Number of customer contacts:	
<input type="checkbox"/> One-on-One Travel Training	Number of people trained:	
<input type="checkbox"/> Internet-Based Information	Number of web hits:	
<input type="checkbox"/> Information Materials/Marketing	<i>Description of materials/distribution</i>	
<input type="checkbox"/> Driver Training	Number of drivers trained:	

2. Identify the performance measures/indicators to track the effectiveness of your project and include the number of people you anticipate being served, and the number and purpose of trips that the project will provide (and other measurable units of service). Include the desired outcome (impact) that the project will have on the target community. (5 points)
Click or tap here to enter text.

3. Based on the performance objectives/outcomes that you provided in the previous question, describe methodologies and procedures for ongoing monitoring and evaluation of the project or service. (3 points)
Click or tap here to enter text.

Appendix A – Instructions to complete the Existing Transportation Services Table

Instructions are below by column number:

1. Identified by the last five digits of the VIN, list all vehicles your agency currently owns or leases that provide passenger service to seniors and/or persons with disabilities. Include backup vehicles and those to be removed from service if a new vehicle is awarded. Also list any vehicles you have on order for which you have received a grant or commitment from any source (e.g., Section 5310, Department of Aging, city or county).
2. **Proposed Replacement requests only:** Indicate the type of vehicle, Van or Bus for vehicles proposed for replacement in the application. A van is defined as a vehicle with a gross vehicle weight rating (GVWR) of less than 10,000 pounds; and a bus as a vehicle with a GVWR of more than 10,000 pounds, as identified by the Original Equipment Manufacturer's (OEM's) weight certificate located on the driver's side door. Also indicate the **disposition** of the vehicle proposed for replacement as follows: "**BK**" for backup and "**S**" for sell. To be eligible for replacement, vehicles must meet the following criteria at the time the application is filled:
 - a. Vehicle to be replaced must be currently registered to the applicant and in **active service** (providing service throughout the agency's normal days and hours of operation)
 - b. Vehicle to be replaced is for a like-kind vehicle with similar service life. **Sedans and SUVs are not eligible for replacement.**
3. List all active vehicles years and makes in your fleet inventory (add additional rows if you need more space)
4. List the most current mileage
5. List ambulatory (A) seating capacity and wheelchair (W) capacity (e.g., 6A/2W) for each vehicle
6. Indicate the number of fold down seats in the wheelchair positions for each vehicle
7. Identify, by indicating "Y" for yes and "N" for no, if a vehicle is currently used as a backup vehicle. **Note:** vehicles currently in backup service are not eligible for replacement.
8. Date the vehicle was purchased or leased by your agency
9. List the registered owner(s) of the vehicle. Do not list the legal owner (lien holder) You may abbreviate or use the words "applicant", "county", etc. where the meaning is clear in the context of the application.
10. List number of hours per day, excluding idle time, that each vehicle provides service. Then the total service hours per day for all active vehicles (exclude backups) in the fleet by totaling all entries and enter the total in the last cell in column 10. Use whole number hours.
11. List average number of one-way passenger trips per day. Provide total number of one-way passenger trips per day for all active vehicles (exclude backups) in the fleet by totaling all entries and enter the total in the last cell in column 11. Do not use ranges.
12. Annual maintenance and repair costs. List total maintenance and repair costs for the last 12-month period for which figures are available.

To: MTD Board of Directors
From: Jerry Estrada, General Manager
Date: October 7, 2025
Subject: General Manager's Report

Operations and Fleet Maintenance

The annual Department of California Highway Patrol (CHP) terminal inspection was recently conducted over a three-day period resulting with a *Satisfactory* rating across all areas – the highest possible evaluation.

The CHP Motor Carrier Specialist inspected regulated vehicles, maintenance records, and driver records, to determine compliance with applicable motor carrier safety related statutes and regulations. All components of MTD's program were found to be in compliance including the Vehicle Examination and Maintenance Program, Controlled Substance and Alcohol Testing Program, and Driver Records and Hours of Service.

Congratulations to all for this achievement which reflects the ongoing commitment and diligence of the entire team and the year-round efforts that made it possible.

Mechanics Jose Barragan and James Dunning recently completed part one of a four- part HVAC training series at the MCI Training Academy in Louisville, Kentucky. The course, *HVAC 101*, covers refrigerant theory, components and operating principles and Federal regulatory requirements. Mechanics who complete the training program earn EPA certification.

Mechanic Calixto Chavez will be attending part three of the same HVAC training series during the first week of October. That course, *HVAC 301*, focuses on all aspects of servicing HVAC systems. Topics include refrigerant evacuation and recharging, system pressure test, leak detection, leak repair, silver solder of joints, component replacement without full system evacuation, and superheat measurements.

The Academy's program is accredited by the National Institute for Automotive Service Excellence ("ASE").

The Operations Training Department continues to manage a full training schedule and doing a fantastic job. Four Operators - Joshua Doyle, Shawn Collins, Ernesto Bautista, and Cesar Espinoza have successfully completed all of training and licensing requirements and are now cleared for revenue service: Richard Viramontes, George Justos and Douglas Contreras are the newest Operators in Training.

Capital Projects

Smith MEP, the prime contractor for MTD's Haley Canopy ZEV Infrastructure Improvements Project, began mobilization efforts at Terminal 1 on September 29. Such efforts include bringing equipment and materials to the site, blocking-off areas for construction, investigating existing conditions, and other preparations for construction activities. In the coming weeks, Smith and its painting subcontractor, New Generation Painting, will concentrate their efforts on new paint at the Fuel Island and electrical work at the Haley Canopy.

Finance & Administration

Six Financial Institutions have responded to the Request for Proposals to provide banking services. Proposal evaluations are in process. A presentation will be made to the Board in October. A Solicitation for On-Call Architectural and Engineering Services is being issued as the current contract and all extension periods expire on December 31, 2025.

The Fiscal Year 2024-2025 Audits are underway with a completion expected in November 2025. Fiscal Year end 2024-2025 Financial Reports are anticipated to be presented to the Board in October.

Information Technologies has completed installing all replacement laptop and desktop computers with upgraded operating systems ahead of the Windows 10 sunset in order to maintain the District's securely protected systems. Replacement of 100 work stations were necessary. Achieving implementation ahead of schedule was an accomplishment.

District Staff are preparing the National Transit Database Annual Report for submittal in October. This is an organization-wide effort being coordinated through Grants and Compliance.

Planning & Marketing

MTD staff participated in the Goleta Lemon Festival on September 27th and 28th at Girsh Park hosting a community outreach table to engage with festival attendees. Despite the threat of rain, the festival was well attended, and staff connected with more than a thousand visitors over the two-day period.

MTD featured a spin wheel game where attendees answered question about MTD services and environmental topics to win prizes. Staff engaged with visitors of all ages – children, teens, and adults – creating a fun educational experience. In addition to the game, staff answered questions about buses passes, the Wave microtransit service, and other transit services.

MTD's participation in the Goleta Lemon Festival underscores our ongoing dedication to public engagement, education and fostering strong connections within the communities we serve.