

Santa Barbara Metropolitan Transit District

Request for Qualifications for On-Call Architectural & Engineering Services

Addendum Number 1 – Issued October 31, 2025

The Santa Barbara Metropolitan Transit District (MTD) herewith issues this Addendum No. 1 to its Request for Qualifications (RFQ) for On-Call Architectural and Engineering (A&E) Services (issued on October 16, 2025). In accordance with the Solicitation Instructions, questions (Q) were received that resulted in the below answers (A) and clarification to the RFQ. Except as modified by this addendum, all other terms and conditions of the RFQ remain unchanged.

Q1: There is mention that firms should be within 70 miles of MTD in one place and within 75 miles in another. Can this criterion be met by having portions of our proposed team and staff within this proximity?

A1: Offices or personnel within MTD's locale is ideal. Please refer to the Solicitation Instructions section on preparing the Statement of Qualifications (page 5 of 12, Section 3.2. Offeror-Prepared Proposal: Statement of Qualifications, Cover Letter):

Offeror's locations to serve MTD and its ability to be responsive and on-site when needed (project presentations at board meetings, job walks, pre-construction meetings, punch lists, etc.). It is strongly recommended that the Offeror have an office with client access within 75 miles of MTD's Administrative Office located at 550 Olive Street, Santa Barbara, CA 93101. Such distance shall be determined using the driving distance calculated by the Google Maps public webpage using the address of the Offeror's closest office. **If the Offeror believes they can serve the contract from a further distance, describe the level of commitment MTD should expect and ensure that MTD would not have to compensate for any such travel expenses.**

Q2: Are there going to be more than one firm selected for this on call?

A2: There is a possibility that MTD creates a talent pool of firms. Please refer to the Solicitation Instructions section on Evaluation (page 11 of 12, 5.3. Potential for Multiple Contract Award):

This RFQ may result in multiple, non-exclusive contracts. MTD's goal is to have a pool of pre-qualified Architecture & Engineering firms to issue task orders to (as-needed). When a specific project arises, MTD shall review this pre-qualified pool based on the specific expertise needed for the new task. MTD shall then approach the highest-ranked and most appropriate firm in the pool to negotiate the scope, schedule, and Task Order fee. If a proposal with a fair and reasonable fee cannot be negotiated with the top-ranking firm for that task, MTD shall terminate negotiations and proceed to the next most qualified firm in the pool, thereby rotating the distribution of

opportunities over the life of the Master Agreements. However, if it is in MTD's best interest, no contracts will be awarded, or only one contract will be awarded to the most qualified firm (as ranked by the evaluation committee).

Q3: Do we have to include all the disciplines by forming a team? Or do you accept only what we offer internally?

A3: Both proposals are acceptable. Please refer to the Solicitation Instructions section on preparing the Statement of Qualifications (page 6 of 12, Section 3.2. Offeror-Prepared Proposal: Statement of Qualifications, Subcontractors):

Sub-consultants and resources to support these efforts should be identified, including an environmental consulting service. On-call environmental services is not a requirement to submit, but is highly desirable.

- List any subcontractors that the Offeror may engage to provide support for any work outlined in the Scope of Services that the Offeror's firm is unable to perform with in-house resources. Describe the services to be performed by subcontractors and the past experience of the Offeror in working with such subcontractors. Include the information requested in the "Firm Experience and Expertise" and "Individual Experience and Expertise" sections for each subcontractor listed.

Q4: Can MTD please provide more information on what is expected for work samples? What is MTD looking for in reviewing work samples? Some work samples may be sensitive in nature and other clients may not wish to have their work shared in a such a manner.

A4: The Solicitation Instructions section on preparing the Statement of Qualifications asks Offers to include three (3) sample projects, similar to the work described in the Scope of Services. Please refer to the Solicitation Instructions section on preparing the Statement of Qualifications (page 7 of 12, Section 3.2. Offeror-Prepared Proposal: Statement of Qualifications, Work Samples).

Consider:

- Energy Storage and Photovoltaic System Installation
- Electrical Infrastructure Upgrades
- Facility Upgrades, Public Works
- Work within MTD's service area, the 52 square miles, which includes the cities of Santa Barbara, Goleta, and Carpinteria; and the unincorporated portion of the County of Santa Barbara between such cities, including the areas of Montecito and Summerland.

In the Forms & Certifications section, the required form, References & Subcontractors, MTD asks **Offerors to submit three references where the A&E is similar to MTD's scope of services, including at least one public agency. Ideally, include those of the work samples provided.**

Note: Proposers MUST NOT include any client-sensitive, proprietary, trade secret, or confidential information belonging to the Proposer or any third party in their submission. Proposals will be used for evaluation purposes and included in any awarded contract, where the submission of your proposal may subject its contents to public disclosure laws (Public Records Acts) after the contract award is made.

Q5: If questions are not answered by November 4, will you consider an extension to the due date to allow us to update our proposal with sufficient time to deliver hard copies to MTD by the due day on November 13?

A5: All questions and requests have been responded to in this addendum. **The RFQ submittal deadline remains November 13, 2025, by 3:00 PM.** Please refer to Solicitation Instructions section on Pre-Submittal Activities (page 2 of 12, Section 2.1. RFQ Contents and Contract Documents):

Submittal Due	November 13, 2025 3:00 PM
Anticipated Interview Dates (if needed)	November 17-21, 2025
Anticipated Price Negotiations (if needed)	November 24-26, 2025
Consideration of Award by MTD Board of Directors	December 2, 2025
Contract Execution	January 1, 2026

End of Addendum