



BOARD OF DIRECTORS AGENDA

REGULAR MEETING
of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency
Tuesday, July 21, 2026
8:30 AM
John G. Britton Auditorium
550 Olive Street, Santa Barbara, CA 93101

- 1. CALL TO ORDER**
- 2. ROLL CALL OF THE BOARD MEMBERS**
Dave Davis (Chair), David Tabor (Vice Chair), Jen Lemberger (Secretary), Paula Perotte (Director), Mónica Solórzano (Director), Arjun Sarkar (Director), Alberto Lapuz (Director).
- 3. REPORT REGARDING THE POSTING OF THE AGENDA**

CONSENT CALENDAR

- 4. APPROVAL OF PRIOR MINUTES - (ACTION MAY BE TAKEN)**
The Board will be asked to review and approve the draft minutes for the meeting of June 16, 2026.
- 5. CASH REPORTS - (ACTION MAY BE TAKEN)**
The Board will be asked to review and approve the Cash Reports from June 6, 2026 through June 26, 2026, and June 27, 2026 through July 13, 2026.

THIS CONCLUDES THE CONSENT CALENDAR

- 6. PUBLIC COMMENT**
Members of the public may address the Board on items within the jurisdiction of the Board that are not scheduled for public hearing. The time allotted per speaker will be at the discretion of the Board Chair. If you wish to address the Board under this item number, please complete and deliver to the MTD Board Clerk a "Request to Speak" form that includes both a description of the subject you wish to address and, if applicable, the agenda item number for which you would like to comment. Additional public comment will be allowed during each agenda item, including closed session items. Forms are available at www.sbmtd.gov and at MTD Administrative offices.

BOARD OF DIRECTORS AGENDA

**7. RECESS TO CLOSED SESSION: REAL PROPERTY NEGOTIATIONS
(GOVERNMENT CODE §54956.8) - (ACTION MAY BE TAKEN)**

Property: 4678 Calle Real / 149 North San Antonio Road.

Agency Negotiators: General Manager Jerry Estrada; District Outside Counsel Graham Lyons.

Negotiating Parties: Con/Am Group.

Under Negotiation: Price and terms of payment

PUBLIC COMMENT RELATED TO CLOSED SESSION ITEM WILL BE ALLOWED BEFORE THE RECESS

8. UCSB STUDENT TRANSIT BUS PASS PROGRAM FEE - (ACTION MAY BE TAKEN - ATTACHMENT)

Staff recommends the Board of Directors receive a presentation on student transit pass programs at UCSB and other UC schools and authorize the General Manager to pursue a student transit fee increase measure for consideration on UCSB's Spring 2027 ballot.

9. FISCAL YEAR 2025-26 ANNUAL RIDERSHIP REPORT - (INFORMATIONAL)

Staff recommends the Board of Directors receive a report regarding annual ridership statistics for FY 2025-26.

10. CLERK OF THE BOARD DUTIES ASSIGNMENT TO GENERAL MANAGER - (ACTION MAY BE TAKEN - ATTACHMENT)

Staff recommends the Board of Directors adopt Resolution No. 2026-04 assigning and naming the General Manager to serve as the Clerk of the Board.

11. E-SIGNATURE POLICY - (ACTION MAY BE TAKEN - ATTACHMENT)

Staff recommends the Board of Directors adopt Resolution No. 2026-05, Resolution adopting the District's e-Signature Policy and authorizing the use of e-Signatures.

12. GOVERNMENT CLAIMS POLICY - (ACTION MAY BE TAKEN - ATTACHMENT)

Staff recommends the Board of Directors adopt Resolution No. 2026-06 adopting the District's Government Claims policy and procedure and making specified claims for monies or damages excepted from claims presentation requirements of the California Claims Act presentation requirements, subject to the District's claims policy and procedure.

13. ADOPTION OF MTD PROCUREMENT MANUAL AMENDMENT: VENDOR PREQUALIFICATION - (ACTION MAY BE TAKEN - ATTACHMENT)

Staff recommends the Board of Directors adopt an amendment to the MTD Procurement Manual by adding Section 7.1.1, Vendor Prequalification, to establish standardized procedures for the prequalification of contractors for public works and specialized infrastructure projects.

14. GENERAL MANAGER'S REPORT - (INFORMATIONAL)

The General Manager will report on updates to District activities.

AMERICANS WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 805.963.3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.

BOARD OF DIRECTORS AGENDA

15. OTHER BUSINESS AND REPORTS - (INFORMATIONAL)

The Board will report on the other related public transit issues and committees.

Description

16. ADJOURNMENT

AMERICANS WITH DISABILITIES ACT: If you need special assistance to participate in this meeting, please contact the MTD Administrative Office at 805.963.3364 at least **48 hours in advance** of the meeting to allow time for MTD to attempt a reasonable accommodation.



BOARD OF DIRECTORS DRAFT MINUTES

REGULAR MEETING
of the
BOARD OF DIRECTORS
of the
SANTA BARBARA METROPOLITAN TRANSIT DISTRICT
A Public Agency
Tuesday, June 16, 2026
8:30 AM
John G. Britton Auditorium
550 Olive Street, Santa Barbara, CA 93101

1. CALL TO ORDER

2. ROLL CALL OF THE BOARD MEMBERS

Chair Davis reported that all members were present, with exception of Director Perotte and Vice Chair Tabor.

3. REPORT REGARDING THE POSTING OF THE AGENDA

Hillary Blackerby, Interim Clerk/Planning and Marketing Manager reported that the agenda was posted on June 11, 2026 at MTD's Administrative Office, emailed to those on the agenda list, and posted to MTD's website.

Secretary Lemberger motioned to move Item 7 after Item 12 and Item 10 before Item 8. Director Lapuz seconded the motion. The motion was approved unanimously, with Director Perotte and Vice Chair Tabor absent.

Vice Chair Tabor arrived at 8:31 a.m.

CONSENT CALENDAR

4. APPROVAL OF PRIOR MINUTES - (ACTION MAY BE TAKEN)

The Board was asked to review and approve the draft minutes for the meeting of June 2, 2026.

5. CASH REPORTS - (ACTION MAY BE TAKEN)

The Board was asked to review and approve the Cash Reports from May 23, 2026 through June 5, 2026.

Director Sarkar moved to approve the consent calendar. Director Lapuz seconded the motion. The motion was approved unanimously, with Director Perotte absent.

THIS CONCLUDES THE CONSENT CALENDAR

6. PUBLIC COMMENT

There was no public comment.

BOARD OF DIRECTORS DRAFT MINUTES

**7. RECESS TO CLOSED SESSION: REAL PROPERTY NEGOTIATIONS
(GOVERNMENT CODE §54956.8) - (ACTION MAY BE TAKEN)**

Property: 4678 Calle Real / 149 North San Antonio Road.

Agency Negotiators: General Manager Jerry Estrada; District Outside Counsel Graham Lyons.

Negotiating Parties: Con/Am Group.

Under Negotiation: Price and terms of payment

No action was taken on Closed Session Item 7.

PUBLIC COMMENT RELATED TO CLOSED SESSION ITEM WILL BE ALLOWED BEFORE THE RECESS

**8. APPROVAL OF UPDATED PUBLIC TRANSPORTATION AGENCY SAFETY PLAN
(PTASP) – (ACTION MAY BE TAKEN - ATTACHMENT)**

The Board received a presentation by Assistant General Manager/Chief Operating Officer Mary Gregg on MTD's Public Transportation Agency Safety Plan, Version 7.0. Vice Chair Tabor moved to approve the updated plan, as reviewed and approved by MTD's Safety Committee and signed by MTD's Accountable Executive. Director Lapuz seconded the motion. The motion was approved unanimously, with Director Perotte absent.

**9. FISCAL YEAR (FY) 2025-26 THIRD QUARTER PERFORMANCE REPORTS –
(INFORMATIONAL)**

The Board received a presentation on the Third Quarter Fiscal Year 2025-26 Performance Reports for the period ending March 31, 2026.

**10. PROPERTY/CASUALTY INSURANCE BROKER SERVICES - (ACTION MAY BE
TAKEN - ATTACHMENT)**

The Board received a presentation by Senior Purchasing Agent Valerie White regarding the results of a Request for Proposals procurement process for Property/Casualty Insurance Broker Services. Director Solórzano moved to authorize the General Manager to award and execute a Professional Services Agreement with USI Insurance Services LLC to serve as MTD's Insurance Broker of Record. Director Lapuz seconded the motion. The motion was approved unanimously, with Director Perotte absent.

1. GENERAL MANAGER'S REPORT - (INFORMATIONAL)

The General Manager reported on updates to District activities.

2. OTHER BUSINESS AND REPORTS - (INFORMATIONAL)

No other business or reports were presented.

3. ADJOURNMENT

The Board adjourned at 9:42 a.m.

Santa Barbara Metropolitan Transit District
Cash Report
Board Meeting of July 7, 2026
For the Period June 6, 2026 through June 26, 2026

MONEY MARKET

Beginning Balance June 6, 2026 **\$4,527,645.60**

Passenger Fares	165,847.88
Accounts Receivable	42,073.40
Prepays & Advertising	4,222.80
Miscellaneous Income	50.03
Total Deposits	212,194.11

Miscellaneous Transfers	(18,918.27)
401(k)/Pension Transfer	(92,370.83)
Payroll Taxes	(386,199.18)
Payroll	(877,101.60)
Accounts Payable	(1,423,812.91)
Total Disbursements	(2,798,402.79)

Ending Balance **\$1,941,436.92**

CASH INVESTMENTS

LAIF Account	\$6,665,750.68
Money Market Account	1,941,436.92

Total Cash Balance **\$8,607,187.60**

SELF INSURED LIABILITY ACCOUNTS

WC / Liability Reserves	(\$4,052,514.37)
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Working Capital **\$4,554,673.23**

Santa Barbara Metropolitan Transit District
Accounts Payable

Check #	Date	Company	Description	Amount	Voids
139440	1/16/2026	NANCY CURTIS	RETIREE HEALTH REIMBURSEMENT	285.00	V
140076	4/9/2026	JENNIFER LEMBERGER	DIRECTOR FEES	120.00	V
200280	6/12/2026	ABC BUS COMPANIES INC	BUS PARTS	585.30	
200281	6/12/2026	SAL ALVAREZ	RETIREE HEALTH REIMBURSEMENT	285.00	
200282	6/12/2026	AMERICAN MOVING PARTS LLC	BUS PARTS	2,248.16	
200283	6/12/2026	AMAZON CAPITAL SERVICES, INC	SUPPLIES	106.55	
200284	6/12/2026	HENRY ANDREWS	RETIREE HEALTH REIMBURSEMENT	285.00	
200285	6/12/2026	JAMES BRACKETT	RETIREE HEALTH REIMBURSEMENT	240.00	
200286	6/12/2026	KARL BRETZ	RETIREE HEALTH REIMBURSEMENT	558.16	
200287	6/12/2026	ARTHUR BURNS	RETIREE HEALTH REIMBURSEMENT	570.00	
200288	6/12/2026	ROBERT BURNHAM	RETIREE HEALTH REIMBURSEMENT	285.00	
200289	6/12/2026	RICARDO CABRERA	RETIREE HEALTH REIMBURSEMENT	254.00	
200290	6/12/2026	GILBERT CALLES	RETIREE HEALTH REIMBURSEMENT	130.00	
200291	6/12/2026	CAPITAL EDGE ADVOCACY INC.	PROFESSIONAL CONSULTING SERVI	6,000.00	
200292	6/12/2026	MIKE CARDONA	RETIREE HEALTH REIMBURSEMENT	130.00	
200293	6/12/2026	CITY OF GOLETA	BUILDING PERMIT FEE	197,028.53	
200294	6/12/2026	CENTRAL COAST CIRCULATION L	BUS BOOK DISTRIBUTION	808.00	
200295	6/12/2026	COMMUNITY RADIO INC.	GIBRALTAR SITE RENTAL	331.24	
200296	6/12/2026	CINTAS CORPORATION	SAFETY SUPPLIES	210.91	
200297	6/12/2026	COX COMMUNICATIONS CORP.	INTERNET & CABLE TV	618.38	
200298	6/12/2026	CUMMINS ALLISON CORPORATIO	COIN/BILL COUNTER PM SERVICES	1,464.14	
200299	6/12/2026	NANCY CURTIS	RETIREE HEALTH REIMBURSEMENT	285.00	
200300	6/12/2026	COUNTY OF S.B.PUBLIC WORKS D	WASTE DISPOSAL	54.80	
200301	6/12/2026	DAVID DAVIS JR.	DIRECTOR FEES	60.00	
200302	6/12/2026	ALLIANT POWER DBA	BUS PARTS	15,420.55	
200303	6/12/2026	FAST UNDERCAR DBA	EV BUS PARTS	713.81	
200304	6/12/2026	GENFARE LLC	FAREBOX REPAIRS & PARTS	12,430.38	
200305	6/12/2026	GIBBS INTERNATIONAL INC	BUS PARTS	1,054.36	
200306	6/12/2026	GILLIG LLC	BUS PARTS	367.65	
200307	6/12/2026	GARY GLEASON	RETIREE HEALTH REIMBURSEMENT	240.00	
200308	6/12/2026	GRAPHICINK	PRINTING SERVICES	704.66	
200309	6/12/2026	JACK GRAHAM	RETIREE HEALTH REIMBURSEMENT	285.00	
200310	6/12/2026	JILL GRISHAM	RETIREE HEALTH REIMBURSEMENT	285.00	
200311	6/12/2026	GUARDIAN-APPLETON (DENTAL I	DENTAL INSURANCE	4,644.57	
200312	6/12/2026	GUARDIAN-APPLETON (VISION IN	VISION INSURANCE	373.57	
200313	6/12/2026	GUARDIAN-APPLETON (LIFE INS)	LIFE INSURANCE	1,548.87	
200314	6/12/2026	JIM HAGGERTY	RETIREE HEALTH REIMBURSEMENT	241.57	
200315	6/12/2026	ALI HABIBI	RETIREE HEALTH REIMBURSEMENT	240.00	

Check #	Date	Company	Description	Amount	Voids
200316	6/12/2026	RICHARD HARRIGAN	RETIREE HEALTH REIMBURSEMENT	227.00	
200317	6/12/2026	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	99.84	
200318	6/12/2026	HR AUTOGLASS DBA	BUS PARTS/REPAIRS	395.00	
200319	6/12/2026	INTELLICORP RECORD INC.	PRE-EMPLOYMENT CHECK	48.95	
200320	6/12/2026	JAVIER JIMENEZ	RETIREE HEALTH REIMBURSEMENT	120.00	
200321	6/12/2026	MONTE KIMZEY	RETIREE HEALTH REIMBURSEMENT	148.00	
200322	6/12/2026	KIRKS AUTOMOTIVE INC	BUS/AUTO PARTS	843.41	
200323	6/12/2026	LINDA LEE LACKEY	RETIREE HEALTH REIMBURSEMENT	1,590.40	
200324	6/12/2026	LANSPEED DBA	IT SERVICES	3,072.00	
200325	6/12/2026	ALBERTO LAPUZ	DIRECTOR FEES	60.00	
200326	6/12/2026	JENNIFER LEMBERGER	DIRECTOR FEES	60.00	
200327	6/12/2026	STEVEN EDWARD MAAS	RETIREE HEALTH REIMBURSEMENT	285.00	
200328	6/12/2026	MARBORG INDUSTRIES (INC)	UTILITIES & RENTAL FEES	370.74	
200329	6/12/2026	MAYAN GENERAL CONSTRUCTIO	LANDSCAPE MAINTENANCE SERVIC	4,410.00	
200330	6/12/2026	MC CORMIX CORP. (GAS)	FUEL-SV/MICROTRANSIT	1,210.62	
200331	6/12/2026	MISSION LINEN SUPPLY INC	UNIFORM & LINEN SERVICE	749.78	
200332	6/12/2026	MOUNTAIN SPRING WATER	SHOP & OFFICE SUPPLIES	1,125.70	
200333	6/12/2026	WILLIAM MORRIS	RETIREE HEALTH REIMBURSEMENT	285.00	
200334	6/12/2026	CARLOS ORNELAS	RETIREE HEALTH REIMBURSEMENT	285.00	
200335	6/12/2026	LUIGI OTTIERI	RETIREE HEALTH REIMBURSEMENT	285.00	
200336	6/12/2026	QUALITY MOBILE INSTALLATION	TAP2PAY	12,933.00	
200337	6/12/2026	RICON CORPORATION	BUS PARTS	223.15	
200338	6/12/2026	RS DBA	BUS PARTS	168.06	
200339	6/12/2026	SCHINDLER ELEVATOR CORPORA	ELEVATOR MAINTENANCE	215.62	
200340	6/12/2026	SPECIAL DISTRICT RISK MGMT	HEALTH INSURANCE	86,332.54	
200341	6/12/2026	SMITH MECHANICAL-ELECTRICA	HALEY CANOPY PROJECT	177,687.90	
200342	6/12/2026	SM TIRE CORP.	BUS TIRE MOUNTING	240.50	
200343	6/12/2026	SOAP MAN DISTRIBUTIN DBA	BUS CLEANING SUPPLIES	255.48	
200344	6/12/2026	MONICA JUANITA SOLORZANO	DIRECTOR FEES	60.00	
200345	6/12/2026	DAVID T. TABOR	DIRECTOR FEES	60.00	
200346	6/12/2026	TEAMSTERS MISC SECURITY TRU	UNION MEDICAL INSURANCE	223,000.00	
200347	6/12/2026	TEAMSTERS PENSION TRUST	UNION PENSION	92,095.11	
200348	6/12/2026	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	12,942.00	
200349	6/12/2026	TAC ENERGY LLC	RENEWABLE DIESEL	49,925.43	
200350	6/12/2026	U.S. BANK CORP. PAYMENT SYST	CREDIT CARD PURCHASES	3,787.94	
200351	6/12/2026	JOHN J. VASQUEZ	RETIREE HEALTH REIMBURSEMENT	285.00	
200352	6/12/2026	VEHICLE TECHNICAL CONSULTA	BUY AMERICA AUDIT	4,000.00	
200353	6/12/2026	VOICES TRANSLATION AND INTE	TRANSLATION	340.00	
200354	6/12/2026	DANIEL WALKER	RETIREE HEALTH REIMBURSEMENT	285.00	
200355	6/12/2026	WESTERN STATES CONVERTER &	BUS PARTS	5,784.79	
200356	6/12/2026	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	605.15	

Check #	Date	Company	Description	Amount	Voids
200357	6/12/2026	WHITE ASSOCIATES DBA	BUS PARTS & REPAIRS	1,555.00	
200358	6/12/2026	ALEXANDER YOUNG	RETIREE HEALTH REIMBURSEMENT	285.00	
200359	6/18/2026	ABC BUS COMPANIES INC	BUS PARTS	2,270.83	
200360	6/18/2026	AMAZON CAPITAL SERVICES, INC	SUPPLIES	1,924.91	
200361	6/18/2026	ASBURY ENVIRONMENTAL SERVI	WASTE OIL RECYCLER	161.00	
200362	6/18/2026	BLACK GOLD INDUSTRIES CORP	HAZMAT DISPOSAL	2,839.20	
200363	6/18/2026	BOSCH AUTOMOTIVE SERVICE SO	MAINTENANCE SOFTWARE	1,321.93	
200364	6/18/2026	CINTAS CORPORATION	SAFETY SUPPLIES	65.60	
200365	6/18/2026	NANCY CURTIS	RETIREE HEALTH REIMBURSEMENT	285.00	
200366	6/18/2026	DAVID DAVIS JR.	DIRECTOR FEES	120.00	
200367	6/18/2026	DENMUN OFFICE SOLUTIONS DBA	IT CONTRACT SERVICES	10,925.00	
200368	6/18/2026	ALLIANT POWER DBA	BUS PARTS	226.87	
200369	6/18/2026	DUNN EDWARDS CORPORATION	B&G SUPPLIES	242.36	
200370	6/18/2026	DOCUPRODUCTS CORPORATION	COPIER MAINTENANCE/SUPPLIES	886.81	
200371	6/18/2026	EASY LIFT TRANSPORTATION INC	MONTHLY ADA SUBSIDY	100,676.07	
200372	6/18/2026	EVERSHADE LLC DBA	STEAM CLEANING TC/EXPRESS ZON	2,900.00	
200373	6/18/2026	FRONTIER CALIFORNIA INC.	TELEPHONE/RADIO/FIBER OPTIC INT	1,027.00	
200374	6/18/2026	GIBBS INTERNATIONAL INC	BUS PARTS	551.02	
200375	6/18/2026	GILLIG LLC	BUS PARTS	728.30	
200376	6/18/2026	GOODYEAR TIRE & RUBBER CO	BUS TIRE LEASE	15,209.40	
200377	6/18/2026	GRAPHICINK	PRINTING SERVICES	497.09	
200378	6/18/2026	HAYWARD LUMBER	SHOP/B&G SUPPLIES	42.83	
200379	6/18/2026	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	323.45	
200380	6/18/2026	JANEK CORP	BUS PARTS	992.25	
200381	6/18/2026	KIMBALL MIDWEST	SHOP SUPPLIES	1,330.98	
200382	6/18/2026	KITCHELL CEM INC.	HALEY CANOPY	3,290.09	
200383	6/18/2026	JENNIFER LEMBERGER	DIRECTOR FEES	120.00	
200384	6/18/2026	LENZ PEST CONTROL INC	FUMIGATION SERVICES	76.00	
200385	6/18/2026	LITTLEPAY INC	TAP2PAY	1,671.74	
200386	6/18/2026	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	855.36	
200387	6/18/2026	NEWARK ELEMENT14	BUS PARTS	83.46	
200388	6/18/2026	SANSUM CLINIC	MEDICAL EXAMS	986.00	
200389	6/18/2026	SILVAS OIL CO. INC.	LUBRICANTS	9,334.07	
200390	6/18/2026	SCHINDLER ELEVATOR CORPORA	ELEVATOR MAINTENANCE	215.62	
200391	6/18/2026	SM TIRE CORP.	BUS TIRE MOUNTING	931.75	
200392	6/18/2026	SOCALGAS	UTILITIES	191.39	
200393	6/18/2026	SOUTHWEST LIFT & EQUIPMENT I	LIFT REPAIRS & SUPPLIES	172.03	
200394	6/18/2026	STANTEC CONSULTING SERVICES	PROJECT CONSULTING SERVICES	2,642.25	
200395	6/18/2026	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	108.14	
200396	6/18/2026	SB CITY OF-REFUSE & WATER	UTILITIES	2,615.91	
200397	6/18/2026	THE MEDCENTER	MEDICAL EXAMS	1,350.00	

Check #	Date	Company	Description	Amount	Voids
200398	6/18/2026	DAVID T. TABOR	DIRECTOR FEES	120.00	
200399	6/18/2026	TRACE3 LLC	IT SERVICES	2,802.48	
200400	6/18/2026	TAC ENERGY LLC	RENEWABLE DIESEL	24,956.35	
200401	6/18/2026	J.C.M. AND ASSOCIATES INC.	UNIFORMS	1,126.89	
200402	6/18/2026	VEHICLE MAINTENANCE PROGRA	BUS PARTS	1,228.84	
200403	6/18/2026	WURTH USA WEST INC.	SHOP SUPPLIES	1,279.69	
200404	6/26/2026	ABC BUS COMPANIES INC	BUS PARTS	687.36	
200405	6/26/2026	AT&T MOBILITY-CC	TAP2PAY COMMUNICATIONS	1,083.05	
200406	6/26/2026	AMERICAN MOVING PARTS LLC	BUS PARTS	2,289.69	
200407	6/26/2026	AMAZON CAPITAL SERVICES, INC	SUPPLIES	15.73	
200408	6/26/2026	CENTRAL COAST TANK TESTING	TANK TESTS	150.00	
200409	6/26/2026	CUMMINS SALES & SERVICE DBA	BUS PARTS & REPAIRS	143.21	
200410	6/26/2026	DAVE BANG ASSOCIATES INC.	BUS BENCHES, TRASH RECEPTACLE	353.98	
200411	6/26/2026	ALLIANT POWER DBA	BUS PARTS	704.26	
200412	6/26/2026	EMERGENCY DRAIN SERVICES DB	DRAIN SERVICES	330.62	
200413	6/26/2026	FAUVER LARGE ARCHBALD&SPR	LEGAL COUNSEL	19,123.38	
200414	6/26/2026	GILLIG LLC	BUS PARTS	3,437.59	
200415	6/26/2026	H&H WHOLESALE PARTS	BUS PARTS & SHOP SUPPLIES	235.67	
200416	6/26/2026	HAYWARD LUMBER	SHOP/B&G SUPPLIES	11.95	
200417	6/26/2026	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	187.24	
200418	6/26/2026	KIRKS AUTOMOTIVE INC	BUS/AUTO PARTS	611.58	
200419	6/26/2026	KENT AUTOMOTIVE DBA	SHOP SUPPLIES	840.46	
200420	6/26/2026	MC CORMIX CORP. (GAS)	FUEL-SV/MICROTRANSIT	1,562.49	
200421	6/26/2026	MCMaster-CARR SUPPLY CO.	SHOP/B&G SUPPLIES	65.67	
200422	6/26/2026	MILPAS RENTAL INC.	EQUIPMENT RENTAL	194.10	
200423	6/26/2026	NATIONAL DRIVE	PAYROLL DEDUCTION	90.00	
200424	6/26/2026	NATIONAL INTERSTATE INS INC.	LIABILITY INS/ENDORSEMENTS	150,124.77	
200425	6/26/2026	NFI PARTS DBA	BUS PARTS	816.37	
200426	6/26/2026	PARTS AUTHORITY LLC	BUS PARTS & REPAIRS	1,407.54	
200427	6/26/2026	SILVAS OIL CO. INC.	LUBRICANTS	1,183.18	
200428	6/26/2026	SM TIRE CORP.	BUS TIRE MOUNTING	570.07	
200429	6/26/2026	SO. CAL. EDISON CO.	UTILITIES	7,605.34	
200430	6/26/2026	SOAP MAN DISTRIBUTIN DBA	BUS CLEANING SUPPLIES	475.18	
200431	6/26/2026	SOUTHERN CALIFORNIA EDISON	ELECTRIC VEHICLES "FUEL"	6,727.69	
200432	6/26/2026	SOCALGAS	UTILITIES	27.41	
200433	6/26/2026	STANTEC ARCHITECTURE INC.	FACILITIES A&E SERVICES	5,769.34	
200434	6/26/2026	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	14.55	
200435	6/26/2026	TRAPEZE SOFTWARE GROUP INC	ANNUAL MODULE SERVICES	44,699.00	
200436	6/26/2026	TAC ENERGY LLC	RENEWABLE DIESEL	24,990.14	
200437	6/26/2026	UNIVERSITY OF CALIFORNIA REG	NETWORK & COMMUNICATION SER	103.92	
200438	6/26/2026	UNITED WAY OF SB	PAYROLL DEDUCTION	30.00	

Check #	Date	Company	Description	Amount	Voids
200439	6/26/2026	J.C.M. AND ASSOCIATES INC.	UNIFORMS	107.99	
200440	6/26/2026	VERIZON WIRELESS	CELLULAR/WIRELESS SERVICE	2,167.03	
200441	6/26/2026	WESTERN STATES CONVERTER &	BUS PARTS	5,784.79	
200442	6/26/2026	YACO SCHOLARSHIP FUND	PAYROLL DEDUCTION	35.00	
138715	6/26/2026	MENEMSHA DEVELOPMENT GRO	T2 CONSTRUCTION	2,071.66	V
				1,426,289.57	
				Current Cash Report Voided Checks:	0.00
				Prior Cash Report Voided Checks:	2,476.66
				Grand Total:	\$1,423,812.91

Santa Barbara Metropolitan Transit District
Cash Receipts of Accounts Receivable

Date	Company	Description	Amount
6/29/2026	UCSB - Parking Services-7001	Passes/Passports Sales	5,860.00
6/30/2026	Federal Transit Administration	FTA Operating Assistance	577,833.00
6/30/2026	Federal Transit Administration	FTA Operating Assistance	500,000.00
6/30/2026	Federal Transit Administration	FTA Operating Assistance	1,922,167.00
7/1/2026	Department of Rehabilitation	Passes/Passports Sales	480.00
7/2/2026	City of SB Creeks Division	Advertising on Buses	1,403.00
7/2/2026	Measure A, Section 3 LSTI	Measure A Funds - June 2026	218,555.32
7/6/2026	Wells Marketing, LLC	Advertising on Buses	2,196.00
7/6/2026	Wells Marketing, LLC	Advertising on Buses	3,581.10
7/6/2026	Wells Marketing, LLC	Advertising on Buses	6,728.40
7/7/2026	Local Transportation Fund	SB 325 - June 2026	842,024.13
Total Accounts Receivable Paid During Period			\$4,080,827.95

Santa Barbara Metropolitan Transit District
Cash Report
Board Meeting of July 21, 2026
For the Period June 27, 2026 through July 13, 2026

MONEY MARKET

Beginning Balance June 27, 2026 **\$1,941,436.92**

Accounts Receivable	4,080,827.95
Passenger Fares	203,778.30
Property Tax Revenue	136,581.97
Interest Income	5,542.93
Prepays & Advertising	5,368.00
Miscellaneous Income	3,910.88
Total Deposits	4,436,010.03

Bank & Credit Card Fees	(6,151.82)
Miscellaneous Transfers	(21,507.33)
401(k)/Pension Transfer	(43,917.86)
Payroll Taxes	(198,443.01)
Workers' Compensation	(243,541.62)
Payroll	(439,772.63)
Accounts Payable	(1,238,527.20)
Total Disbursements	(2,191,861.47)

Ending Balance **\$4,185,585.48**

CASH INVESTMENTS

LAIF Account	\$6,665,750.68
Money Market Account	4,185,585.48

Total Cash Balance **\$10,851,336.16**

SELF INSURED LIABILITY ACCOUNTS

WC / Liability Reserves	(\$4,052,514.37)
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Working Capital **\$6,798,821.79**

Santa Barbara Metropolitan Transit District
Accounts Payable

Check #	Date	Company	Description	Amount	Voids
200256	6/4/2026	HR AUTOGLASS DBA	BUS PARTS/REPAIRS	395.00	V
200443	6/30/2026	AMAZON CAPITAL SERVICES, INC	SUPPLIES	325.55	
200444	6/30/2026	CROCKER REFRIGERATION & AIR	HVAC MAINTENANCE	1,644.98	
200445	6/30/2026	CUMMINS SALES & SERVICE DBA	BUS PARTS & REPAIRS	6,036.95	
200446	6/30/2026	CURVATURE DBA	IT EQUIPMENT	2,728.06	
200447	6/30/2026	ALLIANT POWER DBA	BUS PARTS	10,283.48	
200448	6/30/2026	EMERGENCY DRAIN SERVICES DB	DRAIN SERVICES	429.25	
200449	6/30/2026	FRONTIER CALIFORNIA INC.	TELEPHONE/RADIO/FIBER OPTIC INT	150.00	
200450	6/30/2026	GIBBS INTERNATIONAL INC	BUS PARTS	1,663.03	
200451	6/30/2026	GILLIG LLC	BUS PARTS	1,130.07	
200452	6/30/2026	GOLETA WATER DISTRICT	UTILITIES	493.31	
200453	6/30/2026	GRAPHICINK	PRINTING SERVICES	1,394.25	
200454	6/30/2026	GRAINGER INC.	SHOP/B&G SUPPLIES	252.03	
200455	6/30/2026	HAYWARD LUMBER	SHOP/B&G SUPPLIES	500.24	
200456	6/30/2026	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	449.44	
200457	6/30/2026	JOHNSON CONTROLS FIRE PROTE	FIRE ALARM SERVICES	4,678.20	
200458	6/30/2026	KITCHELL CEM INC.	HALEY CANOPY	2,440.57	
200459	6/30/2026	KIRKS AUTOMOTIVE INC	BUS/AUTO PARTS	972.76	
200460	6/30/2026	KUBA INC	TAP TO PAY VALIDATORS	13,440.00	
200461	6/30/2026	LENZ PEST CONTROL INC	FUMIGATION SERVICES	249.80	
200462	6/30/2026	MCMaster-CARR SUPPLY CO.	SHOP/B&G SUPPLIES	103.96	
200463	6/30/2026	MISSION LINEN SUPPLY INC	UNIFORM & LINEN SERVICE	697.10	
200464	6/30/2026	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	612.85	
200465	6/30/2026	MUNOZ JANITORIAL	JANITORIAL SERVICES	9,450.00	
200466	6/30/2026	NEWEGG BUSINESS INC	IT EQUIPMENT & SUPPLIES	121.63	
200467	6/30/2026	NFI PARTS DBA	BUS PARTS	1,548.87	
200468	6/30/2026	NS CORPORATION	BUS WASHER PARTS	294.61	
200469	6/30/2026	PITNEY BOWES INC	POSTAGE METER QTRLY CHARGES	65.55	
200470	6/30/2026	PARTS AUTHORITY LLC	BUS PARTS & REPAIRS	1,159.87	
200471	6/30/2026	ROBERT HALF	TEMPORARY LABOR	1,200.00	
200472	6/30/2026	SANSUM CLINIC	MEDICAL EXAMS	658.00	
200473	6/30/2026	SILVAS OIL CO. INC.	LUBRICANTS	4,953.08	
200474	6/30/2026	SMITH ELECTRIC SERVICE DBA	HALEY CANOPY PROJECT	168,024.41	
200475	6/30/2026	SO. CAL. EDISON CO.	UTILITIES	1,322.65	
200476	6/30/2026	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	80.39	
200477	6/30/2026	TRAPEZE SOFTWARE GROUP INC	ANNUAL SOFTWARE LICENSE FEES	47,861.00	
200478	6/30/2026	TAC ENERGY LLC	RENEWABLE DIESEL	25,031.03	
200479	6/30/2026	UPS SUPPLY CHAIN SOLUTIONS IN	FREIGHT CHARGES	472.72	

Check #	Date	Company	Description	Amount	Voids
200480	6/30/2026	WESTERN STATES CONVERTER &	BUS PARTS	5,784.79	
200481	6/30/2026	WAXIE SANITARY SUPPLY DBA	JANITORIAL SUPPLIES	1,556.44	
200482	7/10/2026	ABC BUS COMPANIES INC	BUS PARTS	1,466.84	
200483	7/10/2026	ADMINSURE INC.	WORKERS COMPENSATION	23,162.75	
200484	7/10/2026	SAL ALVAREZ	RETIREE HEALTH REIMBURSEMENT	285.00	
200485	7/10/2026	AMERICAN PUBLIC TRANSPORTA	MEMBERSHIP DUES	26,000.00	
200486	7/10/2026	AMAZON CAPITAL SERVICES, INC	SUPPLIES	4,218.83	
200487	7/10/2026	HENRY ANDREWS	RETIREE HEALTH REIMBURSEMENT	285.00	
200488	7/10/2026	ASBURY ENVIRONMENTAL SERVI	WASTE OIL RECYCLER	481.00	
200489	7/10/2026	JAMES BRACKETT	RETIREE HEALTH REIMBURSEMENT	240.00	
200490	7/10/2026	ARTHUR BURNS	RETIREE HEALTH REIMBURSEMENT	285.00	
200491	7/10/2026	ROBERT BURNHAM	RETIREE HEALTH REIMBURSEMENT	285.00	
200492	7/10/2026	RIDE COACH & BUS DBA	BUS PARTS	7,081.07	
200493	7/10/2026	MIKE CARDONA	RETIREE HEALTH REIMBURSEMENT	130.00	
200494	7/10/2026	CONCENTRA MEDICAL CENTERS	MEDICAL EXAMS	174.00	
200495	7/10/2026	STAN CISOWSKI	RETIREE HEALTH REIMBURSEMENT	285.00	
200496	7/10/2026	COMMUNITY RADIO INC.	GIBRALTAR SITE RENTAL	331.24	
200497	7/10/2026	COX COMMUNICATIONS CORP.	INTERNET & CABLE TV	195.63	
200498	7/10/2026	CROCKER REFRIGERATION & AIR	HVAC MAINTENANCE	85.90	
200499	7/10/2026	CUMMINS SALES & SERVICE DBA	BUS PARTS & REPAIRS	1,829.38	
200500	7/10/2026	NANCY CURTIS	RETIREE HEALTH REIMBURSEMENT	285.00	
200501	7/10/2026	CROSSLINE SUPPLY LLC	BUS PARTS	796.44	
200502	7/10/2026	DOCUPRODUCTS CORPORATION	COPIER MAINTENANCE/SUPPLIES	297.71	
200503	7/10/2026	EVERSHADE LLC DBA	STEAM CLEANING TC/EXPRESS ZON	3,370.00	
200504	7/10/2026	FLEET SERVICES INC.	BUS PARTS	255.01	
200505	7/10/2026	FRONTIER CALIFORNIA INC.	TELEPHONE/RADIO/FIBER OPTIC INT	312.36	
200506	7/10/2026	GIBBS INTERNATIONAL INC	BUS PARTS	513.11	
200507	7/10/2026	GILLIG LLC	BUS PARTS	777.76	
200508	7/10/2026	GARY GLEASON	RETIREE HEALTH REIMBURSEMENT	240.00	
200509	7/10/2026	GRAPHICINK	PRINTING SERVICES	6,441.38	
200510	7/10/2026	GRAINGER INC.	SHOP/B&G SUPPLIES	366.99	
200511	7/10/2026	JACK GRAHAM	RETIREE HEALTH REIMBURSEMENT	285.00	
200512	7/10/2026	JILL GRISHAM	RETIREE HEALTH REIMBURSEMENT	285.00	
200513	7/10/2026	GUARDIAN-APPLETON (DENTAL I	DENTAL INSURANCE	4,528.90	
200514	7/10/2026	GUARDIAN-APPLETON (VISION IN	VISION INSURANCE	360.05	
200515	7/10/2026	GUARDIAN-APPLETON (LIFE INS)	LIFE INSURANCE	1,502.26	
200516	7/10/2026	ALI HABIBI	RETIREE HEALTH REIMBURSEMENT	240.00	
200517	7/10/2026	RICHARD HARRIGAN	RETIREE HEALTH REIMBURSEMENT	227.00	
200518	7/10/2026	ROBERT HARTMAN JR.	RETIREE HEALTH REIMBURSEMENT	570.00	
200519	7/10/2026	HOME IMPROVEMENT CTR.	SHOP/B&G SUPPLIES	87.41	
200520	7/10/2026	HR AUTOGLASS DBA	BUS PARTS/REPAIRS	395.00	

Check #	Date	Company	Description	Amount	Voids
200521	7/10/2026	DONALD JACKSON	RETIREE HEALTH REIMBURSEMENT	120.00	
200522	7/10/2026	JAVIER JIMENEZ	RETIREE HEALTH REIMBURSEMENT	600.00	
200523	7/10/2026	KITCHELL CEM INC.	HALEY CANOPY	10,336.26	
200524	7/10/2026	MONTE KIMZEY	RETIREE HEALTH REIMBURSEMENT	296.00	
200525	7/10/2026	KIRKS AUTOMOTIVE INC	BUS/AUTO PARTS	5,439.45	
200526	7/10/2026	LANSPEED DBA	IT SERVICES	3,072.00	
200527	7/10/2026	LORI'S MOBILE NOTARY&FINGER	DMV DOCUMENTATION	1,477.00	
200528	7/10/2026	STEVEN EDWARD MAAS	RETIREE HEALTH REIMBURSEMENT	285.00	
200529	7/10/2026	MAYAN GENERAL CONSTRUCTIO	LANDSCAPE MAINTENANCE SERVIC	3,420.00	
200530	7/10/2026	MC CORMIX CORP. (GAS)	FUEL-SV/MICROTRANSIT	983.39	
200531	7/10/2026	MISSION LINEN SUPPLY INC	UNIFORM & LINEN SERVICE	423.08	
200532	7/10/2026	MOHAWK MFG. AND SUPPLY CO.	BUS PARTS	1,037.68	
200533	7/10/2026	WILLIAM MORRIS	RETIREE HEALTH REIMBURSEMENT	285.00	
200534	7/10/2026	NEOPART TRANSIT LLC	BUS PARTS	6,028.51	
200535	7/10/2026	NFI PARTS DBA	BUS PARTS	1,238.93	
200536	7/10/2026	PREVOST CAR (US) INC.	BUS/SERVICE VEHICLE PARTS	668.60	
200537	7/10/2026	O'REILLY AUTO PARTS DBA	BUS/SERVICE VEHICLE PARTS	89.48	
200538	7/10/2026	CARLOS ORNELAS	RETIREE HEALTH REIMBURSEMENT	285.00	
200539	7/10/2026	LUIGI OTTIERI	RETIREE HEALTH REIMBURSEMENT	285.00	
200540	7/10/2026	PRISM	WORKERS COMP INSURANCE	300,181.00	
200541	7/10/2026	PITNEY BOWES INC	POSTAGE METER QTRLY CHARGES	168.22	
200542	7/10/2026	PB-RESERVE ACCOUNT	PREPAID POSTAGE	1,500.00	
200543	7/10/2026	ROBERT HALF	TEMPORARY LABOR	2,400.00	
200544	7/10/2026	SAFETY-KLEEN CORPORATION	SHOP EQUIPMENT MAINTENANCE	770.97	
200545	7/10/2026	SCRTTC	MEMBERSHIP - ONLINE BUS MAINTENANCE	2,400.00	
200546	7/10/2026	SPECIAL DISTRICT RISK MGMT	HEALTH INSURANCE	80,324.55	
200547	7/10/2026	SEIFERT GRAPHICS INC	BUS PARTS	72.40	
200548	7/10/2026	SHERWIN-WILLIAMS CORP.	BUS STOP MAINTENANCE	34.34	
200549	7/10/2026	SO. CAL. EDISON CO.	UTILITIES	9,009.02	
200550	7/10/2026	SOAP MAN DISTRIBUTIN DBA	BUS CLEANING SUPPLIES	219.97	
200551	7/10/2026	ROBIN SORIA	RETIREE HEALTH REIMBURSEMENT	855.00	
200552	7/10/2026	SOCALGAS	UTILITIES	47.33	
200553	7/10/2026	STAPLES CONTRACT & COMMERC	OFFICE SUPPLIES	1.23	
200554	7/10/2026	SB CITY OF-REFUSE & WATER	UTILITIES	2,224.05	
200555	7/10/2026	SONSRAY FLEET SERVICES	BUS PARTS & REPAIRS	525.81	
200556	7/10/2026	TEAMSTERS MISC SECURITY TRU	UNION MEDICAL INSURANCE	243,959.00	
200557	7/10/2026	TEAMSTERS PENSION TRUST	UNION PENSION	93,834.16	
200558	7/10/2026	TEAMSTERS UNION LOCAL NO. 18	UNION DUES	12,614.00	
200559	7/10/2026	TEXTMARKS INC	SMS TEXTING SERVICES	15,588.00	
200560	7/10/2026	TAC ENERGY LLC	RENEWABLE DIESEL	25,096.23	
200561	7/10/2026	JOHN J. VASQUEZ	RETIREE HEALTH REIMBURSEMENT	285.00	

Check #	Date	Company	Description	Amount	Voids
200562	7/10/2026	VISIT SANTA BARBARA	MEMBERSHIP DUES	499.00	
200563	7/10/2026	DANIEL WALKER	RETIREE HEALTH REIMBURSEMENT	285.00	
200564	7/10/2026	ALEXANDER YOUNG	RETIREE HEALTH REIMBURSEMENT	285.00	
200565	7/10/2026	FRONTIER CALIFORNIA INC.	TELEPHONE/RADIO/FIBER OPTIC INT	153.60	
				1,238,922.20	
Current Cash Report Voided Checks:				0.00	
Prior Cash Report Voided Checks:				395.00	
Grand Total:				\$1,238,527.20	

Santa Barbara Metropolitan Transit District
Cash Receipts of Accounts Receivable

Date	Company	Description	Amount
6/8/2026	Federal Transit Assistance	FTA Capital Reimbursement	13,787.00
6/8/2026	Montecito Bank & Trust	Advertising on Buses	3,210.00
6/10/2026	Department of Rehabilitation	Passes/Passports Sales	640.00
6/10/2026	Department of Rehabilitation	Passes/Passports Sales	320.00
6/17/2026	UCSB Bookstore	Passes/Passport Sales	18,025.00
6/18/2026	Moonlight Graphics/Mktg	Advertising on Buses	5,810.40
6/24/2026	AI-Anon Family Groups District 8 SB	Advertising on Buses	281.00
Total Accounts Receivable Paid During Period			\$42,073.40



BOARD OF DIRECTORS REPORT

MEETING DATE: JULY 21, 2026 **AGENDA ITEM #: 8**

TYPE: ACTION ITEM

PREPARED BY: PLANNING AND MARKETING MANAGER HILLARY BLACKERBY

REVIEWED BY: GENERAL MANAGER JERRY ESTRADA

SUBJECT: UCSB Student Transit Bus Pass Program Fee

RECOMMENDATION:

That the Board of Directors receive a presentation on student transit pass programs at UCSB and other UC schools and authorize the General Manager to pursue a student transit fee increase measure for consideration on UCSB's Spring 2027 ballot.

INTRODUCTION

The Santa Barbara Metropolitan Transit District (MTD) and the University of California Santa Barbara (UCSB) have had some form of student transit pass program agreement in place since the 1970's, with the intent to "mutually and cooperatively promote and encourage students attending University to use public transportation," and have developed a strong and successful partnership over the years. For decades, the student cost per academic quarter was \$13.13, though this increased in 2025 to \$18.76, commensurate with MTD's 2025 general fare increase. To continue to support undergraduate and graduate students' use of public transportation and ensure program viability for years to come, an additional transit fee increase is necessary to account for both increases in costs of transit service and increases in rider demand, especially as UCSB adds additional on-campus housing.

All University of California campuses offer some form of transit pass program for their students. To better understand how the programs operate, the benefits they provide, and the costs of the service for students and UC campuses, MTD staff researched current program offerings at the 10 different University of California (UC) campuses: UC Berkeley, UC Los Angeles, UC San Francisco, UC San Diego, UC Davis, UC Irvine, UC Riverside, UC Santa Cruz, UC Merced, and our local campus, UC Santa Barbara.

Comparison of transit benefits across UC campuses is inherently limited – factors such as proximity to other transit options, distance from campuses to downtowns or major metro areas, size of campus, parking availability, and topographical differences all make comparison challenging. While transit pass programs differ widely in their location, context, and access to adjacent transit services, all UC transit pass programs offer bus passes, and most programs are funded by student referendum-based fees, many of which have been established for decades.

Currently, many of the programs are in transition – either piloting new program offerings, operating under recently-approved fee increase referendums, or planning to increase fees soon.

DISCUSSION:

Student Transit Fees at UCSB

As discussed, MTD and UCSB have decades of experience working together to provide students with reliable transit options, and UCSB ridership on MTD buses remains strong. Lines 11 (UCSB), 24x (UCSB Express), 27 (Isla Vista Shuttle), and 28 (UCSB Shuttle) are consistently in the top five lines by ridership systemwide – and UCSB student ridership for the 2025-26 Fiscal Year reached 1,498,435 passengers. This represents a third of total system ridership for the year. While ridership and demand are strong and growing, minor increases in student transit fee costs have not kept pace with increases in costs for providing the transit service, and that delta will continue to grow if not addressed in the near future.

On March 4, 2025, the Santa Barbara Metropolitan Transit District (MTD) Board of Directors approved a general rate adjustment to regular adult fares systemwide for the first time in over 16 years, effectively raising the cost from \$1.75 to \$2.50, representing a 42.9% increase. As stated in Item 1.d. in the "Santa Barbara Metropolitan Transit District - UCSB Superticket Agreement," the quarterly student transit fee shall be modified only as part of a general rate adjustment by MTD, shall be modified in the same proportion as the change in the regular adult fare, and shall become effective the quarter immediately following the general rate adjustment. As such, effective August 18, 2025, the UCSB student transit fee was adjusted from the previous amount of \$13.13 per quarter to \$18.76 per quarter, commensurate with the increase implemented in MTD's regular service.

Even at the increased rate of \$18.76 per quarter, the UCSB student transit fee represents significant savings when compared to the adult 30-day unlimited pass offered by MTD (\$80.00 per month). A full-time UCSB student would require a minimum of 9 months of passes to complete a typical academic year (Fall, Winter and Spring quarters), totaling around \$720.00. Adding Summer sessions would push that number up to \$960.00 per year for 12 months of unlimited transit use. As evidenced in the comparative data outlined below, UCSB's current transit fee is the third lowest out of all 10 UC campuses, costing students \$52.68 per academic year (Fall, Winter, and Spring quarters) or \$75.04 including the Summer quarter.

Much like the general fare increase, the student transit fee increase was overdue and still does not cover the true cost of transit system access for UCSB's student population. To help inform future student transit fee rates and identify a more sustainable funding stream to ensure longer-term program viability, staff looked at student transit pass programs at other UCs for input on what works, and what recent referendums have achieved.

Student Transit Fees at Other University of California Campuses

As a point of comparison, staff researched student transit fees at the other University of California campuses (see Attachment 1). Transit fees, transit fare structures, and levels and types of service all vary from site to site. Many UC student transit pass programs have undergone significant recent overhauls, increasing service partners, access to transit services, and cost. Students at

BOARD OF DIRECTORS REPORT

UC Santa Cruz, UC Berkeley, UC San Francisco, UC San Diego, and UC Los Angeles all voted to increase student transit fees in the last several years. UC Berkeley and UC San Francisco are piloting new transit pass programs that provide additional access throughout the Bay area, while UC San Diego recently increased student access to trolley and light rail. These shifts demonstrate that there is strong appetite for student transit programming across UC campuses.

While all UC transit pass programs are different, certain comparative themes emerge when considering available transit options and locational context – some of the more expensive offerings are in larger urbanized areas such as the San Francisco Bay area with access to multiple different transit providers, while others are more catered to serving students at smaller campuses or more rural settings.

To better understand how UCSB's transit pass program compares to other UC campuses, staff sought to identify comparable agencies in terms of system size, service to adjacent downtowns and transit networks, and types of transit infrastructure, and developed a grouping methodology with three distinct categories: Large Urbanized Programs, Medium-Sized Programs, Small/Rural Programs:

Large Urbanized Programs – includes UC Berkeley, UC San Francisco, UC San Diego, and UC Los Angeles. Offer a multitude of transit options, including bus, light rail, and even ferry trips in the SF Bay Area.

Medium-Sized Programs – includes UC Santa Cruz, UC Davis, UC Santa Barbara, and UC Riverside. Offer trips on fixed route buses that serve both UC campuses and robust connections to larger transit networks.

Small/Rural Programs – includes UC Merced and UC Irvine. Offer on-campus bus/shuttle transportation with limited connection to larger transit network.

Large Urbanized Programs are characterized by larger population centers, extensive regional services, and multiple transit operators. Costs also tend to be the highest for these programs, apart from the heavily subsidized* UC Los Angeles program.

Large Urbanized Programs

Campus	Cost per academic year
UC Berkeley	\$458.00
UC San Francisco	\$272.00
UC San Diego	\$225.00
*UC Los Angeles	\$50.40

Campus	Program Details ¹
UC Berkeley	Pilot program launched after successful 2025 referendum (90% vote) raised student transit fees and increased transit access. Includes access to 24 Bay Area transit partners including BART, bus, and ferry via the Clipper Bay Pass.
UC San Francisco	UCSF program is for graduate students only, no undergraduate population. Students passed a referendum in Spring 2023 to assess

BOARD OF DIRECTORS REPORT

	a Student Transit Pass fee effective Fall 2023. Includes access to 24 Bay Area transit partners including BART, bus, and ferry via the Clipper Bay Pass.
UC San Diego	Triton U-Pass was renewed in 2025 (83% vote) and increased transit fees to improve access to rail options and allow free summer use. Provides unlimited access to regional San Diego Metropolitan Transit System and North County Transit District bus and trolley/light rail routes and COASTER commuter rail.
UC Los Angeles	2025 Bruin U-Pass renewal referendum passed with 96.9% of the votes cast, doubling the cost per quarter. Provides unlimited public transit access across Los Angeles County.

Medium-Sized Programs link UC campuses to established and robust fixed-route regional bus networks. From a population and transit services standpoint, these programs are most comparable to the services offered by MTD for UCSB students.

While UC Santa Barbara is the third lowest-cost program out of all 10 UCs (\$18.76), it is closest in size, offerings, and locational context to UC Santa Cruz (\$171 per quarter) and UC Davis (\$48.79 per quarter).

Medium-Sized Programs

Campus	Cost per academic year
UC Santa Cruz	\$513.00
UC Davis	\$146.37
UC Santa Barbara	\$75.04
*UC Riverside	\$0.00

BOARD OF DIRECTORS REPORT

Campus	Program Details
UC Santa Cruz	In place since 1972, the 2019 reapproval increases transit fees annually until 2029/2030 cap of \$191/qtr. Fee supports access to free on-campus transit, fare-free rides on Santa Cruz METRO buses for all undergraduate and graduate students, maintaining campus transit staff and operations, and staffing and operating Disability Van Service.
UC Davis	Undergraduate students show their AggieCard for unlimited rides on Unitrans buses.
UC Santa Barbara	Students tap valid UCSB ID on the farebox for unlimited rides on MTD fixed-route buses, which provide interregional connections to bus and rail for the entirety of the South Coast between Goleta and the Ventura County line.
UC Riverside	Students, faculty, and staff get free unlimited rides on Riverside Transit Agency with valid UCR ID card or through RTA mobile app with verified campus email. UCR's UPASS program is not funded through any student fees, all program costs are paid directly through UCR Transportation Services with revenue from parking citations. This cost is capped at a maximum per year amount. *This program is fully funded, and an outlier amongst all UC transit pass programs.

Small and Rural Programs include campuses that are further from downtown cores, generally serve lower-population centers or campuses, and offer dedicated on-campus shuttle services with limited connectivity to larger transit networks. It is important to point out that both of these programs are higher cost and offer significantly less service than the UCSB student transit pass program.

Small/Rural Programs

Campus	Cost per academic year
UC Merced	\$175.00
UC Irvine	\$160.00

Campus	Program Details
UC Merced	Free rides for students, staff, and faculty with CatCard. Includes limited transit on Merced's "The Bus", and CatTracks dedicated on-campus shuttles. Shuttle service is subsidized by UC Merced.
UC Irvine	Undergraduate students pay \$160.03 in mandatory student fees for access to the Anteater Express on-campus shuttle. All students, faculty and staff are eligible for a discounted University Pass (\$169 annually) for unlimited rides on Orange County Transit Authority buses.

¹ Data compiled from various online sources, direct communications, and historical documentation.

Proposed Transit Fee Increase

BOARD OF DIRECTORS REPORT

To continue to provide robust and reliable access to transit for University of California Santa Barbara students, MTD staff recommend pursuing a student transit fee increase measure for consideration on UCSB's Spring 2027 ballot. While a substantial initial increase is warranted, staff also recommend including Cost-of-Living Adjustments (COLA) to keep track with anticipated inflation over time and ensure ongoing stability in the program.

UCSB continues to construct new on-campus student housing, with two projects currently underway that will provide 3,500 new undergraduate student beds on the UC Santa Barbara main campus. In 2025, UC Santa Barbara Transportation and Parking Services updated their Residential Student Parking Restriction Policy, effectively preventing first year students from parking personal vehicles on campus. In concert, these two changes will significantly impact MTD routes that serve UCSB and will increase demand on an already impacted student transit network.

As the Board of Directors is aware, MTD is facing a fiscal cliff and projecting a significant budget deficit for Fiscal Year 2026-27 and beyond. To help maintain core service, staff are implementing reductions in service this year and anticipate greater reductions in the years to come. Stable funding from partnerships like the student pass program can help ensure continued transit access for UCSB students even as MTD implements serious service reductions.

Next Steps

Every four years, UCSB undergraduate and graduate students are asked to vote to reaffirm the student transit fee agreement in place with MTD. The fee was last reaffirmed in campus elections held in the spring of 2024 and would be up for reaffirmation in 2028. With direction from the Board, staff are aiming to bring a new student transit fee increase measure for consideration on UCSB's Spring 2027 ballot in advance of the 2028 scheduled reaffirmation. Should the 2027 ballot measure be successful, it would effectively update and replace the existing agreement. If the measure is not successful, the existing agreement would remain in place until 2028.

Staff's recommendation is to propose an increase of the existing student transit fee to \$45.00 per quarter, and include an annual Cost-of-Living Adjustment (COLA) of no less than zero and not to exceed 4% to keep pace with inflation. It is staff's understanding that ballot language for this new measure would be due by October 31, 2026, for a student election to be held the following May. Should the Board authorize the General Manager to pursue a student transit fee increase measure for consideration on UCSB's Spring 2027 ballot, staff will begin conversations with UCSB staff and draft language for the student transit fee increase measure with the intent to provide these deliverables in time for consideration on the upcoming 2027 spring ballot.

Attachment 1: Comparison of UC Transit Benefits by Campus

ATTACHMENT 1

Comparison of UC Transit Benefits by Campus¹

Campus	Transit Fee	Program Details
UC Santa Cruz	\$171 per quarter ~\$513 per academic year	In place since 1972, the 2019 reapproval increases transit fees annually until 2029/2030 cap of \$191/qtr. Fee supports access to free on-campus transit, fare-free rides on Santa Cruz METRO buses for all undergraduate and graduate students, maintaining campus transit staff and operations, and staffing and operating Disability Van Service.
UC Berkeley	\$229 per semester ~\$458 per academic year	Pilot program launched after successful 2025 referendum (90% vote) raised student transit fees and increased transit access. Includes access to 24 Bay Area transit partners including BART, bus, and ferry via the Clipper Bay Pass.
UC San Francisco	\$91 Fall, \$91 Winter, \$90 Spring \$272 per academic year	UCSF program is for graduate students only, no undergraduate population. Students passed a referendum in Spring 2023 to assess a Student Transit Pass fee effective Fall 2023. Includes access to 24 Bay Area transit partners including BART, bus, and ferry via the Clipper Bay Pass.
UC San Diego	\$75 per quarter, Summer is free \$225.00 per academic year	Triton U-Pass was renewed in 2025 (83% vote) and increased transit fees to improve access to rail options and allow free summer use. Provides unlimited access to regional San Diego Metropolitan Transit System and North County Transit District bus and trolley/light rail routes and COASTER commuter rail.
UC Merced	\$87.50 per semester \$175.00 per academic year	Free rides for students, staff, and faculty with CatCard. Includes limited transit on Merced's "The Bus", and CatTracks dedicated on-campus shuttles. Shuttle service is subsidized by UC Merced.

Campus	Transit Fee	Program Details
UC Irvine	\$160.03 per academic year	Undergraduate students pay \$160.03 in mandatory student fees for access to the Anteater Express on-campus shuttle. All students, faculty and staff are eligible for a discounted University Pass (\$169 annually) for unlimited rides on Orange County Transit Authority buses.
UC Davis	\$48.79 per quarter \$146.37 per academic year	Undergraduate students show AggieCard for unlimited rides on Unitrans buses.
UC Santa Barbara	\$18.76 per quarter (Fall, Winter, Spring, Summer) \$52.68 per academic year, \$75.04 including Summer	Students tap valid UCSB ID on the farebox for unlimited rides on MTD buses.
UC Los Angeles	\$6.80 per quarter, Summer access is \$30 additional. \$20.40 per academic year, \$50.40 including Summer	2025 Bruin U-Pass renewal referendum passed with 96.9% of the votes cast, doubling the cost per quarter. Provides unlimited public transit access across Los Angeles County.
UC Riverside	\$0.00 per academic year	Students, faculty, and staff get free unlimited rides on Riverside Transit Agency with valid UCR ID card or through RTA mobile app with verified campus email. UCR's UPASS program is not funded through any student fees, all program costs are paid directly through UCR Transportation Services with revenue from parking citations. This cost is capped at a maximum per year amount.

¹Data compiled from various online sources, direct communications, and historical documentation.



BOARD OF DIRECTORS REPORT

MEETING DATE: JULY 21, 2026

AGENDA ITEM #: 9

TYPE: INFORMATIONAL ITEM

PREPARED BY: PLANNING AND MARKETING MANAGER HILLARY BLACKERBY

REVIEWED BY: GENERAL MANAGER JERRY ESTRADA

SUBJECT: FISCAL YEAR 2025-26 ANNUAL RIDERSHIP REPORT

RECOMMENDATION:

Staff recommends that the Board of Directors receive a report regarding annual ridership statistics for FY 2025-26.

DISCUSSION:

Staff will discuss factors affecting MTD's systemwide ridership in FY 2025-26.

ATTACHMENT:

- Ridership Summary Report: FY 2025-26
- System Ridership Report: FY 2025-26



FY 2025-26 ANNUAL RIDERSHIP PERFORMANCE REPORT

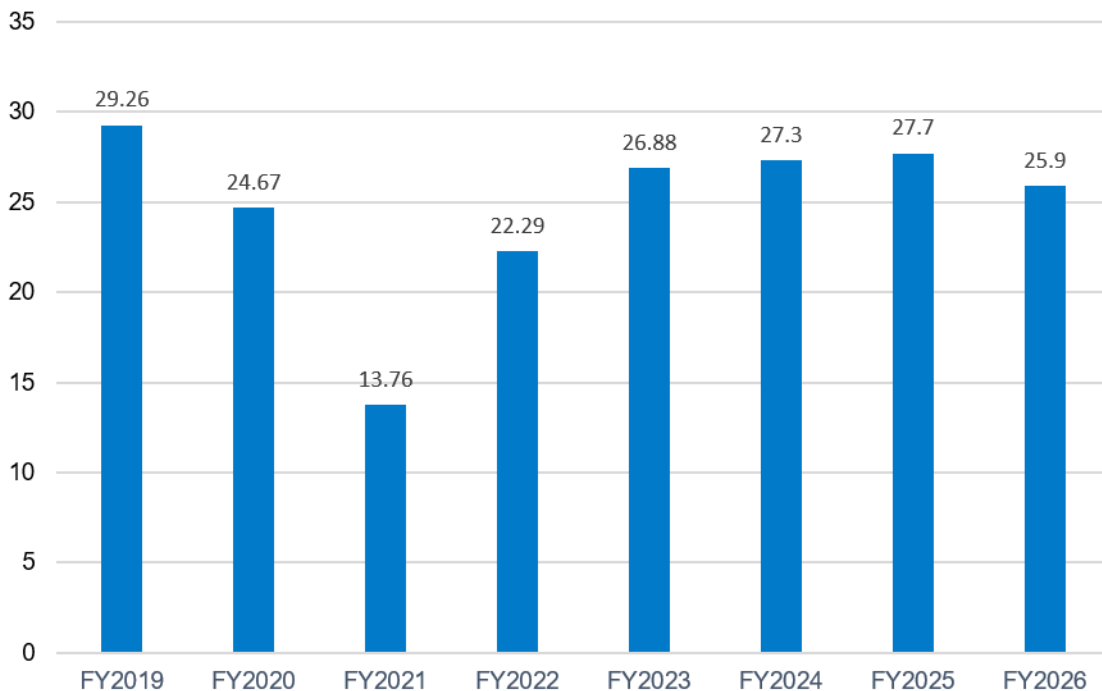
Ridership Summary

For the Twelve-Month Period Ending on June 30, 2026

Fiscal Year Ridership Highlights

Systemwide ridership for fiscal year 2025-2026 totaled 4,529,106, representing a 6.4% decrease of approximately 307,398 riders from last year. Systemwide ridership now encompasses fixed-route ridership along with ridership from MTD's microtransit service, The Wave. Ridership declines were most distinct among Lines 1, 2, 14, 20, and 25, as evidenced by the overall decline in Passengers per Revenue Hour in Fiscal Year 2025-26.

MTD Passengers per Revenue Hour by Fiscal Year



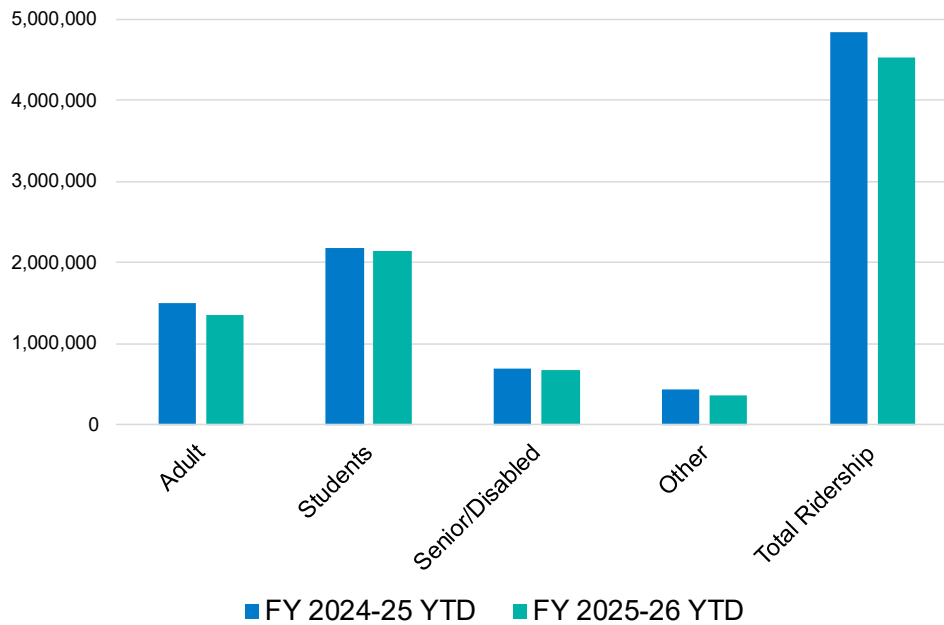
Ridership Performance Indicators

Systemwide ridership during the fourth quarter (April through June) of FY 2025-26 totaled 1,173,675, representing a 7.9% decrease from the same quarter last year. Various factors such as MTD's recent fare increase, fewer weekdays, fewer secondary school days, and other factors, all may have contributed to these ridership declines.

FY 2025-26 ANNUAL RIDERSHIP PERFORMANCE REPORT

The graph below illustrates fourth quarter fixed-route ridership, grouped into broad fare categories. The “Adult” and “Other” categories saw the largest ridership decline. “Adult” is composed of full-fare cash, tokens, and prepaid passes, while “Other” contains transfers, free rides (primarily small children), and shuttle ridership. Student ridership remained relatively stable, in part due to consistent demand from UC Santa Barbara (UCSB) and Santa Barbara City College (SBCC).

Fixed-Route Year-to-Date Ridership
by Fare Category



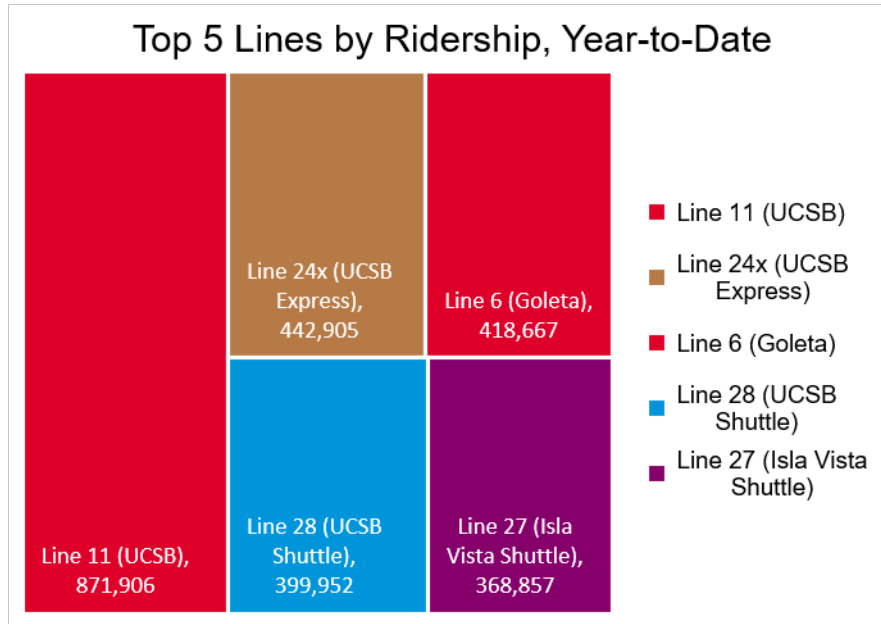
In the fourth quarter of FY26, fixed-route revenue hours remained consistent while revenue miles decreased compared to fourth quarter data from FY25. Decreases in other metrics such as passengers per revenue hour and passengers per mile can be attributed to the previously mentioned decline in overall ridership. The table below presents various fixed-route metrics for the quarter.

Service Metrics (Fixed-Route)	Quarter			Fiscal Year to Date		
	FY 25-26 Q4	FY 24-25 Q4	%Change	FY 25-26 YTD	FY 24-25 YTD	%Change
Total Passengers	1,172,298	1,275,622	-8.1%	4,524,968	4,836,121	-6.4%
Revenue Hours	44,500	44,681	-0.4%	174,453	174,626	-0.1%
Revenue Miles	542,317	545,654	-0.6%	2,131,366	2,131,672	-0.01%
Passengers per Revenue Hour	26.3	28.5	-7.7%	25.9	27.7	-6.5%
Passengers per Mile	2.2	2.3	-4.3%	2.1	2.3	-8.7%

The chart below shows the top 5 lines by ridership, year-to-date. The top lines ordered by ridership were Lines 11, 24x, 6, 28, and 27. Though systemwide ridership declined significantly compared to FY 2024-25, consistent turnout from students in addition to growing ridership on The Wave has helped soften losses to systemwide ridership. SBCC

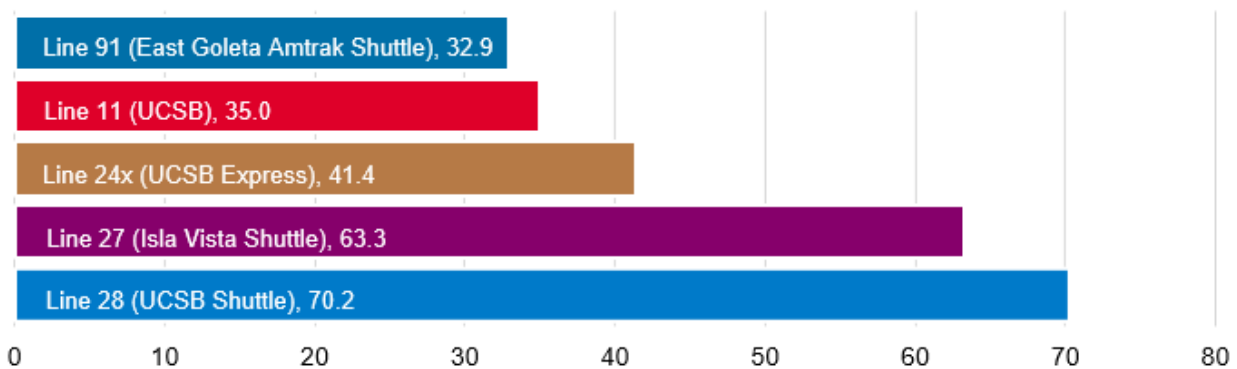
FY 2025-26 ANNUAL RIDERSHIP PERFORMANCE REPORT

ridership has been slowly recovering post-pandemic, demonstrating a promising increase of 0.7% in YTD ridership over FY25 ridership data.



The chart below shows the top 5 lines by passengers per hour in the fourth quarter, with Line 28 (UCSB Shuttle) ranking first with 70.2 passengers per hour, followed by Line 27 (63.3), Line 24x (41.4), Line 11 (35.0), and Line 91 (32.9). Line 91, which provides specially timed trips to meet Amtrak trains as part of MTD's new First/Last Mile Amtrak connection service, also ranked highly, indicating positive reception for this new pilot service. The systemwide average of passengers per revenue hour for the quarter was 26.3, as compared to 28.5 passengers per revenue hour for the same period in FY25, representing a 7.7% decrease. Only Line 27 saw an increase in passengers per revenue hour (1.8%) during the fourth quarter.

Top 5 Lines by Passengers per Hour, 4th Quarter



FY 2025-26 ANNUAL RIDERSHIP PERFORMANCE REPORT

The Fiscal Year Numbers At-A-Glance below compare certain data from the fourth quarter YTD of FY 2025-26 to the same period in FY 2024-25. Fourth quarter year-to-date standing “At Capacity” loads have increased 50.1% from FY25, while “Too Full to Board” loads have increased by 10.6% in the same period, while wheelchair and bicycle boardings have both decreased.

Fiscal Year Numbers At-A-Glance

Total Ridership	At-Capacity Loads	Too Full to Board Loads		
-6.4%	+50.1%	+10.6%	7,914 wheelchairs boarded	67,485 bicycles carried
			-28.3%	-7.8%

Service Days and Student Ridership

As shown in the table below, the total number of service days in the fourth quarter of FY26 was identical to the fourth quarter of FY25. Comparing FY26 to FY25 data year-to-date, there were two fewer weekdays, two additional Saturdays, and two fewer secondary school days. Fewer weekdays may account for the reductions in ridership, revenue hours, and revenue miles evidenced in the fourth quarter year-to-date, when compared to the same period last year. Weekdays have greater ridership and more service, thus more revenue hours as well. Fewer college and k-12 school days occurred in the fourth quarter due to a change in timing of Spring Break at SBUSD and SBCC, both of which pushed their breaks a week later than the previous year, from March 30 to April 3 2026. Year-to-date student ridership remained consistent, with UCSB seeing a 0.5% decrease and SBCC a 0.7% increase.

Fourth quarter Youth pass prepaid ridership declined by 20.7% compared to the same period in FY25 and declined 10.6% overall from FY25 to FY26 year-to-date. Many students are utilizing Tap2Ride, with booster services receiving 2,624 contactless payments in Q4, and 8,679 year-to-date.

MTD SERVICE CALENDAR DAYS

<u>SERVICE DAYS</u>	FY 2026		FY 2025		Year-to-Date
	<u>Q4</u>	<u>YTD</u>	<u>Q4</u>	<u>YTD</u>	<u>Variance</u>
Weekdays	64	249	64	251	(2)
Saturdays	13	56	13	54	2
Sundays	14	58	14	58	0
Total	91	363	91	363	0

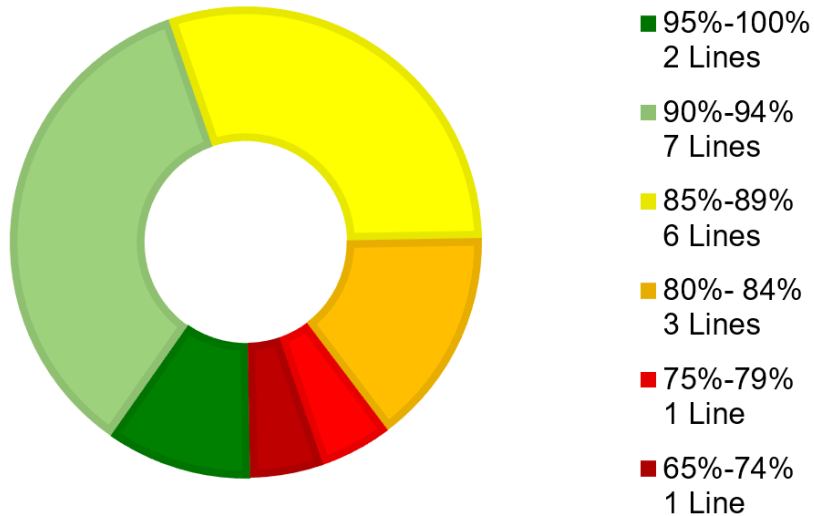
<u>SCHOOL DAYS</u>	FY 2026		FY 2025		Year-to-Date
	<u>Q4</u>	<u>YTD</u>	<u>Q4</u>	<u>YTD</u>	<u>Variance</u>
SBCC	35	154	39	154	0
UCSB	52	164	53	164	0
Secondary	58	194	62	196	(2)

On-Time Performance Indicators

Since the acquisition and installation of the Clever Devices AVL system, Planning staff have refined the tools used to measure on-time performance. MTD's standard is to aim for better than 80% on-time performance (OTP). "On-time" is defined as no more than 5 minutes late and no more than 1 minute early. Timeliness is tracked at scheduled timepoints on each line. The lines included in the chart below represent all of MTD's fixed-route lines (not counting booster services) in operation during the fourth quarter of FY26.

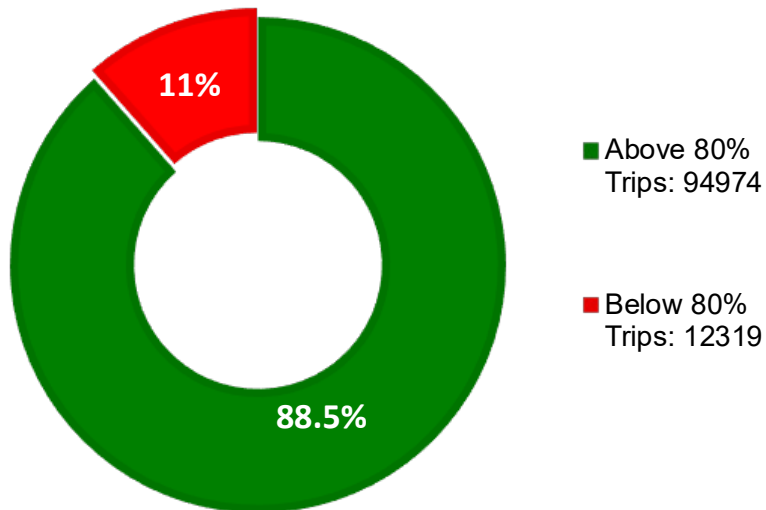
In the fourth quarter, two lines fell below the 80% OTP threshold – Line 20 and Line 27. Construction, heavy passenger loads, congestion, and detour routings are common variables that can negatively impact a line's on-time performance. Often, these variables and their impact on service varies with time of day. As construction work on Highway 101 continues in Montecito and Summerland, fluctuating traffic patterns have induced significant delays on Line 20. Impacts to OTP on Line 27 may be related to larger student loads, overlap with Line 28 service, or changes in bus operators on the route.

FY 25-26 4TH QUARTER ON-TIME PERFORMANCE



When assessing the amount of service on a particular line, we can measure the number of trips that a given line takes in a quarter. The graphic below displays the amount of service provided by the lines meeting MTD's goal of 80% or higher for on-time service in the fourth quarter of FY 25-26.

SYSTEMWIDE TRIP ON -TIME PERFORMANCE BY AMOUNT OF SERVICE ON LINES





FY 2026 System Ridership Report for the 4th Quarter and for the Twelve-Month Period Ending June 30th, 2026

Ridership by Fare Category (April 2026 – June 2026)

Fare Categories	Quarter			YTD		
	Apr 26 - Jun 26	Apr 25 - Jun 25	% Change	FY 2025 - 2026	FY 2024 - 2025	% Change
Fixed-Route						
General Fare ⁽²⁾	178,823	198,638	-10.0%	728,244	784,133	-7.1%
Transfers ⁽²⁾	68,779	74,027	-7.1%	266,104	297,363	-10.5%
Full Fare Prepaid ⁽¹⁾	142,539	173,744	-18.0%	607,754	742,393	-18.1%
Santa Barbara City College	53,461	58,464	-8.6%	257,433	255,577	0.7%
Senior & Disabled Prepaid ⁽¹⁾	136,363	150,361	-9.3%	550,353	579,422	-5.0%
Shuttle	2,649	2,449	8.2%	9,489	8,144	16.5%
UC Santa Barbara	422,570	428,653	-1.4%	1,498,435	1,505,209	-0.5%
Youth Prepaid ⁽¹⁾	91,681	115,684	-20.7%	380,326	425,631	-10.6%
Free	36,377	33,622	8.2%	79,928	83,632	-4.4%
Special Pass Programs	3,394	1,796	89.0%	8,059	8,303	-2.9%
Senior Cash	28,369	28,129	0.9%	108,198	110,539	-2.1%
People with Disabilities Cash	2,537	3,068	-17.3%	10,243	12,517	-18.2%
Tokens	4,168	5,944	-29.9%	19,312	23,206	-16.8%
Senior Tap2Ride	295	24	1129.2%	552	27	1944.4%
People with Disabilities Tap2Ride	293	19	1442.1%	538	25	2052.0%
Total (Fixed-Route)	1,172,298	1,274,622	-8.0%	4,524,968	4,836,121	-6.4%
Demand Response						
The Wave Microtransit ⁽³⁾	1,377	383	259.5%	4,138	383	980.4%
Total (Demand Response)	1,377	383	259.5%	4,138	383	980.4%
Total (All MTD Services)	1,173,675	1,275,005	-7.9%	4,529,106	4,836,504	-6.4%

¹ Includes 10-ride and unlimited 30-day Pass usage from the same category.

² Includes Tap2Ride from the same fare product.

³ For the fourth quarter, all rides on The Wave were complimentary.

Revenue Hours and Revenue Miles (April 2026 – June 2026)

Metrics	Quarter			YTD		
	Apr 26 - Jun 26	Apr 25 - Jun 25	%Change	FY 2025 - 2026	FY 2024 - 2025	% Change
Fixed-Route						
Passengers	1,172,298	1,274,622	-8.0%	4,524,968	4,836,121	-6.4%
Revenue Hours	44,500	44,681	-0.4%	174,453	174,626	-0.1%
Passengers per Revenue Hour	26.3	28.5	-7.7%	25.9	27.7	-6.3%
Miles	542,317	545,654	-0.6%	2,131,366	2,131,672	0.0%
Passengers per Mile	2.2	2.3	-7.5%	2.1	2.3	-6.4%
Demand Response						
Revenue Hours	474	262	80.9%	1,807	262	589.7%
Revenue Miles	5,671	1,931	193.7%	18,126	1,931	838.7%

Source: MTD Passdat Program, MTD Transit Development Department, Planning Section

MTD System Ridership (April 2026 – June 2026)

		Quarter			YTD		
	LINE	Apr 26 -Jun 26	Apr 25 - Jun 25	% Change	FY 2025 - 2026	FY 2024 - 2025	% Change
1	West Santa Barbara	57,201	66,831	-14.4%	225,669	267,268	-15.6%
2	East Santa Barbara	89,309	103,566	-13.8%	354,870	421,612	-15.8%
3	Oak Park	35,048	38,775	-9.6%	137,291	148,453	-7.5%
4	Mesa / SBCC	20,853	22,327	-6.6%	84,839	88,652	-4.3%
5	Mesa / La Cumbre	18,905	18,959	-0.3%	76,886	76,271	0.8%
6	Goleta	104,895	114,657	-8.5%	418,667	451,729	-7.3%
7	County Health / Fairview	54,438	60,140	-9.5%	219,266	234,411	-6.5%
10	Cathedral Oaks	-	-	0.0%	-	-	0.0%
11	UCSB	226,403	246,127	-8.0%	871,906	922,527	-5.5%
12x	Goleta Express	31,212	33,204	-6.0%	126,956	136,799	-7.2%
14	Montecito	15,283	16,424	-6.9%	59,230	65,159	-9.1%
15x	SBCC / UCSB Express	23,796	25,353	-6.1%	102,730	100,695	2.0%
16	City College Shuttle	-	-	0.0%	-	-	0.0%
17	Lower West / SBCC	23,245	24,697	-5.9%	97,871	101,365	-3.4%
19x	SBCC / East SB Express	1,336	1,671	-20.0%	5,722	6,607	-13.4%
20	Carpinteria	61,661	69,471	-11.2%	245,096	280,001	-12.5%
23	Winchester Canyon	13,157	15,706	-16.2%	50,150	53,764	-6.7%
24x	UCSB Express	116,039	118,667	-2.2%	442,905	441,055	0.4%
25	Elwood	13,203	15,649	-15.6%	49,877	59,255	-15.8%
27	Isla Vista Shuttle	103,715	105,167	-1.4%	368,857	371,870	-0.8%
28	UCSB Shuttle	115,606	121,417	-4.8%	399,952	413,567	-3.3%
36	Seaside Shuttle	-	-	0.0%	-	-	0.0%
37	Crosetown Shuttle	-	-	0.0%	-	-	0.0%
90	West Goleta Amtrak Shuttle	607	-	100.0%	607	-	100.0%
91	East Goleta Amtrak Shuttle	921	-	100.0%	921	-	100.0%
92	Santa Barbara Amtrak Shuttle	450	-	100.0%	450	-	100.0%
	Booster Services	42,366	53,365	-20.6%	174,761	186,917	-6.5%
System Subtotal		1,169,649	1,272,173	-8.1%	4,515,479	4,827,977	-6.5%
Downtown Waterfront Shuttles							
33	Downtown Waterfront Shuttle	2,649	2,449	8.2%	9,489	8,144	16.5%
		-	-	0.0%	-	-	0.0%
Unknown							
		-	-	0.0%	-	-	0.0%
Demand-Response							
	The Wave Microtransit	1,377	383	100.0%	4,138	383	100.0%
Demand-Response Sub Total		1,377	383	100.0%	4,138	383	100.0%
System Total (Fixed-Route Only)		1,172,298	1,274,622	-8.0%	4,524,968	4,836,121	-6.4%
Related Routes							
11, 24x, 27, 28 UCSB Lines		561,763	591,378	-5.0%	2,083,620	2,149,019	-3.0%
1, 2 East/West		146,510	170,397	-14.0%	580,539	688,880	-15.7%
4, 5, 15x, 16, 17, 19x Mesa Lines		88,135	93,007	-5.2%	368,048	373,590	-1.5%
6, 11 State/Hollister		331,298	360,784	-8.2%	1,290,573	1,374,256	-6.1%

Source: MTD Passdat Program, MTD Transit Development Department, Planning Section

MTD Passengers per Revenue Hour (April 2026 – June 2026)

		Quarter			YTD		
LINE		Apr 26 -Jun 26	Apr 25 - Jun 25	% Change	FY 2025 - 2026	FY 2024 - 2025	% Change
1	West Santa Barbara	22.5	26.1	-13.9%	22.3	26.3	-15.3%
2	East Santa Barbara	22.3	25.7	-13.4%	22.3	26.5	-15.6%
3	Oak Park	14.5	16.0	-9.7%	14.4	15.6	-7.5%
4	Mesa / SBCC	18.3	19.5	-6.3%	18.8	19.7	-4.3%
5	Mesa / La Cumbre	12.1	12.1	-0.4%	12.4	12.3	0.8%
6	Goleta	24.4	26.7	-8.4%	24.5	26.4	-7.2%
7	County Health / Fairview	14.2	15.7	-9.5%	14.5	15.5	-6.4%
10	Cathedral Oaks	-	-	0.0%	-	-	0.0%
11	UCSB	35.0	38.0	-7.9%	33.9	35.8	-5.3%
12x	Goleta Express	18.8	19.9	-5.8%	19.1	20.6	-7.1%
14	Montecito	12.1	13.0	-6.9%	11.9	13.0	-9.1%
15x	SBCC / UCSB Express	21.2	22.2	-4.6%	24.3	24.8	-1.9%
16	City College Shuttle	-	-	0.0%	-	-	0.0%
17	Low er West / SBCC	27.3	28.8	-5.5%	29.1	30.1	-3.4%
19x	SBCC / East SB Express	5.4	6.3	-14.7%	6.4	7.4	-13.7%
20	Carpinteria	15.3	17.2	-11.1%	15.4	17.5	-12.2%
23	Winchester Canyon	12.3	14.7	-16.1%	11.8	12.6	-6.6%
24x	UCSB Express	41.4	42.8	-3.3%	39.8	40.1	-0.7%
25	Elw ood	18.7	22.2	-15.5%	17.8	21.2	-15.7%
27	Isla Vista Shuttle	63.3	62.1	1.8%	60.7	60.3	0.8%
28	UCSB Shuttle	70.2	70.4	-0.2%	65.5	65.7	-0.3%
36	Seaside Shuttle	-	-	0.0%	-	-	0.0%
37	Crosstow n Shuttle	-	-	0.0%	-	-	0.0%
90	West Goleta Amtrak Shuttle	27.2	-	100.0%	27.2	-	0.0%
91	East Goleta Amtrak Shuttle	32.9	-	100.0%	32.9	-	0.0%
92	Santa Barbara Amtrak Shuttle	15.3	-	100.0%	15.3	-	0.0%
	Booster Services	59.0	66.3	-11.0%	64.8	68.2	-5.0%
System Subtotal		26.5	28.5	-7.0%	26.1	27.8	-6.4%
<i>Downtown Waterfront Shuttles</i>							
33	Dow ntow n Waterfront Shuttle	6.8	6.7	2.1%	8.9	7.7	16.1%
		-	-	0.0%	-	-	0.0%
<i>Unknown</i>							
		-	-	0.0%	-	-	0.0%
System Total		26.3	28.5	-7.7%	25.9	27.7	-6.3%
<i>Related Routes</i>							
11, 24x, 27, 28 UCSB Lines		44.8	46.7	-4.2%	42.5	43.6	-2.6%
1, 2, 37 East/West		22.4	25.9	-13.6%	22.3	26.4	-15.5%
4, 5, 15x, 16, 17, 19x Mesa Lines		17.9	18.7	-4.5%	19.2	19.6	-2.3%
6, 11State/Hollister		30.8	33.5	-8.1%	30.1	32.0	-6.0%

Source: MTD Passdat Program, MTD Transit Development Department, Planning Section

MTD “At Capacity” Loads (April 2026 – June 2026)

		Quarter			YTD		
LINE		Apr 26 -Jun 26	Apr 25 - Jun 25	% Change	FY 2025 - 2026	FY 2024 - 2025	% Change
1	West Santa Barbara	4	2	100.0%	19	46	-58.7%
2	East Santa Barbara	7	8	-12.5%	33	41	-19.5%
3	Oak Park	2	-	100.0%	11	8	37.5%
4	Mesa / SBCC	-	-	0.0%	-	1	-100.0%
5	Mesa / La Cumbre	2	-	100.0%	3	7	-57.1%
6	Goleta	18	31	-41.9%	48	74	-35.1%
7	County Health / Fairview	-	1	-100.0%	8	1	700.0%
10	Cathedral Oaks	-	-	0.0%	-	-	0.0%
11	UCSB	108	104	3.8%	379	505	-25.0%
12x	Goleta Express	1	2	-50.0%	5	2	150.0%
14	Montecito	-	1	-100.0%	7	23	-69.6%
15x	SBCC / UCSB Express	12	5	140.0%	29	13	123.1%
16	City College Shuttle	-	-	0.0%	-	-	0.0%
17	Low er West / SBCC	2	-	100.0%	8	27	-70.4%
19x	SBCC / East SB Express	-	-	0.0%	-	-	0.0%
20	Carpinteria	2	5	-60.0%	9	19	-52.6%
23	Winchester Canyon	1	4	-75.0%	10	9	11.1%
24x	UCSB Express	27	39	-30.8%	222	152	46.1%
25	Elw ood	-	2	-100.0%	-	3	-100.0%
27	Isla Vista Shuttle	64	132	-51.5%	625	523	19.5%
28	UCSB Shuttle	337	24	1304.2%	884	64	1281.3%
36	Seaside Shuttle	-	-	0.0%	-	-	0.0%
37	Crosstow n Shuttle	-	-	0.0%	-	-	0.0%
90	West Goleta Amtrak Shuttle	-	-	0.0%	-	-	0.0%
91	East Goleta Amtrak Shuttle	-	-	0.0%	-	-	0.0%
92	Santa Barbara Amtrak Shuttle	1	-	100.0%	1	-	100.0%
	Booster Services	37	40	-7.5%	112	89	25.8%
System Subtotal		625	400	56.3%	2,413	1,607	50.2%
<i>Downtown Waterfront Shuttles</i>							
33	Dow ntown Waterfront Shuttle	-	-	0.0%	-	1	-100.0%
		-	-	0.0%	-	-	0.0%
<i>Related Routes</i>							
11, 24x, 27, 28 UCSB Lines		536	299	79.3%	2,110	1,244	69.6%
1, 2 East/West		11	10	10.0%	52	87	-40.2%
4, 5, 15x, 16, 17 Mesa Lines		16	5	220.0%	40	48	-16.7%
6, 11 State/Hollister		126	135	-6.7%	427	579	-26.3%
<i>Unknown/Miscellaneous</i>		-	-	0.0%	-	-	0.0%
System Total		625	400	56.3%	2,413	1,608	50.1%

*Classified as a 30-foot vehicle with 10 or more standees, or a **40-foot vehicle with 20 or more**.

Source: GFI Genfare, MTD Transit Development Department, Planning Section

MTD “Too Full to Board” Loads (April 2026 – June 2026)

		Quarter			YTD		
LINE		Apr 26 - Jun 26	Apr 25 - Jun 25	% Change	FY 2025 - 2026	FY 2024 - 2025	% Change
1	West Santa Barbara	1	9	-88.9%	11	54	-79.6%
2	East Santa Barbara	2	19	-89.5%	27	47	-42.6%
3	Oak Park	1	6	-83.3%	6	16	-62.5%
4	Mesa / SBCC	-	-	0.0%	-	-	0.0%
5	Mesa / La Cumbre	-	-	0.0%	2	2	0.0%
6	Goleta	3	9	-66.7%	35	50	-30.0%
7	County Health / Fairview	1	1	0.0%	1	2	-50.0%
10	Cathedral Oaks	-	-	0.0%	-	-	0.0%
11	UCSB	151	186	-18.8%	749	810	-7.5%
12x	Goleta Express	-	15	-100.0%	29	35	-17.1%
14	Montecito	-	-	0.0%	3	5	-40.0%
15x	SBCC / UCSB Express	17	14	21.4%	77	96	-19.8%
16	City College Shuttle	-	-	0.0%	-	-	0.0%
17	Lower West / SBCC	2	-	100.0%	4	3	33.3%
19x	SBCC / East SB Express	-	-	0.0%	-	1	-100.0%
20	Carpinteria	3	1	200.0%	3	13	-76.9%
23	Winchester Canyon	1	-	100.0%	8	8	0.0%
24x	UCSB Express	119	147	-19.0%	580	660	-12.1%
25	Ellwood	-	-	0.0%	2	1	100.0%
27	Isla Vista Shuttle	160	101	58.4%	821	486	68.9%
28	UCSB Shuttle	241	186	29.6%	861	595	44.7%
36	Seaside Shuttle	-	-	0.0%	-	-	0.0%
37	Crosstown Shuttle	-	-	0.0%	-	-	0.0%
90	West Goleta Amtrak Shuttle	-	-	0.0%	-	-	0.0%
91	East Goleta Amtrak Shuttle	-	-	0.0%	-	-	0.0%
92	Santa Barbara Amtrak Shuttle	1	-	100.0%	1	-	100.0%
	Booster Services	4	4	0.0%	31	51	-39.2%
System Subtotal		707	698	1.3%	3,251	2,935	10.8%
<i>Downtown Waterfront Shuttles</i>							
33	Downtown Waterfront Shuttle	4	4	0.0%	7	10	-30.0%
		-	-	0.0%	-	-	0.0%
<i>Related Routes</i>							
11, 24x, 27, 28 UCSB Lines		671	620	8.2%	3,011	2,551	18.0%
1, 2 East/West		3	28	-89.3%	38	101	-62.4%
4, 5, 15x, 16, 17 Mesa Lines		19	14	35.7%	83	101	-17.8%
6, 11 State/Hollister		154	195	-21.0%	784	860	-8.8%
<i>Unknown/Miscellaneous</i>		-	-	0.0%	-	-	0.0%
System Total		711	702	1.3%	3,258	2,945	10.6%

* Indicates that passengers were refused service because a vehicle was too full to safely board.
Source: GFI Genfare, MTD Transit Development Department, Planning Section

MTD Bicycles Carried (April 2026 – June 2026)

		Quarter			YTD		
LINE		Apr 26 - Jun 26	Apr 25 - Jun 25	% Change	FY 2025 - 2026	FY 2024 - 2025	% Change
1	West Santa Barbara	445	287	55.1%	1,409	1,207	16.7%
2	East Santa Barbara	1,251	1,206	3.7%	4,384	5,258	-16.6%
3	Oak Park	259	180	43.9%	772	374	106.4%
4	Mesa / SBCC	244	232	5.2%	774	741	4.5%
5	Mesa / La Cumbre	298	223	33.6%	1,008	960	5.0%
6	Goleta	2,602	3,101	-16.1%	10,035	11,767	-14.7%
7	County Health / Fairview	1,498	1,724	-13.1%	5,686	6,481	-12.3%
10	Cathedral Oaks	-	-	0.0%	-	-	0.0%
11	UCSB	4,301	5,251	-18.1%	16,572	18,910	-12.4%
12x	Goleta Express	1,295	1,262	2.6%	4,774	5,125	-6.8%
14	Montecito	313	278	12.6%	1,244	1,211	2.7%
15x	SBCC / UCSB Express	455	518	-12.2%	1,608	1,652	-2.7%
16	City College Shuttle	-	-	0.0%	-	-	0.0%
17	Lower West / SBCC	138	172	-19.8%	483	613	-21.2%
19x	SBCC / East SB Express	85	51	66.7%	231	248	-6.9%
20	Carpinteria	1,729	1,579	9.5%	6,369	6,971	-8.6%
23	Winchester Canyon	138	164	-15.9%	346	554	-37.5%
24x	UCSB Express	2,128	1,963	8.4%	7,941	7,372	7.7%
25	Elwood	204	288	-29.2%	808	899	-10.1%
27	Isla Vista Shuttle	310	357	-13.2%	1,186	1,123	5.6%
28	UCSB Shuttle	486	536	-9.3%	1,794	1,687	6.3%
36	Seaside Shuttle	-	-	0.0%	-	-	0.0%
37	Crosstown Shuttle	-	-	0.0%	-	-	0.0%
90	West Goleta Amtrak Shuttle	7	-	100.0%	7	-	100.0%
91	East Goleta Amtrak Shuttle	14	-	100.0%	14	-	100.0%
92	Santa Barbara Amtrak Shuttle	1	-	100.0%	1	-	100.0%
	Booster Services	15	13	15.4%	37	46	-19.6%
System Subtotal		18,216	19,385	-6.0%	67,483	73,199	-7.8%
<i>Downtown Waterfront Shuttles</i>							
33	Downtown Waterfront Shuttle	1	-	100.0%	2	-	100.0%
		-	-	0.0%	-	-	0.0%
<i>Related Routes</i>							
11, 24x, 27, 28 UCSB Lines		7,225	8,107	-10.9%	27,493	29,092	-5.5%
1, 2 East/West		1,696	1,493	13.6%	5,793	6,465	-10.4%
4, 5, 15x, 16, 17 Mesa Lines		1,135	1,145	-0.9%	3,873	3,966	-2.3%
6, 11 State/Hollister		6,903	8,352	-17.3%	26,607	30,677	-13.3%
<i>Unknown/Miscellaneous</i>		-	3	-100.0%	-	8	-100.0%
System Total		18,217	19,388	-6.0%	67,485	73,207	-7.8%

Source: GFI Genfare, MTD Transit Development Department, Planning Section

MTD Wheelchairs Boarded (April 2026 – June 2026)

		Quarter			YTD		
LINE		Apr 26 -Jun 26	Apr 25 - Jun 25	% Change	FY 2025 - 2026	FY 2024 - 2025	% Change
1	West Santa Barbara	179	146	22.6%	747	677	10.3%
2	East Santa Barbara	143	156	-8.3%	564	1,262	-55.3%
3	Oak Park	155	116	33.6%	555	508	9.3%
4	Mesa / SBCC	46	27	70.4%	127	126	0.8%
5	Mesa / La Cumbre	83	96	-13.5%	238	424	-43.9%
6	Goleta	310	505	-38.6%	1,293	1,924	-32.8%
7	County Health / Fairview	235	368	-36.1%	965	1,585	-39.1%
10	Cathedral Oaks	-	-	0.0%	-	-	0.0%
11	UCSB	399	585	-31.8%	1,519	2,228	-31.8%
12x	Goleta Express	73	83	-12.0%	339	410	-17.3%
14	Montecito	43	29	48.3%	152	149	2.0%
15x	SBCC / UCSB Express	3	-	100.0%	6	9	-33.3%
16	City College Shuttle	-	-	0.0%	-	-	0.0%
17	Low er West / SBCC	28	27	3.7%	87	195	-55.4%
19x	SBCC / East SB Express	-	-	0.0%	3	-	100.0%
20	Carpinteria	123	186	-33.9%	544	947	-42.6%
23	Winchester Canyon	7	5	40.0%	36	41	-12.2%
24x	UCSB Express	39	50	-22.0%	246	206	19.4%
25	Elw ood	56	51	9.8%	205	170	20.6%
27	Isla Vista Shuttle	26	32	-18.8%	88	74	18.9%
28	UCSB Shuttle	58	30	93.3%	157	61	157.4%
36	Seaside Shuttle	-	-	0.0%	-	-	0.0%
37	Crosstow n Shuttle	-	-	0.0%	-	-	0.0%
90	West Goleta Amtrak Shuttle	-	-	0.0%	-	-	0.0%
91	East Goleta Amtrak Shuttle	-	-	0.0%	-	-	0.0%
92	Santa Barbara Amtrak Shuttle	2	-	100.0%	2	-	100.0%
	Booster Services	3	-	100.0%	5	9	-44.4%
System Subtotal		2,011	2,492	-19.3%	7,878	11,005	-28.4%
<i>Downtown Waterfront Shuttles</i>							
33	Dow ntow n Waterfront Shuttle	6	1	500.0%	36	33	9.1%
		-	-	0.0%	-	-	0.0%
<i>Related Routes</i>							
11, 24x, 27, 28 UCSB Lines		522	697	-25.1%	2,010	2,569	-21.8%
1, 2 East/West		322	302	6.6%	1,311	1,939	-32.4%
4, 5, 15x, 16, 17 Mesa Lines		160	150	6.7%	458	754	-39.3%
6, 11 State/Hollister		709	1,090	-35.0%	2,812	4,152	-32.3%
<i>Unknown/Miscellaneous</i>		-	-	0.0%	-	-	0.0%
System Total		2,017	2,493	-19.1%	7,914	11,038	-28.3%

Source: GFI Genfare, MTD Transit Development Department, Planning Section

Tap2Ride Contactless Payments Overview

Tap2Ride Transactions Breakdown

Tap2Ride Fare Categories	Quarter			Fiscal Year to Date		
	Apr 26 -Jun 26	Apr 25 - Jun 25	%Change	FY 2025 - 2026	FY 2024 - 2025	%Change
General Fare	85,472	60,255	41.9%	323,915	192,617	68.2%
Transfers ⁽¹⁾	5,388	3,463	55.6%	19,905	9,655	106.2%
Daily Cap ⁽²⁾	3,248	386	741.5%	11,201	1,041	976.0%
Multi Day Cap ⁽³⁾	2,598	1,560	66.5%	9,565	4,872	96.3%
Senior	168	24	600.0%	369	27	1266.7%
Senior Multi Day Cap ⁽³⁾	127	-	100.0%	183	-	100.0%
People w ith Disabilities	195	19	926.3%	424	25	1596.0%
People w ith Disabilities Multi Day Cap ⁽³⁾	98	-	100.0%	114	-	100.0%
Senior and People w ith Disabilities Transfers ⁽¹⁾	55	1	5400.0%	91	1	9000.0%
Total	97,349	65,708	48.2%	365,767	208,237	75.6%

(1) Transfers, refer to tap transactions w here a customer taps on another bus w ithin 60 minutes of an original tap at no charge.

(2) Daily Cap, refers to a tap transaction w here a customer has reached the equvalent value of a day pass, w ithin the same day.

(3) Multi Day Cap, refers to transactions after a customer reaches the value of monthly pass, w ithin a 30-day period.



BOARD OF DIRECTORS REPORT

MEETING DATE: JULY 21, 2026 **AGENDA ITEM #:** 10

TYPE: ACTION ITEM

PREPARED BY: HUMAN RESOURCES AND RISK MANAGER DAVID SERRANO

REVIEWED BY: GENERAL MANAGER JERRY ESTRADA

SUBJECT: Clerk of the Board Duties Assignment to General Manager

RECOMMENDATION:

Staff recommends the Board of Directors adopt Resolution No. 2026-04 assigning and naming the General Manager to serve as the Clerk of the Board.

DISCUSSION:

The General Manager currently has management authority for all personnel and operations of the District. Our recent Clerk of the Board resigned from the position. The Clerk of the Board role is an extremely important role for public agencies and must ensure compliance with the Brown Act, Public Records Act, and ensure all public agency records are kept, maintained and made available to the public.

As the District is looking at long-term cost-effective strategies to align future budgets and revenues, it is reasonable to assign the Clerk of the Board responsibilities to the General Manager. The General Manager may assign, and delegate work related to the Clerk of the Board duties to general staff. It is common for the Chief Executive to have multiple functional titles while serving as the General Manager. For example, in City government, the City Manager is also the Personnel Officer, but the Personnel duties are delegated and assigned to the Director or Manager of Human Resources. In smaller Special Districts, the General Manager will be the General Manager, Clerk, and Personnel Officer.

There is no conflict, and any potential conflicts can be managed effectively, as the Board selects a Board Secretary, who could affirm Board actions through the normal board meeting and documentation process. For example, while the General Manager has an employment contract, and may negotiate changes to the contract in closed session (allowable under the Brown Act), any final changes to the employment contract must be approved/ratified in open session as an action item on the agenda, and can be affirmed through resolution adopted by the Board, signed by the Board President and affirmed by the Board Secretary. This acts as a check and balance to prevent conflicts of interest and provides sufficient back-up for staff to take actions on the General Manager's contract changes.

BOARD OF DIRECTORS REPORT

By naming the General Manager to serve as the Clerk of the Board and authorizing the General Manager to delegate and assign work, it allows the District to recruit and hire subordinate staff, and create hybrid work activities across multiple disciplines, and optimize our workforce.

Attachment: Resolution 2026-04 Naming the General Manager as Clerk of the Board

BOARD RESOLUTION NO. 2026-04

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA BARBARA
METROPOLITAN TRANSIT DISTRICT NAMING THE GENERAL MANAGER
AS CLERK OF THE BOARD WITH ALL RIGHTS AND OBLIGATIONS
THEREIN**

WHEREAS, the Santa Barbara Metropolitan Transit District ("District") is a Special District established pursuant to California Public Utilities Code Division 10, Part 9, beginning with Section 95000 et seq, with Section 95030 specifically recognized the necessity of creating the transit district for the Santa Barbara area; and

WHEREAS, the Board of Directors appoints the General Manager and assigns the General Manager duties consistent with federal and state laws, rules and regulations; and

WHEREAS, the Board of Directors authorizes the General Manager to, pursuant to budgeted authority, to hire and retain personnel for the daily operation of the District; and,

WHEREAS, the Board of Directors now appoints the General Manager to serve as the Clerk of the Board, subject to all rights and obligations of the position, and authorizes the General Manager authority to delegate the duties among general staff as the General Manager may deem appropriate; and

WHEREAS the Board of Directors expects the General Manager to assume the role of the Clerk of the Board, and may delegate duties and tasks to general staff, with the adoption of this Resolution and prior to contract renewal; and

** Continued Next Page **

NOW, THEREFORE, BE IT RESOLVED by the Santa Barbara Metropolitan Transit District Board of Directors as follows:

Section 1: The District Board of Directors hereby appoints the General Manager to serve as the Clerk of the Board, effective immediately upon adoption of this Resolution.

Section 2: The General Manager may delegate duties and tasks associated with the Clerk of the Board to any general staff member, as the General Manager deems appropriate.

Passed and Adopted by the Board of Directors of the Santa Barbara Metropolitan Transit District this 21st day of July, 2026 by the following vote:

AYES:

NAYS:

ABSENT:

David Davis, Chair
Santa Barbara Metropolitan Transit District

ATTEST:

By: _____
Jen Lemberger,
Secretary
Santa Barbara Metropolitan
Transit District



BOARD OF DIRECTORS REPORT

MEETING DATE: JULY 21, 2026 **AGENDA ITEM #:** 11

TYPE: ACTION ITEM

PREPARED BY: HUMAN RESOURCES AND RISK MANAGER DAVID SERRANO

REVIEWED BY: GENERAL MANAGER JERRY ESTRADA

SUBJECT: **E-Signature Policy**

RECOMMENDATION:

Staff recommends the Board approve and adopt Resolution No. 2026-05, adopting the District's e-Signature Policy and authorizing the use of e-Signatures.

DISCUSSION:

The use of electronic signatures on legally binding documents has become increasingly prevalent in business and government.

The District's current signature process entails routing physical documents via internal office mail, or forwarding documents electronically to be printed, signed, scanned, and emailed back. The process may lead to errors in document scanning, electronically saving documents for later recall, and attaching the "right" document to the email.

The benefits of electronic signatures are simple and numerous: they cut down on paper, as well as the time and costs associated with transmitting and approving physical or scanned documents, and can offer an easily accessible audit trail of the modifications to and editing, approval, and signature of documents.

Adoption of this Resolution to Approve Use of Electronic Signatures and Electronic Signature Policy would authorize the District to accept an approved "digital signature" in lieu of a hand-written "wet" signature on documents that require a signature, such as contracts, PRA requests, payment authorizations from the public, internal memoranda, personnel documents, and timesheets/timekeeping. It would also authorize the General Manager to utilize various electronic signature platforms currently available, or available in the future, such as DocuSign, Doc HUB, and PDF signature, and to identify use of a specific platform for certain applications (e.g., DocuSign for formal contracts and Board signatures).

If the Resolution is approved, the District will select a platform to facilitate digital signatures that meets the requirements set forth in Government Code Section 16.5:

- Unique to the person using it;
- Capable of verification;

BOARD OF DIRECTORS REPORT

- Under the sole control of the person using it;
- Linked to data in such a manner that if the data are changed, the digital signature is invalidated; and
- That conforms to regulations adopted by the Secretary of State.

Adoption of the Resolution and Policy would not supersede laws that specifically require a hand-written “wet” signature or limit the option to conduct a transaction via paper or non-electronic form.

Upon approval of the Resolution, the District would begin using electronic signatures on contracts, timesheets, and Board documents, then expand over time to other documents that require signatures. Adoption of this Resolution and Policy would result in changes to the signature workflow, which would be facilitated electronically.

The adoption and ratification of this policy will provide the District more than one path to completing our essential work and being timely in our final review and finalization/signature to various workflow documents, contract, and processes.

Attachment: Resolution 2026-05 E-Signature Policy

BOARD RESOLUTION NO. 2026-05

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA BARBARA
METROPOLITAN TRANSIT DISTRICT TO APPROVE USE OF ELECTRONIC
SIGNATURES**

WHEREAS, the Santa Barbara Metropolitan Transit District (“District”) is a Special District established pursuant to California Public Utilities Code Division 10, Part 9, beginning with Section 95000 et seq, with Section 95030 specifically recognized the necessity of creating the transit district for the Santa Barbara area; and

WHEREAS, The California Uniform Electronic Transactions Act (UETA) and the federal Electronic Signatures in Global and National Commerce Act (ESIGN) provide for the legal effect and enforceability of electronic records and signatures; and

WHEREAS, Government Code Section 16.5 permits public entities’ use of digital signatures in compliance with the elements set forth therein; and

WHEREAS, The Santa Barbara Metropolitan Transit District is a public entity within the meaning of Government Code Section 811.2; and

WHEREAS, Public entities’ use of electronic and digital signatures on legally binding documents has become increasingly prevalent and is believed to decrease the time, costs, and potential for error associated with signing and transmitting documents manually, by mail, or through use of scanning technology; and

NOW, THEREFORE, BE IT RESOLVED by the Santa Barbara Metropolitan Transit District Board of Directors as follows:

- Section 1:** The District Board of Directors hereby adopts, approves, and ratifies the program for use of electronic (digital) signatures that complies with the Uniform Electronic Transactions Act (UETA), the Electronic Signatures in Global and National Commerce Act (ESIGN), and Government Code Section 16.5.
- Section 2:** The Board of Directors appoints and directs, and it does hereby appoint and direct, the General Manager by and through appropriate subordinate employees to implement the electronic (digital) signature program.
- Section 3:** The Board of Directors appoints and directs, and it does hereby appoint and direct, the Secretary to the Board and Clerk of the Board to maintain this Resolution and file the same within the Board’s book of Resolutions.

***Passed and Adopted, Attestation, and signatures next page ***

Passed and Adopted by the Board of Directors of the Santa Barbara Metropolitan Transit District this 21st day of July, 2026 by the following vote:

AYES:

NAYS:

ABSENT:

David Davis, Chair
Santa Barbara Metropolitan Transit District

ATTEST:

By: _____
Jen Lemberger,
Secretary
Santa Barbara Metropolitan
Transit District

Policy and Administrative Regulation Title:	Electronic Signature Use Policy
Term and expiration:	Ratification Effective Date:
Approved by Board of Directors:	Date approved by the Board of Directors:
Approved by the General Manager:	Date approved by the General Manager:
Recommended by Human Resources Manager:	Date recommended by Human Resources Manager:

I. Purpose of Administrative Policy and Applicability

The Santa Barbara Metropolitan Transportation District's (District) eSignature Policy is intended to ensure convenient, timely, and appropriate access to District information through the use of electronic signature technology to collect and preserve signatures on documents quickly, securely, and efficiently. In addition to improving productivity and efficiency, this Policy furthers the District's Environmental Policy by reducing the consumption and storage of paper documents, as well as the maintenance and supply requirement associated with printers.

This Policy establishes when electronic signature technology may replace a handwritten signature, with the goal of encouraging the use of paperless, electronic documents whenever appropriate and allowed by law. This Policy applies to all signatures used in processing various District documents and the District signer has been given the authority to sign as determined by the District's business process.

While the use of electronic signatures is suggested and encouraged, this Policy does not require the use electronic signatures, nor can the District mandate that any third party signing a document use electronic signatures.

This Policy authorizes the Santa Barbara Metropolitan Transit District ("MTD"/"District") to accept an approved electronic signature, in lieu of a written "wet" signature, on a document in which a signature is required or used, which complies with the legal use of Electronic Signatures governed by federal and state law. (See 15 U.S.C. §§ 7001, et seq. [U.S. Federal Electronic Signatures in Global and National Commerce Act]; California Government Code §16.5; California Civil Code §§ 1633.1, et seq.) and this Policy.

This Policy applies to documents requiring a signature of any person where the signature is intended to show authorship, approval, authorization, or certification, as allowed by law. It is the policy of the District to encourage the use of electronic signatures in all internal and external activities, documents, and transactions where it is operationally feasible to do so,

where existing technology permits, and where it is otherwise appropriate based on District preferences. In such situations, affixing an electronic signature to a document in a manner consistent with this Policy shall satisfy the District's requirements for signing a document. As used in this Policy, the term "signature" includes using initials on a document instead of a signature.

This Policy does not supersede laws that specifically require a written "wet" signature. This Policy does not limit the right or option to conduct the transaction on paper or in non-electronic form and the right to have documents provided on paper.

II. Policy Definitions

A. An electronic signature means an electronic identifier (electric sound, symbol, or process) created by a computer, attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record.

B. A "digital signature" is a specific type of electronic signature technology that uses cryptography (Public Key Infrastructure – "PKI") to provide additional proof of the identity of the signer and integrity of a document (issues digital certificates), that shall have the same force and effect as a manual signature ("wet" signature) if and only if it embodies the following attributes pursuant to Government Code § 16.5:

- It is unique to the person using it;
- It is capable of verification;
- It is under the sole control of the person using it;
- It is linked to data in such a manner that if the data are changed, the digital signature is invalidated; and
- It conforms to regulations adopted by the Secretary of State.

III. General Provisions

A. In any document accepted by the MTD in which a signature is required or used, the District may authorize the use of an electronic signature, so long as it complies with the requirements of this section.

B. To the fullest extent permitted by law, the MTD accepts electronic signatures as legally binding and equivalent to handwritten "wet" signatures to signify an agreement.

C. The final approval of any electronic signature method will be by the General Manager, in consultation with General Counsel and Manager of Information Technology.

D. The General Manager by and through subordinate staff, shall determine acceptable technologies and vendors consistent with industry best practices to ensure the security and integrity of the data and the signature. The General Manager by and through subordinate staff shall further determine the documents for which the District will accept electronic signatures. Periodic reviews will be implemented for appropriateness and continued applicability of electronic signatures.

E. If it is determined that an approved electronic signature method is no longer trustworthy, the General Manager must revoke the approval of that electronic signature method. If there is continued significance for the electronic signatures, which used the revoked method, the General Manager by and through subordinate staff will take steps to see that any valid records signed with the revoked electronic signature method are signed again either with a written “wet” signature or with an approved electronic signature method.

F. MTD’s right or option to conduct a transaction on paper or in non-electronic form shall not affect the District’s right, option or obligation to have documents provided or made available in paper format.

G. Where a legal requirement, beyond District policy, requires a written document, that requirement is met when an electronic record has associated with it an electronic signature using an approved electronic signature method, which complies with applicable state law.

H. This Policy applies to transactions between external parties which have agreed to conduct transactions by electronic means with the use of the MTD’s approved electronic signature method.

I. This policy does apply to all internal employees and internal employee documents, where electronic or digital signatures are applicable (and documents which may be amended from time to time).

J. This Policy shall not apply to any transaction that requires a person’s “wet” signature to be signed in the presence of a notary public.

IV. General Manager Discretion to Approve Electronic/Digital Signature Platforms/Authorizations and Delegations

A. The MTD recognizes that due to the nature of some documents, various types of electronic and/or digital signature platforms may be necessary and/or desirable. The General Manager shall have discretion as to which electronic/digital signature platforms to utilize for operational purposes.

B. The General Manager, in consultation with General Counsel and appropriate subordinate staff, shall determine the types of documents to use on each different platform, for ease of operations, and document security as may be needed.

C. The cost of such electronic/digital signature platforms and related costs shall be a District expense.

D. The General Manager has within their sole discretion to approve and/or reject electronic/digital signature platforms for any reason, including but not limited to cost, security, non-compliance, or any other reason that may manifest itself at any time.

E. The General Manager has within their sole discretion to authorize and delegate (including deny, limit, rescind, or modify) signature authorizations and delegations to various staff members, at any time.



BOARD OF DIRECTORS REPORT

MEETING DATE: JULY 21, 2026

AGENDA ITEM #: 12

TYPE: ACTION ITEM

PREPARED BY: HUMAN RESOURCES AND RISK MANAGER DAVID SERRANO

REVIEWED BY: GENERAL MANAGER JERRY ESTRADA

SUBJECT: **Government Claims Policy**

RECOMMENDATION:

Staff recommends the Board adopt Resolution 2026-06 adopting the District's Government Claims policy and procedure and making specified claims for monies or damages excepted from claims presentation requirements of the California claims act presentation requirements, subject to the District's claims policy and procedure.

DISCUSSION:

The California Government Claims Act (Act), set out in the California Government Code generally applies to claim against public agencies for money or damages. The Act establishes how and when claims must be presented, sets out timelines for when local agencies must act on the claim, and when a lawsuit must be filed if a claim is denied. However, the Act also enumerates certain types of claims that are excepted from the claim's presentation provision of the Act unless a local public entity, such as the District, adopts procedures consistent with California law.

Further, by adopting the policy and procedures consistent with State law, any claimant for monies or damages is required to submit the District's Claim Form and meet the required timelines for the presentation of such claims/demands.

The adoption of Resolution Number 2026-06 will promote efficiency and consistency in the receipt and handling of claims for monies or damages, and will formally establish the provision of the Act as the District's Government Claims Policy and Procedure, and will make claims for monies or damages otherwise excepted from the claims presentation requirements of the Act, subject to the District's Government Claims Policy and Procedure.

BOARD RESOLUTION NO. 2026-06

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA BARBARA
METROPOLITAN TRANSIT DISTRICT ADOPTING GOVERNMENT CLAIMS
POLICY AND PROCEDURE AND MAKING SPECIFIED CLAIMS FOR MONEY
OR DAMAGES EXCEPTED FROM CLAIMS PRESENTATION
REQUIREMENTS OF THE CALIFORNIA GOVERNMENT CLAIMS ACT
SUBJECT TO SANTA BARBARA METROPOLITAN TRANSIT DISTRICT'S
GOVERNMENT CLAIMS POLICY AND PROCEDURE**

WHEREAS, the Santa Barbara Metropolitan Transit District ("District") is a Special District established pursuant to California Public Utilities Code Division 10, Part 9, beginning with Section 95000 et seq, with Section 95030 specifically recognized the necessity of creating the transit district for the Santa Barbara area; and

WHEREAS, the California Government Claims Act, commencing with Section 900 of the California Government Code, governs the manner in which a public agency must handle claims for money or damages filed against it; and

WHEREAS, pursuant to Government Code Section 935, all claims against a local public entity, such as the District, for money or damages which are excepted by Section 905 from Chapter 1 (commencing with Section 900) and Chapter 2 (commencing with Section 910) of the Government Code and which are not governed by any other statutes or regulations expressly relating thereto, may be governed by the procedures prescribed in any chapter, ordinance, or regulation adopted by the local public entity; and

WHEREAS, the Board of Directors of the District desires that the claims presentation procedure set forth in the California Government Claims act be established as the District's Government Claims Policy and Procedure; and

WHEREAS, the Board of Directors of the District further desires that District's Government Claims Policy and Procedure, as set forth in this Resolution, be applicable to all claims for money or damages that are excepted by Section 905 from Chapter 1 (commencing with Section 900), excluding Section 905 (d) and (j), and Chapter 2 (commencing with Section 910) of the Government Code this part, and which are not governed by any other statutes or regulations expressly relating thereto; and

WHEREAS California Government Code Section 915(a)(3) authorizes the presentation and receipt of claims by electronic means when expressly permitted by resolution of the governing board; and

WHEREAS the Board of Directors includes authorization for the electronic submission and acceptance of claims in accordance with applicable law and the District's Electronic Signature Policy; and

NOW, THEREFORE, BE IT RESOLVED by the Santa Barbara Metropolitan Transit District Board of Directors as follows:

Section 1: The District Board of Directors hereby adopts the claims presentation procedure set forth in the California Government Claims Act as the District's Government Claims Policy and Procedure.

Section 2: All claims filed against the District shall be governed by the California Government Claims Act adopted as the District's Government Claims Policy and Procedure.

Section 3: All Claims against the District for money or damages which are excepted by Section 905 from Chapter 1 (commencing with Section 900) and Chapter 2 (commencing with Section 910) of the Government Code and which are not governed by any other statutes or regulations expressly relating thereto, shall be governed by the claims presentation procedure set forth in the California Government Claims Act adopted by the District's Government Claims Policy and Procedure, excluding Section 905 (d) and (j).

Section 4: Pursuant to California Government Code Section 915(a)(3), the District hereby authorizes the electronic submission and receipt of claims against the District, provided such submissions comply with the District's adopted Electronic Signature Policy and any administrative procedures established by the General Manager or designee.

Electronically submitted claims meeting the requirements of applicable law and District policy shall be deemed properly presented and accepted upon receipt by the District

***Passed and Adopted, Attestation, and signatures next page ***

Passed and Adopted by the Board of Directors of the Santa Barbara Metropolitan Transit District this 21st day of July, 2026 by the following vote:

AYES:

NAYS:

ABSENT:

David Davis, Chair
Santa Barbara Metropolitan Transit District

ATTEST:

By: _____
Jen Lemberger,
Secretary
Santa Barbara Metropolitan
Transit District



BOARD OF DIRECTORS REPORT

MEETING DATE: JULY 21, 2026 **AGENDA ITEM #:** 13

TYPE: ACTION ITEM

PREPARED BY: DIRECTOR OF FINANCE AND ADMINISTRATION NANCY TILLIE

REVIEWED BY: GENERAL MANAGER JERRY ESTRADA

SUBJECT: Adoption of MTD Procurement Manual Amendment: Vendor Prequalification

RECOMMENDATION:

Staff recommends the Board of Directors adopt an amendment to the MTD Procurement Manual by adding Section 7.1.1, Vendor Prequalification, to establish standardized procedures for the prequalification of contractors for public works and specialized infrastructure projects.

DISCUSSION:

MTD is entering a phase of significant facility upgrades, with the Terminal 2 – Phase 2 (T2P2) project, involving complex battery-electric bus (BEB) infrastructure, photovoltaic canopies and microgrid integration. To ensure only responsive and responsible vendors with the requisite technical, financial, and safety capacity submit bids for multifaceted projects with required specialization, Staff developed a formal Vendor Prequalification Policy to evaluate a firm's fitness prior to issuing the Invitation for Bids (IFB), Request for Proposals (RFP) or other solicitation.

Reviewed and approved by the Procurement Officer and General Counsel, the policy aligns MTD's manual with California Public Contract Code Section 20101 and Department of Industrial Relations (DIR) requirements. Furthermore, because MTD projects may utilize federal assistance, the policy strictly adheres to Federal Transit Administration (FTA) Circular 4220.1F and 2 CFR §200.319 standards to maintain full and open competition.

For the T2P2 Project, Staff has developed a draft project-specific Prequalification Questionnaire evaluating the following core categories:

- Financial Capacity: Audited financial statements, bonding capacity, and insurance.
- Technical Experience: Minimum years in business and three similar public entity projects.
- Safety Record: OSHA citation history and Workers' Compensation Experience Modification Rates.
- Compliance: Active California Contractor's Licensing and DIR registration.

Adopting this manual amendment will enable issuing the T2P2 Prequalification Questionnaire and allow future use of the Prequalification process.

Attachment: Amendment to MTD Procurement Manual (Revised January 2019, Amended November 2022).

DRAFT PROCUREMENT MANUAL AMENDMENT

Procurement Policy Section: Vendor Prequalification Procedures

Sources: [Public Contract Code section 20101](#)
[2 CFR 200.319 \(e\)](#)
[LABOR COMMISSIONER'S MODEL QUESTIONNAIRE MARCH 2019](#)
[FY 2026 CORTAP Manual](#)
[Procurement System Review Contractor Manual FY2026](#)

7.0 METHODS OF SOURCE SELECTION

7.1 GENERAL POLICY

As stated previously, open and fair competition is a basic tenet of MTD procurement policy. In the exercise of this policy it is recognized that the District purchases many types of goods and services.

Since the marketplace differs for these various items, it is necessary to employ a variety of source selection techniques to ensure the best competition for each procurement.

Accordingly, MTD recognizes and authorizes three basic methods for the conduct of District procurement: 1) sealed bid; 2) competitive proposal, and; 3) small purchase procedures. In addition, MTD also authorizes the use of sole source and emergency procurements as exceptions to the basic methods only if necessary, under conditions existing at the time.

The material presented in this section establishes the conditions under which each type of procurement may be used. Administrative procedures applicable to each procurement also are detailed. **At MTD's discretion, establishing prequalification for solicitation may be deemed necessary.**

7.1.1 VENDOR PREQUALIFICATION

MTD may use prequalification to ensure that only "responsible" vendors with the technical, financial, and safety capacity to perform specific work are invited to a solicitation. Prequalification is most appropriate for:

- (a) Complex construction projects (e.g., facility upgrades).
- (b) High-specialty maintenance (e.g., zero-emission bus infrastructure).
- (c) Public works requiring high-risk safety certifications (e.g., Underground Storage Tank (UST) remediation).

DRAFT PROCUREMENT MANUAL AMENDMENT

MTD shall ensure that all prequalified lists of persons, firms, or products used in procurement transactions are current and include enough qualified sources to ensure maximum open competition. MTD shall advertise the prequalification opportunity on its website and through appropriate industry portals. When establishing or amending prequalified lists, MTD shall consider objective factors that evaluate price and cost to maximize competition. When FTA-funded, to comply with 2 CFR § 200.319, MTD shall not preclude potential vendors from qualifying during the solicitation period. Prequalification should not be confused with reviews of technical qualifications that are an essential process in two-step and qualifications-based procurements.

Prequalification Criteria (The Questionnaire): Prequalification shall be through the use of a standardized questionnaire and financial statement in a form specified by MTD and may require a complete statement of the prospective vendor's experience in performing public works. Evaluations shall be based on a "Pass/Fail" and/or "Point System" covering the following categories:

- (a) Financial Capacity (e.g. audited financial statements, bonding capacity, and insurance limits).
- (b) Technical Experience (e.g. A minimum number of years in business and work references of at least three similar projects completed for transit agencies or public entities of similar size and scope).
- (c) Safety Record (e.g. EMR (Experience Modification Rate) requirements and OSHA citation history).
- (d) Licensing & Compliance (e.g. Active California Contractor's License and current DIR registration).
- (e) Debarment Status: (e.g. Verification through California Secretary of State, SAM.gov that the vendor is not excluded from federal contracts).

MTD reserves the right to conduct interviews with the managers of project previously completed by the contractor wishing to prequalify. Pursuant to paragraph (1) of subdivision (d) of Section 14837 of the Government Code, when the bid is no more than 25 percent of the qualifying amount provided in paragraph (1) of subdivision (d) of Section 14837 of the Government Code, financial statement shall not be required from a vendor who has qualified as a Small Business Administration entity.

Establishment and Maintenance of the List: Prequalification remains valid for one calendar year following the date of initial prequalification. Prequalified vendors are required to notify MTD of any material change in their status (e.g., loss of license, bankruptcy). Every 12 months, vendors must submit a simplified "Affidavit of No Change" or a new application to remain on the active list.

DRAFT PROCUREMENT MANUAL AMENDMENT

Public Records: The questionnaires and financial statements shall not be public records and shall not be open to public inspection; however, records of the names of vendors applying for prequalification status shall be public records subject to disclosure under Division 10 (commencing with Section 7920.000) of Title 1 of the Government Code.

Appeals Process: If a vendor is denied prequalification, MTD shall provide a written explanation. Until the closing time of the solicitation (e.g. receipt of bids) the vendor may submit a written appeal to the designated Procurement Officer outlining why the denial should be reconsidered. Upon request of the prospective vendor, MTD shall provide supporting evidence that has been received from others or adduced as a result of an investigation by the public entity. The prospective vendor shall be given the opportunity to rebut any evidence used as a basis for disqualification and to present evidence to as to why the prospective bidder should be found qualified. **Any further escalation challenging a prequalification status shall follow the established policy identified in Section 9.4 Pre-Award Protests, specifically steps #4–10.** If the prospective vendor chooses not to avail itself of this process, the proposed prequalification rating may be adopted without further proceedings.

...

9.4 PRE-AWARD PROTESTS

4. Procurement activity shall be suspended pending resolution of a protest unless one or more of the following conditions exist:

- (a) The goods or services being procured are urgently required;
- (b) Delivery or performance will be unduly delayed by failure to make an award promptly;
- (c) Failure to make prompt award will result in termination of a critical MTD function or activity or otherwise cause undue harm to the District, or;
- (d) The General Manager prepares a written finding that such protest is clearly frivolous in nature and therefore does not warrant a disruption of the procurement process.

The Procurement Officer shall be responsible for making a written determination that circumstances require MTD to proceed with a procurement during a pending protest.

Unless such determination is made the procurement shall be suspended pending resolution of the protest. All parties known to have received solicitation documents shall be notified in writing of such suspension by the Procurement Officer.

DRAFT PROCUREMENT MANUAL AMENDMENT

5. All protests received within the specified period shall be examined by the Procurement Officer who shall evaluate the matter and, within five (5) days, forward a recommendation concerning its disposition to the General Manager.

No additional material shall be accepted for consideration during the protest review unless specifically requested in writing by MTD.

6. The General Manager may attempt to resolve the protest with the affected party. If: a) within five (5) days after receipt of recommendations from the Procurement Officer the General Manager elects not to attempt such resolution, or; b) if resolution is attempted but not achieved within twenty (20) days after receipt of the aforementioned recommendations, the General Manager shall forward the matter to the MTD Board of Directors (hereinafter “Board”) for resolution.

For these purposes “resolution” shall mean the written withdrawal of a protest by the originating party.

7. The MTD Board shall formally consider the protests at a public meeting within fourteen (14) calendar days after the date on which the matter is forwarded by the General Manager. Protesting parties shall be notified in writing of the date on which their matters shall be considered by the MTD Board. Such parties shall be afforded an opportunity to present their case at the Board meeting.

8. The MTD Board shall then make a formal decision on such protests at a public meeting. The decision of the Board, along with a formal record of the protest, shall become a matter of public record, and shall be considered final. The Procurement Officer shall notify protesting parties in writing of any protest decision made by the Board.

Except for the conditions described in #4 above, such decision by the MTD Board shall be made prior to award of any contract related to the subject procurement.

9. Should the Board deny the protest, MTD shall proceed with the procurement process. In the case of FTA funded procurements no contract shall be awarded within five (5) days following the Board’s decision unless such award is necessary due to circumstances described in #4 above. If the decision of the Board is to uphold the protest, then MTD shall proceed pursuant to Board direction.

end of affected policy text

To: MTD Board of Directors
From: Jerry Estrada, General Manager
Date: July 21, 2026
Subject: General Manager's Report

Operations and Fleet Maintenance

The Operations Department received the August bid package from the Planning Department, following the Board's approval of the associated service changes which will be implemented starting August 17. Staff from both departments worked collaboratively to review the service changes and make any necessary operational adjustments before finalizing the bid. The bid process will begin on Monday, July 20. Vehicle Transit Training (VTT), a DMV Commercial Driver License (CDL) requirement for all bus operators, is scheduled for the week prior to implementation of the new bid. This training provides the opportunity to deliver essential information and instruction to all operators before the August service changes take effect.

Operator staffing has improved modestly with continued progress in recruiting and training new operators. Priscilla Price has successfully completed training and is now in revenue service. Jose Guardado has also completed all required training and will begin revenue service on July 20. Manny Mendez is scheduled to complete his DMV Entry-Level Driver Training (ELDT) behind-the-wheel examination this week to obtain his Class B Commercial Driver License (CDL). Stephen Chapek and Kenneth Izah continue to progress through the training program and are scheduled to complete their behind-the-wheel drive tests next week. We also welcome Eric Salmeron, who joins MTD on July 27 as our newest operator-in-training.

MTD welcomed our inaugural Safety Manager Nicole Sell to the agency on July 6. Ms. Sell comes to MTD with 12 years of transit experience, having worked in security, as a Train Operator, Line and Yard Supervisor, Controller, Operations Control Center Supervisor, and most recently in safety and regulatory compliance with San Diego MTS.

Preparation for the introduction of the new Gillig battery-electric buses continues. A Gillig training representative recently met with Operations and Maintenance training staff to provide fleet-specific instruction. This training will be incorporated into standard operating procedures (SOPs) and hands-on operator training to ensure staff are prepared for deployment of the new fleet and the upcoming California Highway Patrol (CHP) terminal inspection.

The Amtrak First Mile/Last Mile service has been well received and continues to operate smoothly, with only a few reported train delays. Operations has been prepared to adjust service as needed to maintain reliable connections and the level of service our Amtrak passengers have come to expect. The Summer Shuttle service also continues to receive positive feedback from riders. Our partnership with the Santa Barbara Zoo has been especially successful, with favorable comments from passengers regarding the convenience and reliability of the service. Operations remain committed to identifying opportunities to improve service delivery and operational efficiency. Through continuous

evaluation of our processes and close collaboration across departments, we will continue to provide safe, reliable transportation to our community.

Administration

The 2025-2026 Fiscal Year is being closed by Finance/Accounting Staff. An Audit Kick-off Meeting was held on June 23, and staff has already been submitting documents to the Audit Team of Vazquez + Company, LLP for review. Year-end inventories were completed with a variance of less than a ½ of 1%, mostly reclassifications.

Quarterly Grant Reports for the period ending 6/30/26 are being compiled by Grants and Compliance for Federal and State awards. Support was provided to the Planning and Marketing Department in the Access for All grant application to SBCAG for the Microtransit Pilot Project.

A successful department restructuring was completed in the Accounting/Finance Department by Information Technologies (IT) rewiring multiple workstations and providing additional resources. New hardware with installation Support was provided to Accounting to ensure Inventory was completed accurately and efficiently. On-going data projects are being coordinated to streamline automation of current processes.

Procurement has completed a draft policy to add Prequalification of Contractors to the current Procurement Policy Manual. Staff recommendations will be presented at the Board Meeting.

Planning & Marketing

The bus stop sign project has closed with over 700 individual signs having been replaced with MTD's updated branding. The complexity of making sure every sign has the correct information in the correct location was quite the task, and executing the project took strong coordination between Planning and Operations.

The effort to enroll MTD riders eligible for discounted fares (seniors 65+, people with disabilities, and Medicare card holders) on the Tap2Ride system via the Cal-ITP Benefits portal continues to show growing adoption. MTD consistently had the most quarterly enrollments in the program of any transit agency in the State of California for the first half of 2026.